



CITY & COUNTY OF BROOMFIELD, COLORADO 2020 ANNUAL BUDGET



ON THE COVER are photographs of scenic views around Broomfield including the Anthem neighborhood and Anthem Community Park. Anthem is home to community centers, schools, and a number of neighborhood parks and trails. Anthem Community Park is located on the northeast corner of Sheridan Parkway and Lowell Boulevard and features 94 acres of space with a large shelter, a soccer field, and trails along the Siena Reservoir.



THE CITY AND COUNTY OF BROOMFIELD

The City and County of Broomfield Logo represents a combination of meanings within one symbol.

First is the stylized “B” in the core of the Logo representing the Citizens of Broomfield.

Next is the inverted ribbon, which forms a triangular shape around the core,

supporting the ideals of Health, Safety, and Welfare for its Citizens.

Last is the ring of text denoting the City and County,

the State, and the Unity of Broomfield as a

Single Community with Common

Goals and Accomplishments.

CITY AND COUNTY OF BROOMFIELD GOVERNMENT

Organizational Chart

BROOMFIELD COMMUNITY

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MISSION STATEMENT

Working in partnership with the community, the City and County of Broomfield provides excellent services in an efficient, respectful, and courteous manner to enhance and protect the environment and quality of life of Broomfield citizens.

GUIDING VALUES

- *We are here to serve our citizens as advocates and problem solvers.*
- *We always treat our citizens and employees with dignity, respect, and equity.*
- *We are fiscally responsible.*
- *We are here to help Broomfield be a safe and enjoyable community filled with opportunity for citizens and employees.*
- *We care and we show it through our positive manner.*
- *We respond quickly and we follow-up.*
- *We value vision, diversity and progressive thinking.*
- *We encourage new ideas and suggestions.*
- *We maximize opportunities to advance the interests of the community as a whole.*

Municipal Election Map of The City and County of Broomfield



Patrick Quinn
MAYOR

Laurie Anderson



Kimberly Groom

Sharon Tessier

Deven Shaff

Jean Lim



Guyleen Castriotta
Mayor Pro tem

William Lindstedt



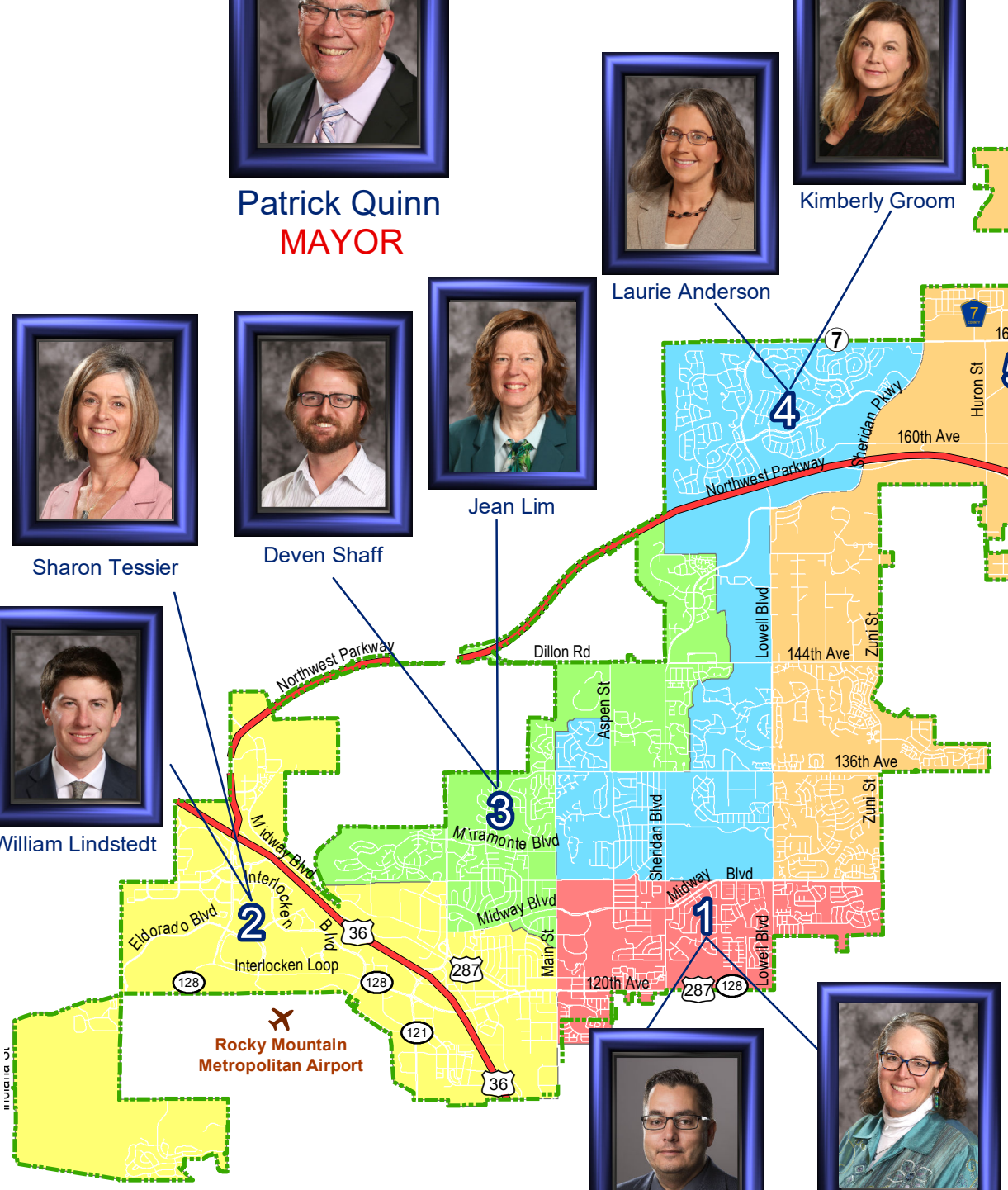
Heidi Henkel



Stan Jezierski



Elizabeth Law-Evans



November 2019

MAYOR AND CITY COUNCIL

	As of Budget Adoption on 10/22/19	Current Mayor & Council as of 11/19/19
MAYOR	Randy Ahrens	Patrick Quinn
WARD 1	Liz Law-Evans Stan Jezierski	Liz Law-Evans Stan Jezierski
WARD 2	Mike Shelton Sharon Tessier	William Lindstedt Sharon Tessier
WARD 3	Bette Erickson* Deven Shaff	Jean Lim Deven Shaff
WARD 4	Kevin Kreeger Kimberly Groom	Laurie Anderson Kimberly Groom
WARD 5	Guyleen Castriotta David Beacom	Guyleen Castriotta* Heidi Henkel

*Mayor-Pro Tem

City & County Manager - Jennifer Hoffman

Deputy City & County Manager - Kevin Standbridge

Assistant City & County Manager - Anne Lane

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City and County of Broomfield

Colorado

For the Fiscal Year Beginning

January 1, 2019

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the City and County of Broomfield for its annual budget for the fiscal year beginning January 1, 2019.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, as we are submitting it to GFOA to determine its eligibility for another award.

READER'S GUIDE

The budget serves as a policy document, financial plan, operational guide, and a communication tool. The document is intended to reflect the emphasis that the City and County of Broomfield places on excellent services delivered in an efficient, respectful, and courteous manner. These services are intended to enhance and protect the quality of life that Broomfield citizens enjoy and come to expect.

Changes from the Previous Year

Changes continue to be made to the document as the organization responds to a changing business climate. This organization is in partnership with the community to reinvent government for the delivery of excellent and efficient service with less bureaucracy. It is challenging to reflect these changes in a multi-year format that is meaningful to readers. We have attempted to mold our document to reflect changes appropriately and to display the pride with which Broomfield charges into the future, using innovation to meet the needs of our citizens.

Budget Document Organization

The City and County Manager has written a **Budget Message** that provides an overview of the budget. The message includes information about the upcoming year and short-term factors that influence the decisions made in the development of the budget.

The **Broomfield at a Glance Section** provides background and historical information about Broomfield. It also provides an overview of Broomfield's economic outlook.

The **Fiscal Policies Section** explains financial policies, Council priorities, the budget process, and debt-related issues.

The **Sources and Uses of Funds Section** provides detailed information on major revenue sources and major expenditure categories.

The **Fund Summaries Section** provides information on the appropriated funds. This section describes the purpose of each fund, along with a financial summary with beginning and ending balances.

The **Tables Section** includes summary financial data with sources and uses of funds from the prior year (2018), current year budget (2019), and the projected budget year (2020). This section also includes a personnel component. City functions are colored blue, County functions are in orange, and combined City and County functions are in yellow.

READER'S GUIDE

The **Department Details Section** includes information on each department and division. While the Tables Section provides information arranged by fund, this section is arranged by function and is intended to provide users with accessible operating information for each department and its respective divisions. Each department summary includes the following:

- Mission statement, services, and contact information
- Financial summary by account type and division
    - Personnel expenditure line includes the cost of salaries, payroll taxes, and benefits for full-time, part-time, and temporary or seasonal positions in the division
    - Supplies are defined as consumables and small equipment (unit cost of less than $5,000)
    - Services include travel and training, utilities, repair and maintenance costs, professional organization dues, printing, and postage
    - Capital outlay includes equipment purchases in excess of $5,000 per unit. Generally, new equipment purchases are found within division budgets and replacement equipment is found within the Asset Replacement Fund. All capital equipment to be purchased for the year, whether new or replacement, is listed in Appendix B of the budget document.
- Position summary table that shows the full-time equivalent (FTE) count for the department
    - An FTE is a unit of measure of Broomfield employees. It refers to the equivalent of one person working full-time for one year and is calculated by dividing the number of hours budgeted by the total hours for a regular full-time employee (2,080). FTE counts include all part-time regular positions. Temporary or seasonal positions are excluded. Significant changes in the budget are described next, including shifts in allocations between divisions.

The **Capital Improvements Projects Section** provides projects included in the budget. The project sheets include a project description, a five-year expenditure plan, and the impact projects have on the operating budget.

The Broomfield Urban Renewal Authority (BURA), Broomfield Building Corporation, Broomfield Housing Authority, and Arista Local Improvement District are separate entities. The boards of directors for these organizations are composed of City Council members. City and County employees serve as staff for these organizations and the same policies apply to their separate budgets.

The **Appendices** are a collection of schedules and topic-specific information. Included is the following information:

- Internal service charges - Appendix A
- Capital equipment purchases - Appendix B
- Intergovernmental and community outlays - Appendix C
- Explanation of interfund activity - Appendix D
- City and County strategic outcomes with City Council priorities (Strategy Map) - Appendix E
- Comprehensive plan goals - Appendix F
- Summary of the 2018 citizen survey - Appendix G
- Summary of the 2013 long-range financial plan - Appendix H
- FTE summary - Appendix I
- Glossary of terms and acronyms - Appendix J

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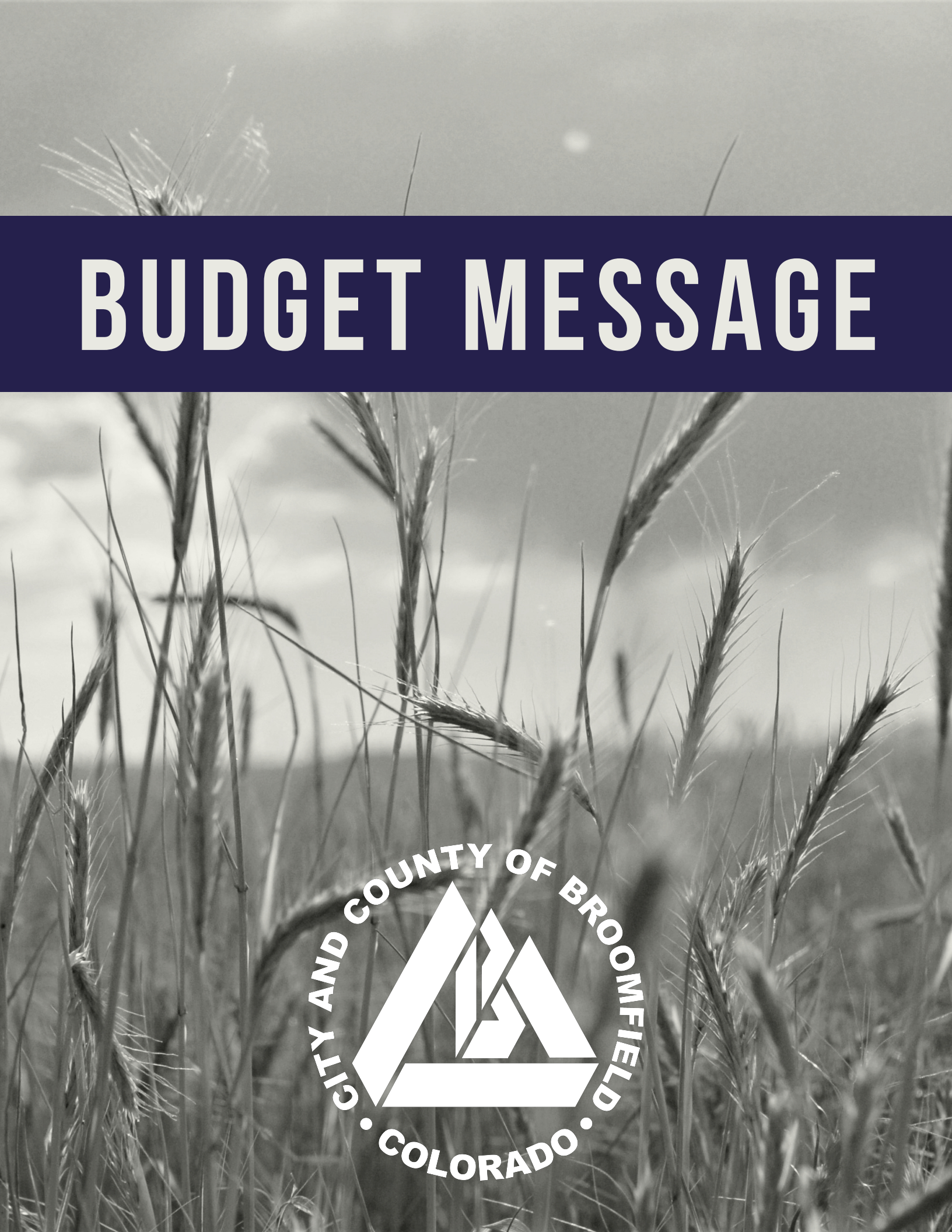
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BUDGET MESSAGE



BUDGET MESSAGE

TO: Mayor and City Council

FROM: Jennifer Hoffman, City and County Manager

DATE: January 1, 2020

SUBJECT: **2020 Budget for the City and County of Broomfield**

Introduction

I am pleased to submit to you the 2020 Budget for the City and County of Broomfield. The budget continues Broomfield's tradition of fiscal responsibility and sustainability. The balanced budget continues high-quality services to Broomfield citizens and maintains operating reserves at the target level of 16.67% of budgeted operating expenditures. As shown in Figure 1, the 2020 budget includes expenditures of $264.8 million, excluding interfund transfers. The 2020 revenue budget, excluding interfund transfers, is $263.7 million and includes spending of fund balance and reserves for capital improvement projects and additional operating expenditures.

FIGURE 1: Overview of 2019 Revised Compared to 2020 Budget

COMBINED CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET SUMMARY, NET OF INTERFUND TRANSFERS				
Sources and Uses of Funds	Actual 2018	Revised Budget 2019	Budget 2020	% Change 2019 to 2020
Sources of Funds				
Beginning Balance	$ 367,953,437	$ 332,813,052	$ 144,622,380	-56.55%
Revenues				
Annual Revenues	$ 232,590,841	$ 217,777,417	$ 238,873,663	9.69%
Fiduciary Plan Contributions	18,842,969	15,455,546	15,978,581	3.38%
Transfer From Fund Reserves	6,767,131	26,414,112	8,884,827	-66.36%
Total Revenues	$ 258,200,941	$ 259,647,075	$ 263,737,071	1.58%
Net Total Sources of Funds	$ 626,154,378	$ 592,460,127	$ 408,359,451	-31.07%
Uses of Funds				
Expenditures				
Operating Budget	$ 126,600,970	$ 147,681,908	$ 152,502,863	3.26%
Capital Improvements	56,427,954	247,861,304	58,260,723	-76.49%
Lease Purchase Payments	7,681,751	7,683,500	7,687,749	0.06%
Debt Service - Bonds	23,109,305	23,184,538	23,178,537	-0.03%
Sale of Capital Asset	-	-	-	0.00%
Fiduciary Funds Expenditures	68,904,423	15,555,268	17,859,133	14.81%
Subtotal	$ 282,724,403	$ 441,966,518	$ 259,489,005	-41.29%
Total Uses of Funds	$ 282,724,403	$ 441,966,518	$ 259,489,005	-41.29%
Additions to Reserves	$ 10,616,923	$ 5,871,229	$ 5,316,699	-9.44%
Net Total Uses of Funds	$ 293,341,326	$ 447,837,747	$ 264,805,704	-40.87%
Ending Balance	$ 332,813,052	$ 144,622,380	$ 143,553,747	-0.74%

Budget Development Impacts

- **Economic Environment:** Colorado's economy has seen continued growth in recent years. This growth is expected to slow in 2020. While Broomfield is still experiencing economic momentum, a conservative approach was taken as it relates to revenue projections, specifically sales tax revenues.
- **Building Revenues:** Part of the budget development process involves revising current year revenue projections. During this process, various residential and commercial developments anticipated for 2019 were delayed and therefore projected into future years. This revised projection resulted in decreased building use tax and permit revenue of approximately $4.3 million in the 2019 Revised Budget.
- **Police Staffing Plan:** In support of maintaining a safe community, the Police Department requested a total of 20 additional FTEs and 10 vehicles in 2018 to be funded over a two-year period. As a result, 10 FTEs and 5 vehicles were funded in 2019; while requesting the remainder for the 2020 budget.
- **New/Expanded Facilities:** In 2020, the construction for both the new Service Center and the Broomfield Community Center (BCC) are anticipated to be complete. Increased personnel and supplies are anticipated to place both facilities into service.

The impacts above required departments to be conscious of additional 2020 budget requests and consider immediate needs. As a result, departments voluntarily reduced operating budgets in areas where spending may not be needed for the current and upcoming year. These efforts, in combination with the utilization of prior year fund balance, allowed for Broomfield to fund critical budget requests as detailed in the subsequent sections.

Key Initiatives for 2020

Goals and initiatives funded in the 2020 budget are based on City Council direction and other planning documents including, but not limited to: the City Council priorities, the Comprehensive Plan, and the City and County of Broomfield's statement of mission and values. Taken together, these documents contain more than 90 goals, many of which are overlapping in purpose or closely related. To facilitate clearer budget communication, staff has distilled the numerous plan objectives into seven initiatives which communicates the basic purposes of City and County government in simple and clear terms that are meaningful to Broomfield residents. These outcomes are:

- Safe community
- Economic vitality
- Health, leisure, and educational opportunities
- Facilities and effective transportation infrastructure
- Self-sufficiency
- Environmental stewardship
- Engaged and fiscally responsible government

The City and County budget continues funding to meet the community outcomes from prior years. Each of these outcomes is briefly described in the subsequent sections, along with key work plan initiatives for 2020.

SAFE COMMUNITY

Safety for residents, businesses, visitors, and the City and County workforce

- To continue the Police staffing initiative from the 2019 budget, the 2020 budget includes the addition of 10 new FTEs (8 Patrol Officers, 1 School Resource Officer, and 1 Detective) and 5 additional police vehicles. These additional positions will allow the Police Department to provide coverage that meets the needs of Broomfield's growing population and expanding development.
- In an effort to increase officer safety, the Police Department is proposing to replace outdated tasers. The proposal would combine the current body-worn camera contract with the requested taser replacement to provide approximately $374,000 in savings over a five year time period.
- The Parks Division requested a sport turf resurfacing machine to assist with providing safe recreational sports fields. This one-time purchase will repair uneven transition areas between the infield dirt and the outfield grass on baseball and softball fields. Not only will this create a safer environment, but it will also create efficiencies and cost savings for field repairs.

ECONOMIC VITALITY

A diverse and sustainable economy through housing, employment, and shopping opportunities

- The 2019 Revised Budget includes funding to reorganize the Economic Development Department. This includes one additional FTE and the reclassification of an existing position. This allows for an Economic Vitality Manager to focus on development/retention and the other Manager to focus on engagement.
- The 2019 Revised Budget includes consulting fees for the Economic Vitality Strategic Plan Update. The update will create a forward-thinking economic strategy for Broomfield, which encompasses existing conditions and competitive advantages; considers Broomfield's unique position in the Denver-Boulder region; and anticipates future market shifts in demographics and lifestyles.
- In an effort to promote economic advances in the community, the department has also been renamed to the Economic Vitality Department.

HEALTH, LEISURE & EDUCATIONAL OPPORTUNITIES

Healthy community with a broad spectrum of opportunities for recreation, culture, education, and entertainment

- The BCC reconstruction is anticipated to be completed by Fall 2020. The new facility is substantially larger and will include some of the enhanced and new amenities:
    - Two pools with four bodies of water
    - Three fitness/group fitness studios
    - Larger weight room/cardio and gym areas
    - Larger kitchen area
    - Child sitting (new)
    - Walking track (new)
- The 2020 budget includes additional expenditures needed to accommodate the mid-year opening of the expanded facility. This also includes an additional 3.23 FTEs, 46,000 temporary hours, and funding for supplies and contractual services.
- Support for mental health and substance abuse services have been identified as a high priority for Broomfield. The Public Health Division has requested a full-time Community Health Improvement Coordinator position to coordinate Citywide efforts to increase awareness and understanding of behavioral health issues, and to increase access to appropriate interventions and treatment for behavioral health conditions.

FACILITIES AND TRANSPORTATION INFRASTRUCTURE

Safe, well-maintained, efficient and attractive facilities, streets, parks, trails, open space and utilities

- Infrastructure maintenance is a fundamental responsibility for the City and County. The 2020 Budget continues funding for water and sewer utility maintenance and includes additional funding for an in-house stormwater operations and maintenance program. The program will allow Broomfield to take a proactive approach with aging stormwater infrastructure. In addition to one-time equipment purchases, 2.0 FTEs are requested to provide in-house preventative maintenance, inspections, and repair services.
- Due to the expanded BCC and the new Service Center, the Facilities Division has requested 4.42 FTEs for additional Custodian positions to satisfy the new building cleaning needs. A Certified Pool Operations Technician position has also been requested due to the projected increase in aquatic facilities with the Community Center expansion. This position will help ensure safe and well-maintained pools for recreation customers.
- As a result of increasing workloads in the CIP and Engineering Divisions, an Engineering Manager position is included in the 2020 Budget. The addition of this position will improve asset management and planning for Broomfield's infrastructure.

SELF SUFFICIENCY

Support for individuals and households requiring basic and temporary housing and financial assistance leading to self-sufficiency

- The Senior Services Easy Ride program is a door to door transportation service that is designed to serve Broomfield residents over the age of 60 and adults with disabilities. In order to meet increased demand, the division requested funding to assist with the purchase of software enhancements and one additional bus.
- The City and County has recognized the lack of affordable housing options in the community and its importance. The 2020 Budget has set aside a $1 million reserve towards future affordable housing. While the exact use of the funding has yet to be determined, this available funding will begin to help meet the increased needs in the community.

ENVIRONMENTAL STEWARDSHIP

A regional leader in environmental stewardship, open space preservation, water, and other natural resource management

- Water conservation is a vital role in Broomfield's environmental stewardship. The Parks Division's 2020 Budget includes an additional FTE for an Irrigation Control Specialist position to specialize in maintenance, further development of the automated irrigation control system, and increase the efficiency levels of irrigation hydraulic maintenance efforts.
- To help promote the use of electric vehicles in Broomfield, the 2020 Capital Improvement Budget includes funding for four electric vehicle charging stations as a pilot program.
- As a part of the annual vehicle replacement program, five vehicles that are scheduled for replacement in 2020 will be replaced with hybrid vehicles.

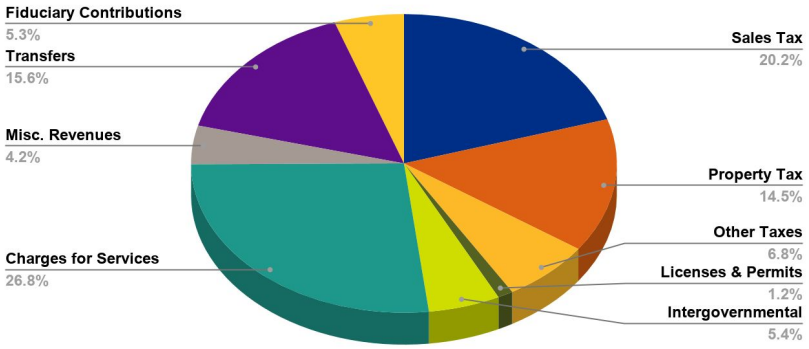
- The Strategic Initiatives Division has requested to add 1.0 FTE for an Administrative Technician position. This position will replace the current utilization of contractual services to provide more efficient processes for the division's priorities related to Oil and Gas activities and the Environmental Stewardship Advisory Task Force.
- The Finance Departments seeks to add a Grant Coordinator position to meet the increasing need for improved grant processes and coordination efforts across the organization for regulatory compliance.
- In preparation for the upcoming 2020 elections, the Elections Division requests funding for a ballot sorting system. The equipment will receive, verify, and batch ballot envelopes, thus removing much of the manual processes currently used that can lead to the risk of human error. The 2020 Elections budget also includes funding to staff and support the Presidential Primary election in March of 2020. Nearly 3,900 temporary hours are included in the 2020 Budget to assist with these election.

Major Revenues

As shown in Figure 2, there are three sources of revenue that account for nearly two-thirds of the total revenues in the 2020 Budget: Charges for Services (27%), Sales Taxes (20%) and Property Taxes (15%). The purpose for these revenues and their corresponding allocation by fund are either guided by City Council policy (property tax and sales tax) or by ordinance or state law (utility charges for service).

FIGURE 2

2020 Total Revenues: $302 Million



Charges for Services: Charges for Services revenue, comprised mostly of water and wastewater fees, account for approximately 27% of the total revenues expected to be collected in 2020. These revenues are projected to increase by 29% over the 2019 Revised Estimates. This is mainly due to Utilities connection license fees which change annually based on the number of housing starts. A 2.0% rate increase for user service charges in 2020 is being proposed for Water and Sewer Service fees. This is consistent with the Utility financial models and was anticipated in the rate analysis performed in 2012. The rate adjustment covers the increased cost of Denver Water, chemicals, and electricity/natural gas. The last 2.0% service fee increase was in 2019. A 5.0% increase for Utility license fees in 2020 is being proposed for Water and Water Reclamation to continue to fund large water projects such as Windy Gap. 2020 Utility license fee rate increases for Sewer are not being recommended.

Sales Tax Revenue: Sales tax revenues are projected to be $61.1 million in 2020, representing approximately 20% of the total revenue expected to be collected. This conservative increase is 1.3% higher than the 2019 Revised Budget. Broomfield's projection anticipates slight increased revenues from new retail sources and sales from existing retailers, recognizing continued competition from recent development in surrounding communities and limited new retail.

Property Tax Revenue: Property tax revenue accounts for approximately 15% of the total revenues expected to be collected in 2020. Colorado statutes require property reappraisals every two years. The last reappraisal occurred in 2019 for taxes paid in 2020. In Colorado, the assessed value for commercial property is set at 29% of actual value while the residential assessed values are currently set at 7.15% of the market value, a reduction of 0.05% from prior years. The decrease in the residential assessed property tax value from 7.20% is due to the Gallagher Amendment. This is a primary reason why Broomfield's commercial tax base is critical to the City and County's revenue base. The 2020 property tax increase is due to the higher assessed property values. The amount anticipated to be collected is 13.28%, or approximately $5.1 million, higher than the 2019 Revised Budget estimates.

General Governmental Funds

Figure 3 demonstrates the revenue and expenses of the General Governmental funds. These funds include the City General Fund, County General Fund, Health and Human Services Fund, and funds for Street Maintenance, Library, Cemetery, Facilities Maintenance and Lodging Tax. These funds provide the most basic governmental services. The Utility funds are not included in these funds.

FIGURE 3

CITY AND COUNTY OF BROOMFIELD
2020 Budget
General Governmental Operating Funds

Sources and Uses of Funds	Actual 2018	Revised Budget 2019	Budget 2020	% Change 2019 to 2020
Beginning Balance, in excess of Reserves	**$ 7,516,328**	**$ 12,844,805**	**$ 8,035,291**	**-37.44%**
Annual Revenues				
Taxes	$ 79,915,557	$ 75,903,396	$ 80,800,499	6.45%
Intergovernmental	15,180,979	16,130,859	14,878,306	-7.76%
Charges for Services	16,882,439	17,409,140	17,651,346	1.39%
Other (Interest, Contributions, Fees)	7,322,615	4,987,609	5,964,187	19.58%
Total Annual Revenues	**$ 119,301,590**	**$ 114,431,004**	**$ 119,294,338**	**4.25%**
Annual Operating Expenditures				
Personnel	$ 69,338,975	$ 74,090,635	$ 79,269,967	6.99%
Supplies	4,318,319	5,403,328	5,645,048	4.47%
Contractual	28,655,431	33,767,104	34,459,955	2.05%
Lease Payments	3,618,625	3,628,842	3,631,722	0.08%
Total Annual Operating Expenditures	**$ 105,931,350**	**$ 116,889,909**	**$ 123,006,692**	**5.23%**
Net Before Other Sources/(Uses) of Funds	**$ 13,370,240**	**$ (2,458,905)**	**$ (3,712,354)**	**50.98%**
Other Sources/(Uses) of Funds				
Transfers to Reserves	$ (1,323,336)	$ (1,116,350)	$ (206,112)	-81.54%
Transfers from Reserves	106,632	99,255	95,260	-4.02%
Interfund Transfers In	9,908,715	11,256,681	15,885,674	41.12%
Interfund Transfers Out	(16,733,774)	(12,590,195)	(17,397,271)	38.18%
Total Other Sources/(Uses) of Funds	$ (8,041,763)	$ (2,350,609)	$ (1,622,449)	-30.98%
Net Annual Activity	**$ 5,328,477**	**$ (4,809,514)**	**$ (5,334,803)**	**10.92%**
Ending Balance, in excess of Reserves	**$ 12,844,805**	**$ 8,035,291**	**$ 2,700,488**	**-66.39%**

Using the basic elements of Zero-Based Budgeting of justifying expenditures; departments annually examine how they perform their work and consider the most cost effective way to utilize resources needed to maintain the high levels of service provided to Broomfield citizens. Historically, Broomfield has utilized prior year ending fund balance to make transfers to fund necessary capital improvements. In 2019 and 2020, the prior year fund balance is utilized to fund additional operating expenses. The row in the chart above labeled "Net before Other Sources/Uses" shows that projected 2020 annual expenditures exceeds annual revenue by $3.7 million, therefore shifting the use of prior year fund balance to operating. The Ending Balance of $2.7 million is in excess of the Reserve Balances for these funds.

Personnel Budget Changes

Personnel costs are the largest single component of Broomfield's budgeted operating expenditures. Active management of these costs is an important element of managing the 2020 Budget. Broomfield's budget approach manages total full-time equivalent positions (FTEs) based on workloads and service levels. The 2019 Revised Budget includes an additional 4.50 FTEs, while the 2020 Budget includes an additional 25.35 FTEs due to increased workloads. The specific FTE changes are listed in Figure 4.

FIGURE 4

New Positions Recommended for 2019 Revised and 2020 Budget

Department	FTE	Department	FTE
CAO - Assistant City and County Attorney	1.00	Public Works - Fleet Worker	1.00
Clerk - Motor Vehicle Specialist - TM to FT	1.00	Public Works - Irrigation Controller	1.00
Clerk - Deputy City/County Clerk	(1.00)	Public Works - Environmental Educator LTA	(1.00)
CMO - Assistant Director of Strategic Initiatives	1.00	Public Works - Custodian I - PT to FT	2.00
CMO - Administrative Technician I	1.00	Public Works - Custodian II - PT to FT	2.42
Com Dev - Engineering Manager	1.00	Public Works - Pool Operations Technician	1.00
Communications - Project Specialist	1.00	Public Works - Senior Utilities Technician	1.00
Econ Dev - Economic Vitality Manager	1.00	Public Works - Utilities Technician	1.00
Finance - Lead ERP Analyst	1.00	Recreation - Food Services Technician - PT to FT	0.83
Finance - Grants Analyst/Coordinator	1.00	Recreation - Recreation Facility Coordinator	1.00
Finance - Finance Manager	(1.00)	Recreation - Recreation Facility Supervisor	1.00
Police - Accountant LTA	0.50	Recreation - Recreation Specialist	(0.80)
Police - Administrative Technician I LTA	(1.00)	Recreation - Recreation Coordinator - PT to FT	1.20
Police - Patrol/Investigations/SRO Officer	10.00	HHS - Public Health Nurse LTA	(0.50)
Public Works - Administrative Technician II - PT to FT	0.20	HHS - Community Health Improvement Plan Coordinator	1.00
Public Works - Auto/Equipment Technician	2.00	HHS - Regional Health Connector LTA	(1.00)

Total Change in FTEs 2019: 4.50
Total Change in FTEs 2020: 25.35
Grand Total Change in FTEs: 29.85 or 3.62% increase in Total FTEs

Shaded items are recommended in 2019 Revised Budget

Each year staff survey surrounding jurisdictions regarding planned pay and benefit changes. The survey provides a baseline for staff's budget recommendations to the City Council. The 2020 Budget includes a merit-based salary adjustment pool in the amount of $785,000 to be allocated in varying amounts to employees based on individual performance, plus an additional pool for increases based on recommendations to the City and County Manager to recognize exceptional employee performance. The Budget continues an effort that awards merit-based equity adjustments for employees whose performance is proficient and who have been in their current position for at least seven years to bring the employee closer to the midpoint of their salary range.

The budget also includes funding for required minimum wage adjustments, increases for employees that are below the minimum of the salary range, and funding for reclassifications and compression issues, if needed. As merit-based adjustments, all increases will be evaluated individually for each employee and based on performance. The 2020 Budget also includes funds for the Police Step Plan and Police Market Plan increases.

Health insurance costs are not forecasted to increase in 2020 for the self-funded health plan funded by the City and County. The premiums for the Kaiser Insurance plan are increasing slightly with an average of 7.1%. On average, the City and County pays 79.88% of the health care premium cost for the self-funded plan and employees pay 20.12%, which is comparable to other local municipalities which average 80.65% paid by the municipality and 19.35% paid by the employee for family coverage.

The 2020 Budget continues to provide additional funding for the closed General Employee Defined Benefit Pension plan. In 2019, this plan had 74 participants, 14 active employees making contributions, and 60 retirees (of which 59 people are currently receiving benefits). The 2019 actuarial study for this plan indicated the unfunded actuarial liability is $8.4 million, and assumed a 10-year amortization schedule for the funding of this liability. While this amount changes year to year based on the market value of plan investments, the 2020 Budget includes a $1,202,319 payment into the plan, which is equal to the amount projected to be required to retire this liability over a 10-year period. Staff believes this is prudent, since the plan has been closed to new members for many years and projections suggest that very few active employees will remain on the plan beyond the 10 year horizon.

Five-Year Forecast for General Governmental Operating Funds

As shown in Figure 5, a five-year forecast for the general governmental operating funds was developed to illustrate multi-year policy impacts. The forecast is not intended to be a five-year budget, but rather a model to evaluate the financial sustainability of the operating funds based on application of the projections in the 2020 Budget and assumptions regarding future revenues (projected growth in the retail base, building starts, inflation, etc.). The forecast illustrates that the general governmental operating funds will have sufficient revenues to support expenditures and meet projected future service needs.

FIGURE 5

GENERAL GOVERNMENTAL OPERATING FUNDS
FIVE-YEAR FORECAST

	2019 Revised Budget	2020 Budget	2021 Forecast	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast
Beginning Balance, in excess of Reserves	$ 12,844,805	$ 8,035,291	$ 2,700,488	$ 649,204	$ 1,361,852	$ 3,305,226	$ 4,747,052
Total Revenues	114,531,087	119,389,598	127,188,427	133,913,970	139,169,166	142,772,313	147,902,366
Operating Expenditures							
Total Operating Expenditures	(113,261,067)	(115,667,748)	(119,215,102)	(122,876,482)	(126,655,646)	(130,556,478)	(134,582,992)
Additional Uses of Funds: Recommended in 2020	-	(3,707,222)	(3,706,599)	(3,834,176)	(3,966,169)	(4,102,731)	(4,244,021)
Debt Service/Lease Payments	(3,628,842)	(3,631,722)	(4,003,500)	(4,011,250)	(4,011,500)	(4,004,250)	(4,004,500)
Operating Balance	$ (2,358,822)	$ (3,617,094)	$ 263,226	$ 3,192,061	$ 4,535,851	$ 4,108,853	$ 5,070,853
Transfers Out to Capital Funds (1)	(1,334,342)	(1,511,597)	(1,661,294)	(1,846,502)	(1,940,446)	(1,995,202)	(2,091,808)
Transfers Out to Operating Reserves	(1,116,350)	(206,112)	(653,215)	(632,911)	(652,032)	(671,825)	(694,815)
Total Other Uses of Funds	$ (2,450,692)	$ (1,717,709)	$ (2,314,510)	$ (2,479,413)	$ (2,592,477)	$ (2,667,027)	$ (2,786,622)
Net Results of All Activity	$ (4,809,514)	$ (5,334,803)	$ (2,051,284)	$ 712,648	$ 1,943,374	$ 1,441,827	$ 2,284,231
Ending Balance, in excess of Reserves	$ 8,035,291	$ 2,700,488	$ 649,204	$ 1,361,852	$ 3,305,226	$ 4,747,052	$ 7,031,283

(1) The transfers out to capital funds support additions to the facilities reserve

Key forecast assumptions include:

- Revenue assumptions from the long-range financial plan
- Sales taxes based on incremental increase in retail square footage
- Building use taxes based on projected housing and commercial building starts
- Other revenues projected with average annual increase of 2.3%
- Current service levels with projected additional staff or resources
- Operating costs projected with an increase of approximately 2.3%
- Personnel costs, including benefit cost, projected with an increase of 3.5% for all years
- All current debt service obligations are met and no additional general fund debt is projected. (For operating funds the debt burden is limited to the payments on Certificates of Participation for new facilities built during county transition. All other general governmental debt is paid through the capital debt service funds.)

Utility Operating Funds

Figure 6 shows the operating expenditures for the Utility Funds (water, sewer, and reuse water). The Charges for Services revenue includes a recommended rate increase of 2.0% for the monthly user fees in the water and sewer funds.

The total annual operating expenditures for the utility funds show a 19.2% decrease for operating repair and maintenance capital expenditures. This is mostly due to the budget practice of funding the full amount of multi-year capital projects in the first year and rolling forward the unspent funds until the project is completed. Other operating expenditures for 2020 have increased. The following is a listing of the main contributing factors to that operating increase:

- Personnel costs are forecasted to increase due to the addition of two Stormwater FTEs (as noted above in the "Personnel Budget Changes" section above), merit, and associated benefit increases
- Contractual expenditures typically increase annually due to the cost to purchase and deliver water from Denver Water as well as the cost and usage of electricity as it relates to pumping

FIGURE 6

CITY AND COUNTY OF BROOMFIELD
2020 Budget
Utility Operating Funds

Sources and Uses of Funds	Actual 2018	Revised Budget 2019	Budget 2020	% Change 2019 to 2020
Beginning Balance, in excess of Reserves	**$ 30,187,463**	**$ 30,541,943**	**$ 19,836,220**	**-35.05%**
Annual Revenues				
Charges for Services	$ 27,619,429	$ 28,150,018	$ 30,141,234	7.07%
Other (Interest, Contributions, Fees)	1,912,746	715,505	614,272	-14.15%
Total Annual Revenues	**$ 29,669,462**	**$ 28,983,887**	**$ 30,755,506**	**6.11%**
Annual Operating Expenditures				
Personnel	$ 6,258,702	$ 6,831,539	$ 7,109,928	4.08%
Supplies	1,714,491	2,073,283	2,137,210	3.08%
Contractual	14,746,893	16,500,253	17,253,501	4.57%
Operating Capital	5,391,836	13,362,206	10,785,794	-19.28%
Total Annual Operating Expenditures	**$ 28,111,922**	**$ 38,767,281**	**$ 37,286,433**	**-3.82%**
Capital Expenditures				
Debt Service on Bonds	$ 486,921	$ 514,339	$ 515,219	0.17%
Total Capital Expenditures	**$ 486,921**	**$ 514,339**	**$ 515,219**	**0.17%**
Net Before Other Sources/(Uses) of Funds	**$ 1,070,619**	**$ (10,297,733)**	**$ (7,046,146)**	**-31.58%**
Other Sources/(Uses) of Funds				
Transfers to Reserves	$ (767,308)	$ (769,640)	$ (1,687,191)	119.22%
Transfers from Reserves	51,169	361,650	2,100,000	480.67%
Total Other Sources/(Uses) of Funds	**$ (716,139)**	**$ (407,990)**	**$ 412,809**	**-201.18%**
Net Annual Activity	**$ 354,480**	**$ (10,705,723)**	**$ (6,633,337)**	**-38.04%**
Ending Balance, in excess of Reserves	**$ 30,541,943**	**$ 19,836,220**	**$ 13,202,883**	**-33.44%**

2020 Capital Improvements Program

The 2020 capital budgets for the General Governmental and Utility Funds are shown below. The five-year Capital Improvement Program (CIP) supports City Council's priorities. Figure 7 summarizes the requested budget for all capital funds.

FIGURE 7

CITY AND COUNTY OF BROOMFIELD 2020 Budget Summary General Governmental and Utility Capital Funds			
Sources and Uses of Funds	General Government Funds	Utility Funds	Total Funds
Beginning Balance, in excess of Reserves	**$ 16,652,076**	**$ 17,170,979**	**$ 33,823,055**
Annual Revenues			
Taxes	$ 44,586,442	$ -	$ 44,586,442
Intergovernmental	1,581,000	-	1,581,000
Charges for Services	-	37,211,043	37,211,043
Other (Interest, Contributions, Fees)	2,616,272	2,400,354	5,016,626
Total Annual Revenues	**$ 48,783,714**	**$ 39,611,397**	**$ 88,395,111**
Capital Expenditures			
Projects	$ 38,063,919	$ 20,196,804	$ 58,260,723
Lease Payments	4,056,027	-	4,056,027
Debt Service on Bonds	13,605,774	9,057,544	22,663,318
Total Capital Expenditures	**$ 55,725,720**	**$ 29,254,348**	**$ 84,980,068**
Net Before Other Sources/(Uses) of Funds	**$ (6,942,006)**	**$ 10,357,049**	**$ 3,415,043**
Other Sources/(Uses) of Funds			
Transfers to Reserves	$ (3,113,396)	$ (310,000)	$ (3,423,396)
Transfers from Reserves	6,689,567	-	6,689,567
Interfund Transfers In	16,875,306	1,404,591	18,279,897
Interfund Transfers Out	(15,363,709)	(1,404,591)	(16,768,300)
Total Other Sources/(Uses) of Funds	**$ 5,087,768**	**$ (310,000)**	**$ 4,777,768**
Net Annual Activity	**$ (1,854,238)**	**$ 10,047,049**	**$ 8,192,811**
Ending Balance, in excess of Reserves	**$ 14,797,838**	**$ 27,218,028**	**$ 42,015,866**

Highlights of significant projects in the 2019 Revised and 2020 Capital Improvements Budgets are as follows:

Building and Facility Projects: The 2019 Revised Budget includes $28.7 million for the continued construction of the New Service Center building with completion projected for Spring 2020. This project is being cash funded from the Facilities Reserve, Water, and Sewer funds. The 2020 Budget includes $313,000 for restoration of the City and County building roof and $700,000 for the Norman Smith Service Center remodel.

Open Space and Trails Projects: Several trail projects are planned for construction in 2019 and 2020. The 2019 Revised Budget includes $2.4 million for a railroad crossing from Industrial Lane to Midway Boulevard that will connect the US 36 underpass at East Park to residential neighborhoods in the Lac Amora area. The 2020 Budget includes $350,000 for the Rock Creek to Brainard Drive Underpass and Trail as well as $270,000 for the Nissen Reservoir Channel Trail.

Parks and Recreation Projects: In addition to the reconstruction of the BCC, other parks and recreation projects are included in the budget. The 2020 Budget proposes funding for park upgrades and maintenance, including: $135,000 for Midway Park electrical upgrades, $127,000 for park recycle receptacles, and $356,600 for the Quail Creek restroom rebuild. There is also $462,000 budgeted for the Brunner Reservoir Boardwalk Trail Connection at the Broomfield Community Center.

Transportation Projects: The 2019 Revised Budget includes $38.1 million for the improvement of 144th/Dillon Road. This project is being completed in phases with both phases scheduled to be completed by Fall 2020. Other 2019 projects include $1.4 million for Railroad Crossing Quiet Zone and $1.2 million for Sheridan Blvd/Midway Intersection. In the 2020 Budget, there is $1.2 million included for the West 136th Avenue Westbound Right Turn at Legacy High School.

Utility Projects: In 2019, the water fund includes $25 million for Broomfield's share of the Windy Gap Storage Reservoir design and construction, $22.9 million for the Water Treatment Facility Expansion, and $12.1 million for the North Area Force Main. The 2020 Budget includes projects to meet growth needs including $2.84 million in the water fund for improvements related to the North Area Water System Master Plan and $6 million in the Sewer fund for improvements to the Wastewater Treatment Facility to meet new clean water standards.

Other CIP Projects: Improving the quality of life by enhancing and adding high-speed technologies are included in the 2019 Revised Budget; with $819,000 budgeted for Fiber Infrastructure Transition/Replacement and $800,000 for the Smart City project. Also included in the 2019 Revised Budget is $2.0 million for funding the Butterfly Pavilion.

Reserves

The 2020 Budget reflects a continuation of funding reserves at levels exceeding the minimum required in the policy. Broomfield's reserve policy sets the minimum reserve at 10% of operating costs. The goal for both General Government and Utility Funds is 16.67% of current year expenditures for operations, debt service, and Certificates of Participation payments.

- The 2020 Budget has a combined City and County General Governmental Operating reserve balance of $20.3 million or 16.67%
- The Utility Funds each meet the 16.67% goal with a combined operating reserve amount equal to $4.4 million
- The Utility Funds also have a debt service reserve goal equal to three years' bond principal and interest payments
    - Each of these goals will be met, or exceeded, in the 2020 Budget

Conclusion

I am pleased to present to you a budget that continues to provide quality programs and services our residents have come to expect and enjoy. The 2020 Budget is balanced, meets all statutory requirements, adjusts to the current economy, and advances implementation of Broomfield's Comprehensive and Long-Range Financial Plans, as well as, City Council's priorities. The 2020 Budget helps to ensure that the City and County of Broomfield continues to be a great place to live and work and that Broomfield is, indeed, a quality community.

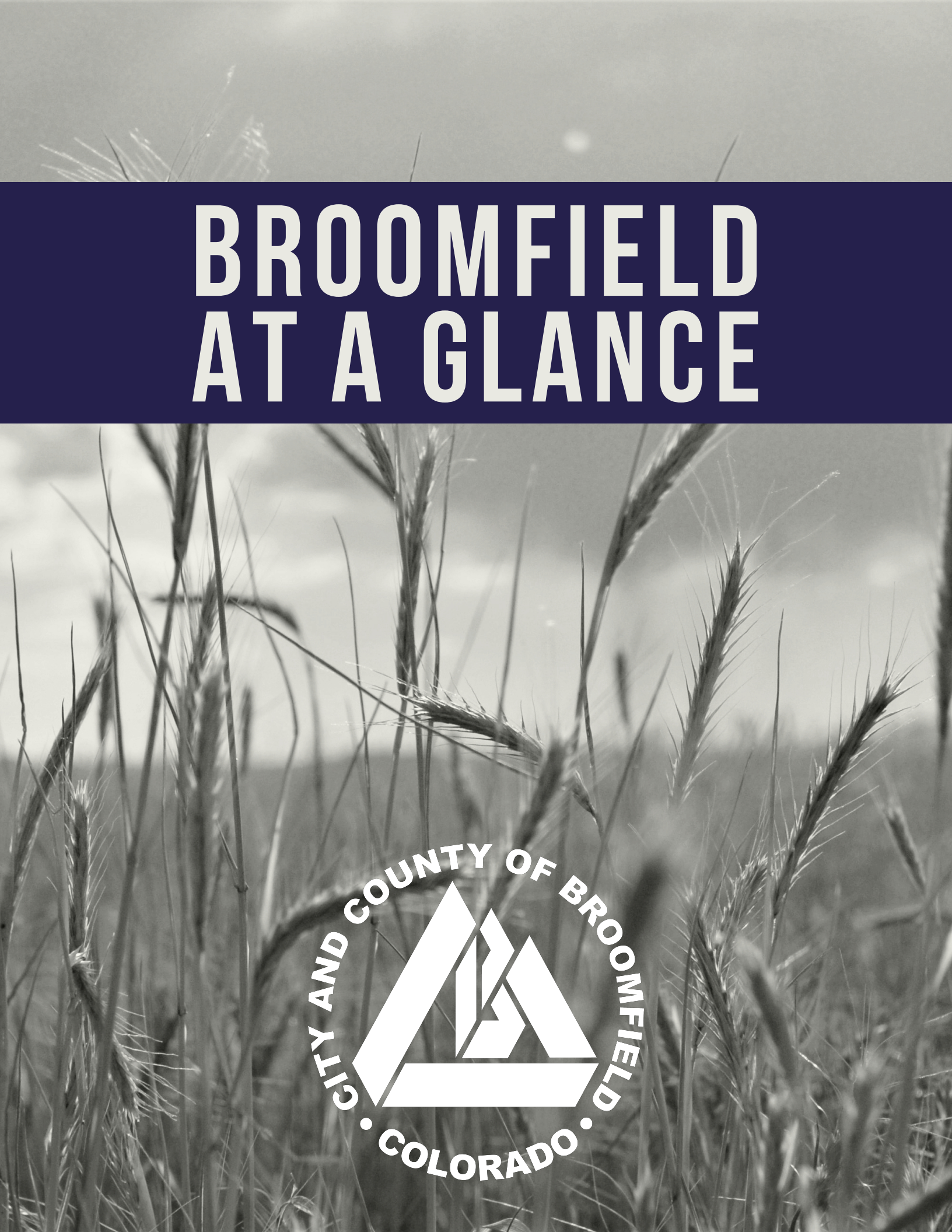
I want to acknowledge all of the staff members who assisted in the preparation of this comprehensive budget document. Their efforts and professionalism are most appreciated. And, I want to thank the Mayor and City Council for its policy leadership and proud commitment to Broomfield.

Respectfully submitted,



Jennifer Hoffman
City and County Manager

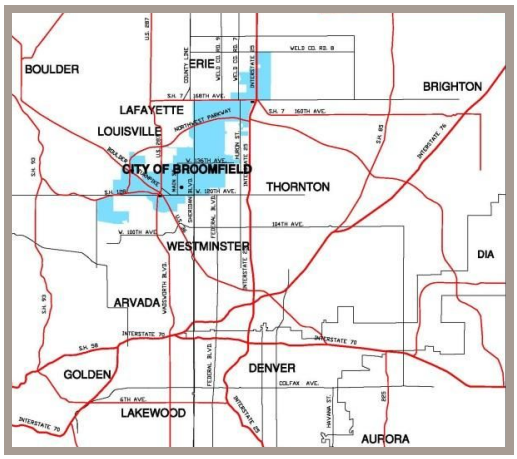
BROOMFIELD AT A GLANCE



BROOMFIELD AT A GLANCE

OVERVIEW

Broomfield is a community located in the foothills of the Rocky Mountains along U.S. Highway 36, seventeen miles northwest of Denver and nine miles south of Boulder. Several major highways allow easy access from any direction to Broomfield.



With its prime location between Denver and Boulder, Broomfield is a desirable location for both families and businesses with easy access to the cultural amenities and educational opportunities in both cities. Broomfield has a highly educated and growing population and boasts many employment opportunities for both new and current residents.

HISTORY

The area around Broomfield became part of the United States in 1803 as part of the Louisiana Purchase. In 1876, the Broomfield area officially joined the union when Colorado became a state.

In 1885, Adolph Zang bought 4,000 acres of land in the vicinity of 120th Avenue and Old Wadsworth Boulevard. The existing railroad stop soon became known as "Zang's Spur" as trains shipped locally grown grain to Zang Brewing Company in Denver. In the early twentieth century, the Denver and Interurban railway began passing through Broomfield, prompting the building of a depot.



In 1935, construction began on the Boulder Turnpike, one of the first paved roads in the area. Tolls paid for construction of the road from Wadsworth to Boulder.

Broomfield was then incorporated as a city in 1961 and established as a home-rule, Council-Manager form of government by charter in 1974. At that time, the City boundaries fell within four counties. Problems and confusion in accessing services prompted residents to seek relief in a constitutional amendment creating the City and County of Broomfield. In November 1998, citizens approved a statewide constitutional amendment to allow Broomfield to become a combined city and county. County operations officially began on Nov. 15, 2001.

CITY/COUNTY GOVERNMENT

Broomfield features a council-manager form of government. The City Council, which also functions as the County Board of Commissioners, consists of a ten member board with a mayor. Citizens elect two council members for each of Broomfield's five wards to serve staggered four year terms. The Mayor is the leader of the board and is elected at-large for a two-year term.

The City and County Manager, City and County Attorney, Municipal Judge, and several citizen boards report directly to City Council. The City and County Manager, as the chief executive officer of Broomfield's municipal government, implements the City Council's policy direction and administers City and County operations.

BROOMFIELD AT A GLANCE

COMMUNITY PROFILE: FAST FACTS

Physical Profile (2018)

Land area (square miles)	33.58
Elevation	5,344
Population	69,531
Miles of streets	273.9
Total assessed valuation (millions)	$1,334
Number of residential units	29,967

Source: City & County of Broomfield Community Development Department

Parks/recreation areas (acres)	566
Open Space areas (acres)	5,437
Athletic fields/facilities (acres)	321

Source: City & County of Broomfield Open Space and Parks Maintenance Departments

Housing (2018)

Median household income	$95,800
Median monthly rent	$1,668
Rent as a percent of household income	28.2%
Median home value	$444,600

Source: U.S. Census Bureau

Public School Districts

Adams 12 Five Star Schools
Boulder Valley RE 2 School District
Jefferson County R-1 Public School District
St. Vrain Valley RE-1J School District

Educational Attainment (2018)

No diploma	2.41%
High school graduate	14.79%
High school graduate or higher	97.59%
Some college/Associate's degree	26.52%
Bachelor's degree	36.12%
Graduate or professional degree	20.15%

Source: U.S. Census Bureau

Primary Employers

CenturyLink	2,360
Oracle	2,000
SLC Health	1,200
Hunter Douglas Window Fashions	980
City and County of Broomfield	795
Vail Resorts, Inc.	740
TSYS	580
DanoneWave Foods	570
Brocade Communication Systems	500
Vmware	465

Source: InvestBroomfield.com (October 2019)

Community Information

Median Age	37.5

Source: U.S. Census Bureau 2018

Labor Force	40,669
Employed	39,842
Unemployment Rate	2.0%

Source: Colorado Department of Labor and Employment (September 2019)

Voter turnout (2018 General Election)	69.74%

Source: CCOB Elections Division

Ethnic Origins (2018)

African American & Other:	1.65%
Asian:	7.15%
Hispanic:	12.60%
Native American	0.14%
Native Hawaiian/Other Pacific Islander	0.00%
Two or More Races:	2.16%
White, not Hispanic:	76.30%

Source: U.S. Census Bureau

COMMUNITY PROFILE: BUSINESS DEMOGRAPHICS

Broomfield Top 10 Property Tax Payers			
Taxpayer	Type of Business	Assessed Valuation	% of Total
Oracle America, Inc.	Technology-Software	$50,821,500	3.50%
Flatiron Property Holding, LLC	Regional Retail Center	49,655,190	3.42%
CenturyLink Communications Co., LLC	Telecommunications	28,084,300	1.93%
Public Service Co. of Colorado	Energy	21,670,600	1.49%
Mountain View Acquisition Group, LLC	Commercial Real Estate	21,108,910	1.45%
GV 385 Interlocken Owner, LLC	Foreign Limited Liability	20,010,000	1.38%
Hunter Douglas Window Fashions	Manufacturing	13,375,500	0.92%
M4 Eldorado Ridge LLC	Commercial Real Estate	12,956,580	0.91%
FSP 390 Interlocken Corp	Commercial Real Estate	11,736,730	0.89%
Semaho, Inc.	Manufacturing	11,694,280	0.80%

Source: City and County of Broomfield - 2018 Comprehensive Annual Financial Report

Broomfield Top 10 Sales Tax Generators (2018)	
	Type of Business
1.	Public Utility
2.	Retail Store
3.	Grocery Store
4.	Grocery Store
5.	Retail Store
6.	Retail Store
7.	Retail Store
8.	Service Industry
9.	Grocery Store
10.	Retail Store

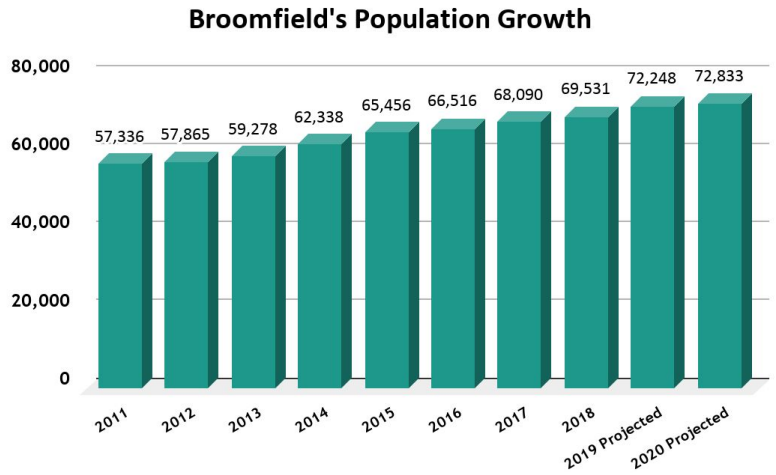
Source: City and County of Broomfield sales tax system

ECONOMIC INFORMATION

Broomfield's economy has been driven by significant growth in population and construction over the last five years. Although growth in the Denver Metro Area is expected to slow, it remains a significant factor in the economic climate.

Population Growth

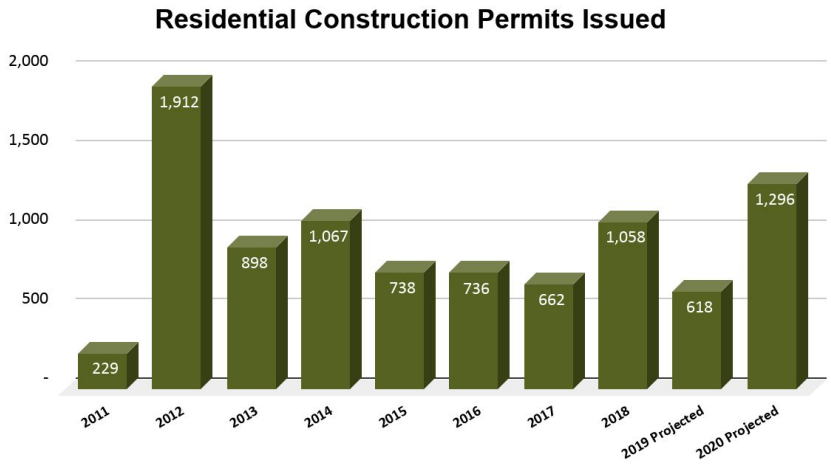
According to the U.S. Census Bureau, Broomfield is the 16th largest city in Colorado. Over the past twenty years, Broomfield's population has nearly doubled, requiring a significant expansion of government services. This growth will slow in the next thirty years as the city and county fully builds out its land area.



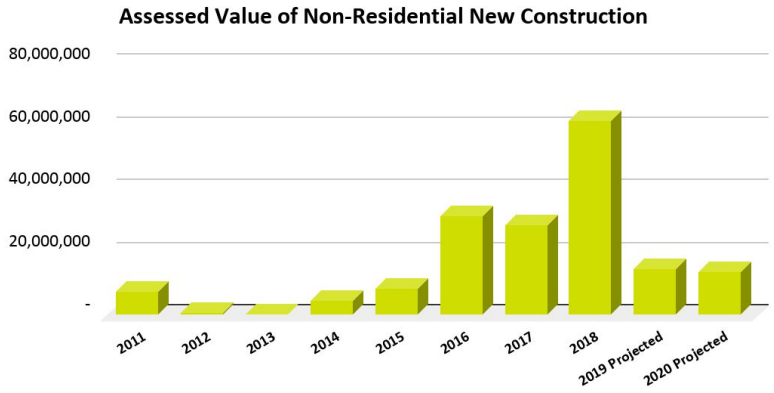
Source: City & County of Broomfield Community Development Department

Construction

New construction is an indicator of trends in both the construction industry and the local economy. Both residential and commercial construction indicate a growing population and economy. New construction not only provides Broomfield with immediate revenue through permits and use tax collections but also increases the property tax base.



Source: City & County of Broomfield Community Development Department



Source: City & County of Broomfield Community Development Department

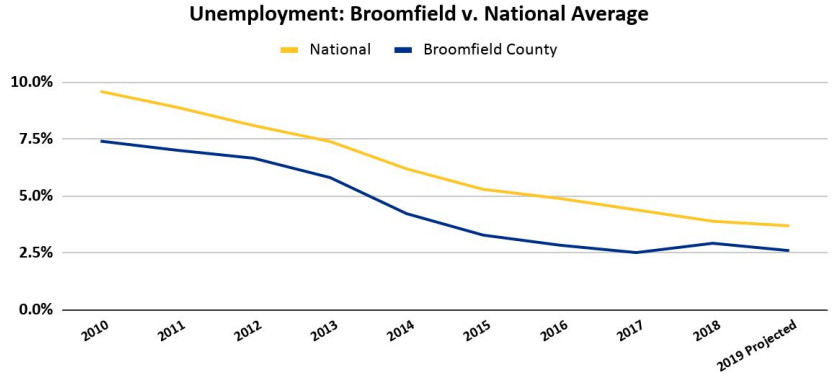
Economic Indicators

Inflation

Inflation is a general increase in the price of goods and services and a decrease in the purchasing power of money. The standard tool for tracking inflation over time is the Consumer Price Index (CPI), measured by the US Bureau of Labor Statistics. In recent years the CPI of the Denver metro area has been generally higher than the national average. In 2018, prices in the Denver metro area grew by 2.7% while prices in the United States grew by an average of 2.4%.

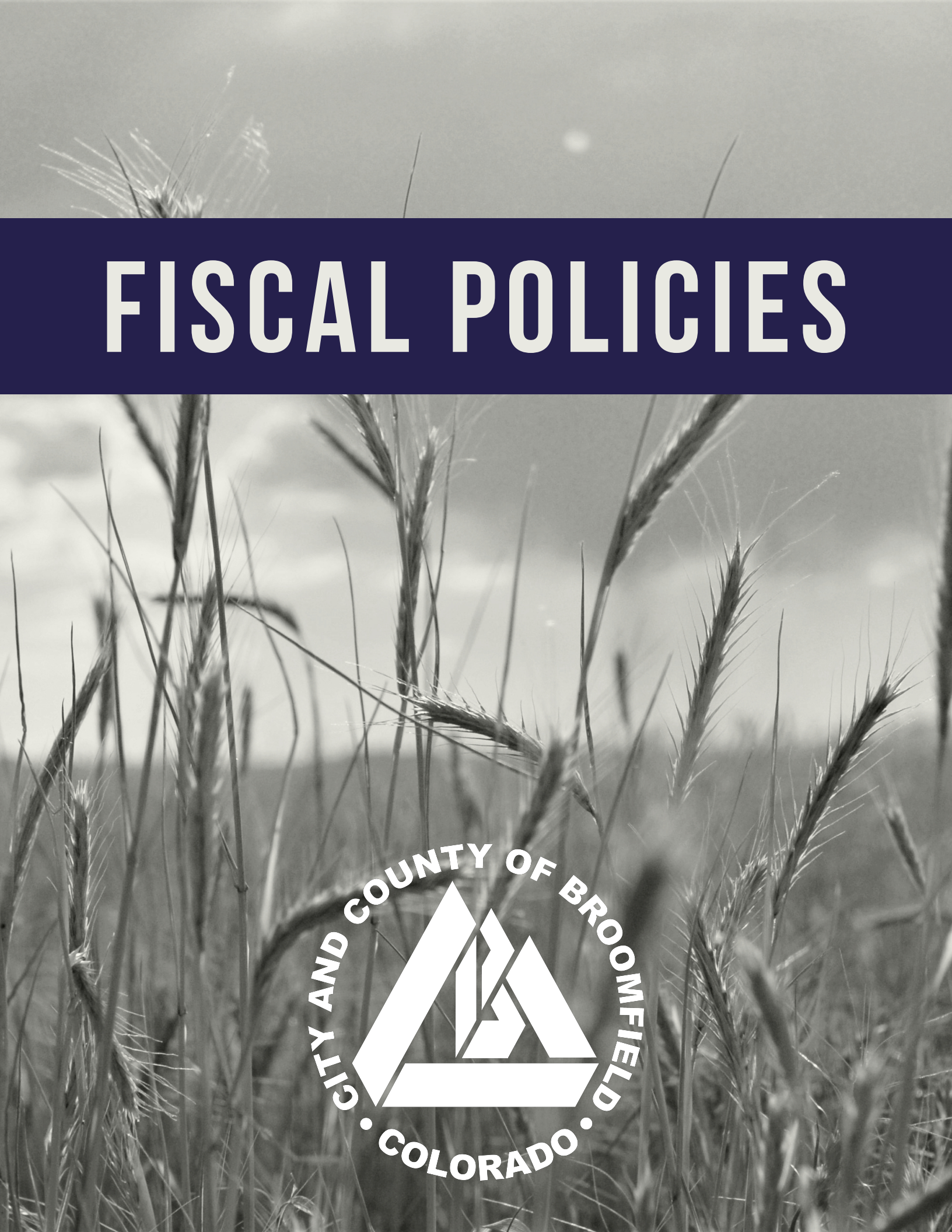
Unemployment

The unemployment rate measures the percent of the population that is willing and available to work, has actively searched for work in the past four weeks, but does not currently have work. The rate is calculated from surveys done by the US Bureau of Labor Statistics. Broomfield has generally had lower unemployment rates than the national averages for the past several years. In 2019, the unemployment rate in Broomfield is estimated to be 2.6%.



Sources: US Bureau of Labor Statistics and Colorado Department of Labor and Unemployment

FISCAL POLICIES



FISCAL POLICIES

This section contains information about Broomfield's planning processes. It includes financial and non-financial policies, the basis of budgeting, and the budget process.

SHORT-TERM & LONG-TERM PLANNING PROCESSES

Broomfield's Mission Statement and Guiding Values

Broomfield's Mission Statement and Guiding Values (see page iii) play an important role in the budget process. These values are one of the driving forces behind the service level the City and County provides for its citizens. The City and County budget supports this expected service level.

Council Focus Session

The City Council holds a Council Focus Session at the beginning of each year to identify both short- and long-term priorities for the current year and the upcoming budget development process. On a monthly basis, City Council reviews a progress report detailing the work completed on the short-term priorities for the current budget year. In addition to the City Council focus session in February, City Council holds Budget Study Sessions in the fall to ensure both short and long-term goals are being addressed in the budget process.

City and County Comprehensive Plan

Longer-term priorities are driven by the City and County Comprehensive Plan, which was updated in 2016. This dynamic 20-year policy serves as the principal planning document addressing Broomfield's goals and policies related to land use and other key community issues. These key issues and goals are summarized in 10 functional elements. This document is formally revised approximately every 10 years and is amended as needed to incorporate changes or updates. Every quarter, City Council reviews the progress of the action steps in the plan and evaluates progress in implementation. Appendix F summarizes the 10 functional elements of the plan and includes a vision statement, goals, and action plans for each area.

Strategic Map

The diagram in Appendix E shows how Broomfield links the Mission Statement, Guiding Values, City Council Priorities, and the Comprehensive Plan to the Strategic Outcomes.

Five-Year Capital Improvements Plan

Capital infrastructure needs are projected in a Five-Year Capital Improvements Plan that is updated each spring. The plan includes capital rehabilitation and asset replacement needs as well as plans for new amenities, new facilities, and facilities expansions. The plan assists with forecasting needs for enhanced capital revenues, such as bond funding, to meet large infrastructure needs. Projects are added to the plan through Citizen Committees and department staff. Funded capital projects that advance City Council priorities are noted in the Capital Improvements Section of the budget document.

Long-Range Financial Plan

The City and County of Broomfield has also adopted a Long-Range Financial Plan (LRFP). The original plan was adopted in 2004 and will be updated approximately every five years. It was last updated in 2013 and staff will complete an additional update in 2020. The LRFP is a comprehensive land-use plan that projects financial sustainability at build-out. When Broomfield became a county in 2001, it became very difficult to annex additional land under state law. To create an appropriate and sustainable land use pattern that will provide the framework for our strategic planning and economic goals, Broomfield created an LRFP to review future estimates by five-year increments to estimated build-out. It incorporates the Comprehensive Plan and uses detailed 20-year rolling models to project both operating and capital revenue and expenditures. It is designed to be a dynamic tool to provide the City and County of Broomfield and its employees with a clear leadership direction, using the 2019-2023 five-year forecasts to prepare the 2020 Budget. The prior updates are available on the City website and a summary of the 2013 Plan is located in Appendix H.

Citizen Feedback

Finally, Broomfield also receives information from its citizens to help with short and long-term planning by conducting a citizen survey every three to five years that focuses on quality of service and policy direction. Where applicable, survey responses are compared with ratings from other municipalities to provide benchmarking data. Specific policy questions help Council and management guide the budget to meet citizens' concerns and needs. Although citizen comments are invited at every City Council meeting throughout the year, there are two City Council meetings where citizens can suggest changes and additions to the proposed budget both before and after its submission. Broomfield also has several Citizen Committees and Boards that meet throughout the year and provide a valuable source of planning direction for both short and long-term goals. The most current Citizen Survey was completed in 2018 and a summary of the results is located in Appendix G. The full survey and results can be found on the City and County website.

GENERAL BUDGET PROCESS

The fiscal year for Broomfield begins on the first day of January and ends on the last day of December each year. In the fall, the City and County Manager submits to the City Council (Council) a proposed operating and capital budget for the next fiscal year. The budget includes proposed expenditures and the means of financing them. Broomfield submits a balanced budget: the total of the proposed expenditures and provisions for contingencies shall not exceed the total of estimated sources of funds. Public hearings are conducted to obtain citizen comments. After the public hearing, Council may adopt the budget with or without amendment. In amending the budget, Council may make adjustments to programs or amounts, except expenditures required by law or for debt service.

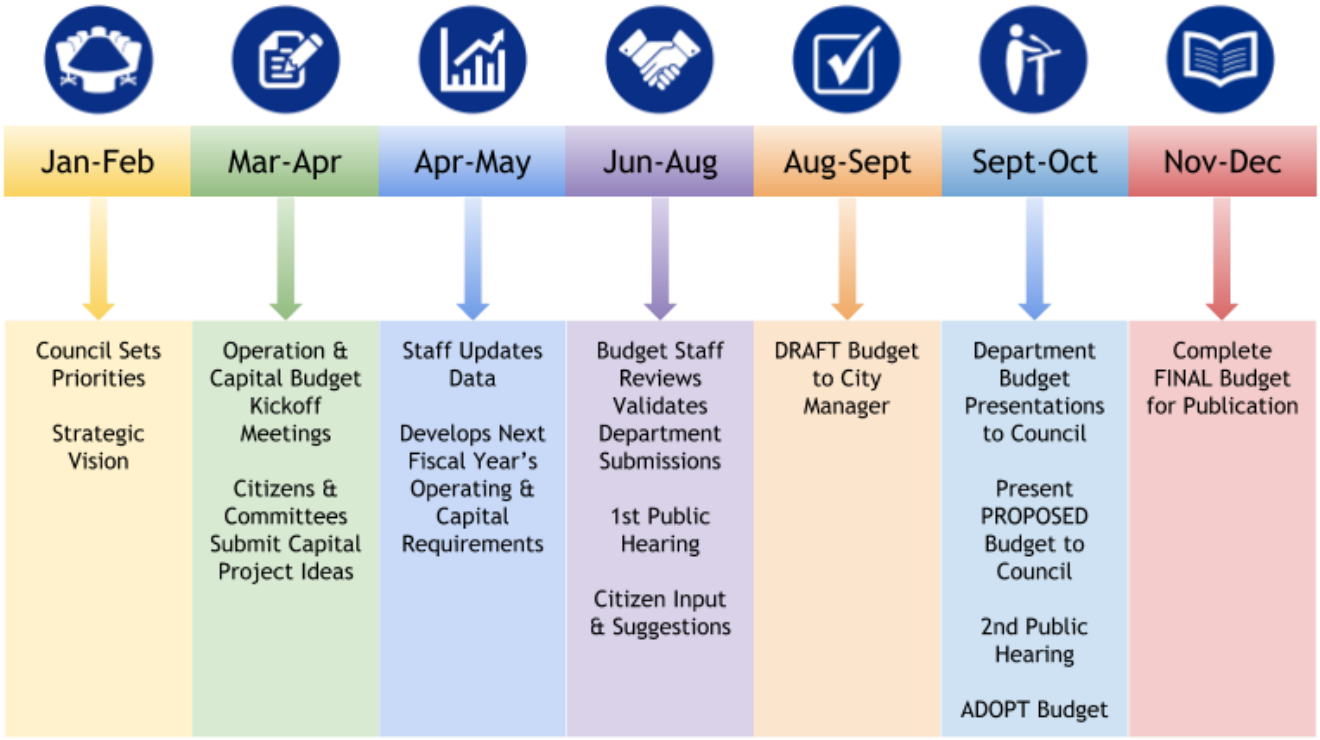
Prior to December 14, the budget is legally enacted through the passage of a resolution. The last date to certify tax levies is December 15. A certified copy of the budget must be filed with the State of Colorado Division of Local Government by January 30.

Once the budget has been enacted, the City and County Manager is authorized to transfer budgeted amounts among programs and departments within a fund. Any revisions that alter the total expenditures of any fund, however, must be approved by Council in the form of a Budget Amendment Resolution. Broomfield maintains an encumbrance accounting system as one technique of accomplishing budgetary control. If, during the fiscal year, the Manager certifies that there are new revenues available for appropriation, Council may pass a resolution to make supplemental appropriations up to the amount of such new revenue, using the same methodology as was used to adopt the original budget.

To meet a public emergency affecting life, health, property, or the public peace, Council may make emergency appropriations. Such appropriations may be made by emergency ordinance in accordance with provision of the Broomfield Charter. If revenues are unavailable to meet an emergency appropriation, Council may authorize the issuance of emergency notes which must be paid no later than the last day of the following fiscal year. All appropriations, except for Capital Expenditures Fund or Special Fund appropriations, shall lapse at year-end, per state statutes.

Budget Calendar

Although budget activity continues throughout the year, the following picture maps the formal process for adoption of the 2020 budget.



FISCAL POLICIES

The City and County of Broomfield uses the following policies in managing its financial and budget processes. The policies represent long-standing principles that have continually enabled the City and County to remain financially stable, even during economic downturns. These policies are reviewed annually and are updated as needed. The policies incorporate Governmental Financial Officers Association (GFOA) best practices. Below is a summary of each policy.

General Financial Policies

- Maintain and enhance the sound fiscal condition of the City and County
- Maintain a financially viable organization that can provide a desired level of both city and county governmental services
- Maintain financial flexibility in order to continually adapt to local and regional economic changes and community needs

Operating Budget Policies

- A preliminary budget calendar will be prepared no later than March 31 of each year
- An annual operating budget will be developed by verifying or conservatively projecting revenues and expenditures for the current and forthcoming fiscal year
- The City and County will adopt a balanced budget by December 14 of each year
- The budget is considered balanced when current operating expenditures (excluding one-time items) are paid for from current operating revenues

FISCAL POLICIES

Revenue Policies

- The City and County will develop and maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source
- The City and County will estimate its annual revenues by an objective, analytical process, utilizing trends, sound judgment and statistical analyses as appropriate

Expenditure Policies

- The City and County will maintain a level of expenditures that will provide for the public well-being and safety of community residents

Utility Rates and Fees

- The City and County will set fees and user charges for each enterprise fund at a level that supports both direct and indirect costs of the activity. Indirect costs include the cost of annual depreciation of capital assets and overhead charges
- Utility license fees will be set to cover the cost of growth-related expenditures

Capital Improvement Budget Policies

- The City and County will project its equipment replacement and maintenance schedule needs for the next five years and will update this projection each year. From this projection, a maintenance and replacement schedule will be developed and followed
- The City and County will develop a multi-year plan for capital improvements, including Capital Improvement Program (CIP) design, development, implementation, and operating and maintenance costs
- The City and County will identify the estimated costs, potential funding sources, and projected annual operating costs for each capital project proposal before it is submitted to Council for approval
- The City and County will coordinate development of the capital improvement budget with the development of the operating budget. All costs for internal professional services required to implement the CIP will be included in the operating budget for the year in which the CIP is to be implemented

Short-Term Debt Policies

- The City and County may use short-term debt to satisfy temporary or emergency cash flow needs. All short-term borrowing will be subject to Council approval by ordinance or resolution

Long-Term Debt Policies

- Long-term borrowing will be used to finance capital improvements that cannot be funded from current revenues
- Proceeds from long-term debt will not be used for current, ongoing operations
- Debt limits are set in the City Charter
- Debt limits shall not exceed 10% of the City's assessed valuation

Reserve Policies

- The City and County's policy is to maintain operating fund reserves for general government funds at a minimum of 10% of operating expenditures and debt service. The goal is to maintain 16.67% (or two months) of operating expenditures and debt service expenditures
- Enterprise funds (utility funds) will maintain operating reserves at a minimum of 10% of operating expenditures. The goal is to achieve 16.67% (or two months) of operating expenditures. In addition, utility funds (water, sewer, water reclamation) will maintain fund balances equal to three years debt service expenditures. Finally, enterprise funds will maintain a reserve to cover "zero" coupon debt required by the sinking funds
- The primary purpose of these reserves is to protect the City's essential service programs and funding requirements during periods of economic downturn or other unforeseen catastrophic costs
- City Council approval is required before expending any reserves

FISCAL POLICIES

Investment Policies

- The City and County's available cash will be invested in accordance with applicable laws, adopted investment policies, and with projected cash flow requirements

Fund Balance

- A fund balance is the difference between a fund's sources and uses of funds
- Portions of fund balance can be designated for specific purposes

Accounting, Auditing & Financial Reporting

- The City and County's accounting and financial reporting systems will be maintained in conformance with Generally Accepted Accounting Principles (GAAP) and Government Accounting Standards Board (GASB)
- A fixed asset system will be maintained to identify all City and County assets, their condition, historical cost, replacement value, and useful life
- Monthly financial reports will be submitted to the City Council and made available to the public
- Full and continuing disclosure will be provided in the general financial statements and bond representations
- A financial community credit rating of investment grade or higher will be maintained
- An annual audit will be performed by an independent public accounting firm with the subsequent issue of an official Comprehensive Annual Financial Report, including an audit opinion
- Internal audit will be performed regularly throughout the year

Basis of Budgeting

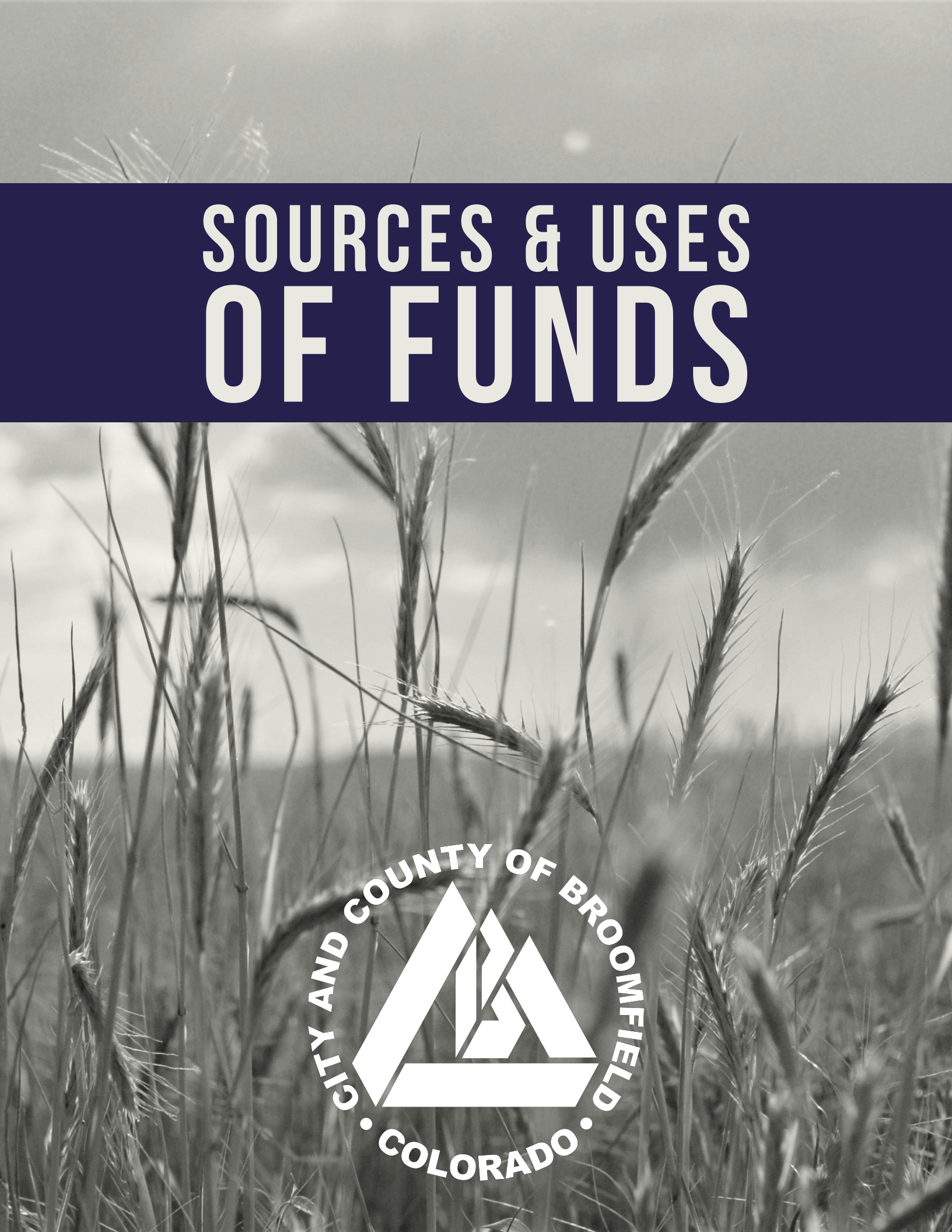
The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of generally accepted accounting principles (GAAP). Budgets for all governmental funds (e.g., general fund) are adopted on a basis consistent with GAAP. The modified accrual basis is used for these funds and recognizes revenue when susceptible to accrual, i.e., when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred.

Budgets for enterprise funds (water, sewer, and water reclamation) and fiduciary funds (medical and pension funds) are adopted on a non-GAAP budgetary basis to fulfill statutory requirements. Principally, budgeting for the enterprise funds provides for a full accrual basis of accounting, capital expenditures and bond principal payments, but does not provide for depreciation or amortization. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Water and Wastewater services furnished to customers are recognized as revenue when provided.

Compliance with Amendment 1 of the Colorado State Constitution

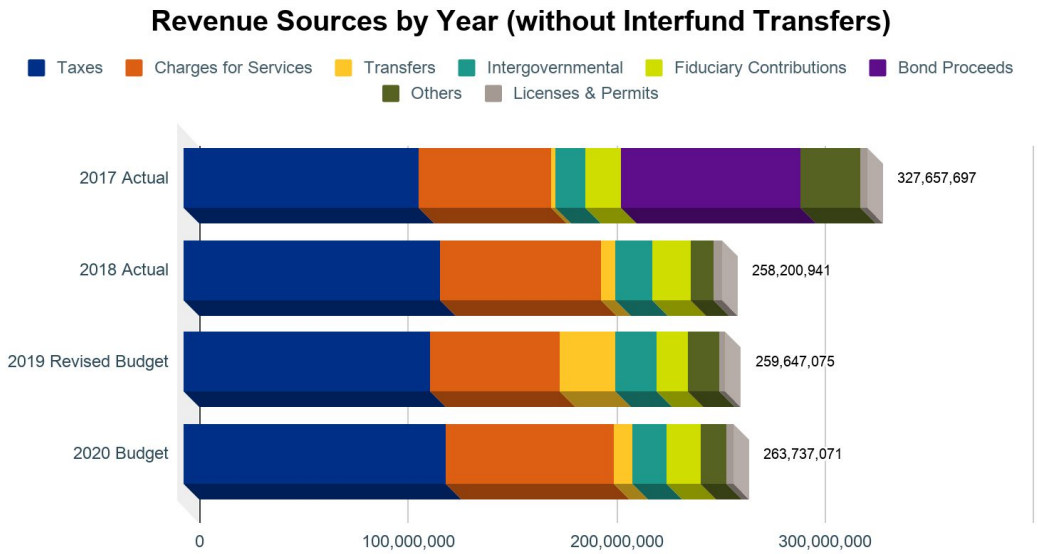
The 2020 Budget complies with Amendment 1 of the state constitution, referred to as the Taxpayers' Bill of Rights (TABOR). Broomfield voters, through a general election, voted to exempt sales and use tax revenues, property tax revenues, services expansion fee revenues, and growth related revenues from Amendment 1. Amendment 1 also requires a reserve of 3% of general government spending. For 2020, this requires a reserve of $4.24 million. This requirement is satisfied by the budgeted operating reserves of $24.7 million. The emphasis on reserves helps the City and County maintain its financial position in a volatile economy.

SOURCES & USES OF FUNDS



CITY AND COUNTY REVENUES (SOURCES)

The 2020 budget projects $263.7 million in revenue from various sources, excluding interfund transfers. This represents a 1.58% increase over the total revenues projected for 2019. The City and County's major on-going revenue sources are sales and use tax, property tax, charges for services, and intergovernmental revenues. These revenue sources, explained in more detail following sections, support operations, capital improvements, and debt services for the City and County.



Sales Tax

The City and County total sales tax rate is 4.15%. Of this rate, 2.00% is allocated to the City General Fund, 1.50% to the Sales and Use Tax Capital Improvements Fund, 0.40% for the County General Fund, and 0.25% for the Open Space and Park Development Fund.

Sales and Use Tax Rates			
	2019	**2020**	**% Chg**
City	3.75%	3.75%	0.00%
County	0.40%	0.40%	0.00%
Total	4.15%	4.15%	0.00%

Sales tax represents 20.2% of total revenue projected in 2020. This revenue source is highly sensitive to current economic conditions. Sales tax collections are estimated to increase 1.33% from the revised budget projections for 2019. This projection takes into consideration new and existing retail areas as well as competition from surrounding communities. Sales tax projections consider prior year revenue trends, average sales tax per square foot for each type of establishment, and expected new businesses.

Sales Tax Collection			
Fiscal Year	Sales Tax Rate	Revenue	% Change
2016	4.15%	$ 54,506,254	6.3%
2017	4.15%	$ 56,623,798	3.9%
2018	4.15%	$ 58,831,957	3.9%
2019*	4.15%	$ 60,273,895	2.5%
2020*	4.15%	$ 61,076,683	1.3%

*Projected

Property Tax

Property tax represents 14.5% of total revenue projected in 2020 and is expected to increase 13.28%, over 2019 revised budget projections. Property tax revenue projections are based on the estimated property valuation received from the County Assessor at the estimated mill levy. 2019 was a reassessment year, therefore new property value estimates are reflected in the 2020 budget. Property tax in 2020 is estimated to bring in $26.5 million for County functions and $17.3 million for City functions.

Other units of government, including counties, school districts, and special districts, also levy property tax. Broomfield's government sets only the City and County mill levy and has no control over mill levies set by other governmental units. The City and County of Broomfield has not increased the mill levy since the formation of the County in 2001. The following charts illustrate the changes related to property tax.

Property Tax Mill Levies			
	2019	2020	% Chg
City Mill Levy	11.457	11.457	0.00%
County Mill Levy	15.261	15.261	0.00%
Human Service Mill Levy	2.250	2.250	0.00%
Total	**28.968**	**28.968**	**0.00%**

City and County Property Tax				
Fiscal Year	Total Mill Levy	Assessed Value	Revenue	Revenue % Change
2016	28.968	$ 1,225,621,743	$ 34,878,081	11.70%
2017	28.968	$ 1,228,963,980	$ 35,628,579	2.15%
2018	28.968	$ 1,325,058,813	$ 38,158,298	7.10%
2019*	28.968	$ 1,334,342,081	$ 38,653,221	1.30%
2020*	28.968	$ 1,511,597,765	$ 43,787,963	13.28%

*Projected

Use Tax - Building Materials

The City use tax on building and construction materials is the same as sales tax rate (4.15%) and is distributed in the same way as sales tax revenues. Use tax on building and construction materials is a one-time tax and applies to building and construction materials that are purchased outside the City of Broomfield but are used and stored in the City. For example, approximately 50% of the cost of a new home is attributed to building and construction materials, and the use tax applies to that 50%. If building and construction materials total $50,000, the use tax would be $2,075.

This revenue source can vary significantly from year to year depending upon the amount of new construction that occurs in the City in any given year. Revenue is projected from new commercial square feet and residential units (obtained from the Community Development Department) and includes commercial, office, industrial, and retail activity for each year.

Building Use Tax Collection		
Fiscal Year	Revenue	% Change
2016	$ 6,726,351	20.8%
2017	$ 6,021,407	-10.5%
2018	$ 9,764,075	62.2%
2019*	$ 4,140,867	-57.6%
2020*	$ 4,678,175	13.0%

*Projected

Charges for Services

Charges for services is one of the largest sources of revenue, representing 30.7% of total revenues in 2020. In 2020, total revenue in this category is estimated to be $80.8 million.

Water & Sewer Charges			
	2019	2020	% Chg
Water Rates Per 1,000 Gallons	$3.22	$3.28	1.86%
Sewer Rates - Monthly Avg Water Consumption	$3.35	$3.42	2.09%
Sewer Rates - Unfunded Mandate Fee Per 1,000 Gallons	$0.52	$0.52	0.00%
Environmental Compliance Fee	$2.00	$4.00	100.00%
Water License Fee	$ 23,577	$ 24,756	5.00%
Sewer License Fee	$ 12,559	$ 12,559	0.00%

Charges for services consist mainly of charges for water and sewer services, as well as new service connection fees within Broomfield. Water and sewer service fees will increase about 2.0% in 2020. Water license fees will increase 5.0% in 2020 to continue funding of large water projects such as Windy Gap. This is the first increase in license fees since 2008. Additionally, the environmental compliance fee will increase from $2.00 to $4.00 in 2020.

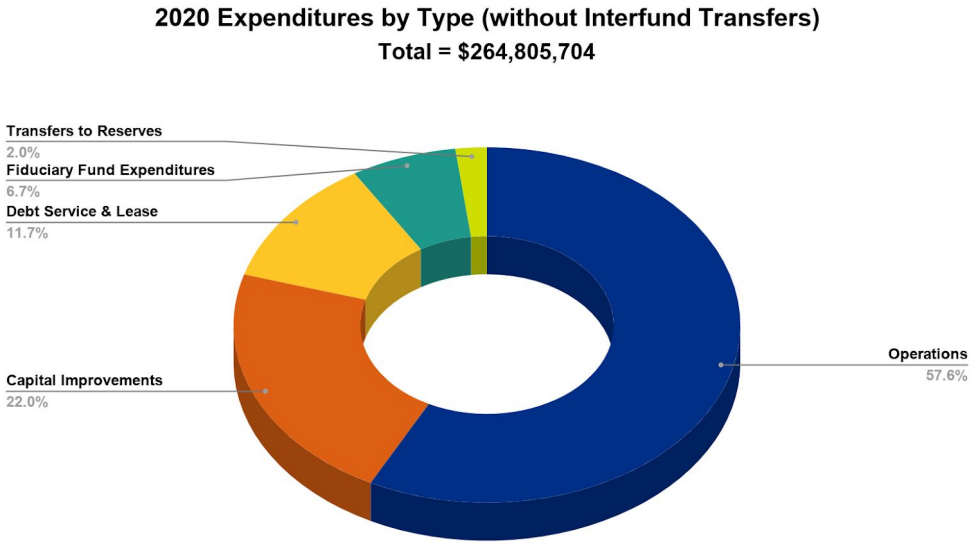
Charges for recreation services are also included in this category and project cost recovery of approximately 75.6% to provide those services, including center operations, programs, administration, and utility costs.

Intergovernmental Revenues

The largest components of this category are State and Federal revenues for Human Services programs and benefits, such as Child Welfare, Temporary Assistance to Needy Families (TANF), Colorado Works, Child Care, and Food Assistance. Allocations vary from year to year, but state and federal support normally accounts for 80% of benefits paid to county residents. The County supports the rest of the operation costs through a dedicated property tax mill levy and transfers from the County General Fund.

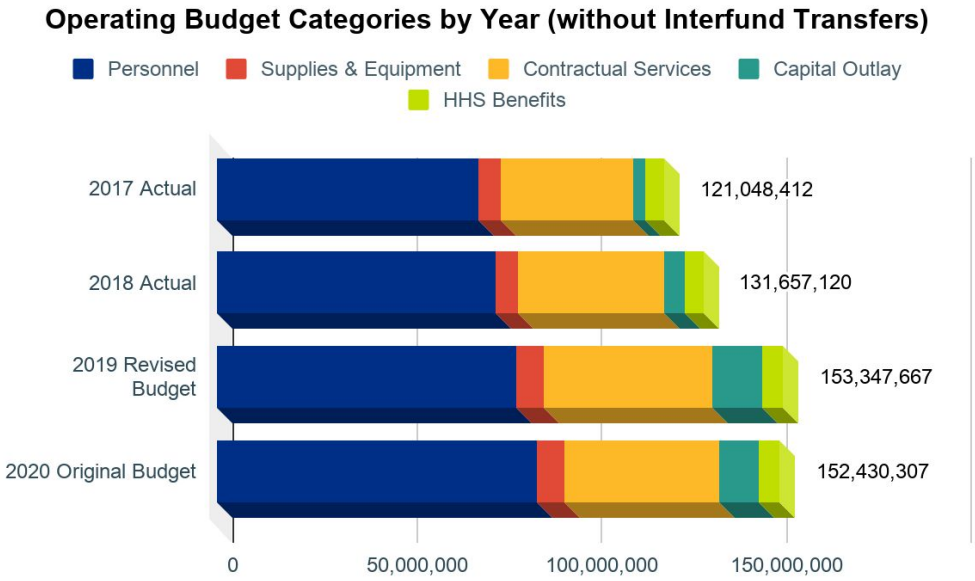
CITY AND COUNTY EXPENDITURES (USES)

The City and County's major expenditures are categorized as operations, capital improvements, debt service and lease payments, and fiduciary fund expenditures related to health insurance and retirements. Operations and debt service tend to be consistent from year to year, while capital improvements and fiduciary fund expenditures will vary depending upon projects being constructed and the number of staff retirements from year to year. Estimates for 2020 expenditures are illustrated in the following chart.



Operating Expenditures

Operations represents the largest part of the total budget in 2020 and consist of personnel, supplies, equipment, services, capital outlay, and Health and Human Services (HHS) benefits. The following chart shows operating expenses, without interfund activities, by expense category.



Personnel

The City and County of Broomfield is a service organization, and as a result, personnel costs have the most significant impact on the operations budget. The total personnel costs in 2020 are about $86.4 million, which is 56.7% of total operating expenses.

Supplies and Equipment

Supplies and equipment are physical items owned by the city that cost less than $5,000. Supplies and equipment make up 5.1% of the total 2020 operations budget.

Contractual Services

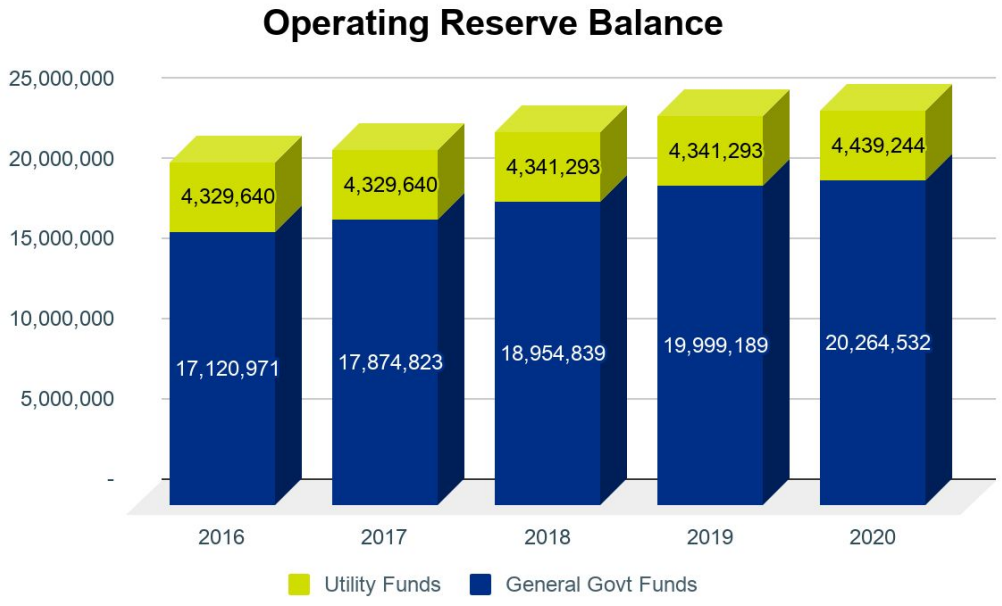
Contractual services are any services rendered to a government by private firms, individuals, or other governmental agencies. Services include travel and training, utilities, repair and maintenance costs, professional organization dues, printing, and postage. Contractual services account for 27.5% of the total 2020 operations budget.

Capital Outlay

Capital assets are individual items that will last more than one year and cost more than $5,000. Most capital outlays are funded from the Asset Replacement Fund, except Enterprise Funds (the water, sewer, and water reclamation utilities) purchases. These are expenses that are budgeted within the appropriate operating fund. Purchases of new equipment is funded from departmental operating budgets. A complete list of equipment purchases can be found in Appendix B.

OPERATING AND DEBT SERVICE RESERVES

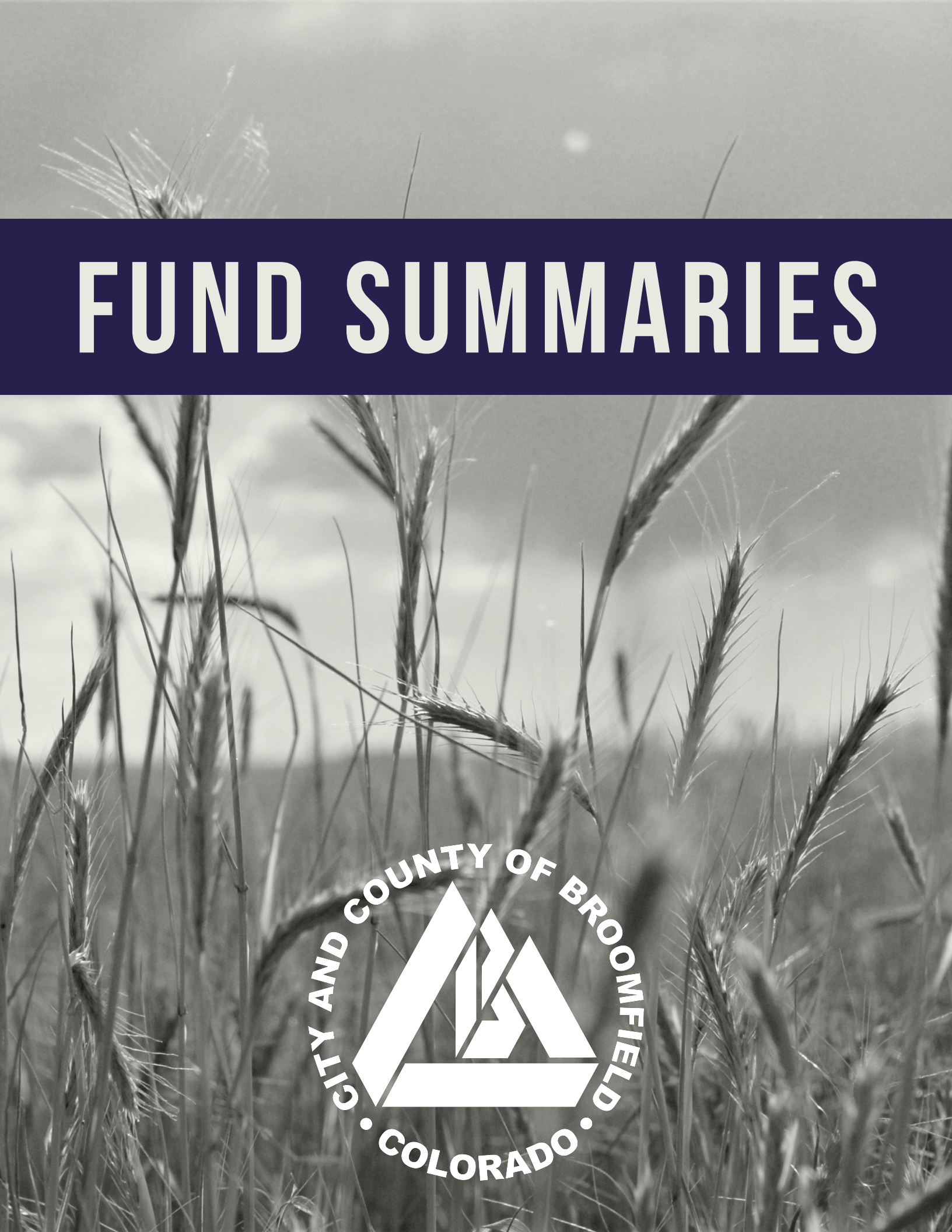
The City and County of Broomfield maintains an operations reserve in both General Funds with a goal of ensuring Broomfield has 16.67% of operational and debt service expenditures in reserves for emergencies and unforeseen circumstances. Reserves are split between the City and County General Funds and cover all general government funds. The 2020 budget meets that 16.67% goal.



Additionally, the enterprise funds have a goal of maintaining 16.67% of operations expenditures and three years' worth of debt service expenditures in reserve. The 2020 Budget meets these goals.

City Council approval is required to use reserve funds.

FUND SUMMARIES



FUND SUMMARIES

This section provides an overview of the budgetary fund structure. The budget document includes all funds that are appropriated. These are the same funds that are included in Broomfield's audited financial statements. The Comprehensive Annual Financial Report (CAFR) identifies the following funds as Non-major Governmental Funds: Library, Streets, Conservation Trust, Cemetery, Lodging Tax, Debt Service, Open Space and Parks, and Service Expansion Fee.

BUDGET FUND SUMMARIES

Funding for operations for the City and County is spread among "funds" designed to separate dedicated revenue streams, provide cost recovery information, and meet legal requirements. This means that some functions, such as public works and police, may be funded by different funds. The breakdown of operating costs by function, and fund, is illustrated in the chart below:

Accounting Fund Structure Operations Accounting Funds												
Department/Division	General City	General County	Human Services	Recreation Fund	Streets Fund	Library Fund	Cemetery Fund	Facility Fund	Water Fund	Sewer Fund	Re-Use Water	Total
Cemetery							234,613					234,613
Community Development	6,706,210											6,706,210
Finance	4,055,582	902,764							568,437	189,270		5,716,053
General Government	7,906,355	5,873,667										13,780,022
Health & Human Services		2,940,048	13,791,548									16,731,596
Information Technology	7,168,890											7,168,890
Library & Cultural Affairs	628,307	79,710				3,054,440						3,762,457
Open Space & Trails	459,892											459,892
Public Safety	20,880,443	11,389,508										32,269,951
Public Works	11,465,322				5,361,863			5,127,512	17,356,090	13,357,274	1,656,822	54,324,883
Recreation & Senior Services		1,316,978		6,604,963								7,921,941
Strategic Initiatives		1,232,925										1,232,925
Total	59,271,001	23,735,600	13,791,548	6,604,963	5,361,863	3,054,440	234,613	5,127,512	17,924,527	13,546,544	1,656,822	150,309,433

City General Fund (Governmental Fund)

Broomfield became a combined City and County form of government on November 15, 2001. General Fund costs to provide county services are presented separately from those which provide City General Fund operations. Both are called General Funds (see County General Fund summary later in this section). The purpose of two separate General Funds is to illustrate that County services are delivered within the standard county revenue structure. Since the formation of the combined City and County form of government, the standard county revenue structure has been based on a mill levy that is less than the original estimate and less than that of the legacy counties which originally provided these services to the residents of Broomfield.

The City portion of the General Fund supports a significant share of Broomfield operations and services including: City Council, City Manager, Attorney, Clerk, Communications and Government Affairs, Courts, Economic Development, Finance, Information Technology, Human Resources, Cultural Affairs, Open Space & Trails, Planning, Engineering, and Building Inspection functions. The General Fund also provides funding for Public Safety operations and maintenance functions for Parks and Fleet. Transfers to other funds to support operations in Library, Recreation, and Facilities Maintenance are also included as part of the total City General Fund expenditures.

There are a couple of cornerstones for managing City and County of Broomfield resources as the future economy is always changing. These cornerstones are building reserves and managing resources carefully, using a multiple-year approach. The 2020 Budget was built to ensure that operating reserve goals are met, Council priorities are advanced, service needs are fulfilled, and all required debt service is met. It is a City and County priority to run a very lean government from a business perspective. Zero-based budgeting is used to maintain service levels while keeping growth in expenditures to a minimum.

City General Fund Budget Summary Sources and Uses of Funds City Operations						
					Budget % Chg	
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	19 Original 2020	19 Revised 2020
Beginning Balance	$ 4,548,276	$ 4,389,476	$ 7,888,436	$ 3,570,877	-18.65%	-54.73%
Revenues	57,126,050	55,505,144	51,095,806	52,927,242	-4.64%	3.58%
Interfund Activity	6,563,463	7,181,296	7,257,124	10,617,502	47.85%	46.30%
Total Sources of Funds	$ 68,237,789	$ 67,075,916	$ 66,241,366	$ 67,115,621	0.06%	1.32%
Expenditures	$ 52,477,558	$ 58,692,777	$ 58,430,797	$ 61,653,053	5.04%	5.51%
Interfund Activity	7,871,795	6,120,433	4,239,692	4,606,149	-24.74%	8.64%
Total Uses of Funds	$ 60,349,353	$ 64,813,210	$ 62,670,489	$ 66,259,202	2.23%	5.73%
Ending Balance	$ 7,888,436	$ 2,262,706	$ 3,570,877	$ 856,419	-62.15%	-76.02%

City General Fund Reserve						
					Budget % Chg	
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	19 Original 2020	19 Revised 2020
Beginning Balance	$ 11,949,374	$ 12,693,711	$ 12,693,711	$ 13,417,361	5.70%	5.70%
Additions	744,337	723,650	723,650	88,995	-87.70%	-87.70%
Uses	-	-	-	-	NA	NA
Ending Balance	$ 12,693,711	$ 13,417,361	$ 13,417,361	$ 13,506,356	0.66%	0.66%

The combined operating reserves for the City and County General Funds equal 16.67% of operating and debt service expenditures, exceeding reserve policy targets.

Recreation Fund (Governmental Fund)

A separate Recreation Service Fund was established in 1995 to more clearly present all operating revenues and costs for Broomfield's Recreation programs.

The Recreation Fund's sources of revenues are generated by user fees for recreation centers, outdoor aquatics center, recreation programs, and a transfer from the General Fund. For the 2020 Budget, the General Fund transfer is $1,797,653 which means program and center revenues are projected to cover 75.58% of Recreation Fund expenditures. Recreation Fund expenditures for 2020 are estimated at $7,374,753, which is an increase of 11.91% from the 2019 Budget. The increase is attributed to the summer opening of the reconstructed Broomfield Community Center.

Recreation Fund Budget Summary						
Sources and Uses of Funds						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ -	$ -	$ -	$ -	NA	NA
Revenues (less intrafund)	5,095,824	5,378,850	5,187,100	5,577,100	3.69%	7.52%
Interfund Activity	1,291,961	1,211,289	1,326,009	1,797,653	48.41%	35.57%
Total Sources of Funds	$ 6,387,785	$ 6,590,139	$ 6,513,109	$ 7,374,753	11.91%	13.23%
Expenditures (less intrafund)	$ 5,462,654	$ 5,845,839	$ 5,768,809	$ 6,604,963	12.99%	14.49%
Interfund Activity	925,131	744,300	744,300	769,790	3.42%	3.42%
Total Uses of Funds	$ 6,387,785	$ 6,590,139	$ 6,513,109	$ 7,374,753	11.91%	13.23%
Ending Balance	$ -	$ -	$ -	$ -	NA	NA

As in previous years, a thorough evaluation was conducted of all recreation program revenues and costs. City Council has reviewed and updated the current cost recovery policy and will establish revised guidelines if necessary.

Street Maintenance Fund (Special Revenue Fund)

The Street Maintenance Fund was established to clearly present how state-shared street maintenance revenues are being used by Broomfield. The largest state-shared revenue source is the Highway Users' Tax Fund, which is composed of gasoline taxes. Distributions are made to cities based on the number of registered vehicles and the number of miles of maintained streets. Broomfield's share of the State's Highway Users' Tax Fund is estimated at $2,167,330 for 2020, or 40.4% of total fund revenues. Other state-shared revenues collected in this Fund are the annual vehicle registration fees.

Legislation enacted in 1989 required cities to establish a minimum annual contribution for street maintenance to remain eligible for revenues from the Highway Users' Tax Fund. The 2020 Budget includes an amount which exceeds the minimum requirement. The City mill levy distribution records property tax revenues directly in the Street Fund. The property tax allocation for 2020 is $1,050,560 or 0.695 mills of the total City mill levy (11.457 mills). This represents 19.6% of the total revenues in this Fund.

Revenues generated for county road and bridge funds are based on specific property tax mill levies set by county governments. Pursuant to Colorado law, county governments must share 50% of their county road and bridge fund revenues with municipalities. Since Broomfield is a combined City and County, the County General Fund will contribute $1,896,973 to the Street Fund from County revenues for the purpose of road and bridge maintenance in 2020. This represents 35.4% of the total fund revenues.

Street Fund expenditures for 2020 are estimated at $5,361,863, which is a 0.30% decrease from 2019. This decrease is primarily due to a decrease in temporary staff hours.

Services funded by the Street Fund include: Maintenance of Condition, Snow and Ice Control, Traffic Control, Street Cleaning, Street Lighting, and Stormwater Management. It should be noted that these are operating functions, not capital improvements. Street construction, reconstruction projects, and the annual asphalt overlay program are defined as capital improvements and are budgeted in the Capital Improvements Fund.

Street Maintenance Fund Budget Summary						
Sources and Uses of Funds						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ -	$ -	$ 156,000	$ -	NA	-100.00%
Revenues	3,857,667	3,285,570	3,729,680	3,464,890	5.46%	-7.10%
Interfund Activity	1,050,873	2,092,450	1,605,987	1,896,973	-9.34%	18.12%
Total Sources of Funds	$ 4,908,540	$ 5,378,020	$ 5,491,667	$ 5,361,863	-0.30%	-2.36%
Expenditures	$ 4,752,540	$ 5,378,020	$ 5,491,667	$ 5,361,863	-0.30%	-2.36%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 4,752,540	$ 5,378,020	$ 5,491,667	$ 5,361,863	-0.30%	-2.36%
Ending Balance	$ 156,000	$ -	$ -	$ -	NA	NA

Library Fund (Special Revenue Fund)

The Library Fund budget covers the operating costs for Broomfield's public library, the Mamie Doud Eisenhower Public Library. The current building was opened in 2001 when the city became a county.

Usage of the facility and circulation is growing year over year. The Library continues to build its eBooks collection and add state of the art on-line learning resources. The Library Fund's major source of revenue is property tax, estimated at $2,934,011, or 1.941 mills, in 2020. In 2020, the General Fund will transfer $78,729 to help fund Library operations. This represents 2.58% of total fund revenues.

Library Fund Budget Summary						
Sources and Uses of Funds						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ -	$ -	$ -	$ -	NA	NA
Revenues	2,647,535	2,670,820	2,653,768	2,975,711	11.42%	12.13%
Interfund Activity	97,285	385,768	391,039	78,729	-79.59%	-79.87%
Total Sources of Funds	$ 2,744,820	$ 3,056,588	$ 3,044,807	$ 3,054,440	-0.07%	0.32%
Expenditures	$ 2,744,820	$ 3,056,588	$ 3,044,807	$ 3,054,440	-0.07%	0.32%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 2,744,820	$ 3,056,588	$ 3,044,807	$ 3,054,440	-0.07%	0.32%
Ending Balance	$ -	$ -	$ -	$ -	NA	NA

The circulation budget (books and periodicals) is designed to add to and replace circulation items. The total value of the library's physical collection is approximately $2.6 million. In 2020, the budget for books and periodicals is $257,510, a 0.77% increase over the 2019 Budget.

Facility Maintenance Fund (Governmental Fund)

Facility maintenance costs are shown in a separate fund and charged to "user" funds. Salaries and benefits of staff are allocated on a square footage basis, while supplies and services (fire extinguisher inspection contract, elevator inspection contract, etc.) are budgeted by facility.

Facility Maintenance Fund Budget Summary						
Sources and Uses of Funds						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ -	$ -	$ -	$ -	NA	NA
Revenues	14,249	24,000	35,589	19,118	-20.34%	-46.28%
Interfund Activity	4,141,723	4,592,537	4,604,605	5,108,394	11.23%	10.94%
Total Sources of Funds	$ 4,155,972	$ 4,616,537	$ 4,640,194	$ 5,127,512	11.07%	10.50%
Expenditures	$ 4,155,972	$ 4,616,537	$ 4,640,194	$ 5,127,512	11.07%	10.50%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 4,155,972	$ 4,616,537	$ 4,640,194	$ 5,127,512	11.07%	10.50%
Ending Balance	$ -	$ -	$ -	$ -	NA	NA

Facilities Maintenance Fund expenditures for 2020 are estimated at $5,127,512, which is a 10.50% increase from 2019. This increase is primarily due to increased personnel expenses for the opening of the reconstructed Broomfield Community Center and the new Service Center.

Cemetery Fund (Special Revenue Fund)

The Cemetery Fund provides for the Lakeview Cemetery and the Broomfield County Commons Cemetery. The Lakeview Cemetery dates back to the late 1800s and was maintained as a historical site until a few years ago when Broomfield's Citizens' Cemetery Committee recommended its re-opening. Focus shifted to development of the Broomfield County Commons Cemetery, which has capacity for 1,600 full burial plots and 920 cremations. A total of 9.9 acres will be developed, with development occurring in phases. The first phase provided for the development of 3.27 acres and was completed in 2003. Phase two construction was completed in 2018 and added approximately 3.0 acres to the cemetery.

Cemetery Fund Budget Summary						
Sources and Uses of Funds						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ -	$ -	$ -	$ -	NA	NA
Revenues (less intrafund)	179,578	134,250	145,050	137,350	2.31%	-5.31%
Interfund Activity	24,707	97,939	85,139	97,263	-0.69%	14.24%
Total Sources of Funds	$ 204,285	$ 232,189	$ 230,189	$ 234,613	1.04%	1.92%
Expenditures (less intrafund)	$ 204,285	$ 232,189	$ 230,189	$ 234,613	1.04%	1.92%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 204,285	$ 232,189	$ 230,189	$ 234,613	1.04%	1.92%
Ending Balance	$ -	$ -	$ -	$ -	NA	NA

The Broomfield County Commons Cemetery is a full service cemetery. A perpetual care reserve, with an estimated balance of $370,434, will assist with future maintenance of plots.

Lodging Tax Fund (Special Revenue Fund)

The Lodging Tax Fund was established in 1997. The purpose of this Fund is to provide funds for the maintenance and improvement of the City's gateways and major roadway landscaping. The lodging tax is a 1.60% tax on the price paid for the leasing or rental of any lodging located in the City and County of Broomfield. These funds are transferred to the City General Fund, where Parks Maintenance expenditures are recorded. Lodging Tax revenue for 2020 is estimated to be $725,000, which is an increase of 16.00 % from 2019.

County General Fund (Governmental Fund)

County General Fund budgets are subject to the same cost management initiatives as in other funds, such as zero-based budgeting.

County General Fund Budget Summary Sources and Uses of Funds						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ 2,090,809	$ 2,220,029	$ 3,409,190	$ 3,818,750	72.01%	12.01%
Revenues	33,670,161	33,490,950	34,021,995	36,364,808	8.58%	6.89%
Interfund Activity	70,000	70,000	70,000	70,000	0.00%	0.00%
Total Sources of Funds	$ 35,830,970	$ 35,780,979	$ 37,501,185	$ 40,253,558	12.50%	7.34%
Expenditures	$ 24,738,858	$ 26,673,706	$ 26,443,532	$ 27,329,695	2.46%	3.35%
Interfund Activity	7,682,922	8,911,611	7,238,903	11,351,449	27.38%	56.81%
Total Uses of Funds	$ 32,421,780	$ 35,585,317	$ 33,682,435	$ 38,681,144	8.70%	14.84%
Ending Balance	$ 3,409,190	$ 195,662	$ 3,818,750	$ 1,572,414	703.64%	-58.82%

County General Fund Reserve						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ 5,925,449	$ 6,261,128	$ 6,394,359	$ 6,715,059	7.25%	5.02%
Additions	468,910	320,700	320,700	43,117	-86.56%	-86.56%
Uses	-	-	-	-	NA	NA
Ending Balance	$ 6,394,359	$ 6,581,828	$ 6,715,059	$ 6,758,176	2.68%	0.64%

The County General Fund includes funding for typical county functions such as property assessment, motor vehicle, district attorney, the detention center, and public health. The County General Fund Total Uses of Funds are projected to be $38,681,144, an increase of 8.70% over 2019. As discussed in the City General Fund, funds are transferred each year to the Capital Fund for the Facilities Reserve. The County Fund also transfers funds to the City General fund to pay for services such as accounting, human resources, and information technology. These shared services are one of the ways the City and County of Broomfield has reduced the cost of government to its citizens over the traditional separate City/County governments.

The combined operating reserves for the City and County General Funds equal 16.67% of operating and debt service expenditures, exceeding reserve policy targets.

Human Services Fund (Special Revenue Fund)

The Human Services Fund includes all revenues and expenditures related to County human services programs. Services can be broken into Human Services and Workforce Center. A large portion of funding for these areas is received from state and federal sources. The state determines both the eligibility criteria and client assistance levels for traditional human service programs and reimburses counties for the approximately 80% state portion of benefits paid to their residents.

Human Services Fund Budget Summary Sources and Uses of Funds						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ 877,243	$ 171,471	$ 1,391,179	$ 645,664	276.54%	-53.59%
Revenues	12,279,729	12,021,000	12,614,831	13,039,839	8.48%	3.37%
Interfund Activity	492,379	1,763,171	263,218	377,700	-78.58%	43.49%
Total Sources of Funds	$ 13,649,351	$ 13,955,642	$ 14,269,228	$ 14,063,203	0.77%	-1.44%
Expenditures	$ 12,235,712	$ 13,841,642	$ 13,623,564	$ 13,791,548	-0.36%	1.23%
Interfund Activity	22,460	-	-	-	NA	NA
Total Uses of Funds	$ 12,258,172	$ 13,841,642	$ 13,623,564	$ 13,791,548	-0.36%	1.23%
Ending Balance	$ 1,391,179	$ 114,000	$ 645,664	$ 271,655	138.29%	-57.93%

In 2020, the allocations of State and Federal funding are projected to increase 8.46% from 2019.

In the Workforce Center, expenditures in 2020 will decrease 4.64% from the 2019 Budget. The Workforce Center receives the majority of its funding from State and Federal sources, but a County General Fund transfer of funds is necessary to maintain existing service levels. The projected County General Fund transfer in 2020 is $377,700, which represents 36.24% of total Workforce Center revenues.

Water Fund (Enterprise Fund)

The Water Enterprise Fund includes all revenues and expenditures for Broomfield's Water Utility. The major sources of revenues are monthly water service charges and connection fees for new taps to the water system. No tax dollars support this Fund. Water service fees will increase an average of 2.0% in 2020, with a 5.0% increase in license fees.

In 2020, connection fees are expected to decrease 17.10% from the 2019 budget. The decrease is mainly due to lower projected single-family housing starts as well as lower projected new commercial/retail starts.

Water Enterprise Fund Budget Summary Sources and Uses of Funds						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ 50,233,131	$ 31,164,301	$ 60,213,296	$ 5,683,056	-81.76%	-90.56%
Revenues	40,192,870	42,400,574	31,185,529	39,191,684	-7.57%	25.67%
Interfund Activity	-	-	-	-	NA	NA
Total Sources of Funds	$ 90,426,001	$ 73,564,875	$ 91,398,825	$ 44,874,740	-39.00%	-50.90%
Expenditures	$ 28,037,383	$ 60,812,902	$ 83,243,799	$ 37,054,452	-39.07%	-55.49%
Interfund Activity	2,175,322	2,471,970	2,471,970	2,399,610	-2.93%	-2.93%
Total Uses of Funds	$ 30,212,705	$ 63,284,872	$ 85,715,769	$ 39,454,062	-37.66%	-53.97%
Ending Balance	$ 60,213,296	$ 10,280,003	$ 5,683,056	$ 5,420,678	-47.27%	-4.62%

Operations reserves are segregated from the working capital balance (governmental fund balance equivalent in an enterprise fund). In 2020, a transfer of $21,576 is necessary to maintain a balance of 16.67% of operating expenditures, according to reserve policy and goals. In addition, three years of debt service, or $26.9 million, is being set aside in a separate debt service reserve.

Water Enterprise Fund Operations Reserve						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ 2,774,835	$ 2,786,488	$ 2,786,488	$ 2,786,488	0.00%	0.00%
Additions	11,653	-	-	21,576	NA	NA
Uses	-	-	-	-	NA	NA
Ending Balance	$ 2,786,488	$ 2,786,488	$ 2,786,488	$ 2,808,064	0.77%	0.77%

Sewer Fund (Enterprise Fund)

The Sewer Enterprise Fund includes all revenues and expenditures for Broomfield's Sewer Utility. The Fund is supported entirely by usage fees and connection fees. No tax dollars support this Fund. Sewer service fees will increase an average of 2.0% in 2020, with no increase to license fees.

In 2020, revenues for sewer license fees are projected to decrease 10.95% from the 2019 budgeted amounts due to the decrease in projected single-family residential and multi-family housing starts as well as commercial/retail starts. In the five-year forecast, substantial capital costs are expected to comply with new regulations and standards. In 2013, City Council added an additional flat fee of $2.00 to customer's monthly bill to help fund these new unfunded mandates. This fee will increase to $4.00 per month in 2020.

Sewer Enterprise Fund Budget Summary Sources and Uses of Funds						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ 53,952,349	$ 26,071,323	$ 65,829,417	$ 27,489,177	5.44%	-58.24%
Revenues	25,977,160	30,341,274	19,766,590	30,796,399	1.50%	55.80%
Interfund Activity	1,402,410	1,403,178	1,403,178	1,404,591	0.10%	0.10%
Total Sources of Funds	$ 81,331,919	$ 57,815,775	$ 86,999,185	$ 59,690,167	3.24%	-31.39%
Expenditures	$ 13,980,368	$ 26,983,763	$ 57,778,698	$ 24,200,627	-10.31%	-58.11%
Interfund Activity	1,522,134	1,731,310	1,731,310	1,605,060	-7.29%	-7.29%
Total Uses of Funds	$ 15,502,502	$ 28,715,073	$ 59,510,008	$ 25,805,687	-10.13%	-56.64%
Ending Balance	$ 65,829,417	$ 29,100,702	$ 27,489,177	$ 33,884,480	16.44%	23.26%

Operations reserves are segregated from the working capital balance. In 2020, a transfer of $76,375 is necessary to maintain a balance of 16.67% of operating expenditures, according to reserve policy and goals. In addition, three years of debt service, or $7.3 million, is being set aside in a separate debt service reserve.

Sewer Enterprise Fund Operations Reserve						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ 1,366,360	$ 1,366,360	$ 1,366,360	$ 1,366,360	0.00%	0.00%
Additions	-	-	-	76,375	100.00%	100.00%
Uses	-	-	-	-	NA	NA
Ending Balance	$ 1,366,360	$ 1,366,360	$ 1,366,360	$ 1,442,735	5.59%	5.59%

Water Reclamation Fund (Enterprise Fund)

The Water Reclamation Fund was established in 1995 to begin implementation of the water re-use project. With this project, water from Broomfield's sewer treatment plant is treated and re-used to irrigate parks, golf courses, and landscaped areas. The project also utilizes the Great Western Reservoir. The major sources of revenues are monthly water service charges and connection fees for new taps to the system. No tax dollars support this fund. The current rate for both service charges and tap fees is set at 50% of the potable water rate.

Water Reclamation Fund expenditures for 2020 are estimated at $3,639,572, a 29.48% increase over 2019 due primarily to an increase in infrastructure capital improvements.

Water Reclamation Fund Budget Summary Sources and Uses of Funds						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ 6,746,971	$ 5,221,416	$ 6,451,012	$ 3,834,966	-26.55%	-40.55%
Revenues	2,870,590	2,362,115	2,209,915	2,478,820	4.94%	12.17%
Interfund Activity	-	-	-	-	NA	NA
Total Sources of Funds	$ 9,617,561	$ 7,583,531	$ 8,660,927	$ 6,313,786	-16.74%	-27.10%
Expenditures	$ 1,637,919	$ 2,810,967	$ 3,279,623	$ 3,639,572	29.48%	10.98%
Interfund Activity	1,528,630	1,546,338	1,546,338	1,558,461	0.78%	0.78%
Total Uses of Funds	$ 3,166,549	$ 4,357,305	$ 4,825,961	$ 5,198,033	19.29%	7.71%
Ending Balance	$ 6,451,012	$ 3,226,226	$ 3,834,966	$ 1,115,753	-65.42%	-70.91%

Operation reserves have been established in this fund and are segregated from the working capital balance. No additional transfers have been necessary to maintain a balance of 16.67% of operating expenditures, according to reserve policy and goals. In addition, the goal of three years of debt service is being accumulated. Currently, $4.2 million is set aside in a separate debt service reserve.

Water Reclamation Fund Operations Reserve						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ 188,445	$ 188,445	$ 188,445	$ 188,445	0.00%	0.00%
Additions	-	-	-	-	NA	NA
Uses	-	-	-	-	NA	NA
Ending Balance	$ 188,445	$ 188,445	$ 188,445	$ 188,445	0.00%	0.00%

Employee Medical Care Fund (Benefit Fund)

The Employee Medical Care Fund includes all revenues and expenditures for Broomfield's partially self-funded health insurance plan. This Fund was established in 1982 to address the increasing health insurance costs Broomfield was experiencing. To date, the self-funded health insurance plan has provided substantial savings for both the City and its employees.

Employees Medical Care Fund Budget Summary						
Sources and Uses of Funds						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg	
					19 Original 2020	19 Revised 2020
Beginning Balance	$ 3,716,483	$ 3,249,560	$ 5,123,494	$ 5,004,272	54.00%	-2.33%
Revenues	11,729,134	11,113,391	10,326,456	11,143,392	0.27%	7.91%
Interfund Activity	-	-	-	-	NA	NA
Total Sources of Funds	$ 15,445,617	$ 14,362,951	$ 15,449,950	$ 16,147,664	12.43%	4.52%
Expenditures	$ 10,322,123	$ 12,353,500	$ 10,445,678	$ 14,010,366	13.41%	34.13%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 10,322,123	$ 12,353,500	$ 10,445,678	$ 14,010,366	13.41%	34.13%
Ending Balance	$ 5,123,494	$ 2,009,451	$ 5,004,272	$ 2,137,298	6.36%	-57.29%

In 2020, the City and County of Broomfield's contribution to the plan will remain flat at $1,025 per month per employee. The employee contribution will also remain flat for all 3 tiers. An employee who chooses family coverage will contribute $380 per month, employees who choose the employee plus one dependent will contribute $275 per month, and employees who choose single coverage will contribute $80 per month. Employees in this health plan have the opportunity to participate in a wellness program to reduce their monthly premium. In 2018, the City and County began offering health coverage to all benefited part-time employees.

Employee Retirement Funds (Fiduciary Funds)

There are currently four retirement plans for City and County employees. Each is accounted for in a separate fund. Revenues and expenditures are projected based on the number of participants in each plan, and the expected number of retirements for the coming year.

The Employee Money Purchase Retirement Plan is the main retirement program for general employees. Full time general employees who are not participants in the Employee Defined Benefit Plan are required to contribute to the Employee Money Purchase Retirement Plan. The Plan has two levels of contributions based upon the employee's hire date and election of contribution. Employees hired before January 8, 2003, were given the option of remaining at a higher level of contribution, contributing 10.50% of their base salary and receiving a City contribution of 6.46%, or reducing their contribution to 6.00% and receiving a City contribution of 6.00%. New employees hired on or after January 8, 2003, contribute 6.00% of their base salary and receive a City contribution of 6.00%.

Retirement Funds Budget Summary						
General Employees Defined Benefit Plan						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg	
					19 Original 2020	19 Revised 2020
Beginning Balance	$ 10,330,889	$ 10,794,495	$ 9,921,131	$ 8,758,445	-18.86%	-11.72%
Revenues	1,361,393	1,930,624	1,772,979	1,779,642	-7.82%	0.38%
Interfund Activity	-	-	-	-	NA	NA
Total Sources of Funds	$ 11,692,282	$ 12,725,119	$ 11,694,110	$ 10,538,087	-17.19%	-9.89%
Expenditures	$ 1,771,151	$ 1,526,021	$ 2,935,665	$ 1,670,687	9.48%	-43.09%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 1,771,151	$ 1,526,021	$ 2,935,665	$ 1,670,687	9.48%	-43.09%
Ending Balance	$ 9,921,131	$ 11,199,098	$ 8,758,445	$ 8,867,400	-20.82%	1.24%

The Employee Defined Benefit Plan was closed to new enrollments May 31, 2000. Since then, new employees must participate solely in the Employee Money Purchase Plan. Existing participants in the Defined Benefit Plan, as of May 31, 2000, were given the option to remain in the Defined Benefit Plan or to transfer the actuarial cash equivalent value of their benefit in the Employee Defined Benefit Plan to the Employee Money Purchase Plan with the decision being irrevocable. Employees remaining in the Employee Defined Benefit Plan participate at the same contribution levels (City and employee) that were in effect as of the conversion date. They also participate in the Employee Money Purchase Plan, with the employee contributing 4.00% and the City contributing 2.00%.

Retirement Funds Budget Summary						
General Employees Money Purchase Plan						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg	
					19 Original 2020	19 Revised 2020
Beginning Balance	$ 63,926,080	$ 69,705,591	$ 60,468,291	$ 65,355,319	-6.24%	8.08%
Revenues	1,646,932	9,002,034	6,975,623	7,032,171	-21.88%	0.81%
Interfund Activity	-	-	-	-	NA	NA
Total Sources of Funds	$ 65,573,012	$ 78,707,625	$ 67,443,914	$ 72,387,490	-8.03%	7.33%
Expenditures	$ 5,104,721	$ 3,587,120	$ 2,088,595	$ 2,089,595	-41.75%	0.05%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 5,104,721	$ 3,587,120	$ 2,088,595	$ 2,089,595	-41.75%	0.05%
Ending Balance	$ 60,468,291	$ 75,120,505	$ 65,355,319	$ 70,297,895	-6.42%	7.56%

The Police Defined Benefit Plan covers police officers hired prior to April 8, 1978. Uses of funds for 2020 are based on estimated benefit payments and plan costs. All active members were transferred to the Police Money Purchase Plan with only annuitants remaining in the Plan.

Retirement Funds Budget Summary Police Officers Defined Benefit Plan						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ 39,989	$ 62,391	$ 63,535	$ 59,715	-4.29%	-6.01%
Revenues	31,724	1,200	1,500	1,500	25.00%	0.00%
Interfund Activity	-	-	-	-	NA	NA
Total Sources of Funds	$ 71,713	$ 63,591	$ 65,035	$ 61,215	-3.74%	-5.87%
Expenditures	$ 8,178	$ 5,567	$ 5,320	$ 5,435	-2.37%	2.16%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 8,178	$ 5,567	$ 5,320	$ 5,435	-2.37%	2.16%
Ending Balance	$ 63,535	$ 58,024	$ 59,715	$ 55,780	-3.87%	-6.59%

The Police Money Purchase Retirement Plan covers all police officers hired on or after April 8, 1978. Each police officer contributes 10.00% of their base salary with the City matching their contribution. In 2018, the City and County management of the retirement plan was transferred to a third party with a few officers electing to continue having the City and County manage their plans.

Retirement Funds Budget Summary Police Officers Money Purchase Plan						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ 48,947,085	$ 464,765	$ 839,163	$ 977,601	110.34%	16.50%
Revenues	3,549,602	49,726	144,448	145,658	192.92%	0.84%
Interfund Activity	-	-	-	-	NA	NA
Total Sources of Funds	$ 52,496,687	$ 514,491	$ 983,611	$ 1,123,259	118.32%	14.20%
Expenditures	$ 51,657,524	$ 5,500	$ 6,010	$ 7,000	27.27%	16.47%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 51,657,524	$ 5,500	$ 6,010	$ 7,000	27.27%	16.47%
Ending Balance	$ 839,163	$ 508,991	$ 977,601	$ 1,116,259	119.31%	14.18%

Employee Retiree Health Insurance Funds (Benefit Funds)

In 2013, the Retiree Medical Insurance Reimbursement (RMIR) program was closed to retirees after 2013. A new Retiree Health Savings (RHS) plan was created. The RHS Plan is an employer-funded program that provides eligible full-time employees with the ability to accumulate funds to pay for qualified medical expenses on a tax-free basis once employees leave full-time Broomfield service. Vesting for the plan is 20 years of Broomfield service. Employees who leave prior to 20 years of Broomfield service will forfeit all contributions. Forfeitures will be used to fund future employer contributions. Broomfield service includes verified full-time and part-time service. Service in a temporary position is not included in the calculation of Broomfield service.

Retiree Health Insurance Plan						
	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	$ 2,103,632	$ 2,588,542	$ 2,351,482	$ 2,772,462	7.11%	17.90%
Revenues	288,576	545,274	494,980	463,466	-15.00%	-6.37%
Interfund Activity	-	-	-	-	NA	NA
Total Sources of Funds	$ 2,392,208	$ 3,133,816	$ 2,846,462	$ 3,235,928	3.26%	13.68%
Expenditures	$ 40,726	$ 76,000	$ 74,000	$ 76,050	0.07%	2.77%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 40,726	$ 76,000	$ 74,000	$ 76,050	0.07%	2.77%
Ending Balance	$ 2,351,482	$ 3,057,816	$ 2,772,462	$ 3,159,878	3.34%	13.97%

Capital Improvement Program (Capital Funds)

The Capital Improvements Program is summarized in the following chart. As can be seen, substantial projects have been completed in the last five years. Details regarding individual capital projects are presented in the Tables Section and in the Capital Improvements Section of the 2020 Budget. There is a substantial decrease in capital spending in 2020 from 2019 levels primarily due to the Broomfield Community Center reconstruction, 144th/Dillon Road improvements and new Service Center construction projects, which are all multi-year projects.

CAPITAL IMPROVEMENTS PROGRAM SUMMARY						
Capital Improvement Projects By Category	Actual 2016	Actual 2017	Actual 2018	Estimate 2019	Budget 2020	Total 2016-2020
Building & Facility Projects	$ 4,502,616	$ 1,548,983	$ 5,351,528	$ 21,503,509	$ 3,790,893	$ 36,697,529
Drainage & Storm Water Projects	62,214	37,950	50,485	158,000	133,500	442,149
Information Technology Projects	1,950,907	3,308,542	1,538,853	3,744,212	948,500	11,491,014
Landscaping Projects	664,963	469,578	707,382	1,214,090	1,417,275	4,473,288
Open Space and Trails Projects	3,280,579	1,132,944	1,295,014	8,456,267	2,557,112	16,921,916
Parks & Rec Facility Projects	6,567,177	4,383,508	13,335,403	45,317,167	3,631,483	73,234,738
Transportation System Projects	9,414,506	14,949,980	14,060,988	54,733,286	11,120,649	104,279,409
Vehicles, Other Equipment and Furniture	2,187,988	2,063,618	1,724,519	2,108,563	2,220,234	10,304,922
Community Development Projects	8,240,545	7,378,097	8,748,854	7,721,291	8,179,806	40,268,593
Water Utility Projects	25,697,525	7,556,599	5,478,925	58,519,978	13,393,899	110,646,926
Sewer Utility Projects	2,024,522	6,571,688	2,761,710	39,246,105	4,820,155	55,424,180
Water Reclamation Utility Projects	242,017	302,422	686,290	1,768,193	1,982,750	4,981,672
Planning, Admin & Other Exp	644,094	1,752,635	605,992	2,875,113	3,993,900	9,871,734
Public Art & Cultural Projects	101,394	81,745	82,011	495,530	70,567	831,247
Total Capital Improvement Projects	$ 65,581,047	$ 51,538,289	$ 56,427,954	$ 247,861,304	$ 58,260,723	$ 479,669,317

Debt Service (Debt Funds)

Broomfield borrows money to finance capital improvements that cannot be funded from current revenues, such as construction of buildings, infrastructure projects, etc. Annual payments for principal and interest on the City and County's indebtedness are budgeted within the Debt Service Fund and Enterprise Funds.

Per the City Charter, the City Council may issue general obligation debt which shall not exceed 10.00% of the assessed valuation of taxable property within Broomfield. The City and County does not currently have any general obligation debt outstanding at the end of 2020. Tables 4A to 4D in the Tables Section contain additional information regarding the City's debt position. Table 4A also describes the use of each debt obligation.

The City's bond rating by Moody's Investment Service is Aa1 while the Water and Sewer bond rating is Aa3. These high ratings are evidence that Broomfield is viewed as a good investment by the investment community. These ratings not only help the City sell its bond issues, but also helps obtain the lowest possible interest rates.

Existing revenues support all current debt and obligations. Most debt instruments issued to date are revenue bonds. The 2020 Budget includes $36.1 million in debt service and lease purchase payments, including $5.2 million in Urban Renewal Authority debt. Each of these obligations has a specific source or sources of revenue from which annual principal and interest payments are made. The amount of debt and certificates of participation supported by each fund are summarized below.

PRINCIPAL AND INTEREST TO TERM - BONDS, NOTES & CERTIFICATES OF PARTICIPATION SUMMARY BY BUDGET FUND - ESTIMATED AS OF DECEMBER 31, 2020					
	Bonds & Notes	Certificates of Participation	Estimated at the end of 2020 Total		
City & County	Principal & Interest	Principal & Interest	Principal & Interest	% Total	2020 Debt Service
General Governmental Type Funds					
City General Fund	$ -	$ 2,680,977	$ 2,680,977	1%	$ 347,197
County General Fund	-	25,345,273	25,345,273	8%	3,282,872
Capital Improvements Fund	184,469,201	-	184,469,201	59%	17,659,454
Open Space & Parks Fund	-	-	-	0%	-
Total General Government Type Funds	$ 184,469,201	$ 28,026,250	$ 212,495,451	68%	$ 21,289,523
Utility/Enterprise Funds					
Water Fund	$ 11,455,750	$ -	$ 11,455,750	5%	$ 5,714,250
Sewer Fund	27,122,467	-	27,122,467	9%	2,453,422
Water Reclamation Fund	1,409,008	-	1,409,008	0%	1,404,591
Total Utility/Enterprise Funds	$ 39,987,225	$ -	$ 39,987,225	14%	$ 9,572,263
Total City & County	$ 224,456,426	$ 28,026,250	$ 252,482,676	82%	$ 30,861,786
Urban Renewal Authority	$ 56,160,989	$ -	$ 56,160,989	18%	$ 5,241,652
Total - All	$ 283,617,415	$ 28,026,250	$ 311,644,665	100%	$ 36,103,438
Total City and County Annual Debt Service					$ 30,861,786
Total City and County Annual Revenues					$ 302,061,182
Ratio Debt Service to Revenues					10.22%

CLOSING

Substantial growth that has been nurtured within the community generates more revenue, but also increases service delivery costs. Revenue from the growth in the tax base has allowed the City and County to build substantial infrastructure, maintain fund reserves to meet financial policy goals, and provide excellent services to enhance the quality of life in Broomfield. Conservative spending and careful planning have allowed Broomfield to weather economic downturn while maintaining a consistent level of service.

The budget development process is a comprehensive and collaborative project. It requires the input of staff members at every level of the organization and within every department. It is the culmination of several valuable planning processes that generate strategic vision through a partnership of citizen boards and City and County staff. The Budget is an annual tool that shapes the City and County of Broomfield's vision into reality.

The City and County of Broomfield would like to extend sincere appreciation to all those who contributed. There are several people in both the Manager and Finance Departments that deserve special recognition for their hard work: Jennifer Hoffman, City and County Manager; Kevin Standbridge, Deputy City and County Manager; Pat Soderberg, Finance Director; Brenda Richey, Deputy Director of Finance; Cassandra Eyestone, Budget Manager; Pam Young, Senior Budget and Financial Analyst; Brian Curran, Budget and Financial Analyst; and Jordan Fillingame, Administrative Analyst. There are many individuals who have devoted their time and talent to the budget process. The effort put forth serves as an example of the partnership and coordination that makes the City and County of Broomfield a fantastic place to live and work.

TABLES

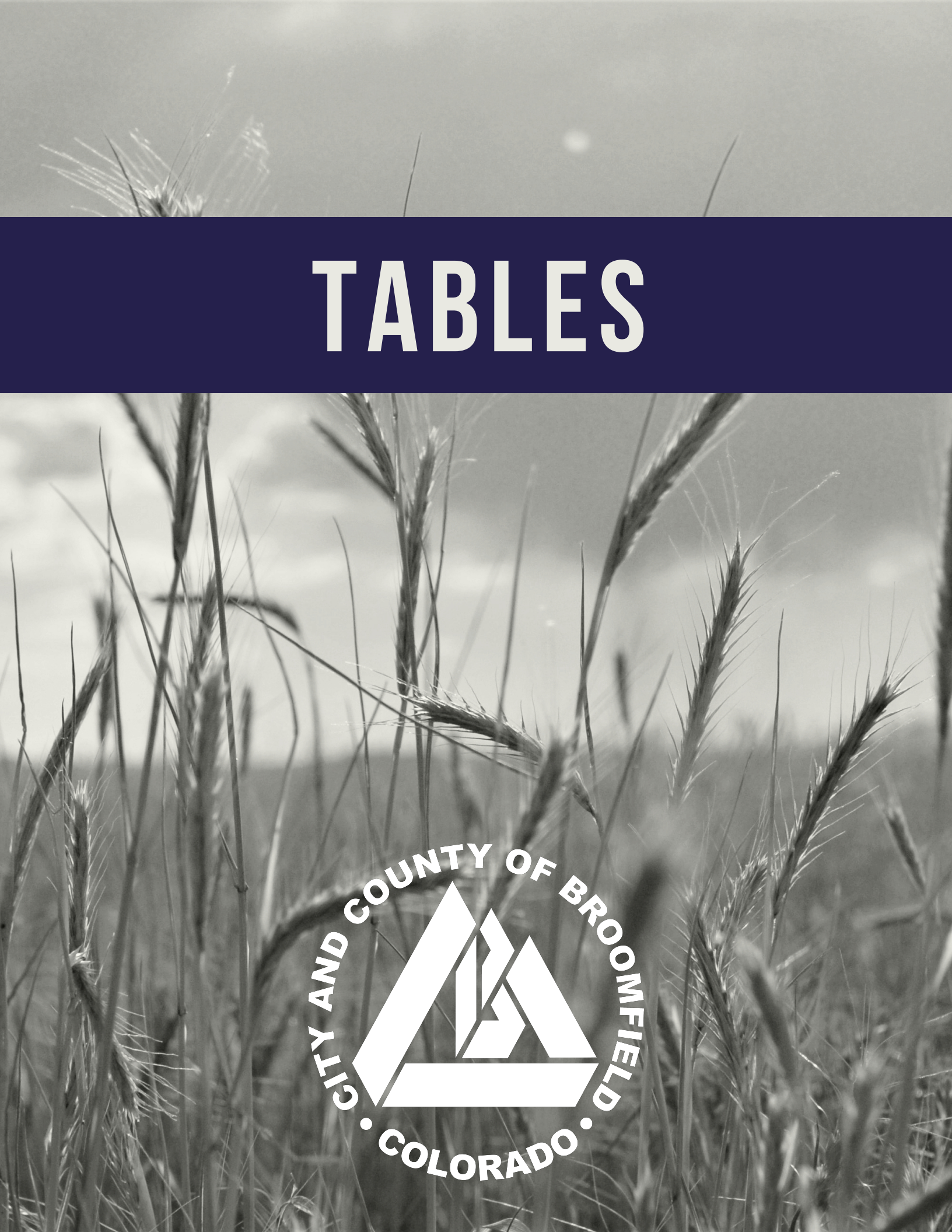


TABLE 1A
CITY AND COUNTY OF BROOMFIELD
OVERALL SUMMARY - TOTAL BUDGET

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
City of Broomfield Budget						
Sources of Funds						
Beginning Balance	$ 364,985,385	$ 168,256,260	$ 328,012,683	$ 140,157,966	-16.70%	-57.27%
Revenues	247,735,266	252,361,076	244,895,571	252,208,835	-0.06%	2.99%
Total Sources of Funds	**$ 612,720,651**	**$ 420,617,336**	**$ 572,908,254**	**$ 392,366,801**	**-6.72%**	**-31.51%**
Uses of Funds						
Expenditures	$ 274,573,331	$ 263,271,799	$ 427,211,759	$ 245,395,541	-6.79%	-42.56%
Additions to Reserves	10,134,637	6,412,379	5,538,529	5,261,582	-17.95%	-5.00%
Total Uses of Funds	**$ 284,707,968**	**$ 269,684,178**	**$ 432,750,288**	**$ 250,657,123**	**-7.06%**	**-42.08%**
Ending Balance	**$ 328,012,683**	**$ 150,933,158**	**$ 140,157,966**	**$ 141,709,678**	**-6.11%**	**1.11%**
County of Broomfield Budget						
Sources of Funds						
Beginning Balance	$ 2,968,052	$ 2,391,500	$ 4,800,369	$ 4,464,414	86.68%	-7.00%
Revenues	46,512,269	47,345,121	46,970,044	49,852,347	5.30%	6.14%
Total Sources of Funds	**$ 49,480,321**	**$ 49,736,621**	**$ 51,770,413**	**$ 54,316,761**	**9.21%**	**4.92%**
Uses of Funds						
Expenditures	$ 44,197,666	$ 49,094,259	$ 46,973,299	$ 52,417,575	6.77%	11.59%
Additions to Reserves	482,286	332,700	332,700	55,117	-83.43%	-83.43%
Total Uses of Funds	**$ 44,679,952**	**$ 49,426,959**	**$ 47,305,999**	**$ 52,472,692**	**6.16%**	**10.92%**
Ending Balance	**$ 4,800,369**	**$ 309,662**	**$ 4,464,414**	**$ 1,844,069**	**495.51%**	**-58.69%**
Combined City & County of Broomfield Budget						
Sources of Funds						
Beginning Balance	$ 367,953,437	$ 170,647,760	$ 332,813,052	$ 144,622,380	-15.25%	-56.55%
Revenues	294,247,535	299,706,197	291,865,615	302,061,182	0.79%	3.49%
Total Sources of Funds	**$ 662,200,972**	**$ 470,353,957**	**$ 624,678,667**	**$ 446,683,562**	**-5.03%**	**-28.49%**
Less Interfund Activities	$ 36,046,594	$ 36,219,836	$ 32,218,540	$ 38,324,111	5.81%	18.95%
Net Total Sources of Funds	**$ 626,154,378**	**$ 434,134,121**	**$ 592,460,127**	**$ 408,359,451**	**-5.94%**	**-31.07%**
Uses of Funds						
Expenditures	$ 318,770,997	$ 312,366,057	$ 474,185,058	$ 297,813,116	-4.66%	-37.19%
Less Interfund Activities	36,046,594	36,219,836	32,218,540	38,324,111	5.81%	18.95%
Total Uses of Funds	**$ 282,724,403**	**$ 276,146,222**	**$ 441,966,518**	**$ 259,489,005**	**-6.03%**	**-41.29%**
Additions to Reserves	$ 10,616,923	$ 6,745,079	$ 5,871,229	$ 5,316,699	-21.18%	-9.44%
Net Total Uses of Funds	**$ 293,341,326**	**$ 282,891,301**	**$ 447,837,747**	**$ 264,805,704**	**-6.39%**	**-40.87%**
Ending Balance	**$ 332,813,052**	**$ 151,242,820**	**$ 144,622,380**	**$ 143,553,747**	**-5.08%**	**-0.74%**

TABLE 1B - PAGE 1
CITY AND COUNTY OF BROOMFIELD
TOTAL RESERVES AND ALLOCATIONS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
City of Broomfield Budget						
Beginning Reserve and Allocations Balance						
General Fund Operation	$ 11,949,374	$ 12,693,711	$ 12,693,711	$ 13,417,361	5.70%	5.70%
General Fund Housing Reserve	1,000,000	1,000,000	1,000,000	1,000,000	0.00%	0.00%
General Fund Reserves - Misc.	361,724	351,724	351,805	312,550	-11.14%	-11.16%
Capital Improvement Projects	33,466,553	16,794,131	34,934,488	12,621,520	-24.85%	-63.87%
General Governmental Funds Debt Services	13,665,233	13,939,833	13,944,195	14,289,195	2.51%	2.47%
Water Operations	2,774,835	2,786,488	2,786,488	2,786,488	0.00%	0.00%
Water Debt Services	26,927,744	26,927,744	27,053,801	27,053,801	0.47%	0.00%
Sewer Operations	1,366,360	1,366,360	1,366,360	1,366,360	0.00%	0.00%
Sewer - Environmental Recovery Charges	1,227,460	1,870,131	1,931,946	2,339,936	25.12%	21.12%
Sewer Debt Services	3,869,012	3,869,012	3,913,007	3,913,007	1.14%	0.00%
Water Reclamation Operations	188,445	188,445	188,445	188,445	0.00%	0.00%
Water Reclamation Debt Services	4,212,868	4,212,868	4,212,868	4,212,868	0.00%	0.00%
Total Beginning Balance	**$ 101,009,608**	**$ 86,000,447**	**$ 104,377,114**	**$ 83,501,531**	**-2.91%**	**-20.00%**
Additions to Reserves and Allocations						
General Fund Operation	$ 744,337	$ 723,650	$ 723,650	$ 88,995	-87.70%	-87.70%
General Fund Reserves - Misc.	96,713	60,000	60,000	62,000	3.33%	3.33%
Capital Improvement Projects	8,077,265	3,730,239	3,640,239	2,767,396	-25.81%	-23.98%
General Governmental Funds Debt Services	278,962	281,800	345,000	346,000	22.78%	0.29%
Water Operations	11,653	-	-	21,576	NA	NA
Water Debt Services	126,057	-	-	-	NA	NA
Sewer - Environmental Recovery Charges	755,655	1,616,690	769,640	1,589,240	-1.70%	106.49%
Sewer Debt Services	43,995	-	-	310,000	NA	NA
Total Additions to Reserves and Allocations	**$ 10,134,637**	**$ 6,412,379**	**$ 5,538,529**	**$ 5,261,582**	**-17.95%**	**-5.00%**
Uses of Reserves and Allocations						
General Fund Reserves - Misc.	$ 106,632	$ 70,000	$ 99,255	$ 70,000	0.00%	-29.47%
Capital Improvement Projects	6,609,330	5,852,250	25,953,207	6,689,567	14.31%	-74.22%
Sewer - Environmental Recovery Charges	51,169	280,000	361,650	2,100,000	650.00%	480.67%
Total Uses of Reserves and Allocations	**$ 6,767,131**	**$ 6,202,250**	**$ 26,414,112**	**$ 8,859,567**	**42.84%**	**-66.46%**
Ending Balance						
General Fund Operation	$ 12,693,711	$ 13,417,361	$ 13,417,361	$ 13,506,356	0.66%	0.66%
General Fund Housing Reserve	1,000,000	1,000,000	1,000,000	1,000,000	0.00%	0.00%
General Fund Reserves - Misc.	351,805	341,724	312,550	304,550	-10.88%	-2.56%
Capital Improvement Projects	34,934,488	14,672,120	12,621,520	8,699,349	-40.71%	-31.08%
General Governmental Funds Debt Services	13,944,195	14,221,633	14,289,195	14,635,195	2.91%	2.42%
Water Operations	2,786,488	2,786,488	2,786,488	2,808,064	0.77%	0.77%
Water Debt Services	27,053,801	26,927,744	27,053,801	27,053,801	0.47%	0.00%
Sewer Operations	1,366,360	1,366,360	1,366,360	1,442,735	5.59%	5.59%
Sewer - Environmental Recovery Charges	1,931,946	3,206,821	2,339,936	1,829,176	-42.96%	-21.83%
Sewer Debt Services	3,913,007	3,869,012	3,913,007	4,223,007	9.15%	7.92%
Water Reclamation Operations	188,445	188,445	188,445	188,445	0.00%	0.00%
Water Reclamation Debt Services	4,212,868	4,212,868	4,212,868	4,212,868	0.00%	0.00%
Total Ending Balance	**$ 104,377,114**	**$ 86,210,576**	**$ 83,501,531**	**$ 79,903,546**	**-7.32%**	**-4.31%**
County of Broomfield Budget						
Beginning Reserve and Allocations Balance						
County General Fund	$ 5,925,449	$ 6,261,128	$ 6,394,359	$ 6,715,059	7.25%	5.02%
County General Fund - Misc.	135,052	147,052	148,428	160,428	9.10%	8.08%
Total Beginning Balance	**$ 6,060,501**	**$ 6,408,180**	**$ 6,542,787**	**$ 6,875,487**	**7.29%**	**5.08%**
Additions to Reserves and Allocations						
County General Fund	$ 468,910	$ 320,700	$ 320,700	$ 43,117	-86.56%	-86.56%
County General Fund - Misc.	13,376	12,000	12,000	12,000	0.00%	0.00%
Total Additions to Reserves and Allocations	**$ 482,286**	**$ 332,700**	**$ 332,700**	**$ 55,117**	**-83.43%**	**-83.43%**
Ending Balance						
County General Fund	$ 6,394,359	$ 6,581,828	$ 6,715,059	$ 6,758,176	2.68%	0.64%
County General Fund - Misc.	148,428	159,052	160,428	147,168	-7.47%	-8.27%
Total Ending Balance	**$ 6,542,787**	**$ 6,740,880**	**$ 6,875,487**	**$ 6,905,344**	**2.44%**	**0.43%**

Table 1B is continued on the next page.

TABLE 1B - PAGE 2
CITY AND COUNTY OF BROOMFIELD
TOTAL RESERVES AND ALLOCATIONS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Combined City & County of Broomfield Budget						
Sources of Reserves						
Beginning Reserve and Allocations Balance						
General Fund Operation	$ 11,949,374	$ 12,693,711	$ 12,693,711	$ 13,417,361	5.70%	5.70%
General Fund Housing Reserve	1,000,000	1,000,000	1,000,000	1,000,000	0.00%	0.00%
General Fund Reserves - Misc.	361,724	351,724	351,805	312,550	-11.14%	-11.16%
Capital Improvement Projects	33,466,553	16,794,131	34,934,488	12,621,520	-24.85%	-63.87%
General Governmental Funds Debt Services	13,665,233	13,939,833	13,944,195	14,289,195	2.51%	2.47%
Water Operations	2,774,835	2,786,488	2,786,488	2,786,488	0.00%	0.00%
Water Debt Services	26,927,744	26,927,744	27,053,801	27,053,801	0.47%	0.00%
Sewer Operations	1,366,360	1,366,360	1,366,360	1,366,360	0.00%	0.00%
Sewer - Environmental Recovery Charges	1,227,460	1,870,131	1,931,946	2,339,936	25.12%	21.12%
Sewer Debt Services	3,869,012	3,869,012	3,913,007	3,913,007	1.14%	0.00%
Water Reclamation Operations	188,445	188,445	188,445	188,445	0.00%	0.00%
Water Reclamation Debt Services	4,212,868	4,212,868	4,212,868	4,212,868	0.00%	0.00%
County General Fund	5,925,449	6,261,128	6,394,359	6,715,059	7.25%	5.02%
County General Fund - Misc.	135,052	147,052	148,428	160,428	9.10%	8.08%
Total Beginning Balance	**107,070,109**	**92,408,627**	**110,919,901**	**90,377,018**	**-2.20%**	**-18.52%**
Additions to Reserves and Allocations						
General Fund Operation	$ 744,337	$ 723,650	$ 723,650	$ 88,995	-87.70%	-87.70%
General Fund Reserves - Misc.	96,713	60,000	60,000	62,000	3.33%	3.33%
Capital Improvement Projects	8,077,265	3,730,239	3,640,239	2,767,396	-25.81%	-23.98%
General Governmental Funds Debt Services	278,962	281,800	345,000	346,000	22.78%	0.29%
Water Operations	11,653	-	-	21,576	NA	NA
Water Debt Services	126,057	-	-	-	NA	NA
Sewer - Environmental Recovery Charges	755,655	1,616,690	769,640	1,589,240	-1.70%	106.49%
Sewer Debt Services	43,995	-	-	310,000	NA	NA
County General Fund	468,910	320,700	320,700	43,117	-86.56%	-86.56%
County General Fund - Misc.	13,376	12,000	12,000	12,000	0.00%	0.00%
Total Additions to Reserves and Allocations	**$ 10,616,923**	**$ 6,745,079**	**$ 5,871,229**	**$ 5,316,699**	**-21.18%**	**-9.44%**
Total Sources of Reserves	**$ 117,687,032**	**$ 99,153,706**	**$ 116,791,130**	**$ 95,693,717**	**-3.49%**	**-18.06%**
Uses of Reserves and Allocations						
General Fund Reserves - Misc.	$ 106,632	$ 70,000	$ 99,255	$ 70,000	0.00%	-29.47%
Capital Improvement Projects	6,609,330	5,852,250	25,953,207	6,689,567	14.31%	-74.22%
Sewer - Environmental Recovery Charges	51,169	280,000	361,650	2,100,000	650.00%	480.67%
Total Uses of Reserves and Allocations	**$ 6,767,131**	**$ 6,202,250**	**$ 26,414,112**	**$ 8,884,827**	**43.25%**	**-66.36%**
Ending Balance						
General Fund Operation	$ 12,693,711	$ 13,417,361	$ 13,417,361	$ 13,506,356	0.66%	0.66%
General Fund Housing Reserve	1,000,000	1,000,000	1,000,000	1,000,000	0.00%	0.00%
General Fund Reserves - Misc.	351,805	341,724	312,550	304,550	-10.88%	-2.56%
Capital Improvement Projects	34,934,488	14,672,120	12,621,520	8,699,349	-40.71%	-31.08%
General Governmental Funds Debt Services	13,944,195	14,221,633	14,289,195	14,635,195	2.91%	2.42%
Water Operations	2,786,488	2,786,488	2,786,488	2,808,064	0.77%	0.77%
Water Debt Services	27,053,801	26,927,744	27,053,801	27,053,801	0.47%	0.00%
Sewer Operations	1,366,360	1,366,360	1,366,360	1,442,735	5.59%	5.59%
Sewer - Environmental Recovery Charges	1,931,946	3,206,821	2,339,936	1,829,176	-42.96%	-21.83%
Sewer Debt Services	3,913,007	3,869,012	3,913,007	4,223,007	9.15%	7.92%
Water Reclamation Operations	188,445	188,445	188,445	188,445	0.00%	0.00%
Water Reclamation Debt Services	4,212,868	4,212,868	4,212,868	4,212,868	0.00%	0.00%
County General Fund	6,394,359	6,581,828	6,715,059	6,758,176	2.68%	0.64%
County General Fund - Misc.	148,428	159,052	160,428	147,168	-7.47%	-8.27%
Total Ending Balance	**$ 110,919,901**	**$ 92,951,456**	**$ 90,377,018**	**$ 86,808,890**	**-6.61%**	**-3.95%**

Additional Information on Reserve Ending Fund Balance						
Restricted Balance for Debt Services	**$ 49,123,871**	**$ 49,231,257**	**$ 49,468,871**	**$ 50,124,871**	**1.82%**	**1.33%**
Unrestricted Reserves and Allocation Balance	**61,796,030**	**43,720,199**	**40,908,147**	**36,684,019**	**-16.09%**	**-10.33%**
Total Ending Balance	**$ 110,919,901**	**$ 92,951,456**	**$ 90,377,018**	**$ 86,808,890**	**-6.61%**	**-3.95%**

TABLE 1C - PAGE 1
CITY OF BROOMFIELD
TOTAL BUDGET SUMMARY

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 364,985,385**	**$ 168,256,260**	**$ 328,012,683**	**$ 140,157,966**	**-16.70%**	**-57.27%**
Revenues						
Taxes						
Property Tax	$ 15,151,263	$ 15,502,968	$ 15,287,557	$ 17,318,375	11.71%	13.28%
Sales Tax	53,161,267	55,934,407	54,465,087	55,190,740	-1.33%	1.33%
Use Tax - Building Materials	8,810,757	6,372,185	3,741,094	4,195,876	-34.15%	12.16%
Audit Revenues - Sales & Use Tax	485,182	294,307	384,668	271,084	-7.89%	-29.53%
Use Tax - Vehicles	5,835,881	5,960,520	6,128,498	6,251,067	4.87%	2.00%
Specific Ownership Tax	1,059,402	926,453	912,516	1,034,265	11.64%	13.34%
Other Taxes	6,371,685	6,191,300	5,287,928	6,003,721	-3.03%	13.54%
Total Taxes	$ 90,875,437	$ 91,182,140	$ 86,207,348	$ 90,265,128	-1.01%	4.71%
Licenses & Permits	$ 4,332,812	$ 4,038,325	$ 2,658,750	$ 3,481,230	-13.80%	30.93%
Intergovernmental Revenue	6,673,495	4,518,153	7,907,301	5,536,232	22.53%	-29.99%
Charges for Services	74,893,201	83,411,469	59,858,924	78,150,253	-6.31%	30.56%
Contributions & Project Participations	512,400	-	2,377,052	360,672	NA	-84.83%
Fines & Forfeits	838,924	708,000	728,000	727,000	2.68%	-0.14%
Interest Earnings & Misc Revenues	8,514,682	11,350,465	11,403,216	10,973,761	-3.32%	-3.77%
Fiduciary Plan Contributions	18,842,969	16,563,609	15,455,546	15,978,581	-3.53%	3.38%
Transfers from Fund Reserves	6,767,131	6,202,250	26,414,112	8,859,567	42.84%	-66.46%
Total Revenues	**$ 212,251,051**	**$ 217,974,411**	**$ 213,010,249**	**$ 214,332,424**	**-1.67%**	**0.62%**
Interfund Activities	$ 35,484,215	$ 34,386,665	$ 31,885,322	$ 37,876,411	10.15%	18.79%
Total Revenue with Interfund Activities	**$ 247,735,266**	**$ 252,361,076**	**$ 244,895,571**	**$ 252,208,835**	**-0.06%**	**2.99%**
Total Sources of Funds	**$ 612,720,651**	**$ 420,617,336**	**$ 572,908,254**	**$ 392,366,801**	**-6.72%**	**-31.51%**
Uses of Funds						
Expenditures						
Operations	$ 92,898,943	$ 102,902,221	$ 110,894,061	$ 114,665,987	11.43%	3.40%
Capital Improvements	56,427,954	87,919,356	247,861,304	58,260,723	-33.73%	-76.49%
Lease/Purchase Payments	4,409,208	4,404,251	4,404,251	4,403,382	-0.02%	-0.02%
Debt Service - Bonds	23,109,305	23,184,038	23,184,538	23,178,537	-0.02%	-0.03%
Fiduciary Funds - Expenditures	68,904,423	17,553,708	15,555,268	17,859,133	1.74%	14.81%
Sub Total	**$ 245,749,833**	**$ 235,963,574**	**$ 401,899,422**	**$ 218,367,762**	**-7.46%**	**-45.67%**
Interfund Activities	$ 28,823,498	$ 27,308,225	$ 25,312,337	$ 27,027,779	-1.03%	6.78%
Additions to Reserves	10,134,637	6,412,379	5,538,529	5,261,582	-17.95%	-5.00%
Total Uses of Funds	**$ 284,707,968**	**$ 269,684,178**	**$ 432,750,288**	**$ 250,657,123**	**-7.06%**	**-42.08%**
Ending Balance	**$ 328,012,683**	**$ 150,933,158**	**$ 140,157,966**	**$ 141,709,678**	**-6.11%**	**1.11%**

Table 1C is continued on the next page.

TABLE 1C - PAGE 2
COUNTY OF BROOMFIELD
TOTAL BUDGET SUMMARY

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 2,968,052**	**$ 2,391,500**	**$ 4,800,369**	**$ 4,464,414**	**86.68%**	**-7.00%**
Revenues						
Taxes						
Property Tax	$ 23,007,035	$ 23,698,225	$ 23,365,664	$ 26,469,588	11.69%	13.28%
Sales Tax	5,670,690	5,734,990	5,808,808	5,885,943	2.63%	1.33%
Use Tax - Building Materials	953,318	679,700	399,773	482,299	-29.04%	20.64%
Audit Revenues - Sales & Use Tax	51,753	31,393	41,032	28,916	-7.89%	-29.53%
Use Tax - Vehicles	621,322	635,645	653,815	666,891	4.92%	2.00%
Specific Ownership Tax	1,619,201	1,421,893	1,401,940	1,588,176	11.69%	13.28%
Total Taxes	$ 31,923,319	$ 32,201,846	$ 31,671,032	$ 35,121,813	9.07%	10.90%
Licenses & Permits	$ 51,245	$ 58,450	$ 58,520	$ 51,420	-12.03%	-12.13%
Intergovernmental Revenue	10,785,466	10,010,884	11,566,672	10,923,074	9.11%	-5.56%
Charges for Services	2,622,695	2,776,720	2,752,152	2,694,830	-2.95%	-2.08%
Contributions & Project Participations	43,525	38,500	38,500	39,050	1.43%	1.43%
Interest Earnings & Misc Revenues	523,640	425,550	549,950	549,200	29.06%	-0.14%
Total Revenues	**$ 45,949,890**	**$ 45,511,950**	**$ 46,636,826**	**$ 49,404,647**	**8.55%**	**5.93%**
Interfund Activities	562,379	1,833,171	333,218	447,700		
Total Revenue with Interfund Activities	**46,512,269**	**47,345,121**	**46,970,044**	**49,852,347**	**5.30%**	**6.14%**
Total Sources of Funds	**$ 49,480,321**	**$ 49,736,621**	**$ 51,770,413**	**$ 54,316,761**	**9.21%**	**4.92%**
Uses of Funds						
Expenditures						
Operating Budget	$ 33,702,027	$ 36,903,399	$ 36,787,847	$ 37,836,876	2.53%	2.85%
Lease/Purchase Payments	3,272,543	3,279,249	3,279,249	3,284,367	0.16%	0.16%
Sub Total	**$ 36,974,570**	**$ 40,182,648**	**$ 40,067,096**	**$ 41,121,243**	**2.34%**	**2.63%**
Interfund Activities	$ 7,223,096	$ 8,911,611	$ 6,906,203	$ 11,296,332	26.76%	63.57%
Additions to Reserves	482,286	332,700	332,700	55,117	-83.43%	-83.43%
Total Uses of Funds	**$ 44,679,952**	**$ 49,426,959**	**$ 47,305,999**	**$ 52,472,692**	**6.16%**	**10.92%**
Ending Balance	**$ 4,800,369**	**$ 309,662**	**$ 4,464,414**	**$ 1,844,069**	**495.51%**	**-58.69%**

Table 1C is continued on the next page.

TABLE 1C - PAGE 3
COMBINED CITY & COUNTY OF BROOMFIELD
TOTAL BUDGET SUMMARY

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 367,953,437**	**$ 170,647,760**	**$ 332,813,052**	**$ 144,622,380**	**-15.25%**	**-56.55%**
Revenues						
Taxes						
Property Tax	$ 38,158,298	$ 39,201,193	$ 38,653,221	$ 43,787,963	11.70%	13.28%
Sales Tax	58,831,957	61,669,397	60,273,895	61,076,683	-0.96%	1.33%
Use Tax - Building Materials	9,764,075	7,051,885	4,140,867	4,678,175	-33.66%	12.98%
Audit Revenues - Sales & Use Tax	536,935	325,700	425,700	300,000	-7.89%	-29.53%
Use Tax - Vehicles	6,457,203	6,596,165	6,782,313	6,917,958	4.88%	2.00%
Specific Ownership Tax	2,678,603	2,348,346	2,314,456	2,622,441	11.67%	13.31%
Other Taxes	6,371,685	6,191,300	5,287,928	6,003,721	-3.03%	13.54%
Total Taxes	$ 122,798,756	$ 123,383,986	$ 117,878,380	$ 125,386,941	1.62%	6.37%
Licenses & Permits	$ 4,384,057	$ 4,096,775	$ 2,717,270	$ 3,532,650	-13.77%	30.01%
Intergovernmental Revenue	17,458,961	14,529,037	19,473,973	16,459,306	13.29%	-15.48%
Charges for Services	77,515,896	86,188,189	62,611,076	80,845,083	-6.20%	29.12%
Contributions & Project Participations	555,925	38,500	2,415,552	399,722	938.24%	-83.45%
Fines & Forfeits	838,924	708,000	728,000	727,000	2.68%	-0.14%
Interest Earnings & Misc Revenues	9,038,322	11,776,015	11,953,166	11,522,961	-2.15%	-3.60%
Fiduciary Plan Contributions	18,842,969	16,563,609	15,455,546	15,978,581	-3.53%	3.38%
Transfers from Fund Reserves	6,767,131	6,202,250	26,414,112	8,884,827	43.25%	-66.36%
Total Revenues	**$ 258,200,941**	**$ 263,486,361**	**$ 259,647,075**	**$ 263,737,071**	**0.10%**	**1.58%**
Interfund Activities	$ 36,046,594	$ 36,219,836	$ 32,218,540	$ 38,324,111	5.81%	18.95%
Total Revenue with Interfund Activities	**$ 294,247,535**	**$ 299,706,197**	**$ 291,865,615**	**$ 302,061,182**	**0.79%**	**3.49%**
Total Sources of Funds	**$ 662,200,972**	**$ 470,353,957**	**$ 624,678,667**	**$ 446,683,562**	**-5.03%**	**-28.49%**
Uses of Funds						
Expenditures						
Operating Budget	$ 126,600,970	$ 139,805,620	$ 147,681,908	$ 152,502,863	9.08%	3.26%
Capital Improvements	56,427,954	87,919,356	247,861,304	58,260,723	-33.73%	-76.49%
Lease/Purchase Payments	7,681,751	7,683,500	7,683,500	7,687,749	0.06%	0.06%
Debt Service - Bonds	23,109,305	23,184,038	23,184,538	23,178,537	-0.02%	-0.03%
Fiduciary Funds - Expenditures	68,904,423	17,553,708	15,555,268	17,859,133	1.74%	14.81%
Sub Total	**$ 282,724,403**	**$ 276,146,222**	**$ 441,966,518**	**$ 259,489,005**	**-6.03%**	**-41.29%**
Interfund Activities	$ 36,046,594	$ 36,219,836	$ 32,218,540	$ 38,324,111	5.81%	18.95%
Additions to Reserves	10,616,923	6,745,079	5,871,229	5,316,699	-21.18%	-9.44%
Net Total Uses of Funds	**$ 329,387,920**	**$ 319,111,136**	**$ 480,056,287**	**$ 303,129,815**	**-5.01%**	**-36.86%**
Ending Balance	**$ 332,813,052**	**$ 151,242,821**	**$ 144,622,380**	**$ 143,553,747**	**-5.08%**	**-0.74%**

TABLE 1D - PAGE 1
COMBINED CITY & COUNTY OF BROOMFIELD
TOTAL BUDGET SUMMARY BY FUND

Fund	Revised Estimate 2019				
	Beginning Fund Balance	Revenues	Total Sources	Expenditures	Ending Fund Balance
City and County Funds					
City General Fund	$ 7,888,436	$ 58,352,930	$ 66,241,366	$ 62,670,489	$ 3,570,877
Recreation Fund	-	6,513,109	6,513,109	6,513,109	-
Street Maintenance Fund	156,000	5,335,667	5,491,667	5,491,667	-
Library Fund	-	3,044,807	3,044,807	3,044,807	-
Facility Maintenance Fund	-	4,640,194	4,640,194	4,640,194	-
Cemetery Fund	-	230,189	230,189	230,189	-
Lodging Tax Fund	-	700,000	700,000	700,000	-
County General Fund	3,409,190	34,091,995	37,501,185	33,682,435	3,818,750
Human Service Fund	1,391,179	12,878,049	14,269,228	13,623,564	645,664
Total Governmental Operating Funds	**$ 12,844,805**	**$ 125,786,940**	**$ 138,631,745**	**$ 130,596,454**	**$ 8,035,291**
Sales & Use Tax Capital Improvements Fund	$ 87,472,572	$ 50,440,477	$ 137,913,049	$ 135,742,794	$ 2,170,255
Asset Replacement Fund	6,675,456	7,868,782	14,544,238	11,801,223	2,743,015
Conservation Trust Fund	1,474,545	730,400	2,204,945	1,520,107	684,838
Open Space & Parks Capital Fund	4,214,877	4,651,009	8,865,886	7,479,612	1,386,274
Services Expansion Fee Capital Fund	7,444,155	2,215,176	9,659,331	1,377,018	8,282,313
Development Agreement Fund	1,295,372	11,939,549	13,234,921	11,979,898	1,255,023
Total Governmental Capital Funds	**$ 108,576,977**	**$ 77,845,393**	**$ 186,422,370**	**$ 169,900,652**	**$ 16,521,718**
Governmental Debt Service Fund	**$ 130,449**	**$ 13,952,084**	**$ 14,082,533**	**$ 13,952,175**	**$ 130,358**
Total Governmental Funds	**$ 121,552,231**	**$ 217,584,417**	**$ 339,136,648**	**$ 314,449,281**	**$ 24,687,367**
Water Fund	$ 60,213,296	$ 31,185,529	$ 91,398,825	$ 85,715,769	$ 5,683,056
Sewer Fund	65,829,417	21,169,768	86,999,185	59,510,008	27,489,177
Water Reclamation Fund	6,451,012	2,209,915	8,660,927	4,825,961	3,834,966
Total Utility Funds	**$ 132,493,725**	**$ 54,565,212**	**$ 187,058,937**	**$ 150,051,738**	**$ 37,007,199**
Employee Medical Care Fund	$ 5,123,494	$ 10,326,456	$ 15,449,950	$ 10,445,678	$ 5,004,272
Employee Defined Benefit Pension Fund	9,921,131	1,772,979	11,694,110	2,935,665	8,758,445
Employee Money Purchase Pension Fund	60,468,291	6,975,623	67,443,914	2,088,595	65,355,319
Police Defined Benefit Pension Fund	63,535	1,500	65,035	5,320	59,715
Police Money Purchase Pension Fund	839,163	144,448	983,611	6,010	977,601
Retiree Health Insurance Plan	2,351,482	494,980	2,846,462	74,000	2,772,462
Total Benefit Funds	**$ 78,767,096**	**$ 19,715,986**	**$ 98,483,082**	**$ 15,555,268**	**$ 82,927,814**
Total City and County Funds	**$ 332,813,052**	**$ 291,865,615**	**$ 624,678,667**	**$ 480,056,287**	**$ 144,622,380**

Table 1D is continued on the next page.

TABLE 1D - PAGE 2
COMBINED CITY & COUNTY OF BROOMFIELD
TOTAL BUDGET SUMMARY BY FUND

Fund	Budget 2020 Beginning Fund Balance	Revenues	Total Sources	Expenditures	Ending Fund Balance
City and County Funds					
City General Fund	$ 3,570,877	$ 63,544,744	$ 67,115,621	$ 66,259,202	$ 856,419
Recreation Fund	-	7,374,753	7,374,753	7,374,753	-
Street Maintenance Fund	-	5,361,863	5,361,863	5,361,863	-
Library Fund	-	3,054,440	3,054,440	3,054,440	-
Facility Maintenance Fund	-	5,127,512	5,127,512	5,127,512	-
Cemetery Fund	-	234,613	234,613	234,613	-
Lodging Tax Fund	-	725,000	725,000	725,000	-
County General Fund	3,818,750	36,434,808	40,253,558	38,681,144	1,572,414
Human Service Fund	645,664	13,417,539	14,063,203	13,791,548	271,655
Total Governmental Operating Funds	**$ 8,035,291**	**$ 135,275,272**	**$ 143,310,563**	**$ 140,610,075**	**$ 2,700,488**
Sales & Use Tax Capital Improvements Fund	$ 2,170,255	$ 29,709,807	$ 31,880,062	$ 28,968,116	$ 2,911,946
Asset Replacement Fund	2,743,015	8,025,340	10,768,355	10,697,813	70,542
Conservation Trust Fund	684,838	751,400	1,436,238	950,100	486,138
Open Space & Parks Capital Fund	1,386,274	4,941,501	6,327,775	4,563,198	1,764,577
Services Expansion Fee Capital Fund	8,282,313	1,832,200	10,114,513	1,914,658	8,199,855
Development Agreement Fund	1,255,023	13,136,566	14,391,589	13,157,166	1,234,423
Total Governmental Capital Funds	**$ 16,521,718**	**$ 58,396,814**	**$ 74,918,532**	**$ 60,251,051**	**$ 14,667,481**
Governmental Debt Service Fund	**$ 130,358**	**$ 13,951,773**	**$ 14,082,131**	**$ 13,951,774**	**$ 130,357**
Total Governmental Funds	**$ 24,687,367**	**$ 207,623,859**	**$ 232,311,226**	**$ 214,812,900**	**$ 17,498,326**
Water Fund	$ 5,683,056	$ 39,191,684	$ 44,874,740	$ 39,454,062	$ 5,420,678
Sewer Fund	27,489,177	32,200,990	59,690,167	25,805,687	33,884,480
Water Reclamation Fund	3,834,966	2,478,820	6,313,786	5,198,033	1,115,753
Total Utility Funds	**$ 37,007,199**	**$ 73,871,494**	**$ 110,878,693**	**$ 70,457,782**	**$ 40,420,911**
Employee Medical Care Fund	$ 5,004,272	$ 11,143,392	$ 16,147,664	$ 14,010,366	$ 2,137,298
Employee Defined Benefit Pension Fund	8,758,445	1,779,642	10,538,087	1,670,687	8,867,400
Employee Money Purchase Pension Fund	65,355,319	7,032,171	72,387,490	2,089,595	70,297,895
Police Defined Benefit Pension Fund	59,715	1,500	61,215	5,435	55,780
Police Money Purchase Pension Fund	977,601	145,658	1,123,259	7,000	1,116,259
Retiree Health Insurance Plan	2,772,462	463,466	3,235,928	76,050	3,159,878
Total Benefit Funds	**$ 82,927,814**	**$ 20,565,829**	**$ 103,493,643**	**$ 17,859,133**	**$ 85,634,510**
Total City and County Funds	**$ 144,622,380**	**$ 302,061,182**	**$ 446,683,562**	**$ 303,129,815**	**$ 143,553,747**

TABLE 2A
CITY AND COUNTY OF BROOMFIELD
REVENUE - MILL LEVIES AND PROPERTY TAX

BROOMFIELD'S ASSESSED VALUATION

Assessed Valuation By County Area of City	Amended 2018	Original Budget 2019	Revised Budget 2019	Estimate 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
City & County of Broomfield	$ 1,325,058,813	$ 1,353,333,625	$ 1,334,342,081	$ 1,511,597,765	11.69%	13.28%
Total	$ 1,325,058,813	$ 1,353,333,625	$ 1,334,342,081	$ 1,511,597,765	11.69%	13.28%

CITY OF BROOMFIELD - MILL LEVIES & PROPERTY TAX REVENUE

Budget Fund	Amended 2018	Original Budget 2019	Revised Budget 2019	Estimate 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
General Fund						
Mill Levy	5.321	5.321	5.321	5.321	0.00%	0.00%
Property Tax Revenue	$ 7,050,638	$ 7,201,088	$ 7,100,034	$ 8,043,212	11.69%	13.28%
Allocated to Development Agreement Fund	98,348	62,058	99,176	70,429	13.49%	-28.99%
General Fund Net Property Tax Revenue	$ 6,952,290	$ 7,139,030	$ 7,000,858	$ 7,972,783	11.68%	13.88%
Library Fund						
Mill Levy	1.941	1.941	1.941	1.941	0.00%	0.00%
Property Tax Revenue	$ 2,571,939	$ 2,626,821	$ 2,589,958	$ 2,934,011	11.69%	13.28%
Street Fund						
Mill Levy	0.695	0.695	0.695	0.695	0.00%	0.00%
Property Tax Revenue	$ 920,916	$ 940,567	$ 927,368	$ 1,050,560	11.69%	13.28%
Capital Improvements Fund - General						
Mill Levy	3.000	3.000	3.000	3.000	0.00%	0.00%
Property Tax Revenue	$ 3,975,176	$ 4,060,001	$ 4,003,026	$ 4,534,793	11.69%	13.28%
Capital Improvements Fund - Facilities Reserve						
Mill Levy	0.500	0.500	0.500	0.500	0.00%	0.00%
Property Tax Revenue	$ 662,529	$ 676,667	$ 667,171	$ 755,799	11.69%	13.28%
City of Broomfield Total - All Funds					NA	NA
Mill Levy	**11.457**	**11.457**	**11.457**	**11.457**	**0.00%**	**0.00%**
Property Tax Revenue	**$ 15,181,198**	**$ 15,505,144**	**$ 15,287,557**	**$ 17,318,375**	**11.69%**	**13.28%**

COUNTY OF BROOMFIELD - MILL LEVIES & PROPERTY TAX REVENUE

Budget Fund	Amended 2018	Original Budget 2019	Revised Budget 2019	Estimate 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
General Fund						
Mill Levy	13.031	13.031	13.031	13.031	0.00%	0.00%
Property Tax Revenue	$ 17,266,841	$ 17,635,290	$ 17,387,812	$ 19,697,630	11.69%	13.28%
Public Health						
Mill Levy	1.230	1.230	1.230	1.230	0.00%	0.00%
Property Tax Revenue	$ 1,629,822	$ 1,664,600	$ 1,641,241	$ 1,859,265	11.69%	13.28%
Facilities Reserve						
Mill Levy	1.000	1.000	1.000	1.000	0.00%	0.00%
Property Tax Revenue	$ 1,325,059	$ 1,353,334	$ 1,334,342	$ 1,511,598	11.69%	13.28%
Human Services Fund						
Mill Levy	1.245	1.245	1.250	1.283	3.05%	2.64%
Property Tax Revenue	$ 1,649,698	$ 1,684,800	$ 1,667,928	$ 1,939,497	15.12%	16.28%
Developmentally Disabled & Mental Health						
Mill Levy	1.005	1.005	1.000	0.967	-3.78%	-3.30%
Property Tax Revenue	$ 1,331,684	$ 1,360,200	$ 1,334,342	$ 1,461,598	7.45%	9.54%
Total - All Funds						
Mill Levy	**17.511**	**17.511**	**17.511**	**17.511**	**0.00%**	**0.00%**
Property Tax Revenue	**$ 23,203,104**	**$ 23,698,224**	**$ 23,365,665**	**$ 26,469,588**	**11.69%**	**13.28%**

COMBINED CITY AND COUNTY OF BROOMFIELD - MILL LEVIES & PROPERTY TAX REVENUE

City/County	Amended 2018	Original Budget 2019	Revised Budget 2019	Estimate 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
City of Broomfield						
Mill Levy	11.457	11.457	11.457	11.457	0.00%	0.00%
Property Tax Revenue	$ 15,181,198	$ 15,505,144	$ 15,287,557	$ 17,318,375	11.69%	13.28%
County of Broomfield						
Mill Levy	17.511	17.511	17.511	17.511	0.00%	0.00%
Property Tax Revenue	$ 23,203,104	$ 23,698,224	$ 23,365,665	$ 26,469,588	11.69%	13.28%
Total - City & County of Broomfield						
Mill Levy	**28.968**	**28.968**	**28.968**	**28.968**	**0.00%**	**0.00%**
Property Tax Revenue	**$ 38,384,302**	**$ 39,203,368**	**$ 38,653,222**	**$ 43,787,963**	**11.69%**	**13.28%**

TABLE 2B
CITY AND COUNTY BUDGET SUMMARY
REVENUE - SUMMARY SOURCES OF FUNDS WITH BEGINNING BALANCES

Sources of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
City of Broomfield						
Beginning Balance	**$ 364,985,385**	**$ 168,256,260**	**$ 328,012,683**	**$ 140,157,966**	**-16.70%**	**-57.27%**
Revenues						
Taxes	$ 90,875,437	$ 91,182,140	$ 86,207,348	$ 90,265,128	-1.01%	4.71%
Licenses & Permits	4,332,812	4,038,325	2,658,750	3,481,230	-13.80%	30.93%
Intergovernmental Revenue	6,673,495	4,518,153	7,907,301	5,536,232	22.53%	-29.99%
Charges for Services	74,893,201	83,411,469	59,858,924	78,150,253	-6.31%	30.56%
Contributions & Project Participations	512,400	-	2,377,052	360,672	NA	-84.83%
Fines & Forfeits	838,924	708,000	728,000	727,000	2.68%	-0.14%
Interest Earnings & Misc Revenue	8,514,682	11,350,465	11,403,216	10,973,761	-3.32%	-3.77%
Fiduciary Funds - Contributions	18,842,969	16,563,609	15,455,546	15,978,581	-3.53%	3.38%
Transfers from Fund Reserves	6,767,131	6,202,250	26,414,112	8,859,567	42.84%	-66.46%
Interfund Activities	35,484,215	34,386,665	31,885,322	37,876,411	10.15%	18.79%
Total Revenues	**$ 247,735,266**	**$ 252,361,076**	**$ 244,895,571**	**$ 252,208,835**	**-0.06%**	**2.99%**
Total Sources of Funds	**$ 612,720,651**	**$ 420,617,336**	**$ 572,908,254**	**$ 392,366,801**	**-6.72%**	**-31.51%**
County of Broomfield						
Beginning Balance	**$ 2,968,052**	**$ 2,391,500**	**$ 4,800,369**	**$ 4,464,414**	**86.68%**	**-7.00%**
Revenues						
Taxes	$ 31,923,319	$ 32,201,846	$ 31,671,032	$ 35,121,813	9.07%	10.90%
Licenses & Permits	51,245	58,450	58,520	51,420	-12.03%	-12.13%
Intergovernmental Revenue	10,785,466	10,010,884	11,566,672	10,923,074	9.11%	-5.56%
Charges for Services	2,622,695	2,776,720	2,752,152	2,694,830	-2.95%	-2.08%
Contributions & Project Participations	43,525	38,500	38,500	39,050	1.43%	1.43%
Interest Earnings & Misc Revenue	523,640	425,550	549,950	549,200	29.06%	-0.14%
Interfund Activities	562,379	1,833,171	333,218	447,700	-75.58%	34.36%
Total Revenues	**$ 46,512,269**	**$ 47,345,121**	**$ 46,970,044**	**$ 49,852,347**	**5.30%**	**6.14%**
Total Sources of Funds	**$ 49,480,321**	**$ 49,736,621**	**$ 51,770,413**	**$ 54,316,761**	**9.21%**	**4.92%**
Combined City & County of Broomfield						
Beginning Balance	**$ 367,953,437**	**$ 170,647,760**	**$ 332,813,052**	**$ 144,622,380**	**-15.25%**	**-56.55%**
Revenues						
Taxes	$ 122,798,756	$ 123,383,986	$ 117,878,380	$ 125,386,941	1.62%	6.37%
Licenses & Permits	4,384,057	4,096,775	2,717,270	3,532,650	-13.77%	30.01%
Intergovernmental Revenue	17,458,961	14,529,037	19,473,973	16,459,306	13.29%	-15.48%
Charges for Services	77,515,896	86,188,189	62,611,076	80,845,083	-6.20%	29.12%
Contributions & Project Participations	555,925	38,500	2,415,552	399,722	938.24%	-83.45%
Fines & Forfeits	838,924	708,000	728,000	727,000	2.68%	-0.14%
Interest Earnings & Misc Revenue	9,038,322	11,776,015	11,953,166	11,522,961	-2.15%	-3.60%
Fiduciary Funds - Contributions	18,842,969	16,563,609	15,455,546	15,978,581	-3.53%	3.38%
Transfers from Fund Reserves	6,767,131	6,202,250	26,414,112	8,884,827	43.25%	-66.36%
Interfund Activities	36,046,594	36,219,836	32,218,540	38,324,111	5.81%	18.95%
Total Revenues	**$ 294,247,535**	**$ 299,706,197**	**$ 291,865,615**	**$ 302,061,182**	**0.79%**	**3.49%**
Total Sources of Funds	**$ 662,200,972**	**$ 470,353,957**	**$ 624,678,667**	**$ 446,683,562**	**-5.03%**	**-28.49%**
Less Interfund Activities	$ 36,046,594	$ 36,219,836	$ 32,218,540	$ 38,324,111	5.81%	18.95%
Net Total Sources of Funds	**$ 626,154,378**	**$ 434,134,121**	**$ 592,460,127**	**$ 408,359,451**	**-5.94%**	**-31.07%**

TABLE 2C - PAGE 1
CITY AND COUNTY BUDGET SUMMARY
REVENUE - DETAIL SOURCES OF FUNDS WITH BEGINNING BALANCES

Sources of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance						
City	$ 364,985,385	$ 168,256,260	$ 328,012,683	$ 140,157,966	-16.70%	-57.27%
County	2,968,052	2,391,500	4,800,369	4,464,414	86.68%	-7.00%
Total	**$ 367,953,437**	**$ 170,647,760**	**$ 332,813,052**	**$ 144,622,380**	**-15.25%**	**-56.55%**
Revenues						
Taxes						
Property Tax						
City	$ 15,151,263	$ 15,502,968	$ 15,287,557	$ 17,318,375	11.71%	13.28%
County	23,007,035	23,698,225	23,365,664	26,469,588	11.69%	13.28%
Total	$ 38,158,298	$ 39,201,193	$ 38,653,221	$ 43,787,963	11.70%	13.28%
Sales Tax						
City	$ 53,161,267	$ 55,934,407	$ 54,465,087	$ 55,190,740	-1.33%	1.33%
County	5,670,690	5,734,990	5,808,808	5,885,943	2.63%	1.33%
Total	$ 58,831,957	$ 61,669,397	$ 60,273,895	$ 61,076,683	-0.96%	1.33%
Use Tax - Building Materials						
City	$ 8,810,757	$ 6,372,185	$ 3,741,094	$ 4,195,876	-34.15%	12.16%
County	953,318	679,700	399,773	482,299	-29.04%	20.64%
Total	$ 9,764,075	$ 7,051,885	$ 4,140,867	$ 4,678,175	-33.66%	12.98%
Audit Revenues - Sales and Building Use Tax						
City	$ 485,182	$ 294,307	$ 384,668	$ 271,084	-7.89%	-29.53%
County	51,753	31,393	41,032	28,916	-7.89%	-29.53%
Total	$ 536,935	$ 325,700	$ 425,700	$ 300,000	-7.89%	-29.53%
Use Tax - Vehicles						
City	$ 5,835,881	$ 5,960,520	$ 6,128,498	$ 6,251,067	4.87%	2.00%
County	621,322	635,645	653,815	666,891	4.92%	2.00%
Total	$ 6,457,203	$ 6,596,165	$ 6,782,313	$ 6,917,958	4.88%	2.00%
Specific Ownership Tax						
City	$ 1,059,402	$ 926,453	$ 912,516	$ 1,034,265	11.64%	13.34%
County	1,619,201	1,421,893	1,401,940	1,588,176	11.69%	13.28%
Total	$ 2,678,603	$ 2,348,346	$ 2,314,456	$ 2,622,441	11.67%	13.31%
Gas & Electricity Business Tax						
City	$ 2,416,159	$ 2,483,000	$ 2,486,228	$ 2,523,521	1.63%	1.50%
County	-	-	-	-	NA	NA
Total	$ 2,416,159	$ 2,483,000	$ 2,486,228	$ 2,523,521	1.63%	1.50%
Services Expansion Fee (Excise Tax)						
City	$ 2,054,210	$ 1,737,800	$ 945,700	$ 1,610,200	-7.34%	70.27%
County	-	-	-	-	NA	NA
Total	$ 2,054,210	$ 1,737,800	$ 945,700	$ 1,610,200	-7.34%	70.27%
Cable Television Business Tax						
City	$ 863,836	$ 928,000	$ 842,000	$ 835,000	-10.02%	-0.83%
County	-	-	-	-	NA	NA
Total	$ 863,836	$ 928,000	$ 842,000	$ 835,000	-10.02%	-0.83%
Telephone Business Tax						
City	$ 118,767	$ 147,500	$ 104,000	$ 100,000	-32.20%	-3.85%
County	-	-	-	-	NA	NA
Total	$ 118,767	$ 147,500	$ 104,000	$ 100,000	-32.20%	-3.85%
Tobacco Products Tax						
City	$ 138,853	$ 150,000	$ 140,000	$ 140,000	-6.67%	0.00%
County	-	-	-	-	NA	NA
Total	$ 138,853	$ 150,000	$ 140,000	$ 140,000	-6.67%	0.00%
Severance Tax						
City	$ 31,929	$ 70,000	$ 30,000	$ 30,000	-57.14%	0.00%
County	-	-	-	-	NA	NA
Total	$ 31,929	$ 70,000	$ 30,000	$ 30,000	-57.14%	0.00%
Lodging Tax						
City	$ 713,752	$ 625,000	$ 700,000	$ 725,000	16.00%	3.57%
County	-	-	-	-	NA	NA
Total	$ 713,752	$ 625,000	$ 700,000	$ 725,000	16.00%	3.57%
Penalties & Int. on Delinquent Taxes						
City	$ 34,179	$ 50,000	$ 40,000	$ 40,000	-20.00%	0.00%
County	-	-	-	-	NA	NA
Total	$ 34,179	$ 50,000	$ 40,000	$ 40,000	-20.00%	0.00%
Total Taxes						
Total City	$ 90,875,437	$ 91,182,140	$ 86,207,348	$ 90,265,128	-1.01%	4.71%
Total County	31,923,319	32,201,846	31,671,032	35,121,813	9.07%	10.90%
Total City & County	**$ 122,798,756**	**$ 123,383,986**	**$ 117,878,380**	**$ 125,386,941**	**1.62%**	**6.37%**

Table 2C is continued on the next page.

TABLE 2C - PAGE 2
CITY AND COUNTY BUDGET SUMMARY
REVENUE - DETAIL SOURCES OF FUNDS WITH BEGINNING BALANCES

Sources of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Licenses & Permits						
Building Permits						
City	$ 3,982,418	$ 3,640,025	$ 2,213,450	$ 3,034,930	-16.62%	37.11%
County	-	-	-	-	NA	NA
Total	$ 3,982,418	$ 3,640,025	$ 2,213,450	$ 3,034,930	-16.62%	37.11%
Other Licenses & Permits						
City	$ 350,394	$ 398,300	$ 445,300	$ 446,300	12.05%	0.22%
County	51,245	58,450	58,520	51,420	-12.03%	-12.13%
Total	$ 401,639	$ 456,750	$ 503,820	$ 497,720	8.97%	-1.21%
Total Licenses & Permits						
City	$ 4,332,812	$ 4,038,325	$ 2,658,750	$ 3,481,230	-13.80%	30.93%
County	51,245	58,450	58,520	51,420	-12.03%	-12.13%
Total	**$ 4,384,057**	**$ 4,096,775**	**$ 2,717,270**	**$ 3,532,650**	**-13.77%**	**30.01%**
Intergovernmental Revenues						
Highway Users' Tax Fund						
City	$ 2,640,935	$ 2,115,000	$ 2,572,312	$ 2,167,330	2.47%	-15.74%
County	-	-	-	-	NA	NA
Total	$ 2,640,935	$ 2,115,000	$ 2,572,312	$ 2,167,330	2.47%	-15.74%
Human Services Funding						
City	$ -	$ -	$ -	$ -	NA	NA
County	9,044,252	8,735,100	9,363,925	9,366,178	7.22%	0.02%
Total	$ 9,044,252	$ 8,735,100	$ 9,363,925	$ 9,366,178	7.22%	0.02%
Conservation Trust Fund						
City	$ 670,825	$ 650,000	$ 700,000	$ 721,000	10.92%	3.00%
County	-	-	-	-	NA	NA
Total	$ 670,825	$ 650,000	$ 700,000	$ 721,000	10.92%	3.00%
Other Intergovernmental Revenues						
City	$ 3,361,735	$ 1,753,153	$ 4,634,989	$ 2,647,902	51.04%	-42.87%
County	1,741,214	1,275,784	2,202,747	1,556,896	22.03%	-29.32%
Total	$ 5,102,949	$ 3,028,937	$ 6,837,736	$ 4,204,798	38.82%	-38.51%
Total Intergovernmental Revenues						
City	$ 6,673,495	$ 4,518,153	$ 7,907,301	$ 5,536,232	22.53%	-29.99%
County	10,785,466	10,010,884	11,566,672	10,923,074	9.11%	-5.56%
Total	**$ 17,458,961**	**$ 14,529,037**	**$ 19,473,973**	**$ 16,459,306**	**13.29%**	**-15.48%**
Charges for Services						
City						
Recreation Facility & Program Revenues	$ 5,071,467	$ 5,360,350	$ 5,171,500	$ 5,561,500	3.75%	7.54%
Water Sales	16,742,368	17,823,006	17,368,813	18,267,839	2.50%	5.18%
Water Tap & License Fees	21,420,442	23,112,118	11,914,853	19,156,603	-17.11%	60.78%
Water Meter Fees	298,342	380,350	196,080	300,241	-21.06%	53.12%
Sewer Service Charges	6,769,993	6,836,064	6,972,785	7,112,241	4.04%	2.00%
Sewer Tap & License Fees	14,558,644	19,341,895	8,921,590	17,223,620	-10.95%	93.06%
Reuse Water Sales	1,588,110	1,400,000	1,415,000	1,415,000	1.07%	0.00%
Reuse Water Tap & License Fees	785,820	729,915	516,915	785,820	7.66%	52.02%
Other Charges for Services	7,658,015	8,427,771	7,381,388	8,327,389	-1.19%	12.82%
City Total	$ 74,893,201	$ 83,411,469	$ 59,858,924	$ 78,150,253	-6.31%	30.56%
County						
Recording Fees	$ 505,826	$ 580,000	$ 500,000	$ 500,000	-13.79%	0.00%
Senior Programs	168,692	164,500	162,407	160,000	-2.74%	-1.48%
Other Charges for Services	1,948,177	2,032,220	2,089,745	2,034,830	0.13%	-2.63%
County Total	$ 2,622,695	$ 2,776,720	$ 2,752,152	$ 2,694,830	-2.95%	-2.08%
Total Charges for Services						
City	$ 74,893,201	$ 83,411,469	$ 59,858,924	$ 78,150,253	-6.31%	30.56%
County	2,622,695	2,776,720	2,752,152	2,694,830	-2.95%	-2.08%
Total	**$ 77,515,896**	**$ 86,188,189**	**$ 62,611,076**	**$ 80,845,083**	**-6.20%**	**29.12%**

Table 2C is continued on the next page.

TABLE 2C - PAGE 3
CITY AND COUNTY BUDGET SUMMARY
REVENUE - DETAIL SOURCES OF FUNDS WITH BEGINNING BALANCES

Sources of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Contributions & Project Participations						
City						
Other Contributions & Participations	512,400	-	2,377,052	360,672	NA	-84.83%
City Total	$ 512,400	$ -	$ 2,377,052	$ 360,672	NA	-84.83%
County					NA	NA
Other Contributions & Participations	$ 43,525	$ 38,500	$ 38,500	$ 39,050	1.43%	1.43%
County Total	$ 43,525	$ 38,500	$ 38,500	$ 39,050	1.43%	1.43%
Total Contributions & Project Part.						
City	$ 512,400	$ -	$ 2,377,052	$ 360,672	NA	-84.83%
County	43,525	38,500	38,500	39,050	1.43%	1.43%
Total	**$ 555,925**	**$ 38,500**	**$ 2,415,552**	**$ 399,722**	**938.24%**	**-83.45%**
Fines & Forfeits						
City	$ 838,924	$ 708,000	$ 728,000	$ 727,000	2.68%	-0.14%
County	-	-	-	-	NA	NA
Total	**$ 838,924**	**$ 708,000**	**$ 728,000**	**$ 727,000**	**2.68%**	**-0.14%**
Interest Earnings & Misc Revenues						
City	$ 8,514,682	$ 11,350,465	$ 11,403,216	$ 10,973,761	-3.32%	-3.77%
County	523,640	425,550	549,950	549,200	29.06%	-0.14%
Total	**$ 9,038,322**	**$ 11,776,015**	**$ 11,953,166**	**$ 11,522,961**	**-2.15%**	**-3.60%**
Fiduciary Plan Contributions						
City	$ 18,842,969	$ 16,563,609	$ 15,455,546	$ 15,978,581	-3.53%	3.38%
County	-	-	-	-	NA	NA
Total	**$ 18,842,969**	**$ 16,563,609**	**$ 15,455,546**	**$ 15,978,581**	**-3.53%**	**3.38%**
Transfers from Fund Reserves						
City	$ 6,767,131	$ 6,202,250	$ 26,414,112	$ 8,859,567	42.84%	-66.46%
County	-	-	-	25,260	NA	NA
Total	**$ 6,767,131**	**$ 6,202,250**	**$ 26,414,112**	**$ 8,884,827**	**43.25%**	**-66.36%**
Interfund Activities						
City	$ 35,484,215	$ 34,386,665	$ 31,885,322	$ 37,876,411	10.15%	18.79%
County	562,379	1,833,171	333,218	447,700	-75.58%	34.36%
Total	**$ 36,046,594**	**$ 36,219,836**	**$ 32,218,540**	**$ 38,324,111**	**5.81%**	**18.95%**
Total Revenues						
Total City	$ 247,735,266	$ 252,361,076	$ 244,895,571	$ 252,208,835	-0.06%	2.99%
Total County	46,512,269	47,345,121	46,970,044	49,852,347	5.30%	6.14%
Total City & County	**$ 294,247,535**	**$ 299,706,197**	**$ 291,865,615**	**$ 302,061,182**	**0.79%**	**3.49%**
Total Sources of Funds						
(Beginning Balance Plus Revenues)						
Total City	$ 612,720,651	$ 420,617,336	$ 572,908,254	$ 392,366,801	-6.72%	-31.51%
Total County	49,480,321	49,736,621	51,770,413	54,316,761	9.21%	4.92%
Total City & County	**$ 662,200,972**	**$ 470,353,957**	**$ 624,678,667**	**$ 446,683,562**	**-5.03%**	**-28.49%**
Less Interfund Activities	**$ 36,046,594**	**$ 36,219,836**	**$ 32,218,540**	**$ 38,324,111**	**5.81%**	**18.95%**
Net Total City & County Sources of Funds	**$ 626,154,378**	**$ 434,134,121**	**$ 592,460,127**	**$ 408,359,451**	**-5.94%**	**-31.07%**

TABLE 3A
CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - SUMMARY BY FUND

City of Broomfield Budget	Actual 2018	Original Budget 2019	Revised Budget 2019	Estimate 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Budget Fund						
General Fund	$ 60,349,353	$ 64,813,210	$ 62,670,489	$ 66,259,202	2.23%	5.73%
Recreation Fund	6,387,785	6,590,139	6,513,109	7,374,753	11.91%	13.23%
Street Fund	4,752,540	5,378,020	5,491,667	5,361,863	-0.30%	-2.36%
Library Fund	2,744,820	3,056,588	3,044,807	3,054,440	-0.07%	0.32%
Facilities Maintenance Fund	4,155,972	4,616,537	4,640,194	5,127,512	11.07%	10.50%
Cemetery Fund	204,285	232,189	230,189	234,613	1.04%	1.92%
Lodging Tax Fund	713,752	625,000	700,000	725,000	16.00%	3.57%
Capital Improvements Fund	41,825,517	28,648,600	135,742,794	28,968,116	1.12%	-78.66%
Asset Replacement & Refurbishment Fund	9,511,678	9,323,800	11,801,223	10,697,813	14.74%	-9.35%
Conservation Trust Fund	742,483	804,050	1,520,107	950,100	18.16%	-37.50%
Open Space and Parks Fund	6,401,454	4,213,775	7,479,612	4,563,198	8.29%	-38.99%
Services Expansion Fee Fund	4,549,708	1,183,900	1,377,018	1,914,658	61.72%	39.04%
Development Agreements Fund	10,697,314	12,398,937	11,979,898	13,157,166	6.12%	9.83%
Governmental Debt Service Fund	13,885,128	13,888,475	13,952,175	13,951,774	0.46%	0.00%
Water Fund	30,212,705	63,284,872	85,715,769	39,454,062	-37.66%	-53.97%
Sewer Fund	15,502,502	28,715,073	59,510,008	25,805,687	-10.13%	-56.64%
Water Reclamation Fund	3,166,549	4,357,305	4,825,961	5,198,033	19.29%	7.71%
Employee Medical Care Fund	10,322,123	12,353,500	10,445,678	14,010,366	13.41%	34.13%
Employee Defined Benefit Retirement Fund	1,771,151	1,526,021	2,935,665	1,670,687	9.48%	-43.09%
Employee Money Purchase Retirement Fund	5,104,721	3,587,120	2,088,595	2,089,595	-41.75%	0.05%
Police Defined Benefit Pension Fund	8,178	5,567	5,320	5,435	-2.37%	2.16%
Police Money Purchase Pension Fund	51,657,524	5,500	6,010	7,000	27.27%	16.47%
Retiree Health Insurance Plan	40,726	76,000	74,000	76,050	0.07%	2.77%
Total	**$ 284,707,968**	**$ 269,684,178**	**$ 432,750,288**	**$ 250,657,123**	**-7.06%**	**-42.08%**
Less Interfund Activities and Additions to Reserves						
Interfund Transfers & Advances (see Table 3C)	$ 28,823,498	$ 27,308,225	$ 25,312,337	$ 27,027,779	-1.03%	6.78%
Additions to Reserves	10,134,637	6,412,379	5,538,529	5,261,582	-17.95%	-5.00%
Total Less Interfund Activities and Additions to Reserves	**$ 245,749,833**	**$ 235,963,574**	**$ 401,899,422**	**$ 218,367,762**	**-7.46%**	**-45.67%**

County of Broomfield Budget	Actual 2018	Original Budget 2019	Revised Budget 2019	Estimate 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Budget Fund						
General Fund	$ 32,421,780	$ 35,585,317	$ 33,682,435	$ 38,681,144	8.70%	14.84%
Human Services Fund	12,258,172	13,841,642	13,623,564	13,791,548	-0.36%	1.23%
Total	**$ 44,679,952**	**$ 49,426,959**	**$ 47,305,999**	**$ 52,472,692**	**6.16%**	**10.92%**
Less Interfund Activities and Additions to Reserves						
Interfund Fund Transfers (See Table 3C)	$ 7,223,096	$ 8,911,611	$ 6,906,203	$ 11,296,332	26.76%	63.57%
Additions to Reserves	482,286	332,700	332,700	55,117	-83.43%	-83.43%
Total Less Interfund Activities and Additions to Reserves	**$ 37,939,142**	**$ 40,848,048**	**$ 40,732,496**	**$ 41,231,477**	**0.94%**	**1.23%**

Combined City & County of Broomfield Budget	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
City of Broomfield Budget	$ 284,707,968	$ 269,684,178	$ 432,750,288	$ 250,657,123	-7.06%	-42.08%
County of Broomfield Budget	44,679,952	49,426,959	47,305,999	52,472,692	6.16%	10.92%
Total City and County Budget	**$ 329,387,920**	**$ 319,111,136**	**$ 480,056,287**	**$ 303,129,815**	**-5.01%**	**-36.86%**
Less Interfund Activities and Additions to Reserves						
City - Interfund Activities and Additions to Reserves	38,958,135	33,720,604	30,850,866	32,289,361	-4.24%	4.66%
County - Interfund Activities and Additions to Reserves	7,705,382	9,244,311	7,238,903	11,351,449	22.79%	56.81%
Total Interfund Activities and Additions to Reserves	**$ 46,663,517**	**$ 42,964,915**	**$ 38,089,769**	**$ 43,640,810**	**1.57%**	**14.57%**
Total Budget Expenditures Less Interfund Activities and Additions to Reserves	**$ 282,724,403**	**$ 276,146,222**	**$ 441,966,518**	**$ 259,489,005**	**-6.03%**	**-41.29%**

TABLE 3B PAGE 1

CITY OF BROOMFIELD TOTAL BUDGET

EXPENDITURE - SUMMARY BY FUNCTION

Function	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Legislative	$ 271,880	$ 315,511	$ 315,511	$ 316,094	0.18%	0.18%
City Attorney	579,444	605,940	790,508	1,052,996	73.78%	33.20%
City and County Manager	2,052,066	2,088,800	2,063,800	2,168,015	3.79%	5.05%
Clerk and Recorder	483,038	433,411	387,006	366,493	-15.44%	-5.30%
Courts	404,946	404,913	413,376	431,348	6.53%	4.35%
Human Resources	1,142,798	1,354,204	1,389,518	1,372,015	1.32%	-1.26%
Communications	1,009,000	1,096,289	1,112,689	1,288,132	17.50%	15.77%
Information Technology	5,142,362	6,258,244	6,675,012	7,168,890	14.55%	7.40%
Community Development	5,528,879	6,264,466	6,192,746	6,706,210	7.05%	8.29%
Finance	4,236,308	4,581,583	4,665,806	4,813,289	5.06%	3.16%
Economic Vitality	439,183	544,342	687,439	685,912	26.01%	-0.22%
Internal Audit	213,719	187,236	185,736	225,350	20.36%	21.33%
Broomfield Improvement Team	688	300	300	-	-100.00%	-100.00%
Cultural Affairs	390,408	403,862	424,595	489,416	21.18%	15.27%
Museums	120,857	137,336	136,286	138,891	1.13%	1.91%
Open Space and Trails - Administration	389,766	434,494	426,474	459,892	5.85%	7.84%
Recreation Services	5,462,654	5,845,839	5,768,809	6,604,963	12.99%	14.49%
Library	2,744,820	3,056,588	3,044,807	3,054,440	-0.07%	0.32%
Cemetery	3,352	3,000	3,000	3,000	0.00%	0.00%
Public Safety	17,179,847	18,808,730	19,029,887	20,880,443	11.01%	9.72%
Public Works						
Administration	326,991	431,490	431,490	366,633	-15.03%	-15.03%
Fleet Maintenance	1,571,978	1,779,978	1,699,698	2,034,892	14.32%	19.72%
Park Maintenance	7,474,654	8,499,039	8,390,303	8,557,520	0.69%	1.99%
Solid Waste and Recycling	433,224	544,951	560,551	506,277	-7.10%	-9.68%
Facilities Maintenance	4,155,972	4,616,537	4,640,194	5,127,512	11.07%	10.50%
Street Maintenance	4,752,540	5,378,020	5,491,667	5,361,863	-0.30%	-2.36%
Cemetery Maintenance	200,933	229,189	227,189	231,613	1.06%	1.95%
Water Operations	16,242,153	15,737,810	18,454,934	17,356,090	10.28%	-5.95%
Sewer Operations	6,433,174	8,731,679	13,729,142	13,357,274	52.97%	-2.71%
Reuse Water Operations	951,629	1,022,229	1,511,430	1,656,822	62.08%	9.62%
Non Departmental [1]	2,559,680	3,106,211	2,044,158	1,883,702	-39.36%	-7.85%
Sub-Total Operating Budget	$ 92,898,943	$ 102,902,221	$ 110,894,061	$ 114,665,987	11.43%	3.40%
Capital Improvements	$ 56,427,954	$ 87,919,356	$ 247,861,304	$ 58,260,723	-33.73%	-76.49%
Lease/Purchase Payments	4,409,208	4,404,251	4,404,251	4,403,382	-0.02%	-0.02%
Debt Service - Bonds	23,109,305	23,184,038	23,184,538	23,178,537	-0.02%	-0.03%
Fiduciary Fund	68,904,423	17,553,708	15,555,268	17,859,133	1.74%	14.81%
Addition to Reserves	10,134,637	6,412,379	5,538,529	5,261,582	-17.95%	-5.00%
Total Expenditures by Function	**$ 255,884,470**	**$ 242,375,953**	**$ 407,437,951**	**$ 223,629,344**	**-7.73%**	**-45.11%**
Interfund Activities	28,823,498	27,308,225	25,312,337	27,027,779	-1.03%	6.78%
Total Budget Expenditures with Interfund Activities	**$ 284,707,968**	**$ 269,684,178**	**$ 432,750,288**	**$ 250,657,123**	**-7.06%**	**-42.08%**

1 Includes contributions and participations, and contingencies.

Table 3B is continued on the next page.

TABLE 3B PAGE 2

COUNTY OF BROOMFIELD TOTAL BUDGET

EXPENDITURE - SUMMARY BY FUNCTION

Function	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Assessor	$ 855,662	$ 990,499	$ 986,599	$ 1,003,551	1.32%	1.72%
County Attorney	217,523	408,070	408,070	197,341	-51.64%	-51.64%
Clerk and Recorder	338,159	341,904	341,904	353,036	3.26%	3.26%
CSU Extention	62,275	85,489	85,489	79,710	-6.76%	-6.76%
Elections	554,184	459,757	509,757	1,146,395	149.35%	124.89%
Motor Vehicle	624,473	659,974	658,847	683,639	3.59%	3.76%
Courts - 17th District	2,212,126	2,422,357	2,422,357	2,489,705	2.78%	2.78%
Finance	1,198,956	871,860	831,910	902,764	3.54%	8.52%
Public Safety	10,305,712	10,981,351	11,019,814	11,389,508	3.72%	3.35%
Human Services - Indirect Cost	240,837	-	-	-	NA	NA
Public Health Services	2,654,683	2,834,897	2,893,997	2,940,048	3.71%	1.59%
Strategic Initiatives	854,801	1,584,122	1,584,122	1,232,925	-22.17%	-22.17%
Human Services	11,328,606	12,748,731	12,513,353	12,749,383	0.01%	1.89%
Workforce Center	907,106	1,092,911	1,110,211	1,042,165	-4.64%	-6.13%
Senior Services	1,043,549	1,080,195	1,146,424	1,316,978	21.92%	14.88%
Non Departmental [1]	303,375	341,282	274,993	309,728	-9.25%	12.63%
Sub-Total Operating Budget	$ 33,702,027	$ 36,903,399	$ 36,787,847	$ 37,836,876	2.53%	2.85%
Lease/Purchase Payments	$ 3,272,543	$ 3,279,249	$ 3,279,249	$ 3,284,367	0.16%	0.16%
Addition to Reserves	482,286	332,700	332,700	55,117	-83.43%	-83.43%
Total Expenditures by Function	**$ 37,456,856**	**$ 40,515,348**	**$ 40,399,796**	**$ 41,176,360**	**1.63%**	**1.92%**
Interfund Activities	7,223,096	8,911,611	6,906,203	11,296,332	26.76%	63.57%
Total Budget Expenditures with Interfund Activities	**$ 44,679,952**	**$ 49,426,959**	**$ 47,305,999**	**$ 52,472,692**	**6.16%**	**10.92%**

1 Includes contributions and participations, and contingencies.

Table 3B is continued on the next page.

TABLE 3B PAGE 3

CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET

EXPENDITURE - SUMMARY BY FUNCTION

Function	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Legislative	$ 271,880	$ 315,511	$ 315,511	$ 316,094	0.18%	0.18%
Assessor	855,662	990,499	986,599	1,003,551	1.32%	1.72%
Broomfield Improvement Team	688	300	300	-	-100.00%	-100.00%
Cemetery	3,352	3,000	3,000	3,000	0.00%	0.00%
City and County Attorney	796,967	1,014,010	1,198,578	1,250,337	23.31%	4.32%
City and County Manager	2,052,066	2,088,800	2,063,800	2,168,015	3.79%	5.05%
Clerk and Recorder	1,999,854	1,895,046	1,897,514	2,549,563	34.54%	34.36%
Combined Courts	2,617,072	2,827,270	2,835,733	2,921,053	3.32%	3.01%
Communications	1,009,000	1,096,289	1,112,689	1,288,132	17.50%	15.77%
Community Development	5,528,879	6,264,466	6,192,746	6,706,210	7.05%	8.29%
CSU Extention	62,275	85,489	85,489	79,710	-6.76%	-6.76%
Cultural Affairs	390,408	403,862	424,595	489,416	21.18%	15.27%
Economic Vitality	439,183	544,342	687,439	685,912	26.01%	-0.22%
Finance	5,435,264	5,453,443	5,497,716	5,716,053	4.82%	3.97%
Health and Human Services	16,174,781	17,756,734	16,517,561	16,731,596	-5.77%	1.30%
Human Resources	1,142,798	1,354,204	1,389,518	1,372,015	1.32%	-1.26%
Information Technology	5,142,362	6,258,244	6,675,012	7,168,890	14.55%	7.40%
Internal Audit	213,719	187,236	185,736	225,350	20.36%	21.33%
Library	2,744,820	3,056,588	3,044,807	3,054,440	-0.07%	0.32%
Strategic Initiatives	854,801	1,584,122	1,584,122	1,232,925	-22.17%	-22.17%
Museums	120,857	137,336	136,286	138,891	1.13%	1.91%
Open Space and Trails - Administration	389,766	434,494	426,474	459,892	5.85%	7.84%
Public Safety	27,485,559	29,790,081	30,049,701	32,269,951	8.32%	7.39%
Public Works	42,543,248	46,970,922	55,136,598	54,556,496	16.15%	-1.05%
Recreation Services	5,462,654	5,845,839	6,915,233	7,921,941	35.51%	14.56%
Non Departmental [1]	2,863,055	3,447,493	2,319,151	2,193,430	-36.38%	-5.42%
Sub-Total Operating Budget	$ 126,600,970	$ 139,805,620	$ 147,681,908	$ 152,502,863	9.08%	3.26%
Capital Improvements	$ 56,427,954	$ 87,919,356	$ 247,861,304	$ 58,260,723	-33.73%	-76.49%
Lease/Purchase Payments	7,681,751	7,683,500	7,683,500	7,687,749	0.06%	0.06%
Debt Service - Bonds	23,109,305	23,184,038	23,184,538	23,178,537	-0.02%	-0.03%
Fiduciary Fund	68,904,423	17,553,708	15,555,268	17,859,133	1.74%	14.81%
Addition to Reserves	10,616,923	6,745,079	5,871,229	5,316,699	-21.18%	-9.44%
Total Expenditures by Function	$ 293,341,326	$ 282,891,301	$ 447,837,747	$ 264,805,704	-6.39%	-40.87%
Interfund Activities	36,046,594	36,219,836	32,218,540	38,324,111	5.81%	18.95%
Total Budget Expenditures with Interfund Activities	**$ 329,387,920**	**$ 319,111,136**	**$ 480,056,287**	**$ 303,129,815**	**-5.01%**	**-36.86%**

1 Includes transfers, contributions and participations, and contingencies.

TABLE 3C - PAGE 1
CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - SUMMARY INTERFUND ACTIVITIES (TRANSFERS AND ADVANCES)

Interfund Activities	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Contributing Funds (Transfers & Advances From)						
City of Broomfield Budget	$ 28,823,498	$ 27,308,225	$ 25,312,337	$ 27,027,779	-1.03%	6.78%
County of Broomfield Budget	7,223,096	8,911,611	6,906,203	11,296,332	26.76%	63.57%
Total Contributing Funds	**$ 36,046,594**	**$ 36,219,836**	**$ 32,218,540**	**$ 38,324,111**	**5.81%**	**18.95%**
Receiving Funds (Transfers & Advances To)						
City of Broomfield Budget	$ 35,484,215	$ 34,386,665	$ 31,885,322	$ 37,876,411	10.15%	18.79%
County of Broomfield Budget	562,379	1,833,171	333,218	447,700	-75.58%	34.36%
Total Receiving Funds	**$ 36,046,594**	**$ 36,219,836**	**$ 32,218,540**	**$ 38,324,111**	**5.81%**	**18.95%**

Table 3C is continued on the next page.

TABLE 3C - PAGE 2
CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - DETAILS INTERFUND ACTIVITIES (TRANSFERS AND ADVANCES)

Interfund Activities		Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Contributing Funds							
City of Broomfield Budget Interfund Transfers & Advances							
Fund From	**Fund To**						
Transfers							
General	County General	$ 70,000	$ 70,000	$ 70,000	$ 70,000	0.00%	0.00%
General	Facilities Maintenance	1,887,842	2,355,437	2,367,505	2,562,504	8.79%	8.24%
General	Recreation	1,291,961	1,211,289	1,326,009	1,797,653	48.41%	35.57%
General	Library	97,285	385,768	391,039	78,729	-79.59%	-79.87%
General	Capital Improvements	4,500,000	2,000,000	-	-	-100.00%	NA
Recreation	Facilities Maintenance	925,131	744,300	744,300	769,790	3.42%	3.42%
Lodging Tax	General	713,752	625,000	700,000	725,000	16.00%	3.57%
Capital Improvements	Debt Service	7,563,408	8,166,581	8,166,581	8,628,413	5.66%	5.66%
Open Space & Parks	Debt Service	4,094,248	1,193,189	1,193,189	-	-100.00%	-100.00%
Open Space & Parks	Capital Improvements	-	-	-	1,100,086	NA	NA
Development Agreements	Capital Improvements	-	-	10,465	-	NA	-100.00%
Development Agreements	Debt Service	1,948,460	4,247,204	4,247,314	4,977,360	17.19%	17.19%
Development Agreements	General	-	-	828	-	NA	-100.00%
SEF	Development Agreements	480,618	461,900	260,350	657,850	42.42%	152.68%
Water	General	2,103,610	2,386,020	2,386,020	2,307,990	-3.27%	-3.27%
Water	Facilities Maintenance	71,712	85,950	85,950	91,620	6.60%	6.60%
Sewer	General	1,472,530	1,670,210	1,670,210	1,538,660	-7.88%	-7.88%
Sewer	Facilities Maintenance	49,604	61,100	61,100	66,400	8.67%	8.67%
Water Reclamation	Sewer	1,402,410	1,403,178	1,403,178	1,404,591	0.10%	0.10%
Water Reclamation	General	126,220	143,160	143,160	153,870	7.48%	7.48%
Interfund Advances							
General Fund	Cemetery	24,707	97,939	85,139	97,263	-0.69%	14.24%
Total City Budget Contributing Funds		**$ 28,823,498**	**$ 27,308,225**	**$ 25,312,337**	**$ 27,027,779**	**-1.03%**	**6.78%**
County of Broomfield Budget Interfund Transfers & Advances							
Fund From	**Fund To**						
Interfund Transfers							
County General	City General	$ 2,147,351	$ 2,356,906	$ 2,356,906	$ 5,891,982	149.99%	149.99%
County General	Street	1,050,873	2,092,450	1,605,987	1,896,973	-9.34%	18.12%
County General	CIP Assets Repl. & Refurb.	2,325,059	1,353,334	1,334,342	1,511,597	11.69%	13.28%
County General	Facilities Maintenance	1,184,974	1,345,750	1,345,750	1,618,080	20.24%	20.24%
County General	County Human Services	492,379	1,763,171	263,218	377,700	-78.58%	43.49%
County Human Services	Facilities Maintenance	22,460	-	-	-	NA	NA
Total County Budget Contributing Funds		**$ 7,223,096**	**$ 8,911,611**	**$ 6,906,203**	**$ 11,296,332**	**26.76%**	**63.57%**
Total City & County Contributing Funds		**$ 36,046,594**	**$ 36,219,836**	**$ 32,218,540**	**$ 38,324,111**	**5.81%**	**18.95%**

Table 3C is continued on the next page.

TABLE 3C - PAGE 3
CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - DETAILS INTERFUND ACTIVITIES (TRANSFERS AND ADVANCES)

Interfund Activities		Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Receiving Funds							
City of Broomfield Budget							
Fund To	**Fund From**						
Interfund Transfers							
Facilities Maintenance	City General	$ 1,887,842	$ 2,355,437	$ 2,367,505	$ 2,562,504	8.79%	8.24%
Facilities Maintenance	County General	1,184,974	1,345,750	1,345,750	1,618,080	20.24%	20.24%
Facilities Maintenance	County Human Services	22,460	-	-	-	NA	NA
Facilities Maintenance	Recreation	925,131	744,300	744,300	769,790	3.42%	3.42%
Facilities Maintenance	Sewer	49,604	61,100	61,100	66,400	8.67%	8.67%
Facilities Maintenance	Water	71,712	85,950	85,950	91,620	6.60%	6.60%
Recreation	City General	1,291,961	1,211,289	1,326,009	1,797,653	48.41%	35.57%
Library	City General	97,285	385,768	391,039	78,729	-79.59%	-79.87%
Street	County General	1,050,873	2,092,450	1,605,987	1,896,973	-9.34%	18.12%
General	Lodging Tax	713,752	625,000	700,000	725,000	16.00%	3.57%
General	Development Agreements	-	-	828	-	NA	-100.00%
General	Sewer	1,472,530	1,670,210	1,670,210	1,538,660	-7.88%	-7.88%
General	Water	2,103,610	2,386,020	2,386,020	2,307,990	-3.27%	-3.27%
General	Water Reclamation	126,220	143,160	143,160	153,870	7.48%	7.48%
General	County General	1,980,381	2,356,906	2,356,906	5,891,982	149.99%	149.99%
General	County Human Services	166,970	-	-	-	NA	NA
Capital Improvements	City General	4,500,000	2,000,000	-	-	-100.00%	NA
Capital Improvements	County General	2,325,059	1,353,334	1,334,342	1,511,597	11.69%	13.28%
Capital Improvements	Development Agreements	-	-	10,465	-	NA	-100.00%
Capital Improvements	Open Space & Parks	-	-	-	1,100,086	NA	NA
Development Agreements	SEF	480,618	461,900	260,350	657,850	42.42%	152.68%
Debt Service	Capital Improvements	7,563,408	8,166,581	8,166,581	8,628,413	5.66%	5.66%
Debt Service	Open Space & Parks	4,094,248	1,193,189	1,193,189	-	-100.00%	-100.00%
Debt Service	Development Agreements	1,948,460	4,247,204	4,247,314	4,977,360	17.19%	17.19%
Sewer Fund	Water Reclamation	1,402,410	1,403,178	1,403,178	1,404,591	0.10%	0.10%
Interfund Advances							
Cemetery	General	24,707	97,939	85,139	97,263	-0.69%	14.24%
Total City Budget Receiving Funds		**$ 35,484,215**	**$ 34,386,665**	**$ 31,885,322**	**$ 37,876,411**	**10.15%**	**18.79%**
County of Broomfield Budget							
Fund To	**Fund From**						
Interfund Transfers							
County General	City General	$ 70,000	$ 70,000	$ 70,000	$ 70,000	0.00%	0.00%
County Human Services	County General	492,379	1,763,171	263,218	377,700	-78.58%	43.49%
Total County Budget Receiving Funds		**$ 562,379**	**$ 1,833,171**	**$ 333,218**	**$ 447,700**	**-75.58%**	**34.36%**
Total City & County Receiving Funds		**$ 36,046,594**	**$ 36,219,836**	**$ 32,218,540**	**$ 38,324,111**	**5.81%**	**18.95%**

TABLE 3D
CITY OF BROOMFIELD BUDGET
TOTAL CAPITAL IMPROVEMENTS PROGRAM
EXPENDITURE - SUMMARY BY TYPE OF PROJECTS

Capital Improvement Projects	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020
Building & Facility Projects	$ 5,351,528	$ 1,328,230	$ 21,503,509	$ 3,790,893
Drainage & Storm Water Projects	50,485	103,500	158,000	133,500
Information Technology Projects	1,538,853	1,633,400	3,744,212	948,500
Landscaping Projects	707,382	1,046,240	1,214,090	1,417,275
Open Space Projects	494,550	853,103	1,840,646	921,902
Trail System Projects	802,482	3,410,925	6,617,640	1,637,230
Parks & Recreation Facility Projects	13,335,403	3,453,962	45,317,167	3,631,483
Transportation System Projects	14,060,988	10,109,409	54,733,286	11,120,649
Vehicles, Other Equipment and Furniture	1,724,519	1,868,150	2,108,563	2,220,234
Community Development Projects	8,748,854	8,151,733	7,721,291	8,179,806
Water Utility Projects	5,478,925	38,809,050	58,519,978	13,393,899
Sewer Utility Projects	2,763,728	12,604,296	39,248,124	4,822,175
Water Reclamation Utility Projects	686,290	1,788,738	1,768,193	1,982,750
Planning, Administration & Other Expenditures	605,992	2,685,000	2,875,113	3,993,900
Public Art & Cultural Projects	82,011	77,658	495,530	70,567
Total Capital Improvement Projects	$ 56,431,990	$ 87,923,394	$ 247,865,342	$ 58,264,763
Interfund Activities	$ 14,670,294	$ 15,299,264	$ 15,042,439	$ 16,768,300
Sub Total	$ 71,102,284	$ 103,222,658	$ 262,907,781	$ 75,033,063
Transfer to Reserve	$ 8,077,265	$ 3,724,679	$ 3,634,679	$ 2,767,396
Total Capital Improvements Program	$ 79,179,549	$ 106,947,337	$ 266,542,460	$ 77,800,459

TABLE 3E - PAGE 1
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020
Building & Facility Projects				
Capital Improvements Fund				
6 Garden Center - Building Automation System Upgrade	$ -	$ -	$ 22,500	$ -
City and County Building - Reconfiguration	-	-	150,000	-
City and County Building - Roof Restoration	-	-	-	313,000
HHS - Electric Vehicle Charging Station	-	-	-	60,000
IT Network Closet Badge Readers - Citywide	36,826	-	6,250	-
Library/Auditorium - Master Plan	22,975	-	152,025	-
Library/Auditorium - 6 Garden Center Improvements	63,244	-	-	-
Library/Auditorium - Boiler Replacement and Upgrade	-	-	-	135,000
Library/Auditorium - Children's Library Extension	-	-	-	87,000
Library/Auditorium - Lobby Restroom Remodel	-	-	-	60,000
Library/Auditorium - Roof Top Unit Replacement and VAV Upgrades	-	-	-	475,900
Library/Auditorium - Staff Workroom and Auditorium, Office Reconfigurations	-	-	-	82,600
Lowell House Demolition	1,543	-	37,000	-
Police/Courts - Police Vehicle Lot Security Fencing	-	250,000	250,000	-
Police/Courts - Investigations Space Reconfiguration	-	-	-	158,330
Police/Detention Center - HVAC Equipment Expansion	4,492	-	235,154	-
Police/Detention Center - Roof G Replacement	-	-	110,000	-
Police/Detention Center - RTU 1 & 2 Replacement/Upgrade	-	-	-	357,459
Police/Detention Center - Security Gates	-	-	41,255	-
Safeway - RTU Upgrade/Building Automation Integrations	-	-	-	491,400
Safeway Property - Roof Replacement	-	-	742,420	-
Service Center - IT Room Expansion	-	-	100,000	-
Service Center - Norman Smith Service Center Remodel	-	-	-	700,000
Service Center - Phase I New Building / Remodel of Existing Building - 60% of Total Cost (Project Total $30M)	757,647	-	17,235,257	-
Service Center - Property and Evidence Storage Room	-	-	309,200	-
Service Center - Technology for New Building - 60% of Cost	-	-	-	105,000
Surge Protection - Citywide	5,187	-	75,832	20,000
Asset Replacement & Refurbishment Fund				
12 Garden Center Improvements	$ 30,047	$ -	$ 7,553	$ -
Broomfield Depot Museum - Outbuilding Rehabilitation	-	241,000	241,000	-
Broomfield Facilities - Parking Lot Lighting Upgrade	-	99,630	99,630	22,500
Broomfield Recycling Center - Interior Remodel and Restroom Addition	-	36,400	36,400	-
Brunner Farmhouse Painting	15,813	-	-	-
Building Repairs - Citywide	167,599	200,000	210,295	100,000
City and County Building - Community Development Space Analysis and Reconfiguration	10,245	-	139,755	165,000
City and County Building - IT Room Cooling Replacement	89,120	-	-	-
City and County Building - Lighting Upgrade	4,463	72,000	72,000	-
City and County Building - Reconfiguration	-	15,000	-	-
City and County Building - Replace 8 roof top units (2010 Building Assessment)	933,226	-	96,708	-
Emergency Generator Upgrades - Citywide	-	-	106,549	-
Facility UPS Battery Replacement - Citywide	-	39,200	39,200	-
Floor Covering Replacement - Citywide	191,426	198,000	198,000	103,000
HVAC Systems Rehabilitation - Citywide	6,290	124,000	128,893	50,000
Library/Auditorium - Lighting Upgrade	10,160	-	-	-
Library/Auditorium - Parking Lot Lighting	99,368	-	-	-
Parking Lot Repair/Replacement - Citywide	-	-	-	304,704
Police/Courts - Courtroom Bench Replacement	-	53,000	53,000	-
Police/Courts - IT Room Cooling Upgrade	556	-	34,444	-
Police/Courts - Lighting Upgrade	-	-	85,000	-
Police/Courts - Rooftop Unit 3 Replacement	-	-	75,000	-
Police/Detention Center - AV Room Cooling Upgrade	8,040	-	77,960	-
Police/Detention Center - Driveway Repair	16,439	-	180,561	-
Police/Detention Center - Overhead Door Replacement	26,560	-	-	-
West Storage Site - Sprung Structure Repairs	4,930	-	-	-
Services Expansion Fee Fund				
Anthem P-8 Playground and North Parking Lot	$ 1,845,332	$ -	$ 154,668	$ -
Jefferson Academy Expansion - Joint Use	1,000,000	-	-	-
Total Building & Facility Projects	**$ 5,351,528**	**$ 1,328,230**	**$ 21,503,509**	**$ 3,790,893**
Drainage & Storm Water Projects				
Capital Improvements Fund				
Culvert and Small Bridge Inspections - Citywide	$ 19,840	$ -	$ 32,660	$ 30,000
Erosion Control Maintenance - Citywide	11,210	10,500	10,500	10,500
FEMA - Letters of Map Revision	-	17,000	34,000	17,000
Park Drainage Improvements - Citywide	18,385	26,000	30,840	26,000
Residential Street Drainage Improvements - Citywide	1,050	50,000	50,000	50,000
Total Drainage & Storm Water Projects	**$ 50,485**	**$ 103,500**	**$ 158,000**	**$ 133,500**

Table 3E is continued on the next page.

TABLE 3E - PAGE 2
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020
Information Technology Projects				
Capital Improvements Fund				
Cemetery Management System Software Replacement	$ 9,890	$ -	$ 7,183	$ -
Finance/ HR - HRIS/Payroll Integrated System	-	-	125,033	-
IT - CAD to GIS Data Integration	-	40,400	40,400	-
IT - Communications Conduit Installation	81,024	150,000	440,067	150,000
IT - Computer Endpoint Encryption	-	48,000	48,000	-
IT - Data Center Migration	185,132	100,000	56,868	-
IT - Document Management	64,154	-	247,230	-
IT - Google Management Tools	24,992	-	-	-
IT - Smart City Project	-	800,000	800,000	-
IT - Voicemail Server Redundancy	28,469	-	2,700	-
IT - Municipal Court Separation	-	-	269,800	-
Police - Data Records Management Systems Replacement	-	-	83,000	-
Public Works - Computerized Asset Maintenance Management System (60% of cost)	-	-	-	135,000
Asset Replacement & Refurbishment Fund				
Council Chambers and Conference Room A/V Equipment Upgrade	$ 140,177	$ 30,000	$ 30,000	$ 35,000
IT - Fiber Infrastructure Transition/Replacement (iNet)	307,212	-	819,330	-
IT - Network Hardware/Telecom Replacement - Citywide	128,269	90,000	90,000	120,000
IT - Payment Processing Consolidation	1,123	-	7,285	-
IT - PC Equipment Tech Refresh	358,598	375,000	675,393	508,500
IT - Telecom System Replacement and Upgrades	42,225	-	-	-
IT - Telephone System Software Upgrade	33,000	-	-	-
Public Works & Community Development - Toughbook Laptop Replacements	13,009	-	-	-
Recreation Management System Software Replacement	121,579	-	1,923	-
Total Information Technology Projects	**$ 1,538,853**	**$ 1,633,400**	**$ 3,744,212**	**$ 948,500**
Landscaping Projects				
Capital Improvements Fund				
Zuni Street - E. Midway to W. 136th Ave. Power Burial/Landscaping	$ -	$ -	$ 250,000	$ 500,000
Asset Replacement & Refurbishment Fund				
Irrigation Control Replacements - Citywide	$ 275,116	$ 298,240	$ 321,099	$ 294,275
Conservation Trust Fund				
McKay Lake Park & Open Lands - Landscaping	$ -	$ -	$ -	$ 74,000
Open Space & Parks Fund				
Ash Tree Replacement - Citywide	$ 84,943	$ 93,500	$ 93,500	$ 93,500
Irrigation Replacements - Citywide	116,451	200,000	293,991	200,000
Lamar Street - Island Improvements	-	125,000	-	-
McKay Lake Park & Open Lands - Landscaping	-	74,000	-	-
Park Landscape Improvements - Citywide	88,504	100,000	100,000	100,000
Shrub Replacement - Citywide	39,851	40,000	40,000	40,000
Tree Replacement - Citywide	102,517	115,500	115,500	115,500
Total Landscaping Projects	**$ 707,382**	**$ 1,046,240**	**$ 1,214,090**	**$ 1,417,275**
Open Space Projects				
Capital Improvements Fund				
Kabert Property - Open Space Acquisition and Site Clearance	$ 13,779	$ 162,000	$ 528,000	$ -
Open Space & Parks Fund				
Harmer-Galasso Open Space Management Plan	$ -	$ 100,000	$ -	$ 100,000
Markel Open Space - Management Plan Development	-	-	75,000	-
Metzger Open Space - Administration and Maintenance	30,000	65,000	90,000	65,000
Metzger Open Space - Acquisition Payments to Foundation	278,625	274,078	274,078	275,502
Mitchem Property - Environmental Insurance Payment	10,125	10,125	10,125	-
Open Space - Due Diligence Services	73,597	85,000	198,298	100,000
Open Space - Grassland Restoration	-	-	210,000	-
Open Space - Master Plan Update	-	-	175,000	-
Open Space and Trails Misc. Improvements - Citywide	-	25,000	46,400	45,000
Open Space and Trails Signage & Kiosks - Citywide	53,721	101,900	188,745	172,400
Raptor Policy Study	-	30,000	30,000	-
Wildlife Research and Monitoring	-	-	-	149,000
Total Open Space Projects	**$ 459,847**	**$ 853,103**	**$ 1,825,646**	**$ 906,902**
Planning and Administration				
Prairie Dog Management	$ 34,703	$ -	$ 15,000	$ 15,000
Total Planning and Administration	**$ 34,703**	**$ -**	**$ 15,000**	**$ 15,000**
Trail System Projects				
Capital Improvements Fund				
Industrial Lane Bike Lane and Sidewalk - Phase I	109,880	1,832,983	1,978,104	-
Broomfield Trail - RR bridge to Industrial Lane to Midway (BT2)	-	-	247,500	-
Interpark - Broomfield Industrial Park Pedestrian Bridge	35,573	-	249,427	-
Conservation Trust Fund				
Tom Frost Reservoir - Amenities and Landscaping	71,756	-	62,533	-
Trail Connection - Brandywine Park to Mountain View Elementary School (NC-15)	21,786	-	-	-

Table 3E is continued on the next page.

TABLE 3E - PAGE 3
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020
Open Space & Parks Fund				
Commerce Street Trail Connection	$ -	$ -	$ -	$ 68,000
Broomfield Trail - Aspen through Markel Property (BT4)	-	-	-	275,000
Broomfield Trail - Aspen to Sheridan (BT5)	-	-	-	-
Broomfield Trail - Lowell to Spruce Meadows - (BT6 phase 3)	-	100,000	-	100,000
Broomfield Trail - RR bridge to Industrial Lane to Midway (BT2)	261,859	-	2,161,570	-
Broomfield-Trail - RR Underpass at Airport Creek	-	-	-	150,000
Frank Varra Park - US 36 Bikeway Trail Realignment	-	843,500	993,500	-
Great Western Loop Trail	-	335,000	335,000	-
Industrial Lane Pedestrian Bridge	-	-	-	250,000
Neighborhood Connection - Hwy 287 to Midway Boulevard (NC5) - Blue Star Park	-	144,923	144,923	-
Neighborhood Connection - Iris Street to the Lake Link Trail	-	-	-	100,000
Neighborhood Connection - Lowell Blvd. to Mead Street Trail (NC-17)	-	47,500	47,500	-
Neighborhood Connection - Wildgrass at NW Parkway to Rock Creek Trail (NC22)	-	-	-	-
Nissen Reservoir Channel Trail	-	-	-	270,000
Regional Trail - Flatiron Crossing to Storage Tek Drive Trail (RT-1)	-	-	-	-
Regional Trail - Rock Creek to Brainard Drive Underpass and Trail	-	-	-	350,000
Regional Trail - Storage Tek Dr. - Underpass Improvements	299,610	-	20,390	-
Rocky Mountain Greenway Trail (Broomfield's Share)	-	105,000	105,000	-
Trail Connection - Brandywine Park to Mountain View Elementary School (NC-15)	-	-	270,174	-
Trail Improvements - Citywide	-	-	-	72,210
Total Trail System Projects	**$ 802,482**	**$ 3,410,925**	**$ 6,617,640**	**$ 1,637,230**
Parks & Recreation Facility Projects				
Capital Improvements Fund				
124th Avenue - Tree Branch Recycling Center Relocation	$ 496,649	$ -	$ 4,943	$ -
Anthem Asphalt Pump Track	65,000	-	300,000	-
Bay - Renovation Phase III - Locker Room/Concessions	9,417	-	-	-
Blue Star Park - Upgrade	-	43,500	-	-
Broomfield Community Center - Brunner Reservoir Boardwalk Trail Connection	-	50,000	-	-
Broomfield Community Center - Reconstruction	7,136,010	-	40,707,068	127,116
Broomfield County Commons - Cemetery Phase II	818,143	-	-	-
Broomfield County Commons - Expansion - Yellow Pod	-	-	57,278	-
Broomfield County Commons - Maintenance Facility	-	-	-	31,650
North Broomfield Park - Land Acquisition	1,266,606	1,055,497	1,055,497	1,055,497
Parks - Water Reclamation Tap Payments	785,820	729,915	516,915	785,820
Paul Derda Recreation Center - Building Automation System Upgrade	-	-	-	22,500
Paul Derda Recreation Center - Parking Lot Camera Additions	-	-	-	19,800
Paul Derda Recreation Center - Security Camera Expansion	32,609	-	-	-
Wildgrass Underpass Water Sealing Design	-	-	-	40,000
Asset Replacement & Refurbishment Fund				
Midway Park Electrical Upgrades	$ -	$ -	$ -	$ 135,000
Parks - Concrete Replacement and Maintenance	-	-	-	120,000
Parks - Picnic Shelter Concrete Replacement	-	-	120,493	-
Paul Derda Center - Boiler Upgrade	65,770	-	14,230	-
Paul Derda Recreation Center - Outdoor Concrete Replacement	-	-	-	61,000
Paul Derda Center - Sign Replacement	-	71,000	71,000	-
Conservation Trust Fund				
Bay - Tower Body Slide Refurbish	$ -	$ -	$ 34,000	$ -
Blue Star Park - Upgrade	-	-	-	43,500
Brandywine Park - Parking Lot	24,619	310,000	315,381	-
Brandywine Park - Upgrade & Renovation of Park and Baseball Diamond	184,368	-	-	-
Brandywine Soccer Fields - Upgrade & Renovation	170,088	-	21,754	-
Broomfield Community Center - Brunner Reservoir Boardwalk Trail Connection	-	-	50,000	462,000
Broomfield County Commons and Broomfield Industrial Park - Lighting Retrofit and Upgrade	-	44,000	44,000	-
Community Park Ball Field - Playground Shade Structure	-	31,050	31,050	-
Community Park Ball Field Complex - Signage	-	-	48,000	-
Crofton Park - Pedestrian Lighting Improvements	25,200	-	-	-
Parks - Portalet Enclosures	15,195	-	209,505	-
Paul Derda Recreation Center - Downstairs Lobby Repurposing	43,852	-	-	-
Paul Derda Recreation Center - Gymnastics Spring Floor & Carpet	-	-	33,000	-
Paul Derda Recreation Center - Plaster Recoating on Main Pool and Hot Tubs	72,500	-	-	-
Paul Derda Recreation Center - Pool Grate and Gutter Repair	-	50,000	30,000	-
Paul Derda Recreation Center - Pool Slide Area Concrete Replacement	-	40,000	40,000	-
Paul Derda Recreation Center - Replace/Upgrade Florescent Lighting	39,466	85,000	100,334	-
Playground Improvements - Citywide	60,418	230,000	230,000	-
Pool Accessory Equipment Replacement - All City Pools	8,488	14,000	14,000	14,000
Pool Drain Cover Replacement	2,547	-	-	-
Quail Creek Park Restroom Rebuild	-	-	-	356,600
Siena/Anthem Community Park Playground	2,200	-	256,550	-
Open Space & Parks Fund				
McKay Lake Regional Park - Park Design/Construction	$ 705,253	$ -	$ 75,000	$ -
Parks - Recycle Receptacles	-	-	-	127,000
Playground Improvements - Citywide	127,447	-	172,169	230,000

Table 3E is continued on the next page.

TABLE 3E - PAGE 4
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020
Services Expansion Fee Fund				
Emerald Park - Ballfield and Park Improvements	$ -	$ 700,000	$ 765,000	$ -
Northmoor Park - Land Acquisition	1,177,738	-	-	-
Total Parks & Recreation Facility Projects	**$ 13,335,403**	**$ 3,453,962**	**$ 45,317,167**	**$ 3,631,483**
Transportation System Projects				
Capital Improvements Fund				
Active Transportation Wayfinding Pilot (TIP)	$ -	$ -	$ -	$ 150,000
Bicycle and Pedestrian Wayfinding Signs - Citywide	12,649	-	9,583	10,000
Bike and Pedestrian Striping Modifications - Citywide	-	50,000	50,000	50,000
Bike and Ride Shelters - Citywide	-	60,000	30,000	-
Bike Share Program - Citywide	-	-	35,993	-
Dillon Road/W 144th Ave - Improvements (Bond Funding)	1,623,798	-	38,117,999	-
East 1st Ave and Sheridan Boulevard - Intersection Improvements -Turn Lane	6,071	-	503,949	-
East Flatiron Crossing Drive - Flatiron Marketplace Dr. Intersection Reconstruction	22,715	-	420,585	-
Eldorado Blvd - Eastbound Double Left to Northbound Interlocken	30,037	-	500,000	-
Elmwood St - East 14th Ave to East 18th Ave Reconstruct	-	-	-	576,250
Flatiron Crossing Drive - Zip Bridge Repairs	5,200	-	-	-
Huron and 160th Ave Turn Lanes	-	400,000	752,500	-
Interlocken/Flatiron Crossing - Directional Monuments	-	-	44,730	-
Lowell Blvd. - 120th Ave. to E Midway Ave - Widening and Landscape Improvements	4,170	-	-	-
Lowell Blvd. - E. Midway to W. 136th Ave. - Widening and Landscape Improvements	706,299	-	354,156	-
Lowell Blvd. - Indian Peaks Blvd. - Guard Rail/Fence Repair	-	-	-	202,000
Midway Boulevard - Street Lights	-	-	-	123,500
Midway Boulevard - Multimodal Corridor Action Plan	-	-	-	200,000
Nickel Street - Improvements	45,361	-	244,209	-
Nickel Street and Industrial Ln - Intersection Improvements	-	-	-	250,000
Pedestrian Bridge and Underpass Repairs	45,662	-	-	50,000
Pedestrian Signal - Spader Way (Broomfield Community Center)	-	-	-	157,000
Railroad Crossings - Quiet Zone Improvements	5,966	-	1,362,034	-
SH 7 and I-25 Interchange Design (Broomfield's Share)	-	-	83,000	-
SH 7 Preliminary & Environmental Engineering (TIP)	-	-	-	152,000
SH 128 and US 36 - Bikeway Connection	-	315,000	350,000	-
Sheridan Blvd/Lowell Intersection Turn Lanes	814,549	-	37,899	-
Sheridan Blvd/Midway Intersection Improvements	59,360	583,000	1,224,594	-
Sidewalk - 120th Avenue - Main to Teller (South side of street)	-	341,269	341,269	-
Sidewalk - 120th Avenue (Local) - Pedestrian and Roadway Improvements	49,444	1,200,960	165,000	-
Sidewalk - Wadsworth to 116th Circle (RT12) Repair and Construction (Phase 2) - Design Amount Only	-	-	15,000	-
Sidewalk Connections - Citywide	-	100,000	100,000	100,000
Street Light Installation - Citywide	-	22,000	22,000	22,000
Traffic Mitigation - Citywide	54,821	160,000	174,360	160,000
Traffic Signal - SH 128 and Ridge Parkway (Broomfield's Share 10%)	27,636	-	-	-
Traffic Signal Upgrades - Citywide	86,448	105,000	211,000	136,260
Transportation Studies - Citywide	33,703	100,000	103,659	100,000
Upham Street - Local Roadway and Sidewalk Improvements	35,805	500,000	578,645	-
US 36 Bike N Ride Shelters, Amenities, Operations & Marketing (TIP)	-	-	-	60,000
US 36 - Bikeway Signage	10,243	-	5,742	-
US 36 - Bikeway Interlocken East Park Safety Improvements	-	-	-	93,500
Wadsworth Blvd. Interchange /120th Ave Connection Participation (Broomfield's share =20%)	4,920,617	-	2,070,921	-
W. Midway Blvd - Bridge over Railroad (Land Purchase)	-	550,000	850,000	-
W. Midway Blvd. - Right Turn Lane at Nativity School	-	-	-	177,000
W. Midway Blvd. and Kohl Street - Intersection Improvements	-	25,000	25,000	272,500
Wilcox Subdivision - Cul-De-Sac Paving	727,615	-	-	-
Zuni Street and Quail Creek Drive Roundabout	-	62,000	92,500	363,231
Asset Replacement & Refurbishment Fund				
Arista Street Lighting Upgrade	$ 20,831	$ 250,000	$ 330,169	$ 500,000
Bridge Inspections and Repairs - Citywide	5,878	68,000	68,000	68,000
City-Owned Concrete Replacement (Streets)	290,891	323,000	323,000	203,000
Concrete Curb Ramp Replacement - Citywide	47,023	60,000	80,000	80,000
Concrete Replacement (Residential 25%/75%) - Citywide	71,552	80,000	80,000	80,000
East Flatiron Crossing Drive - US 36 to Brainard Drive - Reconstruction	25,960	-	21,040	667,600
Pavement Management/Street Sealing Program - Citywide	3,987,059	4,000,000	4,000,000	4,650,000
Traffic Signal & Light Pole Replacement - Citywide	205,155	210,000	210,000	210,000
W. 12th Ave Reconstruction	32,450	522,180	547,750	-
Services Expansion Fee Fund				
W. 136th Ave. - Westbound Right Turn at Legacy HS	$ 24,103	$ -	$ 175,000	$ 1,234,808
School Safety Program	21,917	22,000	22,000	22,000
Total Transportation System Projects	**$ 14,060,988**	**$ 10,109,409**	**$ 54,733,286**	**$ 11,120,649**

Table 3E is continued on the next page.

TABLE 3E - PAGE 5
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020
Vehicles, Other Equipment and Furniture				
Asset Replacement & Refurbishment Fund				
Facilities - Office Furniture and Equipment Replacement	$ 96,623	$ 113,000	$ 113,000	$ 110,400
Non-Mobile Equipment Replacement- Citywide	296,791	139,600	104,000	413,200
Police - Time Division Multiple Access Radio System Upgrade (Broomfield's Share)	-	-	-	300,000
Recreation - Indoor Playground Equipment Replacement	-	-	-	166,065
Recreation & Auditorium - Electronic Audio/Video Equipment Replacement	17,945	77,100	104,078	57,242
Recreation & Police - Fitness Equipment Replacement	152,186	124,000	100,409	166,827
Vehicle and Mobile Equipment Replacement -Citywide	1,160,974	1,414,450	1,687,076	1,006,500
Total Vehicles, Other Equipment and Furniture	**$ 1,724,519**	**$ 1,868,150**	**$ 2,108,563**	**$ 2,220,234**
Community Development Projects				
Development Agreements Fund				
Anthem				
Infrastructure Public Improvements	$ 976,488	$ 686,138	$ 396,286	$ 536,740
Arista				
Infrastructure Public Improvements	320,113	313,260	235,543	633,354
Broadlands				
Street Improvements	12,796	6,211	1,320	-
FlatIrons Market Place				
Repayment to Metro District	301,341	281,723	277,229	268,912
Lambertson Farm				
Reimbursement for Public Infrastructure	1,212,226	1,162,532	1,168,766	1,174,610
Macerich				
Infrastructure Public Improvements	203,122	186,621	208,163	210,244
MidCities (Main Street)				
Payment to Metro District	2,398,448	2,320,387	2,706,434	2,456,944
Parkway Circle				
Reimbursement Developer for Improvements	234,125	177,253	229,126	231,417
Village Square (ARC Store)				
General Development Reimbursements	272,916	232,864	280,375	248,074
Revenue Allocation to BURA				
Allocation to BURA	2,817,279	2,784,744	2,218,049	2,419,511
Total Community Development Projects	**$ 8,748,854**	**$ 8,151,733**	**$ 7,721,291**	**$ 8,179,806**
Water Utility Projects				
Raw Water - Purchases, Transmission, & Reservoirs				
Broomfield Reservoir - Raw Water Storage Reservoir Construction	$ -	$ -	$ -	$ -
Carter Lake Pipeline - In-Line Pump Station Share	33,015	280,540	280,540	-
Windy Gap- Storage Reservoir Design And Construction	2,646,400	30,850,000	25,000,000	9,993,899
Total Raw Water Projects	**$ 2,679,415**	**$ 31,130,540**	**$ 25,280,540**	**$ 9,993,899**
Potable Water - Acquisition, Treatment & Storage				
North Area Water System Master Plan Improvements - Pipe Capacity and Connections	$ 5,072	$ 1,383,500	$ 3,946,330	$ 2,840,000
Total Potable Water - Treatment & Storage	**$ 5,072**	**$ 1,383,500**	**$ 3,946,330**	**$ 2,840,000**
Potable Water Transmission Lines & Facilities				
Interlocken Tank Land Acquisition	$ -	$ -	$ -	$ 475,000
Mesa Zone - Booster Station	273,065	6,000,000	215,935	-
Service Center - Phase I New Building / Remodel of Existing Building - 20% of Total Cost (Project Total $30M)	227,353	-	5,772,646	-
Service Center - Technology for New Building - 20% of Cost	-	-	-	35,000
Water Treatment Facility - Expansion	1,613,940	-	22,994,378	-
Total Potable Water Transmission Lines & Facilities	**$ 2,114,358**	**$ 6,000,000**	**$ 28,982,959**	**$ 510,000**
Planning and Administration				
Anthem Infrastructure Reimbursement	$ 394,630	$ 270,010	$ 270,010	$ -
North Metro Water Line Reimbursement	249,604	-	-	-
Water Fund - Master Plan Updates/ Hydraulic Model	35,846	25,000	40,139	50,000
Total Planning and Administration	**$ 680,080**	**$ 295,010**	**$ 310,149**	**$ 50,000**
Total Water Utility Capital Improvements	**$ 5,478,925**	**$ 38,809,050**	**$ 58,519,978**	**$ 13,393,899**
Sewer Utility Projects				
Sewer Collection System - Lines & Facilities				
257 Property Lift Station and Forced Main – East of I-25	$ -	$ 5,400,000	$ 6,000,000	$ -
Baseline (North Park) - Gravity Sewer Lines	-	-	1,360,000	-
Baseline (North Park) - Sac Creek Basin Lift Station	-	3,000,000	-	-
Baseline (North Park) - South Preble Creek Lift Station	-	3,000,000	-	-
Byers Lift Station and Force Main	-	-	2,982,849	-
Interlocken Interceptor Capacity Study	-	-	150,000	-
North Area Force Main (Subbasin 2 to WWTP)	682,101	-	12,177,798	-
Northlands Lift Station - Access Road Design	-	82,500	82,500	-

Table 3E is continued on the next page.

TABLE 3E - PAGE 6
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020
Service Center - Phase I New Building / Remodel of Existing Building - 20% of Total Cost (Project Total $30M)	147,781	-	5,737,203	-
Service Center - Technology for New Building - 20% of Cost	-	-	-	35,000
Super Oxygenation System for Rock Creek Lift Station and Force Main Odor Control	71,128	-	2,665,802	-
Total Collection System Projects	**$ 903,028**	**$ 11,484,519**	**$ 31,158,171**	**$ 37,020**
Sewage Treatment Facilities				
Wastewater Treatment Facility - Administration Building Expansion	$ 224,661	$ -	$ -	$ -
Wastewater Treatment Facility - Capacity Re-Rating	-	180,000	180,000	-
Wastewater Treatment Facility - Improvements - New Clean Water STDS - Nutrients (Growth)	-	520,000	520,000	3,900,000
Wastewater Treatment Facility - Process Covers and Equipment Replacements	990,790	-	2,337,844	-
Total Planning and Administration	**$ 1,215,451**	**$ 700,000**	**$ 3,037,844**	**$ 3,900,000**
Stormwater and Drainage				
City Park Channel - Overflow Connection to Nissen Channel	$ 2,160	$ -	$ 1,335,997	$ -
Lowell Blvd. - E. Midway to W. 136th Ave. - Widening and Landscape Improvements	46,747	-	-	-
Nissen Channel - Drainage Improvements Country Vista to Big Dry Creek (Broomfield Match 50%)	260,000	260,000	270,000	270,000
Quail Creek Channel Improvements at Broadlands	-	-	506,000	-
Wilcox Subdivision - McKay Lake Lateral Drainage Improvements	1,499	-	2,762,762	-
Total Stormwater and Drainage	**$ 310,406**	**$ 260,000**	**$ 4,874,759**	**$ 270,000**
Planning and Administration				
Developer Reimbursement - Anthem Infrastructure License Fee Credits	$ 204,765	$ 142,350	$ 142,350	$ 601,155
Developer Reimbursement - MidCities Sewer Outfall	99,733	-	-	-
Developer Reimbursement - South Sewer Outfall (Arista area) Old Wadsworth Blvd. to State HWY 121	30,345	17,427	35,000	14,000
Total Planning and Administration	**$ 334,843**	**$ 159,777**	**$ 177,350**	**$ 615,155**
Total Sewer Utility Capital Improvements	**$ 2,763,728**	**$ 12,604,296**	**$ 39,248,124**	**$ 4,822,175**
Water Reclamation Utility Projects				
Reuse Water Distribution System - Lines & Facilities				
Anthem - Connect Reuse Mainlines at Preble Creek and Indian Peaks	$ -	$ 1,343,100	$ 1,343,100	$ -
Meadow Island - Diversion Structure	-	84,540	-	84,540
Public Works - Engineering and Legal Services	67,282	122,400	122,400	50,000
Total Distribution System Projects	**$ 67,282**	**$ 1,550,040**	**$ 1,465,500**	**$ 134,540**
Reuse Water Acquisition and Storage				
Heit Pit - Outlet Facility	$ 595,742	$ -	$ 2,790	$ -
Heit Pit - Pump Station/Inlet Improvements	-	238,698	238,698	1,848,210
Total Reuse Water Storage	**$ 595,742**	**$ 238,698**	**$ 241,488**	**$ 1,848,210**
Planning and Administration				
Reuse Water System Master Plan - Citywide	$ 23,266	$ -	$ 61,205	$ -
Total Planning and Administration	**$ 23,266**	**$ -**	**$ 61,205**	**$ -**
Total Water Reclamation Utility Capital Improvements	**$ 686,290**	**$ 1,788,738**	**$ 1,768,193**	**$ 1,982,750**
Planning, Administration & Other Expenditures				
Capital Improvements Fund				
Adams 12 STEM School - (Joint Use/Library)	$ -	$ -	$ -	$ 1,000,000
Asset Protection Fund Projects- Citywide	16,000	50,000	50,000	50,000
Butterfly Pavilion	-	2,000,000	2,000,000	350,000
Citizen/Council Priority Projects - Citywide	1,147	25,000	25,000	25,000
Civic Center - Vision Development	71,316	100,000	200,000	-
Comprehensive Plan Update and Transportation - Master Plan Update	27,613	-	-	-
Enhance Broomfield Program	75,037	100,000	151,600	100,000
GPS Network Upgrade (GIS)	-	-	-	58,900
Reserved for Possible Jefferson Parkway Participation	400,000	400,000	400,000	2,400,000
Neighborhood Grant Program - Citywide	6,687	10,000	11,688	10,000
Oil and Gas - Environmental Testing	8,192	-	-	-
Ralston House - Broomfield's Share	-	-	36,825	-
Total Planning, Administration & Other Expenditures	**$ 605,992**	**$ 2,685,000**	**$ 2,875,113**	**$ 3,993,900**
Public Art & Cultural Projects				
Capital Improvements Fund				
Public Art - 1% Funding	$ 82,011	$ 77,658	$ 495,530	$ 70,567
Total Public Art & Cultural Projects	**$ 82,011**	**$ 77,658**	**$ 495,530**	**$ 70,567**
Total Capital Improvement Projects	**$ 56,431,990**	**$ 87,923,394**	**$ 247,865,342**	**$ 58,264,763**

Table 3E is continued on the next page.

TABLE 3E - PAGE 7
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020
Transfer to Reserve				
Capital Improvements Fund				
Asset Protection Allocation	$ 500,000	$ 500,000	$ 500,000	$ 500,000
Facilities Improvements Allocation	7,577,265	3,224,679	3,134,679	2,267,396
Transfer to Reserve	**$ 8,077,265**	**$ 3,724,679**	**$ 3,634,679**	**$ 2,767,396**
Interfund Activities				
Capital Improvements Fund				
Transfer to Debt Service Fund	$ 7,563,408	$ 8,166,581	$ 8,166,581	$ 8,628,413
Open Space & Park Land Fund				
Debt Service Fund - Open Space Acquisitions	$ 3,275,398	$ 954,551	$ 954,551	$ -
Open Space - Repayment of Markel Acquisition	-	-	-	1,100,086
Services Expansion Fee Fund				
Transfer to Development Agreement Fund	$ 480,618	$ 527,750	$ 260,350	$ 657,850
Development Agreements Fund				
Transfer to Debt Service Fund	$ 1,948,460	$ 4,247,204	$ 4,247,314	$ 4,977,360
Transfer to CIP Fund	-	-	10,465	-
Water Reclamation Fund				
Transfer to Sewer Fund for Debt Services	$ 1,402,410	$ 1,403,178	$ 1,403,178	$ 1,404,591
Total Interfund Activities	**$ 14,670,294**	**$ 15,299,264**	**$ 15,042,439**	**$ 16,768,300**
Total Capital Improvements Program	**$ 79,179,549**	**$ 106,947,337**	**$ 266,542,460**	**$ 77,800,459**

TABLE 4A
CITY AND COUNTY OF BROOMFIELD BUDGET
APPLICABLE BONDED INDEBTEDNESS TO CHARTER'S G.O. BOND LIMITS

Applicable Bonded Indebtedness Regarding Total General Obligation

Debt Limitations As Set Forth In Chapter 14, Section 14.7 of the City Charter

Chapter 14, Section 14.7 of the City Charter provides that general obligation debt shall not exceed 10% of the City's assessed valuation. Applicable bonded indebtedness is summarized below.

Assessed Valuation and Bonds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Assessed Valuation of City and County	$ 1,325,058,813	$ 1,353,333,625	$ 1,334,342,081	$ 1,511,597,765	11.69%	13.28%
Maximum Allowable Bonded Indebtedness (10%)	$ 132,505,881	$ 135,333,363	$ 133,434,208	$ 151,159,777	11.69%	13.28%
Total Debt Outstanding Subject to 10% Charter Limitation	$ -	$ -	$ -	$ -	NA	NA
Total	$ -	$ -	$ -	$ -	NA	NA
Maximum General Obligation Debt Expansion per City Charter	**$ 132,505,881**	**$ 135,333,363**	**$ 133,434,208**	**$ 151,159,777**	**11.69%**	**13.28%**

TABLE 4B
CITY AND COUNTY OF BROOMFIELD BUDGET
SUMMARY - TOTAL BONDED INDEBTEDNESS

In accordance with the provisions of Section 12.3 of the City Charter, the following is a summary of the City's debt position.

Fund	Date of Issue	Original Principal Amount	Projected Principal Remaining 12-31-18	Projected Principal Remaining 12-31-19	Projected Principal Remaining 12-31-20	% Chg 19 Original 2020
Water Fund						
Water Revenue Bonds - 2012	4-24-12	49,750,000	20,340,000	15,585,000	10,650,000	-47.64%
Total Water Fund		**$ 49,750,000**	**$ 20,340,000**	**$ 15,585,000**	**$ 10,650,000**	**-47.64%**
Sewer Fund						
Sewer Revenue Bonds, Series 2012	8-28-12	32,360,973	25,214,565	23,726,725	22,175,185	-12.05%
Total Sewer Fund		**$ 32,360,973**	**$ 25,214,565**	**$ 23,726,725**	**$ 22,175,185**	**-12.05%**
Water Reclamation Fund						
Revenue Bonds, Series 2012	8-28-12	11,379,027	3,900,435	2,653,275	1,354,815	-65.27%
Total Water Reclamation Fund		**$ 11,379,027**	**$ 3,900,435**	**$ 2,653,275**	**$ 1,354,815**	**-65.27%**
Capital Improvements Fund						
Sales & Use Tax Revenue Bonds - 2012A	10-25-12	42,509,787	28,844,787	28,209,787	25,136,113	-12.86%
Sales & Use Tax Revenue Bonds - 2017	9-12-17	74,040,000	72,000,000	69,470,000	66,865,000	-7.13%
Total Capital Improvements Fund		**$ 116,549,787**	**$ 100,844,787**	**$ 97,679,787**	**$ 92,001,113**	**-8.77%**
Open Space & Parks Fund						
Sales & Use Tax Revenue Bonds, 2012A	10-25-12	4,981,326	4,981,326	1,136,326	-	-100.00%
Total Open Space Fund		**$ 4,981,326**	**$ 4,981,326**	**$ 1,136,326**	**$ -**	-100.00%
Development Agreement Fund						
Sales & Use Tax Revenue Bonds - 2012A & B	10-25-12	61,073,887	50,818,887	48,518,887	45,373,887	-10.71%
Total Development Agreement Fund		**$ 61,073,887**	**$ 50,818,887**	**$ 48,518,887**	**$ 45,373,887**	**-10.71%**
Grand Total		**$ 276,095,000**	**$ 206,100,000**	**$ 189,300,000**	**$ 171,555,000**	**-16.76%**

Bonds	Purposes
Water Fund	
Water Revenue Bonds - 2000	Funded acquisition of water rights, expanded water treatment plant and system improvements (pump stations)
Water Revenue Bonds - 2002	Funded acquisition of water rights and provided funds to purchase land for local reservoir
Water Revenue Bonds - 2012	Refunded 2000 and 2002 Bonds to reduce interest and save $6.2 million
Sewer Fund	
Sewer Revenue Bonds, Series 2001	Funded EPA mandated upgrades to plant, expansion of plant to 8 MGD and extension of lines and interceptors
Sewer Revenue Bonds, Series 2012	Refunded 2001 Bonds to reduce interest and save $9 million
Water Reclamation Fund	
Revenue Bonds, Series 2001	Funded construction of reclamation system (including treatment plant, pipeline, distribution system, storage)
Revenue Bonds, Series 2012	Refunded 2001 Bonds to reduce interest and save $.5 million
Capital Improvements Fund	
Sales & Use Tax Revenue Bonds - 2002 A	(1) Refunded 1992 bonds (which refunded the 1989 bonds providing additional funds for municipal center projects - City Hall, The Bay, Service Center,Senior Center) and streets improvements - including Miramonte, Midway and Lamar; (2) cemetery construction, (3) additional street improvements (Sheridan Blvd, First Street, Main Street, South 124th/Aspen Street)
Sales & Use Tax Revenue Bonds - 2002 B	Public infrastructure at Flatirons Crossing
Sales & Use Tax Revenue Bonds - 2009	Wadsworth Interchange/ 120th Avenue Connection with CDOT
Sales & Use Tax Revenue Bonds - 2012A	Refunded 2002 & 2009 bonds
Sales & Use Tax Revenue Bonds, 2017	Broomfield Community Center rennovation project and streets improvements for Dillon Road/144th Ave
Open Space & Parks Fund	
Sales & Use Tax Revenue Bonds, 2002A	Refund 1995 bonds (which funded "The Field" open space acquisition)
Sales & Use Tax Revenue Bonds, 2012A	Refunded 2002 bonds
Development Agreement Fund	
Sales & Use Tax Revenue Bonds - 2002A	Public infrastructure at Flatirons Crossing
Sales & Use Tax Revenue Bonds - 2002C	Public infrastructure at Flatirons Crossing
Sales & Use Tax Revenue Bonds - 2012A	Refunded 2002 bonds
Sales & Use Tax Revenue Bonds - 2012B	Refunded 2002 bonds

TABLE 4C
CITY AND COUNTY OF BROOMFIELD BUDGET
SUMMARY - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS
BONDS, COPS, AND LEASE/PURCHASE PAYMENTS

	Municipal Bonds					COPs*	
Year	Water Fund	Sewer Fund	Capital Improvements Fund	Development Agreement Fund	Open Space & Parks Fund	Lease/ Purchase Payments	Total Annual Payments
2018	5,711,750	3,837,013	7,562,196	1,947,041	4,094,066	7,681,751	30,833,817
2019	5,724,450	3,852,413	8,166,491	4,247,042	1,193,143	7,680,000	30,863,539
2020	5,714,250	3,858,013	8,628,233	4,977,041	-	7,684,249	30,861,786
2021	5,717,500	3,869,013	8,658,084	4,946,242	-	4,003,500	27,194,339
2022	5,738,250	2,430,013	8,662,533	4,939,241	-	4,011,250	25,781,287
2023	-	2,437,263	8,674,584	4,931,467	-	4,011,500	20,054,814
2024	-	2,445,013	8,567,083	5,039,467	-	4,004,250	20,055,813
2025	-	2,453,013	8,477,584	5,123,217	-	4,004,500	20,058,314
2026	-	2,456,013	8,609,833	4,993,217	-	4,006,500	20,065,563
2027	-	2,469,813	8,459,334	5,142,966	-	3,984,750	20,056,863
2028	-	2,476,363	8,492,983	5,109,467	-	-	16,078,813
2029	-	2,485,813	8,519,983	5,072,966	-	-	16,078,762
2030	-	2,500,188	8,619,983	4,983,467	-	-	16,103,638
2031	-	2,508,975	8,701,247	4,891,354	-	-	16,101,576
2032	-	-	5,810,450	-	-	-	5,810,450
2033	-	-	5,809,450	-	-	-	5,809,450
2034	-	-	5,807,450	-	-	-	5,807,450
2035	-	-	5,808,950	-	-	-	5,808,950
2036	-	-	5,808,200	-	-	-	5,808,200
2037	-	-	5,808,400	-	-	-	5,808,400
Total	**$ 28,606,200**	**$ 40,078,913**	**$ 153,653,051**	**$ 66,344,195**	**$ 5,287,209**	**$ 51,072,250**	**$ 345,041,818**

*** Certificates of Participation and Lease/Purchase payments do not constitute an indebtedness of the City & County and are subject to annual appropriations**

TABLE 4D - PAGE 1
CITY AND COUNTY OF BROOMFIELD BUDGET
DETAIL - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS
BONDS, COPS, AND LEASE/PURCHASE PAYMENTS

Year/Bonds	Principal	Interest	Total P & I
2018			
Water Fund	$ 4,560,000	$ 1,151,750	$ 5,711,750
Sewer Fund	2,615,000	1,222,013	3,837,013
Sales & Use Tax Capital Improvements Fund	2,675,000	4,887,196	7,562,196
Development Agreements Fund	-	1,947,041	1,947,041
Open Space & Parks Fund	3,845,000	249,066	4,094,066
Certificates Of Participation	5,635,000	2,046,751	7,681,751
2018 Total	$ 19,330,000	$ 11,503,817	$ 30,833,817
2019			
Water Fund	$ 4,755,000	$ 969,450	$ 5,724,450
Sewer Fund	2,735,000	1,117,413	3,852,413
Sales & Use Tax Capital Improvements Fund	3,803,674	4,362,817	8,166,491
Development Agreements Fund	2,300,000	1,947,042	4,247,042
Open Space & Parks Fund	1,136,326	56,817	1,193,143
Certificates Of Participation	5,915,000	1,765,000	7,680,000
2019 Total	$ 20,645,000	$ 10,218,539	$ 30,863,539
2020			
Water Fund	$ 4,935,000	$ 779,250	$ 5,714,250
Sewer Fund	2,850,000	1,008,013	3,858,013
Sales & Use Tax Capital Improvements Fund	4,405,000	4,223,233	8,628,233
Development Agreements Fund	3,145,000	1,832,041	4,977,041
Certificates Of Participation	6,215,000	1,469,249	7,684,249
2020 Total	$ 21,550,000	$ 9,311,786	$ 30,861,786
2021			
Water Fund	$ 5,185,000	$ 532,500	$ 5,717,500
Sewer Fund	2,975,000	894,013	3,869,013
Sales & Use Tax Capital Improvements Fund	4,585,000	4,073,084	8,658,084
Development Agreements Fund	3,240,000	1,706,242	4,946,242
Certificates Of Participation	2,845,000	1,158,500	4,003,500
2021 Total	$ 18,830,000	$ 8,364,339	$ 27,194,339
2022			
Water Fund	$ 5,465,000	$ 273,250	$ 5,738,250
Sewer Fund	1,655,000	775,013	2,430,013
Sales & Use Tax Capital Improvements Fund	4,765,000	3,897,533	8,662,533
Development Agreements Fund	3,395,000	1,544,241	4,939,241
Certificates Of Participation	2,995,000	1,016,250	4,011,250
2022 Total	$ 18,275,000	$ 7,506,287	$ 25,781,287
2023			
Sewer Fund	1,745,000	692,263	2,437,263
Sales & Use Tax Capital Improvements Fund	4,950,000	3,724,584	8,674,584
Development Agreements Fund	3,540,000	1,391,467	4,931,467
Certificates Of Participation	3,145,000	866,500	4,011,500
2023 Total	$ 13,380,000	$ 6,674,814	$ 20,054,814
2024			
Sewer Fund	1,840,000	605,013	2,445,013
Sales & Use Tax Capital Improvements Fund	5,090,000	3,477,083	8,567,083
Development Agreements Fund	3,825,000	1,214,467	5,039,467
Certificates Of Participation	3,295,000	709,250	4,004,250
2024 Total	$ 14,050,000	$ 6,005,813	$ 20,055,813
2025			
Sewer Fund	1,940,000	513,013	2,453,013
Sales & Use Tax Capital Improvements Fund	5,255,000	3,222,584	8,477,584
Development Agreements Fund	4,100,000	1,023,217	5,123,217
Certificates Of Participation	3,460,000	544,500	4,004,500
2025 Total	$ 14,755,000	$ 5,303,314	$ 20,058,314
2026			
Sewer Fund	2,040,000	416,013	2,456,013
Sales & Use Tax Capital Improvements Fund	5,650,000	2,959,833	8,609,833
Development Agreements Fund	4,175,000	818,217	4,993,217
Certificates Of Participation	3,635,000	371,500	4,006,500
2026 Total	$ 15,500,000	$ 4,565,563	$ 20,065,563
2027			
Sewer Fund	2,115,000	354,813	2,469,813
Sales & Use Tax Capital Improvements Fund	5,735,000	2,724,334	8,459,334
Development Agreements Fund	4,450,000	692,966	5,142,966
Certificates Of Participation	3,795,000	189,750	3,984,750
2027 Total	$ 16,095,000	$ 3,961,863	$ 20,056,863

Table 4D is continued on the next page.

TABLE 4D - PAGE 2
CITY AND COUNTY OF BROOMFIELD BUDGET
DETAIL - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS
BONDS, COPS, AND LEASE/PURCHASE PAYMENTS

Year/Bonds	Principal	Interest	Total P & I
2028			
Sewer Fund	2,185,000	291,363	2,476,363
Sales & Use Tax Capital Improvements Fund	6,010,000	2,482,983	8,492,983
Development Agreements Fund	4,550,000	559,467	5,109,467
2028 Total	$ 12,745,000	$ 3,333,813	$ 16,078,813
2029			
Sewer Fund	2,260,000	225,813	2,485,813
Sales & Use Tax Capital Improvements Fund	6,290,000	2,229,983	8,519,983
Development Agreements Fund	4,650,000	422,966	5,072,966
2029 Total	$ 13,200,000	$ 2,878,762	$ 16,078,762
2030			
Sewer Fund	2,345,000	155,188	2,500,188
Sales & Use Tax Capital Improvements Fund	6,655,000	1,964,983	8,619,983
Development Agreements Fund	4,700,000	283,467	4,983,467
2030 Total	$ 13,700,000	$ 2,403,638	$ 16,103,638
2031			
Sewer Fund	2,430,000	78,975	2,508,975
Sales & Use Tax Capital Improvements Fund	7,016,113	1,685,134	8,701,247
Development Agreements Fund	4,748,887	142,467	4,891,354
2031 Total	$ 14,195,000	$ 1,906,576	$ 16,101,576
2032			
Sales & Use Tax Capital Improvements Fund	4,420,000	1,390,450	5,810,450
2032 Total	$ 4,420,000	$ 1,390,450	$ 5,810,450
2033			
Sales & Use Tax Capital Improvements Fund	4,640,000	1,169,450	5,809,450
2033 Total	$ 4,640,000	$ 1,169,450	$ 5,809,450
2034			
Sales & Use Tax Capital Improvements Fund	4,870,000	937,450	5,807,450
2034 Total	$ 4,870,000	$ 937,450	$ 5,807,450
2035			
Sales & Use Tax Capital Improvements Fund	5,115,000	693,950	5,808,950
2035 Total	$ 5,115,000	$ 693,950	$ 5,808,950
2036			
Sales & Use Tax Capital Improvements Fund	5,370,000	438,200	5,808,200
2036 Total	$ 5,370,000	$ 438,200	$ 5,808,200
2037			
Sales & Use Tax Capital Improvements Fund	5,585,000	223,400	5,808,400
2037 Total	$ 5,585,000	$ 223,400	$ 5,808,400
Total - All			
Water Fund	$ 24,900,000	$ 3,706,200	$ 28,606,200
Sewer Fund	$ 31,730,000	$ 8,348,913	$ 40,078,913
Sales & Use Tax Capital Improvements Fund	$ 102,884,787	$ 50,768,264	$ 153,653,051
Development Agreements Fund	$ 50,818,887	$ 15,525,308	$ 66,344,195
Open Space & Parks Fund	$ 4,981,326	$ 305,883	$ 5,287,209
Certificates Of Participation	$ 40,935,000	$ 10,137,250	$ 51,072,250
Total - All	$ 256,250,000	$ 88,791,818	$ 345,041,818

TABLE 5A
CITY & COUNTY OF BROOMFIELD BUDGET
SUMMARY - TOTAL CITY & COUNTY PERSONNEL COMPLEMENT (FULL AND PART TIME FTE)

Function/Activity	ACTUAL 2018 Total FTE	ORIGINAL BUDGET 2019 Total FTE	REVISED BUDGET 2019 Total FTE	ORIGINAL BUDGET 2020 Total FTE
City of Broomfield				
General Government	46.40	48.05	50.05	51.10
Finance	32.51	32.51	33.51	33.51
Information Technology	24.50	25.50	25.50	25.50
Community Development	53.33	55.33	55.33	56.33
Public Safety - Police	131.35	141.35	142.35	152.35
Library & Cultural Affairs	36.15	36.15	36.15	36.15
Open Space & Trails	3.15	3.15	3.15	3.15
Recreation & Senior Services	76.00	76.00	76.00	78.40
Public Works	176.18	180.18	180.18	191.80
Total City	**579.57**	**598.22**	**602.22**	**628.29**
County of Broomfield				
General Government	28.85	27.85	29.85	29.80
Finance	4.00	4.00	4.00	4.00
Public Safety - Police	80.00	80.00	79.00	79.00
Library & Cultural Affairs	0.50	0.50	0.50	0.50
Recreation & Senior Services	11.28	11.28	11.28	12.11
Health and Human Services	90.23	89.60	89.60	91.10
Total County	**214.86**	**213.23**	**214.23**	**216.51**
Total City and County	**794.43**	**811.45**	**816.45**	**844.80**
City of Broomfield - LIMITED APPOINTMENT				
Community Development	1.00	1.00	1.00	1.00
Public Safety - Police	7.00	7.00	6.50	6.50
Public Works	1.00	1.00	1.00	-
Total City - LIMITED APPT	**9.00**	**9.00**	**8.50**	**7.50**
County of Broomfield - LIMITED APPOINTMENT				
Health and Human Services	4.50	3.50	3.50	1.50
Total County- LIMITED APPT	**4.50**	**3.50**	**3.50**	**1.50**
Total City and County -LIMITED APPT	**13.50**	**12.50**	**12.00**	**9.00**
COMBINED CITY AND COUNTY (INCLUDING LIMITED APPOINTMENT)				
General Government	75.25	75.90	79.90	80.90
Finance	36.51	36.51	37.51	37.51
Information Technology	24.50	25.50	25.50	25.50
Community Development	54.33	56.33	56.33	57.33
Public Safety - Police	218.35	228.35	227.85	237.85
Library & Cultural Affairs	36.65	36.65	36.65	36.65
Open Space & Trails	3.15	3.15	3.15	3.15
Recreation & Senior Services	87.28	87.28	87.28	90.51
Public Works	177.18	181.18	181.18	191.80
Health and Human Services	94.73	93.10	93.10	92.60
Total - City and County	**807.93**	**823.95**	**828.45**	**853.80**

TABLE 5B - PAGE 1
DETAILS - TOTAL CITY & COUNTY PERSONNEL COMPLEMENT
CITY - REGULAR FULL AND PART TIME FTE

Function/Department	ACTUAL - 2018			ORIGINAL BUDGET - 2019			REVISED BUDGET - 2019			ORIGINAL BUDGET - 2020		
	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE
City of Broomfield												
General Government												
Executive Management	7.00	0.80	7.80	7.00	0.80	7.80	7.00	0.80	7.80	7.00	0.80	7.80
Economic Vitality	2.00	-	2.00	2.00	-	2.00	3.00	-	3.00	3.00	-	3.00
Internal Audit	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
City Clerk	3.00	1.60	4.60	3.00	1.60	4.60	2.00	1.60	3.60	2.00	1.60	3.60
City Attorney	4.15	-	4.15	4.15	-	4.15	5.15	-	5.15	6.20	-	6.20
Communications	7.00	0.65	7.65	8.00	0.65	8.65	9.00	0.65	9.65	9.00	0.65	9.65
Citizen's Assistance Center	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Human Resources	9.35	-	9.35	10.00	-	10.00	10.00	-	10.00	10.00	-	10.00
Municipal Court	3.00	0.65	3.65	3.00	0.65	3.65	3.00	0.65	3.65	3.00	0.65	3.65
Housing Authority	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20
Total General Government	**42.70**	**3.70**	**46.40**	**44.35**	**3.70**	**48.05**	**46.35**	**3.70**	**50.05**	**47.40**	**3.70**	**51.10**
Finance												
Fiscal Services	13.40	2.04	15.44	13.40	2.04	15.44	14.40	2.04	16.44	14.40	2.04	16.44
Budget & Compliance	4.60	-	4.60	4.60	-	4.60	4.60	-	4.60	4.60	-	4.60
Risk Management	1.00	0.16	1.16	1.00	0.16	1.16	1.00	0.16	1.16	1.00	0.16	1.16
Purchasing	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Revenue Management	2.00		2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Utility Billing - Water	3.00	0.98	3.98	3.00	0.98	3.98	3.00	0.98	3.98	3.00	0.98	3.98
Utility Billing - Sewer	1.00	0.33	1.33	1.00	0.33	1.33	1.00	0.33	1.33	1.00	0.33	1.33
Total Finance	**29.00**	**3.51**	**32.51**	**29.00**	**3.51**	**32.51**	**30.00**	**3.51**	**33.51**	**30.00**	**3.51**	**33.51**
Information Technology												
Administration	5.00	0.50	5.50	5.00	0.50	5.50	6.00	0.50	6.50	6.00	0.50	6.50
Operations	19.00	-	19.00	20.00	-	20.00	19.00	-	19.00	19.00	-	19.00
Total Information Technology	**24.00**	**0.50**	**24.50**	**25.00**	**0.50**	**25.50**	**25.00**	**0.50**	**25.50**	**25.00**	**0.50**	**25.50**
Community Development												
Administration	3.40	-	3.40	2.40	0.63	3.03	2.40	0.63	3.03	2.40	0.63	3.03
Planning	7.50	0.80	8.30	9.00	0.80	9.80	9.00	0.80	9.80	9.00	0.80	9.80
Engineering	9.50	1.38	10.88	11.00	0.75	11.75	11.00	0.75	11.75	12.00	0.75	12.75
Building Inspections	13.00	-	13.00	13.00	-	13.00	13.00	-	13.00	13.00	-	13.00
Geographic Information Services	3.40	1.55	4.95	3.40	1.55	4.95	3.40	1.55	4.95	3.40	1.55	4.95
Code Compliance	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Capital Improvements	8.00	0.80	8.80	8.00	0.80	8.80	8.00	0.80	8.80	8.00	0.80	8.80
Total Community Development	**48.80**	**4.53**	**53.33**	**50.80**	**4.53**	**55.33**	**50.80**	**4.53**	**55.33**	**51.80**	**4.53**	**56.33**
Public Safety - Police												
Administration	7.00	-	7.00	7.00	-	7.00	8.00	-	8.00	8.00	-	8.00
Investigations	19.00	0.75	19.75	21.00	0.75	21.75	21.00	0.75	21.75	22.00	0.75	22.75
Patrol	56.00	1.60	57.60	64.00	1.60	65.60	62.00	1.60	63.60	70.00	1.60	71.60
Records and Communications	18.00	-	18.00	18.00	-	18.00	18.00	-	18.00	18.00	-	18.00
Special Operations	5.00	-	5.00	5.00	-	5.00	7.00	-	7.00	8.00	-	8.00
Traffic	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00
Animal Control Unit	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Flatiron Services Unit	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Northwest Parkway	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
North Metro Drug Task Force	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Event Center	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Total Public Safety - Police	**129.00**	**2.35**	**131.35**	**139.00**	**2.35**	**141.35**	**140.00**	**2.35**	**142.35**	**150.00**	**2.35**	**152.35**
Library & Cultural Affairs												
Cultural Affairs	3.10	0.70	3.80	3.10	0.70	3.80	4.00	0.70	4.70	4.00	0.70	4.70
Public Library	15.90	15.45	31.35	15.90	15.45	31.35	15.40	15.45	30.85	15.40	15.45	30.85
Museum	1.00	-	1.00	1.00	-	1.00	0.60	-	0.60	0.60	-	0.60
Total Library & Cultural Affairs	**20.00**	**16.15**	**36.15**	**20.00**	**16.15**	**36.15**	**20.00**	**16.15**	**36.15**	**20.00**	**16.15**	**36.15**
Open Space & Trails												
Open Space & Trails	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15
Total Open Space & Trails	**3.15**	**-**	**3.15**	**3.15**	**-**	**3.15**	**3.15**	**-**	**3.15**	**3.15**	**-**	**3.15**
Recreation & Senior Services												
Cemetery	0.20	-	0.20	0.20	-	0.20	0.20	-	0.20	0.20	-	0.20
Recreation Administration	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20
Recreation Facilities and Programs	25.70	48.90	74.60	25.70	48.90	74.60	25.70	48.90	74.60	29.70	47.30	77.00
Total Recreation & Senior Services	**27.10**	**48.90**	**76.00**	**27.10**	**48.90**	**76.00**	**27.10**	**48.90**	**76.00**	**31.10**	**47.30**	**78.40**
Public Works												
Administration	2.75	-	2.75	2.75	-	2.75	2.75	-	2.75	2.25	-	2.25
Fleet Maintenance	9.00	0.80	9.80	9.00	0.80	9.80	9.00	0.80	9.80	13.00	-	13.00
Park Maintenance	38.00	-	38.00	39.00	-	39.00	39.00	-	39.00	40.00	-	40.00
Cemetery Maintenance	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Facility Maintenance	31.00	6.83	37.83	33.00	6.83	39.83	33.00	6.83	39.83	43.00	2.25	45.25
Streets - Maintenance of Condition	8.56	-	8.56	8.56	-	8.56	8.56	-	8.56	8.56	-	8.56
Streets - Snow and Ice Control	1.38	-	1.38	1.38	-	1.38	1.38	-	1.38	1.38	-	1.38
Streets - Traffic Control	8.76	-	8.76	8.76	-	8.76	8.76	-	8.76	8.76	-	8.76
Streets - Cleaning	2.42	-	2.42	2.42	-	2.42	2.42	-	2.42	2.42	-	2.42
Streets - Stormwater	1.88	-	1.88	1.88	-	1.88	1.88	-	1.88	1.88	-	1.88
Water Supply	1.75	-	1.75	1.75	-	1.75	1.75	-	1.75	1.75	-	1.75
Water - Treatment Plant	9.95	-	9.95	9.95	-	9.95	9.95	-	9.95	10.20	-	10.20
Water - Systems Operations/Maintenance	12.50	-	12.50	12.50	-	12.50	12.50	-	12.50	12.50	-	12.50
Water - Environmental Monitoring	7.75	-	7.75	7.75	-	7.75	7.75	-	7.75	7.75	-	7.75
Wastewater - System Operations/Maintenance	7.50	-	7.50	8.50	-	8.50	8.50	-	8.50	8.50	-	8.50
Wastewater - Treatment Plant	11.00	-	11.00	11.00	-	11.00	11.00	-	11.00	11.25	-	11.25
Wastewater - Industrial Pretreatment	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Wastewater - Laboratory Operations	4.25	0.80	5.05	4.25	0.80	5.05	4.25	0.80	5.05	4.25	0.80	5.05
Storm Water - Sewer	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Storm Water - Operations and Maintenance	-	-	-	-	-	-	-	-	-	2.00	-	2.00
Storm Water - Environmental Monitoring	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Water Reclamation - Resources & Planning	2.25	-	2.25	2.25	-	2.25	2.25	-	2.25	2.25	-	2.25
Water Reclamation - Treatment and Supply	0.05	-	0.05	0.05	-	0.05	0.05	-	0.05	0.05	-	0.05
Total Public Works	**167.75**	**8.43**	**176.18**	**171.75**	**8.43**	**180.18**	**171.75**	**8.43**	**180.18**	**188.75**	**3.05**	**191.80**
City - Total Full and Part Time	**491.50**	**88.07**	**579.57**	**510.15**	**88.07**	**598.22**	**514.15**	**88.07**	**602.22**	**547.20**	**81.09**	**628.29**

Table 5B is continued on the next page.

TABLE 5B - PAGE 2
DETAILS - TOTAL CITY & COUNTY PERSONNEL COMPLEMENT
COUNTY - REGULAR FULL AND PART TIME FTE

Function/Department	ACTUAL - 2018			ORIGINAL BUDGET - 2019			REVISED BUDGET - 2019			ORIGINAL BUDGET - 2020		
	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE
County of Broomfield												
General Government												
Strategic Initiatives	4.00	-	4.00	3.00	-	3.00	4.00	-	4.00	5.00	-	5.00
County Clerk	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Elections	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Motor Vehicle	7.00	-	7.00	7.00	-	7.00	8.00	-	8.00	8.00	-	8.00
Recorder			-	-	-	-			-			-
County Attorney	2.85	-	2.85	2.85	-	2.85	2.85	-	2.85	1.80		1.80
Assessor	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00
Total General Government	**28.85**	**-**	**28.85**	**27.85**	**-**	**27.85**	**29.85**	**-**	**29.85**	**29.80**	**-**	**29.80**
Finance												
Revenue Management	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Total Finance	**4.00**	**-**	**4.00**	**4.00**	**-**	**4.00**	**4.00**	**-**	**4.00**	**4.00**	**-**	**4.00**
Community Development												
Geographic Information Services	-	-	-	-	-	-	-	-	-	-	-	-
Total Community Development	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Public Safety - Police												
Training	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00
Detention Administration	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00
Detention Operations	39.00	-	39.00	39.00	-	39.00	39.00	-	39.00	39.00	-	39.00
Court Security	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00
Transport	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00
Building Maintenance	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Emergency Management	2.00	-	2.00	2.00	-	2.00	1.00	-	1.00	1.00	-	1.00
Civil Process	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Property/Evidence	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Alternative Sentencing Unit	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Total Public Safety - Police	**80.00**	**-**	**80.00**	**80.00**	**-**	**80.00**	**79.00**	**-**	**79.00**	**79.00**	**-**	**79.00**
Library and Cultural Affairs												
CSU Extension	-	0.50	0.50	-	0.50	0.50	-	0.50	0.50	-	0.50	0.50
Total Library and Cultural Affairs	**-**	**0.50**	**0.50**	**-**	**0.50**	**0.50**	**-**	**0.50**	**0.50**	**-**	**0.50**	**0.50**
Recreation & Senior Services												
Seniors - Administration	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Seniors - Community Services	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Seniors - Easy Ride	3.00	0.80	3.80	3.00	0.80	3.80	3.00	0.80	3.80	3.00	0.80	3.80
Seniors - Nutrition	2.00	1.48	3.48	2.00	1.48	3.48	2.00	1.48	3.48	3.00	1.31	4.31
Total Recreation & Senior Services	**9.00**	**2.28**	**11.28**	**9.00**	**2.28**	**11.28**	**9.00**	**2.28**	**11.28**	**10.00**	**2.11**	**12.11**
Health and Human Services												
HS - Support	1.00	-	1.00	-	-	-	-	-	-	-	-	-
HS - Operations & Administration	6.47	0.30	6.77	6.58	0.30	6.88	6.53	0.30	6.83	6.53	0.30	6.83
HS - Child Welfare	21.76	-	21.76	21.71	-	21.71	21.71	-	21.71	21.71	-	21.71
HS - Child Care Assistance	1.21	-	1.21	1.26	-	1.26	1.26	-	1.26	1.21	-	1.21
HS - Public Assistance	17.13	0.63	17.76	19.23	-	19.23	20.23	-	20.23	19.43	-	19.43
HS - Adult Services	1.00	-	1.00	1.10	-	1.10	1.10	-	1.10	1.10	-	1.10
HS - Child Support Enforcement	2.90	1.00	3.90	2.70	1.00	3.70	2.70	1.00	3.70	3.70	1.00	4.70
HS - TANF Administration	2.33	-	2.33	2.38	-	2.38	2.38	-	2.38	2.18	-	2.18
HS - Workforce Center	12.52	0.80	13.32	11.35	0.80	12.15	11.40	0.80	12.20	11.25	0.80	12.05
PH - Oil & Gas Program	-	-	-	0.80	-	0.80	-	-	-	-	-	-
PH - Administration	4.21	-	4.21	3.12	-	3.12	4.22	-	4.22	4.22	-	4.22
PH - Reproductive Health	1.15	0.50	1.65	1.15	0.50	1.65	1.15	0.50	1.65	1.15	1.00	2.15
PH - Women, Infants & Children	1.20	0.50	1.70	1.20	0.50	1.70	1.20	0.50	1.70	1.20	0.50	1.70
PH - Immunizations	3.65	1.00	4.65	4.65	-	4.65	3.65	1.00	4.65	3.65	1.00	4.65
PH - Environmental Health	5.60	0.50	6.10	5.90	0.50	6.40	5.60	0.50	6.10	5.60	0.50	6.10
PH - Health Promotions	1.15	-	1.15	1.15	-	1.15	1.15	-	1.15	2.15	-	2.15
PH - Vital Statistics	0.72	-	0.72	0.72	-	0.72	0.72	-	0.72	0.72	-	0.72
PH - CSU Extension			-	-	-	-			-			-
PH - Child with Special Needs	1.00	-	1.00	1.00	-	1.00	-	-	-	0.20	-	0.20
Total Health and Human Services	**85.00**	**5.23**	**90.23**	**86.00**	**3.60**	**89.60**	**85.00**	**4.60**	**89.60**	**86.00**	**5.10**	**91.10**
Total County Full and Part Time	**206.85**	**8.01**	**214.86**	**206.85**	**6.38**	**213.23**	**206.85**	**7.38**	**214.23**	**208.80**	**7.71**	**216.51**
Total City & County Full and Part Time	**698.35**	**96.08**	**794.43**	**717.00**	**94.45**	**811.45**	**721.00**	**95.45**	**816.45**	**756.00**	**88.80**	**844.80**

Table 5B is continued on the next page.

TABLE 5B - PAGE 3
DETAILS - TOTAL CITY & COUNTY PERSONNEL COMPLEMENT
CITY LIMITED APPOINTMENT - FULL AND PART TIME FTE

Function/Department	ACTUAL - 2018			ORIGINAL BUDGET - 2019			REVISED BUDGET - 2019			ORIGINAL BUDGET - 2020		
	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE
City of Broomfield												
Community Development												
Building Inspections	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Total Community Development	**1.00**	**-**	**1.00**	**1.00**	**-**	**1.00**	**1.00**	**-**	**1.00**	**1.00**	**-**	**1.00**
Public Safety - Police												
Communications - North Metro Fire	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00
North Metro Task Force	1.00	-	1.00	1.00	-	1.00	-	0.50	0.50	-	0.50	0.50
Total Public Safety - Police	**7.00**	**-**	**7.00**	**7.00**	**-**	**7.00**	**6.00**	**0.50**	**6.50**	**6.00**	**0.50**	**6.50**
Public Works												
Solid Waste & Recycling	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	-	-	-
Total Public Works	**1.00**	**-**	**1.00**	**1.00**	**-**	**1.00**	**1.00**	**-**	**1.00**	**-**	**-**	**-**
City - Total Full and Part Time	9.00	-	9.00	9.00	-	9.00	8.00	0.50	8.50	7.00	0.50	7.50
County of Broomfield												
Health and Human Services												
HS - Public Assistance	1.00	-	1.00	-	-	-	-	-	-	-	-	-
PH - Administration	0.50	-	0.50	0.50	-	0.50	0.50	-	0.50	-	-	-
PH - Reproductive Health	0.50	-	0.50	0.50	-	0.50	0.50	-	0.50	-	-	-
PH - Health Promotions	2.00	0.50	2.50	2.00	0.50	2.50	2.00	0.50	2.50	1.00	0.50	1.50
Total Health and Human Services	**4.00**	**0.50**	**4.50**	**3.00**	**0.50**	**3.50**	**3.00**	**0.50**	**3.50**	**1.00**	**0.50**	**1.50**
Total County Full and Part Time	**4.00**	**0.50**	**4.50**	**3.00**	**0.50**	**3.50**	**3.00**	**0.50**	**3.50**	**1.00**	**0.50**	**1.50**
Total City & County Full and Part Time	**13.00**	**0.50**	**13.50**	**12.00**	**0.50**	**12.50**	**11.00**	**1.00**	**12.00**	**8.00**	**1.00**	**9.00**

Table 5B is continued on the next page.

TABLE 5B - PAGE 4
DETAILS - COMBINED CITY & COUNTY FULL AND PART TIME PERSONNEL COMPLEMENT
BY FUNCTION AND DEPARTMENT

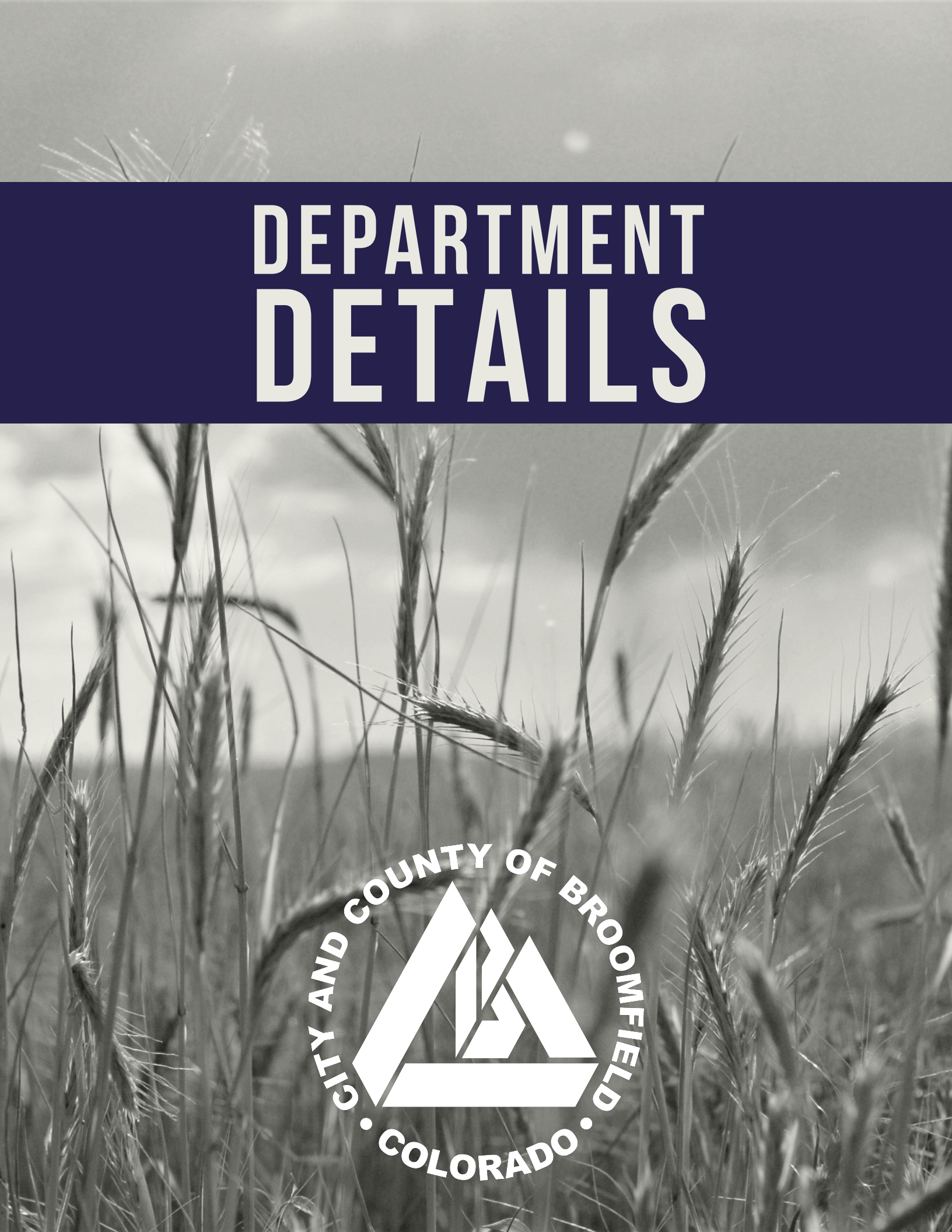
Function/Department	ACTUAL - 2018			ORIGINAL BUDGET - 2019			REVISED BUDGET - 2019			ORIGINAL BUDGET - 2020		
	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE
Combined City & County												
General Government												
Executive Management	7.00	0.80	7.80	7.00	0.80	7.80	7.00	0.80	7.80	7.00	0.80	7.80
Strategic Initiatives	4.00	-	4.00	3.00	-	3.00	4.00	-	4.00	5.00	-	5.00
Economic Vitality	2.00	-	2.00	2.00	-	2.00	3.00	-	3.00	3.00	-	3.00
Internal Audit	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
City Clerk	3.00	1.60	4.60	3.00	1.60	4.60	2.00	1.60	3.60	2.00	1.60	3.60
County Clerk	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Elections	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Motor Vehicle	7.00	-	7.00	7.00	-	7.00	8.00	-	8.00	8.00	-	8.00
City Attorney	4.15	-	4.15	4.15	-	4.15	5.15	-	5.15	6.20	-	6.20
County Attorney	2.85	-	2.85	2.85	-	2.85	2.85	-	2.85	1.80	-	1.80
Communications	7.00	0.65	7.65	8.00	0.65	8.65	9.00	0.65	9.65	9.00	0.65	9.65
Citizen's Assistance Center	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Human Resources	9.35	-	9.35	10.00	-	10.00	10.00	-	10.00	10.00	-	10.00
Municipal Court	3.00	0.65	3.65	3.00	0.65	3.65	3.00	0.65	3.65	3.00	0.65	3.65
Housing Authority	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20
Assessor	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00
Total General Government	**71.55**	**3.70**	**75.25**	**72.20**	**3.70**	**75.90**	**76.20**	**3.70**	**79.90**	**77.20**	**3.70**	**80.90**
Finance												
Fiscal Services	13.40	2.04	15.44	13.40	2.04	15.44	14.40	2.04	16.44	14.40	2.04	16.44
Budget & Compliance	4.60	-	4.60	4.60	-	4.60	4.60	-	4.60	4.60	-	4.60
Risk Management	1.00	0.16	1.16	1.00	0.16	1.16	1.00	0.16	1.16	1.00	0.16	1.16
Purchasing	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Revenue Management - City	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Revenue Management - County	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Utility Billing - Water	3.00	0.98	3.98	3.00	0.98	3.98	3.00	0.98	3.98	3.00	0.98	3.98
Utility Billing - Sewer	1.00	0.33	1.33	1.00	0.33	1.33	1.00	0.33	1.33	1.00	0.33	1.33
Total Finance	**33.00**	**3.51**	**36.51**	**33.00**	**3.51**	**36.51**	**34.00**	**3.51**	**37.51**	**34.00**	**3.51**	**37.51**
Information Technology												
Administration	5.00	0.50	5.50	5.00	0.50	5.50	6.00	0.50	6.50	6.00	0.50	6.50
Operations	19.00	-	19.00	20.00	-	20.00	19.00	-	19.00	19.00	-	19.00
Total Information Technology	**24.00**	**0.50**	**24.50**	**25.00**	**0.50**	**25.50**	**25.00**	**0.50**	**25.50**	**25.00**	**0.50**	**25.50**
Community Development												
Administration	3.40	-	3.40	2.40	0.63	3.03	2.40	0.63	3.03	2.40	0.63	3.03
Planning	7.50	0.80	8.30	9.00	0.80	9.80	9.00	0.80	9.80	9.00	0.80	9.80
Engineering	9.50	1.38	10.88	11.00	0.75	11.75	11.00	0.75	11.75	12.00	0.75	12.75
Building Inspections	14.00	-	14.00	14.00	-	14.00	14.00	-	14.00	14.00	-	14.00
Geographic Information Services - City	3.40	1.55	4.95	3.40	1.55	4.95	3.40	1.55	4.95	3.40	1.55	4.95
Code Compliance	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Capital Improvements	8.00	0.80	8.80	8.00	0.80	8.80	8.00	0.80	8.80	8.00	0.80	8.80
Total Community Development	**49.80**	**4.53**	**54.33**	**51.80**	**4.53**	**56.33**	**51.80**	**4.53**	**56.33**	**52.80**	**4.53**	**57.33**
Public Safety - Police												
Administration	7.00	-	7.00	7.00	-	7.00	8.00	-	8.00	8.00	-	8.00
Investigations	19.00	0.75	19.75	21.00	0.75	21.75	21.00	0.75	21.75	22.00	0.75	22.75
Patrol	56.00	1.60	57.60	64.00	1.60	65.60	62.00	1.60	63.60	70.00	1.60	71.60
Training	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00
Records and Communications	18.00	-	18.00	18.00	-	18.00	18.00	-	18.00	18.00	-	18.00
Special Operations	5.00	-	5.00	5.00	-	5.00	7.00	-	7.00	8.00	-	8.00
Traffic Unit	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00
Animal Control Unit	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Communications - North Metro Fire	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00
Flatiron Services Unit	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Northwest Parkway	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
North Metro Task Force	4.00	-	4.00	4.00	-	4.00	3.00	0.50	3.50	3.00	0.50	3.50
Event Center	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Detention Administration	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00
Detention Operations	39.00	-	39.00	39.00	-	39.00	39.00	-	39.00	39.00	-	39.00
Court Security	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00
Transport	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00
Building Maintenance	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Emergency Management	2.00	-	2.00	2.00	-	2.00	1.00	-	1.00	1.00	-	1.00
Civil Process	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Property/Evidence	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Alternative Sentencing Unit	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Total Public Safety - Police	**216.00**	**2.35**	**218.35**	**226.00**	**2.35**	**228.35**	**225.00**	**2.85**	**227.85**	**235.00**	**2.85**	**237.85**

Table 5B is continued on the next page.

TABLE 5B - PAGE 5
DETAILS - COMBINED CITY & COUNTY FULL AND PART TIME PERSONNEL COMPLEMENT
BY FUNCTION AND DEPARTMENT

Function/Department	ACTUAL - 2018			ORIGINAL BUDGET - 2019			REVISED BUDGET - 2019			ORIGINAL BUDGET - 2020		
	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE
Combined City & County												
Library & Cultural Affairs												
Cultural Affairs	3.10	0.70	3.80	3.10	0.70	3.80	4.00	0.70	4.70	4.00	0.70	4.70
CSU Extension	-	0.50	0.50	-	0.50	0.50	-	0.50	0.50	-	0.50	0.50
Public Library	15.90	15.45	31.35	15.90	15.45	31.35	15.40	15.45	30.85	15.40	15.45	30.85
Museum	1.00	-	1.00	1.00	-	1.00	0.60	-	0.60	0.60	-	0.60
Total Library & Cultural Affairs	**20.00**	**16.65**	**36.65**	**20.00**	**16.65**	**36.65**	**20.00**	**16.65**	**36.65**	**20.00**	**16.65**	**36.65**
Open Space & Trails												
Open Space & Trails	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15
Total Open Space & Trails	**3.15**	**-**	**3.15**	**3.15**	**-**	**3.15**	**3.15**	**-**	**3.15**	**3.15**	**-**	**3.15**
Recreation & Senior Services												
Cemetery	0.20	-	0.20	0.20	-	0.20	0.20	-	0.20	0.20	-	0.20
Recreation Administration	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20
Recreation Facilities and Programs	25.70	48.90	74.60	25.70	48.90	74.60	25.70	48.90	74.60	29.70	47.30	77.00
Seniors - Administration	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Seniors - Community Services	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Seniors - Easy Ride	3.00	0.80	3.80	3.00	0.80	3.80	3.00	0.80	3.80	3.00	0.80	3.80
Seniors - Senior Nutrition	2.00	1.48	3.48	2.00	1.48	3.48	2.00	1.48	3.48	3.00	1.31	4.31
Total Recreation & Senior Services	**36.10**	**51.18**	**87.28**	**36.10**	**51.18**	**87.28**	**36.10**	**51.18**	**87.28**	**41.10**	**49.41**	**90.51**
Public Works												
Administration	2.75	-	2.75	2.75	-	2.75	2.75	-	2.75	2.25	-	2.25
Fleet Maintenance	9.00	0.80	9.80	9.00	0.80	9.80	9.00	0.80	9.80	13.00	-	13.00
Park Maintenance	38.00	-	38.00	39.00	-	39.00	39.00	-	39.00	40.00	-	40.00
Cemetery Maintenance	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Solid Waste & Recycling	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	-	-	-
Facility Maintenance	31.00	6.83	37.83	33.00	6.83	39.83	33.00	6.83	39.83	43.00	2.25	45.25
Streets - Maintenance of Condition	8.56	-	8.56	8.56	-	8.56	8.56	-	8.56	8.56	-	8.56
Streets - Snow and Ice Control	1.38	-	1.38	1.38	-	1.38	1.38	-	1.38	1.38	-	1.38
Streets - Traffic Control	8.76	-	8.76	8.76	-	8.76	8.76	-	8.76	8.76	-	8.76
Streets - Cleaning	2.42	-	2.42	2.42	-	2.42	2.42	-	2.42	2.42	-	2.42
Streets - Stormwater	1.88	-	1.88	1.88	-	1.88	1.88	-	1.88	1.88	-	1.88
Water - Supply	1.75	-	1.75	1.75	-	1.75	1.75	-	1.75	1.75	-	1.75
Water - Treatment Plant	9.95	-	9.95	9.95	-	9.95	9.95	-	9.95	10.20	-	10.20
Water - Systems Operations/Maintenance	12.50	-	12.50	12.50	-	12.50	12.50	-	12.50	12.50	-	12.50
Water - Environmental Monitoring	7.75	-	7.75	7.75	-	7.75	7.75	-	7.75	7.75	-	7.75
Wastewater - System Operations/Maintenance	7.50	-	7.50	8.50	-	8.50	8.50	-	8.50	8.50	-	8.50
Wastewater - Treatment Plant	11.00	-	11.00	11.00	-	11.00	11.00	-	11.00	11.25	-	11.25
Wastewater - Industrial Pretreatment	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Wastewater - Laboratory Operations	4.25	0.80	5.05	4.25	0.80	5.05	4.25	0.80	5.05	4.25	0.80	5.05
Storm Water - Sewer	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Storm Water - Operations and Maintenance	-	-	-	-	-	-	-	-	-	2.00	-	2.00
Storm Water - Environmental Monitoring	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Water Reclamation Resources & Planning	2.25	-	2.25	2.25	-	2.25	2.25	-	2.25	2.25	-	2.25
Water Reclamation	0.05	-	0.05	0.05	-	0.05	0.05	-	0.05	0.05	-	0.05
Total Public Works	**168.75**	**8.43**	**177.18**	**172.75**	**8.43**	**181.18**	**172.75**	**8.43**	**181.18**	**188.75**	**3.05**	**191.80**
Health and Human Services												
HS - Support	1.00	-	1.00	-	-	-	-	-	-	-	-	-
HS - Operations & Administration	6.47	0.30	6.77	6.58	0.30	6.88	6.53	0.30	6.83	6.53	0.30	6.83
HS - Child Welfare	21.76	-	21.76	21.71	-	21.71	21.71	-	21.71	21.71	-	21.71
HS - Child Care Assistance	1.21	-	1.21	1.26	-	1.26	1.26	-	1.26	1.21	-	1.21
HS - Public Assistance	18.13	0.63	18.76	19.23	-	19.23	20.23	-	20.23	19.43	-	19.43
HS - Adult Services	1.00	-	1.00	1.10	-	1.10	1.10	-	1.10	1.10	-	1.10
HS - Child Support Enforcement	2.90	1.00	3.90	2.70	1.00	3.70	2.70	1.00	3.70	3.70	1.00	4.70
HS - TANF Administration	2.33	-	2.33	2.38	-	2.38	2.38	-	2.38	2.18	-	2.18
HS - Workforce Center	12.52	0.80	13.32	11.35	0.80	12.15	11.40	0.80	12.20	11.25	0.80	12.05
PH - Oil & Gas Program	-	-	-	0.80	-	0.80	-	-	-	-	-	-
PH - Administration	4.71	-	4.71	3.62	-	3.62	4.72	-	4.72	4.22	-	4.22
PH - Reproductive Health	1.65	0.50	2.15	1.65	0.50	2.15	1.65	0.50	2.15	1.15	1.00	2.15
PH - Women, Infants & Children	1.20	0.50	1.70	1.20	0.50	1.70	1.20	0.50	1.70	1.20	0.50	1.70
PH - Immunizations	3.65	1.00	4.65	4.65	-	4.65	3.65	1.00	4.65	3.65	1.00	4.65
PH - Environmental Health	5.60	0.50	6.10	5.90	0.50	6.40	5.60	0.50	6.10	5.60	0.50	6.10
PH - Health Promotions	3.15	0.50	3.65	3.15	0.50	3.65	3.15	0.50	3.65	3.15	0.50	3.65
PH - Vital Statistics	0.72	-	0.72	0.72	-	0.72	0.72	-	0.72	0.72	-	0.72
PH - Children with Special Needs	1.00	-	1.00	1.00	-	1.00	-	-	-	0.20	-	0.20
Total Health and Human Services	**89.00**	**5.73**	**94.73**	**89.00**	**4.10**	**93.10**	**88.00**	**5.10**	**93.10**	**87.00**	**5.60**	**92.60**
Total Integrated City & County	**711.35**	**96.58**	**807.93**	**729.00**	**94.95**	**823.95**	**732.00**	**96.45**	**828.45**	**764.00**	**89.80**	**853.80**

DEPARTMENT DETAILS



ASSESSOR

MISSION

Establish fair and equitable property values for all types of property in the City and County of Broomfield in an efficient, respectful, and courteous manner, while providing excellent customer service.

Sandy Herbison, Assessor
sherbison@broomfield.org

SERVICES

The Assessor follows the State of Colorado constitution and statutes, which mandate the procedures in determining the fair and equitable values of property, both real and personal. The Assessor uses these values to generate an abstract and certification for the City and County and other taxing authorities and provide a tax roll to the Revenue Manager.



MAJOR SERVICE AREAS

- Reports
- Abstracts
- Certification
- Public Records
- Property Information
- Valuation
- Sales Analysis
- Appeals Processing

2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	801,944	846,427	850,427	896,255
Supplies & Equip	2,534	2,842	2,842	3,742
Contractual Svcs	51,184	121,633	113,733	103,554
Capital Outlay	0	19,597	19,597	0
Total Expenditures	**855,662**	**990,499**	**986,599**	**1,003,551**

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
02-50700 Assessor	855,662	990,499	986,599	1,003,551
Total Expenditures	**855,662**	**990,499**	**986,599**	**1,003,551**

ASSESSOR

POSITION SUMMARY (FTE)

Department Summary	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
02-50700 Assessor	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00
Total Positions	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00

SIGNIFICANT CHANGES IN 2020

- An increase of $50,000 in Personnel Services for salary adjustments and benefits
- A decrease of $15,000 in Contractual Services for printing and postage and shipping due to the non-reappraisal year

Strategic Outcome: Responsive and Fiscally Responsible Government

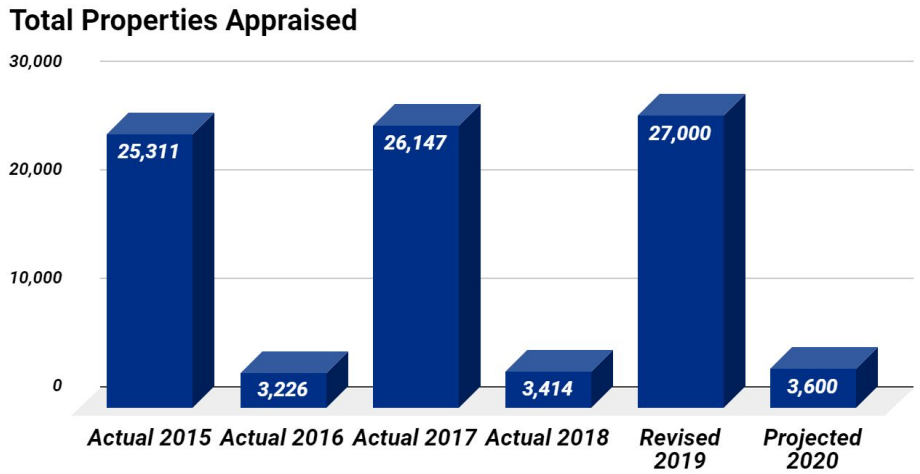
Goal 1: Generate fair and equitable property values

Objectives

- Progress in continuous process improvement for all aspects of daily work
- Generate tax roll
- Identify, list, and value all real and personal property

Prior Year Accomplishments

- Implemented use of Phoenix for the first and second level appeals process
- Implemented a new scheduling process for BOE hearings



Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Improve teamwork and efficiency

Objectives

- Refine the team training process to incorporate it as routine activity
- Continue team building as part of department activities
- Refine orientation and onboarding process using NEAT tools and department tools

Prior Year Accomplishments

- Implemented continuous software training as part of team meetings
- Commercial and Residential teams started group meetings outside of team meetings to complete work for the 2019 Reappraisal

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 3: Complete 5-year strategic / business plan for the department

Objectives

- Define our desired future state
- Set five year plan based on forecasted development
- Determine technology needs for working efficiently now and in the future

Prior Year Accomplishments

- Completed evaluation of field software and determined not to purchase and deploy at this time

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 4: Create department channel to track work, budgets and deadlines

Objectives

- Develop dashboards for critical appraisal activities
- Develop dashboards for budget and other daily activities ancillary to appraisal activity

CITY AND COUNTY ATTORNEY

MISSION

The purpose of the City and County Attorney's office is to provide advice and counsel on a wide variety of legal matters to city council, other city and county departments, boards, commissions, and committees in order to maintain the legality of their endeavors, thereby protecting them and the citizens of Broomfield from unnecessary liability and expense.

T. Shaun Sullivan, City and County Attorney
ssullivan@broomfield.org

SERVICES

The City and County Attorney's Office provides supervision on legal matters involving contractual relationships with other public and private agencies, drafts and reviews local legislation and policies, and provides written and oral opinions on a variety of subjects.

The Attorney's Office also monitors state and federal legislation to assess impacts on City and County policies, procedures, and legislation.



2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	733,032	866,272	889,490	1,100,562
Supplies & Equipment	3,936	4,600	4,700	4,700
Contractual Services	59,999	143,138	304,388	145,075
Total Expenditures	**796,967**	**1,014,010**	**1,198,578**	**1,250,337**

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
City Attorney	579,444	605,940	790,508	1,052,996
County Attorney	217,523	408,070	408,070	197,341
Total Expenditures	**796,967**	**1,014,010**	**1,198,578**	**1,250,337**

CITY AND COUNTY ATTORNEY

POSITION SUMMARY (FTE)

Department Summary	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-12100 City Attorney	4.15	0.00	4.15	0.00	5.15	0.00	6.20	0.00
02-12100 County Attorney	2.85	0.00	2.85	0.00	2.85	0.00	1.80	0.00
Total Positions	**7.00**	**0.00**	**7.00**	**0.00**	**8.00**	**0.00**	**8.00**	**0.00**

SIGNIFICANT CHANGES IN 2020

- An increase of 1.0 FTE and $24,700 in 2019 and $131,100 in 2020 in Personnel Services for an Assistant City and County Attorney position
- Reallocation of 1.05 FTE and $156,000 in Personnel Services from County Attorney to City Attorney
- In 2019, a one-time increase of $160,000 in Contractual Services related to oil and gas outside counsel

CITY AND COUNTY CLERK

MISSION

The City and County Clerk Department's mission is to deliver to the citizens of Broomfield a wide range of services in a prompt, courteous manner.

Jennifer Robinson, City and County Clerk
jrobinson@broomfield.org

SERVICES



The **Clerk and Recorder** division prepares and distributes Council meeting agendas, packets, minutes, and action taken documents. The division also provides access to Council archives, issues liquor and other various licenses, manages the central mailroom and Board of Equalization functions, coordinates the annual Boards and Commissions recruitment process, records documents, issues birth certificates, receives parcels for City/County business, and supports the Elections Division.

The **Elections** division maintains voter registration rolls, administers Broomfield elections, and maintains candidate and political committee filings. This division is also responsible for voter education and outreach programs.

The **Motor Vehicle** division issues vehicle titles, registrations, and temporary permits. For private vehicle sales, this division collects sales tax. For vehicle purchases where a lien is involved, this division is responsible for recording lien documents.

The **Board of Equalization (BOE)** division provides administrative support to the BOE process, including coordination and scheduling of all hearings, notification of hearing results, and creation of agendas, packets, and minutes for Board meetings.

2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	1,727,086	1,653,923	1,607,851	1,767,470
Supplies & Equipment	22,175	18,215	18,415	39,363
Contractual Services	262,043	222,908	222,308	502,519
Capital Outlay	0	0	48,940	240,211
Misc. Expenditures	-11,547	0	0	0
Total Expenditures	**1,999,757**	**1,895,046**	**1,897,514**	**2,549,563**

CITY AND COUNTY CLERK

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
01-14100 C&R - City	483,038	433,411	387,006	366,493
02-14100 C&R - County	335,461	330,579	330,579	347,010
02-14200 Elections	554,184	459,757	509,757	1,146,395
02-14300 Motor Vehicle	624,473	659,974	658,847	683,639
02-14400 Board of Equalization	2,601	11,325	11,325	6,026
Total Expenditures	**1,999,757**	**1,895,046**	**1,897,514**	**2,549,563**

POSITION SUMMARY (FTE)

Department Summary	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-14100 City Clerk	3.00	1.60	3.00	1.60	2.00	1.60	2.00	1.60
02-14100 County Clerk	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
02-14200 Elections	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
02-14300 Motor Vehicle	7.00	0.00	7.00	0.00	8.00	0.00	8.00	0.00
Total Positions	16.00	1.60	16.00	1.60	16.00	1.60	16.00	1.60

SIGNIFICANT CHANGES IN 2020

City Clerk

- In 2019, a decrease of 1.0 FTE and $66,000 in Personnel Services due to movement of one full-time position to Communications and Governmental Affairs

County Clerk

- An increase of $12,720 in Capital Outlay to upgrade records software that is no longer supported

Election

- An increase of $15,000 in Personnel Services due to reclassification of a position
- An increase of $70,000 in Personnel Services temporary and overtime hours and $129,000 in Contractual Services to run the new presidential primary
- An increase of $95,000 in Personnel Services temporary and overtime hours, $14,000 in Supplies and Equipment, and $106,000 in Contractual Services to run regular elections
- An increase of $25,000 in Contractual Services to install and maintain new ballot verification system/sorter
- An increase of $49,000 in in 2019 and $8,000 in 2020 in Capital Outlay to purchase new election equipment
- An increase of $227,000 in 2020 in Capital Outlay to purchase new ballot verification system/sorter

Motor Vehicles

- An increase of $7,000 in Personnel Services due to salary adjustments and associated benefits
- In 2019, an increase of 1.0 FTE due to the movement of temporary Motor Vehicle Specialist hours to a full time Motor Vehicle Specialist position
- An increase of $6,500 in Contractual Services due to increased printing and mailing costs of monthly renewal cards

CLERK AND RECORDER

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Provide a variety of licensing services to external customers

Objectives

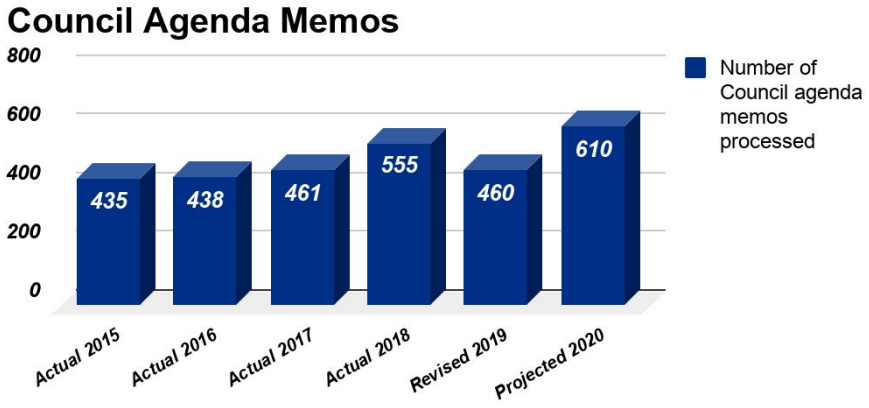
- Make licensing information readily available to the external customer for ease in processing applications
  - Update licensing information and instructions for application on the website as needed

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Archive and provide efficient access to City records and provide required services by the City Clerk's office

Objectives

- Make City documents accessible to the public



Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Archive and provide efficient access to recorded documents. Issue birth certificates in a convenient, secure, and cost-effective manner

Objectives

- Process birth certificates in accordance with CDPHE guidelines
- Retain recorded documents for historical purposes

Prior Year Accomplishments

- Maintained a 24-hour turnaround on all recorded documents
- Achieved 100% compliance on state audits of birth certificates
- Increased number of electronic filers and documents
- Implemented new licensing database for ease and accuracy of reports
- Created a Public Records policy and request form to increase transparency and accessibility to public records for citizens

ELECTIONS

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Promote and preserve citizen confidence in the democratic process within the City and County of Broomfield

Objectives

- Maintain a foundation of proficiency and professionalism within the Elections Division through regional, onsite, and web-based training
  - All full-time staff will successfully maintain their election official certification in 2020
  - All full-time staff will attend at least one regional training or CCCA Conference
  - All full-time staff will attend all SCORE webinars
- Substantiate the accurate tabulation of voted ballots and certification of election results
  - Conduct a successful public hardware diagnostic, logic and accuracy test of the voting system
  - Facilitate a successful post-election "risk limiting audit" of the voting system
  - Successfully canvas election results

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Promote and preserve transparency and participation in the democratic process within the City and County of Broomfield

Objectives

- Provide ballot access, campaign finance support and enforcement, and education to candidates and the public
  - Provide citizen initiative guides and sample petitions for placing a question on the ballot by petition
  - Provide training materials and petitions for persons seeking to run for local office
- Provide voter access to critical election processes while providing for security of judges, equipment, materials, and voter privacy
  - Provide designated public viewing areas for election activities
  - Implement new Secretary of State watcher accommodation plan, mail ballot plan, and security and contingency plan

Prior Year Accomplishments

- Candidate reporting transparency on votebroomfield.com
- 7th highest voter turnout in the nation
- All staff members were Colorado certified or recertified through Department of State educational program

	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Revised 2019	Projected 2020
Total Registered Voter Count in November Election	44,651	49,941	50,002	52,583	53,000	56,000
Percent of registered voters casting ballots in the November election	34.55%	77.57%	41.63%	69.74%	47.17%	80.36%

MOTOR VEHICLES

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Effectively collect, audit, and distribute all vehicle revenues

Objectives

- Generate, assess, and distribute revenue reports which meet internal deadlines and those set by statute
- Analyze daily reconciliation reports submitted by staff and review bank deposit submissions
- Provide exceptional customer service to all our residents
- Break the stigma of DMV

Prior Year Accomplishments

- Successfully implemented the new DRIVES application

Motor Vehicle Department Wait Time	Actual 2017*	Actual 2018	Revised 2019	Projected 2020
Average wait time per visitor (minutes)	4:02	5:54	3:02	3:00

*Began tracking in 2017

BOARD OF EQUALIZATION

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Provide Broomfield tax payers, Board of Equalization members, and Assessor's staff with efficient administrative support during the Board of Equalization protest period and for abatement hearings held throughout the year

Objectives

- Provide public access to the protest and abatement process

Prior Year Accomplishments

- Assembled agenda packets, attended, and transcribed minutes for Board of Equalization meetings
- Provided administrative support for arbitration hearings requested by Broomfield taxpayers
- Streamlined internal processes which eliminated excess overtime
- Utilized new technology of an electronic workflow to work more efficiently with the Assessor's division

CITY AND COUNTY MANAGER

MISSION

The City and County Manager's Office works in partnership with City Council, the community, and City and County departments to further the goal of providing excellent services in an efficient, effective, respectful, and courteous manner to enhance and protect the quality of life of Broomfield's citizens.

Jennifer Hoffman, City and County Manager
jhoffman@broomfield.org

SERVICES



The City and County Manager, appointed by the City Council, is the chief administrator of the City and County of Broomfield, coordinating all phases of municipal operations. The City and County Manager assists Council in accomplishing its annual and ongoing priorities, performs policy research, assists in identifying areas requiring legislative policy decisions, pursues community and economic development, and prepares recommendations and alternative courses of action for the Council's consideration. The Manager's office also develops and implements strategic plans for developing necessary resources and attaining City and County goals.

The City and County Manager is responsible for providing the necessary resources to administer all Broomfield governmental operations and appoints the heads of City and County departments. Program activities include directing and coordinating all phases of municipal and county operations, including the City's water and wastewater service utilities; assisting all departments with the implementation of existing programs as well as new Council decisions and directives; conducting fiscal and operational analyses of programs and administrative procedures; and developing strategic plans for serving Broomfield citizens and businesses now and in the future. The Manager's Office provides guidance in development of leadership and staff development programs.

2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	1,731,474	2,020,813	2,020,813	2,242,130
Supplies & Equipment	29,873	26,293	26,293	12,170
Contractual Services	1,145,520	1,625,816	1,600,816	1,146,640
Total Expenditures	**2,906,867**	**3,672,922**	**3,647,922**	**3,400,940**

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
01-13100 Executive Management	1,491,953	1,452,590	1,452,590	1,509,011
01-13200 Project Administration	160,910	242,500	217,500	242,500
01-13300 Citizen's Assistance Center	399,203	393,710	393,710	416,504
02-19900 Strategic Initiatives	854,801	1,584,122	1,584,122	1,232,925
Total Expenditures	**2,906,867**	**3,672,922**	**3,647,922**	**3,400,940**

CITY AND COUNTY MANAGER

POSITION SUMMARY (FTE)

Department Summary		2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-13100	Executive Management	7.00	0.80	7.00	0.80	7.00	0.80	7.00	0.80
01-13300	Citizen's Assistance Center	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
02-19900	Strategic Initiatives*	4.00	0.00	3.00	0.00	4.00	0.00	5.00	0.00
Total Positions		16.00	0.80	15.00	0.80	16.00	0.80	17.00	0.80

*The Oil and Gas Inspections division was moved from the Health and Human Services Department in late 2018 and was renamed Strategic Initiatives

SIGNIFICANT CHANGES IN 2020

Executive Management

- Increase of $54,000 in Personnel Services due to salary adjustments and associated benefits

Project Administration

- No significant changes

Citizen Assistance Center

- Increase of $21,000 in Personnel Services for salary adjustments and associated benefits

Strategic Initiatives

- An increase of 1.0 FTE and $125,000 in Personnel Services due to the addition of an Assistant Director of Strategic Initiatives position
- An increase of 1.0 FTE and $68,000 in Personnel Services due to the addition of an Administrative Technician position
- An increase of $26,000 in Personnel Services due to addition of Overtime and On-Call hours
- A decrease of $478,000 in Contractual Services due to changes in needs for outside services

COMMUNICATIONS AND GOVERNMENTAL AFFAIRS

MISSION

Connecting the community through strategic partnerships, creativity, transparency, and innovation.

Carolyn Romero
Deputy Director of Communications
cromero@broomfield.org

SERVICES

The Communications and Governmental Affairs Department works in partnership with our City Council, jurisdictions across the state, and lobbyist organizations to influence legislation favorably for Broomfield. The Department engages the Broomfield community and beyond through partnerships with internal and external groups by the use of strategic communication and marketing. The Department partners with our organization to grow team capacity and to plan, implement, and deliver citywide innovation and change initiatives which move our organization forward.



MAJOR SERVICE AREAS

- Governmental Affairs (legislation and external partner relationships)
- Strategic Communications (marketing, graphic design, media relations, citywide branding, online reputation management, and outreach)
- Project Management (citywide initiatives around innovation and technology)
- Change Management (team-building, training, facilitating conversations, consultation)

2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	774,323	844,098	878,369	1,038,050
Supplies & Equipment	25,036	12,715	11,917	7,310
Contractual Services	209,641	239,476	222,403	242,772
Total Expenditures	**1,009,000**	**1,096,289**	**1,112,689**	**1,288,132**

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
01-17100 Communications	1,009,000	1,096,289	1,112,689	1,288,132
Total Expenditures	**1,009,000**	**1,096,289**	**1,112,689**	**1,288,132**

COMMUNICATIONS AND GOVERNMENTAL AFFAIRS

POSITION SUMMARY (FTE)

Department Summary	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-17100 Communications	7.00	0.65	8.00	0.65	9.00	0.65	9.00	0.65
Total Positions	**7.00**	**0.65**	**8.00**	**0.65**	**9.00**	**0.65**	**9.00**	**0.65**

SIGNIFICANT CHANGES IN 2020

- An increase of 1.0 FTE and $41,500 in 2019 and $103,000 in 2020 in Personnel Services for a Project Specialist position
- An increase of $9,300 in Contractual Services for printing cost increases related to additional marketing collateral requests and Program Guide costs
- An increase of $4,800 in Contractual Services related to language translation services provided by LanguageLine Solutions
- An increase of $4,000 in Contractual Services for the redesign of RecTrac & B-REx

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: To partner with our Council and regional organizations to help guide legislation and regional collaboration favorably for Broomfield

Objectives

- To continue to grow our positive relationship with our regional and state partners to favorably influence legislation
- To work with our legislative partners, CCI, CCAT, CML, Metro North Chamber, and many others to collaboratively guide regional projects and legislation

Prior Year Accomplishments

- Modified the code to have a clear process for the City Council to evaluate and take action on legislation
- Broomfield joined Colorado Counties Acting Together (CCAT)

Strategic Outcome: Responsive and Fiscally Responsible Government

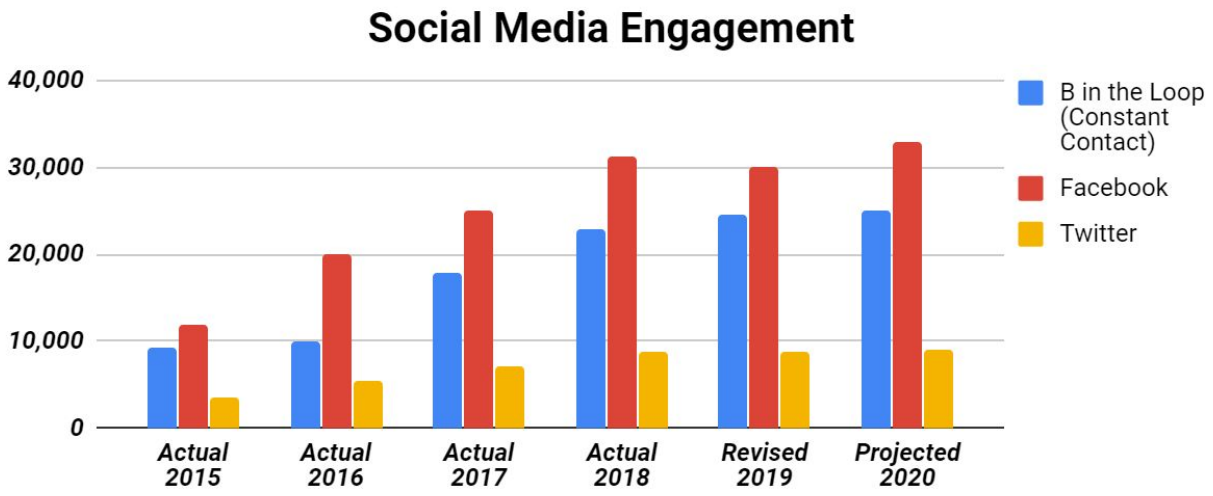
Goal 2: To partner and collaborate with internal departments to meet organizational goals through strategically engaging, informing and interacting with internal and external audiences

Objectives

- Partner with staff and departments with communication and engagement strategy
- Use social media, video production, the website, and strategically created print pieces to provide information and engage the public

Prior Year Accomplishments

- Broomfield's online engagement has grown 38 percent in 2018; from 69,020 followers to 95,460 on more than 28 social media channels and through the B in the Loop email newsletter subscription service
- The City and County of Broomfield expanded the frequency of several email newsletters including the city-wide from bi-monthly to monthly and the library and recreation newsletters from once a month to twice a month
- Marketing Campaigns have an increase of 68%
- The successful launch of inventHQ, the Library's new makerspace
- With the completion of 2 citywide technology projects during 2018, the Project Manager Team was able to obtain Project Manager Satisfaction scores. These satisfaction scores indicate the Project Manager's fulfillment of duties and responsibilities, quality of communication, and whether team members would serve on a project team with this PM again. Of the possible 15 points for each respondent, the PM is 15/15 on average, exceeding the expected 70% satisfaction with 100% satisfaction from project teams



Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 3: To utilize innovation and technology to connect, engage, and grow Broomfield

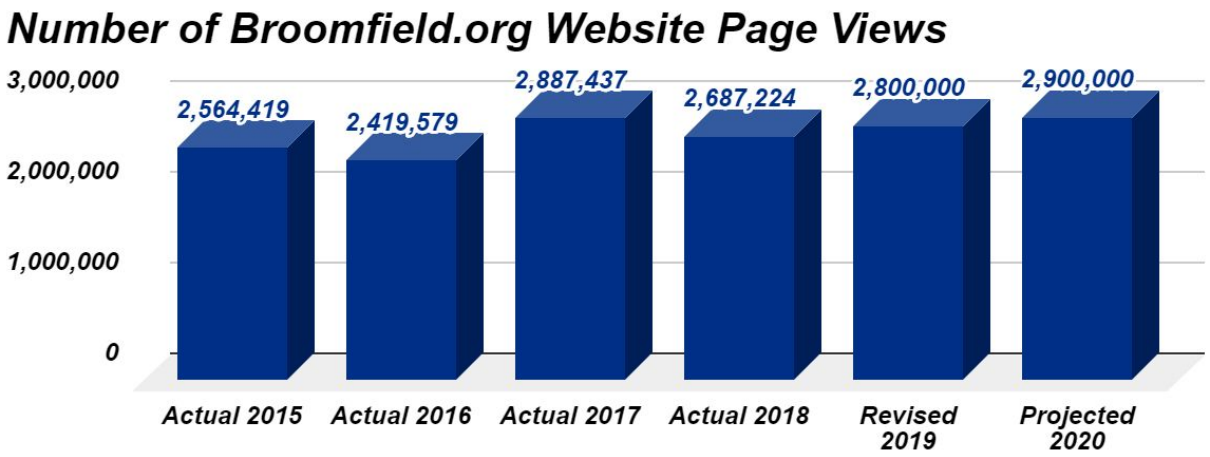
Objectives

- Continue to update Broomfield's online presence and content to improve the user experience and refine processes and applications through analytics and data analysis

Prior Year Accomplishments

- Began using Instagram Stories regularly to maximize reach and engagement across all demographics
- The City and County of Broomfield launched an online engagement platform through Bang The Table called BroomfieldVoice.com to promote conversation around major initiatives like the Civic Center development and City Council Priorities. The new site received 8,200 total visits between launching in March 2018 and December 2018

- ➢ The City and County of Broomfield launched a new cloud-based digital signage platform across several city buildings to cross-promote various programs, events, classes, and information. The focus on timely, relevant information will work surrounding creating, printing, posting, and taking down flyers and posters across buildings as well as expand our capabilities around emergency communications
- ➢ The Innovation Lab was launched to provide internal support for the leaders of Citywide projects. Templates, training, and other resources were placed on a new internal webpage for any Broomfield staff to use. Additionally, the use of the Project Heatmap was introduced Citywide, showcasing the change impact across projects and affected stakeholders



Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 4: Promote an engaged workforce through innovative, responsive, and effective communication effort

Objectives

- ❖ Continue working with internal partners to improve workplace communications and engagement opportunities through internal communications plans and strategies
- ❖ Offer employee training on new technology and communications strategies
- ❖ Maximize change management efforts across all platforms to improve organizational change readiness
- ❖ Continue to integrate change and project management to the City and County of Broomfield's biggest technology projects

Prior Year Accomplishments

- ➢ The City and County of Broomfield's continuous efforts to increase internal communications and saw an 11 percent increase in the number of internal communications campaigns from 2017 to 2018
- ➢ 10 citywide technology and innovation projects were initiated or executed during 2018 with 2 reaching closure. Of the 10 projects, 8 were external, Citywide projects; 2 were internal projects, and 2 projects were not initiated due to funding being denied

- With continued software enhancements, the City and County of Broomfield offered up to 100 employee trainings on communications and technology. Specific to the PMO and Innovation Lab, Change Management training was provided to BLA, the Innovation Ecosystem, Blue Belt, Project Leads, the Project User Group (PUG), Library and Cultural Affairs, and the BEACH project team
- Created and successfully onboarded a new part-time position to continue enhancing marketing of internal and external engagement of Library and Cultural Affairs
- Transitioned citywide Manager's Report to shared Google Doc for more internal collaboration among departments with refined process improvements
- The Innovation Lab led or assisted with 8 sprints providing services to Recreation & Senior Services, the BORIS team, Procurement Division, ComDev, CAC Division, Clerks, CGA, and the City & County CORA process

Strategic Outcome: Economic Vitality

Goal 1: To direct a favorable brand perception within our core audiences, regionally, and nationally

Objectives

- Continue marketing for various economic development initiatives
- Use Google Adwords and other social media channels for various citywide marketing goals
- Introduce one-stop-shop for registering for all programs, classes and events in Broomfield through B-REx.com
- Market all programs, classes, and events in Broomfield through new seasonal Program Guides

Prior Year Accomplishments

- Enhance and optimize online presence on various City and County of Broomfield platforms including broomfield.org, investbroomfield.com, b-rex.com, broomfieldvoice.com, and social media channels
  - Facebook followers - 28% increase in 2018
  - Twitter followers - 25% increase in 2018
  - Other social media followers - 71% in 2018
- About 183 multi-platform marketing campaigns were created in 2018 for various city and county initiatives than in 2018, a 61% increase

COMMUNITY DEVELOPMENT

MISSION

Assure that development and redevelopment within the community occur in such a manner as to enhance and complement Broomfield. Work with the community to assure that established standards are met for property maintenance. The Department will work with and be a resource for the community, City and County departments, and others for reliable, accurate, and objective information in preparing and implementing adopted programs, City plans, ordinances, standards and regulations, policies, data trends, and related areas of professional expertise. We will ensure that projects built throughout the community are built to a high level of quality.

Dave Shinneman, Director
dshinneman@broomfield.org

SERVICES



The **Community Development Administration** division provides leadership and coordination for the six divisions of the Community Development Department: Planning, Engineering, Building Inspections, Geographical Information Systems, Capital Improvement Projects, and Code Compliance. All aspects of development projects and construction within Broomfield are regulated and overseen within this division.

The **Planning** division administers the City and County of Broomfield's Comprehensive Plan, Transportation Master Plan, and land use regulations. It directs, develops, and coordinates the preparation of long and short range plans for neighborhoods, districts, corridors, or large geographic areas. Planning processes and reviews applications for new development and redevelopment while implementing and administering City and County of Broomfield adopted land use policies, standards, and ordinances. The division provides information regarding the best current urban design and planning principles and practices to the City Council, the Urban Renewal Authority, the Planning and Zoning Commission, other agencies and departments, and the general public. Planning staff coordinates planning efforts with other local, regional, and state agencies. Planning Transportation staff provides long-range transportation planning and pursues funding for Broomfield projects.

The **Engineering** division provides infrastructure and traffic/transportation planning, technical support to the public, development review, and construction inspection in accordance with Broomfield standards and specifications. This work includes infrastructure master planning, construction document review, inspection of construction work, and maintenance of records for transportation and utility systems.

The **Building** division is responsible for ensuring that building construction complies with city codes through plan review services, field inspection, and administrative support. This is accomplished by accurate record keeping, reporting, code updates, timely response to citizen concerns, and education of the public.

The **Geographic Information System (GIS)** division provides GIS/mapping service for citizens, employees, and guests of the City and County of Broomfield. The data is prepared, stored, and distributed to the customers in either electronic or physical formats. The GIS division also produces, broadcasts, and records the Study Sessions and City Council meetings.

The **Capital Improvement Program (CIP)** division is responsible for the management of capital construction projects in the CIP, Open Space and Parks, Service Expansion, Conservation Trust, and Urban Renewal funds. The division acts as Broomfield's infrastructure builder and works closely with Community Resources, Public Works, and the other divisions within Community Development, as well as

the end users of the projects, including the public and other agencies. The projects are managed from initial concept through design, construction, and warranty periods with an emphasis on quality while minimizing costs and construction impacts to the citizens of Broomfield.

The **Code Compliance** division enforces municipal ordinances to protect and enhance the quality of Broomfield neighborhoods. It also provides information to citizens on the importance of maintaining quality neighborhoods.

2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	5,353,688	5,872,595	5,807,491	6,141,452
Supplies & Equipment	47,927	62,165	50,338	55,486
Contractual Services	120,929	298,532	296,723	509,272
Capital Outlay	6,335	31,174	38,194	0
Total Expenditures	**5,528,879**	**6,264,466**	**6,192,746**	**6,706,210**

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
01-19100 Administration - Com. Dev.	458,629	431,909	428,459	655,515
01-19200 Planning	881,393	1,086,083	1,116,523	1,142,073
01-19300 Engineering	1,154,127	1,335,158	1,320,158	1,521,247
01-19400 Building Comm Inspections	1,158,427	1,368,017	1,312,091	1,319,392
01-19600 GIS - City	454,010	519,845	520,199	537,261
01-19700 Code Compliance	372,462	394,092	379,499	403,090
01-19800 CIP Administration	1,049,831	1,129,362	1,115,817	1,127,632
Total Expenditures	**5,528,879**	**6,264,466**	**6,192,746**	**6,706,210**

POSITION SUMMARY (FTE)

Department Summary	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-19100 Administration	3.40	0.00	2.40	0.63	2.40	0.63	2.40	0.63
01-19200 Planning	7.50	0.80	9.00	0.80	9.00	0.80	9.00	0.80
01-19300 Engineering	9.50	1.38	11.00	0.75	11.00	0.75	12.00	0.75
01-19400 Building Inspections	14.00	0.00	14.00	0.00	14.00	0.00	14.00	0.00
01-19600 GIS - City	3.40	1.55	3.40	1.55	3.40	1.55	3.40	1.55
01-19700 Code Compliance	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-19800 Capital Improvements	8.00	0.80	8.00	0.80	8.00	0.80	8.00	0.80
Total Positions	**49.80**	**4.53**	**51.80**	**4.53**	**51.80**	**4.53**	**52.80**	**4.53**

COMMUNITY DEVELOPMENT

SIGNIFICANT CHANGES IN 2020

Administration

- An increase of $9,000 in Personnel Services for salary adjustments and associated benefits
- An increase of $90,000 in Contractual Services for DRCOG FlexRide expansion and marketing
- An increase of $150,000 in Contractual Services for the Transportation Assessment Study and Pilot

Planning

- An increase of $27,000 in Personnel Services for reclassifications
- An increase of $55,000 in Personnel Services for a full year of the Senior Transportation Planner position hired mid-year 2019
- In 2019, an increase of $36,000 in Contractual Services for the update of the Land Development Regulations Project

Engineering

- An increase of 1.0 FTE and $155,000 in Personnel Services for the addition of an Engineering Manager position
- An increase of $60,000 in Contractual Services for Environmental Clearance (20-day letter) professional services

Building Inspections

- In 2019, an increase of $36,000 in Personnel Services for 1,040 temporary hours

GIS

- No significant changes

Code Compliance

- In 2019, an increase of $5,000 in Contractual Services for Host Compliance software
- An increase of $7,000 in Contractual Services for year two of Host Compliance software and abatements

CIP

- No significant changes

COMMUNITY DEVELOPMENT ADMINISTRATION

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Be a resource for the community and others for reliable, accurate, and objective information

Objectives

- Respond to inquiries from the public
- Provide electronic and/or hard copy documents in response to public records requests
- Facilitate or attend interagency or public meetings

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Coordinate and prepare department budget

Objectives

- Analyze and accurately estimate future funding needs for department operation
- Utilize zero-based budgeting to maintain low operating costs
- Analyze workload and responsibilities; adjust duties and recommend reclassifications as appropriate
- Encourage and provide opportunities for training and enrichment

Prior Year Accomplishments

- Successfully created and submitted the proposed 2018 budget for the department's seven divisions within required time frame
- Reclassified one Administrative Tech I from part-time to full-time
- Continued to analyze tasks to best assess and utilize talents to make the biggest contributions

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 3: Coordinate department communication

Objectives

- Ensure communication by holding department-wide meetings with all staff, division head one-on-one meetings, and division staff meetings
- Ensure communication flows from management to and from the front line employees

Prior Year Accomplishments

- Held two department-wide meetings, 12 division head meetings, 60 one-on-one meetings with division managers, 12 administrative support staff meetings, 72 one-on-one meetings with administrative support staff, 12 department wide updates, and 12 update meetings with the City and County Manager's staff
- Implemented a monthly update to all department staff to ensure transparency and accountability

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 4: Coordinate department communication

Objectives

- Review Council memorandums to ensure clarity and accuracy
- Submit Council memorandum to workflow in a timely manner

Prior Year Accomplishments

- Entire department participated in Phoenix training to increase document collaboration and successful workflow. Two department staff were Phoenix Phenomenons
- Meetings held with other departments, such as Clerk's Office, City Manager's Office, and Attorney's office to create a more collaborative effort regarding Council Memo Process

PLANNING

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Provide efficient and comprehensive services to residents and the development community

Objectives

- Assist residents, business owners, property owners, developers, contractors, and the general public with requests for information regarding zoning, development standards, and land use applications
- Review administrative requests efficiently to meet the needs of residents, business owners, property owners, developers, and contractors while ensuring compliance to Broomfield requirements

Prior Year Accomplishments

- Updated Planning Division website to include current projects, helpful handouts, and additional frequently requested information
- Updated forms and handouts provided to applicants regarding the development review process to ensure information is clear for residents, property owners and potential developers
- Streamlined the fence permit review process to provide more timely permits to homeowners and contractors
- Updated Broomfield's wireless communication facility regulations in regard to small cell facilities in public right of way

Strategic Outcome: Economic Vitality

Goal 1: Review all development applications for consistency with applicable community plan(s)

Objectives

- Review all development applications for consistency with applicable community plan(s) and regulations
- Review development proposals for compliance with the Comprehensive Plan goals
- Review and update plans to be consistent with community objectives
- Administer the Broomfield Comprehensive Plan, Urban Renewal Plans, and Sub-Area Plans

Prior Year Accomplishments

- 16 variances considered by the Planning and Zoning Commission for property owners
- Commercial development application reviews included The Children's Hospital north campus expansion, Flatiron Marketplace redevelopment, Little Sunshine Playhouse, Broomfield Community Center, Ronny's Car Wash, G1 Climbing Center, Department of Agriculture at Interlocken, and Homewood Suites/Hilton Garden Inn in MidCities
- Residential development application reviews included Habitat for Humanity at Discovery Church and Caliber Apartments and Broomfield Business Center
- Historic Landmark Designation was granted to the Crescent Grange

Strategic Outcome: Facilities and Effective Transportation Infrastructure

Goal 1: Assure regional, state, and federal plans include transportation needs

Objectives

- Maintain Broomfield's presence and input in the decision-making process and ensure that Broomfield's projects are included in short- and long-term plans
  - Attend regional, state, and federal meetings representing Broomfield and advocating for transportation needs
- Promote better bus services for residents of Broomfield
  - Advocate for existing bus services and for new services to be added

Prior Year Accomplishments

- Participated in 137 interagency meetings for regional transportation committees, working groups, planning efforts and issues with RTD, DRCOG, CDOT and regional partners
- Participated in the development of CDOT's statewide list of priority transportation projects for 2018 ballot measure (Prop 110) resulting in a list with over $500 million in direct and indirect transportation value to Broomfield residents. If the measure had passed investments would be:
  - $100 million to I-25 North Tolled Express Lanes (E470 to Weld County Line)
  - $115 million to SH 7/I-25 Mobility Hub interchange replacement
  - $172 million to the SH 7 corridor
  - $100 million in other multimodal investments in the Northwest that would have brought value to residents and employees of Broomfield
- Implemented a "Free Fare Summer" marketing campaign to increase awareness and utilization of the Broomfield Call N Ride expanded service, resulting in a 60% increase in summertime ridership
- Participated in the State Highway 7 Bus Rapid Transit Feasibility Study
- Initiated the SH 7 Station Area Design for the corridor in a lead role
- Participated in the completion of the concept design and cost estimates of the CDOT I-25/SH 7 Mobility Hub interchange replacement in conjunction with I-25 North concept design
- Led a successful regional DRCOG Transportation Improvement Program (TIP) grant application and coordinated financial partnerships among eight jurisdictions from Brighton to Boulder for $10 million to begin SH 7 Preliminary & Environmental Engineering
- Initiated the Broomfield Subregional Forum per the new DRCOG TIP Policy

ENGINEERING

Strategic Outcome: Economic Vitality

Goal 1: Manage development responsibly

Objectives

- Perform timely reviews of construction documents
  - Review 95% of construction documents within 30 days
  - Review and coordinate all Planning and Zoning submittals with Planning, Public Works, and any other departments/divisions by the requested deadline
- Perform a satisfactory level of construction inspections

Engineering	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Revised 2019	Projected 2020
Percentage of Construction Drawings Reviewed Within 30 Days	100%	100%	97%	56%	95%	97%
Number of Processed Development Reviews	42	41	92	99	95	75
Number of Traffic Engineering Studies	163	155	100	175	144	149
Number of Permits Issued	461	329	430	451	430	396

Prior Year Accomplishment

- Pedestrian activated crossing on Preble Creek Parkway and on Alcott Street for Prospect Ridge School
- Various signal timing modifications on major corridors
- Evaluated traffic flows on all Broomfield maintained major corridors
- Processed newly accepted roadways for Federal Highway User Tax Funds

BUILDING INSPECTIONS

Strategic Outcome: Economic Vitality

Goal 1: Provide accurate and timely plan review to identify discrepancies with adopted codes

Objectives

- Complete initial plan review of new single-family dwellings and tenant finishes within 28 days of submittal 90% of the time
  - Review tracking information recorded in software system each month

Prior Year Accomplishments

- Completed initial plan review for new single family dwellings and tenant finishes within 21 days approximately 89% of the time - completed initial plan reviews within 28 days approximately 94% of the time

Strategic Outcome: Economic Vitality

Goal 2: Provide timely inspections to assure compliance with codes

Objectives

- Respond to inspection requests at site within one business day 50% of the time, two business days 75% of the time, and within 3 business days 100% of the time
  - Review tracking information from inspection scheduler

Measure	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Revised 2019	Projected 2020
% of Plan Reviews Completed within 21 Days of Submittal	0%	56%	85%	89%	80%	90%
% of Inspections Performed within 24 Hours of Request	99%	99%	99%	50%	75%	80%

Prior Year Accomplishments

- Responded to next day inspections approximately 50% of the time and within two business days 95% of the time, and within three business days 100% of the time

GEOGRAPHIC INFORMATION SYSTEM (GIS)

Strategic Outcome: Responsive and Fiscally Responsible Government

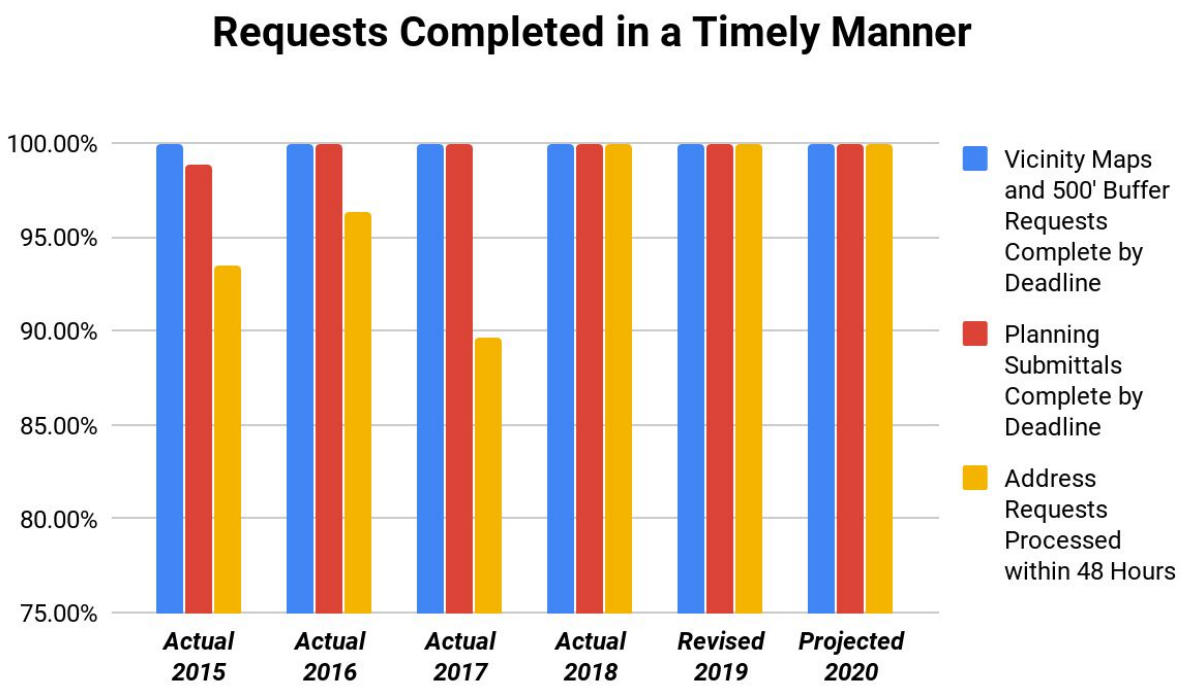
Goal 1: Create, produce, and maintain mapping projects, as requested

Objectives

- Compile existing data, create draft for review, and present finished project to customer by due date
- Completed vicinity maps and 500-foot buffer requests on or before the deadline 95% of the time
- 95% of all development submittal reviews will be completed by the requested due date

Prior Year Accomplishments

- Created and updated the PUD map
- Created 128 Vicinity maps and Buffer maps
- Created 186 oil and gas maps
- Produced 86 site videos for project going to Council
- Prepared 2,240 GIS documents Prepared
- Created the first DOAA maps and legals with more to come



Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Provide professional audio/visual (A/V) production of City Council meetings

Objectives

- Produce a smooth A/V recording of City Council meetings and Study Sessions
- Coordinate the A/V recording during live Council meetings, including video transitions from speaker to video
- Create a copy of the recording for replay, web broadcasts, and archival purposes
- Create videos for Council meeting items as requested by City staff and developers
- Film project areas as needed for City Council items as requested
- Edit, as needed, to create a video record of the data for the meetings

Prior Year Accomplishments

- Completed the Council Chambers digital audio upgrade with new microphones, speakers, and integrated the audio into the video
- Eight special projects/recordings as requested including managers meetings and training videos
- Assisted the team working to replace our Granicus video streaming service. Ended up not finding a suitable replacement
- Acquired a drone for creating the 360 degree site videos that are used during the council meetings

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 3: Assist staff and the public on an ongoing basis in the retrieval of electronic GIS documents

Objectives

- Increase the information available to the public online
- Create links on the website to electronic data so the public can download information
- Add data and links to the web as they become available
- Provide electronic documents as requested
- Provide electronic documents by email, FTP Site, or CD/DVD

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 4: Create and maintain the parcels for the City and County of Broomfield

Objectives

- Represent the accurate current boundary for all parcels in the City and County of Broomfield
- Create new parcels by splitting existing parcels or joining existing parcels
- Process parcel join or split, create new parcels, and update parcel layer
- Identify whether or not parcel boundaries will be affected by the modifications requested in recorded documents received from Central Records

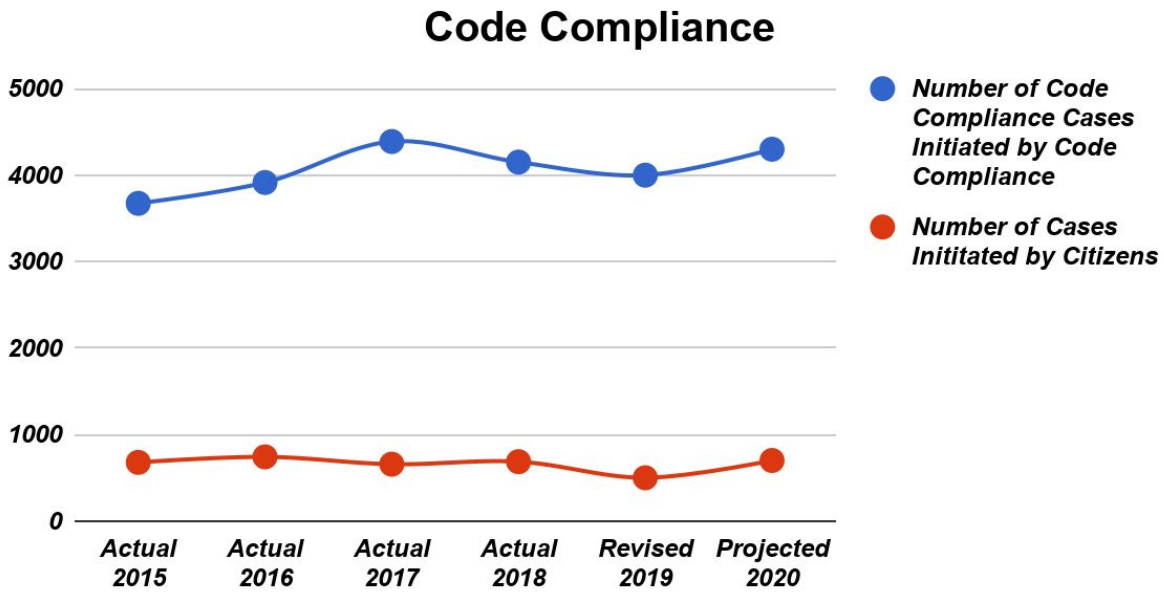
CODE COMPLIANCE

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Minimize citizen complaints

Objectives

- Ensure that less than 20% of total cases are initiated by citizen complaints
- Officer-initiated cases make up more than 80% of total cases



Prior Year Accomplishments

- Maintained citizen complaints at only 15% of total cases for 2018
- Assisted with Short Term Rental Ordinance and Code update

Strategic Outcome: Safe Community

Goal 2: Communicate information to the citizens regarding the importance of property maintenance and voluntary code compliance

Objectives

- Maintain a high level of voluntary compliance with municipal codes
  - Provide information to citizens regarding property maintenance to achieve a minimum of 98% voluntary compliance

Prior Year Accomplishments

- Maintained a level of 99% voluntary compliance for total cases in 2018

CAPITAL IMPROVEMENTS PROGRAM ADMINISTRATION

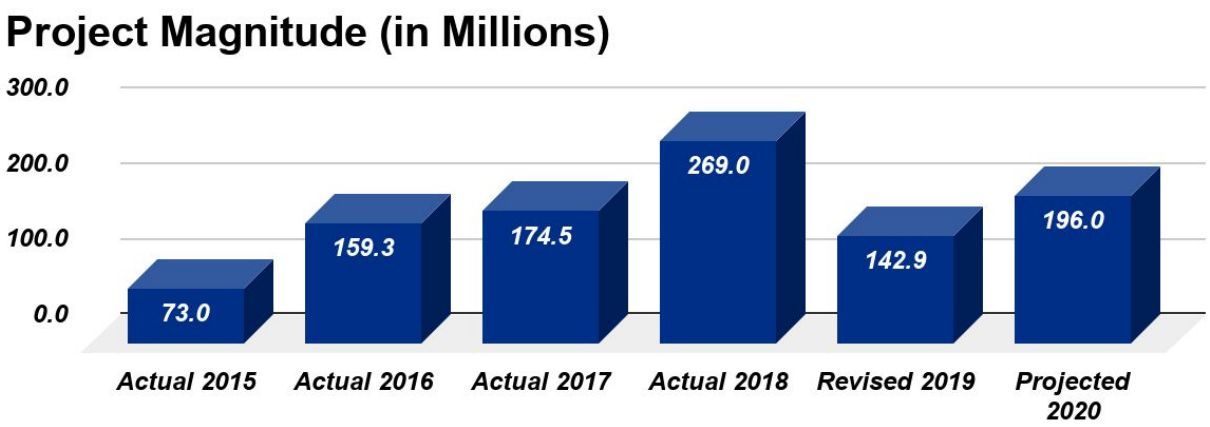
Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Demonstrate fiscal responsibility with public funds for capital improvement projects

Objectives

- Construct high-quality capital improvement projects within budget constraints
  - Research alternatives and implement the highest quality and lowest cost project elements

- Develop the best possible plans prior to construction
  - Hire the most qualified design consultants for each project
  - Increase spending during the design phase to decrease spending during the construction phase



Prior Year Accomplishments

- Managed $226.1 million in projects
- Wrote 57 City Council/Study Session agenda reports
- Evaluated and processed 128 CIP requests

Strategic Outcome: Facilities and Effective Transportation Infrastructure

Goal 1: Develop capital improvement project designs and schedules to meet City Council, City Management, and users' expectations

Objectives

- Identify and include all appropriate stakeholders in the project development process
- Monitor, manage, and communicate schedule risks on a monthly basis to achieve key project milestones

Prior Year Accomplishments

- Tree Branch Recycle and RV Disposal Site
- McKay Lake Park and Open Lands Improvements
- Broomfield County Commons Cemetery Phase 2
- Brandywine Park Ballfields and Drainage Improvements
- Wilcox Cul-de-Sacs Paving
- Storage Tek Drive Underpass
- Crofton Park Lighting
- Lowell Blvd. North - Midway to 136th
- Sheridan and Lowell Intersection Improvements
- Library Lighting
- Westlake Playground Replacement
- Girl Scout Shelter Swing Replacement
- Began construction on the Broomfield Community Center

ECONOMIC VITALITY

MISSION

Promote the economic vitality of Broomfield by creating and preserving jobs, supporting business growth, and enhancing the City and County's revenue base.

Jeff Romine, Director of Economic Vitality
jromine@broomfield.org

SERVICES

The Economic Vitality department delivers effective and innovative services while soliciting, attracting, and securing new and expanded retail, commercial, office, and industrial developments and tenants.

The department also works with many partners including the Broomfield Chamber of Commerce to retain existing businesses and to support our entrepreneurial community in order to provide for the sound growth of Broomfield's tax base and for the economic stability of the community.



2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	259,897	273,957	332,439	419,867
Supplies & Equip	14,666	10,850	13,350	10,850
Contractual Svcs	164,620	259,535	341,650	255,195
Total Expenditures	**439,183**	**544,342**	**687,439**	**685,912**

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
01-84100 Economic Vitality	439,183	544,342	687,439	685,912
Total Expenditures	**439,183**	**544,342**	**687,439**	**685,912**

POSITION SUMMARY (FTE)

Department Summary	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-84100 Economic Vitality	2.00	0.00	2.00	0.00	3.00	0.00	3.00	0.00
Total Positions	2.00	0.00	2.00	0.00	3.00	0.00	3.00	0.00

ECONOMIC VITALITY

SIGNIFICANT CHANGES IN 2020

Economic Vitality

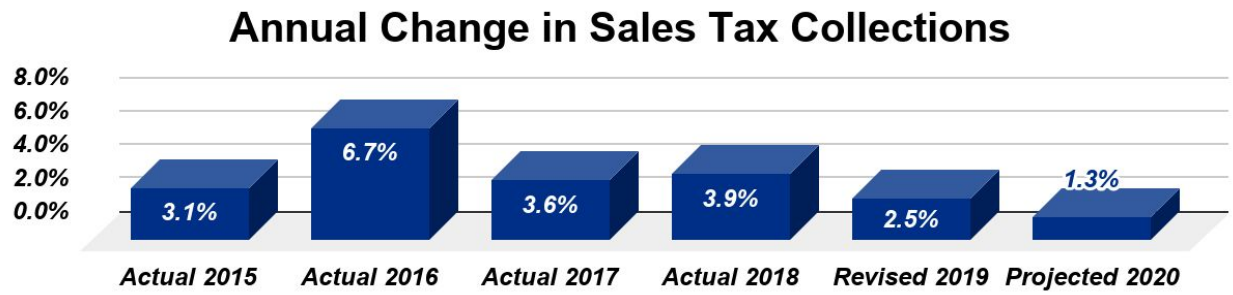
- An increase of 1.0 FTE and $146,000 in Personnel Services for one Economic Vitality Manager position and the reclassification of another position
- In 2019, an increase of $82,000 in Contractual Services to update the Economic Vitality Strategic Plan

Strategic Outcome: Economic Vitality

GOAL 1: Enhance the City and County's revenue base

Objectives

- Increase revenue from sales tax to reinvest in community services and infrastructure
  - Continue efforts to preserve the viability of existing commercial and retail centers
  - Expand regional shopping opportunities in Broomfield



Prior Year Accomplishments

- Total sales tax collections of $58.8 million, an increase of 3.90 percent from 2017

Strategic Outcome: Economic Vitality

GOAL 2: Support business growth through the creation and retention of high-quality jobs, focusing on key business sectors

Objectives

- Focus on marketing business and investment opportunities in order to attract primary employers and increase job opportunities
  - Continue to meet with Broomfield businesses to identify and address concerns impacting employment growth
  - Support proactive recruiting of targeted primary employers
  - Attract manufacturing companies to Broomfield and support existing ones

Prior Year Accomplishments

- The City and County Manager approved nine Enhanced Broomfield applications totaling $154,728 and estimated $366,293 in private investment

- Staff continued the Business Walk Program in partnership with Broomfield Chamber of Commerce and the Workforce Center. This program is designed to share information about program services to assist businesses, provide business owners and managers with an outlet to voice issues and concerns. Staff visited over 50 businesses and heard a range of issues, the most common issue shared was limited workforce availability

Strategic Outcome: Economic Vitality

GOAL 3: Support the creation and sustainability of small businesses and foster an environment for entrepreneurial growth

Objectives

- Continue to support and partner with the Broomfield Chamber of Commerce (BCC) and Small Business Development Center (SBDC) to assist existing and emerging businesses by offering educational programming to foster growth, development, entrepreneurship, and strategic relationship-building among the business community
- Establish a competitive edge by attracting emerging local, national and international companies by partnering with Metro Denver Economic Development Corporation, Colorado Office of Economic Development and International Trade, Site Selectors and other public/private sector partners

Prior Year Accomplishments

- The SBDC and BCC accomplishments include creating/retaining 73 jobs in Broomfield, seven new business start-ups, and $192,100 in capital investment. The SBDC served 128 customers through 401 consulting sessions totaling 395 advising hours

Strategic Outcome: Economic Vitality

GOAL 4: Facilitate community revitalization and drive growth and investment in targeted areas

Objectives

- Stimulate private investment and revitalization in key commercial and retail developments
  - Increase quality of life and local spending from new development and redevelopment

Prior Year Accomplishments

- Facilitated the precertification of 34 companies with the State of Colorado for the North Metro Enterprise Zone
- City Council approved a redevelopment and reimbursement agreement with Flatiron Marketplace 2013, LP to redevelop Flatiron Marketplace from a vacant retail center into an urban mixed-use project that will include approximately 1,200 multifamily residential units and 12,000 square feet of commercial uses.
- In 2018, 20 companies announced expansion or relocation to Broomfield representing approximately 1,223 jobs, and over $9.2 million in capital investment. Companies include Conga, Quality Electronic Distribution (QED), Sticker Control, Ball Corporation, Hilton Home 2 Suites, Spaces Arista, Outlaw Wings, Dollar Tree, Dickey's Barbeque, Raising Cane's Chicken Fingers, Dapper Donuts, Woops, and Masa Cocina Mexicana

Strategic Outcome: Economic Vitality

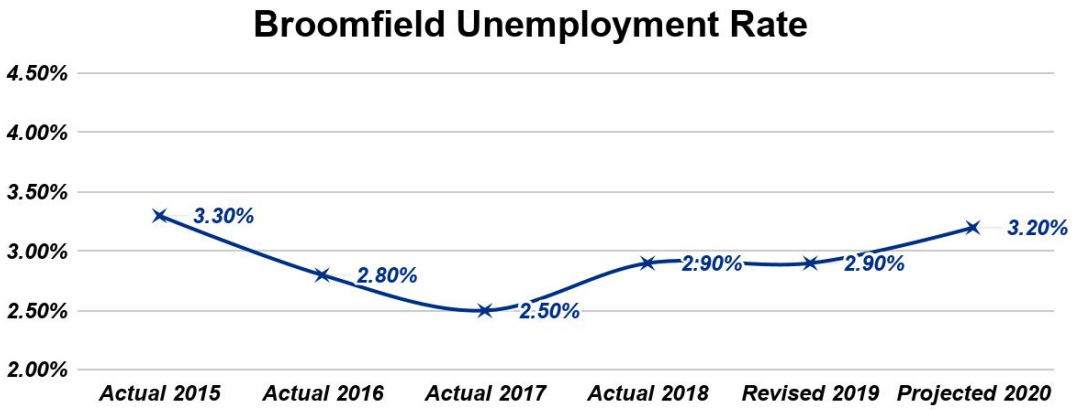
GOAL 5: Facilitate connections between people and jobs

Objectives

- Improve well-being as a result of increased wealth of Broomfield citizens due to greater employment and training opportunities
  - Support efforts to provide local employers with an appropriately trained workforce
- Measure the overall health and well-being of the economy
  - Track Broomfield's unemployment rate

Prior Year Accomplishments

- The unemployment rate in Broomfield averaged 2.8 percent in 2018, up from 2.6 percent in 2017, remaining near historic lows
- Broomfield's labor force increased by 2.9 percent in 2018, adding 1,104 people employed or looking for work



Strategic Outcome: Economic Vitality

GOAL 6: Promote and pursue investment in transportation infrastructure

Objectives

- Develop a comprehensive and sustainable multi-modal transportation system
  - Seek regional, state, and federal funding for transportation capacity improvements
  - Continue to work to implement commuter rail, bus rapid transit, and local transit services

Strategic Outcome: Economic Vitality

GOAL 7: Promote the City and County of Broomfield

Objectives

- Review and update the Economic Development Strategic Plan
- Promote and market the region through special events and activities

Prior Year Accomplishments

- The CCOB sponsored and partnered with the Metro Denver Economic Development Corporation, MNCC, City of Westminster, and BISNOW to host three events to market Broomfield and the northwest region. These events included: State of the Region & Development Expo at the 1STBANK Center, BISNOW-Future of the Northwest Corridor at Interpark and the Metro Denver Economic Development Site Selection Conference, which highlighted investments along the 36 corridor including Webroot, Partners Group, Viega, Conga and CenturyLink. Over 800 industry representatives attended these events. Mayor Randy Ahrens, staff, and Broomfield corporate executives were presenters at these events

FINANCE

MISSION

The Finance Department's mission is to safeguard City and County assets, assure legal and fiscal accountability, and provide excellent customer service to both internal and external customers.

Brenda Richey, Director
brichey@broomfield.org

SERVICES



The **Fiscal Services** division is responsible for the administration of all financial record-keeping and reporting functions for the City and County. In accordance with the charter, municipal code, and other regulatory requirements, Fiscal Services accounts for all financial transactions (general ledger, payroll, internal controls, accounts payable, fixed assets, cash/investment management, and debt management). Working in partnership with all departments, the staff provides financial information to aid decision-making processes. In addition, the division receives and disburses City and County financial resources.

The **Budget** division generates fiscal policies, procedures, and analyses, which ensure accountability of City and County resources. In partnership with departments, Budget monitors and manages all authorized appropriations through the review of revenues and expenditures, including those associated with grants. Budget also provides performance management guidance to promote the efficient and effective use of resources.

The **Risk Management** division is essential to minimizing risk exposure for city and county employees, residents and visitors, as well as assisting the city's fleet and facilities. The division works closely with departments to provide training, guidance and recommendations to safely meet city and county objectives. This division oversees the property and liability insurance program for the City and County of Broomfield.

The **Purchasing** division is dedicated to providing the best possible, highest quality service to city and county employees and departments, as well as citizens and external stakeholders. The Purchasing division is a key sourcing solution by providing professional solicitation expertise resulting in improved efficiencies that all interested parties can use to further strengthen their departments, programs and initiatives.

The **Revenue Management** division oversees the education, licensure, audit, and collection oversight of all businesses required to collect sales and use tax in the City and County of Broomfield. Revenue Management is also responsible for the Treasurer's functions of collection and distribution of property tax, as well as for the Public Trustee's functions of administering foreclosures and executing the release of deeds of trust.

The **Utility Billing** division administers the billing and collection for water and sewer utilities by reading meters, generating bills, processing payments, and managing miscellaneous accounts receivable.

FINANCE

2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	3,228,804	3,508,076	3,503,522	3,700,194
Supplies & Equipment	20,742	21,028	33,080	23,328
Contractual Services	2,455,642	2,041,819	2,321,927	2,099,231
Misc. Expenditures	19,468	57,220	30,220	67,300
Total Expenditures	**5,724,656**	**5,628,143**	**5,888,749**	**5,890,053**

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
01-50100 Fiscal Svcs	1,487,584	1,673,485	1,741,868	1,838,723
01-50200 Budget	494,101	562,358	600,680	551,244
01-50300 Risk Mgmt	918,039	925,997	903,854	949,210
01-50400 Purchasing	357,963	381,154	378,176	393,813
01-50500 Revenue Mgmt	317,331	316,793	315,893	322,592
02-50300 Risk Mgmt	765,686	386,300	376,300	389,500
02-50500 Revenue Mgmt	433,270	485,560	455,610	513,264
40-50300 Risk Mgmt	224,757	61,500	280,333	58,500
40-50600 Utility Billing	496,377	541,392	544,237	568,437
45-50300 Risk Mgmt	64,635	113,200	110,700	115,500
45-50600 Utility Billing	164,913	180,404	181,098	189,270
Total Expenditures	**5,724,656**	**5,628,143**	**5,888,749**	**5,890,053**

POSITION SUMMARY (FTE)

Department Summary		2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-50100	Fiscal Services	13.40	2.04	13.40	2.04	14.40	2.04	14.40	2.04
01-50200	Budget & Compliance	4.60	0.00	4.60	0.00	4.60	0.00	4.60	0.00
01-50300	Risk Management	1.10	0.16	1.00	0.16	1.00	0.16	1.00	0.16
01-50400	Purchasing	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-50500	Revenue Management - City	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
02-50500	Revenue Management - County	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
40-50600	Utility Billing-Water	3.00	0.98	3.00	0.98	3.00	0.98	3.00	0.98
45-50600	Utility Billing-Sewer	1.00	0.33	1.00	0.33	1.00	0.33	1.00	0.33
Total Positions		**33.00**	**3.51**	**33.00**	**3.51**	**34.00**	**3.51**	**34.00**	**3.51**

SIGNIFICANT CHANGES IN 2020

Fiscal Services

- In 2019, an increase of 1.0 FTE and $56,000 in Personnel Services for a Lead ERP Analyst position
- An increase of 1.0 FTE and $82,000 in Personnel Services for a Grants Analyst/Coordinator position
- A decrease of 1.0 FTE and $120,000 in Personnel Services due to a retirement and previous 2018 reallocation of the position

Budget

- In 2019, an increase of $90,000 in Contractual Services to update the Long Range Financial Plan

Risk Management

- In 2019, an increase of $219,000 in Contractual Services for FEMA-related expenses rolled forward from the 2013 flood
- An increase of $40,500 in Contractual Services for insurance premiums

Purchasing

- No significant changes

Revenue Management

- In 2019, a one-time decrease of $27,000 in Miscellaneous Expenditures due to the number of participants for the Senior Workoff Program

Utility Billing

- An increase of $20,000 in Contractual Services for meter reading software upgrades
- An increase of $12,500 in Contractual Services for third-party credit card processing fees

FISCAL SERVICES

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Communicate financial information on the City and County of Broomfield

Objectives

- Publish accurate and timely monthly financial reports
  - Close books every month by the third working day of the following month
  - Book all appropriate transactions for each month before the close
  - Prepare monthly financial reports which are incorporated into the Budget Tracking and Revenue Report presented to Council each month
- Publish a Comprehensive Annual Financial Report (CAFR) each year
  - Complete the document before the independent auditors arrive to review
  - Present to Council and distribute the document prior to June 30th of the following year
  - Implement all Government Accounting Standards Board requirements by effective dates noted in the standard

Prior Year Accomplishments

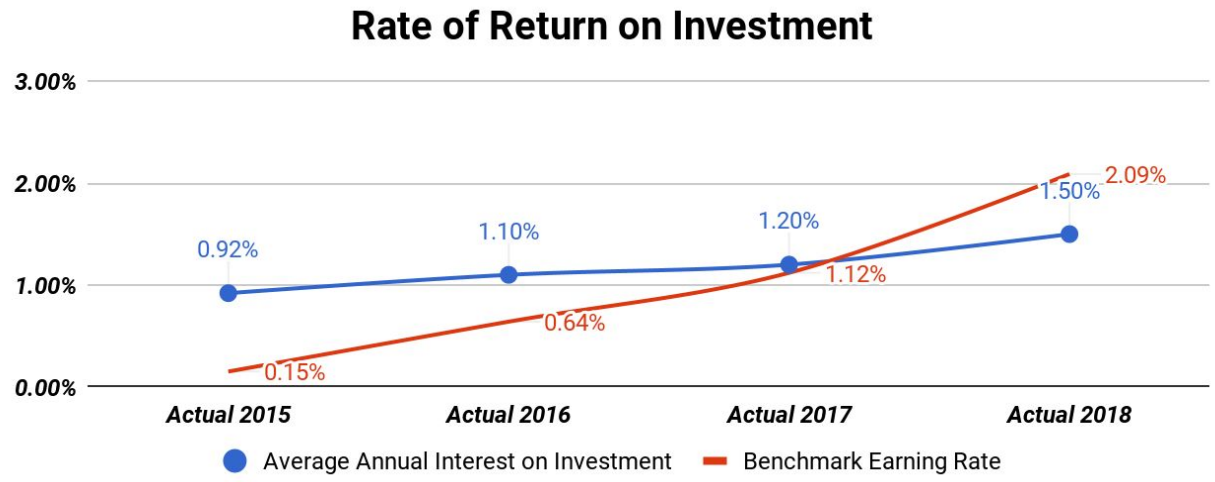
- Closed all reporting periods on time
- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting award
- Had no material corrections to prior-month entries
- Received a clean opinion on both the City and County's financial statements and Single Audit

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Account for all financial transactions in order to accurately reflect the financial position of Broomfield

Objectives

- Manage receipts of revenues quickly and accurately
  - Develop and implement policies, including internal controls, for revenue collection and recording of revenues
  - Balance revenue collections and verify accurate recording of all revenues received
  - Maximize resources through cash management and investment of funds not needed immediately for current expenses
- Manage payments to employees, vendors and creditors quickly and accurately
  - Develop and implement policies, including internal controls, for payments and recording of all expenditure disbursements



Prior Year Accomplishments

- Complied with Continuing Disclosure for debt and complied with all bond covenants

BUDGET

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Develop and produce an annual budget document

Objectives

- Establish a fiscal philosophy which responds to economic conditions and generates a balanced budget by the fall of each year
  - Present Budget Preparatory Manuals to all department staff in April
  - Create a concise, consistent, and correct Budget Document which results in the increase of Government Finance Officers Association (GFOA) "outstanding" ratings received over results in prior years
  - Continual improvement of Budget pages in order to keep the Budget Document fresh and engaging

Prior Year Accomplishments

- Received GFOA Award - Distinguished Budget for the 2018 Budget document

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Establish operational accountability through the coordination of performance metrics

Objectives

- Coordinate annual meetings with departments to discuss objectives and goals which link to the overall mission, goals, and strategic outcomes of the City and County
- Review and update surveys and benchmarking data collected for use in the Budget Background Data book
- Working with the Information Technology department, update the citywide tracking software used for performance measures

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 3: Measure fiscal responsibility in accordance with the Annual Budget

Objectives

- Compare and review departmental actual to budget reports on a monthly basis
- Analyze revenue collections throughout the year as compared to budget forecast
- Prepare and analyze monthly revenue reports as measured by the percent of change in revenue from the prior years

RISK MANAGEMENT

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Protect the assets of the City and County of Broomfield

Objectives

- Reduce and mitigate the potential for loss to the City and County of Broomfield
- Partner with each department to encourage a risk management philosophy
- Work closely with employees to identify and manage our risk
- Promote safe facilities and working environments to prevent and reduce the impact of losses to Broomfield's assets and reputation

PURCHASING

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Maintain an efficient, cost effective, and accountable procurement process for the City and County of Broomfield

Objectives

- Provide outcome efficiencies for internal customers
  - Streamline procurement procedures and save staff time on purchasing processes
- Demonstrate value-added cost savings through procurement
  - Reconcile and report savings

Prior Year Accomplishments

- Incorporated citizens in the solicitation process for the Community Wide Air Quality Monitoring to best meet citizen needs and air quality monitoring.
- Utilized internal resources to eliminate the need for Professional Services resulting in internal efficiencies with the FEMA reimbursement projects.
- Negotiated the purchase of the water meters for the Residential Water Project that resulted in $312,000 savings.

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Provide contractual support to citywide staff

Objectives

- Audit, educate, and assist City/County staff on contractual agreements to ensure equitable risk protection, current legal requirements, efficient project completion, and/or eligible term extensions and amendments
  - Accurately process agreements and term extensions in a timely fashion
  - Increase the percentage of completed contract documents attached to purchase order requests by working with designated end users

Prior Year Accomplishments

- Processed 49 Waiver of Bids and 98 Contracts
- Provided a Purchasing 101 Training class resulting in over 100 participants
- Provided specialized training to City staff covering topics related to the Documented Quote Process, Shopping Mall, obtaining Vendor and Contract information from the Financial System, and aggregate spending reporting
- Revised interactive contract and contract amendment templates into Google format for ease and accessibility in the development of contracts
- Integrated Purchasing Cards to internal financial system from external vendor
- Recipient of the 2018 RMGPA Innovation Award for Air Quality Monitoring

REVENUE MANAGEMENT

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Improve and enhance overall compliance in sales tax reporting by diligently selecting and conducting sales tax audits

Objectives

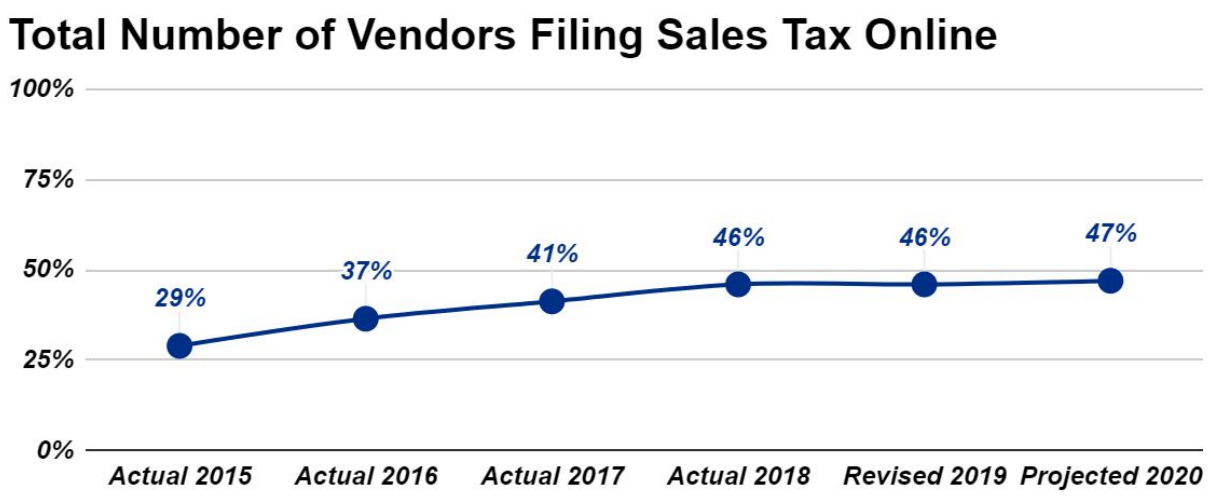
- Improve audit candidate selection:
  - Communicate with external and internal sources for non-compliant sales tax vendors
  - Regularly conduct license review and sales tax reporting history analysis
- Achieve audit revenue over expenditure by at least a 2 to 1 ratio
- Educate the public on laws and regulations pertaining to sales tax
  - Provide one-on-one education when requested
  - Explore new social media methods for better communication with vendors

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Enhance sales tax division operation by constantly exploring and improving sales tax reporting mechanisms

Objectives

- Educate vendors about the advantages of filing online over traditional methods
  - Help vendors using the online system over the phone as needed
- Review and improve sales tax operation
  - Reduce unnecessary or redundant procedures while handling applications, generating monthly reports, and initiating collection procedures



Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 3: Collect revenue on behalf of authorities of political subdivisions within Broomfield

Objectives

- Distribute property taxes to authorities by the 10th of each month
  - Mail property tax statements by the end of January to property owners
  - Collect property tax due by statutory deadline

Prior Year Accomplishments

- 46% of all filing came from online, compared to 41% in 2017
- Achieved audit revenue to expenditure ratio of 4 to 1

UTILITY BILLING - WATER & SEWER

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Process utility billing on time

Objectives

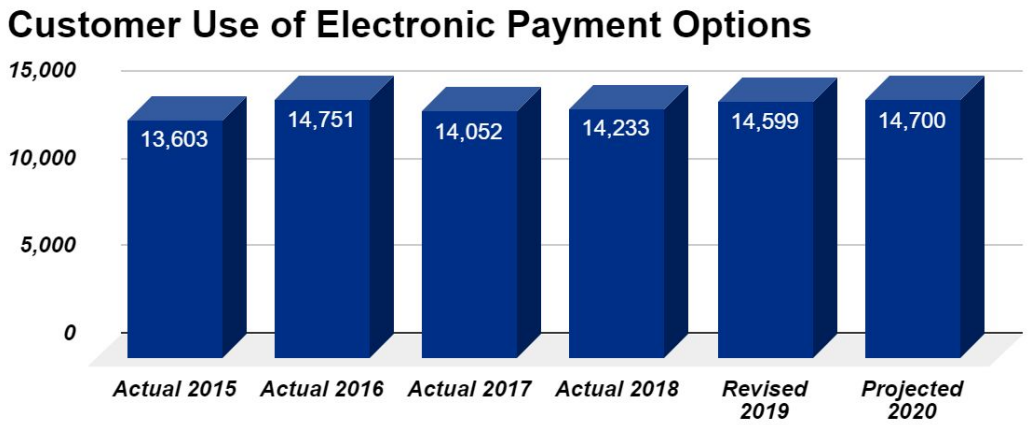
- Ensure electronic bill file sent to mail-processing vendor by the weekly deadline
  - Read weekly meters
  - Generate service orders
  - Review weekly billing exception file, make any necessary adjustments, and send the electronic bill file to the processor by stated weekly deadline
  - Increase participation in e-billing by 7%
- Educate customers about the e-billing program through the City and County website, messages on utility bills, and customer contact

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Provide convenient payment options

Objectives

- Offer a variety of payment options such as electronic transfer of funds, pay by phone, online, drop box, and in-person
  - Educate customers about the different payment options available through website, message on utility bills, and customer contact



Prior Year Accomplishments

- Service disconnections decreased by 5%
- Increased bills produced by 3%
- Online payments increased by 15%
- Average monthly e-bills increased by 12%

HEALTH AND HUMAN SERVICES

MISSION

The Health and Human Services Department collaborates with the community to recognize, develop, and foster opportunities that encourage personal, social, and environmental responsibility. We value the health, safety, and welfare of our residents and are dedicated to serve Broomfield with integrity, creativity, dignity, and respect.

Daniel Casey, Director
dcasey@broomfield.org

SERVICES



The **Administration and Operations** Division consists of an administrative arm which includes the Director, Deputy Director, and the HHS Office Manager which oversees and determines the strategic direction of the Department. A second arm of this division is the Operations Division which provides internal services to the Department including budget preparation, budget monitoring, program accounting, payment processing, grants management, contracting, state system security, data collection and analysis, quality assurance, analysis of legislative impacts to the Department, and council memo preparation and processing.

The **Self Sufficiency** Division consists of the following programs:

Public Assistance provides services to Colorado's children, families, adults, disabled citizens, and veterans. Programs include adult financial and medical assistance programs, pregnant women and children's medical support, the Older American Act programs, Food Assistance, Veterans Benefits, information, referrals, and options for long-term care.

Child Care Assistance provides child care subsidies to families that are low-income, eligible for Temporary Assistance for Needy Families (TANF), or are involved in a Child Welfare case in which child care is provided to assist a family with special circumstances. This program recruits, trains, and supports child care providers to serve families in need of child care subsidies.

Temporary Assistance for Needy Families (TANF) provides temporary monthly cash assistance to families through a federal welfare reform program implemented in Colorado known as the Colorado Works Program. This program assists heads of households to develop skills that will enable them to work and support their children. It also provides support services (budgeting, interviewing skills, and child care assistance) to help eligible participants meet the goal of self-sufficiency. Federal law requires participants to engage in a work activity within 24 months of starting the program.

Child Support Enforcement provides child support assistance to custodial or non-custodial parents and guardians. The primary goal of this program is to ensure the financial well-being of children and avoid the need for public assistance. This program also includes establishment of paternity to provide legal accountability for children.

The Tenant Based Rental Assistance (TBRA) program provides rental assistance for eligible Broomfield families with children. HHS, in partnership with the Broomfield Housing Authority, works with families to help them acquire stable housing and become self-sufficient within a two-year period.

Low-Income Energy Assistance Program (LEAP) is a federally-funded program administered by the Colorado Department of Human Services that is designed to help qualifying low-income households cover a portion of their winter home heating costs from November 1 through April 30.

The Healthy Communities Program provides services to help eligible residents find and understand all of the benefits available to them through Medicaid; to improve the health of children, from birth through age 20, by enhancing access to and appropriate utilization of primary and preventive health care for Medicaid-eligible families; and to help pregnant women obtain Medicaid Presumptive Eligibility and referrals to ensure early and adequate prenatal care.

The **Child, Adult, and Family Services** (CAFS) Division provides prevention and intervention services to youth in conflict, children and youth in need of protection and children in need of specialized services as well as at-risk adults in need of protective services. Services also include out-of-home placements for children/youth who cannot safely remain in their own homes, permanency services, adoptions, and clinical intervention for families and victims of child abuse and neglect. Services are provided to stabilize or reunite families and to ensure the protection of children. These services may be provided directly or through outside providers. Adult protection services include assessment, resources, and referrals for adults at risk of abuse, neglect, and financial exploitation. All departments within CAFS adhere to the primary principles of child welfare, which are the safety, permanency, and well-being of children and at-risk adults under its purview. The CAFS division offers the following programs:

- Assessment and Screening fields all incoming calls of concern through the statewide Child Abuse and Neglect Hotline. Completing the statewide mandated Enhanced Screening form on every call, this department collects relevant information for each call which includes demographics, concerns, strengths and desired outcome of the caller. These reports are then screened by an internal team following the Review Evaluate Direct (RED) team model.

- Intake is responsible for completing a comprehensive assessment on all screened in referrals assigned to the team. This includes contact with potential victims within the assigned time frame, interviews with collaterals, assessment of all relevant factors, and disposition of the assessment within 60 days of assignment.

- Ongoing is responsible for monitoring, referring, linking, and ongoing assessment in all open cases transferred from the Intake team. The purpose of this team is to provide ongoing services and focus on sustainable permanency for families who require more intensive and lengthy involvement of the Department in order to mitigate any high risk factors and ensure safety is in place for the families prior to case closure.

- Services includes foster care resource supports, kinship provider supports, adoption services, and contractual oversight to both internal and external community providers of services to families in the CAFS Division.

- Adult Protection services provide investigation and assessment services to all screened-in calls of concern for at-risk adults in the community who are subjected to maltreatment as defined in Code of Colorado Regulations (CCR) rules.

The **Public Health** Division is comprised of Public Health Administration, Environmental Services, Public Health Nursing, and Public Health Promotions (Nutrition Services). The division offers the following programs:

Public Health Administration is a centralized administration, accounting, and operations unit which provides support functions for the Public Health and Environment (BPHE) Division. It must be kept separate from Human Services' centralized Operations and Administration Division due to separate funding streams. Per Colorado Statute 25-1-505, BPHE delivers the 7 Core Public Health Services and completes a Public Health Improvement Planning process every 5 years.

Public Health Nursing includes the following programs:

The Reproductive Health Clinic provides affordable services to prevent unintended pregnancy and the spread of sexually transmitted infections through health screenings and family planning services for men and women, regardless of county residency. This program receives funding through Title X federal grants; state and local resources; insurance; patient fees; and donations.

The Immunization Program administers vaccines and ensures that children, youth and adults in Broomfield meet the state child care and school immunization requirements. The Immunization Clinic provides vaccines to children and adults regardless of county residency.

The Travel Clinic provides consultation, health education, and immunizations to national and international travelers regardless of county residency. The clinic focuses on pre-travel preventive care, including administering travel-related vaccines based on traveler's immunization history, travel itinerary, and the amount of time available before departure, for the traveler's health and safety.

The HCP, a program for children and youth with special health care needs, provides several levels of service from birth to 21 years of age, who have or are at risk for physical, developmental, behavioral or emotional conditions. The program is designed to assist families in obtaining information, resources, referrals, and support to ensure that the family's needs are met. It supports families in reaching their highest potential.

The Helping Our families by Promoting Empowerment (HOPE) Program offers home visits by public health nurses to promote healthy pregnancies, healthy children, and healthy families.

The Public Health Health Promotions Unit and Nutrition Services includes the following programs:

The Substance Abuse Prevention Program focus areas include alcohol, illegal drug use, and other drug abuse and misuse. The Communities That Care (CTC) funds community-level substance use prevention activities by forming a coalition, assessing community needs, and identifying and implementing proven prevention programs, policies, and strategies for positive youth development.

The Broomfield Tobacco Education and Prevention Partnership Program uses a comprehensive approach to prevent tobacco use by youth, promote quitting among adults and youth, and eliminate exposure to secondhand smoke.

The Healthy Eating and Active Living Program works to reduce obesity and improve overall wellness. The program supports and provides expertise in employee wellness activities and policies; the older adults Healthy Hearts program; and the Healthy Beverage Partnership. The Healthy Beverage Partnership is a regional effort aimed at reducing the risk of childhood obesity across seven counties in the metro Denver area, including Broomfield.

The Women, Infants, and Children (WIC) Program provides supplemental foods, nutrition counseling, and referrals to other health and social services for low-income pregnant, postpartum, or breastfeeding women; infants; and children up to age five who are at nutritional risk. The program provides a wide range of benefits including longer, safer pregnancies, with fewer premature birth and infant deaths; improved dietary outcomes for infants and children; improved maternal health; and showed savings in healthcare costs. This program receives funding from the United States Department of Agriculture.

The Public Health Protection Unit prevents disease, promotes health, and protects the environment by ensuring food safety; protecting and improving the air, land and water quality; assuring compliance with regulations and statutes; mitigating the effects of environmental hazards; investigating and controlling diseases and outbreaks; and preparing for and responding to emergencies.

The Vital Statistics Program issues birth and death certificates and collects health data regarding causes of death, low birth weights, adolescent pregnancy, and other health trends that drive the need for public health programs. Vital Statistics is able to issue copies of birth and death certificates for births and deaths in Colorado, regardless of the county in which the birth or death occurred.

The **Workforce** Division includes the Workforce Center, which assists clients in their employment efforts by providing access to job market and referral information, resume and cover letter writing tools, Internet and word processing, and a reference/resource library. All Workforce Center services are free to employers and job seekers.

2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actual	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	7,457,768	8,040,644	8,029,944	8,292,950
Supplies & Equipment	146,982	240,732	255,198	238,250
Contractual Services	2,158,926	2,509,434	2,558,304	2,387,223
Capital Outlay	70,570	0	0	0
HHS Benefits	5,056,149	5,885,729	5,674,115	5,813,173
HS Services Rendered	22,460	0	0	0
Total Expenditures	**14,912,855**	**16,676,539**	**16,517,561**	**16,731,596**

Expenditures By Division	2018 Actual	2019 Original Budget	2019 Revised Budget	2020 Original Budget
HS - Operations & Admin.	785,800	956,912	931,053	991,891
HS - Adult Services	77,048	86,807	88,301	104,254
HS - Child Welfare Admin.	3,253,494	3,396,174	3,433,454	3,393,772
HS - Child Care Assistance	703,011	1,035,332	696,294	771,819
HS - Public Assistance	4,571,861	4,777,171	4,936,698	4,979,078
HS - Child Support Enforcement	291,848	355,477	355,477	415,966
HS - TANF Administration	383,677	729,934	661,152	645,387
PH - Administration	391,716	446,668	451,677	540,812
PH - Reproductive Health	278,604	304,779	313,179	273,417

HEALTH AND HUMAN SERVICES

Expenditures By Division	2018 Actual	2019 Original Budget	2019 Revised Budget	2020 Original Budget
PH - Immunizations	486,536	515,783	504,283	578,677
PH - Children w/Special Needs	42,416	72,637	72,637	13,017
PH - Women, Infants & Children	124,389	131,715	145,715	133,835
PH - Environmental Health	645,978	644,685	636,490	635,124
PH - Health Promotions	289,712	261,191	312,577	343,697
PH - Vital Statistics	58,532	62,439	62,439	62,619
PH - Coroner	336,800	395,000	395,000	358,850
Non-Profit Medical Providers	1,261,867	1,410,924	1,410,924	1,447,216
Workforce Center	907,106	1,092,911	1,110,211	1,042,165
HS Services Rendered	22,460	0	0	0
Total Expenditures	**14,912,855**	**16,676,539**	**16,517,561**	**16,731,596**

POSITION SUMMARY (FTE)

Department Summary		2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
08-40100	HS - Operations & Admin.	6.47	0.30	6.58	0.30	6.53	0.30	6.53	0.30
02-40120	HS - Support	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08-40200	HS - Child Welfare	21.76	0.00	21.71	0.00	21.71	0.00	21.71	0.00
08-40250	HS - Child Care Assistance	1.21	0.00	1.26	0.00	1.26	0.00	1.21	0.00
08-40300	HS - Public Assistance	18.13	0.63	19.23	0.00	20.23	0.00	19.43	0.00
08-40150	HS - Adult Services	1.00	0.00	1.10	0.00	1.10	0.00	1.10	0.00
08-40320	HS - Child Support Enforcement	2.90	1.00	2.70	1.00	2.70	1.00	3.70	1.00
08-40350	HS - TANF Administration	2.33	0.00	2.38	0.00	2.38	0.00	2.18	0.00
08-42100	HS - Workforce Center	12.52	0.80	11.35	0.80	11.40	0.80	11.25	0.80
02-45100	PH - Administration	4.71	0.00	3.62	0.00	4.72	0.00	4.22	0.00
02-45200	PH - Reproductive Health	1.65	0.50	1.65	0.50	1.65	0.50	1.15	1.0
02-45300	PH - Women, Infants & Children	1.20	0.50	1.20	0.50	1.20	0.50	1.20	0.50
02-45210	PH - Immunizations	3.65	1.00	4.65	0.00	3.65	1.00	3.65	1.00
02-45400	PH - Environmental Health	5.60	0.50	5.90	0.50	5.60	0.50	5.60	0.50
02-45500	PH - Health Promotions	3.15	0.50	3.15	0.50	3.15	0.50	3.15	0.50
02-45600	PH - Vital Statistics	0.72	0.00	0.72	0.00	0.72	0.00	0.72	0.00
02-45220	PH - Children w/Special Needs	1.00	0.00	1.00	0.00	0.00	0.00	0.20	0.00
02-19900	PH- Oil Gas Inspections*	0.00	0.00	0.80	0.00	0.00	0.00	0.00	0.00
Total Positions		**89.00**	**5.73**	**89.00**	**4.10**	**88.00**	**5.10**	**87.00**	**5.60**

*The Oil and Gas Inspection division was moved to the City and County Manager's department in late 2018 and was renamed Strategic Initiatives

SIGNIFICANT CHANGES IN 2020

Human Services

- An increase of $102,000 in Personnel Services for salary adjustments and associated benefits
- A decrease of $36,000 in Contractual Services for coroner-related expenditures
- A decrease of $60,000 in Contractual Services for Child Welfare related professional services
- A decrease of $22,500 in Contractual Services due a recent spending trends

Public Health

- An increase of 1.0 FTE and $79,000 in Personnel Services for the addition of a Community Health Improvement Coordinator position
- A reallocation of 0.80 FTE to various HHS divisions from Oil and Gas Inspections due to a reorganization that moved the Oil and Gas division under the City and County Manager's Office
- An increase of $42,000 in Personnel Services for salary adjustments and associated benefits
- A decrease of 1.0 FTE and $84,100 in Personnel Services for the expiration of a limited-term, grant-funded Regional Health Connector position
- A decrease of 0.5 FTE and $38,000 in Personnel Services for the expiration of a limited-term, grant-funded Public Health Nurse position

Workforce

- No significant changes

HUMAN SERVICES

Administration and Operations

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Provide effective support services to enhance the department's ability to effectively meet the health and human service needs of the community

Objectives

- Seek additional grant funding to support HHS' Strategic Priorities:
  - Whole Family Success
  - Physical and Behavioral Health
  - Employee Success
  - Continuous Quality Improvement
  - Collaboration and Integration
- Implement Phase II of the Private Non Profit grant funding process to move toward outcomes-based contracting and measuring strategic outcomes for our non profit grant partners
- Continue to build on HHS' quarterly financial and statistical reporting by implementing quarterly programmatic reporting for Public Health and Environment in alignment with the 7 Core Services of Public Health to inform stakeholders of the costs and benefits of public health programming
- Continue to manage state and federal funding in an efficient and effective manner to provide high quality service while minimizing City and County of Broomfield spending

Clients Served by Service	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Revised 2019	Projected 2020
Workforce Center	14,487	11,345	10,618	7,727	10,000	10,500
Human Services	14,188	15,242	15,697	15,206	15,500	16,000

Prior Year Accomplishments

- Developed Broomfield Health and Human Services Strategic Priorities
- Purchased $280,000 of Colorado Child Care Assistance Program (CCCAP) allocation from three different counties to offset state underfunding of the Child Care program. This saved Broomfield almost $250,000 of county-only funds after paying the associated 10.74% maintenance of effort cost to acquire the additional allocation
- Accomplished several improvements to streamline Human Services accounting processes including using state templates to upload expenditures to state systems and implementing an automated journal entry process to record monthly revenue received from the CO Department of Human Services and Health Care Policy and Financing
- The Fiscal Operations Team worked with Broomfield IT staff to develop an automated budget to actual reporting tool that is capable of reporting at the division level, account level, and program level. This tool provides management throughout HHS the ability to view real time expenditures against budgeted amounts at any point in time throughout the calendar year. In addition, this automation relieves the Fiscal Operations Supervisor of 12 days of manual processing each year to produce monthly budget to actual reports for management
- The Private Non Profit Grant process was enhanced during the year, compressing the timeline for grant request submission, evaluation, and approval. This improvement allowed grantees to receive funding early in 2019 to fund their 2019 program requests
- The Fiscal Operations Team worked with Public Health and Environment to align accounting divisions with the 7 Core Services of Public Health for better programmatic reporting in 2019
- The Fiscal Operations Team held eight educational meetings with the CCOB Finance Team, providing a variety of internal and external presentations on human services finance and public health program financial reporting
- Published the first quarterly financial analysis and performance metrics reports for human services allocations

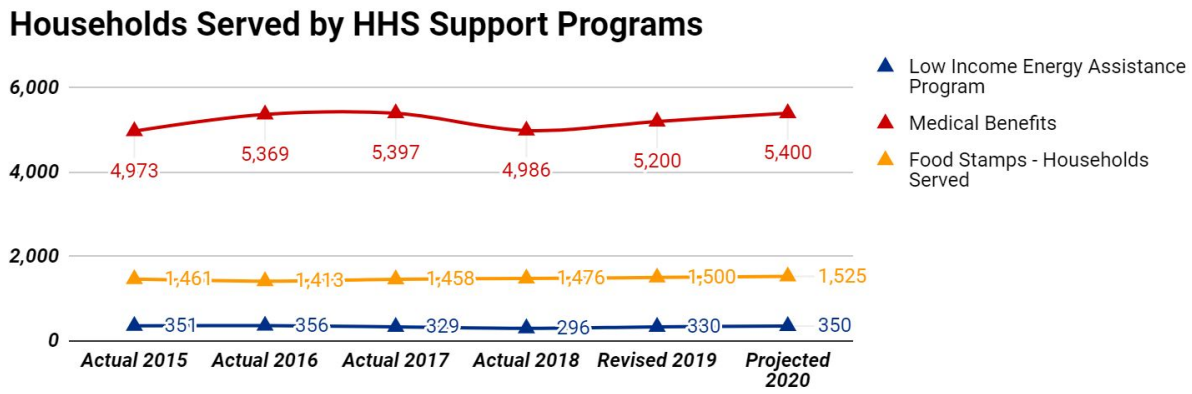
SELF-SUFFICIENCY

Strategic Outcome: Self Sufficiency

GOAL 1: Provide high-quality and effective support services that help Broomfield families move toward self-sufficiency

Objectives

- Ensure prompt and accurate eligibility determination for clients seeking public assistance benefits that is in compliance with federal and state guidelines
- Through the Colorado Child Care Assistance Program (CCCAP) funding, offer access to affordable, high quality childcare as families strive toward self-sufficiency
- Provide resources and engage with community partners to secure needed services to vulnerable customers seeking household stability



Prior Year Accomplishments

- Engaged in strategic business process reengineering implementing a new work platform, call center, and automated workflow management system to provide improved customer service delivery
- Continued to successfully manage an increasing Medical Assistance caseload
- Increased the number of childcare providers participating in CO Child Care Assistance Program
- Two participants graduated from the Tenant Based Rental Assistance program. One participant was able to purchase a home; one participant earned a Nursing degree
- Developed and successfully implemented new Self Sufficiency Rental/Mortgage Assistance Program

Strategic Outcome: Self Sufficiency

GOAL 2: Administer programs that promote our clients' self-sufficiency and assist our clients in achieving compliance with state-mandated program requirements

Objectives

- Increase Colorado Works (Temporary Assistance to Needy Families) participants entering employment from 14.3% in 2018 to 24% in 2019

Prior Year Accomplishments

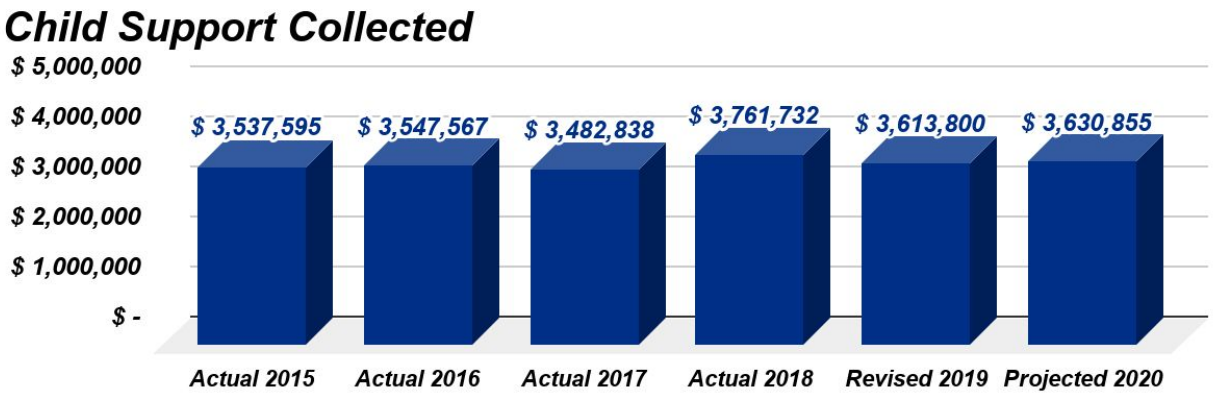
- Structured collaboration with Broomfield Workforce Center to engage TANF participants focusing on early access to workforce services and joint staffing
- Placed TANF participants as interns with the Health and Human Services Department to provide real-world work experience in an effort to move them to self sufficiency

Strategic Outcome: Self Sufficiency

GOAL 1: Locate non-custodial parents and obtain financial support for their children

Objectives

- Establish Paternity in 100% of child support cases
- Establish and enforce child support and medical support orders
- Collect greater than 66% of current support owed by non-custodial parents



Prior Year Accomplishments

- Successfully achieved 100% paternity rate
- Continued to exceed program standards established by federal guidelines
- Increased child support collections by 12% over 2017
- Collected 70.3% of current child support owed by non-custodial parents
- The State Division of Child Support Services requested information from HHS staff regarding Broomfield's child support enforcement processes to assist them with statewide collection efforts

CHILDREN, ADULT, & FAMILY SERVICES

Strategic Outcome: Safe Community

GOAL 1: Provide protective services to ensure the safety, well-being, and permanency of at-risk and vulnerable children and adults

Objectives

- Meet the federal and state performance standards (95%) on timely responses to maltreatment reports with initial victim interview completed or attempted in a timely manner
- Reduce the percentage of congregate care placements to less than 10% of all children in out-of-home care in Broomfield County by December 2019

Child Welfare	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Revised 2019	Projected 2020
Number of Calls Regarding Abuse/Neglect	817	926	816	924	1,000	1,200
Number of Calls Investigated	231	235	284	259	300	360
Percent of Calls Investigated	28%	25%	35%	28%	30%	30%

Prior Year Accomplishments

- Increased community outreach and public awareness to improve safety outcomes for children. As a result, the number of child abuse and neglect calls of concern increased from calendar year 2017 to calendar year 2018
- Achieved a 50% reduction in children in out-of-home care from February 2018 to February 2019 with 27 children in out-of-home care in February 2018 as compared to 13 children in out-of-home care in February 2019

- The percentage of children in congregate care to those in out-of-home care was reduced from 35.0% to 23.1% from February 2018 to February 2019
  - Children in congregate care placement was reduced from eight (8) in February 2018 to three (3) in February 2019
  - Based on the high cost of congregate care, this could potentially result in a cost savings of over $300,000 per year
- Established a core services expenditure coordinator function to implement an improved practice to capture full reimbursement of core services funding
- In July 2018, the Child, Adult, and Family Division implemented Dependency and Neglect System Reform (DANSR) which expedites access to services for families involved in dependency and neglect proceedings
- Identified practices and strategies to leverage core services funding more effectively to serve the community while decreasing Child Welfare Block Grant expenditures and potential county share

PUBLIC HEALTH

PUBLIC HEALTH ADMINISTRATION

Strategic Outcome: Health, Leisure, and Educational Opportunities

GOAL 1: Establish and maintain programs, personnel and operations

GOAL 2: Implement public health laws, policies, and procedures

GOAL 3: Secure and manage financial resources

GOAL 4: Promote public health messaging and communications

GOAL 5: Develop Community Health Assessments and Community Health Improvement Plans

Objectives

- Utilize assessment and planning methodologies to identify, evaluate, and understand community health problems, priority populations, and potential threats to the public's health, and use this knowledge to determine what strategies are needed to engage partners and improve health
- Continue to implement a local Community Public Health Improvement Plan (CHIP) based on a comprehensive needs assessment of the community's health status

Prior Year Accomplishments

- Collaborated with the City and County of Broomfield's Communications and Governmental Affairs Department to promote public health initiatives through media and marketing channels
- Completed a community health assessment and worked with the Health and Human Services Advisory Committee to identify top priorities (mental health and substance abuse) for the 2020-2024 Community Health Improvement Plan
- Strengthened connections and partnerships with primary care providers, behavioral health providers, and local hospitals
- Continued to monitor and work with data partners on the Colorado Health Observation Regional Data Service (CHORDS) regional pilot project that uses electronic health records data to support public health monitoring and data efforts in the metro Denver area
- Participated in developing the Health Equity Guidebook and continued to implement a formal Roadmap for the Metro Denver Partnership; a Partnership consisting of public health directors and staff serving the seven-county metro Denver area

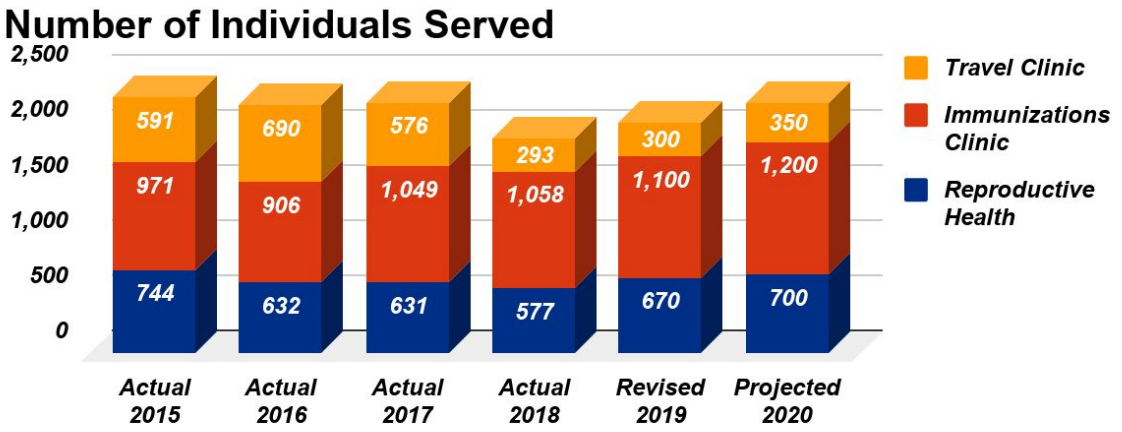
PUBLIC HEALTH NURSING

Strategic Outcome: Health, Leisure, and Educational Opportunities

GOAL 1: Promote and protect the health of diverse populations using knowledge from nursing, social, and public health sciences

Objectives

- Provide vaccinations and immunizations to children and adults
- Provide care coordination for children with special healthcare needs (HCP) and their families.
- Provide low-cost, confidential family planning, STI screenings and treatment, and preventive health services
- Decrease and prevent physical and social problems common to high-risk populations and protect the health and well-being of families and the community through the HOPE nurse home visitation program



Prior Year Accomplishments

- Increased connections with schools and childcare centers, and continued community outreach to provide vaccinations and flu shots
- Continued to build referral relationships with community providers that work with children and youth with special health needs; and formed relationships with parents/guardians through support, resources, community referrals, and follow-up
- Partnered with Colorado Department of Public Health and Environment to increase screening to help address the rising Chlamydia and Gonorrhea rates in Colorado and Broomfield
- Began routine mental health screening and referrals for all clients seen in the Reproductive Health Clinic
- Partnered with the 17th Judicial District to provide reproductive health education to parolees.
- Streamlined referral process between HOPE Program, other HHS divisions and non-profit agencies to achieve a wraparound service approach
- Launched a complex quality improvement project across all clinic programs with the aim of delivering all required services, completing assigned workload within allotted hours, and maintaining high-quality service delivery to clients. Staff identified key pain points from client and staff perspectives. Small teams are working on solutions in 2019

PUBLIC HEALTH PROMOTIONS & NUTRITION SERVICES

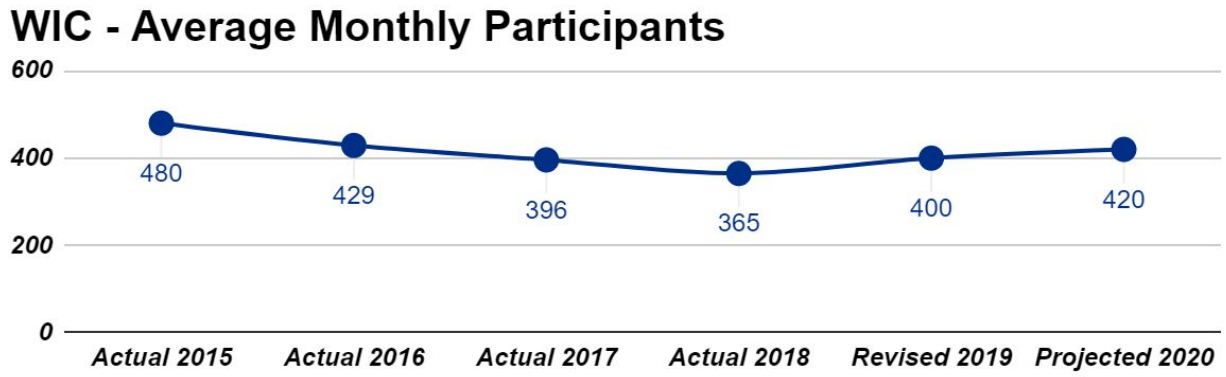
Strategic Outcome: Health, Leisure and Educational Opportunities

GOAL 1: Safeguard the health of low-income women, infants, and children up to the age of five

GOAL 2: Promote healthy living and wellness through health promotion initiatives and programs

Objectives

- Provide education and resources to parents enrolled in the Broomfield WIC Program
- Promote "exclusive" breastfeeding as a preferred option to women enrolled in the Broomfield WIC Program
- Develop, implement, and evaluate strategies to enhance and promote healthy living, quality of life, and wellbeing, while reducing the incidence of preventable diseases, injuries, disabilities, and other poor health outcomes across the lifespan



Prior Year Accomplishments

- Continued to improve customer service by encouraging clients to check in by phone or use WICHealth.org for online nutrition education
- Exceeded objectives in the WIC FY18 Nutrition Education Plan to increase clients use of online nutrition education through WICHealth.org, and increased client enrollment in peer breastfeeding support texting program
- Maintained partnership with the Broomfield Farmers' Market at Holy Comforter Church for the sixth year to provide "Market Bucks" to WIC families which can be exchanged at the market for fresh fruits and vegetables
- Collaborated with City and County of Broomfield's Communications and Governmental Affairs Department to promote healthy eating and active living through media and marketing
- Convened a community-based coalition, Communities that Care (CTC), which identified priorities for addressing substance abuse prevention among youth in Broomfield
- Surveyed Broomfield's community attitudes toward tobacco and vaping programs/strategies

ENVIRONMENTAL HEALTH

Strategic Outcome: Environmental Stewardship

GOAL 1: Protect and improve air, land and water quality by assisting with regulatory compliance and mitigating the effects of environmental hazards

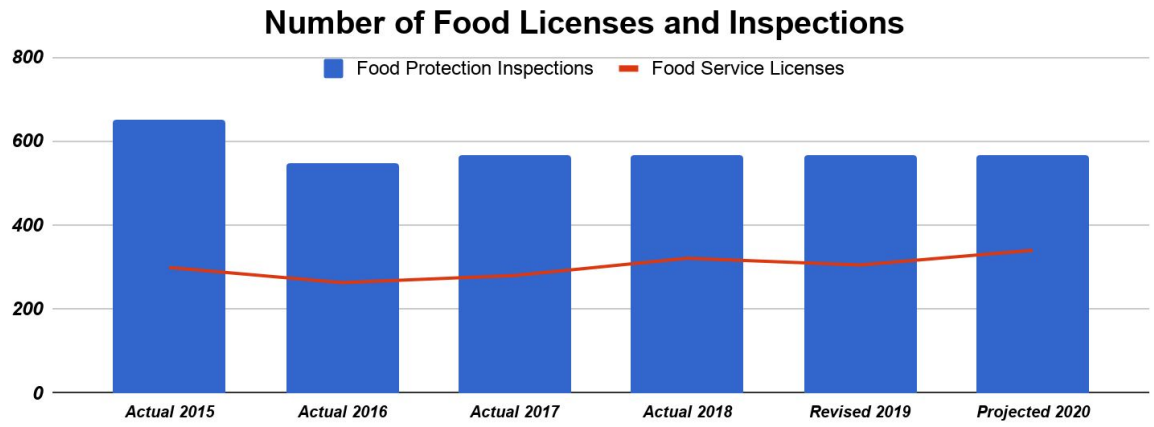
GOAL 2: Ensure food safety

GOAL 3: Prevent, investigate and control disease outbreaks

GOAL 4: Prepare for and respond to public health emergencies

Objectives

- Provide high-quality services through investigations, inspections, monitoring and enforcement, and outreach/education; ensure compliance with local, state and federal environmental health regulations; and protect the health of the community and the environment
- Investigate and control diseases and outbreaks by monitoring, detecting and reporting diseases.
- Ensure food safety by complying with the requirements of the Colorado Food Protection Act
- Conduct inspections and investigations, and enforce regulations pertaining to childcare centers, air quality, swimming pools, sewage disposal systems, hazardous material responses, and land use



Prior Year Accomplishments

- Conducted 195 disease investigations
- Convened the third annual and best-attended Food Forum to introduce the new FDA Model Food Code to service managers/workers
- Processed 2019 retail food establishment license renewals with no establishment entering a civil penalty due to staff working closing with establishments to ensure compliance
- Adopted and implemented the new Colorado On-site Wastewater Treatment System Regulations through the City and County of Broomfield's Board of Health
- Updated and adopted the Public Health Emergency Operations Plan through the City and County of Broomfield's Board of Health, as well as increased emergency preparedness and response coordination with partner organizations

Strategic Outcome: Safe Community

GOAL 1: Issue copies of birth and death certificates as requested by the public

Objectives

- Achieve 100% compliance with state regulations for issuing birth and death certificates
  - Ensure applicants complete the minimum number of required fields on County application;
  - Use available resources and trainings to verify the validity of identification presented by applicants;
  - Use birth certificates, marriage licenses, or certified court document to verify the eligibility of relationship

Vital Statistics	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Revised 2019	Projected 2020
Number of Birth Certificates Issued	3,497	3,387	3,414	3,593	3,900	4,000
Number of Death Certificates Issued	1,857	1,033	2,815	5,096	5,100	5,200

Prior Year Accomplishments

- Increased efficiency and volume in the issuance of death certificates due to the Electronic Death Registry (EDR) implemented by the Colorado Department of Public Health and Environment, Office of the State Registrar of Vital Statistics
- Collaborated with the City and County of Broomfield's Utilities Department by providing the three local funeral homes automated accounts receivable monthly billing

WORKFORCE CENTER

Strategic Outcome: Self Sufficiency

GOAL 1: Assist clients seeking employment to find and maintain suitable work

Objectives

- Provide effective and innovative training and job search services for those seeking employment
- Enhance coordinated service delivery with community partners to improve employment outcomes for populations with significant barriers to employment
- Collaborate with the Workforce Board to address the long-term unemployed

Prior Year Accomplishments

- Reorganized the Self Sufficiency and Employment Division to create an independent Workforce Division within Health and Human Services
- Created on-going cross functional staff team groups to identify and prototype innovative approaches to increase customer service delivery
- Board strategic planning initiated through third party board interviews and facilitated meeting.
- Conducted monthly job fairs and hiring events
- Awarded Youth Entrepreneurial grant for ideaHQ, a collaboration project between Workforce and Library
- Provided on-site workforce classes at the Broomfield Detention Center
- Achieved all state mandated goals

GOAL 2: Assist local business find, develop, and maintain a skilled workforce

Objectives

- Provide effective and innovative solutions for local business customers. Enhance partnership with Broomfield Economic Development through shared resources and data
- Promote emerging best practices for recruitment and hiring

Prior Year Accomplishments

- Launched the Boulder/Broomfield Tech Sector Partnership. The partnership convenes businesses within the technology sector to help identify and address shared issues or needs
- Hosted business forum on engaging the multi-generational workforce
- Provided on-site consultative resume and interview support for a local business to increase internal employee competitiveness for promotional opportunities
- Broomfield Workforce staff trained to utilize the Economic Modeling Specialists Inc. (EMSI) data tool for labor market analytics. Business Services staff member is part of the Workforce Intelligence Data Expert (WIDE) Users Group through the Workforce Innovation and Opportunity Act (WIOA) Central Planning Region

INFORMATION TECHNOLOGY

MISSION

Our purpose is to inspire the use of technology to improve the quality of life for the staff and citizens of the City and County of Broomfield.

We accomplish this mission through courage in our actions, determination in problem solving, and responsibility for ourselves and to each other.

Ernesto Chavez, Director
echavez@broomfield.org

SERVICES



Operations within the IT Department consists primarily of delivering responsive support and continuous system access to a wide range of customers. These services are often delivered 24/7 to support public safety and other emergency services.

The IT Department designs, implements, manages, and maintains multiple state of the art and legacy software and hardware solutions. This includes mainframe, data storage and server systems, Geographic Information Systems, email/voicemail systems, cloud based software as a service applications, single instance and networked applications, routers, switches, firewalls, security appliances, wide area network connections, wireless networks, outdoor cabling, and underground fiber-optics facilities. Keeping these tools healthy requires diligent planning and coordination between staff and often requires vendor support.

IT is a vital resource for nearly all business functions in the City and County of Broomfield. As improvements are made to processes and procedures and the technology industry continues to deliver technologies to enhance access to information, the IT Department becomes a critical partner to support growth. In collaboration with the City and County technology governance, the IT Department has staff available to support implementation, replacement, or enhancement of technology. This support can be delivered as business process analysis, consultation, project management, and change management.

Protecting City and County data, systems, and technologies is a major focus area for the IT Department. Although security practices have always been and will remain part of every IT staff's responsibility, having a mature program and methodical approach to review, assess, prevent, identify, and recover from security events is essential for any IT organization.

The IT Department dedicates significant resources to planning, development, delivery and management of budget, contracting, and administrative functions such as financial record keeping, budget management, contract management, procurement management, and operational administrative support.

INFORMATION TECHNOLOGY

2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	2,403,496	2,741,167	2,741,167	2,921,766
Supplies & Equip	102,699	258,355	258,355	201,975
Contractual Svcs	2,636,167	3,246,722	3,663,490	4,045,149
Capital Outlay	0	12,000	12,000	0
Total Expenditures	**5,142,362**	**6,258,244**	**6,675,012**	**7,168,890**

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
01-18000 Administration - Information Technology	673,897	798,620	798,620	872,661
01-18700 Operations - Information Technology	4,468,465	5,459,624	5,876,392	6,296,229
Total Expenditures	**5,142,362**	**6,258,244**	**6,675,012**	**7,168,890**

POSITION SUMMARY (FTE)

Department Summary	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-18000 IT- Administration	5.00	0.50	5.00	0.50	6.00	0.50	6.00	0.50
01-18700 IT- Operations	19.00	0.00	20	0.00	19.00	0.00	19.00	0.00
Total Positions	24.00	0.50	25.00	0.50	25.00	0.50	25.00	0.50

SIGNIFICANT CHANGES IN 2020

Administration

- An increase of $55,000 in Personnel Services for a full year of the Business Analyst position hired mid-year 2019
- An increase of $24,000 in Personnel Services for employee health insurance elections

Operations

- An increase of $13,000 in Personnel Services for salary adjustments and associated benefits
- An increase of $31,000 in Personnel Services for employee health insurance elections
- In 2019, an increase of $400,000 in Contractual Services for internet security enhancements, software, data storage agreement and network connectivity
- An increase of $258,000 in Contractual Services for software contract increases
- An increase of $53,000 in Contractual Services for secondary fiber connection and voicemail software
- An increase of $132,000 in Contractual Services for fiber connection lease agreement increases

INFORMATION TECHNOLOGY

ADMINISTRATION

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Provide administrative support based on standards and best practices

Objectives

- Account for all financial transactions in order to accurately monitor and review budget fund levels and activity
- Maintain accurate records and files for contract management and financial planning
- Use team-based approach with internal and external customers, vendors and contractors to maximize communication
- Improve efficiencies and nurture key relationships across all support functions in the City and County

Prior Year Accomplishments:

- Negotiated significant savings on licensing and maintenance agreements, including $129,760 in savings with Tyler New World Public Safety Software Solutions
- Consolidated cellular service accounts to save in data sharing and device management

DEVELOPMENT/OPERATIONS

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Provide excellent responsive customer service and support

Objectives

- Provide consistent and premier service delivery by establishing high standards and promoting a 'customer first' environment
- Improve and formalize processes and procedures to build strong business relationships with City and County customers, citizens, peers, and the vendor community
- Adopt industry best practices to organize, prioritize, and track requests for support
- Provide effective access and use of existing data sources to support multi-dimensional analysis and use across platforms and business functions (Includes use for internal business functions as well as public consumption and transparency)

Prior Year Accomplishments

- Matured IT change management process
- Created process for problem management
- Streamlined service requests to reduce downtime and increase City and County productivity
- Implemented a phone queue system to better accept and track customer calls
- Increased department outreach to provide additional resources for our customers and became more familiar with business needs

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Ensure a reliable information systems environment

Objectives

- Provide computing infrastructure and devices that meet customer business needs
- Maintain detailed account of equipment and software licensing for proactive life-cycle planning
- Establish a Maintenance Management program which includes a detailed schedule of tasks and activities designed to identify errors early and avoid significant outages

System	Actual 2016*	Actual 2017	Actual 2018	Revised 2019	Projected 2020
Help tickets received	3,760	9,237	8,516	8,600	8,750

*Began tracking in 2016

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 3: Support staff, citizen, and business access to technical services

Objectives

- Support the Technology Strategic Advisory Board (TSAB) to establish and grow an effective governance model to capture, organize, and prioritize technology requirements and expenditures
- Engage in major initiatives to provide access to emerging technologies with support to coordinate, lead, manage, and inspire healthy adoption of change
- Promote, develop, and extend technologies to enhance business functions through the use of data centric platforms

Projects	Actual 2016*	Actual 2017	Actual 2018	Revised 2019	Projected 2020
Active	60	65	99	117	75
Projected/Scheduled	22	35	66	100	120
Completed	55	60	98	80	80

*Began tracking in 2016

Prior Year Accomplishments:

- Implemented the B-Rex Recreation Management System, the Broomfield Online Resources Information System (BORIS), and Police Body Camera software
- Completed a major upgrade of New World, the Police Department's information management system
- Moved fleet management software to the Cloud to ensure more efficient access

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 4: Protect City and County data with a secure information technology environment

Objectives

- Develop, establish, and maintain a security program based on standards, procedures, and guidelines to protect data while maintaining uninterrupted operations
- Conduct an internal review to identify and address exposures to accidental of intentional destruction, disclosure, modification, or interruption of information
- Establish and maintain a secure operating environment to support business operations

Prior Year Accomplishments

- Implemented the external spam filtering tool ProofPoint, SOPHOS Virus and Malware Protection system, ALBERT/MS-ISAC Threat Protection software, and the two-factor authentication software SecureAuth
- Removed local Admin rights from most End User Devices

LEGISLATIVE

MISSION

Working in partnership with the community, the City and County of Broomfield provides excellent services in an efficient, respectful, and courteous manner to enhance and protect the quality of life of Broomfield's citizens.

SERVICES



City Council. The City Council consists of a 10-member board and a Mayor who set policies for the City and County of Broomfield. The City Council also serves as the County Board of Commissioners. The citizens of Broomfield elect two council members for each of the five wards that serve staggered four-year terms.

The Mayor serves as the leader of this board with no voting privileges, unless there is a tie. The Mayor is elected at-large for a two-year term. Elections are held every two years.

The Council functions as the policy-setting board for all City and County of Broomfield issues. The City and County Manager, City and County Attorney, Municipal Judge, and several citizen boards report directly to the City Council. Each year, the City Council holds a priority-setting session to focus the year's efforts on the master and strategic plan implementation, based on initiatives that are specific to the current economic and political climate.

Committee Support. The Executive Assistant to the City Manager coordinates the resources required to provide supplies, training, and meals for boards and commissions. There are approximately 31 boards and commissions made up of citizens who volunteer their time to set priorities, develop policy recommendations for council consideration, help evaluate land use submittals against standards, and contribute a citizen's perspective to City and County management.

2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	104,635	104,636	104,636	104,636
Supplies & Equipment	4,455	8,675	8,675	8,675
Contractual Services	162,790	202,200	202,200	202,783
Total Expenditures	**271,880**	**315,511**	**315,511**	**316,094**

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
City Council	221,937	269,236	269,236	269,819
Committee Support	49,943	46,275	46,275	46,275
Total Expenditures	**271,880**	**315,511**	**315,511**	**316,094**

LEGISLATIVE

POSITION SUMMARY (FTE)

Department Summary	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-11100 City Council	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00
Total Positions	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00

SIGNIFICANT CHANGES IN 2020

Legislative

- ❖ No significant changes

LIBRARY AND CULTURAL AFFAIRS

MISSION

The Library and Cultural Affairs Department's mission is to cultivate innovation and community engagement by actively creating opportunities to discover, explore, and share knowledge and culture.

Kathryn Lynip, Director
klynip@broomfield.org

SERVICES



The **Library** division manages the operations and programs of the Broomfield Library. Collections include books (print and electronic formats), audio-visual materials, periodicals, online research databases, online educational opportunities, along with steadily increasing access to materials through the Flatirons Library Consortium.

Programs offered include educational and cultural opportunities created to inspire, empower, and connect all ages. The library works closely with a seven-member citizen board appointed by City Council to ensure community needs are met. The library also manages inventHQ, a community makerspace that provides digital fabrication tools, classes, and open hours to the community.

The **Cultural Affairs** division oversees cultural assets including public art, the Broomfield Auditorium and gallery, and the allocation of arts and culture public funding. This includes producing and promoting performing and visual arts programs; scheduling and managing the Broomfield Auditorium and gallery; and supporting local arts organizations.

The **Museums** division oversees the operations and programs of the Broomfield Depot Museum. This division handles facility management and maintenance for the museum and the on-site outbuildings as well as the collection space at 6 Garden Center. This division curates the museum's collections, interprets Broomfield history for the public, and promotes public awareness of The Broomfield Depot Museum. The museum division also provides staff support to the Broomfield Veterans Memorial Museum.

The mission of **Colorado State University Extension** is to empower Coloradans to address important and emerging community issues using dynamic, science-based educational resources. The primary programmatic focus of CSU Extension in Broomfield is currently horticulture and environmental issues, delivered to the general public and green industry professionals. CSU Extension addresses important topics and everyday issues in these areas through one-on-one education and consultations, group education and workshops, and serves as a hub for CSU Extension resources throughout the Front Range.

LIBRARY AND CULTURAL AFFAIRS

2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	2,638,093	2,916,621	2,871,294	2,990,099
Supplies & Equipment	326,667	361,320	359,844	358,955
Contractual Services	330,406	384,511	437,705	396,274
Capital Outlay	21,630	0	0	0
Misc. Expenditures	175	0	0	0
Total Expenditures	**3,316,971**	**3,662,452**	**3,668,843**	**3,745,328**

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
01-61100 Cultural Affairs	390,408	403,862	424,595	489,416
01-61500 Museums	120,857	137,336	136,286	138,891
05-63100 Library	2,743,431	3,035,765	3,022,473	3,037,311
02-63800 CSU Extension	62,275	85,489	85,489	79,710
Total Expenditures	**3,316,971**	**3,662,452**	**3,668,843**	**3,745,328**

POSITION SUMMARY (FTE)

Department Summary	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-61100 Cultural Affairs	3.10	0.70	3.10	0.70	4.00	0.70	4.00	0.70
01-61500 Museum	1.00	0.00	1.00	0.00	0.60	0.00	0.60	0.00
02-63800 CSU Extension	0.00	0.50	0.00	0.50	0.00	0.50	0.00	0.50
05-63100 Library	15.90	15.45	15.90	15.45	15.40	15.45	15.40	15.45
Total Positions	**20.00**	**16.65**	**20.00**	**16.65**	**20.00**	**16.65**	**20.00**	**16.65**

SIGNIFICANT CHANGES IN 2020

Cultural Affairs

- In 2019, an increase of $16,000 in 2019 and $41,000 in 2020 in Personnel Services due to movement of 0.5 FTE from Library to Cultural Affairs
- In 2019, an increase of 0.4 FTE due to movement of position from Museum
- Increase of $7,000 in Personnel Services due to salary adjustments and associated benefits
- Increase of $8,000 in Contractual Services for expanded cultural arts programming

Museum

- In 2019, a decrease of 0.4 FTE due to movement of position to Cultural Affairs

Library

- Increase of $28,000 in Personnel Services due to salary adjustments and associated benefits
- In 2019, an increase of $13,000 in Contractual Services in 2019 to upgrade Library self-check station
- In 2019, an increase of $27,000 in Contractual Services in 2019 to digitize historic newspapers

CSU Extension

- No significant changes

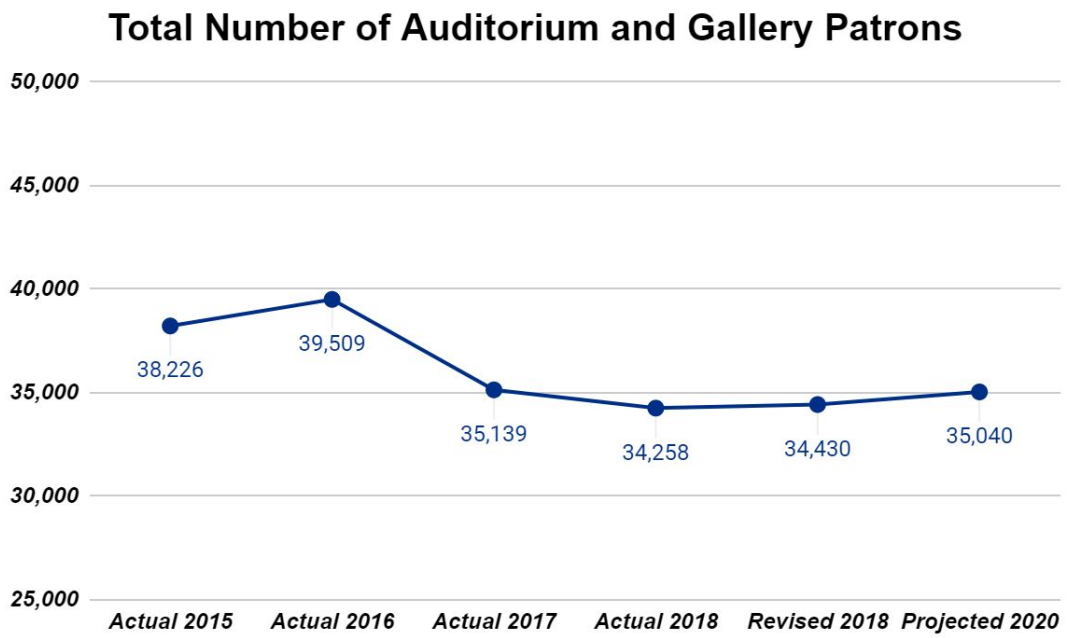
CULTURAL AFFAIRS

Strategic Outcome: Leisure and Cultural Opportunities

GOAL 1: Enhance opportunities for public engagement with the arts

Objectives

- Improve marketing and communications for the public art collection
- Develop a maintenance plan for Broomfield's public art inventory in order to properly care for the collection
- Strengthen and support Broomfield nonprofits in business opportunities and practices



Prior Year Accomplishments

- Developed a Deaccession Plan for Public Art inventory
- Planned and created a Creative Season with accompanying brochure and other marketing strategies that increased attendance at Audi events in the 4th quarter
- Established the Arts Business Series

Strategic Outcome: Leisure and Cultural Opportunities

GOAL 2: Integrate the arts into the community fabric

Objectives

- Plan for the integration of public art into the new Broomfield Community Center development
- Be a resource for the Civic Center development and its initiatives to create a community gathering place that includes public art
- Provide opportunities for the arts in new locations

Prior Year Accomplishments

- Established subcommittees and began meeting discussions for public art in medians or roundabouts and for the Broomfield Community Center development
- Established Veteran Artist Program planning committee, pursued grants and confirmed plans to host programs at the Broomfield Veterans Memorial Museum
- Established the Arts Business Series

Strategic Outcome: Leisure and Cultural Opportunities

GOAL 3: Provide programs to enhance and celebrate Broomfield's resiliency

Objectives

- Program the 2019 Creative Broomfield Series to meet new audiences in all stages of life, across all population demographics, and throughout the City and County of Broomfield
- Utilize community feedback to align cultural affairs programming
- Develop arts programming for Veterans in coordination with local veterans groups

Prior Year Accomplishments

- Achieved a full house for two performances
- Achieved summer concert turnout success with an average of 500 participants per concert
- In partnership with PAC, PRAC, and OSTAC, Land Mark by Miki Iwasaki was installed at the McKay/Lambertson new regional park

MUSEUMS

Strategic Outcome: Leisure and Cultural Opportunities

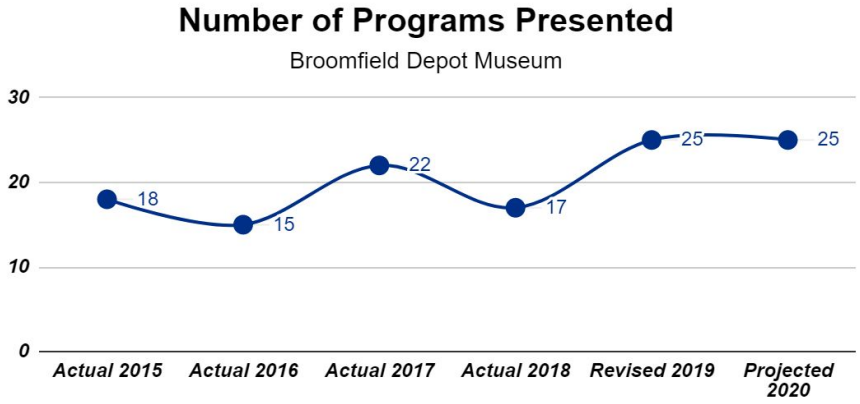
GOAL 1: Offer programs that provide Broomfield residents opportunities to expand their knowledge of local history, encourage them to connect and compare present-day issues to historic events, and enhance their personal growth

Objectives

- Work with the Broomfield Depot Museum Friends, City and County Library and Cultural Affairs staff, and other City and County departments to present programs
- Invite Broomfield schools with more than three second grade classes to visit the museum on an annual field trip
- Continue and expand programs that offer a hands-on approach to learning about history
- Restore the Honey House, pump house, and outhouse to expand the space for exhibits and interpretation

Prior Year Accomplishments

- Provided new and innovative programs at the Broomfield Depot Museum, including "Escape the Museum" and "Polar Express"
- Tracked the largest number of visitors to the museum on record





Strategic Outcome: Responsive & Fiscally Responsible Government

GOAL 2: Continue to work on inventory of archives in the Museum's collection

Objectives

- Enter data and digital images of archival documents and photographs at 6 Garden Center
- Re-house important documents and photographs into permanent storage to limit exposure to the agents of deterioration
- Make the documents and photographs that do not contain sensitive data available to the public online through the museum's database

Prior Year Accomplishments

- Completed the inventory of 3D objects in the collection, including entering all information into the PastPerfect database
- Completed a grant project to rehouse all items in the collection related to the Police Department, Broomfield Days, and the Crawford family into archival storage

Strategic Outcome: Responsive & Fiscally Responsible Government

GOAL 3: Increase the relevance of the collection to the mission of the museum

Objectives

- Continue collection of items that help to tell the history of Broomfield
- Deaccession items that are duplicates, of poor quality, or are not relevant to the mission

Prior Year Accomplishments

- Moved object collections from the basement of the Depot and off-site storage to the collections space at 6 Garden Center
- Finalized setup of museum offices in 6 Garden Center

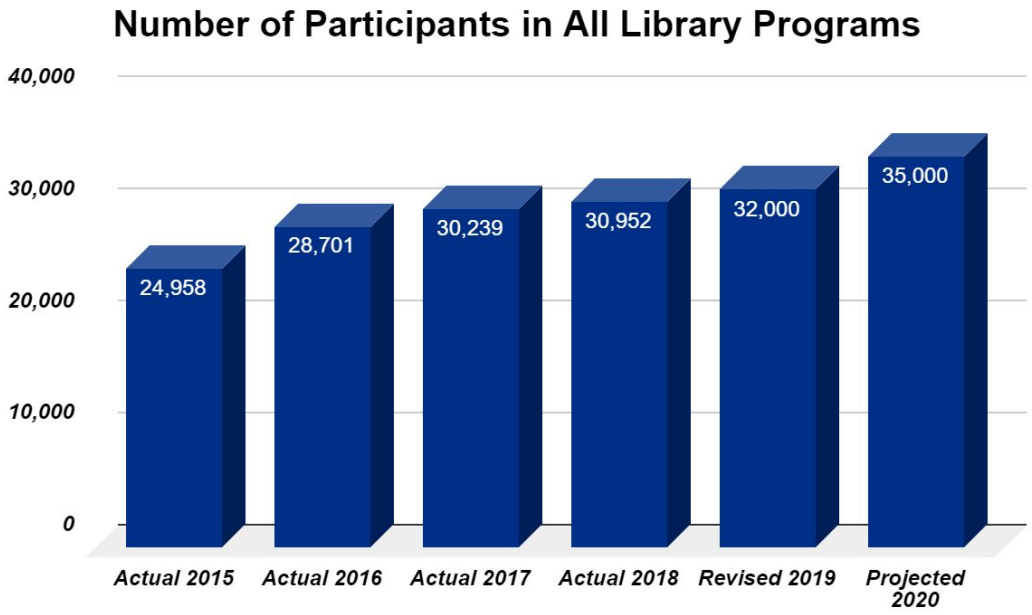
LIBRARY

Strategic Outcome: Health, Leisure and Cultural Opportunities

GOAL 1: Focused outreach to various segments of the Broomfield Community

Objectives

- Complete Community informed strategic planning process and incorporate findings into program, outreach and facilities plan
- Partner with Economic Development, Small Business Development Center, Front Range Community College, and Access Broomfield Chamber to support community entrepreneurs and small business owners through resources and programs
- Create meaningful opportunities for volunteer community members who want to share their talents
- Evaluate the needs of non-native English speaking populations to provide improved services and communication about services available



Prior Year Accomplishments

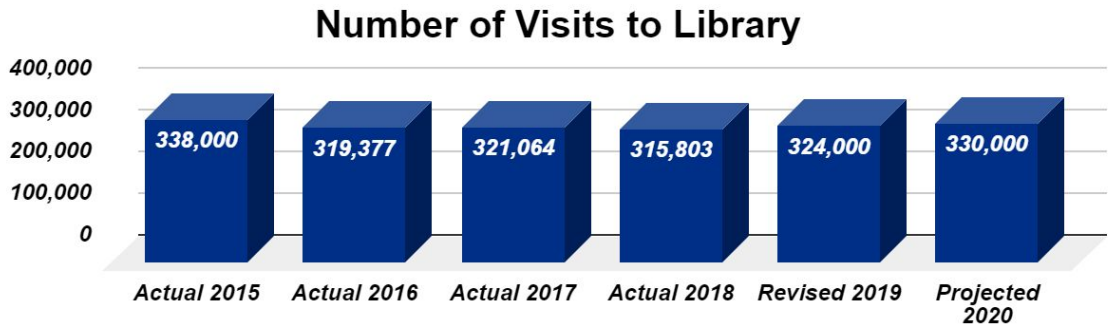
- InventHQ and the Workforce Center collaborated in writing a grant to fund a teen entrepreneurial program called ideaHQ that will teach basic skills around starting a business
- Established programming and services offered to men and women under correctional supervision at the Detention Center. Together with City and community partners, staff are helping incarcerated individuals become fully integrated members of their community by offering effective programs and services that remove barriers and open doors to those inside of correctional facilities and those reentering society
- Volunteer opportunities increased and included a wide range of volunteering opportunities, such as LEGO club facilitators, book processing volunteers, tutors for teens, and Tech Class volunteers
- Monthly outreach programming added for Garden Center Apartments, Senior Centers and Centennial students

Strategic Outcome: Health, Leisure and Cultural Opportunities

GOAL 2: Establish the Library's position as an essential resource for creating community

Objectives

- Maximize current spaces throughout the library facility and 6 Garden Center to address customer needs and experiences
- Build community through shared makerspace equipment and programming at inventHQ
- Introduce Family Place concepts at 6 Garden Center for targeted populations served by FISH and Broomfield Early Childhood Council
- Create off-site programs to build connection and a sense of place in targeted neighborhoods
- Create a master plan, including a community needs assessment and a facilities analysis, to help focus next steps for Library services and potential expansion



Prior Year Accomplishments

- Partnered with Senior Services and Broomfield senior communities to offer 31 outreach programs for 266 participants in 2018
- Opened inventHQ at 6 Garden Center and established a base of users who are building a community of makers by helping each other with projects
- Contracted with Joining Vision and Action (JVA) to gather community feedback through a survey and focus groups in order to construct a strategic plan to inform services and future growth

Strategic Outcome: Health, Leisure and Educational Opportunities

GOAL 3: Fuel passion to advance learning and literacy through every life stage

Objectives

- Increase and support early childhood education, caregiver support, and social emotional growth for children under the age of five
- Expand STEAM programming, resources, and problem based learning opportunities for all ages
- Establish the Library as an active partner in education with local school districts, higher education institutions, and businesses
- Evaluate and provide high quality, current, and diverse collections of books, media, digital content, and technology to advance self-directed learning
- Utilize critical internal and external partnerships to better engage and serve the Broomfield community

Prior Year Accomplishments

- The 2018 Summer Reading program for children had 4,231 total participants
- Completed 16 outreach events to local schools for 1,716 participants in 2018
- One Book, One Broomfield 2018 featuring Lucky Boy by Shanthi Sekaran engaged 444 community members through programming and the selected title was checked out 534 times in all formats to Broomfield residents
- 9th Annual Early Literacy Fair continued its success with 456 child and adult participants
- Family Place Center usage remained strong in 2018 with 33,236 users
- Offered 86 STEAM programs at inventHQ for 2,079 patrons

Strategic Outcome: Health, Leisure and Educational Opportunities

GOAL 4: Nourish a culture of innovation and organizational health

Objectives

- Model solution-based thinking, curiosity, and innovation
- Employ a community-focused mindset when evaluating services, collections, technology, and use of existing space
- Empower staff contributions and feedback at all levels in the organization
- Develop or provide opportunities for professional growth and development to increase job performance and satisfaction with the hopes of continued retention

Prior Year Accomplishments

- Created hiring panels including members from other departments and divisions to provide a broader perspective on new hires
- Added hour long staff trainings every other month on topics that staff chose
- Selected a consultant to gather community feedback and create a strategic plan. Worked with them to draft a community survey in 2018 to be followed by Focus Groups and strategic planning process in 2019
- Provided staff development and team building activities for eight teams across City and County of Broomfield departments/divisions at inventHQ

COLORADO STATE UNIVERSITY (CSU) EXTENSION

Strategic Outcome: Health, Leisure and Educational Opportunities

GOAL 1: Enhance the capacity of Colorado State University Extension staff to deliver knowledge-based information to residents of Broomfield

Objectives

- Expand the ability of CSU Extension to serve additional clients through the Master Gardener program

Prior Year Accomplishments

- Participation in Broomfield's Master Gardener volunteer program has increased by 35 percent since 2017
- Trained four new Colorado Master Gardener volunteers and two Colorado Gardener Certificate students
- Broomfield Master Gardeners completed 1,138 hours of volunteer service
- Piloted Ask a Master Gardener clinics at Emerald Elementary and the Crescent Grange, in addition to four continuing locations
- Recruited five new volunteers for the first of two 2019 training sessions

GOAL 2: Increase community engagement with environmental issues

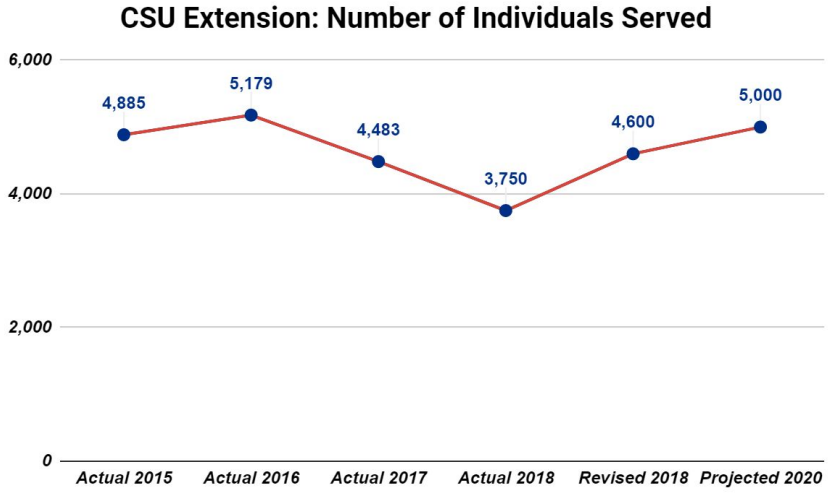
Objectives

- Collaborate with other Broomfield departments and organizations that deliver programming around environmental issues

- ❖ Use collaborations and partnerships to increase outreach activities and awareness of CSU Extension services

Prior Year Accomplishments

- ➢ Collaborated with five Broomfield departments and six external organizations on 33 events, reaching more than 3,500 residents
- ➢ Conducted eight diagnostic site visits to provide research-based horticultural consults to Broomfield residents (fee-based)
- ➢ Updated Broomfield CSU Extension website to offer direct, online submission of diagnostic questions related to lawn, garden, and tree issues



MUNICIPAL COURTS

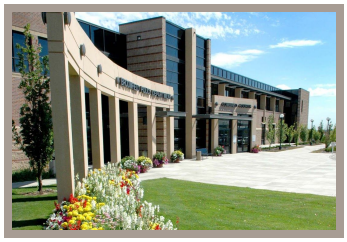
MISSION

The mission of Municipal Courts is to provide all individuals with timely and convenient judicial administration services in a courteous, dignified, and respectful manner.

Julie McCarthy, Director
julie.mccarthy@judicial.state.co.us

SERVICES

The Broomfield Courts provide municipal and county level judicial services for the community. The Broomfield Courts offer a one-stop shopping scenario for public services with co-location of county/district courts, the municipal court, the police department, and district attorney offices in one building.



2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	379,008	372,143	385,956	397,998
Supplies & Equipment	1,607	3,500	1,500	3,900
Contractual Services	2,236,457	2,451,627	2,448,277	2,519,155
Total Expenditures	**2,617,072**	**2,827,270**	**2,835,733**	**2,921,053**

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Municipal Court	404,946	404,913	413,376	431,348
17th District Court	30,755	33,500	33,500	33,500
District Attorney	2,181,371	2,388,857	2,388,857	2,456,205
Total Expenditures	**2,617,072**	**2,827,270**	**2,835,733**	**2,921,053**

POSITION SUMMARY (FTE)

Department Summary	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-15100 Municipal Court	3.00	0.65	3.00	0.65	3.00	0.65	3.00	0.65
Total Positions	**3.00**	**0.65**	**3.00**	**0.65**	**3.00**	**0.65**	**3.00**	**0.65**

SIGNIFICANT CHANGES IN 2020

Municipal Court

- In 2019, a one-time increase of $13,800 in Personnel Services for additional hours for oil and gas-related cases

District Attorney

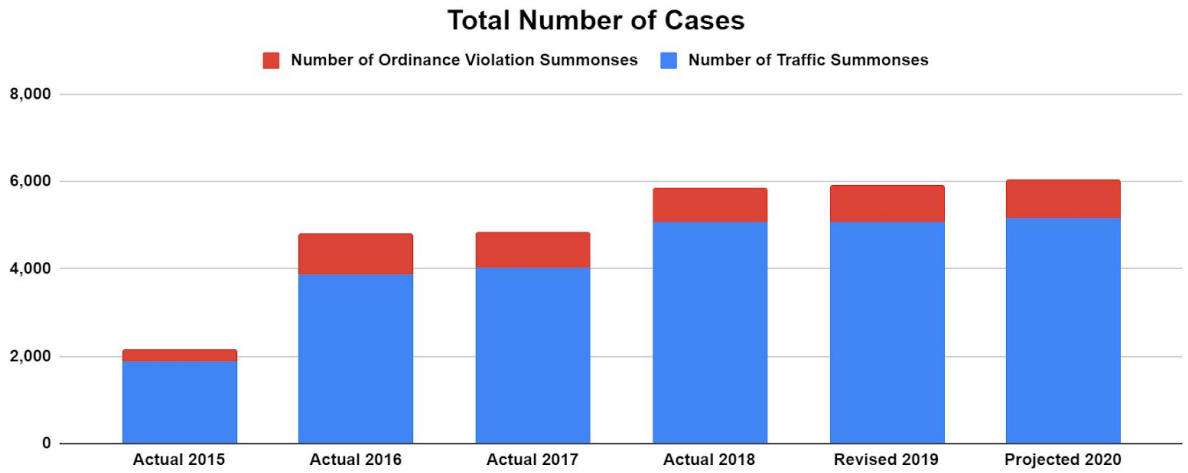
- An increase of $67,300 for Broomfield's share of the District Attorney's Office

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Provide equitable and impartial judicial services to all court users of the Broomfield Municipal Courts by demonstrating superior customer service through timeliness, availability, and job knowledge of court staff

Objectives

- Monitor and review court functions and operations for accurate processing as established by municipal codes and statutes
- Maintain appropriate number of staff to ensure efficient and timely processing of cases



Prior Year Accomplishments

- Maintained court hours from 7:30 a.m.—4:30 p.m.
  - Continued to provide an outside drop box for 24-hour accessibility
  - Scheduled staff to provide continuous coverage of customer window and telephones during work hours
- Cross-trained court staff to meet all customer needs
  - Rotated, identified, and measured caseload demand among staff for maximum efficiency in handling the varying caseloads
  - Provided customers with knowledgeable court information while remaining impartial and unbiased
- Continue to offer a mail-in payment option on eligible charges so that a court appearance is not required

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Transition from established Combined Court to separate distinct Municipal Court while maintaining excellent customer service to all court users

Objectives

- ❖ Obtain a new court software system that will meet our internal user needs as well as providing new electronic options for our external customers
- ❖ Continue to develop and stream-line our new procedures after separation

Prior Year Accomplishments

- ➢ Moved staff to a different office outside our courtroom to allow devoted and concentrated attention to our municipal customers
- ➢ Along with the Project Manager and court staff, we evaluated and checked references for software companies who responded to our RFP, attempting to make the best and most fiscally responsible choice for court

Strategic Outcome – Responsive and Fiscally Responsible Government

GOAL 3: Implement technology to automate and improve the efficiency of court administrative processes

Objectives

- ❖ Continue to work with the police department to maintain efficiencies with the E-Ticket system for municipal courts
- ❖ Continue to research the transition to electronic filing and records management systems, which would be included in our new software system

Prior Accomplishments

- ➢ Established procedures with the new E-ticketing system
- ➢ Reviewed and re-established administrative functions and processes after the elimination of FTE

OPEN SPACE AND TRAILS

MISSION

The mission of the Open Space and Trails Department is to acquire open space and create a comprehensive trail system that allows for the enjoyment of the outdoors and promotes a healthy environment for people, nature, and the community.

Kristan Pritz, Director
kpritz@broomfield.org

SERVICES



The work of the **Open Space and Trails Department** includes land acquisition, open space management, wildlife preservation/coexistence, trail design/construction, development review, creation of policies and plans, implementation of the Open Space, Parks, Recreation and Trails Master Plan, the organization of educational and special events, coordination/oversight of volunteer programs, and administration/management of the department. Staff works closely with the Open Space and Trails Advisory Committee (OSTAC), a seven-person citizen board appointed by City Council. The Department is also committed to a strong public participation component in its work. The Department also coordinates the wildlife master and coyote crew volunteers and serves as an ex officio member of the Broomfield Open Space Foundation, a 501(c)(3) non-profit organization.

2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	358,577	374,374	374,374	405,742
Supplies & Equipment	4,850	11,910	11,910	8,500
Contractual Svcs	26,339	48,210	40,190	45,650
Total Expenditures	**389,766**	**434,494**	**426,474**	**459,892**

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
01-62100 Open Space & Trails	389,766	434,494	426,474	459,892
Total Expenditures	**389,766**	**434,494**	**426,474**	**459,892**

POSITION SUMMARY (FTE)

Department Summary	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-62100 Open Space and Trails	3.15	0.00	3.15	0.00	3.15	0.00	3.15	0.00
Total Positions	3.15	0.00	3.15	0.00	3.15	0.00	3.15	0.00

OPEN SPACE AND TRAILS

SIGNIFICANT CHANGES IN 2020

Open Space and Trails

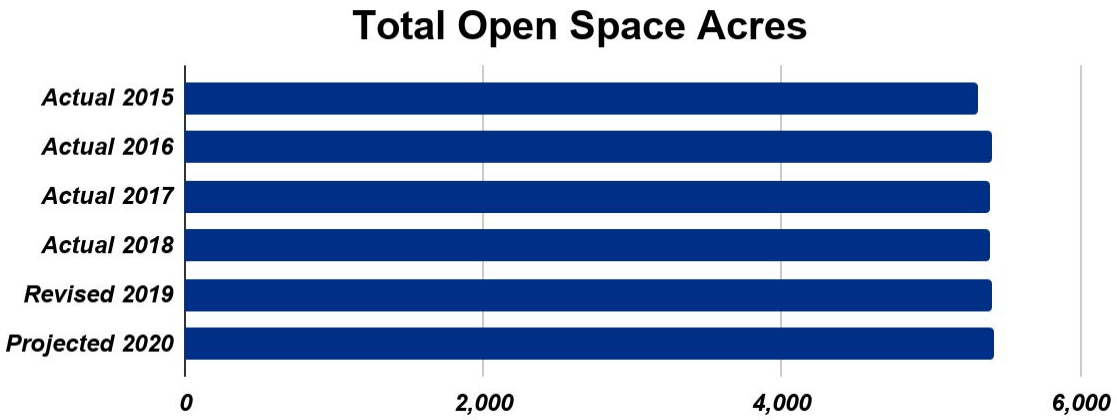
- An increase of $12,300 in Personnel Services due to health benefits enrollment
- A decrease of $8,000 in Contractual Services for printing and forms

Strategic Outcome: Environmental Stewardship

GOAL 1: Acquire open space to meet the 40% open lands goal in the Broomfield Comprehensive Plan and provide open space improvements that enhance the public's enjoyment of the outdoors while preserving the natural features of the open space

Objectives

- Review land acquisition goals outlined in the Open Space, Parks, Recreation, and Trails (OSPRT) Master Plan and update the financial strategy for acquisition of open space through collaboration with the Finance staff, City Manager's Office staff, and OSTAC
- Complete a potential land acquisition site tour with OSTAC
- Pursue open space acquisitions as determined to be appropriate by OSTAC and City Council
- Continue to participate in the Urban Prairies project to improve habitat through our partnership with the Butterfly Pavilion, Broomfield Open Space Foundation, City of Westminster, and Denver Botanic Gardens
- Complete Metzger Farm Building Stabilization
- Begin update of the OSPRT Master Plan
- Plan and implement grassland restoration on a site(s) once selected to allow for future prairie dog relocations
- Develop a Broomfield Raptor Policy
- Continue to monitor the bald eagle nest on the Shirk Conservation Easement
- Complete building demolition and environmental clean-up on the Kabert Open Lands Property



Prior Year Accomplishments

- Completed construction of the McKay-Lambertson Farm Open Lands Phase I Improvements, including the pollinator garden, trails, and nature education pavilion
- Continued to provide support to the Urban Prairies project restoration work at Plaster Reservoir
- Completed purchase agreement and due diligence for the Kabert acquisition

- ➢ Acquired the Professors Fund Open Lands Property (75 acres)
- ➢ Acquired the Huron Open Space (40 acres)
- ➢ Monitoring of the bald eagle nest on the Shirk Conservation Easement Land

Strategic Outcome: Facilities and Effective Transportation Infrastructure

Goal 1: Implement Broomfield's trail network as defined in the Open Space, Parks, Recreation, and Trails Master Plan (OSPRT) as City Council determines budget revenues will allow

Objectives

- ❖ Analyze development review projects to ensure that trail connections and public land dedications as called for in the Comprehensive Plan and OSPRT Plan are met
- ❖ Complete landscaping for the Tom Frost Trailhead Parking Area and Information Kiosk
- ❖ Complete construction documents and construction for the Hoyt/Midway to Industrial Lane pedestrian crossing
- ❖ Complete the Bike/Pedestrian Assessment project report
- ❖ Complete the trail along 144th Street from Sheridan Boulevard to US 287 with the Dillon Road Project
- ❖ Complete the design and construct the trail from Brandywine Park/Mountain View Elementary School to Perry Street
- ❖ Complete US 36 Trail repairs in the vicinity of Varra Park and the Flatirons Crossing Mall
- ❖ Design and construct a Pedestrian-Bike Bridge over Airport Creek to connect the BIP Ballfields to the Interpark neighborhood
- ❖ Design the Broomfield Trail from Lowell Boulevard to Spruce Meadows
- ❖ Continue to develop the improvement plan for Industrial Lane bike lanes and sidewalk/trail
- ❖ Initiate management/master plan for the Harmer Open Lands
- ❖ Complete the Great Western Loop Trail design and initiate construction and coordinate this work with the potential Rocky Mountain Greenway Trail
- ❖ Complete neighborhood trails from Lowell Boulevard to Meade Street, and US 287 by Blue Star Park to Midway Park
- ❖ Review road improvement projects for opportunities for pedestrian and bike improvements

Prior Year Accomplishments

- ➢ Completed construction of the Broomfield Trail from Lowell Boulevard at 144th Avenue to the intersection of Sheridan/Lowell Boulevard
- ➢ Designed and constructed the upgrades to the 96th Street Pedestrian Underpass
- ➢ Completed the final draft of the Bike-Pedestrian Study and public outreach along with a Council Study Session
- ➢ Reviewed over 125 development projects and permits
- ➢ Hosted the fourth Broomfield 100 and 17th Broomfield Trail Adventure (450 participants)

Strategic Outcome: Facilities and Effective Transportation Infrastructure

Goal 2: Coordinate with Public Works staff on open space and trails maintenance issues

Objectives

- ❖ Update OSTAC on open space and trails maintenance issues and wildlife management-related projects

- ❖ Continue to work with Parks Maintenance staff on community volunteer maintenance and planting projects, habitat assessments, and prairie dog management
- ❖ Complete an ecosystem management plan for Metzger Farm's ponds and surrounding habitat

Prior Year Accomplishments

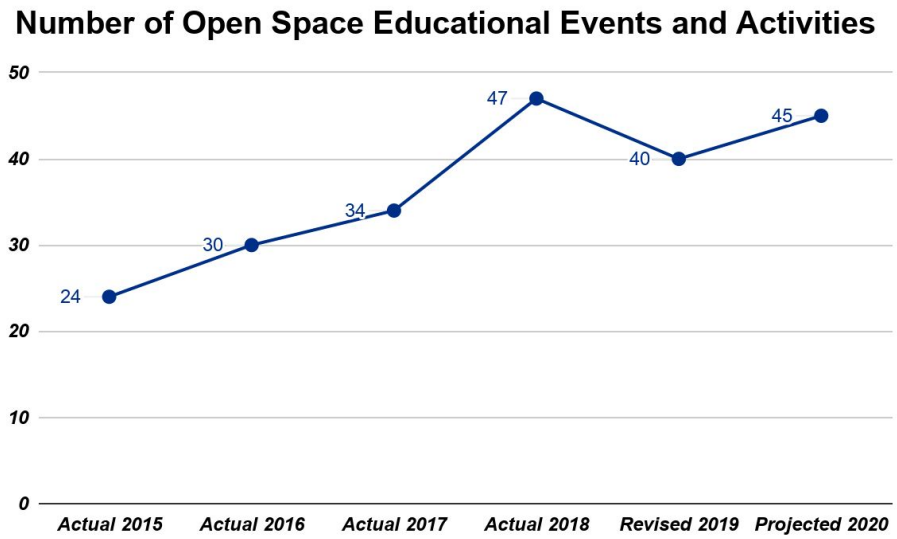
- ➢ Held two meetings with OSTAC to discuss the status of open space conditions-related to habitat
- ➢ Worked with Parks Maintenance staff on two Urban Prairies projects related to habitat
- ➢ Coordinated with Public Works staff on the Open Space and Trails application so that they are now part of our planning team with Information Technologies
- ➢ Implemented a monthly joint staff meeting with Parks Maintenance and Open Space staff members to allow for ongoing coordination
- ➢ Working with Parks Maintenance staff to improve the public land access permit for citizens that need to access temporarily public lands to complete a private project

Strategic Outcome: Health, Leisure and Educational Opportunities

Goal 1: Build understanding of residents' needs and concerns about open space, wildlife, and trails issues

Objectives

- ❖ Respond to citizen inquiries regarding open space and trails issues promptly and courteously
- ❖ Provide a public comment component to all open space and trails projects that includes citizens, OSTAC, and City Council
- ❖ Provide innovative programs and research regarding coexistence with coyotes
- ❖ Continue participation in the Denver Front Range Coyote study
- ❖ Continue to provide educational events and volunteer opportunities for citizens regarding open space-related topics
- ❖ Provide one or two information kiosks at major trail and/or open space locations
- ❖ Continue to implement the Open Space and Trails Signage Program
- ❖ Continue to work and collaborate with the Broomfield Open Space Foundation on community events/projects related to Open Space and Trails
- ❖ Continue to collaborate and partner with volunteer outreach groups such as the Nature Program, Wildlife Masters, Nature Coalition, Butterfly Pavilion, and Coyote Crew; continue to involve these volunteers in community events and educational training workshops; and celebrate/appreciate their volunteerism



Prior Year Accomplishments

- Continued research on coyote conflicts and behavior
- Coordinated volunteer research and citizen response through the Coyote Crew and Broomfield Wildlife Masters volunteer program
- Provided monitoring of bald eagles and shared this information online and at numerous meetings to keep citizens informed about the status of the nest and bald eagles
- Responded to approximately 1,680 citizen calls and emails
- Completed, with the assistance of Broomfield's IT Department, an interactive website map, which highlights features of Broomfield's larger open space areas through the use of photos and videos and also allows for trail route mileage measurements
- Provided 47 educational/outreach programs with 5,007 attendees, and 21 volunteer events with 268 participants in 2018
- Fostered ongoing partnerships with the Broomfield Open Space Foundation, Nature Program, Broomfield Bird Club, Coyote Crew, Wildlife Masters, and Nature Coalition
- Hosted a volunteer appreciation and educational workshop about Broomfield's Bald Eagle Monitoring and dinner
- Held a Wildlife Masters Training Workshop and recruited 12 new members

PEOPLE & INNOVATION

MISSION

The People & Innovation Department's mission is to provide exceptional service by treating all people with respect and dignity, maximizing partnerships and resources, encouraging diversity, and using innovation.

Abby Yellman, Director
ayellman@broomfield.org

SERVICES

People & Innovation administers personnel policies and procedures in accordance with the established personnel merit system, assuring competitive and equal employment opportunities in order to recruit and retain a dynamic and innovative Broomfield workforce.



The People & Innovation Department administers Life, Medical, Disability, and Retirement plans for eligible employees, including: Life, AD&D, Long-term Disability, two health plans, dental and vision plans, retiree health savings plans, flexible spending plans, and five retirement plans.

The Department ensures proper enrollment of participants and assists participants in all aspects of plan administration.

The Department prepares and executes plan documents and provides information relating to plan design, open and/or special enrollment, and claims/payment administration. Financial data are reviewed on a periodic basis to assure compliance with financial objectives.

The Department administers other programs including the on-site City and County-wide learning and development program, leave programs, the wellness program, the workers' compensation program, and the unemployment insurance program.

2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	978,556	1,077,328	1,114,542	1,113,506
Supplies & Equipment	1,438	10,568	5,854	7,939
Contractual	1,371,258	1,597,281	1,389,826	1,396,595
Total Expenditures	**2,351,252**	**2,685,177**	**2,510,222**	**2,518,040**

PEOPLE & INNOVATION

Expenditures by Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Human Resources	1,142,798	1,354,204	1,389,518	1,372,015
City Employer Insurance	727,429	780,897	690,143	704,683
County Employer Insurance	251,270	263,231	196,942	206,399
Library Employer Insurance	1,389	4,372	5,883	5,942
Streets Employer Insurance	78,987	85,112	70,601	72,232
HHS Employer Insurance	18,889	42,343	22,484	23,964
Water Employer Insurance	78,660	94,905	87,693	84,711
Sewer Employer Insurance	51,830	60,113	46,958	48,094
Total Expenditures	**2,351,252**	**2,685,177**	**2,510,222**	**2,518,040**

POSITION SUMMARY (FTE)

Department Summary	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-16100 People & Innovation	9.35	0.00	10.00	0.00	10.00	0.00	10.00	0.00
Total Positions	**9.35**	**0.00**	**10.00**	**0.00**	**10.00**	**0.00**	**10.00**	**0.00**

SIGNIFICANT CHANGES IN 2020

People & Innovation

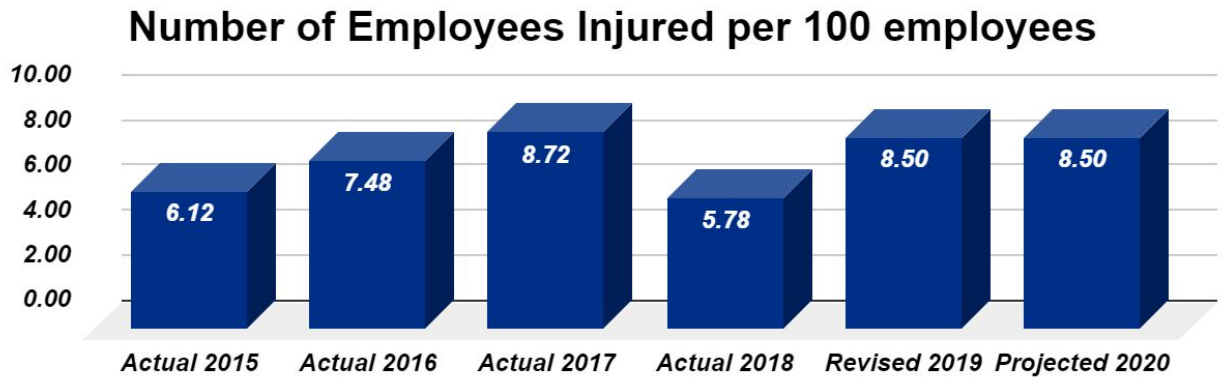
- Increase of $31,000 in 2019 and $27,000 in 2020 in Personnel Services for the one-time additions of a temporary position to assist in hiring
- Decrease of $188,000 in Contractual Services across all employer insurance divisions due to lower costs of unemployment insurance and workers' compensation

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Establish effective and efficient strategies and programs

Objectives

- Manage Workers' Compensation and Safety programs to qualify for lower rates through the National Council on Compensation Insurance
  - Review workers' compensation costs reports with department staff and enact plans to minimize future claims
  - Identify at risk positions within the City and County and formulate safety training programs for these positions
  - Being effective and efficient by having an experience mod rating of less than one
  - Partner with Risk Administrator on claims analysis and strategy
- Conduct request for services for investment and retirement plan consultant for the general employees' pension plan and 457 Deferred Compensation Plan



Prior Year Accomplishments

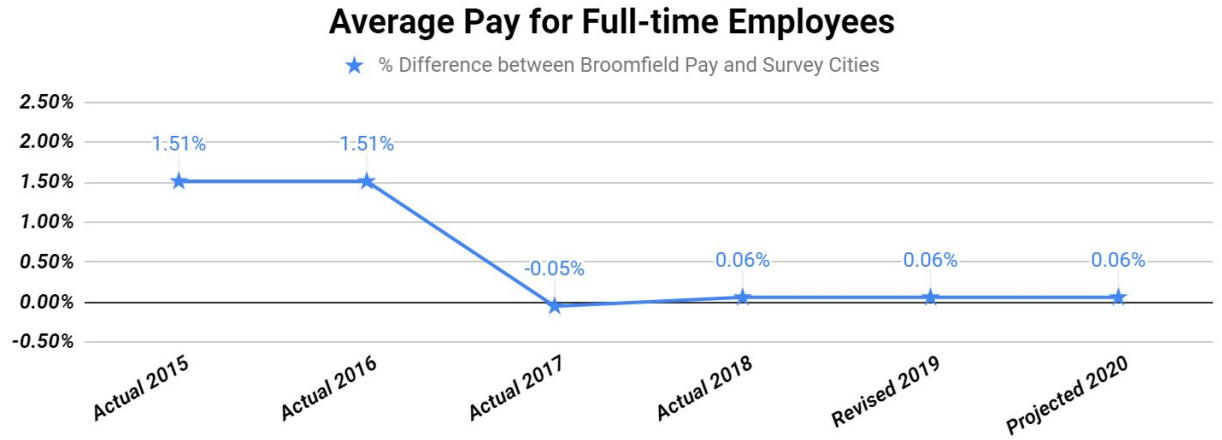
- Experience Mod for Workers Compensation - .81 for 2018

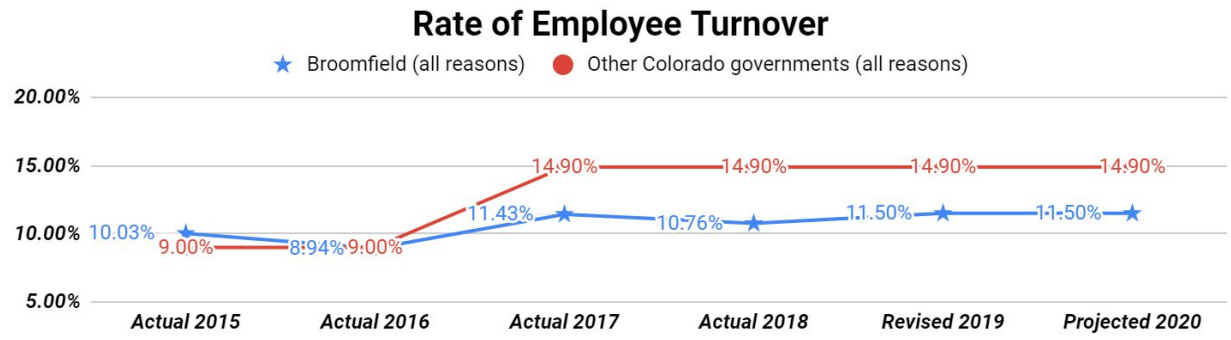
Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Attract and retain effective employees

Objectives

- Maintain a competitive compensation and benefit package
  - Complete salary and benefits surveys by July 31 of each year
- Establish a strategic plan and partner with departments to increase employee engagement
  - Develop a robust onboarding program to integrate employees into the culture of Broomfield
  - Develop an engaging New Hire Onboarding video and technically enhanced/efficient orientation process to welcome new employees
  - Engage employees in opportunities for meaningful work and career development as measured by employee surveys
- Enhance training opportunities
  - Complete online training module for one program related to the Employee Handbook





Prior Year Accomplishments

- Supported Police Department by co-designing and participating in promotional process for deputy chief position
- Participated in the launch of the BEACH increased accessibility to forms, documents, information and policies
- Rolled out enhanced communication strategy for new hires with input from the New Employees Awesomeness Team (NEAT)

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 3: Provide employees the opportunity and educational resources to invest and save for retirement

Objectives

- Provide ongoing retirement education to employees
  - Send out monthly financial tips to employees
  - Provide monthly educational sessions
  - Provide trainings for employees on the Empower retirement website and various retirement calculators

Prior Year Accomplishments

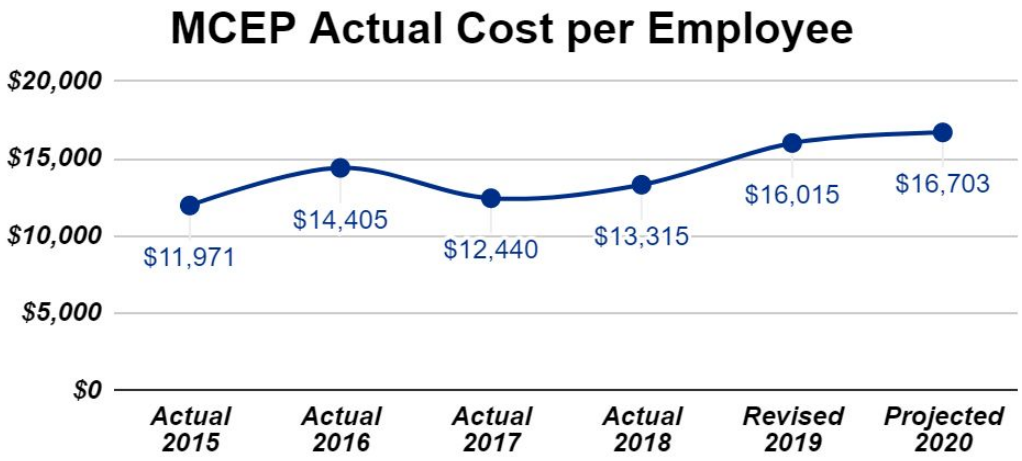
- Successful transition from local money purchase plan to FPPA retirement plan for public safety officers
- Transition to new recordkeeper for defined benefit plan
- One-on-one meetings with certified financial planner - 74 for General Money Purchase Plan (61% increase) and 51 for 457 Deferred Compensation Plan
- Negotiated new agreements for recordkeeping services for General Money Purchase Plan (GMPP) and 457 Deferred Compensation plan resulting in reduced fees (8% for GMPP and 50% for 457 plan)

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 4: Offer a financially viable medical care plan

Objectives

- Investigate the feasibility of switching to a zero deductible plan with some zero co-pay options through a special network
- Work with consultant to establish a mindfulness program



Prior Year Accomplishments

- Increased Teladoc usage by 64% resulting in $96,760 of estimated savings to the health plan
- Limited to no increase in employee portion of health premiums
- Reduction in fees for Flexible spending plans (6%) and Employee Assistance Program (11%)
- No increase in premiums for Life, Accidental Death and Dismemberment and Long-term Disability programs

Additional Prior Year Accomplishments (Not Tied to Goals)

- Conducted seven workplace investigations
- BORIS - Partnering with IT and Finance to implement Monthly Updates and Releases in BORIS. The team celebrated successes, overcame challenges and documented solutions
- Completed HR assessment seeking feedback and ideas from partner departments. Created a roadmap for 2019 and 2020 to tackle process improvement, training and communication
- NEOGOV/BORIS Integration - Successfully integrated two different SaaS programs for recruitment and human capital management resulting in a streamlined approach by reducing manual data entry and providing integrated programs
- Implemented the LEARN program as part of BORIS. This SaaS integrates human capital management with Broomfield's learning database

PERFORMANCE AND INTERNAL AUDIT

MISSION

The Performance and Internal Audit Department supports the mission of the City and County of Broomfield (CCOB) by promoting transparency, accountability, and continuous improvement through excellence in assurance and advisory services.

Bernie Block, Internal Auditor
bblock@broomfield.org

SERVICES

The Internal Audit division conducts performance audits that provide assurance or conclusions based on an evaluation of sufficient, appropriate evidence against stated criteria, such as specific requirements, measures, or defined business practices. These audit services will generally focus on one, or a combination of, the following:



Program effectiveness and results - objectives are frequently interrelated with economy and efficiency objectives. Objectives that focus on program effectiveness and results typically measure the extent to which a program is achieving its goals and objectives. Economy and efficiency objectives address the costs and resources used to achieve program results.

Internal controls - objectives relate to the assessment of organization's system of internal controls that are designed to provide reasonable assurance of achieving effective and efficient operations, reliable financial and performance reporting, or the safeguarding of assets.

Compliance - objectives relate to compliance criteria established by laws, regulations, contract provisions, grant agreements, and other requirements that could affect the acquisition, protection, use, and disposition of the entity's resources and the quantity, quality, timeliness, and cost of services the entity produces and delivers.

Prospective analysis - objectives provide analysis or conclusions, about information that is based on assumptions about events that may occur in the future along with possible actions that the audited entity may take in response to future events.

The department also conducts non-audit services. These non-audit services will generally focus on one, or a combination of, the following:

Special Reviews – an unscheduled, narrowly-focused reviews on specific topics requested by the City and County Manager's office. These reviews are usually in response to a current event or concern expressed by management that requires attention in a timely manner.

Business Process Improvement Projects and Mentoring - projects that improve business processes (PIA will either facilitate a project or mentor other CCOB employees with their projects).

Consultation - serve as an organizational resource on topics related to internal controls and performance improvement.

PERFORMANCE AND INTERNAL AUDIT

2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	181,993	180,461	180,461	188,875
Supplies & Equipment	2,601	750	250	250
Contractual Services	29,125	6,025	5,025	36,225
Total Expenditures	**213,719**	**187,236**	**185,736**	**225,350**

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Internal Audit	213,719	187,236	185,736	225,350
Total Expenditures	**213,719**	**187,236**	**185,736**	**225,350**

POSITION SUMMARY (FTE)

Department Summary	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-85100 Internal Audit	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	**1.00**	**0.00**	**1.00**	**0.00**	**1.00**	**0.00**	**1.00**	**0.00**

SIGNIFICANT CHANGES IN 2020

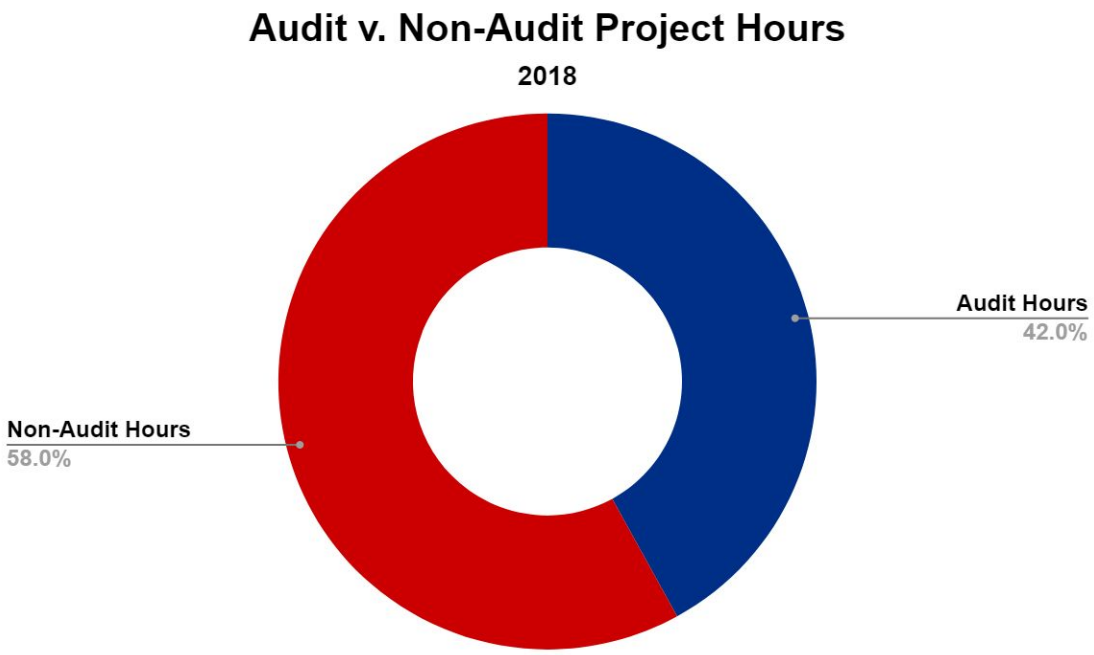
- An increase of $30,000 in Contractual Services for cybersecurity audits

Strategic Outcome – Responsive and Fiscally Responsible Government

GOAL 1: Execute a balanced Annual Project Plan

Objectives

- Conduct an annual risk assessment by interviewing CCOB executive management and research current audit related topics in the media
- Assist CCOB staff on process improvement projects and professional development activities
- Prepare and execute an Annual Project Plan (updating based on changing CCOB priorities)
- Maintain a reasonable balance between audit and non-audit projects
- Deliver informative and useful reports that mitigate risks and enhance the efficiency and effectiveness of operations



Prior Year Accomplishments

- Conducted Annual Risk Assessment
- Prepared and executed Annual Project Plan
- Performed follow-up procedures on all audits with open recommendations
- Maintained a reasonable project balance - 42% audit and 58% non-audit
- 78% direct project hours and 22% indirect administrative hours

Strategic Outcome – Responsive and Fiscally Responsible Government

GOAL 2: Maintain a high level of professional competency

Objectives

- Obtain the continuing professional education (CPE) required by the Colorado State Board of Accountancy and Generally Accepted Government Accounting Standards (GAGAS) to maintain Certified Public Accountant (CPA) certification and to work on government audits

Prior Year Accomplishments

- Obtained sufficient CPE for CPA license and GAGAS requirements

POLICE

MISSION

The Broomfield Police Department's mission is to enhance the quality of life in the community by protecting life and property, and providing services to prevent crime and resolve problems.

Gary Creager, Police Chief
gcreager@broomfield.org

SERVICES



The **Police Administration** Division provides overall leadership for the members of the department and management of daily operations associated with essential city and county law enforcement services. The Broomfield Police Department is the only combined police and sheriff's department in the State of Colorado and, as a result, realizes significant efficiencies both financially and in the development of public safety policy. The Department, in partnership with the community, has developed a community-oriented policing philosophy that defines the delivery of all police services. The Broomfield Police Department is organized into two bureaus: Operations and Support Services.

Emergency Management provides essential emergency management services as required by county law and non-essential public safety services through public education. It is also responsible for the dissemination of public information.

The **Operations Bureau** provides essential public safety services that are delivered at a level consistent with the community policing philosophy.

The **Patrol Division** is the core of the Department and provides emergency response; calls for service; preliminary investigation; neighborhood problem solving; DUI enforcement; directed patrol; SWAT; traffic enforcement in neighborhoods, on highways, and the Northwest Parkway; accident investigations; special event coordination; patrol services in the FlatIron Business District; the Senior Liaison program; the Animal Services Unit; and safety in Broomfield's schools through the School Resource Officer program. The Department's senior outreach efforts provide essential police services to our senior community, and the Animal Services Unit focuses on animal issues and related ordinance enforcement.

The **Investigations Division** investigates all persons, property, fraud and electronic crimes; processes crime scenes; protects victim rights; files all cases with the District Attorney's office; and manages the Property/Evidence Unit.

The **Support Services Bureau** provides essential public safety services as required for county law enforcement agencies and non-essential services as expected by the community.

The **Administrative Services Division** consists of the Civil Unit, Standards Unit, recruitment and hiring, and maintenance. The Civil Unit, a required county service, serves civil papers received for process from citizens and court. The Standards Unit serves as a liaison between the community and the Police Department to resolve complaints or citizen concerns. Recruitment and hiring personnel actively search for qualified employees for all department positions. Maintenance is responsible for coordinating the Department's fleet and police equipment repairs.

The **Detention Division** maintains a 24/7 operational detention facility that houses and transports inmates, as necessary. The Division also provides educational, religious, substance abuse, and mental and physical health programs to inmates.

The **Information and Court Services Division** provides essential public safety communication services for both the police and fire departments, maintains police and inmate records, and provides court security.

The **Support Services Division** consists of the Training Unit, Alternative Sentencing and Classification Unit, and Administrative Unit. The Training Unit oversees recruitment, in-service, and field training. The Alternative Sentencing Unit manages inmates on work release, and the Administrative Unit oversees the management of daily operations in the Detention Center as well as maintenance of the facility.

2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	24,088,884	25,514,467	25,334,227	27,451,296
Supplies & Equip	744,712	1,254,562	1,137,247	1,224,334
Contractual Svcs	2,383,593	2,704,282	3,141,417	3,256,731
Capital Outlay	268,370	316,770	436,810	337,590
Total Expenditures	**27,485,559**	**29,790,081**	**30,049,701**	**32,269,951**

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
01-21100 Police Admin	948,033	977,182	1,110,128	1,193,053
01-21200 N Metro Task Force	372,194	534,357	498,057	568,337
01-22200 Investigations	2,438,858	2,709,291	2,692,856	2,899,804
01-22300 Patrol	7,483,266	8,574,371	8,654,378	9,564,670
01-22400 Animal Control	338,924	407,039	401,059	434,009
01-22500 Special Operations	567,171	592,031	684,702	938,473
01-22600 Traffic/Northwest Pky	293,337	305,295	305,055	316,030
01-22700 Traffic	1,113,496	1,217,059	1,205,262	1,255,874
01-22800 Flatiron Svcs Unit	680,568	735,794	730,344	736,698
01-23700 Communications Police	1,934,079	1,970,624	1,970,144	2,138,191
01-23800 Communications Fire	527,464	555,983	521,063	591,490
01-24200 Event Center	118,882	128,920	128,800	132,598
01-24300 SWAT	363,483	100,784	128,039	111,216
02-22100 Civil Process	448,583	468,300	469,755	478,765
02-22900 Court Security	728,948	753,791	730,351	780,154
02-23100 Detention Admin	758,072	862,812	862,632	881,105
02-23200 Transport	734,893	691,082	800,175	811,736
02-23300 Detention Operations	5,094,667	5,447,202	5,534,563	5,691,753
02-23310 Alternative Sentencing Unit	686,912	633,408	633,108	669,838
02-23400 Training	1,053,618	1,268,306	1,248,756	1,310,235

POLICE

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
02-23500 Emergency Mgmt	323,584	341,297	200,146	202,447
02-23600 Inmate Programs	38,838	49,030	74,205	77,265
02-23900 Police Building Mtce	105,245	125,649	125,649	132,060
02-24100 Property/Evidence	332,444	340,474	340,474	354,150
Total Expenditures	**27,485,559**	**29,790,081**	**30,049,701**	**32,269,951**

POSITION SUMMARY (FTE)

Department Summary	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-21100 Administration - Police	7.00	0.00	7.00	0.00	8.00	0.00	8.00	0.00
01-21200 North Metro Task Force	4.00	0.00	4.00	0.00	3.00	0.50	3.00	0.50
01-22200 Investigations	19.00	0.75	21.00	0.75	21.00	0.75	22.00	0.75
01-22300 Patrol	56.00	1.60	64.00	1.60	62.00	1.60	70.00	1.60
01-22400 Animal Services	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-22500 Special Operations	5.00	0.00	5.00	0.00	7.00	0.00	8.00	0.00
01-22600 Northwest Parkway Unit	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
01-22700 Traffic Unit	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00
01-22800 FlatIron Services Unit	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
01-23700 Records and Communications	18.00	0.00	18.00	0.00	18.00	0.00	18.00	0.00
01-23800 Communications - N. Metro Fire	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
01-24200 Event Center	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-22100 Civil Unit	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
02-22900 Court Security	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-23100 Detention Administration	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-23200 Transport Unit	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
02-23300 Detention Operations	39.00	0.00	39.00	0.00	39.00	0.00	39.00	0.00
02-23310 Alternative Sentencing Unit	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
02-23400 Training Unit	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
02-23500 Emergency Management	2.00	0.00	2.00	0.00	1.00	0.00	1.00	0.00
02-23900 Building Maintenance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-24100 Property/Evidence	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Total Positions	**216.00**	**2.35**	**226.00**	**2.35**	**225.00**	**2.85**	**235.00**	**2.85**

SIGNIFICANT CHANGES IN 2020

Department wide

- An increase of $150,000 in Personnel Services for a full year of the ten police officer positions hired mid-year 2019
- A decrease of $52,000 in Supplies and Equipment and $51,000 in Contractual Services due to vehicle maintenance moving in-house in late 2020

Administration

- An increase of $20,000 in 2019 and $40,000 in 2020 in Contractual Services to provide additional psychological services to officers
- An increase of 1.0 FTE and $125,000 in 2019 and $120,000 in 2020 in Personnel Services and $20,000 in Contractual Services reallocated from Emergency Management
- An increase of $21,000 in Personnel Services due to 2019 market rate changes for step-eligible employees
- An increase of $3,000 in Personnel Services for salary adjustments and associated benefits due to anticipated 2020 market rate changes

North Metro Task Force

- In 2019, a decrease of 0.50 FTE and $14,000 for the reclassification of a full-time, limited term appointment Administrative Technician II position to a part-time, limited-term appointment Accountant position
- An increase of $14,000 in Personnel Services due to 2019 market rate changes for step-eligible employees
- An increase of $4,000 in Personnel Services for salary adjustments and associated benefits due to anticipated 2020 market rate changes

Patrol

- An increase of 8.0 FTE and $500,000 in Personnel Services, $112,000 in Supplies and Equipment, $32,000 in Contractual Services, and $302,000 in Capital Outlay for the addition of eight Police Officer positions
- In 2019, a decrease of 2.0 FTE and $209,000 in Personnel Services due to movement of two officers to Special Operations beginning in 2019
- An increase of $155,000 in Contractual Services in 2019 for use in mental health partnership
- In 2019, a one-time increase of $39,000 in 2019 in Capital Outlay to purchase an automated license plate reader
- An increase of $183,500 in Contractual Services to replace tasers that will no longer be supported
- An increase of $384,000 in Personnel Services due to 2019 market rate changes for step-eligible employees
- An increase of $90,000 in Personnel Services for salary adjustments and associated benefits due to anticipated 2020 market rate changes

Investigations

- An increase of 1.0 FTE and $92,000 in Personnel Services, $10,000 in Supplies and Equipment, and $33,000 in Capital Outlay for the addition of one Police Officer position
- An increase of $79,000 in Personnel Services due to 2019 market rate changes for step-eligible employees
- An increase of $25,000 in Personnel Services for salary adjustments and associated benefits due to anticipated 2020 market rate changes

Animal Services

- An increase of $15,000 in Personnel Services due to 2019 market rate changes for step-eligible employees
- An increase of $3,000 in Personnel Services for salary adjustments and associated benefits due to anticipated 2020 market rate changes

Special Operations

- In 2019, an increase of 2.0 FTE and $209,000 in Personnel Services due to transfer of two officers from Patrol
- An increase of 1.0 FTE and $100,000 in Personnel Services and $9,000 in supplies and equipment for the addition of one Police Officer Positions
- An increase of $15,000 in Personnel Services due to 2019 market rate changes for step-eligible employees
- An increase of $6,000 in Personnel Services for salary adjustments and associated benefits due to anticipated 2020 market rate changes

Traffic/Northwest Parkway

- An increase of $6,000 in Personnel Services due to 2019 market rate changes for step-eligible employees
- An increase of $3,000 in Personnel Services for salary adjustments and associated benefits due to anticipated 2020 market rate changes

Traffic

- An increase of $34,000 in Personnel Services due to 2019 market rate changes for step-eligible employees
- An increase of $12,000 in Personnel Services for salary adjustments and associated benefits due to anticipated 2020 market rate changes

Flatiron Services Unit

- An increase of $22,000 in Personnel Services due to 2019 market rate changes for step-eligible employees
- An increase of $7,000 in Personnel Services for salary adjustments and associated benefits due to anticipated 2020 market rate changes

Police Communications

- In 2019, a one-time increase of $25,000 in Contractual Services to review software business practices
- An increase of $42,000 in Personnel Services due to 2019 market rate changes for step-eligible employees
- An increase of $14,000 in Personnel Services for salary adjustments and associated benefits due to anticipated 2020 market rate changes

Police Communications - North Metro Fire District

- An increase of $14,000 in Personnel Services due to 2019 market rate changes for step-eligible employees
- An increase of $6,000 in Personnel Services for salary adjustments and associated benefits due to anticipated 2020 market rate changes

SWAT

- In 2019, a one-time increase of $29,000 in Capital Outlay to purchase vehicle hydraulic ram upgrade and gas injector unit

Court Security

- An increase of $20,000 in Personnel Services due to 2019 market rate changes for step-eligible employees

- An increase of $7,000 in Personnel Services for salary adjustments and associated benefits due to anticipated 2020 market rate changes

Detention Administration
- An increase of $12,000 in Personnel Services due to 2019 market rate changes for step-eligible employees
- An increase of $4,000 in Personnel Services for salary adjustments and associated benefits due to anticipated 2020 market rate changes

Transportation
- An increase of $26,000 in Personnel Services due to 2019 market rate changes for step-eligible employees
- An increase of $8,000 in Personnel Services for salary adjustments and associated benefits due to anticipated 2020 market rate changes

Detention Operations
- In 2019, an increase of $155,000 in Contractual Services for use in mental health partnership
- An increase of $198,000 in Personnel Services due to 2019 market rate changes for step-eligible employees
- An increase of $56,000 in Personnel Services for salary adjustments and associated benefits due to anticipated 2020 market rate changes

Alternative Sentencing Unit
- An increase of $22,000 in Personnel Services due to 2019 market rate changes for step-eligible employees
- An increase of $7,000 in Personnel Services for salary adjustments and associated benefits due to anticipated 2020 market rate changes

Training
- An increase of $6,000 in Supplies and Equipment and $9,000 in Contractual Services for addition of department staffing
- An increase of $26,000 in Personnel Services due to 2019 market rate changes for step-eligible employees

Emergency Management
- A decrease of 1.0 FTE and $125,000 in 2019 and $120,000 in 2020 in Personnel Services and $20,000 in Contractual Services due to the reallocation to the Administration division
- An increase of $8,000 in Personnel Services due to 2019 market rate changes for step-eligible employees

Inmate Programs
- A one-time increase of $7,000 in Supplies and Equipment and $8,000 in Contractual Services for inmate education programs
- A one-time increase of $13,000 in Supplies and Equipment to furnish room for inmate education programs

Property and Evidence
- An increase of $10,000 in Personnel Services due to 2019 market rate changes for step-eligible employees

OPERATIONS BUREAU

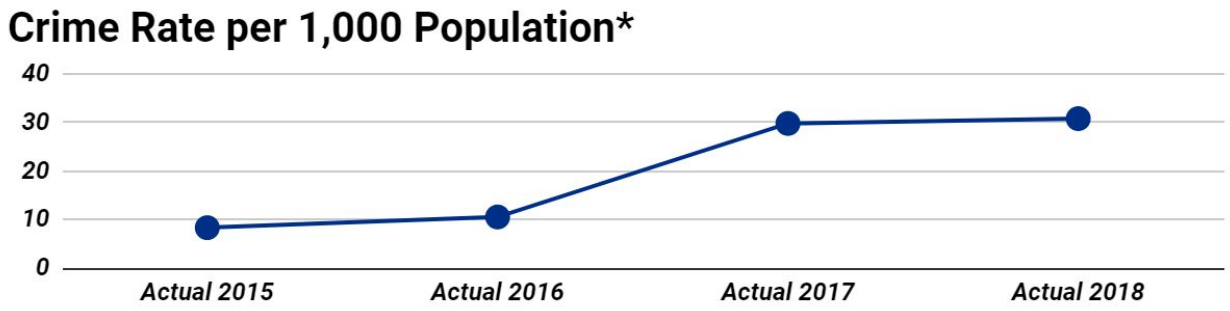
Strategic Outcome: Safe Community

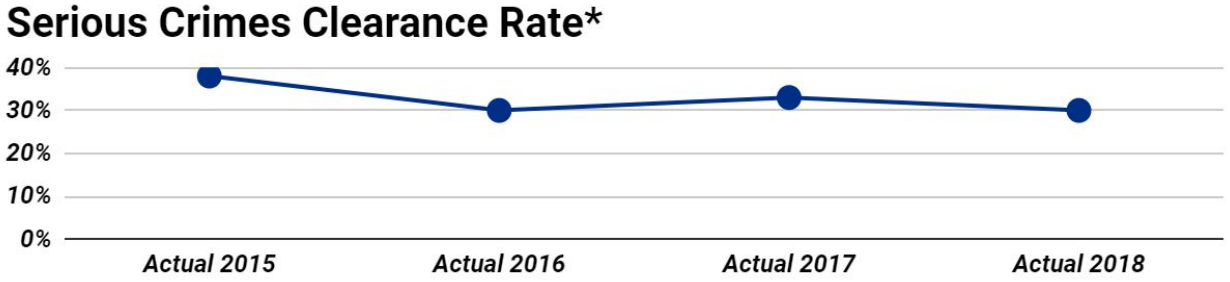
Goal 1: Ensure a safe community

Objectives

- Maintain an overall crime clearance rate that is above the national average
  - Provide active patrol services to neighborhoods and businesses as measured by calls for service and officer-initiated activities
  - Investigate all reported crimes and clear cases through acceptable clearance standards

Staffing	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Revised 2019	Projected 2020
City and County-Certified and Non-Certified Officers per 1,000 Population	2.28	2.41	2.36	2.32	2.41	2.51
City-Certified Officers per 1,000 Population	1.50	1.46	1.45	1.42	1.54	1.65
County-Certified and Non-Certified Officers per 1,000 Population	0.78	0.95	0.91	0.89	0.87	0.86





*The Police Department does not project these measures into future years

Prior Year Accomplishments

Patrol

- Implemented the EDGE co-responder program to address mental health calls for service and offer alternative means of solution beyond arrest and detoxification services. Assisted in the training of police personnel to integrate mental health clinicians (EDGE) to mental health crisis calls handled by the PD
- Implemented the use of Narcan and provided training to employees on overall opioid awareness in the community
- Implemented the body-worn camera project for all officers to document interactions with the public and provide a means of visual evidence as requested by the public or courts
- Provided crime prevention education to senior housing and neighborhoods
- Hosted bi-weekly Forming Operational Crime Intervention Strategies (FOCIS) meetings to discuss crime prevention and address crime patterns
- Utilized crime analyst for providing mapping for persons and property crimes creating hot spots to proactively direct patrol
- Integrated solvability factors and MO tracking for prioritizing cases for follow up and investigations assignment

SUPPORT SERVICES BUREAU

Strategic Outcome: Safe Community

Goal 1: Provide a safe and secure detention facility

Objectives

- Manage inmate population so it does not exceed facility capacity
- Use pods to provide additional capacity
  - Adopt the Flex Unit as a viable option for overflow and special needs housing
  - Utilize the Alternative Sentencing Unit (ASU) for qualified inmates
- Manage staffing at required minimum while using minimal overtime
- Maintain minimum staffing of five officers and one sergeant per post for 24/7 coverage using minimal overtime hours

Detention Operations	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018
Total Number of Adult Bookings	2,418	2,380	2,479	2,576	2,572
Average Daily Population	64	73	95	88	88
Average Number of Male & Female Inmates Housed Outside of Facility Each Day	0.70	5.75	5.48	0.59	.44

*The Police Department does not project these measures into future years

Prior Year Accomplishments

- Completed the implementation of the EDGE Program to jail populations. The Detention Division is currently assisting outgoing clients with seamless transition to services when completing their sentencing. This helps ensure continuity of mental health, dependency, and life skills services
- Conducted Life Skills program to first inmate class through the collaborative efforts of the Detention Division, the Library, and the Workforce Center staff
- Continued to make progress in voluntary PREA compliance

- The Detention Division has completed the contract and reached agreement for receiving Boulder County Inmates to assist in relieving their overcrowding
- Completed an extensive infrastructure maintenance project: facility re-paint and reseal, sallyport concrete replacement, alternative sentencing entrance enclosure, bullet-resistant glass project, kitchen upgrade, roof replacement, sallyport door and security upgrades

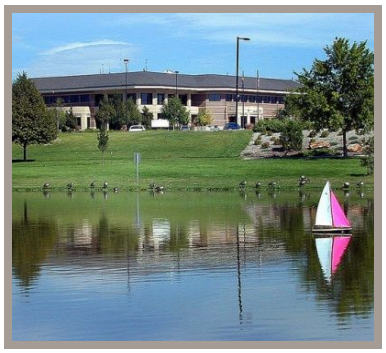
PUBLIC WORKS

MISSION

The Public Works Department strives to enhance Broomfield citizens' quality of life by improving and maintaining the community's water, wastewater, surface water, streets, parks, facilities, open space, cemeteries, and fleet resources in order to provide reliable, efficient, and excellent services.

David Allen, Director
dallen@broomfield.org

SERVICES



The **Public Works Administration** division plans, organizes, directs, and coordinates the activities of the Public Works Department, including administration and supervision of all Public Works activities and capital improvement projects.

The **Fleet Maintenance** division maintains vehicles and equipment for safety, reliability, and compliance with mandatory State and Federal requirements.

The **Facilities** division provides clean, safe, healthy, and comfortable environments in each of the City and County facilities in a fiscally responsible manner by ensuring longevity and minimizing costs.

The **Parks Maintenance** division maintains and operates the City and County's irrigated parks, right-of-ways, facilities landscaping, open space, trees, structures and appurtenances, and athletic facilities in a responsible manner, providing a safe and aesthetically pleasing environment for our citizens and visitors.

The **Cemetery Maintenance** division is responsible for maintaining the grounds and landscaping at the Broomfield County Commons and Lakeview cemeteries, while providing a safe and aesthetically pleasing environment for the different types of interments that take place at both cemetery locations.

The **Solid Waste and Recycling** division manages solid waste and resource conservation programs.

The **Street Operations** division provides services which maintain and improve the long-term condition of street infrastructure and provide for safe, clean, and passable streets.

The **Water Supply and Treatment** division provides a dependable and safe supply of water which meets the demands of Broomfield residents and businesses.

The **Water Operations and Maintenance** division provides a safe and reliable system for water distribution to the citizens of Broomfield.

The **Environmental Monitoring** division performs sampling, analyses, and reporting associated with water quality and Safe Drinking Water Act (SDWA) compliance for Broomfield's potable water system.

The **Wastewater Treatment** division treats wastewater to meet discharge requirements and manages programs to comply with federal and state regulations.

The **Industrial Pretreatment** division protects the wastewater collection and treatment systems from discharges that could interfere with the treatment process and/or pass through the treatment facility untreated.

The **Wastewater Operations and Maintenance** division operates and maintains a safe and reliable wastewater collection system.

The **Wastewater Laboratory Operations** division performs sampling, analysis, and reporting associated with water quality and the U.S. Environmental Protection Agency's National Pollutant Discharge Elimination System (NPDES) discharge permit.

The **Stormwater** division protects the public by providing and maintaining a system of detention ponds, catch basins, ditches, and storm drains, while also ensuring compliance with Broomfield's Stormwater Discharge Permit.

The **Water Reclamation** division provides a non-potable water system for irrigation purposes for selected golf courses, parks, and landscaped areas within the City and County of Broomfield. The Reclamation Laboratory Operations division performs sampling, analysis, and reporting associated with reclaimed water quality and the National Pollutant Discharge Elimination System (NPDES) discharge permits.

2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	14,467,437	16,350,935	16,266,837	16,931,502
Supplies & Equipment	4,105,732	4,816,179	4,780,905	4,978,067
Contractual Services	17,446,615	19,753,305	19,332,134	19,974,284
Capital Outlay	226,435	159,609	316,842	1,001,375
Total Expenditures	**36,246,219**	**41,080,028**	**40,696,718**	**42,885,228**

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
01-30100 Public Works Admin	326,991	431,490	431,490	366,633
01-30200 Fleet Maintenance	1,571,978	1,779,978	1,699,698	2,034,892
01-30300 Parks Mtce	7,474,654	8,499,039	8,390,303	8,557,520
01-30500 Solid Waste & Recycling	433,224	544,951	560,551	506,277
03-32100 Facilities Maintenance	4,155,972	4,597,714	4,621,371	5,106,450
06-34100 Mtce of Condition	1,247,901	1,391,730	1,391,645	1,329,892
06-34200 Snow & Ice Control	982,939	1,141,537	1,114,030	1,053,507
06-34300 Traffic Control	842,121	985,538	1,141,538	1,100,704
06-34500 Street Cleaning	195,397	225,701	227,701	254,005
06-34600 Street Lighting	1,276,193	1,362,040	1,362,040	1,392,600
06-34800 Street Stormwater	129,002	161,956	159,706	132,024
07-30400 Cemetery Mtce	141,769	167,572	167,572	168,594
40-35100 Water Resources & Planning	1,343,215	1,866,432	1,516,357	1,655,984
40-35200 Water Treatment & Supply	8,190,614	8,671,616	8,680,385	8,936,186
40-35300 Water System Ops/Mtce	1,579,200	1,779,263	1,771,063	1,788,034
40-35400 Environmental Monitoring	975,136	1,103,564	1,087,552	1,075,594

PUBLIC WORKS

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
40-35500 GWR Water Protection	66,284	47,920	47,920	46,505
45-37100 Sewer Treatment Plant	2,563,689	2,866,950	2,866,950	3,014,428
45-37200 Industrial Pretreatment	171,009	211,001	200,747	195,547
45-37300 Sewer System Ops/Mtce	1,052,490	1,273,522	1,272,295	1,196,036
45-37400 Laboratory Operations	580,468	620,085	623,685	587,426
45-38600 Stormwater	269,293	332,756	332,041	334,042
45-38800 Sewer Stormwater - Ops/Mtce	3,251	4,500	4,500	1,015,437
45-38900 Sewer Stormwater - Envr Svcs	123,884	160,304	172,509	190,787
47-39000 Water Rec Resources/Planning	252,982	392,161	392,161	409,662
47-39100 Water Reclamation Supply	143,528	191,630	191,630	181,111
47-39200 Water Reclamation Treatment	111,737	205,517	202,917	179,864
47-39300 Water Reclamation Ops/Mtce	27,395	41,660	41,660	46,789
47-39400 Water Reclamation Lab Ops	13,903	21,901	24,701	28,698
Total Expenditures	**36,246,219**	**41,080,028**	**40,696,718**	**42,885,228**

POSITION SUMMARY (FTE)

Department Summary		2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-30100	Administration - Public Works	2.75	0.00	2.75	0.00	2.75	0.00	2.25	0.00
01-30200	Fleet Maintenance	9.00	0.80	9.00	0.80	9.00	0.80	13.00	0.00
01-30300	Park Maint. - Athletic Facilities	5.50	0.00	5.20	0.00	5.50	0.00	5.05	0.00
01-30310	Park Maint. - Forestry	3.22	0.00	3.22	0.00	3.22	0.00	3.42	0.00
01-30320	Park Maint. - Horticulture	7.57	0.00	8.57	0.00	8.57	0.00	8.77	0.00
01-30330	Park Maint. - Irrigation	8.66	0.00	8.66	0.00	8.66	0.00	9.66	0.00
01-30340	Park Maint. - Open Space	3.40	0.00	3.40	0.00	3.40	0.00	3.30	0.00
01-30350	Park Maint. - Structures/Playgrd.	3.95	0.00	4.25	0.00	3.95	0.00	4.00	0.00
01-30360	Park Maint. - Turf Mowing	5.70	0.00	5.70	0.00	5.70	0.00	5.80	0.00
07-30400	Cemetery Maintenance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
01-30500	Solid Waste & Recycling	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
03-32100	Facilities Maintenance	31.00	6.83	33.00	6.83	33.00	6.83	43.00	2.25
06-34100	Maintenance of Condition	8.56	0.00	8.56	0.00	8.56	0.00	8.56	0.00
06-34200	Snow and Ice Control	1.38	0.00	1.38	0.00	1.38	0.00	1.38	0.00

Department Summary		2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
40-35200	Water Treatment Plant	9.95	0.00	9.95	0.00	9.95	0.00	10.20	0.00
40-35300	Water System Operation/Maint.	12.50	0.00	12.50	0.00	12.50	0.00	12.50	0.00
40-35400	Environmental Monitoring	7.75	0.00	7.75	0.00	7.75	0.00	7.75	0.00
45-37100	Sewer Treatment Plant	11.00	0.00	11.00	0.00	11.00	0.00	11.25	0.00
45-37200	Industrial Pretreatment	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
45-37300	Sewer System Operation/Maint	7.50	0.00	8.50	0.00	8.50	0.00	8.50	0.00
45-37400	Laboratory Operations	4.25	0.80	4.25	0.80	4.25	0.80	4.25	0.80
45-38600	Stormwater Sewer	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
45-38800	Stormwater Operation/Maint	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00
45-38900	Stormwater Environmental Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
47-39000	Water Reclamation Resources & Planning	2.25	0.00	2.25	0.00	2.25	0.00	2.25	0.00
47-39100	Water Reclamation Supply	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions		**168.75**	**8.43**	**172.75**	**8.43**	**172.75**	**8.43**	**188.75**	**3.05**

SIGNIFICANT CHANGES IN 2020

Administration

- Reallocation of 0.50 FTE and $64,000 in Personnel Services to move a portion of the Deputy Director position from Administration to Water Treatment and Supply and Sewer Treatment Plant

Fleet

- An increase of 3.0 FTEs and $91,000 in Personnel Services for two Automotive and Equipment Technician positions and one Fleet Worker position related to future in-house vehicle repair and maintenance for the Police Department fleet
- An increase of 0.20 FTE and $9,400 in Personnel Services to change the part-time Administrative Technician II position to full-time
- An increase of $16,000 in Personnel Services for position reclassifications related to the opening of the new Service Center
- In 2019, a decrease of $71,000 in Supplies and Equipment for fuel due to lower prices and decreased quantity used
- An increase of $33,000 in Supplies and Equipment for new inventory parts related to future in-house vehicle repair and maintenance for the Police Department fleet
- A one-time increase of $64,000 in Capital Outlay for the purchase of one forklift and one vehicle

Facilities

- An increase of 1.0 FTE and $25,000 in Personnel Services for the addition of 1.0 FTE Custodian II position related to the opening of the new Service Center building
- An increase of 3.42 FTE and $86,000 in Personnel Services to change five part-time Custodian I positions and three part-time Custodian II positions to full-time for the re-opening of the Broomfield Community Center
- An increase of 1.0 FTE and $45,000 in Personnel Services and $27,000 in Contractual Services for one Certified Pool Operations Technician position and vehicle
- An increase of $76,000 in Professional Services for health benefit elections
- An increase of $82,000 in Personnel Services for salary adjustments and associated benefits
- An increase of $29,000 in Supplies and Equipment and $87,000 in Contractual Services for building maintenance at the new Service Center building
- An increase of $11,000 in Supplies and Equipment and $19,000 in Contractual Services for building maintenance for the re-opening of the Broomfield Community Center
- An increase of $6,000 in Contractual Services for maintenance, service and support for the Police Department/Courts building security

Park Maintenance

- An increase of 1.0 FTE and $80,000 in Personnel Services and $30,740 in Contractual Services for an Irrigation Controller position and vehicle and a corresponding decrease of $114,000 in Contractual Services
- An increase of $17,000 in Personnel Services due to salary adjustments and reclassifications
- An increase of $30,000 in Supplies and Equipment for price increases for safety supplies, playground repair and maintenance equipment, and chemicals
- An increase of $212,000 in Contractual Services for for maintenance due to additional acreage
- An increase of $57,000 in Contractual Services for contractual weed mowing
- An increase of $13,000 to in Capital Outlay to purchase one Sport Turf Resurfacing machine

Street Maintenance

- A decrease of $73,000 in Personnel Services due to the reduction of 4,680 temporary hours
- An increase of $52,000 in Personnel Services for salary adjustments and reclassifications
- In 2019, an increase of $156,000 in Capital Outlay due to the delayed delivery of one snow plow budgeted and unspent in 2018
- An increase of $31,000 in Contractual Services due to the increase in electricity

Solid Waste and Recycling

- An increase of $47,000 in Contractual Services for Spring Cleanup, E-Waste, and hauling

Sewer Stormwater - Environmental Services

- In 2019, an increase of $12,200 in Contractual Services for Broomfield's share for the Boulder County Household Hazardous Waste facility expansion
- An increase of $17,280 in Contractual Services for Broomfield's share for the Boulder County Household Hazardous Waste facility expansion

Water Resources and Planning

- In 2019, a decrease of $350,000 in Contractual Services due to the timing of operating costs associated with Windy Gap units
- An increase of $23,000 in Contractual Services due to a price increase for the Windy Gap Carriage Charge
- An increase of $29,000 in Contractual Services for CBT Assessments

Utilities

- An increase of 2.0 FTEs and $154,000 in Personnel Services and $35,000 in Capital Outlay for a Senior Stormwater Utilities Technician position, Stormwater Utilities Technician position and vehicle
- A decrease of $29,000 in Personnel Services due to the reduction of 1,560 temporary hours
- An increase of $40,000 in Supplies and Equipment due to manufacturer price increases
- An increase of $20,000 in Contractual Services for projected electricity increase and repair and maintenance expenses
- A one-time increase of $835,000 in Capital Outlay to purchase one vacuum excavator truck and one Class B bus for the Stormwater program

Water Treatment & Supply

- In 2019, an increase of $8,000 in Personnel Services for additional overtime
- An increase of 0.25 FTE and $32,000 in Personnel Services due to the reallocation of a portion of the Deputy Director position from Administration to Water Treatment and Supply
- An increase of $15,000 in Supplies and Equipment due to increased pumping and price increases of the associated chemicals
- An increase of $34,000 in Contractual Services due to increased electricity costs for increased pumping
- An increase of $157,000 in Contractual Services for Denver Water rate increases
- An increase of $63,000 in Contractual Services for Coupon Study for Lead and Copper (Safe Drinking Water Act)

Sewer

- An increase of 0.25 FTE and $32,000 in Personnel Services due to the reallocation of a portion of the Deputy Director position from Administration to Sewer Treatment Plant
- An increase of $13,000 in Personnel Services for salary adjustments and associated benefits
- An increase of $44,000 in Supplies and Equipment due to increases in treated solids and price increases of the associated chemicals
- An increase of $24,000 in Contractual Services due to electricity costs for increased treatment and pumping
- An increase of $45,000 in Contractual Services due to the increased price of biosolids hauling contract

FLEET MAINTENANCE

Strategic Outcome: Safe Community

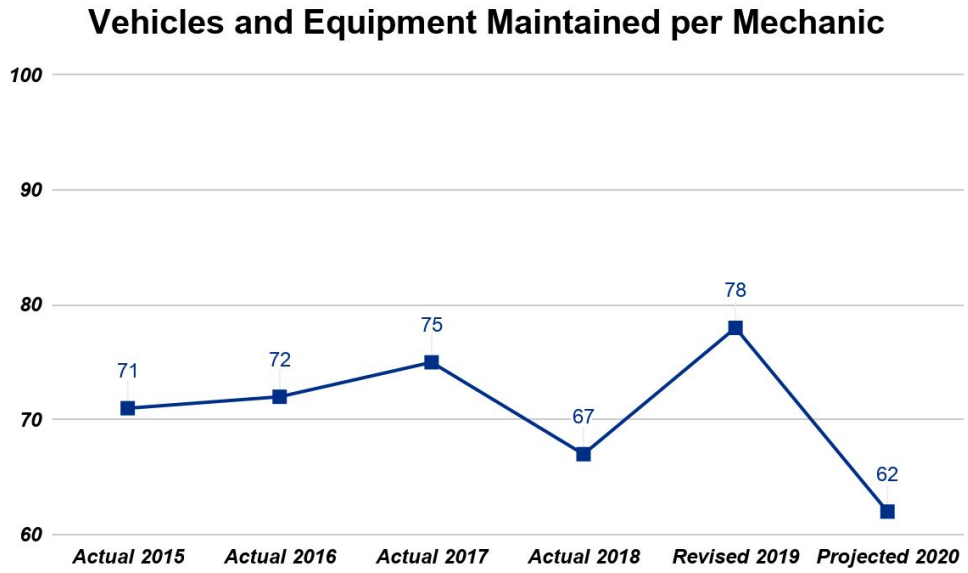
GOAL 1: Meet State, Federal, and Local regulatory safety requirements for all vehicles and equipment in the City and County's fleet

Objectives

- Minimize deficiencies in annual Department of Transportation safety inspections
  - Perform necessary preventive maintenance and safety inspections to minimize deficiencies in annual Department of Transportation safety inspections
- Stay compliant with Diesel Fleet Self Certification Program, as well as the Denver Metro Clean Air Program for gas-powered vehicles
  - Perform necessary preventive maintenance to keep vehicles and equipment running at optimum performance and to minimize potential failures

Prior Year Accomplishments

- Scheduled and completed all required annual safety inspections and had no safety-related failures in 2018
- Kept a two week advance notice schedule for customers
- Completed all in-house diesel emissions tests with zero failures



Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Maximize vehicle and equipment availability

Objectives

- Minimize vehicle and equipment downtime during business hours
  - Schedule regular preventive and corrective maintenance
  - Offer loaner vehicles and utilize the Broom-a-Car program

FACILITY MAINTENANCE

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 1: Maintain safe facilities

Objectives

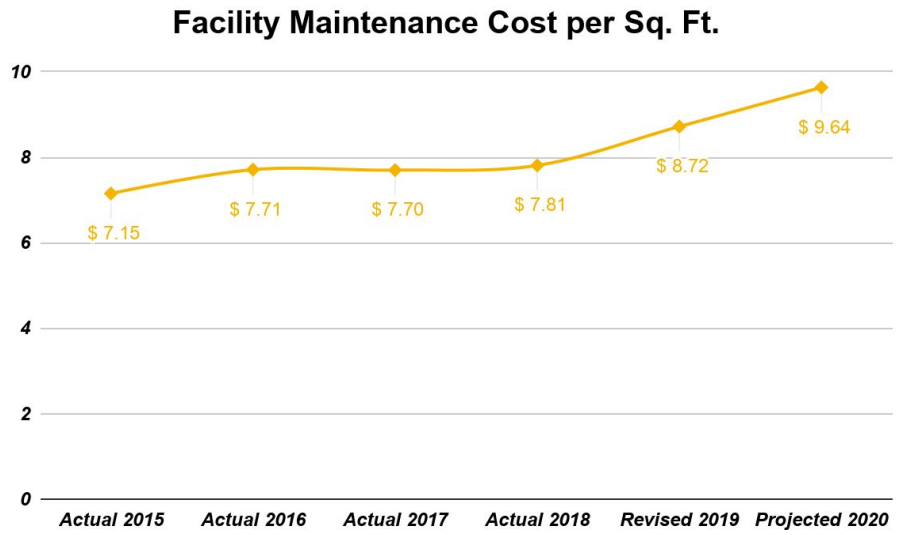
- Inspect, evaluate, and apply appropriate repairs and upgrades
- Develop a plan to maintain and improve facility safety and aesthetics

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 2: Optimize condition of Broomfield's facilities at minimum life cycle costs

Objectives

- Evaluate facility conditions annually and apply appropriate repairs and rehabilitation
- Develop and maintain condition assessment evaluation plans for all locations



Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 3: Perform cleaning to maintain condition and enhance function of facilities

Objectives

- Develop and implement a maintenance plan and tracking system
  - Complete maintenance according to the plan
  - Complete cleaning according to the plan

Prior Year Accomplishments

- Implemented the Building Assessment program for proactive maintenance and long-term financial planning for capital expenditures

PARK MAINTENANCE

Strategic Outcome: Facilities and Effective Transportation Infrastructure

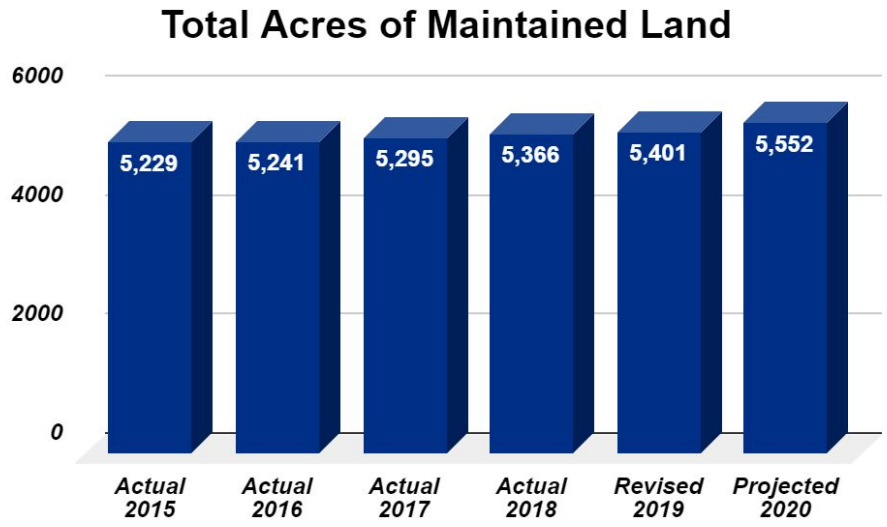
GOAL 1: Address critical deficiencies (safety and liability) in a timely manner

Objectives

- Achieve 100% compliance to critical deficiencies within 24 hours
- Identify critical deficiencies and assign tasks to appropriate personnel for completion
- Track activities through maintenance log and service work request (SWR) system
- Review and compile reports and data

Prior Year Accomplishments

- Handled all critical deficiencies within 24 hours of notification



Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 2: Address non-critical deficiencies in a timely fashion

Objectives

- Maximize the number of deficiencies addressed based on resources
- Prioritize repairs/actions based on budget and staff

Strategic Outcome: Environmental Stewardship

GOAL 3: Conserve water resources

Objectives

- Minimize water application as a part of Evapo-Transpiration (ET), while still meeting safety and aesthetic objectives as a function of ET
- Applied water not to exceed 100% of recommended ET
- Increase irrigated landscape acreage with reuse water as dictated by reuse availability plan
- Install new or replace current domestic water with reuse water

Prior Year Accomplishments

- 55% of irrigation controllers now running ET based programming
- Water applied at 60% of measured ET (23" per acre average)
- Lowell Blvd North irrigation converted to reuse from potable (CIP Road Widening Project)
- Brandywine Park sports field irrigation replaced and relocated for better playability and improved efficiency
- Richard Steele Park irrigation heads replaced to a more efficient and better performing gear driven model

- ➢ 24 irrigation controllers replaced and upgraded in Interlocken/Arista areas for improved monitoring and performance capabilities
- ➢ Failing electronic control valves replaced in Westlake Forest Greenbelt to prevent water loss from stuck valve incidents
- ➢ Replaced tree bubblers with spray heads at County Commons, The Field Open Space, and Wildgrass Parks for better distribution uniformity and prolonged tree life

Strategic Outcome: Environmental Stewardship

GOAL 4: Protect City and County owned property from noxious and invasive weeds

Objectives

- ❖ Meet or exceed the noxious weed guidelines as detailed in the Open Space, Parks, Recreation, and Trails Master Plans
- ❖ Comply with all State of Colorado Noxious weed laws
- ❖ Refine and implement the processes outlined in the noxious weed plan
- ❖ Establish and update weed management plans for individual properties
- ❖ Map weed infestations through GIS data collection

Prior Year Accomplishments

- ➢ Planned and administered two volunteer events: Planting of McKay Regional Park native buffer and Skyestone habitat improvement
- ➢ Used goat grazing to control 100 acres of noxious weeds in Great Western Reservoir Open Space
- ➢ Filed the annual updated EPA Discharge Management Plan for the City and County of Broomfield with the Colorado Department of Public Health and Environment
- ➢ Russian Olive removal program utilizing Mile High Youth Corps at several locations around the City and County

SOLID WASTE & RECYCLING

Strategic Outcome: Environmental Stewardship

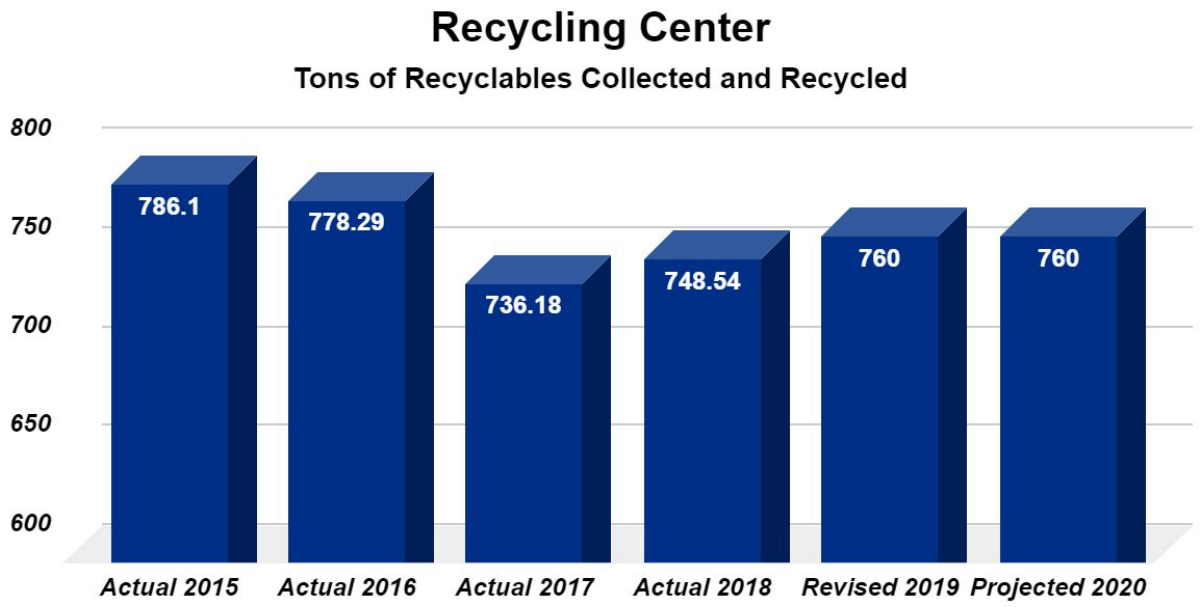
GOAL 1: Oversee operations of the Broomfield Recycling Center

Objectives

- ❖ Provide free and convenient recycling as an alternative to subscription curbside recycling
- ❖ Maintain a clean, safe, well-lit, and environmentally-friendly recycling drop-off center

Prior Year Accomplishments

- ➢ Collected an average of 62.38 tons of material per month



Strategic Outcome: Environmental Stewardship

GOAL 2: Educate the public and employees on environmental issues

Objectives

- Provide information on environmental issues to educate employees and the public
- Prepare articles, lectures, activities, and workshops on environmental topics

Prior Year Accomplishments

- Successfully provided environmental education during 15 different classes as well as participation at Earth Day Science Camp, Oracle Earth Day event, 2 Shred days, 2 Household Hazardous/Electronics Waste collection days, National Night Out, Broomfield Wellness Fair, and Broomfield Days

Strategic Outcome: Environmental Stewardship

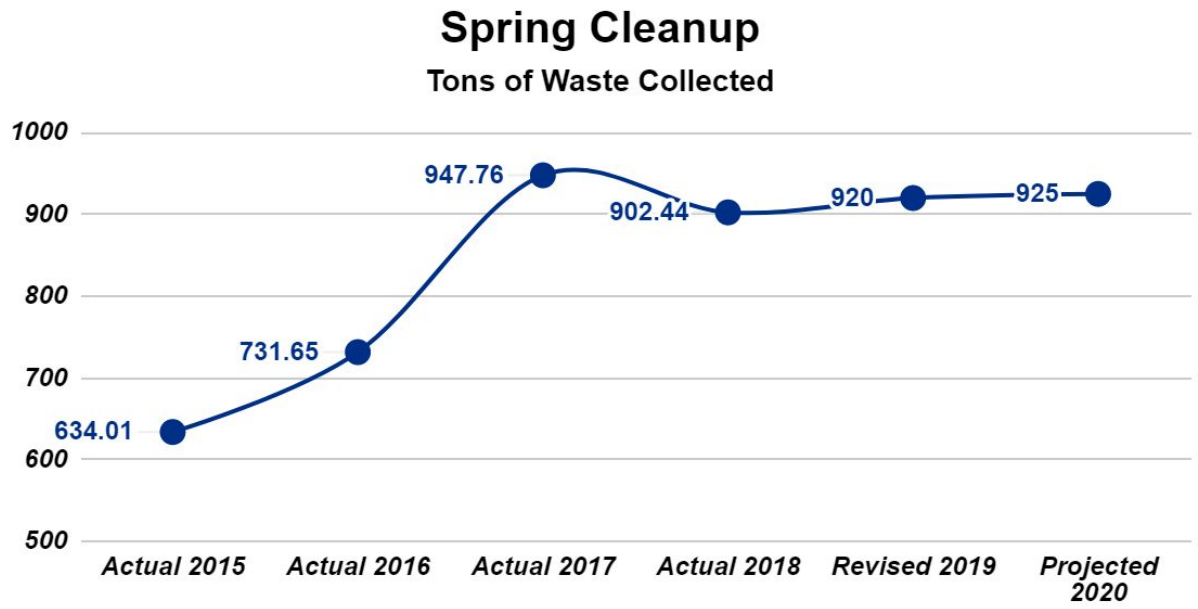
GOAL 3: Promote resource conservation programs

Objectives

- Provide an annual curbside Spring Cleanup event for residents
- Prepare contracts, plan and coordinate meetings, and advertise for the Spring Cleanup

Prior Year Accomplishments

- Held a successful Spring Cleanup
- Served 23% of all households in 2018
- 83% of the total material was recycled during the Spring Cleanup compared to 5% in 2017
- Recycled material collection increased by 300%



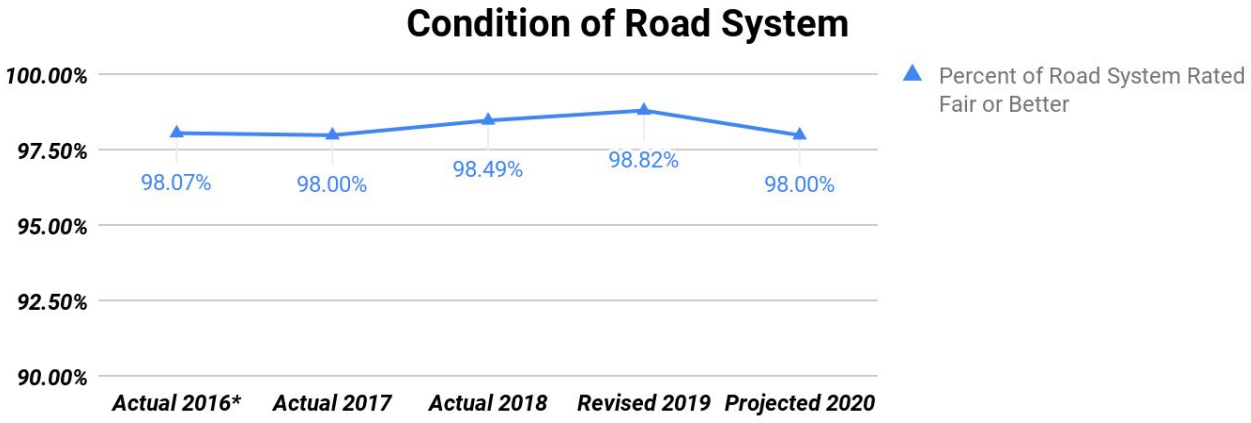
STREET OPERATIONS

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 1: Optimize the condition of Broomfield's pavement infrastructure at minimum life cycle costs

Objectives

- Follow long-term pavement management plan
  - Evaluate infrastructure condition annually and use a 40-year street condition projection model tool to determine appropriate treatment at the appropriate time



* Began tracking in 2016

Prior Year Accomplishments

- Completed 10.1 miles of pavement preservation street sealing and 3.47 miles of pavement mitigation
- Percentage of street miles in fair or better condition increased to 98.46%

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 2: Inspect and make repairs to traffic control devices in a timely fashion to meet safety requirements

Objectives

- Repair non-critical devices within 30 days and critical devices within 24 hours
  - Track requests for maintenance and repairs made

Prior Year Accomplishments

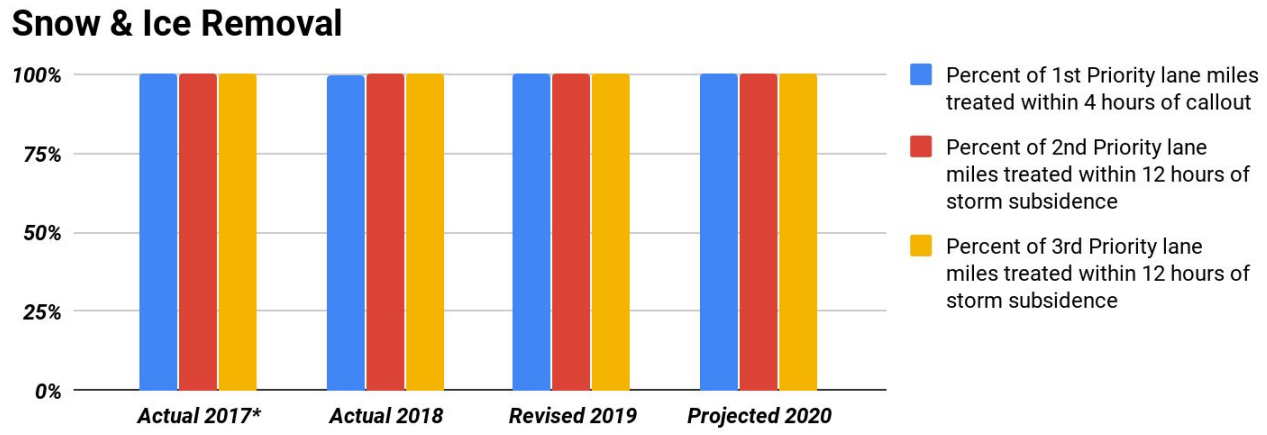
- 100% of traffic signals inspected for preventative maintenance annually
- 100% of traffic signals inspected for proper function monthly

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 3: Provide plowing and deicing for Broomfield's priority route system

Objectives

- Provide one pass on first-priority routes within four hours of callout
- Plow and treat second- and third-priority routes within 12 hours of storm subsidence
  - Track percentage of miles treated within target



*Began tracking in 2017

Prior Year Accomplishments

- Added two new snow and ice control routes decreasing lane miles per route

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 4: Minimize road debris and sediment from entering drainage channels or detention/retention ponds and limit PM10 emissions created by deicing materials

Objectives

- Sweep major arterials six times per year and residential streets four times per year
- Sweep priority routes after snow and ice events
- Meet Regional Air Quality Control standards (RAQC) commitments by removing deicing materials from streets in accordance with state regulations within four days of the end of a snow event

Prior Year Accomplishments

- Met 80% of Regional Air Quality Control Standards commitment

GOAL 5: Promote safe and efficient movement of all traffic for all areas of travel within the City and County of Broomfield by providing a properly maintained traffic signage inventory

Objectives

- Perform functional maintenance of traffic control devices annually to determine if certain devices need to be changed to meet current traffic conditions
- Perform annual physical maintenance of traffic control devices to retain the legibility and visibility of the device and to retain the proper functionality of the device
- Inspect the condition of all traffic control signage annually
- Perform same day repairs for all deficiencies reported to stop signs

Prior Year Accomplishments

- 100% of traffic control signs inventory inspected annually
- 100% of stop signs reported deficient repaired the same day

WATER SUPPLY & TREATMENT

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Ensure that treated water deliveries meet customer demands, external commitments, and fire protection requirements

Objectives

- Treat and deliver water in sufficient quantities to avoid unplanned water use restrictions
  - Monitor purchases from Denver Water and maintain the level of all water storage tanks daily

Strategic Outcome: Safe Community

GOAL 2: Ensure that treated water quality meets all regulatory requirements and standards

Objectives

- Maintain 100% compliance with drinking water standards and monitoring/reporting requirements
  - Conduct scheduled testing to support operational changes to the treatment process

Prior Year Accomplishments

- Maintained 100% compliance with all drinking water standards

Strategic Outcome: Environmental Stewardship

GOAL 3: Minimize taste and odor compounds in potable drinking water

Objectives

- Monitor and treat taste and odor compounds to the following target levels:
  - Less than 5 ng/L geosmin
  - Less than 5 ng/L MIB

Prior Year Accomplishments

- Geosmin and MIB targets of less than 5 ng/L met 100% of the time

WATER OPERATIONS & MAINTENANCE

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 1: Minimize out-of-service hydrants

Objectives

- Have defective hydrants from unexpected damage operational within 48 hours
  - Inspect, repair, or replace defective hydrants due to unexpected damage, within 48 hours
  - Implement a tracking system for hydrants that are out of service due to unexpected damage
- Have defective hydrants identified through the annual maintenance program be operational within one week
  - Inspect, repair, or replace defective hydrants due to maintenance life cycles
  - Implement a tracking system for hydrant maintenance life cycles

Prior Year Accomplishments

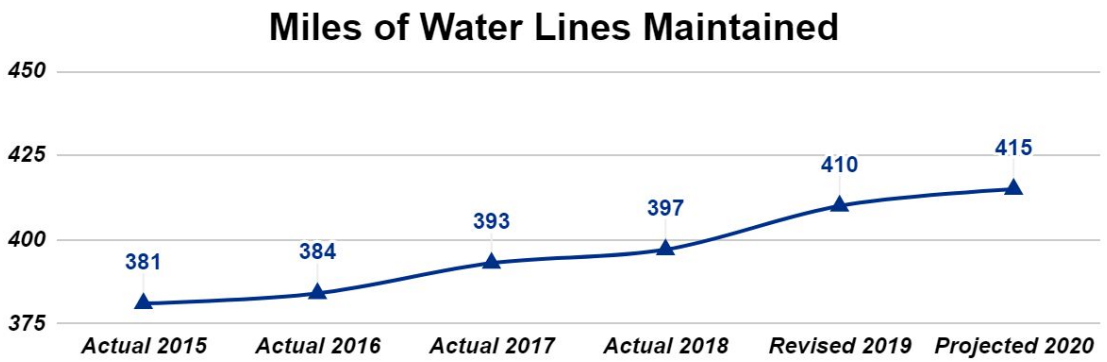
- Performed maintenance twice on each fire hydrant
- 100% of hydrants were flushed in the Annual Spring Flush
- 100% of hydrants were pressure tested, oiled, and greased

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Minimize water service interruptions to customers

Objectives

- Evaluate, maintain, and replace pipes and appurtenances annually to minimize failures
  - Develop a plan for inspection, maintenance, and repair of pipes, pressure-regulating valves (PRVs), valves, and service lines, and Booster stations by December
- Minimize failures resulting from improper system operation and damage to water mains by contractors
  - Develop and implement procedures, practices, and inspections for non-city staff



Prior Year Accomplishments

- Responded to 100% of customer service calls assisting residents with internal plumbing concerns or problems

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 3: Reduce the amount of unbilled consumed water

Objectives

- Achieve accurate measurement of annual water consumption
  - Track annual meter replacements and repairs through Utility Billing's service orders through December
- Increase the number of contractual hydrant permits by 5% annually
  - Enforce contractual hydrant permits with non-permitted users by documented warnings

Prior Year Accomplishments

- Supported change to the municipal code to deploy new meters as part of the BIT program

WATER FUND - ENVIRONMENTAL MONITORING

Strategic Outcome: Environmental Stewardship

GOAL 1: Comply with testing and reporting requirements per the Safe Drinking Water Act (SDWA)

Objectives

- Plan and implement a monitoring program in accordance with SDWA requirements
  - Sample, analyze, and report test results required by the SDWA

Prior Year Accomplishments

- Achieved 100% compliance with all SDWA monitoring and reporting requirements
- Monitored weekly for phosphorus in source and finished drinking water in anticipation of corrosion control change requiring phosphorus addition

Strategic Outcome: Environmental Stewardship

GOAL 2: Monitor water quality to support environmental and operational concerns

Objectives

- Implement water quality monitoring programs in accordance with environmental and operational needs
  - Sample, analyze, and report test results to support environmental and operational concerns

Prior Year Accomplishments

- Monitored Rocky Flats runoff in May with no significant findings
- Sampled soils in the Walnut Creek Flume area for radionuclides with no unexpected findings
- Monitored total and dissolved organic carbon in Pipeline Outfall for two months to determine the source of elevated organic carbon in water treatment plant raw water
- Contributed to the development of citizen complaint system for oil and gas related issues

Strategic Outcome: Environmental Stewardship

GOAL 3: Promote water conservation

Objectives

- Implement programs and measures outlined in the Water Conservation Plan
  - Provide rebates to residential and commercial water utility customers for purchase and installation of efficient water fixtures
  - Provide residential and commercial water assessments to water utility customers

Prior Year Accomplishments

- Saw an increase in participation in the Water Efficiency Rebate Program, providing an overall 10% increase in total rebates in 2018. Updated the language in the rebate application to provide residents with clearer instructions, resulting in fewer application errors

WASTEWATER TREATMENT

Strategic Outcome: Safe Community

GOAL 1: Design, build, operate, maintain, and evaluate treatment processes and equipment to ensure discharge water quality meets national and state permit requirements

Objectives

- Maintain 100% compliance with discharge requirements through treatment and monitoring

Wastewater Treatment Operations	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Revised 2019	Projected 2020
Maximum Daily Flow (Million gallons/day)	26.27	20.64	21.19	9.75	9.75	10.14
Average Daily Flow (Million gallons/day)	6.35	6.41	6.00	6.54	6.80	7.07
Peak Monthly Flow (Million gallons/day)	16.33	10.34	10.49	7.11	10.60	10.90
Total Annual Flow (Million gallons)	2,316	2,341	2,190	2,386	2,482	2,581

Prior Year Accomplishments

- Achieved 100% compliance with discharge requirements
- Achieved over 99.57% removal of nitrogen ammonia
- Achieved over 93.45% removal of total phosphorus

Strategic Outcome: Environmental Stewardship

GOAL 1: Administer the biosolids program to meet all permit requirements

Objectives

- Ensure 100% compliance with the bio-solids handling, hauling, and application programs
  - Submit the annual report to EPA and state regulatory agencies prior to the February 15 deadline

Prior Year Accomplishments

- Achieved 100% compliance with Biosolids Permit requirements
- Achieved over 99% removal of biochemical oxygen demanding organic material
- Achieved over 99% removal of total suspended solids

Strategic Outcome: Environmental Stewardship

GOAL 2: Optimize odor control treatment systems and wastewater treatment processes to reduce emission of odorous air compounds

Objectives

- Investigate, report, and respond to all odor reports within 48 hours
- Evaluate biofilter treatment performance semiannually to ensure 90% efficiency
- Evaluate air balancing of odor control fans to ensure efficiency for building procedures and processes

Prior Year Accomplishments

- Achieved 98% removal of H2S and 99% removal of total odor

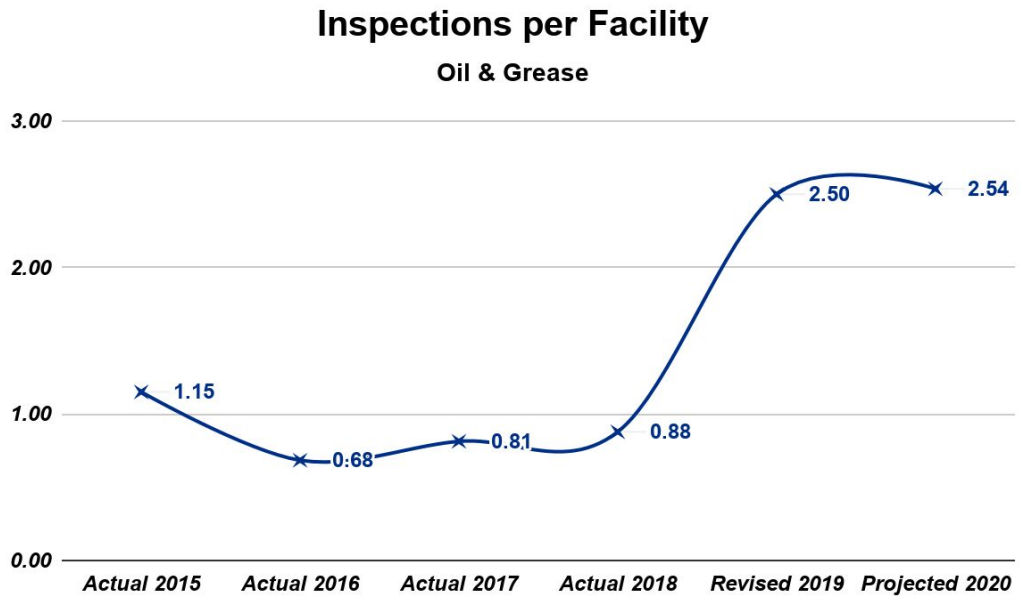
INDUSTRIAL PRETREATMENT

Strategic Outcome: Safe Community

GOAL 1: Administer the Industrial Pretreatment Program to meet all permit requirements

Objectives

- Administer the industrial pretreatment permit program to maintain 100% compliance with monitoring, reporting, and enforcement requirements
  - Submit the annual report to EPA and State regulatory agencies prior to the March 28 deadline



Prior Year Accomplishments

- Completed 100% of the required compliance inspections
- Achieved 100% compliance with all program requirements

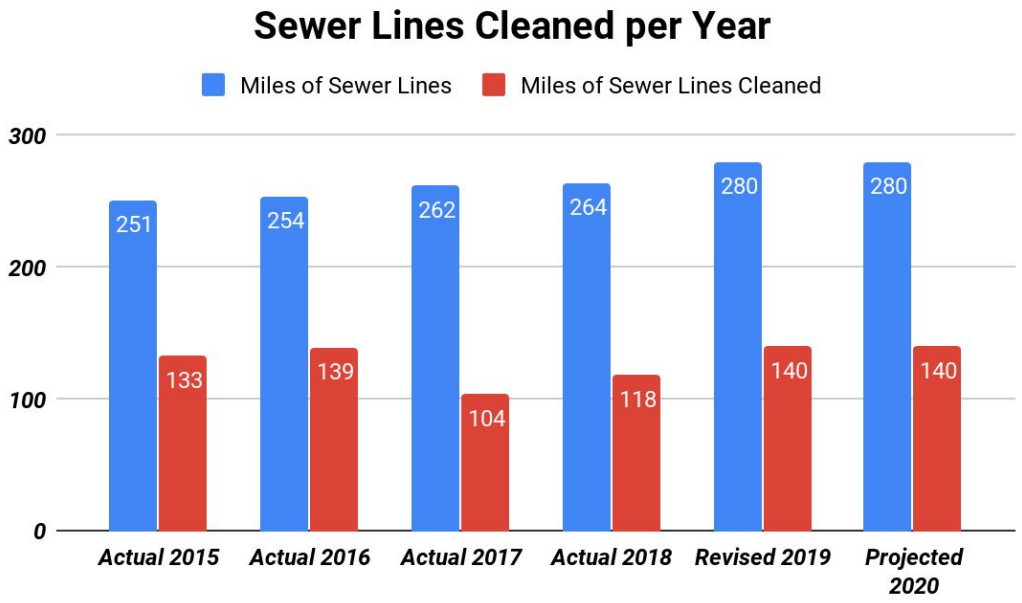
WASTEWATER OPERATIONS & MAINTENANCE

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 1: Minimize backup into customers' facilities

Objectives

- Inspect and maintain pipes and appurtenances to minimize backups
  - Refine and continue to follow developed annual maintenance plan
- Perform proactive rehabilitation and replacement of sewer deficiencies
  - Identify sewer system deficiencies prior to failures



Prior Year Accomplishments

- No sewer main line failure resulting in overflows or property damage
- Saved $24,455 by repairing sidewalk problems identified through main program inquiries

Strategic Outcome: Environmental Stewardship

GOAL 2: Minimize release of sewage into environment

Objectives

- Inspect and maintain pipes and appurtenances to minimize overflows and release of sewage into environment
  - Refine and continue to follow developed annual maintenance plan
- Perform proactive rehabilitation and replacement of sewer deficiencies
  - Identify sewer system deficiencies prior to failures

Strategic Outcome: Environmental Stewardship

GOAL 3: Minimize odor complaints from customers

Objectives

- Decrease number of odor calls by customers
  - Develop a plan and tracking system to identify and respond to customer complaints
- Proactively clean and maintain wet wells to minimize odor
  - Annually schedule quarterly maintenance activities to decrease odors
  - Provide weekly chemical application to decrease odors

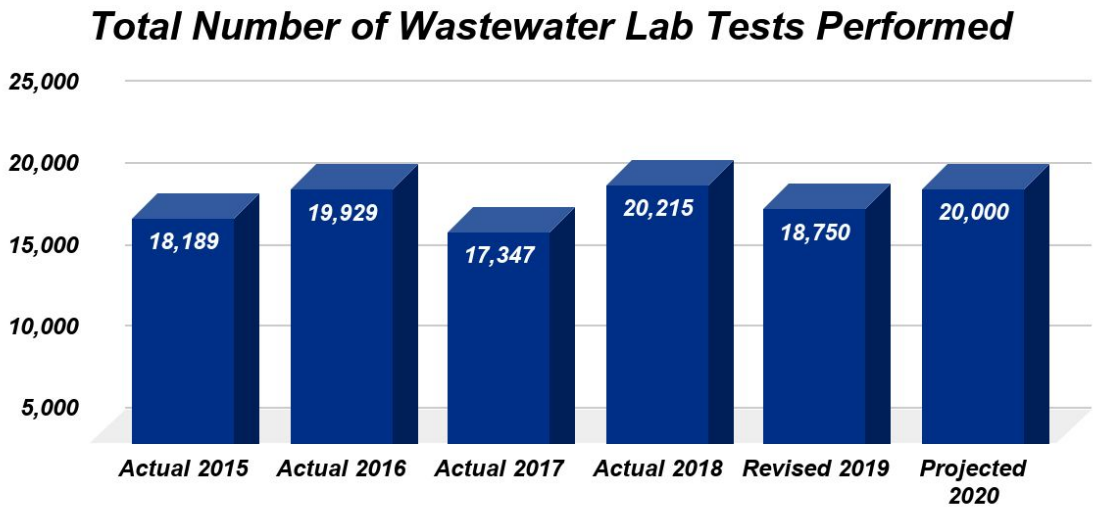
WASTEWATER LABORATORY OPERATIONS

Strategic Outcome: Environmental Stewardship

GOAL 1: Comply with testing and reporting requirements per National Pollutant Discharge Elimination System (NPDES) discharge permit

Objectives

- Plan and implement the monitoring program in accordance with NPDES requirements
  - Sample, analyze, and report analytical results per NPDES permit



Prior Year Accomplishments

- Maintained 100% compliance with NPDES monitoring/reporting requirements

Strategic Outcome: Environmental Stewardship

GOAL 2: Monitor water quality to support environmental and operational concerns

Objectives

- Implement water quality monitoring programs in accordance with environmental needs
  - Sample, analyze, and report analytical results to support environmental and operational concerns

- ❖ Analyze samples weekly throughout the wastewater facility for nutrients to aid operations staff in optimizing the facility for nutrient removal

Prior Year Accomplishments

- ➢ Analyzed samples from a pilot plant for upcoming Regulation 85 nutrient removal requirements
- ➢ Maintained 100% compliance with NPDES monitoring/reporting requirements

STORMWATER

Strategic Outcome: Safe Community

GOAL 1: Administer the Stormwater Management Program to meet all permit requirements

Objectives

- ❖ Ensure that Stormwater Management Program permits comply with program requirements through monitoring and educational activities
  - ➢ Submit the annual report to EPA and state regulatory agencies prior to the annual March 10 deadline

Prior Year Accomplishments

- ➢ Achieved 100% compliance with all permit requirements

Strategic Outcome: Safe Community

GOAL 2: Monitor stormwater detention ponds for environmental hazards and water quality concerns

Objectives

- ❖ Implement water quality monitoring programs for local accordance with environmental needs
  - ➢ Sample, analyze, and report analytical results to support environmental concerns

Prior Year Accomplishments

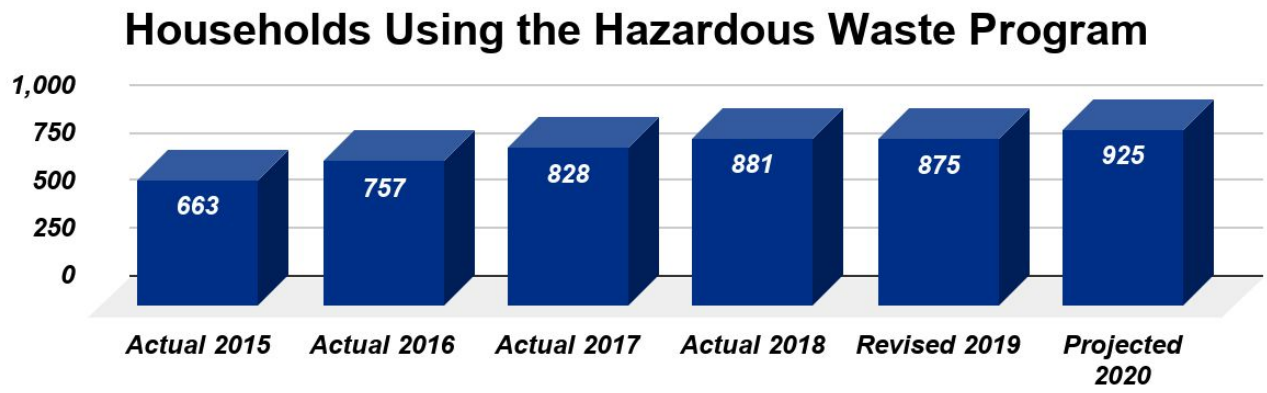
- ➢ Posted Sagar Reservoir for algal toxin, advocated for chemical treatment, and responded to residents' concerns about the pond's health and Broomfield's care for it
- ➢ Evaluated use of commercial *E.coli* growth inhibitor at Community Park Pond (not successful)
- ➢ Responded to questions and HOA concerns about Plaster Reservoir and its SolarBee

Strategic Outcome: Safe Community

GOAL 3: Provide Household Hazardous Waste Stormwater Protection Events for residents

Objectives

- ❖ Plan and coordinate with Boulder County to allow Broomfield residents to participate in the Boulder County Hazardous Materials Management Facility (HMM)
- ❖ Plan and coordinate with Boulder County and other contractors for two local Household Hazardous Waste (HHW) events



WATER RECLAMATION FUND

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Ensure that the non-potable water system meets customer demands and external commitments

Objectives

- Treat and deliver non-potable water in sufficient quantities to avoid unplanned irrigation restrictions
  - Maintain levels of stored non-potable water

Strategic Outcome: Safe Community

GOAL 1: Ensure that non-potable water quality meets all regulatory requirements and standards

Objectives

- Maintain 100% compliance with non-potable water standards and monitoring/reporting requirements
  - Conduct scheduled testing to support operational changes to the treatment process

Prior Year Accomplishments

- Achieved 100% compliance with all regulatory requirements and standards

Strategic Outcome: Environmental Stewardship

GOAL 3: Operate and maintain water reuse system usage and availability

Objectives

- Report annually available reuse allotments
  - Coordinate reuse acre feet availability/allotments to customers by December
- Decrease lost revenues due to over-usage by 10% by December
  - Calculate actual metered accounts vs. allocations by users annually

RECREATION, WELLNESS, AND SENIOR SERVICES

MISSION

The Recreation, Wellness, and Senior Services Department's mission is to enhance the quality of life and sense of community in Broomfield by providing diverse opportunities and services in the areas of Recreation Services, Cemetery, and Senior Services.

Clay Shuck, Director
cshuck@broomfield.org

SERVICES



The **Recreation Services - Administration and Facilities** division operates the Paul Derda Recreation Center, Broomfield Community Center, and "The Bay" Aquatic Center in order to provide clean, safe, high-quality, and well-maintained recreation facilities for public use. The division also provides quality recreation and leisure opportunities to the community.

The **Recreation Service - Programs** division provides a variety of programs to meet the recreation and health needs of Broomfield citizens. These programs include:

- Athletic Programs that serve youth, adults, and seniors, and also work in collaboration with community youth sports groups
- Aquatic Programs that promote health, fitness, safety, and fun in and around the water
- General Programs that provide a variety of early learning, fitness, wellness, and educational classes
- Teen Programs that provide programs for youth and teens
- Flexible Programs that offer new and innovative programs
- Special Needs Programs that provide programs to people of all ages regardless of ability and provide mainstreaming opportunities into current programs
- The Skate Park and Batting Cages, which provide a facility for skateboarding, rollerblading, BMX biking, and batting
- Seniors Programs that provide programs and activities for adults 55 and over
- Special Events that foster community pride, social bonding, and family connections

The **Cemetery** divisions include the Broomfield County Commons and Lakeview Cemeteries, which provide the citizens of Broomfield affordable burial options including full burial and cremation.

Broomfield Senior Services, working in partnership with the Denver Regional Council of Governments Area Agency on Aging and community volunteers, provides supportive services to adults age 60 and over residing in Broomfield. Services are designed to meet the needs of older adults and improve their quality of life. Services include transportation, information and assistance, caregiver services, support groups, educational presentations, congregate lunch program, Meals-on-Wheels, nutrition education, and special events.

RECREATION, WELLNESS, AND SENIOR SERVICES

2020 FINANCIAL SUMMARY

Expenditures By Account Type	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
Personnel	5,460,610	5,690,578	5,697,654	6,511,683
Supplies & Equipment	423,536	541,355	495,738	594,464
Contractual Services	655,196	737,233	757,673	762,081
Capital Outlay	0	0	0	94,853
Misc. Expenditures	1,364	0	0	0
Services Rendered	925,131	744,300	744,300	769,790
Total Expenditures	**7,465,837**	**7,713,466**	**7,695,365**	**8,732,871**

Expenditures By Division	2018 Actuals	2019 Original Budget	2019 Revised Budget	2020 Original Budget
04-66100 Recreation Admin.	176,951	269,448	263,948	303,840
04-66200 Paul Derda Rec Center	2,297,903	2,624,786	2,587,898	2,745,992
04-66300 Broomfield Community Center	1,003,973	608,173	605,973	980,298
04-66410 Aquatic Programs	220,070	200,494	204,494	269,704
04-66420 Flexible Programs	19,098	45,012	8,572	400
04-66430 Senior Programs	157,515	162,687	164,137	166,254
04-66440 Special Events	266,053	288,117	278,417	297,122
04-66450 General Programs	446,223	436,051	445,701	476,620
04-66460 Athletic Programs	915,503	1,023,591	1,026,991	1,082,144
04-66470 Teen Center	375,290	419,093	435,691	495,316
04-66480 The Bay	378,395	373,377	357,877	413,061
04-66500 Special Needs Programs	92,532	98,861	97,861	101,092
04-66510 Skate Park/Batting Cages	38,275	40,449	35,549	42,910
07-64100 Lakeview Cemetery	3,352	3,000	3,000	3,000
07-64200 County Commons Cemetery	32,081	40,132	32,832	38,140
02-65100 Seniors Administration	217,864	256,520	238,769	255,090
02-65200 Seniors Community Service	137,875	132,272	181,257	142,763
02-65300 Seniors Transportation	315,888	305,470	336,305	427,258
02-65400 Seniors Nutrition	370,996	385,933	390,093	491,867
Total Expenditures	**7,465,837**	**7,713,466**	**7,695,365**	**8,732,871**

RECREATION, WELLNESS, AND SENIOR SERVICES

POSITION SUMMARY (FTE)

Department Summary		2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
07-64200	County Commons Cemetery	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
04-66100	Rec. Services Administration	1.20	0.00	1.20	0.00	1.20	0.00	1.20	0.00
04-66200	Paul Derda Recreation Center	6.27	22.29	6.27	22.29	5.97	22.29	6.42	22.12
04-66300	Community Center	4.81	8.52	4.81	8.52	4.81	8.52	7.12	7.89
04-66410	Aquatic Programs	0.78	1.95	0.78	1.95	0.78	1.95	0.78	1.95
04-66420	Flexible Programs	0.00	0.07	0.00	0.07	0.00	0.07	0.00	0.07
04-66430	Senior Programs	1.14	0.74	1.14	0.74	1.14	0.74	1.14	0.74
04-66440	Special Events	1.71	0.26	1.71	0.26	1.71	0.26	1.91	0.26
04-66450	General Programs	1.95	5.19	1.95	5.19	1.95	5.19	1.80	5.19
04-66460	Athletic Programs	5.62	4.90	5.62	4.90	5.62	4.90	6.52	4.10
04-66470	Teen Center	0.96	0.39	0.96	0.39	1.26	0.39	1.55	0.39
04-66480	Aquatic Center (The Bay)	1.37	3.73	1.37	3.73	1.37	3.73	1.37	3.73
04-66500	Special Needs Programs	0.93	0.21	0.93	0.21	0.93	0.21	0.93	0.21
04-66510	Skate Park/Batting Cages	0.16	0.65	0.16	0.65	0.16	0.65	0.16	0.65
02-65100	Seniors - Administration	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
02-65200	Seniors - Community Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-65300	Seniors - Easy Ride	3.00	0.80	3.00	0.80	3.00	0.80	3.00	0.80
02-65400	Seniors - Nutrition	2.00	1.48	2.00	1.48	2.00	1.48	3.00	1.31
Total Positions		**36.10**	**51.18**	**36.10**	**51.18**	**36.10**	**51.18**	**41.10**	**49.41**

SIGNIFICANT CHANGES IN 2020

Recreation

- An increase of $442,000 in Personnel Services, $51,000 in Supplies and Equipment, and $27,000 in Contractual Services for the opening of the new Broomfield Community Center
- An increase of $163,000 in Personnel Services due to increases in minimum wage
- An increase of $100,000 in Personnel Services due to salary adjustments and associated benefits
- An increase of $24,000 for Services Rendered due to increased cost of facility services

Cemetery

- No significant changes

Senior Services

- An increase of $34,000 in Personnel Services and $28,000 in Supplies and Equipment for the opening of the new Broomfield Community Center
- An increase of $41,000 in Personnel Services for salary adjustments and associated benefits
- An increase of $9,000 in Supplies and Equipment, $5,000 in Contractual Services, and $95,000 in Capital Outlay for purchase of vehicle and technology to expand fleet

- An increase of $8,000 in Contractual Services due to increased Caregiver Respite program grant award

RECREATION SERVICES—ADMINISTRATION AND FACILITIES

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 1: Provide public recreation facilities to the citizens of Broomfield

Objectives

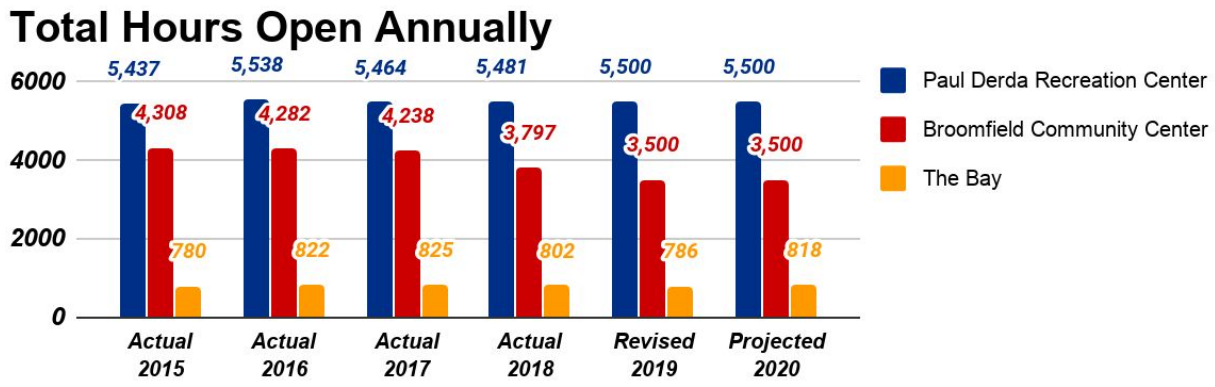
- Inspect facilities monthly to ensure they are safe and free of hazards
- Address customer concerns or complaints in a timely fashion (If it is a safety concern, either resolve immediately or place out of order and contact service to resolve issue)
- Replace cardio and weight equipment according to asset replacement schedule, taking into account safety, technology, newer models, warranty, service, and price

Strategic Outcome: Leisure and Cultural Opportunities

GOAL 2: Establish a variety of facility based activities and services geared toward a multi-generational population

Objectives

- Launch one new health or wellness program each year
- Expand or improve at least one aquatic program or activity each year



Prior Year Accomplishments

- Eliminated the program Body Vive and instituted the Tone format. This took some marketing but is now a successful part of our weekly programming
- Ended the contract with Barre Burn and brought the program in house and have expanded the class offerings to seven times a week
- Offered extended and new opportunities for birthday parties and after hours parties at the Bay

RECREATION SERVICES—PROGRAMS

Strategic Outcome: Leisure and Cultural Opportunities

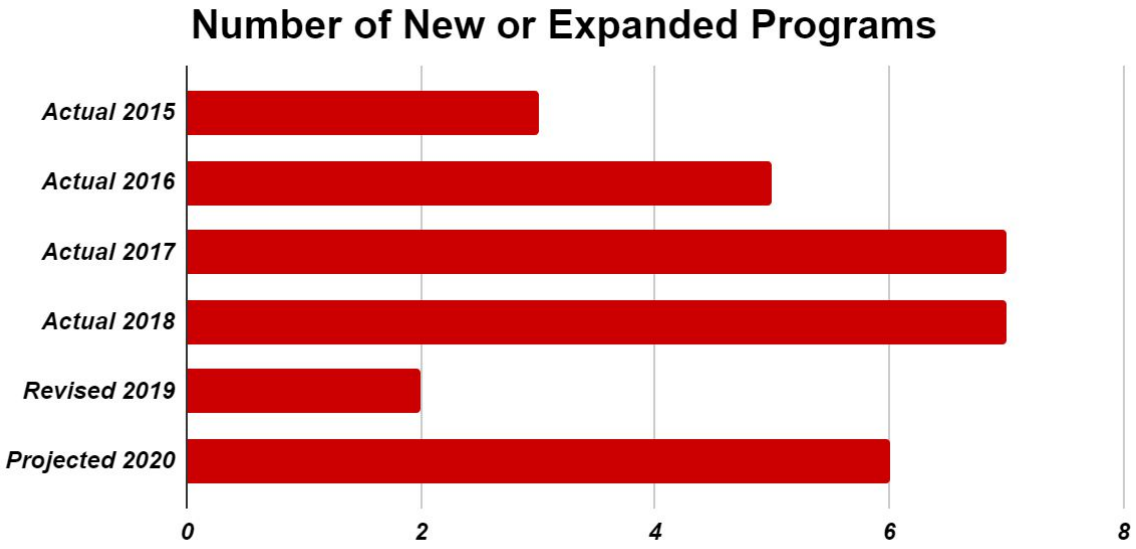
GOAL 1: Offer a variety of programs to stay up to date with the latest trends

Objectives

- Offer a new program or expand/adapt a current program in each area by December
- Enter contractual agreements with businesses, providing recreational and educational services based on a 70/30 split of revenue

Prior Year Accomplishments

- Expanded upon the Boulder Valley School District After School Program and the Camp Explorer Outdoor Explorer programs
- Continued to offer many of our contractual programs despite the changes to the Broomfield Community Center where the majority of those programs are housed. Continued to explore and evaluate new contractual proposals and assess them based on space and viability
- Revamped the Kids Summer Fun and redeveloped into the PreTeen Palooza and the Parents Night Out programs. Programs have been so successful that we are looking to continue this expansion as an enhancement to our patrons and as a new stream of revenue
- Improved Cara swimming program by adding Friday stroke clinics for participants
- The Fitness programs added and expanded upon the following programs:
  - Worked with North Metro Fire District to offer off site yoga
  - Developed and implemented the Cancer Exercise training program. Program has been so successful that they have expanded to an intro course and a continuing course



Strategic Outcome: Leisure and Cultural Opportunities

GOAL 2: Promote the health and well-being of our customers by providing fun and safe programs

Objectives

- Offer programs that encourage participants to live healthy and active lifestyles
- Provide staff training on a monthly basis to include safety protocol, skills practice, customer service training, and policy and procedures related to overall goals and mission

Prior Year Accomplishments

- Expanded upon the Outdoor Explorer program to provide a varied summer camp experience
- Increased participation in Senior Day/Extended Trips by offering Fine Dining trips and extended trips out-of-state
- Increased volleyball team registration from 31 teams to 48 teams
- Offered bi-weekly aquatic staff in-services and break out sessions to improve teamwork, practice skills, review policies and procedures, and foster communication

CEMETERY

Strategic Outcome: Responsive and Fiscally Responsible Government

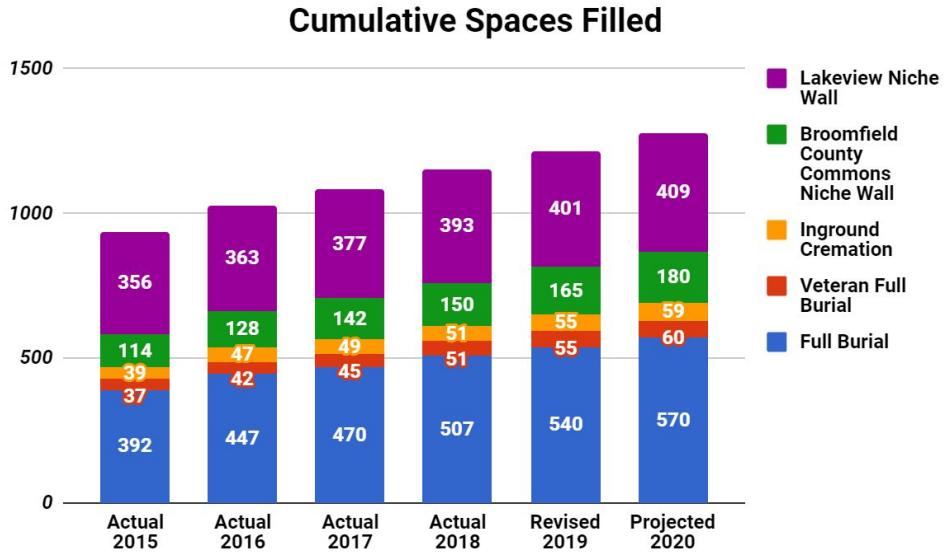
GOAL 1: Respond to all citizen inquiries concerning immediate or future cemetery needs

Objectives

- Train staff to provide cemetery information upon request
- Provide a cemetery sales contact at all times

Prior Year Accomplishments

- Revenue at Lakeview Cemetery was $9,238 over revised revenue
- Brought expansion to the Broomfield County Commons Cemetery online. This created a dramatic increase in demand and sales
- Brought a new Cemetery Management Software online for managing all purchases and interments



SENIOR SERVICES

Strategic Outcome: Health, Leisure, and Educational Opportunities

GOAL 1: Improve the quality of life for Broomfield older adults, their families, and caregivers by providing information, assistance, outreach, education, and supportive services

Objectives

- Identify areas where information, referrals, and assistance are needed and present Senior Services' assistance and program offerings
- Identify the need for education on various topics and provide workshops through collaboration with community providers
- Provide supportive services to Broomfield seniors including the Loan Closet, Handyman/Chore Program, the Caregiver Respite Program, support groups, and wellness services

Prior Year Accomplishments

- An Older Adult Outreach panel was created to provide community education and resources to the older adults. The group consists of professionals from HHS, Senior Services, and the Library. Every month the panel visits a different community of older adults
- A variety of free educational classes were offered to patrons to support successful aging
- Caregiver respite hours increased for older adults who qualified through additional funding and local support by 290 unit hours

Strategic Outcome: Health, Leisure, and Educational Opportunities

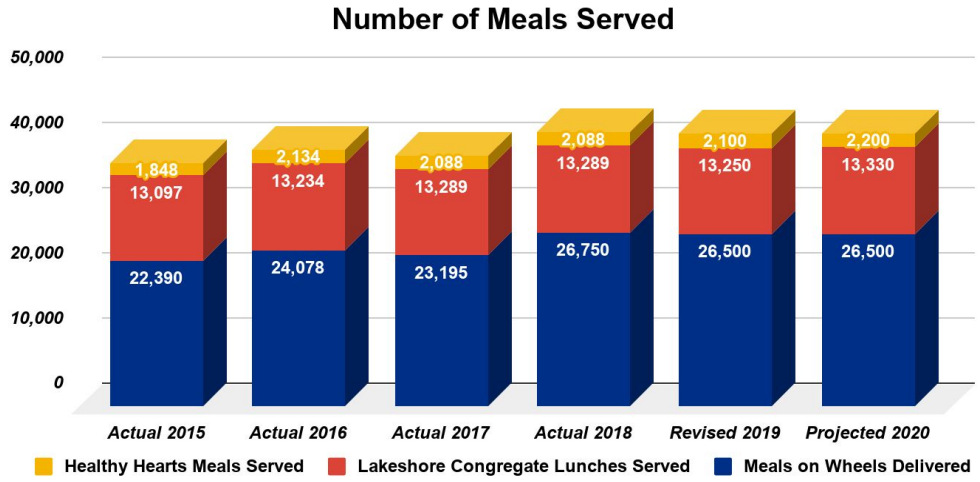
GOAL 2: Improve or maintain the health and well-being of Broomfield older adults by providing healthy, nutritious meals, education, and social opportunities

Objectives

- Provide Meals on Wheels to residents who need assistance with meals
  - Project Homecoming provides local seniors recently released from the hospital five days of hot, nutritious meals delivered to their door at no charge
  - Provide Meals on Wheels to all qualified Broomfield residents without a wait list
- Provide nutritious meals at Lakeshore Café that provide opportunities for social and community engagement, education, and recreation activities
  - Collaborate with the PHE dietician to provide nutrition education during Healthy Hearts lunches twice a month
- Provide special diet meals for Lakeshore Café and Meals on Wheels program
  - Local seniors with restrictive diets (low-sodium, diabetic, etc.) can receive special diet meals made fresh daily without worry or concern
  - Serve nutritious, heart-healthy meals during the Healthy Hearts lunches twice a month

Prior Year Accomplishments

- Meals on Wheels increased by 15% without placing anyone on a waitlist



Strategic Outcome: Health, Leisure, and Educational Opportunities

GOAL 3: Provide safe and dependable transportation to elderly and disabled residents of Broomfield

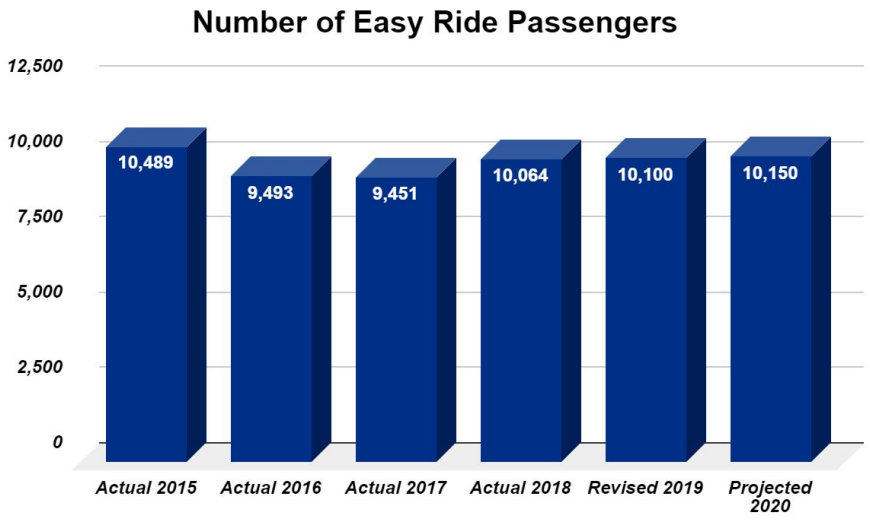
Objectives

- Work with the Denver Regional Council of Governments (DRCOG), Denver Regional Mobility and Access Council (DRMAC), Colorado Department of Transportation (CDOT), Regional Transportation District (RTD), area Local Coordinating Councils (LCC), and other metro area transportation providers to improve availability, coordination, and effectiveness of local human service transportation

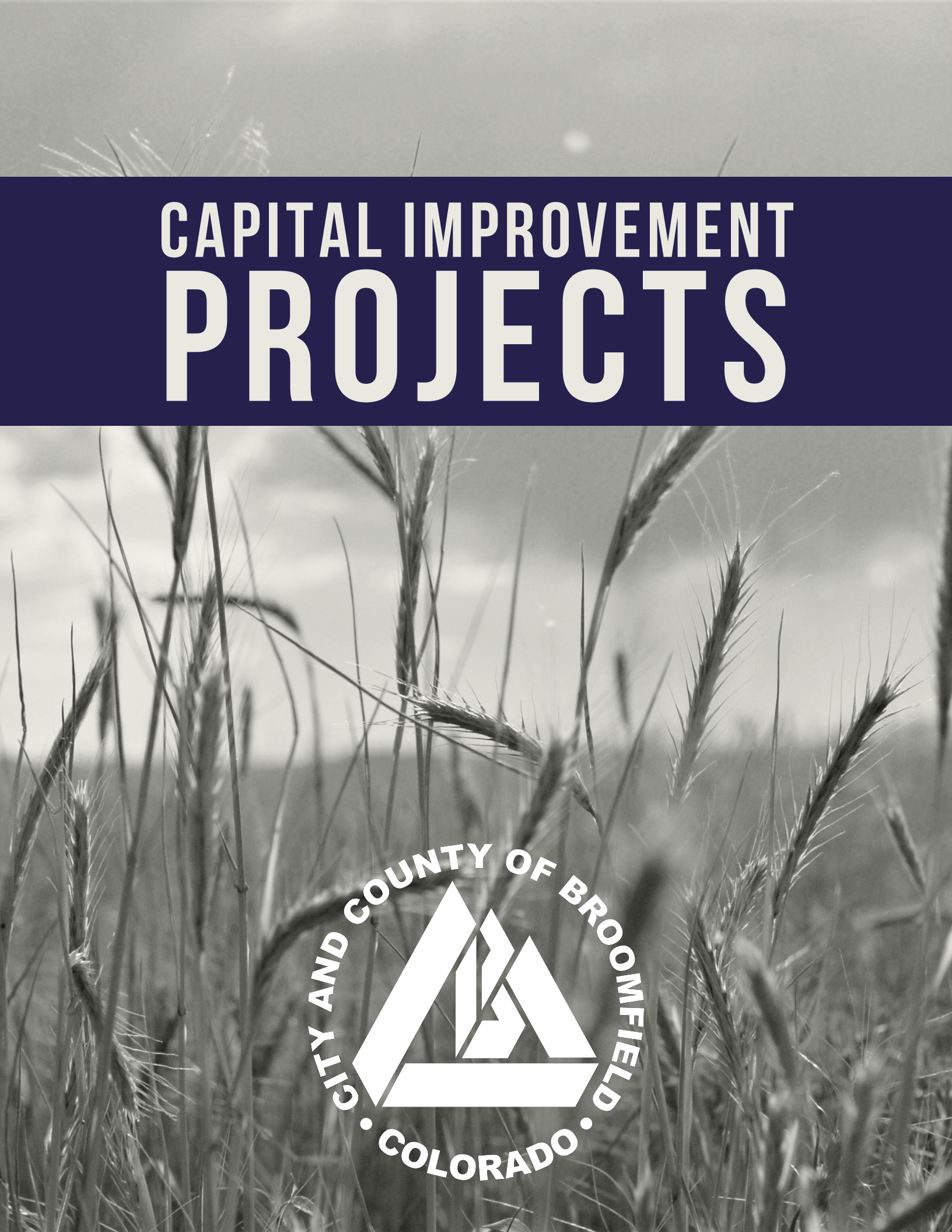
Prior Year Accomplishments

- Easy Ride increased number of trips in 2018 by 8.45% without a waitlist

- The number of passengers increased in 2018 by 6.5%
- Easy Ride worked with two volunteer driving programs which provided out of town trips to Broomfield older adults



CAPITAL IMPROVEMENT PROJECTS



Capital Improvement Program

The Capital Improvement Program (CIP) budget is the result of careful planning and use of the 2005 City and County Comprehensive Plan, The Long Range Financial Plan (LRFP), and cooperation between citizen committees and department staff. The Long Range Plan will be updated in 2019 to reflect the 2017 City and County Comprehensive Plan. The focus is on the next five years, but the plan includes details for the next 20 years, plus projects that have been identified that are beyond the 20-year scope. The plan includes capital rehabilitation and asset replacement needs in addition to desires for new amenities and expanded and new facilities. The plan assists with forecasting needs for enhanced capital revenues, such as bond funding, to meet large infrastructure needs.

Capital Improvement Budget Policies

- The City and County will project its equipment replacement and maintenance schedule needs for the next five years and will update this projection each year. From this projection, a maintenance and replacement schedule will be developed and followed.
- The City and County will develop a multi-year plan for capital improvements, including Capital Improvement Program (CIP) design, development, implementation, and operating and maintenance costs.
- A capital project is defined as a project with a useful life greater than one year and a cost equal to or greater than $10,000. Projects not meeting these criteria are generally funded in operating budgets.
- Equipment will be included in the Capital Budget if it is a replacement of a current asset with a cost equal to or greater than $5,000. New equipment, regardless of the cost, and replacement of equipment costing less than $5,000 are generally funded in operating budgets.

Budget Development Process

The City and County's planning and budget process begins early in the year for the next year's budget. Current revenues and capital project expenditures are closely analyzed to determine if projections are accurate. This process allows for any possible excess project funding to be reduced and programmed into the next year's budget. The current year budget is generally amended in March to appropriate prior-year projects that are in progress and release any funding no longer needed.

The CIP staff begins its qualitative review of a project with the use of a project evaluation form. This form is a decision-making tool that assists in the recommendation of projects. The evaluation primarily focuses on the needs of the community and progress towards Broomfield goals. Staff considers how the project will impact the community, how it fits within the Comprehensive Plan and Long Range Financial Plan, and how the construction costs compare to the end benefit. Projects are also weighted higher if they meet at least one of the following criteria:

- Health and welfare of Broomfield's citizens
- Safety conditions for Broomfield's staff
- Asset protection - to prevent increased future cost
- Opportunity cost - such as grant or joint projects with other entities

Once a project is accepted, the CIP staff proceeds with a more in-depth analysis by considering the following factors:

- If this is a replacement of a current asset, are the expenditures necessary to continue providing the same level of service?
- Will the replacement reduce operating costs? For example, will the cost of labor, materials or other items, such as electricity, be lowered by replacing obsolete equipment?
- What are the future service demands, and will this project be able to meet those demands?
- Is this project required to comply with safety or environmental mandates?

The CIP staff also reviews the estimated cost to ensure it is projected at a reasonable cost. Once a project reaches this point, it is then categorized within one of the 12 categories and added to the Capital Plan. Projects are then compared within each category and prioritized to like-kind projects. In some cases, such as Open Space and Trails, citizen committees help prioritize the projects within the category. In other cases, staff prioritizes the projects based on need, value to the community, availability of funding source, and other factors. CIP staff also complete alternative analyses, whenever possible. The benefit of this analysis is to ensure that construction costs do not outweigh the benefits of the project.

Budget Calendar

Important dates for the development of the budget are listed in the chart below.

January – February	City Council sets Priorities for coming year
March	Citizens and Committees submit capital project ideas to staff
April	CIP Department Staff evaluates the current year's projects
April	CIP Department Staff evaluates and develops next year's projects
April-May	Budget and CIP Staff review capital requests
June-July	Citizen Suggestions and Input are received
September - October	Recommended Budget is presented to Council for review and consent
September - October	Public Hearing on Proposed Budget; Council adopts Budget Resolution
December	Budget Document completed

CIP Fund Summaries

The Sales and Use Tax Capital Improvement Fund

This fund was established to account for the deposit of a portion of sales and use tax revenues collected and dedicated for capital improvements. One-third of Broomfield's 3.5% city sales and use tax revenue collected is earmarked for capital improvements and other costs related to capital improvements, such as studies, planning, consulting, engineering, legal, and financing. The asset replacement fund is a sub-fund created to provide for the replacement of existing capital equipment items within the general government type funds (enterprise fund items are budgeted within the appropriate enterprise fund).

Sales and Use Tax Capital Improvements Fund Sources and Uses of Funds						
	Actual 2018	Original Budget 2019	Revised Estimate 2019	Budget 2020	% Change 19 Original 2020	% Change 19 Revised 2020
Beginning Balance	$ 102,563,064	$ 4,795,370	$ 94,148,028	$ 4,913,270	2.46%	-94.78%
Revenues	36,097,100	33,318,408	56,964,452	35,123,464	5.42%	-38.34%
Interfund Activity	6,825,059	3,353,334	1,344,807	2,611,683	-22.12%	94.21%
Total Sources of Funds	$ 145,485,223	$ 41,467,112	$ 152,457,287	$ 42,648,417	2.85%	-72.03%
Expenditures	$ 35,696,522	$ 26,081,140	$ 135,742,757	$ 28,270,120	8.39%	-79.17%
Interfund Activity	7,563,408	8,166,581	8,166,581	8,628,413	5.66%	5.66%
Transfer to Reserves	8,077,265	3,724,679	3,634,679	2,767,395	-25.70%	-23.86%
Total Uses of Funds	$ 51,337,195	$ 37,972,400	$ 147,544,017	$ 39,665,928	4.46%	-73.12%
Ending Balance	$ 94,148,028	$ 3,494,712	$ 4,913,270	$ 2,982,489	-14.66%	-39.30%

The Sales and Use Tax Fund also accumulates funds each year to be used to finance large projects. Funds are allocated for facilities improvements, asset protection and transportation projects. In 2019, funds are being used for the new Service Center building. In addition to these reserves, $17,000,000 was set aside in a debt service sinking fund to assist in repayment of the 2017 bonds. The sinking fund is budgeted to be fully utilized by the end of 2020.

Sales and Use Tax Capital Improvements Reserves (Allocation for Asset Protection, Facilities Improvements, Transportation Projects, and Telecom Systems)						
	Actual 2018	Original Budget 2019	Revised Estimate 2019	Budget 2020	% Change 19 Original 2020	% Change 19 Revised 2020
Beginning Balance	$ 16,149,248	$ 5,324,409	$ 23,468,866	$ 6,959,088	30.70%	-70.35%
Additions	8,077,265	3,724,679	3,634,679	2,767,396	-25.70%	-23.86%
Uses	757,647	-	20,144,457	1,350,000	100.00%	-93.30%
Ending Balance	$ 23,468,866	$ 9,049,088	$ 6,959,088	$ 8,376,484	-7.43%	20.37%

The Conservation Trust Fund

This fund was established to account for the deposit of Colorado Lottery proceeds, which the State shares with city and county governments. Proceeds can be used for the acquisition, development, and maintenance of new conservation sites and capital improvements or maintenance for recreational purposes on any public sites.

Conservation Trust Fund Sources and Uses of Funds						
	Actual 2018	Original Budget 2019	Revised Estimate 2019	Budget 2020	% Change 19 Original 2020	% Change 19 Revised 2020
Beginning Balance	$ 1,519,398	$ 362,744	$ 1,474,545	$ 684,838	88.79%	-53.56%
Revenues	697,630	673,200	730,400	751,400	11.62%	2.88%
Total Sources of Funds	$ 2,217,028	$ 1,035,944	$ 2,204,945	$ 1,436,238	38.64%	-34.86%
Expenditures	$ 742,483	$ 804,050	$ 1,520,107	$ 950,100	18.16%	-37.50%
Total Uses of Funds	$ 742,483	$ 804,050	$ 1,520,107	$ 950,100	18.16%	-37.50%
Ending Balance	$ 1,474,545	$ 231,894	$ 684,838	$ 486,138	109.64%	-29.01%

The Open Space and Park Land Fund

This fund was established to account for sales and use tax revenues earmarked for capital improvements related to open space and park land. In 2020, Open Space and Park Land Fund sales and use tax revenues are estimated at $4,411,329 based on a sales tax rate of 0.25%, 80% of which is designated for open space projects, with the remaining 20% designated for park land and recreation facility projects.

Open Space and Park Land Fund Sources and Uses of Funds						
	Actual 2018	Original Budget 2019	Revised Estimate 2019	Budget 2020	% Change 19 Original 2020	% Change 19 Revised 2020
Beginning Balance	$ 5,179,993	$ 1,191,002	$ 4,214,877	$ 1,386,274	16.40%	-67.11%
Revenues	5,436,338	4,509,820	4,651,009	4,941,501	9.57%	6.25%
Total Sources of Funds	$ 10,616,331	$ 5,700,822	$ 8,865,886	$ 6,327,775	11.00%	-28.63%
Expenditures	$ 2,307,206	$ 3,015,026	$ 6,280,863	$ 3,463,112	14.86%	-44.86%
Interfund Activity	4,094,248	1,193,189	1,193,189	1,100,086	-7.80%	-7.80%
Transfer to Reserves	-	5,560	5,560	-	-100.00%	-100.00%
Total Uses of Funds	$ 6,401,454	$ 4,213,775	$ 7,479,612	$ 4,563,198	8.29%	-38.99%
Ending Balance	$ 4,214,877	$ 1,487,047	$ 1,386,274	$ 1,764,577	18.66%	27.29%

The Services Expansion Fee (SEF) Fund

This fund was established to account for the deposit of SEF revenues collected by the City. As enacted by City Council in 1995, the City began imposing an excise tax of $1.00 per square foot of new residential construction. The purpose of this fee is to provide funds for future capital costs associated with residential growth. In practice, Broomfield has designated 50% of SEF revenues to be used to fund joint-use educational/municipal facilities in cooperation with the school districts that serve Broomfield. The remaining 50% of SEF revenues are used to fund capital improvements benefiting the residential area paying the fee, such as arterial roadways, parks, community facilities, traffic signals, etc.

Service Expansion Fee (SEF) Fund Sources and Uses of Funds						
	Actual 2018	Original Budget 2019	Revised Estimate 2019	Budget 2020	% Change 19 Original 2020	% Change 19 Revised 2020
Beginning Balance	$ 9,723,408	$ 6,760,247	$ 7,444,155	$ 8,282,313	22.51%	11.26%
Revenues	2,270,455	1,901,300	2,215,176	1,832,200	-3.63%	-17.29%
Total Sources of Funds	$ 11,993,863	$ 8,661,547	$ 9,659,331	$ 10,114,513	16.77%	4.71%
Expenditures	$ 4,069,090	$ 722,000	$ 1,116,668	$ 1,256,808	74.07%	12.55%
Interfund Activity	480,618	461,900	260,350	657,850	42.42%	152.68%
Total Uses of Funds	$ 4,549,708	$ 1,183,900	$ 1,377,018	$ 1,914,658	61.72%	39.04%
Ending Balance	$ 7,444,155	$ 7,477,647	$ 8,282,313	$ 8,199,855	9.66%	-1.00%

The Development Agreement Capital Improvements Fund

The City is involved in several development agreements within the City. All of these agreements are structured so that future revenues are committed to meet development obligations, but only as the revenues are earned. If revenues are not earned from the sources outlined in the agreements, the City is not obligated to fund the expenditures from other sources.

The Development Agreements Fund was established to account for these contractual obligations. A development agreement is an agreement entered into between the City and a developer. Such agreements are designed to 1) share the cost of infrastructure improvements with the developer, so that Broomfield is not solely paying for these improvements, or 2) provide incentives for the developer to do

business in Broomfield, in the form of reimbursed sales, use, or property tax generated by the new development. Development Agreements enable Broomfield to promote and protect its sales tax base.

The total expected obligations to be repaid through these future revenues are summarized in the chart below.

Outstanding Development Obligations	
	Actual 2018
Total Estimated Obligation	$ 380,195,760
Cumulative Payments as of 2018	154,697,158
Preliminary Actual Payment in 2019	11,978,713
Estimated Payment in 2020	13,149,966
Total Estimated Obligation as of 12/31/2020	$ 200,369,923

Expenditures by Category

The CIP expenditures by category are summarized in the following chart. As can be seen, substantial projects have been completed in the last five years.

CITY AND COUNTY OF BROOMFIELD
5 YEAR - CAPITAL PROJECT EXPENDITURES

	1	2	3	4	5		
Capital Improvement Projects	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Budget	2016 to 2020 Total	% of Total
Building & Facilities	4,502,616	1,548,983	5,351,528	21,503,509	3,790,893	36,697,529	7.65%
Drainage & Storm Water	62,214	37,950	50,485	158,000	133,500	442,149	0.09%
Information Technology	1,950,907	3,308,542	1,538,853	3,744,212	948,500	11,491,014	2.40%
Landscaping	664,963	469,578	707,382	1,214,090	1,417,275	4,473,288	0.93%
Open Space and Trails	3,280,579	1,132,944	1,295,014	8,456,267	2,557,112	16,721,916	3.49%
Parks and Recreation	6,567,177	4,383,508	13,335,403	45,317,167	3,631,483	73,234,738	15.27%
Transportation System	9,414,506	14,949,980	14,060,988	54,733,286	11,120,649	104,279,409	21.74%
Vehicle & Other Equipment	2,187,988	2,063,618	1,724,519	2,108,563	2,220,234	10,304,922	2.15%
Development Agreements	8,240,545	7,378,097	8,748,854	7,721,291	8,179,806	40,268,593	8.40%
Planning, Admin & Other	644,094	1,752,635	605,992	2,875,113	3,993,900	9,871,734	2.06%
Public Art & Cultural - 1% Allocation	101,394	81,745	82,011	495,530	70,567	831,247	0.17%
Water Fund	25,697,525	7,556,599	5,478,925	58,519,978	13,393,899	110,646,926	23.07%
Sewer Fund	2,024,522	6,571,688	2,761,710	39,246,105	4,820,155	55,424,180	11.55%
Water Reclamation Fund	242,017	302,422	686,290	1,768,193	1,982,750	4,981,672	1.04%
TOTAL	65,581,047	51,538,289	56,427,954	247,861,304	58,260,723	479,669,317	100.00%

In 2019, the Facilities budget includes $17.2 million for the new Service Center. This project also includes $11.5 million from the Water and Sewer Funds.

The Broomfield Community Center reconstruction project began in 2018 and is scheduled to be complete in late 2020. The 2019 budget for this project is $40.7 million.

The 2019 Transportation projects include the Dillon Road/W. 144th Avenue traffic improvement project with a budget of $38.1 million.

The Utility Funds have budgets to continue to build infrastructure in north Broomfield as development in that area increases. The projects include water line extensions, a water booster station, and sewer lift stations. To meet future growth in the northern area of Broomfield, $22.6 million in sewer projects is budgeted in 2019 and 2020 for this area. The water treatment facility expansion is budgeted at $22.9 million in 2019. The Water Fund includes funding for Broomfield's share of the Windy Gap Reservoir project with a combined 2019 and 2020 budget of $34.9 million.

Recurring Capital Expenditures

The CIP budget includes many projects that are classified as recurring capital expenditures. These expenditures are defined by Government Finance Officers Association (GFOA) as 1) costs that are included in almost every budget and 2) costs that will have no significant impact on the operating budget. The chart below lists the recurring capital expenses by category.

Capital Improvement Projects	Actual 2018	Revised Budget 2019	Estimate 2020
Building & Facility Projects			
Capital Improvements Fund			
Parking Lot Repair/Replacement - Citywide	$ -	$ -	$ -
Asset Replacement & Refurbishment Fund			
Building Repairs - Citywide	$ 167,599	$ 210,295	$ 100,000
Floor Covering Replacement - Citywide	191,426	198,000	103,000
HVAC Systems Rehabilitation - Citywide	6,290	128,893	50,000
Parking Lot Repair/Replacement - Citywide	-	-	304,704
Total Building & Facility Projects	**$ 365,315**	**$ 537,188**	**$ 557,704**
Drainage & Storm Water Projects			
Capital Improvements Fund			
Culvert and Small Bridge Inspections - Citywide	$ 19,840	$ 32,660	$ 30,000
Erosion Control Maintenance - Citywide	11,210	10,500	10,500
FEMA - Letters of Map Revision	-	34,000	17,000
Park Drainage Improvements - Citywide	18,385	30,840	26,000
Residential Street Drainage Improvements - Citywide	1,050	50,000	50,000
Total Drainage & Storm Water Projects	**$ 50,485**	**$ 158,000**	**$ 133,500**
Information Technology Projects			
Asset Replacement & Refurbishment Fund			
IT - Network Hardware/Telecom Replacement - Citywide	$ 128,269	$ 90,000	$ 120,000
IT - PC Equipment Tech Refresh	358,598	675,393	508,500
Total Information Technology Projects	**$ 486,867**	**$ 765,393**	**$ 628,500**
Landscaping Projects			
Open Space & Parks Fund			
Irrigation Replacements - Citywide	$ 116,451	$ 293,991	$ 200,000
Park Landscape Improvements - Citywide	88,504	100,000	100,000
Shrub Replacement - Citywide	39,851	40,000	40,000
Tree Replacement - Citywide	102,517	115,500	115,500
Total Landscaping Projects	**$ 347,323**	**$ 549,491**	**$ 455,500**
Open Space Projects			
Open Space & Parks Fund			
Metzger Open Space - Acquisition Payments to Foundation	$ 278,625	$ 274,078	$ 275,502
Metzger Open Space - Administration and Maintenance	30,000	90,000	65,000
Mitchem Property - Environmental Insurance Payment	10,125	10,125	-
Open Space - Due Diligence Services	73,597	198,298	100,000
Open Space and Trails Misc. Improvements - Citywide	-	46,400	45,000
Open Space and Trails Signage & Kiosks - Citywide	53,721	188,745	172,400
Trail Improvements - Citywide	-	-	72,210
Total Open Space Projects	**$ 446,068**	**$ 807,646**	**$ 730,112**
Planning and Administration			
Prairie Dog Management	$ 34,703	$ 15,000	$ 15,000
Total Planning and Administration	**$ 34,703**	**$ 15,000**	**$ 15,000**
Parks & Recreation Facility Projects			
Capital Improvements Fund			
Parks - Concrete Replacement and Maintenance	$ -	$ -	$ 120,000
Parks - Water Reclamation Tap Payments	785,820	516,915	785,820
Conservation Trust Fund			
Playground Improvements - Citywide	60,418	230,000	-
Pool Accessory Equipment Replacement - All City Pools	8,488	14,000	14,000
Open Space & Parks Fund			
Playground Improvements - Citywide	127,477	172,169	230,000
Total Parks & Recreation Facility Projects	**$ 982,203**	**$ 933,084**	**$ 1,149,820**

Capital Improvement Projects	Actual 2018	Revised Budget 2019	Estimate 2020
Transportation System Projects			
Capital Improvements Fund			
Bike and Pedestrian Striping Modifications - Citywide	$ -	$ 50,000	$ 50,000
Pedestrian Bridge and Underpass Repairs	45,662	-	50,000
Sidewalk Connections - Citywide	-	100,000	100,000
Street Light Installation - Citywide	-	22,000	22,000
Traffic Mitigation - Citywide	54,821	174,360	160,000
Traffic Signal Upgrades - Citywide	86,448	211,000	136,260
Transportation Studies - Citywide	33,703	103,659	100,000
Asset Replacement & Refurbishment Fund			
Bridge Inspections and Repairs - Citywide	5,878	68,000	68,000
City-Owned Concrete Replacement	290,891	323,000	203,000
Concrete Curb Ramp Replacement - Citywide	47,023	80,000	80,000
Concrete Replacement (Residential 25%/75%) - Citywide	71,552	80,000	80,000
Pavement Management/Street Sealing Program - Citywide	3,987,059	4,000,000	4,650,000
Traffic Signal & Light Pole Replacement - Citywide	205,155	210,000	210,000
Services Expansion Fee Fund			
School Safety Program	21,917	22,000	22,000
Total Transportation System Projects	**$ 4,850,109**	**$ 5,444,019**	**$ 5,931,260**

Vehicles, Other Equipment and Furniture			
Asset Replacement & Refurbishment Fund			
Facilities - Office Furniture and Equipment Replacement	$ 96,623	$ 113,000	$ 110,400
Non-Mobile Equipment Replacement- Citywide	296,791	104,000	413,200
Recreation - Indoor Playground Equipment Replacement	-	-	166,065
Recreation & Auditorium - Electronic Audio/Video Equipment Replacement	17,945	104,078	57,242
Recreation & Police - Fitness Equipment Replacement	152,186	100,409	166,827
Vehicle and Mobile Equipment Replacement -Citywide	1,160,974	1,687,076	1,006,500
Total Vehicles, Other Equipment and Furniture	**$ 1,724,519**	**$ 2,108,563**	**$ 1,920,234**

Community Development Projects			
Development Agreements Fund			
Anthem			
Infrastructure Public Improvements	$ 976,488	$ 396,286	$ 536,740
Arista			
Infrastructure Public Improvements	320,113	235,543	633,354
Broadlands			
Street Improvements	12,796	1,320	-
FlatIrons Market Place			
Repayment to Metro District	301,341	277,229	268,912
Lambertson Farm			
Reimbursement for Public Infrastructure	1,212,226	1,168,766	1,174,610
Macerich			
Infrastructure Public Improvements	203,122	208,163	210,244
MidCities (Main Street)			
Payment to Metro District	2,398,448	2,706,434	2,456,944
Parkway Circle			
Reimbursement Developer for Improvements	234,125	229,126	231,417
General Development Reimbursements	272,916	280,375	248,074
Revenue Allocation to BURA			
Allocation to BURA	2,817,279	2,218,049	2,419,511
Total Community Development Projects	**$ 8,748,854**	**$ 7,721,291**	**$ 8,179,806**

Water Utility Projects			
Raw Water - Purchases, Transmission, & Reservoirs			
Windy Gap - Payment Of Broomfield's Share of Water Lease	$ 2,646,400	$ 25,000,000	$ 9,993,899
Total Raw Water Projects	**$ 2,646,400**	**$ 25,000,000**	**$ 9,993,899**
Planning and Administration			
Anthem Infrastructure Reimbursement	$ 394,630	$ 270,010	$ -
Master Plan Updates/ Hydraulic Model	35,846	40,139	50,000
North Metro Water Line Reimbursement	249,604	-	-
Total Planning and Administration	**$ 680,080**	**$ 310,149**	**$ 50,000**

Capital Improvement Projects	Actual 2018	Revised Budget 2019	Estimate 2020
Total Water Utility Capital Improvements	**$ 3,326,480**	**$ 25,310,149**	**$ 10,043,899**
Sewer Utility Projects			
Planning and Administration			
Developer Reimbursement - Anthem Infrastructure License Fee Credits	$ 204,765	$ 142,350	$ 601,155
Developer Reimbursement - MidCities Sewer Outfall	99,733	-	-
Developer Reimbursement - South Sewer Outfall (Arista area) Old Wadsworth Blvd. to State HWY 121	30,345	35,000	14,000
Total Planning and Administration	**$ 334,843**	**$ 177,350**	**$ 615,155**
Total Sewer Utility Capital Improvements	**$ 334,843**	**$ 177,350**	**$ 615,155**
Water Reclamation Utility Projects			
Reuse Water Distribution System - Lines & Facilities			
Public Works - Engineering and Legal Services	$ 67,282	$ 122,400	$ 50,000
Total Distribution System Projects	**$ 67,282**	**$ 122,400**	**$ 50,000**
Planning and Administration			
Reuse Water System Master Plan - Citywide	23,266	61,205	-
Total Planning and Administration	**$ 23,266**	**$ 61,205**	**$ -**
Total Water Reclamation Utility Capital Improvements	**$ 90,548**	**$ 183,605**	**$ 50,000**
Planning, Administration & Other Expenditures			
Capital Improvements Fund			
Asset Protection Fund Projects- Citywide	$ 16,000	$ 50,000	$ 50,000
Citizen/Council Priority Projects - Citywide	1,147	25,000	25,000
Enhance Broomfield Program	75,037	151,600	100,000
Neighborhood Grant Program - Citywide	6,687	11,688	10,000
Oil and Gas - Environmental Testing	8,192	-	-
Reserved for Possible Jefferson Parkway Participation	400,000	400,000	2,400,000
Total Planning, Administration & Other Expenditures	**$ 507,063**	**$ 638,288**	**$ 2,585,000**
Public Art & Cultural Projects			
Capital Improvements Fund			
Public Art - 1% Funding	$ 82,011	$ 495,530	$ 70,567
Total Public Art & Cultural Projects	**$ 82,011**	**$ 495,530**	**$ 70,567**
Total Capital Improvement Projects	**$ 22,377,391**	**$ 45,844,597**	**$ 33,066,057**

Major Non-recurring Projects

GFOA defines the classification of major non-recurring capital expenditures as projects that are infrequent and have a specific and significant impact upon current and future years. Some examples of significant costs are 1) the project would require an increase in the tax rate, or 2) would result in a large financial operating cost in future years, or 3) would require additional FTEs.

Each major non-recurring project is described in detail on the following project pages. These pages have the following information:

Title Bar - lists the category, project title, and project code and the total project cost for all years.

Project Code - this is a unique identifier. The first two digits represent the year the project was first funded. The next item is a letter, which identifies the year the project was added to the CIP list. The last four digits represent the numerical order the project was added to the list, starting over each year. For example, project code 09A0071 Broomfield Recycle Center - Building and Site Improvements was funded in 2009, was added to the CIP list in 2007, and was the 71st project added in 2007. The chart below indicates the meaning of the letter codes:

Year first appeared on CIP plan	
0A = Ongoing project	
Z = 2006 and older years	
A = 2007	H = 2014
B = 2008	J = 2015
C = 2009	K = 2016
D = 2010	L = 2017
E = 2011	M = 2018
F = 2012	N = 2019
G = 2013	P = 2020

Project Description - brief description of each project.

Photo/Map - if available, a photo or map has been included.

Background and Justification - this section describes the conditions leading to the necessity of the request and how it fits in with Broomfield's master planning and/or Council goals.

Problem to be Solved and/or Benefit to Citizens – this section explains why this project is needed. What existing problems will it solve? Will it improve efficiency? How will the citizens benefit from this project?

Alternatives/Consequences if not Funded - this section describes any alternative that may have been considered, and if there will be consequences if the request is not funded.

Project Association - this section has general information about the project and its impact on other capital projects.

Operating Budget Impact - this section estimates the impact this project will have on the Operating Budget. We are continuing to develop standard operating costing for each type of project. For example, a standard trail maintenance cost per foot of trail will be developed. That standard cost can then be applied to new trails added by the project.

Funding Source/Project Budget by Year - this section indicates the fund the project will be paid from, the prior year actual cost, current budget, and future estimated cost to complete the project.

Non-Recurring Capital Expenditures for 2020

Capital Improvement Projects	Budget 2020
Building & Facility Projects	
Capital Improvements Fund	
City and County Building - Roof Restoration	$ 313,000
HHS - Electric Vehicle Charging Station	60,000
Library/Auditorium - Boiler Replacement and Upgrade	135,000
Library/Auditorium - Children's Library Extension	87,000
Library/Auditorium - Lobby Restroom Remodel	60,000
Library/Auditorium - Roof Top Unit Replacement and VAV Upgrades	475,900
Library/Auditorium - Staff Workroom and Auditorium, Office Reconfigurations	82,600
Police/Courts - Investigations Space Reconfiguration	158,330
Police/Detention Center - RTU 1 & 2 Replacement/Upgrade	357,459
Safeway - RTU Upgrade/Building Automation Integrations	491,400
Service Center - Norman Smith Service Center Remodel	700,000
Service Center - Technology for New Building - 60% of Cost	105,000
Surge Protection - Citywide	20,000
Asset Replacement & Refurbishment Fund	
Broomfield Facilities - Parking Lot Lighting Upgrade	$ 22,500
City and County Building - Community Development Space Analysis and Reconfiguration	165,000
Total Building & Facility Projects	**$ 3,233,189**

Information Technology Projects	
Capital Improvements Fund	
IT - Communications Conduit Installation	$ 150,000
Public Works - Computerized Asset Maintenance Management System (60% of cost)	135,000
Asset Replacement & Refurbishment Fund	
Council Chambers and Conference Room A/V Equipment Upgrade	$ 35,000
Total Information Technology Projects	**$ 320,000**

Landscaping Projects	
Capital Improvements Fund	
Zuni Street - E. Midway to W. 136th Ave. Power Burial/Landscaping	$ 500,000
Asset Replacement & Refurbishment Fund	
Irrigation Control Replacements - Citywide	$ 294,275
Conservation Trust Fund	
McKay Lake Park & Open Lands - Landscaping	$ 74,000
Open Space & Parks Fund	
Ash Tree Replacement - Citywide	$ 93,500
Total Landscaping Projects	**$ 961,775**

Open Space Projects	
Open Space & Parks Fund	
Harmer-Galasso Open Space Management Plan	$ 100,000
Wildlife Research and Monitoring	149,000
Total Open Space Projects	**$ 249,000**
Trail System Projects	
Open Space & Parks Fund	
Commerce Street Trail Connection	$ 68,000
Broomfield Trail - Aspen through Markel Property (BT4)	275,000
Broomfield Trail - Lowell to Spruce Meadows - (BT6 phase 3)	100,000
Broomfield-Trail - RR Underpass at Airport Creek	150,000
Industrial Lane Pedestrian Bridge	250,000
Neighborhood Connection - Iris Street to the Lake Link Trail	100,000
Nissen Reservoir Channel Trail	270,000
Regional Trail - Rock Creek to Brainard Drive Underpass and Trail	350,000
Total Trail System Projects	**$ 1,563,000**

Capital Improvement Projects	Budget 2020
Parks & Recreation Facility Projects	
Capital Improvements Fund	
Broomfield Community Center - Reconstruction	$ 127,116
Broomfield County Commons - Maintenance Facility	31,650
North Broomfield Park - Land Acquisition	1,055,497
Paul Derda Recreation Center - Building Automation System Upgrade	22,500
Paul Derda Recreation Center - Parking Lot Camera Additions	19,800
Wildgrass Underpass Water Sealing Design	40,000
Asset Replacement & Refurbishment Fund	
Midway Park Electrical Upgrades	$ 135,000
Paul Derda Recreation Center - Outdoor Concrete Replacement	61,000
Conservation Trust Fund	
Blue Star Park - Upgrade	$ 43,500
Broomfield Community Center - Brunner Reservoir Boardwalk Trail Connection	462,000
Quail Creek Park Restroom Rebuild	356,600
Open Space & Parks Fund	
Parks - Recycle Receptacles	$ 127,000
Total Parks & Recreation Facility Projects	**$ 2,481,663**

Transportation System Projects	
Capital Improvements Fund	
Active Transportation Wayfinding Pilot (TIP)	$ 150,000
Bicycle and Pedestrian Wayfinding Signs - Citywide	10,000
Elmwood St - East 14th Ave to East 18th Ave Reconstruct	576,250
Lowell Blvd. - Indian Peaks Blvd. - Guard Rail/Fence Repair	202,000
Midway Boulevard - Street Lights	123,500
Midway Boulevard - Multimodal Corridor Action Plan	200,000
Nickel Street and Industrial Ln - Intersection Improvements	250,000
Pedestrian Signal - Spader Way (Broomfield Community Center)	157,000
SH 7 Preliminary & Environmental Engineering (TIP)	152,000
US 36 Bike N Ride Shelters, Amenities, Operations & Marketing (TIP)	60,000
US 36 - Bikeway Interlocken East Park Safety Improvements	93,500
W. Midway Blvd. - Right Turn Lane at Nativity School	177,000
W. Midway Blvd. and Kohl Street - Intersection Improvements	272,500
Zuni Street and Quail Creek Drive Roundabout	363,231
Asset Replacement & Refurbishment Fund	
Arista Street Lighting Upgrade	$ 500,000
East Flatiron Crossing Drive - US 36 to Brainard Drive - Reconstruction	667,600
Services Expansion Fee Fund	
W. 136th Ave. - Westbound Right Turn at Legacy HS	$ 1,234,808
Total Transportation System Projects	**$ 5,189,389**

Vehicles, Other Equipment and Furniture	
Police - Time Division Multiple Access Radio System Upgrade (Broomfield's Share)	$ 300,000
Total Vehicles, Other Equipment and Furniture	**$ 300,000**

Water Utility Projects	
Potable Water Aqu. Treatment & Storage	
North Area Water System Master Plan Improvements	$ 2,840,000
Potable Water Transmission Lines & Facilities	
Interlocken Tank Land Acquisition	$ 475,000
Service Center - Technology for New Building - 20% of Cost	35,000
Total Water Utility Capital Improvements	**$ 3,350,000**

Capital Improvement Projects	Budget 2020
Sewer Utility Projects	
Sewer Collection System - Lines & Facilities	
Service Center - Technology for New Building - 20% of Cost	$ 35,000
Sewage Treatment Facilities	
Wastewater Treatment Facility - Improvements - New Clean Water STDS - Nutrients (Growth)	$ 3,900,000
Stormwater and Drainage	
Nissen Channel - Drainage Improvements Country Vista to Big Dry Creek (Broomfield Match 50%)	$ 270,000
Total Sewer Utility Capital Improvements	**$ 4,205,000**

Water Reclamation Utility Projects	
Reuse Water Distribution System - Lines & Facilities	
Meadow Island - Diversion Structure	$ 84,540
Reuse Water Acquisition and Storage	
Heit Pit - Pump Station/Inlet Improvements	$ 1,848,210
Total Water Reclamation Utility Capital Improvements	**$ 1,932,750**

Planning, Administration & Other Expenditures	
Capital Improvements Fund	
Adams 12 STEM School - (Joint Use/Library)	$ 1,000,000
Butterfly Pavilion	350,000
GPS Network Upgrade (GIS)	58,900
Total Planning, Administration & Other Expenditures	**$ 1,408,900**

Total Capital Improvement Projects	**$ 25,194,666**

City and County of Broomfield
2020 Capital Improvement Projects

Building and Facility Projects

Project Name: **Surge Protection - Citywide** **Project #: 16K0019**

Total Project Cost: $194,010

Project Description:

Integrate/modify surge protection devices (SPD) and/or transient voltage surge suppressors (TVSS) in critical and emergency main distribution centers (MDC) as well as electrical panels throughout Broomfield.

Background and Justification:

Install SPD or TVSS devices in power distribution panels, process control systems, communication systems and/or other heavy-duty industrial like systems for the purpose of protecting against electrical surges and spikes, including those caused by lightning, limiting the voltage supplied to an electric device by either blocking or by shorting to ground any unwanted voltages above the safe threshold.



Problem to be Solved and/or Benefit to Citizens:

Numerous facilities are without any surge protection. Surge protection for emergency power distribution is required by the National Electrical Code (NEC) to protect life safety equipment. Annually, the cost of equipment damage and operational downtime due to power/lightning problems comes at a significant price. Data center/IT infrastructures, including desktops and printers, are susceptible to sever damage.

Alternatives/Consequences if not Funded:

Surges could continue negatively affecting equipment; electrical damages can lead to operational upsets even before failure occurs. The semiconductor junctions of electric devices are particularly susceptible to progressive deterioration.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
12,991	5,187	75,832	20,000	20,000

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
20,000	20,000	20,000	0	194,010

City and County of Broomfield
2020 Capital Improvement Projects

Building and Facility - Audi/Library

Project Name: **Library/Auditorium - Boiler Upgrade** **Project #: 20N0023**

Total Project Cost: $135,000

Project Description:

Replace and upgrade the existing HVAC boiler (1.5 MMBTU input heating water boiler), with a high efficiency condensing boiler.

Background and Justification:

The original HVAC hot water boiler has been in place and in constant use for over 15 years, which is the manufacturers estimated life expectancy. It is becoming increasingly difficult to obtain parts, making servicing more difficult. Additionally, lead time on parts has been averaging 4-5 weeks. Without an operational and reliable domestic hot water boiler, the facility cannot be open for public use. Although the library has never closed due to a boiler failure, comfort complaints are a regular occurrence due to an unreliable unit.

Problem to be Solved and/or Benefit to Citizens:

The proposed high efficiency boiler system would provide the citizens/taxpayers with new, reliable, and energy efficient equipment.



Alternatives/Consequences if not Funded:

Energy loss will continue to exist and system failure will cause closure of the facility.

Project Association:

None

Operating Budget Impact:

Ongoing preventive maintenance

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	135,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	135,000

City and County of Broomfield
2020 Capital Improvement Projects

Building and Facility - Audi/Library

Project Name: **Library/Auditorium - Children's Library Extension** **Project #: 20H0029**

Total Project Cost: $907,725

Project Description:

This request is to fund design and cost estimates with the intent of constructing an extension to the children's library. The space will be designed specifically for newborns through five years old.

Background and Justification:

Emergent literacy is an important topic nationally and locally with the recognition of the critical value of early literacy skill attainment and reading proficiency by third grade for the future success of children and youth. Libraries are playing a larger role in guiding parents and caregivers to understand their roles as their children's first teachers.

Problem to be Solved and/or Benefit to Citizens:

This project will alleviate the over-crowding in the children's library and allow for expansion of services to our youngest patrons and their families. Many young families in the community seek companionship, support, and opportunities for their young children to socialize. They need information on child rearing, child development, and early education. This project will help raise school reading test scores by training parents on best practices for early and emergent literacy and preparing young children for school.



Alternatives/Consequences if not Funded:

An alternative would be to rearrange the current children's library, designating the back area for younger children, and bringing tables and materials for older children to the front of the library.

Project Association:

The project could be combined with other Library improvements.

Operating Budget Impact:

This project would increase maintenance costs.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	87,000	820,725

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	907,725

City and County of Broomfield
2020 Capital Improvement Projects

Building and Facility - Audi/Library

Project Name: **Library/Auditorium - Lobby Restroom Remodel** **Project #: 20P0014**

Total Project Cost: $60,000

Project Description:

Remodel of the restrooms of the main lobby at the Mamie Doud Eisenhower Library and Auditorium Building.

Background and Justification:

This highly used facility, with Library patrons and Audi special events has had complaints on the condition of the shared restrooms in the lobby. The current restroom has wall paper which is peeling and extremely worn. Countertops and partitions date from the original construction, and have exceeded their 15 year life expectancy and are showing signs of denting, fading and delamination. Mirrors are also damaged beyond repair and need replaced.

Problem to be Solved and/or Benefit to Citizens:

The remodel is needed to update/repair the existing counters, faucets, walls and partitions.



Alternatives/Consequences if not Funded:

Even with minor maintenance and daily cleaning, restrooms will continue to look neglected and worn.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	60,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	60,000

City and County of Broomfield
2020 Capital Improvement Projects

Building and Facility - Audi/Library

Project Name: **Library/Auditorium - RTU Replacement and VAV Upgrades**

Project #: **20N0005**

Total Project Cost: **$475,900**

Project Description:

Upgrade and replace (3) existing rooftop HVAC units, as well as (1) associated VAV Box at the facility.

Background and Justification:

Due to the age of the existing equipment (installed in 2001), mechanical failures have become consistent and costly. We have seen work requests and failures raise significantly with a least a dozen trouble calls per month associated with the equipment. The equipment has reached its serviceable life span and parts have been increasingly difficult to obtain, and the energy efficiency ratings do not conform to today's standards. The existing RTU's were a custom made application for for the library and obtaining true efficiency ratings is difficult.

Problem to be Solved and/or Benefit to Citizens:

New high efficiency units use about 35% less electricity than 15 year old units. If older units are starting to incur significant repair costs, a new unit will pay for itself in under two years if both energy and maintenance costs are combined. New equipment would provide sustainable and reliable comfort while allowing building operators greater zonal control for increased building occupant comfort.



Alternatives/Consequences if not Funded:

Energy loss will continue to exist and system failure will cause closure of the facility.

Project Association:

None

Operating Budget Impact:

Ongoing preventative maintenance costs.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	475,900	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	475,900

City and County of Broomfield
2020 Capital Improvement Projects

Building and Facility - Audi/Library

Project Name: **Library/Auditorium - Staff Workroom and Auditorium, Office Reconfigurations** **Project #: 20P0006**

Total Project Cost: $82,600

Project Description:

The purpose of this CIP request is to address issues related to insufficient and/or outdated staff workspace for Library and Cultural Affairs staff.

Background and Justification:

Over the past 18 years since the construction and opening of Broomfield Library and Auditorium, the Library and Cultural Affairs department has greatly evolved. The department now consists of four divisions (Library, Cultural Affairs, Museum and CSU Extension). In 2017 and 2018, the Library and Cultural Affairs department restructured to better meet the needs of the community. Focused expectations and efforts were communicated to all department staff for the need for increased collaboration for services and programs between divisions within and external of the department.

Problem to be Solved and/or Benefit to Citizens:

With this culture shift, the department is actively seeking ways to further integrate each division as part of the whole service and program plan for the department. This focus on cross-collaboration to provide more efficient and effective services and programs has led to the need to reconfigure existing staff areas within the Library and Cultural Affairs facilities.



Alternatives/Consequences if not Funded:

CSU Extension remains in the basement of the City/County building impacting the needs of the Election staff. Staff work areas will continue to be ineffective. Impact on morale.

Project Association:

Other Library projects also associated with Civic Center.

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	82,600	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	82,600

City and County of Broomfield
2020 Capital Improvement Projects

Building and Facility - GDC Bldg

Project Name: **City and County Building - Community Development Space Analysis and Reconfiguration**

Project #: 18M0053

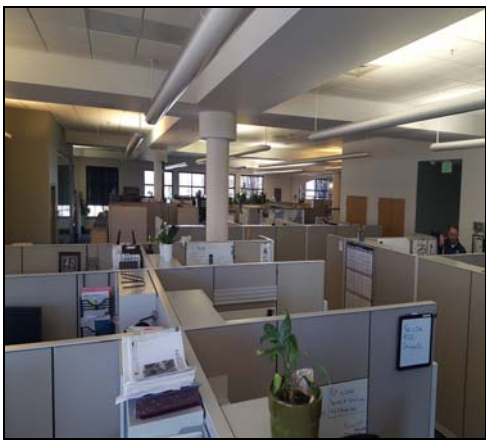
Total Project Cost: $315,000

Project Description:

This updated request is to finish replacing the remaining cubicle workstations in GIS, Engineering, and Building to match the newer furniture.

Background and Justification:

This request is an update to the Community Development Department's office space configuration in 2018/2019. The original request allowed Community Development to replace/add cubicle workstations in Planning, CIP, Code Compliance, and Public Works. Additionally the reconfiguration of the front counter, addition of a conference room door, and moving the drinking fountain to allow better access through the main hallway were all achieved.



Problem to be Solved and/or Benefit to Citizens:

The original request was made because there was insufficient office/desk space which has resulted in recently hired staff using the Public Works Administration office space. A review of office/cubicle/desk configurations is needed to allow work groups to be adjacent to each other and space to be used efficiently, while ensuring ADA compliance. Storage space is insufficient for desk files or required hard copies, and there are small areas of space not being well utilized.

Alternatives/Consequences if not Funded:

Staff will not be near others in their workgroups or have needed space to work. Effectiveness and efficiency will decrease.

Project Association:

None

Operating Budget Impact:

There will be minimal impact to operating costs.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	10,245	139,755	165,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	315,000

City and County of Broomfield
2020 Capital Improvement Projects

Building and Facility - GDC Bldg

Project Name: **City and County Building - Roof Restoration** **Project #: 20P0012**

Total Project Cost: $313,000

Project Description:

Roof system restoration at the George DeCierio City and County Building.

Background and Justification:

The existing 26,692 square foot EPDM (an extremely durable synthetic rubber roofing membrane) roofing system has four areas: Roof A 17,117 square feet, Roof B 4,426 square feet, Roof C 3,829 square feet, and Roof D 1,320 square feet. The 19 year old EPDM (an extremely durable synthetic rubber roofing membrane) roofing system has reached the end of its life cycle. The EPDM has shrunk to the point that the seams are beginning to tear. This is typical for an EPDM roof of this age. The roof has reached a point where, if not restored in 2020, it will need to be torn off and replaced. Roof tear off and replacement involves a significant disruption to the occupants of the building in the form of excessive noise, dust/debris and solvent odors during a 3 month project.

Problem to be Solved and/or Benefit to Citizens:

Restoring the roof would provide zero disruption to the occupants of the building.



Alternatives/Consequences if not Funded:

Continue to maintain roofing system leaks and repairs. Roof tear off and replacement would be costly.

Project Association:

None

Operating Budget Impact:

Ongoing roof inspections are currently included in annual operating budget

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	313,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	313,000

City and County of Broomfield
2020 Capital Improvement Projects

Building and Facility

Project Name: **Broomfield Facilities - Parking Lot Lighting Upgrade** **Project #: 19N0029**

Total Project Cost: $498,150

Project Description:

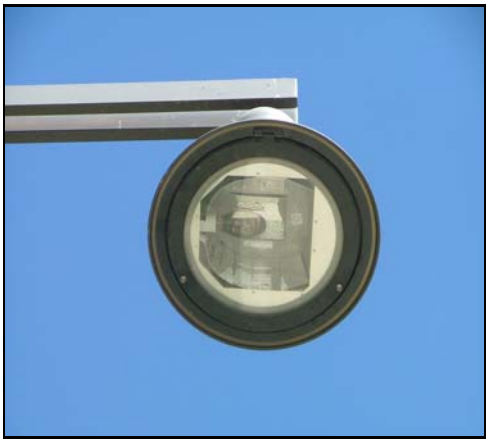
This is a 5 year project request to improve 246 existing Metal Halide and High Pressure Sodium parking lot lights with LED's.

Background and Justification:

We currently have in place LED lighting at the Health and Human Services, Library and Dog Park parking areas. Light outages from burnt out lamps or ballast in the City and County of Broomfield facility parking lots have been problematic.

Problem to be Solved and/or Benefit to Citizens:

Replace current parking lot lighting with new and efficient LED lighting, improve lighting conditions and reduce energy consumption at George DeCiero Building, Police/Courts, Paul Derda Recreation Center, Commons Park, Broomfield Industrial Park, Detention Center, Service Center, Water Treatment Plant, Wastewater Treatment Plant & Depot Hill.



Alternatives/Consequences if not Funded:

Leave the parking light conditions as is.

Project Association:

None

Operating Budget Impact:

Decrease the energy consumption and may reduce hours required to maintain city owned street lighting and operating materials.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	99,630	22,500	22,500

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
15,000	22,500	22,500	293,520	498,150

City and County of Broomfield
2020 Capital Improvement Projects

Building and Facility

Project Name: **HHS - Electric Vehicle Charging Station** **Project #: 20P0058**

Total Project Cost: $60,000

Project Description:

Install four *level two Electric Vehicle (EV) stations at the Human Health Services building.

Background and Justification:

EVs are a relatively new part of the transportation system. Public charging stations allow EV drivers to have the ability and confidence to drive throughout Broomfield for travel within and between the surrounding areas. Incorporating EV charging station planning into broader local and regional planning processes can help ease the adoption of this new technology. While gasoline powered vehicles will be around for many years, there is a shift in the transportation
industry towards electrification that will change how we drive and fuel our vehicles. Evs can be very beneficial to the community and the residents. Unlike gasoline powered vehicles, Evs emit no air pollution, do not require imported fuel that must be transported via tankers or pipelines (which also eliminates the risk of fuel or oil spills and leaks), and are quieter. To achieve these benefits and support the residents who make the investment in cleaner cars, the community can promote the use of Evs by becoming EV-ready.

Problem to be Solved and/or Benefit to Citizens:

EV stations will support and provide an option for staff and citizens to charge their electric vehicles as needed. As technology and innovation with EVs continue to advance, implementing and preparing for the current and future EV needs will give residents who have invested in an EV peace of mind knowing they have a way to charge their vehicles within the city.



Alternatives/Consequences if not Funded:

Residents and visitors that have made the switch to electric vehicles may be hesitant to visit the city if there is a chance they could become stranded.

Project Association:

None

Operating Budget Impact:

Operating budget would need to increase to cover broken, vandalized, or worn replacements/repairs.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	60,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	60,000

City and County of Broomfield
2020 Capital Improvement Projects

Building and Facility

Project Name: **Safeway - RTU Upgrade/Building Automation Integrations**

Project #: **20P0017**

Total Project Cost: **$491,400**

Project Description:

Replacement of five commercial rooftop units located at the previous Safeway building on 120th Ave and Main Street.

Background and Justification:

The existing units are original to the building and have been in service since 1992. The 51 ton Mcquay unit has a broken flue vent chamber and is missing several exterior panels. This unit in particular would require a lot of time and funding to get it operational. In its current condition there is a high potential for flue gases being pulled into the building as it cannot vent properly into the atmosphere. The other units on the roof are in equally poor condition. These units are also missing exterior panels leaving expensive components such as motors and electrical circuitry exposed to the elements for years.



Problem to be Solved and/or Benefit to Citizens:

This building is to be a valuable asset for the City's future growth and community plans. Given the service life of this equipment the risk of heat exchanger failures is high and would warrant replacement. Another factor to consider is old rooftops can waste between $900-$3,700 per unit annually in energy consumption according to the Department of Energy. The addition of a BAS (Building Automation System) platform at the facility would have an immediate and long term impact on energy, labor savings, and extend equipment life. BAS integration typically saves and additional 15% to 30% of the operating cost of building equipment which could equate to $0.20 to $0.40 per square foot.

Alternatives/Consequences if not Funded:

Continual allocation of funds for unexpected repairs, large investment of capital to get equipment safe and operational, continued energy loss and performance deficiencies.

Project Association:

Civic center.

Operating Budget Impact:

Standard in-house preventive maintenance services.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	491,400	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	491,400

City and County of Broomfield
2020 Capital Improvement Projects

Building and Facility

Project Name: **Service Center - Norman Smith Service Center Remodel** **Project #: 20P0003**

Total Project Cost: $700,000

Project Description:

This request is for flooring replacement, painting, cubicle workstation upgrades, and some renovations throughout the Norman Smith Service Center on 124th Avenue.

Background and Justification:

The new Service Center at 144th Avenue is beginning construction and will be completed by April 2020. At that time, Utilities, Street Maintenance, some of Fleet, and Construction Inspection will move to the new location.

Problem to be Solved and/or Benefit to Citizens:

The existing Norman Smith Service Center needs to be remodeled to support the Parks Maintenance and Facilities Divisions. The remodel will upgrade the existing facility minimally with new paint, flooring and workstations.



Alternatives/Consequences if not Funded:

The building would have to be used as is, which may not support efficient Parks Maintenance and Facilities operations. The best time for this refresh would be immediately after the other staff members relocate.

Project Association:

None

Operating Budget Impact:

The project may reduce ongoing maintenance since it proposes new flooring and workstations.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	700,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	700,000

City and County of Broomfield
2020 Capital Improvement Projects

Building and Facility

Project Name: **Service Center - Technology for New Building - 60% of Cost** **Project #:** **20P0055**

Total Project Cost: **$175,000**

Project Description:

This project will provide audio/visual, meeting room scheduling display, network, data and telecommunications equipment for the new Broomfield Service Center.

Background and Justification:

This will include detailed and integrated designs for each conference room, connection devices, cabling, installation, warranties for all hardware and software, network and telecommunications infrastructure, and other equipment necessary to support the buildings technology and connectivity needs.

Problem to be Solved and/or Benefit to Citizens:

The design of the networking and audio/visual equipment and other devices being deployed will allow for collaboration, communication efficiencies, and better utilization of conference and meeting rooms. The networking and telecommunications design and equipment will allow for the connectivity and telephony needs for the staff and residents who use this facility.



Alternatives/Consequences if not Funded:

There are no alternatives for the telecommunications and networking equipment. These are required for the ability to use the phone system and support the network connectivity of this building.

Project Association:

Service Center Building Construction.

Operating Budget Impact:

This equipment will require ongoing maintenance contracts, upgrades, and replacement costs that we have in existence now for all building equipment.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	175,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	175,000

City and County of Broomfield
2020 Capital Improvement Projects

Building and Facility

Project Name: **Police/Courts - Investigations Space Reconfiguration** **Project #: 20P0005**

Total Project Cost: $158,330

Project Description:

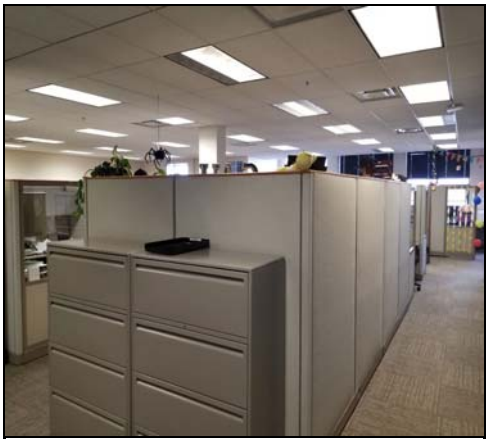
This request is to build a wall in the Victim Services waiting room, reconfigure space to accommodate additional cubicles, and move equipment to better meet staff needs for the Investigations Division.

Background and Justification:

This portion of the building has had the same configuration since the Police Department building was built in 2001; however, increased staffing is necessary to meet increased workload demands, and additional workstations are needed to accommodate those staff members, as well as improve the workflow that occurs among detectives and sergeants assigned to this space.

Problem to be Solved and/or Benefit to Citizens:

The proposed changes include shrinking the Victim Services waiting room to allow for three to four cubicles to be installed. Additionally, parts are no longer available for the existing cubicles. The Victim Services waiting room will also need new furniture as the existing furniture is 18 years old.



Alternatives/Consequences if not Funded:

Sharing cubicles, placing detectives off-site, or modified schedules is not feasible or functional due to detective workloads and requirements to maintain separate computers, files, and cases.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	158,330	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	158,330

City and County of Broomfield
2020 Capital Improvement Projects

Building and Facility

Project Name: **Police/Detention Center - RTU 1 & 2 Replacement/Upgrade**

Project #: **20P0013**

Total Project Cost: **$357,459**

Project Description:

Replacement of Rooftop Units (RTU) numbers 1 and 2 at the Broomfield Detention Center.

Background and Justification:

The units are original to the building (2001) and serve the main housing population, medical, booking, administrative and training areas. The units utilize hydronic water from the boiler system to heat these spaces. The Detention Center recently underwent a CIP project to replace three RTU's (4,5, and 6) that were undersized in the new pod area. Corrections in this area were high and immediate priorities at the facility. Since the deficiencies in the area have been corrected, this CIP request is to correct another area that has been problematic for years. RTU's one and two have struggled to maintain adequate discharge temperatures (in both heating and cooling modes) to keep the associated spaces in a comfortable range. The existing units use hydronic boiler water to heat the spaces yet the capacity does not provide enough heat to condition the spaces. This is especially true when outdoor temperatures fall below 25 degrees as the systems struggles to provide a 30 degree rise in temperature.



Problem to be Solved and/or Benefit to Citizens:

This new equipment will be removed from the boiler loop and be converted to gas fired units after natural gas line modifications are completed. The eighteen year old equipment will be removed and new units installed utilizing crane services. After factory start up, air balancing and building automation system (BAS) integration will occur. New gas fired equipment would allow effective control strategies such as supply air tempering, demand control ventilation, and will have capacity on the coldest or hottest days to adequately control space temperatures.

Alternatives/Consequences if not Funded:

Occupant discomfort will continue resulting in after hour calls with overtime rates. The equipment compressors and fan motors are past their life cycle causing expensive and extensive repairs. Energy performance will continue to decl

Project Association:

None

Operating Budget Impact:

Anticipated decrease of 35% in electrical utility costs per unit. Gas usage also expected to decrease 5%-10% per unit utilizing advanced control strategies.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	357,459	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	357,459

City and County of Broomfield
2020 Capital Improvement Projects

Information Technology Projects

Project Name: **Council Chambers and Conference Room A/V Equipment Upgrade**

Project #: **15J0053**

Total Project Cost: **$545,340**

Project Description:

This project will replace the equipment in the Council chambers and meeting room.

Background and Justification:

This project was initially funded in 2016 with the IT Department refreshing some initial conference rooms with new displays, conference phones, and wireless display connections. Due to the volume of rooms that require individual attention and planning with several other departments, this project is revised to be accomplished over multiple years. The original equipment was installed when the building was constructed in 1996.



Problem to be Solved and/or Benefit to Citizens:

Completing this project on a planned, multi-year timeline will allow IT to efficiently approach this project, while maintaining service levels and response times to customers with IT-related issues and projects. The equipment is old, outdated, and no longer works well for the live and viewing audience.

Alternatives/Consequences if not Funded:

Should funding not be provided for this project, the full use and utility of becoming a mobile workforce will be hindered, and additional strain will be placed on the availability of the few conference rooms that have been equipped with collaboration technology

Project Association:

None

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
340,163	140,177	30,000	35,000	0
2022 Funding	**2023 Funding**	**2024 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	545,340

City and County of Broomfield
2020 Capital Improvement Projects

Information Technology Projects

Project Name: **IT - Communications Conduit Installation** **Project #: 17M0003**

Total Project Cost: $971,091

Project Description:

This request is to establish an annual reserve fund to support opportunities to install conduit as part of other development projects when it is in the best interest of the City and County of Broomfield.

Background and Justification:

The majority of the costs to install fiber or other communications media into the ground are the digging costs. It is in the best interest of the City and County of Broomfield to request that the developer add extra conduit for the City and County's future use, which will save hundreds of thousands of dollars. The demand for connectivity has increased exponentially with multiple projects requiring access to a stable and reliable network. Often times, a project will be approved that requires new conduit and fiber in an area that has been dug up for the same purpose within the last two years.

Problem to be Solved and/or Benefit to Citizens:

Several permits to install fiber optics and similar network media are submitted each month. Some of these permits require digging along major roadways or through areas with limited connectivity. A process has been developed to allow the IT Department and other interested parties to participate in the permit review process and determine if there is an opportunity to request the developer to install additional conduits for future use by the City and County. Capturing the opportunity to add conduit significantly reduces the overall costs and expedites the process to utilize the conduit to meet the new requirements.



Alternatives/Consequences if not Funded:

The City and County may continue to miss opportunities to partner with developers and be required to pay full costs for fiber or similar communications media for all future projects.

Project Association:

This project could be associated with all projects that require installing fiber optics or other communications media in the ground throughout the City and County of Broomfield.

Operating Budget Impact:

No anticipated impacts to operating budgets.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	81,024	440,067	150,000	150,000

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
150,000	0	0	0	971,091

City and County of Broomfield
2020 Capital Improvement Projects

Information Technology Projects

Project Name: **Public Works - Computerized Asset Maintenance Management System** **Project #: 18F0044**

Total Project Cost: $1,500,000

Project Description:

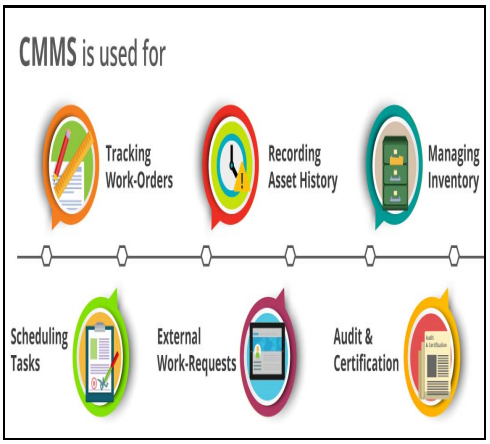
The IT Department requests future funding to replace the current work order software used by Public Works. The software is used to schedule street and utilities repairs and maintenance work.

Background and Justification:

The current software system was purchased in 2001. The company is no longer in business, so updates are not available.

Problem to be Solved and/or Benefit to Citizens:

The software will allow the Public Works Department to make replace/repair decisions based on useful life data that is captured by the Computerized Asset Maintenance Management System (CMMS). In addition to managing work and activities in Public Works, the CMMS will also standardize the manner in which the City and County tracks its assets. Various operating departments, as well as the Finance Department, used different types of applications and systems to maintain asset ledgers and records. Standardizing the asset inventory on a single platform was recommended by the Performance and Internal Audit Department as part of an audit of the capital improvement program.



Alternatives/Consequences if not Funded:

The alternative would be to continue to use the current outdated software until it fails.

Project Association:

None

Operating Budget Impact:

The IT Department Operating Budget would acquire the cost of annual maintenance and licensure of the CMMS System for the Public Works Department.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	225,000	1,275,000

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	1,500,000

City and County of Broomfield
2020 Capital Improvement Projects

Landscaping Projects

Project Name: **Ash Tree Replacement - Citywide** **Project #: 15J0017**

Total Project Cost: $621,928

Project Description:

The Emerald Ash Borer (EAB), an evasive insect that attacks and kills Ash trees (Fraxins species), has been detected in Boulder. A quarantine on the movement of the EAB has been put in place for Boulder County and portions of Jefferson and Weld Counties.

Background and Justification:

The Ash Tree Replacement Program would be an annual program that would last 5 to 10 years. The program would replant the estimated 2,500 to 3,000 Ash trees that would be lost to EAB. 250 trees would be removed each year, and 200 trees would be replanted annually. Prior to the detection of EAB in Broomfield, large populations of Ash trees located in parks, greenbelts, and street rights-of-way would be strategically selected. After EAB is detected in Broomfield, the removal and replanting of the Ash trees would be concentrated in the areas around where the borer is found. Removal of the small and unhealthy Ash trees, prior to being attacked by EAB, would spread out the replacement cost over a number of years. This request is for planting new trees that will replace the Ash trees that were removed - not for the removal of trees.

Problem to be Solved and/or Benefit to Citizens:

Broomfield's Master Plan requires the planting of trees in greenbelts, parks, and street rights-of-way. This program would provide the resources to replant the Ash trees that will be removed as a result of the Emerald Ash Borer infestation, making it possible for the Parks Department to comply with the Master Plan. Trees were planted for the benefits they bring to the Broomfield community. Replanting the Ash trees will provide benefits and create an urban forest that has both tree species and age diversify. This diversity will lessen the impact that future diseases and insect infestations will have on the urban forest.



Alternatives/Consequences if not Funded:

The Ash tree makes up 13% to 15% of Broomfield's tree population. If the trees that are removed as result of the Emerald Ash Borer infestation are not replanted, the benefits that these trees provide will be lost.

Project Association:

None

Operating Budget Impact:

An additional FTE may be required to coordinate and supervise the Ash replacement program, remove Ash trees, and water newly planted trees.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
162,985	84,943	93,500	93,500	93,500
2022 Funding	**2023 Funding**	**2024 Funding**	**Future Needs**	**Total Project Cost**
93,500	0	0	0	621,928

City and County of Broomfield
2020 Capital Improvement Projects

Landscaping Projects

Project Name: **Irrigation Control Replacements - Citywide** **Project #: 18M0064**

Total Project Cost: $890,490

Project Description:

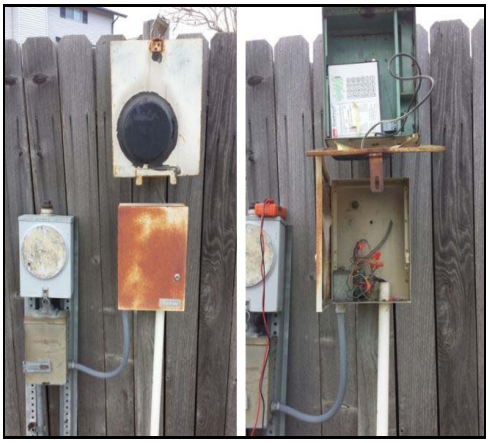
This project addresses a lack of management capability to ninety-seven obsolete irrigation controllers through a technology hardware refresh.

Background and Justification:

In 2015, Parks adopted the newly released Toro Sentinel Version 3, and to date one hundred and ninety-three controllers have been updated to this new operating system. Ninety-seven controllers remain whose outdated hardware components are no longer compatible with Sentinel. Fifty-eight of these were installed prior to 2000 and their enclosures and coordinating peripherals have been rendered obsolete. An additional thirty-four controllers located throughout Arista, Flatirons, and Interlocken were installed under an alternate operating platform (Rainmaster) and were never managed through central control. Since taking back maintenance of these areas from Vargas Property Services in 2011, staff and newly assigned contractors have managed these as stand alone units with no ability to manage or monitor these systems remotely.

Problem to be Solved and/or Benefit to Citizens:

Replacing these controllers located throughout Broomfield will provide full control to all City owned and irrigated properties not currently online with the Toro Sentinel Water Management System. The overall intent is to reduce costs and decrease maintenance needs. To expedite replacement of the controllers and take advantage of the latest technology, Parks is seeking additional funding to complete the update over a three year span. Full control and monitoring capability of all irrigated properties owned and maintained by Broomfield could be achieved by 2020.



Alternatives/Consequences if not Funded:

If additional funding is not supplied, the refresh will be delayed by up to 10 years. A cheaper and non-compatible replacement sacrifices the current $3 million invested in the Sentinel network to date and will not provide the management tools needed to provide higher services with fewer staffing inputs.

Project Association:

None

Operating Budget Impact:

Water usage will decrease up to 25% with the improved management platform resulting in reduction of water costs at affected properties.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	275,116	321,099	294,275	0
2022 Funding	**2023 Funding**	**2024 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	890,490

City and County of Broomfield
2020 Capital Improvement Projects

Landscaping Projects

Project Name: **McKay Lake Park & Open Lands - Landscaping** **Project #: 19N0002**

Total Project Cost: $74,000

Project Description:

This request is for appropriate landscaping at the McKay Lake Park and Open Lands in accordance with design plans and the conceptual renderings presented at public meetings.

Background and Justification:

The 15-acre McKay Lake Park and Open Lands project, including the Broomfield Bike Park, was constructed in 2018. Due to the design-build and pioneering aspects of this project and the limited budget, the landscaping was not completed. The habitat enhancement buffer, parking lot and traffic circle areas were landscaped; however, the active play areas (bike park, nature play zones and fitness loop) and public art shade structure in the park were not.



Problem to be Solved and/or Benefit to Citizens:

The park areas and trails are very open and exposed. In the late spring, summer and fall months, it will be very hot. Trees are key to providing adequate shade for users on this large site. While the new nature education and picnic pavilion along the west side of McKay Lake provides significant shade, it is about 0.3 miles (1,800 LF) away from the nature play zones in the park and even further from the nature fitness loop, an inconvenient distance for many users. In addition to providing much-needed shade, landscaping will improve aesthetics and reduce erosion of the large earthen features in the bike park and nature play zones.

Alternatives/Consequences if not Funded:

Continue to not provide shade trees and possible erosion will occur on hillsides in active play areas that would otherwise be retained by the plant material.

Project Association:

It could be combined with construction of the Zuni Street and Quail Creek Drive Roundabout (Project 18K0003).

Operating Budget Impact:

Coordination of all aspects of maintenance and upkeep of the park and open lands with Parks.

Funding Source: Conservation Trust Fund (Lottery Proceeds)

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	74,000	0
2022 Funding	**2023 Funding**	**2024 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	74,000

City and County of Broomfield
2020 Capital Improvement Projects

Landscaping Projects

Project Name: **Zuni Street Landscaping and Power Burial - East Midway to West 136th Avenue**

Project #: **18Z0115**

Total Project Cost: **$1,150,000**

Project Description:

This project includes burial of the overhead utilities and right-of-way landscaping along the west side of Zuni Street from East Midway Boulevard to West 136th Avenue.

Background and Justification:

The project promotes economic vitality and goal CF-A: Community Identity from the Comprehensive Plan.

Problem to be Solved and/or Benefit to Citizens:



Alternatives/Consequences if not Funded:

The project could include either power burial without landscaping, landscaping without power burial, or neither.

Project Association:

None

Operating Budget Impact:

This project would increase water and landscape maintenance costs.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	250,000	500,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
400,000	0	0	0	1,150,000

City and County of Broomfield
2020 Capital Improvement Projects

Open Space Projects

Project Name: **Harmer-Galasso Open Space Management Plan** **Project #: 19L0020**

Total Project Cost: $100,000

Project Description:

Define a management plan for 132 acres of open space uses on the property such as trails, farming, native grass restoration, wildlife preservation, trailhead parking, signage, open space buffers, and picnicking.

Background and Justification:

In 2015, Broomfield purchased the Harmer-Galasso Open Space. This site is approximately 132 acres and is located east of County Road 7 and south of County Road 6.



Problem to be Solved and/or Benefit to Citizens:

Broomfield's Comprehensive Plan calls for the preservation of 40% open lands. This project contributes to the 40% goal and will allow citizens to more fully enjoy the property by planning for trails and other open space uses.

Alternatives/Consequences if not Funded:

If not funded, the site will continue to exist but public access will be limited.

Project Association:

If any design is anticipated in the near future for the Huron and Sheridan Parkways, the two projects could benefit by sharing information.

Operating Budget Impact:

This project will require standard open space and trails maintenance.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	100,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	100,000

City and County of Broomfield
2020 Capital Improvement Projects

Open Space Projects

Project Name: **Wildlife Research and Monitoring** **Project #: 20P0028**

Total Project Cost: $149,000

Project Description:

Funding to work with professional biologists to insure that the Open Space and Trails department is using best practices to research, monitor, and manage wildlife issues.

Background and Justification:

Numerous issues arise related to species such as eagles, burrowing owls, coyotes, prairie dogs, and great horned owls. Wildlife research and monitoring are necessary to address issues related to a variety of activities in the community such as development, conflicts with residents related to wildlife, and oil and gas development.

Problem to be Solved and/or Benefit to Citizens:

This money will allow Open Space staff to work with professional biologists to address these issues in a professional and comprehensive manner.



Alternatives/Consequences if not Funded:

Open Space staff will rely on its own research and advice from Colorado Parks and Wildlife, the U.S. Fish & Wildlife and other non-profit organizations.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Open Space and Parks Fund

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	149,000	0
2022 Funding	**2023 Funding**	**2024 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	149,000

City and County of Broomfield
2020 Capital Improvement Projects

Open Space Projects

Project Name: **Commerce Street Trail Connection** **Project #: 20P0052**

Total Project Cost: $261,500

Project Description:

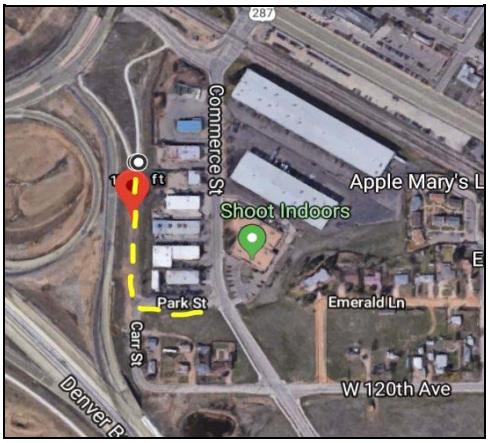
The project will extend and fill a trail gap from Industrial Lane to Commerce via Park Ave and provide a low-stress alternative for bicyclists and a more direct option for pedestrians to Industrial Lane.

Background and Justification:

Currently, there is only a sidewalk on the east side of Commerce in this segment. The sidewalk on the west side will be challenging to complete due to business access, the path will provide a low-stress and direct option to Industrial lane on the west side of the road and more direct access to Industrial Lane Bikeway. Bike lanes are narrow, pavement quality not high and there is regular truck traffic on Commerce that is not welcoming to less confident cyclists. The Broomfield Pedestrian & Bicycle Assessment identified a theme gathered from residents to improve non-motorized connectivity to/from the Bus Rapid Transit Stations and US 36 Bikeway as well as to Broomfield Civic areas.

Problem to be Solved and/or Benefit to Citizens:

The Project will provide a more direct, low-stress option from Commerce Street to/from the Industrial Lane Bikeway which will is anticipated to be completed in 2021 and avoid the Industrial Lane/ Commerce/Nickel Street intersection. Commerce Street is identified to be a part of the low-stress that is welcoming to all ages and abilities. The project is supported by 2019 Council Priority to support first & final mile access to US 36 BRT stations and implement findings from the Pedestrian & Bicycle Assessment.



Alternatives/Consequences if not Funded:

The project is a strategic component of a long term vision of increased low-stress connectivity for people walking and bicycling to/from Broomfield Station, Industrial Lane and Nickel/Midway commercial area and eventually to Broomfield Civic Center.

Project Association:

Industrial Lane Bikeway Phase 1
Industrial Lane /Commerce/ Nickel Street intersection improvements (design is federally funded), Nickel Street Path Connection (across BNSF).

Operating Budget Impact:

Public Works maintenance staff will be a part of the project review.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	68,000	193,500

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	261,500

Trail System Projects

Project Name: **Industrial Lane Pedestrian Bridge** **Project #:** **20N0032**

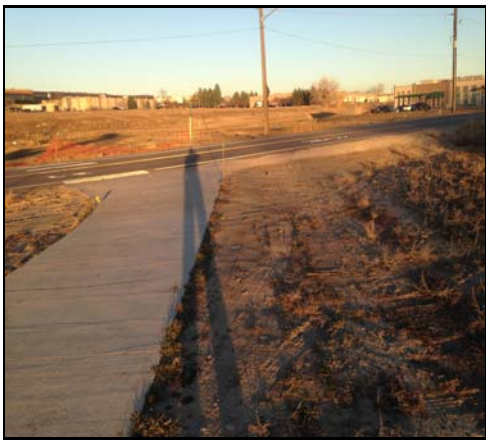
Total Project Cost: **$2,131,500**

Project Description:

This request is to construct a grade separated crossing (pedestrian bridge) over Industrial Lane.

Background and Justification:

The Broomfield Trail - Railroad Bridge to Industrial Lane to Midway (BT2) project is currently in the budget. This proposed new phase of the current project will construct a pedestrian bridge and trail connections from West Midway Boulevard to Industrial lane over the BNSF Railroad improving pedestrian and bike access to the US 36 Bikeway, Interlocken, and the Flatiron shopping district.



Problem to be Solved and/or Benefit to Citizens:

The current Broomfield Trail - Railroad Bridge to Industrial Lane to Midway (BT2) project will provide an at-grade crossing at Industrial Lane. Improving the Industrial Lane crossing to a grade separated crossing will improve safety for trail users. The improved safety will provide for a more stress free experience that may encourage more trail use. The proposed trail alignment will also provide for a more direct route benefiting bike commuters.

Alternatives/Consequences if not Funded:

Trail users will have to cross Industrial Lane using the at-grade crossing.

Project Association:

Broomfield Trail - Railroad Bridge to Industrial Lane to Midway (BT2).

Operating Budget Impact:

Standard pedestrian bridge maintenance and snow removal.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	250,000	0
2022 Funding	**2023 Funding**	**2024 Funding**	**Future Needs**	**Total Project Cost**
1,881,500	0	0	0	2,131,500

Trail System Projects

Project Name: **Nissen Reservoir Channel Trail** **Project #: 20N0010**

Total Project Cost: $270,000

Project Description:

Construction of an 8' wide concrete trail along Nissen Reservoir Channel from the east side of Walmart on W. 120th Ave. to the underpass at Lowell Blvd.

Background and Justification:

The trail will follow the Nissen Channel in what is planned as a trail corridor and may be used as an access route for channel maintenance work.

Problem to be Solved and/or Benefit to Citizens:

This project would provide a trail link between existing trail terminus near the Walmart detention pond and the underpass constructed with the Lowell Blvd. project.



Alternatives/Consequences if not Funded:

The trail will end at the Walmart detention pond and continue to the connection built with the Lowell Blvd. underpass.

Project Association:

May be constructed in conjunction with the UDFCD Nissen Channel improvement project.

Operating Budget Impact:

As a channel maintenance access route, the trail may be eligible for UDFCD maintenance. Otherwise Broomfield Public Works will maintain the trail.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	270,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	270,000

City and County of Broomfield
2020 Capital Improvement Projects

Trail System Projects

Project Name: **Broomfield Trail - Aspen Street through Markel Property (BT4)**

Project #: **20Z0143**

Total Project Cost: **$275,000**

Project Description:

This project is to construct a signed bicycle route on East 14th Ave, a 10-foot concrete pathway, and a jogging strip on the ditch corridor. The project will also install regulatory signage from Main Street along Community Ditch to West 136th Ave.

Background and Justification:

This segment is part of the Broomfield Trail, a major community trail identified in the Open Space, Parks, Recreation and Trails Master Plan. The intent is to create a continuous trail from southwest Broomfield to northeast Broomfield. This proposed segment is part of the vision for this trail.



Problem to be Solved and/or Benefit to Citizens:

The trail will provide public access to the Markel site and complete a segment of the Broomfield Trail.

Alternatives/Consequences if not Funded:

Defer the trail construction to another year or phase the trail construction.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Open Space and Parks Fund

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	275,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	275,000

City and County of Broomfield
2020 Capital Improvement Projects

Trail System Projects

Project Name: **Broomfield Trail - Lowell to Spruce Meadows (BT6 phase 3)** **Project #: 12F0002**

Total Project Cost: $736,850

Project Description:

This project includes a 10-foot wide concrete trail with a two to three foot soft surface jogging/equestrian path, spanning 4,300 feet from Lowell Boulevard to the boundary of Spruce Meadows near Federal Boulevard.

Background and Justification:

Phase III will be passing along the south side of the Community Ditch through residential neighborhoods and will utilize the FRICO ditch road. There may need to be an improved and constructed crossing of a lateral ditch near Federal Boulevard within this project. Because the BT-6 Trail is such a large section of trail, it has been broken into three phases.

Problem to be Solved and/or Benefit to Citizens:

This section is a part of the Broomfield Trail system and would close part of the gap between the southern portion of Broomfield, Spruce Meadows, Anthem, and North Park neighborhoods to the north.



Alternatives/Consequences if not Funded:

The alternative would be to defer or phase this project in sections.

Project Association:

None

Operating Budget Impact:

Once constructed, this project will require standard trail maintenance.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
11,850	0	0	100,000	0
2022 Funding	**2023 Funding**	**2024 Funding**	**Future Needs**	**Total Project Cost**
625,000	0	0	0	736,850

City and County of Broomfield
2020 Capital Improvement Projects

Trail System Projects

Project Name: **Broomfield Trail - RR Underpass at Airport Creek** **Project #: 20F0006**

Total Project Cost: $150,000

Project Description:

Study to evaluate construction of an underpass that would convey drainage and allow trail access beneath the RR tracks along the west side of the Broomfield Industrial Park Ballfields.

Background and Justification:

The underpass will connect the 8-foot concrete trail that ends on the west end of the BIP Ballfields into the Transit Oriented Development in the Original Broomfield neighborhood over to the US 36 Pedestrian Overpass and the Arista Transit Oriented neighborhood.



Problem to be Solved and/or Benefit to Citizens:

The proposed underpass will connect several neighborhoods in Broomfield and also allow for drainage. The project will increase livability by making it easier for citizens to reach other parts of the community. The underpass connects residents to the FirstBank Events Center and the RTD transit stop. The project will also consider improvements to the floodplain recommended by the Airport Creek (US 36 to BNSF) Major Drainageway Plan.

Alternatives/Consequences if not Funded:

Defer the project to another year.

Project Association:

The project should be coordinated with future development and trail access in the Original Broomfield neighborhood.

Operating Budget Impact:

The project will require standard trail and underpass maintenance.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	150,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	150,000

Trail System Projects

Project Name: **Neighborhood Connection - Iris Street to the Lake Link Trail** **Project #: 11D0019**

Total Project Cost: $100,000

Project Description:

The project is to construct a trail from Iris Street to the Lake Link Trail. The "social trails" are causing significant erosion and have widened to over eight feet.

Background and Justification:

Constructing an actual trail will give people the option to get where they are going without eroding the open space. The project will also include re-grading and re-vegetating the eroded scar.

Problem to be Solved and/or Benefit to Citizens:

A social trail is creating erosion to the hill side. This project will construct a trail and revegetate the eroded scar.



Alternatives/Consequences if not Funded:

An alternative would be to revegetate the area and post signs prohibiting access. However, it is presumed that the area would still be used as a short cut. For safety and maintenance reasons, the connection should be addressed.

Project Association:

None

Operating Budget Impact:

Once completed, the project will require standard trail maintenance.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	100,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	100,000

City and County of Broomfield
2020 Capital Improvement Projects

Trail System Projects

Project Name: **Regional Trail - Rock Creek to Brainard Drive Underpass and Trail**

Project #: 13F0003

Total Project Cost: $3,356,000

Project Description:

Construct an underpass beneath Midway Blvd. and the BNSF railroad track in the vicinity of the Parkway Cir. neighborhood and Rock Creek.

Background and Justification:

In anticipation of this project, a public land dedication from the Varra family was also completed to allow for the trail and underpass construction on the east side of the BNSF railroad tracks. This dedication was part of the Varra Estates project. A 2015 feasibility study was completed to look at the potential crossing locations. This project will require BNSF coordination and approval to be built. Electrical will be needed to light the underpass. The project includes 2,900 L.F. of 10 to 12-foot concrete or crusher fines trail. The underpass is approximately 200 L.F. The project will need to cross Midway Blvd. and the BNSF railroad tracks. The Terracina cash-in-lieu payment (approximately $744,000) is proposed to be used to pay for a portion of the project as the overpass over the BNSF railroad tracks at Terracina was not feasible. The agreement with the developer allows Broomfield to use the public land cash-in-lieu money for the underpass and trail.

Problem to be Solved and/or Benefit to Citizens:

A 10 to 12-foot concrete or crusher fines trail will be extended from Midway to the Carolyn Holmberg Open Space trailhead on the edge of Boulder County at Brainerd Drive to connect with the regional Rock Creek Trail. The project creates a continuous trail connection from the Lac Amora neighborhood to the 96th Street neighborhood, into the FlatIron Crossing Mall and Interlocken areas. This project facilitates bike and pedestrian access to these areas.



Alternatives/Consequences if not Funded:

Defer the trail construction to another year or phase the construction.

Project Association:

None

Operating Budget Impact:

Once completed, this project will require standard maintenance.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
6,000	0	0	350,000	0
2022 Funding	**2023 Funding**	**2024 Funding**	**Future Needs**	**Total Project Cost**
0	3,000,000	0	0	3,356,000

City and County of Broomfield
2020 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Blue Star Park Upgrade** **Project #: 19M0013**

Total Project Cost: $435,360

Project Description:

This project is requesting a complete upgrade to Blue Star Park (Midway 1).

Background and Justification:

The Blue Star Memorial highway was developed in 1945 to pay tribute to the Armed Forces in many states. In the summer of 1964, the City dedicated only its 3rd park at the time as Blue Star Memorial Park. Soon after the park continued to develop, some of these developments included: a shelter with picnic tables, shrub beds, and irrigated turf. This park is a symbol to the City, it not only represents the 1st park to the chain of parks at Midway, but it also represents the entrance to the City and County of Broomfield as a whole. Throughout the years, there have been minor updates with installations of amenities, irrigation systems, roadways, and more recently upgrades to the horticulture beds. The outdated amenities, degrading roadways and concrete, pedestrian travel paths through the turf accessing the apartments to the south present a number of growing concerns as to why this park should be considered for a complete upgrade. This shelter and park are rarely considered for recreational rentals and hardly frequented by park patrons as more than a pass through.

Problem to be Solved and/or Benefit to Citizens:

Proposed Blue Star Park Upgrades include .95 acres, Updates to irrigation systems, Updates to horticulture beds, Addition of 300lf. Of Sidewalk, Update to roadway and parking lot (ADA Compliant), Update to Drainages, Update to Amenities, Shelter, Grills, Picnic Tables, Bike Rack, Park Signage, Trash Receptacles and Disc Golf Kiosk.



Alternatives/Consequences if not Funded:

If this park is not considered for an upgrade, the continuation of degradation to all the amenities, roads, irrigation, etc. will steadily increase. This park will continue to be neglected by park patrons, where there is the possibility to making this another great park for the City and County of Broomfield.

Project Association:

None

Operating Budget Impact:

None anticipated

Funding Source: Conservation Trust Fund (Lottery Proceeds)

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	43,500	391,860

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	435,360

City and County of Broomfield
2020 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Broomfield Community Center - Brunner Reservoir Boardwalk Trail Connection**

Project #: 19N0039

Total Project Cost: $512,000

Project Description:

Reconstruct a trail connection between the Community Center and Brunner Reservoir.

Background and Justification:

Due to the constraints of the Broomfield Community Center Reconstruction project, the existing concrete trail connection along the west bank of the Brunner Reservoir will be removed to make room for the new facility and associated parking. To keep the existing Senior Center open during construction of the new facility, minimizing wetland impacts and to keep the existing trail connection within the project, the new facility would need to be shifted to the west to make room between the wetlands along Brunner Reservoir and the new facility; however, this shift would significantly reduce the available parking on site by approximately 32 spaces as well as complicate the constructability of the new facility due to the proximity of the existing Senior Center during construction.

Problem to be Solved and/or Benefit to Citizens:

To maintain a similar trail connection while maintaining all the desired programing and building layout needs and minimizing impacts to the existing wetlands, the proposed solution is to construct an 8 foot wide boardwalk trail connection over the wetlands and open water of Brunner Reservoir to connect the promenade trail between the Community Center and the Bay to the trail that runs along the north of Brunner Reservoir. The proposed solution would maintain a similar travel distance as the existing trail connection while minimizing the wetland impacts as well as creating an new trail experience over water that currently does not exist in Broomfield.



Alternatives/Consequences if not Funded:

An added trail connection between the existing trail to the north of Brunner Reservoir over the irrigation ditch to The Field trail network that connects to the sidewalk along Spader Way at E 3rd Avenue.

Project Association:

Broomfield Community Center Reconstruction project.

Operating Budget Impact:

Boardwalks in marine environments require various levels of maintenance.

Funding Source: Treasury Bonds/Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	50,000	462,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	512,000

City and County of Broomfield
2020 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Broomfield Community Center - Reconstruction (Bond Funded)** **Project #: 17M0021**

Total Project Cost: $48,630,199

Project Description:

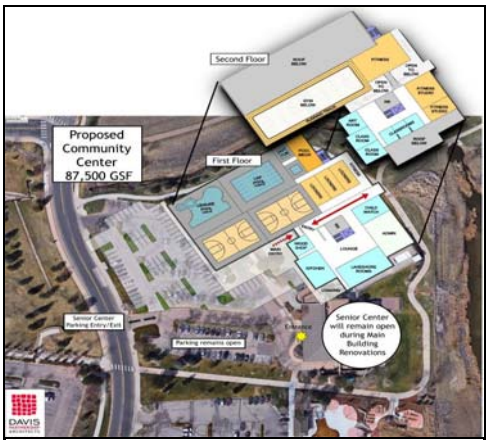
Broomfield Community Center Reconstruction Project will replace the existing Community Center with a larger facility to better meet the needs of the citizens of Broomfield.

Background and Justification:

The Broomfield Community Center (Community Center) was constructed in 1974. A substantial renovation and addition of the Senior Center was completed in 1990. Prior to 2014, multiple CIP requests for building renovations, maintenance repairs, and other improvements had been added into the CIP program budget; however, it was observed that the facility needed a Master Plan in order to coordinate and prioritize the multiple projects so that they would work with a future expansion and renovation project. In 2015, a proposed master plan was approved by Council and the Phase I Improvements project was designed. In 2016, the Phase 1 Improvements project was bid; however, prior to the award of a construction agreement for the project, the project was halted due to the discovery of structural deficiencies at the Community Center's pool. The associated logistics and cost implications to repair or replace the pool resulted in research of alternative options to replace the entire facility. Subsequently, staff presented a conceptual design option to demolish the north recreation half of the building to build a new 87,500 square foot facility while continuing to operate the Senior Center through construction. Upon completion of the new facility and relocation of the Senior Services into the new facility, the remaining existing building would be demolished to allow for the completion of the parking lot and associated site work. At the May 23, 2017 Council meeting, Council authorized the City and County Manager to pursue the $40 million in debt financing required to build the new Community Center.

Problem to be Solved and/or Benefit to Citizens:

The Broomfield Community Center Reconstruction project will replace the existing facility which has numerous deficiencies as well as meet the growing needs of the community.



Alternatives/Consequences if not Funded:

Council has approved $40 million in debt financing to complete the project.

Project Association:

None

Operating Budget Impact:

The Broomfield Community Center will increase in size and scope. When complete, the project will require ongoing maintenance/operating expenses.

Funding Source: Sales and Use Tax Bonds and Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
151,481	7,136,070	40,707,068	127,116	127,116

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
127,116	127,116	127,116	0	48,630,199

City and County of Broomfield
2020 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Broomfield County Commons - Maintenance Facility** **Project #: 20L0030**

Total Project Cost: $316,500

Project Description:

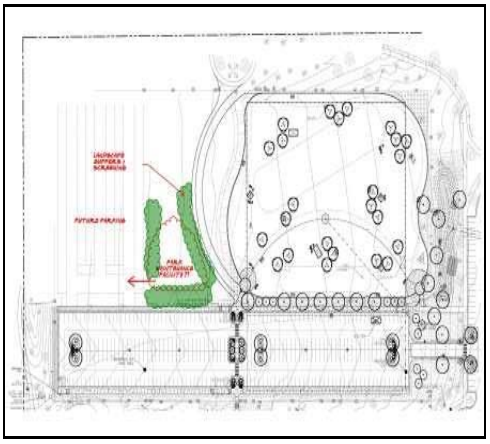
Construct a new 1,350 s.f. CMU block/metal roof concrete slab storage building with 2 bays and additional secure chemical storage.

Background and Justification:

The existing storage/maintenance area cannot provide the amount of storage necessary for all maintenance equipment and materials required for the County Commons Park/Complex. The current facility only provides 250 square feet of storage area.

Problem to be Solved and/or Benefit to Citizens:

The completion of the yellow pod will add 13 acres of synthetic turf to this site. New equipment and maintenance material purchases were necessary to maintain such a large piece of artificial turf.



Alternatives/Consequences if not Funded:

Use vehicle and personnel resources to transport materials and equipment daily to and from the County Commons Park, which is not currently being done.

Project Association:

Green Pod parking lot and dog park (2016).

Operating Budget Impact:

Additional cost to Parks base budget for electrical and water expenditures, and future maintenance of the new building.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	31,650	284,850

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	316,500

City and County of Broomfield
2020 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Midway Park Electrical Upgrades** **Project #: 20P0045**

Total Project Cost: $135,000

Project Description:

Upgrade/replace the existing electrical system to bring the park up to code per National Electrical Code (NEC) standards and eliminate any current and potential safety hazards to the public.

Background and Justification:

Current electrical distribution system is in poor condition and may not meet the current National Electrical Code (NEC) standards. By upgrading to new electrical services, this will eliminate safety hazards, electrical code violations, and prevent future failures during events like Broomfield Days and the annual holiday tree lighting program. Upgrades to electrical devices (panel/plugs) and associated components are needed. Currently, the City and County of Broomfield Master Electrician determined that these are not installed up to new code standards and are positioned incorrectly as well. Wire is undersized which causes overheating and voltage drop that can damage devices used. There are constant changes needed for Broomfield Days and other events that occur year round such as parties, holiday lighting, concerts etc. Upgrades will save on items like generator rentals and electrical failures due to the new higher demands on power.

Problem to be Solved and/or Benefit to Citizens:

Upgrading will potentially save approximately 100 staff hours on the current maintenance needed to keep the park running. With new permanent installations, permits will no longer be needed to install the stand alone pedestals for Broomfield Days. These upgrades will also benefit the Park Services Program of holiday lighting that is annually installed in this location making it safer and more reliable.



Alternatives/Consequences if not Funded:

Due to public safety and the wear/age of the components and devices, these items will need to be repaired more frequently as they continue to fail. Fixing items one by one will be costly and time consuming in the long run.

Project Association:

None

Operating Budget Impact:

There will be cost and staff hour savings for future repairs that will no longer be necessary.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	135,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	135,000

City and County of Broomfield
2020 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **North Broomfield Park - Land Acquisition** **Project #: 17L0058**

Total Project Cost: $4,433,097

Project Description:

Review and acquire 75 - 100 acre property in Northern Broomfield for a regional Parks and Recreation complex.

Background and Justification:

Preparing for future growth and demand on Parks and Recreation facilities. This additional parks inventory will help meet growing demand for multi-use playing fields.

Problem to be Solved and/or Benefit to Citizens:

As Broomfield's population increases, it will also be necessary to provide recreation and library services to the residents in this location.



Alternatives/Consequences if not Funded:

Not explore possible sites for a future regional park and facility.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	1,266,606	1,055,497	1,055,497	1,055,497

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	4,433,097

City and County of Broomfield
2020 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Parks - Recycle Receptacles** **Project #: 20P0043**

Total Project Cost: $127,000

Project Description:

This is a request to put recycle receptacles next to current waste receptacles throughout the parks and trails system in Broomfield.

Background and Justification:

With this request Park Services will be able to provide the option to recycle to our residents throughout our community. Park Services currently maintains approximately 525 trash receptacles within the City and County of Broomfield and approximately 100 of those have a recycle receptacle paired with it.

Problem to be Solved and/or Benefit to Citizens:

This request is to add recycle receptacles to the remaining 425 locations. This will allow residents to make a choice about recycling and potentially reduce landfill waste.



Alternatives/Consequences if not Funded:

Additional items that could have been diverted, will end up in the landfill.

Project Association:

None

Operating Budget Impact:

Ongoing and increased maintenance.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	127,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	127,000

City and County of Broomfield
2020 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Paul Derda Recreation Center - Building Automation System Upgrade** **Project #: 20P0033**

Total Project Cost: $22,500

Project Description:

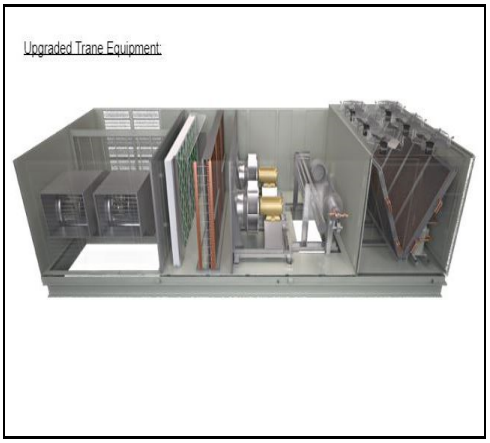
Upgrade the Building Automation System (BAS) platform that manages the complex HVAC equipment at Paul Derda Recreation Center in Broomfield.

Background and Justification:

A Building Automation System is a key component in managing the complex HVAC equipment associated with the City's facilities. The BAS platform at PDRC is antiquated, outdated, and will no longer be supported in the next few years. The existing platform is very basic and cannot perform many of the functions the upgraded platform can.

Problem to be Solved and/or Benefit to Citizens:

Upgrading the BAS will also allow consistency amongst users in the city, navigation and changes are easier to accomplish leading to faster response times. The existing Trane Tracer Summit platform will be upgraded with newestest platform available which will ensure reliable operation for decades to come.



Alternatives/Consequences if not Funded:

System failure with the potential that parts cannot be procured or supported. This could lead to emergency funding being required to upgrade the system with elevated costs for expedited services to upgrade.

Project Association:

6 Garden BAS Upgrade, P0016.

Operating Budget Impact:

Annual fee of $2500 for BAS Service/Maintenance Agreement per facility.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	22,500	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	22,500

City and County of Broomfield
2020 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Paul Derda Recreation Center - Outdoor Concrete Replacement** **Project #: 20P0015**

Total Project Cost: $61,000

Project Description:

Replacement of heaved/settled concrete in several areas at the outdoor deck area of the PDRC pool and around the exit doors from the pool area.

Background and Justification:

This high-traffic public area is experiencing significant movement in the concrete causing trip hazards and damage to fencing. Exit doors have difficulty opening and closing. Water pools along the edge of the building increasing the hazard and exacerbating the problem.



Problem to be Solved and/or Benefit to Citizens:

Concrete needs to be removed and replaced. Additional subgrade work may be needed as well as installation of trench drains or area drains to reduce the risk of future concrete movement. Repairs would improve accessibility for recreation patrons.

Alternatives/Consequences if not Funded:

Continue to patch/grind concrete as shifting continues. Risk exposure for potential injury claims.

Project Association:

None

Operating Budget Impact:

Repairs will assist in reducing time and funding spent on grinding and patching.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	61,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	61,000

City and County of Broomfield
2020 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Paul Derda Recreation Center - Parking Lot Camera Additions** **Project #: 20P0026**

Total Project Cost: $19,800

Project Description:

Recreation Services is proposing to add an additional four cameras to the exterior of the building which would cover the entire parking lot and service entrance road.

Background and Justification:

The parking lot at the Paul Derda Recreation Center (PDRC) currently has two cameras monitoring the parking lot which were installed with the original construction of the facility in 2003. The coverage and quality of the video surveillance is limited. This has led to challenges in identifying vehicles of suspects (of incidents both interior and exterior to the facility) and addressing patrons concerns when they are leaving the facility. In 2018, Facilities and Recreation expanded the camera system for the interior of the PDRC from 16 cameras to 33 cameras, and moved toward digital cameras and an online recording system.

Problem to be Solved and/or Benefit to Citizens:

The additional four exterior cameras would have a higher resolution allowing areas to be clearly zoomed in on in the parking lot and service drive as needed. The cameras would provide a more comprehensive coverage of the parking lot. The Police Department would be provided with information that would be usable to investigate issues. The additional coverage would provide an additional level of safety to both patrons and staff members as they enter and exit the facility.



Alternatives/Consequences if not Funded:

PDRC will continue to monitor the parking lot in the same manner.

Project Association:

None

Operating Budget Impact:

Camera replacement will be addressed as they fail but should not be a forecastable expenditure at this time.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	19,800	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	19,800

City and County of Broomfield
2020 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Quail Creek Park Restroom Rebuild**

Project #: **20L0034**

Total Project Cost: **$356,600**

Project Description:

Rebuild and upgrade the Quail Creek Park Restroom facilities.

Background and Justification:

The facilities were originally constructed with limited funding, water access, and sewer availability. There is no running water and the toilets are vaulted over pits.



Problem to be Solved and/or Benefit to Citizens:

Utility lines are now available and a more adequate facility can be constructed. This may also reduce vandalism.

Alternatives/Consequences if not Funded:

Continued complaints and lack of service for growing number of patrons.

Project Association:

McKay Regional Park

Operating Budget Impact:

Maintenance and utilities costs.

Funding Source: Conservation Trust Fund (Lottery Proceeds)

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	356,600	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	356,600

City and County of Broomfield
2020 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Wildgrass Underpass Water Sealing Design** **Project #: 14H0027**

Total Project Cost: $40,000

Project Description:

The pedestrian underpass (segmented box culvert) running under Sheridan Boulevard at the north intersection of Eagle River Loop leaks constantly throughout the year. It is a nuisance in both summer and winter and needs to be repaired for safety reasons.

Background and Justification:

Since acceptance in September 2008, parks staff have experienced problems caused by water leaking through seams in this underpass. These problems have become worse over time. In the summer, water in the underpass creates a slippery algae-like slime.

Problem to be Solved and/or Benefit to Citizens:

This project would reduce hazardous conditions for all underpass users.



Alternatives/Consequences if not Funded:

The year round hazards created by the water leaking into the tunnel would persist and could cause an accident or injury.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	40,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	40,000

City and County of Broomfield
2020 Capital Improvement Projects

Transportation System Projects

Project Name: **Active Transportation Wayfinding Pilot (TIP)** **Project #: 20P0051**

Total Project Cost: $350,000

Project Description:

This project furthers recommendations of the Broomfield Ped-Bike Assessment (draft) to provide connectivity of the Low-Stress Network with wayfinding. Develop an Active Transportation Routes Wayfinding Package.

Background and Justification:

This is a DRCOG TIP Broomfield Subregional Project, the project has been approved by the Broomfield Subregional Forum (Mayor & 4 Councilmembers) it is anticipated that the DRCOG Board will adopt the project in August 2019. Currently, Broomfield's vast network of trails and streets lack information that assists active transportation users in navigating their neighborhoods and to key community destinations. Implementing wayfinding to connect our trails, low volume streets, and neighborhoods to our civic areas, employment/commercial areas, open spaces, parks, regional trails, and transit facilities bring together several components that are a part of Broomfield's identity as a great place to live, work and play

Problem to be Solved and/or Benefit to Citizens:

The overall impact of the project on the greater Broomfield community is that a Wayfinding Plan Package of details will be developed that can be replicated throughout the community and implemented over time through key corridors, as well as, give guidance for necessary wayfinding with new development projects.



Alternatives/Consequences if not Funded:

If not funded, there will likely be penalties from DRCOG for not using funds in a timely manner and may impact future funding of Broomfield projects with Federal funds. A priority first & final mile project will not be completed.

Project Association:

Bicycle and Pedestrian Wayfinding Signs Citywide 17L0048

Operating Budget Impact:

Both Streets & Parks will be included to incorporate low-maintenance ideas and strategies for maintaining the wayfinding along our streets, trails, and parks.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	150,000	200,000
2022 Funding	**2023 Funding**	**2024 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	350,000

City and County of Broomfield
2020 Capital Improvement Projects

Transportation System Projects

Project Name: **Arista Street Lighting Upgrade** **Project #: 16K0027**

Total Project Cost: $3,851,000

Project Description:

The project request is to bring the Arista Development to Xcel Energy standards and specifications for street lighting and retrofit existing Induction Street lighting to a full LED system.

Background and Justification:

The street lighting throughout the Arista development is failing on a large scale and is not maintainable in its current configuration. The lighting was installed to meet private parking lot criteria instead of Xcel's standards and included the use of direct bury aluminum that ran to the street lights from shared power distribution center panel board boxes. The shared power distribution centers were installed side by side with irrigation and other buildings' electrical power that share one meter that runs everyone's electrical requirements. As a result, the city is most likely paying for private electricity usage in the area



Problem to be Solved and/or Benefit to Citizens:

Bring the Arista Development to Xcel Energy standards and specifications for street lighting and retrofit existing Induction Street lighting to a full LED system.

Alternatives/Consequences if not Funded:

Mobile light towers can provide street lighting and power traffic signals if necessary. This solution will increase overtime and fuel costs significantly.

Project Association:

None

Operating Budget Impact:

Once completed, this project is anticipated to save staff time due to decreased maintenance.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	20,831	330,169	500,000	500,000

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
500,000	500,000	500,000	1,000,000	3,851,000

City and County of Broomfield
2020 Capital Improvement Projects

Transportation System Projects

Project Name: **Bicycle and Pedestrian Wayfinding Signs - Citywide** **Project #: 17L0048**

Total Project Cost: $32,232

Project Description:

A Bicycle and Pedestrian Wayfinding Project will implement recommendations of the Comprehensive Plan and Transportation Plan Update to support safe and easy ways to bike and walk in our community.

Background and Justification:

The study will utilize information about Broomfield's existing sidewalk, bike, and trail system to identify where signs are needed to support safe and continuous travel. Community activity centers, parks, trails, and connections to the transit system will be a focus for the wayfinding system.



Problem to be Solved and/or Benefit to Citizens:

A wayfinding system will identify the best routes to destinations, familiarize users with the bicycle network, overcome barriers to active transportation, and passively market the existing bike and pedestrian infrastructure by providing consistent imagery throughout Broomfield.

Alternatives/Consequences if not Funded:

Citizen confidence in using active modes of transportation remain the same.

Project Association:

None

Operating Budget Impact:

Public works will need operating budget to maintain signs and pavement markings after they are installed.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	12,649	9,583	10,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	32,232

Transportation System Projects

Project Name: **East Flatiron Crossing Drive - US 36 to Brainard Drive - Reconstruction** **Project #: 18K0032**

Total Project Cost: $714,600

Project Description:

Reconstruct eastbound East Flatiron Crossing Drive from the US 36 bridge to the new Brainard Drive intersection.

Background and Justification:

There is a significant drainage issue with about 400 linear feet of curb and gutter on the south side of East Flatiron Crossing Drive. The water was originally designed to drain to the inlet at the intersection of East Flatiron Crossing Drive and Industrial Lane.

Problem to be Solved and/or Benefit to Citizens:

The road has heaved to such a point that it is becoming unsafe to drive at the posted speed limit.



Alternatives/Consequences if not Funded:

If the project is not funded, Street Services will attempt to mitigate the heaving as best as possible by profile milling the affected areas.

Project Association:

None

Operating Budget Impact:

Reduced cost for maintenance of condition and mitigation.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	25,960	21,040	667,600	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	714,600

City and County of Broomfield
2020 Capital Improvement Projects

Transportation System Projects

Project Name: **Elmwood St - East 14th Ave to East 18th Ave Reconstruct**

Project #: 20M0028

Total Project Cost: $576,250

Project Description:

Redesign and reconstruction of Elmwood St and possibly parts of E 18th Ave.

Background and Justification:

There is a significant issue with the drainage on both the east and west side of Elwood St from E 14th Ave to E 18th Ave. After any significant precipitation event, water will stay in the flow line on either side of the street for several hundred feet, remaining there for several weeks or until it evaporates. Street Services has mitigated Elmwood Street from E 13th Ave to E 14th Ave and from E 18th Ave to W 136th Ave. Street Services is unable to come up with a solution for the drainage problem.



Problem to be Solved and/or Benefit to Citizens:

Professional redesign and landscape reset to improve drainage that Streets has been unable to successfully mitigate.

Alternatives/Consequences if not Funded:

Residents living along Elmwood Street will continue to live on a street that does not function properly.

Project Association:

None

Operating Budget Impact:

With proper design and reconstruction and an appropriate preservation strategy, we should get at least 40 years of service life from the pavement surface.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	576,250	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	576,250

City and County of Broomfield
2020 Capital Improvement Projects

Transportation System Projects

Project Name: **Lowell Blvd - Indian Peaks Blvd - Guard Rail/Fence Repair**

Project #: **20P0038**

Total Project Cost: **$202,000**

Project Description:

Guard rail and fence repair at Lowell Blvd and Indian Peaks Blvd.

Background and Justification:

The condition of the guard rail and fence has severe facil rust. Damage caused from exposure to winter time deicer and year-round moisture. These structures were installed in 2007.



Problem to be Solved and/or Benefit to Citizens:

Assure safe travel for motorists, and continued safety for the pedestrians.

Alternatives/Consequences if not Funded:

The guardrail will further deteriorate, and the protective barriers would no longer provide adequate protection.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	202,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	202,000

City and County of Broomfield
2020 Capital Improvement Projects

Transportation System Projects

Project Name: **Midway Boulevard - Street Lights** **Project #: 18L0006**

Total Project Cost: $123,500

Project Description:

Install 19 overhead street lights on both sides of Midway Boulevard south of Via Varra to Flatiron Crossing Drive.

Background and Justification:

These are streets lights that are fill in the missing links but are not the responsibility of developers.

Problem to be Solved and/or Benefit to Citizens:

This project addresses concerns of residents living on Via Varra and traversing to the RTD Park-n-ride facility near Flatiron Crossing Drive regarding hazards due to lack of street light.



Alternatives/Consequences if not Funded:

None

Project Association:

None

Operating Budget Impact:

Increase in existing maintenance budget for street lights

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	123,500	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	123,500

City and County of Broomfield
2020 Capital Improvement Projects

Transportation System Projects

Project Name: **Midway Boulevard - Multimodal Corridor Action Plan** **Project #: 20P0008**

Total Project Cost: $500,000

Project Description:

Perform a study and develop plans to improve multimodal access and safety for all ages and abilities along Midway Boulevard from Lake Link Trail to Zuni Street.

Background and Justification:

Midway Boulevard was identified as a key transportation corridor in the Broomfield Bike/Ped Assessment. The majority of the corridor received a rating of LTS 4 or LTS 5 indicating there are high levels of stress. Some sections were deemed unsuitable for bicycling due to a lack of facilities on segments with higher speeds. This area received the third most comments by Broomfield residents only trailing the Midway Pedestrian Bridge and Industrial Lane.

Problem to be Solved and/or Benefit to Citizens:

The project will develop an overall action plan and preliminary concept plans and cost estimates for key segments based on the study results. The concept plans can then be developed into capital improvement projects for construction. The project design has been approved by the DRCOG Subregional (Broomfield) Forum for the 2020-2023 TIPP funding cycle.



Alternatives/Consequences if not Funded:

Do not evaluate improvements recommended by the Broomfield Bike Ped Assessment. Coordination with DRCOG would need to occur not to lose the federal funding money.

Project Association:

None

Operating Budget Impact:

Unknown at this time.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	200,000	300,000

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	500,000

City and County of Broomfield
2020 Capital Improvement Projects

Transportation System Projects

Project Name: **Nickel Street and Industrial Ln - Intersection Improvements**

Project #: 19M0030

Total Project Cost: $1,368,000

Project Description:

The project will improve the Industrial Lane and Commerce Street intersection by adding synchronized traffic signals, a left turn at NB Commerce St, right turn at EB Industrial Ln and connect bike and pedestrian safety improvements at Nickel St.

Background and Justification:

The project design has been approved by the DRCOG Subregional (Broomfield) Forum for the 2020-2023 TIP funding cycle. The proposed reimbursement amount is $320,000 of the $400,000 proposed design budget. This budget update reflects some additional cost for meeting federal project requirements. After CCOB completed a stop sign study at the intersection of Nickel St. and Industrial Ln., it was determined that this location warranted a traffic signal.

Problem to be Solved and/or Benefit to Citizens:

A traffic signal would increase safety for motor vehicles as well as bicycles that will use the future bike lane along Industrial Lane. The relocation of the tree branch recycle facility will create additional land that could accommodate a roundabout. Staff requested a consultant create a concept plan and determined a roundabout could work in this location. Unfortunately, there were queuing issues related to the railroad tracks. BNSF would not likely approve the roundabout near the railroad without signals. The use of both signals and a roundabout was not efficient. A new plan was developed by a local expert in traffic signal design and railroad crossings.



Alternatives/Consequences if not Funded:

The roundabout alternative is not viable because of the close proximity to the railroad. Roundabouts can cause queuing issues across the railroad tracks. Solving the queuing problem would likely require a traffic signal. It was determined a standard signal design would be more appropriate. If a signal is not installed the motorist will continue to experience a higher risk of collision.

Project Association:

Industrial Lane and Nickel Street.

Operating Budget Impact:

Installation of a traffic signal will impact the operating budget of Public Works - Streets as it will require periodic inspection and maintenance.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	250,000	500,000

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
618,000	0	0	0	1,368,000

City and County of Broomfield
2020 Capital Improvement Projects

Transportation System Projects

Project Name: **Pedestrian Signal - Spader Way (Broomfield Community Center)**

Project #: 20N0038

Total Project Cost: $157,000

Project Description:

Install an active pedestrian crossing notification system at Spader Way between the Police and Courts parking lot and both The Bay and the Community Center.

Background and Justification:

A recent parking study associated with the development of the Broomfield Community Center Reconstruction project provided recommendations to utilize an "urban campus" shared parking lot approach to address the parking needs for the new expanded Community Center facility. The approach would utilize the eastern portion of the Police and Courts parking lot as an overflow lot to handle the peak parking demand that is projected to happen during the summer months when The Bay and the new Community Center are open. Existing mid-block pedestrian crossings throughout Broomfield with similar projected increased traffic and pedestrian activity have either have pedestrian push button activated flashing yellow lights to notify vehicular traffic of pedestrians in the crosswalk, or for higher traffic roads, pedestrian activated traffic signals.

Problem to be Solved and/or Benefit to Citizens:

This approach has been accepted by City Council as the solution to the increased parking needs associated with the Community Center project scheduled to open in 2020.



Alternatives/Consequences if not Funded:

Visitors will be required to navigate the existing crossing without an enhanced notification system which may result in longer wait times and potentially difficult navigation for both pedestrians and vehicular traffic.

Project Association:

Broomfield Community Center Reconstruction and The Bay - Renovation Phase - Parking Lot projects.

Operating Budget Impact:

Additional monitoring and maintenance needs.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	157,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	157,000

City and County of Broomfield
2020 Capital Improvement Projects

Transportation System Projects

Project Name: **SH 7 Preliminary & Environmental Engineering (TIP)** **Project #: 20P0053**

Total Project Cost: $152,000

Project Description:

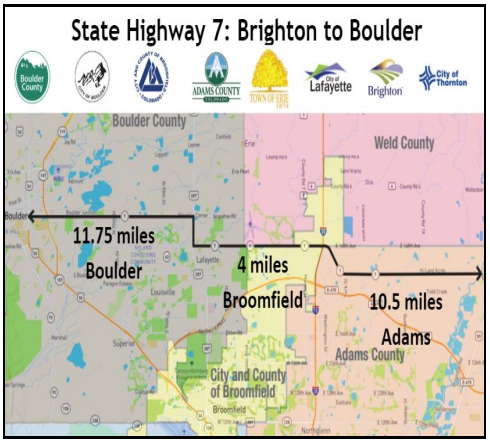
Broomfield's local match commitment ($152,000) to the DRCOG Regional TIP submission for the SH 7 Preliminary & Environmental Engineering project.

Background and Justification:

Broomfield was the main applicant on behalf of Broomfield and 7 other jurisdictions. Broomfield is contributing approximately $610,000 of Broomfield Subregional DRCOG (federal) funds as approved by the Broomfield Subregional Forum comprised of the Mayor and 4 councilmembers. The total project impact will be $10 million to be delivered by CDOT. An IGA is required for commitment of funds to CDOT and funds from local agencies. The 2014 & 2018 Planning Environmental Linkage (PEL) Studies and the East Arapahoe Transportation Plan (EATP) provide multimodal design recommendations for the extent of the corridor to meet the mobility needs for 2040 and beyond. Communities on the SH 7 corridor have been planning for safety and multimodal capacity improvements for a number of years.

Problem to be Solved and/or Benefit to Citizens:

This Project will take the recommendations from the previous studies and develop preliminary plan packages that will allow municipalities, counties, agencies, and developers to rapidly invest into the corridor to implement the transportation recommendations.



Alternatives/Consequences if not Funded:

It is required that the local match is committed. Not funding this project will put future projects with DRCOG at risk and also damage relations with the 7 other jurisdictions that also have committed local match and subregional federal funds for this project.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	152,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	152,000

City and County of Broomfield
2020 Capital Improvement Projects

Transportation System Projects

Project Name: **US 36 Bike N Ride Shelters, Amenities, Operations & Marketing** **Project #: 20P0031**

Total Project Cost: $650,000

Project Description:

Design & construct the remaining 3 Bike N Ride shelters at US 36 & Broomfield Station (1) and US 36 & Flatiron Station (2) to support first and final cycling trips by providing more secure mid to long term bicycle parking for commuters.

Background and Justification:

This is a DRCOG TIP Broomfield Subregional Project, the project has been approved by the Broomfield Subregional Forum (Mayor & 4 Councilmembers) it is anticipated that the DRCOG Board will adopt the project in August 2019. The project was the number one recommendation from the US 36 First and Mile Study, completed in 2013. The project will realize full implementation of the recommendation approximately 4 years after the opening of the BRT service in 2016. It is critical that Broomfield works implement identified amenities in a timely fashion to support first and final mile access to the station that supports our corridor communities along US 36 and to the greater region.

Problem to be Solved and/or Benefit to Citizens:

First and Final Mile Projects are a 2019 Council Priority.



Alternatives/Consequences if not Funded:

If not funded, there will likely be penalties from DRCOG for not using funds in a timely manner and may impact future funding of Broomfield projects with Federal funds. A priority first & final mile project will not be complete.

Project Association:

This project is related to the the Bike and Ride Shelters City Wide project, 16K0006. A new project is requested created to keep funds separate for grant purposes.

Operating Budget Impact:

Currently, RTD is requesting $5,000 per year for shelter maintenance per the 2018 IGA.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	60,000	590,000

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	650,000

City and County of Broomfield
2020 Capital Improvement Projects

Transportation System Projects

Project Name: **US 36 - Bikeway Interlocken East Park Safety Improvements**

Project #: **20P0049**

Total Project Cost: **$93,500**

Project Description:

Improve safety and access to/from the US 36 Bikeway in Interlocken East Park, primarily at the south side of the US 36 highway underpass to Industrial Lane & Midway Multipurpose Bridge.

Background and Justification:

The retaining wall on the south side of the underpass obstructs visibility and there is limited maneuver room for bicyclists traveling to/from the underpass and US 36 Bikeway. It is anticipated that there will be increased pedestrian and bicycling activity in the area when the new Midway Multiuse Bridge opens in 2020 and Industrial Lane Path is completed in 2021, increasing opportunity for conflicts.

Problem to be Solved and/or Benefit to Citizens:

Improve safety and access to/from the US 36 Bikeway in Interlocken East Park, primarily at the south side of the US 36 highway underpass to Industrial Lane & Midway Multipurpose Bridge.



Alternatives/Consequences if not Funded:

The project may look at alternatives such as modification of retaining wall or minor realignment of connector path over the drainage/culvert.

Project Association:

The project is associated with the impacts increased ped/bike activity due to the upcoming completion of Midway Pedestrian (Multiuse) Bridge and Industrial Lane Bikeway.

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	93,500	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	93,500

City and County of Broomfield
2020 Capital Improvement Projects

Transportation System Projects

Project Name: **W. 136th Avenue - Westbound Right Turn at Legacy High School** **Project #:** **10C0049**

Total Project Cost: **$1,433,911**

Project Description:

Extend westbound right turn lane on West 136th Avenue into the Legacy High School parking lot area.

Background and Justification:

During the morning peak hour, there are significant traffic back-ups caused by the number of students accessing Legacy High School.



Problem to be Solved and/or Benefit to Citizens:

This project will alleviate some of the congestion during peak hours.

Alternatives/Consequences if not Funded:

Staff discussed an option for the school to construct an access across their property on the north side of the High School, which would allow students to access the parking lots off of Zuni. They have not agreed to this.

Project Association:

This project should be coordinated with the Eastbound West 136th Avenue project.

Operating Budget Impact:

This project will slightly increase operating costs due to the additional pavement.

Funding Source: Service Expansion Fee

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	24,103	175,000	1,234,808	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	1,433,911

City and County of Broomfield
2020 Capital Improvement Projects

Transportation System Projects

Project Name: **W. Midway Boulevard - Right Turn Lane at Nativity School** **Project #:** **20D0001**

Total Project Cost: **$177,000**

Project Description:

This project would provide a separate right turn lane on eastbound Midway for the west entrance of the church.

Background and Justification:

This project would improve safety and help alleviate congestion on Midway Boulevard, especially during school drop-off and pick-up hours.

Problem to be Solved and/or Benefit to Citizens:

This project should help with traffic backups for school and church services.

Alternatives/Consequences if not Funded:

Operational analyses will be performed during the conceptual design stage of the project.

Project Association:

None

Operating Budget Impact:

This project would not significantly affect operating or maintenance costs.



Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	177,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	177,000

City and County of Broomfield
2020 Capital Improvement Projects

Transportation System Projects

Project Name: **W. Midway Blvd and Kohl Street - Intersection Improvements**

Project #: 08B0047

Total Project Cost: $297,500

Project Description:

Add a separate southbound right-turn lane between Kohl St. and Midway Blvd.

Background and Justification:

The project would improve traffic flow and reduce backups along Kohl Street.

Problem to be Solved and/or Benefit to Citizens:

This project would reduce backup and improve pedestrian safety at this intersection. The project would also include modifications to the turning radius and upgrade the signal detection equipment.



Alternatives/Consequences if not Funded:

Defer the project or keep the intersection geometry as is.

Project Association:

None

Operating Budget Impact:

The project would not significantly affect operating or maintenance costs.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	25,000	272,500	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	297,500

City and County of Broomfield
2020 Capital Improvement Projects

Transportation System Projects

Project Name: **Zuni Street and Quail Creek Drive Roundabout** **Project #: 18K0003**

Total Project Cost: $455,731

Project Description:

JF Sato and Associates, a traffic engineering firm, recommends a new roundabout at Zuni Street and Quail Creek Drive to provide access to a 50 space parking lot included in the McKay/Lambertson Open Lands Phase 1 Improvement Plan.

Background and Justification:

The project will design and construct a 90-foot diameter urban compact roundabout at the intersection of Zuni Street and Quail Creek Drive. Crosswalks will be built at the four legs of the intersection to enhance pedestrian and bicycle connectivity. There may be utility and right-of-way impacts. To minimize site distance concerns, no landscaping is proposed inside the roundabout.

Problem to be Solved and/or Benefit to Citizens:

A preliminary traffic study was completed based on the Phase 1 Plan improvements. An urban compact roundabout will provide traffic calming on Zuni Street and will work in conjunction with the existing 150-foot diameter roundabout at McKay Landing Parkway (to the north) to reducing running speeds. This type of roundabout is pedestrian and bicyclist-friendly and requires low vehicle speeds to make right turns into and out of the circulatory roadway.



Alternatives/Consequences if not Funded:

If not funded by the Capital Improvement Program, a roundabout would need to be included in the Phase 1 Plan and funded as part of that project.

Project Association:

The project is associated with the McKay/Lambertson Open Lands Phase 1 Improvement Plan.

Operating Budget Impact:

Increased operating costs associated with the additional roadway.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	92,500	363,231	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	455,731

City and County of Broomfield
2020 Capital Improvement Projects

Vehicles & Other Equipment

Project Name: **Police - Time Division Multiple Access Radio System Upgrade** **Project #: 20P0060**

Total Project Cost: $600,000

Project Description:

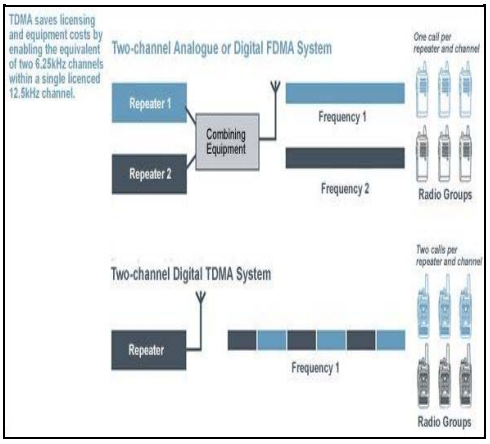
Upgrade of the Police Department's shared radio system as a result of capacity limitations experienced by BPD and partner agencies.

Background and Justification:

Broomfield PD currently enjoys a partnership with ADCOM, Federal Heights Police Department, and Thornton Police Department that provides emergency radio coverage to police and fire personnel.
In order to maintain the simulcast radio system, all the involved agencies are dependant upon the backbone of the radio structure, which is owned by ADCOM. This partnership was entered into in 2009 when Broomfield Police and the other agencies pooled efforts and resources towards a shared radio system. In 2018, ADCOM notified the partner agencies that they were experiencing capacity limitations on the shared system.
To add system capacity, only two options exist. Option number one would upgrade the system to utilize Time Division Multiple Access (TDMA). The second option would be to add equipment at each radio tower site (Broomfield has two), add equipment to the central radio site, add more radio repeaters and request additional radio frequencies from the FCC. After a critical review of the two options, ADCOM decided to utilize TDMA as the solution. The partner agencies supported this decision.

Problem to be Solved and/or Benefit to Citizens:

This upgrade would double radio channel capacity without adding equipment, infrastructure, and radio frequencies.



Alternatives/Consequences if not Funded:

Failing to participate will render our radios unusable once system upgrades are completed by ADCOM.

Project Association:

None

Operating Budget Impact:

This will be a one-time expense with no ongoing costs.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	300,000	300,000

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	600,000

City and County of Broomfield
2020 Capital Improvement Projects

Planning, Administration & Other Projects

Project Name: **Adams 12 STEM School - (Joint Use/Library)** **Project #: 20P0001**

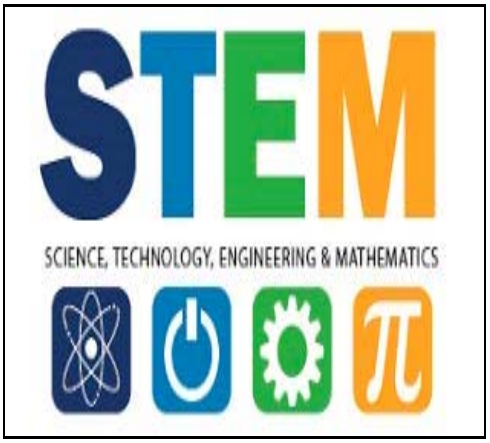
Total Project Cost: $10,000,000

Project Description:

Funding to support joint use STEM project - $10,000,000 - allocated over 10 years @ $1,000,000 per year starting in 2020.

Background and Justification:

The Agreement states that the Developer, subject to mutually agreed upon terms, will contribute up to 20-acres for such purposes. The Adams 12 Five Star School District has recently completed very preliminary schematic design work on how its needs related to a STEM (Science, Technology, Engineering, Math) facility could be met in the project and how that might partner with Broomfeild's needs for facilities in the north area - e.g. joint use of facilities with the school district and the Broomfield library. To allow this potential project to take shape in Broomfield, this project will commit funding to support the school district in design and construction of their joint use STEM project. The Butterfly Pavilion is a proposed third-party participant to this shared project and is also in the process of planning and design for a separate facility within this Science and Technology Park.



Problem to be Solved and/or Benefit to Citizens:

If this project moves forward, this Science and Technology Park facility would include a STEM center and the Butterfly Pavilion center within Baseline (formerly known as North Park). The North Park Managed Growth and Development Agreement (Agreement), approved in 2011, includes a provision that the City and Developer will work cooperatively to develop a Science and Technology Park.

Alternatives/Consequences if not Funded:

Adams 12 Five Star School District may consider locating their STEM facility elsewhere.

Project Association:

This project is associated with the CIP project for the Joint Effort with the Butterfly Pavilion.

Operating Budget Impact:

It is possible that there may be impacts to the operating budget for the Library - as this is anticipated to be joint use space. At this time those impacts are not known.

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	1,000,000	1,000,000

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
1,000,000	1,000,000	1,000,000	5,000,000	10,000,000

City and County of Broomfield
2020 Capital Improvement Projects

Planning, Administration & Other Projects

Project Name: **Joint Effort with the Butterfly Pavilion** **Project #: 17M0065**

Total Project Cost: $9,070,000

Project Description:

The North Park Managed Growth and Development Agreement (Agreement), approved in 2011 includes a provision that the City and Developer will work cooperatively to develop a Science and Technology Park.

Background and Justification:

The Agreement states that the Developer, subject to mutually agreed upon terms, will contribute up to 20-acres for such purposes. The Adams 12 Five Star School District has recently completed very preliminary schematic design work on how its needs could be met in the project and how that might partner with Broomfield's needs for facilities in the north area. The Butterfly Pavilion is a potential third-party to this shared project.To allow this potential project to take shape in Broomfield, this project will commit funding to prepare schematic plans and story-boards for a potential joint use project with the Butterfly Pavilion and the District.

Problem to be Solved and/or Benefit to Citizens:

If this project moves forward, this center would include a Science, Technology, Engineering and Mathematics (STEM) center and the Butterfly Pavilion center within North Park.



Alternatives/Consequences if not Funded:

None

Project Association:

None

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
70,000	0	2,000,000	350,000	350,000

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
350,000	350,000	350,000	5,250,000	9,070,000

City and County of Broomfield
2020 Capital Improvement Projects

Planning, Administration & Other Projects

Project Name: **GPS Network Upgrade (GIS)** **Project #: 20P0009**

Total Project Cost: $58,900

Project Description:

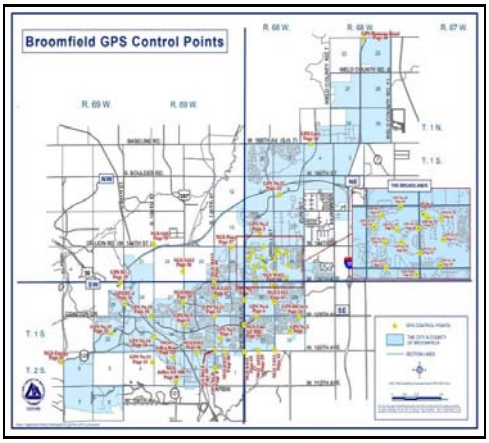
Evaluation, Review and Updating of the City and County of Broomfield GPS Network.

Background and Justification:

The current stations that make up the existing GPS network have been in the ground for a minimum of a decade or more, and may have shifted in their horizontal position and/or vertical elevation during that time. Also due to the elapsed time and construction within network limits, there has been a destruction of a number of stations.

Problem to be Solved and/or Benefit to Citizens:

Evaluation of existing 32 Broomfield station/monuments, 34 NGS or other Agency Monuments, and ten 66-Station network to determine if replacements are warranted, expansion is needed, or appropriate positioning is required. A set of new GPS control point data sheets will be created for each station in the network.



Alternatives/Consequences if not Funded:

If this project is not approved developers will have to use the outdated and damaged GPS network as the base for their plat submittals and for any surveying work being done within the City and County limits.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	58,900	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	58,900

City and County of Broomfield
2020 Capital Improvement Projects

Water - Acquisition, Treatment, and Storage Projects

Project Name: **North Area Water System Master Plan Improvements** **Project #:** **02Z0291**

Total Project Cost: **$9,626,609**

Project Description:

This project will extend water service to the northeast area of Broomfield to serve potential new development demands.

Background and Justification:

This project provides essential infrastructure to support development in northeastern Broomfield.

Problem to be Solved and/or Benefit to Citizens:

The project works towards Broomfield's economic development vision.

Alternatives/Consequences if not Funded:

Water line extension options and alternatives, including size and location, will be considered during the master planning and design phases.

Project Association:

None

Operating Budget Impact:

Expansion of infrastructure will increase operating and maintenance costs.



Funding Source: Utility License Fee

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
2,835,207	5,072	3,946,330	2,840,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	9,626,609

City and County of Broomfield
2020 Capital Improvement Projects

Water - Transmission Lines and Facilities Projects

Project Name: **Interlocken Tank Land Acquisition** **Project #: 20P0046**

Total Project Cost: $475,000

Project Description:

This project involves an acquisition and a land swap with Partners Group (Project Chalet) in the Interlocken Subdivision for the Mesa Zone Booster Station and a future second water tank. The net land acquisition will be 0.91 acres.

Background and Justification:

The Mesa Zone Water Booster Station is needed to provide redundancy for the higher elevation areas in Broomfield including Interlocken, Rocky Mountain Metro Airport, and surrounding developments. The Mesa Zone Booster Station project is included in the Water Fund CIP. Land acquisition for the booster station is necessary from the Partners Group to locate the booster station near the Interlocken Water Tank. Also, Project Chalet is requesting that the future (second) water tank be relocated to the north away from their building site in order for them to construct parking. This requires that they swap land with Broomfield for the future tank.

Problem to be Solved and/or Benefit to Citizens:

The work involves survey, platting, and land purchase. The project is a win-win for Broomfield and the Partners Group for land use.



Alternatives/Consequences if not Funded:

The Mesa Zone Booster Station could not be constructed as designed.

Project Association:

Mesa Zone Water Booster Station

Operating Budget Impact:

None for the land acquisition.

Funding Source: Utility License Fee

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	475,000	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	475,000

City and County of Broomfield
2020 Capital Improvement Projects

Sewer - Stormwater

Project Name: **Nissen Channel - Drainage Improvements Country Vista to Big Dry Creek (Broomfield Match (50%)** **Project #: 16H0050**

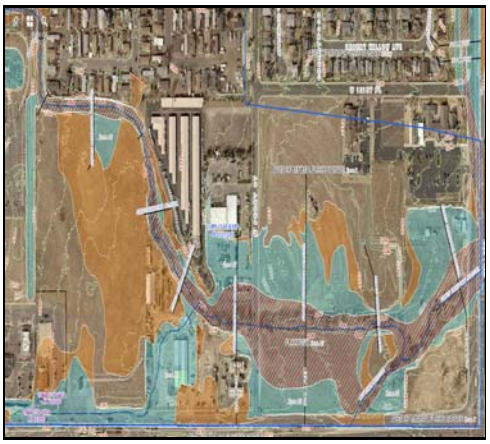
Total Project Cost: $1,590,000

Project Description:

Matching funds for design and construction of Nissen Channel Improvement project for the channel from Tennyson Street (E of Walmart) to just upstream (west) of Lowell.

Background and Justification:

Nissen Channel improvement project costs have increased from the original estimate. While an inflation factor was added to the 2006 Outfall Systems Plan (OSP) cost, the detailed design encountered elements which were not investigated or anticipated at the conceptual OSP level upon which the costs were based. Utility conflicts became apparent during design for which information was not previously available. Broomfield's Reuse water line runs along the channel, approximately 1000' of which will need to be relocated. The upsizing of the channel crossing at Perry Street will convey the 100-year flow, but will require protection of a sanitary sewer line. Additional costs to acquire easements from adjacent property owners appears likely. UDFCD mils result in approximately $260,000 per year which Broomfield matches with CIP funds.



Problem to be Solved and/or Benefit to Citizens:

The project is currently looking at ways to save costs or use a phased approach to improvement. With the current cost estimate and 50/50 match, it will take six additional years to match funding (2020-2025). Broomfield can fund more than 50% in order to move construction sooner. One specific area is to fund the trail along Nissen Channel using Open Space funds.

Alternatives/Consequences if not Funded:

Properties along the Nissen Channel corridor will remain in the floodplain and Perry Street will continue to overtop in large rain events. Due to channel work and vegetative impacts, it will be difficult for to permit developer driven improvements.

Project Association:

A trail along this corridor and developer constructed drainage improvements in Tennyson Way will be coordinated with this work.

Operating Budget Impact:

These channel improvements will be eligible for UDFCD maintenance assistance.

Funding Source: Utility License Fee

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
520,000	260,000	270,000	270,000	270,000
2022 Funding	**2023 Funding**	**2024 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	1,590,000

City and County of Broomfield
2020 Capital Improvement Projects

Sewer - Treatment Facilities Projects

Project Name: **Wastewater Treatment Facility - Improvements -New Clean Water Standards - Nutrients** **Project #: 14F0042**

Total Project Cost: $28,572,035

Project Description:

The Wastewater Treatment Facility is issued a discharge permit from the State of Colorado Department of Public Health and Environment (CDPHE) to discharge treated wastewater to Big Dry Creek.

Background and Justification:

The discharge permit places limitations on certain pollutants. Two major regulatory initiatives that will affect the 2015 renewal are CDPHE's existing temperature rule and nutrient quality rule. In June 2012, the Water Quality Control Commission approved the nutrient quality rule requiring enhanced treatment to totally remove phosphorus and inorganic nitrogen.

Problem to be Solved and/or Benefit to Citizens:

The nutrient rule will be included in our next permit renewal. In order to meet the more restrictive limitations, the wastewater treatment facility will need to expand our treatment technology from a three-stage biological nutrient removal (BNR) to a five-stage BNR process.



Alternatives/Consequences if not Funded:

Currently, no operational changes will meet the proposed nutrient limitations without adding treatment processes.
- Purchase additional water rights with 2nd use priority and increase reuse storage capacity so that we do not have to discharge to Big Dry Creek, or
- Connect the effluent discharge to Denver Metro Wastewater and discharge all wastewater in excess of reuse demands to Metro Wastewater and pay connection fees and monthly service costs.

Project Association:

None

Operating Budget Impact:

Once design is complete, operating impacts will be determined.

Funding Source: Utility Service Charge/License Fee

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
4,439,216	51,169	881,650	6,000,000	0
2022 Funding	**2023 Funding**	**2024 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	17,200,000	28,572,035

City and County of Broomfield
2020 Capital Improvement Projects

Reuse Water - Acquisitions and Storage Projects

Project Name: **Heit Pit - Pump Station/Inlet Improvements** **Project #: 10C0084**

Total Project Cost: $2,086,908

Project Description:

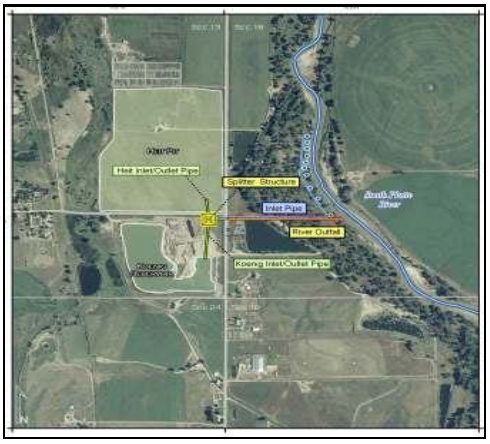
This project will be the last of three major improvements at Broomfield's Heit Pit. This phase of the project will provide a connection between Heit Pit and the splitter structure of the outlet facility.

Background and Justification:

Significant components include a discharge apron along the side of the pit to serve as a reservoir inlet, and an outlet tower and pump station to extract water from the reservoir.

Problem to be Solved and/or Benefit to Citizens:

The improvements are necessary to convert Heit Pit into an operational storage facility and support the full potential of the non-potable water system.



Alternatives/Consequences if not Funded:

No alternatives were reviewed for this project.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Utility License Fee

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	238,698	1,848,210	0

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	2,086,908

City and County of Broomfield
2020 Capital Improvement Projects

Reuse Water - Distribution - Lines and Facilities Projects

Project Name: **Meadow Island Diversion Structure** **Project #: 16D0035**

Total Project Cost: $422,700

Project Description:

Construct a new water diversion and conveyance facility from Meadow Island ditch to Heit Pit.

Background and Justification:

Broomfield entered into a carriage agreement with Meadow Island #1 Ditch Company in 2009. The agreement allows Broomfield to use excess capacity in the ditch when available to deliver water from the South Platte River to Heit Pit.

Problem to be Solved and/or Benefit to Citizens:

N/A



Alternatives/Consequences if not Funded:

No alternatives were reviewed for this project.

Project Association:

None

Operating Budget Impact:

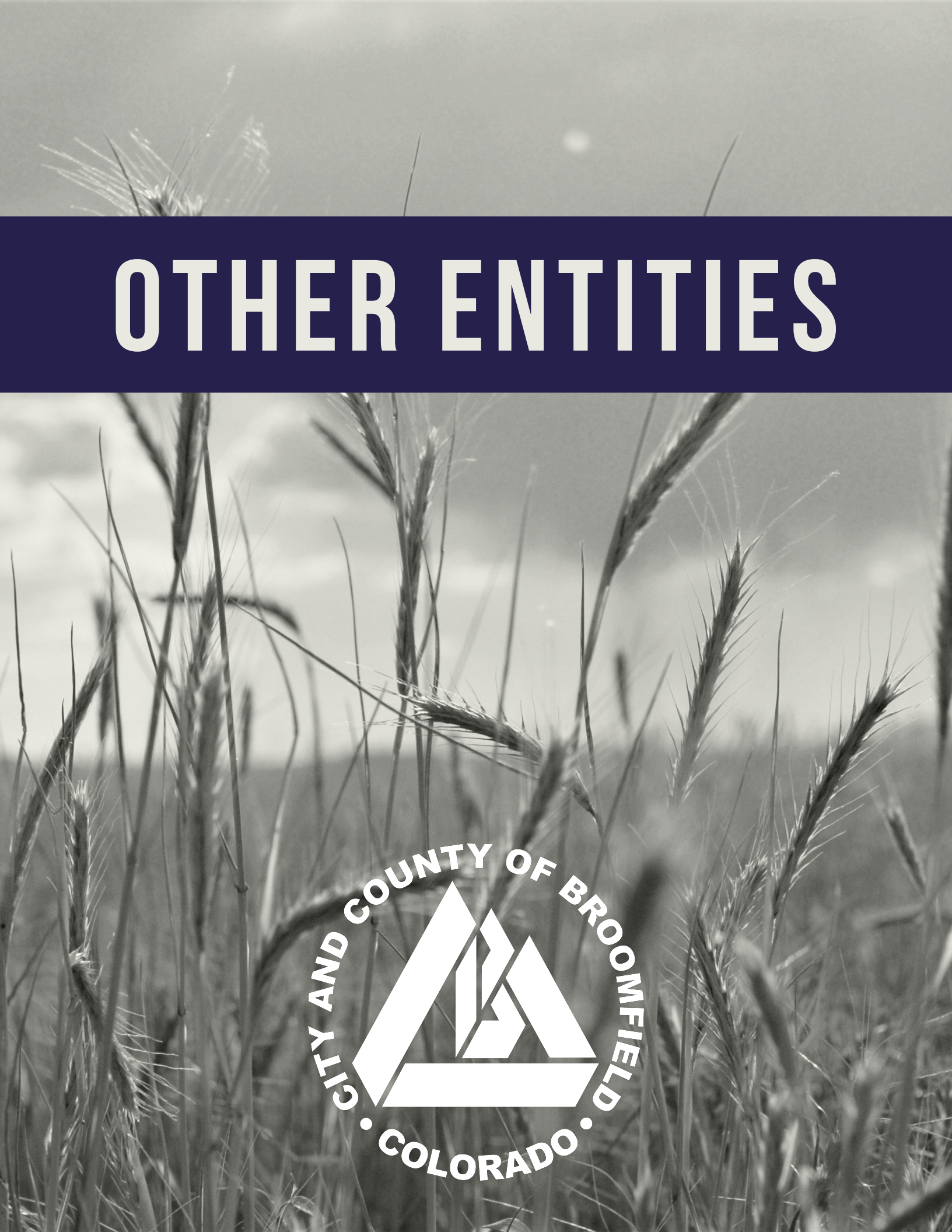
This project will increase operating and maintenance costs by approximately $12,000 per year.

Funding Source: Utility License Fee

Prior Year Costs	2018 Actual	2019 Funding	2020 Funding	2021 Funding
0	0	0	84,540	338,160

2022 Funding	2023 Funding	2024 Funding	Future Needs	Total Project Cost
0	0	0	0	422,700

OTHER ENTITIES



2020 ANNUAL BUDGET

BROOMFIELD URBAN RENEWAL AUTHORITY

BROOMFIELD URBAN RENEWAL AUTHORITY

As of Budget Adoption on 10/22/19	Current Mayor & Council as of 11/19/19
Randy Ahrens - Chairperson	Patrick Quinn - Chairperson
Liz Law-Evans	Liz Law-Evans
Stan Jezierski	Stan Jezierski
Mike Shelton	William Lindstedt
Sharon Tessier	Sharon Tessier
Bette Erickson	Jean Lim
Deven Shaff	Deven Shaff
Kevin Kreeger	Laurie Anderson
Kimberly Groom	Kimberly Groom
Guyleen Castriotta	Guyleen Castriotta
David Beacom	Heidi Henkel

Jennifer Hoffman – Executive Director

Kevin Standbridge – Assistant Executive Director

BUDGET MESSAGE

TO: Mayor and City Council

FROM: Jennifer Hoffman, Executive Director

DATE: January 1, 2020

SUBJECT: **2020 Budget for the Broomfield Urban Renewal Authority**

The Broomfield Urban Renewal Authority (BURA) was organized to finance various improvement projects within the Authority's boundaries. Incremental tax revenues, including sales, use, and property, are the primary funding sources for BURA. In August 2013, the Authority realigned the urban renewal boundaries and added new areas.

BURA also makes payments to the City and County of Broomfield to cover administration costs and professional services related to the development of urban renewal areas. In the 2020 budget, these administrative and professional services expenditures are projected to be $3,287,133. Other specific project areas that are addressed in the 2020 budget are outlined below.

Amended West 120th Avenue Gateway Corridor

This URA includes areas of the previous West 120th Gateway Corridor URA, specifically Barbers/Walmart and Broomfield Town Center. Additionally, it includes the area along the north side of West 120th Avenue between Broomfield Town Center and the Safeway shopping center. The southwest corner of Main Street and West 120th Avenue is also included.

The parcel of land previously identified as the Barber property was acquired for redevelopment by Walmart in 2009. Walmart broke ground on that parcel for a retail superstore in July 2009 and opened the store in May 2010.

An agreement with Walmart and the Barber family commits BURA to share the sales tax revenues from that retail store to fund relocation costs of the Barber family's business and installation of public infrastructure built by the developer. Additionally, land adjacent to the Walmart site is being developed by another development group for retail and commercial uses. Several establishments have opened for business since 2008. Amounts committed by BURA through the sales tax sharing agreements in the 2020 budget are estimated at $980,154.

Until funds are needed within the project to fund additional improvements identified in the long-range development plan, available balances in the West 120th Avenue Gateway Corridor project fund are being used for short term advances to other urban renewal areas to finance their early development periods when revenues are growing. These advances are non-interest bearing and will be repaid as the development in the borrowing area generates sufficient revenues. In 2020, these advances are not needed from this area.

Broomfield Plaza/Civic Center

This area includes the Broomfield Plaza Shopping Center (the shopping area at West 120th & Sheridan) and the area between Main Street on the west, Ash Street on the east, East 1st Avenue on the south and the City and County of Broomfield buildings on the north. The Civic Center Vision is being developed for this area. In 2016, several new retail businesses opened in this BURA area, including Jax Mercantile. Planning for development of this area is currently underway as a public private partnership in association with City Street Ventures and Urban Neighborhoods as an advisor.

Lowell Gateway

This area is between Lowell Blvd on the east, Tennyson Way on the west, West 121st Place on the north and West 120th Avenue on the south. Projects for this area, previously part of the West 120th Avenue Gateway Corridor URA, have not been identified at this time. Limited BURA proceeds will be used to reimburse for stormwater and street improvements.

North Park Project (Baseline)

In October of 2009, the Council approved the North Park Urban Renewal Plan for property located south of State Highway 7, west of I-25, and north of the Northwest Parkway. This area is being developed by McWhinney CCOB Land Investments LLC as "Baseline". The project's objectives include provisions for 17.2 million square feet of mixed use commercial development, an applied research and science park, up to 6,205 residential units, and the development of a 145 acre open land system including parks, public plazas and squares, as well as a 41 acre athletic practice field facility. Construction of multi-family residential units is underway and a major commercial business will open this fall in a $400 million project in this URA.

BURA participates in revenue sharing agreements with the Metro Districts for that area and with the North Metro Fire and Rescue District. It is anticipated that a revenue sharing agreement will also be entered into with Adams County School District #12 in the future. These agreements assist the districts in fulfilling their obligations to provide facilities and services in this area. In the 2020 budget, $3,068,536 is included for these revenue sharing obligations.

North Park West Project

In April of 2004, the City Council approved the North Park West Urban Renewal Plan for the area north of State Highway 7 and west of I-25. This area is currently in the early stages of development. The Plan's objectives include implementation of the Master Plan and the I-25 Sub-Area Plan, creation of a gateway image, elimination and prevention of blight, promotion of economic growth, and upgrading public infrastructure in the area. In October 2008, Children's Hospital opened an Ambulatory Surgery Center and Clinic in the project area. BURA funds were used to pay for sewer and water license fees for the Children's Hospital facility. Construction on the National Archives and Records Administration facility was completed in 2012. In 2013, a residential development of 161 single family homes was approved and construction began in 2014. In 2016, IKEA purchased land and announced plans to open a regional store in this area.

BURA currently participates in property tax sharing agreements with the North Park West Metro District and the North Metro Fire and Rescue District. In addition, an agreement with St. Vrain School District has been approved. In addition, agreements sharing Sales and Use taxes and Service Expansion Fees (SEF) are in place for this URA. These agreements ensure that the developers can fulfill their obligations to provide facilities and services in this area. The 2020 expenditure budget for this urban renewal area includes these revenue sharing obligations in the amount of $3,311,104.

Original Broomfield

This URA is bounded by US Highway 36 on the west, Main Street on the east, West 120th Avenue on the north and the City and County of Broomfield border on the south. Projects for this are being evaluated and will be incorporated in future budgets. In 2017, the City Council approved the Interpark project to be located South of West 120th Avenue between Main Street and 112th, which opened in 2018. Construction of medical offices and light retail are underway. The 2020 expenditure budget for this urban renewal area includes revenue sharing obligations in the amount of $36,673.

US 36 West Corridor

This URA includes the Broomfield Shopping Center and extends northwest along US Highway 36 up to and including the FlatIrons Marketplace shopping area. The balance from the Broomfield Shopping Center URA was transferred to this URA and will be used for future projects when they are identified. BURA is participating in the Flatiron Marketplace redevelopment which is expected to begin in late 2019.

Wadsworth Interchange Project (1STBANK Center)

In June of 2005, the Wadsworth Interchange Project, located east of Wadsworth Blvd and south of U.S. 36, was created to facilitate the Arista transit oriented development project. Included was the issuance of $61 million in bonds and notes to finance construction of the 1STBANK Center. Revenue sources for this taxing area include property tax incremental revenue and a portion of the sales taxes generated from retail operations within the

Arista development. The bond issue included capitalized interest to make debt service payments through June 2009. Development in Arista has progressed slower than planned. Transfers from the Debt Service Reserve and advances from other urban renewal areas (West 120th Avenue Gateway, West Midway Extension, North Park, Original Broomfield, and North Park West) have been necessary in the short term to fund current debt service. Projected advances from the other areas included in the 2020 budget total $1,069,339. Transfers to the Debt Service Fund included in the 2020 budget equal $3,965,850.

The event center operator, Peak Entertainment, continues to show success as they enter the sixth year of their contract with BURA. Since 2010, BURA has funded capital improvements for the event center and adjacent parking lots. Additionally, BURA annually advances approximately $391,000 to the Arista Metro District representing parking revenues from events at the center that are pledged to support the Arista Metro District's bond debt service associated with the parking garage adjacent to the center. Peak Entertainment reimburses BURA for the parking advance annually, in October of the following year. The Proposed Budget anticipates continuation of the moral obligation pledge to support debt service on the Arista Metro District parking bonds. These equal $525,000 in 2019 and $525,000 in 2020. BURA is also participating in property tax sharing agreements for this URA with the Arista Metro District and the North Metro Fire and Rescue District. These agreements ensure that both districts fulfill their obligations to provide facilities and services in this area. In the 2019 budget, payments under the tax sharing agreements are projected to be $4,619,406.

West Midway Extension (Hunter Douglas Project)

This urban renewal area reached its termination date in 2013 and consequently revenue allocation ceased. When the advances to Wadsworth Interchange Urban Renewal are repaid the planned project will proceed. Improvements in this area, including an extension of Midway Boulevard to provide a west access to the area, were originally financed with the issuance of the Series 1988A BURA Revenue Bonds. Debt repayments on these bonds were completed in 2008. Property tax increment revenues from this taxing area supported the debt service payments and provide for continuing infrastructure improvements within BURA. An additional improvement planned in this taxing area is to connect Midway Boulevard to Industrial Lane at approximately Hoyt Street providing vehicular, pedestrian and bicycle connections. This portion of the project will improve the traffic options in the area, and includes a plan to cross the railroad tracks to provide additional access to the area. The construction process is currently moving forward for a bike/pedestrian bridge. Land has been acquired from Hunter Douglas and permits from Burlington Northern Santa Fe Railroad to cross their tracks with that structure are complete.

Conclusion

The Broomfield Urban Renewal Authority is meeting its goal of improving the image of Broomfield's gateways and expanding diversification into a solid commercial and retail base. Going forward, the projects outlined above will continue to provide valuable assets to the Broomfield community.

Respectfully submitted,



Jennifer Hoffman
Executive Director

TABLE 1
BROOMFIELD URBAN RENEWAL AUTHORITY
ASSESSED VALUATION, MILL LEVIES, AND PROPERTY TAX INCREMENT REVENUES

ASSESSED VALUATION

Assessed Valuation by Urban Renewal Area (BURA)	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Amended West 120th Ave Gateway Corridor	$ 30,744,532	$ 30,760,596	$ 30,388,870	$ 32,013,493	4.07%	5.35%
Lowell Gateway	212,789	212,783	212,672	226,829	6.60%	6.66%
North Park	2,984,271	4,159,990	4,190,720	15,462,640	271.70%	268.97%
North Park West	19,766,868	25,288,328	26,108,137	35,626,124	40.88%	36.46%
Original Broomfield	5,818,074	9,009,517	9,382,469	15,999,110	77.58%	70.52%
U.S.36 West Corridor	1,800,652	3,632,372	3,689,061	7,451,205	105.13%	101.98%
Wadsworth Interchange (Event Center)	43,700,368	42,758,060	42,204,708	50,055,870	17.07%	18.60%
Broomfield Plaza/Civic Center	2,762,653	2,874,799	2,788,332	2,873,844	-0.03%	3.07%
Hoyt Street	-	-	-	1,374,746	NA	NA
	$ 107,790,207	$ 118,696,445	$ 118,964,969	$ 161,083,861	35.71%	35.40%

MILL LEVY

Mill Levy by Urban Renewal Area (BURA)	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Amended West 120th Ave Gateway Corridor	96.223	96.409	100.428	100.428	4.17%	0.00%
Lowell Gateway	107.369	107.440	117.933	117.933	9.77%	0.00%
North Park	138.207	138.220	160.062	160.062	15.80%	0.00%
North Park West	150.327	149.672	148.717	148.717	-0.64%	0.00%
Original Broomfield	86.570	87.440	94.520	94.520	8.10%	0.00%
U.S.36 West Corridor	96.393	96.590	98.023	98.023	1.48%	0.00%
Wadsworth Interchange (Event Center)	151.223	157.426	163.662	163.662	3.96%	0.00%
Broomfield Plaza/Civic Center	105.019	107.437	117.918	117.918	9.76%	0.00%
Hoyt Street	-	-	-	104.391	NA	NA

PROPERTY TAX INCREMENT REVENUE

Property Tax Increment Revenue by Urban Renewal Area (BURA)	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Amended West 120th Ave Gateway Corridor	$ 2,958,339	$ 2,965,589	$ 3,051,897	$ 3,215,055	8.41%	5.35%
Lowell Gateway	22,847	22,861	25,081	26,751	17.02%	6.66%
North Park	412,446	574,993	670,774	2,474,977	330.44%	268.97%
North Park West	2,971,498	3,784,947	3,882,716	5,298,200	39.98%	36.46%
Original Broomfield	503,673	350,851	886,827	1,512,229	331.02%	70.52%
U.S.36 West Corridor	173,571	787,832	361,613	730,390	-7.29%	101.98%
Wadsworth Interchange (Event Center)	6,608,522	6,731,226	6,907,305	8,192,242	21.71%	18.60%
Broomfield Plaza/Civic Center	290,130	308,860	328,795	338,878	9.72%	3.07%
Hoyt Street	-	-	-	143,511	NA	NA
Property Tax Revenue	$ 13,941,026	$ 15,527,159	$ 16,115,008	$ 21,932,233	41.25%	36.10%

TABLE 2
BROOMFIELD URBAN RENEWAL AUTHORITY
TOTAL BUDGET SUMMARY - ALL URBAN RENEWAL AREAS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance						
Amended West 120th Avenue Gateway Corridor BURA	$ 1,723,729	$ 2,104,966	$ 2,194,790	$ 2,940,843	39.71%	33.99%
Baseline BURA	78,010	173,195	782,737	486,449	180.87%	-37.85%
Broomfield Plaza/Civic Center BURA	65,582	362,393	355,712	254,507	-29.77%	-28.45%
General BURA Services BURA	-	-	-	-	NA	NA
Lowell Gateway BURA	23,098	40,960	44,885	64,966	58.61%	44.74%
North Park West BURA	380,861	927,219	671,171	884,206	-4.64%	31.74%
Original Broomfield BURA	293,847	293,925	440,208	942,412	220.63%	114.08%
US 36 West Corridor BURA	34,132	69,557	70,643	291,256	318.73%	312.29%
West Midway Extended BURA	2,743	2,743	2,743	2,743	0.00%	0.00%
Total Beginning Balance	**$ 2,602,002**	**$ 3,974,958**	**$ 4,562,889**	**$ 5,867,382**	**47.61%**	**28.59%**
Revenues						
Amended West 120th Avenue Gateway Corridor BURA	$ 4,288,754	$ 4,300,627	$ 4,448,257	$ 4,617,536	7.37%	3.81%
Baseline BURA	1,434,375	1,173,885	710,086	2,750,157	134.28%	287.30%
Broomfield Plaza/Civic Center BURA	513,708	545,294	554,661	568,011	4.17%	2.41%
General BURA Services BURA	3,250,026	3,297,710	3,387,133	3,327,133	0.89%	-1.77%
Hoyt Street (TIF) BURA	-	-	-	143,511	NA	NA
Lowell Gateway BURA	22,847	22,861	25,081	36,070	57.78%	43.81%
North Park West BURA	3,149,992	4,338,847	4,355,519	5,724,370	31.93%	31.43%
Original Broomfield BURA	518,771	797,386	920,661	1,548,902	94.25%	68.24%
US 36 West Corridor BURA	173,571	350,851	361,613	730,390	108.18%	101.98%
Wadsworth Interchange BURA - Event Center	9,885,165	8,991,912	8,991,566	9,945,259	10.60%	10.61%
Total Revenues	**$ 23,237,209**	**$ 23,819,373**	**$ 23,754,577**	**$ 29,391,339**	**23.39%**	**23.73%**
Total Sources of Funds						
Amended West 120th Avenue Gateway Corridor BURA	$ 6,012,483	$ 6,405,593	$ 6,643,047	$ 7,558,379	18.00%	13.78%
Baseline BURA	1,512,385	1,347,080	1,492,823	3,236,606	140.27%	116.81%
Broomfield Plaza/Civic Center BURA	579,290	907,687	910,373	822,518	-9.38%	-9.65%
General BURA Services BURA	3,250,026	3,297,710	3,387,133	3,327,133	0.89%	-1.77%
Hoyt Street (TIF) BURA	-	-	-	143,511	NA	NA
Lowell Gateway BURA	45,945	63,821	69,966	101,036	58.31%	44.41%
North Park West BURA	3,530,853	5,266,066	5,026,690	6,608,576	25.49%	31.47%
Original Broomfield BURA	812,618	1,091,311	1,360,869	2,491,314	128.29%	83.07%
US 36 West Corridor BURA	207,703	420,408	432,256	1,021,646	143.01%	136.35%
Wadsworth Interchange BURA - Event Center	9,885,165	8,991,912	8,991,566	9,945,259	10.60%	10.61%
West Midway Extended BURA	2,743	2,743	2,743	2,743	0.00%	0.00%
Total Sources of Funds	**$ 25,839,211**	**$ 27,794,331**	**$ 28,317,466**	**$ 35,258,721**	**26.86%**	**24.51%**
Use of Funds						
Expenditures						
Amended West 120th Avenue Gateway Corridor BURA	$ 3,817,693	$ 3,893,172	$ 3,702,204	$ 2,189,087	-43.77%	-40.87%
Baseline BURA	729,648	1,000,620	1,006,374	3,198,536	219.66%	217.83%
Broomfield Plaza/Civic Center BURA	223,578	236,434	655,866	259,133	9.60%	-60.49%
General BURA Services BURA	3,250,026	3,297,710	3,387,133	3,327,133	0.89%	-1.77%
Hoyt Street (TIF) BURA	-	-	-	143,511	NA	NA
Lowell Gateway BURA	1,060	5,000	5,000	9,319	86.38%	86.38%
North Park West BURA	2,859,682	3,967,093	4,142,484	5,405,443	36.26%	30.49%
Original Broomfield BURA	372,410	383,754	418,457	1,044,173	172.09%	149.53%
US 36 West Corridor BURA	137,060	138,500	141,000	-	-100.00%	-100.00%
Wadsworth Interchange BURA - Event Center	9,885,165	8,991,912	8,991,566	9,945,259	10.60%	10.61%
Total Use of Funds	**$ 21,276,322**	**$ 21,914,195**	**$ 22,450,084**	**$ 25,521,594**	**16.46%**	**13.68%**
Ending Balance						
Amended West 120th Avenue Gateway Corridor BURA	$ 2,194,790	$ 2,512,421	$ 2,940,843	$ 5,369,292	113.71%	82.58%
Baseline BURA	782,737	346,460	486,449	38,070	-89.01%	-92.17%
Broomfield Plaza/Civic Center BURA	355,712	671,253	254,507	563,385	-16.07%	121.36%
General BURA Services BURA	-	-	-	-	NA	NA
Lowell Gateway BURA	44,885	58,821	64,966	91,717	55.93%	41.18%
North Park West BURA	671,171	1,298,973	884,206	1,203,133	-7.38%	36.07%
Original Broomfield BURA	440,208	707,557	942,412	1,447,141	104.53%	53.56%
US 36 West Corridor BURA	70,643	281,908	291,256	1,021,646	262.40%	250.77%
West Midway Extended BURA	2,743	2,743	2,743	2,743	0.00%	0.00%
Total Ending	**$ 4,562,889**	**$ 5,880,136**	**$ 5,867,382**	**$ 9,737,127**	**65.59%**	**65.95%**

TABLE 3
BROOMFIELD URBAN RENEWAL AUTHORITY
GENERAL BURA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Interest Earnings & Miscellaneous Revenues						
Allocation for General BURA	$ 3,248,293	$ 3,296,510	$ 3,384,433	$ 3,324,433	0.85%	-1.77%
Miscellaneous Revenue	669	-	-	-	NA	NA
Interest Earnings	1,064	1,200	2,700	2,700	125.00%	0.00%
Total Interest Earnings & Misc. Revenues	**$ 3,250,026**	**$ 3,297,710**	**$ 3,387,133**	**$ 3,327,133**	**0.89%**	**-1.77%**
Total Revenues	**$ 3,250,026**	**$ 3,297,710**	**$ 3,387,133**	**$ 3,327,133**	**0.89%**	**-1.77%**
Total Sources of Funds	**$ 3,250,026**	**$ 3,297,710**	**$ 3,387,133**	**$ 3,327,133**	**0.89%**	**-1.77%**
Uses of Funds						
Expenditures						
Professional Services	$ 4,108	$ 32,000	$ 15,000	$ 15,000	-53.13%	0.00%
Payment to City for Services Rendered	3,240,710	3,240,710	3,287,133	3,287,133	1.43%	0.00%
Urban Renewal Projects - Other	5,208	25,000	85,000	25,000	0.00%	-70.59%
Total Expenditures	**$ 3,250,026**	**$ 3,297,710**	**$ 3,387,133**	**$ 3,327,133**	**0.89%**	**-1.77%**
Total Uses of Funds	**$ 3,250,026**	**$ 3,297,710**	**$ 3,387,133**	**$ 3,327,133**	**0.89%**	**-1.77%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 4A
BROOMFIELD URBAN RENEWAL AUTHORITY
AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA
SUMMARY
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 1,723,729**	**$ 2,104,966**	**$ 2,194,790**	**$ 2,940,843**	**39.71%**	**33.99%**
Revenues						
Taxes						
Property Tax Increment	$ 2,958,339	$ 2,965,589	$ 3,051,897	$ 3,215,055	8.41%	5.35%
Sales Tax Allocation from City	1,327,493	1,335,038	1,396,360	1,402,481	5.05%	0.44%
Total Taxes	**$ 4,285,832**	**$ 4,300,627**	**$ 4,448,257**	**$ 4,617,536**	**7.37%**	**3.81%**
Interest Earnings & Miscellaneous Revenue						
Interest	$ 2,922	$ -	$ -	$ -	NA	NA
Total Interest Earnings & Miscellaneous Revenue	**$ 2,922**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
					NA	**NA**
Total Revenue	**$ 4,288,754**	**$ 4,300,627**	**$ 4,448,257**	**$ 4,617,536**	**7.37%**	**3.81%**
Total Sources of Funds	**$ 6,012,483**	**$ 6,405,593**	**$ 6,643,047**	**$ 7,558,379**	**18.00%**	**13.78%**
Uses of Funds						
Expenditures						
Advance To Wadsworth Interchange	$ 974,526	$ 943,318	$ 724,754	$ -	-100.00%	-100.00%
Allocation to General BURA	1,985,575	2,000,000	2,000,000	1,204,433	-39.78%	-39.78%
Payment to Developer (Broomfield Corner)	132,830	128,487	134,158	135,499	5.46%	1.00%
Professional Services	2,180	17,000	7,000	4,500	-73.53%	-35.71%
Transfer to Reserve	722,582	804,367	836,292	844,655	5.01%	1.00%
Total Expenditures	**$ 3,817,693**	**$ 3,893,172**	**$ 3,702,204**	**$ 2,189,087**	**-43.77%**	**-40.87%**
Total Uses of Funds	**$ 3,817,693**	**$ 3,893,172**	**$ 3,702,204**	**$ 2,189,087**	**-43.77%**	**-40.87%**
Ending Balance	**$ 2,194,790**	**$ 2,512,421**	**$ 2,940,843**	**$ 5,369,292**	**113.71%**	**82.58%**

TABLE 4B - PAGE 1
BROOMFIELD URBAN RENEWAL AUTHORITY
AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA
GENERAL
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 16,241**	**$ 5,180**	**$ 14,299**	**$ 336,442**	**6395.02%**	**2252.91%**
Revenues						
Taxes						
Property Tax Increment	$ 2,958,339	$ 2,965,589	$ 3,051,897	$ 3,215,055	8.41%	5.35%
Total Taxes	**$ 2,958,339**	**$ 2,965,589**	**$ 3,051,897**	**$ 3,215,055**	**8.41%**	**5.35%**
Total Revenue	**$ 2,958,339**	**$ 2,965,589**	**$ 3,051,897**	**$ 3,215,055**	**8.41%**	**5.35%**
Total Sources of Funds	**$ 2,974,580**	**$ 2,970,769**	**$ 3,066,196**	**$ 3,551,497**	**19.55%**	**15.83%**
Uses of Funds						
Expenditures						
Advance To Wadsworth Interchange	$ 974,526	$ 943,318	$ 724,754	$ -	-100.00%	-100.00%
Allocation to General BURA	1,985,575	2,000,000	2,000,000	1,204,433	-39.78%	-39.78%
Professional Services	180	15,000	5,000	2,500	-83.33%	-50.00%
Total Expenditures	**$ 2,960,281**	**$ 2,958,318**	**$ 2,729,754**	**$ 1,206,933**	**-59.20%**	**-55.79%**
Total Uses of Funds	**$ 2,960,281**	**$ 2,958,318**	**$ 2,729,754**	**$ 1,206,933**	**-59.20%**	**-55.79%**
Ending Balance	**$ 14,299**	**$ 12,451**	**$ 336,442**	**$ 2,344,564**	**18730.33%**	**596.87%**

Table 4B is continued on the next page.

TABLE 4B - PAGE 2
BROOMFIELD URBAN RENEWAL AUTHORITY
AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA
ADVANCE TO WADSWORTH INTERCHANGE

Advance to Wadsworth Interchange BURA	
Background Data (Advance to Wadsworth Interchange)	
2013 Advance	$ 2,163,275
2014 Advance	2,425,293
2015 Advance	3,434,662
2016 Advance	2,588,686
2017 Advance	2,537,000
Balance 12/31/17	$ 13,148,916

Advance and Repayment of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Advance From Other Funds						
Beginning Balance	**$ 13,148,916**	**$ 14,123,442**	**$ 14,123,442**	**$ 14,848,196**	**5.13%**	**5.13%**
Additions						
Advance to Wadsworth Interchange	$ 974,526	$ 943,318	$ 724,754	$ -	-100.00%	-100.00%
Total Additions	**$ 974,526**	**$ 943,318**	**$ 724,754**	**$ -**	**-100.00%**	**-100.00%**
Total Advance from Other Funds	**$ 14,123,442**	**$ 15,066,760**	**$ 14,848,196**	**$ 14,848,196**	**-1.45%**	**0.00%**
Repayment						
Advance to Other Funds						
Repayment from Wadsworth Interchange	$ -	$ -	$ -	$ -	NA	NA
Total Advance to Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 14,123,442**	**$ 15,066,760**	**$ 14,848,196**	**$ 14,848,196**	**-1.45%**	**0.00%**

TABLE 4C - PAGE 1
BROOMFIELD URBAN RENEWAL AUTHORITY
AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA - WALMART PROJECT
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 1,707,488**	**$ 2,099,786**	**$ 2,180,491**	**$ 2,604,401**	**24.03%**	**19.44%**
Revenues						
Taxes						
Sales Tax Allocation from City	$ 1,194,667	$ 1,206,551	$ 1,262,202	$ 1,266,982	5.01%	0.38%
Total Taxes	**$ 1,194,667**	**$ 1,206,551**	**$ 1,262,202**	**$ 1,266,982**	**5.01%**	**0.38%**
Total Revenue	**$ 1,194,667**	**$ 1,206,551**	**$ 1,262,202**	**$ 1,266,982**	**5.01%**	**0.38%**
Total Sources of Funds	**$ 2,902,155**	**$ 3,306,337**	**$ 3,442,693**	**$ 3,871,383**	**17.09%**	**12.45%**
Uses of Funds						
Expenditures						
Transfer to Note A Reserve	$ 719,664	$ 804,367	$ 836,292	$ 844,655	5.01%	1.00%
Professional Services - Misc.	2,000	2,000	2,000	2,000	0.00%	0.00%
Total Expenditures	**$ 721,664**	**$ 806,367**	**$ 838,292**	**$ 846,655**	**5.00%**	**1.00%**
Total Uses of Funds	**$ 721,664**	**$ 806,367**	**$ 838,292**	**$ 846,655**	**5.00%**	**1.00%**
Ending Balance	**$ 2,180,491**	**$ 2,499,970**	**$ 2,604,401**	**$ 3,024,728**	**20.99%**	**16.14%**

Table 4C is continued on the next page.

TABLE 4C - PAGE 2
BROOMFIELD URBAN RENEWAL AUTHORITY
AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA
BARBER PAYMENTS
NOTE A - RESERVE

Payments to Barber Business - Summary	
Initial Amount to be Repaid	$ 4,850,000
Allocated Revenue in 2009	$ 190,351
Allocated Revenue in 2010	395,032
Allocated Revenue in 2011	435,787
Allocated Revenue in 2012	870,743
Allocated Revenue in 2013	690,415
Allocated Revenue in 2014	683,981
Allocated Revenue in 2015	707,779
Allocated Revenue in 2016	656,893
Allocated Revenue in 2017	846,846
Total Allocated Revenue	$ 5,477,827
Total Payments	
Payment 2010	$ 247,060
Payment 2011	719,664
Payment 2012	719,664
Payment 2013	719,664
Payment 2014	719,664
Payment 2015	719,664
Payment 2016	719,664
Payment 2017	719,664
Total Payments	$ 5,284,708
Balance As of 12/31/2017	$ 193,119

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 193,119**	**$ 262,050**	**$ 196,037**	**$ 312,665**	**19.32%**	**59.49%**
Additions						
Transfer from Walmart Project	$ 719,664	$ 804,367	$ 836,292	$ 844,655	5.01%	1.00%
Interest Earnings	2,918				NA	NA
Total Additions	**$ 722,582**	**$ 804,367**	**$ 836,292**	**$ 844,655**	**5.01%**	**1.00%**
Total Sources of Funds	**$ 915,701**	**$ 1,066,417**	**$ 1,032,329**	**$ 1,157,320**	**8.52%**	**12.11%**
Uses of Funds						
Expenditures						
Payment of Note A	$ 719,664	$ 719,664	$ 719,664	$ 719,664	0.00%	0.00%
Total Uses of Funds	**$ 719,664**	**$ 719,664**	**$ 719,664**	**$ 719,664**	**0.00%**	**0.00%**
Ending Balance	**$ 196,037**	**$ 346,753**	**$ 312,665**	**$ 437,656**	**26.22%**	**39.98%**

Note A Reserve: The acquisition and disposition agreement between BURA, Wal-Mart and the Barber family to allow for redevelopment of the retail site along W. 120th Avenue provides for a $4,850,000 payment from BURA to the Barber family for relocation of their business. This obligation is evidenced by a document titled "Note A" with a maturity date of December 1, 2023. The funding source for repayment of this note is 67% of half the sales tax (3.5% portion) on sales up to $67,000,000 annually and 100% of the sales tax (3.5% portion) on sales greater than $67,000,000 annually and all of the use tax collected from the development. This will be paid, including interest at 7.95%, over the term of the note. Interest accrued on the principal from January 2008 until the Certificate of Occupancy was issued on May 17, 2010. This new principal amount, $5,766,811 plus interest of 7.95%, is being amortized over the remaining term of the note with level debt payments, payable semiannually on June 1st and December 1st of each year.

TABLE 4D
BROOMFIELD URBAN RENEWAL AUTHORITY
AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA - BROOMFIELD CORNER
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Taxes						
Sales Tax Allocation from City	$ 132,826	$ 128,487	$ 134,158	$ 135,499	5.46%	1.00%
Total Taxes	**$ 132,826**	**$ 128,487**	**$ 134,158**	**$ 135,499**	**5.46%**	**1.00%**
Interest Earnings & Miscellaneous Revenue						
Allocated Interest	$ 4	$ -	$ -	$ -	NA	NA
Total Interest Earnings & Miscellaneous Revenue	**$ 4**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenue	**$ 132,830**	**$ 128,487**	**$ 134,158**	**$ 135,499**	**5.46%**	**1.00%**
Total Sources of Funds	**$ 132,830**	**$ 128,487**	**$ 134,158**	**$ 135,499**	**5.46%**	**1.00%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Improvements	$ 132,830	$ 128,487	$ 134,158	$ 135,499	5.46%	1.00%
Total Expenditures	**$ 132,830**	**$ 128,487**	**$ 134,158**	**$ 135,499**	**5.46%**	**1.00%**
Total Uses of Funds	**$ 132,830**	**$ 128,487**	**$ 134,158**	**$ 135,499**	**5.46%**	**1.00%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 5
BROOMFIELD URBAN RENEWAL AUTHORITY
BASELINE URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 78,010**	**$ 173,195**	**$ 782,737**	**$ 486,449**	**180.87%**	**-37.85%**
Revenues						
Taxes						
Property Tax Increment	$ 412,446	$ 574,993	$ 670,774	$ 2,474,977	330.44%	268.97%
SEF Allocation from City	13,697	180,500	10,000	70,000	-61.22%	600.00%
Use Tax Allocation from City	1,008,232	418,392	29,312	205,180	-50.96%	599.99%
Total Taxes	**$ 1,434,375**	**$ 1,173,885**	**$ 710,086**	**$ 2,750,157**	**134.28%**	**287.30%**
Total Revenues	**$ 1,434,375**	**$ 1,173,885**	**$ 710,086**	**$ 2,750,157**	**134.28%**	**287.30%**
Total Sources of Funds	**$ 1,512,385**	**$ 1,347,080**	**$ 1,492,823**	**$ 3,236,606**	**140.27%**	**116.81%**
Uses of Funds						
Expenditures						
Allocation to General BURA	$ 51,783	$ 100,000	$ 100,000	$ 100,000	NA	NA
Property Tax Coop Agreement	200,295	298,728	300,936	1,110,372	271.70%	268.97%
Professional Services	7,320	3,000	110,000	30,000	900.00%	-72.73%
Infrastructure Improvements	470,250	598,892	495,438	1,958,164	226.96%	295.24%
Total Expenditures	**$ 729,648**	**$ 1,000,620**	**$ 1,006,374**	**$ 3,198,536**	**219.66%**	**217.83%**
Total Uses of Funds	**$ 729,648**	**$ 1,000,620**	**$ 1,006,374**	**$ 3,198,536**	**219.66%**	**217.83%**
Ending Balance	**$ 782,737**	**$ 346,460**	**$ 486,449**	**$ 38,070**	**-89.01%**	**-92.17%**

TABLE 6A
BROOMFIELD URBAN RENEWAL AUTHORITY
BROOMFIELD PLAZA/CIVIC CENTER URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 65,582**	**$ 362,393**	**$ 355,712**	**$ 254,507**	**-29.77%**	**-28.45%**
Revenues						
Taxes						
Property Tax	$ 290,130	$ 308,860	$ 328,795	$ 338,878	9.72%	3.07%
Sales Tax Allocation from City	223,571	236,434	225,866	229,133	-3.09%	1.45%
Total Taxes	**$ 513,701**	**$ 545,294**	**$ 554,661**	**$ 568,011**	**4.17%**	**2.41%**
Interest Earnings						
Allocated Interest	$ 7	$ -	$ -	$ -	NA	NA
Total Interest Earnings	**$ 7**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenues	**$ 513,708**	**$ 545,294**	**$ 554,661**	**$ 568,011**	**4.17%**	**2.41%**
Total Sources of Funds	**$ 579,290**	**$ 907,687**	**$ 910,373**	**$ 822,518**	**-9.38%**	**-9.65%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Improvements	$ 223,578	$ 236,434	$ 225,866	$ 229,133	-3.09%	1.45%
Professional Services	-	-	30,000	30,000	NA	0.00%
Capital Project - Civic Center Vision Development	-	-	400,000	-	NA	-100.00%
Total Expenditures	**$ 223,578**	**$ 236,434**	**$ 655,866**	**$ 259,133**	**9.60%**	**-60.49%**
Total Uses of Funds	**$ 223,578**	**$ 236,434**	**$ 655,866**	**$ 259,133**	**9.60%**	**-60.49%**
Ending Balance	**$ 355,712**	**$ 671,253**	**$ 254,507**	**$ 563,385**	**-16.07%**	**121.36%**

TABLE 6B
BROOMFIELD URBAN RENEWAL AUTHORITY
BROOMFIELD PLAZA/CIVIC CENTER URBAN RENEWAL AREA - CIVIC CENTER
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 65,582**	**$ 362,393**	**$ 355,712**	**$ 254,507**	**-29.77%**	**-28.45%**
Revenues						
Taxes						
Property Tax	$ 290,130	$ 308,860	$ 328,795	$ 338,878	9.72%	3.07%
Total Taxes	**$ 290,130**	**$ 308,860**	**$ 328,795**	**$ 338,878**	**9.72%**	**3.07%**
Total Fund Revenues	**$ 290,130**	**$ 308,860**	**$ 328,795**	**$ 338,878**		
Total Revenues	**$ 290,130**	**$ 308,860**	**$ 328,795**	**$ 338,878**	**9.72%**	**3.07%**
Total Sources of Funds	**$ 355,712**	**$ 671,253**	**$ 684,507**	**$ 593,385**	**-11.60%**	**-13.31%**
Uses of Funds						
Expenditures						
Professional Services	$ -	$ -	$ 30,000	$ 30,000	NA	0.00%
Capital Project - Civic Center Vision Development	-	-	400,000	-	NA	-100.00%
Total Expenditures	**$ -**	**$ -**	**$ 430,000**	**$ 30,000**	**NA**	**-93.02%**
Total Uses of Funds	**$ -**	**$ -**	**$ 430,000**	**$ 30,000**	**NA**	**-93.02%**
Ending Balance	**$ 355,712**	**$ 671,253**	**$ 254,507**	**$ 563,385**	**-16.07%**	**121.36%**

TABLE 6C
BROOMFIELD URBAN RENEWAL AUTHORITY
BROOMFIELD PLAZA/CIVIC CENTER URBAN RENEWAL AREA - BROOMFIELD CORNERS III
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Taxes						
Sales Tax Allocation from City	$ 66,539	$ 81,265	$ 62,548	$ 62,548	-23.03%	0.00%
Total Taxes	**$ 66,539**	**$ 81,265**	**$ 62,548**	**$ 62,548**	**-23.03%**	**0.00%**
Interest Earnings						
Allocated Interest	$ 2	$ -	$ -	$ -	NA	NA
Total Interest Earnings	**$ 2**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenues	**$ 66,541**	**$ 81,265**	**$ 62,548**	**$ 62,548**	**-23.03%**	**0.00%**
Total Sources of Funds	**$ 66,541**	**$ 81,265**	**$ 62,548**	**$ 62,548**	**-23.03%**	**0.00%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Improvements	$ 66,541	$ 81,265	$ 62,548	$ 62,548	-23.03%	0.00%
Total Expenditures	**$ 66,541**	**$ 81,265**	**$ 62,548**	**$ 62,548**	**-23.03%**	**0.00%**
Total Uses of Funds	**$ 66,541**	**$ 81,265**	**$ 62,548**	**$ 62,548**	**-23.03%**	**0.00%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 6D
BROOMFIELD URBAN RENEWAL AUTHORITY
BROOMFIELD PLAZA/CIVIC CENTER URBAN RENEWAL AREA - JAX
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Taxes						
Sales Tax Allocation from City	$ 157,032	$ 155,169	$ 163,318	$ 166,585	7.36%	2.00%
Total Taxes	**$ 157,032**	**$ 155,169**	**$ 163,318**	**$ 166,585**	**7.36%**	**2.00%**
Interest Earnings						
Allocated Interest	$ 5	$ -	$ -	$ -	NA	NA
Total Interest Earnings	**$ 5**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenues	**$ 157,037**	**$ 155,169**	**$ 163,318**	**$ 166,585**	**7.36%**	**2.00%**
Total Sources of Funds	**$ 157,037**	**$ 155,169**	**$ 163,318**	**$ 166,585**	**7.36%**	**2.00%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Improvements	$ 157,037	$ 155,169	$ 163,318	$ 166,585	7.36%	2.00%
Total Expenditures	**$ 157,037**	**$ 155,169**	**$ 163,318**	**$ 166,585**	**7.36%**	**2.00%**
Total Uses of Funds	**$ 157,037**	**$ 155,169**	**$ 163,318**	**$ 166,585**	**7.36%**	**2.00%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 7
BROOMFIELD URBAN RENEWAL AUTHORITY
HOYT STREET (TIF) URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Taxes						
Property Tax	$ -	$ -	$ -	$ 143,511	NA	NA
Total Taxes	**$ -**	**$ -**	**$ -**	**$ 143,511**	**NA**	**NA**
Total Fund Revenues	**$ -**	**$ -**	**$ -**	**$ 143,511**		
Total Revenues	**$ -**	**$ -**	**$ -**	**$ 143,511**	**NA**	**NA**
Total Sources of Funds	**$ -**	**$ -**	**$ -**	**$ 143,511**	**NA**	**NA**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Improvements	$ -	$ -	$ -	$ 143,511	NA	NA
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ 143,511**	**NA**	**NA**
Total Uses of Funds	**$ -**	**$ -**	**$ -**	**$ 143,511**	**NA**	**NA**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 8A
BROOMFIELD URBAN RENEWAL AUTHORITY
LOWELL GATEWAY URBAN RENEWAL AREA
SUMMARY
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 23,098**	**$ 40,960**	**$ 44,885**	**$ 64,966**	**58.61%**	**44.74%**
Revenues						
Taxes						
Property Tax	$ 22,847	$ 22,861	$ 25,081	$ 26,751	17.02%	6.66%
Use Tax	-	-	-	9,319	NA	NA
Total Taxes	**$ 22,847**	**$ 22,861**	**$ 25,081**	**$ 36,070**	**57.78%**	**43.81%**
Total Revenues	**$ 22,847**	**$ 22,861**	**$ 25,081**	**$ 36,070**	**57.78%**	**43.81%**
Total Sources of Funds	**$ 45,945**	**$ 63,821**	**$ 69,966**	**$ 101,036**	**58.31%**	**44.41%**
Uses of Funds						
Expenditures						
Infrastructure Improvements	$ -	$ -	$ -	$ 9,319	NA	NA
Professional Services	1,060	5,000	5,000	-	-100.00%	-100.00%
Total Expenditures	**$ 1,060**	**$ 5,000**	**$ 5,000**	**$ 9,319**	**86.38%**	**86.38%**
Total Uses of Funds	**$ 1,060**	**$ 5,000**	**$ 5,000**	**$ 9,319**	**86.38%**	**86.38%**
Ending Balance	**$ 44,885**	**$ 58,821**	**$ 64,966**	**$ 91,717**	**55.93%**	**41.18%**

TABLE 8B
BROOMFIELD URBAN RENEWAL AUTHORITY
LOWELL GATEWAY URBAN RENEWAL AREA - GENERAL
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 23,098**	**$ 40,960**	**$ 44,885**	**$ 64,966**	**58.61%**	**44.74%**
Revenues						
Taxes						
Property Tax	$ 22,847	$ 22,861	$ 25,081	$ 26,751	17.02%	6.66%
Total Taxes	**$ 22,847**	**$ 22,861**	**$ 25,081**	**$ 26,751**	**17.02%**	**6.66%**
Total Fund Revenues	**$ 22,847**	**$ 22,861**	**$ 25,081**	**$ 26,751**		
Total Revenues	**$ 22,847**	**$ 22,861**	**$ 25,081**	**$ 26,751**	**17.02%**	**6.66%**
Total Sources of Funds	**$ 45,945**	**$ 63,821**	**$ 69,966**	**$ 91,717**	**43.71%**	**31.09%**
Uses of Funds						
Expenditures						
Professional Services	$ 1,060	$ 5,000	$ 5,000	$ -	-100.00%	-100.00%
Total Expenditures	**$ 1,060**	**$ 5,000**	**$ 5,000**	**$ -**	**-100.00%**	**-100.00%**
Total Uses of Funds	**$ 1,060**	**$ 5,000**	**$ 5,000**	**$ -**	**-100.00%**	**-100.00%**
Ending Balance	**$ 44,885**	**$ 58,821**	**$ 64,966**	**$ 91,717**	**55.93%**	**41.18%**

TABLE 8C
BROOMFIELD URBAN RENEWAL AUTHORITY
LOWELL GATEWAY URBAN RENEWAL AREA - TRISONN CENTER
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Taxes						
Use Tax	$ -	$ -	$ -	$ 9,319	NA	NA
Total Taxes	**$ -**	**$ -**	**$ -**	**$ 9,319**	**NA**	**NA**
Total Fund Revenues	**$ -**	**$ -**	**$ -**	**$ 9,319**	**NA**	**NA**
Total Revenues	**$ -**	**$ -**	**$ -**	**$ 9,319**	**NA**	**NA**
Total Sources of Funds	**$ -**	**$ -**	**$ -**	**$ 9,319**	**NA**	**NA**
Uses of Funds						
Expenditures						
Infrastructure Improvements	$ -	$ -	$ -	$ 9,319	NA	NA
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ 9,319**	**NA**	**NA**
Total Uses of Funds	**$ -**	**$ -**	**$ -**	**$ 9,319**	**NA**	**NA**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 9A
BROOMFIELD URBAN RENEWAL AUTHORITY
NORTH PARK WEST URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 380,861**	**$ 927,219**	**$ 671,171**	**$ 884,206**	**-4.64%**	**31.74%**
Revenues						
Taxes						
Property Tax Increment	$ 2,971,498	$ 3,784,947	$ 3,882,716	$ 5,298,200	39.98%	36.46%
Sales Tax Allocation from City	31,911	21,103	40,845	41,458	96.46%	1.50%
SEF Allocation from City	77,817	106,250	147,500	174,500	64.24%	18.31%
Use Tax Allocation from City	68,766	426,547	284,458	210,212	-50.72%	-26.10%
Total Taxes	**$ 3,149,992**	**$ 4,338,847**	**$ 4,355,519**	**$ 5,724,370**	**31.93%**	**31.43%**
Total Revenues	**$ 3,149,992**	**$ 4,338,847**	**$ 4,355,519**	**$ 5,724,370**	**31.93%**	**31.43%**
Total Sources of Funds	**$ 3,530,853**	**$ 5,266,066**	**$ 5,026,690**	**$ 6,608,576**	**25.49%**	**31.47%**
Uses of Funds						
Expenditures						
Advance to Wadsworth Interchange	$ 9,936	$ 682,977	$ 682,977	$ 1,069,339	56.57%	56.57%
Allocation to General BURA	708,225	693,810	773,810	1,020,000	47.01%	31.82%
Property Tax Cooperation Agreement -Highlands	207,622	144,586	219,744	219,744	51.98%	0.00%
Property Tax Cooperation Agreement -NMFD	215,094	374,520	386,662	527,623	40.88%	36.46%
Property Tax Cooperation Agreement- Palisade	1,408,396	1,517,300	1,566,488	2,137,567	40.88%	36.46%
Reimburse Developer for Infrastructure Improvements	310,409	553,900	472,803	426,170	-23.06%	-9.86%
Total Expenditures	**$ 2,859,682**	**$ 3,967,093**	**$ 4,142,484**	**$ 5,405,443**	**36.26%**	**30.49%**
Total Uses of Funds	**$ 2,859,682**	**$ 3,967,093**	**$ 4,142,484**	**$ 5,405,443**	**36.26%**	**30.49%**
Ending Balance	**$ 671,171**	**$ 1,298,973**	**$ 884,206**	**$ 1,203,133**	**-7.38%**	**36.07%**

TABLE 9B
BROOMFIELD URBAN RENEWAL AUTHORITY
NORTH PARK WEST URBAN RENEWAL AREA
ADVANCE TO WADSWORTH INTERCHANGE

Advance and Repayment of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Advance From Other Funds						
Beginning Balance	**$ 2,027,204**	**$ 2,042,403**	**$ 2,037,140**	**$ 2,720,117**	**33.18%**	**33.53%**
Additions						
Advance to Wadsworth Interchange	$ 9,936	$ 682,977	$ 682,977	$ 1,069,339	56.57%	56.57%
Total Advances	**$ 9,936**	**$ 682,977**	**$ 682,977**	**$ 1,069,339**	**56.57%**	**56.57%**
Total Advance from Other Funds	**$ 2,037,140**	**$ 2,725,380**	**$ 2,720,117**	**$ 3,789,456**	**39.04%**	**39.31%**
Repayment						
Advance to Other Funds						
Repayment from Wadsworth Interchange	$ -	$ -	$ -	$ -	NA	NA
Total Repayments	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 2,037,140**	**$ 2,725,380**	**$ 2,720,117**	**$ 3,789,456**	**39.04%**	**39.31%**

TABLE 10A
BROOMFIELD URBAN RENEWAL AUTHORITY
ORIGINAL BROOMFIELD URBAN RENEWAL AREA
SUMMARY
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 293,847**	**$ 293,925**	**$ 440,208**	**$ 942,412**	**220.63%**	**114.08%**
Revenues						
Taxes						
Property Tax	$ 503,673	$ 787,832	$ 896,388	$ 1,521,790	93.16%	69.77%
Sales Tax Allocation from City	14,911	4,344	21,473	21,902	404.19%	2.00%
Use Tax Allocation from City	187	5,210	2,800	5,210	0.00%	86.07%
Total Taxes	**$ 518,771**	**$ 797,386**	**$ 920,661**	**$ 1,548,902**	**94.25%**	**68.24%**
Total Fund Revenues	**$ 518,771**	**$ 797,386**	**$ 920,661**	**$ 1,548,902**		
Total Revenues	**$ 518,771**	**$ 797,386**	**$ 920,661**	**$ 1,548,902**	**94.25%**	**68.24%**
Total Sources of Funds	**$ 812,618**	**$ 1,091,311**	**$ 1,360,869**	**$ 2,491,314**	**128.29%**	**83.07%**
Uses of Funds						
Expenditures						
Allocation to General BURA	$ 369,210	$ 369,200	$ 377,123	$ 1,000,000	170.86%	165.17%
Payment to Developer for Infrastructure Imp.	-	9,554	33,834	36,673	283.85%	8.39%
Professional Services	3,200	5,000	7,500	7,500	50.00%	0.00%
Total Expenditures	**$ 372,410**	**$ 383,754**	**$ 418,457**	**$ 1,044,173**	**172.09%**	**149.53%**
Total Uses of Funds	**$ 372,410**	**$ 383,754**	**$ 418,457**	**$ 1,044,173**	**172.09%**	**149.53%**
Ending Balance	**$ 440,208**	**$ 707,557**	**$ 942,412**	**$ 1,447,141**	**104.53%**	**53.56%**

TABLE 10B
BROOMFIELD URBAN RENEWAL AUTHORITY
ORIGINAL BROOMFIELD URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 159,377**	**$ 293,925**	**$ 290,640**	**$ 792,844**	**169.74%**	**172.79%**
Revenues						
Taxes						
Property Tax	$ 503,673	$ 787,832	$ 886,827	$ 1,512,229	91.95%	70.52%
Total Taxes	**$ 503,673**	**$ 787,832**	**$ 886,827**	**$ 1,512,229**	**91.95%**	**70.52%**
Total Fund Revenues	**$ 503,673**	**$ 787,832**	**$ 886,827**	**$ 1,512,229**		
Total Revenues	**$ 503,673**	**$ 787,832**	**$ 886,827**	**$ 1,512,229**	**91.95%**	**70.52%**
Total Sources of Funds	**$ 663,050**	**$ 1,081,757**	**$ 1,177,467**	**$ 2,305,073**	**113.09%**	**95.77%**
Uses of Funds						
Expenditures						
Allocation to General BURA	$ 369,210	$ 369,200	$ 377,123	$ 1,000,000	170.86%	165.17%
Professional Services	3,200	5,000	7,500	7,500	50.00%	0.00%
Total Expenditures	**$ 372,410**	**$ 374,200**	**$ 384,623**	**$ 1,007,500**	**169.24%**	**161.94%**
Total Uses of Funds	**$ 372,410**	**$ 374,200**	**$ 384,623**	**$ 1,007,500**	**169.24%**	**161.94%**
Ending Balance	**$ 290,640**	**$ 707,557**	**$ 792,844**	**$ 1,297,573**	**83.39%**	**63.66%**

TABLE 10C
BROOMFIELD URBAN RENEWAL AUTHORITY
ORIGINAL BROOMFIELD URBAN RENEWAL AREA - INTERPARK
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 134,470**	**$ -**	**$ 149,568**	**$ 149,568**	**NA**	**0.00%**
Revenues						
Taxes						
Sales Tax Allocation from City	$ 14,911	$ 4,344	$ 21,473	$ 21,902	404.19%	2.00%
Use Tax Allocation from City	187	5,210	2,800	5,210	0.00%	86.07%
Total Taxes	**$ 15,098**	**$ 9,554**	**$ 33,834**	**$ 36,673**	**283.85%**	**8.39%**
Total Fund Revenues	**$ 15,098**	**$ 9,554**	**$ 33,834**	**$ 36,673**	**283.85%**	**8.39%**
Total Revenues	**$ 15,098**	**$ 9,554**	**$ 33,834**	**$ 36,673**	**283.85%**	**8.39%**
Total Sources of Funds	**$ 149,568**	**$ 9,554**	**$ 183,402**	**$ 186,241**	**1849.35%**	**1.55%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Imp.	$ -	$ 9,554	$ 33,834	$ 36,673	283.85%	8.39%
Total Expenditures	**$ -**	**$ 9,554**	**$ 33,834**	**$ 36,673**	**283.85%**	**8.39%**
Total Uses of Funds	**$ -**	**$ 9,554**	**$ 33,834**	**$ 36,673**	**283.85%**	**8.39%**
Ending Balance	**$ 149,568**	**$ -**	**$ 149,568**	**$ 149,568**	**NA**	**0.00%**

TABLE 11
BROOMFIELD URBAN RENEWAL AUTHORITY
US 36 WEST CORRIDOR URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 34,132**	**$ 69,557**	**$ 70,643**	**$ 291,256**	**318.73%**	**312.29%**
Revenues						
Taxes						
Property Tax	$ 173,571	$ 350,851	$ 361,613	$ 730,390	108.18%	101.98%
Total Taxes	**$ 173,571**	**$ 350,851**	**$ 361,613**	**$ 730,390**	**108.18%**	**101.98%**
Total Fund Revenues	**$ 173,571**	**$ 350,851**	**$ 361,613**	**$ 730,390**		
Total Revenues	**$ 173,571**	**$ 350,851**	**$ 361,613**	**$ 730,390**	**108.18%**	**101.98%**
Total Sources of Funds	**$ 207,703**	**$ 420,408**	**$ 432,256**	**$ 1,021,646**	**143.01%**	**136.35%**
Uses of Funds						
Expenditures						
Professional Services	$ 3,560	$ 5,000	$ 7,500	$ -	-100.00%	-100.00%
Allocation to General BURA	133,500	133,500	133,500	-	-100.00%	-100.00%
Total Expenditures	**$ 137,060**	**$ 138,500**	**$ 141,000**	**$ -**	**-100.00%**	**-100.00%**
Total Uses of Funds	**$ 137,060**	**$ 138,500**	**$ 141,000**	**$ -**	**-100.00%**	**-100.00%**
Ending Balance	**$ 70,643**	**$ 281,908**	**$ 291,256**	**$ 1,021,646**	**262.40%**	**250.77%**

TABLE 12A
BROOMFIELD URBAN RENEWAL AUTHORITY
WADSWORTH INTERCHANGE URBAN RENEWAL AREA - EVENT CENTER PROJECT
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Taxes						
Property Tax Increment	$ 6,608,522	$ 6,731,226	$ 6,907,305	$ 8,192,242	21.71%	18.60%
Sales Tax Allocation from City	50,692	50,926	59,435	59,435	16.71%	0.00%
Total Taxes	**$ 6,659,214**	**$ 6,782,152**	**$ 6,966,740**	**$ 8,251,677**	**21.67%**	**18.44%**
Interest Earnings & Miscellaneous Revenue						
Advance from N. Park West	$ 9,936	$ 682,977	$ 682,977	$ 1,069,339	56.57%	56.57%
Advance from West 120th Avenue Gateway Corridor	974,526	943,318	724,754	-	-100.00%	-100.00%
Profit Sharing/Repayment of Loss	217,432	200,000	220,000	220,000	10.00%	0.00%
Repayment of Parking Advance	390,050	383,465	397,095	404,243	5.42%	1.80%
Transfer from 2005 Bond Interest Fund	1,634,007	-	-	-	NA	NA
Total Interest Earnings & Miscellaneous Revenue	**$ 3,225,951**	**$ 2,209,760**	**$ 2,024,826**	**$ 1,693,582**	**-23.36%**	**-16.36%**
Total Revenues	**$ 9,885,165**	**$ 8,991,912**	**$ 8,991,566**	**$ 9,945,259**	**10.60%**	**10.61%**
Total Sources of Funds	**$ 9,885,165**	**$ 8,991,912**	**$ 8,991,566**	**$ 9,945,259**	**10.60%**	**10.61%**
Uses of Funds						
Expenditures						
Advance for Parking	$ 390,050	$ 391,134	$ 414,145	$ 421,293	7.71%	1.73%
Parking Structure Bond Payment Coverage	525,000	525,000	525,000	525,000	0.00%	0.00%
Parking Structure Share of Profit	108,716	100,000	110,000	110,000	10.00%	0.00%
Professional Services	33,860	47,000	48,860	48,860	3.96%	0.00%
Property Tax Cooperation Agreement	3,567,815	3,945,928	3,894,861	4,619,406	17.07%	18.60%
Tri-Party Obligation	250,000	250,000	250,000	250,000	0.00%	0.00%
Total Expenditures	**$ 4,875,441**	**$ 5,259,062**	**$ 5,242,866**	**$ 5,974,559**	**13.61%**	**13.96%**
Interfund Activities						
Transfer to Debt Service Fund - Bond Payment	$ 5,006,724	$ 3,728,000	$ 3,743,850	$ 3,965,850	6.38%	5.93%
Transfer to Debt Service Fund -Bond Fees	3,000	4,850	4,850	4,850	0.00%	0.00%
Total Interfund Activities	**$ 5,009,724**	**$ 3,732,850**	**$ 3,748,700**	**$ 3,970,700**	**6.37%**	**5.92%**
Total Uses of Funds	**$ 9,885,165**	**$ 8,991,912**	**$ 8,991,566**	**$ 9,945,259**	**10.60%**	**10.61%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 12B
BROOMFIELD URBAN RENEWAL AUTHORITY
WADSWORTH INTERCHANGE URBAN RENEWAL AREA - EVENT CENTER PROJECT
ADVANCES FROM WEST MIDWAY BURA

Background Data (Advance from West Midway BURA)	
2009 Advance	$ 2,123,905
2010 Advance	4,080,052
2011 Advance	2,835,926
2012 Advance	4,347,495
2013 Advance	2,243,356
Balance at 12/31/17	$ 15,630,734

Advance and Repayment of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**
Additions						
Advance from West Midway BURA	$ -	$ -	$ -	$ -	NA	NA
Total Additions	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Advance from Other Funds	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**
Repayment						
Repayment						
Repayment to West Midway BURA	$ -	$ -	$ -	$ -	NA	NA
Total Repayment to Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**

TABLE 12C
BROOMFIELD URBAN RENEWAL AUTHORITY
WADSWORTH INTERCHANGE URBAN RENEWAL AREA - EVENT CENTER PROJECT
ADVANCES FROM WEST 120TH AVENUE GATEWAY CORRIDOR

Background Data (Advance from 120th Avenue Corridor BURA)	
2013 Advance	$ 2,163,275
2014 Advance	2,425,293
2015 Advance	3,434,662
2016 Advance	2,588,686
2017 Advance	2,537,000
Balance at 12/31/17	$ 13,148,916

Advance and Repayment of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 13,148,916**	**$ 14,123,442**	**$ 14,123,442**	**$ 14,848,196**	**5.13%**	**5.13%**
Additions						
Advances From West 120th Avenue Gateway Corridor	$ 974,526	$ 943,318	$ 724,754	$ -	-100.00%	-100.00%
Total Additions	**$ 974,526**	**$ 943,318**	**$ 724,754**	**$ -**	**-100.00%**	**-100.00%**
Total Advance from Other Funds	**$ 14,123,442**	**$ 15,066,760**	**$ 14,848,196**	**$ 14,848,196**	**-1.45%**	**0.00%**
Repayment						
Repayment						
Repayment to West 120th Avenue Gateway Corridor	$ -	$ -	$ -	$ -	NA	NA
Total Repayment to Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 14,123,442**	**$ 15,066,760**	**$ 14,848,196**	**$ 14,848,196**	**-1.45%**	**0.00%**

TABLE 12D
BROOMFIELD URBAN RENEWAL AUTHORITY
WADSWORTH INTERCHANGE URBAN RENEWAL AREA - EVENT CENTER PROJECT
ADVANCES FROM NORTH PARK WEST

Background Data (Advance from N. Park West)	
2014 Advance	$ 2,027,204
2015 Advance	-
2016 Advance	-
2017 Advance	-
Balance at 12/31/17	$ 2,027,204

Advance and Repayment of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 2,027,204**	**$ 2,042,403**	**$ 2,037,140**	**$ 2,720,117**	**33.18%**	**33.53%**
Additions						
Advances From N. Park West	$ 9,936	$ 682,977	$ 682,977	$ 1,069,339	56.57%	56.57%
Total Additions	**$ 9,936**	**$ 682,977**	**$ 682,977**	**$ 1,069,339**	**56.57%**	**56.57%**
Total Advance from Other Funds	**$ 2,037,140**	**$ 2,725,380**	**$ 2,720,117**	**$ 3,789,456**	**39.04%**	**39.31%**
Repayment						
Repayment						
Repayment to N. Park West	$ -	$ -	$ -	$ -	NA	NA
Total Repayment to Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 2,037,140**	**$ 2,725,380**	**$ 2,720,117**	**$ 3,789,456**	**39.04%**	**39.31%**

TABLE 13A
BROOMFIELD URBAN RENEWAL AUTHORITY
WEST MIDWAY EXTENDED URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 2,743**	**$ 2,743**	**$ 2,743**	**$ 2,743**	**0.00%**	**0.00%**
Revenues						
Taxes						
Property Tax Increment	$ -	$ -	$ -	$ -	NA	NA
Total Taxes	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenue	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Sources of Funds	**$ 2,743**	**$ 2,743**	**$ 2,743**	**$ 2,743**	**0.00%**	**0.00%**
Uses of Funds						
Expenditures						
Advance To Other BURA Districts	$ -	$ -	$ -	$ -	NA	NA
Total Uses of Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 2,743**	**$ 2,743**	**$ 2,743**	**$ 2,743**	**0.00%**	**0.00%**

TABLE 13B
BROOMFIELD URBAN RENEWAL AUTHORITY
WEST MIDWAY EXTENDED URBAN RENEWAL AREA
ADVANCES TO WADSWORTH INTERCHANGE BURA - EVENT CENTER PROJECT

Background Data (Advance to Event Center)	
2009 Advance	$ 2,123,904
2010 Advance	4,080,053
2011 Advance	2,835,926
2012 Advance	4,347,495
2013 Advance	2,243,356
Balance at 12/31/17	$ 15,630,734

Advance and Repayment of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Advances to Other Funds						
Beginning Balance	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**
Advances - Additions	$ -	$ -	$ -	$ -	NA	NA
					NA	NA
Total Advances	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**
Repayments						
Repayment from Event Center Project	$ -	$ -	$ -	$ -	NA	NA
Total Repayments	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**

TABLE 14
BROOMFIELD URBAN RENEWAL AUTHORITY
DEBT SERVICE FUND
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 6,829,625**	**$ 6,157,714**	**$ 6,370,240**	**$ 6,507,490**	**5.68%**	**2.15%**
Revenues						
Additions						
Interest Revenue	$ 183,812	$ 130,000	$ 132,400	$ 142,400	9.54%	7.55%
Total Additions	**$ 183,812**	**$ 130,000**	**$ 132,400**	**$ 142,400**	**9.54%**	**7.55%**
Interfund Activities						
Transfer from BURA	3,000	4,850	4,850	4,850	0.00%	0.00%
Total Interfund Activities	**$ 5,011,224**	**$ 4,040,850**	**$ 4,045,700**	**$ 4,170,700**	**3.21%**	**3.09%**
Total Revenues	**$ 5,195,036**	**$ 4,170,850**	**$ 4,178,100**	**$ 4,313,100**	**3.41%**	**3.23%**
Total Sources of Funds	**$ 12,024,661**	**$ 10,328,564**	**$ 10,548,340**	**$ 10,820,590**	**4.76%**	**2.58%**
Uses of Funds						
Expenditures						
Paying Agent Fees	$ 3,000	$ 3,000	$ 3,000	$ 3,000	0.00%	0.00%
Arbitrage Compliance	-	1,850	1,850	1,850	0.00%	0.00%
Tax Increment Revenue Bonds 2005						
Principal	$ 2,310,000	$ 2,425,000	$ 2,425,000	$ 2,550,000	5.15%	5.15%
Interest	1,707,414	1,611,000	1,611,000	1,611,000	0.00%	0.00%
Total Tax Increment Revenue Bonds 2005	**$ 5,651,421**	**$ 4,036,000**	**$ 4,036,000**	**$ 4,161,000**	**3.10%**	**3.10%**
Total Expenditures	**$ 5,654,421**	**$ 4,040,850**	**$ 4,040,850**	**$ 4,165,850**	**3.09%**	**3.09%**
Total Uses of Funds	**$ 5,654,421**	**$ 4,040,850**	**$ 4,040,850**	**$ 4,165,850**	**3.09%**	**3.09%**
Ending Balance	**$ 6,370,240**	**$ 6,287,714**	**$ 6,507,490**	**$ 6,654,740**	**5.84%**	**2.26%**

2020 ANNUAL BUDGET

BROOMFIELD HOUSING AUTHORITY

BROOMFIELD HOUSING AUTHORITY

As of Budget Adoption on 10/22/19	Current Mayor & Council as of 11/19/19
Randy Ahrens - Chairperson	Patrick Quinn - Chairperson
Liz Law-Evans	Liz Law-Evans
Stan Jezierski	Stan Jezierski
Mike Shelton	William Lindstedt
Sharon Tessier	Sharon Tessier
Bette Erickson	Jean Lim
Deven Shaff	Deven Shaff
Kevin Kreeger	Laurie Anderson
Kimberly Groom	Kimberly Groom
Guyleen Castriotta	Guyleen Castriotta
David Beacom	Heidi Henkel

Jennifer Hoffman – Executive Director

Kevin Standbridge – Assistant Executive Director

BUDGET MESSAGE

TO: Mayor and City Council

FROM: Jennifer Hoffman, Executive Director

DATE: January 1, 2020

SUBJECT: **2020 Budget for the Broomfield Housing Authority**

The Broomfield Housing Authority was established in February 2002, to facilitate housing opportunities and improvements for low to moderate income residents of Broomfield in the areas of rental assistance, housing program planning, homeownership and home maintenance. The 2020 budget reflects revenues of $80,000 for the Tenant-Based Rental Assistance program (TBRA) which is provided through federal HOME funds. The federal Community Development Block Grant (CDBG) program reflects $225,000 for projects and $25,000 for program support. The 2020 budget also includes $7,200 for administering Housing Choice Vouchers from the Colorado Division of Housing. Lastly, it reflects $128,004 for program administration expenses, which includes personnel, office supplies, postage, advertising, public notices, and training. Following is a summary of the housing programs.

Housing Program Planning

In 2006, Broomfield County joined with Boulder County (and the communities within Boulder County) to form the Boulder County/Broomfield County HOME Consortium. This allows the Broomfield/Boulder area to receive HOME funds annually (non-competitive funds from the U.S. Department of Housing and Urban Development). The Consortium prepared a housing plan for funding for 2007 through 2009. In 2009, the Consortium prepared a Five Year Consolidated Housing Plan for Broomfield and Boulder counties containing housing market data, a needs assessment, a strategic plan for the entire Consortium area, and individual Action Plans for Broomfield, the City of Boulder, and the City of Longmont. The planning effort guides the expenditures of HOME and Community Development Block Grant (CDBG) funds. The Five Year Plan was updated for 2015-2019, and was approved by City Council in January 2015. The next update of the plan will be presented early in 2020 and will utilize the recently updated data from the 2018 housing needs assessment.

Rental Assistance

In 2002, Broomfield entered into an intergovernmental agreement (IGA) with the Jefferson County Housing Authority to provide for a minimum of 25 Housing Choice vouchers for use in Broomfield. Housing vouchers provide a rent subsidy for income-qualified households. Jefferson County also administers vouchers for families that already have housing assistance who choose to rent within Broomfield. The IGA has been renewing automatically since 2004. Jefferson County Housing receives administrative fees from the U.S. Department of Housing and Urban Development (HUD) to administer the housing vouchers. Currently there are approximately 35 families living in Broomfield with Housing Choice vouchers administered by Jefferson County. The Boulder County Housing Authority also has approximately 28 existing voucher holders in Broomfield. Colorado Division of Housing, through Imagine!, also has approximately 15 vouchers currently utilized by clients living in

Broomfield. In July 2015, the Broomfield Housing Authority entered into an agreement with the Colorado Division of Housing to administer approximately 25 vouchers for the City and County of Broomfield. This opportunity allows Broomfield Housing Authority to be an approved voucher administrator and open opportunities to apply for future federal funding, if available.

In 2004, the Broomfield Housing Authority and Broomfield Health and Human Services, initiated the TBRA Program with funding received from the Colorado Division of Housing. The TBRA Program provides rental assistance and supportive services over a two-year period for up to 15 individuals/families. Starting in 2008 and continuing to the present, funding for the TBRA Program is provided by federal HOME Investment Partnership Funds allocated to the City and County of Broomfield through the Boulder County/Broomfield County Housing Consortium (see description under Housing Program Planning). The TBRA program has served 78 families since its inception.

In 2005, Broomfield entered into an agreement with a developer to build Broomfield Greens, a 50-unit affordable apartment building for seniors. A $500,000 grant from the state Division of Housing HOME Funds Program was received by the Broomfield Housing Authority to cover a portion of the construction costs. Broomfield Housing Authority maintains a very limited ownership role in the project.

In 2018, Broomfield granted Anchor House, a proposed rental development for foster youth who have aged out of the foster care system, funding through the CDBG program for water and sewer licenses and design fees. This project is a partnership with the Lutheran Church of Hope and Lutheran Family Services, and will offer affordable housing and services to low-income youth who are employed and/or furthering their education.

Home Ownership

In 2010, Broomfield received a Neighborhood Stabilization Program (NSP) grant from the Colorado Division of Local Affairs - Division of Housing. Broomfield partnered with Flatirons Habitat for Humanity to purchase and rehabilitate two foreclosed properties. The homes were sold to income-qualified families. The purchase of the properties occurred in 2010. Rehabilitation expenses occurred in 2010 and 2011. Funding for the NSP program has been used in full.

In the past, in order to assist in providing single-family mortgage loans to low- and moderate-income persons and families, Broomfield assigned its Private Activity Bond authority (assigned by the state of Colorado) to the Colorado Housing and Finance Authority (CHFA). The bond proceeds are to be used to specifically assist first- time homebuyers within Broomfield who meet income eligibility and property purchase price limits.

In 2013, Broomfield became a partner community with the Metro Mortgage Assistance Program, administered by the City of Denver's Economic Development Department. This program allows potential Broomfield homeowners to receive down payment grants and low interest rate mortgages.
Since 2004, several projects have been developed in Broomfield that include designated affordable housing units - Red Leaf, Vantage Pointe, and Emerald Hill. Continued affordability is assured through deed restrictions. AMLI at Flatirons (formerly Summit at Flatirons) also designated affordable units, and as the structure of the development was changed from home ownership to rental, the designated units remained restricted as affordable rentals for ten years.

In 2018, Broomfield granted Flatirons Habitat for Humanity funding through the CDBG program, for upfront development expenses for the 18 units of affordable home ownership units to be built in partnership with Discovery Church at 144th and Zuni.

In 2019, Broomfield granted Flatirons Habitat for Humanity funding through the CDBG program to facilitate the purchase of a group home as a senior co-housing project.

Home Maintenance

In 2009, Broomfield was granted status as a HUD entitlement community, providing an annual allocation of federal Community Development Block Grant (CDBG) funds to be used for housing and infrastructure projects for low and moderate income residents. A housing rehabilitation program, a mobile home repair program, an urgent repair program, and housing counseling services have received an allocation from the CDBG funding. The rehabilitation programs have processed 152 applications, completed renovations on 136 homes, and currently have five homes in various stages of construction. The housing counseling program has assisted approximately 300 Broomfield families with first time homebuyer planning, foreclosure prevention and other budget and financial management services.

In 2013, Broomfield received a one-time grant from Foothills United Way, to aid families in Broomfield who had storm and flood damage to their homes. Ten lower income families were assisted with repairs from this grant during 2013 and 2014.

A weatherization program is available to income-qualified Broomfield residents through formerly Longs Peak Energy Conservation of Boulder County. The program provides energy audits, furnace repair or replacement, insulation, refrigerator replacement, and storm windows and doors. The program is funded through the Colorado Governor's Energy Office, and was supported by Broomfield with CDBG funding in past years. The weatherization program has served 212 Broomfield households through 2018. The program is now being administered by the Energy Resource Center of Loveland, and continues even though funding has been reduced.

The chart below summarizes the programs and number of units and available funding for Broomfield residents for 2020.

PROGRAM	Program Availability
RENTAL ASSISTANCE (on-going)	
Vouchers (including supportive service programs)	
Tenant-Based Rental Assistance Program	10
Housing Choice Vouchers – Jefferson County Housing Authority Housing Choice Vouchers - Boulder County Housing Authority Colorado Division of Housing Vouchers through Imagine! Colorado Division of Housing Vouchers through the Broomfield Housing Authority	35 28 15 25
Affordable Apartments - Through agreements with developers. Does not include privately-owned apartments	
Broomfield Greens	50
TOTAL RENTAL ASSISTANCE	**Approx. 163**
AFFORDABLE HOME OWNERSHIP (completed units)	
Red Leaf Affordable Housing Program	10
Vantage Pointe Affordable Housing	2
Emerald Hill (Habitat for Humanity)	14
Neighborhood Stabilization Program	2
TOTAL AFFORDABLE HOME OWNERSHIP	**Approx. 28**
HOUSING WEATHERIZATION/HOME MAINTENANCE (anticipated for 2019/2020 funding)	
Housing Weatherization Program	12
Single-Family Housing Rehabilitation Program	10
Mobile Home Repair Program	5
Urgent Repair Program	5
New/Preservation of Affordable Housing	18
TOTAL HOUSING/ WEATHERIZATION/HOME MAINTENANCE	**Approx.50**

The Broomfield Housing Authority, along with the Housing Advisory Committee, will continue to evaluate possible programs for 2020.

Respectfully submitted,



Jennifer Hoffman
Executive Director

TABLE 1
BROOMFIELD HOUSING AUTHORITY
REVENUES AND EXPENDITURES

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Intergovernmental Revenues						
Tenant-Based Rental Assistance Program	$ 59,353	$ 75,000	$ 226,693	$ 80,000	6.67%	-64.71%
Community Development Block Grant	370,718	200,000	375,206	250,000	25.00%	-33.37%
Housing Choice Voucher Program	7,384	10,000	10,000	7,200	-28.00%	-28.00%
Total Intergovernmental Revenues	**$ 437,455**	**$ 285,000**	**$ 611,899**	**$ 337,200**	**18.32%**	**-44.89%**
Contributions						
Contributions from General Fund	$ 116,475	$ 107,371	$ 106,071	$ 126,704	18.01%	19.45%
Total Contributions	**$ 116,475**	**$ 107,371**	**$ 106,071**	**$ 126,704**	**18.01%**	**19.45%**
Fines and Other Revenues						
Interest Earnings	$ 631	$ -	$ 1,300	$ 1,300	100.00%	NA
Total Fines and Other Revenues	**$ 631**	**$ -**	**$ 1,300**	**$ 1,300**	**100.00%**	**NA**
Total Revenues	**$ 554,561**	**$ 392,371**	**$ 719,270**	**$ 465,204**	**18.56%**	**-35.32%**
Total Sources of Funds	**$ 554,561**	**$ 392,371**	**$ 719,270**	**$ 465,204**	**18.56%**	**-35.32%**
Uses of Funds						
Expenditures						
Program Administration	$ 90,430	$ 107,371	$ 107,371	$ 128,004	19.22%	19.22%
TBRA Program	59,612	75,000	226,693	80,000	6.67%	-64.71%
Community Development Block Grant Projects	386,839	180,000	355,206	225,000	25.00%	-36.66%
Community Development Block Grant Program Support	10,296	20,000	20,000	25,000	25.00%	25.00%
Housing Choice Voucher Program	7,384	10,000	10,000	7,200	-28.00%	-28.00%
Sub Total Expenditures	**$ 554,561**	**$ 392,371**	**$ 719,270**	**$ 465,204**	**18.56%**	**-35.32%**
Total Uses of Funds	**$ 554,561**	**$ 392,371**	**$ 719,270**	**$ 465,204**	**18.56%**	**-35.32%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 1A - PAGE 1
CITY OF BROOMFIELD BUDGET
HOUSING AUTHORITY RESERVES

RED LEAF AFFORDABLE HOUSING RESERVE

Recap - Additions to Reserve	
2007	$ 173,500
Total To Date 12/31/17	$ 173,500

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 173,500**	**$ 170,000**	**$ 173,500**	**$ 173,500**	**2.06%**	**NA**
Additions						
Developer Payment Received	$ -	$ -	$ -	$ -	NA	NA
Total Additions	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Sources of Funds	**$ 173,500**	**$ 170,000**	**$ 173,500**	**$ 173,500**	**2.06%**	**NA**
Uses of Funds						
Expenditures						
Project Expenses	$ -	$ -	$ -	$ -	NA	NA
Total Uses of Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 173,500**	**$ 170,000**	**$ 173,500**	**$ 173,500**	**2.06%**	**NA**

In the Memorandum of Understanding regarding affordable housing in the Red Leaf development there was a provision that if a certain number of homes did not sell as affordable the developer would make a cash-in-lieu payment of $5,000 per home. The payment received in 2007 represents the entire cash-in-lieu that was due from the developer.

PARKWAY CIRCLE AFFORDABLE HOUSING RESERVE

Recap - Additions to Reserve	
2014	$ 4,225
Total To Date 12/31/17	$ 4,225

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	**$ 4,225**	**$ -**	**$ 4,225**	**$ 4,225**	**100.00%**	**NA**
Additions						
Developer Payment Received	$ -	$ -	$ -	$ -	NA	NA
Total Additions	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Advance from Other Funds	**$ 4,225**	**$ -**	**$ 4,225**	**$ 4,225**	**100.00%**	**NA**
Uses of Funds						
Repayment						
Project Expenses	$ -	$ -	$ -	$ -	NA	NA
Total Repayment to Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 4,225**	**$ -**	**$ 4,225**	**$ 4,225**	**100.00%**	**NA**

In the Memorandum of Understanding of Resolution 2007-56 dated 5/2007 regarding affordable housing in the Vantage Pointe Lofts development (aka The East Village Flats) there is a provision for the release of affordability requirements and covenant restrictions. The payment received in 2014 represents the net sales proceeds of the sale price of units sold minus the maximum resale price allowable under the MOU guidelines paid to the City and County of Broomfield for use in the Housing Trust Fund.

Table 1A is continued on the next page.

TABLE 1A - PAGE 2
CITY OF BROOMFIELD BUDGET
HOUSING AUTHORITY RESERVES

BROOMFIELD GREENS INTEREST

Recap - Additions to Reserve	
2015	$ 8,938
2016	10,758
2017	5,379
Total To Date 12/31/17	$ 25,075

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ 25,075**	**$ -**	**$ 25,075**	**$ 35,833**	**100.00%**	**42.90%**
Additions						
Developer Payment Received	$ -	$ -	$ 10,758	$ 5,379	100.00%	-50.00%
Total Additions	**$ -**	**$ -**	**$ 10,758**	**$ 5,379**	**100.00%**	**-50.00%**
Total Sources of Funds	**$ 25,075**	**$ -**	**$ 35,833**	**$ 41,212**	**100.00%**	**15.01%**
Uses of Funds						
Expenditures						
Project Expenses	$ -	$ -	$ -	$ -	NA	NA
Total Uses of Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 25,075**	**$ -**	**$ 35,833**	**$ 41,212**	**100.00%**	**15.01%**

In Resolution 2004-6 dated 6/2004 the agreement regarding affordable housing in the Broomfield Greens Apartment development contains a provision that the Broomfield Greens Associates Limited Partnership pay 1% interest annually to the City and County of Broomfield on the outstanding balance of the original $500,000 promissory note when cash is available. The payments received in 2015-2017 represent the interest payments made to date.

2020 ANNUAL BUDGET

ARISTA LOCAL IMPROVEMENT DISTRICT

ARISTA LOCAL IMPROVEMENT DISTRICT

As of Budget Adoption on 10/22/19	Current Mayor & Council as of 11/19/19
Randy Ahrens - Chairperson	Patrick Quinn - Chairperson
Liz Law-Evans	Liz Law-Evans
Stan Jezierski	Stan Jezierski
Mike Shelton	William Lindstedt
Sharon Tessier	Sharon Tessier
Bette Erickson	Jean Lim
Deven Shaff	Deven Shaff
Kevin Kreeger	Laurie Anderson
Kimberly Groom	Kimberly Groom
Guyleen Castriotta	Guyleen Castriotta
David Beacom	Heidi Henkel

Jennifer Hoffman – Executive Director

Kevin Standbridge – Assistant Executive Director

BUDGET MESSAGE

TO: Mayor and City Council

FROM: Jennifer Hoffman, Executive Director

DATE: January 1, 2020

SUBJECT: **2020 Budget for the Arista Local Improvement District**

The Arista Local Improvement District (A-LID) was established in August 2005 to facilitate the construction of transportation facilities in the Arista Development. The first project was the parking structure, constructed and owned by the Arista Metropolitan District (AMD), which enhances parking options for the 1STBANK Center and the adjacent commercial development. The A-LID is supported by a 0.2% sales tax on all taxable sales within its boundaries. The revenue generated by the tax has been pledged to support the AMD's debt service on bonds sold to construct the parking structure. Since the only allowable use of the revenue is to support the funding of public transportation services or improvements, the 2020 budget for the A-LID exists solely to authorize payments to the AMD as noted above. In a 2008 election, voters within the A-LID approved a measure that would allow the District to increase the sales tax levy up to 0.55%. This increase has not yet been enacted.

Respectfully submitted,



Jennifer Hoffman
Executive Director

TABLE 1
ARISTA LOCAL IMPROVEMENT DISTRICT
REVENUES AND EXPENDITURES

Sources and Uses of Funds	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Intergovernmental Revenues						
Sales Tax	$ 27,089	$ 26,000	$ 26,000	$ 27,000	3.85%	3.85%
Total Intergovernmental Revenues	**$ 27,089**	**$ 26,000**	**$ 26,000**	**$ 27,000**	**3.85%**	**3.85%**
Total Revenues	**$ 27,089**	**$ 26,000**	**$ 26,000**	**$ 27,000**	**3.85%**	**3.85%**
Total Sources of Funds	**$ 27,089**	**$ 26,000**	**$ 26,000**	**$ 27,000**	**3.85%**	**3.85%**
Uses of Funds						
Expenditures						
Payment to Others	$ 27,089	$ 26,000	$ 26,000	$ 27,000	3.85%	3.85%
Sub Total Expenditures	**$ 27,089**	**$ 26,000**	**$ 26,000**	**$ 27,000**	**3.85%**	**3.85%**
Total Uses of Funds	**$ 27,089**	**$ 26,000**	**$ 26,000**	**$ 27,000**	**3.85%**	**3.85%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

2020 ANNUAL BUDGET

COLORADO BUILDING CORPORATION

BROOMFIELD BUILDING CORPORATION

As of Budget Adoption on 10/22/19	Current Board Members as of 11/19/19
President: Deven Shaff	President: Deven Shaff
Vice President: Randy Ahrens	Vice President: Patrick Quinn
Secretary: Vacant	Secretary: Jennifer Hoffman
Treasurer: Patricia Soderberg	Treasurer: Patricia Soderberg
Board Member: Kevin Standbridge	Board Member: Kevin Standbridge
Board Member: Kimberly Groom	Board Member: Kimberly Groom

BUDGET MESSAGE

TO: Mayor and City Council

FROM: Jennifer Hoffman, Executive Director

DATE: January 1, 2020

SUBJECT: **2020 Budget for the City & County of Broomfield, Colorado Building Corporation**

The City and County of Broomfield, Colorado Building Corporation (Building Corporation) was created in 1999 to allow the City and County to use asset-backed Certificate of Participation (COP) financing for public projects.

From 1999 through 2004, the initial projects financed through COP's issued by the Building Corporation included the renovation of the building located at #6 Garden Center, construction of several buildings (including a library and auditorium, a police and court facility, a detention center and a recreation center), open space acquisitions (317 acres) and acquisition and development of athletic fields (123 acres). In 2008 the Building Corporation also provided funds (approximately $12 million) to facilitate the construction of the detention center expansion project. The Building Corporation receives annual lease payments for these assets from the City and County of Broomfield which are then utilized to fund the annual debt service payments on the COP's.

In 2014, the Building Corporation Board of Directors approved the refinancing of all outstanding COP's. Due to lower interest rates, savings realized by the refinancing will amount to $7 million from 2017 through the remaining term of the COP's (final maturity in 2027). These savings will be recognized annually in the County General Fund, City General Fund, Sales and Use Tax Capital Improvements Fund, and the Open Space and Parks fund as their lease payments to the Building Corporation are reduced from original levels.

The 2020 Budget for the Building Corporation includes $7,687,749 in revenues from annual lease payments collected by the Building Corporation from the City and County of Broomfield. This, together with projected interest earnings of the fund, provides the funding source for the 2020 COP debt service payments of $7,684,249.

Respectfully submitted,



Jennifer Hoffman
Executive Director

TABLE 1 - PAGE 1
CITY AND COUNTY OF BROOMFIELD
COLORADO BUILDING CORPORATION

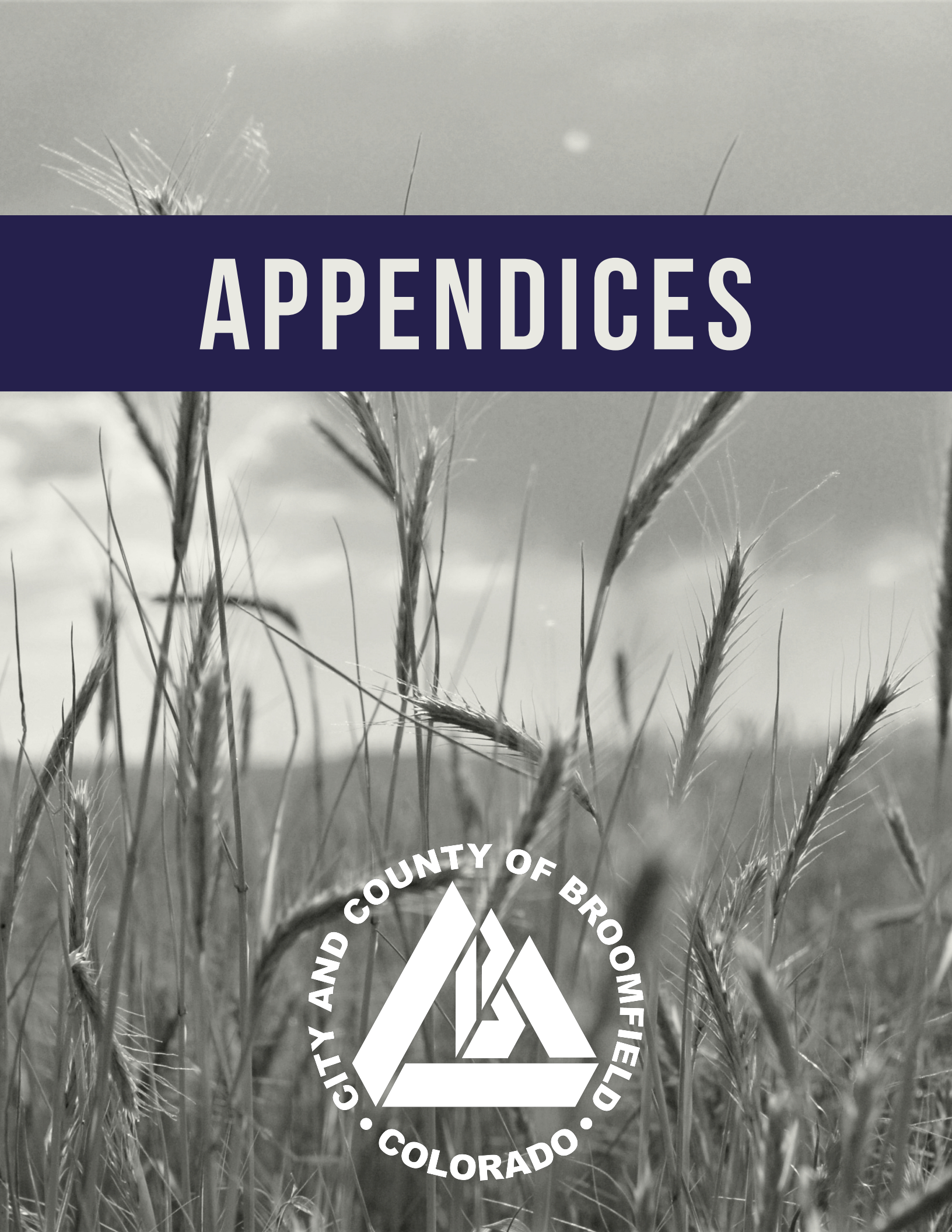
Revenues and Expenditures	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Lease Payment & Other Revenues						
Lease Payment from City of Broomfield	$ 346,082	$ 349,593	$ 349,593	$ 347,355	-0.64%	-0.64%
Lease Payment from City of Broomfield - CIP	4,063,126	4,054,658	4,054,658	4,056,027	0.03%	0.03%
Lease Payment from County of Broomfield	3,272,543	3,279,249	3,279,249	3,284,367	0.16%	0.16%
Interest Earnings on Reserve - 2010 COPs	5,387	-	5,300	5,300	100%	NA
Interest Earnings	2,702	2,100	3,400	3,400	61.90%	NA
Total Lease Payment & Other Revenues	$ 7,689,840	$ 7,685,600	$ 7,692,200	$ 7,696,449	0%	0%
Total Revenues	**$ 7,689,840**	**$ 7,685,600**	**$ 7,692,200**	**$ 7,696,449**	**0.14%**	**0.06%**
Total Sources of Funds	**$ 7,689,840**	**$ 7,685,600**	**$ 7,692,200**	**$ 7,696,449**	**0.14%**	**0.06%**
Expenditures						
COP Series 2017						
Retirement of COPs - Principal	$ 5,635,000	$ 5,915,000	$ 5,915,000	$ 6,215,000	5.07%	5.07%
Retirement of COPs - Interest (6/1 & 12/1)	2,046,750	1,765,000	1,765,000	1,469,249	-16.76%	-16.76%
Other Expenditures						
Paying Agent Fees	$ -	$ 3,500	$ 3,500	$ 3,500	NA	NA
Reserve for Arbitrage	8,090	2,100	8,700	8,700	314.29%	NA
Total Uses of Funds	**$ 7,689,840**	**$ 7,685,600**	**$ 7,692,200**	**$ 7,696,449**	**0.14%**	**0.06%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

Certificates of Participation - City General Fund	2017	Completion of City Center Facilities: Parking lots at library & police/court buildings; remodeling of One DesCombes (org. 2000 series). This debt was refinanced in 2010 and 2017.	
Certificates of Participation - County General Fund	2017	Construct city and county facilities (Library, Detention Center, Police/Courts, HHS); fund county start-up costs (org. 1999 series).This debt was refinanced in 2010 and 2017.	
Certificates of Participation - CIP	2017	Construction of Paul Derda Recreation Center and Athletic Fields (BIP, Broomfield County Commons)(org. 2000 series).This debt was refinanced in 2010 and 2017.	

TABLE 1 - PAGE 1A
CITY AND COUNTY OF BROOMFIELD
COLORADO BUILDING CORPORATION

Reserve for Arbitrage						
Certificate of Participation Reserve Fund	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020	Budget % Chg 19 Original 2020	Budget % Chg 19 Revised 2020
Beginning Balance	**$ 263,642**	**$ 265,642**	**$ 271,732**	**$ 280,432**	**5.57%**	**3.20%**
Additions						
Transfer from Building Corp	$ 8,090	$ 2,100	$ 8,700	$ 8,700	314.29%	NA
Total Additions	**$ 8,090**	**$ 2,100**	**$ 8,700**	**$ 8,700**	**314.29%**	**NA**
Uses						
Transfer to Building Corp for Debt Services	$ -	$ -	$ -	$ -	NA	NA
Total Uses of Reserve	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 271,732**	**$ 267,742**	**$ 280,432**	**$ 289,132**	**7.99%**	**3.10%**

APPENDICES



APPENDIX A

ADMINISTRATIVE CHARGES AND INTERNAL SERVICE ALLOCATIONS

Facility Maintenance		**2020 Budget**
Allocations are charged to each major fund for Facility Maintenance services based on the square footage of the buildings maintained for each fund.		
GENERAL FUND	$	2,562,504
Municipal Center, Police Building, Depot Hill Museum, #12 Garden Center, Shops/Maintenance Building, Recycling Center, Library, Auditorium		
WATER FUND		91,620
Water Treatment Plant on 144th, Water Treatment Plant on 112th		
SEWER FUND		66,400
Wastewater Treatment Plant		
RECREATION FUND		769,790
Community Center, The Bay (Aquatics Park), Skate Park, Derda Recreation Center		
COUNTY FUND		1,618,080
Detention Center, Courts Building, and Senior Services		
Total Charges	**$**	**5,108,394**

General Services for County Fund		
Allocations are charged to the County General Fund for centralized services provided by the City such as finance, human resources, legal, information technology and fleet maintenance. The amounts are based on the indirect cost allocation report prepared each year.		
COUNTY FUND	$	3,391,982
Total Charges	**$**	**3,391,982**

General Services for Utility Funds		
Allocations are charged to each utility fund (Water, Sewer and Water Reclamation) for centralized services provided by the City such as finance, human resources, legal, information technology, and fleet maintenance. The amounts are based on the indirect cost allocation report prepared each year.		
WATER FUND	$	2,307,990
SEWER FUND		1,538,660
WATER RECLAMATION FUND		153,870
Total Charges	**$**	**4,000,520**

General Services for Urban Renewal Authority		
Allocations are charged to the Broomfield Urban Renewal Authority for centralized services provided by the City such as project administration, finance, human resources, legal, and planning. The amounts are based on the indirect cost allocation report perpared each year.		
BURA	$	3,287,133
Total Charges	**$**	**3,287,133**

APPENDIX B

SCHEDULE OF CAPITAL EQUIPMENT PURCHASES

DEPARTMENT	Division	DESCRIPTION OF ITEM	COST
Replacement Vehicles and Equipment			
Community Development	Code Compliance	1/4 ton 4-wheel drive extended cab pickup truck - Hybrid	$ 44,000
Community Development	Code Compliance	1/4 ton 4-wheel drive extended cab pickup truck - Hybrid	44,000
Community Development	Code Compliance	1/4 ton 4-wheel drive extended cab pickup truck - Hybrid	44,000
Police	Administration	Mid-size SUV	40,200
Police	Patrol	Mid-size SUV	65,900
Police	Patrol	Mid-size SUV	65,900
Police	Patrol	Mid-size SUV	65,900
Police	Detention/Transport	Transport van	49,900
Police	Investigation	Mid-size SUV	33,100
Public Works	Fleet Services	Mid-size SUV - Hybrid	46,100
Public Works	Fleet Services	1 Ton 4x4 diesel pickup truck w/service body and air compressor	74,000
Public Works	Park Services	25' Flatbed Tandem Axle Trailer	10,200
Public Works	Park Services	3/4 ton 4x4 Extended cab pickup truck with plow	42,700
Public Works	Park Services	25' Flatbed Tandem Axle Trailer	10,200
Public Works	Park Services	Ballfield grooming vehicle	19,000
Public Works	Streets - Snow & Ice	Tandem axle dedicated snow plow	275,000
Public Works	Streets - Traffic Control	Utility trailer	6,700
Public Works	Streets - Traffic Control	Utility trailer	6,700
Public Works	Facilities	Extended cab, 2 wheel drive, lift gate truck	40,000
Public Works	Water Treatment	Mid-size SUV - Hybrid	46,100
Public Works	Wastewater - Stormwater	1/2 ton truck, gasoline powered, crew cab, 4 wheel drive, overhead light bar, bedliner, side steps, seat covers and floor mats. Laptop cradle point/wireless/laptop	44,800
Public Works	Sewer - O & M	Small utility vehicle	25,000
Public Works	Sewer - O & M	Class 8 single axle vacuum excavator	400,000
Public Works	Park Services	1 ton truck, overhead lights, two tool boxes	48,700
Recreation	Recreation Administration	1/2 Ton pickup truck	23,000
		Replacement Vehicles and Equipment Total	**$ 1,571,100**
Replacement Other Equipment			
Community Development	GIS	Digital AV equipment replacement	$ 67,000
Community Development	GIS	Council Chambers video monitor	6,500
Police	Detention/Operations	CCTV system - IP based digital cameras, equipment, software and licenses, hardware	166,200
Police	Investigations	Capture replacement camera and upgrade kit	8,000
Police	Special Operations/Traffic	Hybrid forensic mapping system	50,800
Police	Special Operations/Traffic	Ruggedized mobile devices	16,000
Police	SWAT	Tactical headsets	22,100
Police	SWAT	Self-contained breathing apparatuses	51,600
Public Works	Environmental Services	Autoanalyzer	85,000
Public Works	Fleet Services	Fuel island dispensers for diesel and unleaded fuels	25,000
Public Works	Sewer Stormwater - O & M	Vacuum excavator	20,800
Public Works	Wastewater	Instrumentation controller	22,000
Public Works	Wastewater	Solids handling process grinder cutter cartridges	33,000
Public Works	Water Treatment	Remove, rebuild and re-install existing 250 HP motor and associated Floway Turbine pump	31,400
		Replacement Other Equipment Total	**$ 605,400**
New Vehicles and Other Equipment*			
Clerk and Recorder	Elections	Mail ballot sorter and opener	$ 212,491
Police	Investigations	Mid-size SUV	38,825
Police	Patrol	3 - Mid-size SUVs	203,994
Police	Patrol	10 - Portable radios	56,200
Police	Special Operations	Mid-size SUV	68,086
Public Works	Facilities	Full size van with hitch	26,740
Public Works	Fleet Services	Forklift with power options package	35,000
Public Works	Fleet Services	1/2 Ton 4 wheel drive pickup truck	28,600
Public Works	Park Services	Small compact van	30,740
Public Works	Park Services	Sport turf resurfacing machine	12,995
Public Works	Sewer Stormwater - O & M	Class 8 tandem axle jet rodder truck	475,000
Public Works	Sewer Stormwater - O & M	1 Ton tv inspection van	325,000
Recreation	Senior Services	Class B bus with 14,500 poung GVW, 6.8L V-10 gas engine, 55 gallon fuel tank	103,043
		New Vehicles and Equipment Total	**$ 1,616,714**
New /Replacement IT Software and Equipment*			
Clerk and Recorder	Elections	Automatic signature recognition software	$ 15,000
Information Technology	Operations	Voicemail software	26,500
		Replacement IT Equipment Total	**$ 41,500**
GRAND TOTAL			**$ 3,834,714**

*Operating Budget Purchase

APPENDIX C

INTERGOVERNMENTAL & COMMUNITY GRANTS

Organization	Actual 2018	Original Budget 2019	Revised Budget 2019	Original Budget 2020
HEALTH & HUMAN SVCS STATE FUNDED/MANDATED:				
Imagine!	$ 1,221,923	$ 1,410,924	$ 1,410,924	$ 1,447,216
Mental Health Center of Boulder County, Inc.				
Misc. HHS Direct Service Providers				
Mental Health Center of Boulder County, Inc. - Lease Payments	39,944	0	0	0
TOTAL HHS AGENCY OUTLAYS	**$1,261,867**	**$1,410,924**	**$1,410,924**	**$1,447,216**

COMMUNITY OUTLAY:				
Misc. Cultural Organization Outlays	$ 11,045	$ 14,655	$ 14,655	$ 17,151
TOTAL COMMUNITY AGENCY OUTLAYS	**$ 11,045**	**$ 14,655**	**$ 14,655**	**$ 17,151**

ORGANIZATION DUES:				
Broomfield Area Chamber of Commerce	$ 3,400	$ 3,400	$ 3,400	$ 3,400
Colorado Counties, Inc.	20,000	20,000	20,000	20,000
Colorado Municipal League	34,656	38,200	38,200	38,200
Denver Regional Council of Governments	20,200	17,900	17,900	17,900
Metro Mayors Caucus/ Civic Results	5,183	5,200	5,200	5,200
North Metro Chamber of Commerce	505	505	505	505
National Association of Counties	860	860	860	860
National League of Cities	4,467	4,500	4,500	4,500
Regional Air Quality Council	1,500	1,500	1,500	8,650
North Area Transportation Alliance	2,400	2,400	2,400	2,400
U.S. 36 Commuting Solutions	11,924	12,000	12,000	12,000
TOTAL ORGANIZATION DUES	**$ 105,095**	**$ 106,465**	**$ 106,465**	**$ 113,615**

TOTAL OUTSIDE AGENCY FUNDING	**$1,378,007**	**$1,532,044**	**$ 1,532,044**	**$1,577,982**

***Note White=City Contribution**

***Note Shaded=County Contribution**

INTERGOVERNMENTAL & COMMUNITY GRANTS

CITY COUNCIL SPECIAL EVENT FUNDING:	2020 Budget
Council Annual Allowance for Community Relations	$ 5,000
Mayor Annual Allowance for Community Relations	1,000
A Precious Child Gala	1,500
Chamber Annual Summer BBQ Sponsorship	1,000
Metro North Event	1,000
Adams 12 Five Star	1,500
Bal Swan	1,500
Dancing with the Broomfield Stars	1,000
DRCOG Awards Reception Sponsorship	800
Smart Community Annual Forumn	500
HOB Awards	800
Treats for 4th of July	3,200
Broomfield Days - Table Rental	200
Sister City - Host Expenses	8,000
North Metro Chamber Dinner Sponsorship	1,000
Humane Sociaty of Boulder Event	1,000
Healty Learning Paths Event	2,000
Misc Expenses	5,000
TOTAL	**$ 36,000**

APPENDIX D

EXPLANATION OF INTERFUND ACTIVITY

Receiving Fund	Expending Fund	Amount	Transaction Description
City General	Water	2,307,990	General government services provided by the General Fund based on an estimate of the amount of time invested in Water-related functions.
City General	Wastewater	1,538,660	General government services provided by the General Fund based on an estimate of the amount of time invested in Wastewater-related functions.
City General	Water Reclamation	153,870	General government services provided by the General Fund based on an estimate of the amount of time invested in Water Reclamation-related functions.
City General	Lodging Tax	725,000	100% of tax collected is designated for the maintenance of street landscapes for specific retail developments. Parks Maintenance activities are recorded in the General Fund.
City General	County General	5,891,982	General government services provided by the General Fund based on an estimate of the amount of time invested in County-related functions.
Total City General Fund		**10,617,502**	
Facility Maintenance	City General	2,562,504	Facility specific costs and sq. ft. allocation of general costs.
Facility Maintenance	Water	91,620	Facility specific costs and sq. ft. allocation of general costs.
Facility Maintenance	Wastewater	66,400	Facility specific costs and sq. ft. allocation of general costs.
Facility Maintenance	Recreation	769,790	Facility specific costs and sq. ft. allocation of general costs.
Facility Maintenance	County General	1,618,080	Facility specific costs and sq. ft. allocation of general costs.
Total Facility Maintenance Fund		**5,108,394**	
Recreation	City General	1,797,653	Subsidy for operations to cover costs above participation fees.
Total Recreation Fund		**1,797,653**	
Library	City General	78,729	Covers expenditures in excess of revenues.
Total Library Fund		**78,729**	
Street	County General	1,896,973	Replacement of the Road and Bridge Tax collected from predecessor counties.
Total Street Fund		**1,896,973**	
Capital Improvement	County General	1,511,597	Covers new capital improvements projects.
Capital Improvement	Open Space & Parks	1,100,086	Repayment of Markel Acquisition.
Total CIP Fund		**2,611,683**	
Development Agreements	Service Expansion Fee	657,850	Share of Service Expansion Fee based on Development Agreements.
Total Development Agreements Fund		**657,850**	
Debt Service	Capital Improvements	8,628,413	Portion of principal and interest payments due related to sales tax capital improvements.
Debt Service	Development Agreements	4,977,360	Debt service on Westcor obligation refinancing.
Total Debt Service Fund		**13,605,773**	
Wastewater	Water Reclamation	1,404,591	Share of the debt service related to sewer improvements paid for with the 2001 revenue bond issuance.
Total Wastewater Fund		**1,404,591**	
Cemetery	City General	97,263	Covers expenditures in excess of revenues.
Total Cemetery Fund		**97,263**	
County Detention Center	City General	70,000	Transfer of Court Surcharge to fund Alternative Sentencing Unit.
Total County Detention Center		**70,000**	
Human Services	County General	377,700	Workforce Center - covers expenditures in excess of revenues.
Total Human Services Fund		**377,700**	
Grand Total Interfund Activity		**38,324,111**	

APPENDIX E

CITY AND COUNTY OF BROOMFIELD STRATEGY MAP

Guiding Statements and Plans

Mission Statement

Working in partnership with the community, the City and County of Broomfield provides excellent services in an efficient, respectful, and courteous manner to enhance and protect the environment and quality of life of Broomfield citizens.

Guiding Values

- We are here to **serve** our **citizens** as advocates and problem solvers.
- We always treat our citizens and employees with **dignity, respect,** and **equity.**
- We are **fiscally responsible.**
- We are here to help Broomfield be a **safe** and **enjoyable** community filled with opportunity for citizens and employees.
- We **care** and we **show** it through our **positive manner.**
- We **respond** quickly and we **follow-up.**
- We value **vision, diversity,** and **progressive thinking.**
- We encourage **new ideas** and **suggestions.**
- We **maximize opportunities** to advance the interest of the community as a whole.

2019 Council Priorities

A. Provide Water for the Community as it Continues to Grow
B. Assure that Broomfield Oil & Gas Regulations & Comprehensive Plan Mitigate to Greatest Extent Possible, Negative Impacts on Community
C. Pursue Transportation Improvements, Traffic Study & Neighborhood Traffic Calming & Safety
D. Support Open Space Parks & Recreation
E. Expand Housing Opportunities
F. Economic Development with Focus on Local Businesses & Address Underserved Areas
G. Address Sustainability
H. Broomfield Community Center Reconstruction
I. Complete Expansion of Dillon Road
J. Complete Civic Center

Comprehensive Plan

1. Community Form & Identity
2. Growth, Population & Change
3. Land Use
4. Transportation
5. Open Space, Parks, Recreation & Trails
6. Economic Development
7. Community Services & Facilities
8. Environmental Stewardship
9. Housing
10. Utilities
11. Oil & Gas

Outcomes

Safe Community

Safety for residents businesses, visitors, and the City and County workforce

Economic Vitality

A diverse & sustainable economy through housing, employment, and shopping opportunities

Health, Leisure & Educational Opportunities

Healthy community with a broad spectrum of opportunities for recreation, culture, education, and entertainment

Facilities & Transportation Infrastructure

Safe, well-maintained, effective and attractive facilities, streets, parks, and utilities

Self-Sufficiency

Support for individuals and households requiring basic and temporary health and financial assistance leading to self-sufficiency

Environmental Stewardship

A regional leader in environmental stewardship, open space preservation, water and other natural resource management

Engaged & Fiscally Responsible Government

Innovative, responsive, efficient, and fiscally responsible government with an engaged community and workforce

APPENDIX F

COMPREHENSIVE PLAN

Introduction

Broomfield's current Comprehensive Plan was adopted in 2016, following an extensive community information gathering and feedback process. An advisory Task Force, comprised of residents from each of Broomfield's five wards, was heavily involved in making recommendations and updating the Plan. The Plan is a dynamic 20-year policy document intended to be periodically reviewed and updated to remain valid and effective. It serves as the principal planning document addressing Broomfield's goals and policies related to land use and other key community issues. These key issues and goals are summarized in the ten functional elements below. These broad Comprehensive Plan goals have been tied to the more specific goals of each Department.

Vision Statement

Broomfield: a City and County of diverse neighborhoods that inspire identity and unity; where its culture of excellence, leadership, self-determination, and innovation is nurtured and practiced; and where its businesses thrive and its citizens of all ages are proud to live.

1. Community Form & Identity

Vision Statement

Broomfield is both destination and place to call home. Inclusive, creative and safe, we skillfully connect people with each other, services, the environment, and historical roots. Beautiful landscapes, gainful employment, and attainable housing are complemented by evolving transportation options, trail systems, recreational opportunities, and the arts. A spirit of generosity and collaboration makes us a sought after place to live, work, and play.

Goals

CF-A: Community Form and Identity	*Build on the established physical framework to strengthen Broomfield's sense of community identity by identifiably connecting neighborhoods, open lands, and residential and commercial areas, and by enhancing natural and human-made features.*
CF-B: Community Character	*As Broomfield grows, encourage community unity and interaction to maintain and enhance a sense of identity as a friendly and vibrant small city that includes a diversity of people and responds to a diversity of needs.*
CF-C: Community Form and Identity Implementation	*Implement the vision and the policies relating to Broomfield's physical form and identity.*

2. Growth, Population & Change

Vision Statement

Broomfield supports a trajectory for sustainable and desirable residential and commercial growth that is relevant to and inclusive of its citizens, enhances and promotes Broomfield's transportation network advantages, and elevates and celebrates our unique physical characteristics and amenities.

Goals

GPC-A: Balanced Rate of Growth	*Support population growth that ensures continuity of Broomfield's desired community identity and characteristics, while recognizing that trends and changes in net migration, transportation networks, household compositions, and economic growth may require flexibility in adapting and approving future residential and commercial development.*
GPC-B: Jobs	*Create a quality working atmosphere to include amenities such as urban villages, telecommunications and transportation infrastructure, mobility options, urban agriculture gardens, open space, and recreational opportunities.*

GPC-C: Municipal Services	*Provide public services and support private services throughout Broomfield in a timely manner.*
GPC-D: Pace of Growth	*Encourage a pace of growth that parallels the appropriate rate of investment in desirable attributes such as parks, open spaces, and other identifiable characteristics of Broomfield as a community.*
GPC-E: Regionalism	*Actively direct and influence regional plans for growth and development.*

3. Land Use

Vision Statement

Broomfield continues an appropriate and sustainable land use pattern anchored by great neighborhoods and vibrant community activity centers that are linked to create an economic and environmentally sustainable community.

Goals

LU-A: Mix of Land Uses	*Plan for an appropriate mix of land uses that ensures connectivity, livability, flexibility, environmental sustainability, and economic vitality.*
LU-B: Mixed Use Developments	*Encourage and support mixed use developments that provide the benefits of more compact, denser development with a mix of living, shopping, and working environments.*
LU-C: Residential Neighborhoods	*Continue to encourage and support community of neighborhoods containing a variety of housing types, while maintaining existing single-family residential areas of Broomfield.*
LU-D: Transit-Oriented Development (TOD)	*Encourage and support development focused around major transportation areas that form vibrant pedestrian-oriented urban centers.*
LU-E: Commercial Areas	*Encourage and support commercial development that contributes to a diverse community image and to a vibrant character that provides increased choices and services.*
LU-F: Industrial Areas	*Encourage and support a variety of industrial land use types and intensities in designated areas that are both supported by and compatible with surrounding land uses.*
LU-G: Civic Center District	*Create a Civic Center District that serves as a key focal point for community and civic activities.*
LU-H: Town Center District	*Create a Town Center District in the northeast area of Broomfield to serve as an entertainment, cultural, business, and auxiliary civic services hub.*
LU-I: Development Standards	*Use development standards and guidelines to help realize the community's overall vision and goals.*
LU-J: Impact of Development	*Evaluate and mitigate the impact of each development project on the system at the time of build.*

4. Transportation

Vision Statement

Broomfield provides a well-connected and well maintained multimodal transportation system that safely and effectively accommodates all modes (pedestrian, bicycle, automobile, bus, rail and freight) providing mobility for goods and people of all ages and abilities while supporting economic development, reducing dependence on the single occupant vehicle, and minimizing environmental impacts.

Goals

TS-A: People and Goods Moving Capacity	*Optimize the capacity of the multimodal transportation system to handle existing and projected travel demands associated with moving people and goods.*
TS-B: Alternative Modes	*Promote and develop transportation alternatives to provide travel choices and mobility for people of all ages and abilities.*
TS-C: A Connected Transportation System	*Create and collaborate on an interconnected transportation system that facilitates safe travel for all modes, allows for seamless connections between modes, and provides linkages between neighborhoods and to neighboring communities.*
TS-D: Livable Streets	*Encourage livable streets that are accessible, safe, efficient, and enjoyable for all people.*
TS-E: Regional Transportation Planning	*Participate in and influence regional transportation planning efforts and Broomfield's accessibility to the regional multimodal network, while coordinating with neighboring communities to promote an efficient and integrated transportation system.*
TS-F: Land Use and Transportation	*Integrate the multimodal transportation system to support and complement Broomfield's economic development plans and policies.*
TS-G: Sustainability	*Maintain and improve existing transportation infrastructure in a socially, environmentally, and fiscally sustainable manner.*

5. Open Space, Parks, Recreation & Trails

Vision Statement
Broomfield Preserves and enhances those natural and recreational places that reflect the heart and soul of the community.

Goals

OP-A: 40% Open Lands	*Provide approximately 40 percent of Broomfield's planning area as open lands.*
OP-B: Interconnected Public Open Lands System	*Connect public spaces with paths and greenways within and between existing and new areas of the community in order to provide continuous green space throughout the community benefiting wildlife, enhancing recreational experiences, and increasing Broomfield's walkability.*
OP-C: Community Image and Identity	*Use open space, parks, trails, and recreational facilities to reinforce a strong community image and identity and to improve quality of life.*
OP-D: Stewardship	*Careful and responsible management of open space and stewardship of natural resources.*
OP-E: Future Needs	*Develop a proactive approach to meeting future open space, parks, and recreation needs.*
OP-F: Distribution of Facilities	*Promote the equitable distribution of open space, parks, recreational and trail facilities.*

6. Economic Development

Vision Statement
Broomfield continues to evolve into a vibrant and economically diversified community with competitive advantages that support new and established businesses and entrepreneurs with a strategic mix of uses and industry sectors that support

jobs and a sustainable long-term tax base. Broomfield enthusiastically partners with local businesses and community organizations to attract, retain, and support business expansions. Residents, as well as those living outside the city, have opportunities to work at jobs in the public and private sectors and to participate in the emerging nontraditional sectors of the global economy.

Goals

ED-A: Economic Growth	*Maintain, monitor, and revise as necessary economic and tax policies to strengthen and enlarge Broomfield's economic growth engines that have significant positive economic multiplying impacts throughout the community.*
ED-B: Commercial Vitality	*Maintain and enhance the vitality of commercial, industrial, and retail sectors in order to provide employment and tax base.*
ED-C: Residential Vitality	*Maintain and enhance the vitality of residential neighborhoods in order to provide housing for local employees as well as future housing to draw quality retail opportunities.*
ED-D: Local and Regional Shopping	*Enhance and expand local and regional shopping, dining, and entertainment opportunities in Broomfield. The terms "local" and "regional" apply both to ownership (e.g., local versus nonlocal ownership) as well as "draw" (e.g., Flatirons mall is a regional draw to Broomfield).*
ED-E: Amenities, Events, and Activities	*Enhance and expand local and regional amenities, events, and activities.*
ED-F: Streamline and Simplify Development Processes	*Review land development regulations to eliminate the piecemeal nature of layered review standards in order to reduce bureaucratic barriers to quality development.*
ED-G: Adequate Tax Base	*Ensure an adequate property and sales tax base to support quality community services, facilities, and amenities as identified within the Long-Range Financial Plan, and without placing an undue tax burden on citizens.*
ED-H: Benefits and Future Land Use Amendments	*Evaluate the economic benefit of designating developable land into open space.*
ED-I: Continue to Enhance Workforce Development in Broomfield	*Work with public- and private-sector partners to support the connection between people and jobs.*

7. Community Services & Facilities

Vision Statement

Broomfield provides quality services and facilities that reflect our commitment to making worthy investments in our community and our neighborhoods, that are examples of proactive, innovative and responsible government, and that empower citizens to maximize their quality of life while ensuring that we care for those in need.

Goals

CS-A: Facility and Service Inventory and Renewal	*Strengthen neighborhood and community assets to include facilities, organizations, and programs to sustain neighborhood and overall community health and to encourage maintenance and investment.*
CS-B: Communication	*Facilitate a culture of open and effective communication of ideas and information within Broomfield.*
CS-C: Public Safety	*Create an environment in which the people of Broomfield feel safe by providing effective fire, police, and emergency services.*

CS-D: Justice System	*Promote an integrated justice system that focuses on prevention, early intervention, diversion, personal accountability, and reduced recidivism in order to promote community involvement and to reduce the costs of providing a safer community.*
CS-E: Health Care, Public Health and Human Services	*In partnership with community agencies, promote innovative and exceptional health care, public health, and human services.*
CS-F: Library System	*Support a library system that fulfills community interest in books and other media, addresses needs to acquire information and skills, and functions as a community gathering place.*
CS-G: Recreational Facilities and Services	*Support a recreation system that provides safe, year-round access to facilities, programs, and services that support and fulfill community interests in recreation and health across multiple disciplines, experiences, and skill sets.*
CS-H: Cultural Facilities and Services	*Ensure citizens have access to a variety of venues for participating in the arts, both as an audience and as artists.*
CS-I: Education	*Support a diverse range of educational opportunities to ensure that Broomfield continues a legacy of lifelong learning and a highly skilled workforce.*
CS-J: Resource Conservation in Public Facilities	*Lead by example and exhibit sustainable practices, construction techniques, and innovative technology within all City and County of Broomfield facilities.*

8. Environmental Stewardship

Vision Statement

Broomfield is a leader in implementing environmental stewardship policies that help create a desirable and sustainable community now and for future generations.

Goals

ES-A: Resource Conservation	*Protect the environment through preservation of plant and wildlife habitats; reduction of waste; conservation of water; and enhancement of land, water, and air quality.*
ES-B: Energy Conservation and Efficiency	*Utilize technological solutions, building practices, education, and incentives to encourage conservation and efficient use of energy.*
ES-C: Use of Renewable Energy	*Serve as a role model to the community by evaluating and utilizing renewable energy and emerging technologies.*
ES-D: Community Practices of Environmental Stewardship	*Inform and encourage community participation in environmental stewardship practices by individuals and businesses.*

9. Housing

Vision Statement

Broomfield promotes a range of housing options that will meet both current and future residents' changing needs and conditions, and that support the community.

Goals

HO-A: Existing Housing	*Encourage public and private investment aimed at maintaining, rehabilitating, and enhancing Broomfield's older existing housing.*

HO-B: Maintaining Housing Affordability/Attainability	*Encourage an adequate supply of affordable/attainable housing for lower-income households.*
HO-C: Diversity of Housing Types and Ownership Options	*Encourage a diversity of populations within developed areas by providing a variety of housing types that serve a broad spectrum of households.*
HO-D: Special Needs and Services Housing	*Increase the supply of housing that is accessible and functional for seniors, single-parent households, and other residents with special needs.*
HO-E: Residential Housing Design	Promote quality in terms of design, livability, aesthetics, sustainability, and construction in all housing types.

10. Utilities

Vision Statement

Broomfield provides a utility infrastructure system representing state-of-the-art equipment, construction, management, and conservation techniques to serve the needs of Broomfield through and after buildout.

Goals

U-A: Utility Planning	*Adequately plan and coordinate so that all utilities within the City and County are reliable and support existing developed areas and future growth.*
U-B: Financing Utilities for Buildout	*Ensure that the long-term cost of developing utility infrastructure to serve Broomfield can be met.*
U-C: Sustainable Utilities Contributing to Overall Quality of Life	*Provide environmentally sustainable and efficient utility systems that protect Broomfield's and the region's natural resources and that contribute to overall quality of life.*
U-D: Community Aesthetics	*Utility infrastructure should contribute to overall positive community aesthetics.*
U-E: Communications Infrastructure	*Facilitate the construction of state-of-the-art communications infrastructure.*
U-F: Public Health and Provisions of Utilities	*Enhance the public health of the community through the provision of adequate, clean, safe, and reliable utilities.*
U-G: Regional Coordination	*Influence and implement regional utility planning efforts to be environmentally, economically, and functionally advantageous to Broomfield.*

11. Oil and Gas

Vision Statement

Recognizing the many challenges facing our community as technological advances in oil and gas exploration and production evolve, Broomfield desires to focus on the health, safety, welfare and environment of our community as our top priority.

Goals

OGD: Safeguard Broomfield Residents	*Protect the public health, safety, welfare, and environment of the citizens of Broomfield. Regulate oil and gas development to the extent necessary to provide these protections by minimizing the impact of oil and gas operations on the community and by maintaining the qualities that make Broomfield*

	such a desirable place to live, work, enjoy the outdoors, and raise a family.
OGD: Oil and Gas Facility Siting	*Develop a methodology for well siting, based on community priorities and values.*
OGD: Application Process	*Develop an oil and gas facility application process that is complete and provides all information required of an operator, in a single section of the municipal code.*
OGD: Project Design Standards	*Gather complete information to assist Broomfield in its analysis of proposed oil and gas development.*
OGD: Community Impacts Migration	*Regulate oil and gas development to the extent necessary to minimize the impact and to protect public health, safety, and welfare while taking advantage of on-going improvements in technology.*
OGD: Risk Management	*Minimize risks associated with oil and gas development and require operators to have Comprehensive Risk Management and Emergency Response Plans in place prior to the start of site construction.*
OGD: Monitoring and Inspection Program	*Establish and continuously improve a Broomfield centric oil and gas facility monitoring and inspection program.*

APPENDIX G

2018 CITIZEN SURVEY

Survey Background And Methods

The City and County of Broomfield contracted with National Research Center, Inc. (NRC) to conduct a survey that provided residents with the opportunity to rate the quality of life in Broomfield, as well as the quality and importance of community amenities, local government performance and service and community priorities. The 2018 Broomfield Citizen Survey is the sixth community-wide survey that Broomfield has conducted since 2002. The survey allows City and County officials to have a finger on the pulse of their constituents, to examine trends and changes in citizen opinion over time, to compare Broomfield's performance to benchmarks from communities across the nation and in Colorado's Front Range and to take citizen perspectives into account in strategic planning decisions.

Surveys were mailed to 3,000 randomly selected resident households in June 2018 and completed surveys were collected over a seven-week period. A total of 674 surveys were completed, yielding a response rate of 23%. The margin of error is plus or minus three percentage points around any given percentage point reported for the entire sample (867 completed surveys).

Survey results were weighted so that respondent gender, age, race and ethnicity, housing unit type (attached or detached) and housing tenure (rent or own), and council ward were represented in proportions reflective of the entire city.

Because Broomfield has administered resident surveys before, some comparisons could be made between 2018 responses and those from 2015, 2012, 2007, 2004, and 2002. Broomfield also elected to have its results compared to those of other jurisdictions around the nation and those of other communities in the Front Range, comparisons made possible through a national benchmark database created and maintained by NRC. This database contains resident perspectives gathered in citizen surveys from over 500 communities across the United States.

Key Findings

Ratings of quality of life in Broomfield and services provided by the City and County of Broomfield compared favorably to ratings from other communities.

- There were 56 items on the Broomfield 2018 Citizen Survey evaluated by respondents that could be compared to national benchmarks. Of these, 47 items were higher than the benchmark comparison, 7 were similar and only two were lower. The two items that were lower were access to affordable quality housing and curbside recycling services.

- There were 50 items that could be compared to Front Range benchmarks; of these, 45 received ratings higher than the benchmark, four were similar and only one was lower than the benchmark – access to affordable quality housing.

While transportation, particularly vehicle travel, was a top priority for residents, ease of travel in Broomfield by car was rated positively by most respondents.

- Respondents were asked to describe in their own words what they thought should be the top priority for the City and County of Broomfield. Of the 674 surveys completed, 370 residents

chose to write in their own words their main priority. These responses were categorized into themes. The most frequently mentioned issues were roads and transportation, growth and fracking, mentioned by 12% to 17% of respondents. In 2015, growth and transportation were the top themes, and fracking was not even brought up.

- Of the 57 items given importance ratings, ease of car travel was one of the top three priorities for residents, with 96% considering it essential or very important.

- The ease of travel in Broomfield by car was considered excellent or good by over 70% of respondents. Gains have been seen over time in the percent of respondents rating ease of travel by car positively, however, this rating did decline in 2018 compared to 2015, returning to the level seen in 2012.

- Compared to the national benchmark, ease of travel in Broomfield by car was higher, and was much higher than the Front Range comparison.

Two utility services were rated as essential or very important by nearly all respondents, but the quality ratings of these services were higher than the benchmark comparisons.

- Drinking water was considered essential or very important by 99% of respondents; 87% rated this service as excellent or good, a rating that was much higher than the national or Front Range benchmark comparisons.

- Sewer services was considered essential or very important by 96% of respondents; 89% rated this service as excellent or good, a rating that was also much higher than the national or Front Range benchmark comparisons.

When importance assessments and quality ratings were plotted, there were nine items that had relatively lower quality ratings but on which relatively higher importance was placed.

- There were 57 items that were given a quality rating and an importance rating by those participating in the survey. The median proportion of respondents rating these 57 items as essential or very important was 80%. Items were sorted as being of higher or lower importance based on whether they were considered essential or very important by more than 80% of respondents (higher importance) or by 80% or fewer respondents (lower importance). The median proportion of respondents rating these 57 items as excellent or good was 78%. Items were considered to be higher quality if they were rated by more than 78% of respondents as excellent or good, and of lower quality if they were rated by 78% or fewer respondents as excellent or good.

- There nine items that were considered to be of higher importance, but lower quality, to which special attention might be paid. These nine items were:
    - Job opportunities
    - Healthcare services
    - Mental healthcare services
    - Ease of car travel
    - Ease of walking
    - Child Protection Services
    - Public Assistance

  - City Recycling events (Haz Waste, Paper Shred)
  - Property tax assessments and collection

- It should be noted that some items are generally rated lower than others in nearly all communities, which is why the benchmark comparisons can be so helpful. Note that ease of car travel is one of the nine items of higher importance but relatively lower quality – this item received ratings above the average observed in communities across the nation and in the Front Range.

- Not all 57 items that were given importance ratings by respondents had a benchmark comparison. Nearly all of the items that did have benchmark comparisons were rated higher by Broomfield residents relative to communities across the nation. However, two items in the list above had ratings that were similar to the benchmark, and which could be a focus area for the community – these were healthcare services and mental healthcare services.

- When asked what was the most important public health issue for Broomfield to address in the next few years, the item selected most often by respondents was mental health (selected by 29% of respondents from a list of 9 items).

As in previous years, Broomfield residents thought highly of their community.

- Residents gave exceptionally high marks to the overall quality of life in Broomfield, with more than 9 in 10 awarding "excellent" or "good" ratings in 2018; only one percent of respondents felt that the quality of life was "poor." When compared over time, ratings have remained stable.

- Other aspects of Broomfield as a place to live were also given near unanimous positive grades: 9 in 10 considered Broomfield an excellent or good place to raise children and felt Broomfield and their neighborhood was an excellent or good place to live.

- About 7 in 10 thought Broomfield was an excellent or good place to work or to retire. Nearly three-quarters rated the overall sense of community as excellent or good, and two-thirds rated the openness and acceptance of diverse positively.

- Ratings for most of these items generally remained stable over time. When compared to other communities, all of the eight aspects of quality of life were rated "higher" or "much higher" than the national and Front Range comparisons.

The overall quality of services provided the City and County of Broomfield were given high marks.

- About 8 in 10 respondents (78%) rated the overall quality of services provided by the City and County of Broomfield as excellent or good. About 8 in 10 awarded high marks to the ease of accessing the services of the City and County of Broomfield.

- About 7 in 10 respondents regarded the value of service for the taxes paid to Broomfield, the overall direction that Broomfield is taking, how Broomfield government provides opportunities for citizen involvement and communicates information as excellent or good, while about 6 in 10 felt that the City and County of Broomfield does an excellent or good job listening to citizens.

2018 CITIZEN SURVEY

- About 6 in 10 respondents reported having had contact in-person, by email or by phone with an employee of the City and County within the previous 12 months.
- Impressions were very favorable among those who had had contact with an employee; 9 in 10 reported having an excellent or good overall impression of the employee, and 9 in 10 also rated the knowledge, responsiveness and courtesy of the employee as excellent or good. Many of these ratings had seen small increases over time, and ratings were much higher compared to the Front Range and national benchmarks.

This appendix is a summary of the 2018 Citizen Survey prepared by National Research Center, Inc. The full version can be found on the City and County of Broomfield's website at http://www.broomfield.org.

APPENDIX H

2013 LONG RANGE FINANCIAL PLAN - SUMMARY

2013 Financial Plan Update

The Financial Plan is designed to be a living, dynamic tool to provide the City and County of Broomfield with clear information with which to make policy decisions and provide clarity to the overall direction of the City and County and the various factors that influence, inhibit, and enhance that direction.

The Financial Plan links land use planning, demographic modeling, and financial planning. This linkage is achieved by coordinating financial planning with Broomfield's 2005 Comprehensive Plan (Comprehensive Plan) general land use categories. The purpose for this integration is to understand the potential financial implications of future land uses and plan accordingly to ensure that Broomfield remains a financially sustainable community that can afford to maintain existing levels of service at build-out.

Although Broomfield has achieved good financial health, continued positive economic and revenue results are not guaranteed. Several factors can affect the continuation of positive results, including:

- Deviations from projected land uses detailed in the Comprehensive Plan
- Unforeseen effects of aging infrastructure
- Short-term and long-term economic conditions
- Broomfield's population demographics
- Changes in tax and revenue policy
- Increases in service levels and demands
- Changes in retail competition from Broomfield's neighboring communities

In order to continue to monitor Broomfield's financial health, the Financial Plan incorporates a model that can be used to evaluate the financial impacts of land use decisions on an ongoing basis.

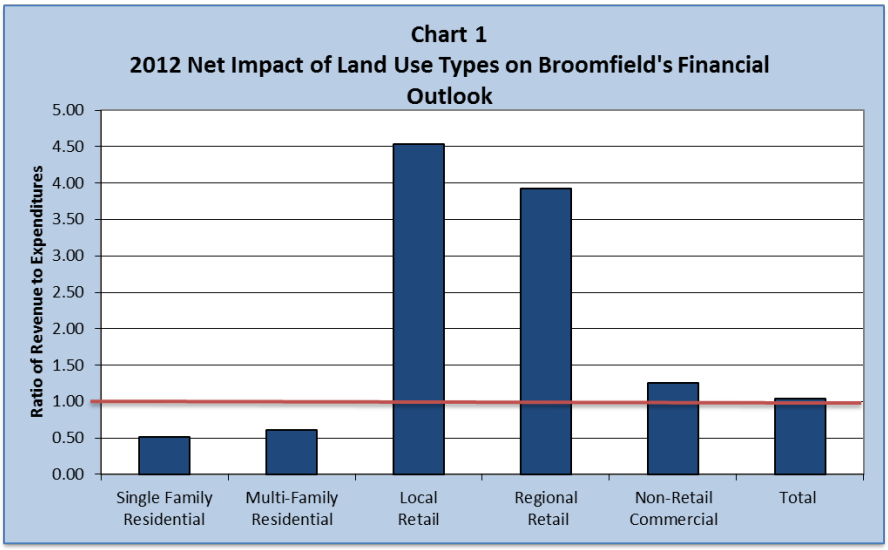
Approach

This financial model is intended to enable the City Council and staff to step back from the short-term incremental process of the annual budget to study the current and long-term financial impacts of land use development and related strategies. The updated Financial Plan will also assist in developing and communicating strategic revenue and expenditure goals beyond the one-year budget cycle, and even the five-year forecast planning cycle.

The Financial Plan links land use and financial planning by coordinating financial planning with the Comprehensive Plan's land use categories. This integration allows prudent planning for existing and future land use needs, and associated costs of providing services, and ensures Broomfield remains a financially healthy and sustainable community that can afford to maintain existing levels of service at land use build-out.

Land use affects finances. Residential land use has a mixed net impact on Broomfield's financial outlook. That is, residential areas cost more to provide services to than Broomfield receives in taxes and revenues generated by those areas. In the following chart, the single-family and multi-family residential provide 51 cents and 61 cents, respectively, of revenue for every dollar Broomfield spends on the cost of services for these land use categories. Yet the residential land use is an important component for growth in the retail and commercial land uses that have positive net impacts on Broomfield's financial outlook. Retail and commercial areas generate more in taxes and revenues than it costs Broomfield to provide services to those areas. It is the combination of these net impacts that determines Broomfield's overall financial outlook.

A ratio of 1.00 (shown by the red line on the chart to the right) indicates that revenues generated by the land use are equal to the cost of services allocated to the same land use. Ratios greater than 1.00 indicate a net positive ratio of revenues to expenditures; ratios less than 1.00 indicate services cost more than revenues generated.

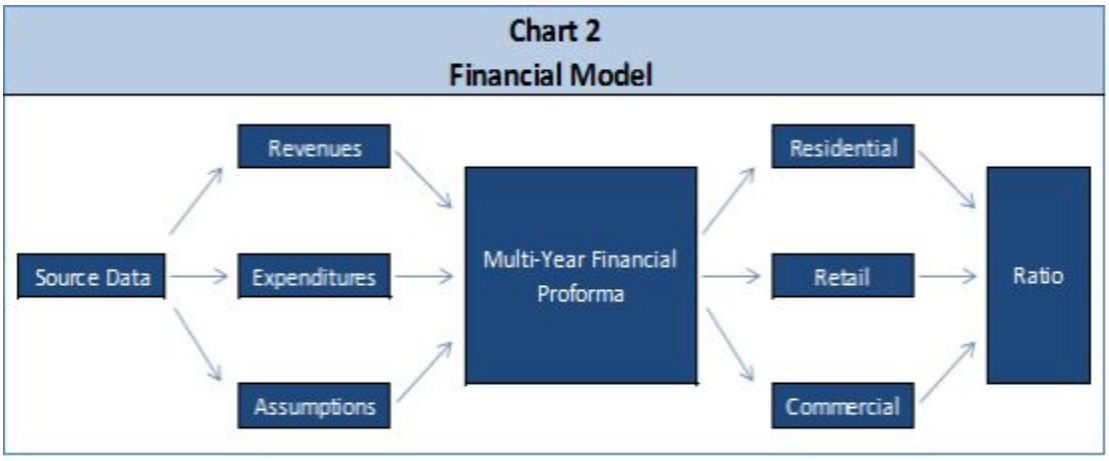


The total land use ratio in 2004 was 1.02, and in 2008 it was 1.11. In 2012, it was 1.04. This means that in 2012, for every $1.00 of expenditures, Broomfield received $1.04 in revenues. At build-out, the 2013 Financial Plan projects the ratio to be 1.08. (Build-out ratios for the 2004 and 2009 Financial Plans were 1.11 and 1.08, respectively.)

For the 2013 Update, additional analysis distinguished the cost of service differences between single-family and multi-family residential units. This was done to accommodate changes in the type of housing units demanded by the market and to determine how demographics indirectly affect Broomfield's financial health.

Financial Model

In order to continuously monitor Broomfield's financial health as land use decisions are made by City Council, the Financial Plan contains an interactive model that can be used to evaluate the financial impacts of the land use decisions. The model includes general governmental-type fund operating and capital revenues and expenditures, staffing projections, and long-range financial projections. Revenue and expenditure data included in the models include: 2012 (actual numbers), 2013 and 2014 (budget numbers), and projections until build-out. The key output of the model is the annual *Revenue to Expenditure Ratio* explained earlier. An illustration of how the financial model is built is shown below in Chart 2.



2013 LONG RANGE FINANCIAL PLAN - SUMMARY

Broomfield's Financial Health

The Financial Model indicates that Broomfield is financially healthy and, barring any significant deviations from planned uses of land or other major assumptions in the Financial Plan, is expected to maintain and sustain this health. This is largely due to sound fiscal practices, including:

- Projecting revenues conservatively
- Providing affordable service levels
- Funding ongoing, operating expenditures with ongoing, operating revenues
- Funding maintenance and replacement of capital equipment and infrastructure adequately
- Promoting a diversified mix of revenues
- Promoting a desired mix of land uses
- Ensuring growth pays for its own way
- Maintaining healthy levels of operating and debt service reserves
- Maintaining reserves for specific purposes, such as transportation improvements and facility expansion

Land Use Projections

Land use has been projected based on the Comprehensive Plan and Community Development's projections. Each development area was analyzed for potential revenue and the cost of providing the same service level as Broomfield currently provides. Chart 22 projects the land use by the five categories used in the ratio charts. The growth in the projected land use categories are associated with current plans and is, generally, located in developments in Arista, Interlocken, and the northeast quadrant of Broomfield (North Park, Palisade, Northlands, and the areas east of I-25).

Chart 22
Square Feet by Land Use Type
Projection to Build-Out

	Major Land Use Categories						
Year	Single Family Residential	Multi-Family Residential	Total Residential	Commercial Local Retail	Commercial - Regional Retail - Malls	Commercial - Non retail	Total Residential & Commercial
2015	36,969,750	10,593,000	47,562,750	2,222,500	2,949,130	13,730,200	66,464,580
2020	40,662,000	13,658,000	54,320,000	2,902,500	4,333,130	20,852,200	82,407,830
2025	42,912,000	16,124,000	59,036,000	3,137,500	5,220,130	26,471,200	93,864,830
2030	44,190,000	17,624,000	61,814,000	3,177,500	5,895,130	31,302,200	102,188,830
2035	44,865,000	18,724,000	63,589,000	3,177,500	7,018,130	37,587,616	111,372,246
Projected Build-out	44,865,000	18,724,000	63,589,000	3,177,500	7,018,130	47,169,283	120,953,913

The largest period of growth in the residential land use category is projected to occur from 2016 through 2025 (over eleven million square feet of new residential property). Development forecasts for projects in the Interlocken, Anthem, North Park, Lambertson Farms, Great Western Park, and Sheridan Highlands areas account for this increase.

Commercial land use development projected through build-out is more evenly split in the incremental periods shown above – with the 2016 through 2020 time frame showing the largest increase in commercial square feet of development. The largest contributors to this development forecast include North Park, Arista, Interlocken, and several other development areas in the northeast quadrant of Broomfield.

Chart 23 Broomfield's Land Use Types and Acreage Amounts				
Major Land Uses	Current		Projected Build-Out	
	Acres	% of Total	Acres	% of Total
Residential	8,138	34%	8,727	37%
Office/Industrial/Non-Retail	1,098	5%	4,521	20%
Local Retail	152	1%	447	2%
Regional Retail/Malls	267	1%	340	1%
Open Lands*	7,680	32%	9,866	40%
Undeveloped Private Lands	6,566	27%	-	0%
Total	23,901	100%	23,901	100%

*Includes Boulder County IGA Open Lands

As shown above, the allocation of land use by build-out is expected to grow mainly in the Retail/Commercial and Open Lands designations, consistent with the Comprehensive Plan. Residential land use is expected to grow from 34% to 37% of total land use, Retail/Commercial is expected to increase from 7% to 23% of total land use, and Open Lands are projected to reach the goal of 40% of total land use.

Revenue And Expenditure Projections

In Broomfield, a diverse revenue base, consistent economic growth, and conservative budget practices have all contributed to revenue growth that exceeds the rate of expenditure growth. As noted in Chart 25, Broomfield's actual ratio of revenues to expenditures meets or exceeds 1.0 every year – an indicator of consistently solid overall financial health. The ratio fluctuations over time are mostly due to the timing of capital investments.

Chart 25 Summary of Revenues and Expenditures Governmental Funds, 2004 to Projected Build-out			
	Total Revenues	Total Expenditures	Ratio
2004	$ 103,280,208	$ 101,029,598	**1.02**
2008	$ 131,265,112	$ 118,196,896	**1.11**
2012	$ 126,843,708	$ 121,610,229	**1.04**
2015	$ 141,524,546	$ 141,524,546	**1.00**
2020	$ 191,112,517	$ 184,693,317	**1.03**
2025	$ 232,295,113	$ 232,295,113	**1.00**
2030	$ 340,482,185	$ 319,982,185	**1.06**
2035	$ 369,619,719	$ 317,606,629	**1.16**
Projected Build-out	$ 409,512,774	$ 379,921,006	**1.08**

Revenue To Expenditure Ratio

The Financial Model projects the ratio of revenues to expenditures at build-out, as shown in Chart 27 on the following page. Based on the amended Comprehensive Plan, it is projected that Broomfield can maintain a ratio of revenues to expenditures of 1.08. This is the same ratio that was projected at build-out in the 2009

Update. It is higher than the 2012 Actual ratio of 1.04, because land use at build-out includes a higher percentage of commercial and retail usage.

Chart 27
Financial Model For General Government Fund Types
Projected Build-out

	Major Land Use Categories						
SUBJECT	**Single Family Residential**	**Multi-Family Residential**	**Commercial Local Retail**	**Combined Residential plus Local Retail**	**Commercial - Regional Retail - Malls**	**Commercial - Non retail**	**Total**
Base Data							
Population	57,461	38,039		95,500			95,500
Square feet of Buildings	44,865,000	18,724,000	3,177,500	66,766,500	7,018,130	47,169,283	120,953,913
Revenues							
Sales Tax	$0	$0	$66,241,958	$66,241,958	$87,809,106	$0	$154,051,064
Property Tax	$32,663,280	$5,862,640	$3,350,080	$41,876,000	$9,212,720	$32,663,280	$83,751,999
Other Revenues	$102,439,967	$28,948,242	$5,282,162	$136,670,371	$10,459,556	$24,579,784	$171,709,711
2012 Per Capita Base	$135,103,247	$34,810,882	$0	$169,914,129	$0	$0	$169,914,129
2012 Per Square Foot of Building Base	$0	$0	$74,874,199	$74,874,199	$107,481,382	$57,243,063	$239,598,645
Total Revenues	$135,103,247	$34,810,882	$74,874,199	$244,788,328	$107,481,382	$57,243,063	$409,512,774
% of Total	33%	9%	18%	60%	26%	14%	100%
Units							
Revenue Per Capita	$2,351	$915	$0	$1,779	$0	$0	$1,779
Revenue Per Square Foot of Buildings	$0	$0.00	$23.56	$23.56	$15.31	$1.21	$4.18
Expenditures							
Operating	$158,609,496	$45,212,362	$11,762,595	$215,584,453	$17,814,680	$27,392,283	$260,791,416
Debt	$5,109,450	$1,216,536	$324,410	$6,650,396	$567,717	$892,126	$8,110,239
CIP	$63,470,176	$13,943,292	$5,126,339	$82,539,806	$8,179,415	$20,300,130	$111,019,351
Total Expenditures	$227,189,122	$60,372,190	$17,213,343	$304,774,655	$26,561,812	$48,584,539	$379,921,006
% of Total	60%	16%	5%	80%	7%	13%	100%
Units							
Expenditures Per Capita	$3,954	$1,587	$0	$3,191	$0	$0	$3,191
Expenditures Per Square Foot	$0	$0.00	$5.42	$5.42	$3.78	$1.03	$1.61
Revenues Less Expenditures							
@ 2012/Capita Base (Residential)	($92,085,875)	($25,561,308)	$0	($117,647,183)	$0	$0	($117,647,183)
@ 2012/Square Foot of Buildings Base (Commercial/Retail)	$0	$0	$57,660,857	$57,660,857	$80,919,570	$8,658,524	$147,238,951
Total Revenues Less Expenditures	($92,085,875)	($25,561,308)	$57,660,857	($59,986,326)	$80,919,570	$8,658,524	$29,591,768
Ratio of Revenues to Expenditures	**0.59**	**0.58**	**4.35**	**0.80**	**4.05**	**1.18**	**1.08**

Utility/Enterprise Fund Plan

The Utility Funds include the Water Fund, Sewer Fund, and Water Reclamation (Reuse Water) Fund. These funds are referred to as the Enterprise Funds. The revenues generated by these funds, such as service fees and connection fees, pay for the expenditures incurred by these funds. No tax dollars are used to support these funds. Connection fee revenues pay for the cost of expanding the utility infrastructure system, thus enabling growth to pay its own way.

The Financial Plan for the Enterprise Funds is similar to business plans in the private sector. The plan contains projections for future years based on incremental increases in revenues and expenditures to meet

the projected build-out in the Utilities Master Plan, similar to the General Government funds discussed earlier in the report.

A utility capital improvement plan has been developed to coordinate Broomfield's Utilities Master Plan (Master Plan) and serve the utility needs of Broomfield. Each utility fund has a Master Plan that identifies the resources planning that have been conducted to ensure that Broomfield has the resources to meet its anticipated demands and identifies the water, sewer, and reclaimed water infrastructure that is projected to meet the City and County's needs. Without major investments in the utility systems to meet customer demands through build-out, the Master Plan cannot be completed.

In order to serve Broomfield's water needs at build-out, five significant projects are necessary:

- Acquisition of additional water rights
- A reservoir and pump station in the vicinity of the water treatment plant
- A reservoir to store water received from Windy Gap
- Construction of the local Broomfield reservoir
- Expansions of the water treatment plant

In order to serve Broomfield's *sewer* needs at build-out, construction of sub-basin infrastructure in northeast Broomfield and expansions of the treatment plant will be necessary. New clean water standards for temperature and nutrients will also require Broomfield to construct additional sewer treatment facility improvements.

This appendix is a summary of the Long Range Financial Plan. The full version can be found on the City and County of Broomfield's website at http://www.broomfield.org.

APPENDIX I

2020 ANNUAL BUDGET - FTE SUMMARIES

Legislative

Department Summary	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-11100 City Council	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00
Total Positions	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00

Position Detail by Division	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
City Council	FT	PT	FT	PT	FT	PT	FT	PT
City Council Members	10.00	0.00	10.00	0.00	10.00	0.00	10.00	0.00
Mayor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00

City and County Manager

Department Summary	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-13100 Executive Management	7.00	0.80	7.00	0.80	7.00	0.80	7.00	0.80
01-13300 Citizen's Assistance Center	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
02-19900 Strategic Initiatives	4.00	0.00	3.00	0.00	4.00	0.00	5.00	0.00
Total Positions	16.00	0.80	15.00	0.80	16.00	0.80	17.00	0.80

Position Detail by Division	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Executive Management	FT	PT	FT	PT	FT	PT	FT	PT
Administrative Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician II	1.00	0.80	1.00	0.80	1.00	0.80	1.00	0.80
Assistant City and County Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
City and County Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Deputy City and County Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Director of Strategic Initiatives	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Executive Office Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	7.00	0.80	7.00	0.80	7.00	0.80	7.00	0.80

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Citizen's Assistance Center	FT	PT	FT	PT	FT	PT	FT	PT
Citizen Assistant	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Citizen Assistant Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Lead Citizen Assitant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Strategic Initiatives	FT	PT	FT	PT	FT	PT	FT	PT
Administrative Technician I	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Assistant Director of Strategic Initiatives	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Oil & Gas Monitoring Specialist	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Policy Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	4.00	0.00	3.00	0.00	4.00	0.00	5.00	0.00

2020 ANNUAL BUDGET - FTE SUMMARIES

Economic Vitality

Department Summary

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-84100 Economic Vitality	2.00	0.00	2.00	0.00	3.00	0.00	3.00	0.00
Total Positions	2.00	0.00	2.00	0.00	3.00	0.00	3.00	0.00

Position Detail by Division

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Economic Vitality	FT	PT	FT	PT	FT	PT	FT	PT
Director of Economic Development	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Economic Vitality Manager (Development/Retention)	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Economic Vitality Manager (Engagement)	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Senior Economic Development Specialist	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	2.00	0.00	2.00	0.00	3.00	0.00	3.00	0.00

Internal Audit

Department Summary

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-85100 Internal Audit	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Position Detail by Division

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Internal Audit	FT	PT	FT	PT	FT	PT	FT	PT
Director Performance & Internal Audit	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

City and County Clerk

Department Summary

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-14100 City Clerk	3.00	1.60	3.00	1.60	2.00	1.60	2.00	1.60
02-14100 County Clerk	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
02-14200 Elections	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
02-14300 Motor Vehicle	7.00	0.00	7.00	0.00	8.00	0.00	8.00	0.00
Total Positions	16.00	1.60	16.00	1.60	16.00	1.60	16.00	1.60

Position Detail by Division

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
City Clerk	FT	PT	FT	PT	FT	PT	FT	PT
Administrative Technician I	0.00	0.00	0.00	0.80	0.00	0.00	0.00	0.00
Administrative Technician II	0.00	0.00	0.00	0.80	0.00	0.00	0.00	0.00
Deputy City Clerk - Council	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deputy City Clerk - Licensing	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Deputy City Clerk/Records Management	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00
Deputy City and County Clerk	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Recording and Licensing Specialist	0.00	1.60	0.00	0.00	0.00	1.60	0.00	1.60
Total Positions	3.00	1.60	3.00	1.60	2.00	1.60	2.00	1.60

County Clerk	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
City and County Clerk	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Recording Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Recording Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00

Elections	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Elections Manager	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Election Operations Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Elections Technician I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Management Analyst	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00

Motor Vehicle	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Motor Vehicle Title/Registration Lead Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Motor Vehicle Title/Registration Specialist	2.00	0.00	2.00	0.00	3.00	0.00	3.00	0.00
Motor Vehicle Title/Registration Specialist II	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Motor Vehicle Title/Registration Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	7.00	0.00	7.00	0.00	8.00	0.00	8.00	0.00

City and County Attorney

Department Summary

	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
01-12100 City Attorney	4.15	0.00	4.15	0.00	5.15	0.00	6.20	0.00
02-12100 County Attorney	2.85	0.00	2.85	0.00	2.85	0.00	1.80	0.00
Total Positions	7.00	0.00	7.00	0.00	8.00	0.00	8.00	0.00

Position Detail by Division

City Attorney	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Assistant City and County Attorney	2.00	0.00	2.00	0.00	3.00	0.00	2.60	0.00
City and County Attorney	0.80	0.00	0.80	0.00	0.80	0.00	0.80	0.00
Deputy City and County Attorney	0.35	0.00	0.35	0.00	0.35	0.00	0.80	0.00
Legal Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Attorney	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Total Positions	4.15	0.00	4.15	0.00	5.15	0.00	6.20	0.00

County Attorney	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Attorney	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assistant City and County Attorney	0.00	0.00	0.00	0.00	0.00	0.00	0.40	0.00
City and County Attorney	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Deputy City and County Attorney	0.65	0.00	0.65	0.00	0.65	0.00	0.20	0.00
Legal Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Attorney	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Total Positions	2.85	0.00	2.85	0.00	2.85	0.00	1.80	0.00

2020 ANNUAL BUDGET - FTE SUMMARIES

Communications and Governmental Affairs

Department Summary

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-17100 Communications and Governmental Affairs	7.00	0.65	8.00	0.65	9.00	0.65	9.00	0.65
Total Positions	7.00	0.65	8.00	0.65	9.00	0.65	9.00	0.65

Position Detail by Division

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Communications	FT	PT	FT	PT	FT	PT	FT	PT
Communications Engagement Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Communications Engagement Specialist	1.00	0.65	1.00	0.65	1.00	0.65	1.00	0.65
Communications Engagement Supervisor	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Director of Communications	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Engagement and Change Manager	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Project and Innovation Manager	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Project Manager	2.00	0.00	2.00	0.00	1.00	0.00	1.00	0.00
Project Specialist	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Senior Communications Engagement Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Volunteer Coordinator	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	7.00	0.65	8.00	0.65	9.00	0.65	9.00	0.65

People & Innovation (Human Resources)

Department Summary

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-16100 People & Innovation	9.35	0.00	10.00	0.00	10.00	0.00	10.00	0.00
Total Positions	9.35	0.00	10.00	0.00	10.00	0.00	10.00	0.00

Position Detail by Division

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
People & Innovations	FT	PT	FT	PT	FT	PT	FT	PT
Benefits/HRIS Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Benefits Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Deputy Director of Human Resources	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Director of Human Resources	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Analyst	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Human Resources Analyst Limited Appt.	0.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Human Resources Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Manager	1.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Human Resources Technician	2.00	0.00	2.00	0.00	3.00	0.00	3.00	0.00
Total Positions	9.35	0.00	10.00	0.00	10.00	0.00	10.00	0.00

Municipal Courts

Department Summary

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-15100 Municipal Court	3.00	0.65	3.00	0.65	3.00	0.65	3.00	0.65
Total Positions	3.00	0.65	3.00	0.65	3.00	0.65	3.00	0.65

2020 ANNUAL BUDGET - FTE SUMMARIES

Position Detail by Division	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Municipal Court	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Director of Court Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Deputy Court Clerk	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Deputy Municipal Judge	0.00	0.05	0.00	0.05	0.00	0.05	0.00	0.05
Municipal Judge	0.00	0.60	0.00	0.60	0.00	0.60	0.00	0.60
Total Positions	3.00	0.65	3.00	0.65	3.00	0.65	3.00	0.65

Assessor

Department Summary		2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
		FT	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
02-50700	Assessor	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00
Total Positions		9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00

Position Detail by Division	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Assessor	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Appraiser I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Appraiser II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Appraiser III	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Assessment Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Assessor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Lead Appraiser	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Property Transfer Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00

Finance

Department Summary		2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
		FT	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
01-50100	Fiscal Services	13.40	2.04	13.40	2.04	14.40	2.04	14.40	2.04
01-50200	Budget & Compliance	4.60	0.00	4.60	0.00	4.60	0.00	4.60	0.00
01-50300	Risk Management	1.00	0.16	1.00	0.16	1.00	0.16	1.00	0.16
01-50400	Purchasing	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-50500	Revenue Management-City	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
02-50500	Revenue Management-County	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
40-50600	Utility Billing-Water	3.00	0.98	3.00	0.98	3.00	0.98	3.00	0.98
45-50600	Utility Billing-Sewer	1.00	0.33	1.00	0.33	1.00	0.33	1.00	0.33
Total Positions		33.00	3.51	33.00	3.51	34.00	3.51	34.00	3.51

2020 ANNUAL BUDGET - FTE SUMMARIES

Position Detail by Division

Fiscal Services	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Accountant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Accounting Clerk	0.00	0.64	0.00	0.64	0.00	0.64	0.00	0.64
Accounting Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Accounting Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Accounting Technician	3.00	1.40	3.00	1.40	3.00	1.40	3.00	1.40
Administrative Analyst	0.40	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Deputy Director	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Director of Finance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Finance Manager	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Grants Analyst/Coordinator	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Lead ERP Analyst	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Payroll Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Accountant	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Total Positions	13.40	2.04	13.40	2.04	14.40	2.04	14.40	2.04

Budget	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Analyst	0.60	0.00	0.60	0.00	0.60	0.00	0.60	0.00
Budget and Financial Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Budget Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Budget Officer	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Budget and Financial Analyst	1.00	0.00	1.00	0.00	2.00	0.00	2.00	0.00
Total Positions	4.60	0.00	4.60	0.00	4.60	0.00	4.60	0.00

Risk Management	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Accounting Clerk	0.00	0.16	0.00	0.16	0.00	0.16	0.00	0.16
Risk Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.16	1.00	0.16	1.00	0.16	1.00	0.16

Purchasing	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Contract & Procurement Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Procurement Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Purchasing Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Procurement Agent	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00

Revenue Management- City	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Sales Tax Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Sales Tax Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00

Revenue Management- County	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Audit and Compliance Officer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Property Tax Administrator	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Property Tax Specialist	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Public Trustee Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Revenue Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00

Utility Billing- Water	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Billing and Accounts Administrator	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Lead Water Meter Reader	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Revenue Technician	0.75	0.57	0.75	0.57	0.75	0.57	0.75	0.57
Senior Revenue Technician	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Water Meter Reader Worker	0.00	0.41	0.00	0.41	0.00	0.41	0.00	0.41
Total Positions	3.00	0.98	3.00	0.98	3.00	0.98	3.00	0.98

Utility Billing- Sewer	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Billing and Accounts Administrator	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Lead Water Meter Reader	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Revenue Technician	0.25	0.19	0.25	0.19	0.25	0.19	0.25	0.19
Senior Revenue Technician	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Water Meter Reader Worker	0.00	0.14	0.00	0.14	0.00	0.14	0.00	0.14
Total Positions	1.00	0.33	1.00	0.33	1.00	0.33	1.00	0.33

Information Technology

Department Summary

	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
01-18000 IT- Administration	5.00	0.50	5.00	0.50	6.00	0.50	6.00	0.50
01-18700 IT-Operations	19.00	0.00	20.00	0.00	19.00	0.00	19.00	0.00
Total Positions	24.00	0.50	25.00	0.50	25.00	0.50	25.00	0.50

Position Detail by Division

IT Administration	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Director of Information Technology	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
IT - Business Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
IT Security Manager	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
IT - Security Specialist	0.00	0.50	0.00	0.50	0.00	0.00	0.00	0.00
IT - Security Analyst	0.00	0.00	0.00	0.00	0.00	0.50	0.00	0.50
IT - Senior Business Analyst	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
IT - Senior Security Analyst	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Office Business Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	5.00	0.50	5.00	0.50	6.00	0.50	6.00	0.50

2020 ANNUAL BUDGET - FTE SUMMARIES

IT Operations	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Customer Infrastructure Engineer	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Customer Success Hardware Specialist	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Customer Success Specialist I	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Customer Success Specialist II	1.00	0.00	2.00	0.00	1.00	0.00	1.00	0.00
Customer Success Specialist III	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Customer Success Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Development Operations Engineer	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Development Operations Supervisor	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
ERP Applications Administrator	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
GIS Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
GIS Data Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
GIS Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Integrations Engineer	3.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
IT Business Analyst	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
IT Operations Manager	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Lead Development Operations Engineer	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Network Engineer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Telecommunications Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	19.00	0.00	20.00	0.00	19.00	0.00	19.00	0.00

Community Development

Department Summary

		2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
01-19100	Administration	3.40	0.00	2.40	0.63	2.40	0.63	2.40	0.63
01-19200	Planning	7.50	0.80	9.00	0.80	9.00	0.80	9.00	0.80
01-19300	Engineering	9.50	1.38	11.00	0.75	11.00	0.75	12.00	0.75
01-19400	Building Inspections	14.00	0.00	14.00	0.00	14.00	0.00	14.00	0.00
01-19600	GIS - City	3.40	1.55	3.40	1.55	3.40	1.55	3.40	1.55
01-19700	Code Compliance	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-19800	Capital Improvements Admin.	8.00	0.80	8.00	0.80	8.00	0.80	8.00	0.80
Total Positions		49.80	4.53	51.80	4.53	51.80	4.53	52.80	4.53

Position Detail by Division

Community Development Admin	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Support Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician I	1.00	0.00	0.00	0.63	0.00	0.63	0.00	0.63
Administrative Technician II	0.40	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Director of Community Development	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	3.40	0.00	2.40	0.63	2.40	0.63	2.40	0.63

2020 ANNUAL BUDGET - FTE SUMMARIES

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Planning	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Coordinator - Planning	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician I	0.50	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Associate Planner	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Director of Planning	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Principal Planner	1.00	0.80	1.00	0.80	1.00	0.80	1.00	0.80
Senior Planner	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Senior Transportation Planner	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Transportation Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	7.50	0.80	9.00	0.80	9.00	0.80	9.00	0.80

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Engineering	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Coordinator Agreements	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician I	0.50	0.63	1.00	0.00	1.00	0.00	1.00	0.00
Civil Engineer (PE)	2.00	0.75	2.00	0.75	2.00	0.75	2.00	0.75
Civil Engineer (PE)/Floodplain Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Construction Inspection Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Construction Inspector	2.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Engineering Manager	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Traffic Engineer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Traffic Engineering Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	9.50	1.38	11.00	0.75	11.00	0.75	12.00	0.75

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Building	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Chief Building Official	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Combination Inspector I	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Combination Inspector I Limited Term	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Combination Inspector III	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Permit Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Permit Technician II	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Plans Analyst	2.00	0.00	3.00	0.00	2.00	0.00	2.00	0.00
Plans Analyst/Combination Inspector	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Senior Plans Analyst/Combination Insp. Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	14.00	0.00	14.00	0.00	14.00	0.00	14.00	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
GIS- City	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician II	0.40	0.00	0.40	0.00	0.40	0.00	0.40	0.00
GIS Production Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
GIS Specialist	2.00	0.80	2.00	0.80	2.00	0.80	2.00	0.75
GIS Technician	0.00	0.75	0.00	0.75	0.00	0.75	0.00	0.80
Total Positions	3.40	1.55	3.40	1.55	3.40	1.55	3.40	1.55

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Code Compliance	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Code Compliance Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Code Compliance Officer	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Total Positions	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00

Capital Improvements Administration	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
CIP Project Field Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
CIP Project Manager	5.00	0.80	5.00	0.80	5.00	0.80	5.00	0.80
City and County Engineer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	8.00	0.80	8.00	0.80	8.00	0.80	8.00	0.80

Housing Authority

Department Summary

		2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
65-83100	Housing Authority	1.20	0.00	1.20	0.00	1.20	0.00	1.20	0.00
Total Positions		1.20	0.00	1.20	0.00	1.20	0.00	1.20	0.00

Position Detail by Division

Housing Authority	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician II	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Housing Program Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.20	0.00	1.20	0.00	1.20	0.00	1.20	0.00

Police

Department Summary

		2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
01-21100	Administration - Police	7.00	0.00	7.00	0.00	8.00	0.00	8.00	0.00
01-21200	North Metro Task Force	4.00	0.00	4.00	0.00	3.00	0.50	3.00	0.50
01-22200	Investigations	19.00	0.75	21.00	0.75	21.00	0.75	22.00	0.75
01-22300	Patrol	56.00	1.60	64.00	1.60	62.00	1.60	70.00	1.60
01-22400	Animal Services	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-22500	Special Operations	5.00	0.00	5.00	0.00	7.00	0.00	8.00	0.00
01-22600	Northwest Parkway Unit	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
01-22700	Traffic Unit	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00
01-22800	Flatiron Services Unit	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
01-23700	Records and Communications	18.00	0.00	18.00	0.00	18.00	0.00	18.00	0.00
01-23800	Communications - N. Metro Fire	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
01-24200	Event Center	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-22100	Civil Unit	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
02-22900	Court Security	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-23100	Detention Administration	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-23200	Transport Unit	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
02-23300	Detention Operations	39.00	0.00	39.00	0.00	39.00	0.00	39.00	0.00
02-23310	Alternative Sentencing Unit	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
02-23400	Training Unit	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
02-23500	Emergency Management	2.00	0.00	2.00	0.00	1.00	0.00	1.00	0.00
02-23900	Building Maintenance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-24100	Property/Evidence	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Total Positions		216.00	2.35	226.00	2.35	225.00	2.85	235.00	2.85

2020 ANNUAL BUDGET - FTE SUMMARIES

Position Detail by Division

Police Administration	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Coordinator	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Technician I	1.00	0.00	2.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician II	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Budget & Financial Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Chief of Police	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Deputy Chief of Police	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Office Manager	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Public Information and Education Coordinator	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Total Positions	7.00	0.00	7.00	0.00	8.00	0.00	8.00	0.00

North Metro Task Force	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Accountant - LTA	0.00	0.00	0.00	0.00	0.00	0.50	0.00	0.50
Administrative Technician I - Limited Appt.	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Technician II - Limited Appt.	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Police Officer	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	4.00	0.00	4.00	0.00	3.00	0.50	3.00	0.50

Investigations	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician II	0.00	0.75	0.00	0.75	0.00	0.75	0.00	0.75
Crime Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Crime Scene Investigator	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Criminalist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Commander	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Officer	10.00	0.00	12.00	0.00	12.00	0.00	13.00	0.00
Police Sergeant	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Victim Advocate	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Victim Assistance Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	19.00	0.75	21.00	0.75	21.00	0.75	22.00	0.75

Patrol	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician I	0.00	1.60	0.00	1.60	0.00	1.60	0.00	1.60
Digital Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Commander	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Police Officer	46.00	0.00	54.00	0.00	52.00	0.00	60.00	0.00
Police Sergeant	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
Total Positions	56.00	1.60	64.00	1.60	62.00	1.60	70.00	1.60

Animal Services	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Animal Services Officer	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Total Positions	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00

2020 ANNUAL BUDGET - FTE SUMMARIES

Special Operations	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Maintenance Assistant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Officer	3.00	0.00	3.00	0.00	5.00	0.00	6.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	5.00	0.00	5.00	0.00	7.00	0.00	8.00	0.00

Traffic/Northwest Parkway	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Police Officer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00

Traffic	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Police Commander	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Officer	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00

Flatiron Services Unit	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Police Officer	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00

Records & Communications Police	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Communications Specialist	10.00	0.00	10.00	0.00	10.00	0.00	10.00	0.00
Communications Specialist Supervisor	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Police Commander	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Records Specialist	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Records Specialist Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	18.00	0.00	18.00	0.00	18.00	0.00	18.00	0.00

Communications Fire	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Comm. Specialist - Limited Appt.	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
Comm. Specialist Supervisor -Limited Appt.	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00

Event Center	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Police Officer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

2020 ANNUAL BUDGET - FTE SUMMARIES

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Civil Unit	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Civil Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Officer	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Court Security	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Court Security Officer	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Police Officer	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Detention Administration	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Analyst	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Technician I	2.00	0.00	1.00	0.00	2.00	0.00	2.00	0.00
Administrative Technician II	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Budget and Financial Analyst	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Police Commander	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Police Sergeant	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Transport	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Police Officer - Detention	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Detention Operations	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Police Officer - Detention	35.00	0.00	35.00	0.00	35.00	0.00	35.00	0.00
Police Sergeant	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Total Positions	39.00	0.00	39.00	0.00	39.00	0.00	39.00	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Alternative Sentencing Unit	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Police Officer Detention	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Police Sergeant Detention	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00

2020 ANNUAL BUDGET - FTE SUMMARIES

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Training	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Background Investigator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Commander	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Training Coordinator	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Emergency Management	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Emergency Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Public Education Coordinator	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	2.00	0.00	2.00	0.00	1.00	0.00	1.00	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Building Maintenance	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Building Maintenance Tech - Detention	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Property/Evidence	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Property/Evidence Technician	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00

2020 ANNUAL BUDGET - FTE SUMMARIES

Public Works

Department Summary

		2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-30100	Administration - Public Works	2.75	0.00	2.75	0.00	2.75	0.00	2.25	0.00
01-30200	Fleet Maintenance	9.00	0.80	9.00	0.80	9.00	0.80	13.00	0.00
01-30300	Park Maint. - Athletic Facilities	5.50	0.00	5.20	0.00	5.50	0.00	5.05	0.00
01-30310	Park Maint. - Forestry	3.22	0.00	3.22	0.00	3.22	0.00	3.42	0.00
01-30320	Park Maint. - Horticulture	7.57	0.00	8.57	0.00	8.57	0.00	8.77	0.00
01-30330	Park Maint. - Irrigation	8.66	0.00	8.66	0.00	8.66	0.00	9.66	0.00
01-30340	Park Maint. - Open Space	3.40	0.00	3.40	0.00	3.40	0.00	3.30	0.00
01-30350	Park Maint. - Structures/Playgrd.	3.95	0.00	4.25	0.00	3.95	0.00	4.00	0.00
01-30360	Park Maint. - Turf Mowing	5.70	0.00	5.70	0.00	5.70	0.00	5.80	0.00
07-30400	Cemetery Maintenance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
01-30500	Solid Waste & Recycling	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
03-32100	Facilities Maintenance	31.00	6.83	33.00	6.83	33.00	6.83	43.00	2.25
06-34100	Maintenance of Condition	8.56	0.00	8.56	0.00	8.56	0.00	8.56	0.00
06-34200	Snow and Ice Control	1.38	0.00	1.38	0.00	1.38	0.00	1.38	0.00
06-34300	Traffic Control	8.76	0.00	8.76	0.00	8.76	0.00	8.76	0.00
06-34500	Street Cleaning	2.42	0.00	2.42	0.00	2.42	0.00	2.42	0.00
06-34800	Stormwater Streets	1.88	0.00	1.88	0.00	1.88	0.00	1.88	0.00
40-35100	Water Resources/Planning	1.75	0.00	1.75	0.00	1.75	0.00	1.75	0.00
40-35200	Water Treatment Plant	9.95	0.00	9.95	0.00	9.95	0.00	10.20	0.00
40-35300	Water System Operation/Maint.	12.50	0.00	12.50	0.00	12.50	0.00	12.50	0.00
40-35400	Environmental Monitoring	7.75	0.00	7.75	0.00	7.75	0.00	7.75	0.00
45-37100	Sewer Treatment Plant	11.00	0.00	11.00	0.00	11.00	0.00	11.25	0.00
45-37200	Industrial Pretreatment	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
45-37300	Sewer System Operation/Maint.	7.50	0.00	8.50	0.00	8.50	0.00	8.50	0.00
45-37400	Laboratory Operations	4.25	0.80	4.25	0.80	4.25	0.80	4.25	0.80
45-38600	Stormwater Sewer	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
45-38800	Stormwater Operation/Maint	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00
45-38900	Stormwater Environmental Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
47-39000	Water Reclamation Resources & Planning	2.25	0.00	2.25	0.00	2.25	0.00	2.25	0.00
47-39100	Water Reclamation Supply	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions		168.75	8.43	172.75	8.43	172.75	8.43	188.75	3.05

Position Detail by Division

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Public Works Administration	FT	PT	FT	PT	FT	PT	FT	PT
Administrative Analyst	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Deputy Director of Public Works	1.00	0.00	1.00	0.00	1.00	0.00	0.50	0.00
Director of Public Works	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.75	0.00	2.75	0.00	2.75	0.00	2.25	0.00

2020 ANNUAL BUDGET - FTE SUMMARIES

Fleet Maintenance	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician II	0.00	0.80	0.00	0.80	0.00	0.80	1.00	0.00
Auto/Equipment Technician	4.00	0.00	4.00	0.00	4.00	0.00	5.00	0.00
Fleet Maintenance Foreman	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Fleet Worker	1.00	0.00	1.00	0.00	1.00	0.00	2.00	0.00
Lead Auto/Equipment Technician	1.00	0.00	1.00	0.00	1.00	0.00	2.00	0.00
Parts/Service Coordinator	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Parts Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Superintendent of Fleet Maintenance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	9.00	0.80	9.00	0.80	9.00	0.80	13.00	0.00

Park Maintenance

Park Maintenance- Athletic Facilities	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician II	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Operations Worker/Tech/Senior Tech	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Park Operations Foreman	0.80	0.00	0.50	0.00	0.80	0.00	0.50	0.00
Park Operations Supervisor	0.35	0.00	0.35	0.00	0.35	0.00	0.20	0.00
Superintendent of Park Operations	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Total Positions	5.50	0.00	5.20	0.00	5.50	0.00	5.05	0.00

Park Maintenance- Forestry	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician II	0.07	0.00	0.07	0.00	0.07	0.00	0.07	0.00
City and County Forester	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Contract Administrator	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Operations Worker/Tech/Senior Tech	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Parks Operations Supervisor	0.00	0.00	0.00	0.00	0.00	0.00	0.20	0.00
Superintendent of Park Operations	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions	3.22	0.00	3.22	0.00	3.22	0.00	3.42	0.00

Park Maintenance- Horticulture	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician II	0.17	0.00	0.17	0.00	0.17	0.00	0.17	0.00
Contract Administrator	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Landscape Planner/Horticulture	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Lead Parks Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Operations Worker/Tech/Senior Tech	4.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
Park Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Park Operations Supervisor	0.00	0.00	0.00	0.00	0.00	0.00	0.20	0.00
Superintendent of Park Operations	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Total Positions	7.57	0.00	8.57	0.00	8.57	0.00	8.77	0.00

2020 ANNUAL BUDGET - FTE SUMMARIES

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Park Maintenance- Irrigation	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician II	0.21	0.00	0.21	0.00	0.21	0.00	0.21	0.00
Contract Administrator	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Irrigation Controller	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Lead Parks Technician	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Operations Worker/Tech/Senior Tech	6.00	0.00	6.00	0.00	6.00	0.00	5.00	0.00
Park Irrigation Systems Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Park Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Superintendent of Park Operations	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Total Positions	8.66	0.00	8.66	0.00	8.66	0.00	9.66	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Park Maintenance- Open Space	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician II	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Contract Administrator	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Open Space Noxious Weed Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Operations Worker/Tech/Senior Tech	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Park Operations Supervisor	0.10	0.00	0.10	0.00	0.10	0.00	0.00	0.00
Superintendent of Park Operations	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions	3.40	0.00	3.40	0.00	3.40	0.00	3.30	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Park Maint.- Structural/Playgrounds	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician II	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Operations Worker/Tech/Senior Tech	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Park Operations Foreman	0.20	0.00	0.50	0.00	0.20	0.00	0.50	0.00
Park Operations Supervisor	0.45	0.00	0.45	0.00	0.45	0.00	0.20	0.00
Superintendent of Park Operations	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Total Positions	3.95	0.00	4.25	0.00	3.95	0.00	4.00	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Park Maintenance- Turf Mowing	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician II	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Contract Administrator	0.30	0.00	0.30	0.00	0.30	0.00	0.30	0.00
Lead Parks GIS/Mapping Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Operations Worker/Tech/Senior Tech	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Park Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Park Operations Supervisor	0.10	0.00	0.10	0.00	0.10	0.00	0.20	0.00
Superintendent of Park Operations	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Total Positions	5.70	0.00	5.70	0.00	5.70	0.00	5.80	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Cemetery Maintenance	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Cemetery Ops Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

2020 ANNUAL BUDGET - FTE SUMMARIES

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Solid Waste & Recycling	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Environmental Educator Limited Appt.	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Facilities Maintenance	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Clerk	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Building Maintenance Technician	3.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Custodial Foreman	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Custodian I	2.00	1.82	2.00	3.63	3.00	2.44	8.00	0.00
Custodian II	14.00	5.01	14.00	3.20	13.00	4.39	17.00	2.25
Facilities Services Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
HVAC Worker	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
HVAC Technician	1.00	0.00	2.00	0.00	1.00	0.00	1.00	0.00
Journeyman Electrician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Master Electrician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Pool Operations Technician	1.00	0.00	1.00	0.00	1.00	0.00	2.00	0.00
Senior HVAC Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Superintendent of Facilities	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	31.00	6.83	33.00	6.83	33.00	6.83	43.00	2.25

Street Maintenance	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Maintenance of Condition	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Pavement Manager	0.94	0.00	0.00	0.00	0.94	0.00	0.94	0.00
Pavement Management Specialist	1.88	0.00	0.00	0.00	1.88	0.00	1.88	0.00
Pavement Mgt System Administrator	0.00	0.00	0.94	0.00	0.00	0.00	0.00	0.00
Senior Streets Technician	1.88	0.00	4.70	0.00	1.88	0.00	1.88	0.00
Senior Streets Technician (MOC/Drainage)	0.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Streets Technician	0.94	0.00	1.88	0.00	1.88	0.00	0.94	0.00
Streets Worker	0.94	0.00	0.00	0.00	0.94	0.00	1.88	0.00
Streets Foreman	0.54	0.00	0.54	0.00	0.54	0.00	0.54	0.00
Superintendent of Streets	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Total Positions	8.56	0.00	8.56	0.00	8.56	0.00	8.56	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Snow and Ice Control	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Pavement Manager	0.06	0.00	0.00	0.00	0.06	0.00	0.06	0.00
Pavement Management Specialist	0.12	0.00	0.00	0.00	0.12	0.00	0.12	0.00
Pavement Mgt System Administrator	0.00	0.00	0.06	0.00	0.00	0.00	0.00	0.00
Senior Streets Technician	0.36	0.00	0.60	0.00	0.36	0.00	0.36	0.00
Senior Streets Technician (MOC/Drainage)	0.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Streets Foreman	0.12	0.00	0.12	0.00	0.12	0.00	0.12	0.00
Streets Technician	0.42	0.00	0.30	0.00	0.42	0.00	0.42	0.00
Streets Worker	0.12	0.00	0.18	0.00	0.18	0.00	0.18	0.00
Superintendent of Streets	0.06	0.00	0.06	0.00	0.06	0.00	0.06	0.00
Traffic Signal Technician	0.06	0.00	0.06	0.00	0.06	0.00	0.06	0.00
Total Positions	1.38	0.00	1.38	0.00	1.38	0.00	1.38	0.00

2020 ANNUAL BUDGET - FTE SUMMARIES

Traffic Control	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Senior Streets Technician	2.82	0.00	2.82	0.00	2.82	0.00	2.82	0.00
Streets Foreman	0.94	0.00	0.94	0.00	0.94	0.00	0.94	0.00
Streets Technician	2.82	0.00	0.94	0.00	2.82	0.00	2.82	0.00
Superintendent of Streets	0.30	0.00	0.30	0.00	0.30	0.00	0.30	0.00
Street Worker	0.94	0.00	2.82	0.00	0.94	0.00	0.94	0.00
Traffic Signal Technician	0.94	0.00	0.94	0.00	0.94	0.00	0.94	0.00
Total Positions	8.76	0.00	8.76	0.00	8.76	0.00	8.76	0.00

Street Cleaning	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Senior Streets Technician	0.94	0.00	0.94	0.00	0.94	0.00	0.94	0.00
Streets Foreman	0.40	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Streets Technician	0.94	0.00	0.94	0.00	0.94	0.00	0.94	0.00
Superintendent of Streets	0.14	0.00	0.14	0.00	0.14	0.00	0.14	0.00
Total Positions	2.42	0.00	2.42	0.00	2.42	0.00	2.42	0.00

Stormwater Streets	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Senior Streets Technician	0.00	0.00	0.94	0.00	0.00	0.00	0.00	0.00
Streets Technician	1.88	0.00	0.94	0.00	1.88	0.00	1.88	0.00
Total Positions	1.88	0.00	1.88	0.00	1.88	0.00	1.88	0.00

Water Fund

Water Resources and Planning	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Water Resources Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water Resource Manager	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Total Positions	1.75	0.00	1.75	0.00	1.75	0.00	1.75	0.00

Water Treatment and Supply	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Chief Plant Operator	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Deputy Director of Public Works	0.00	0.00	0.00	0.00	0.00	0.00	0.25	0.00
Plant Operator A, B, C, D	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
Superintendent of Water	0.95	0.00	0.95	0.00	0.95	0.00	0.95	0.00
Total Positions	9.95	0.00	9.95	0.00	9.95	0.00	10.20	0.00

2020 ANNUAL BUDGET - FTE SUMMARIES

Water - Systems Operations and Maintenance	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Analyst	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Cross Connection/Backflow Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Electro/Mechanic System Coordinator	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Senior Utility Locator	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Senior Utilities Technician	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Senior Utilities Mapping/GIS Tech	0.50	0.00	0.50	0.00	0.00	0.00	0.00	0.00
Superintendent of Utilities	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Utilities Foreman	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Utilities Mapping/GIS Tech	0.00	0.00	0.00	0.00	0.00	0.00	0.50	0.00
Utilities Technician	3.00	0.00	3.00	0.00	4.50	0.00	4.00	0.00
Utilities Worker	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	12.50	0.00	12.50	0.00	12.50	0.00	12.50	0.00

Water - Environmental Monitoring	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Chemist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Environmental Services Coordinator	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Environmental Services Superintendent	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Environmental Waste and Recycling Coordinator	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Lab Supervisor Water	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Water Quality Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water Quality Analyst	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Water Quality Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	7.75	0.00	7.75	0.00	7.75	0.00	7.75	0.00

Sewer Fund

Wastewater Treatment Plant	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Deputy Director of Public Works	0.00	0.00	0.00	0.00	0.00	0.00	0.25	0.00
Chief Plant Operator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Electro -Mechanic Systems Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Equipment Technician	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Lead Equipment Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Plant Operator A, B, C, D	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Superintendent of Wastewater	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	11.00	0.00	11.00	0.00	11.00	0.00	11.25	0.00

Industrial Pretreatment	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Industrial Pretreatment Technician/Specialist	2.00	0.00	1.00	0.00	2.00	0.00	2.00	0.00
Stormwater Technician	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00

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Sewer System Operations & Maintenance	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Analyst	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Electro Mechanic System Coordinator	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Senior Utility Locator	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Senior Utilities Mapping/GIS Technician	0.50	0.00	0.50	0.00	0.00	0.00	0.00	0.00
Senior Utilities Technician	2.00	0.00	2.00	0.00	1.00	0.00	2.00	0.00
Superintendent of Utilities	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Utilities Foreman	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
Utilities Mapping/GIS Tech	0.00	0.00	0.00	0.00	0.00	0.00	0.50	0.00
Utilities Technician	3.00	0.00	3.00	0.00	4.50	0.00	4.00	0.00
Utilities Worker	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	7.50	0.00	8.50	0.00	8.50	0.00	8.50	0.00

Laboratory Operations	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Chemist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Environmental Services Superintendent	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Lab Supervisor Wastewater	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water Quality Analyst	1.00	0.00	2.00	0.00	1.00	0.00	1.00	0.00
Water Quality Technician	1.00	0.80	0.00	0.80	1.00	0.80	1.00	0.80
Total Positions	4.25	0.80	4.25	0.80	4.25	0.80	4.25	0.80

Stormwater Sewer	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Stormwater Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Stormwater Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Stormwater Worker	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00

Stormwater Operation/Maint	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Senior Utilities Technician	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Utilities Technician	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Total Positions	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00

Stormwater - Environmental Monitoring	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Water Quality Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Reuse Water Fund Water Reclamation - Resources & Planning	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Senior Water Resources Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water Resource Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water Resources Manager	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Total Positions	2.25	0.00	2.25	0.00	2.25	0.00	2.25	0.00

Water Reclamation - Treatment & Supply	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Superintendent of Water	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00

Library & Cultural Affairs

Department Summary

		2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
01-61100	Cultural Affairs	3.10	0.70	3.10	0.70	4.00	0.70	4.00	0.70
01-61500	Museum	1.00	0.00	1.00	0.00	0.60	0.00	0.60	0.00
02-63800	CSU Extension	0.00	0.50	0.00	0.50	0.00	0.50	0.00	0.50
05-63100	Library	15.90	15.45	15.90	15.45	15.40	15.45	15.40	15.45
Total Positions		20.00	16.65	20.00	16.65	20.00	16.65	20.00	16.65

Position Detail by Division

Cultural Affairs	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Arts Supervisor	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Arts and History Manager	0.00	0.00	0.00	0.00	0.40	0.00	0.40	0.00
Auditorium Lead Technician	0.00	0.70	0.00	0.70	0.00	0.70	0.00	0.70
Auditorium Production Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Cultural Affairs Operations Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Deputy Director of Library and Cultural Affairs	0.30	0.00	0.30	0.00	0.30	0.00	0.30	0.00
Director of Library and Cultural Affairs	0.30	0.00	0.30	0.00	0.30	0.00	0.30	0.00
Education and Cultural Enrichment Manager	0.50	0.00	0.50	0.00	0.00	0.00	0.00	0.00
Total Positions	3.10	0.70	3.10	0.70	4.00	0.70	4.00	0.70

Museum	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Arts and History Manager	0.00	0.00	0.00	0.00	0.60	0.00	0.60	0.00
Museum Manager	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	1.00	0.00	1.00	0.00	0.60	0.00	0.60	0.00

CSU Extension	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician I	0.00	0.50	0.00	0.50	0.00	0.50	0.00	0.50
Total Positions	0.00	0.50	0.00	0.50	0.00	0.50	0.00	0.50

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Library	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician I	0.00	0.70	0.00	0.70	0.00	0.70	0.00	0.70
Circulation Clerk	0.00	3.12	0.00	3.12	0.00	3.12	0.00	3.12
Creative Technologist	0.00	1.40	0.00	1.40	0.00	1.40	0.00	1.40
Deputy Director of Library and Cultural Affairs	0.70	0.00	0.70	0.00	0.70	0.00	0.70	0.00
Director of Library and Cultural Affairs	0.70	0.00	0.70	0.00	0.70	0.00	0.70	0.00
Education and Cultural Enrichment Manager	0.50	0.00	0.50	0.00	0.00	0.00	0.00	0.00
Lead Circulation Clerk	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Librarian Aide	0.00	1.83	0.00	1.83	0.00	1.83	0.00	1.83
Librarian I	2.00	5.35	2.00	5.35	2.00	5.35	2.00	5.35
Librarian II	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
Library Programming Manager	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Manager Library Circulation Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Office Business Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Operations Manager Library Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Patron Services Associate	1.00	3.05	1.00	3.05	1.00	3.05	1.00	3.05
Steam Coordinator	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	15.90	15.45	15.90	15.45	15.40	15.45	15.40	15.45

Open Space and Trails

Department Summary	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
01-62100 Open Space and Trails Admin.	3.15	0.00	3.15	0.00	3.15	0.00	3.15	0.00
Total Positions	3.15	0.00	3.15	0.00	3.15	0.00	3.15	0.00

Position Detail by Division Open Space and Trails Administration	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Analyst	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Director of Open Space and Trails	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Open Space & Trails Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Open Space & Trails Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	3.15	0.00	3.15	0.00	3.15	0.00	3.15	0.00

2020 ANNUAL BUDGET - FTE SUMMARIES

Recreation

Department Summary

		2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
07-64200	County Commons Cemetery	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
04-66100	Rec. Services Administration	1.20	0.00	1.20	0.00	1.20	0.00	1.20	0.00
04-66200	Paul Derda Recreation Center	6.27	22.29	6.27	22.29	5.97	22.29	6.42	22.12
04-66300	Community Center	4.81	8.52	4.81	8.52	4.81	8.52	7.12	7.89
04-66410	Aquatic Programs	0.78	1.95	0.78	1.95	0.78	1.95	0.78	1.95
04-66420	Flexible Programs	0.00	0.07	0.00	0.07	0.00	0.07	0.00	0.07
04-66430	Senior Programs	1.14	0.74	1.14	0.74	1.14	0.74	1.14	0.74
04-66440	Special Events	1.71	0.26	1.71	0.26	1.71	0.26	1.91	0.26
04-66450	General Programs	1.95	5.19	1.95	5.19	1.95	5.19	1.80	5.19
04-66460	Athletic Programs	5.62	4.90	5.62	4.90	5.62	4.90	6.52	4.10
04-66470	Teen Center	0.96	0.39	0.96	0.39	1.26	0.39	1.55	0.39
04-66480	Aquatic Center (The Bay)	1.37	3.73	1.37	3.73	1.37	3.73	1.37	3.73
04-66500	Special Needs Programs	0.93	0.21	0.93	0.21	0.93	0.21	0.93	0.21
04-66510	Skate Park/Batting Cages	0.16	0.65	0.16	0.65	0.16	0.65	0.16	0.65
02-65100	Seniors - Administration	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
02-65200	Seniors - Community Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-65300	Seniors - Easy Ride	3.00	0.80	3.00	0.80	3.00	0.80	3.00	0.80
02-65400	Seniors - Nutrition	2.00	1.48	2.00	1.48	2.00	1.48	3.00	1.31
Total Positions		36.10	51.18	36.10	51.18	36.10	51.18	41.10	49.41

Position Detail by Division

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
County Commons Cemetery	FT	PT	FT	PT	FT	PT	FT	PT
Administrative Supervisor	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Director of Recreation Services	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Facility Manager	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Total Positions	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Recreation Services Administration	FT	PT	FT	PT	FT	PT	FT	PT
Administrative Analyst	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Director of Recreation Services	0.95	0.00	0.95	0.00	0.95	0.00	0.95	0.00
Recreation Facility Manager	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Total Positions	1.20	0.00	1.20	0.00	1.20	0.00	1.20	0.00

2020 ANNUAL BUDGET - FTE SUMMARIES

Recreation Services	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Paul Derda Recreation Center	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Clerk	0.00	1.00	0.00	1.00	0.00	1.00	0.00	1.00
Administrative Supervisor	0.45	0.00	0.45	0.00	0.45	0.00	0.45	0.00
Administrative Technician I	0.00	0.40	0.00	0.40	0.00	0.40	0.00	0.40
Administrative Technician II	0.70	0.00	0.70	0.00	0.70	0.00	0.70	0.00
Child Care Provider	0.00	2.20	0.00	2.20	0.00	2.20	0.00	2.20
Child Sitting Director	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Community Events Coordinator	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Facility Attendant	0.00	0.83	0.00	0.83	0.00	0.83	0.00	0.83
Facility /Program Supervisor	0.00	1.88	0.00	1.88	0.00	1.88	0.00	1.88
Facility Specialist	0.00	0.70	0.00	0.70	0.00	0.70	0.00	0.70
Fitness Specialist/Instructor	0.00	2.54	0.00	2.54	0.00	2.54	0.00	2.54
Pool Manager	0.00	2.60	0.00	2.60	0.00	2.60	0.00	3.23
Program Instructor/Coach/ Lifeguard	0.00	5.72	0.00	5.72	0.00	5.72	0.00	5.72
Recreation Clerk	0.00	3.63	0.00	3.63	0.00	3.63	0.00	3.63
Recreation Coordinator	0.42	0.00	0.42	0.00	0.42	0.00	0.42	0.00
Recreation Facility Coordinator	2.35	0.00	2.35	0.00	2.35	0.00	2.80	0.00
Recreation Facility Manager	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Recreation Program Manager	0.30	0.00	0.30	0.00	0.30	0.00	0.30	0.00
Recreation Specialist	0.00	0.80	0.00	0.80	0.70	0.80	0.70	0.00
Recreation Supervisor	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Total Positions	6.27	22.29	6.27	22.29	5.97	22.29	6.42	22.12

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Community Center	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Clerk	0.00	0.80	0.00	0.80	0.00	0.80	0.00	0.80
Administrative Supervisor	0.30	0.00	0.30	0.00	0.30	0.00	0.30	0.00
Administrative Technician I	0.35	0.40	0.35	0.40	0.35	0.40	0.35	0.40
Administrative Technician II	0.80	0.00	0.80	0.00	0.80	0.00	0.80	0.00
Community Events Coordinator	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Facility Coordinator	1.45	0.00	1.45	0.00	1.45	0.00	1.95	0.00
Facility Program Supervisor	0.00	0.43	0.00	0.43	0.00	0.43	0.00	0.43
Facility Specialist	0.00	0.70	0.00	0.70	0.00	0.70	0.00	0.70
Fitness instructor	0.00	0.74	0.00	0.74	0.00	0.74	0.00	0.74
Pool Manager	0.00	1.72	0.00	1.72	0.00	1.72	0.00	1.09
Program Instructor/Coach/ Lifeguard	0.00	1.23	0.00	1.23	0.00	1.23	0.00	1.23
Recreation Clerk	0.00	2.50	0.00	2.50	0.00	2.50	0.00	2.50
Recreation Coordinator	0.90	0.00	0.90	0.00	0.80	0.00	1.65	0.00
Recreation Facility Manager	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Recreation Program Manager	0.32	0.00	0.32	0.00	0.32	0.00	0.32	0.00
Recreation Specialist	0.00	0.00	0.00	0.00	0.10	0.00	0.10	0.00
Recreation Supervisor	0.44	0.00	0.44	0.00	0.44	0.00	1.40	0.00
Total Positions	4.81	8.52	4.81	8.52	4.81	8.52	7.12	7.89

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Aquatic Programs	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Supervisor	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Pool Manager	0.00	0.24	0.00	0.24	0.00	0.24	0.00	0.24
Program Instructor/Coach/ Lifeguard	0.00	1.71	0.00	1.71	0.00	1.71	0.00	1.71
Recreation Program Manager	0.29	0.00	0.29	0.00	0.29	0.00	0.29	0.00
Recreation Coordinator	0.47	0.00	0.47	0.00	0.47	0.00	0.47	0.00
Total Positions	0.78	1.95	0.78	1.95	0.78	1.95	0.78	1.95

2020 ANNUAL BUDGET - FTE SUMMARIES

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Flexible Programs	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Program Instructor/Coach/ Lifeguard	0.00	0.07	0.00	0.07	0.00	0.07	0.00	0.07
Total Positions	0.00	0.07	0.00	0.07	0.00	0.07	0.00	0.07

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Senior Programs	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Supervisor	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Community Events Coordinator	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Facility/Program Supervisor	0.00	0.02	0.00	0.02	0.00	0.02	0.00	0.02
Program Instructor/Coach/ Lifeguard	0.00	0.72	0.00	0.72	0.00	0.72	0.00	0.72
Recreation Coordinator	0.85	0.00	0.85	0.00	0.85	0.00	0.85	0.00
Recreation Program Manager	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Recreation Supervisor	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Total Positions	1.14	0.74	1.14	0.74	1.14	0.74	1.14	0.74

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Special Events	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Supervisor	0.06	0.00	0.06	0.00	0.06	0.00	0.06	0.00
Community Events Coordinator	0.70	0.00	0.70	0.00	0.70	0.00	0.70	0.00
Facility Coordinator	0.20	0.00	0.20	0.00	0.20	0.00	0.25	0.00
Facility/Program Supervisor	0.00	0.13	0.00	0.13	0.00	0.13	0.05	0.13
Pool Manager	0.00	0.02	0.00	0.02	0.00	0.02	0.00	0.02
Program Instructor/Coach/ Lifeguard	0.00	0.02	0.00	0.02	0.00	0.02	0.00	0.02
Recreation Clerk	0.00	0.08	0.00	0.08	0.00	0.08	0.00	0.08
Recreation Coordinator	0.35	0.00	0.35	0.00	0.30	0.00	0.40	0.00
Recreation Facility Manager	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Recreation Program Manager	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Recreation Specialist	0.00	0.00	0.00	0.00	0.05	0.00	0.05	0.00
Recreation Supervisor	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Recreation Worker	0.00	0.01	0.00	0.01	0.00	0.01	0.00	0.01
Total Positions	1.71	0.26	1.71	0.26	1.71	0.26	1.91	0.26

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
General Programs	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician II	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Personal Trainer	0.00	1.45	0.00	1.45	0.00	1.45	0.00	1.45
Preschool Inst/Aide	0.00	3.52	0.00	3.52	0.00	3.52	0.00	3.52
Program Instructor/Coach/ Lifeguard	0.00	0.22	0.00	0.22	0.00	0.22	0.00	0.22
Recreation Coordinator	0.05	0.00	0.05	0.00	0.00	0.00	0.15	0.00
Recreation Facility Manager	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Recreation Supervisor	0.70	0.00	0.70	0.00	0.70	0.00	0.40	0.00
Recreation Specialist	1.00	0.00	1.00	0.00	1.05	0.00	1.05	0.00
Total Positions	1.95	5.19	1.95	5.19	1.95	5.19	1.80	5.19

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Athletic Programs	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Supervisor	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Administrative Technician I	0.65	0.00	0.65	0.00	0.65	0.00	0.65	0.00
Community Events Coordinator	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Facility/Program Supervisor	0.00	0.85	0.00	0.85	0.00	0.85	0.00	0.85
Program Instructor/Coach/ Lifeguard	0.00	2.97	0.00	2.97	0.00	2.97	0.00	2.97
Recreation Coordinator	2.55	0.00	2.55	0.00	2.55	0.00	3.45	0.00
Recreation Program Manager	0.60	0.00	0.60	0.00	0.60	0.00	0.60	0.00
Recreation Specialist	0.00	0.80	0.00	0.80	0.00	0.80	0.00	0.00
Recreation Supervisor	1.75	0.00	1.75	0.00	1.75	0.00	1.75	0.00
Recreation Worker	0.00	0.28	0.00	0.28	0.00	0.28	0.00	0.28
Total Positions	5.62	4.90	5.62	4.90	5.62	4.90	6.52	4.10

Teen Center	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician II	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Child Care Provider	0.00	0.04	0.00	0.04	0.00	0.04	0.00	0.04
Facility/Program Supervisor	0.00	0.31	0.00	0.31	0.00	0.31	0.00	0.31
Program Instructor/Coach/ Lifeguard	0.00	0.04	0.00	0.04	0.00	0.04	0.00	0.04
Recreation Coordinator	0.80	0.00	0.80	0.00	0.00	0.00	0.00	0.00
Recreation Facility Manager	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Recreation Specialist	0.00	0.00	0.00	0.00	1.10	0.00	1.10	0.00
Recreation Supervisor	0.01	0.00	0.01	0.00	0.01	0.00	0.30	0.00
Total Positions	0.96	0.39	0.96	0.39	1.26	0.39	1.55	0.39

Aquatic Center (The Bay)	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Supervisor	0.04	0.00	0.04	0.00	0.04	0.00	0.04	0.00
Administrative Technician II	0.40	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Pool Manager	0.00	0.38	0.00	0.38	0.00	0.38	0.00	0.38
Program Instructor/Coach/ Lifeguard	0.00	3.30	0.00	3.30	0.00	3.30	0.00	3.30
Recreation Clerk	0.00	0.05	0.00	0.05	0.00	0.05	0.00	0.05
Recreation Coordinator	0.71	0.00	0.71	0.00	0.71	0.00	0.71	0.00
Recreation Program Manager	0.22	0.00	0.22	0.00	0.22	0.00	0.22	0.00
Total Positions	1.37	3.73	1.37	3.73	1.37	3.73	1.37	3.73

Special Needs Programs	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Supervisor	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Facility Coordinator/Supervisor	0.00	0.02	0.00	0.02	0.00	0.02	0.00	0.02
Program Instructor/Coach/ Lifeguard	0.00	0.10	0.00	0.10	0.00	0.10	0.00	0.10
Recreation Coordinator	0.85	0.00	0.85	0.00	0.85	0.00	0.85	0.00
Recreation Program Manager	0.06	0.00	0.06	0.00	0.06	0.00	0.06	0.00
Recreation Specialist	0.00	0.09	0.00	0.09	0.00	0.09	0.00	0.09
Total Positions	0.93	0.21	0.93	0.21	0.93	0.21	0.93	0.21

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Skate Park/Batting Cages	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Supervisor	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Facility/Program Supervisor	0.00	0.65	0.00	0.65	0.00	0.65	0.00	0.65
Recreation Coordinator	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Recreation Program Manager	0.09	0.00	0.09	0.00	0.09	0.00	0.09	0.00
Total Positions	0.16	0.65	0.16	0.65	0.16	0.65	0.16	0.65

Seniors - Administration	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Program Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Services Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00

Seniors - Community Services	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Program Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Seniors - Easy Ride Transportation	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Driver II	1.00	0.80	1.00	0.80	1.00	0.80	1.00	0.80
Driver/Administrative Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Program Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	3.00	0.80	3.00	0.80	3.00	0.80	3.00	0.80

Seniors - Nutrition	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Dishwasher	0.00	0.68	0.00	0.68	0.00	0.68	0.00	0.68
Food Services Techician	0.00	0.80	0.00	0.80	0.00	0.80	1.00	0.63
Meals on Wheels Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Program Supervisor - Food Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.00	1.48	2.00	1.48	2.00	1.48	3.00	1.31

2020 ANNUAL BUDGET - FTE SUMMARIES

Health and Human Services

Department Summary

		2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
08-40100	HS - Operations & Admin.	6.47	0.30	6.58	0.30	6.53	0.30	6.53	0.30
02-40120	HS - Support	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08-40150	HS - Adult Services	1.00	0.00	1.10	0.00	1.10	0.00	1.10	0.00
08-40200	HS - Child Welfare	21.76	0.00	21.71	0.00	21.71	0.00	21.71	0.00
08-40250	HS - Child Care Assistance	1.21	0.00	1.26	0.00	1.26	0.00	1.21	0.00
08-40300	HS - Public Assistance	18.13	0.63	19.23	0.00	20.23	0.00	19.43	0.00
08-40320	HS - Child Support Enforcement	2.90	1.00	2.70	1.00	2.70	1.00	3.70	1.00
08-40350	HS - TANF Administration	2.33	0.00	2.38	0.00	2.38	0.00	2.18	0.00
08-42100	HS - Workforce Center	12.52	0.80	11.35	0.80	11.40	0.80	11.25	0.80
02-45100	PH - Administration	4.71	0.00	3.62	0.00	4.72	0.00	4.22	0.00
02-45200	PH - Reproductive Health	1.65	0.50	1.65	0.50	1.65	0.50	1.15	1.00
02-45210	PH - Immunizations	3.65	1.00	4.65	0.00	3.65	1.00	3.65	1.00
02-45220	PH - Children w/Special Needs	1.00	0.00	1.00	0.00	0.00	0.00	0.20	0.00
02-45300	PH - Women, Infants & Children	1.20	0.50	1.20	0.50	1.20	0.50	1.20	0.50
02-45400	PH - Environmental Health	5.60	0.50	5.90	0.50	5.60	0.50	5.60	0.50
02-45500	PH - Health Promotions	3.15	0.50	3.15	0.50	3.15	0.50	3.15	0.50
02-45600	PH - Vital Statistics	0.72	0.00	0.72	0.00	0.72	0.00	0.72	0.00
02-19900	PH- Oil Gas Inspections	0.00	0.00	0.80	0.00	0.00	0.00	0.00	0.00
Total Positions		89.00	5.73	89.00	4.10	88.00	5.10	87.00	5.60

Position Detail by Division

Human Services

Human Services Operations & Admin.	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Accounting Technician	1.24	0.30	1.24	0.30	1.24	0.30	1.24	0.30
Case Manager Supervisor	0.17	0.00	0.00	0.00	0.22	0.00	0.00	0.00
Deputy Director of HHS	0.40	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Director of Health and Human Services	0.60	0.00	0.65	0.00	0.60	0.00	0.65	0.00
Federal Funding Specialist	0.40	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Fiscal Operations Supervisor	0.79	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Office Manager	0.90	0.00	0.90	0.00	0.90	0.00	0.90	0.00
Operations Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Policy & Contract Administrator	0.55	0.00	0.60	0.00	0.60	0.00	0.60	0.00
Self-Sufficiency/Employment Manager	0.00	0.00	0.22	0.00	0.00	0.00	0.17	0.00
Systems Support Specialist	0.42	0.00	0.42	0.00	0.42	0.00	0.42	0.00
Total Positions	6.47	0.30	6.58	0.30	6.53	0.30	6.53	0.30

Support	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Human Resources Manager	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Legal Administrative Assistant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Attorney	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

2020 ANNUAL BUDGET - FTE SUMMARIES

Adult Services	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
CAFS Division Manager	0.00	0.00	0.05	0.00	0.00	0.00	0.00	0.00
Caseworker Supervisor	0.00	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Caseworker II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Family and Children's Services Manager	0.00	0.00	0.00	0.00	0.05	0.00	0.05	0.00
Total Positions	1.00	0.00	1.10	0.00	1.10	0.00	1.10	0.00

Child Welfare	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Accounting Technician	0.43	0.00	0.43	0.00	0.43	0.00	0.43	0.00
Administrative Technician II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
CAFS Division Manager	0.00	0.00	0.95	0.00	0.00	0.00	0.00	0.00
CAFS Casework Supervisor	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Caseworker Supervisor	2.00	0.00	1.95	0.00	0.95	0.00	0.95	0.00
Child & Adult Support Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Clinical Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Deputy Director of Health and Human Services	0.20	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Director of Health and Human Services	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Family and Children's Services Manager	1.00	0.00	0.00	0.00	0.95	0.00	0.95	0.00
Federal Funding Specialist	0.60	0.00	0.60	0.00	0.60	0.00	0.60	0.00
Policy & Contract Administrator	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Senior Attorney	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Child & Adult Support Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Social Caseworker II	12.00	0.00	12.00	0.00	12.00	0.00	12.00	0.00
Systems Support Specialist	0.18	0.00	0.18	0.00	0.18	0.00	0.18	0.00
Total Positions	21.76	0.00	21.71	0.00	21.71	0.00	21.71	0.00

Child Care Assistance	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Accounting Technician	0.09	0.00	0.09	0.00	0.09	0.00	0.09	0.00
Case Manager- Eligibility	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Case Manager Supervisor	0.07	0.00	0.12	0.00	0.12	0.00	0.05	0.00
Self-Sufficiency/Employment Manager	0.05	0.00	0.05	0.00	0.05	0.00	0.07	0.00
Total Positions	1.21	0.00	1.26	0.00	1.26	0.00	1.21	0.00

Public Assistance	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Accounting Technician	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Assist Payment/Child Support	0.60	0.00	0.60	0.00	0.60	0.00	0.60	0.00
Case Manager - Eligibility	10.00	0.00	10.00	0.00	10.00	0.00	10.00	0.00
Case Manager Supervisor	2.23	0.00	2.28	0.00	2.28	0.00	2.00	0.00
Client Support Technician	2.25	0.00	3.25	0.00	3.25	0.00	3.05	0.00
Deputy Director of Health & Human Services	0.20	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Health Care Reform-Coverage Guide - LM Appt.	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lead Case Manager (Eligibility)	1.00	0.00	1.00	0.00	2.00	0.00	2.00	0.00
Self-Sufficiency/Employment Manager	0.55	0.00	0.55	0.00	0.55	0.00	0.23	0.00
Systems Support Specialist	0.28	0.00	0.28	0.00	0.28	0.00	0.28	0.00
Veteran's Officer	0.00	0.63	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	18.13	0.63	19.23	0.00	20.23	0.00	19.43	0.00

2020 ANNUAL BUDGET - FTE SUMMARIES

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Child Support Enforcement	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Accounting Technician	0.00	0.50	0.00	0.50	0.00	0.50	0.00	0.50
Assist Payment/Child Support	0.40	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Case Manager - Legal	2.00	0.50	2.00	0.50	2.00	0.50	2.00	0.50
Case Manager Supervisor	0.35	0.00	0.15	0.00	0.15	0.00	0.95	0.00
Self-Sufficiency/Employment Manager	0.15	0.00	0.15	0.00	0.15	0.00	0.35	0.00
Total Positions	2.90	1.00	2.70	1.00	2.70	1.00	3.70	1.00

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
TANF Administration	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Case Manager - Self Sufficiency/Colorado Works	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Case Manager - Rental Assistance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Case Manager Supervisor	0.18	0.00	0.23	0.00	0.23	0.00	0.00	0.00
Self-Sufficiency/Employment Manager	0.15	0.00	0.15	0.00	0.15	0.00	0.18	0.00
Total Positions	2.33	0.00	2.38	0.00	2.38	0.00	2.18	0.00

Workforce

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Workforce Center	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Client Support Technician	1.00	0.80	0.00	0.80	0.00	0.80	0.00	0.80
Deputy Director of Health and Human Services	0.20	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Director of Health and Human Services	0.10	0.00	0.05	0.00	0.10	0.00	0.05	0.00
Fiscal Operations Supervisor	0.07	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Policy & Contract Administrator	0.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Self-Sufficiency/Employment Manager	0.10	0.00	0.10	0.00	0.10	0.00	0.00	0.00
Workforce Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Workforce Specialist	7.00	0.00	8.00	0.00	7.00	0.00	7.00	0.00
Workforce Supervisor	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Total Positions	12.52	0.80	11.35	0.80	11.40	0.80	11.25	0.80

Public Health

	2018 Actual		2019 Original Budget		2019 Revised Budget		2020 Original Budget	
Public Health Administration	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Accounting Technician	0.11	0.00	0.11	0.00	0.11	0.00	0.11	0.00
Administrative Technician II	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Assistant Director of Public Health	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Client Support Technician	0.39	0.00	0.39	0.00	0.39	0.00	0.39	0.00
Director of Health and Human Services	0.20	0.00	0.10	0.00	0.20	0.00	0.20	0.00
Fiscal Operations Supervisor	0.14	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Office Manager	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Policy & Contract Administrator	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Public Health Director	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Public Health Educator	0.70	0.00	0.70	0.00	0.70	0.00	0.70	0.00
Public Health Nurse - Limited Appt.	0.50	0.00	0.50	0.00	0.50	0.00	0.00	0.00
Public Health Planning and Comm. Admin.	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
System Support Specialist	0.12	0.00	0.12	0.00	0.12	0.00	0.12	0.00
Total Positions	4.71	0.00	3.62	0.00	4.72	0.00	4.22	0.00

2020 ANNUAL BUDGET - FTE SUMMARIES

Reproductive Health	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician I	0.00	0.50	0.00	0.50	0.00	0.50	0.00	0.50
Administrative Technician II	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Public Health Nurse	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50
Public Health Nurse - Limited Appt.	0.50	0.00	0.50	0.00	0.50	0.00	0.00	0.00
Public Health Director	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Reproductive Health Administrator	0.95	0.00	0.95	0.00	0.95	0.00	0.95	0.00
Total Positions	1.65	0.50	1.65	0.50	1.65	0.50	1.15	1.00

Immunizations	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician II	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Public Health Director	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Public Health Educator	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Public Health Nurse	2.00	1.00	3.00	0.00	2.00	1.00	2.00	1.00
Public Health Nurse Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Reproductive Health Administrator	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions	3.65	1.00	4.65	0.00	3.65	1.00	3.65	1.00

Children with Special Needs	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Case Manager (Public Health)	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Client Support Technician	0.00	0.00	0.00	0.00	0.00	0.00	0.20	0.00
Lead Case Manager (Eligibility)	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	1.00	0.00	1.00	0.00	0.00	0.00	0.20	0.00

Women, Infants and Children	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Public Health Promotions Administrator	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Nutritionist - RD	0.00	0.50	0.00	0.50	0.00	0.50	0.00	0.50
Nutrition Educator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.20	0.50	1.20	0.50	1.20	0.50	1.20	0.50

Environmental Health	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Administrative Technician II	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Disease Control Specialist	0.00	0.50	0.00	0.50	0.00	0.50	0.00	0.50
Emergency Preparedness Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Environmental Health Specialist II	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
PH Protection Administrator	1.00	0.00	1.50	0.00	1.00	0.00	1.00	0.00
Public Health Director	0.25	0.00	0.05	0.00	0.25	0.00	0.25	0.00
Public Health Educator	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Total Positions	5.60	0.50	5.90	0.50	5.60	0.50	5.60	0.50

2020 ANNUAL BUDGET - FTE SUMMARIES

Health Promotions	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Community Health Improvement Plan Coordinator	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Public Health Director	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Public Health Educator	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Public Health Educator-Lmtd Appt	1.00	0.50	1.00	0.50	1.00	0.50	1.00	0.50
Public Health Promotions Administrator	0.80	0.00	0.80	0.00	0.80	0.00	0.80	0.00
Regional Health Connector - Lmtd Appt	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Total Positions	3.15	0.50	3.15	0.50	3.15	0.50	3.15	0.50

Vital Statistics	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Accounting Technician	0.11	0.00	0.11	0.00	0.11	0.00	0.11	0.00
Administrative Technician II	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Client Support Technician	0.36	0.00	0.36	0.00	0.36	0.00	0.36	0.00
Public Health Director	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Total Positions	0.72	0.00	0.72	0.00	0.72	0.00	0.72	0.00

Oil & Gas Inspections	2018 Actual FT	2018 Actual PT	2019 Original Budget FT	2019 Original Budget PT	2019 Revised Budget FT	2019 Revised Budget PT	2020 Original Budget FT	2020 Original Budget PT
Director of Health and Human Services	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00
Oil & Gas Specialist	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Oil and Gas Monitoring Specialist	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Health Director	0.00	0.00	0.20	0.00	0.00	0.00	0.00	0.00
Public Health Protection Administrator	0.00	0.00	0.50	0.00	0.00	0.00	0.00	0.00
Total Positions	0.00	0.00	0.80	0.00	0.00	0.00	0.00	0.00

APPENDIX J

GLOSSARY OF TERMS & ACRONYMS

Words in ***italicized bold*** print contained within the following definitions are defined separately within the Glossary.

Accounting Period — A period at the end of which, and for which, financial statements are prepared.

Accounting System — The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of a government's operations or any of its ***funds***, ***fund types***, balanced account groups, or organization components.

Accrual Basis — The method of accounting in which transactions are recognized when they occur, regardless of the timing of related cash flows. Under this method, ***revenue*** is recognized when it is earned, regardless of when cash is received and expenses are recognized when liabilities are incurred, regardless of when cash is paid. This method of accounting is used for ***Enterprise Funds***.

Allocation — A method of dividing ***expenditures*** and ***revenues*** among various organizational units of a government, which are set aside for specific purposes.

Appropriation — A legal authorization granted by City Council permitting ***expenditures*** and ***obligations*** for specific purposes. An appropriation is usually limited in amount and by time when it may be expended.

Assessed Valuation — The value of real and personal property established by the County Assessor, which is used as a basis for levying ***property taxes***.

Asset — A resource owned or controlled by a government, which has monetary value. An asset is either current or fixed. A ***current asset*** is typically consumed within one year, such as cash, accounts receivable, and office supply inventories. A ***fixed asset*** provides benefit for more than one year, such as equipment, buildings, and open space properties.

Audit — A methodical examination conducted by a private accounting firm, of the utilization of a government's resources. An audit tests the accounting system to determine the extent to which internal accounting controls are both available and being used. The audit concludes with a written report of findings called the Auditor's Opinion.

Balanced Budget — A budget in which current operating revenues cover current operating expenditures.

Base Budget — An estimate of funding to continue existing programs at current ***levels of service*** prepared by each department during the ***budget development process***.

GLOSSARY OF TERMS & ACRONYMS

Bond — An instrument used to obtain long-term financing for capital projects. A bond is a promise to repay borrowed money (principal amount) at a future specified date (maturity date) plus interest.

Bonded Debt — That portion of indebtedness represented by outstanding ***bonds***.

Broomfield Economic Development Corporation (BEDC) — A non-profit corporation which provides economic development services for the City and County.

Broomfield Urban Renewal Authority (BURA) — An Urban Renewal Authority that was established by resolution in 1996 by the Broomfield City Council to stimulate development within certain areas of the City and County.

Budget — An annual policy document, financial plan, operations guide, and communications device, containing estimated ***revenues*** and ***expenditures***. The budget appropriation ordinance, as approved by the City Council, is the legal basis for expenditures in the budget year.

Budget Calendar — A timetable showing when particular tasks must be completed in order for the City Council to approve the annual ***budget*** before the beginning of the next ***fiscal year***.

Budget Development Process — The annual cycle in which Broomfield prepares, adopts and implements the ***budget***.

Budget Message — The City and County Manager's written overview of the budget addressed to the Mayor and City Council. The budget message contains an explanation of principal ***budget*** items, significant changes from the previous ***fiscal year***, summaries of major issues impacting the budget, and challenges facing the City and County.

Budgetary Comparisons — Annual financial statements prepared to meet set standards and requirements, which must include comparisons of approved budgeted amounts with actual operating results. Such reports should be subjected to an independent ***audit***, so that all parties involved in the annual ***budget*** and ***appropriation*** process are provided with assurances that government monies are spent in accordance with the mutually agreed-upon budgetary plan.

Budgetary Control — The control or management of a government or enterprise in accordance with an approved ***budget*** for the purpose of keeping ***expenditures*** within the limitations of available ***appropriation***s and ***revenues***.

Capital Budget — A plan of proposed capital expenditures for buildings, drainage, parks, streets, trails, utilities, etc., and their funding sources. The Capital Budget is enacted as part of the City and County's annual ***budget*** and is based on the first year of the ***Capital Improvement Program (CIP)***.

Project ***appropriations*** are normally for the amount necessary to complete an entire project, with the remaining balance rolled into future years until project completion.

Capital Improvement Program (CIP) An annually updated schedule of ***capital project*** expenditures for public facilities and infrastructure, containing estimated project costs, funding sources, and anticipated timelines, for a five-year period. The first year of the five-year CIP serves as the basis for the annual capital budget.

Capital Outlays ***Expenditures*** which result in the acquisition of ***fixed assets***, such as equipment and vehicles. Capital outlay items cost more than $5,000 and are expected to last longer than one year.

Capital Projects Major capital construction and improvement projects, such as those related to buildings, drainage, parks, streets, trails, utilities, etc., included in the ***Capital Improvement Program (CIP)***. Capital projects tend to have significant costs and have useful lives of many years.

Capital Projects Fund A ***fund*** created to account for the ***revenues*** and ***expenditures*** related to ***capital projects***.

Cash Basis A method of accounting in which transactions are recognized only when cash changes hands. This method can present an inaccurate picture of a fund's financial condition, since payments can be delayed into the next fiscal year. Broomfield does not use this method of accounting in order to conform to ***generally accepted accounting principles***.

Certificate of Participation (COP) A financing instrument representing a share in a pledged ***revenue*** stream, usually lease payments made by the issuer (government) that are subject to annual ***appropriation***. The certificate entitles the holder to receive a share, or participation, in the lease payments relating to the acquisition or construction of specific equipment, land, or facilities.

Citizen Survey An assessment tool conducted by the City and County of Broomfield every three to five years. The survey serves as a consumer report card by providing residents the opportunity to rate their satisfaction with the quality of life in Broomfield, the community's amenities, and satisfaction with local government.

Community Development Block Grant (CDBG) A U.S. Department of Housing and Urban Development grant program. The program was first enacted in 1974 to provide funds to state and local agencies to support housing, economic development, health and human services, and planning and administration.

Community Services Block Grant (CSBG) A U.S. Department of Health and Human Services grant program. The program was first enacted in 1981 to provide funds to state and local agencies to support efforts that reduce poverty, revitalize low-income communities, and lead to self-sufficiency among low-income families and individuals.

GLOSSARY OF TERMS & ACRONYMS

Comprehensive Annual Financial Report (CAFR) — An annual financial report issued by state and local governments. The CAFR has three parts: an introductory section, a financial section, and a statistical section. CAFR requirements are largely shaped by the ***Governmental Accounting Standards Board (GASB)***, which is the authoritative source for governmental ***Generally Accepted Accounting Principles (GAAP)***.

Comprehensive Plan — Adopted in 2016, Broomfield's Comprehensive Plan is a 20-year (2016 – 2036) policy document designed to meet state regulatory requirements and to articulate a vision of the City and County. The Plan contains many policies and action steps addressing topics such as transportation, community form and identity, economic development, and community services and facilities, intended to guide control of Broomfield's future.

Consumer Price Index (CPI) — An index of prices used to measure the change in the cost of basic goods or services compared to a fixed base period. Broomfield monitors the Denver-Boulder Consumer Price Index.

Contingency — An ***appropriation*** of funds to cover unforeseen events that may occur during the budget year.

Cost Accounting — A method of accounting which provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

Council Focus Session — An annual planning session held by City Council in January where priorities are identified and set for the coming year.

Current Assets — Those ***assets*** which are available or can be made readily available to finance current operations or to pay current ***liabilities***. Those assets which will be used up or converted into cash within one year.

Debt — An ***obligation*** resulting from the borrowing of money or from the purchase of goods and services. A government's debts can include ***bonds***, leases, and notes. Debt instruments are used to finance projects with high capital costs and long useful lives.

Debt Limit — The maximum amount of gross or net ***debt*** which is legally permitted.

Debt Service — The annual payment of principal and interest on the City and County's indebtedness.

Debt Service Fund — A ***fund*** established to account for the accumulation of resources for, and the payment of, general long-term ***debt*** principal and interest.

Decision Package — A ***budget*** proposal for items, programs, or services beyond what is included in the ***base budget***. Decision packages may include large increases in routine items, increased hours for existing part-time staff, new programs, new staff, and new equipment. Decision package

proposals are prioritized by department heads and may or may not be ultimately approved during the budget development process.

Deficit The amount by which expenditure outlays exceed revenue receipts in a given accounting period.

Delinquent Taxes ***Taxes*** remaining unpaid on and after the date on which a penalty for nonpayment is attached. Although the penalty may be subsequently waived and a portion of the taxes may be abated or canceled, the unpaid balances continue to be delinquent taxes until abated, canceled, paid, or converted into tax liens.

Depreciation A financial mechanism to allocate the cost of a capital item over its service life. A decrease in an asset's value due to wear and tear, decay, or decline in price. Through this process, the entire cost on an asset is ultimately charged off as an expense over its service life.

Development Agreement An agreement entered into between the City and another person or entity associated with the development of land. There are two main purposes of such an agreement: 1) to share the cost of infrastructure improvements with the developer, so that Broomfield is not solely paying for these improvements, or 2) to provide an incentive for the developer to do business in Broomfield, in the form of reimbursed sales, use, or property tax generated by the new development. Such agreements help ensure Broomfield's sales tax base.

Earmarked Funds Funds dedicated for a specific program or purpose, such as state or federal ***grants*** earmarked for particular types of projects or programs.

Electronic Benefit Transfers (EBT) An electronic system that allows a recipient to authorize transfer of their government benefits from a Federal account to a retailer account to pay for products received. In Colorado, this system is used to issue food stamp and other benefits to qualifying county residents.

Encumbrance An amount of money committed and reserved but not yet expended for the purchase of a specific good or service, when a ***purchase order*** or contract is approved.

Enterprise Fund A ***fund*** to account for operations financed and operated in a manner similar to private business enterprises, where the intent is to recover all or part of the costs of providing goods or services from those that use the goods or services, through user charges; e.g., Water Fund, Wastewater Fund, and Water Reclamation Fund. As in private business, the emphasis is on ***net income*** determination.

Expenditure A decrease in net financial resources due to payments made by the City and County for goods or services, such as personnel, supplies, and equipment.

Fee — A general term used for any charge levied by government associated with providing a service, permitting an activity, or imposing a fine or penalty. Major types of fees include water and sewer taps, restaurant inspection fees, user charges, and building permits.

Fiduciary Fund — A fund consisting of resources received and held by a governmental unit as trustee or as an agent for other governmental units, private organizations, or individuals, to be expended or invested in accordance with the conditions of the trust.

Fiscal Policy — Broomfield's policies with respect to ***taxes***, spending, and ***debt*** management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for budgetary planning and programming.

Fiscal Year — A 12-month period to which the annual operating ***budget*** applies and at the end of which a government determines its financial position. Broomfield's fiscal year is the calendar year.

Fixed Assets — ***Assets*** that cost a considerable amount of money and that are expected to last a long time, such as buildings, land, roads, infrastructure, and equipment.

Full-Time Equivalent (FTE) — A unit of measure of Broomfield employees. An FTE refers to the equivalent of one person working full-time for one year (2,080 hours).

Fund Accounting — An accounting method using self-balancing sets of accounts, set up to record all financial transactions related to specific activities or functions. Fund accounting enables the division and grouping of financial records into useful sets. The aim is to control the handling of money to ensure that it will be spent only for the purpose intended. Fund accounting, in a broad sense, is required by the government to demonstrate agency compliance with requirements of existing legislation for which funds have been appropriated or otherwise authorized.

Fund Balance — The difference between a fund's sources of funds and its uses of funds for ***governmental-type funds*** and ***fiduciary funds***; also known as fund equity. Portions of fund balances can be designated for specific purposes.

Fund Type — In governmental accounting, ***funds*** are classified into three major fund types: ***governmental***, ***enterprise***, and ***fiduciary***.

General Fund — The major ***fund*** of a governmental unit, it accounts for all activities not accounted for in other funds. Broomfield has two general funds, the City General Fund and the County General Fund, both of which are financed mainly by ***taxes***, ***charges for services***, and ***transfers*** from other funds.

Generally Accepted Accounting Principles (GAAP) — Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and

procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

General Obligation Bond — A ***bond*** secured by the full faith and credit and taxing authority of the City and County.

Geographic Information System (GIS) — A computer-based graphical mapping and analytical system used for capturing, managing, analyzing, and displaying various forms of geographically referenced information, such as roads, streams, utility lines, land-use, soil types, etc. GIS technology integrates common database operations such as query and statistical analysis with the unique visualization and geographic analysis benefits offered by maps.

Governmental Accounting Standards Board (GASB) — The body that sets accounting standards specifically for state and local governments.

Governmental-Type Fund — Those ***funds*** through which most governmental functions are typically financed. The governmental fund measurement focus is on a "financial flow" basis, accounting for sources and uses of available expendable financial resources, not on net income determinations. Governmental-type funds include the two ***General Funds***, Special Revenue Funds, ***Capital Projects Funds***, and the ***Debt Service Fund***.

Grant — A contribution from one governmental unit or funding source to another to be used or expended for a specified purpose, activity, or facility, e.g., human service program, police equipment, capital project, or other purpose designated by the grantee.

Housing Authority — The Broomfield Housing Authority was organized in 2002 to facilitate improved housing conditions for low-income residents within the City and County of Broomfield.

Intergovernmental Agreement (IGA) — A signed agreement between two or more governmental units, and approved by their governing bodies, that provides for the exchange of goods or services between the governments.

Intergovernmental Revenues — Revenues collected by one government and disbursed to another government, including ***grants***, entitlements, shared revenues, or payments in lieu of taxes.

Internal Control — Internal control comprises organizational and operational methods adopted within a government to safeguard its ***assets***, check the accuracy and reliability of its accounting data, promote operational efficiency, and encourage adherence to prescribed managerial policies. A primary method of internal control is segregation of employee duties to ensure that no single employee performs a complete cycle of operations.

Internal Service Allocations — A cost-reimbursement method used to account for services provided by one department/fund to other departments/funds; e.g., allocations are charged to each major fund for services rendered by the Facilities Fund, based on the square footage of buildings maintained for each fund. See Appendix A for additional detail.

Investments — Cash and securities held for the production of revenues in the form of interest or dividends.

Leasehold — The right to the use of real estate by virtue of a lease, usually for a specified term of years, for which consideration is paid.

Level of Service — Generally defines the current or existing services, programs, and facilities provided by a government. Level of service may be increased, decreased, or remain the same, depending upon needs, alternatives, available resources, and mandates. To continue a given level of service into future years assumes that objectives, type, and quality will remain unchanged.

Levy — To impose ***taxes***, ***special assessments***, or ***user fees*** for the support of governmental activities (verb). The total amount of taxes, special assessments, or user fees imposed by a government (noun).

Liability — Something for which the City and County is liable; an ***obligation***, responsibility, or ***debt***.

Limited Appointment FTE — A *Full-Time Equivalent* employee that is employed for a limited time, due to being tied to a specific outside funding source, such as a program ***grant***, or a temporary increase in workload, such as building inspections related to development. Limited appointment positions have specific ending dates to coincide with the end of the grant or workload increase.

Long-Range Financial Plan (LRFP) — Adopted in 2005 and last updated in 2013, the primary purpose of the Financial Plan is to provide a method to assist in achieving the goal of economic sustainability for Broomfield now and at Broomfield's build-out.

Mill Levy — The rate of property taxation. A mill is one-tenth of a cent ($.001). A mill levy is expressed as one dollar per one thousand dollars of ***assessed valuation***.

Modified Accrual Basis — A method of accounting in which ***revenues*** are recognized when they become both measurable and available and ***expenditures*** are recognized when ***liabilities*** are incurred. This method of accounting is used for ***governmental-type funds***.

Net Income — An ***Enterprise Fund's*** excess of ***sources of funds*** over ***uses of funds***.

GLOSSARY OF TERMS & ACRONYMS

Obligation — An amount Broomfield may be legally required to meet out of its resources; any ***debt***, written promise, or duty. Obligations include not only actual ***liabilities***, but also un-liquidated ***encumbrances***.

Operating Budget — A financial plan of current operations that encompasses both estimated revenues and estimated expenditures for a fiscal year. The operating budget includes estimates of the non-capital programs and services comprising the City's operation; the resultant expenditure requirements; and the resources available for their support.

Ordinance — A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as a state statute, it has the full force and effect of law within Broomfield. The difference between an ordinance and a ***resolution*** is that the latter requires less legal formality and has lower legal status. ***Revenue*** raising measures, such as the imposition of ***taxes***, ***special assessments*** and ***user fees***, usually require ordinances.

Pay-As-You-Go Financing — A financing method that relies on current ***tax*** and ***grant*** revenues rather than on ***debt***, to pay for ***capital projects***.

Projection — An estimation of future ***revenues*** and ***expenditures*** based on past trends, current economic conditions, and financial forecasts.

Property Tax — An annual tax levied by Broomfield on owners of real property, based on ***assessed valuation*** and the ***mill levy***. A Broomfield resident's total ***property taxes*** are comprised of Broomfield's portion as well as school, fire, and any other special districts, such as metropolitan districts.

Purchase Order — A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them.

Reimbursements — (1) Repayments of amounts remitted on behalf of another party or in accordance with a contractual agreement, e.g., Broomfield gets reimbursed from the Northwest Parkway Authority for expenses related to providing police services along the Parkway. (2) Interfund transactions relating to repayment to a department or fund for services provided or payments made, such as ***internal service allocations***.

Reserve — An account for funds set aside in past and current years for some future purpose, such as paying for capital projects, providing for ***obligations*** and ***liabilities*** in periods of economic downturn, and meeting unforeseen or emergency needs. City Council approval is required before expending any reserves.

Reserve for Debt Service — An account used to segregate a portion of ***fund balance*** for ***debt service fund*** resources legally restricted to the payment of long-term ***debt*** principal and interest amounts maturing in future years.

Resolution — An order of a legislative body requiring less legal formality than an ***ordinance*** or statute.

Retained Earnings — The difference between a fund's ***assets*** (***sources of funds***) and its ***liabilities*** (***uses of funds***) for ***enterprise funds***; also known as fund equity.

Revenue — An item or source of income, such as income from ***taxes***, licenses, permits, ***user fees***, ***grants***, and interest earnings.

Revenue Bond — A ***bond*** secured by a specific source of revenue from a fund, rather than the full faith and credit of the issuer. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the fund's property.

Sales Tax — A tax based on the sales price of retail goods and services. The buyer pays the tax at the time of the sale, and the outlet remits it to the state or other taxing authority. Total sales tax paid by a buyer represents shares that are remitted to the State of Colorado, the City and County of Broomfield, school district, fire district, and other special districts, such as the Regional Transportation District (RTD). Broomfield's share of the total sales tax paid represents 4.15%.

Services Expansion Fee Fund — A fund used to account for revenues derived from a $1 fee per square foot of new residential construction. The purpose of the fee is to provide funds for future capital costs associated with residential growth.

Sinking Fund — A ***fund*** or account in which money is deposited at regular intervals to provide for a future financial obligation, such as the retirement of bonded ***debt***.

Special Assessment — A compulsory ***levy*** made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special District — An independent unit of local government organized to perform a single governmental function or a restricted number of related functions. Special districts usually have the power to incur ***debt*** and ***levy taxes***; however, certain types of special districts are entirely dependent upon enterprise earnings and cannot impose taxes. Examples of special districts are water and sewer districts, flood control districts, fire protection districts, and metropolitan districts.

Supplemental Appropriation — An appropriation by the City Council when there is a need to transfer budgeted and appropriated moneys from one ***fund*** to another fund, or add unanticipated or unconfirmed revenues to the current ***budget*** that were not received prior to the adoption of the budget.

Taxes — Compulsory charges levied by a government for the purpose of financing services performed for the common benefit, such as ***property tax*** and ***sales tax***. This term does not include ***special assessments*** or ***user fees***.

Transfers The transfer of money from one fund to another, for a specific purpose. Transfers are treated as ***sources of funds*** in the receiving fund and as ***uses of funds*** in the originating fund.

User Fee A charge to the benefiting party for the direct receipt of a public service, such as fees for water and sewer services and recreation services.

Zero-Based Budgeting A budget process that requires each program to be justified from the ground up each fiscal year. Rather than using prior year funding levels automatically adjusted for growth or inflation, departments prepare base budget and decision package proposals.

GLOSSARY OF TERMS & ACRONYMS

A/V	Audio/Visual
AA	Alterations and Additions
ACS	Arts Culture and Science
ADA	Americans with Disabilities Act
ADP	Average Daily Population
ALID	Arista Local Improvement District
ARRA	American Recovery and Reinvestment Act
ASTM	American Society for Testing and Materials
AVL	Auto Vehicle Location
AF	Acre Feet
BCC	Broomfield Community Center
BEDC	Broomfield Economic Development Corporation
BHA	Broomfield Housing Authority
BOE	Board of Equalization
BSAFE	Broomfield Substance and Alcohol Free Environment
BURA	Broomfield Urban Renewal Authority
CAC	Citizen's Assistance Center
CAFR	Comprehensive Annual financial Report
CASA	Court Appointed Special Advocates
CDBG	Community Development Block Grant
CDOT	Colorado Department of Transportation
CHRP	Children's Habilitation Residential Program
CIP	Capital Improvement Program
CMO	City and County Manager's Office
CO	Certificate of Occupancy
COBRA	Consolidated Omnibus Budget Reconciliation Act
HOPE	Helping our Families by Promoting Empowerment
HS	Human Services
HUD	U.S. Department of Housing and Urban Development
IGA	Intergovernmental Agreement
IPP	Industrial Pretreatment Program
IT	Information Technology
COHID	Colorado Health Information Dataset
COPs	Certificates of Participation
CPSC	Consumer Product Safety Commission
CRO	Central Records Office
CSBG	Community Services Block Grant
CSU	Colorado State University
DA	District Attorney
DOH	Colorado Department of Housing
DRCOG	Denver Regional Council of Governments
DUI	Driving Under the Influence
EFT	Electronic Funds Transfer
EIS	Environmental Impact Statement
EPA	Environmental Protection Agency
EPSDT	Early Periodic Screening Diagnosis and Treatment
ET	Evap-Transpiration
FCS	Family and Children's Services
FMLA	Family and Medical Leave Act
FTE	Full-Time Equivalent Positions
FTP	File Transfer Protocol
GAAP	Generally Accepted Accounting Principles and Standards
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information System
GWTP	Great Western Treatment Plant
HCP	Healthcare Program for Children with Special Needs
HHS	Health and Human Services
PUD	Planned Unit Development
RFP	Request for Proposals
RTC	Residential Treatment Center
RTD	Regional Transportation District
SCFD	Scientific and Cultural Facilities District
SDP	Site Development Plan

GLOSSARY OF TERMS & ACRONYMS

LEAP	Low Income Energy Assistance Program
LEED	Leadership in Energy and Environmental Design
LRFP	Long-Range Financial Plan
MFH	Multi-Family Homes
MG	Million Gallons
MGD	Millions Gallons Daily
MOW	Meals on Wheels
NATA	North Area Transportation Alliance
NCWCD	Northern Colorado Water Conservation District
NMTF	North Metro Task Force
NPDES	National Pollutant Discharge Elimination System
NSP	Neighborhood Stabilization Program
OSPB	Office of State Planning and Budgeting
OSPRT	Open Space, Parks, and Trails Master Plan
OSTAC	Open Space and Trails Advisory Committee
PBX	Private Branch Exchange
PDRC	Paul Derda Recreation Center
PH	Public Health
PRVs	Pressure Regulating Valves
PSSF	Promoting Safe and Stable Families
SDWA	Safe Drinking Water Act
SEF	Service Expansion Fee
SFH	Single-Family Homes
SH	State Highway
SHRP	Strategic Highway Research Program
SIU	Significant Industrial Users
SRO	School Resource Officer
SSI	Social Security Income
STD	Sexually Transmitted Disease
SWAT	Special Weapons and Tactics
SWR	Service Work Request
TABOR	Taxpayers' Bill of Rights
TANF	Temporary Assistance to Needy Families
TBRA	Tenant-Based Rental Assistance
TE	Tap Equivalent
USR	Use by Special Review Plans
WIC	Women, Infants, and Children
WW	Wastewater
WWTP	Wastewater Treatment Plan