



Volunteer Position: Board of Health

Position Description:

The Broomfield Board of Health is a board composed of residents with public health, health care or health education experience appointed by City Council. Among the listed duties are approving the five year Public Health Improvement Plan, developing and promoting the public policies needed to secure the conditions for a healthy community, holding hearings, issuing orders and adopting rules for public or environmental health issues.

Duties and Responsibilities:

- Approve the five-year Public Health Improvement Plan and submit it to the State.
- Act in an advisory capacity to the Public Health Director on all matters pertaining to public health.
- Issue orders and adopt rules consistent with the laws, rules and orders of the State of Colorado and the State Board of Health, for public or environmental health issues that pose no immediate health threat.
- Hold hearings, administer oaths, subpoena witnesses, and take testimony in all matters related to the respective powers and duties of a local board of health.
- Develop and promote the public policies needed to secure the conditions for a healthy community, by considering the advice and expertise of the local public health agency.
- Attend meetings as scheduled.
- Complete necessary paperwork, orientation and training.
- Update information and regularly input hours into your VolunteerHub profile and other reporting documents as necessary.
- Represent City and County of Broomfield in a professional manner in keeping with Broomfield policies, including the [Board Member Conduct Policy](#).

Qualifications:

- Knowledge or experience in public health, health care or health education.
- Must be a resident of Broomfield.
- Language support can be provided if necessary.
- Ability to work with minimal guidance.

Meeting Information:

The Board meets every other month on the first Thursday from 5:30 to 7:30 p.m., at the George Di Ciero City and County Building in the Council Conference Room.

Benefits for the Volunteer:

Contribute to making Broomfield a great place to work, live and play. Be a part of the local government supporting critical services to Broomfield residents.

Reports to:

Staff liaison(s): Senior Operations Manager Laura Shek and Director of Public Health and Environment Jason Vahling.

To Apply:

Visit [Broomfield.org/BandC](https://www.broomfield.org/BandC) for more information.