



Volunteer Position: English Language Learning Tutor

Position Description:

The Broomfield Library Adult Services team is seeking a volunteer who will help non-native English speakers build their English skills and strengthen their conversational confidence by tutoring participants in a one-on-one setting on a variety of subjects pertinent to daily living.

Duties and Responsibilities:

- Work in the public library area with non-native English speakers or adults with literacy issues for ongoing sessions.
- Complete Volunteer registration; adults need a background check.
- Log/Input volunteer hours into their Volunteer Hub profile.
- Represent the City and County of Broomfield professionally, adhering to all policies.

Qualifications:

No experience necessary. Must be at least 18 years old and capable of using a computer. Must exhibit a strong command of the English language. Must have the ability to interact pleasantly with patrons, have good planning and organizational skills, and work with minimal guidance. Must have a patient and understanding demeanor. Must have their own means of transportation and telephone.

Physical Intensity:

Low. Mostly sedentary roles that require minimal physical effort. Tasks are typically seated, involving computer, phone, or conversation-based work.

Commitment Level:

This volunteer opportunity requires a 6-month minimum commitment.

Training Provided:

New volunteers will receive an in-depth training covering the expectations between student and tutor. They will also receive training on the supporting material used for each tutoring session, including the software InterCambio. This position reports to the Library Adult Services team.

Benefits for the Volunteer:

Experience significant personal growth by engaging with diverse cultures and aiding them in their journey to learn English. This position is perfect for working and retired educators, or anyone who is interested in facilitating language learning.

How to Apply:

Send an inquiry email to lahevolunteers@broomfield.org for more information.