



**City and County of Broomfield  
Paul Derda Recreation Center  
Group Reservation Request**

Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Group/Organization: \_\_\_\_\_ % of Broomfield Res: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: (Day): \_\_\_\_\_ (Eve): \_\_\_\_\_

Email Address: \_\_\_\_\_

Special Needs (Party Room for Food): \_\_\_\_\_

Additional Information: \_\_\_\_\_

Date	Time	Event	Number of Attendees	Age Group

**Please submit by Fax: 303-410-3819 or Scan & Email to: [PDRCrental@broomfield.org](mailto:PDRCrental@broomfield.org)  
Mail/drop off this form to Recreation Services Reservations 303-460-6900  
Paul Derda Recreation Center; 13201 Lowell Blvd.; Broomfield CO 80020  
Recreation Services Reservation Line: 303-464-5509**