



CERTIFICATE OF HISTORIC APPROPRIATENESS APPLICATION

Community Development Department • Planning Division

Applicant Contact Information:

Name: _____ Telephone: _____

Address: _____

Email Address: _____

Property Owner Contact Information (If different from Applicant):

Name: _____ Telephone: _____

Address: _____

E-Mail Address: _____

Property's Landmark Name:

Type of Historic Landmark (Choose One):

- Local
- State
- National

Project Type: (to be completed by staff)

- Major Works (HLB Review)
- Minor Works (Staff Review)

Scope of work (Mark all that apply and attach a detailed description as Attachment):

- | | |
|---|--|
| <input type="checkbox"/> New construction | <input type="checkbox"/> Paint: |
| <input type="checkbox"/> Addition - % of existing _____ % | <input type="checkbox"/> New Colors _____ |
| <input type="checkbox"/> Modification | <input type="checkbox"/> Repaint same colors _____ |
| <input type="checkbox"/> Awning | <input type="checkbox"/> Paint removal |
| <input type="checkbox"/> Replace or add windows or doors | <input type="checkbox"/> Signs |
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Reroof |
| <input type="checkbox"/> Lighting | <input type="checkbox"/> Maintenance of stone or brick |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Hardship Exemption |

Existing Building Information:

Address _____

Width _____ Height _____ Year Built _____

Materials _____



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Proposed Restoration/Stabilization Information:

Area _____

Height: _____

Materials: _____

Attachment Checklist: (The following list of attachments are required to accompany all applications):

- Detail description of the changes proposed
 - Plans and specifications showing the proposed exterior appearance, including color, texture of materials, and architectural design and detail.
 - Drawings or photographs showing the property in the context of its surroundings
-

By signing below, the Property Owner and Applicant are representing that each understands and agrees to the following terms:

1. Authorized personnel from the City and County of Broomfield, are hereby granted the right to enter the subject property for the purposes of reviewing and processing the application, including Certificate of Occupancy Inspections.
2. There are no known hazards or vicious animals present on the subject property.
3. All information contained in this application is true and accurate to the best of my knowledge.
4. The City and County of Broomfield is under no obligation to approve the request contained in this application. No promises of approval are conveyed with the acceptance of this application.
5. It is highly recommended that a licensed surveyor complete a property survey before any construction takes place. The property owner is responsible for any construction that takes place within the boundaries of their property. The city may require any construction built outside of the property legal boundaries or within any setbacks (by intent or error), to be removed at the owners' expense.
6. A Certificate of Historic Appropriateness is required before work can begin as per the Broomfield Municipal Code, Chapter 17-72-100.
7. A Certificate of Historic Appropriateness is required before any other necessary permits can be issued and that issuance of a COHA does not relieve the requirement to obtain any County, State or Federal permit(s).



CERTIFICATE OF HISTORIC APPROPRIATENESS APPLICATION

- 8. I understand that work done without a Certificate of Historic Appropriateness is a violation of the City and County of Broomfield Historic Preservation Ordinance No.1813 §1, 2005 and could result in punitive actions.
- 9. **Enforcement and penalties.**I understand that it is unlawful for any person to violate a provision of Chapter 72-100 or the terms of a COHA. Any person, either as owner, lessee, occupant, or otherwise, who violates any of the provisions of this chapter or any amendment thereof, or who interferes in any manner with any person in the performance of a right or duty granted or imposed upon him by the provisions of Chapter 72-100, shall be subject to the fines provided in chapter 1-12, B.M.C.

Signature of Owner (Required)

Date

To be Completed by Staff:

Memorandum to the Building Official, a Certificate of Historic Appropriateness has been:

- APPROVED.** Please release the building permit.
- APPROVED WITH CONDITIONS.** Please release the building permit in accordance with any conditions.
- DENIED.** Please do not release the building permit or allow work.
- ADMINISTRATIVE APPROVAL** (minor works, only)

Signed drawings and/or specifications are enclosed ___ Yes ___ No

Signature, Chair Historic Landmark Board

Date

Signature, Codirector of Community Development (minor works)

Date