2018 ANNUAL BUDGET



CITY AND COUNTY OF

Broomfield Colorado

Photographs throughout the document follow a theme of self-sufficiency. The City and County of Broomfield promotes self-sufficiency in numerous ways. Examples include providing assistance to individuals and households requiring basic and temporary health and financial assistance, encouraging healthy lifestyles choices, and the utilization of new technologies and community programs.

ON THE COVER is a photograph of a community path in the Anthem Development.



THE CITY AND COUNTY OF BROOMFIELD

The City and County of Broomfield Logo represents a combination of meanings within one symbol.

First is the stylized “B” in the core of the Logo representing the Citizens of Broomfield.

Next is the inverted ribbon, which forms a triangular shape around the core,

supporting the ideals of Health, Safety, and Welfare for its Citizens.

Last is the ring of text denoting the City and County,

the State, and the Unity of Broomfield as a

Single Community with Common

Goals and Accomplishments.

City and County of Broomfield Government

RESIDENTS OF BROOMFIELD

MAYOR AND CITY COUNCIL

17th JUDICIAL DISTRICT
Coroner
County Court
District Attorney
District Court

INDEPENDENT AUTHORITY BOARDS
Arista Local Improvement District
Building Corporation
Housing Authority
Urban Renewal Authority

MEDICAL / PENSION BOARDS
Employee Medical Care Plan Board
Employee Pension Boards

BOARDS OF THE CITY COUNCIL
Board of Health
Board of Social Services

LEGAL, AUDITS AND JUDICIAL
City/County Attorney
External Auditor
Municipal Judge

APPEAL AND FINAL ADMINISTRATIVE DECISION BOARDS
Board of Equalization
Local Licensing Authority
Personnel Merit Commission
Planning and Zoning Commission
- Building and Construction Board of Appeals
- Construction Licensing Board
- Zoning Adjustment

CITIZEN ADVISORY BOARDS, COMMISSIONS AND COMMITTEES
Broadlands Golf Course Board
Brunner Farmhouse Advisory
Cemetery Committee
Cultural Council
Health and Human Services Advisory
Historic Landmark Board
HHS Workforce Investment Board
Housing Advisory Committee
Library Board
Open Space and Trails Committee
Parks and Recreation Committee
Planning and Zoning Commission
Public Art Committee

STRATEGIC INITIATIVES
303-464-5153
Tami Yellico
- Comprehensive Plan Completion and Implementation - Special Projects

PERFORMANCE AND INTERNAL AUDIT DEPARTMENT
303-464-5821
Bernie Block
- Internal audit and review of organizational processes

COMMUNITY ASSISTANCE CENTER
303-438-6300
Eileen Albrecht
- Consolidated customer service—offering one-stop convenience for a variety of City and County services

City / County Manager
Charles Ozaki
303-438-6300

Deputy Manager
Kevin Standbridge
303-438-6300

Assistant Manager
Jennifer Hoffman
303-438-6300

COMMUNITY DEVELOPMENT DEPARTMENT
303-438-6245
Dave Shinneman

Building
- Building Code Services
- Building Inspection
- Building Plan Review

Capital Improvements Program
- Construction Management
- Project Design

Code Compliance
- Nuisance Complaints
- Zoning Violations

Engineering
- Development Review
- Floodplain Permitting
- Infrastructure Inspection
- Infrastructure Planning
- Traffic / Transportation

Geographical Information Systems
- Live Broadcast of Council Meetings
- Geographic Data
- Mapping / Surveyor

Housing
- Develop and manage programs for affordable housing
- Manage CDBG Housing Programs

Planning
- Comprehensive and Area Plans
- Demographic Database
- Development Review
- Local and Regional Transportation Planning

FINANCE DEPARTMENT
303-438-6368
Pat Soderberg

Budget
- Performance Management Reporting
- Economic Monitoring

Fiscal Services
- Asset Management
- Accounting and Reporting
- Central Purchasing
- Cash and Investments
- Debt Management
- Payroll

Central Purchas-

Central Purchasing
- Contact Administration
- General Purchasing

Risk Management
- Property and Liability Insurance Administration

Administration

Revenue Management
- Property Tax
- Public Trustee
- Sales and Use Tax
- Water and Sewer Billing

PUBLIC WORKS DEPARTMENT
303-464-5803
David Allen

Environmental Services
- Mosquito Control
- Laboratory Operations
- Recycling Water Quality

Facilities Maintenance

Fleet Maintenance

Industrial Pretreatment

Parks Maintenance

Reuse Systems Operations

Sewer System Maintenance

Sewer Treatment

Storm System Maintenance

Street Maintenance

Water Supplies

Water System Maintenance

Water Treatment

POLICE DEPARTMENT
303-438-6400
Gary Creager

Administration
- Emergency Management

Operations Bureau
- Animal services
- Criminal investigations
- Community policing
- Crime prevention
- Crime scene processing
- Patrol
- Property & evidence
- School resource officers
- Special events
- Traffic
- Victim services

Support Services
- Civil services
- Communications Center
- Court security
- Crime analytics
- Inmate transport
- Jail management
- Maintenance
- Records
- Training

ASSESSOR DEPARTMENT
303-464-5819
Sandy Herbison
- Certification of value to taxing authorities
- Maintain value and boundaries of all taxing authorities
- Produce tax roll
- Valuation of all real and personal property

ECONOMIC DEVELOPMENT DEPARTMENT
303-464-5579
Bo Martinez

Business Assistance and Investments

Business Recruitment, Retention, and Expansion

Commercial Development/ Redevelopment (Retail, Office, and Industrial) and Mixed-Use Development Development

Community Partnerships

Data Resources and Information

Small Business Development

Target Industry and Community Marketing

OPEN SPACE AND TRAILS DEPARTMENT
303-438-6335
Kristan Pritz
- Land Acquisition
- Management of Open Space
- Planning
- Trail System Development
- Wildlife Policies, Research, and Education

RECREATION SERVICES DEPARTMENT
303-460-6900
Clay Shuck
- Cemetery
- Facility Planning
- Recreation Centers
- Recreation Programs
- Special Community Events

COMMUNICATIONS AND GOVERNMENTAL AFFAIRS DEPARTMENT
303-438-6300
Anne Lane

Communications
- Channel 8
- Governmental Affairs
- Local/State /Federal
- Public Relations
- Website Administration / Social Media

PUBLIC LIBRARY AND CULTURAL AFFAIRS DEPARTMENT
720-877-2300
Abby Yellman
- Arts Programs
- Auditorium
- Books and Periodicals
- Creative Broomfield Initiatives
- Cultural Spaces and Places
- Discovery Lab and Makers Space
- Education
- Information Access
- Life-Long Learning
- Museums
- Public Art

CITY AND COUNTY CLERK DEPARTMENT
303-464-5819
Jim Candelarie
- Board of Equalization Administration
- City Council agendas and minutes
- City Records
- Mail Room
- Solicitor and liquor licensing

Elections
- Election Administration
- Voter Registration

Motor Vehicle
- Titles and License Plates

Recording
- Birth Certificates
- Document Recording
- Property Deeds

COURTS ADMINISTRATION DEPARTMENT
720-887-2100
Julie McCarthy

Arraignment Schedules

Coordination with 17th Judicial District

Coordination with County Court Administration

Court Case Manager

Coordination with District Court Administration

Municipal Court Administration

Penalties Administration

HUMAN RESOURCES DEPARTMENT
303-438-6320
Suzanne Smith

Administration of Personnel Merit System

Employment Recruitment and Selection

Salary / Compensation Administration

Employee Benefits Administration
- Life and Health
- Retirement Plans
- Wellness
- Workers Compensation

Administration of Self-Funded Medical

Employee Training and Development
- Organizational and Leadership Development

Employee Relations

Job Line

Volunteer Recruitment and Administration

INFORMATION TECHNOLOGY DEPARTMENT
303-438-6201
Ernesto Chavez

Administration
- Project Management
- IT Security Management

Operations

DevOps
- Application administration
- Network administration
- System administration
- Telecommunications administration

Customer Success
- Conference room support
- Desktop support
- Help desk
- Printer support

Geographic Information System
- Geospatial application development
- Geospatial system architecture
- Open data administration

HEALTH AND HUMAN SERVICES DEPARTMENT
720-887-2200
Vacant

Broomfield Workforce Center

Child, Adult, and Family Services
- Child Protection / Adult Protection
- Out-of-Home Placement / Foster Care
- Adoptions / Foster-Adopt

CSU Extension

Public Health and Environment
- Health Promotions
- Nursing Services / Immunizations
- Environmental Health Services
- Disease Investigations
- Reproductive Health
- Emergency Preparedness and Response
- Vital Records

Self-Sufficiency, Public Assistance and Employment
- Adult and Aging Programs
- Child Care Assistance
- Child Support Enforcement
- Food assistance
- Low-Income Energy Assistance
- Medicaid / Medical Assistance
- Temporary Assistance to Needy Families
- Tenant Based Rental Assistance
- Veterans' Services

Senior Services
- Nutrition Services
- Easy Ride Transportation
- Wellness Services
- Information and Referral

11/17/2017

Broomfield, Colorado - 2018 Budget

MISSION STATEMENT

Working in partnership with the community, the City and County of Broomfield provides excellent services in an efficient, respectful, and courteous manner to enhance and protect the environment and quality of life of Broomfield citizens.

GUIDING VALUES

- *We are here to serve our citizens as advocates and problem solvers.*
- *We always treat our citizens and employees with dignity, respect, and equity.*
- *We are fiscally responsible.*
- *We are here to help Broomfield be a safe and enjoyable community filled with opportunity for citizens and employees.*
- *We care and we show it through our positive manner.*
- *We respond quickly and we follow-up.*
- *We value vision, diversity and progressive thinking.*
- *We encourage new ideas and suggestions.*
- *We maximize opportunities to advance the interests of the community as a whole.*

Municipal Election Map of The City and County of Broomfield



Randy Ahrens
MAYOR

Kevin Kreeger

Bette Erickson
Mayor Pro-Tem

Sharon Tessier

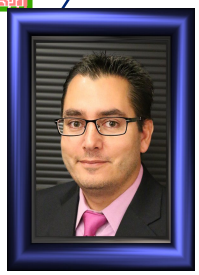


Mike Shelton

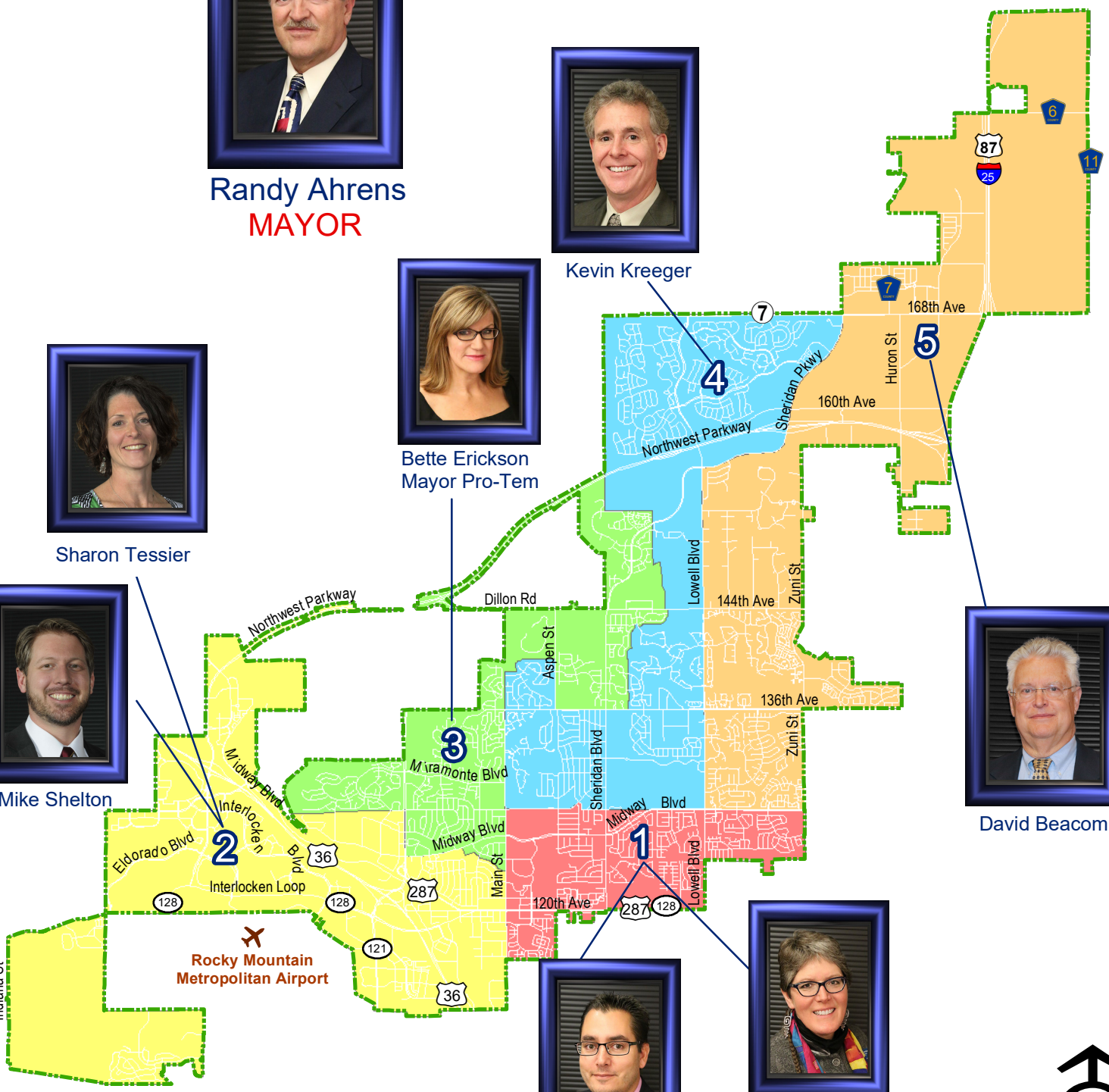


David Beacom

Elizabeth Law-Evans



Stan Jezierski



Ward 3 - Deven Shaff
Ward 4 - Kimberly Groom
Ward 5 - Guyleen Castriotta

November 2017

MAYOR AND CITY COUNCIL

	As of Budget Adoption on 10/24/17	Current Mayor and Council
MAYOR	**Randy Ahrens**	**Randy Ahrens**
WARD 1	**Liz Law-Evans**	**Liz Law-Evans**
	Stan Jezierski	**Stan Jezierski**
WARD 2	**Mike Shelton**	**Mike Shelton**
	Sharon Tessier	**Sharon Tessier**
WARD 3	**Bette Erickson**	**Bette Erickson**
	Sam Taylor	**Deven Shaff**
WARD 4	**Greg Stokes**	**Kevin Kreeger**
	Kevin Kreeger	**Kimberly Groom**
WARD 5	**David Beacom**	**David Beacom**
	Martha Derda	**Guyleen Castriotta**

CITY & COUNTY MANAGER	**Charles Ozaki**
DEPUTY CITY & COUNTY MANAGER	**Kevin Standbridge**
ASSISTANT CITY & COUNTY MANAGER	**Jennifer Hoffman**

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City and County of Broomfield

Colorado

For the Fiscal Year Beginning

January 1, 2017

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the City and County of Broomfield for its annual budget for the fiscal year beginning January 1, 2017.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, as we are submitting it to GFOA to determine its eligibility for another award.

READER'S GUIDE

The budget is intended to address many different audiences, both internally and externally. It serves as a policy document, financial plan, operational guide, and a communications device. It has been formatted to enhance readability and provide users with extractable sections that can stand on their own. The document is intended to reflect the emphasis that the City and County of Broomfield places on excellent services delivered in an efficient, respectful, and courteous manner. These services are intended to enhance and protect the quality of life that Broomfield citizens have enjoyed and have come to expect.

Changes from the Previous Year

Changes continue to be made to the document as the organization further incorporates performance management data and responds to a changing business climate. This organization is in partnership with the community to reinvent government for the delivery of excellent and efficient service with less bureaucracy. It is challenging to reflect these changes in a multi-year format that is meaningful to readers. We have attempted to mold our document to reflect changes appropriately and to display the pride with which Broomfield charges into the future, using innovation to meet the needs of our citizens.

Budget Document Organization

The City and County Manager has written a **Budget Message** that provides an excellent overview of the 2018 Budget. The budget message includes information about the issues for the upcoming year and short-term factors that influence the decisions made in the development of the budget.

The **Broomfield at a Glance Section** provides background and historical information about Broomfield. It also provides statistical community information, such as population, top ten employers, and economic indicators.

This budget has been developed based on strategic directives and guidance from City Council, which have been consolidated into seven citywide Strategic Outcomes. They are described in the **Strategic Outcomes Section**, highlighting key departmental goals and benchmarks related to each one.

The **Fiscal Policies/Overview Section** explains financial policies, Council priorities, the budget process, and debt related issues. It provides detailed information on the economic outlook, major revenue sources, and the large expenditure components. It also explains the policies regarding the operating and debt service reserves, as well as the trends seen in each accounting fund.

The **Fund Summaries Section** provides information on the appropriated funds. This section describes the purpose of each fund, along with a financial summary with beginning and ending balances.

The **Tables Section** includes summary financial data with sources and uses of funds for three budget periods: prior year actual, current year, and budget year. This section also includes a full-time personnel component. Each of the tables is color coded to assist with clarification regarding the organizational segment: City in blue, County in orange, and Total City and County in yellow.

The **Department Details Section** includes detailed sheets for each department and division. While the Tables Section provides information arranged by fund, this section is arranged by function and is intended to provide users with accessible operating information for each department and its respective divisions, regardless of the fund in which they are budgeted.

READER'S GUIDE continued

Each department summary includes its mission statement, a description and list of services, its location, and contact information. This is followed by a financial summary by account type and division. The Personnel expenditure line includes the cost of salaries, payroll taxes, and benefits for full-time, part-time, and temporary or seasonal positions in the division. Supplies are defined as consumables and small equipment (unit cost of less than $5,000). Services include travel and training, utilities, repair and maintenance costs, professional organization dues, printing, and postage. Capital outlay includes equipment purchases in excess of $5,000 per unit. Generally, new equipment purchases are found within division budgets and replacement equipment is found within the Asset Replacement Fund. All capital equipment to be purchased for the year, whether new or replacement is listed in Appendix B of the budget document.

Following the financial table is a position summary table, stating the full-time equivalent (FTE) count for full-time and part-time positions. An FTE is a unit of measure of Broomfield employees. It refers to the equivalent of one person working full-time for one year and is calculated by dividing the number of hours budgeted into the total hours for a regular full-time employee (2,080). FTE counts include all part-time regular positions, but exclude temporary or seasonal positions. Significant changes in the budget are described next, as a tool for the reader to understand why a department's needs may vary from year to year. Additions, reductions, or shifts in allocations between divisions are identified here.

The **Capital Improvements Projects Section** is provided to describe projects included in the budget. The project sheets include a project description, five-year expenditure plan, and the impact projects may have on the operating budget.

The Broomfield Urban Renewal Authority (BURA), Broomfield Building Corporation, Broomfield Housing Authority, and Arista Local Improvement District are separate entities. The boards of directors for these organizations are composed of City Council members. City and County employees serve as staff for these organizations, and the same policies apply to their separate budgets. They are presented in this document as a matter of convenience.

The **Appendices** are a collection of schedules and topic-specific information. Included in the appendices is information regarding internal service charges; equipment purchases; intergovernmental and community outlays; explanation of interfund activity; City and County Strategic Outcomes with City Council Priorities; Comprehensive Plan goals; a summary of the 2013 Long Range Financial Plan; a summary of the 2015 Citizen Survey; an FTE summary; and a glossary of terms and acronyms.

CITY AND COUNTY OF BROOMFIELD, COLORADO
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Budget Message

CITY AND COUNTY MANAGER
One DesCombes Drive • Broomfield, CO 80020 • 303.438.6300 • www.broomfield.org

BUDGET MESSAGE

TO: Mayor and City Council

FROM: Charles Ozaki, City and County Manager

SUBJECT: 2018 Budget for the City and County of Broomfield

DATE: January 1, 2018

INTRODUCTION

I am pleased to submit to you the 2018 Budget for the City and County of Broomfield. It continues Broomfield's tradition of fiscal responsibility and sustainability. The budget is balanced, continues high-quality services to Broomfield citizens, and maintains operating reserves at the target of 16.67% of budgeted operating expenditures. The 2018 total Revenue Budget for the City and County of Broomfield, including transfers from reserves, is $303.6 million. Overall, total uses of funds for 2018 are projected at $339.9 million. This is a 19.09% decrease from the 2017 budget of $420.1 million, which includes $86 million of bond funded projects. The chart below provides additional information regarding the change from the 2017 Revised Budget to the 2018 Budget.

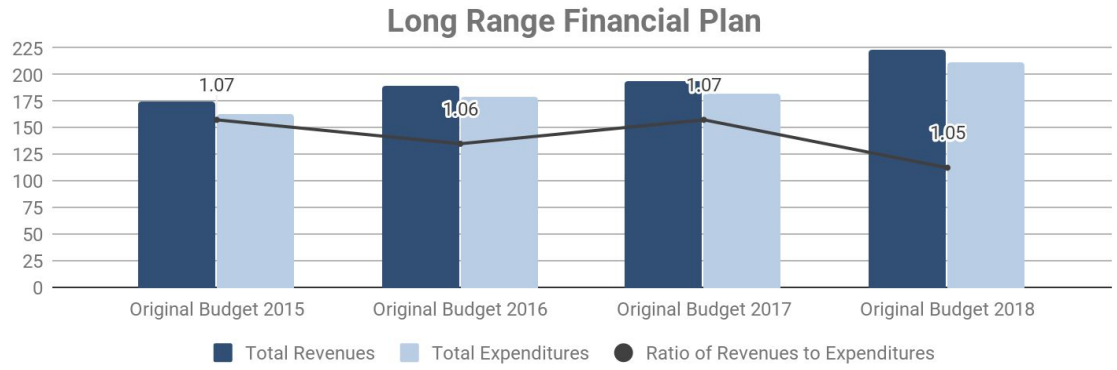
Sources and Uses of Funds	Revised Budget 2017	Proposed Budget 2018	Budget % Chg 2017 Revised to 2018
Sources of Funds			
Revenue and Transfers In			
Governmental Operating Funds	$ 123,243,420	$ 127,665,823	3.59%
Governmental Capital Funds	140,313,409	71,526,038	-49.02%
Debt Service Funds	14,190,002	13,736,868	-3.19%
Utilities Operating	27,526,144	29,220,970	6.16%
Utilities Capital	29,683,412	33,867,780	14.10%
Employee Benefit Funds	25,682,635	27,612,752	7.52%
Total City and County Revenue	360,639,022	303,630,231	-15.81%
Roll Forward of CIP Project funding and		-	
Planned use of (addition to) Fund Balance	59,454,906	36,287,869	-38.97%
Total City and County Revenue	**$ 420,093,928**	**$ 339,918,100**	**-19.09%**
Uses of Funds			
Expenditures and Transfers Out			
Governmental Operating Funds	$ 126,839,178	$ 128,987,110	1.69%
Governmental Capital Funds	181,428,567	75,760,603	-58.24%
Debt Service Funds	14,111,413	13,684,008	-3.03%
Utilities Operating	24,325,074	25,375,261	4.32%
Utilities Capital	60,095,412	79,484,884	32.26%
Employee Benefit Funds	13,294,284	16,626,234	25.06%
Total City and County Expenditures	**$ 420,093,928**	**$ 339,918,100**	**-19.09%**

2018 KEY FINANCIAL STRATEGIES

Key financial strategies accomplished with the 2018 Budget are listed below, many of which are described in greater detail subsequently in this message:

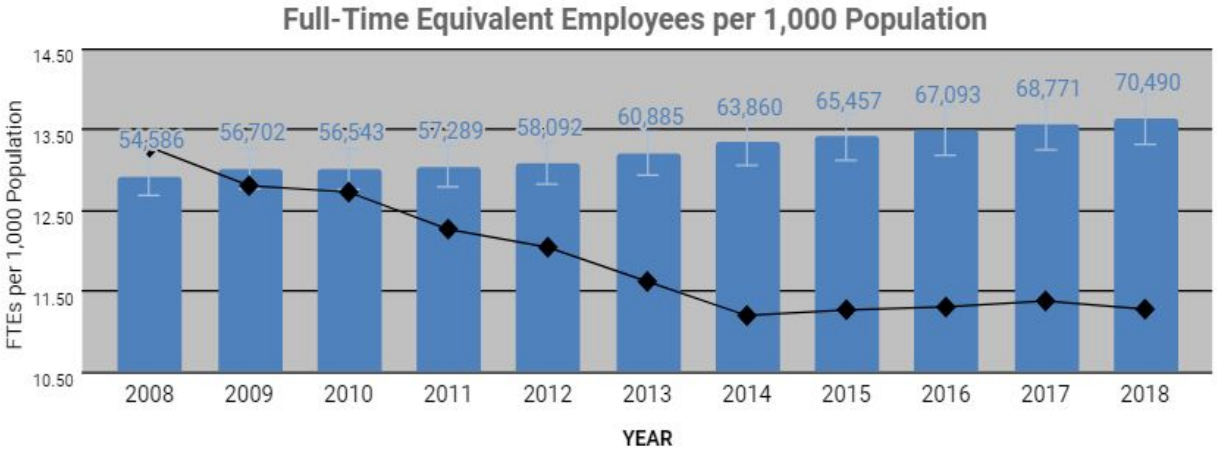
1. **The Five-Year Forecast for General Governmental Operating Funds indicates service and staffing levels are affordable over the five-year forecast period.** The forecast draws on our most current understanding of economic trends and long-term costs to yield an indication of relative budget health on a five-year timeframe. Based on current economic projections and operating costs, Broomfield can live within its means, with revenues exceeding expenditures each year of the forecast. The forecast also supports transferring Operating Funds to the Capital Funds to support cash funding capital projects.

2. **The 2018 Budget reflects a positive Long Range Financial Plan (LRFP) ratio of revenues to expenditures.** As noted in the chart below, the ratio of revenues to expenditures for General Governmental Funds for the 2018 budget is 1.05. This ratio indicates that recurring operating expenditures (net of one-time transfers and costs) are covered by recurring operating revenues, which means that carry-forward fund balances are not required to support ongoing operations. In 2013 the LRFP was updated; the projected ratio at build-out remained at 1.08. The 2018 Budget includes funding for the next LRFP update.



3. **The 2018 budget allocates the funds for capital improvements, as identified in the capital improvements project plan.** The Capital Plan includes funding for improvements to 144th Ave/Dillon Road, construction for the new Service Center, renovation for the Community Center, IT Fiber Infrastructure transition and replacement, and phased funding to purchase land in North Broomfield for a park.

4. **The 2018 and revised 2017 budgets provide funding for an additional 15.76 Full Time Equivalent positions (FTEs).** During the recession, close to 26 positions were eliminated. Since that time, positions have been slowly added back as needed to maintain the current service levels as population increases. With the requested 15.76 additional positions in 2018, the aggregated number of FTEs per 1,000 residents will have decreased from 13.28 in 2008 to 11.27 in 2018; this ratio is a good comparative tool with other communities for the departments that provide direct service to the public. Many of the positions increase hours and provide benefits to existing positions. The chart below shows the FTE per 1,000 population.



5. **The 2018 Budget continues to include funding to pay down liabilities for the closed General Employee Defined Benefit Pension plan.** The 2017 actuarial report indicated the unfunded actuarial liability for this plan is $7.9 million and calculated a 10-year amortization schedule for funding of this liability. While this amount changes year to year, based on the market value of the plan investments, the budget includes a $1,086,400 payment into the plan, which is equal to the actuarial estimate of the annual amount required to retire this liability over a 10-year period. This estimate is updated each year to respond to market conditions (i.g. reflects lower estimates of returns on investments) and activity within the plan (i.g. benefit withdrawals).

6. **The revised 2017 Budget includes net bond proceeds for capital projects in the amount of $80 million to fund Dillon Road and renovation of Broomfield Community Center.** The 2017 Revised Budget includes total bond proceeds of $86,276,837. Approximately $40 million of the proceeds will be used to fund the design and construction of Dillon Road/144th Ave from Zuni Street to Highway 287. Approximately $40 million in proceeds will be used to renovate the Broomfield Community Center, which was originally built in 1974. The remaining funds will be used for bond issuance cost and to fund one-year of debt service reserve.

COMMUNITY OUTCOMES AND KEY INITIATIVES FOR 2018

Budget goals and initiatives funded in the budget are based on City Council direction received at Council meetings, plus a number of other planning documents including City Council priorities (as established at Council's annual focus session), the Comprehensive Plan, and statement of mission and values. Taken together, these documents contain more than 90 goals, many of which are overlapping in purpose or closely related. To facilitate clearer budget communication, staff has distilled the numerous goals from the range of plans into seven "outcomes," which communicate the basic purposes of City and County government in simple and clear terms that are meaningful to Broomfield residents. These outcomes are:

- Safe community
- Economic vitality
- Health, leisure, and educational opportunities
- Facilities and effective transportation infrastructure
- Self sufficiency
- Environmental stewardship
- Responsive and fiscally responsible government

Each of these outcomes is described below, along with key work plan initiatives for 2018.

Safe Community: ***Safety for residents, businesses, and visitors***. Several new initiatives are being in the 2018 Budget in working towards this outcome. In 2017, the Police department begin to implement a Body Worn Camera Program. The start-up cost included in the 2017 budget is $ 433,900 and includes 1.0 FTE, 158 body cameras, and property/evidence storage. The ongoing costs included in 2018 is estimated to be $240,000.

Police is also requesting to add two additional FTEs, a Crime Scene Investigator and an Animal Services Officer to assist in the increased workload in each area. A new SWAT vehicle is being recommended to increase Officer safety during critical incidents. Additional funding is also for Officer training to continue to meet state mandated training requirements.

Public Health is requesting 1.0 FTEs for an Emergency Preparedness Response Coordinator. This service has been contracted in past years; this request will bring the position in-house to meet the increasing state requirements. Also, in the 2017 Revised budget, new Crisis Tracking software is being purchased to help with data collection and reporting in the event of a natural or man-made disaster.

Oil and gas continues to play an important role in Broomfield's safe community efforts. The 2017 Budget included funds for 1.0 FTE to bring in-house an Oil and Gas Inspector. This is an increase in service level from a part-time contractual agreement with Boulder County. In 2018, $100,000 is being to purchase an infrared camera to assist in oil and gas well inspections. In GIS, an increase of 0.55 FTE is being recommended based on workload and the purchase of a drone to help with video and photos in areas hard to reach by foot.

The Capital Improvements budget (CIP) includes $300,000 for parking lot lighting improvements at the Library and Auditorium. The CIP budget also includes funding for several traffic signals, school safety enhancements, bike lanes, and trails and sidewalk completions.

Economic Vitality: ***A balanced and sustainable economy with housing, employment, and shopping opportunities***. The 2018 Budget continues funding for the Economic Development department initiated community grant program for small businesses, called Enhance Broomfield. This program is funded with $100,000 to be used as a dollar for dollar match, up to $25,000 per business, to help businesses make repairs and makeovers for the exterior of their business. Also in 2018, Broomfield will continue to use data from a 2017 Retail Revenue study. That study provided Broomfield with the data, tools and strategy to help address the changing nature of retail while considering Broomfield's unique characteristics. In 2018, funding is included to begin the process to update the Long-Range Financial Plan (LRFP). Data from the Retail Revenue study will be incorporated into the LRFP.

Based on projections made in June 2017, staff expects single and multi-family housing development to continue to show growth, indicating continuation of the steady economic recovery. The revised projected total for housing starts in 2017 is 891; 319 single-family and 572 multi-families. The projection for 2018 is 442 single-family and 338 multi-family for a total of 780. Commercial growth is also expected in 2018 with 1,052,624 new square footage projected to be added. Due to this growth and increased workload in Community Development, 1.65 additional FTES are being recommended for the Community Development Department.

Health, Leisure, and Educational Opportunities: ***A broad spectrum of opportunities for recreation, culture, education, and entertainment for all residents***. The 2018 budget continues to fund programs that enhance Broomfield's quality of life, including the Mamie Doud Eisenhower Public Library, recreation centers and programs, open space and parks, and the Broomfield Auditorium. At the library, the budget includes increased funding and hours for the Young Adult and Children's programs. Open Space and Trails administration includes the request for one additional full-time staff member to help with wildlife issues, community outreach and overall program workload growth.

In 2017 and continuing to 2018, Recreation Services has several large capital projects including $40 million in bond funding for Broomfield Community Center. The CIP budget also includes several improvements to parks and trails as well as funding for open space and trail signage and kiosks.

Public Health has continued funding to help promote practices, policies, and programming to support healthy eating, active living, and prevention of chronic diseases. During 2015, grant funding was received to fund two 0.50 FTEs to support Obesity and Tobacco Prevention programs; this funding will continue into 2018. Additional grant funding was received in 2017 and will continue in 2018 for programs for substance abuse prevention, behavioral health for mental and substance abuse, and regional health coordination.

Facilities and Transportation Infrastructure: ***Safe, well-maintained and attractive facilities, streets, and utilities***. Infrastructure maintenance is a fundamental responsibility for City and County Government. The 2018 budget continues funding for maintenance of all streets, parks, utilities, facilities, traffic signals and signs, and all of the equipment required to deliver these services. Highlights include several large projects started prior to 2018:

- Bond Funding in the amount of $40 million for improvements for 144th/Dillon Road from Zuni Street to highway 287. Completion of the Lowell Blvd. improvement projects is expected with a total project cost of $12.2 million (south and north Lowell Blvd); and nearing the completion of the 120th Connection project with Broomfield's local match cost of $19.7 million, expected to be completed in early 2018
- Completion of design and the start of construction of the Service Center; this project includes a new campus near the Water Plant on 144th and remodel of the existing Service Center building
- Continuing the pavement preservation program with $3.5 million allocated for 26 miles of street resurfacing work to extend the pavement's useful life.
- Replacing approximately 5,000 feet of aged and deteriorating water and sewer main lines.
- The 2018 budget includes funding for HVAC replacement, carpet replacement, security enhancements, and storm drainage improvements.

Self Sufficiency: ***Assistance for individuals and households requiring basic and temporary health and financial assistance***. Senior Services is continuing to experience impacts as Broomfield's demographics shift toward an increasing senior population. The latest information from the U.S. Census shows the senior population in Broomfield at 12%; the Denver Regional Council of Governments (DRCOG) is estimating Broomfield's senior population will grow to 20% of the total population at buildout. The 2018 Budget includes funding for 416 additional annual hours for the Meals on Wheels Technician to keep up with service level demands. Additional funding is also being added to increase the Senior Workoff Program from 40 participants to 80 participants. This program provides Seniors an opportunity to receive a rebate for some of their property tax by providing volunteer hours.

Health and Human Services is requesting the addition of 2.0 FTEs to assist with early intervention in the area of child abuse and neglect by providing family assistance and education with the goal of reducing more serious issues in the future.

The Broomfield Housing Authority will continue to provide assistance for low-and moderate-income residents through various programs: Tenant Based Rental Assistance, Housing Weatherization, and Home Repair and Rehabilitation. In July 2015, the Broomfield Housing Authority entered into an agreement with the Colorado Division of Housing to administer approximately 25 vouchers for the City and County of Broomfield. This opportunity has allowed the Broomfield Housing Authority to become an approved voucher administrator and opened opportunities to apply for future federal funding, if available.

Environmental Stewardship: ***A regional leader in environmental stewardship, open space preservation, and water resources management***. Planning for future water resource needs is an important part of

Broomfield's long-range planning. The Public Works department continues to offer water audits and incentives to citizens to install low-use water appliances. The Solid Waste and Recycling division budget also includes increased funding in the amount of $8,000 for the Spring Clean Up program. This program allows citizens to put to the curb large and hard-to-dispose-of items for trash and recycling pickup. This is one of several solid waste management programs Broomfield offers free of charge to citizens. The 2018 Budget also proposes 1.0 additional FTE to help with the Environmental Services education programs and 1.0 FTE to help track and account for reuse water efforts.

The Parks department had several initiatives in 2017 and also included funds in the 2018 budget to help battle Emerald Ash Borer (EAB) that is expected to affect as many as 4,300 trees. The budget includes funds to replace trees less than 8" diameter, increased cost for pruning and trimming, and treatment cost needed to save large trees (over 8"). The capital budget also includes funds to add a second tree branch recycling center to be located near the Service Center.

The City and County continually works to improve wastewater treatment facilities. The 2018 budget includes continued funding for the first phase of a project to renovate several elements within the treatment plant and the laboratory. These include an air quality monitoring system, process cover replacements, and new equipment purchases. State grant funding in the amount of $1 million was received to help fund the new water quality standards project. In addition to the grant funding, additional dollars for the first phase of these improvements were generated through an Environmental Compliance Fee (ECF) that is billed to customers of the sewer fund on a monthly basis.

Responsive and Fiscally Responsible Government: ***Innovative, responsive, efficient and fiscally responsible government***. Broomfield continues to strives to incorporate these values into all services. A number of continuing initiatives for 2018, however, are directly intended to reinforce these values and enhance the City and County's communications with the community. The Human Resource and Finance departments are continuing work to take advantage of efficiencies and data reporting features of the new electronic web-based human resources information system. The Communications and Governmental Affairs department, working with many other City and County departments, is requesting to increase one part-time position to full-time to enhance Broomfield's customer experience with events and programs.

The rapid pace of technology development is requiring the City and County to carefully plan for implementation of new technologies that make the workplace more efficient and effective while improving service quality. Continuing into 2018, the IT department continues to enhance efficiency and improve customer service. Broomfield is moving to a "Software as a Service" (SaaS) model, rather than the traditional approach where software is hosted on-site using hardware owned by Broomfield. This change will continue to shift budgets from capital funding to annual operating funding. In 2018, the IT operating budget is increasing to cover the annual SaaS fees for Google, HR/Payroll Oracle software, and Police Software – New World. The operating budget also includes an additional 0.50 FTE for increased cyber security workload.

In 2018, funding is continuing for Broomfield's "Six Sigma/Lean" initiative to improve business processes and help facilitate innovation, improve effectiveness, and increase efficiencies. Currently the Broomfield Improvement Team (BIT) has helped lay the groundwork for several projects by facilitating a program to map the current processes and develop the desired future processes.

TOTAL 2018 BUDGET

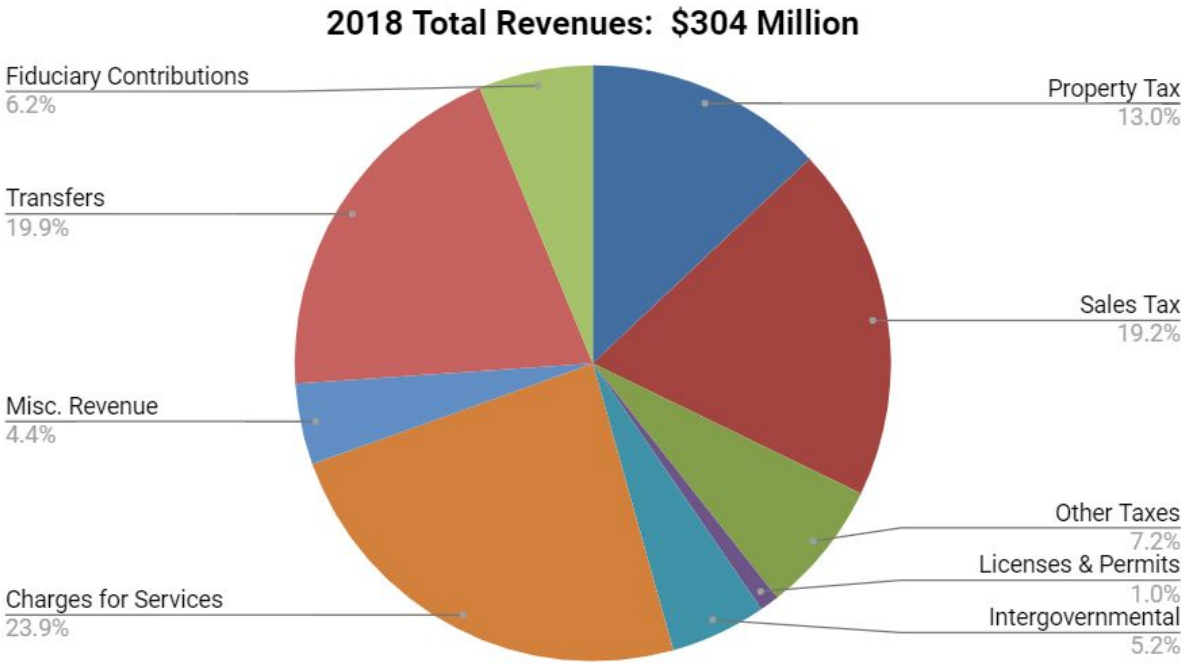
The 2018 annual Revenue Budget for the City and County of Broomfield is $303 million. ($266 million when shown net of interfund transfers of $37 million.) The annual uses of operating funds for 2018 are projected at $137 million; capital project and debt service cost is projected at $108 million. The budget includes planned funding from reserves and fund balance for capital projects. In 2017, City Council approved $86 million in bond funding for two major capital projects, Dillon Road and the Community Center.

COMBINED CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET SUMMARY, NET OF INTERFUND TRANSFERS				
Sources and Uses of Funds	Actual 2016	Revised Estimate 2017	Budget 2018	% Change 2017 to 2018
Sources of Funds				
Beginning Balance	**$ 278,640,322**	**$ 286,214,537**	**$ 226,759,634**	**-20.77%**
Revenues				
Annual Revenues	$ 209,138,134	$ 218,517,358	$ 224,386,851	2.69%
Fiduciary Plan Contributions	16,122,198	16,216,144	18,861,715	16.31%
Bond proceeds	-	86,276,837	-	NA
Transfer From Fund Reserves	7,635,971	3,914,375	23,151,683	491.45%
Total Revenues	**$ 232,896,303**	**$ 324,924,714**	**$ 266,400,249**	**-18.01%**
Net Total Sources of Funds	**$ 511,536,625**	**$ 611,139,251**	**$ 493,159,883**	**-19.30%**
Uses of Funds				
Expenditures				
Operating Budget	$ 113,333,370	$ 127,497,299	$ 137,192,108	7.60%
Capital Improvements	65,581,047	180,409,081	108,272,164	-39.99%
Lease Purchase Payments	7,602,238	7,687,238	7,681,438	-0.08%
Debt Service - Bonds	17,149,724	17,562,695	23,193,371	32.06%
Fiduciary Funds Expenditures	16,829,834	13,294,284	16,626,234	25.06%
Subtotal	$ 220,496,213	$ 346,450,597	$ 292,965,315	-15.44%
Total Uses of Funds	**$ 220,496,213**	**$ 346,450,597**	**$ 292,965,315**	**-15.44%**
Additions to Reserves	$ 4,825,875	$ 37,929,020	$ 9,722,803	-74.37%
Net Total Uses of Funds	**$ 225,322,088**	**$ 384,379,617**	**$ 302,688,118**	**-21.25%**
Ending Balance	**$ 286,214,537**	**$ 226,759,634**	**$ 190,471,765**	**-16.00%**

Subsequent sections of the budget message provide additional explanation for the funds that support almost all City and County activities: General Governmental Operating Funds, General Governmental Capital Funds, and Utility Funds. These sections contain additional important details, such as the amounts intentionally accumulated in previous years planned for capital projects transfers or expenditures in 2018.

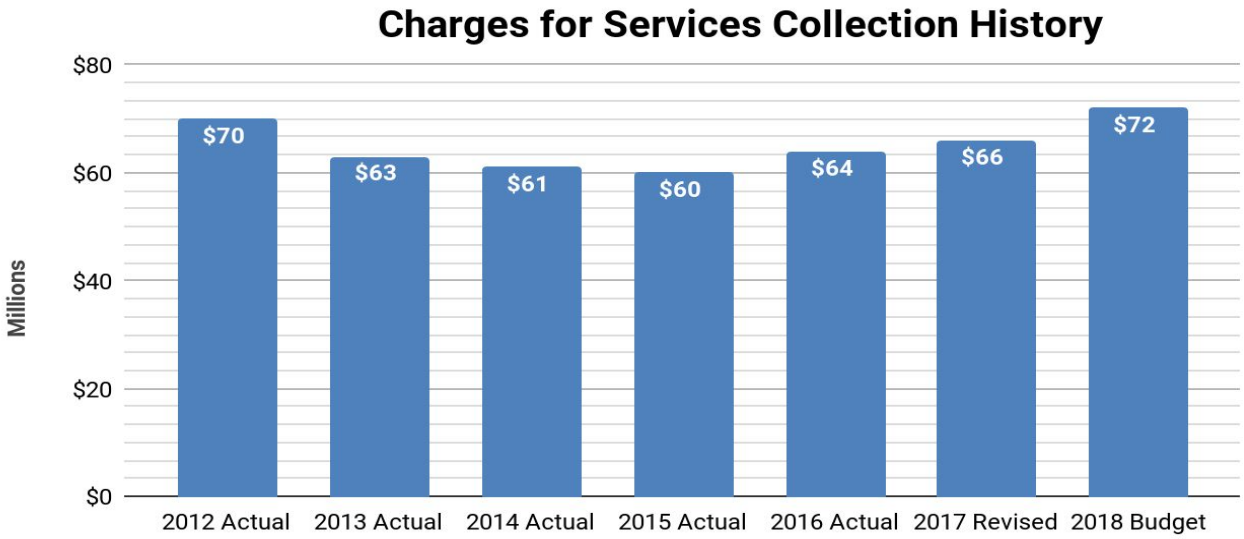
MAJOR REVENUES

The chart on the next page shows that three sources account for nearly two-thirds of the total revenues in the 2018 budget: charges for services (24%), sales taxes (19%) and property taxes (13%). Importantly, the purposes for these revenues, and their corresponding allocation by fund, are either guided by City Council policy, in the case of property tax and sales tax, or by ordinance or state law, as is the case for utility charges for service.

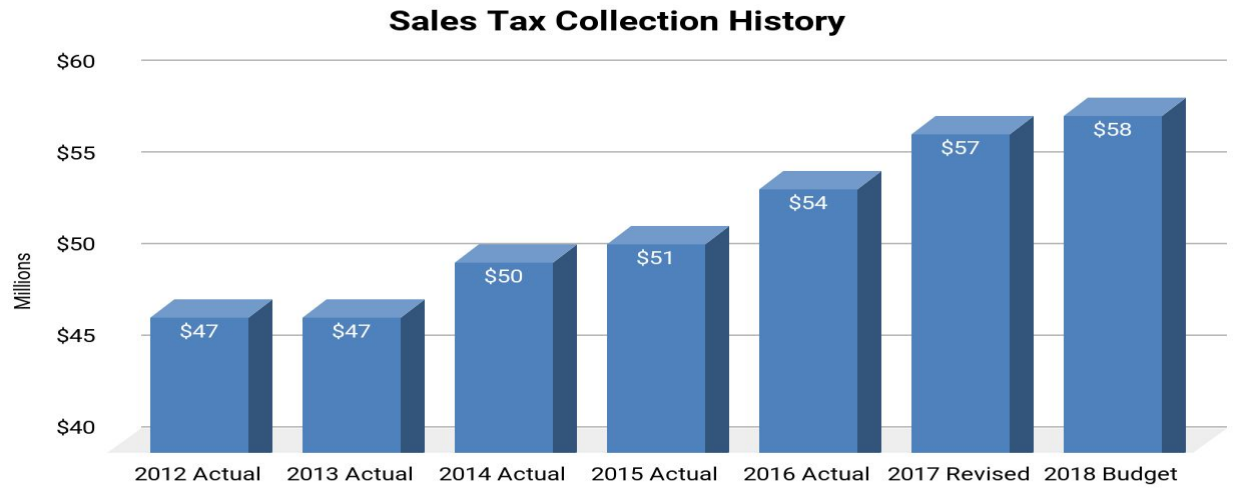


This next section of the budget message describes trends and projections for the largest revenue sources:

Charges for Services Revenues: Charges for Services revenue, comprised mostly of water and wastewater fees, account for approximately 24% of the total revenues expected to be collected in 2018. These revenues are projected to decrease by -7.79% when compared to the 2017 Original Budget amount and increase 10.27% over the 2017 Revised Estimates. This is mainly due to Utilities connection license fees which change year-to-year based on the number of housing starts. A 2.0% rate increase for user service charges in 2018 is being for Water and Sewer Service fees. This is consistent with the Utility financial models and was anticipated in the rate analysis performed in 2012 and is needed to cover the increase cost of Denver Water, chemicals and electricity/natural gas. The last rate increase was in 2017 and was a 1.5% service fee increase. No increase in Utility license fees is being recommended at this time.

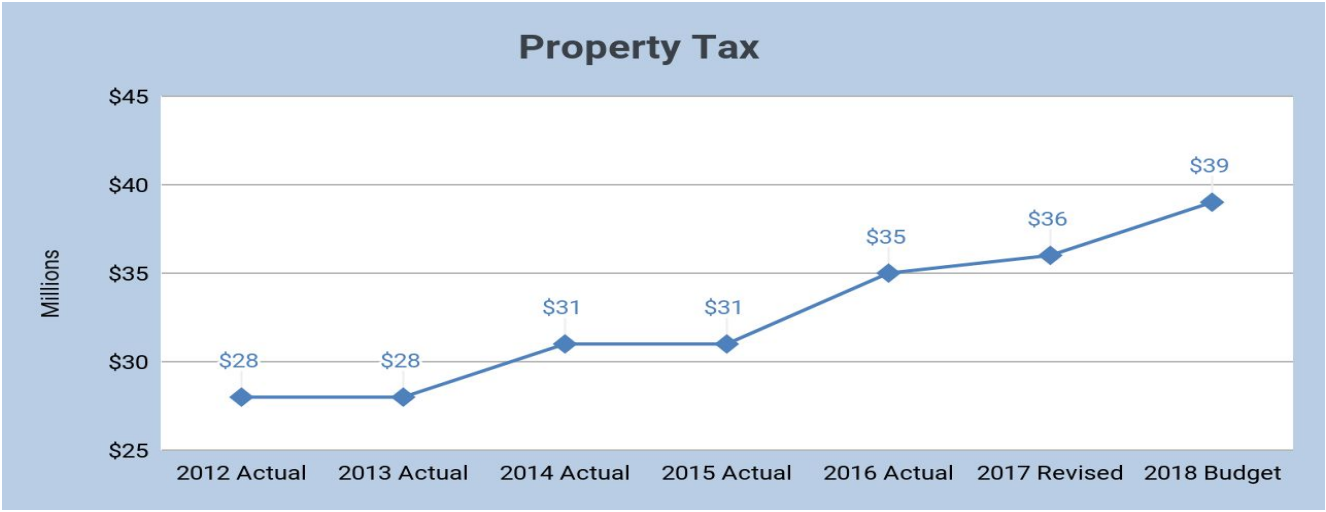


Sales Tax Revenues: Sales tax revenues are projected to total $58.4 million in 2018, representing approximately 19% of the total revenue expected to be collected. This amount is 7.93% higher than the 2017 Original Budget and 3.15% higher than the projected 2017 Revised Estimate. For its State Fiscal Year 2017/2018 budget, the Office of State Planning and Budgeting estimates a 7.5% sales tax increase statewide over the prior year (June 2018 Colorado Economic Outlook Report). Broomfield's projection anticipate slight increased revenues from new retail sources and assumes 2% growth in sales from existing retailers, recognizing continued competition from recent development in surrounding communities and limited new retail. The Flatirons retail area continues to contribute a substantial portion of sales tax revenues to the City and County, equivalent to 31% of Broomfield's total. Sales tax revenue generated from citywide retailers represents 56% of the total, and retailers in other specific development areas represent 13%.



Property Tax Revenues: Property tax revenue is approximately 13% of the total revenues expected to be collected in 2018. Colorado statutes require property reappraisal every two years. The last reappraisal occurred in 2017 for taxes paid in 2018. In 2018, the increase in property values is due to the addition of new construction projects that were completed in 2017 in addition to the increased property values. The resulting property tax revenue is projected to increase $3.0 million over the 2017 Original budget.

In Colorado, the assessed value for commercial property is set at 29% of actual value while the residential assessed values are currently set at 7.20% of the market value, a reduction of 0.76% from prior years. The decrease in the residential assessed property tax value from 7.96% is due to the Gallagher Amendment. This s a primary reason why Broomfield's commercial tax base is so critical to the City and County's revenue base.



GENERAL GOVERNMENTAL FUNDS SUMMARY

The chart on the next page shows the revenue and expenses of the General Governmental funds. These funds include the City General Fund, County General Fund, Health and Human Services Fund, and funds for Street Maintenance, Library, Cemetery, Facilities Maintenance and Lodging Tax. These are the funds that provide the most basic governmental services. The Utility funds are not included in these funds.

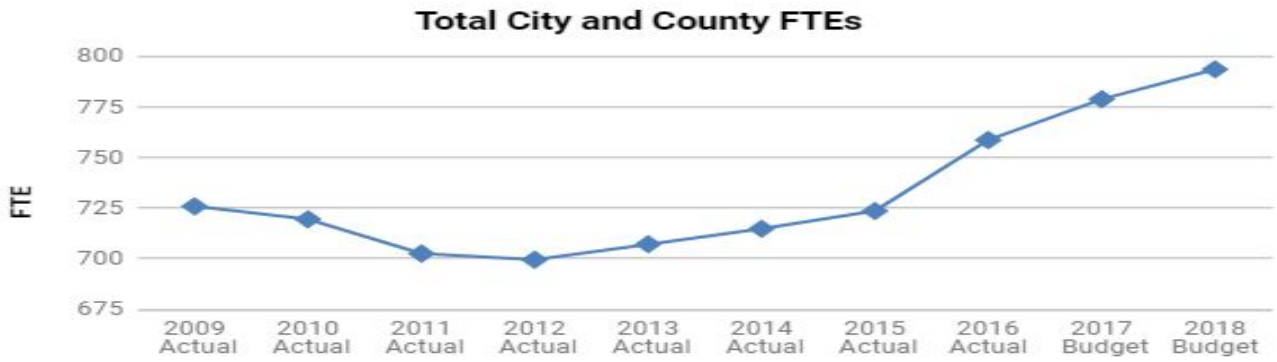
CITY AND COUNTY OF BROOMFIELD 2018 BUDGET General Governmental Operating Funds				
Sources and Uses of Funds	Actual 2016	Revised Estimate 2017	Budget 2018	% Change 2017 to 2018
Beginning Balance, in excess of Reserves	**$ 7,452,761**	**$ 6,384,078**	**$ 2,788,320**	**-56.32%**
Annual Revenues				
Taxes	$ 71,507,951	$ 74,571,677	$ 79,172,026	6.17%
Intergovernmental	12,894,475	14,589,680	13,938,687	-4.46%
Charges for Services	15,341,431	16,920,572	17,522,839	3.56%
Other (Interest, Contributions, Fees)	4,851,832	5,096,435	4,814,995	-5.52%
Total Annual Revenues	**$ 104,595,689**	**$ 111,178,364**	**$ 115,448,547**	**3.84%**
Annual Operating Expenditures				
Personnel	$ 63,540,727	$ 66,026,315	$ 70,402,420	6.63%
Supplies	4,303,384	5,124,192	5,113,423	-0.21%
Contractual	24,400,553	29,350,156	30,480,377	3.85%
Lease Payments	3,904,243	3,941,888	3,941,531	-0.01%
Total Annual Operating Expenditures	**$ 96,148,907**	**$ 104,442,551**	**$ 109,937,751**	**5.26%**
Net Before Other Sources/(Uses) of Funds	**$ 8,446,782**	**$ 6,735,813**	**$ 5,510,796**	**-18.19%**
Other Sources/(Uses) of Funds				
Transfers to Reserves	$ (218,873)	$ (869,152)	$ (1,050,085)	20.82%
Transfers from Reserves	241,882	70,000	70,000	0.00%
Interfund Transfers In	$ 10,862,320	$ 11,998,456	$ 12,150,676	1.27%
Interfund Transfers Out	(20,400,794)	(21,530,875)	(18,002,674)	-16.39%
Total Other Sources/(Uses) of Funds	$ (9,515,465)	$ (10,331,571)	$ (6,832,083)	-33.87%
Net Annual Activity	**$ (1,068,683)**	**$ (3,595,758)**	**$ (1,321,287)**	**-63.25%**
Ending Balance, in excess of Reserves	**$ 6,384,078**	**$ 2,788,320**	**$ 1,467,033**	**-47.39%**

Using the basic elements of zero-based budgeting, where all expenditures must be justified, departments annually examine how they perform their work and consider the most cost effective way to utilize resources needed to maintain the high levels of service the City and County of Broomfield provides to its citizens. Ongoing operating expenditures are budgeted to remain within expected operating revenues. The row in the chart above labeled “Net before Other Sources/Uses” shows that projected 2018 annual revenue exceeds annual expenditures by $5.5 million. Transfers to Capital Improvement funds will continue to be used in 2018 to fund the additional capital projects. The Ending Balance of $1.5 million is in excess of the Reserve Balances for these funds.

PERSONNEL BUDGET CHANGES

Personnel costs are the largest single component of budgeted operating expenditures. Active management of these costs is an important component of managing the 2018 budget. Broomfield’s continuing zero-based budget approach manages total full-time equivalent positions (FTEs) based on workloads and service levels. The 2017 Revised Budget proposes to add 3.30 additional FTEs, while the 2018 budget proposes an additional 12.46 FTEs due to increased workloads in the Community Development, Finance, Communications, Library, Human Resources, Public Works, Health and Human Services, and Police departments.

During the recession, nearly 26 authorized FTEs were eliminated to help balance the budget in response to reduced revenues and workloads. Starting in 2013, evaluation of the impact of the recovering economy on workloads and staffing levels resulted in the careful consideration of the need to restore, and in some cases due to growth, increase staffing in key areas. This evaluation continues each year and is reflected in the 2018 budget for personnel. The chart below shows the staffing trend since 2009.



The table below provides additional detail on staffing trends for each functional area and the changes for 2018 by department.

Total City and County FTE (Including Limited Appointments)											
Department	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Original Budget	2018 Proposed Budget	Chg 2017 to 2018
General Government	62.44	63.26	63.76	60.36	61.12	62.32	63.32	64.77	64.77	67.12	2.35
Finance	31.01	31.01	31.01	31.13	31.13	32.20	33.20	34.00	34.00	35.41	1.41
Information Technology	17.00	17.00	15.00	15.00	18.00	18.50	19.50	24.50	24.50	24.50	0.00
Community Development	52.60	45.30	42.30	41.30	44.70	44.70	44.95	47.88	49.88	53.08	3.20
Public Safety - Police	198.15	200.15	201.15	200.35	200.35	200.35	201.35	213.35	216.35	218.35	2.00
Community Resources	117.92	117.47	109.51	109.81	109.81	110.71	110.91	110.96	112.24	114.24	2.00
Public Works	155.55	153.05	150.65	150.85	150.85	153.65	156.45	161.15	172.58	175.18	2.60
Health and Human Services	91.38	92.33	89.28	90.80	91.30	92.53	94.03	102.19	104.69	106.89	2.20
Total - City and County	**726.05**	**719.57**	**702.66**	**699.60**	**707.26**	**714.96**	**723.71**	**758.80**	**779.01**	**794.77**	**15.76**

The 2017 Revised Budget and 2018 Budget include funding for a recommended increase of 15.76 FTEs.

Department	Description	Net Change in FTEs
Executive Management	Increase in part-time hours for an Administrative Technician II position	.10
Communications/ Governmental Affairs	Increase in hours to move a part-time Communication Specialist position to full-time	.25
	Increase 2.0 FTEs as a result of moving Project Manager positions out of Information Technology and into Communitions (see offset below in IT)	2.0
Open Space & Trails	Increase 1.0 FTE for a new Open Space & Trails Specialist I position	1.0

Human Resources	Increase 1.0 FTE for a new Benefits/HRIS Specialist to aid with new HRIS software system	1.0
Courts	Decrease in 1.0 FTE due to decrease in workload	(1.0)
Finance	Increase in hours to move a part-time Purchasing Technician position to full-time Decrease .80 FTE to eliminate a limited term Procurement position Increase 1.0 FTE for Deputy Director position Increase 1.0 FTE for Contract & Procurement Specialist	.21 (.80) 1.0 1.0
Information Technology	Increase part-time Administrative Technician position to full-time Increase .5 FTE for a part-time Security Analyst Increase 1.0 FTE for a Business Analyst to help with various software implementations Move 2.0 FTE Project Manager positions to Communications (see above)	.5 .5 1.0 (2.0)
Community Development	Increase in part-time hours for a Permit Technician in Building Increase 1.0 FTE for a limited term Combination Inspector in Building Increase in hours to move a part-time CIP Manager to full-time Decrease full-time hours to part-time for a GIS specialist and increase part-time hours for another GIS Specialist Increase 1.0 FTE for an Administrative Tech I in Administration	.25 1.0 .4 .55 1.0
Police	Increase 1.0 FTE for a Crime Scene Investigator in Investigations Increase 1.0 FTE for an Animal Services Officer in the Animal Control Unit	1.0 1.0
Library/Cultural Affairs	Increase in hours to move a part-time Adult Services Librarian position to full-time to accommodate the makerspace and increased demand for community outreach Increase in hours to move a part-time Lead Circulation Clerk position to full-time to assist with supervisory duties and onboarding Increase in part-time hours for various positions to help with demand in Garden 6 for the Makerspace and the Children's area	.20 .20 .65
Public Works	Increase in hours to move a part-time Fleet Worker position to full-time Increase 1.0 FTE for a limited term Environmental Educator position in Solid Waste and Recycling Increase 1.0 FTE for Water Resource Analyst in Water Reclamation Resources and Planning Increase in hours to move a part-time Stormwater Worker position to full-time	.40 1.0 1.0 .20
Health and Human Services	Increase 2.0 FTEs for Social Caseworkers in Child Welfare Increase in hours to move a part-time Meals on Wheels position to full-time	2.0 .20

Each year staff surveys surrounding jurisdictions regarding planned pay and benefit changes. The survey provides a baseline for staff's budget recommendations to the City Council. The 2018 Budget recommends a merit-based salary adjustment pool equivalent to a total of 3.5% of base pay to be allocated in varying amounts to employees based on individual performance, plus an additional 0.5% pool for increases based on recommendations to the City and County Manager to recognize exceptional employee performance. The combined amount for these adjustments is $1,097,437. The Budget continues an effort begun in 2012 that awards merit-based equity adjustments for employees whose performance is proficient and who have been in their current position at least seven years to bring the employee closer to the mid-point of their salary range. The budget includes funding for required minimum wage adjustments, increases for employees that are below the minimum of the salary range, and funding for reclassifications and compression issues if needed. As merit-based adjustments, all increases will be evaluated individually for each employee and based on

performance. The 2018 Budget also includes funds for the Police Step and Market Plan increases in the amount of $532,107.

Health insurance costs are forecasted to increase slightly in 2018. Staff recommends that the cost increase for the self-funded health plan be funded by the City and County assuming $75 per month per insured. The premiums for the Kaiser Insurance plan also increased slightly. The dental plan and the employee assistance program costs are also slightly increasing. On average, the City and County pays 79.07% of the health care premium cost for the self-funded plan and employees pay 20.93%, which is comparable to other local municipalities which average 77.37% paid by the municipality and 22.63% paid by the employee for family coverage. Also in 2018, the City and County will begin offering the Health coverage to all benefited employees including part-time employees at an increased estimated cost of $782,938.

The 2018 Budget continues additional funding for the closed General Employee Defined Benefit Pension plan. In 2017, this plan had 88 participants, 25 active employees making contributions, and 63 retirees (of which 46 people are currently receiving benefits). The 2017 actuarial study for this plan indicated the unfunded actuarial liability is $7.9 million, and assumed a 10-year amortization schedule for the funding of this liability. While this amount changes year to year based on the market value of plan investments, the 2018 budget includes a $1,086,400 payment into the plan, which is equal to the amount projected to be required to retire this liability over a 10-year period. Staff believes this is prudent, since the plan has been closed to new members for many years and projections suggest that very few active employees will remain on the plan beyond the 10 year horizon.

FIVE-YEAR FORECAST FOR GENERAL GOVERNMENTAL OPERATING FUNDS

In order to illustrate the multi-year implications of policies included in the development of the 2018 budget, the following five-year forecast for the general governmental operating funds was developed. The forecast is not intended to be a five-year budget, but rather a model to evaluate the financial sustainability of the operating funds based on application of the projections in the 2018 budget and assumptions regarding future revenues (projected growth in the retail base, building starts, inflation, etc.) Based on the forecast, the continuation of the operating funds' ability for annual on-going revenues to support annual on-going expenditures and meet projected service needs in the future is illustrated.

GENERAL GOVERNMENTAL OPERATING FUNDS
FIVE-YEAR FORECAST

	2017 Estimated Actual	2018 Proposed Budget	2019 Forecast	2020 Forecast	2021 Forecast	2022 Forecast	2023 Forecast
Beginning Balance, in excess of Reserves	$ 6,384,078	$ 2,788,320	$ 1,467,033	$ 297,712	$ 1,928,033	$ 1,857,295	$ 358,887
Revenues	111,248,364	115,518,547	115,459,930	123,293,139	125,853,467	130,950,386	137,729,389
Operating Expenditures							
Total Current Operating Expenditures	(100,500,663)	(102,831,598)	(106,434,905)	(110,170,635)	(114,043,782)	(118,059,530)	(122,223,261)
Additional Uses of Funds: Recommended in 2018 Budget	-	(3,164,622)	(2,071,082)	(2,153,925)	(2,240,082)	(2,329,686)	(2,422,873)
Operating Costs for Future New/Expanded Facilities	-	-	(774,155)	(801,112)	(829,006)	(3,187,558)	(3,310,616)
Debt Service/Lease Payments	(3,941,888)	(3,941,531)	(3,941,531)	(3,941,531)	(3,941,531)	(3,941,531)	(3,941,531)
Operating Balance	$ 6,805,813	$ 5,580,796	$ 2,238,257	$ 6,225,936	$ 4,799,066	$ 3,432,082	$ 5,831,107
Transfers Out to Capital Funds (1)	(9,532,419)	(5,851,998)	(2,346,993)	(4,115,907)	(4,370,909)	(4,411,639)	(4,452,553)
Transfers Out to Operating Reserves	(869,152)	(1,050,085)	(1,060,586)	(479,707)	(498,895)	(518,851)	(539,605)
Total Other Uses of Funds	$ (10,401,571)	$ (6,902,083)	$ (3,407,579)	$ (4,595,614)	$ (4,869,804)	$ (4,930,491)	$ (4,992,158)
Net Results of All Activity	$ (3,595,758)	$ (1,321,287)	$ (1,169,321)	$ 1,630,322	$ (70,738)	$ (1,498,408)	$ 838,949
Ending Balance, in excess of Reserves	$ 2,788,320	$ 1,467,033	$ 297,712	$ 1,928,033	$ 1,857,295	$ 358,887	$ 1,197,836

(1) The transfers out to capital funds support additions to the facilities and transportation reserves

Key forecast assumptions include:

- Revenue assumptions from the long-range financial plan
  - Sales Taxes based on incremental increase in retail square footage
  - Building Use Taxes based on projected housing and commercial building starts
  - Other revenues projected with annual one percent increases
- Current service levels with projected additional staff or resources
- Operating costs projected with an increase of approximately 2.6% and tied to the projected CPI increases
- Personnel costs, including benefit cost, projected with an increase of 4.0% for all years
- All current debt service obligations are met and no additional general fund debt is projected. (For operating funds the debt burden is limited to the payments on Certificates of Participation for new facilities built during county transition. All other general governmental debt is paid through the capital debt service funds.)
- Staffing and operating cost increase for anticipated future facility needs at the Service Center, as well as other future service needs based on growth in city infrastructure (parks, streets, etc.), has been included in the model. These items are shown in the forecast but will be subject to specific City Council discussion and direction before they are budgeted.

Of course, the forecast will change based on future City Council policy decisions regarding services, staffing, capital projects, debt, and other policy issues with financial implications.

For budget planning purposes, the row in the summarized Five-Year Forecast showing "Operating Balance" represents the annual difference between the income received and basic operating costs plus debt service. Since this number is positive in each year of the forecast, the model suggests that the budget projection is balanced in each of the years presented. In other words, current service levels and employee costs are sustainable in the five-year time horizon.

The row labeled "Net Results of All Activity" takes into account the city council's discretionary transfers for capital improvements and any other priorities identified by council. Based on current economic projections and operating costs reflected in the forecast Broomfield can live within its means, with revenues exceeding expenditures and still support the discretionary uses of funds for council priorities.

OPERATING EXPENDITURES - UTILITY FUNDS

The chart following shows the operating expenditures for the Utility Funds (water, sewer and re-use water). The Charges for Services revenue includes a recommended rate increase of 2.0% for the monthly user fees in the water and sewer funds. Total annual revenue is expected to increase 3.15% in 2018 from 2017 Revised Budget.

The total annual operating expenditures for the utility funds show a 14.70% increase. The operating capital budget is showing an increase of 50.06% from the 2017 Revised estimates. The following is a listing of the main contributing factors to the operating increase:

- The cost to purchase and deliver water Denver Water increased of $213,000
- Increase in Windy Gap annual water fees of $603,000
- $3.0 million to replace residential water meters reading system
- Starting in 2017 and continuing to 2018, $3.3 million to replace the SCADA programmable logic controls for water and sewer
- In 2018, $830,000 for water line replacements, $413,000 for sewer lines and $150,000 for stormwater lines
- In the sewer fund, $980,000 is included for federal mandates to meet Clean Water Standards

CITY AND COUNTY OF BROOMFIELD 2018 Budget Summary Utility Operating Funds				
Sources and Uses of Funds	Actual 2016	Revised Estimate 2017	Budget 2018	% Change 2017 to 2018
Beginning Balance, in excess of Reserves	**$ 28,706,750**	**$ 29,365,863**	**$ 25,183,414**	**-14.24%**
Annual Revenues				
Charges for Services	$ 25,626,404	$ 26,893,056	$ 27,746,747	3.17%
Other (Interest, Contributions, Fees)	806,128	484,437	494,223	2.02%
Total Annual Revenues	**$ 26,452,532**	**$ 27,377,493**	**$ 28,240,970**	**3.15%**
Annual Operating Expenditures				
Personnel	$ 6,262,294	$ 6,315,184	$ 6,699,332	6.08%
Supplies	1,575,413	1,851,239	1,910,047	3.18%
Contractual	13,788,202	15,424,001	15,996,409	3.71%
Operating Capital	2,777,140	6,938,952	10,412,280	50.06%
Total Annual Operating Expenditures	**$ 24,403,049**	**$ 30,529,376**	**$ 35,018,068**	**14.70%**
Capital Expenditures				
Debt Service on Bonds	423,326	444,567	511,267	15.00%
Total Capital Expenditures	**$ 423,326**	**$ 444,567**	**$ 511,267**	**15.00%**
Net Before Other Sources/(Uses) of Funds	**$ 1,626,157**	**$ (3,596,450)**	**$ (7,288,365)**	**102.65%**
Other Sources/(Uses) of Funds				
Transfers to Reserves	$ (1,182,530)	$ (734,650)	$ (769,473)	4.74%
Transfers from Reserves	215,486	148,651	980,000	559.26%
Total Other Sources/(Uses) of Funds	**$ (967,044)**	**$ (585,999)**	**$ 210,527**	**-135.93%**
Net Annual Activity	**$ 659,113**	**$ (4,182,449)**	**$ (7,077,838)**	**69.23%**
Ending Balance, in excess of Reserves	**$ 29,365,863**	**$ 25,183,414**	**$ 18,105,576**	**-28.11%**

Prior to the rate increases approved by the City Council in February of 2013, the utility funds had not had any rate increases since 2008. Before these increases were considered, City Council directed an operations study and a rate study. Both studies were completed in 2012 and resulted in the recommendation to increase rates in 2013. As was anticipated in the rate study, the utility service charge rates have had modest increases each year since 2013. The major cost drivers for these funds are the costs of purchasing treated water from Denver, gas and electric expenses, and the costs of ongoing capital repair and maintenance. A Service Charge rate increase of 2.0% is being recommended in 2018 to help offset the growing cost to provide service.

2018 CAPITAL IMPROVEMENTS PROGRAM

The 2018 capital budgets for the General Governmental and Utility Funds are shown below. The five-year Capital Improvement Program (CIP) supports City Council's priorities. The 2018 Capital Improvements Program for all Budget Funds is summarized below:

CITY AND COUNTY OF BROOMFIELD 2018 Budget Summary General Governmental and Utility Capital Funds			
Sources and Uses of Funds	General Government Funds	Utility Funds	Total Funds
Beginning Balance, in excess of Reserves	**$ 16,936,874**	**$ 61,108,049**	**$ 78,044,923**
Annual Revenues			
Taxes	$ 40,461,682	$ -	$ 40,461,682
Intergovernmental	1,887,000	-	1,887,000
Charges for Services	-	31,071,793	31,071,793
Other (Interest, Contributions, Fees)	972,725	1,393,577	2,366,302
Total Annual Revenues	**$ 43,321,407**	**$ 32,465,370**	**$ 75,786,777**
Capital Expenditures			
Projects	$ 50,151,433	$ 58,120,731	$ 108,272,164
Lease Payments	3,739,907	-	3,739,907
Debt Service on Bonds	13,643,908	9,038,196	22,682,104
Total Capital Expenditures	**$ 67,535,248**	**$ 67,158,927**	**$ 134,694,175**
Net Before Other Sources/(Uses) of Funds	**$ (24,213,841)**	**$ (34,693,557)**	**$ (58,907,398)**
Other Sources/(Uses) of Funds			
Transfers to Reserves	$ (7,921,545)	$ -	(7,921,545)
Transfers from Reserves	22,101,683	-	22,101,683
Interfund Transfers In	19,839,816	1,402,410	21,242,226
Interfund Transfers Out	(13,987,818)	(1,402,410)	(15,390,228)
Total Other Sources/(Uses) of Funds	**$ 20,032,136**	**$ -**	**$ 20,032,136**
Net Annual Activity	**$ (4,181,705)**	**$ (34,693,557)**	**$ (38,875,262)**
Ending Balance, in excess of Reserves	**$ 12,755,169**	**$ 26,414,492**	**$ 39,169,661**

The following table shows the allocation of the costs of capital improvement projects by project category for the 2018 budget, as well as the actual capital improvement project spending for 2016 and the original and revised estimate spending for 2017 which include the roll forward balance from 2016 projects still in progress.

TABLE 3D CITY OF BROOMFIELD BUDGET TOTAL CAPITAL IMPROVEMENTS PROGRAM EXPENDITURE - SUMMARY BY TYPE OF PROJECTS				
Capital Improvement Projects	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018
Building & Facility Projects	**$ 4,502,616**	**$ 4,034,175**	**$ 6,512,985**	**$ 17,550,850**
Drainage & Storm Water Projects	**62,214**	**112,400**	**112,400**	**165,000**
Information Technology Projects	**1,950,907**	**1,869,700**	**4,431,945**	**4,128,100**
Landscaping Projects	**664,963**	**595,000**	**530,000**	**827,975**
Open Space Projects	**3,158,514**	**662,774**	**642,999**	**802,328**
Trail System Projects	**122,065**	**1,058,000**	**5,315,616**	**433,900**
Parks & Recreation Facility Projects	**6,567,177**	**4,409,680**	**47,621,911**	**3,185,000**
Transportation System Projects	**9,414,506**	**8,434,900**	**68,287,474**	**12,485,895**
Vehicles, Other Equipment and Furniture	**2,187,988**	**1,730,979**	**2,205,178**	**1,835,378**
Community Development Projects	**8,240,545**	**7,251,231**	**7,676,892**	**7,906,428**
Water Utility Projects	**25,697,525**	**7,822,358**	**16,583,402**	**27,012,326**
Sewer Utility Projects	**2,024,522**	**14,237,680**	**17,339,226**	**30,847,865**
Water Reclamation Utility Projects	**242,017**	**920,070**	**1,424,093**	**260,540**
Planning, Administration & Other Expenditures	**644,094**	**435,000**	**1,388,911**	**585,000**
Public Art & Cultural Projects	**101,394**	**76,239**	**336,049**	**245,579**
Total Capital Improvement Projects	**$ 65,581,047**	**$ 53,650,186**	**$ 180,409,081**	**$ 108,272,164**

Budget Table 3E provides detail of the specific capital improvement projects under each of the major project categories shown above. Highlights of the 2017 Revised and 2018 Capital Improvements Budgets are as follows:

- ***Transportation Projects – West 120th Avenue Extension, Dillon/144th, and Lowell Boulevard:*** 2018 funding for the Transportation System Improvement Program continues to maintain existing roadways. In 2009, Broomfield issued $11.7 million in bonds (net of bond issuance costs) to participate in the West 120th Avenue Extension Project managed by the Colorado Department of Transportation (CDOT). (These outstanding bonds were refinanced in 2012.) An additional $10.2 million is being cash-funded by Broomfield to meet the Phase 2 local share of the project which is anticipated to be completed in early 2018. Broomfield's share of the total cost of this project is 20% or $21.9 million.

  The Lowell Boulevard project from 120th to Midway is expected to be complete in 2017 and Phase II – the road widening and landscaping from Midway to 136th Avenue began in 2017. Broomfield's share of the total cost for both parts of Lowell Boulevard is projected to be $15.7 million.

  The next major roadway slated for improvements is 144th/Dillon Road. In 2017, Broomfield will issue $40 million in bonds for improvements to widen the road from US 287 to Zuni Street.
- ***Pavement Preservation Program:*** In 2009, the City and County changed the method of street repairs from primarily overlay and reconstruction to a proactive approach of mostly street sealing. The revised program, Pavement Management and Street Sealing, is being funded from the Asset Replacement fund in the amount of $3,800,000 for 2018. This program is being closely monitored and evaluated to ensure that street performance remains at good or excellent levels.
- ***Asset Maintenance Management:*** In 2018, $1.5 million is budgeted for a Public Works Computerized Asset Maintenance Management System. This system will replace existing obsolete software and improve the management and inventory of current assets.
- ***New Facility – Service Center Building:*** In 2012, a Facilities Needs Assessment was completed. City Council determined replacement of the Service Center building was a priority. The 2018 budget includes $27 million to begin construction for this project, with the total estimated cost of $30 million. This building project will be cash funded from the Facilities Reserve and Water and Sewer funds.
- ***Improvements to Broomfield Community Center:*** In 2017, Broomfield will issue $40 million in bonds for the reconstruction of the Broomfield Community Center. Construction on this project is estimated to begin in mid-2018.
- ***Trail System Improvements:*** Several trails and underpasses are planned for construction in 2017 and 2018. The 2017 budget includes $2.8 million for a railroad crossing from Industrial Lane to Midway Boulevard. This trail connection will connect the US 36 underpass at East Park to residential neighborhoods north of Industrial Lane in the Lac Amora area. The 2017 budget also includes $2.0 million for the Industrial Lane Bike Lane and Sidewalk to create safe bike and pedestrian access along Industrial Lane.
- ***Water Fund Capital Projects:*** In 2018, the water fund includes $6.0 million for Broomfield's share of the Windy Gap Storage Reservoir design; the Broomfield's share of the total Windy Gap project is estimated to cost $121 million with the bulk of the cost planned in 2019. The 2018 budget also includes $2.9 million for a secondary booster station in the Mesa Zone. The 2018 water fund budget also provides $3.0 million for replacement/conversion of residential meters from an Itron to Orion reading system due to the Itron system no longer being supported. In 2017 and 2018, $9.2 million is budgeted for the design and construction of improvements to the Water Treatment Plant.
- ***Sewer Fund Capital Projects:*** The 2018 budget includes several large projects that will likely continue into 2019: a $14.9 million project related to compliance with clean water standards with $2.8 million budgeted in 2018 and the remainder in subsequent years; several projects to meet future growth needs, totaling $16.8 million, for lift stations and sewer lines in north Broomfield; and $3 million for the South Preble Creek lift station.

RESERVES

The 2018 Budget reflects a continuation of funding Reserves at levels exceeding policy and goals:

- Broomfield's Reserve Policy sets the minimum reserve at 10% of operating costs.
- For General Government Funds, Broomfield's reserve goal is 16.67% of current year expenditures for operations, debt service, and Certificates of Participation payments (equal to approximately two months of operating expenditures and debt service).
- The 2018 Budget has a combined City and County General Governmental reserve balance of $19.9 million, or 16.67%.
- For Utility Funds, Broomfield's Reserve goal is 16.67% of operating expenditures and a reserve equal to three years' bond principal and interest payments. Each of these goals is met, or exceeded, in the 2018 budget.
- For 2018, increased contributions to Capital Improvement Project reserves (Asset Protection, Transportation, and Facilities Improvement reserves) are being recommended.

As shown in the analysis below, the 2018 budgeted reserves meet or exceed all targets.

2018 COMBINED RESERVE BALANCES

Budget Funds	Applicable Budget Expenditures 2017	Reserve Balance 2017	Reserve % Of Expend 2017	Applicable Budget Expenditures 2018	Reserve Balance 2018	Reserve % Of Expend 2018
General Government Funds						
City of Broomfield	$ 78,820,287	$ 12,949,374	16.43%	$ 83,376,384	$ 13,693,711	16.42%
County of Broomfield	$ 34,406,008	$ 5,925,449	17.22%	$ 36,256,725	$ 6,249,128	17.24%
Combined City & County						
Policy: Minimum of 10.00%, Goal of 16.67% of Operations, Debt Service, & Certificate of Participation Payments	**$ 113,226,295**	**$ 18,874,823**	**16.67%**	**$ 119,633,109**	**$ 19,942,839**	**16.67%**
Enterprise Funds						
Water Fund						
Policy: Minimum of 10.00%, Goal of 16.67% of Operations	$ 15,757,634	$ 2,774,835	**17.61%**	$ 16,715,587	$ 2,774,835	**16.60%**
Policy: 200.00% of Annual Debt Service - Goal of 300.00%	$ 6,018,497	$ 26,927,744	**447.42%**	$ 5,712,150	$ 26,927,744	**471.41%**
Total Water Fund	**$ 21,776,131**	**$ 29,702,579**		**$ 22,427,737**	**$ 29,702,579**	
Sewer Fund						
Policy: Minimum of 10.00%, Goal of 16.67% of Operations	$ 6,568,298	$ 1,366,360	**20.80%**	$ 6,943,769	$ 1,366,360	**19.68%**
Policy: 200.00% of Annual Debt Service - Goal of 300.00%	$ 2,303,263	$ 7,011,326	**304.41%**	$ 2,434,903	$ 7,011,326	**287.95%**
Total Sewer Fund	**$ 8,871,561**	**$ 8,377,686**		**$ 9,378,672**	**$ 8,377,686**	
Water Reclamation Fund						
Policy: Minimum of 10.00%, Goal of 16.67% of Operations	$ 829,429	$ 188,445	**22.72%**	$ 946,432	$ 188,445	**19.91%**
Policy: 200.00% of Annual Debt Service - Goal of 300.00%	$ 1,404,525	$ 4,213,868	**300.02%**	$ 1,402,410	$ 4,213,868	**300.47%**
Total Water Reclamation Fund	**$ 2,233,954**	**$ 4,402,313**		**$ 2,348,842**	**$ 4,402,313**	
Grand Total		**$ 61,357,401**			**$ 62,425,417**	

CONCLUSION

I am pleased to present to you a budget that continues to provide the quality programs and services our residents have come to expect and enjoy. The 2018 Budget helps to ensure that the City and County of Broomfield continues to be a great place to live and work. Broomfield is, indeed, a quality community.

Broomfield's financial condition remains stable and strong. The 2018 Budget is balanced, meets all statutory requirements, adjusts to the current economy, and advances implementation of Broomfield's Comprehensive and Long-Range Financial Plans and City Council's priorities.

I want to acknowledge all of the staff members who assisted in the preparation of this comprehensive budget document. Their efforts and professionalism are most appreciated. And, I want to thank the Mayor and City Council for its policy leadership and proud commitment to Broomfield.

Respectfully submitted,



Charles Ozaki
City and County Manager



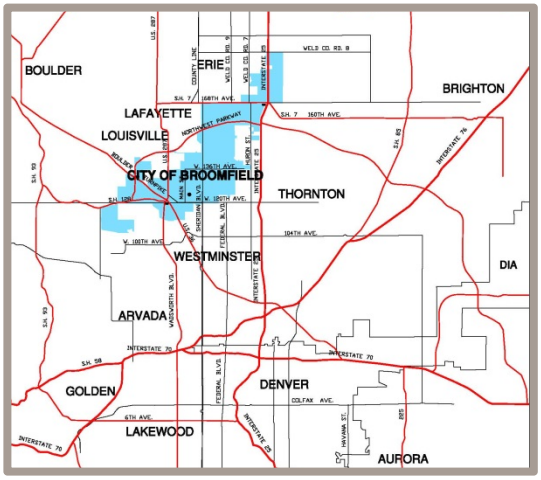
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Broomfield at a Glance

BROOMFIELD AT A GLANCE

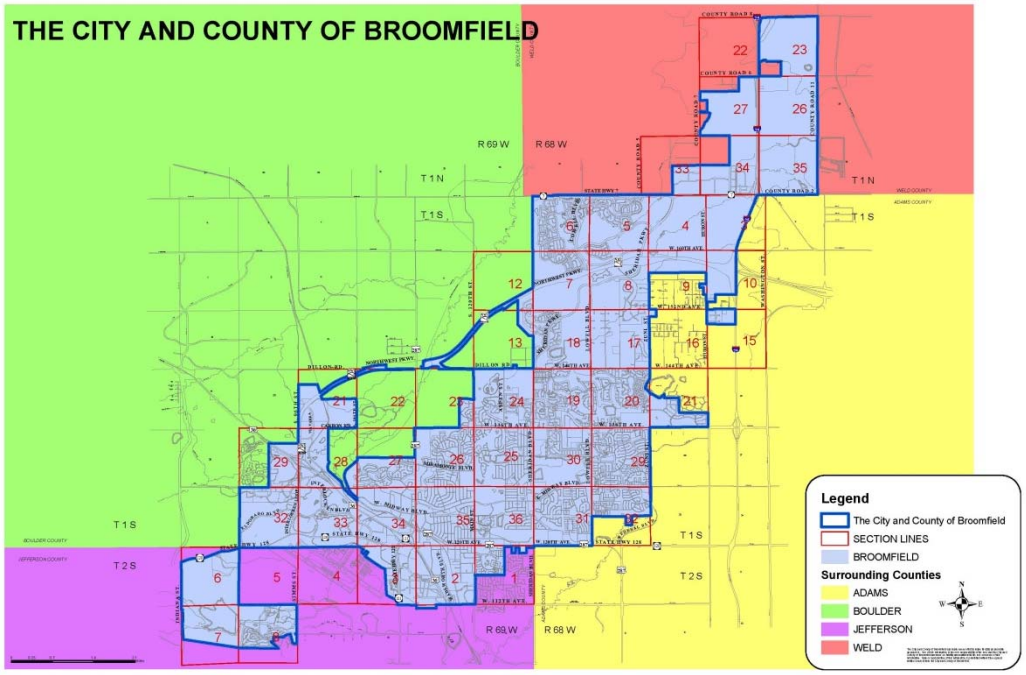
OVERVIEW

Broomfield is a "small town" community located in the foothills of the Rocky Mountains, 17 miles northwest of Denver and nine miles south of Boulder. Several major highways allow easy access from any direction to Broomfield's 33.58 square miles. Broomfield's estimated population for 2018 is 70,490.



At one time, the City of Broomfield spanned portions of four different counties. Problems and confusion in accessing services prompted residents to seek relief in a constitutional amendment creating the City and County of Broomfield.

The amendment passed on Nov. 3, 1998, giving the city a three-year transition period in which to organize to become Colorado's 64th county. The state's newest county, the City and County of Broomfield, was officially added on Nov. 15, 2001.



HISTORY

The area around Broomfield became part of the United States in 1803 as part of the Louisiana Purchase. The area was successively recognized as part of the Missouri Territory, Nebraska, and Kansas until 1861 when the Colorado Territory was created. In 1876, the Broomfield area officially joined the union when Colorado became a state.

In the latter quarter of the Nineteenth Century, Broomfield began as an agrarian community, with hard-working, community-oriented families who located here on the heels of those adventurous gold-seekers seeking their fortunes and hoping to strike gold in Colorado's wilderness.

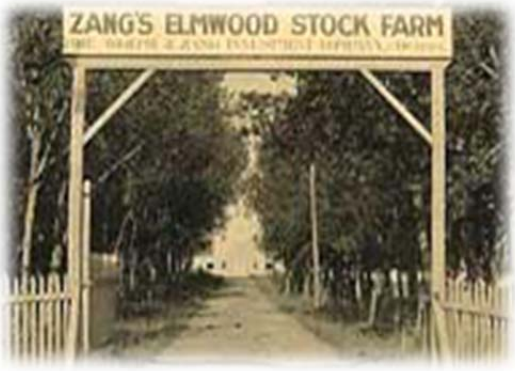
BROOMFIELD AT A GLANCE

The Railroad Arrives

In 1873 the Colorado Central Railroad brought a line north from Golden. This line ran approximately where the south frontage road of U.S. 36 runs, and swerved south toward Golden east of Wadsworth Boulevard. On the north, it connected with the Union Pacific in Cheyenne, Wyo. The arrival of the Colorado Central connected Broomfield to the world via Denver, where trains departed for all points of the country and with connections to every major town in the United States and the territories. The Denver, Marshall and Boulder Railway completed a much more direct line through Broomfield in 1886, replacing the route through Golden. The Denver, Utah and Pacific Railroad first laid down rails in 1881 in the area now in the vicinity of 120th Avenue and Wadsworth Boulevard.

Our Roots Were in Farming

Dryland farms dotted the landscape in the late 1800s, and in 1885 when Adolph Zang bought the area in the vicinity of 120th Avenue and Old Wadsworth Boulevard, the existing train stop became known as Zang's Spur, memorializing the spur off the main railroad line where locally grown grains would be loaded into railroad cars for delivery to the Zang Brewing Co. in Denver.



Ultimately, Zang bought 4,000 acres of land in the area for his Elmwood Stock Farm where he bred Percheron horses and tended fruit orchards. Tenant farmers worked half the land in dryland crops and half in irrigated farming, and there are reports of a large turkey operation on the southwest portion of the property. Broomfield is located on what was once the Zang property.

Turn of the Century

At the turn of the century, Broomfield itself was a little town in the area around 120th Avenue and Wadsworth Boulevard. Grain elevators, a grocery, hotel, bank and other thriving businesses drew the farmers in the area together. Their sense of community resulted in the organization of the Crescent Grange in 1898.

Soon, Broomfield had a garage, then two, and a "filling station." They joined the Grange Hall, a hotel and general store, flour mill, cheese factory, bank, creamery, grain elevator, restaurants, lumber yard, and a barber shop. In the 1920s, the area included a sugar beet dump, a pickle factory, and about a dozen residences. From 1900 to 1957, about 100 people lived on farmland in the area.



Passenger rail service in the area took a major leap in 1904 with the formation of the Denver and Interurban Railway. By 1908, the big cars were serving Broomfield on a regular basis, taking passengers to Denver, Westminster, Marshall, Boulder, Superior, Valmont, and Louisville on its Main Line. By 1909, Broomfield had 19 passenger cars per day coming through town, prompting construction of a new depot, which stood at the corner of present-day 120th Avenue and Old Wadsworth. In 1909, it was possible to board in Broomfield for almost any point in the United States, Canada, or Mexico, but the foray into international travel was short-lived. In 1926, the Interurban ceased operation, and the era of the "horseless carriage" began.

BROOMFIELD AT A GLANCE

A Model City is Born

In 1935, construction began on the Boulder Turnpike, a toll road and one of the first paved roads in the area. Tolls paid for construction of the road, which stretched from Wadsworth to Boulder, with a tollbooth in Broomfield.

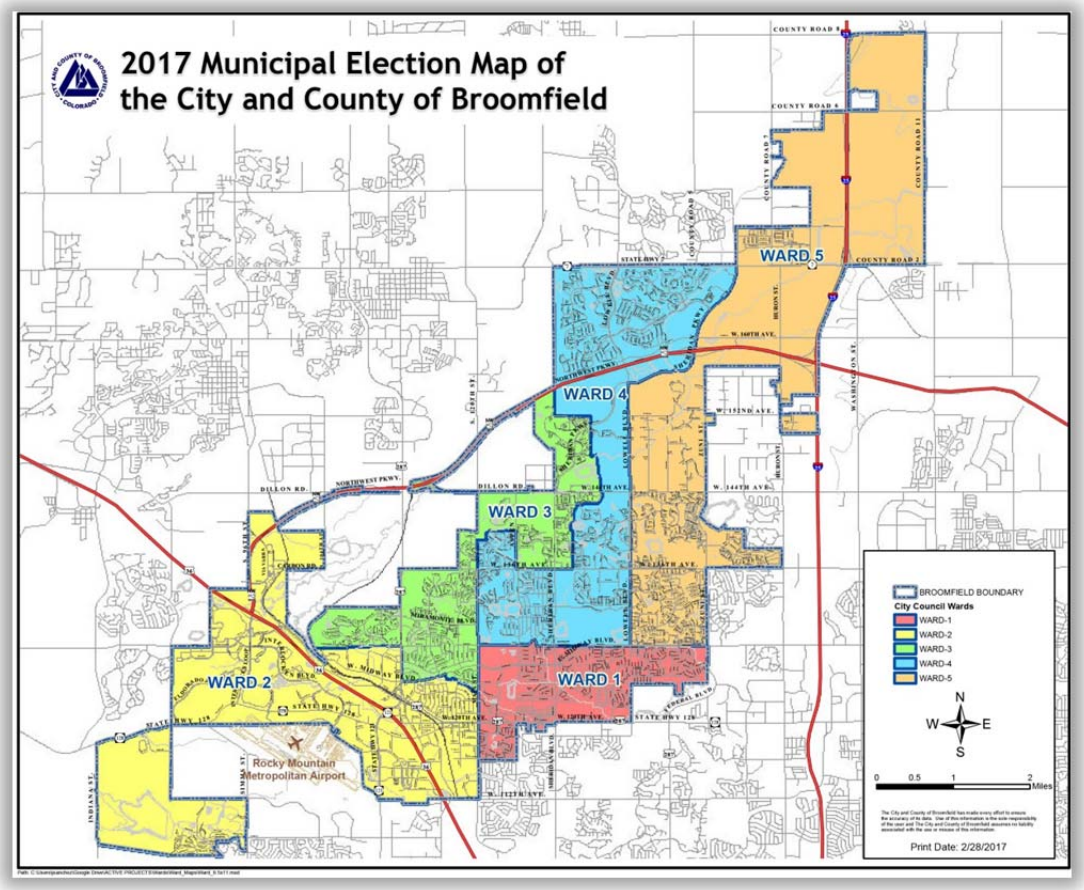
In 1955, the new Broomfield began. Turnpike Land Co. had purchased land in the area, and today's Broomfield was conceived as a master-planned community billed as a model city.

City/County Government

Broomfield was incorporated as a city in 1961 and established as a home-rule, Council-Manager form of government by charter in 1974. At that time, the City boundaries fell within four counties. In November 1998, citizens approved a statewide Colorado constitutional amendment to allow Broomfield to become a City and County, and county operations officially began on Nov. 15, 2001.

City Council

The City Council, which consists of a 10-member board and a mayor, functions as the policy-setting board for the City and County of Broomfield. The City Council also serves as the County Board of Commissioners. Broomfield citizens elect two council members for each of the five wards, who serve staggered four-year terms. The Mayor serves as the leader of this board and is elected at-large for a two-year term. City Council and Mayoral elections are held every two years.



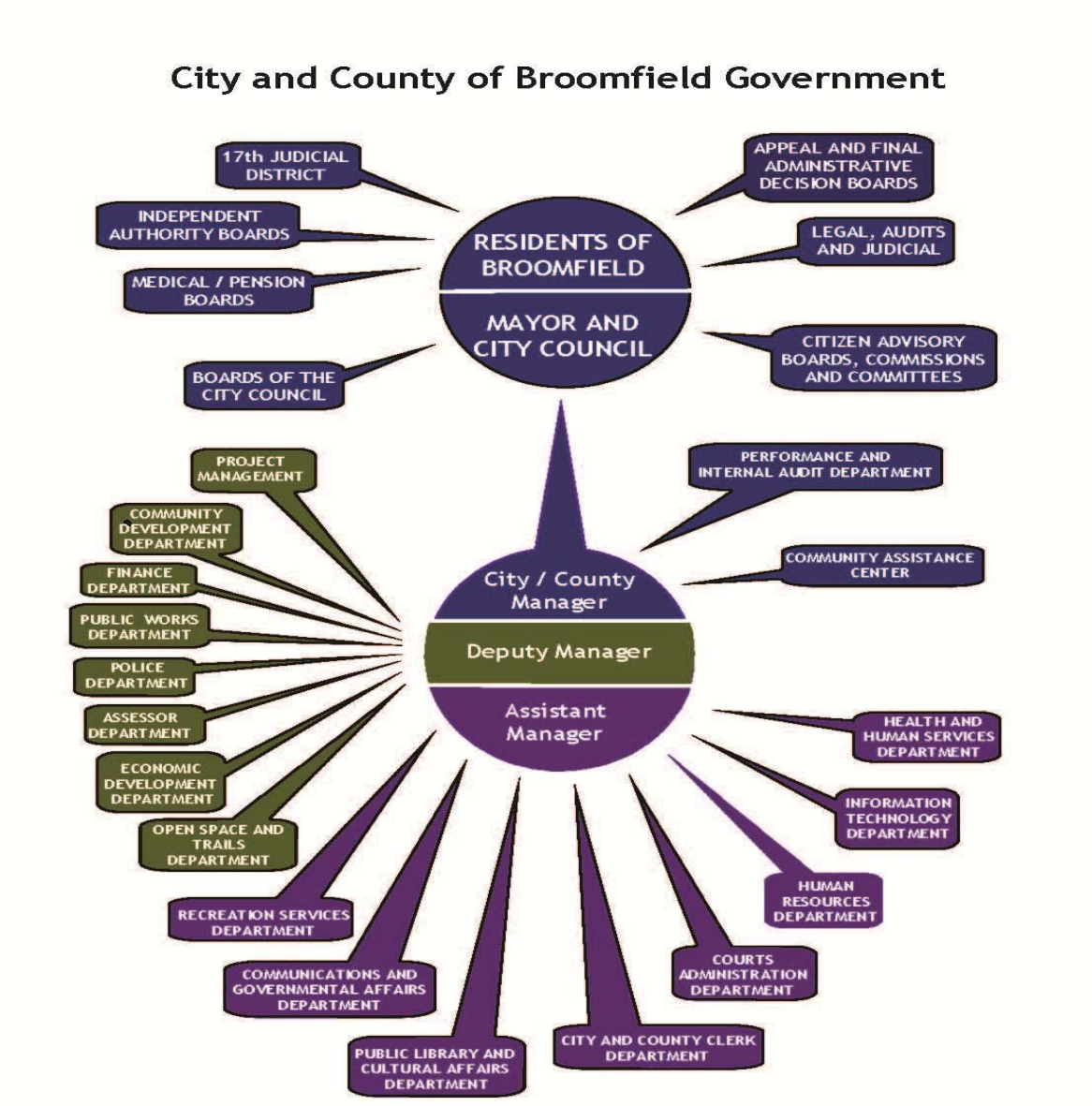
BROOMFIELD AT A GLANCE

City/County Management Structure

The City and County Manager, City and County Attorney, Municipal Judge, and several citizen boards all report directly to the City Council. As the chief executive officer of the organization, the Manager is responsible for the implementation of City Council policy direction and the administration of City and County operations.

The Deputy City and County Manager and Assistant City and County Manager report to the Manager and serve in a similar capacity, with a focus on operations. There are 16 operating departments under the administration of the City and County Manager's Office.

The City and County of Broomfield provides a full range of municipal and county services. The only traditional services provided by some local governments, not currently provided by Broomfield are electric, gas, trash, golf, and airport services. They are provided by private organizations or in the case of the airport, Jefferson County. The 2018 Budget includes 794.77 funded, full-time equivalent employees.



BROOMFIELD AT A GLANCE

BROOMFIELD SCHOOLS

Adams 12 Five Star Schools
Centennial Elementary School
Coyote Ridge Elementary School
Meridian Elementary School
Mountain View Elementary School
Rocky Top Middle School
Westlake Middle School
Legacy High School

Boulder Valley School District
Aspen Creek K-8
Birch Elementary School
Emerald Elementary School
Kohl Elementary School
Broomfield Heights Middle School
Broomfield High School

Jefferson County School District
Ryan Elementary School
Mandalay Middle School
Stanley Lake High School

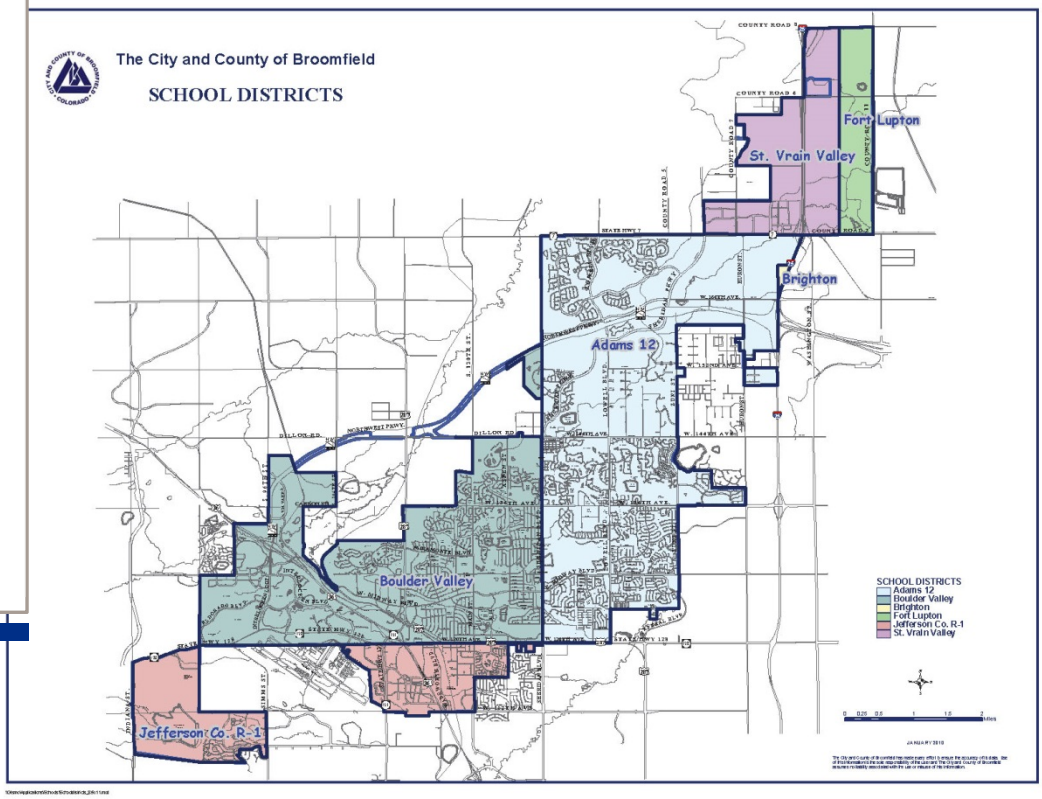
Charter and Private Schools
Beautiful Savior Lutheran School PK-8
Broomfield Academy
Front Range Academy K-12
Holy Family High School
Jefferson Academy
Nativity of Our Lord Parish K-8
Prospect Ridge Academy

Education in the Broomfield Area

Broomfield was once divided among four counties, and it continues to be served by four public school districts: Adams 12 Five Star Schools, Boulder Valley Schools, Jeffco Public Schools, and Saint Vrain Valley School District RE-1J. Broomfield's primary school districts are Adams 12 and Boulder Valley.

Broomfield is home to two large public high schools: Legacy High with an enrollment of 2,327 students, and Broomfield High with 1,601 students. Broomfield students attend Broomfield Heights Middle School, Westlake Middle School, Rocky Top Middle School, and numerous elementary schools.

In addition to traditional schools, several charter and private school options are available in Broomfield.



Higher Education

Broomfield is centrally located in the metro area, with close proximity to many colleges and universities, such as Front Range Community College, University of Colorado, Denver University, Metropolitan State University of Denver, and Regis University.

Education Demographics

According to the U.S. Census Bureau, 95.7% of Broomfield residents age 25 and older have attained a high school degree or higher, compared to 90.7% for Colorado, as a whole. Also, 51.9% of Broomfield residents hold a bachelor's degree or higher, compared to the state average of 38.1%.

BROOMFIELD AT A GLANCE

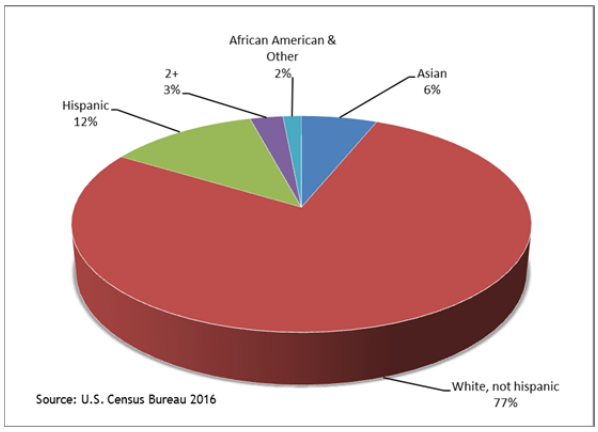
Demographic Information

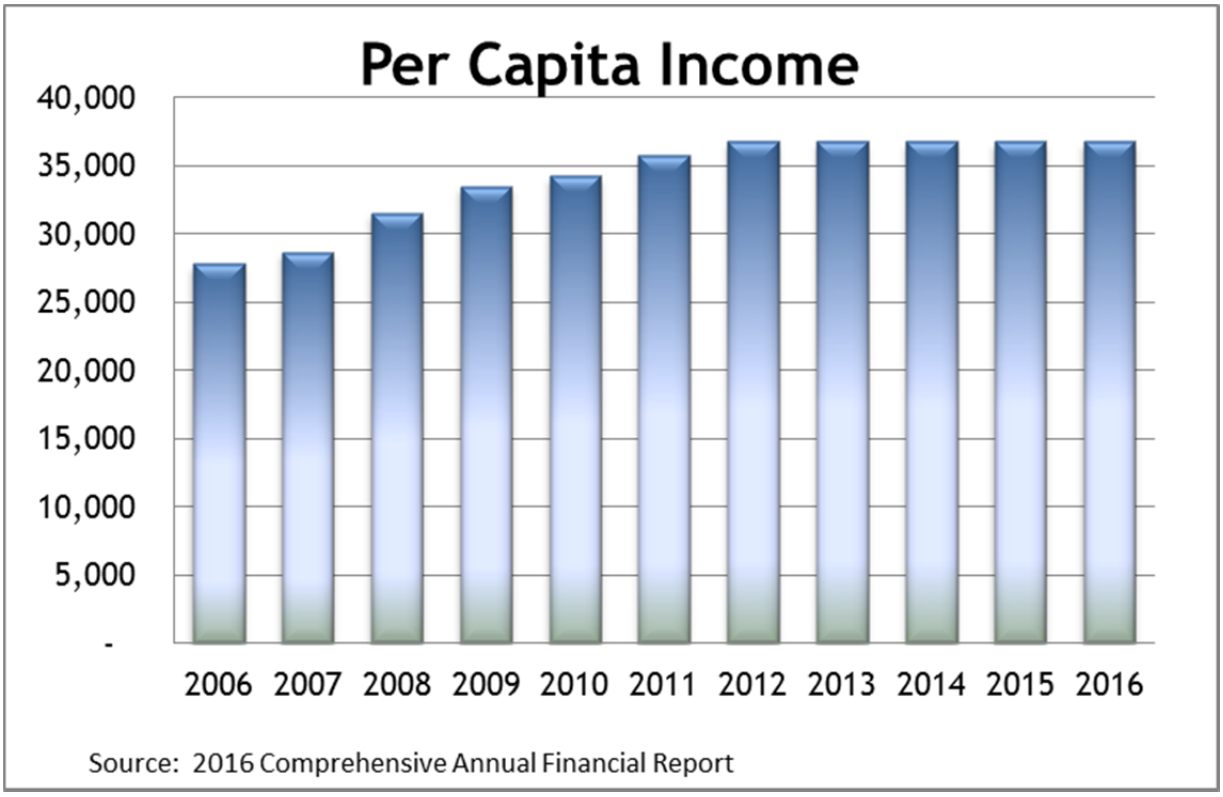
With a prime location between Denver and Boulder, Broomfield is gaining a reputation as a desirable location for both families and businesses, and for many of the same reasons. Broomfield is highly educated and experiencing growth in housing, population, and new job creation.

BROOMFIELD Demographic Snapshot	
Land Area (Square Miles)	33.58
Elevation (Feet)	5,344
Population (2017 Estimate)	68,771
Median Age	37.5
Number of Residential Units (as of 07/01/2016)	27,087
Per Capita Income (as of 12/31/16)	$36,783
Education Level, Years of Formal Schooling	14.75

Source: U.S. Census Bureau 2010 (V2016) and 2016 Comprehensive Annual Financial Report

Broomfield Population by Race/Ethnicity





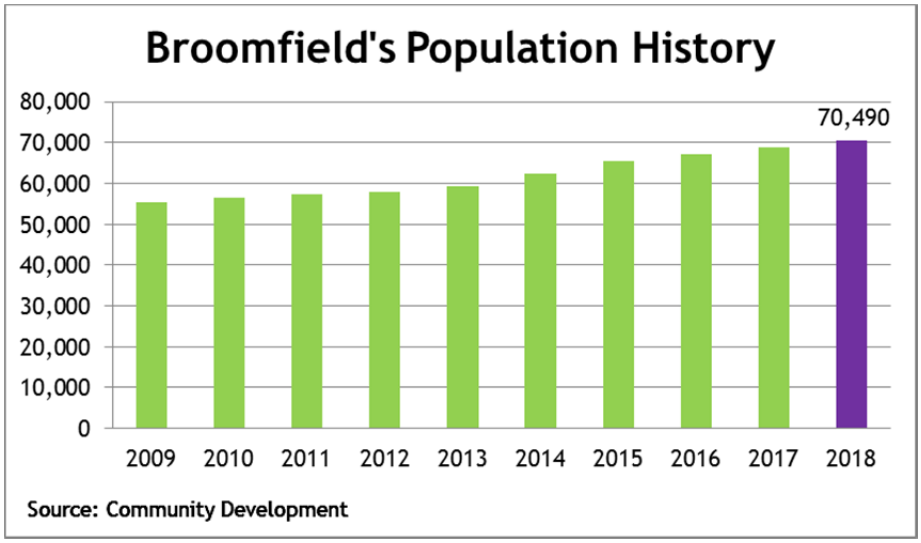
BROOMFIELD AT A GLANCE

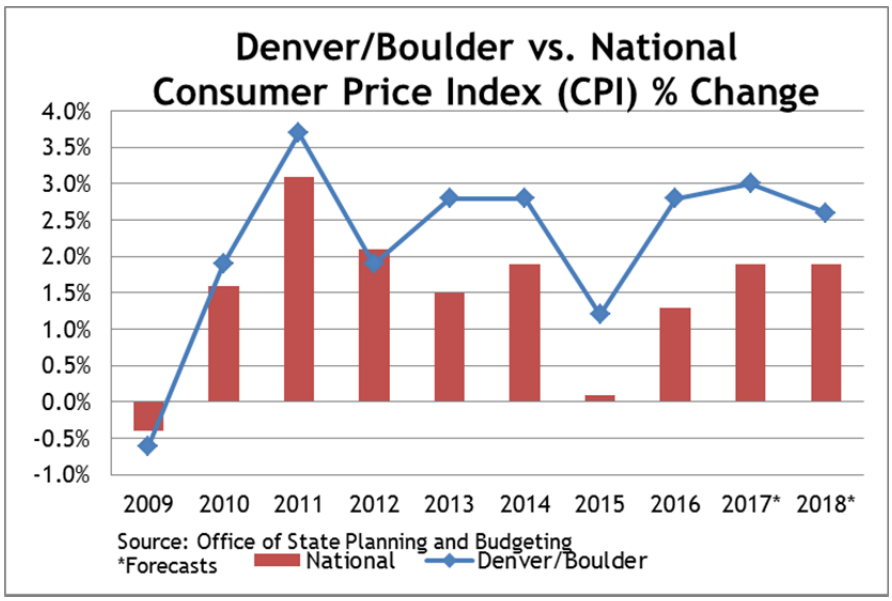
Economic Information

Population Growth Trends

According to the 2010 U.S. Census, Broomfield is the 16th largest city in Colorado. From the 2000 to 2010 Census, Broomfield's population grew 46.03 percent. By build-out, Broomfield's population is estimated to be 95,500.

Population Projection		
Year	**Population**	**% Change**
2017	**68,771**	**2.5%**
2018	**70,490**	**2.5%**
2020	**76,656**	**8.7%**
2025	**84,296**	**10.0%**
2030	**88,825**	**5.4%**
2035	**92,723**	**4.4%**
Build-Out	**95,500**	**3.0%**





Consumer Price Index

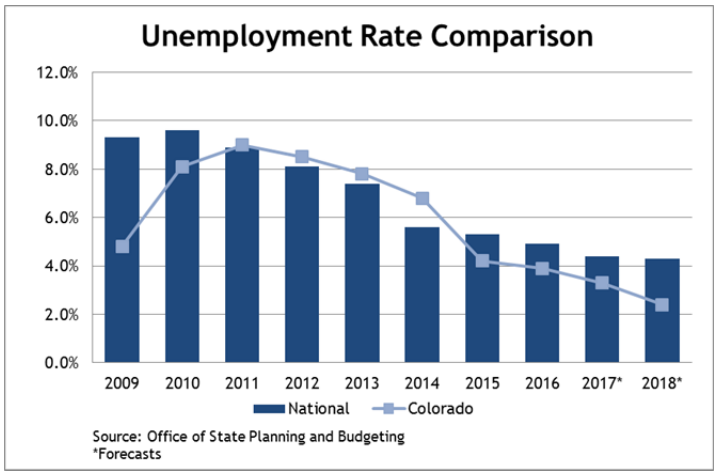
The Consumer Price Index (CPI) is also an important indicator of economic health. The CPI is a measure of the average change, over time, in the prices paid for consumer goods and services. The annual percentage change in CPI is used as a measurement of inflation. The Denver/ Boulder metro area's CPI, over time, has averaged higher than the National CPI average.

BROOMFIELD AT A GLANCE

Unemployment

There are many employment indicators that show the health and strength of a local economy. The unemployment rate is a critical indicator of economic health.

Colorado has been fortunate to have lower unemployment rates than the national averages for the past several years. In 2018, Colorado's unemployment rate is projected to be 2.8%.



Employers

Broomfield has more than 37,000 jobs across all industry sectors. In the last several years, Broomfield has experienced a significant increase in high-tech and Research and Development firms and is home to more than 18 corporate, national and regional headquarters. The majority of employment in Broomfield is concentrated in the southwest quadrant of the city in and around the Interlocken Advanced Technology Environment and adjacent to the Rocky Mountain Metropolitan Airport. This area is served by the US 36 Boulder Turnpike, which provides the transportation artery for employees and products.

Broomfield Top 10 Employers

Employer	Type of Business	Number of Employees
Level 3 Communications	Internet Based Telephonic Communications	2,360
Oracle Corporation	Network Computer Systems	2,000
SLC Health	Healthcare Organization	920
Hunter Douglas	Window Coverings	910
City and County of Broomfield	Government	779
Urban Lending Solutions	Appraisal Management	740
Staples Advantage	Office Supplies	700
Ball Corporation	Aerospace Systems and Metal Containers	700
Vail Resorts, Inc.	Mountain Resorts Operator	680
TransFirst Holdings, Inc.	Credit Card Processing	660
Source: City and County of Broomfield - 2016 Comprehensive Annual Financial Report		

Property Tax

As one of the slowest areas to recover from a recession, Broomfield's property tax revenue dipped to its lowest point in 2012. Since then, Broomfield has experienced significant increases overall in value for both residential and commercial properties, reflecting the strong economic conditions across the city and county. Property assessed value is projected to increase 11.9% in 2017 and 3.5% in 2018. Colorado statutes require property reappraisal every two years.

The last reappraisal occurred in 2017 for taxes that will be paid in 2018. The next reappraisal will be conducted in 2019 for taxes to be paid in 2020. New construction projects were in process for single family residential units, multi-family residential units, light industrial, auto dealership, hotel and office

BROOMFIELD AT A GLANCE

properties. Some of these projects will not be completed until tax year 2018. Several large projects are projected to start planning or construction in 2018 including a financial data center, IKEA and the Butterfly Pavilion. Also, the Flatirons Marketplace, located at U. S. Highway 36 and Flatirons Crossing Drive, is to begin redevelopment in 2018 beginning with demolition of selected buildings and preparing the site for new construction of a mixed-use residential and commercial community.

Finally, in 2017 the State of Colorado reduced the residential assessment rate to 7.2%. This was necessary to comply with the Colorado Constitution as amended by the Gallagher Amendment which mandates that residential property is to contribute no more than 45% of property tax revenue in any year. The persistent increases in single family and multi-family property values in the Colorado Front Range were the primary driver of this change.

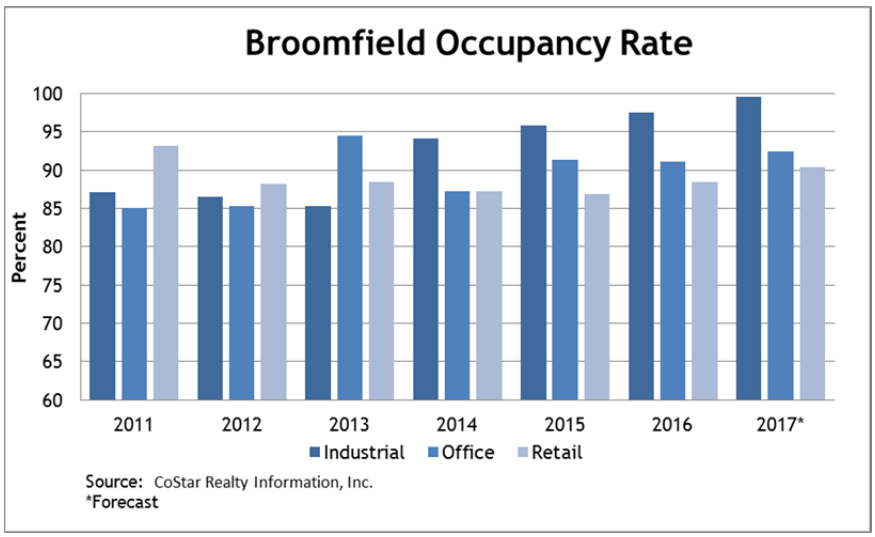
The chart below indicates Broomfield's top ten commercial Property Tax payers.

Broomfield Top 10 Property Tax Payers

Taxpayer	Type of Business	Assessed Valuation	% of Total
Oracle America Inc.	Network Computer Systems	$51,249,480	3.92%
Flatiron Holding, LLC	Regional Retail Center	49,248,280	3.77%
Level 3 Communications	Communications	44,085,800	3.37%
Mountain View Acquisition Group, LLC	Commercial Real Estate	20,125,440	1.54%
Public Service Co. of Colorado	Energy	17,823,500	1.36%
Sandoz, Inc.	Generic Pharmaceuticals	13,972,520	1.07%
Hunter Douglas, Inc.	Manufacturing	13,791,930	1.06%
GV 385 Interlocken Owner, LLC	Foreign Limited Liability	13,386,740	1.02%
Omni Interlocken Co, LLC	Hotel Industry	13,255,120	1.01%
Semaho	Commercial Real Estate	12,477,030	0.95%
Source: City and County of Broomfield - 2016 Comprehensive Annual Financial Report			

Occupancy Rate

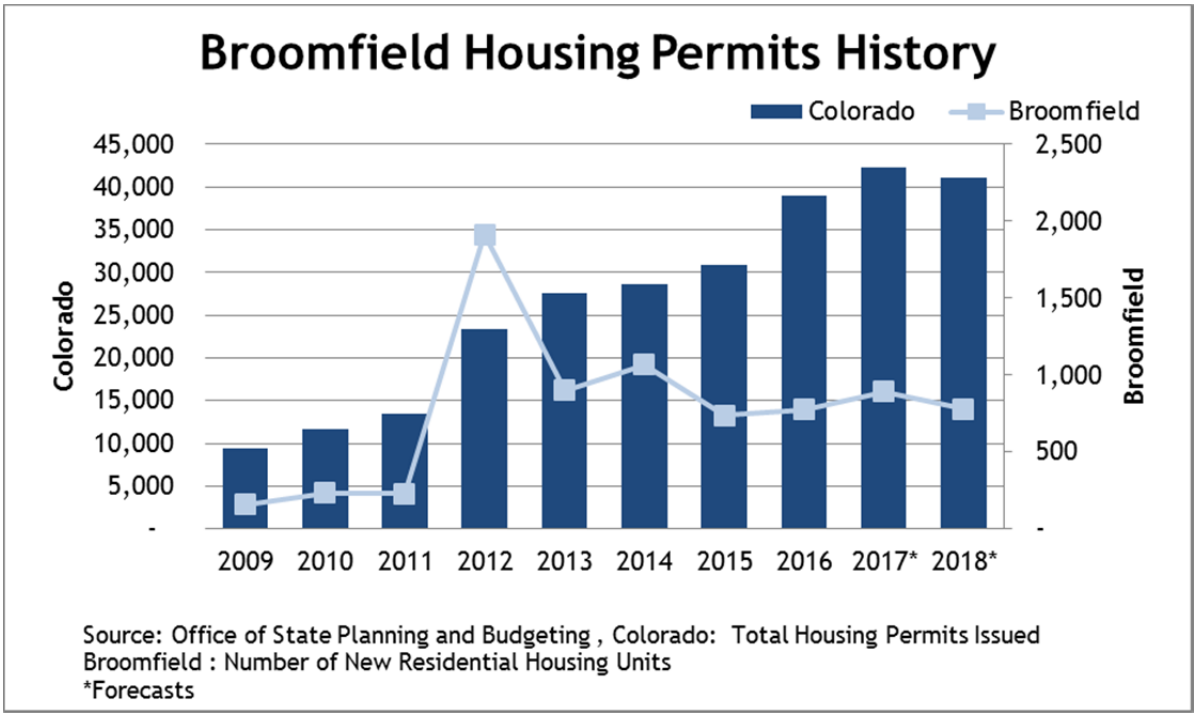
The Occupancy Rate is the percentage of occupied office, industrial, and retail spaces in Broomfield. The forecasted 2017 occupancy rates are 99.6% for industrial space, 92.5% for office space and 90.4% for retail.



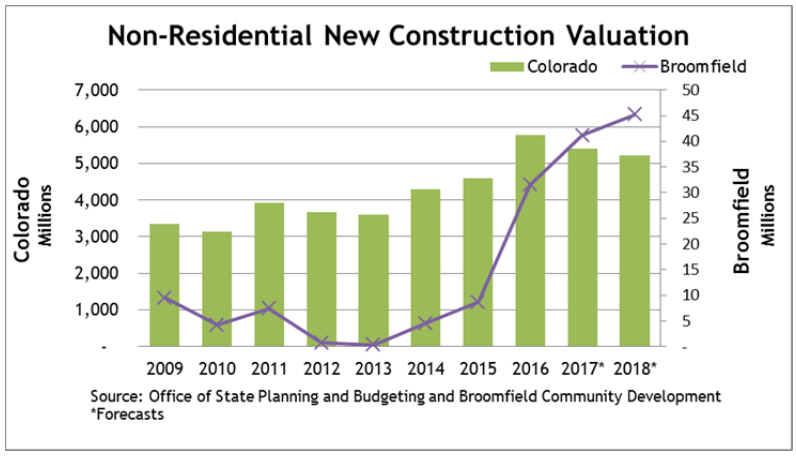
BROOMFIELD AT A GLANCE

Construction Trends

New construction is an indicator of trends in both the construction industry and in the overall local economy. As the market recovered from the recession, residential construction permits spiked in 2012 at 1,912. In 2016, Broomfield issued 774 residential building permits; an increase is forecasted in 2017 with 891 residential building permits projected to be issued. In 2018, the number of residential building permits to be issued is projected to be 780.



In the commercial sector, new construction indicates the economy is continuing to grow. After dropping to a low of $355,000 in 2013, non-residential construction is expected to reach an assessed value of $45.2 million in 2018.



Strategic Outcomes

STRATEGIC OUTCOMES

THE CORNERSTONE OF BUDGET PLANNING

Every decision in the budgeting process is guided by Broomfield's mission to provide excellent services in an efficient, respectful, and courteous manner to enhance and protect the environment and quality of life of Broomfield citizens.



Broomfield's annual budget is also based on other short- and long-term planning tools, including its Guiding Values, Annual Council Priorities, Council Focus Sessions, Citizen Surveys and Feedback, the City and County Comprehensive Plan, the Five-Year Capital Improvements Plan, and the Long-Range Financial Plan.

These resources, which are described in the Financial Policies/Overview section, have been distilled into seven *Strategic Outcomes* that have become the foundation for budget decision-making. These outcomes are intended to be inclusive of all other goals, and communicated in clear and simple terminology.

This section describes the seven citywide Strategic Outcomes, highlighting key departmental goals and benchmarks related to each one.

STRATEGIC OUTCOMES

- Safe Community
- Economic Vitality
- Health, Leisure, and Educational Opportunities
- Facilities and Transportation Infrastructure
- Self Sufficiency
- Environmental Stewardship
- Engaged and Fiscally Responsible Government

Citizen input is solicited and valued at every step of the planning and budgeting process. For more detailed information, please visit the City and County of Broomfield website.

SAFE COMMUNITY

One of the City and County of Broomfield's top priorities is to make sure the residents, businesses, visitors, and workforce feel safe and protected.

PUBLIC SAFETY

In 2017, the Broomfield Police Department has begun to implement the Body Worn Camera Program that will allow for transparency between the police department and the public. Ongoing costs associated with the body worn cameras is estimated to be $240,000 and is included in the 2018 budget. Also included in the 2018 budget is the purchase of a new SWAT vehicle to help increase officer safety when responding to critical incidents as well as two additional FTEs for a Crime Scene Analyst and an Animal Safety Officer due to the increasing workloads. Additional funding is also included in the 2018 budget for officer training to continue to meet state mandated training requirements.



Oil and Gas continues to play an important role in Broomfield's Safe Community efforts. The 2017 Budget included funds for 1.0 FTE to bring in-house an Oil and Gas Inspector. This is an increase in service level from a part-time contractual agreement with Boulder County. The 2018 budget includes $100,000 to purchase an infrared camera to assist with oil and gas inspections. The GIS budget includes adding 0.55 FTE due to the increased workload as well as $25,000 to purchase a drone to help with video and photography in areas that are hard to reach by foot.

73
OIL & GAS WELL INSPECTIONS CONDUCTED

HEALTH AND SAFETY

Public Health will add 1.0 FTE for an Emergency Preparedness Response Coordinator. This service has been contracted in past years; this request will bring the position in-house to meet the increasing state requirements. Public Health staff conducted 547 retail food establishment inspections and publishes the inspections online for easy resident access. The 2017 Revised budget includes the purchase of new Crisis Track software that will help with data collection and reporting in the event of a natural disaster.

547
RETAIL FOOD ESTABLISHMENT INSPECTIONS



MISCELLANEOUS SAFETY

The Capital Improvements budget (CIP) includes $300,000 for parking lot lighting improvements at the Library and Auditorium. The CIP budget also includes funding for several traffic signals, school safety enhancements, bike lanes, and trails and sidewalk completions.

ECONOMIC VITALITY

Broomfield's second strategic outcome is to promote economic vitality by fostering a balanced and sustainable economy that provides quality housing, employment, and shopping opportunities. Efforts are guided by Broomfield's Economic Development Strategic Plan, which is continually updated to meet changing conditions and opportunities.



The 2018 Budget continues funding for the Economic Development department initiated community grant program for small businesses, called Enhance Broomfield. This program is funded with $100,000 to be used as a dollar match, up to $25,000 per business, to help businesses make repairs and makeovers for the exterior of their businesses. Also in 2018, Broomfield will continue to work with local brokers and developers to bring new specialty restaurants to the community.

The City and County of Broomfield, Metro Denver and Colorado continue to be recognized as one of the nation's best business climates. Broomfield County was the fastest growing county in the state of Colorado and was the fifth fastest growing county in the United States in 2016.



NEW BUSINESS IN BROOMFIELD

In 2017, several companies moved to or expanded in Broomfield, resulting in an estimated 730 new jobs, retention of 110 jobs, and new capital investment of $19.5 million. Notable announcements include Datavail Corporation, Loftus Development, Elevations Credit Union, Noosa Yogurt, and RFI Ingredients.



IKEA is scheduled to begin construction in the spring of 2018 and expecting to open in the spring of 2019.

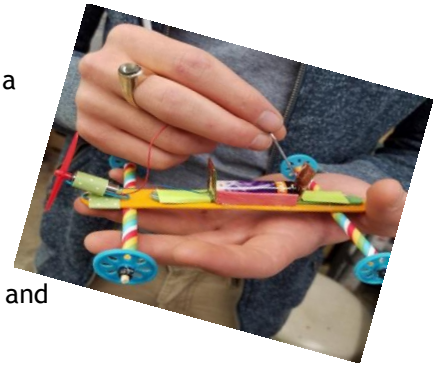
In 2017, Broomfield will work with Urban Neighborhoods, the chosen developer for the long anticipated civic center development, to develop a premiere town-center design that will serve as a gathering place for Broomfield residents to dine, shop, and live.

In an effort to foster entrepreneurship and small business growth, Broomfield will continue to partner with the Broomfield Chamber of Commerce, North Metro Small Business Development Center to provide programming and resources to support the creation and sustainability of small business in the community.

HEALTH, LEISURE AND EDUCATION

Broomfield's third strategic outcome is to offer health, leisure, and educational opportunities, including a broad spectrum of recreation, culture, education, and entertainment for all residents. These are the programs that perhaps most characterize Broomfield's quality of life, including the Mamie Doud Eisenhower Public Library, recreation centers and programs, open space and parks, and the Broomfield Auditorium.

LIBRARY



2018 will expand the Makerspace program in Broomfield. Makerspace is a vibrant mix of arts, craft, and technology and provide a community centered alternative for hands-on guided and self-paced independent learning.

The library budget includes funding for a 1.05 FTE increase spread across existing part-time positions in the Adult, Children's, Circulation and Makerspace areas.

CULTURAL AFFAIRS AND MUSEUMS

The 2018 budget includes funding for the replacement of the Auditorium sound system equipment and for additional hours for the temporary Museum Curator position to enable increased programming and opportunities for museum visitors and citizens.

HEALTH

Public Health has continued funding to help promote practices, policies, and programming to support healthy eating, active living, and prevention of chronic diseases. During 2015, grant funding was received to fund two 0.50 FTEs to support Obesity and Tobacco Prevention programs; this funding will continue into 2018. Additional grant funding was received in 2016 and will continue in 2018 for 2.50 FTEs for substance abuse prevention, behavioral health for mental and substance abuse, and regional health coordination.

RECREATION

Continuing into 2018, Recreation Services has several large capital projects including $40 million in bond funding for the redesign and build of the Broomfield Community Center. Additionally, 2018 funding will support the addition of new youth and teen programs.

PARKS AND TRAILS



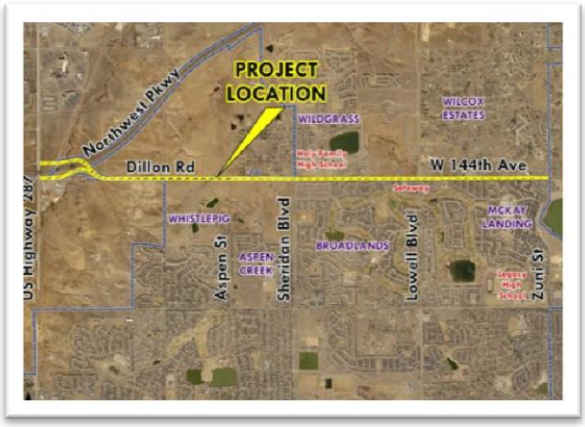
A full time Open Space and Trails Specialist position was added in the Open Space and Trails department to help with wildlife issues, community outreach and overall program workload growth. The CIP budget includes several improvements to parks and trails as well as funding for open space and trail signage and kiosks.

OTHER

B-Rex (Broomfield Registration Excellence) was launched in 2017. It is a new online registration system for one-stop shopping to find and register for all programs, classes, and events in the City and County including Recreation, Library, G.R.E.E.N., Creative Broomfield and Senior Services.

FACILITIES AND TRANSPORTATION

Broomfield's fourth strategic outcome is providing the Facilities and Transportation Infrastructure necessary for safe, well-maintained and attractive facilities, streets, and utilities. Infrastructure maintenance is a fundamental responsibility for City and County government, and Broomfield recognizes its important contribution to the community's character and quality of life. The 2018 budget continues funding for maintenance of all streets, parks, utilities, facilities, traffic signals and signs, and all of the equipment required to deliver these services.



TRANSPORTATION/STREETS

2017 bond funding in the amount of $40 million was allocated for improvements to 144th/Dillon Road which will continue into 2018. The 120th Connection project is also nearing completion.

FACILITIES

Facilities improvements include the design and construction of the new Service Center starting in 2017 and continuing into 2018.



The Broomfield Community Center will undergo a $40 million reconstruction project with design in 2017 and construction starting in 2018.

Funding is also included for HVAC replacement, carpet replacement, security enhancements, and storm drainage improvements.



MISCELLANEOUS IMPROVEMENTS

Other infrastructure improvements include continuing the pavement preservation program with $3.8 million allocated for 26 miles of street resurfacing work to extend the pavement's useful life and $1.2 million for the replacement of deteriorating water and sewer lines.

SELF SUFFICIENCY

The City and County of Broomfield's fifth strategic outcome is to promote self-sufficiency by providing assistance to individuals and households requiring basic and temporary health and financial assistance.

Human Services

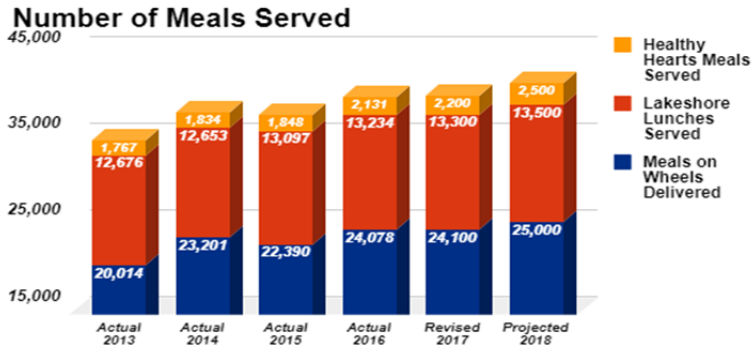
Added in the 2017 revised budget are two new full time Social Caseworker positions in the Family, Adult and Children's Services Division to assist with growing demand. The positions will assist with early intervention in the area of child abuse and neglect by providing family assistance and education with the goal of reducing more serious issues in the future. A pool of 1,040 temporary hours have also been added to the budget to provide continuing service to the public in the event of job vacancies.

Public Health Services

The budget includes a $5,000 increase in contract hours for the Reproductive Health Nurse Practitioner to help meet workload demands.

Senior Services

Senior Services has also experienced an impact as Broomfield's demographic shifts toward a larger senior population. According to the latest U.S. Census, Broomfield's seniors (65 and older) represent 12% of the total population; DRCOG estimates this age group will grow to 20% of the total population at build-out. The 2018 Budget includes increased funding for 416 additional annual hours for the Meals on Wheels Technician to keep up with growing service level demands.



Additional funding is also being added to increase the Senior Workoff Program from 40 participants to 80 participants.

Housing Authority

The Broomfield Housing Authority will continue to provide assistance for low- and moderate income families through various programs: Tenant Based Rental Assistance, Housing Weatherization, and Home Repair and Rehabilitation. BHA will also continue to work closely with Broomfield Health & Human Services (HHS) given that both Departments serve similar populations (HHS administers the Low Income Energy Assistance program).

BHA has become an approved voucher administrator through the Division of Housing which opened opportunities to apply for future federal funding, if available.

ENVIRONMENTAL STEWARDSHIP

CARING FOR THE COMMUNITY

The City and County of Broomfield has worked hard to position itself as a regional leader in environmental stewardship, open space preservation, and water resources management. This is the combined effort of many different departments and divisions and is a top priority in planning sessions.

Broomfield is committed to upholding high standards in the areas of energy and water conservation, air quality, recycling, open space preservation, green building practices, and natural resource management.





SPRING CLEANUP

The Solid Waste and Recycling division's budget will increase by $8,000 in 2018 for the Spring Cleanup program. In 2017, the curbside Spring Cleanup event collected 948 tons of garbage and recycled 46 tons of large and hard-to-dispose-of items at no charge to citizens.

WATER RESOURCES

Planning for future water resource needs is of paramount importance for Broomfield's future. In 2014, Public Works completed a water conservation plan and offered water audits and incentives to citizens to install low-use water appliances. In 2016, 373 water efficiency rebates were given; these programs will continue in 2017 and 2018.

SAVING THE TREES

A key Parks initiative in 2018 is funding to battle the Emerald Ash Borer (EAB), which is expected to threaten as many as 4,300 trees. The budget includes pruning costs, funds to replace trees less than 8" diameter, and treatment costs needed to save large trees.



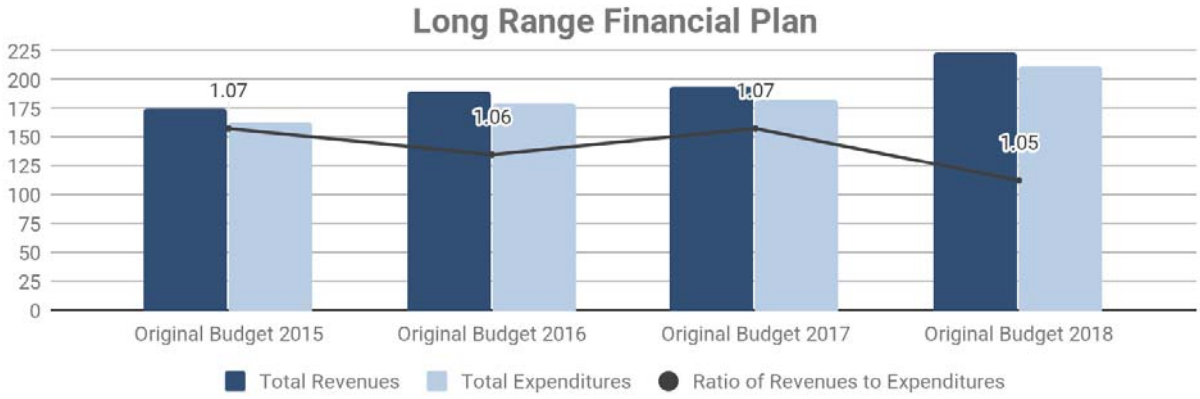
OTHER 2018 ENVIRONMENTAL STEWARDSHIP IMPROVEMENTS

- Addition of a second tree branch recycling center near the Service Center on Lowell Boulevard
- Continued improvement of wastewater treatment facilities to meet air and water quality standards
- A full time position to assist with the Environmental Services education programs
- A full time position to assist with reuse water resources and planning

FISCALLY RESPONSIBLE GOVERNMENT

MONEY MATTERS

The City and County of Broomfield's seventh strategic outcome is to sustain a local government that is innovative, responsive, efficient, and fiscally responsible. A key example of this commitment is the 2018 annual budget, which is balanced, continues high-quality services to Broomfield citizens. The 2018 Budget reflects a positive Long Range Financial Plan (LRFP) ratio of revenues to expenditures. The 2018 Budget includes $90,000 to update the LRFP. The plan is generally updated every five years.



While Broomfield strives to incorporate these responsible values into all services, a number of 2018 initiatives are *directly* intended to reinforce and enhance the strategic outcomes in this area.

- In 2018 funding is continuing for Broomfield's "Six Sigma/Lean" initiative to improve business process and help facilitate innovation, improve effectiveness, and increase efficiencies. The Broomfield Improvement Team (BIT) has helped lay the groundwork for several software projects by facilitating a program to map the current process and develop the desired future process.
- Broomfield continues to move to a "Software as a Service" (SaaS) model, rather than the traditional approach where software is hosted on-site using hardware owned by Broomfield. This change will shift the budget from capital funding to annual operating funding. In 2018, the IT operating budget is increasing to cover the annual SaaS fees for Google, HR/Payroll Oracle software, and Police Software – New World. The operating budget also includes an additional 0.50 FTE for increased cyber security workload.



- The Communications and Governmental Affairs department is increasing one part-time position to full-time and continues to work with many other City and County departments to enhance Broomfield's customer experience with events and programs.

B-REx Broomfield Registration Excellence

Fiscal Policies/Overview

FISCAL POLICIES/OVERVIEW

This section contains information about Broomfield's planning processes – both long-term strategic goals and short-term factors used in the decision making process when developing the 2018 Budget. It includes an overview of significant budgetary items and issues, including an economic overview, major revenue trends and assumptions, and expenditure trends by function. Also included are financial and non-financial policies, the basis of budgeting, and the budget process.

SHORT-TERM AND LONG-TERM PLANNING PROCESSES

Broomfield's Mission Statement and Guiding Values

Broomfield's Mission Statement and Guiding Values (see page iii) play an important role in the budget process. These values are collectively known as the "The Broomfield Way" and they are one of the driving forces behind the service level the City and County provides for its citizens. The City and County budget supports this expected service level.

Council Focus Session

The City Council holds a Council Focus Session at the beginning of each year to identify both short- and long-term priorities for the current year and the upcoming budget development process. On a monthly basis, City Council reviews a progress report detailing the work completed on the short-term priorities for the current budget year. In addition to the City Council focus session in February, City Council holds Budget Study Sessions in the fall to ensure both short- and long-term goals are being addressed in the budget process.

City and County Comprehensive Plan

Longer-term priorities are driven by the City and County Comprehensive Plan, which was updated in 2016. This dynamic, 20-year policy serves as the principal planning document addressing Broomfield's goals and policies related to land use and other key community issues. These key issues and goals are summarized in 10 functional elements. This document is formally revised approximately every 10 years, and it is amended as needed to incorporate changes or updates. On a quarterly basis, City Council reviews the progress of the action steps in the plan and evaluates the progress of the plan implementation. Appendix F summarizes the 10 functional elements of the plan and includes the vision statement, goals, and action plans for each area.

Strategic Map

The diagram in Appendix E shows how Broomfield links the Mission Statement, Guiding Values, City Council Priorities and the Comprehensive Plan to the Strategic Outcomes.

Five-Year Capital Improvements Plan

Capital infrastructure needs are projected in a Five-Year Capital Improvements Plan, which is updated each spring. The plan includes capital rehabilitation and asset replacement needs in addition to desires for new amenities, and expanded and new facilities. The plan assists with forecasting needs for enhanced capital revenues, such as bond funding, to meet large infrastructure needs. Projects are added to the plan through Citizen Committees and department staff. Funded capital projects that advance City Council priorities are noted in the Capital Improvements Section of the budget document.

Long-Range Financial Plan

The City and County of Broomfield has also adopted a Long-Range Financial Plan (LRFP). The original plan was adopted in 2004 and will be updated approximately every five years. It was last updated in 2013 and staff will be completing an update in 2018. The LRFP is a comprehensive land-use plan that projects financial sustainability at build-out. When Broomfield became a county in 2001, under state law, it would be very difficult to annex additional land; therefore our borders are set, and we can create an appropriate and sustainable land use pattern that will provide the framework for our strategic planning and economic goals. The LRFP looks at future estimates by five-year increments to estimated build-out. It incorporates the Comprehensive Plan and uses detailed 20-year rolling models to project revenue and expenditures, both operating and capital. It is designed to be a dynamic tool to provide the City and County of Broomfield and

FISCAL POLICIES/OVERVIEW

its employees, at all levels, a clear leadership direction, with focus on the 2018-2022 five-year forecasts when preparing the 2018 Budget. The 2004, 2009, and 2013 updates are available on the City website and a summary of the 2013 Plan is located in Appendix H.

Citizen Survey

Finally, Broomfield also receives information from its citizens in many different ways to help with short and long-term planning. A Citizen Survey is conducted every three to five years and focuses on quality of service and policy direction. Where applicable, survey responses are compared with ratings from other municipalities to provide benchmarking data. Specific policy questions help Council and management guide the budget to meet citizens' concerns and needs. Citizen comments are invited throughout the year at every City Council meeting and, specifically, at two City Council meetings where citizens can make suggestions prior to and after the proposed budget have been submitted in order to suggest changes or additions. Broomfield also has several Citizen Committees and Boards that meet throughout the year and provide a valuable source of planning direction for both short and long-term goals. The most current Citizen Survey was completed in 2015 and summary of the results is located in Appendix G. The 2018 budget includes funding for the 2018 Citizen Survey. The full survey and results can be found on the City and County website.

GENERAL BUDGET PROCESS

The fiscal year for Broomfield begins on the first day of January and ends on the last day of December of each year. In the fall, the Manager submits to the City Council (Council) a proposed operating and capital budget for the next fiscal year commencing on January 1. The budget includes proposed expenditures and the means of financing them. Broomfield submits a balanced budget: the total of the proposed expenditures and provisions for contingencies shall not exceed the total of estimated sources of funds. Public hearings are conducted to obtain citizen comments. After the public hearing, Council may adopt the budget with or without amendment. In amending the budget, Council may add or increase programs or amounts and may delete or decrease programs or amounts, except expenditures required by law or for debt service.

Prior to December 14, the budget is legally enacted through the passage of a resolution. The last date to certify tax levies is December 15. A certified copy of the budget must be filed with the State of Colorado Division of Local Government by January 30.

Once the budget has been enacted, the City and County Manager is authorized to transfer budgeted amounts among programs and departments within a fund. However, any revisions that alter the total expenditures of any fund must be approved by Council in the form of a Budget Amendment Resolution. Broomfield maintains an encumbrance accounting system as one technique of accomplishing budgetary control. If, during the fiscal year, the Manager certifies that there are new revenues available for appropriation, Council may pass a resolution to make supplemental appropriations up to the amount of such new revenue, using the same methodology as was used to adopt the original budget.

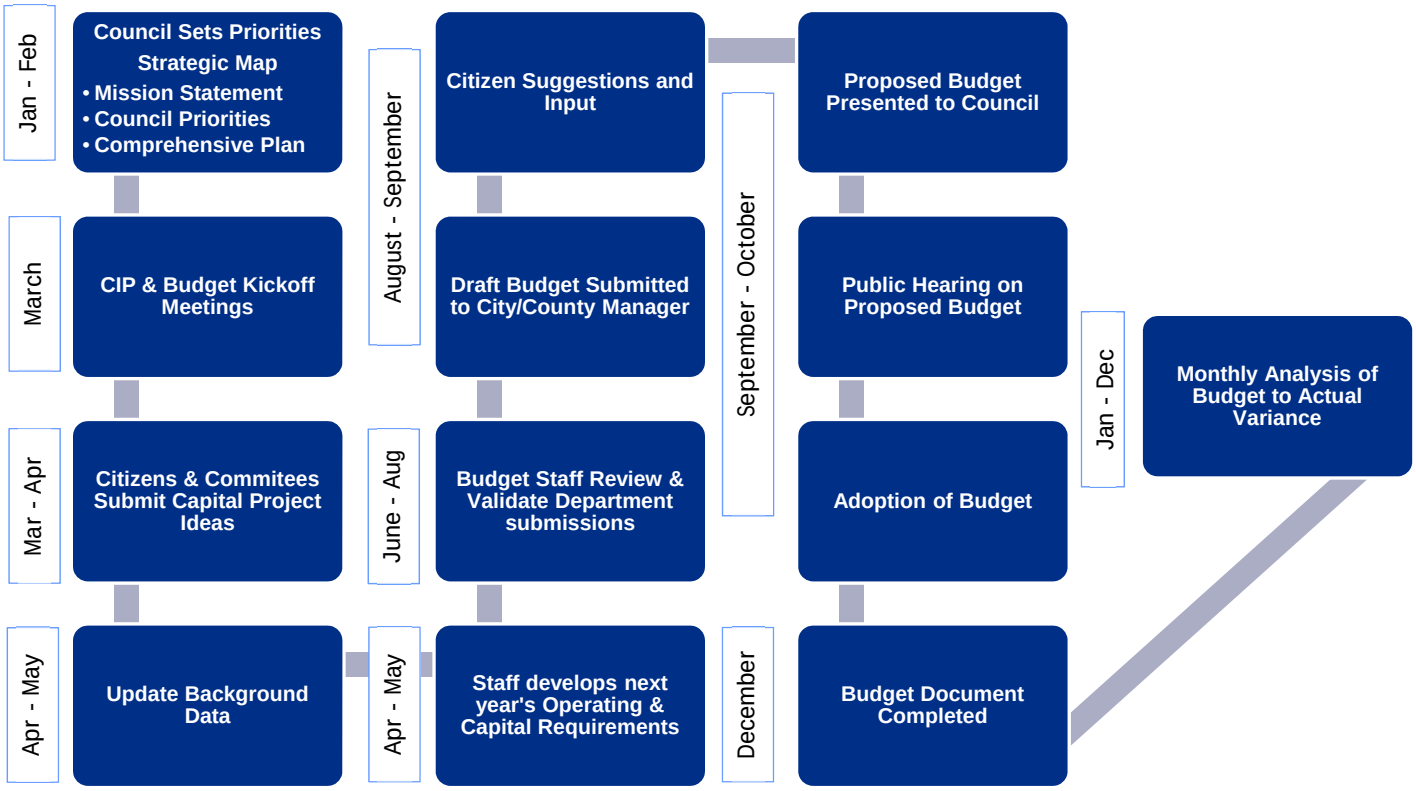
To meet a public emergency affecting life, health, property, or the public peace, Council may make emergency appropriations. Such appropriations may be made by emergency ordinance in accordance with provision of the Broomfield Charter. If revenues are unavailable to meet an emergency appropriation, Council may authorize the issuance of emergency notes, which must be paid no later than the last day of the following fiscal year. All appropriations, except for Capital Expenditures Fund or Special Fund appropriations, shall lapse at year-end, per state statutes.

During the year, City Council reviews financial data at the second City Council session of each month. The Financial Report compares actual data to the budget and prior year actuals for key revenue and expense items. The data is presented in the form of charts and graphs, and is available for citizen review at the Council meeting and on the City and County website.

FISCAL POLICIES/OVERVIEW

Budget Calendar

The City and County's planning and budget process begins early in the year for the next year's budget. Current revenues and expenditures are closely analyzed to determine if projections are accurate. Important dates for the development of the subsequent budget are listed in the chart below.



FISCAL POLICIES

The City and County of Broomfield uses the following policies in managing its financial and budget processes. The policies represent long-standing principles that have continually guided the City and County to sustain financial stability, even during economy downturns. These policies are reviewed annually and are updated as needed. The policies incorporate Governmental Financial Officers Association (GFOA) best practices. Below is a summary of each policy.

General Financial Policies

- Maintain and enhance the sound fiscal condition of the City and County.
- Maintain a financially viable organization that can provide a desired level of both city and county governmental services.
- Maintain financial flexibility in order to continually adapt to local and regional economic changes and community needs.

Operating Budget Policies

- A preliminary budget calendar will be prepared no later than March 31 of each year.
- An annual operating budget will be developed by verifying or conservatively projecting revenues and expenditures for the current and forthcoming fiscal year.
- The City and County will adopt a balanced budget by December 14 of each year.

FISCAL POLICIES/OVERVIEW

- The budget is considered balanced when current operating expenditures (excluding one-time items) are paid for from current operating revenues.

Revenue Policies

- The City and County will develop and maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.
- The City and County will estimate its annual revenues by an objective, analytical process, utilizing trends, judgmental, and statistical analyses, as appropriate.

Expenditure Policies

- The City and County will maintain a level of expenditures, which will provide for the public well-being and safety of community residents.

Utility Rates and Fees

- The City and County will set fees and user charges for each enterprise fund at a level that supports both direct and indirect costs of the activity. Indirect costs include the cost of annual depreciation of capital assets and overhead charges.
- Utility license fees will be set to cover the cost of growth-related expenditures.

Capital Improvement Budget Policies

- The City and County will project its equipment replacement and maintenance schedule needs for the next five years and will update this projection each year. From this projection, a maintenance and replacement schedule will be developed and followed.
- The City and County will develop a multi-year plan for capital improvements, including Capital Improvement Program (CIP) design, development, implementation, and operating and maintenance costs.
- The City and County will identify the estimated costs, potential funding sources, and projected annual operating costs for each capital project proposal before it is submitted to Council for approval.
- The City and County will coordinate development of the capital improvement budget with the development of the operating budget. All costs for internal professional services required to implement the CIP will be included in the operating budget for the year in which the CIP is to be implemented.

Short-Term Debt Policies

- The City and County may use short-term debt to satisfy temporary or emergency cash flow needs. All short-term borrowing will be subject to Council approval by ordinance or resolution.

Long-Term Debt Policies

- Long-term borrowing will be used to finance capital improvements that cannot be funded from current revenues.
- Proceeds from long-term debt will not be used for current, ongoing operations.
- Debt limits are set in the City Charter.
- Debt limits shall not exceed 10% of the City's assessed valuation.

Reserve Policies

- The City and County's policy is to maintain operating fund reserves for general government funds at a minimum of 10% of operating expenditures and debt service. The goal is to maintain 16.67% (or two months) of operating expenditures and debt service expenditures.
- Enterprise funds (utility funds) will maintain operating reserves at a minimum of 10% of operating expenditures. The goal is to achieve 16.67% (or two months) of operating expenditures. In addition,

FISCAL POLICIES/OVERVIEW

utility funds (water, sewer, water reclamation) will maintain fund balances equal to three years debt service expenditures. Finally, enterprise funds will maintain a reserve to cover "zero" coupon debt required by the sinking funds.
- The primary purpose of these reserves is to protect the City's essential service programs and funding requirements during periods of economic downturn or other unforeseen catastrophic costs.
- City Council approval is required before expending any reserves.

Investment Policies

- The City and County's available cash will be invested in accordance with applicable laws, adopted investment policies, and with projected cash flow requirements.

Fund Balance

- A fund balance is the difference between a fund's sources and uses of funds.
- Portions of fund balance can be designated for specific purposes.

Accounting, Auditing & Financial Reporting

- The City and County's accounting and financial reporting systems will be maintained in conformance with Generally Accepted Accounting Principles (GAAP) and Government Accounting Standards Board (GASB).
- A fixed asset system will be maintained to identify all City and County assets, their condition, historical cost, replacement value, and useful life.
- Monthly financial reports will be submitted to the City Council and made available to the public.
- Full and continuing disclosure will be provided in the general financial statements and bond representations.
- A financial community credit rating of investment grade or higher will be maintained.
- An annual audit will be performed by an independent public accounting firm with the subsequent issue of an official Comprehensive Annual Financial Report, including an audit opinion.
- Internal audit will be performed regularly throughout the year.

Basis of Budgeting

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on a basis of generally accepted accounting principles (GAAP). Budgets for all governmental funds (e.g., general fund) are adopted on a basis consistent with GAAP. The modified accrual basis is used for these funds and recognizes revenue when susceptible to accrual, i.e., when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred.

Budgets for enterprise funds (water, sewer, and water reclamation) and fiduciary funds (medical and pension funds) are adopted on a non-GAAP budgetary basis to fulfill statutory requirements. Principally, budgeting for the enterprise funds provides for a full accrual basis of accounting, capital expenditures and bond principal payments, but does not provide for depreciation or amortization. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Water and Wastewater services furnished to customers are recognized as revenue when provided.

Compliance with Amendment 1 of the Colorado State Constitution

The 2018 Budget is in compliance with Amendment 1 of the state constitution, referred to as the Taxpayers' Bill of Rights (TABOR). Broomfield voters, through a general election, voted to exempt sales and use tax revenues, property tax revenues, services expansion fee revenues, and growth related revenues from Amendment 1. Amendment 1 also requires a reserve of 3% of general government spending. For 2018, this requires a reserve of $4.1 million which is satisfied by the budgeted operating reserves of $18.9 million. The emphasis on building reserves is particularly important to the City and County to protect its financial position

FISCAL POLICIES/OVERVIEW

in a volatile economy that continues to fluctuate due to uncertainty associated with foreign policy, and corporate asset valuation with reporting adjustments.

ECONOMIC OUTLOOK

The growth for the City and County of Broomfield has been substantial over the past several years until late in 2008 when the downturn in the economic conditions slowed growth. Broomfield has recovered from the recession and is returning to growth in most areas at the same rate as prior to the recession. The following is a table of indicators that provides a snapshot of this growth.

Description of Indicator	2014	2015	2016	2017 Revised Est.	2018 Estimate	% Change 17 Revised - 18
Square Miles	33.6	33.6	33.6	33.6	33.6	0.0%
Population	62,338	65,456	66,516	68,771	70,490	2.5%
New Commercial Square Feet	102,743	247,489	588,248	1,199,158	1,052,624	-12.2%
Total Assessed Valuation in millions	1,101	1,082	1,226	1,229	1,352	10.0%
Retail Sales in millions	1,198	1,235	1,313	1,365	1,408	3.2%
Developed Parks, Recreation & Athletic Fields	734	802	868	889	896	0.8%
Acres of Maintained Native Areas	3,976	4,108	4,109	4,115	4,115	0.0%
Miles of Streets	252	264	268	270	277	2.6%
Total Acre Feet of Water Treated	5,732	5,903	6,858	6,300	6,300	0.0%
City/County Owned Facilities Square Feet*	498,361	498,361	532,131	532,131	532,131	0.0%

* Does not include Safeway Building

Residential Development Activity

Broomfield is projecting an increase in single family residential growth for 2018 while multi-family housing starts are projected to decrease. The following charts itemize annual activity of housing starts.

Single Family Housing Starts -- Five Year		
Year	Number	% Change
2014	438	50.00%
2015	382	-12.79%
2016	478	25.13%
2017 Est.	319	-33.26%
2018 Est	442	38.56%
Five Year Total	2,059	

Multi Family Housing Starts -- Five Year Summary		
Year	Number	% Change
2014	629	3.80%
2015	356	-43.40%
2016	296	-16.85%
2017 Est.	572	93.24%
2018 Est	338	-40.91%
Five Year Total	2,191	

Commercial and Industrial Development

Broomfield is projecting an increase in commercial activity. A hotel and some commercial and retail mix are projected for 2018. The chart below summarizes commercial and industrial development activity.

Commercial & Industrial Development Projections					
	2014	2015	2016	2017 Revised	2018 Estimate
New Square Feet	102,743	247,489	588,248	1,199,158	1,052,624
Est. Valuation	$4,015,000	$55,751,073	$108,707,790	$141,860,325	$155,799,800
Est. Assessed Valuation	$1,164,350	$16,167,811	$31,525,259	$41,139,494	$45,181,942

FISCAL POLICIES/OVERVIEW

Denver - Boulder Consumer Price Index

In September of 2017, the Office of State Planning and Budgeting (OSPB) projected a 2.8% unemployment rate for 2018. It is anticipated that the OSPB will not revise its estimate unless the economic conditions deteriorate in the last quarter. Overall, Colorado's inflation rate change is projected at 2.6% for 2018, which is higher than the national average of 1.9% for 2018.

Denver - Boulder CPI					
	Actual 2014	Actual 2015	Actual 2016	Projected 2017	Projected 2018
% Change	2.8%	1.2%	2.8%	3.0%	2.6%

MAJOR REVENUES

The City and County's major on-going revenue sources are sales and use tax, property tax, charges for services, and intergovernmental revenues. These revenue sources support the operations, capital improvements, and debt services for the City and County. Sales tax represents 19% of the total revenues expected in 2018, and property tax represents 13% of the total revenues. The 2018 estimates for all revenue sources are summarized below. There is no tax rate increase in 2018. Water and sewer service fees will increase an average of 2.0% in 2018, with no increase to license fees.

2018 Total Revenues by Source		
Taxes	$ 119,633,708	39%
Licenses & Permits	3,147,045	1%
Intergovernmental	15,825,687	5%
Charges for Services	72,504,299	24%
Contributions	136,425	0%
Fines & Forfeits	783,000	0%
Misc. Revenues	12,356,687	4%
Transfers	60,381,665	20%
Fiduciary Contributions	18,861,715	6%
Total	$ 303,630,231	100.0%

Sales Tax

The City and County total sales tax rate is 4.15% allocated as follows: 2.00% for the City General Fund, 1.50% for the Sales and Use Tax Capital Improvements Fund, 0.40% for the County General Fund, and 0.25% for the Open Space and Park Development Fund.

Sales and Use Tax Rates			
	2017	2018	% Chg
City	3.75%	3.75%	0.00%
County	0.40%	0.40%	0.00%
Total	4.15%	4.15%	0.00%

Sales Tax represents 49% of the Tax revenues expected to be collected in 2018. It is a revenue source that is directly impacted by current economic conditions. The Flatiron Crossing Mall and the surrounding retail areas have helped insulate Broomfield from downturns in retail sales. These 2.5 million square feet of retail area

FISCAL POLICIES/OVERVIEW

generate 31% of the sales tax collected. In the 2018 Budget, sales tax is estimated to increase 3.2% as compared to the revised budget projections for 2017. This conservative projection is due to retail competition from surrounding communities. In projecting Sales Tax, the prior year actual revenue trend is considered, along with average sales tax per square foot for each type of establishment, and projections for new business expected to open during 2018.

Sales Tax Collection				
Fiscal Year	Retail Sq. Ft.	Sales Tax Rate	Revenue	% Change
2014	4,891,544	4.15%	$ 49,732,619	5.3%
2015	4,924,278	4.15%	$ 51,265,263	3.1%
2016	4,994,601	4.15%	$ 54,506,254	6.3%
2017*	5,022,632	4.15%	$ 56,642,719	3.9%
2018*	5,081,332	4.15%	$ 58,429,095	3.2%

* Projections

Property Tax

Property Tax is approximately 33% of the total tax revenues expected to be collected in 2018 and is expected to increase 10.3% or $3.7 million from the 2017 revised budget projection. Property Tax revenue is projected based on the estimated property valuation received from the County Assessor at the estimated mill levy; 2017 was a reassessment year for property valuation with property tax change reflected in the 2018 revenue projection.

Property Tax Mill Levies			
	2017	2018	% Chg
City Mill Levy	11.457	11.457	0.00%
County Mill Levy	15.261	15.261	0.00%
Human Service Mill Levy	2.250	2.250	0.00%
Total	28.968	28.968	0.00%

Other units of government also levy a property tax, including counties, school districts, and special districts. Broomfield's government sets only the City and County mill levy and has no control over mill levies set by other governmental units. The City and County of Broomfield has not increased the mill levy since it was established when the County was formed in 2001. The following charts illustrate the change in property tax revenues.

County Property Tax for 2018 is estimated to be $23.9 million and City Property Tax is estimated to be $15.5 million.

County Property Tax Collection			
Fiscal Year	Mill Levy	Revenue	% Change
2014	17.511	$ 18,666,363	8.89%
2015	17.511	$ 18,847,035	0.97%
2016	17.511	$ 21,049,195	11.68%
2017*	17.511	$ 21,590,390	2.57%
2018*	17.511	$ 23,857,355	10.50%

* Projections

City Property Tax Collection			
Fiscal Year	Mill Levy	Revenue	% Change
2014	11.457	$ 12,227,732	8.69%
2015	11.457	$ 12,378,452	1.23%
2016	11.457	$ 13,828,886	11.72%
2017*	11.457	$ 14,080,545	1.82%
2018*	11.457	$ 15,489,840	10.01%

* Projections

FISCAL POLICIES/OVERVIEW

Use Tax - Building Materials

The City Use Tax on building and construction materials is 4.15% and is also distributed among the various budget funds in the same manner as sales tax revenues. The Use Tax on building and construction materials is a one-time tax and applies to building and construction materials that are purchased outside the City of Broomfield but are used and stored in the City. For example, approximately 50% of the cost of a new home is attributed to building and construction materials, and the use tax applies to that 50%. If building and construction materials total $50,000, the use tax would be $2,075.

No increases in the tax rate are proposed for 2018. This revenue source can vary significantly from year to year depending upon the amount of new construction that occurs in the City in any given year. Revenue is based on the projected total of new commercial square feet and residential units (obtained from the Community Development Department) and includes commercial, office, industrial, and retail activity for each year. The charts below provide additional detail regarding historical and projected building use tax collection.

Building Use Tax Collection		
Fiscal Year	Revenue	% Change
2014	$ 5,725,245	30.1%
2015	$ 5,566,418	-2.8%
2016	$ 6,726,351	20.8%
2017*	$ 6,962,532	3.5%
2018*	$ 7,234,175	3.9%

* Projections

Charges for Services

Charges for services is one of the largest sources of revenue, representing 24% of the total revenues expected in 2018. In 2018, total revenue in this category is estimated to be $73 million.

Water & Sewer Charges			
	2017	2018	% Chg
Water Rates Per 1,000 Gallons	$3.10	$3.16	1.94%
Sewer Rates - Monthly Avg Water Consumption	$3.22	$3.28	1.86%
Sewer Rates - Unfunded Mandate Fee Per 1,000 Gallons	$0.52	$0.52	0.00%
Environmental Compliance Fee	$2.00	$2.00	0.00%
Water System Connection Fees (3/4" Tap)	$ 22,454	$ 22,454	0.00%
Sewer System Connection Fees (4" Tap)	$ 12,559	$ 12,559	0.00%

Charges for services consist mainly of charges for water and sewer services, as well as new service connection fees within Broomfield. Water and sewer service fees will have a slight increase in 2018, with no increase to license fees.

Charges for recreation services are also included in this category and are designed to recover approximately 79% of the costs to provide those services, including center operations, programs, administration, and utility costs.

Intergovernmental Revenues

The largest components of this category are State and Federal revenues for Human Services programs and benefits, such as Child Welfare, Temporary Assistance to Needy Families (TANF), Colorado Works, Child Care, and Food Assistance. Allocations vary from year to year, but the state reimburses Broomfield for

FISCAL POLICIES/OVERVIEW

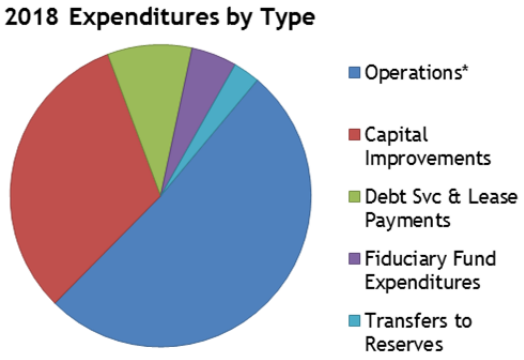
approximately 80% of benefits paid to county residents. The County supports approximately 20% of the cost of operations through a dedicated property tax mill levy and transfers from the County General Fund when necessary.

MAJOR EXPENDITURES

The City and County's major expenditures are categorized as operations, capital improvements, debt service and lease payments, and fiduciary fund expenditures related to health insurance and retirements. Operations and debt service tend to be consistent from year to year, while capital improvements and fiduciary fund expenditures will vary depending upon projects being constructed and the number of staff retirements from year to year. Estimates for 2018 expenditures are summarized below.

2018 Expenditures by Type		
Operations*	$ 174,422,090	51%
Capital Improvements	108,272,164	32%
Debt Svc & Lease	30,874,809	9%
Fiduciary Fund	16,626,234	5%
Transfers to Reserves	9,722,803	3%
Total	$ 339,918,100	100%

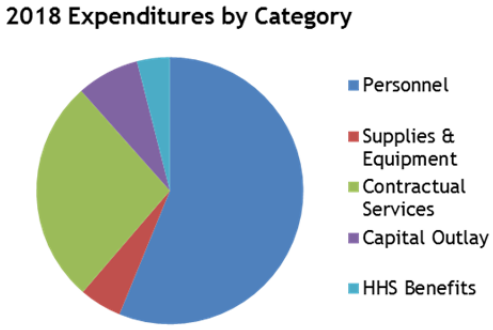
* Includes Interfund Activities



Operating Expenditures

Operations represents the largest part of the total budget in 2018, as shown in the chart above, and consist of personnel, supplies, equipment, services, capital outlay, and Health and Human Services (HHS) benefits. The chart below shows operating expenses, without interfund activities, by expense category.

2018 Expenditures by Category		
Personnel	$ 77,077,165	56%
Supplies & Equipment	7,023,470	5%
Contractual Services	37,219,491	29%
Capital Outlay	10,412,280	8%
HHS Benefits	5,459,702	4%
Total	$ 137,192,108	100%



Personnel

The City and County of Broomfield is a service organization, and as a result, personnel costs have the most significant impact on the operations budget. The total personnel costs in 2018 are about $77.1 million or approximately 56% of the operations budget.

Zero-based budgeting practice requires Broomfield to reevaluate each vacancy on an on-going basis during the year. During budget preparation operating departments were directed by the City and County Manager's Office to be conservative and evaluate FTEs in areas where workload has changed. There was also emphasis to increase training, upgrade software and replace obsolete equipment to encourage employee productivity. The net effect of these efforts has resulted in proposed staffing changes in General Government, Finance, Information Technology, Community Development, Police, Library, Open Space and Trails, Public Works, and Health and Human Services departments.

FISCAL POLICIES/OVERVIEW

The chart below shows the summary change in FTEs. Full details, listed by each Department and Division, are located in the Table Section, Tables 5A and 5B; and a list of positions is located in the Department Details Section and Appendix I. The Budget Message also includes information about each FTE change.

Total City and County FTE (Including Limited Appointments)				
Department	2016 Actual	2017 Original Budget	2018 Proposed Budget	Chg 2017 to 2018
General Government	64.77	64.77	67.12	2.35
Finance	34.00	34.00	35.41	1.41
Information Technology	24.50	24.50	24.50	0.00
Community Development	47.88	49.88	53.08	3.20
Public Safety - Police	213.35	216.35	218.35	2.00
Community Resources	110.96	112.24	114.24	2.00
Public Works	161.15	172.58	175.18	2.60
Health and Human Services	102.19	104.69	106.89	2.20
Total - City and County	**758.80**	**779.01**	**794.77**	**15.76**

In General Government, the Communications and Governmental Affairs Department added two Project Managers as a result of position shifts from Information Technology and increased hours to move a part-time Communications Specialist position to full-time. Human Resources added one full-time position for a new Human Resources Specialist to aid with the new HRIS software system. The Open Space and Trails Department added one new full-time Open Space and Trails Specialist I position. The Finance Department increased hours to move a part-time Purchasing Technician position to full-time and added two full-time positions, a Deputy Director position and full-time Contract and Procurement Specialist position. The Information Technology Department added one part-time Cyber Security Analyst, one full-time Business Analyst, and increased part-time hours for the Administrative Technician to move it to full-time. A total of 3.20 positions were added in the Community Development Department for Building, GIS, Administration, and CIP due to the increasing workload from land development and construction in Broomfield. Two new full-time positions were added to the Police Department; a Crime Scene Analyst position and an Animal Services Officer. The Library and Cultural Affairs Departments increased part-time hours making the Adult Services Librarian and Lead Circulation Clerk positions full-time, plus added part-time hours to expand Library Services to a 2nd location. The Public Works Department added one new full-time Water Resource Analyst position and increased part-time hours for a Fleet Worker position and Stormwater Worker position to move to full-time. Additionally, one full-time limited appointment Environmental Educator position was added. In HHS, two full-time Social Caseworker positions were added, one full-time Emergency Preparedness Coordinator and increase hours to move the part-time Meals on Wheel position to full-time.

Limited-appointment positions are those tied to a specific outside funding source, such as a program grant, or a temporary increase in workload, such as inspections related to the north area development. The limited appointment position is eliminated when the funding source or workload in complete.

Merit Costs

The 2018 Budget includes a 3.5% merit pool for General Employees; the merit would be based on performance and be effective midyear. The budget also includes a market increase to bring employees below the minimum salary range up to the minimum; market adjustments for long-term employees below the mid-point of the salary range; and 0.5% to reward top performing employees. The 2018 Budget also includes funds to maintain the Police Step and Market Program.

FISCAL POLICIES/OVERVIEW

Benefit Costs

For 2018, Health insurance costs for the self-funded plan are expected to increase by $75 per month due to annual negotiations with providers. This rate increase will be taken on by Broomfield with a slight increase to the employee contribution. The premiums for the Kaiser Insurance plan are also increasing slightly. Dental and vision insurance will remain the same for both family and single coverage. On average, the City and County pays 79% of the health care premium cost for the self-funded plan and employees pay 21%, which is comparable to other local municipalities and counties.

Supplies and Services

The supply and services budgets have shown slight increases as compared to the prior budgets. Zero-base budgeting methods require each line to be reviewed annually, based on a zero-based budget review; the 2018 Budget for supplies and services has increased 1.2% from the 2017 Original Budget.

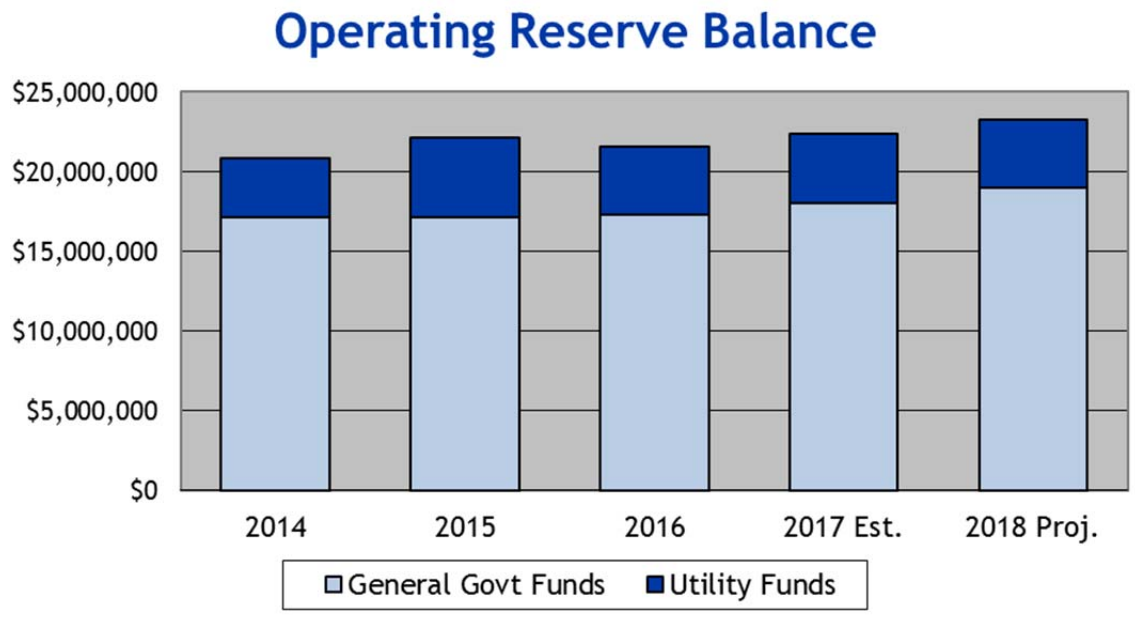
Capital Outlay - Equipment

Most of the Capital Equipment outlays to replace existing items are funded in the Asset Replacement Fund, with the exception of Enterprise Funds (the water, sewer, and water reclamation utilities) purchases, which are budgeted within those specific funds. New equipment is funded within each department's operating budget. A complete list of equipment purchases, both replacement and new, can be seen in Appendix B.

OPERATING AND DEBT SERVICE RESERVES

The City and County of Broomfield maintains an operations reserve in both General Funds. The goal is to maintain 16.67% of operations and debt service expenditures in reserves for emergencies and unforeseen circumstances. Reserves are split between the City and County General Funds and cover all general government funds. In the 2018 budget, the 16.67% goal has been met.

In the Enterprise Funds, the goal is to maintain two separate reserves for each fund. As with the General Funds, the goal is to maintain 16.67% of operations expenditures in reserves. However, the goal for debt service expenditures is to maintain three years' worth of debt service payments in reserves. These goals have been met or exceeded in 2018. City Council's approval is required to spend from any of the reserves.



Fund Summaries

FUND SUMMARIES

This section provides an overview of the budgetary fund structure. The budget document includes all funds that are appropriated. These are the same funds that are included in Broomfield's audited financial statements. The Comprehensive Annual Financial Report (CAFR) identifies the following funds as Non-major Governmental Funds: Library, Streets, Conservation Trust, Cemetery, Lodging Tax, Debt Service, Open Space and Parks, and Service Expansion Fee.

BUDGET FUND SUMMARIES

Funding for operations for the City and County is spread among "funds" designed to separate dedicated revenue streams, provide cost recovery information, and meet legal requirements. This means that some functions, such as public works and police, may be funded by different funds. The breakdown of operating costs by function, and fund, is illustrated in the chart below:

Accounting Fund Structure
Operations Accounting Funds

Department/Division	General City	General County	Human Services	Recreation Fund	Streets Fund	Library Fund	Cemetery Fund	Facility Fund	Water Fund	Sewer Fund	Re-Use Water	Total
Legislative	$ 313,802											$ 313,802
City/County Manager	1,889,910											1,889,910
Economic Development	493,093											493,093
Internal Audit	201,915											201,915
Broomfield Improvement Team	7,400											7,400
Clerk and Recorder	431,372	1,608,142										2,039,514
City/County Attorney	583,851	203,154										787,005
Communications	991,110											991,110
Human Resources	1,208,301											1,208,301
Combined Courts	412,365	2,141,748										2,554,113
Assessor		898,037										898,037
Finance	3,657,853	743,025							519,012	172,725		5,092,615
Information Technology	5,864,510											5,864,510
Community Development	5,680,333	-										5,680,333
Police	17,278,012	10,507,026										27,785,038
Public Works	10,359,093				5,352,260		218,649	4,841,504	19,936,205	9,324,934	1,228,112	51,260,757
Library and Cultural Affairs	541,594					2,707,860						3,249,454
Open Space & Trails	418,593											418,593
Recreation				5,652,167			3,000					5,655,167
Health and Human Services		3,211,963	14,363,117									17,575,080
Total	$ 50,333,107	$ 19,313,095	$ 14,363,117	$ 5,652,167	$ 5,352,260	$ 2,707,860	$ 221,649	$ 4,841,504	$ 20,455,217	$ 9,497,659	$ 1,228,112	$ 133,965,747

*Does not include $3,226,361 of non-departmental costs which include transfers, contributions and participations, and contingencies

City General Fund (Governmental Fund)

Broomfield became a combined City and County form of government on November 15, 2001. General Fund costs to provide county services are presented separately from those which provide City General Fund operations. Both are called General Funds (see County General Fund summary later in this section). The purpose of two separate General Funds is to illustrate that County services are delivered within the standard county revenue structure. Since the formation of the combined City and County form of government, the standard county revenue structure has been based on a mill levy that is less than the original estimate and less than that of the legacy counties which originally provided these services to the residents of Broomfield.

The City portion of the General Fund supports a significant share of Broomfield operations and services including: City Council, City Manager, Attorney, Clerk, Courts, Finance, Information Technology, Human Resources, Cultural Affairs, Open Space & Trails, Planning, Engineering, and Building Inspection functions. The General Fund also provides funding for Public Safety operations and maintenance functions for Parks and Fleet. Transfers to other funds to support operations in recreation and facilities are also included as part of the total City General Fund expenditures.

There are a couple of cornerstones for managing City and County of Broomfield resources as the future economy is always changing. These cornerstones are building reserves and managing resources carefully, using a multiple-year approach. The 2018 Budget was built to ensure that operating reserve goals are met, Council priorities are advanced, service needs are fulfilled, and all required debt service is met. It is a City and County priority to run a very lean government from a business perspective. Zero-based budgeting is used to keep growth in expenditures to a minimum, while maintaining service levels.

FUND SUMMARIES

City General Fund Budget Summary Sources and Uses of Funds City Operations	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 3,002,213	$ 1,264,662	$ 2,777,390	$ 2,366,334	87.11%	-14.80%
Revenues	47,995,572	49,488,310	51,940,644	53,447,425	8.00%	2.90%
Interfund Activity	6,072,880	6,593,831	6,148,741	6,474,711	-1.81%	5.30%
Total Sources of Funds	$ 57,070,665	$ 57,346,803	$ 60,866,775	$ 62,288,470	8.62%	2.34%
Expenditures	$ 45,645,996	$ 49,986,930	$ 50,582,724	$ 54,347,065	8.72%	7.44%
Interfund Activity	8,647,279	7,264,068	7,917,717	7,154,291	-1.51%	-9.64%
Total Uses of Funds	$ 54,293,275	$ 57,250,998	$ 58,500,441	$ 61,501,356	7.42%	5.13%
Ending Balance	$ 2,777,390	$ 95,805	$ 2,366,334	$ 787,114	721.58%	-66.74%

City General Fund Reserve	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 11,195,522	$ 11,195,522	$ 11,195,522	$ 11,949,374	6.73%	6.73%
Additions	-	753,852	753,852	744,337	-1.26%	-1.26%
Uses	-	-	-	-	NA	NA
Ending Balance	$ 11,195,522	$ 11,949,374	$ 11,949,374	$ 12,693,711	6.23%	6.23%

In all three years shown, operating funds are being transferred to the Capital Fund for the Facilities Reserve. The design completion and construction for the new Public Works Service Center will occur in 2018 with a total estimated cost of $30 million. The funding for the Service Center will be paid 60% from General Funds and 40% from the Water and Sewer Funds without incurring debt.

The combined operating reserves for the City and County General Funds equal 16.67% of operating and debt service expenditures, exceeding the reserve policy targets.

Recreation Fund (Governmental Fund)

A separate Recreation Service Fund was established in 1995 to more clearly present all operating revenues and costs for Broomfield's Recreation programs.

The Recreation Fund's sources of revenues are generated by user fees for the recreation centers, outdoor aquatics center, recreation programs, and a transfer from the General Fund. For the 2018 Budget, the General Fund transfer is $1,322,198 which means program and center revenues are projected to cover 79.4% of the Recreation Fund's expenditures. Recreation Fund expenditures for 2018 are estimated at $6,765,767, which is an increase of 2.05% from the 2017 Budget. The increase is mainly attributed to personnel services for salary adjustments, the impact of the minimum wage increase, and temporary hours increases.

FUND SUMMARIES

Recreation Fund Budget Summary Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ -	$ -	$ -	$ -	NA	NA
Revenues (less innerfund)	5,622,289	5,500,993	5,494,493	5,443,569	-1.04%	-0.93%
Interfund Activity	906,237	1,128,814	1,201,546	1,322,198	17.13%	10.04%
Total Sources of Funds	$ 6,528,526	$ 6,629,807	$ 6,696,039	$ 6,765,767	2.05%	1.04%
Expenditures (less innerfund)	$ 5,251,953	$ 5,542,167	$ 5,608,689	$ 5,652,167	1.98%	0.78%
Interfund Activity	1,276,573	1,087,640	1,087,350	1,113,600	2.39%	2.41%
Total Uses of Funds	$ 6,528,526	$ 6,629,807	$ 6,696,039	$ 6,765,767	2.05%	1.04%
Ending Balance	$ -	$ -	$ -	$ -	NA	NA

As in previous years, a thorough evaluation was conducted of all recreation program revenues and costs. City Council has reviewed and updated the current cost recovery policy and will establish revised guidelines if necessary.

Street Maintenance Fund (Special Revenue Fund)

The Street Maintenance Fund was established to clearly present how state-shared street maintenance revenues are being used by Broomfield. The largest state-shared revenue source is the Highway Users' Tax Fund, which is composed of gasoline taxes. Distributions are made to cities based on the number of registered vehicles and the number of miles of maintained streets. Broomfield's share of the State's Highway Users' Tax Fund is estimated at $2,137,931 for 2018, or 40% of total fund revenues. Other state-shared revenues collected in this Fund are the annual vehicle registration fees.

Legislation enacted in 1989 required cities to establish a minimum annual contribution for street maintenance to remain eligible for revenues from the Highway Users' Tax Fund. The 2018 Budget includes an amount which exceeds the minimum requirement. The City mill levy distribution records property tax revenues directly in the Street Fund. The property tax allocation for 2018 is $939,640 or 0.695 mills of the total City mill levy (11.457 mills). This represents 18% of the total revenues in this Fund.

Revenues generated for county road and bridge funds are based on specific property tax mill levies set by county governments. Pursuant to Colorado law, county governments must share 50% of their county road and bridge fund revenues with municipalities. Since Broomfield is a combined City and County, the County General Fund will contribute $2,044,689 to the Street Fund from County revenues for the purpose of road and bridge maintenance in 2018. This represents 38% of the total fund revenues.

Services funded by the Street Fund include: Maintenance of Condition, Snow and Ice Control, Traffic Control, Street Cleaning, Street Lighting, and Stormwater Management. It should be noted that these are operating functions, not capital improvements. Street construction, reconstruction projects, and the annual asphalt overlay program are defined as capital improvements and are budgeted in the Capital Improvements Fund.

FUND SUMMARIES

Street Maintenance Fund Budget Summary Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ -	$ -	$ -	$ -	NA	NA
Revenues	3,136,024	3,289,926	3,273,776	3,307,571	0.54%	1.03%
Interfund Activity	1,503,088	2,435,484	2,443,228	2,044,689	-16.05%	-16.31%
Total Sources of Funds	$ 4,639,112	$ 5,725,410	$ 5,717,004	$ 5,352,260	-6.52%	-6.38%
Expenditures	$ 4,639,112	$ 5,725,410	$ 5,717,004	$ 5,352,260	-6.52%	-6.38%
Interfund Activity	$ -	$ -	$ -	$ -	NA	NA
Total Uses of Funds	$ 4,639,112	$ 5,725,410	$ 5,717,004	$ 5,352,260	-6.52%	-6.38%
Ending Balance	$ -	$ -	$ -	$ -	NA	NA

Street Fund expenditures for 2018 are estimated at $5,352,260, which is a 6.52% decrease over 2017. This decrease is primarily due to one-time costs incurred in 2017 to purchase 3 snow plows to help maintain the current service levels for priority snow and ice routes.

Library Fund (Special Revenue Fund)

The Library Fund budget covers the operating costs for Broomfield's public library, the Mamie Doud Eisenhower Public Library. The current building was opened in 2001, when the city became a county.

The usage of the facility and circulation is growing year over year. The Library is continuing to build its eBooks collection and focusing on adding state of the art on-line learning resources. In 2018, the Library will open its second Makerspace which will be a popular community resource. The Library Fund's major source of revenue is property tax. This is estimated at $2,624,228 or 1.941 mills in 2018. In 2018, the General Fund is projected to transfer $1,130 to help fund Library operations. This represents .04% of the total fund revenues.

Library Fund Budget Summary Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ -	$ -	$ -	$ -	NA	NA
Revenues	2,409,153	2,516,330	2,514,695	2,706,730	7.57%	7.64%
Interfund Activity	98,580	33,990	39,739	1,130	-96.68%	-97.16%
Total Sources of Funds	$ 2,507,733	$ 2,550,320	$ 2,554,434	$ 2,707,860	6.18%	6.01%
Expenditures	$ 2,507,733	$ 2,550,320	$ 2,554,434	$ 2,707,860	6.18%	6.01%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 2,507,733	$ 2,550,320	$ 2,554,434	$ 2,707,860	6.18%	6.01%
Ending Balance	$ -	$ -	$ -	$ -	NA	NA

The circulation budget (books and periodicals) is designed to add to and replace circulation items. The total value of the library inventory is approximately $6.6 million. In 2018, the budget for books and periodicals is $252,050, a 4.7% increase over the 2017 Budget.

Facility Maintenance Fund (Governmental Fund)

Facility maintenance costs are shown in a separate fund and charged to "user" funds. Salaries and benefits of staff are allocated on a square footage basis; whereas supplies and services (fire extinguisher inspection contract, elevator inspection contract, etc.) are budgeted by facility.

FUND SUMMARIES

Facility Maintenance Fund Budget Summary Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ -	$ -	$ -	$ -	NA	NA
Revenues	41,184	-	-	-	NA	NA
Interfund Activity	4,087,118	4,794,727	4,740,525	4,841,504	0.98%	2.13%
Total Sources of Funds	$ 4,128,302	$ 4,794,727	$ 4,740,525	$ 4,841,504	0.98%	2.13%
Expenditures	$ 4,128,302	$ 4,794,727	$ 4,740,525	$ 4,841,504	0.98%	2.13%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 4,128,302	$ 4,794,727	$ 4,740,525	$ 4,841,504	0.98%	2.13%
Ending Balance	$ -	$ -	$ -	$ -	NA	NA

Cemetery Fund (Special Revenue Fund)

The Cemetery Fund provides for the Lakeview Cemetery and the Broomfield County Commons Cemetery. The Lakeview Cemetery dates back to the late 1800s and had been maintained as a historical site until a few years ago when Broomfield's Citizens' Cemetery Committee recommended it be re-opened. Focus has shifted to development of the Broomfield County Commons Cemetery, which has capacity for 633 full burial plots and 794 cremations. A total of 9.9 acres will be developed, with development occurring in phases. The first phase provided for the development of 3.27 acres, which was completed in 2003. Phase two construction began in fall of 2017 and will continue into 2018. This phase will add an additional 2.5 acres.

Cemetery Fund Budget Summary Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 4,118	$ -	$ -	$ -	NA	NA
Revenues (less innerfund)	196,614	128,650	128,650	128,650	0.00%	0.00%
Interfund Activity	-	76,357	74,857	92,999	21.79%	24.24%
Total Sources of Funds	$ 200,732	$ 205,007	$ 203,507	$ 221,649	8.12%	8.91%
Expenditures (less innerfund)	$ 200,732	$ 205,007	$ 203,507	$ 221,649	8.12%	8.91%
Total Uses of Funds	$ 200,732	$ 205,007	$ 203,507	$ 221,649	8.12%	8.91%
Ending Balance	$ -	$ -	$ -	$ -	NA	NA

The Broomfield County Commons Cemetery is a full service cemetery. In 2018, 22 burials and 11 cremations are expected to be sold on a "pre-need" basis, though this number will most likely be higher once the new sections open for sale. A perpetual care reserve, with an estimated balance of $313,116, will assist with future maintenance of plots.

Lodging Tax Fund (Special Revenue Fund)

The Lodging Tax Fund was established in 1997. The purpose of this Fund is to provide funds for the maintenance and improvement of the City's gateways and major roadway landscaping. The lodging tax is a 1.60% tax on the price paid for the leasing or rental of any lodging located in the City and County of Broomfield. These funds are transferred to the City General Fund, where Parks Maintenance expenditures are recorded. The estimated Lodging Tax revenue for 2018 is $625,000, which is flat compared to the 2017 Budget.

County General Fund (Governmental Fund)

County General Fund budgets are subject to the same cost management initiatives as in other funds, such as zero-based budgeting.

FUND SUMMARIES

County General Fund Budget Summary Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 2,534,502	$ 2,508,991	$ 2,692,110	$ 30,557	-98.78%	-98.86%
Revenues	29,909,726	30,309,415	31,029,686	32,691,529	7.86%	5.36%
Interfund Activity	290,486	70,000	70,000	70,000	0.00%	0.00%
Total Sources of Funds	$ 32,734,714	$ 32,888,406	$ 33,791,796	$ 32,792,086	-0.29%	-2.96%
Expenditures	$ 21,304,247	$ 21,651,821	$ 22,201,411	$ 23,498,814	8.53%	5.84%
Interfund Activity	8,738,357	10,101,163	11,559,828	8,713,353	-13.74%	-24.62%
Total Uses of Funds	$ 30,042,604	$ 31,752,984	$ 33,761,239	$ 32,212,167	1.45%	-4.59%
Ending Balance	$ 2,692,110	$ 1,135,422	$ 30,557	$ 579,919	-48.92%	1797.83%

County General Fund Reserve	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 5,925,449	$ 5,925,449	$ 6,058,680	$ 6,058,680	2.25%	0.00%
Additions	133,231	-	-	190,448	NA	NA
Uses	-	-	-	-	NA	NA
Ending Balance	$ 6,058,680	$ 5,925,449	$ 6,058,680	$ 6,249,128	5.46%	3.14%

The County General Fund includes funding for typical county functions such as property assessment, motor vehicle, district attorney, the detention center, and public health. The County General Fund Total Uses of Funds are projected to be $32,212,167 an increase of 1.45% from 2017. As discussed in the City General Fund, funds are transferred each year to the Capital Fund for the Facilities Reserve. The County Fund also transfers funds to the City General fund to pay for services such as accounting, human resources, and information technology. These shared services are one of the ways the City and County of Broomfield has reduced the cost of government to its citizens over the traditional separate City/County governments. Since 2001, when the County was formed, the citizens of Broomfield have saved over $138 million in property tax that would have been paid to the former Counties.

The combined operating reserves for the City and County General Funds equal 16.67% of operating and debt service expenditures, exceeding the reserve policy targets.

Human Services Fund (Special Revenue Fund)

The Human Services Fund includes all revenues and expenditures related to County human services programs. Services can be broken into three areas: Human Services, Workforce Center, and Senior Programs. A large portion of funding for these areas is received from state and federal sources. The state determines both the eligibility criteria and client assistance levels for traditional human service programs and reimburses counties for the approximate 80% state portion of benefits paid to County residents.

FUND SUMMARIES

Human Services Fund Budget Summary Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 1,911,928	$ 1,299,883	$ 914,578	$ 391,429	-69.89%	-57.20%
Revenues	11,619,302	12,992,233	12,715,380	13,327,593	2.58%	4.81%
Interfund Activity	1,218,274	1,009,556	827,460	1,140,525	12.97%	37.83%
Total Sources of Funds	$ 14,749,504	$ 15,301,672	$ 14,457,418	$ 14,859,547	-2.89%	2.78%
Expenditures	$ 12,697,382	$ 14,039,961	$ 13,700,009	$ 14,363,117	2.30%	4.84%
Interfund Activity	1,137,544	1,157,640	365,980	396,430	-65.76%	8.32%
Total Uses of Funds	$ 13,834,926	$ 15,197,601	$ 14,065,989	$ 14,759,547	-2.88%	4.93%
Ending Balance	$ 914,578	$ 104,071	$ 391,429	$ 100,000	-3.91%	-74.45%

The allocations of State and Federal funding have decreased approximately 2.61% from 2017 to 2018. The allocations will be closely monitored during the year if State and Federal budgets are further reduced.

In the Workforce Center, expenditures in 2018 are increasing 3.66% over 2017 Budget. The Workforce Center receives the majority of its funding from State and Federal sources, but a County General Fund transfer of funds is necessary to maintain existing service levels. The projected County General Fund transfer in 2018 is $363,342, which represents 32.8% of total Workforce Center revenues.

The Senior Center also continues to see an increase in workload; and total expenditures in 2018 increased 7.30%. Costs for providing Senior Programs, including Easy Ride Transportation, Respite Care, and Meals on Wheels are partially covered by grants and outside sources of revenue. The remaining cost is funded by a transfer from the County General Fund. County support for senior programs is $631,014 in 2018, which are approximately 49.2% of operating costs.

Water Fund (Enterprise Fund)

The Water Enterprise Fund includes all revenues and expenditures for Broomfield's Water Utility. The major sources of revenues are monthly water service charges and connection fees for new taps to the water system. No tax dollars support this Fund. Water service fees will increase an average of 2.0% in 2018, with no increase to license fees.

Connection fee revenue increases with the growth in single-family and multi-family residential housing starts. Single-family housing starts are estimated at 442 for 2018, a 38.56% increase over the 2017 revised budget. In 2018, multi-family starts are estimated to decrease 40.9% to 338 when compared to the 2017 revised budget. In 2018, connection fees are expected to increase 33.14% from revised 2017 budget projections mainly due to projected commercial and retail construction.

Water Enterprise Fund Budget Summary Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 67,460,712	$ 32,119,049	$ 53,963,751	$ 39,078,346	21.67%	-27.58%
Revenues	34,886,095	37,286,024	31,576,221	36,362,222	-2.48%	15.16%
Interfund Activity	-	1,084,572	1,088,879	-	-100.00%	-100.00%
Total Sources of Funds	$ 102,346,807	$ 70,489,645	$ 86,628,851	$ 75,440,568	7.02%	-12.92%
Expenditures	$ 46,497,880	$ 36,036,247	$ 45,532,675	$ 53,191,346	47.61%	16.82%
Interfund Activity	1,885,176	2,017,380	2,017,830	2,182,030	8.16%	8.14%
Total Uses of Funds	$ 48,383,056	$ 38,053,627	$ 47,550,505	$ 55,373,376	45.51%	16.45%
Ending Balance	$ 53,963,751	$ 32,436,018	$ 39,078,346	$ 20,067,192	-38.13%	-48.65%

FUND SUMMARIES

Operations reserves are segregated from the working capital balance (governmental fund balance equivalent in an enterprise fund). In 2018, a $11,653 transfer was necessary to maintain a balance of 16.67% of operating expenditures, according to reserve policy and goals. In addition, three years of debt service, or $26.9 million, is being set aside in a separate debt service reserve.

Water Enterprise Fund Operations Reserve						
	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 2,572,444	$ 2,774,835	$ 2,774,835	$ 2,774,835	0.00%	0.00%
Additions	202,391	-	-	11,653	NA	NA
Uses	-	-	-	-	NA	NA
Ending Balance	$ 2,774,835	$ 2,774,835	$ 2,774,835	$ 2,786,488	0.42%	0.42%

Sewer Fund (Enterprise Fund)

The Sewer Enterprise Fund includes all revenues and expenditures for Broomfield's Sewer Utility. The Fund is supported entirely by usage fees and connection fees. No tax dollars support this Fund. Sewer service fees will increase an average of 2.0% in 2018, with no increase to license fees.

In 2018, revenues for license fees are projected to increase from the 2017 revised amounts due to the increase in single family residential housing starts and commercial/retail starts. In the five-year forecast, substantial capital costs are expected to comply with new regulations and standards. In 2013, City Council added an additional flat fee of $2 to customer's monthly bill to help fund these new unfunded mandates.

Sewer Enterprise Fund Budget Summary Sources and Uses of Funds						
	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 42,602,065	$ 31,175,127	$ 52,228,587	$ 42,116,123	35.10%	-19.36%
Revenues	21,812,128	29,380,711	21,210,442	22,927,678	-21.96%	8.10%
Interfund Activity	1,404,133	1,404,525	1,404,134	1,402,410	-0.15%	-0.12%
Total Sources of Funds	$ 65,818,326	$ 61,960,363	$ 74,843,163	$ 66,446,211	7.24%	-11.22%
Expenditures	$ 12,269,992	$ 26,514,486	$ 31,313,960	$ 44,940,657	69.49%	43.52%
Interfund Activity	1,319,747	1,412,820	1,413,080	1,528,830	8.21%	8.19%
Total Uses of Funds	$ 13,589,739	$ 27,927,306	$ 32,727,040	$ 46,469,487	66.39%	41.99%
Ending Balance	$ 52,228,587	$ 34,033,057	$ 42,116,123	$ 19,976,724	-41.30%	-52.57%

Operations reserves are segregated from the working capital balance. No transfers are necessary in 2018 to maintain a balance of 16.67% of operating expenditures, according to reserve policy and goals. In addition, three years of debt service, or $7.0 million, is being set aside in a separate debt service reserve.

Sewer Enterprise Fund Operations Reserve						
	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 1,102,388	$ 1,366,360	$ 1,366,360	$ 1,366,360	0.00%	0.00%
Additions	263,972	-	-	-	NA	NA
Uses	-	-	-	-	NA	NA
Ending Balance	$ 1,366,360	$ 1,366,360	$ 1,366,360	$ 1,366,360	0.00%	0.00%

FUND SUMMARIES

Water Reclamation Fund (Enterprise Fund)

The Water Reclamation Fund was established in 1995 to begin implementation of the water re-use project. With this project, water from Broomfield's sewer treatment plant is treated and re-used to irrigate parks, golf courses, and landscaped areas. The project also utilizes the Great Western Reservoir. The major sources of revenues are monthly water service charges and connection fees for new taps to the system. No tax dollars support this fund. The current rate for both service charges and tap fees is set at 50% of the potable water rate.

Water Reclamation Fund expenditures for 2018 are estimated at $1,488,652, which is a 24.8% decrease from 2017 primarily due to a decrease in infrastructure capital improvements.

Water Reclamation Fund Budget Summary
Sources and Uses of Funds

	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 7,678,694	$ 5,400,675	$ 7,310,055	$ 5,096,994	-5.62%	-30.27%
Revenues	1,962,139	1,791,180	1,929,880	2,396,440	33.79%	24.18%
Total Sources of Funds	$ 9,640,833	$ 7,191,855	$ 9,239,935	$ 7,493,434	4.19%	-18.90%
Expenditures	$ 817,225	$ 1,979,369	$ 2,622,077	$ 1,488,652	-24.79%	-43.23%
Interfund Activity	1,513,553	1,521,255	1,520,864	1,528,630	0.48%	0.51%
Total Uses of Funds	$ 2,330,778	$ 3,500,624	$ 4,142,941	$ 3,017,282	-13.81%	-27.17%
Ending Balance	$ 7,310,055	$ 3,691,231	$ 5,096,994	$ 4,476,152	21.26%	-12.18%

Operation reserves have been established in this fund and are segregated from the working capital balance. No additional transfers have been necessary to maintain a balance of 16.67% of operating expenditures, according to reserve policy and goals. In addition, the goal of three years of debt service is being accumulated. Currently $4.2 million is being set aside in a separate debt service reserve.

Water Reclamation Fund Operations Reserve

	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 188,445	$ 188,445	$ 188,445	$ 188,445	0.00%	0.00%
Additions	-	-	-	-	NA	NA
Uses	-	-	-	-	NA	NA
Ending Balance	$ 188,445	$ 188,445	$ 188,445	$ 188,445	0.00%	0.00%

Employee Medical Care Fund (Benefit Fund)

The Employee Medical Care Fund includes all revenues and expenditures for Broomfield's partially self-funded health insurance plan. This Fund was established in 1982 to address the increasing health insurance costs Broomfield was experiencing. To date, the self-funded health insurance plan has provided substantial savings for both the City and its employees.

FUND SUMMARIES

Employees Medical Care Fund Budget Summary Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 3,226,593	$ 2,687,515	$ 2,957,841	$ 2,804,348	4.35%	-5.19%
Revenues	8,826,004	8,389,853	8,028,323	10,455,263	24.62%	30.23%
Total Sources of Funds	$ 12,052,597	$ 11,077,368	$ 10,986,164	$ 13,259,611	19.70%	20.69%
Expenditures	$ 9,094,756	$ 8,452,553	$ 8,181,816	$ 11,022,480	30.40%	34.72%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 9,094,756	$ 8,452,553	$ 8,181,816	$ 11,022,480	30.40%	34.72%
Ending Balance	$ 2,957,841	$ 2,624,815	$ 2,804,348	$ 2,237,131	-14.77%	-20.23%

In 2018, the City and County of Broomfield's contribution to the plan increases by $75 per month to $950 per month, per employee. The employee contribution will increase in 2 out of the 3 tiers. For each employee who chooses family coverage under the plan, the employee will contribute $380 per month, an increase of $20; for employees who choose the employee plus one dependent, the contribution will remain at $275 per month; and for employees who choose single coverage, the contribution will be $80 per month, an increase of $5. Employees in this health plan have the opportunity to participate in a wellness program to reduce their monthly premium amount. Also, in 2018, the City and County will begin offering health coverage to all benefited part-time employees increasing the City's contribution by approximately $783,000 annually.

Employee Retirement Funds (Fiduciary Funds)

There are currently four retirement plans for City and County employees. Each is accounted for in a separate fund. Revenues and expenditures are projected based on the number of participants in each plan, and the expected number of retirements for the coming year.

The Employee Money Purchase Retirement Plan is the main retirement program for general employees. Full time general employees who are not participants in the Employee Defined Benefit Plan are required to contribute to the Employee Money Purchase Retirement Plan. The Plan has two levels of contributions based upon the employee's hire date and election of contribution. Employees hired before January 8, 2003, were given the option of remaining at a higher level of contribution, contributing 10.50% of their base salary and receiving a City contribution of 6.46%, or reducing their contribution to 6.00% and receiving a City contribution of 6.00%. New employees hired on or after January 8, 2003, contribute 6.00% of their base salary and receive a City contribution of 6.00%.

Retirement Funds Budget Summary General Employees Money Purchase Plan	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 50,435,274	$ 53,394,386	$ 54,234,976	$ 60,039,635	12.45%	10.70%
Revenues	7,160,256	6,928,721	8,892,769	8,665,266	25.06%	-2.56%
Total Sources of Funds	$ 57,595,530	$ 60,323,107	$ 63,127,745	$ 68,704,901	13.89%	8.83%
Expenditures	$ 3,360,554	$ 2,731,171	$ 3,088,110	$ 3,088,346	13.08%	0.01%
Total Uses of Funds	$ 3,360,554	$ 2,731,171	$ 3,088,110	$ 3,088,346	13.08%	0.01%
Ending Balance	$ 54,234,976	$ 57,591,936	$ 60,039,635	$ 65,616,555	13.93%	9.29%

The Employee Defined Benefit Plan was closed to new enrollments May 31, 2000. Since then, new employees must participate solely in the Employee Money Purchase Plan. Existing participants in the Defined Benefit Plan, as of May 31, 2000, were given the option to remain in the Defined Benefit Plan or to transfer the actuarial cash equivalent value of their benefit in the Employee Defined Benefit Plan to the Employee Money Purchase Plan. This decision is irrevocable. Those employees remaining in the Employee Defined Benefit Plan participate at the same contribution

FUND SUMMARIES

levels (City and employee) that were in effect as of the conversion date. They also participate in the Employee Money Purchase Plan, with the employee contribution being 4.00% and the City contribution being 2.00%

Retirement Funds Budget Summary General Employees Defined Benefit Plan	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 9,266,723	$ 9,180,012	$ 9,126,365	$ 10,062,938	9.62%	10.26%
Revenues	1,720,585	1,880,168	2,140,927	1,957,340	4.10%	-8.58%
Total Sources of Funds	$ 10,987,308	$ 11,060,180	$ 11,267,292	$ 12,020,278	8.68%	6.68%
Expenditures	$ 1,860,943	$ 1,189,167	$ 1,204,354	$ 1,324,640	11.39%	9.99%
Total Uses of Funds	$ 1,860,943	$ 1,189,167	$ 1,204,354	$ 1,324,640	11.39%	9.99%
Ending Balance	$ 9,126,365	$ 9,871,013	$ 10,062,938	$ 10,695,638	8.35%	6.29%

The Police Defined Benefit Plan covers police officers hired prior to April 8, 1978. Uses of funds for 2018 are based on estimated benefit payments and plan costs. All active members were transferred to the Police Money Purchase Plan; only annuitants remain in the Plan.

Retirement Funds Budget Summary Police Officers Defined Benefit Plan	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 22,170	$ 32,661	$ 36,318	$ 37,344	14.34%	2.83%
Revenues	79,657	51,200	51,200	31,200	-39.06%	-39.06%
Total Sources of Funds	$ 101,827	$ 83,861	$ 87,518	$ 68,544	-18.26%	-21.68%
Expenditures	$ 65,509	$ 64,046	$ 50,174	$ 48,870	-23.70%	-2.60%
Ending Balance	$ 36,318	$ 19,815	$ 37,344	$ 19,674	-0.71%	-47.32%

The Police Money Purchase Retirement Plan covers all police officers hired on or after April 8, 1978. Each police officer contributes 10.00% of their base salary and the City matches their contribution.

Retirement Funds Budget Summary Police Officers Money Purchase Plan	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 37,354,834	$ 38,517,971	$ 40,571,078	$ 45,833,816	18.99%	12.97%
Revenues	5,579,728	5,122,698	5,974,571	5,918,440	15.53%	-0.94%
Total Sources of Funds	$ 42,934,562	$ 43,640,669	$ 46,545,649	$ 51,752,256	18.59%	11.19%
Expenditures	$ 2,363,484	$ 2,103,096	$ 711,833	$ 1,076,373	-48.82%	51.21%
Ending Balance	$ 40,571,078	$ 41,537,573	$ 45,833,816	$ 50,675,883	22.00%	10.56%

Employee Retiree Health Insurance Funds (Benefit Funds)

In 2013, the Retiree Medical Insurance Reimbursement (RMIR) program was closed to retirees after 2013. A new Retiree Health Savings (RHS) plan was created. The RHS Plan is an employer-funded program that provides eligible full-time employees with the ability to accumulate funds to pay for qualified medical expenses on a tax-free basis once employees leave full-time Broomfield service. Vesting for the plan is 20 years of Broomfield service. Employees who leave prior to 20 years of Broomfield service will forfeit all contributions. Forfeitures will be used to fund future employer contributions. Broomfield service includes verified full-time and part-time service. Service in a temporary position is not included in the calculation of Broomfield service.

FUND SUMMARIES

Retirement Funds Budget Summary Retiree Health Insurance Plan	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 919,813	$ 1,383,989	$ 1,428,048	$ 1,964,896	41.97%	37.59%
Revenues	592,823	544,749	594,845	585,243	7.43%	-1.61%
Total Sources of Funds	$ 1,512,636	$ 1,928,738	$ 2,022,893	$ 2,550,139	32.22%	26.06%
Expenditures	$ 84,588	$ 67,500	$ 57,997	$ 65,525	-2.93%	12.98%
Total Uses of Funds	$ 84,588	$ 67,500	$ 57,997	$ 65,525	-2.93%	12.98%
Ending Balance	$ 1,428,048	$ 1,861,238	$ 1,964,896	$ 2,484,614	33.49%	26.45%

Capital Improvement Program (Capital Funds)

The Capital Improvements Program is summarized in the following chart. As can be seen, substantial projects have been completed in the last five years. Details regarding individual capital projects are presented in the Tables Section and in the Capital Improvements Section of the 2018 Budget. There is a substantial increase in capital spending in 2017 and 2018 due to the Broomfield Community Center reconstruction, 144th/Dillon Road improvements and new Service Center construction projects.

CAPITAL IMPROVEMENTS PROGRAM SUMMARY Capital Improvement Projects By Category	Actual 2014	Actual 2015	Actual 2016	Estimate 2017	Budget 2018	Total 2014-2018
Building & Facility Projects	$ 2,280,640	$ 11,602,802	$ 4,502,616	$ 6,512,985	$ 17,550,850	$ 42,449,893
Drainage & Storm Water Projects	242,295	158,588	62,214	112,400	165,000	740,497
Information Technology Projects	1,214,734	1,742,904	1,950,907	4,431,945	4,128,100	13,468,590
Landscaping Projects	686,099	493,256	664,963	530,000	827,975	3,202,293
Open Space and Trails Projects	795,203	4,051,784	3,280,579	5,958,615	1,236,228	15,322,409
Parks & Rec Facility Projects	4,911,821	2,187,977	6,567,177	47,621,911	3,250,000	64,538,886
Transportation System Projects	5,746,247	11,797,263	9,414,506	68,287,474	12,420,895	107,666,385
Vehicles, Other Equipment and Furniture	2,267,144	2,959,743	2,187,988	2,205,178	1,835,378	11,455,431
Community Development Projects*	7,701,532	7,948,728	8,240,545	7,676,892	7,906,428	39,474,125
Water Utility Projects	1,942,202	5,488,968	25,697,525	16,583,402	27,012,326	76,724,423
Sewer Utility Projects	2,068,270	2,317,822	2,024,522	17,339,226	30,847,865	54,597,705
Water Reclamation Utility Projects	110,953	119,334	242,017	1,424,093	260,540	2,156,937
Planning, Admin & Other Exp	316,842	4,111,317	644,094	1,388,911	585,000	7,046,164
Public Art & Cultural Projects	50,515	124,895	101,394	336,049	245,579	858,432
Total Capital Improvement Projects	$ 30,334,497	$ 55,105,381	$ 65,581,047	$ 180,409,081	$ 108,272,164	$ 439,702,170

* Includes projects such as Broomfield's financial participation in the public improvement costs for the Flatiron Crossing

Debt Service (Debt Funds)

Broomfield borrows money to finance capital improvements that cannot be funded from current revenues, such as construction of buildings, infrastructure projects, etc. Annual payments for principal and interest on the City and County's indebtedness are budgeted within the Debt Service Fund and Enterprise Funds. The 2017 revised budget includes $86 million of additional debt for two large capital projects, the Broomfield Community Center reconstruction and Dillion Road improvements.

Per the City Charter, the City Council may issue general obligation debt which shall not exceed 10.00% of the assessed valuation of taxable property within Broomfield. The City and County does not currently have any general obligation debt outstanding at the end of 2017. Tables 4A to 4D, in the Tables Section, contain additional information regarding the City's debt position. Table 4A also describes the use of each debt obligation.

The City's bond rating by Moody's Investment Service is Aa3. The continued high rating is evidence that Broomfield is viewed as a good investment by the investment community. This not only helps the City sell its bond issues, but also helps obtain the lowest possible interest rates.

FUND SUMMARIES

Existing revenues support all current debt and obligations. Most debt instruments issued to date are revenue bonds. The 2018 Budget includes $36.9 million in debt service and lease purchase payments, including $6 million in Urban Renewal Authority debt. Each of the obligations has a specific source or sources of revenue from which annual principal and interest payments are made. The amount of debt and certificates of participation supported by each fund are summarized below.

PRINCIPAL AND INTEREST TO TERM - BONDS, NOTES & CERTIFICATES OF PARTICIPATION
SUMMARY BY BUDGET FUND - ESTIMATED AS OF DECEMBER 31, 2018

City & County	Bonds & Notes Principal & Interest	Certificates of Participation Principal & Interest	Estimated at the end of 2018 Total Principal & Interest	% Total	2018 Debt Service
General Government Type Funds					
City General Fund	$ -	$ 3,377,607	$ 3,377,607	1%	$ 345,710
County General Fund	-	31,905,901	31,905,901	8%	4,058,762
Capital Improvements Fund	210,488,007	8,106,991	218,594,998	56%	12,818,570
Open Space & Parks Fund	1,193,143	-	1,193,143	0%	4,094,066
Total General Government Type Funds	$ 211,681,150	$ 43,390,499	$ 255,071,649	65%	$ 21,317,108
Utility/Enterprise Funds					
Water Fund	$ 22,894,450	$ -	$ 22,894,450	7%	$ 5,711,850
Sewer Fund	30,754,784	-	30,754,784	8%	2,434,603
Water Reclamation Fund	4,214,660	-	4,214,660	1%	1,402,410
Total Utility/Enterprise Funds	$ 57,863,894	$ -	$ 57,863,894	15%	$ 9,548,863
Total City & County	$ 269,545,044	$ 43,390,499	$ 312,935,543	80%	$ 30,865,971
Urban Renewal Authority	$ 77,321,851	$ -	$ 77,321,851	20%	$ 6,003,122
Total - All	$ 346,866,895	$ 43,390,499	$ 390,257,394	100%	$ 36,869,093
Total City and County Annual Debt Service					$ 30,865,971
Total City and County Annual Revenues					$ 303,630,231
Ratio Debt Service to Revenues					10.17%

CLOSING

Substantial growth that has been nurtured within the community generates more revenue, but also increases service delivery costs. Revenue from the growth in the tax base has allowed the City and County to build substantial infrastructure, maintain fund reserves to meet financial policy goals, and provide excellent services to enhance the quality of life in Broomfield. Conservative spending and careful planning have allowed Broomfield to weather economic downturn while maintaining a consistent level of service.

The budget development process is a comprehensive project. It requires the input of staff members at every level of the organization and within every department. It is the culmination of several valuable planning processes that generate strategic vision through a partnership of citizen boards and City and County staff. The Budget is the tool that shapes our vision into reality.

The City and County of Broomfield would like to extend sincere appreciation to all those who contributed. There are several people in both the Manager and Finance Departments that deserve special recognition for their hard work: Kevin Standbridge, Deputy City and County Manager; Pat Soderberg, Finance Director; Joyce Alberts, Budget Manager; Cassandra Eyestone, Budget Officer; Pam Young, Senior Budget and Financial Analyst; Anita Boettcher, Senior Budget and Financial Analyst; and Kathy Schaefer, Administrative Analyst. In fact, many individuals have devoted time and talent to the effort - an effort that serves as an example of the cooperation that makes the City and County of Broomfield a fantastic place to live and work.

Tables

TABLE 1A
CITY AND COUNTY OF BROOMFIELD
OVERALL SUMMARY - TOTAL BUDGET

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
City of Broomfield Budget						
Sources of Funds						
Beginning Balance	$ 274,193,892	$ 190,197,246	$ 282,607,849	$ 226,337,648	19.00%	-19.91%
Revenues	225,322,446	228,016,585	315,996,496	256,400,584	12.45%	-18.86%
Total Sources of Funds	**$ 499,516,338**	**$ 418,213,831**	**$ 598,604,345**	**$ 482,738,232**	**15.43%**	**-19.36%**
Uses of Funds						
Expenditures	$ 212,239,076	$ 204,836,529	$ 334,349,677	$ 283,426,031	38.37%	-15.23%
Additions to Reserves	4,669,413	14,516,248	37,917,020	9,520,355	-34.42%	-74.89%
Total Uses of Funds	**$ 216,908,489**	**$ 219,352,777**	**$ 372,266,697**	**$ 292,946,386**	**33.55%**	**-21.31%**
Ending Balance	**$ 282,607,849**	**$ 198,861,054**	**$ 226,337,648**	**$ 189,791,846**	**-4.56%**	**-16.15%**
County of Broomfield Budget						
Sources of Funds						
Beginning Balance	$ 4,446,430	$ 3,808,874	$ 3,606,688	$ 421,986	-88.92%	-88.30%
Revenues	43,037,788	44,381,204	44,642,526	47,229,647	6.42%	5.80%
Total Sources of Funds	**$ 47,484,218**	**$ 48,190,078**	**$ 48,249,214**	**$ 47,651,633**	**-1.12%**	**-1.24%**
Uses of Funds						
Expenditures	$ 43,721,068	$ 46,938,585	$ 47,815,228	$ 46,769,266	-0.36%	-2.19%
Additions to Reserves	156,462	12,000	12,000	202,448	1587.07%	1587.07%
Total Uses of Funds	**$ 43,877,530**	**$ 46,950,585**	**$ 47,827,228**	**$ 46,971,714**	**0.05%**	**-1.79%**
Ending Balance	**$ 3,606,688**	**$ 1,239,493**	**$ 421,986**	**$ 679,919**	**-45.15%**	**61.12%**
Combined City & County of Broomfield Budget						
Sources of Funds						
Beginning Balance	$ 278,640,322	$ 194,006,120	$ 286,214,537	$ 226,759,634	16.88%	-20.77%
Revenues	268,360,234	272,397,789	360,639,022	303,630,231	11.47%	-15.81%
Total Sources of Funds	**$ 547,000,556**	**$ 466,403,909**	**$ 646,853,559**	**$ 530,389,865**	**13.72%**	**-18.00%**
Less Interfund Activities	$ 35,463,931	$ 34,669,467	$ 35,714,308	$ 37,229,982	7.39%	4.24%
Net Total Sources of Funds	**$ 511,536,625**	**$ 431,734,442**	**$ 611,139,251**	**$ 493,159,883**	**14.23%**	**-19.30%**
Uses of Funds						
Expenditures	$ 255,960,144	$ 251,775,114	$ 382,164,905	$ 330,195,297	31.15%	-13.60%
Less Interfund Activities	35,463,931	34,669,467	35,714,308	37,229,982	7.39%	4.24%
Total Uses of Funds	**$ 220,496,213**	**$ 217,105,647**	**$ 346,450,597**	**$ 292,965,315**	**34.94%**	**-15.44%**
Additions to Reserves	$ 4,825,875	$ 14,528,248	$ 37,929,020	$ 9,722,803	-33.08%	-74.37%
Net Total Uses of Funds	**$ 225,322,088**	**$ 231,633,895**	**$ 384,379,617**	**$ 302,688,118**	**30.68%**	**-21.25%**
Ending Balance	**$ 286,214,537**	**$ 200,100,547**	**$ 226,759,634**	**$ 190,471,765**	**-4.81%**	**-16.00%**

TABLE 1B - PAGE 1
CITY AND COUNTY OF BROOMFIELD
TOTAL RESERVES AND ALLOCATIONS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
City of Broomfield Budget						
Beginning Reserve and Allocations Balance						
General Fund Operation	$ 11,195,522	$ 11,195,522	$ 11,195,522	$ 11,949,374	6.73%	6.73%
General Fund Compensation	1,000,000	1,000,000	1,000,000	1,000,000	0.00%	0.00%
General Fund Reserves - Misc.	554,624	399,869	375,153	390,153	-2.43%	4.00%
Capital Improvement Projects	13,678,339	10,203,820	12,747,180	32,440,651	217.93%	154.49%
General Governmental Funds Debt Services	7,832,867	7,844,267	7,865,489	13,659,670	74.14%	73.67%
Water Operations	2,572,444	2,774,835	2,774,835	2,774,835	0.00%	0.00%
Water Debt Services	20,852,209	19,767,602	19,767,602	26,927,744	36.22%	36.22%
Sewer Operations	1,102,388	1,366,360	1,366,360	1,366,360	0.00%	0.00%
Sewer - Environmental Recovery Charges	-	-	500,681	1,086,680	NA	117.04%
Sewer Debt Services	8,782,313	7,011,326	7,011,326	7,011,326	0.00%	0.00%
Water Reclamation Operations	188,445	188,445	188,445	188,445	0.00%	0.00%
Water Reclamation Debt Services	4,212,868	4,212,868	4,212,868	4,212,868	0.00%	0.00%
Total Beginning Balance	**$ 71,972,019**	**$ 65,964,914**	**$ 69,005,461**	**$ 103,008,106**	**56.16%**	**49.28%**
Additions to Reserves and Allocations						
General Fund Operation	$ -	$ 753,852	$ 753,852	$ 744,337	-1.26%	-1.26%
General Fund Compensation	-	-	-	-	NA	NA
General Fund Reserves - Misc.	62,411	85,000	85,000	85,000	0.00%	0.00%
Capital Improvement Projects	3,391,850	5,750,514	23,389,195	7,881,445	37.06%	-66.30%
General Governmental Funds Debt Services	32,622	39,500	5,794,181	40,100	1.52%	-99.31%
Water Operations	202,391	-	-	11,653	NA	NA
Water Debt Services	-	7,160,142	7,160,142	-	-100.00%	-100.00%
Sewer Operations	263,972	-	-	-	NA	NA
Sewer - Environmental Recovery Charges	716,167	727,240	734,650	757,820	4.20%	3.15%
Sewer Debt Services	-	-	-	-	NA	NA
Water Reclamation Operations	-	-	-	-	NA	NA
Water Reclamation Debt Services	-	-	-	-	NA	NA
Total Additions to Reserves and Allocations	**$ 4,669,413**	**$ 14,516,248**	**$ 37,917,020**	**$ 9,520,355**	**-34.42%**	**-74.89%**
Uses of Reserves and Allocations						
General Fund Operation	$ -	$ -	$ -	$ -	NA	NA
General Fund Compensation	-	-	-	-	NA	NA
General Fund Reserves - Misc.	241,882	70,000	70,000	70,000	0.00%	0.00%
Capital Improvement Projects	4,323,009	1,900,000	3,695,724	22,101,683	1063.25%	498.03%
General Governmental Funds Debt Services	-	-	-	-	NA	NA
Water Operations	-	-	-	-	NA	NA
Water Debt Services	1,084,607	-	-	-	NA	NA
Sewer Operations	-	-	-	-	NA	NA
Sewer - Environmental Recovery Charges	215,486	727,240	148,651	980,000	34.76%	559.26%
Sewer Debt Services	1,770,987	-	-	-	NA	NA
Water Reclamation Operations	-	-	-	-	NA	NA
Water Reclamation Debt Services	-	-	-	-	NA	NA
Total Uses of Reserves and Allocations	**$ 7,635,971**	**$ 2,697,240**	**$ 3,914,375**	**$ 23,151,683**	**758.35%**	**491.45%**
Ending Balance						
General Fund Operation	$ 11,195,522	$ 11,949,374	$ 11,949,374	$ 12,693,711	6.23%	6.23%
General Fund Compensation	1,000,000	1,000,000	1,000,000	1,000,000	0.00%	0.00%
General Fund Reserves - Misc.	375,153	414,869	390,153	405,153	-2.34%	3.84%
Capital Improvement Projects	12,747,180	14,054,334	32,440,651	18,220,413	29.64%	-43.83%
General Governmental Funds Debt Services	7,865,489	7,883,767	13,659,670	13,699,770	73.77%	0.29%
Water Operations	2,774,835	2,774,835	2,774,835	2,786,488	0.42%	0.42%
Water Debt Services	19,767,602	26,927,744	26,927,744	26,927,744	0.00%	0.00%
Sewer Operations	1,366,360	1,366,360	1,366,360	1,366,360	0.00%	0.00%
Sewer - Environmental Recovery Charges	500,681	-	1,086,680	864,500	NA	-20.45%
Sewer Debt Services	7,011,326	7,011,326	7,011,326	7,011,326	0.00%	0.00%
Water Reclamation Operations	188,445	188,445	188,445	188,445	0.00%	0.00%
Water Reclamation Debt Services	4,212,868	4,212,868	4,212,868	4,212,868	0.00%	0.00%
Total Ending Balance	**$ 69,005,461**	**$ 77,783,922**	**$ 103,008,106**	**$ 89,376,778**	**14.90%**	**-13.23%**
County of Broomfield Budget						
Beginning Reserve and Allocations Balance						
County General Fund	$ 5,925,449	$ 5,925,449	$ 6,058,680	$ 6,058,680	2.25%	0.00%
County General Fund - Misc.	90,696	102,696	113,927	125,927	22.62%	10.53%
Total Beginning Balance	**$ 6,016,145**	**$ 6,028,145**	**$ 6,172,607**	**$ 6,184,607**	**2.60%**	**0.19%**
Additions to Reserves and Allocations						
County General Fund	$ 133,231	$ -	$ -	$ 190,448	NA	NA
County General Fund - Misc.	23,231	12,000	12,000	12,000	0.00%	0.00%
Total Additions to Reserves and Allocations	**$ 156,462**	**$ 12,000**	**$ 12,000**	**$ 202,448**	**1587.07%**	**1587.07%**
Uses of Reserves and Allocations						
County General Fund	$ -	$ -	$ -	$ -	NA	NA
County General Fund - Misc.	-	-	-	-	NA	NA
Total Uses of Reserves and Allocations	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance						
County General Fund	$ 6,058,680	$ 5,925,449	$ 6,058,680	$ 6,249,128	5.46%	3.14%
County General Fund - Misc.	113,927	114,696	125,927	137,927	20.25%	9.53%
Total Ending Balance	**$ 6,172,607**	**$ 6,040,145**	**$ 6,184,607**	**$ 6,387,055**	**5.74%**	**3.27%**

Table 1B is continued on the next page.

TABLE 1B - PAGE 2
CITY AND COUNTY OF BROOMFIELD
TOTAL RESERVES AND ALLOCATIONS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Combined City & County of Broomfield Budget						
Sources of Reserves						
Beginning Reserve and Allocations Balance						
General Fund Operation	$ 11,195,522	$ 11,195,522	$ 11,195,522	$ 11,949,374	6.73%	6.73%
General Fund Compensation	1,000,000	1,000,000	1,000,000	1,000,000	0.00%	0.00%
General Fund Reserves - Misc.	554,624	399,869	375,153	390,153	-2.43%	4.00%
Capital Improvement Projects	13,678,339	10,203,820	12,747,180	32,440,651	217.93%	154.49%
General Governmental Funds Debt Services	7,832,867	7,844,267	7,865,489	13,659,670	74.14%	73.67%
Water Operations	2,572,444	2,774,835	2,774,835	2,774,835	0.00%	0.00%
Water Debt Services	20,852,209	19,767,602	19,767,602	26,927,744	36.22%	36.22%
Sewer Operations	1,102,388	1,366,360	1,366,360	1,366,360	0.00%	0.00%
Sewer - Environmental Recovery Charges	-	-	500,681	1,086,680	NA	117.04%
Sewer Debt Services	8,782,313	7,011,326	7,011,326	7,011,326	0.00%	0.00%
Water Reclamation Operations	188,445	188,445	188,445	188,445	0.00%	0.00%
Water Reclamation Debt Services	4,212,868	4,212,868	4,212,868	4,212,868	0.00%	0.00%
County General Fund	5,925,449	5,925,449	6,058,680	6,058,680	2.25%	0.00%
County General Fund - Misc.	90,696	102,696	113,927	125,927	22.62%	10.53%
Total Beginning Balance	**77,988,164**	**71,993,059**	**75,178,068**	**109,192,713**	**51.67%**	**45.25%**
Additions to Reserves and Allocations						
General Fund Operation	$ -	$ 753,852	$ 753,852	$ 744,337	-1.26%	-1.26%
General Fund Compensation	-	-	-	-	NA	NA
General Fund Reserves - Misc.	62,411	85,000	85,000	85,000	0.00%	0.00%
Capital Improvement Projects	3,391,850	5,750,514	23,389,195	7,881,445	37.06%	-66.30%
General Governmental Funds Debt Services	32,622	39,500	5,794,181	40,100	1.52%	-99.31%
Water Operations	202,391	-	-	11,653	NA	NA
Water Debt Services	-	7,160,142	7,160,142	-	-100.00%	-100.00%
Sewer Operations	263,972	-	-	-	NA	NA
Sewer - Environmental Recovery Charges	716,167	727,240	734,650	757,820	4.20%	3.15%
Sewer Debt Services	-	-	-	-	NA	NA
Water Reclamation Operations	-	-	-	-	NA	NA
Water Reclamation Debt Services	-	-	-	-	NA	NA
County General Fund	133,231	-	-	190,448	NA	NA
County General Fund - Misc.	23,231	12,000	12,000	12,000	0.00%	0.00%
Total Additions to Reserves and Allocations	**$ 4,825,875**	**$ 14,528,248**	**$ 37,929,020**	**$ 9,722,803**	**-33.08%**	**-74.37%**
Total Sources of Reserves	**$ 82,814,039**	**$ 86,521,307**	**$ 113,107,088**	**$ 118,915,516**	**37.44%**	**5.14%**
Uses of Reserves and Allocations						
General Fund Operation	$ -	$ -	$ -	$ -	NA	NA
General Fund Compensation	-	-	-	-	NA	NA
General Fund Reserves - Misc.	241,882	70,000	70,000	70,000	0.00%	0.00%
Capital Improvement Projects	4,323,009	1,900,000	3,695,724	22,101,683	1063.25%	498.03%
General Governmental Funds Debt Services	-	-	-	-	NA	NA
Water Operations	-	-	-	-	NA	NA
Water Debt Services	1,084,607	-	-	-	NA	NA
Sewer Operations	-	-	-	-	NA	NA
Sewer - Environmental Recovery Charges	215,486	727,240	148,651	980,000	34.76%	559.26%
Sewer Debt Services	1,770,987	-	-	-	NA	NA
Water Reclamation Operations	-	-	-	-	NA	NA
Water Reclamation Debt Services	-	-	-	-	NA	NA
County General Fund	-	-	-	-	NA	NA
County General Fund - Misc.	-	-	-	-	NA	NA
Total Uses of Reserves and Allocations	**$ 7,635,971**	**$ 2,697,240**	**$ 3,914,375**	**$ 23,151,683**	**758.35%**	**491.45%**
Ending Balance						
General Fund Operation	$ 11,195,522	$ 11,949,374	$ 11,949,374	$ 12,693,711	6.23%	6.23%
General Fund Compensation	1,000,000	1,000,000	1,000,000	1,000,000	0.00%	0.00%
General Fund Reserves - Misc.	375,153	414,869	390,153	405,153	-2.34%	3.84%
Capital Improvement Projects	12,747,180	14,054,334	32,440,651	18,220,413	29.64%	-43.83%
General Governmental Funds Debt Services	7,865,489	7,883,767	13,659,670	13,699,770	73.77%	0.29%
Water Operations	2,774,835	2,774,835	2,774,835	2,786,488	0.42%	0.42%
Water Debt Services	19,767,602	26,927,744	26,927,744	26,927,744	0.00%	0.00%
Sewer Operations	1,366,360	1,366,360	1,366,360	1,366,360	0.00%	0.00%
Sewer - Environmental Recovery Charges	500,681	-	1,086,680	864,500	NA	-20.45%
Sewer Debt Services	7,011,326	7,011,326	7,011,326	7,011,326	0.00%	0.00%
Water Reclamation Operations	188,445	188,445	188,445	188,445	0.00%	0.00%
Water Reclamation Debt Services	4,212,868	4,212,868	4,212,868	4,212,868	0.00%	0.00%
County General Fund	6,058,680	5,925,449	6,058,680	6,249,128	5.46%	3.14%
County General Fund - Misc.	113,927	114,696	125,927	137,927	20.25%	9.53%
Total Ending Balance	**$ 75,178,068**	**$ 83,824,067**	**$ 109,192,713**	**$ 95,763,833**	**14.24%**	**-12.30%**

Additional Information on Reserve Ending Fund Balance						
Restricted Balance for Debt Services	**$ 38,857,285**	**$ 46,035,705**	**$ 51,811,608**	**$ 51,851,708**	**12.63%**	**0.08%**
Unrestricted Reserves and Allocation Balance	**36,320,783**	**37,788,362**	**57,381,105**	**43,912,125**	**16.21%**	**-23.47%**
Total Ending Balance	**$ 75,178,068**	**$ 83,824,067**	**$ 109,192,713**	**$ 95,763,833**	**14.24%**	**-12.30%**

TABLE 1C - PAGE 1
CITY OF BROOMFIELD
TOTAL BUDGET SUMMARY

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 274,193,892**	**$ 190,197,246**	**$ 282,607,849**	**$ 226,337,648**	**19.00%**	**-19.91%**
Revenues						
Taxes						
Property Tax	$ 13,828,886	$ 14,346,503	$ 14,080,545	$ 15,489,840	7.97%	10.01%
Sales Tax	49,252,961	48,918,481	51,183,249	52,796,935	7.93%	3.15%
Use Tax - Building Materials	6,077,927	5,057,883	6,307,797	6,550,125	29.50%	3.84%
Audit Revenues - Sales & Use Tax	1,893,832	555,321	555,321	481,898	-13.22%	-13.22%
Use Tax - Vehicles	5,265,239	5,929,670	5,369,945	5,451,100	-8.07%	1.51%
Specific Ownership Tax	823,265	856,595	856,595	925,579	8.05%	8.05%
Other Taxes	5,759,394	6,424,800	5,708,300	5,721,100	-10.95%	0.22%
Total Taxes	$ 82,901,504	$ 82,089,253	$ 84,061,752	$ 87,416,577	6.49%	3.99%
Licenses & Permits	$ 3,054,208	$ 3,114,260	$ 3,432,255	$ 3,090,595	-0.76%	-9.95%
Intergovernmental Revenue	5,696,965	4,020,572	7,375,804	5,340,286	32.82%	-27.60%
Charges for Services	62,136,683	75,916,060	62,992,864	69,573,209	-8.36%	10.45%
Contributions & Project Participations	1,426,179	100,000	3,406,326	92,625	-7.38%	-97.28%
Fines & Forfeits	707,480	683,400	709,400	783,000	14.57%	10.37%
Interest Earnings & Misc Revenues	11,686,087	9,246,999	12,793,891	12,071,437	30.54%	-5.65%
Bond Proceeds & Other Financing Sources	-	-	86,276,837	-	NA	-100.00%
Fiduciary Plan Contributions	16,122,198	16,558,890	16,216,144	18,861,715	13.91%	16.31%
Transfers from Fund Reserves	7,635,971	2,697,240	3,914,375	23,151,683	758.35%	491.45%
Total Revenues	**$ 191,367,275**	**$ 194,426,674**	**$ 281,179,648**	**$ 220,381,127**	**13.35%**	**-21.62%**
Interfund Activities	$ 33,955,171	$ 33,589,911	$ 34,816,848	$ 36,019,457	7.23%	3.45%
Total Revenue with Interfund Activities	**$ 225,322,446**	**$ 228,016,585**	**$ 315,996,496**	**$ 256,400,584**	**12.45%**	**-18.86%**
Total Sources of Funds	**$ 499,516,338**	**$ 418,213,831**	**$ 598,604,345**	**$ 482,738,232**	**15.43%**	**-19.36%**
Uses of Funds						
Expenditures						
Operations	$ 83,055,878	$ 91,562,865	$ 95,210,596	$ 103,135,955	12.64%	8.32%
Capital Improvements	65,581,047	53,650,186	180,409,081	108,272,164	101.81%	-39.99%
Lease/Purchase Payments	4,034,563	4,084,521	4,084,521	4,078,108	-0.16%	-0.16%
Debt Service - Bonds	17,149,724	17,520,760	17,562,695	23,193,371	32.38%	32.06%
Fiduciary Funds - Expenditures	16,829,834	14,607,533	13,294,284	16,626,234	13.82%	25.06%
Sub Total	**$ 186,651,046**	**$ 181,425,865**	**$ 310,561,177**	**$ 255,305,832**	**40.72%**	**-17.79%**
Interfund Activities	$ 25,588,030	$ 23,410,664	$ 23,788,500	$ 28,120,199	20.12%	18.21%
Additions to Reserves	4,669,413	14,516,248	37,917,020	9,520,355	-34.42%	-74.89%
Total Uses of Funds	**$ 216,908,489**	**$ 219,352,777**	**$ 372,266,697**	**$ 292,946,386**	**33.55%**	**-21.31%**
Ending Balance	**$ 282,607,849**	**$ 198,861,054**	**$ 226,337,648**	**$ 189,791,846**	**-4.56%**	**-16.15%**

TABLE 1C - PAGE 2
COUNTY OF BROOMFIELD
TOTAL BUDGET SUMMARY

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 4,446,430**	**$ 3,808,874**	**$ 3,606,688**	**$ 421,986**	**-88.92%**	**-88.30%**
Revenues						
Taxes						
Property Tax	$ 21,049,195	$ 21,997,350	$ 21,590,390	$ 23,857,355	8.46%	10.50%
Sales Tax	5,253,293	5,218,375	5,459,470	5,632,160	7.93%	3.16%
Use Tax - Building Materials	648,424	550,530	654,735	684,050	24.25%	4.48%
Audit Revenues - Sales & Use Tax	202,010	59,234	59,234	41,031	-30.73%	-30.73%
Use Tax - Vehicles	562,197	633,575	574,885	582,045	-8.13%	1.25%
Specific Ownership Tax	1,258,286	1,315,641	1,294,361	1,420,490	7.97%	9.74%
Total Taxes	$ 28,973,405	$ 29,774,705	$ 29,633,075	$ 32,217,131	8.20%	8.72%
Licenses & Permits	$ 55,681	$ 56,450	$ 56,450	$ 56,450	0.00%	0.00%
Intergovernmental Revenue	9,453,625	10,502,242	10,966,994	10,485,401	-0.16%	-4.39%
Charges for Services	2,686,038	2,709,451	2,758,117	2,931,090	8.18%	6.27%
Contributions & Project Participations	60,184	35,200	38,800	43,800	24.43%	12.89%
Interest Earnings & Misc Revenues	300,095	223,600	291,630	285,250	27.57%	-2.19%
Transfers from Fund Reserves	-	-	-	-	NA	NA
Total Revenues	**$ 41,529,028**	**$ 43,301,648**	**$ 43,745,066**	**$ 46,019,122**	**6.28%**	**5.20%**
Interfund Activities	1,508,760	1,079,556	897,460	1,210,525		
Total Revenue with Interfund Activities	**43,037,788**	**44,381,204**	**44,642,526**	**47,229,647**	**6.42%**	**5.80%**
Total Sources of Funds	**$ 47,484,218**	**$ 48,190,078**	**$ 48,249,214**	**$ 47,651,633**	**-1.12%**	**-1.24%**
Uses of Funds						
Expenditures						
Operating Budget	$ 30,277,492	$ 32,077,065	$ 32,286,703	$ 34,056,153	6.17%	5.48%
Lease/Purchase Payments	3,567,675	3,602,717	3,602,717	3,603,330	0.02%	0.02%
Sub Total	**$ 33,845,167**	**$ 35,679,782**	**$ 35,889,420**	**$ 37,659,483**	**5.55%**	**4.93%**
Interfund Activities	$ 9,875,901	$ 11,258,803	$ 11,925,808	$ 9,109,783	-19.09%	-23.61%
Additions to Reserves	156,462	12,000	12,000	202,448	1587.07%	1587.07%
Total Uses of Funds	**$ 43,877,530**	**$ 46,950,585**	**$ 47,827,228**	**$ 46,971,714**	**0.05%**	**-1.79%**
Ending Balance	**$ 3,606,688**	**$ 1,239,493**	**$ 421,986**	**$ 679,919**	**-45.15%**	**61.12%**

TABLE 1C - PAGE 3
COMBINED CITY & COUNTY OF BROOMFIELD
TOTAL BUDGET SUMMARY

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 278,640,322**	**$ 194,006,120**	**$ 286,214,537**	**$ 226,759,634**	**16.88%**	**-20.77%**
Revenues						
Taxes						
Property Tax	$ 34,878,081	$ 36,343,853	$ 35,670,935	$ 39,347,195	8.26%	10.31%
Sales Tax	54,506,254	54,136,856	56,642,719	58,429,095	7.93%	3.15%
Use Tax - Building Materials	6,726,351	5,608,413	6,962,532	7,234,175	28.99%	3.90%
Audit Revenues - Sales & Use Tax	2,095,842	614,555	614,555	522,929	-14.91%	-14.91%
Use Tax - Vehicles	5,827,436	6,563,245	5,944,830	6,033,145	-8.08%	1.49%
Specific Ownership Tax	2,081,551	2,172,236	2,150,956	2,346,069	8.00%	9.07%
Other Taxes	5,759,394	6,424,800	5,708,300	5,721,100	-10.95%	0.22%
Total Taxes	$ 111,874,909	$ 111,863,958	$ 113,694,827	$ 119,633,708	6.95%	5.22%
Licenses & Permits	$ 3,109,889	$ 3,170,710	$ 3,488,705	$ 3,147,045	-0.75%	-9.79%
Intergovernmental Revenue	15,150,590	14,522,814	18,342,798	15,825,687	8.97%	-13.72%
Charges for Services	64,822,721	78,625,511	65,750,981	72,504,299	-7.79%	10.27%
Contributions & Project Participations	1,486,363	135,200	3,445,126	136,425	0.91%	-96.04%
Fines & Forfeits	707,480	683,400	709,400	783,000	14.57%	10.37%
Interest Earnings & Misc Revenues	11,986,182	9,470,599	13,085,521	12,356,687	30.47%	-5.57%
Bond Proceeds	-	-	86,276,837	-	NA	-100.00%
Fiduciary Plan Contributions	16,122,198	16,558,890	16,216,144	18,861,715	13.91%	16.31%
Transfers from Fund Reserves	7,635,971	2,697,240	3,914,375	23,151,683	758.35%	491.45%
Total Revenues	**$ 232,896,303**	**$ 237,728,322**	**$ 324,924,714**	**$ 266,400,249**	**12.06%**	**-18.01%**
Interfund Activities	$ 35,463,931	$ 34,669,467	$ 35,714,308	$ 37,229,982	7.39%	4.24%
Total Revenue with Interfund Activities	**$ 268,360,234**	**$ 272,397,789**	**$ 360,639,022**	**$ 303,630,231**	**11.47%**	**-15.81%**
Total Sources of Funds	**$ 547,000,556**	**$ 466,403,909**	**$ 646,853,559**	**$ 530,389,865**	**13.72%**	**-18.00%**
Uses of Funds						
Expenditures						
Operating Budget	$ 113,333,370	$ 123,639,930	$ 127,497,299	$ 137,192,108	10.96%	7.60%
Capital Improvements	65,581,047	53,650,186	180,409,081	108,272,164	101.81%	-39.99%
Lease/Purchase Payments	7,602,238	7,687,238	7,687,238	7,681,438	-0.08%	-0.08%
Debt Service - Bonds	17,149,724	17,520,760	17,562,695	23,193,371	32.38%	32.06%
Fiduciary Funds - Expenditures	16,829,834	14,607,533	13,294,284	16,626,234	13.82%	25.06%
Sub Total	**$ 220,496,213**	**$ 217,105,647**	**$ 346,450,597**	**$ 292,965,315**	**34.94%**	**-15.44%**
Interfund Activities	$ 35,463,931	$ 34,669,467	$ 35,714,308	$ 37,229,982	7.39%	4.24%
Additions to Reserves	4,825,875	14,528,248	37,929,020	9,722,803	-33.08%	-74.37%
Net Total Uses of Funds	**$ 260,786,019**	**$ 266,303,362**	**$ 420,093,925**	**$ 339,918,100**	**27.64%**	**-19.09%**
Ending Balance	**$ 286,214,537**	**$ 200,100,547**	**$ 226,759,634**	**$ 190,471,765**	**-4.81%**	**-16.00%**

TABLE 1D - PAGE 1
COMBINED CITY & COUNTY OF BROOMFIELD
TOTAL BUDGET SUMMARY BY FUND

Fund	Revised Estimate 2017				
	Beginning Fund Balance	Revenues	Total Sources	Expenditures	Ending Fund Balance
City and County Funds					
City General Fund	$ 2,777,390	$ 58,089,385	$ 60,866,775	$ 58,500,441	$ 2,366,334
Recreation Fund	-	6,696,039	6,696,039	6,696,039	-
Street Maintenance Fund	-	5,717,004	5,717,004	5,717,004	-
Library Fund	-	2,554,434	2,554,434	2,554,434	-
Facility Maintenance Fund	-	4,740,525	4,740,525	4,740,525	-
Cemetery Fund	-	203,507	203,507	203,507	-
Lodging Tax Fund	-	600,000	600,000	600,000	-
County General Fund	2,692,110	31,099,686	33,791,796	33,761,239	30,557
Human Service Fund	914,578	13,542,840	14,457,418	14,065,989	391,429
Total Governmental Operating Funds	**$ 6,384,078**	**$ 123,243,420**	**$ 129,627,498**	**$ 126,839,178**	**$ 2,788,320**
Sales & Use Tax Capital Improvements Fund	$ 35,417,579	$ 113,454,665	$ 148,872,244	$ 147,567,229	$ 1,305,015
Asset Replacement Fund	7,194,030	8,223,356	15,417,386	11,022,748	4,394,638
Conservation Trust Fund	1,227,304	612,500	1,839,804	1,274,578	565,226
Open Space & Parks Capital Fund	4,038,276	5,911,577	9,949,853	8,134,785	1,815,068
Services Expansion Fee Capital Fund	8,637,737	2,570,100	11,207,837	3,715,161	7,492,676
Development Agreement Fund	1,327,528	9,541,211	10,868,739	9,714,063	1,154,676
Total Governmental Capital Funds	**$ 57,842,454**	**$ 140,313,409**	**$ 198,155,863**	**$ 181,428,564**	**$ 16,727,299**
Governmental Debt Service Fund	**$ 130,986**	**$ 14,190,002**	**$ 14,320,988**	**$ 14,111,413**	**$ 209,575**
Total Governmental Funds	**$ 64,357,518**	**$ 277,746,831**	**$ 342,104,349**	**$ 322,379,155**	**$ 19,725,194**
Water Fund	$ 53,963,751	$ 32,665,100	$ 86,628,851	$ 47,550,505	$ 39,078,346
Sewer Fund	52,228,587	22,614,576	74,843,163	32,727,040	42,116,123
Water Reclamation Fund	7,310,055	1,929,880	9,239,935	4,142,941	5,096,994
Total Utility Funds	**$ 113,502,393**	**$ 57,209,556**	**$ 170,711,949**	**$ 84,420,486**	**$ 86,291,463**
Employee Medical Care Fund	$ 2,957,841	$ 8,028,323	$ 10,986,164	$ 8,181,816	$ 2,804,348
Employee Defined Benefit Pension Fund	9,126,365	2,140,927	11,267,292	1,204,354	10,062,938
Employee Money Purchase Pension Fund	54,234,976	8,892,769	63,127,745	3,088,110	60,039,635
Police Defined Benefit Pension Fund	36,318	51,200	87,518	50,174	37,344
Police Money Purchase Pension Fund	40,571,078	5,974,571	46,545,649	711,833	45,833,816
Retiree Health Insurance Plan	1,428,048	594,845	2,022,893	57,997	1,964,896
Total Benefit Funds	**$ 108,354,626**	**$ 25,682,635**	**$ 134,037,261**	**$ 13,294,284**	**$ 120,742,977**
Total City and County Funds	**$ 286,214,537**	**$ 360,639,022**	**$ 646,853,559**	**$ 420,093,925**	**$ 226,759,634**

TABLE 1D - PAGE 2
COMBINED CITY & COUNTY OF BROOMFIELD
TOTAL BUDGET SUMMARY BY FUND

Fund	Budget 2018 Beginning Fund Balance	Revenues	Total Sources	Expenditures	Ending Fund Balance
City and County Funds					
City General Fund	$ 2,366,334	$ 59,922,136	$ 62,288,470	$ 61,501,356	$ 787,114
Recreation Fund	-	6,765,767	6,765,767	6,765,767	-
Street Maintenance Fund	-	5,352,260	5,352,260	5,352,260	-
Library Fund	-	2,707,860	2,707,860	2,707,860	-
Facility Maintenance Fund	-	4,841,504	4,841,504	4,841,504	-
Cemetery Fund	-	221,649	221,649	221,649	-
Lodging Tax Fund	-	625,000	625,000	625,000	-
County General Fund	30,557	32,761,529	32,792,086	32,212,167	579,919
Human Service Fund	391,429	14,468,118	14,859,547	14,759,547	100,000
Total Governmental Operating Funds	**$ 2,788,320**	**$ 127,665,823**	**$ 130,454,143**	**$ 128,987,110**	**$ 1,467,033**
Sales & Use Tax Capital Improvements Fund	$ 1,305,015	$ 47,027,807	$ 48,332,822	$ 48,308,582	$ 24,240
Asset Replacement Fund	4,394,638	8,187,506	12,582,144	10,469,953	2,112,191
Conservation Trust Fund	565,226	612,500	1,177,726	703,680	474,046
Open Space & Parks Capital Fund	1,815,068	4,370,420	6,185,488	5,993,933	191,555
Services Expansion Fee Capital Fund	7,492,676	1,430,900	8,923,576	378,050	8,545,526
Development Agreement Fund	1,154,676	9,896,905	11,051,581	9,906,405	1,145,176
Total Governmental Capital Funds	**$ 16,727,299**	**$ 71,526,038**	**$ 88,253,337**	**$ 75,760,603**	**$ 12,492,734**
Governmental Debt Service Fund	**$ 209,575**	**$ 13,736,868**	**$ 13,946,443**	**$ 13,684,008**	**$ 262,435**
Total Governmental Funds	**$ 19,725,194**	**$ 212,928,729**	**$ 232,653,923**	**$ 218,431,721**	**$ 14,222,202**
Water Fund	$ 39,078,346	$ 36,362,222	$ 75,440,568	$ 55,373,376	$ 20,067,192
Sewer Fund	42,116,123	24,330,088	66,446,211	46,469,487	19,976,724
Water Reclamation Fund	5,096,994	2,396,440	7,493,434	3,017,282	4,476,152
Total Utility Funds	**$ 86,291,463**	**$ 63,088,750**	**$ 149,380,213**	**$ 104,860,145**	**$ 44,520,068**
Employee Medical Care Fund	$ 2,804,348	$ 10,455,263	$ 13,259,611	$ 11,022,480	$ 2,237,131
Employee Defined Benefit Pension Fund	10,062,938	1,957,340	12,020,278	1,324,640	10,695,638
Employee Money Purchase Pension Fund	60,039,635	8,665,266	68,704,901	3,088,346	65,616,555
Police Defined Benefit Pension Fund	37,344	31,200	68,544	48,870	19,674
Police Money Purchase Pension Fund	45,833,816	5,918,440	51,752,256	1,076,373	50,675,883
Retiree Health Insurance Plan	1,964,896	585,243	2,550,139	65,525	2,484,614
Total Benefit Funds	**$ 120,742,977**	**$ 27,612,752**	**$ 148,355,729**	**$ 16,626,234**	**$ 131,729,495**
Total City and County Funds	**$ 226,759,634**	**$ 303,630,231**	**$ 530,389,865**	**$ 339,918,100**	**$ 190,471,765**

TABLE 2A
CITY AND COUNTY OF BROOMFIELD
REVENUE - MILL LEVIES AND PROPERTY TAX

BROOMFIELD'S ASSESSED VALUATION

Assessed Valuation By County Area of City	Amended 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
City & County of Broomfield	$ 1,225,621,743	$ 1,252,204,168	$ 1,228,963,980	$ 1,351,997,800	7.97%	10.01%
Total	$ 1,225,621,743	$ 1,252,204,168	$ 1,228,963,980	$ 1,351,997,800	7.97%	10.01%

CITY OF BROOMFIELD - MILL LEVIES & PROPERTY TAX REVENUE

Budget Fund	Amended 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
General Fund						
Mill Levy	5.321	5.321	5.321	5.321	0.00%	0.00%
Property Tax Revenue	$ 6,521,533	$ 6,662,978	$ 6,539,317	$ 7,193,980	7.97%	10.01%
Allocated to Development Agreement Fund	63,888	69,928	66,970	63,525	-9.16%	-5.14%
General Fund Net Property Tax Revenue	$ 6,457,645	$ 6,593,050	$ 6,472,347	$ 7,130,455	8.15%	10.17%
Library Fund						
Mill Levy	1.941	1.941	1.941	1.941	0.00%	0.00%
Property Tax Revenue	$ 2,378,932	$ 2,430,528	$ 2,385,419	$ 2,624,228	7.97%	10.01%
Street Fund						
Mill Levy	0.695	0.695	0.695	0.695	0.00%	0.00%
Property Tax Revenue	$ 851,807	$ 870,282	$ 854,130	$ 939,638	7.97%	10.01%
Capital Improvements Fund - General						
Mill Levy	3.000	3.000	3.000	3.000	0.00%	0.00%
Property Tax Revenue	$ 3,676,865	$ 3,756,613	$ 3,686,892	$ 4,055,993	7.97%	10.01%
Capital Improvements Fund - Facilities Reserve						
Mill Levy	0.500	0.500	0.500	0.500	0.00%	0.00%
Property Tax Revenue	$ 612,811	$ 626,102	$ 614,482	$ 675,999	7.97%	10.01%
City of Broomfield Total - All Funds					NA	NA
Mill Levy	**11.457**	**11.457**	**11.457**	**11.457**	**0.00%**	**0.00%**
Property Tax Revenue	**$ 14,041,948**	**$ 14,346,503**	**$ 14,080,240**	**$ 15,489,838**	**7.97%**	**10.01%**

COUNTY OF BROOMFIELD - MILL LEVIES & PROPERTY TAX REVENUE

Budget Fund	Amended 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
General Fund						
Mill Levy	13.031	13.031	13.031	13.031	0.00%	0.00%
Property Tax Revenue	$ 15,971,077	$ 16,317,473	$ 16,014,630	$ 17,617,883	7.97%	10.01%
Public Health						
Mill Levy	1.230	1.230	1.230	1.230	0.00%	0.00%
Property Tax Revenue	$ 1,507,515	$ 1,540,211	$ 1,511,626	$ 1,662,957	7.97%	10.01%
Facilities Reserve						
Mill Levy	1.000	1.000	1.000	1.000	0.00%	0.00%
Property Tax Revenue	$ 1,225,622	$ 1,252,204	$ 1,228,964	$ 1,351,998	7.97%	10.01%
Human Services Fund						
Mill Levy	1.245	1.245	1.245	1.245	0.00%	0.00%
Property Tax Revenue	$ 1,525,899	$ 1,558,894	$ 1,530,060	$ 1,683,137	7.97%	10.00%
Developmentally Disabled & Mental Health						
Mill Levy	1.005	1.005	1.005	1.005	0.00%	0.00%
Property Tax Revenue	$ 1,231,750	$ 1,258,565	$ 1,235,109	$ 1,358,858	7.97%	10.02%
Total - All Funds						
Mill Levy	**17.511**	**17.511**	**17.511**	**17.511**	**0.00%**	**0.00%**
Property Tax Revenue	**$ 21,461,863**	**$ 21,927,347**	**$ 21,520,389**	**$ 23,674,833**	**7.97%**	**10.01%**

COMBINED CITY AND COUNTY OF BROOMFIELD - MILL LEVIES & PROPERTY TAX REVENUE

City/County	Amended 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
City of Broomfield						
Mill Levy	11.457	11.457	11.457	11.457	0.00%	0.00%
Property Tax Revenue	$ 14,041,948	$ 14,346,503	$ 14,080,240	$ 15,489,838	7.97%	10.01%
County of Broomfield						
Mill Levy	17.511	17.511	17.511	17.511	0.00%	0.00%
Property Tax Revenue	$ 21,461,863	$ 21,927,347	$ 21,520,389	$ 23,674,833	7.97%	10.01%
Total - City & County of Broomfield						
Mill Levy	**28.968**	**28.968**	**28.968**	**28.968**	**0.00%**	**0.00%**
Property Tax Revenue	**$ 35,503,811**	**$ 36,273,850**	**$ 35,600,629**	**$ 39,164,671**	**7.97%**	**10.01%**

TABLE 2B
CITY AND COUNTY BUDGET SUMMARY
REVENUE - SUMMARY SOURCES OF FUNDS WITH BEGINNING BALANCES

Sources of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
City of Broomfield						
Beginning Balance	**$ 274,193,892**	**$ 190,197,246**	**$ 282,607,849**	**$ 226,337,648**	**19.00%**	**-19.91%**
Revenues						
Taxes	$ 82,901,504	$ 82,089,253	$ 84,061,752	$ 87,416,577	6.49%	3.99%
Licenses & Permits	3,054,208	3,114,260	3,432,255	3,090,595	-0.76%	-9.95%
Intergovernmental Revenue	5,696,965	4,020,572	7,375,804	5,340,286	32.82%	-27.60%
Charges for Services	62,136,683	75,916,060	62,992,864	69,573,209	-8.36%	10.45%
Contributions & Project Participations	1,426,179	100,000	3,406,326	92,625	-7.38%	-97.28%
Fines & Forfeits	707,480	683,400	709,400	783,000	14.57%	10.37%
Interest Earnings & Misc Revenue	11,686,087	9,246,999	12,793,891	12,071,437	30.54%	-5.65%
Bond Proceeds	-	-	86,276,837	-	NA	-100.00%
Fiduciary Funds - Contributions	16,122,198	16,558,890	16,216,144	18,861,715	13.91%	16.31%
Transfers from Fund Reserves	7,635,971	2,697,240	3,914,375	23,151,683	758.35%	491.45%
Interfund Activities	33,955,171	33,589,911	34,816,848	36,019,457	7.23%	3.45%
Total Revenues	**$ 225,322,446**	**$ 228,016,585**	**$ 315,996,496**	**$ 256,400,584**	**12.45%**	**-18.86%**
Total Sources of Funds	**$ 499,516,338**	**$ 418,213,831**	**$ 598,604,345**	**$ 482,738,232**	**15.43%**	**-19.36%**
County of Broomfield						
Beginning Balance	**$ 4,446,430**	**$ 3,808,874**	**$ 3,606,688**	**$ 421,986**	**-88.92%**	**-88.30%**
Revenues						
Taxes	$ 28,973,405	$ 29,774,705	$ 29,633,075	$ 32,217,131	8.20%	8.72%
Licenses & Permits	55,681	56,450	56,450	56,450	0.00%	0.00%
Intergovernmental Revenue	9,453,625	10,502,242	10,966,994	10,485,401	-0.16%	-4.39%
Charges for Services	2,686,038	2,709,451	2,758,117	2,931,090	8.18%	6.27%
Contributions & Project Participations	60,184	35,200	38,800	43,800	24.43%	12.89%
Interest Earnings & Misc Revenue	300,095	223,600	291,630	285,250	27.57%	-2.19%
Interfund Activities	1,508,760	1,079,556	897,460	1,210,525	12.13%	34.88%
Total Revenues	**$ 43,037,788**	**$ 44,381,204**	**$ 44,642,526**	**$ 47,229,647**	**6.42%**	**5.80%**
Total Sources of Funds	**$ 47,484,218**	**$ 48,190,078**	**$ 48,249,214**	**$ 47,651,633**	**-1.12%**	**-1.24%**
Combined City & County of Broomfield						
Beginning Balance	**$ 278,640,322**	**$ 194,006,120**	**$ 286,214,537**	**$ 226,759,634**	**16.88%**	**-20.77%**
Revenues						
Taxes	$ 111,874,909	$ 111,863,958	$ 113,694,827	$ 119,633,708	6.95%	5.22%
Licenses & Permits	3,109,889	3,170,710	3,488,705	3,147,045	-0.75%	-9.79%
Intergovernmental Revenue	15,150,590	14,522,814	18,342,798	15,825,687	8.97%	-13.72%
Charges for Services	64,822,721	78,625,511	65,750,981	72,504,299	-7.79%	10.27%
Contributions & Project Participations	1,486,363	135,200	3,445,126	136,425	0.91%	-96.04%
Fines & Forfeits	707,480	683,400	709,400	783,000	14.57%	10.37%
Interest Earnings & Misc Revenue	11,986,182	9,470,599	13,085,521	12,356,687	30.47%	-5.57%
Bond Proceeds	-	-	86,276,837	-	NA	-100.00%
Fiduciary Funds - Contributions	16,122,198	16,558,890	16,216,144	18,861,715	13.91%	16.31%
Transfers from Fund Reserves	7,635,971	2,697,240	3,914,375	23,151,683	758.35%	491.45%
Interfund Activities	35,463,931	34,669,467	35,714,308	37,229,982	7.39%	4.24%
Total Revenues	**$ 268,360,234**	**$ 272,397,789**	**$ 360,639,022**	**$ 303,630,231**	**11.47%**	**-15.81%**
Total Sources of Funds	**$ 547,000,556**	**$ 466,403,909**	**$ 646,853,559**	**$ 530,389,865**	**13.72%**	**-18.00%**
Less Interfund Activities	$ 35,463,931	$ 34,669,467	$ 35,714,308	$ 37,229,982	7.39%	4.24%
Net Total Sources of Funds	**$ 511,536,625**	**$ 431,734,442**	**$ 611,139,251**	**$ 493,159,883**	**14.23%**	**-19.30%**

TABLE 2C - PAGE 1
CITY AND COUNTY BUDGET SUMMARY
REVENUE - DETAIL SOURCES OF FUNDS WITH BEGINNING BALANCES

Sources of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Beginning Balance						
City	$ 274,193,892	$ 190,197,246	$ 282,607,849	$ 226,337,648	19.00%	-19.91%
County	4,446,430	3,808,874	3,606,688	421,986	-88.92%	-88.30%
Total	**$ 278,640,322**	**$ 194,006,120**	**$ 286,214,537**	**$ 226,759,634**	**16.88%**	**-20.77%**
Revenues						
Taxes						
Property Tax						
City	$ 13,828,886	$ 14,346,503	$ 14,080,545	$ 15,489,840	7.97%	10.01%
County	21,049,195	21,997,350	21,590,390	23,857,355	8.46%	10.50%
Total	$ 34,878,081	$ 36,343,853	$ 35,670,935	$ 39,347,195	8.26%	10.31%
Sales Tax						
City	$ 49,252,961	$ 48,918,481	$ 51,183,249	$ 52,796,935	7.93%	3.15%
County	5,253,293	5,218,375	5,459,470	5,632,160	7.93%	3.16%
Total	$ 54,506,254	$ 54,136,856	$ 56,642,719	$ 58,429,095	7.93%	3.15%
Use Tax - Building Materials						
City	$ 6,077,927	$ 5,057,883	$ 6,307,797	$ 6,550,125	29.50%	3.84%
County	648,424	550,530	654,735	684,050	24.25%	4.48%
Total	$ 6,726,351	$ 5,608,413	$ 6,962,532	$ 7,234,175	28.99%	3.90%
Audit Revenues - Sales and Building Use Tax						
City	$ 1,893,832	$ 555,321	$ 555,321	$ 481,898	-13.22%	-13.22%
County	202,010	59,234	59,234	41,031	-30.73%	-30.73%
Total	$ 2,095,842	$ 614,555	$ 614,555	$ 522,929	-14.91%	-14.91%
Use Tax - Vehicles						
City	$ 5,265,239	$ 5,929,670	$ 5,369,945	$ 5,451,100	-8.07%	1.51%
County	562,197	633,575	574,885	582,045	-8.13%	1.25%
Total	$ 5,827,436	$ 6,563,245	$ 5,944,830	$ 6,033,145	-8.08%	1.49%
Specific Ownership Tax						
City	$ 823,265	$ 856,595	$ 856,595	$ 925,579	8.05%	8.05%
County	1,258,286	1,315,641	1,294,361	1,420,490	7.97%	9.74%
Total	$ 2,081,551	$ 2,172,236	$ 2,150,956	$ 2,346,069	8.00%	9.07%
Gas & Electricity Business Tax						
City	$ 2,320,160	$ 2,550,000	$ 2,390,000	$ 2,437,000	-4.43%	1.97%
County	-	-	-	-	NA	NA
Total	$ 2,320,160	$ 2,550,000	$ 2,390,000	$ 2,437,000	-4.43%	1.97%
Services Expansion Fee (Excise Tax)						
City	$ 1,633,912	$ 1,966,800	$ 1,408,300	$ 1,336,100	-32.07%	-5.13%
County	-	-	-	-	NA	NA
Total	$ 1,633,912	$ 1,966,800	$ 1,408,300	$ 1,336,100	-32.07%	-5.13%
Cable Television Business Tax						
City	$ 865,473	$ 860,000	$ 890,000	$ 905,000	5.23%	1.69%
County	-	-	-	-	NA	NA
Total	$ 865,473	$ 860,000	$ 890,000	$ 905,000	5.23%	1.69%
Telephone Business Tax						
City	$ 154,517	$ 163,000	$ 150,000	$ 148,000	-9.20%	-1.33%
County	-	-	-	-	NA	NA
Total	$ 154,517	$ 163,000	$ 150,000	$ 148,000	-9.20%	-1.33%
Tobacco Products Tax						
City	$ 153,103	$ 140,000	$ 150,000	$ 150,000	7.14%	0.00%
County	-	-	-	-	NA	NA
Total	$ 153,103	$ 140,000	$ 150,000	$ 150,000	7.14%	0.00%
Severance Tax						
City	$ 65,782	$ 70,000	$ 70,000	$ 70,000	0.00%	0.00%
County	-	-	-	-	NA	NA
Total	$ 65,782	$ 70,000	$ 70,000	$ 70,000	0.00%	0.00%
Lodging Tax						
City	$ 593,364	$ 625,000	$ 600,000	$ 625,000	0.00%	4.17%
County	-	-	-	-	NA	NA
Total	$ 593,364	$ 625,000	$ 600,000	$ 625,000	0.00%	4.17%
Penalties & Int. on Delinquent Taxes						
City	$ (26,917)	$ 50,000	$ 50,000	$ 50,000	0.00%	0.00%
County	-	-	-	-	NA	NA
Total	$ (26,917)	$ 50,000	$ 50,000	$ 50,000	0.00%	0.00%
Total Taxes						
Total City	$ 82,901,504	$ 82,089,253	$ 84,061,752	$ 87,416,577	6.49%	3.99%
Total County	28,973,405	29,774,705	29,633,075	32,217,131	8.20%	8.72%
Total City & County	**$ 111,874,909**	**$ 111,863,958**	**$ 113,694,827**	**$ 119,633,708**	**6.95%**	**5.22%**

Table 2C is continued on the next page.

TABLE 2C - PAGE 2
CITY AND COUNTY BUDGET SUMMARY
REVENUE - DETAIL SOURCES OF FUNDS WITH BEGINNING BALANCES

Sources of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Licenses & Permits						
Building Permits						
City	$ 2,748,155	$ 2,823,835	$ 2,961,830	$ 2,713,970	-3.89%	-8.37%
County	-	-	-	-	NA	NA
Total	$ 2,748,155	$ 2,823,835	$ 2,961,830	$ 2,713,970	-3.89%	-8.37%
Other Licenses & Permits						
City	$ 306,053	$ 290,425	$ 470,425	$ 376,625	29.68%	-19.94%
County	55,681	56,450	56,450	56,450	0.00%	0.00%
Total	$ 361,734	$ 346,875	$ 526,875	$ 433,075	24.85%	-17.80%
Total Licenses & Permits						
City	$ 3,054,208	$ 3,114,260	$ 3,432,255	$ 3,090,595	-0.76%	-9.95%
County	55,681	56,450	56,450	56,450	0.00%	0.00%
Total	**$ 3,109,889**	**$ 3,170,710**	**$ 3,488,705**	**$ 3,147,045**	**-0.75%**	**-9.79%**
Intergovernmental Revenues						
Highway Users' Tax Fund						
City	$ 2,075,223	$ 2,189,646	$ 2,189,646	$ 2,137,931	-2.36%	-2.36%
County	-	-	-	-	NA	NA
Total	$ 2,075,223	$ 2,189,646	$ 2,189,646	$ 2,137,931	-2.36%	-2.36%
Human Services Funding						
City	$ -	$ -	$ -	$ -	NA	NA
County	8,499,903	9,800,625	9,566,362	9,693,758	-1.09%	1.33%
Total	$ 8,499,903	$ 9,800,625	$ 9,566,362	$ 9,693,758	-1.09%	1.33%
Conservation Trust Fund						
City	$ 689,329	$ 600,000	$ 600,000	$ 600,000	0.00%	0.00%
County	-	-	-	-	NA	NA
Total	$ 689,329	$ 600,000	$ 600,000	$ 600,000	0.00%	0.00%
Other Intergovernmental Revenues						
City	$ 2,932,413	$ 1,230,926	$ 4,586,158	$ 2,602,355	111.41%	-43.26%
County	953,722	701,617	1,400,632	791,643	12.83%	-43.48%
Total	$ 3,886,135	$ 1,932,543	$ 5,986,790	$ 3,393,998	75.62%	-43.31%
Total Intergovernmental Revenues						
City	$ 5,696,965	$ 4,020,572	$ 7,375,804	$ 5,340,286	32.82%	-27.60%
County	9,453,625	10,502,242	10,966,994	10,485,401	-0.16%	-4.39%
Total	**$ 15,150,590**	**$ 14,522,814**	**$ 18,342,798**	**$ 15,825,687**	**8.97%**	**-13.72%**
Charges for Services						
City						
Recreation Facility & Program Revenues	$ 5,605,846	$ 5,484,793	$ 5,477,793	$ 5,433,869	-0.93%	-0.80%
Water Sales	15,309,256	16,385,381	16,741,534	17,327,432	5.75%	3.50%
Water Tap & License Fees	16,673,891	19,629,549	13,334,625	17,760,296	-9.52%	33.19%
Water Meter Fees	219,702	339,194	230,419	306,894	-9.52%	33.19%
Sewer Service Charges	6,344,364	6,245,007	6,439,530	6,568,320	5.18%	2.00%
Sewer Tap & License Fees	10,111,628	19,727,824	11,768,588	12,480,677	-36.74%	6.05%
Reuse Water Sales	1,648,038	1,275,000	1,373,000	1,390,520	9.06%	1.28%
Reuse Water Tap & License Fees	104,860	336,780	336,780	785,820	133.33%	133.33%
Other Charges for Services	6,119,098	6,492,532	7,290,595	7,519,381	15.82%	3.14%
City Total	$ 62,136,683	$ 75,916,060	$ 62,992,864	$ 69,573,209	-8.36%	10.45%
County						
Recording Fees	$ 139,859	$ 110,222	$ 109,987	$ 109,935	-0.26%	-0.05%
Senior Programs	161,703	152,500	157,000	164,000	7.54%	4.46%
Other Charges for Services	2,384,476	2,446,729	2,491,130	2,657,155	8.60%	6.66%
County Total	$ 2,686,038	$ 2,709,451	$ 2,758,117	$ 2,931,090	8.18%	6.27%
Total Charges for Services						
City	$ 62,136,683	$ 75,916,060	$ 62,992,864	$ 69,573,209	-8.36%	10.45%
County	2,686,038	2,709,451	2,758,117	2,931,090	8.18%	6.27%
Total	**$ 64,822,721**	**$ 78,625,511**	**$ 65,750,981**	**$ 72,504,299**	**-7.79%**	**10.27%**

Table 2C is continued on the next page.

TABLE 2C - PAGE 3
CITY AND COUNTY BUDGET SUMMARY
REVENUE - DETAIL SOURCES OF FUNDS WITH BEGINNING BALANCES

Sources of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Contributions & Project Participations						
City						
Other Contributions & Participations	1,426,179	100,000	3,406,326	92,625	-7.38%	-97.28%
City Total	$ 1,426,179	$ 100,000	$ 3,406,326	$ 92,625	-7.38%	-97.28%
County					NA	NA
Other Contributions & Participations	$ 60,184	$ 35,200	$ 38,800	$ 43,800	24.43%	12.89%
County Total	$ 60,184	$ 35,200	$ 38,800	$ 43,800	24.43%	12.89%
Total Contributions & Project Part.						
City	$ 1,426,179	$ 100,000	$ 3,406,326	$ 92,625	-7.38%	-97.28%
County	60,184	35,200	38,800	43,800	24.43%	12.89%
Total	**$ 1,486,363**	**$ 135,200**	**$ 3,445,126**	**$ 136,425**	**0.91%**	**-96.04%**
Fines & Forfeits						
City	$ 707,480	$ 683,400	$ 709,400	$ 783,000	14.57%	10.37%
County	-	-	-	-	NA	NA
Total	**$ 707,480**	**$ 683,400**	**$ 709,400**	**$ 783,000**	**14.57%**	**10.37%**
Interest Earnings & Misc Revenues						
City	$ 11,686,087	$ 9,246,999	$ 12,793,891	$ 12,071,437	30.54%	-5.65%
County	300,095	223,600	291,630	285,250	27.57%	-2.19%
Total	**$ 11,986,182**	**$ 9,470,599**	**$ 13,085,521**	**$ 12,356,687**	**30.47%**	**-5.57%**
Fiduciary Plan Contributions						
City	$ 16,122,198	$ 16,558,890	$ 16,216,144	$ 18,861,715	13.91%	16.31%
County	-	-	-	-	NA	NA
Total	**$ 16,122,198**	**$ 16,558,890**	**$ 16,216,144**	**$ 18,861,715**	**13.91%**	**16.31%**
Transfers from Fund Reserves						
City	$ 7,635,971	$ 2,697,240	$ 3,914,375	$ 23,151,683	758.35%	491.45%
County	-	-	-	-	NA	NA
Total	**$ 7,635,971**	**$ 2,697,240**	**$ 3,914,375**	**$ 23,151,683**	**758.35%**	**491.45%**
Interfund Activities						
City	$ 33,955,171	$ 33,589,911	$ 34,816,848	$ 36,019,457	7.23%	3.45%
County	1,508,760	1,079,556	897,460	1,210,525	12.13%	34.88%
Total	**$ 35,463,931**	**$ 34,669,467**	**$ 35,714,308**	**$ 37,229,982**	**7.39%**	**4.24%**
Total Revenues						
Total City	$ 225,322,446	$ 228,016,585	$ 315,996,496	$ 256,400,584	12.45%	-18.86%
Total County	43,037,788	44,381,204	44,642,526	47,229,647	6.42%	5.80%
Total City & County	**$ 268,360,234**	**$ 272,397,789**	**$ 360,639,022**	**$ 303,630,231**	**11.47%**	**-15.81%**
Total Sources of Funds						
(Beginning Balance Plus Revenues)						
Total City	$ 499,516,338	$ 418,213,831	$ 598,604,345	$ 482,738,232	15.43%	-19.36%
Total County	47,484,218	48,190,078	48,249,214	47,651,633	-1.12%	-1.24%
Total City & County	**$ 547,000,556**	**$ 466,403,909**	**$ 646,853,559**	**$ 530,389,865**	**13.72%**	**-18.00%**
Less Interfund Activities	**$ 35,463,931**	**$ 34,669,467**	**$ 35,714,308**	**$ 37,229,982**	**7.39%**	**4.24%**
Net Total City & County Sources of Funds	**$ 511,536,625**	**$ 431,734,442**	**$ 611,139,251**	**$ 493,159,883**	**14.23%**	**-19.30%**

TABLE 3A
CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - SUMMARY BY FUND

City of Broomfield Budget	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Budget Fund						
General Fund	$ 54,293,275	$ 57,250,998	$ 58,500,441	$ 61,501,356	7.42%	5.13%
Recreation Fund	6,528,526	6,629,807	6,696,039	6,765,767	2.05%	1.04%
Street Fund	4,639,112	5,725,410	5,717,004	5,352,260	-6.52%	-6.38%
Library Fund	2,507,733	2,550,320	2,554,434	2,707,860	6.18%	6.01%
Facilities Maintenance Fund	4,128,302	4,794,727	4,740,525	4,841,504	0.98%	2.13%
Cemetery Fund	200,732	205,007	203,507	221,649	8.12%	8.91%
Lodging Tax Fund	593,364	625,000	600,000	625,000	0.00%	4.17%
Capital Improvements Fund	31,670,855	25,550,566	147,567,229	48,308,582	89.07%	-67.26%
Asset Replacement & Refurbishment Fund	7,682,855	9,491,454	11,022,748	10,469,953	10.31%	-5.02%
Conservation Trust Fund	559,604	850,250	1,274,578	703,680	-17.24%	-44.79%
Open Space and Parks Fund	4,238,799	3,178,872	8,134,785	5,993,933	88.56%	-26.32%
Services Expansion Fee Fund	711,789	1,378,900	3,715,161	378,050	-72.58%	-89.82%
Development Agreements Fund	10,187,587	9,198,401	9,714,063	9,906,405	7.70%	1.98%
Governmental Debt Service Fund	7,832,549	7,833,975	14,111,413	13,684,008	74.68%	-3.03%
Water Fund	48,383,056	38,053,627	47,550,505	55,373,376	45.51%	16.45%
Sewer Fund	13,589,739	27,927,306	32,727,040	46,469,487	66.39%	41.99%
Water Reclamation Fund	2,330,778	3,500,624	4,142,941	3,017,282	-13.81%	-27.17%
Employee Medical Care Fund	9,094,756	8,452,553	8,181,816	11,022,480	30.40%	34.72%
Employee Defined Benefit Retirement Fund	1,860,943	1,189,167	1,204,354	1,324,640	11.39%	9.99%
Employee Money Purchase Retirement Fund	3,360,554	2,731,171	3,088,110	3,088,346	13.08%	0.01%
Police Defined Benefit Pension Fund	65,509	64,046	50,174	48,870	-23.70%	-2.60%
Police Money Purchase Pension Fund	2,363,484	2,103,096	711,833	1,076,373	-48.82%	51.21%
Retiree Health Insurance Plan	84,588	67,500	57,997	65,525	-2.93%	12.98%
Total	**$ 216,908,489**	**$ 219,352,777**	**$ 372,266,697**	**$ 292,946,386**	**33.55%**	**-21.31%**
Less Interfund Activities and Additions to Reserves						
Interfund Transfers & Advances (see Table 3C)	$ 25,588,030	$ 23,410,664	$ 23,788,500	$ 28,120,199	20.12%	18.21%
Additions to Reserves	4,669,413	14,516,248	37,917,020	9,520,355	-34.42%	-74.89%
Total Less Interfund Activities and Additions to Reserves	**$ 186,651,046**	**$ 181,425,865**	**$ 310,561,177**	**$ 255,305,832**	**40.72%**	**-17.79%**

County of Broomfield Budget	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Budget Fund						
General Fund	$ 30,042,604	$ 31,752,984	$ 33,761,239	$ 32,212,167	1.45%	-4.59%
Human Services Fund	13,834,926	15,197,601	14,065,989	14,759,547	-2.88%	4.93%
Total	**$ 43,877,530**	**$ 46,950,585**	**$ 47,827,228**	**$ 46,971,714**	**0.05%**	**-1.79%**
Less Interfund Activities and Additions to Reserves						
Interfund Fund Transfers (See Table 3C)	$ 9,875,901	$ 11,258,803	$ 11,925,808	$ 9,109,783	-19.09%	-23.61%
Additions to Reserves	156,462	12,000	12,000	202,448	1587.07%	1587.07%
Total Less Interfund Activities and Additions to Reserves	**$ 34,158,091**	**$ 35,703,782**	**$ 35,913,420**	**$ 38,064,379**	**6.61%**	**5.99%**

Combined City & County of Broomfield Budget	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
City of Broomfield Budget	$ 216,908,489	$ 219,352,777	$ 372,266,697	$ 292,946,386	33.55%	-21.31%
County of Broomfield Budget	43,877,530	46,950,585	47,827,228	46,971,714	0.05%	-1.79%
Total City and County Budget	**$ 260,786,019**	**$ 266,303,362**	**$ 420,093,925**	**$ 339,918,100**	**27.64%**	**-19.09%**
Less Interfund Activities and Additions to Reserves						
City - Interfund Activities and Additions to Reserves	30,257,443	37,926,912	61,705,520	37,640,554	-0.76%	-39.00%
County - Interfund Activities and Additions to Reserves	10,032,363	11,270,803	11,937,808	9,312,231	-17.38%	-21.99%
Total Interfund Activities and Additions to Reserves	**$ 40,289,806**	**$ 49,197,715**	**$ 73,643,328**	**$ 46,952,785**	**-4.56%**	**-36.24%**
Total Budget Expenditures Less Interfund Activities and Additions to Reserves	**$ 220,496,213**	**$ 217,105,647**	**$ 346,450,597**	**$ 292,965,315**	**34.94%**	**-15.44%**

TABLE 3B PAGE 1

CITY OF BROOMFIELD TOTAL BUDGET

EXPENDITURE - SUMMARY BY FUNCTION

Function	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Legislative	$ 219,256	$ 300,874	$ 301,874	$ 313,802	4.30%	3.95%
City Attorney	506,415	477,065	587,018	583,851	22.38%	-0.54%
City and County Manager	1,530,007	1,528,640	1,618,627	1,889,910	23.63%	16.76%
Clerk and Recorder	399,748	412,958	425,924	431,372	4.46%	1.28%
Courts	394,666	435,433	408,371	412,365	-5.30%	0.98%
Human Resources	985,704	1,011,455	1,083,997	1,208,301	19.46%	11.47%
Communications	750,390	799,556	813,780	991,110	23.96%	21.79%
Information Technology	4,290,457	5,343,151	5,481,688	5,864,510	9.76%	6.98%
Community Development	4,684,507	4,928,760	5,163,172	5,680,333	15.25%	10.02%
Finance	3,881,939	3,757,597	3,857,367	4,349,590	15.75%	12.76%
Economic Development	365,102	377,153	379,712	493,093	30.74%	29.86%
Internal Audit	193,616	172,101	174,245	201,915	17.32%	15.88%
Broomfield Improvement Team	4,985	7,800	8,050	7,400	-5.13%	-8.07%
Public Safety	15,604,067	16,098,459	16,247,618	17,278,012	7.33%	6.34%
Public Works						
Administration	278,178	268,371	309,183	434,037	61.73%	40.38%
Fleet Maintenance	1,407,839	1,559,327	1,494,276	1,633,781	4.77%	9.34%
Park Maintenance	7,030,339	7,563,063	7,605,459	7,806,313	3.22%	2.64%
Solid Waste and Recycling	350,028	432,205	442,786	484,962	12.21%	9.53%
Facilities Maintenance	4,128,302	4,794,727	4,740,525	4,841,504	0.98%	2.13%
Street Maintenance	4,639,112	5,725,410	5,717,004	5,352,260	-6.52%	-6.38%
Cemetery Maintenance	191,171	201,007	200,507	218,649	8.78%	9.05%
Water Operations	14,253,434	14,523,627	15,552,181	19,936,205	37.27%	28.19%
Sewer Operations	5,583,642	7,671,915	9,543,850	9,324,934	21.55%	-2.29%
Reuse Water Operations	575,208	1,059,299	1,197,984	1,228,112	15.94%	2.51%
Community Resources						
Cultural Affairs	400,901	390,559	399,167	424,542	8.70%	6.36%
Museums	96,641	109,787	102,377	117,052	6.62%	14.33%
Open Space and Trails - Administration	330,634	332,074	335,114	418,593	26.05%	24.91%
Recreation Services	5,251,953	5,542,167	5,608,689	5,652,167	1.98%	0.78%
Library	2,507,733	2,550,320	2,554,434	2,707,860	6.18%	6.01%
Cemetery	1,884	4,000	3,000	3,000	-25.00%	0.00%
Non Departmental [1]	2,218,020	3,184,005	2,852,617	2,846,420	-10.60%	-0.22%
Sub-Total Operating Budget	$ 83,055,878	$ 91,562,865	$ 95,210,596	$ 103,135,955	12.64%	8.32%
Capital Improvements	$ 65,581,047	$ 53,650,186	$ 180,409,081	$ 108,272,164	101.81%	-39.99%
Lease/Purchase Payments	4,034,563	4,084,521	4,084,521	4,078,108	-0.16%	-0.16%
Debt Service - Bonds	17,149,724	17,520,760	17,562,695	23,193,371	32.38%	32.06%
Fiduciary Fund	16,829,834	14,607,533	13,294,284	16,626,234	13.82%	25.06%
Addition to Reserves	4,669,413	14,516,248	37,917,020	9,520,355	-34.42%	-74.89%
Total Expenditures by Function	**$ 191,320,459**	**$ 195,942,113**	**$ 348,478,197**	**$ 264,826,187**	**35.16%**	**-24.00%**
Interfund Activities	25,588,030	23,410,664	23,788,500	28,120,199	20.12%	18.21%
Total Budget Expenditures with Interfund Activities	**$ 216,908,489**	**$ 219,352,777**	**$ 372,266,697**	**$ 292,946,386**	**33.55%**	**-21.31%**

Table 3B is continued on the next page.

1 Includes contributions and participations, and contingencies.

TABLE 3B PAGE 2
COUNTY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - SUMMARY BY FUNCTION

Function	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Assessor	$ 824,197	$ 873,924	$ 873,174	$ 898,037	2.76%	2.85%
County Attorney	200,596	190,407	191,330	203,154	6.69%	6.18%
Clerk and Recorder	334,739	343,380	323,159	335,235	-2.37%	3.74%
Elections	606,553	457,557	511,556	631,168	37.94%	23.38%
Motor Vehicle	617,243	622,624	627,193	641,739	3.07%	2.32%
Courts - 17th District	1,905,211	1,908,500	1,908,500	2,141,748	12.22%	12.22%
Community Development	176,484	166,323	172,687	-	-100.00%	-100.00%
Finance	609,743	670,095	690,824	743,025	10.88%	7.56%
Public Safety	9,687,256	9,655,069	9,718,335	10,507,026	8.82%	8.12%
Human Services - Indirect Cost	-	-	277,275	253,447	NA	-8.59%
Public Health Services	2,366,257	2,493,193	2,697,077	2,859,293	14.68%	6.01%
Oil and Gas Well Inspections	38,755	113,527	116,470	99,223	-12.60%	-14.81%
Human Services	10,789,349	12,141,515	11,718,156	12,369,684	1.88%	5.56%
Workforce Center	894,996	901,282	903,857	916,080	1.64%	1.35%
Senior Services	1,013,037	997,164	1,077,996	1,077,353	8.04%	-0.06%
Non Departmental [1]	213,076	542,505	479,114	379,941	-29.97%	-20.70%
Sub-Total Operating Budget	$ 30,277,492	$ 32,077,065	$ 32,286,703	$ 34,056,153	6.17%	5.48%
Lease/Purchase Payments	$ 3,567,675	$ 3,602,717	$ 3,602,717	$ 3,603,330	0.02%	0.02%
Addition to Reserves	156,462	12,000	12,000	202,448	1587.07%	1587.07%
Total Expenditures by Function	**$ 34,001,629**	**$ 35,691,782**	**$ 35,901,420**	**$ 37,861,931**	**6.08%**	**5.46%**
Interfund Activities	9,875,901	11,258,803	11,925,808	9,109,783	-19.09%	-23.61%
Total Budget Expenditures with Interfund Activities	**$ 43,877,530**	**$ 46,950,585**	**$ 47,827,228**	**$ 46,971,714**	**0.05%**	**-1.79%**

Table 3B is continued on the next page.

1 Includes contributions and participations, and contingencies.

TABLE 3B PAGE 3
CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - SUMMARY BY FUNCTION

Function	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Legislative	$ 219,256	$ 300,874	$ 301,874	$ 313,802	4.30%	3.95%
Assessor	824,197	873,924	873,174	898,037	2.76%	2.85%
Broomfield Improvement Team	4,985	7,800	8,050	7,400	-5.13%	-8.07%
City and County Attorney	707,011	667,472	778,348	787,005	17.91%	1.11%
City and County Manager	1,530,007	1,528,640	1,618,627	1,889,910	23.63%	16.76%
Clerk and Recorder	1,958,283	1,836,519	1,887,832	2,039,514	11.05%	8.03%
Combined Courts	2,299,877	2,343,933	2,316,871	2,554,113	8.97%	10.24%
Communications	750,390	799,556	813,780	991,110	23.96%	21.79%
Community Development	4,860,991	5,095,083	5,335,859	5,680,333	11.49%	6.46%
Community Resources	8,589,746	8,928,907	9,002,781	9,323,214	4.42%	3.56%
Economic Development	365,102	377,153	379,712	493,093	30.74%	29.86%
Finance	4,491,682	4,427,692	4,548,191	5,092,615	15.02%	11.97%
Health and Human Services	15,102,394	16,646,681	16,790,831	17,575,080	5.58%	4.67%
Human Resources	985,704	1,011,455	1,083,997	1,208,301	19.46%	11.47%
Information Technology	4,290,457	5,343,151	5,481,688	5,864,510	9.76%	6.98%
Internal Audit	193,616	172,101	174,245	201,915	17.32%	15.88%
Public Safety	25,291,323	25,753,528	25,965,953	27,785,038	7.89%	7.01%
Public Works	38,437,253	43,798,951	46,803,755	51,260,757	17.04%	9.52%
Non Departmental [1]	2,431,096	3,726,510	3,331,731	3,226,361	-13.42%	-3.16%
Sub-Total Operating Budget	$ 113,333,370	$ 123,639,930	$ 127,497,299	$ 137,192,108	10.96%	7.60%
Capital Improvements	$ 65,581,047	$ 53,650,186	$ 180,409,081	$ 108,272,164	101.81%	-39.99%
Lease/Purchase Payments	7,602,238	7,687,238	7,687,238	7,681,438	-0.08%	-0.08%
Debt Service - Bonds	17,149,724	17,520,760	17,562,695	23,193,371	32.38%	32.06%
Fiduciary Fund	16,829,834	14,607,533	13,294,284	16,626,234	13.82%	25.06%
Addition to Reserves	4,825,875	14,528,248	37,929,020	9,722,803	-33.08%	-74.37%
Total Expenditures by Function	$ 225,322,088	$ 231,633,895	$ 384,379,617	$ 302,688,118	30.68%	-21.25%
Interfund Activities	35,463,931	34,669,467	35,714,308	37,229,982	7.39%	4.24%
Total Budget Expenditures with Interfund Activities	**$ 260,786,019**	**$ 266,303,362**	**$ 420,093,925**	**$ 339,918,100**	**27.64%**	**-19.09%**

1 Includes transfers, contributions and participations, and contingencies.

TABLE 3C - PAGE1
CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - SUMMARY INTERFUND ACTIVITIES (TRANSFERS AND ADVANCES)

Interfund Activities	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Contributing Funds (Transfers & Advances From)						
City of Broomfield Budget	$ 25,721,261	$ 23,410,664	$ 23,788,500	$ 28,120,199	20.12%	18.21%
County of Broomfield Budget	9,742,670	11,258,803	11,925,808	9,109,783	-19.09%	-23.61%
Total Contributing Funds	**$ 35,463,931**	**$ 34,669,467**	**$ 35,714,308**	**$ 37,229,982**	**7.39%**	**4.24%**
Receiving Funds (Transfers & Advances To)						
City of Broomfield Budget	$ 33,955,171	$ 33,589,911	$ 34,816,848	$ 36,019,457	7.23%	3.45%
County of Broomfield Budget	1,508,760	1,079,556	897,460	1,210,525	12.13%	34.88%
Total Receiving Funds	**$ 35,463,931**	**$ 34,669,467**	**$ 35,714,308**	**$ 37,229,982**	**7.39%**	**4.24%**

Table 3C is continued on the next page.

TABLE 3C - PAGE 2
CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - DETAILS INTERFUND ACTIVITIES (TRANSFERS AND ADVANCES)

Interfund Activities		Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Contributing Funds							
City of Broomfield Budget Interfund Transfers & Advances							
Fund From	**Fund To**						
Transfers							
General	County General	$ 290,486	$ 70,000	$ 70,000	$ 70,000	0.00%	0.00%
General	Facilities Maintenance	1,785,207	2,154,907	2,151,575	2,167,964	0.61%	0.76%
General	Recreation	906,237	1,128,814	1,201,546	1,322,198	17.13%	10.04%
General	Library	98,580	33,990	39,739	1,130	-96.68%	-97.16%
General	Capital Improvements	5,700,000	3,800,000	4,380,000	3,500,000	-7.89%	-20.09%
Cemetery	General	7,677	-	-	-	NA	NA
Recreation	Facilities Maintenance	1,276,573	1,087,640	1,087,350	1,113,600	2.39%	2.41%
Lodging Tax	General	593,364	625,000	600,000	625,000	0.00%	4.17%
Capital Improvements	Debt Service	5,603,567	5,597,154	5,597,154	7,602,566	35.83%	35.83%
Capital Improvements	Open Space & Parks	1,871,495	247,500	-	-	-100.00%	NA
Open Space & Parks	Debt Service	249,066	249,205	249,205	4,094,225	1542.91%	1542.91%
Open Space & Parks	Water Fund	-	1,084,572	1,088,879	-	-100.00%	-100.00%
Development Agreements	Capital Improvements	-	-	10,465	-	NA	-100.00%
Development Agreements	Debt Service	1,947,042	1,947,170	2,026,706	1,999,977	2.71%	-1.32%
SEF	Development Agreements	673,491	356,900	259,250	291,050	-18.45%	12.27%
Water	General	1,823,700	1,945,460	1,945,460	2,103,610	8.13%	8.13%
Water	Facilities Maintenance	61,476	71,920	72,370	78,420	9.04%	8.36%
Sewer	General	1,276,593	1,361,820	1,361,820	1,472,530	8.13%	8.13%
Sewer	Facilities Maintenance	43,154	51,000	51,260	56,300	10.39%	9.83%
Water Reclamation	Sewer	1,404,133	1,404,525	1,404,134	1,402,410	-0.15%	-0.12%
Water Reclamation	General	109,420	116,730	116,730	126,220	8.13%	8.13%
Interfund Advances							
General Fund	Cemetery	-	76,357	74,857	92,999	21.79%	24.24%
Total City Budget Contributing Funds		**$ 25,721,261**	**$ 23,410,664**	**$ 23,788,500**	**$ 28,120,199**	**20.12%**	**18.21%**
County of Broomfield Budget Interfund Transfers & Advances							
Fund From	**Fund To**						
Interfund Transfers							
County General	City General	$ 1,782,666	$ 1,980,381	$ 1,980,381	$ 1,980,381	0.00%	0.00%
County General	Street	1,503,088	2,435,484	2,443,228	2,044,689	-16.05%	-16.31%
County General	CIP Assets Repl. & Refurb.	3,838,474	3,839,682	5,152,419	2,351,998	-38.74%	-54.35%
County General	Facilities Maintenance	395,855	836,060	793,330	817,550	-2.21%	3.05%
County General	Facilities Maintenance - HS	-	-	363,010	378,210	NA	4.19%
County General	County Human Services	1,218,274	1,009,556	827,460	1,140,525	12.97%	37.83%
County Human Services	Facilities Maintenance	524,853	593,200	221,630	229,460	-61.32%	3.53%
County Human Services	City General - I.T.	479,460	564,440	144,350	166,970	-70.42%	15.67%
Total County Budget Contributing Funds		**$ 9,742,670**	**$ 11,258,803**	**$ 11,925,808**	**$ 9,109,783**	**-19.09%**	**-23.61%**
Total City & County Contributing Funds		**$ 35,463,931**	**$ 34,669,467**	**$ 35,714,308**	**$ 37,229,982**	**7.39%**	**4.24%**

Table 3C is continued on the next page.

TABLE 3C - PAGE 3
CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - DETAILS INTERFUND ACTIVITIES (TRANSFERS AND ADVANCES)

Interfund Activities		Actual 2017	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Receiving Funds							
City of Broomfield Budget							
Fund To	**Fund From**						
Interfund Transfers							
Facilities Maintenance	City General	$ 1,785,207	$ 2,154,907	$ 2,151,575	$ 2,167,964	0.61%	0.76%
Facilities Maintenance	County General	395,855	836,060	1,156,340	1,195,760	43.02%	3.41%
Facilities Maintenance	County Human Services	524,853	593,200	221,630	229,460	-61.32%	3.53%
Facilities Maintenance	Recreation	1,276,573	1,087,640	1,087,350	1,113,600	2.39%	2.41%
Facilities Maintenance	Sewer	43,154	51,000	51,260	56,300	10.39%	9.83%
Facilities Maintenance	Water	61,476	71,920	72,370	78,420	9.04%	8.36%
Recreation	City General	906,237	1,128,814	1,201,546	1,322,198	17.13%	10.04%
Library	City General	98,580	33,990	39,739	1,130	-96.68%	-97.16%
Street	County General	1,503,088	2,435,484	2,443,228	2,044,689	-16.05%	-16.31%
General	Lodging Tax	593,364	625,000	600,000	625,000	0.00%	4.17%
General	Cemetery	7,677	-	-	-	NA	NA
General	Sewer	1,276,593	1,361,820	1,361,820	1,472,530	8.13%	8.13%
General	Water	1,823,700	1,945,460	1,945,460	2,103,610	8.13%	8.13%
General	Water Reclamation	109,420	116,730	116,730	126,220	8.13%	8.13%
General	County General	1,782,666	1,980,381	1,980,381	1,980,381	0.00%	0.00%
General	County Human Services	479,460	564,440	144,350	166,970	-70.42%	15.67%
Capital Improvements	City General	5,700,000	3,800,000	4,380,000	3,500,000	-7.89%	-20.09%
Capital Improvements	County General	3,838,474	3,839,682	5,152,419	2,351,998	-38.74%	-54.35%
Capital Improvements	Development Agreements	-	-	10,465	-	NA	-100.00%
Open Space & Parks	Capital Improvements	1,871,495	247,500	-	-	-100.00%	NA
Development Agreements	SEF	673,491	356,900	259,250	291,050	-18.45%	12.27%
Debt Service	Capital Improvements	5,603,567	5,597,154	5,597,154	7,602,566	35.83%	35.83%
Debt Service	Open Space & Parks	249,066	249,205	249,205	4,094,225	1542.91%	1542.91%
Debt Service	Development Agreements	1,947,042	1,947,170	2,026,706	1,999,977	2.71%	-1.32%
Water Fund	Open Space & Parks	-	1,084,572	1,088,879	-	-100.00%	-100.00%
Sewer Fund	Water Reclamation	1,404,133	1,404,525	1,404,134	1,402,410	-0.15%	-0.12%
Interfund Advances							
Cemetery	General	-	76,357	74,857	92,999	21.79%	24.24%
Total City Budget Receiving Funds		**$ 33,955,171**	**$ 33,589,911**	**$ 34,816,848**	**$ 36,019,457**	**7.23%**	**3.45%**
County of Broomfield Budget							
Fund To	**Fund From**						
Interfund Transfers							
County General	City General	$ 290,486	$ 70,000	$ 70,000	$ 70,000	0.00%	0.00%
County Human Services	County General	1,218,274	1,009,556	827,460	1,140,525	12.97%	37.83%
Total County Budget Receiving Funds		**$ 1,508,760**	**$ 1,079,556**	**$ 897,460**	**$ 1,210,525**	**12.13%**	**34.88%**
Total City & County Receiving Funds		**$ 35,463,931**	**$ 34,669,467**	**$ 35,714,308**	**$ 37,229,982**	**7.39%**	**4.24%**

TABLE 3D
CITY OF BROOMFIELD BUDGET
TOTAL CAPITAL IMPROVEMENTS PROGRAM
EXPENDITURE - SUMMARY BY TYPE OF PROJECTS

Capital Improvement Projects	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018
Building & Facility Projects	$ 4,502,616	$ 4,034,175	$ 6,512,985	$ 17,550,850
Drainage & Storm Water Projects	62,214	112,400	112,400	165,000
Information Technology Projects	1,950,907	1,869,700	4,431,945	4,128,100
Landscaping Projects	664,963	595,000	530,000	827,975
Open Space Projects	3,158,514	662,774	642,999	802,328
Trail System Projects	122,065	1,058,000	5,315,616	433,900
Parks & Recreation Facility Projects	6,567,177	4,409,680	47,621,911	3,250,000
Transportation System Projects	9,414,506	8,434,900	68,287,474	12,420,895
Vehicles, Other Equipment and Furniture	2,187,988	1,730,979	2,205,178	1,835,378
Community Development Projects	8,240,545	7,251,231	7,676,892	7,906,428
Water Utility Projects	25,697,525	7,822,358	16,583,402	27,012,326
Sewer Utility Projects	2,024,522	14,237,680	17,339,226	30,847,865
Water Reclamation Utility Projects	242,017	920,070	1,424,093	260,540
Planning, Administration & Other Expenditures	644,094	435,000	1,388,911	585,000
Public Art & Cultural Projects	101,394	76,239	336,049	245,579
Total Capital Improvement Projects	$ 65,581,047	$ 53,650,186	$ 180,409,081	$ 108,272,164
Interfund Activities	$ 11,623,331	$ 11,034,915	$ 10,899,115	$ 14,637,233
Sub Total	$ 77,204,378	$ 64,685,101	$ 191,308,196	$ 122,909,397
Transfer to Reserve	$ 3,388,229	$ 5,746,193	$ 22,646,193	$ 7,877,265
Total Capital Improvements Program	$ 80,592,607	$ 70,431,294	$ 213,954,389	$ 130,786,662

TABLE 3E - PAGE 1
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018
Building & Facility Projects				
Capital Improvements Fund				
Brunner Farmhouse Paving	$ -	$ -	$ 54,800	$ -
HHS - New Facility Design/Construct	3,217,412	-	-	-
IT Network Closet Badge Readers - Citywide	-	-	-	51,700
Lakeview Cemetery - Columbarium	-	35,000	20,000	-
Library/Auditorium - Master Plan	-	-	-	175,000
Library/Auditorium - 6 Garden Center Improvements	-	-	148,150	-
Parking Lot Repair/Replacement - Citywide	-	-	391,950	-
Police/Detention Center - HVAC Equipment Expansion	77,576	-	1,100,000	-
Police/Detention Center - Access Walkway	-	21,000	21,000	-
Police/Detention Center - Security Enhancement-Bullet Resistent Glass	-	84,400	40,000	-
Police/Detention Center - Security Gates	-	-	-	30,150
Police/Range - Firearms Range Safety Improvements	-	161,000	161,000	-
Service Center - Phase I New Building / Remodel of Existing Building	-	1,800,000	1,800,000	16,200,000
Surge Protection - Citywide	7,896	-	86,114	-
Asset Replacement & Refurbishment Fund				
Broomfield Depot Museum - Roof Stabilization and Replacement	$ 75,930	$ -	$ 3,870	$ -
Building Repairs - Citywide	57,424	200,000	203,579	116,200
Building Energy Assessment Implementation - Citywide	-	315,000	-	-
City and County Building - 1st Floor Reconfigure	171,443	-	-	-
City and County Building - City Attorney's Office Remode	237	-	1,763	-
City and County Building - Community Development Space Analysis and Reconfiguration	-	-	-	150,000
City and County Building - IT Room Cooling Replacement	-	-	85,000	-
City and County Building - Lighting Upgrade	-	-	-	72,000
City and County Building - Mechanical Equipment Replacement	-	43,800	43,800	-
City and County Building - Replace 8 Roof Top Units	-	684,000	999,000	-
Emergency Generator Upgrades - Citywide	27,354	-	122,646	-
Floor Covering Replacement - Citywide	116,250	220,275	264,037	220,000
HVAC Systems Rehabilitation - Citywide	41,355	145,800	228,533	100,000
Library/Auditorium - Lighting Upgrade	-	25,000	25,000	-
Library/Auditorium - Parking Lot Lighting	-	298,900	298,900	-
Police/Courts - IT Room Cooling Upgrade	-	-	35,000	-
Police/Courts - Lighting Upgrade	-	-	-	85,000
Police/Courts - Rooftop Unit 3 Replacement	-	-	-	75,000
Police/Courts - Security System Replacement	411,750	-	-	-
Police/Dentention Center - AV Room Cooling Upgrade	-	-	86,000	-
Police/Detention Center - Driveway Repair	-	-	197,000	-
Police/Detention Center - Overhead Door Replacement	-	-	-	25,800
Police/Range - Lead Maintenance and Reclamation	48,832	-	-	-
West Storage Site - Sprung Structure Repairs	249,157	-	95,843	250,000
Total Building & Facility Projects	**$ 4,502,616**	**$ 4,034,175**	**$ 6,512,985**	**$ 17,550,850**
Drainage & Storm Water Projects				
Capital Improvements Fund				
Culvert and Small Bridge Inspections - Citywide	$ -	$ -	$ -	$ 52,500
Erosion Control Maintenance - Citywide	-	10,500	10,500	10,500
FEMA - Letters of Map Revision	17,705	16,900	16,900	17,000
Original Broomfield - Roadway and Drainage Improvement Plan Design	18,931	-	-	-
Park Drainage Improvements - Citywide	24,948	25,000	25,000	25,000
Residential Street Drainage Improvements - Citywide	630	60,000	60,000	60,000
Asset Replacement & Refurbishment Fund				
Park Drainage Improvements - Citywide				
Total Drainage & Storm Water Projects	**$ 62,214**	**$ 112,400**	**$ 112,400**	**$ 165,000**
Information Technology Projects				
Capital Improvements Fund				
Cemetery Management System Software Replacement	$ -	$ -	$ 40,000	$ -
Finance/ HR - HRIS/Payroll Integrated System	955,687	-	1,537,460	-
IT - Communications Conduit Installation Reserve	-	-	50,000	100,000
IT - Data Center Migration	-	200,000	200,000	200,000
IT - Document Management	-	75,000	135,000	390,000
IT - Google Management Tools	-	-	-	50,000
IT - Infrastructure Automation	-	50,000	50,000	-
IT - Mobile Device Management/Enterprise Mobility Management	-	90,000	-	-
IT - Voicemail Server Redundancy	-	-	-	33,000
Police - Data Records Management Systems Replacement	114,178	-	664,886	-
Public Works - Computerized Asset Maintenance Management System	-	-	-	1,500,000

Table 3E is continued on the next page

TABLE 3E - PAGE 2
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018
Information Technology Projects - continued				
Asset Replacement & Refurbishment Func				
Conference Room A/V Equipment Upgrade	$ 33,048	$ 125,000	$ 135,500	$ 75,000
IT - Fiber Infrastructure Transition/Replacemen	-	-	140,500	984,000
IT - Network Hardware Replacement	78,619	-	-	-
IT - Network Hardware/Telecom Replacement - Citywide	-	110,000	110,000	90,000
IT - Office Production Software Upgrade	303,300	-	45,000	-
IT - Payment Processing Consolidation	-	-	40,000	-
IT - PC Equipment Tech Refresh	377,377	375,000	375,000	375,000
IT - Telecom System Replacement and Upgrades	88,505	-	58,599	-
IT - Telephone System Software Upgrade	-	-	-	34,100
Police - Vehicle Laptop Computer Replacements	-	240,000	350,000	-
Public Works & Community Development - Toughbook Laptop Replacements	-	-	-	297,000
Recreation Management System Software Replacement	193	604,700	500,000	-
Total Information Technology Projects	**$ 1,950,907**	**$ 1,869,700**	**$ 4,431,945**	**$ 4,128,100**
Landscaping Projects				
Asset Replacement & Refurbishment Func				
Irrigation Control Replacements - Citywide	$ -	$ -	$ -	$ 297,975
Capital Improvements Func				
120th Avenue Connection Landscaping	$ -	$ 20,000	$ -	$ -
Uptown Avenue - Landscaping	94,119	-	-	-
Westlake Subdivision - Greenbelt Enhancement	4,584	-	-	-
Zuni Street Median Landscaping- North of 136th Ave.(Pedestrian Plan)	150,625	-	-	-
Open Space & Parks Fund				
Ash Tree Replacement - Citywide	$ 78,695	$ 85,000	$ 85,000	$ 85,000
Community Garden - Brunner Farm House	-	45,000	-	-
Irrigation Replacements - Citywide	148,602	200,000	200,000	200,000
Park Landscape Improvements - Citywide	46,717	100,000	100,000	100,000
Shrub Replacement - Citywide	39,997	40,000	40,000	40,000
Tree Replacement - Citywide	101,624	105,000	105,000	105,000
Total Landscaping Projects	**$ 664,963**	**$ 595,000**	**$ 530,000**	**$ 827,975**
Open Space Projects				
Open Space & Parks Fund				
Harmer-Galasso Open Space Acquisition	$ 2,498,079	$ -	$ -	$ -
Markel Open Space - Management Plan Development	-	-	-	50,000
Metzger Farm Building Stabilization	250,000	-	-	-
Metzger Open Space - Administration and Maintenance	30,000	35,000	35,000	55,000
Metzger Open Space - Acquisition Payments to Foundation	345,212	347,049	274,842	272,203
Mitchem Property - Environmental Insurance Payment	10,125	10,125	10,125	10,125
Nordstrom Open Space - Interest Payment to Water Fund	6,007	-	-	-
Open Space - Due Diligence Services	5,838	35,000	35,000	80,000
Open Space - Grassland Restoration	-	-	-	210,000
Open Space - Master Plan Update	-	175,000	175,000	-
Open Space and Trails Misc. Improvements - Citywide	11,911	25,000	32,500	25,000
Open Space and Trails Signage & Kiosks - Citywide	-	35,600	55,892	100,000
Total Open Space Projects	**$ 3,157,172**	**$ 662,774**	**$ 618,359**	**$ 802,328**
Planning and Administration				
Prairie Dog Management	$ 1,342	$ -	$ 24,640	$ -
Total Planning and Administration	**$ 1,342**	**$ -**	**$ 24,640**	**$ -**
Trail System Projects				
Capital Improvements Func				
Broomfield Trail - RR bridge to Industrial Lane to Midway (BT2)	$ -	$ -	$ 247,500	$ -
Industrial Lane Bike Lane and Sidewalk	-	635,000	2,035,000	-
Interpark - Broomfield Industrial Park Pedestrian Bridge	-	-	-	100,700
Conservation Trust Fund				
Tom Frost Reservoir - Amenities and Landscaping	20,299	-	225,945	-
Open Space & Parks Fund				
Frank Varra Park - Multi-Use Trail Repairs	$ -	$ -	$ -	$ 83,700
Broomfield Trail - Aspen to Sheridan (BT5)	-	-	-	50,000
Broomfield Trail - RR bridge to Industrial Lane to Midway (BT2)	18,328	279,000	2,513,171	-
Neighborhood Connection - Greenway Park to 120th Ave (NC25)	4,186	-	-	-
Trail Connection - Brandywine Park to Mt View Elementary School (NC-15)	-	-	-	199,500
North Community Trail - Lowell Blvd - 144th to Sheridan	79,252	-	-	-
Regional Trail - Storage Tek Dr. - Underpass Improvements	-	100,000	250,000	-
County Commons Open Space - Trail Raising	-	44,000	44,000	-
Total Trail System Projects	**$ 122,065**	**$ 1,058,000**	**$ 5,315,616**	**$ 433,900**

Table 3E is continued on the next page

TABLE 3E - PAGE 3
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018
Parks & Recreation Facility Projects				
Capital Improvements Fund				
124th Avenue - Tree Branch Recycling Center Relocation	$ -	$ 286,000	$ 536,000	$ -
Bay - Renovation Phase - Parking Lot	-	-	-	50,000
Bay - Renovation Phase III - Locker Room/Concessions	1,152,748	-	1,868,576	-
Broomfield Community Center - Kitchen Expansion	-	1,352,000	-	-
Broomfield Community Center - Pool Liner \Gutter Replacement and Upgrades	-	904,650	-	-
Broomfield Community Center - Renovation	385,129	-	6,300	-
Broomfield Community Center - Reconstruction (Bond Funded)	-	-	40,000,000	-
Broomfield County Commons - Cemetery Phase II	25,560	500,000	1,666,357	-
Broomfield County Commons - Expansion - Yellow Pod	4,019,285	-	81,436	-
North Broomfield Park - Land Acquisition	-	-	4,300	1,000,000
Parks - Water Reclamation Tap Payments	-	336,780	336,780	785,820
Parks - Structures Condition Assessments	-	-	-	50,000
Paul Derda Center - Boiler Upgrade	-	-	-	80,000
Paul Derda Recreation Center - Downstairs Lobby Repurposing	-	-	-	87,600
Paul Derda Recreation Center - Entryway Security	15,830	-	-	-
Paul Derda Recreation Center - Pool Garage Door Replacement	75,695	-	-	-
Paul Derda Recreation Center - Power Generator Installation	43,428	-	-	-
Paul Derda Recreation Center - Security Camera Expansion	-			37,400
Wildgrass Underpass Water Sealing Design	-			40,000
Asset Replacement & Refurbishment Fund				
Parks - Picnic Shelter Concrete Replacement	$ -	$ -	$ -	$ 120,500
Broomfield Community Center - Kitchen Expansion/Senior Services Office Relocation	-	-	-	-
Conservation Trust Fund				
Bay - Tower Body Slide Refurbish	$ -	$ 12,000	$ 7,000	$ -
Bay - Tube Slide Catch Pool Re-plaster	-	22,000	22,000	-
Brandywine Park - Upgrade & Renovation of Park and Baseball Diamond	-	175,000	194,500	-
Brandywine Soccer Fields - Upgrade & Renovation	-	280,000	295,000	-
Broomfield County Commons - Blue Pod Handicap Access	20,250	-	-	-
Broomfield County Commons - Championship Field Turf Replacement	353,489	-	-	-
Community Park Ball Field Complex - Signage	-	-	-	48,000
Community Park Ball Fields Scoreboard Electrical Service Replacement	-	130,000	15,000	-
Conoco Park - Inline Hockey Rink Repurposing	-	-	115,000	-
Crofton Park - Pedestrian Lighting Improvements	-	31,500	31,500	-
Interlocken East Park Playground	-	-	-	145,130
LacAmora Park - Master Plan	-	-	-	13,100
Parks - Portalet Enclosures	-	-	-	224,700
Parks - Shade Structures - Citywide	131,541	-	29,383	-
Paul Derda Recreation Center - Plaster Recoating on Main Pool and Hot Tubs	-	40,000	95,000	-
Paul Derda Recreation Center - Replace/Upgrade Florescent Lighting	-	60,000	110,000	-
Paul Derda Recreation Center - Restaining Artificial Rock	29,025	-	-	-
Paul Derda Recreation Center - SCS Spray Feature-Repair & Repain	5,000	-	-	-
Pool Accessory Equipment Replacement - All City Pools	-	14,000	28,000	14,000
Pool Drain Cover Replacement	-	-	20,500	-
Public Parks Restroom Automated Lock System - Citywide	-	42,000	42,000	-
Siena/Anthem Community Park Playground	-	-	-	258,750
West Park Concrete Replacement	-	43,750	43,750	-
Open Space & Parks Fund				
Ballfield Fence Fabric Replacement - Citywide	$ 9,800	$ -	$ -	$ -
Dumpster/Recycling Enclosures - Citywide	14,000	-	-	-
McKay Lake Regional Park - Park Design/Construction	79,829	-	1,636,351	-
Playground Improvements - Citywide	206,568	180,000	437,178	230,000
Services Expansion Fee Fund				
Emerald Park - Ballfield and Park Improvements	$ -	$ -	$ -	$ 65,000
Total Parks & Recreation Facility Projects	**$ 6,567,177**	**$ 4,409,680**	**$ 47,621,911**	**$ 3,250,000**

Table 3E is continued on the next page.

TABLE 3E - PAGE 4
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018
Transportation System Projects				
Capital Improvements Func				
112th Ave. from Old Wadsworth Over Railroad/Uptown Ave Bridge Aesthetics	$ 128,400	$ -	$ -	$ -
120th Avenue Connection - Illuminated Street Name Signs	-	-	25,000	-
Arista Street Lighting Upgrade	-	-	100,000	500,000
Bicycle and Pedestrian Wayfinding Signs - Citywide	-	30,000	30,000	-
Bike and Ride Shelters - Citywide	-	81,000	81,000	-
Bike Share Program - Citywide	-	-	35,993	-
Brainard Drive - Relocation	3,027	-	-	-
Broomfield Lane - Extension	23,839	-	72,000	-
Civic Center - Pedestrian Improvements	3,271	-	58,729	-
Dillon Road/W 144th Ave - Improvements	88,919	-	79,169	-
Dillon Road/W 144th Ave - Improvements (Bond Funded)	-	-	40,000,000	-
Durango Ave. - Construct Sidewalk and Crosswalk	1,413	-	24,587	-
East 1st Ave and Sheridan Boulevard - Intersection Improvements -Turn Lane	-	950,000	950,000	-
East Flatiron Crossing Drive - Flatiron Marketplace Dr. Intersection Reconstructior	-	-	-	230,300
Eldorado Blvd - Eastbound Double Left to Northbound Interlocker	-	-	-	380,000
Flatiron Crossing Drive - Zip Bridge Repairs	-	-	-	500,000
Interlocken/Flatiron Crossing - Directional Monuments	-	-	-	44,730
Lowell Blvd. - 120th Ave. to E Midway Ave - Widening and Landscape Improvements	2,183,576	-	805,877	-
Lowell Blvd. - E. Midway to W. 136th Ave. - Widening and Landscape Improvements	28,245	-	7,025,324	-
Lowell Blvd. - Sound Walls along Trails at Westlake	-	400,000	400,000	-
Midway Boulevard - Street Lights	-	-	-	123,500
Nickel Street - Improvements	-	166,900	-	-
Pedestrian Bridge and Underpass Repairs	-	-	-	58,000
Railroad Crossings - Quiet Zone Improvements	2,788	250,000	1,182,294	-
SH 7 and I-25 Interchange Design (Broomfield's Share)	-	-	83,000	-
Sheridan Blvd/Lowell Intersection Turn Lanes	-	-	-	527,000
Sheridan Blvd/Midway Intersection Improvements	-	-	-	683,000
Sidewalk - 120th Avenue - Main to Teller (South side of street)	-	100,000	100,000	250,000
Sidewalk - 120th Avenue (Local) - Pedestrian and Roadway Improvements	-	-	-	133,440
Sidewalk - Evergreen Street - Greenway Drive North to Ponderosa	34,319	-	-	-
Sidewalk - Sheridan Parkway - Wildgrass to Lowell	-	210,000	210,000	-
Sidewalk Connections - Citywide	-	-	9,037	100,000
Street Light Installation - Citywide	90	20,000	20,000	26,000
Traffic Mitigation - Citywide	28,947	110,000	156,870	160,000
Traffic Signal - 108th Ave and Simms St	-	250,000	150,000	-
Traffic Signal - SH 128 and Ridge Parkway (Broomfield's Share 10%)	-	-	25,000	-
Traffic Signal - W. 160th Ave. and Huron Street	74,155	-	151,509	-
Traffic Signal Upgrades - Citywide	97,604	105,000	105,000	127,000
Transportation Studies - Citywide	26,454	100,000	138,438	100,000
Upham Street - Local Roadway and Sidewalk Improvements	-	-	-	607,000
US 36 - Bikeway Connections	2,676	-	214,224	-
US 36 - Bikeway Signage	-	-	15,985	-
W. 120th at Main St - Improvements	-	-	-	42,000
W. 136th Avenue - Westbound at Zuni Street Lane Safety Project	-	67,000	-	-
W. 160th Ave - Sheridan Parkway to Lowell Blvd. Reconstruction	58,742	-	-	-
W. Midway Blvd - Bridge over Railroad	-	-	950,000	-
=20%)	2,830,963	-	6,471,601	1,750,000
Wadsworth Bridge Aesthetics	130,000	-	-	-
Wadsworth Sidewalk to 116th Circle (RT12) Repair and Construction (Phase 2) - Design Amount Only	-	-	-	15,000
Wilcox Subdivision - Cul-De-Sac Paving	24,149	200,000	712,926	712,925
Zuni Street and Quail Creek Drive Roundabout	-	-	-	62,000
Zuni Street Pedestrian Crossing Improvements	-	-	75,000	-
Asset Replacement & Refurbishment Func				
Bridge Inspections and Repairs - Citywide	$ 46,965	$ 50,000	$ 50,000	$ 50,000
City-Owned Concrete Replacement	-	323,000	323,000	323,000
Concrete Curb Ramp Replacement - Citywide	49,483	50,000	50,000	50,000
Concrete Replacement (Residential 25%/75%) - Citywide	209,953	70,000	70,000	70,000
East 1st Ave - Street Light Replacement	-	-	-	250,000
Pavement Management/Street Sealing Program - Citywide	3,282,223	3,800,000	3,800,000	3,800,000
Traffic Signal & Light Pole Replacement - Citywide	16,007	80,000	80,000	300,000
W. 12th Ave Reconstruction	-	-	-	424,000
Services Expansion Fee Func				
Anthem P-8 Playground and North Parking Lo	$ -	$ -	$ 2,000,000	$ -
W. 136th Ave. - Legacy HS Eastbound Turn Lane	16,938	-	-	-
W. 136th Ave. - Legacy HS Westbound Turn Lane	-	1,000,000	1,433,911	-
School Safety Program	21,360	22,000	22,000	22,000
Total Transportation System Projects	**$ 9,414,506**	**$ 8,434,900**	**$ 68,287,474**	**$ 12,420,895**

Table 3E is continued on the next page

TABLE 3E - PAGE 5
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018
Vehicles, Other Equipment and Furniture				
Capital Improvements Fund				
Police - Radio System Upgrade	$ 190,538	$ -	$ -	$ -
Asset Replacement & Refurbishment Fund				
Elections - Ballot Tabulation System	$ 194,247	$ -	$ -	$ -
Facilities - Office Furniture and Equipment Replacement	39,704	50,000	112,296	60,000
Non-Mobile Equipment Replacement- Citywide	149,130	135,200	148,000	256,605
Police - Target System for Firearms Range	27,786	-	-	-
Recreation & Auditorium - Electronic Audio/Video Equipment Replacement	7,509	16,418	17,818	30,778
Recreation & Police - Fitness Equipment Replacement	138,438	86,341	86,341	156,800
Vehicle and Mobile Equipment Replacement -Citywide	1,440,636	1,443,020	1,840,723	1,331,195
Total Vehicles, Other Equipment and Furniture	**$ 2,187,988**	**$ 1,730,979**	**$ 2,205,178**	**$ 1,835,378**
Community Development Projects				
Development Agreements Fund				
Anthem				
Infrastructure Public Improvements	$ 1,261,963	$ 751,035	$ 657,190	$ 771,246
Arista				
Infrastructure Public Improvements	216,504	156,375	319,696	334,780
Broadlands				
Street Improvements	14,902	-	4,500	16,430
FlatIrons Market Place				
Repayment to Metro District	343,792	485,780	310,402	293,888
Lambertson Farm				
Reimbursement for Public Infrastructure	1,331,949	1,505,365	1,239,155	1,236,882
Macerich				
Infrastructure Public Improvements	165,841	179,695	169,110	170,801
MidCities (Main Street)				
Payment to Metro District	2,194,278	2,014,923	2,090,745	2,440,122
Parkway Circle				
Reimbursement Developer for Improvements	252,809	184,700	324,961	334,352
Village Square (ARC Store)				
General Development Reimbursements	267,581	240,703	243,921	225,207
Revenue Allocation to BURA				
Allocation to BURA	2,190,926	1,732,655	2,317,212	2,082,720
Total Community Development Projects	**$ 8,240,545**	**$ 7,251,231**	**$ 7,676,892**	**$ 7,906,428**
Water Utility Projects				
Raw Water - Purchases, Transmission, & Reservoirs				
Carter Lake Pipeline - In-Line Pump Station Share	$ -	$ -	$ -	$ 33,080
Sienna Reservoir/Pump Station/Pipeline	-	-	-	3,660,697
Water Fund - Raw Water Purchase	19,273,438	-	3,771,075	-
Windy Gap - Payment Of Broomfield's Share of Water Lease	275,918	276,270	276,270	-
Windy Gap- Storage Reservoir Design And Construction	4,037,126	5,000,000	6,631,475	6,000,000
Total Raw Water Projects	**$ 23,586,482**	**$ 5,276,270**	**$ 10,678,820**	**$ 9,693,777**
Potable Water - Acquisition, Treatment & Storage				
North Area Water System Master Plan Improvements - Pipe Capacity and Connections	$ 1,182,948	$ 1,500,000	$ 2,832,195	$ 1,000,000
Total Potable Water - Treatment & Storage	**$ 1,182,948**	**$ 1,500,000**	**$ 2,832,195**	**$ 1,000,000**
Potable Water Transmission Lines & Facilities				
Mesa Zone - Booster Station	$ -	$ -	$ -	$ 2,880,000
Northwest Parkway/Anthem Ranch - New Pressure Regulating Valve Facility	-	122,000	122,000	-
Service Center - Phase I New Building / Remodel of Existing Building - 20% of Total Cost (Project Total $30M)	-	600,000	600,000	5,400,000
Utility Relocation - CDOT Project, 120th Ave. Construction	486,505	-	1,299	-
Water Treatment Facility - Expansion	-	-	2,000,000	7,209,750
Total Potable Water Transmission Lines & Facilities	**$ 486,505**	**$ 722,000**	**$ 2,723,299**	**$ 15,489,750**
Planning and Administration				
Anthem Infrastructure Reimbursement	$ 440,324	$ 299,088	$ 299,088	$ 803,799
Water Fund - Master Plan Updates/ Hydraulic Model	1,266	25,000	50,000	25,000
Total Planning and Administratior	**$ 441,590**	**$ 324,088**	**$ 349,088**	**$ 828,799**
Total Water Utility Capital Improvements	**$ 25,697,525**	**$ 7,822,358**	**$ 16,583,402**	**$ 27,012,326**

Table 3E is continued on the next page

TABLE 3E - PAGE 6
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018
Sewer Utility Projects				
Sewer Collection System - Lines & Facilities				
257 Property Lift Station and Forced Main – East of I-25	$ -	$ 600,000	$ -	$ 600,000
Beyers Lift Station and Force Main	-	-	2,982,849	-
North Area Force Main (Subbasin 2 to WWTP)	-	1,300,000	1,300,000	11,700,000
North Park Gravity Sewer Lines	-	2,120,000	-	2,120,000
Sac Creek Basin - North Park Lift Station	-	3,000,000	-	3,000,000
Service Center - Phase I New Building / Remodel of Existing Building - 20% of Total Cost (Project Total $30M)	-	600,000	600,000	5,400,000
South Preble Creek Lift Station	-	3,000,000	300,000	2,700,000
Super Oxygenation System for Rock Creek Lift Station and Force Main Odor Contro	-	-	410,362	-
Total Collection System Projects	**$ -**	**$ 10,620,000**	**$ 5,593,211**	**$ 25,520,000**
Sewage Treatment Facilities				
Wastewater Treatment Facility - Administration Building Expansion	$ 668,095	$ -	$ 5,192,093	$ -
Wastewater Treatment Facility - Improvements -New Clean Water STDS - Temperature (Growth)	-	1,820,000	-	1,820,000
Wastewater Treatment Facility - Process Covers and Equipment Replacements	6,475	-	3,363,565	-
Total Planning and Administration	**$ 674,570**	**$ 1,820,000**	**$ 8,555,658**	**$ 1,820,000**
Stormwater and Drainage				
Alter Street and Industrial Lane - Storm Drainage Improvements	$ -	$ 80,000	$ 80,000	$ -
City Park Channel – Lowell to Big Dry Creek (Broomfield Match)	150,000	-	200,000	-
City Park Channel - Overflow Connection to Nissen Channe	-	-	990,000	-
City Park Channel - Invert Along 120th Ave from Chase St to Sheridan Blvc	-	-	-	75,000
County Commons - Yellow Pod Drainage	250,000	-	-	-
Lowell Blvd. - 120th Ave. to E Midway Ave	443,355	-	69,538	-
Lowell Blvd. - E. Midway to W. 136th Ave. - Widening and Landscape Improvements	-	-	519,139	-
Nissen Channel - Drainage Improvements Country Vista to Big Dry Creek (Broomfield Match 50%)	260,000	260,000	260,000	260,000
North Midway Channel at Midway Boulevard	-	-	-	52,000
Quail Creek Channel Improvements at Broadlands	-	-	250,000	-
Wilcox Subdivision - McKay Lake Lateral Drainage Improvements	16,647	1,300,000	483,000	2,500,000
Total Stormwater and Drainage	**$ 1,120,002**	**$ 1,640,000**	**$ 2,851,677**	**$ 2,887,000**
Planning and Administration				
Developer Reimbursement - Anthem Infrastructure License Fee Credits	$ 229,950	$ 157,680	$ 157,680	$ 620,865
Developer Reimbursement - South Outfall Phase 3	-	-	181,000	-
Total Planning and Administration	**$ 229,950**	**$ 157,680**	**$ 338,680**	**$ 620,865**
Total Sewer Utility Capital Improvements	**$ 2,024,522**	**$ 14,237,680**	**$ 17,339,226**	**$ 30,847,865**
Water Reclamation Utility Projects				
Reuse Water Distribution System - Lines & Facilities				
Meadow Island - Diversion Structure	$ -	$ 84,540	$ -	$ 84,540
Public Works - Engineering and Legal Services	80,421	175,000	135,000	176,000
Total Distribution System Projects	**$ 80,421**	**$ 259,540**	**$ 135,000**	**$ 260,540**
Reuse Water Acquisition and Storage				
Heit Pit - CCWCD Lease Payment	$ -	$ 44,460	$ -	$ -
Heit Pit - Outlet Facility	26,998	-	553,116	-
Heit Pit - Pump Station/Inlet Improvements	-	616,070	616,070	-
Total Reuse Water Storage	**$ 26,998**	**$ 660,530**	**$ 1,169,186**	**$ -**
Planning and Administration				
Reuse Water System Master Plan - Citywide	$ 134,598	$ -	$ 119,907	$ -
Total Planning and Administration	**$ 134,598**	**$ -**	**$ 119,907**	**$ -**
Total Water Reclamation Utility Capital Improvements	**$ 242,017**	**$ 920,070**	**$ 1,424,093**	**$ 260,540**

Table 3E is continued on the next page

TABLE 3E - PAGE 7
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018
Planning, Administration & Other Expenditures				
Capital Improvements Fund				
Asset Protection Fund Projects- Citywide	$ 124,000	$ 100,000	$ 50,000	$ 50,000
Broomfield Days	112	-	-	-
Butterfly Pavilion	-	-	75,000	-
Citizen/Council Priority Projects - Citywide	-	25,000	25,000	25,000
Civic Center - Vision Development	-	-	68,408	-
Comprehensive Plan Update and Transportation - Master Plan Update	156,055	-	300,000	-
Eagle Trace Golf Club - Access Easement	-	-	35,000	-
Enhance Broomfield Program	133,927	100,000	167,503	100,000
Jefferson Parkway Participation	200,000	200,000	400,000	400,000
Neighborhood Grant Program - Citywide	-	10,000	10,000	10,000
Ralston House - Broomfield's Share	30,000	-	258,000	-
Total Planning, Administration & Other Expenditures	**$ 644,094**	**$ 435,000**	**$ 1,388,911**	**$ 585,000**
Public Art & Cultural Projects				
Capital Improvements Fund				
Public Art - 1% Funding	$ 101,394	$ 76,239	$ 336,049	$ 245,579
Total Public Art & Cultural Projects	**$ 101,394**	**$ 76,239**	**$ 336,049**	**$ 245,579**
Total Capital Improvement Projects	**$ 65,581,047**	**$ 53,650,186**	**$ 180,409,081**	**$ 108,272,164**
Transfer to Reserve				
Capital Improvements Fund				
Asset Protection Allocation	$ 100,000	$ 300,000	$ 300,000	$ 400,000
Debt Service Sinking Fund	-	-	17,000,000	-
Facilities Improvements Allocation	3,288,229	5,446,193	5,346,193	7,477,265
Transfer to Reserve	**$ 3,388,229**	**$ 5,746,193**	**$ 22,646,193**	**$ 7,877,265**
Interfund Activities				
Capital Improvements Fund				
Transfer to Debt Service Fund	$ 5,603,567	$ 5,597,154	$ 5,597,154	$ 7,602,566
Transfer to Open Space & Park	1,871,495	247,500	-	-
Debt Service Fund - Open Space Acquisitions	$ 199,254	$ 199,364	$ 199,364	$ 3,275,380
Water Fund - Repayment of Norstrom Acquisition Phase II	-	1,084,572	1,088,879	-
Services Expansion Fee Fund				
Transfer to Development Agreement Fund	$ 597,840	$ 554,630	$ 572,413	$ 356,900
Development Agreements Fund				
Transfer to Debt Service Fund	$ 1,947,042	$ 1,947,170	$ 2,026,706	$ 1,999,977
Transfer to CIP Fund	-	-	10,465	-
Water Reclamation Fund				
Transfer to Sewer Fund for Debt Services	$ 1,404,133	$ 1,404,525	$ 1,404,134	$ 1,402,410
Total Interfund Activities	**$ 11,623,331**	**$ 11,034,915**	**$ 10,899,115**	**$ 14,637,233**
Total Capital Improvements Program	**$ 80,592,607**	**$ 70,431,294**	**$ 213,954,389**	**$ 130,786,662**

TABLE 4A
CITY AND COUNTY OF BROOMFIELD BUDGET
APPLICABLE BONDED INDEBTEDNESS TO CHARTER'S G.O. BOND LIMITS

Applicable Bonded Indebtedness Regarding Total General Obligation
Debt Limitations As Set Forth In Chapter 14, Section 14.7 of the City Charter
Chapter 14, Section 14.7 of the City Charter provides that general obligation debt shall not exceed 10% of the City's assessed valuation. Applicable bonded indebtedness is summarized below.

Assessed Valuation and Bonds	Actual 2016	Original Budget 2017	Revised Budget 2017	Estimate 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Assessed Valuation of City and County	$ 1,225,621,743	$ 1,252,204,168	$ 1,228,963,980	$ 1,351,997,800	7.97%	10.01%
Maximum Allowable Bonded Indebtedness (10%)	$ 122,562,174	$ 125,220,417	$ 122,896,398	$ 135,199,780	7.97%	10.01%
Total Debt Outstanding Subject to 10% Charter Limitation	$ -	$ -	$ -	$ -	NA	NA
Total	$ -	$ -	$ -	$ -	NA	NA
Maximum General Obligation Debt Expansion per City Charter	**$ 122,562,174**	**$ 125,220,417**	**$ 122,896,398**	**$ 135,199,780**	**7.97%**	**10.01%**

TABLE 4B
CITY AND COUNTY OF BROOMFIELD BUDGET
SUMMARY - TOTAL BONDED INDEBTEDNESS

In accordance with the provisions of Section 12.3 of the City Charter, the following is a summary of the City's debt position.

Fund	Date of Issue	Original Principal Amount	Projected Principal Remaining 12-31-16	Projected Principal Remaining 12-31-17	Projected Principal Remaining 12-31-18	% Chg 17 Original 2018
Water Fund						
Water Revenue Bonds - 2012	4-24-12	49,750,000	29,290,000	24,900,000	20,340,000	-30.56%
Total Water Fund		**$ 49,750,000**	**$ 29,290,000**	**$ 24,900,000**	**$ 20,340,000**	**-30.56%**
Sewer Fund						
Sewer Revenue Bonds, Series 2012	8-28-12	32,360,973	27,677,712	26,631,111	25,214,565	-8.90%
Total Sewer Fund		**$ 32,360,973**	**$ 27,677,712**	**$ 26,631,111**	**$ 25,214,565**	**-8.90%**
Water Reclamation Fund						
Revenue Bonds, Series 2012	8-28-12	11,379,027	6,242,288	5,098,889	3,900,435	-37.52%
Total Water Reclamation Fund		**$ 11,379,027**	**$ 6,242,288**	**$ 5,098,889**	**$ 3,900,435**	**-37.52%**
Capital Improvements Fund						
Sales & Use Tax Revenue Bonds - 2012A	10-25-12	42,509,787	33,109,787	28,844,787	28,209,787	-14.80%
Sales & Use Tax Revenue Bonds - 2017	9-12-17	72,900,000	-	72,900,000	70,980,000	NA
Total Capital Improvements Fund		**$ 115,409,787**	**$ 33,109,787**	**$ 101,744,787**	**$ 99,189,787**	**199.58%**
Open Space & Parks Fund						
Sales & Use Tax Revenue Bonds, 2012A	10-25-12	4,981,326	4,981,326	4,981,326	1,136,326	-77.19%
Total Open Space Fund		**$ 4,981,326**	**$ 4,981,326**	**$ 4,981,326**	**$ 1,136,326**	-77.19%
Development Agreement Fund						
Sales & Use Tax Revenue Bonds - 2012A & B	10-25-12	61,073,887	50,818,887	50,818,887	50,818,887	0.00%
Total Development Agreement Fund		**$ 61,073,887**	**$ 50,818,887**	**$ 50,818,887**	**$ 50,818,887**	**0.00%**
Grand Total		**$ 274,955,000**	**$ 152,120,000**	**$ 214,175,000**	**$ 200,600,000**	**31.87%**

Bonds	Purposes
Water Fund	
Water Revenue Bonds - 2000	Funded acquisition of water rights, expanded water treatment plant and system improvements (pump stations)
Water Revenue Bonds - 2002	Funded acquisition of water rights and provided funds to purchase land for local reservoir
Water Revenue Bonds - 2012	Refunded 2000 and 2002 Bonds to reduce interest and save $6.2 million
Sewer Fund	
Sewer Revenue Bonds, Series 2001	Funded EPA mandated upgrades to plant, expansion of plant to 8 MGD and extension of lines and interceptors
Sewer Revenue Bonds, Series 2012	Refunded 2001 Bonds to reduce interest and save $9 million
Water Reclamation Fund	
Revenue Bonds, Series 2001	Funded construction of reclamation system (including treatment plant, pipeline, distribution system, storage)
Revenue Bonds, Series 2012	Refunded 2001 Bonds to reduce interest and save $.5 million
Capital Improvements Fund	
Sales & Use Tax Revenue Bonds - 2002 A	(1) Refunded 1992 bonds (which refunded the 1989 bonds providing additional funds for municipal center projects - City Hall, The Bay, Service Center,Senior Center) and streets improvements - including Miramonte, Midway and Lamar; (2) cemetery construction, (3) additional street improvements (Sheridan Blvd, First Street, Main Street, South 124th/Aspen Street)
Sales & Use Tax Revenue Bonds - 2002 B	Public infrastructure at Flatirons Crossing
Sales & Use Tax Revenue Bonds - 2009	Wadsworth Interchange/ 120th Avenue Connection with CDOT
Sales & Use Tax Revenue Bonds - 2012A	Refunded 2002 & 2009 bonds
Sales & Use Tax Revenue Bonds, 2017	Broomfield Community Center rennovation project and streets improvements for Dillon Road/144th Ave
Open Space & Parks Fund	
Sales & Use Tax Revenue Bonds, 2002A	Refund 1995 bonds (which funded "The Field" open space acquisition)
Sales & Use Tax Revenue Bonds, 2012A	Refunded 2002 bonds
Development Agreement Fund	
Sales & Use Tax Revenue Bonds - 2002A	Public infrastructure at Flatirons Crossing
Sales & Use Tax Revenue Bonds - 2002C	Public infrastructure at Flatirons Crossing
Sales & Use Tax Revenue Bonds - 2012A	Refunded 2002 bonds
Sales & Use Tax Revenue Bonds - 2012B	Refunded 2002 bonds

TABLE 4C
CITY AND COUNTY OF BROOMFIELD BUDGET
SUMMARY - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS
BONDS, COPS, AND LEASE/PURCHASE PAYMENTS

	Municipal Bonds					COPs*	
Year	Water Fund	Sewer Fund	Capital Improvements Fund	Development Agreement Fund	Open Space & Parks Fund	Lease/ Purchase Payments	Total Annual Payments
2016	6,039,130	3,512,075	5,603,568	1,947,042	249,067	7,598,737	24,949,619
2017	5,717,450	3,521,513	5,594,068	1,947,042	249,066	7,682,986	24,712,125
2018	5,711,850	3,837,013	7,602,501	1,947,041	4,094,066	7,673,500	30,865,971
2019	5,724,450	3,852,413	8,209,991	4,247,042	1,193,143	7,677,500	30,904,539
2020	5,714,250	3,858,013	8,674,733	4,977,041	-	7,678,500	30,902,537
2021	5,717,500	3,869,013	8,702,534	4,946,242	-	4,004,750	27,240,039
2022	5,738,250	2,430,013	8,703,333	4,939,241	-	4,004,250	25,815,087
2023	-	2,437,263	8,715,134	4,931,467	-	4,006,750	20,090,614
2024	-	2,445,013	8,609,383	5,039,467	-	4,001,750	20,095,613
2025	-	2,453,013	8,521,634	5,123,217	-	3,999,250	20,097,114
2026	-	2,456,013	8,650,633	4,993,217	-	4,003,750	20,103,613
2027	-	2,469,813	8,497,134	5,142,966	-	4,009,500	20,119,413
2028	-	2,476,363	8,533,033	5,109,467	-	1,071,000	17,189,863
2029	-	2,485,813	8,562,283	5,072,966	-	-	16,121,062
2030	-	2,500,188	8,659,533	4,983,467	-	-	16,143,188
2031	-	2,508,975	8,743,297	4,891,354	-	-	16,143,626
2032	-	-	5,850,000	-	-	-	5,850,000
2033	-	-	5,851,750	-	-	-	5,851,750
2034	-	-	5,852,500	-	-	-	5,852,500
2035	-	-	5,851,750	-	-	-	5,851,750
2036	-	-	5,849,000	-	-	-	5,849,000
2037	-	-	5,853,750	-	-	-	5,853,750
Total	**$ 40,362,880**	**$ 47,112,501**	**$ 165,691,542**	**$ 70,238,279**	**$ 5,785,342**	**$ 67,412,223**	**$ 396,602,767**

*** Certificates of Participation and Lease/Purchase payments do not constitute an indebtedness of the City & County and are subject to annual appropriations**

TABLE 4D - PAGE 1
CITY AND COUNTY OF BROOMFIELD BUDGET
DETAIL - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS
BONDS, COPS, AND LEASE/PURCHASE PAYMENTS

Year/Bonds	Principal	Interest	Total P & I
2016			
Water Fund	$ 4,230,000	$ 1,809,130	$ 6,039,130
Sewer Fund	2,085,000	1,427,075	3,512,075
Sales & Use Tax Capital Improvements Fund	4,150,000	1,453,568	5,603,568
Development Agreements Fund	-	1,947,042	1,947,042
Open Space & Parks Fund	-	249,067	249,067
Certificates Of Participation	4,700,000	2,898,737	7,598,737
2016 Total	$ 15,165,000	$ 9,784,619	$ 24,949,619
2017			
Water Fund	$ 4,390,000	$ 1,327,450	$ 5,717,450
Sewer Fund	2,190,000	1,331,513	3,521,513
Sales & Use Tax Capital Improvements Fund	4,265,000	1,329,068	5,594,068
Development Agreements Fund	-	1,947,042	1,947,042
Open Space & Parks Fund	-	249,066	249,066
Certificates Of Participation	5,470,000	2,212,986	7,682,986
2017 Total	$ 16,315,000	$ 8,397,125	$ 24,712,125
2018			
Water Fund	$ 4,560,000	$ 1,151,850	$ 5,711,850
Sewer Fund	2,615,000	1,222,013	3,837,013
Sales & Use Tax Capital Improvements Fund	2,555,000	5,047,501	7,602,501
Development Agreements Fund	-	1,947,041	1,947,041
Open Space & Parks Fund	3,845,000	249,066	4,094,066
Certificates Of Participation	5,650,000	2,023,500	7,673,500
2018 Total	$ 19,225,000	$ 11,640,971	$ 30,865,971
2019			
Water Fund	$ 4,755,000	$ 969,450	$ 5,724,450
Sewer Fund	2,735,000	1,117,413	3,852,413
Sales & Use Tax Capital Improvements Fund	3,703,674	4,506,317	8,209,991
Development Agreements Fund	2,300,000	1,947,042	4,247,042
Open Space & Parks Fund	1,136,326	56,817	1,193,143
Certificates Of Participation	5,880,000	1,797,500	7,677,500
2019 Total	$ 20,510,000	$ 10,394,539	$ 30,904,539
2020			
Water Fund	$ 4,935,000	$ 779,250	$ 5,714,250
Sewer Fund	2,850,000	1,008,013	3,858,013
Sales & Use Tax Capital Improvements Fund	4,305,000	4,369,733	8,674,733
Development Agreements Fund	3,145,000	1,832,041	4,977,041
Open Space & Parks Fund	-	-	-
Certificates Of Participation	6,175,000	1,503,500	7,678,500
2020 Total	$ 21,410,000	$ 9,492,537	$ 30,902,537
2021			
Water Fund	$ 5,185,000	$ 532,500	$ 5,717,500
Sewer Fund	2,975,000	894,013	3,869,013
Sales & Use Tax Capital Improvements Fund	4,505,000	4,197,534	8,702,534
Development Agreements Fund	3,240,000	1,706,242	4,946,242
Open Space & Parks Fund	-	-	-
Certificates Of Participation	2,810,000	1,194,750	4,004,750
2021 Total	$ 18,715,000	$ 8,525,039	$ 27,240,039

Table 4D is continued on the next page.

TABLE 4D - PAGE 2
CITY AND COUNTY OF BROOMFIELD BUDGET
DETAIL - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS
BONDS, COPS, AND LEASE/PURCHASE PAYMENTS

Year/Bonds	Principal	Interest	Total P & I
2022			
Water Fund	$ 5,465,000	$ 273,250	$ 5,738,250
Sewer Fund	1,655,000	775,013	2,430,013
Sales & Use Tax Capital Improvements Fund	4,705,000	3,998,333	8,703,333
Development Agreements Fund	3,395,000	1,544,241	4,939,241
Open Space & Parks Fund	-	-	-
Certificates Of Participation	2,950,000	1,054,250	4,004,250
2022 Total	$ 18,170,000	$ 7,645,087	$ 25,815,087
2023			
Water Fund	$ -	$ -	$ -
Sewer Fund	1,745,000	692,263	2,437,263
Sales & Use Tax Capital Improvements Fund	4,915,000	3,800,134	8,715,134
Development Agreements Fund	3,540,000	1,391,467	4,931,467
Open Space & Parks Fund	-	-	-
Certificates Of Participation	3,100,000	906,750	4,006,750
2023 Total	$ 13,300,000	$ 6,790,614	$ 20,090,614
2024			
Water Fund	$ -	$ -	$ -
Sewer Fund	1,840,000	605,013	2,445,013
Sales & Use Tax Capital Improvements Fund	5,055,000	3,554,383	8,609,383
Development Agreements Fund	3,825,000	1,214,467	5,039,467
Open Space & Parks Fund	-	-	-
Certificates Of Participation	3,250,000	751,750	4,001,750
2024 Total	$ 13,970,000	$ 6,125,613	$ 20,095,613
2025			
Water Fund	$ -	$ -	$ -
Sewer Fund	1,940,000	513,013	2,453,013
Sales & Use Tax Capital Improvements Fund	5,220,000	3,301,634	8,521,634
Development Agreements Fund	4,100,000	1,023,217	5,123,217
Open Space & Parks Fund	-	-	-
Certificates Of Participation	3,410,000	589,250	3,999,250
2025 Total	$ 14,670,000	$ 5,427,114	$ 20,097,114
2026			
Water Fund	$ -	$ -	$ -
Sewer Fund	2,040,000	416,013	2,456,013
Sales & Use Tax Capital Improvements Fund	5,610,000	3,040,633	8,650,633
Development Agreements Fund	4,175,000	818,217	4,993,217
Open Space & Parks Fund	-	-	-
Certificates Of Participation	3,585,000	418,750	4,003,750
2026 Total	$ 15,410,000	$ 4,693,613	$ 20,103,613
2027			
Water Fund	$ -	$ -	$ -
Sewer Fund	2,115,000	354,813	2,469,813
Sales & Use Tax Capital Improvements Fund	5,690,000	2,807,134	8,497,134
Development Agreements Fund	4,450,000	692,966	5,142,966
Open Space & Parks Fund	-	-	-
Certificates Of Participation	3,770,000	239,500	4,009,500
2027 Total	$ 16,025,000	$ 4,094,413	$ 20,119,413

Table 4D is continued on the next page.

TABLE 4D - PAGE 3
CITY AND COUNTY OF BROOMFIELD BUDGET
DETAIL - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS
BONDS, COPS, AND LEASE/PURCHASE PAYMENTS

Year/Bonds	Principal	Interest	Total P & I
2028			
Water Fund	$ -	$ -	$ -
Sewer Fund	2,185,000	291,363	2,476,363
Sales & Use Tax Capital Improvements Fund	5,965,000	2,568,033	8,533,033
Development Agreements Fund	4,550,000	559,467	5,109,467
Open Space & Parks Fund	-	-	-
Certificates Of Participation	1,020,000	51,000	1,071,000
2028 Total	$ 13,720,000	$ 3,469,863	$ 17,189,863
2029			
Water Fund	$ -	$ -	$ -
Sewer Fund	2,260,000	225,813	2,485,813
Sales & Use Tax Capital Improvements Fund	6,245,000	2,317,283	8,562,283
Development Agreements Fund	4,650,000	422,966	5,072,966
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2029 Total	$ 13,155,000	$ 2,966,062	$ 16,121,062
2030			
Water Fund	$ -	$ -	$ -
Sewer Fund	2,345,000	155,188	2,500,188
Sales & Use Tax Capital Improvements Fund	6,605,000	2,054,533	8,659,533
Development Agreements Fund	4,700,000	283,467	4,983,467
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2030 Total	$ 13,650,000	$ 2,493,188	$ 16,143,188
2031			
Water Fund	$ -	$ -	$ -
Sewer Fund	2,430,000	78,975	2,508,975
Sales & Use Tax Capital Improvements Fund	6,966,113	1,777,184	8,743,297
Development Agreements Fund	4,748,887	142,467	4,891,354
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2031 Total	$ 14,145,000	$ 1,998,626	$ 16,143,626
2032			
Water Fund	$ -	$ -	$ -
Sewer Fund	-	-	-
Sales & Use Tax Capital Improvements Fund	4,365,000	1,485,000	5,850,000
Development Agreements Fund	-	-	-
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2032 Total	$ 4,365,000	$ 1,485,000	$ 5,850,000
2033			
Water Fund	$ -	$ -	$ -
Sewer Fund	-	-	-
Sales & Use Tax Capital Improvements Fund	4,585,000	1,266,750	5,851,750
Development Agreements Fund	-	-	-
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2033 Total	$ 4,585,000	$ 1,266,750	$ 5,851,750

Table 4D is continued on the next page.

TABLE 4D - PAGE 4
CITY AND COUNTY OF BROOMFIELD BUDGET
DETAIL - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS
BONDS, COPS, AND LEASE/PURCHASE PAYMENTS

Year/Bonds	Principal	Interest	Total P & I
2034			
Water Fund	-	$ -	$ -
Sewer Fund	-	-	-
Sales & Use Tax Capital Improvements Fund	4,815,000	1,037,500	5,852,500
Development Agreements Fund	-	-	-
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2034 Total	$ 4,815,000	$ 1,037,500	$ 5,852,500
2035			
Water Fund	$ -	$ -	$ -
Sewer Fund	-	-	-
Sales & Use Tax Capital Improvements Fund	5,055,000	796,750	5,851,750
Development Agreements Fund	-	-	-
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2035 Total	$ 5,055,000	$ 796,750	$ 5,851,750
2036			
Water Fund	$ -	$ -	$ -
Sewer Fund	-	-	-
Sales & Use Tax Capital Improvements Fund	5,305,000	544,000	5,849,000
Development Agreements Fund	-	-	-
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2036 Total	$ 5,305,000	$ 544,000	$ 5,849,000
2037			
Water Fund	$ -	$ -	$ -
Sewer Fund	-	-	-
Sales & Use Tax Capital Improvements Fund	5,575,000	278,750	5,853,750
Development Agreements Fund	-	-	-
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2037 Total	$ 5,575,000	$ 278,750	$ 5,853,750
Total - All			
Water Fund	$ 33,520,000	$ 6,842,880	$ 40,362,880
Sewer Fund	$ 36,005,000	$ 11,107,501	$ 47,112,501
Sales & Use Tax Capital Improvements Fund	$ 110,159,787	$ 55,531,755	$ 165,691,542
Development Agreements Fund	$ 50,818,887	$ 19,419,392	$ 70,238,279
Open Space & Parks Fund	$ 4,981,326	$ 804,016	$ 5,785,342
Certificates Of Participation	$ 51,770,000	$ 15,642,223	$ 67,412,223
Total - All	$ 287,255,000	$ 109,347,767	$ 396,602,767

TABLE 5A
CITY & COUNTY OF BROOMFIELD BUDGET
SUMMARY - TOTAL CITY & COUNTY PERSONNEL COMPLEMENT (FULL AND PART TIME FTE)

Function/Activity	ACTUAL 2016 Total FTE	ORIGINAL BUDGET 2017 Total FTE	REVISED BUDGET 2017 Total FTE	ORIGINAL BUDGET 2018 Total FTE
City of Broomfield				
General Government	40.57	40.57	43.92	43.92
Finance	29.20	29.20	29.40	31.41
Information Technology	24.50	24.50	22.50	24.50
Community Development	44.88	46.88	49.08	52.08
Public Safety - Police	126.35	129.35	129.35	131.35
Community Resources	110.96	112.24	112.39	114.24
Public Works	161.15	172.58	172.78	174.18
Total City	**537.61**	**555.32**	**559.42**	**571.68**
County of Broomfield				
General Government	23.20	23.20	23.20	23.20
Finance	4.00	4.00	4.00	4.00
Community Development	2.00	2.00	2.00	-
Public Safety - Police	80.00	80.00	80.00	80.00
Health and Human Services	97.64	99.14	99.64	101.84
Total County	**206.84**	**208.34**	**208.84**	**209.04**
Total City and County	**744.45**	**763.66**	**768.26**	**780.72**
City of Broomfield - LIMITED APPOINTMENT				
General Government	1.00	1.00	-	-
Finance	0.80	0.80	-	-
Community Development	1.00	1.00	1.00	1.00
Public Safety - Police	7.00	7.00	7.00	7.00
Public Works	-	-	-	1.00
Total City - LIMITED APPT	**9.80**	**9.80**	**8.00**	**9.00**
County of Broomfield - LIMITED APPOINTMENT				
Public Safety - Police	-	-	-	-
Health and Human Services	4.55	5.55	6.05	5.05
Total County- LIMITED APPT	**4.55**	**5.55**	**6.05**	**5.05**
Total City and County -LIMITED APPT	**14.35**	**15.35**	**14.05**	**14.05**
COMBINED CITY AND COUNTY (INCLUDING LIMITED APPOINTMENT)				
General Government	64.77	64.77	67.12	67.12
Finance	34.00	34.00	33.40	35.41
Information Technology	24.50	24.50	22.50	24.50
Community Development	47.88	49.88	52.08	53.08
Public Safety - Police	213.35	216.35	216.35	218.35
Community Resources	110.96	112.24	112.39	114.24
Public Works	161.15	172.58	172.78	175.18
Health and Human Services	102.19	104.69	105.69	106.89
Total - City and County	**758.80**	**779.01**	**782.31**	**794.77**

TABLE 5B - PAGE 1
DETAILS - TOTAL CITY & COUNTY PERSONNEL COMPLEMENT
CITY - REGULAR FULL AND PART TIME FTE

Function/Department	ACTUAL -2016			ORIGINAL BUDGET -2017			REVISED BUDGET -2017			ORIGINAL BUDGET -2018		
	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE
City of Broomfield												
General Government												
Executive Management	6.00	0.70	6.70	6.00	0.70	6.70	6.00	0.80	6.80	7.00	0.80	7.80
Economic Development	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Internal Audit	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
City Clerk	3.00	1.60	4.60	3.00	1.60	4.60	3.00	1.60	4.60	3.00	1.60	4.60
City Attorney	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15
Communications	5.00	0.75	5.75	5.00	0.75	5.75	8.00	-	8.00	7.00	-	7.00
Citizen's Assistance Center	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Human Resources	6.00	0.72	6.72	6.00	0.72	6.72	8.00	0.72	8.72	8.00	0.72	8.72
Municipal Court	4.00	0.65	4.65	4.00	0.65	4.65	3.00	0.65	3.65	3.00	0.65	3.65
Housing Authority	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Total General Government	**36.15**	**4.42**	**40.57**	**36.15**	**4.42**	**40.57**	**40.15**	**3.77**	**43.92**	**40.15**	**3.77**	**43.92**
Finance												
Fiscal Services	11.40	1.77	13.17	11.40	1.77	13.17	11.40	1.73	13.13	12.40	1.94	14.34
Budget & Compliance	4.60	-	4.60	4.60	-	4.60	4.60	-	4.60	4.60	-	4.60
Risk Management	1.10	0.16	1.26	1.10	0.16	1.26	1.10	0.16	1.26	1.00	0.16	1.16
Purchasing	1.90	0.97	2.87	1.90	0.97	2.87	2.90	0.21	3.11	4.00	-	4.00
Revenue Management	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Utility Billing - Water	3.00	0.98	3.98	3.00	0.98	3.98	3.00	0.98	3.98	3.00	0.98	3.98
Utility Billing - Sewer	1.00	0.32	1.32	1.00	0.32	1.32	1.00	0.32	1.32	1.00	0.33	1.33
Total Finance	**25.00**	**4.20**	**29.20**	**25.00**	**4.20**	**29.20**	**26.00**	**3.40**	**29.40**	**28.00**	**3.41**	**31.41**
Information Technology												
Administration	3.00	0.50	3.50	5.00	0.50	5.50	4.00	0.50	4.50	6.00	0.50	6.50
Applications	5.00	-	5.00	19.00	-	19.00	18.00	-	18.00	18.00	-	18.00
Client Services	6.00	-	6.00	-	-	-	-	-	-	-	-	-
Operations	4.00	-	4.00	-	-	-	-	-	-	-	-	-
Geographic Information Services - IT	3.00	-	3.00	-	-	-	-	-	-	-	-	-
Project Management	2.00	-	2.00	-	-	-	-	-	-	-	-	-
Telecommunications	1.00	-	1.00	-	-	-	-	-	-	-	-	-
Total Information Technology	**24.00**	**0.50**	**24.50**	**24.00**	**0.50**	**24.50**	**22.00**	**0.50**	**22.50**	**24.00**	**0.50**	**24.50**
Community Development												
Administration	3.00	0.80	3.80	3.00	0.80	3.80	3.00	0.80	3.80	3.00	0.40	3.40
Planning	5.50	0.80	6.30	6.50	0.80	7.30	6.50	0.80	7.30	8.00	0.80	8.80
Engineering	8.50	1.38	9.88	8.50	1.38	9.88	9.50	1.38	10.88	9.00	1.38	10.38
Building Inspections	11.00	0.50	11.50	11.00	0.50	11.50	11.00	0.75	11.75	11.00	0.75	11.75
Geographic Information Services	2.50	-	2.50	2.50	-	2.50	1.50	1.55	3.05	3.00	1.95	4.95
Code Compliance	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Capital Improvements	5.50	1.40	6.90	6.50	1.40	7.90	7.50	0.80	8.30	8.00	0.80	8.80
Total Community Development	**40.00**	**4.88**	**44.88**	**42.00**	**4.88**	**46.88**	**43.00**	**6.08**	**49.08**	**46.00**	**6.08**	**52.08**
Public Safety - Police												
Administration	7.00	0.80	7.80	7.00	0.80	7.80	8.00	-	8.00	8.00	-	8.00
Investigations	18.00	-	18.00	18.00	-	18.00	17.00	0.75	17.75	18.00	0.75	18.75
Patrol	54.00	1.55	55.55	56.00	1.55	57.55	56.00	1.60	57.60	56.00	1.60	57.60
Records and Communications	17.00	-	17.00	18.00	-	18.00	18.00	-	18.00	18.00	-	18.00
Special Operations	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Traffic	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00
Animal Control Unit	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	4.00	-	4.00
Flatiron Services Unit	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Northwest Parkway	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
North Metro Drug Task Force	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Event Center	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Total Public Safety - Police	**124.00**	**2.35**	**126.35**	**127.00**	**2.35**	**129.35**	**127.00**	**2.35**	**129.35**	**129.00**	**2.35**	**131.35**
Community Resources												
Cultural Affairs	2.55	1.50	4.05	3.55	0.70	4.25	3.55	0.70	4.25	3.55	0.70	4.25
Open Space & Trails	2.15	-	2.15	2.15	-	2.15	2.15	-	2.15	3.15	-	3.15
Public Library	12.45	16.04	28.49	12.45	16.34	28.79	13.45	15.54	28.99	14.45	15.39	29.84
Museum	-	0.80	0.80	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Cemetery	0.20	-	0.20	0.20	-	0.20	0.20	-	0.20	0.20	-	0.20
Recreation Administration	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20
Recreation Facilities and Programs	25.70	48.37	74.07	25.70	48.95	74.65	25.70	48.90	74.60	25.70	48.90	74.60
Total Community Resources	**44.25**	**66.71**	**110.96**	**46.25**	**65.99**	**112.24**	**47.25**	**65.14**	**112.39**	**49.25**	**64.99**	**114.24**
Public Works												
Administration	1.75	-	1.75	1.75	-	1.75	2.75	-	2.75	2.75	-	2.75
Fleet Maintenance	8.10	1.40	9.50	8.10	1.40	9.50	8.00	1.40	9.40	9.00	0.80	9.80
Park Maintenance	34.20	-	34.20	37.20	-	37.20	37.00	-	37.00	37.00	-	37.00
Cemetery Maintenance	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Facility Maintenance	26.15	6.40	32.55	30.15	6.83	36.98	30.00	6.83	36.83	30.00	6.83	36.83
Streets - Maintenance of Condition	8.71	-	8.71	8.71	-	8.71	8.56	-	8.56	8.56	-	8.56
Streets - Snow and Ice Control	1.14	-	1.14	5.14	-	5.14	1.38	-	1.38	1.38	-	1.38
Streets - Traffic Control	6.88	-	6.88	6.88	-	6.88	8.76	-	8.76	8.76	-	8.76
Streets - Cleaning	1.48	-	1.48	1.48	-	1.48	2.42	-	2.42	2.42	-	2.42
Streets - Stormwater	0.94	-	0.94	0.94	-	0.94	1.88	-	1.88	1.88	-	1.88
Water - Supply	2.30	-	2.30	1.75	-	1.75	1.75	-	1.75	1.75	-	1.75
Water - Treatment Plant	9.40	-	9.40	9.95	-	9.95	9.95	-	9.95	9.95	-	9.95
Water - Systems Operations/Maintenance	12.70	-	12.70	12.70	-	12.70	11.50	-	11.50	12.50	-	12.50
Water - Environmental Monitoring	7.75	-	7.75	7.75	-	7.75	7.75	-	7.75	7.75	-	7.75
Wastewater - System Operations/Maintenan	7.70	-	7.70	7.70	-	7.70	8.50	-	8.50	7.50	-	7.50
Wastewater - Treatment Plant	11.00	-	11.00	11.00	-	11.00	11.00	-	11.00	11.00	-	11.00
Wastewater - Industrial Pretreatment	2.50	-	2.50	2.50	-	2.50	2.50	-	2.50	2.00	-	2.00
Wastewater - Laboratory Operations	4.25	0.80	5.05	4.25	0.80	5.05	4.25	0.80	5.05	4.25	0.80	5.05
Storm Water - Sewer	1.50	0.80	2.30	1.50	0.80	2.30	2.50	-	2.50	3.00	-	3.00
Storm Water - Environmental Monitoring	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Water Reclamation Resources & Planning	-	-	-	1.25	-	1.25	1.25	-	1.25	2.25	-	2.25
Water Reclamation	1.30	-	1.30	0.05	-	0.05	0.05	-	0.05	0.05	-	0.05
Total Public Works	**151.75**	**9.40**	**161.15**	**162.75**	**9.83**	**172.58**	**163.75**	**9.03**	**172.78**	**165.75**	**8.43**	**174.18**
City - Total Full and Part Time	**445.15**	**92.46**	**537.61**	**463.15**	**92.17**	**555.32**	**469.15**	**90.27**	**559.42**	**482.15**	**89.53**	**571.68**

Table 5B is continued on the next page.

TABLE 5B - PAGE 2
DETAILS - TOTAL CITY & COUNTY PERSONNEL COMPLEMENT
COUNTY - REGULAR FULL AND PART TIME FTE

	ACTUAL -2016			ORIGINAL BUDGET -2017			REVISED BUDGET -2017			ORIGINAL BUDGET -2018		
Function/Department	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE
County of Broomfield												
General Government												
Clerk and Recorder - Administration	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Elections	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Motor Vehicle	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00
Central Records Office	-	-	-	-	-	-	-	-	-	-	-	-
Recorder	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
County Attorney	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20
Assessor	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00
Total General Government	**23.20**	**-**	**23.20**	**23.20**	**-**	**23.20**	**23.20**	**-**	**23.20**	**23.20**	**-**	**23.20**
Finance												
Revenue Management	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Total Finance	**4.00**	**-**	**4.00**	**4.00**	**-**	**4.00**	**4.00**	**-**	**4.00**	**4.00**	**-**	**4.00**
Community Development												
Geographic Information Services	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	-	-	-
Total Community Development	**2.00**	**-**	**2.00**	**2.00**	**-**	**2.00**	**2.00**	**-**	**2.00**	**-**	**-**	**-**
Public Safety - Police												
Training	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00
Detention Administration	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00
Detention Operations	41.00	-	41.00	41.00	-	41.00	41.00	-	41.00	41.00	-	41.00
Court Security	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00
Transport	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Building Maintenance	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Emergency Management	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Civil Process	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Property/Evidence	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Alternative Sentencing Unit	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Total Public Safety - Police	**80.00**	**-**	**80.00**	**80.00**	**-**	**80.00**	**80.00**	**-**	**80.00**	**80.00**	**-**	**80.00**
Health and Human Services												
HS - Support	2.65	-	2.65	2.65	-	2.65	2.65	-	2.65	2.65	-	2.65
HS - Operations & Administration	6.73	-	6.73	7.07	-	7.07	7.49	-	7.49	7.49	-	7.49
HS - Child Welfare	21.00	-	21.00	19.61	-	19.61	20.62	-	20.62	21.62	-	21.62
HS - Child Care Assistance	1.23	-	1.23	1.26	-	1.26	1.12	-	1.12	1.12	-	1.12
HS - Public Assistance	17.48	0.63	18.11	17.15	0.63	17.78	17.70	0.63	18.33	17.70	0.63	18.33
HS - Adult Services	1.05	-	1.05	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
HS - Child Support Enforcement	2.87	1.00	3.87	2.83	1.00	3.83	2.96	1.00	3.96	2.96	1.00	3.96
HS - TANF Administration	2.45	-	2.45	2.72	-	2.72	2.28	-	2.28	2.28	-	2.28
HS - Workforce Center	10.31	1.28	11.59	10.58	1.28	11.86	10.36	1.28	11.64	10.36	1.28	11.64
PH - Oil & Gas Inspections	-	-	-	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
PH - Administration	2.57	-	2.57	1.84	-	1.84	1.58	-	1.58	1.58	-	1.58
PH - Reproductive Health	1.65	0.50	2.15	1.65	0.50	2.15	1.15	0.50	1.65	1.15	0.50	1.65
PH - Women, Infants & Children	1.50	-	1.50	1.30	0.50	1.80	1.30	0.50	1.80	1.30	0.50	1.80
PH - Immunizations	4.65	-	4.65	4.65	-	4.65	4.65	-	4.65	4.65	-	4.65
PH - Environmental Health	4.60	0.50	5.10	4.60	0.50	5.10	4.60	0.50	5.10	5.60	0.50	6.10
PH - Health Promotions	1.15	-	1.15	1.35	-	1.35	1.35	-	1.35	1.35	-	1.35
PH - Vital Statistics	0.25	-	0.25	0.88	-	0.88	0.82	-	0.82	0.82	-	0.82
PH - CSU Extension	0.01	0.50	0.51	0.01	0.50	0.51	0.02	0.50	0.52	0.02	0.50	0.52
PH - Child with Special Needs	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Seniors - Administration	2.00	-	2.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Seniors - Community Services	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Seniors - Easy Ride	3.00	0.80	3.80	3.00	0.80	3.80	3.00	0.80	3.80	3.00	0.80	3.80
Seniors - Senior Nutrition	1.00	2.28	3.28	1.00	2.28	3.28	1.00	2.28	3.28	2.00	1.48	3.48
Total Health and Human Services	**90.15**	**7.49**	**97.64**	**91.15**	**7.99**	**99.14**	**91.65**	**7.99**	**99.64**	**94.65**	**7.19**	**101.84**
Total County Full and Part Time	**199.35**	**7.49**	**206.84**	**200.35**	**7.99**	**208.34**	**200.85**	**7.99**	**208.84**	**201.85**	**7.19**	**209.04**
Total City & County Full and Part	**644.50**	**99.95**	**744.45**	**663.50**	**100.16**	**763.66**	**670.00**	**98.26**	**768.26**	**684.00**	**96.72**	**780.72**

Table 5B is continued on the next page.

TABLE 5B - PAGE 3
DETAILS - TOTAL CITY & COUNTY PERSONNEL COMPLEMENT
CITY LIMITED APPOINTMENT -FULL AND PART TIME FTE

	ACTUAL -2016			ORIGINAL BUDGET -2017			REVISED BUDGET -2017			ORIGINAL BUDGET -2018		
Function/Department	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE
City of Broomfield												
General Government												
Executive Management	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-	-
Internal Audit	-	-	-	-	-	-	-	-	-	-	-	-
City Clerk	-	-	-	-	-	-	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-	-	-	-	-	-
Citizen's Assistance Center	-	-	-	-	-	-	-	-	-	-	-	-
Human Resources	1.00	-	1.00	1.00	-	1.00	-	-	-	-	-	-
Municipal Court	-	-	-	-	-	-	-	-	-	-	-	-
Housing Authority	-	-	-	-	-	-	-	-	-	-	-	-
Public Information	-	-	-	-	-	-	-	-	-	-	-	-
Total General Government	**1.00**	**-**	**1.00**	**1.00**	**-**	**1.00**	**-**	**-**	**-**	**-**	**-**	**-**
Finance												
Fiscal Services	-	-	-	-	-	-	-	-	-	-	-	-
Budget & Compliance	-	-	-	-	-	-	-	-	-	-	-	-
Risk Management	-	-	-	-	-	-	-	-	-	-	-	-
Purchasing	-	0.80	0.80	-	0.80	0.80	-	-	-	-	-	-
Revenue Management	-	-	-	-	-	-	-	-	-	-	-	-
Utility Billing - Water	-	-	-	-	-	-	-	-	-	-	-	-
Utility Billing - Sewer	-	-	-	-	-	-	-	-	-	-	-	-
Total Finance	**-**	**0.80**	**0.80**	**-**	**0.80**	**0.80**	**-**	**-**	**-**	**-**	**-**	**-**
Community Development												
Administration	-	-	-	-	-	-	-	-	-	-	-	-
Planning	-	-	-	-	-	-	-	-	-	-	-	-
Engineering	1.00	-	1.00	1.00	-	1.00	-	-	-	-	-	-
Building Inspections	-	-	-	-	-	-	1.00	-	1.00	1.00	-	1.00
Geographic Information Services	-	-	-	-	-	-	-	-	-	-	-	-
Code Compliance	-	-	-	-	-	-	-	-	-	-	-	-
Capital Improvements	-	-	-	-	-	-	-	-	-	-	-	-
Total Community Development	**1.00**	**-**	**1.00**	**1.00**	**-**	**1.00**	**1.00**	**-**	**1.00**	**1.00**	**-**	**1.00**
Public Safety - Police												
Administration	-	-	-	-	-	-	-	-	-	-	-	-
Investigations	-	-	-	-	-	-	-	-	-	-	-	-
Patrol	-	-	-	-	-	-	-	-	-	-	-	-
Training	-	-	-	-	-	-	-	-	-	-	-	-
Records and Communications	-	-	-	-	-	-	-	-	-	-	-	-
Special Operations	-	-	-	-	-	-	-	-	-	-	-	-
Traffic Unit	-	-	-	-	-	-	-	-	-	-	-	-
Animal Control Unit	-	-		-	-		-	-		-	-	
Communications - North Metro Fire	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00
Flatiron Services Unit	-	-	-	-	-	-	-	-	-	-	-	-
Northwest Parkway	-	-	-	-	-	-	-	-	-	-	-	-
North Metro Task Force	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Property/Evidence	-	-	-	-	-	-	-	-	-	-	-	-
Event Center	-	-	-	-	-	-	-	-	-	-	-	-
Total Public Safety - Police	**7.00**	**-**	**7.00**	**7.00**	**-**	**7.00**	**7.00**	**-**	**7.00**	**7.00**	**-**	**7.00**
Public Works												
Administration	-	-	-	-	-	-	-	-	-	-	-	-
Fleet Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
Park Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
Cemetery Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
Solid Waste & Recycling	-	-	-	-	-	-	-	-	-	1.00	-	1.00
Facility Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
Streets - Maintenance of Condition	-	-	-	-	-	-	-	-	-	-	-	-
Streets - Snow and Ice Control	-	-	-	-	-	-	-	-	-	-	-	-
Streets - Traffic Control	-	-	-	-	-	-	-	-	-	-	-	-
Streets - Highway Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Streets - Cleaning	-	-	-	-	-	-	-	-	-	-	-	-
Water - Supply	-	-	-	-	-	-	-	-	-	-	-	-
Water - Treatment Plant	-	-	-	-	-	-	-	-	-	-	-	-
Water - Systems Operations/Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
Water - Environmental Monitoring	-	-	-	-	-	-	-	-	-	-	-	-
Wastewater - System Operations/Maintenan	-	-	-	-	-	-	-	-	-	-	-	-
Wastewater - Treatment Plant	-	-	-	-	-	-	-	-	-	-	-	-
Wastewater - Industrial Pretreatment	-	-	-	-	-	-	-	-	-	-	-	-
Wastewater - Laboratory Operations	-	-	-	-	-	-	-	-	-	-	-	-
Storm Water	-	-	-	-	-	-	-	-	-	-	-	-
Storm Water Sewer	-	-	-	-	-	-	-	-	-	-	-	-
Water Reclamation Resources & Planning	-	-	-	-	-	-	-	-	-	-	-	-
Water Reclamation	-	-	-	-	-	-	-	-	-	-	-	-
Total Public Works	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**1.00**	**-**	**1.00**
City - Total Full and Part Time	9.00	0.80	9.80	9.00	0.80	9.80	8.00	-	8.00	9.00	-	9.00
County of Broomfield												
Health and Human Services												
HS - Support	-	-	-	-	-	-	-	-	-	-	-	-
HS - Operations & Administration	-	-	-	-	-	-	-	-	-	-	-	-
HS - Child Welfare	-	-	-	1.00	-	1.00	1.00	-	1.00	-	-	-
HS - Child Care Assistance	-	-	-	-	-	-	-	-	-	-	-	-
HS - Public Assistance	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
HS - Adult Services	-	-	-	-	-	-	-	-	-	-	-	-
HS - Child Support Enforcement	-	-	-	-	-	-	-	-	-	-	-	-
HS - TANF Administration	-	-	-	-	-	-	-	-	-	-	-	-
HS - Workforce Center	-	0.05	0.05	-	0.05	0.05	-	0.05	0.05	-	0.05	0.05
PH - Oil & Gas Inspections	-	-	-	-	-	-	-	-	-	-	-	-
PH - Administration	0.50	-	0.50	0.50	-	0.50	0.50	-	0.50	0.50	-	0.50
PH - Reproductive Health	-	-	-	-	-	-	0.50	-	0.50	0.50	-	0.50
PH - Women, Infants & Children	-	-	-	-	-	-	-	-	-	-	-	-
PH - Immunizations	-	-	-	-	-	-	-	-	-	-	-	-
PH - Environmental Health	-	-	-	-	-	-	-	-	-	-	-	-
PH - Health Promotions	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
PH - Vital Statistics	-	-	-	-	-	-	-	-	-	-	-	-
PH - CSU Extension	-	-	-	-	-	-	-	-	-	-	-	-
PH - Child with Special Needs	-	-	-	-	-	-	-	-	-	-	-	-
Seniors - Administration	-	-	-	-	-	-	-	-	-	-	-	-
Seniors - Community Services	-	-	-	-	-	-	-	-	-	-	-	-
Seniors - Easy Ride	-	-	-	-	-	-	-	-	-	-	-	-
Seniors - Senior Nutrition	-	-	-	-	-	-	-	-	-	-	-	-
Total Health and Human Services	**4.50**	**0.05**	**4.55**	**5.50**	**0.05**	**5.55**	**6.00**	**0.05**	**6.05**	**5.00**	**0.05**	**5.05**
Total County Full and Part Time	**4.50**	**0.05**	**4.55**	**5.50**	**0.05**	**5.55**	**6.00**	**0.05**	**6.05**	**5.00**	**0.05**	**5.05**
Total City & County Full and Part Time	**13.50**	**0.85**	**14.35**	**14.50**	**0.85**	**15.35**	**14.00**	**0.05**	**14.05**	**14.00**	**0.05**	**14.05**

Table 5B is continued on the next page.

TABLE 5B - PAGE 4
DETAILS - COMBINED CITY & COUNTY FULL AND PART TIME PERSONNEL COMPLEMENT
BY FUNCTION AND DEPARTMENT

Function/Department	ACTUAL -2016			ORIGINAL BUDGET -2017			REVISED BUDGET -2017			ORIGINAL BUDGET -2018		
	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE
Combined City & County												
General Government												
Executive Management	6.00	0.70	6.70	6.00	0.70	6.70	6.00	0.80	6.80	7.00	0.80	7.80
Economic Development	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Internal Audit	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
City Clerk	3.00	1.60	4.60	3.00	1.60	4.60	3.00	1.60	4.60	3.00	1.60	4.60
Clerk and Recorder - Administration	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Elections	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Motor Vehicle	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00
Recorder	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
City Attorney	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15
County Attorney	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20
Communications	5.00	0.75	5.75	5.00	0.75	5.75	8.00	-	8.00	7.00	-	7.00
Citizen's Assistance Center	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Human Resources	7.00	0.72	7.72	7.00	0.72	7.72	8.00	0.72	8.72	8.00	0.72	8.72
Municipal Court	4.00	0.65	4.65	4.00	0.65	4.65	3.00	0.65	3.65	3.00	0.65	3.65
Housing Authority	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Assessor	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00
Total General Government	**60.35**	**4.42**	**64.77**	**60.35**	**4.42**	**64.77**	**63.35**	**3.77**	**67.12**	**63.35**	**3.77**	**67.12**
Finance												
Fiscal Services	11.40	1.77	13.17	11.40	1.77	13.17	11.40	1.73	13.13	12.40	1.94	14.34
Budget & Compliance	4.60	-	4.60	4.60	-	4.60	4.60	-	4.60	4.60	-	4.60
Risk Management	1.10	0.16	1.26	1.10	0.16	1.26	1.10	0.16	1.26	1.00	0.16	1.16
Purchasing	1.90	1.77	3.67	1.90	1.77	3.67	2.90	0.21	3.11	4.00	-	4.00
Revenue Management - City	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Revenue Management - County	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Utility Billing - Water	3.00	0.98	3.98	3.00	0.98	3.98	3.00	0.98	3.98	3.00	0.98	3.98
Utility Billing - Sewer	1.00	0.32	1.32	1.00	0.32	1.32	1.00	0.32	1.32	1.00	0.33	1.33
Total Finance	**29.00**	**5.00**	**34.00**	**29.00**	**5.00**	**34.00**	**30.00**	**3.40**	**33.40**	**32.00**	**3.41**	**35.41**
Information Technology												
Administration	3.00	0.50	3.50	5.00	0.50	5.50	4.00	0.50	4.50	6.00	0.50	6.50
Applications	5.00	-	5.00	19.00	-	19.00	18.00	-	18.00	18.00	-	18.00
Client Services	6.00	-	6.00	-	-	-	-	-	-	-	-	-
Operations	4.00	-	4.00	-	-	-	-	-	-	-	-	-
Geographic Information Services - IT	3.00	-	3.00	-	-	-	-	-	-	-	-	-
Project Management	2.00	-	2.00	-	-	-	-	-	-	-	-	-
Telecommunications	1.00	-	1.00	-	-	-	-	-	-	-	-	-
Total Information Technology	**24.00**	**0.50**	**24.50**	**24.00**	**0.50**	**24.50**	**22.00**	**0.50**	**22.50**	**24.00**	**0.50**	**24.50**
Community Development												
Administration	3.00	0.80	3.80	3.00	0.80	3.80	3.00	0.80	3.80	3.00	0.40	3.40
Planning	5.50	0.80	6.30	6.50	0.80	7.30	6.50	0.80	7.30	8.00	0.80	8.80
Engineering	9.50	1.38	10.88	9.50	1.38	10.88	9.50	1.38	10.88	9.00	1.38	10.38
Building Inspections	11.00	0.50	11.50	11.00	0.50	11.50	12.00	0.75	12.75	12.00	0.75	12.75
Geographic Information Services - City	2.50	-	2.50	2.50	-	2.50	1.50	1.55	3.05	3.00	1.95	4.95
Geographic Information Services - County	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	-	-	-
Code Compliance	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Capital Improvements	5.50	1.40	6.90	6.50	1.40	7.90	7.50	0.80	8.30	8.00	0.80	8.80
Total Community Development	**43.00**	**4.88**	**47.88**	**45.00**	**4.88**	**49.88**	**46.00**	**6.08**	**52.08**	**47.00**	**6.08**	**53.08**
Public Safety - Police												
Administration	7.00	0.80	7.80	7.00	0.80	7.80	8.00	-	8.00	8.00	-	8.00
Investigations	18.00	-	18.00	18.00	-	18.00	17.00	0.75	17.75	18.00	0.75	18.75
Patrol	54.00	1.55	55.55	56.00	1.55	57.55	56.00	1.60	57.60	56.00	1.60	57.60
Training	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00
Records and Communications	17.00	-	17.00	18.00	-	18.00	18.00	-	18.00	18.00	-	18.00
Special Operations	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Traffic Unit	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00
Animal Control Unit	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	4.00	-	4.00
Communications - North Metro Fire	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00
Flatiron Services Unit	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Northwest Parkway	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
North Metro Task Force	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Event Center	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Detention Administration	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00
Detention Operations	41.00	-	41.00	41.00	-	41.00	41.00	-	41.00	41.00	-	41.00
Court Security	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00
Transport	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Building Maintenance	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Emergency Management	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Civil Process	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Property/Evidence	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Alternative Sentencing Unit	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Total Public Safety - Police	**211.00**	**2.35**	**213.35**	**214.00**	**2.35**	**216.35**	**214.00**	**2.35**	**216.35**	**216.00**	**2.35**	**218.35**

Table 5B is continued on the next page.

TABLE 5B - PAGE 5
DETAILS - COMBINED CITY & COUNTY FULL AND PART TIME PERSONNEL COMPLEMENT
BY FUNCTION AND DEPARTMENT

	ACTUAL -2016			ORIGINAL BUDGET -2017			REVISED BUDGET -2017			ORIGINAL BUDGET -2018		
Function/Department	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE
Combined City & County												
Community Resources												
Cultural Affairs	2.55	1.50	4.05	3.55	0.70	4.25	3.55	0.70	4.25	3.55	0.70	4.25
Open Space & Trails	2.15	-	2.15	2.15	-	2.15	2.15	-	2.15	3.15	-	3.15
Public Library	12.45	16.04	28.49	12.45	16.34	28.79	13.45	15.54	28.99	14.45	15.39	29.84
Museum Director	-	0.80	0.80	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Cemetery	0.20	-	0.20	0.20	-	0.20	0.20	-	0.20	0.20	-	0.20
Recreation Administration	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20
Recreation Facilities and Programs	25.70	48.37	74.07	25.70	48.95	74.65	25.70	48.90	74.60	25.70	48.90	74.60
Total Community Resources	**44.25**	**66.71**	**110.96**	**46.25**	**65.99**	**112.24**	**47.25**	**65.14**	**112.39**	**49.25**	**64.99**	**114.24**
Public Works												
Administration	1.75	-	1.75	1.75	-	1.75	2.75	-	2.75	2.75	-	2.75
Fleet Maintenance	8.10	1.40	9.50	8.10	1.40	9.50	8.00	1.40	9.40	9.00	0.80	9.80
Park Maintenance	34.20	-	34.20	37.20	-	37.20	37.00	-	37.00	37.00	-	37.00
Cemetery Maintenance	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Solid Waste & Recycling	-	-	-	-	-	-	-	-	-	1.00	-	1.00
Facility Maintenance	26.15	6.40	32.55	30.15	6.83	36.98	30.00	6.83	36.83	30.00	6.83	36.83
Streets - Maintenance of Condition	8.71	-	8.71	8.71	-	8.71	8.56	-	8.56	8.56	-	8.56
Streets - Snow and Ice Control	1.14	-	1.14	5.14	-	5.14	1.38	-	1.38	1.38	-	1.38
Streets - Traffic Control	6.88	-	6.88	6.88	-	6.88	8.76	-	8.76	8.76	-	8.76
Streets - Cleaning	1.48	-	1.48	1.48	-	1.48	2.42	-	2.42	2.42	-	2.42
Streets - Stormwater	0.94	-	0.94	0.94	-	0.94	1.88	-	1.88	1.88	-	1.88
Water - Supply	2.30	-	2.30	1.75	-	1.75	1.75	-	1.75	1.75	-	1.75
Water - Treatment Plant	9.40	-	9.40	9.95	-	9.95	9.95	-	9.95	9.95	-	9.95
Water - Systems Operations/Maintenance	12.70	-	12.70	12.70	-	12.70	11.50	-	11.50	12.50	-	12.50
Water - Environmental Monitoring	7.75	-	7.75	7.75	-	7.75	7.75	-	7.75	7.75	-	7.75
Wastewater - System Operations/Maintenance	7.70	-	7.70	7.70	-	7.70	8.50	-	8.50	7.50	-	7.50
Wastewater - Treatment Plant	11.00	-	11.00	11.00	-	11.00	11.00	-	11.00	11.00	-	11.00
Wastewater - Industrial Pretreatment	2.50	-	2.50	2.50	-	2.50	2.50	-	2.50	2.00	-	2.00
Wastewater - Laboratory Operations	4.25	0.80	5.05	4.25	0.80	5.05	4.25	0.80	5.05	4.25	0.80	5.05
Storm Water - Sewer	1.50	0.80	2.30	1.50	0.80	2.30	2.50	-	2.50	3.00	-	3.00
Storm Water - Environmental Monitoring	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Water Reclamation Resources & Planning	-	-	-	1.25	-	1.25	1.25	-	1.25	2.25	-	2.25
Water Reclamation	1.30	-	1.30	0.05	-	0.05	0.05	-	0.05	0.05	-	0.05
Total Public Works	**151.75**	**9.40**	**161.15**	**162.75**	**9.83**	**172.58**	**163.75**	**9.03**	**172.78**	**166.75**	**8.43**	**175.18**
Health and Human Services												
HS - Support	2.65	-	2.65	2.65	-	2.65	2.65	-	2.65	2.65	-	2.65
HS - Operations & Administration	6.73	-	6.73	7.07	-	7.07	7.49	-	7.49	7.49	-	7.49
HS - Child Welfare	21.00	-	21.00	20.61	-	20.61	21.62	-	21.62	21.62	-	21.62
HS - Child Care Assistance	1.23	-	1.23	1.26	-	1.26	1.12	-	1.12	1.12	-	1.12
HS - Public Assistance	18.48	0.63	19.11	18.15	0.63	18.78	18.70	0.63	19.33	18.70	0.63	19.33
HS - Adult Services	1.05	-	1.05	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
HS - Child Support Enforcement	2.87	1.00	3.87	2.83	1.00	3.83	2.96	1.00	3.96	2.96	1.00	3.96
HS - TANF Administration	2.45	-	2.45	2.72	-	2.72	2.28	-	2.28	2.28	-	2.28
HS - Workforce Center	10.31	1.33	11.64	10.58	1.33	11.91	10.36	1.33	11.69	10.36	1.33	11.69
PH - Oil & Gas Inspections	-	-	-	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
PH - Administration	3.07	-	3.07	2.34	-	2.34	2.08	-	2.08	2.08	-	2.08
PH - Reproductive Health	1.65	0.50	2.15	1.65	0.50	2.15	1.65	0.50	2.15	1.65	0.50	2.15
PH - Women, Infants & Children	1.50	-	1.50	1.30	0.50	1.80	1.30	0.50	1.80	1.30	0.50	1.80
PH - Immunizations	4.65	-	4.65	4.65	-	4.65	4.65	-	4.65	4.65	-	4.65
PH - Environmental Health	4.60	0.50	5.10	4.60	0.50	5.10	4.60	0.50	5.10	5.60	0.50	6.10
PH - Health Promotions	4.15	-	4.15	4.35	-	4.35	4.35	-	4.35	4.35	-	4.35
PH - Vital Statistics	0.25	-	0.25	0.88	-	0.88	0.82	-	0.82	0.82	-	0.82
PH - CSU Extension	0.01	0.50	0.51	0.01	0.50	0.51	0.02	0.50	0.52	0.02	0.50	0.52
PH - Child with Special Needs	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Seniors - Administration	2.00	-	2.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Seniors - Community Services	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Seniors - Easy Ride	3.00	0.80	3.80	3.00	0.80	3.80	3.00	0.80	3.80	3.00	0.80	3.80
Seniors - Senior Nutrition	1.00	2.28	3.28	1.00	2.28	3.28	1.00	2.28	3.28	2.00	1.48	3.48
Total Health and Human Services	**94.65**	**7.54**	**102.19**	**96.65**	**8.04**	**104.69**	**97.65**	**8.04**	**105.69**	**99.65**	**7.24**	**106.89**
Total Integrated City & County	**658.00**	**100.80**	**758.80**	**678.00**	**101.01**	**779.01**	**684.00**	**98.31**	**782.31**	**698.00**	**96.77**	**794.77**



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Department

Details

LEGISLATIVE

MISSION

Working in partnership with the community, the City and County of Broomfield provides excellent services in an efficient, respectful, and courteous manner to enhance and protect the quality of life of Broomfield's citizens.

SERVICES



City Council. The City Council consists of a 10-member board and a Mayor who set policies for the City and County of Broomfield. The City Council also serves as the County Board of Commissioners. The citizens of Broomfield elect two council members for each of the five wards that serve staggered four-year terms.

The Mayor serves as the leader of this board with no voting privileges, unless there is a tie. The Mayor is elected at-large for a two-year term. Elections are held every two years.

The Council functions as the policy-setting board for all City and County of Broomfield issues. The City and County Manager, City and County Attorney, Municipal Judge, and several citizen boards report directly to the City Council. Each year, the City Council holds a priority-setting session to focus the year's efforts on the master and strategic plan implementation, based on initiatives that are specific to the current economic and political climate.

Committee Support. The Executive Assistant to the City Manager coordinates the resources required to provide supplies, training, and meals for boards and commissions. There are approximately 31 boards and commissions made up of citizens who volunteer their time to set priorities, develop policy recommendations for council consideration, help evaluate land use submittals against standards, and contribute a citizen's perspective to City and County management.

2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	88,938	89,599	89,599	105,927
Supplies & Equipment	5,839	5,175	7,675	8,675
Contractual Services	124,479	206,100	204,600	199,200
Total Expenditures	**219,256**	**300,874**	**301,874**	**313,802**

LEGISLATIVE

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
City Council	180,766	247,699	250,199	267,527
Committee Support	38,490	53,175	51,675	46,275
Total Expenditures	**219,256**	**300,874**	**301,874**	**313,802**

POSITION SUMMARY (FTE)

Department Summary	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
01-11100 City Council	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00
Total Positions	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00

SIGNIFICANT CHANGES IN 2018

- An increase of $16,000 in Personnel Services for the increase in salary for Council and Mayor elected after November 2017

CITY AND COUNTY MANAGER

MISSION

The City and County Manager's Office works in partnership with City Council, the community, and City and County departments to further the goal of providing excellent services in an efficient, effective, respectful, and courteous manner to enhance and protect the quality of life of Broomfield's citizens.

Charles Ozaki, City and County Manager
cozaki@broomfield.org

SERVICES



The City and County Manager, appointed by the City Council, is the chief administrator of the City and County of Broomfield, coordinating all phases of municipal operations. The City and County Manager assists Council in accomplishing its annual and ongoing priorities, performs policy research, assists in identifying areas requiring legislative policy decisions, pursues community and economic development, and prepares recommendations and alternative courses of action for the Council's consideration. The Manager's office also develops and implements strategic plans for developing necessary resources and attaining City and County goals.

The City and County Manager is responsible for providing the necessary resources to administer all Broomfield governmental operations and appoints the heads of City and County departments. Program activities include directing and coordinating all phases of municipal and county operations, including the City's water and wastewater service utilities; assisting all departments with the implementation of existing programs as well as new Council decisions and directives; conducting fiscal and operational analyses of programs and administrative procedures; and developing strategic plans for serving Broomfield citizens and businesses now and in the future. The Manager's office provides guidance in development of leadership and staff development programs.

2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	1,368,569	1,341,506	1,368,513	1,558,565
Supplies & Equipment	3,153	4,722	4,972	3,130
Contractual Services	158,285	182,412	245,142	328,215
Total Expenditures	1,530,007	1,528,640	1,618,627	1,889,910

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Executive Management	1,063,457	1,022,321	1,114,827	1,386,917
Project Administration	80,102	133,550	131,550	111,500
Citizen's Assistance Center	386,448	372,769	372,250	391,493
Total Expenditures	1,530,007	1,528,640	1,618,627	1,889,910

CITY AND COUNTY MANAGER

POSITION SUMMARY (FTE)

Department Summary		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-13100	Executive Management	6.00	0.70	6.00	0.70	6.00	0.80	7.00	0.80
01-13300	Citizen's Assistance Center	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
Total Positions		11.00	0.70	11.00	0.70	11.00	0.80	12.00	0.80

SIGNIFICANT CHANGES IN 2018

Executive Management

- An increase in of 1.10 FTE Personnel cost of $160,000

Project Administration

- An increase in Contractual Services of $75,000 in 2017 and $150,000 in 2018 for oil and gas costs

Citizen's Assistance Center

- An increase in Personnel cost of $21,000

ECONOMIC DEVELOPMENT

MISSION

Economic Development's mission is to promote the economic vitality of Broomfield by creating and preserving jobs, supporting business growth, and enhancing the City and County's revenue base.

Bo Martinez, Director
bmartinez@broomfield.org

SERVICES

The Economic Development department delivers effective and innovative services while soliciting, attracting, and securing new and expanded retail, commercial, office, and industrial developments and tenants.

The department also works with many partners including the Broomfield Chamber of Commerce to retain existing businesses and support our entrepreneurial community in order to provide for the sound growth of Broomfield's tax base and for the economic stability of the community.



2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	264,093	240,038	242,597	264,848
Supplies & Equip	8,071	10,220	10,220	10,600
Contractual Svcs	92,938	126,895	126,895	217,645
Total Expenditures	**365,102**	**377,153**	**379,712**	**493,093**

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
01-84100 Economic Development	365,102	377,153	379,712	493,093
Total Expenditures	**365,102**	**377,153**	**379,712**	**493,093**

ECONOMIC DEVELOPMENT

POSITION SUMMARY (FTE)

Department Summary		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-84100	Economic Development	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions		2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00

SIGNIFICANT CHANGES IN 2018

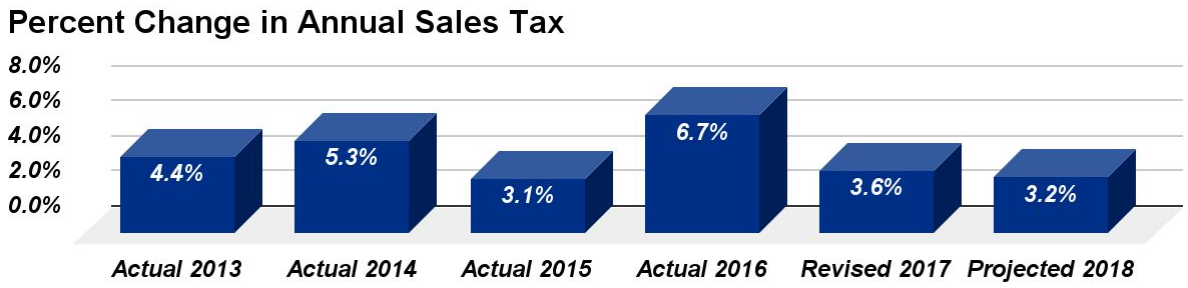
- An increase of $22,000 in Personnel Services for merit and health benefits
- An increase of $80,000 to Professional Services Miscellaneous that includes a transfer of $60,000 from CIP for Business Partnership Programs and a $11,500 increase for consultant assistance with the strategic development vision for Broomfield
- An increase of $5,000 to Dues/Subscriptions/Licenses for ABEC membership

Strategic Outcome: Economic Vitality

GOAL 1: Enhance the City and County's revenue base

Objectives

- Increase revenue from sales tax to reinvest in community services and infrastructure
  - Continue efforts to preserve the viability of existing commercial and retail centers
  - Expand regional shopping opportunities in Broomfield



Prior Year Accomplishments

- IKEA, JAX Mercantile, Kevin Taylor's Hickory and Ash restaurant, Bad Daddy's Burger Bar, Puzzah, Holiday Inn Express, and Residence Inn & Fairfield Inn announed expansion

ECONOMIC DEVELOPMENT

Strategic Outcome: Economic Vitality

GOAL 2: Support business growth through the creation and retention of high-quality jobs, focusing on key business sectors

Objectives

- Focus on marketing business and investment opportunities, attracting primary employers and increased job opportunities
  - Continue to meet with Broomfield businesses to identify and address concerns impacting employment growth. Support proactive recruiting of targeted primary employers
  - Attract manufacturing companies to Broomfield and support existing ones

Economic Development	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Estimated Annual Capital Investment	$31,700,000	$37,400,000	$48,400,000	$649,423,966	$50,000,000	$55,000,000
Total Jobs per Capita	0.67	0.67	0.66	0.68	0.68	0.69
Number of Companies Announcing Expansion/Relocation	40	18	18	16	17	14
Number of Jobs Created	791	1,191	1,100	2,300	1,000	900

Prior Year Accomplishments

- Viega, Partners Group, JP Morgan Chase, Deckers Brand, Zoll, Webroot, and simPRO software announced relocations and expansions

Strategic Outcome: Economic Vitality

GOAL 3: Support the creation and sustainability of small businesses and foster an environment for entrepreneurial growth

Objectives

- Continue to support the Broomfield Resource Center to assist existing and emerging businesses
  - Offer educational programming to foster growth, development, entrepreneurship, and strategic relationship-building among the business community
- Establish a competitive edge by attracting emerging local and national companies

Prior Year Accomplishments

- Enhance Broomfield awarded ten businesses with awards for exterior improvements

ECONOMIC DEVELOPMENT

➢ The Chamber and SBDC helped create/retain 61 jobs in Broomfield, add three new business start-ups, and leveraged $12.6 million in capital investment

Strategic Outcome: Economic Vitality

GOAL 4: Facilitate community revitalization and drive growth and investment in targeted areas

Objectives

- ❖ Stimulate private investment and revitalized strategic commercial and retail developments
  - ○ Increase the quality of life and local spending and investments due to new development and redevelopment

Prior Year Accomplishments

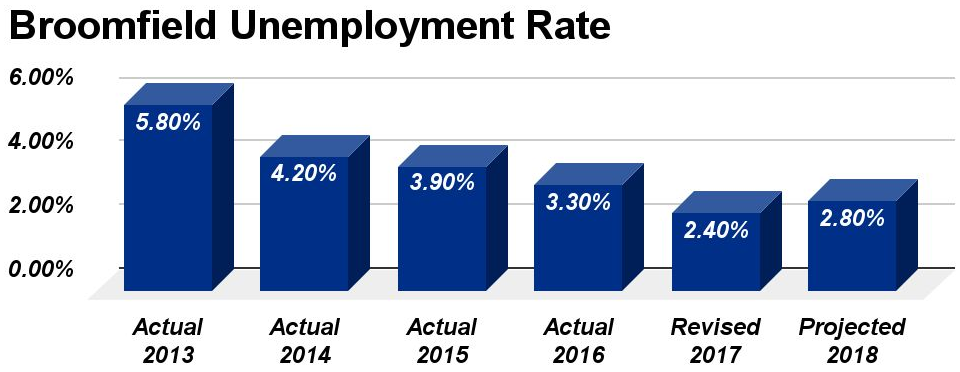
➢ Sixteen businesses pre-certified through the Colorado Enterprise Zone program

Strategic Outcome: Economic Vitality

GOAL 5: Facilitate connections between people and jobs

Objectives

- ❖ Improve well-being as a result of increased wealth of Broomfield citizens due to greater employment and training opportunities
  - ○ Support efforts to provide local employers with an appropriately trained workforce
- ❖ Measure the overall health and well-being of the economy
  - ○ Unemployment Rate



ECONOMIC DEVELOPMENT

Strategic Outcome: Economic Vitality

GOAL 6: Promote and pursue investment in transportation infrastructure

Objectives

- Develop a comprehensive and sustainable multi-modal transportation system
  - Seek regional, state, and federal funding for transportation capacity improvements
  - Continue to work to implement commuter rail, bus rapid transit, and local transit services
  - Continue support for the completion of the Jefferson Parkway

Prior Year Accomplishments

- Continued to work with partners to pursue the completion of the Jefferson Parkway

Strategic Outcome: Economic Vitality

GOAL 7: Promote the City and County of Broomfield

Objectives

- Review and update the Economic Development Strategic plan
- Promote and market the region through special events and activities

Prior Year Accomplishments

- Hosted and presented at several conferences to market business opportunities in Broomfield
- Hosted the Nagano Governor Shuichi Abe and delegation
- Hosted the first Japan-Colorado Business Development Conference
- Worked with regional partners to host nine site selectors in promotion of Metro Denver

PERFORMANCE AND INTERNAL AUDIT

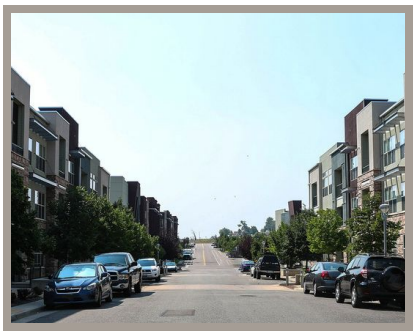
MISSION

The Performance and Internal Audit Department supports the mission of the City and County of Broomfield (CCOB) by promoting transparency, accountability, and continuous improvement through excellence in assurance and advisory services.

Bernie Block, Internal Auditor
bblock@broomfield.org

SERVICES

Performance Audits will be performed to provide assurance or conclusions based on an evaluation of sufficient, appropriate evidence against stated criteria, such as specific requirements, measures, or defined business practices. The type of audit services will generally focus on one, or a combination of, the following:



Program effectiveness and results - objectives are frequently interrelated with economy and efficiency objectives. Objectives that focus on program effectiveness and results typically measure the extent to which a program is achieving its goals and objectives. Economy and efficiency objectives address the costs and resources used to achieve program results.

Internal controls - objectives relate to the assessment of organization's system of internal controls that are designed to provide reasonable assurance of achieving effective and efficient operations, reliable financial and performance reporting, or the safeguarding of assets.

Compliance - objectives relate to compliance criteria established by laws, regulations, contract provisions, grant agreements, and other requirements that could affect the acquisition, protection, use, and disposition of the entity's resources and the quantity, quality, timeliness, and cost of services the entity produces and delivers.

Prospective analysis - objectives provide analysis or conclusions, about information that is based on assumptions about events that may occur in the future along with possible actions that the audited entity may take in response to the future events.

The Performance and Internal Auditor also conducts non-audit services. The type of non-audit services will generally focus on one, or a combination of, the following:

Special Review – an unscheduled, narrowly-focused review on a specific topic requested by the City and County Manager's office. These reviews are usually in response to a current event or concern expressed by management that requires attention in a timely manner.

Business Process Improvement Projects - projects that follow a prescribed methodology to improve a business process or a specific step within a given process

PERFORMANCE AND INTERNAL AUDIT

Project Observation - consult with departments on projects to evaluate the current state of departmental or functional operations in order to identify deficiencies and recommend improvements.

2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	173,929	166,071	168,465	180,920
Supplies & Equipment	1,326	900	1,150	1,050
Contractual Services	23,346	12,930	12,680	27,345
Total Expenditures	**198,601**	**179,901**	**182,295**	**209,315**

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Internal Audit	193,616	172,101	174,245	201,915
Broomfield Improvement Team	4,985	7,800	8,050	7,400
Total Expenditures	**198,601**	**179,901**	**182,295**	**209,315**

POSITION SUMMARY (FTE)

Department Summary	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-85100 Internal Audit	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

SIGNIFICANT CHANGES IN 2018

Internal Audit

- A increase of $15,000 in Contractual Services for on-going computer security audit functions

Broomfield Improvement Team

- No significant changes

Strategic Outcome – Responsive and Fiscally Responsible Government

GOAL 1: Execute a balanced Annual Project Plan

Objectives

- Conduct an annual risk assessment by interviewing CCOB executive management
- Solicit ideas for process improvement projects directly from CCOB staff

PERFORMANCE AND INTERNAL AUDIT

- Prepare and execute an Annual Project Plan (updating based on changing CCOB priorities)
- Maintain a reasonable balance between audit and non-audit projects
- Deliver informative and useful reports that mitigate risks and enhance the efficiency and effectiveness of operations

Internal Audit	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Available Hours	1753	1784	N/A	1783	1832	1832
Project Hours	1423	1387	N/A	1361	1473	1473
Percentage of Admin Time	18.39%	22.85%	N/A	N/A	20.00%	20.00%

Prior Year Accomplishments

- Conducted Annual Risk Assessment
- Prepared and executed Annual Project Plan
- Performed follow-up procedures on all audits with open recommendations
- Maintained a reasonable project balance - 51% audit and 47% non-audit
- 79% direct project hours and 21% indirect administrative hours

Strategic Outcome - Responsive and Fiscally Responsible Government

GOAL 2: Maintain a high level of professional competency

Objectives

- Obtain the continuing professional education (CPE) required by the Colorado State Board of Accountancy and Generally Accepted Government Accounting Standards (GAGAS) to maintain Certified Public Accountant (CPA) certification and to work on government audits

Internal Audit	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Continuing Professional Education Hours	41	40	40	40	40	40

Prior Year Accomplishments

- Obtained sufficient CPE for CPA license and GAGAS requirements

CLERK AND RECORDER

MISSION

The Clerk and Recorder Department's mission is to deliver to the citizens of Broomfield a wide range of services in a prompt, courteous manner.

Jim Candelarie, City and County Clerk
jcandelarie@broomfield.org

SERVICES



The **City Clerk** division prepares and distributes Council meeting agendas, packets, minutes, and action taken documents. The division also provides access to Council archives, issues liquor and other various licenses, manages central mailroom and Board of Equalization functions, coordinates annual Boards and Commissions recruitment process, and supports the Elections and Recording Divisions.

The **Elections** division maintains voter registration rolls, administers Broomfield elections, and maintains candidate and political committee filings. This division is also responsible for voter education and outreach programs.

The **Motor Vehicle** division issues vehicle titles, registrations, and temporary permits. For private vehicle sales, this division collects sales tax. For vehicle purchases where a lien is involved, this division is responsible for recording lien documents.

The **Board of Equalization (BOE)** division provides administrative support to the BOE process, including coordination and scheduling of all hearings, notification of hearing results, and creation of agendas, packets, and minutes for Board meetings.

The **Recorder** division is the administrative division for the Clerk and Recorder Department.

2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	1,637,042	1,559,889	1,557,738	1,701,082
Supplies & Equipment	22,765	54,541	45,150	43,897
Contractual Services	218,719	222,089	272,219	294,535
Capital Outlay	79,555	0	12,725	0
Misc. Expenditures	202	0	0	0
Total Expenditures	1,958,283	1,836,519	1,887,832	2,039,514

CLERK AND RECORDER

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
C&R - City	399,748	412,958	425,924	431,372
C&R - County	142,846	156,267	137,094	148,586
Elections	606,553	457,557	511,556	631,168
Motor Vehicle	617,243	622,624	627,193	641,739
Board of Equalization	2,584	18,944	16,679	8,756
Recording Division	189,309	168,169	169,386	177,893
Total Expenditures	1,958,283	1,836,519	1,887,832	2,039,514

POSITION SUMMARY (FTE)

Department Summary		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-14100	City Clerk	3.00	1.60	3.00	1.60	3.00	1.60	3.00	1.60
02-14100	Administration	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-14200	Elections	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
02-14300	Motor Vehicle	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-14600	Recorder	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions		16.00	1.60	16.00	1.60	16.00	1.60	16.00	1.60

SIGNIFICANT CHANGES IN 2018

City Clerk

- In 2017, an increase of $12,700 in Capital Outlay for the purchase of a new mail machine

Elections

- An increase of $53,000 in Personnel and Contractual Services for recall election
- An increase of $74,000 in temporary and overtime hours due to election year cycle
- An increase of $82,000 in Supplies & Equipment and Contractual Services due to election year cycle
- A decrease of $29,000 in Supplies and Equipment for transfer of election equipment software licenses to Information Technology department

Board of Equalization

- A decrease of $10,000 in Personnel and Contractual Services due to evaluation year cycle

CLERK AND RECORDER

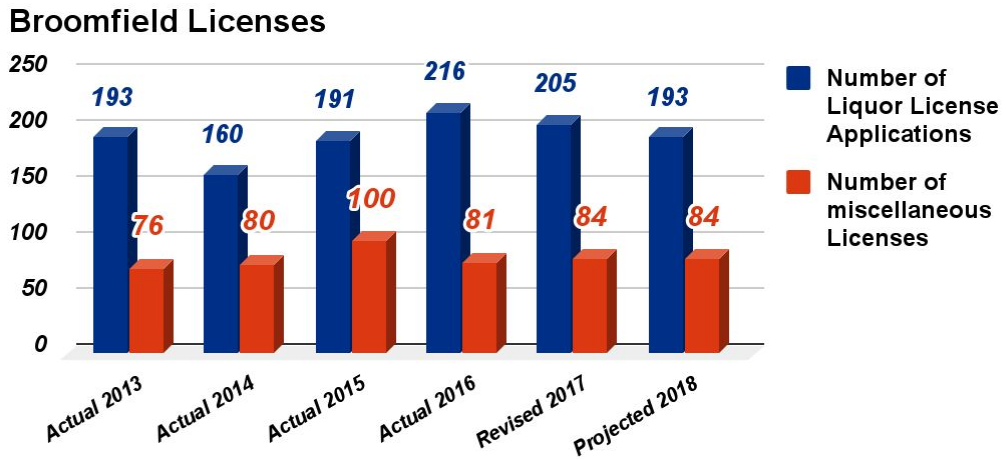
CITY CLERK

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Provide a variety of licensing services to external customers

Objectives

- Make licensing information readily available to the external customer for ease in processing applications



Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Archive and provide efficient access to City records and provide required services by the City Clerk's office

Objectives

- Make City documents accessible to the public

City Clerk	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Council Agenda Memos Processed	431	430	435	438	433	433
Number of Council Resolutions	178	207	204	202	201	198
Number of Ordinances	53	22	29	37	33	35
Number of PDF Pages	8,898	8,833	9,559	9,490	9,383	9,232

CLERK AND RECORDER

Prior Year Accomplishments

- Staff has archived a number of past Council, Board of Equalization, and Local Licensing Authority meeting packets in the City and County of Broomfield's historical database
- Moved our physical office to provide better interaction among the Clerk and Recorder Divisions
- Began initial move to Google platform
- Staff member successfully completed the three-year Colorado Municipal Clerks Association Institute training program

ELECTIONS

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Promote and preserve, citizen confidence in the democratic process within the City and County of Broomfield

Objectives

- Maintain a foundation of proficiency and professionalism within the Elections Division through regional, onsite, and web-based training
  - All full-time staff will successfully maintain their election official certification in 2017
  - All full-time staff will attend at least one regional training or CCCA Conference
  - All full-time staff will attend at least one SCORE webinar
- Substantiate the accurate tabulation of voted ballots and certification of election results by Broomfield citizen representatives appointed by the local major political parties and the Mayor
  - Conduct a successful public hardware diagnostic, logic and accuracy test of the voting system
  - Implement a new post-election "risk limiting audit" of the voting system
  - Facilitate a successful canvass of election results
  - Successfully implement all voting system upgrades for 2017

Prior Year Accomplishments

- Staff successfully completed training requirements including state election official certification requirements, new voting system training, and each staff attended at least one County Clerks Association Conference
- Staff successfully completed all voting system tests and audits
- Staff successfully completed the canvassing of election results

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Promote and preserve transparency and participation in the democratic process within the City and County of Broomfield

Objectives

- Provide ballot access and campaign finance support and education to candidates and the public
  - Host quarterly (first three quarters only) campaign finance training for candidates

CLERK AND RECORDER

- Provide training materials and petitions for persons seeking to run for local office
- Provide citizen initiative guides and sample petitions for placing a question on the ballot by petition

❖ Provide voter access to critical election processes while providing for security of judges, equipment, materials, and voter privacy
- Provide designated public viewing areas for election activities
- Implement new Secretary of State watcher accommodation plan, mail ballot plan, and security and contingency plan

Prior Year Accomplishments

➢ Provided assistance to the Broomfield Republican and Democratic Parties during their precinct caucuses

➢ Timely Mailed notice of primary election to unaffiliated voters

➢ Made available to the public all gift and honoraria filings for Broomfield City Council, including sending reminders to incumbents to encourage timely filings

➢ Website was optimized with a voter lookup and also maps associated with sample ballots

➢ Watchers were given unprecedented access to elections activities. Designated "observer" areas were set up at each VSPC

➢ Successfully filed all Secretary of State plans

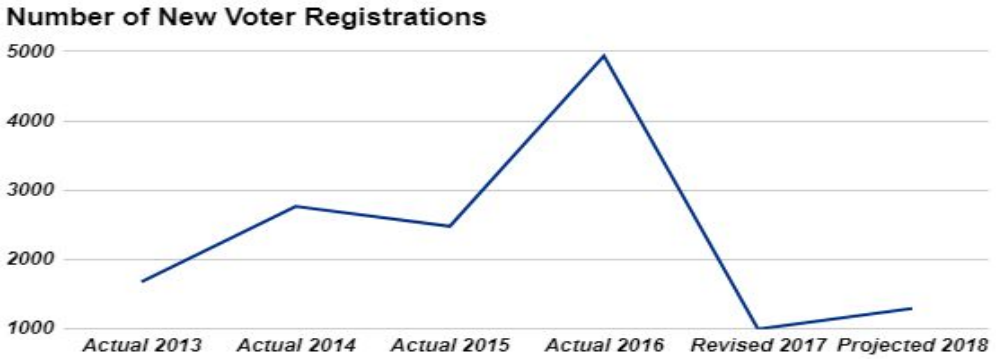
Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 3: Promote, preserve, and improve voter education and outreach within the City and County of Broomfield

Objectives

❖ Support a diverse range of voter and voting educational opportunities for the citizens of Broomfield
- Provide the public regular updates on elections-related activities
- Support voter registration opportunities through timely processing of all applications
- Maintain accurate registration rolls through routine list maintenance and voter notices

❖ Provide Broomfield voters information regarding registration and voting options in 2017
- Provide timely voting, registration, and election information on updated website platform
- Optimize voter instructions for mail ballots
- Utilize social media and email alerts to general and targeted groups



CLERK AND RECORDER

Prior Year Accomplishments

- Utilized Constant Contact to broadcast email alerts and education pieces to voters during the election
- Worked with Broomfield Communications and Government Affairs to provide election alerts via social media and also to update our mail ballot voter instructions

MOTOR VEHICLES

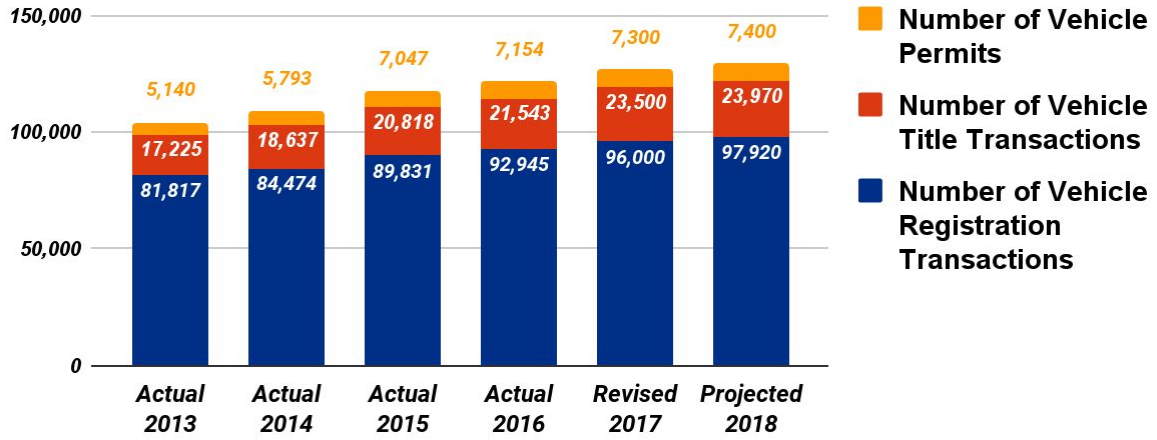
Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Effectively collect, audit, and distribute all vehicle revenues

Objectives

- Generate, assess, and distribute revenue reports which meet internal deadlines and those set by statute
- Analyze daily reconciliation reports submitted by staff and review bank deposit submissions

Vehicle Registrations, Titles, & Permits



Prior Year Accomplishments

- Revised office procedures and workflow for the processing of chattel mortgages. These changes allow for enhanced audibility of individual transactions. Revised office procedures and workflow for incoming phone calls allowing the division to maintain minimal wait time.

CLERK AND RECORDER

BOARD OF EQUALIZATION

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Provide Broomfield tax payers, Board of Equalization members, and Assessor's staff with efficient administrative support during the Board of Equalization protest period and for abatement hearings held throughout the year

Objectives

- Provide public access to the protest and abatement process

Prior Year Accomplishments

- Assembled agenda packets and attended and transcribed minutes for Board of Equalization meetings
- Provided administrative support for arbitration hearings requested by Broomfield taxpayers

RECORDING DIVISION

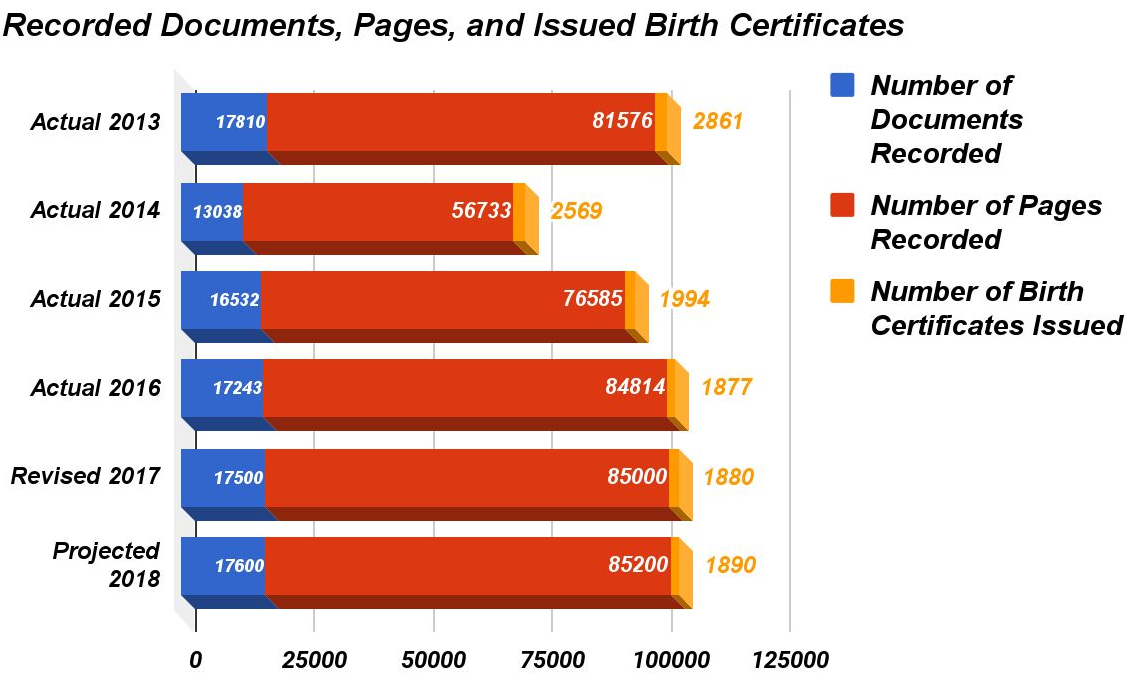
Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Archive and provide efficient access to recorded documents. Issuance of birth certificates in a convenient, secure, and cost-effective manner

Objectives

- Process birth certificates in accordance with CDPHE guidelines
- Provide the historical retention of recorded documents

CLERK AND RECORDER



Prior Year Accomplishments

- Maintained a 24-hour turnaround on all recorded documents
- Increased e-recording to 56% of recorded documents
- Achieved 100% compliance on state audits of birth certificates
- Expanded internet service to display images of recorded document

CITY AND COUNTY ATTORNEY

MISSION

The purpose of the City and County Attorney's office is to provide advice and counsel on a wide variety of legal matters to city council, other city and county departments, boards, commissions, and committees in order to maintain the legality of their endeavors, thereby protecting them and the citizens of Broomfield from unnecessary liability and expense.

William A. Tuthill III, City and County Attorney
btuthill@broomfield.org

SERVICES

The City and County Attorney's Office provides supervision on legal matters involving contractual relationships with other public and private agencies, drafts and reviews local legislation and policies, provides written and oral opinions on a variety of subjects.

The Attorney's Office also monitors state and federal legislation to assess impacts on City and County policies, procedures, and legislation.



2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	671,475	616,362	627,238	644,286
Supplies & Equipment	1,926	2,300	2,300	2,300
Contractual Services	33,610	48,810	148,810	140,419
Total Expenditures	707,011	667,472	778,348	787,005

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
City Attorney	506,415	477,065	587,018	583,851
County Attorney	200,596	190,407	191,330	203,154
Total Expenditures	707,011	667,472	778,348	787,005

CITY AND COUNTY ATTORNEY

POSITION SUMMARY (FTE)

Department Summary		2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
01-12100	City Attorney	3.15	0.00	3.15	0.00	3.15	0.00	3.15	0.00
02-12100	County Attorney	1.20	0.00	1.20	0.00	1.20	0.00	1.20	0.00
Total Positions		4.35	0.00	4.35	0.00	4.35	0.00	4.35	0.00

SIGNIFICANT CHANGES IN 2018

- An increase in Contractual Services of $100,000 for oil and gas costs in each year - 2017 and 2018

COMMUNICATIONS AND GOVERNMENTAL AFFAIRS

MISSION

The mission of the Communications and Governmental Affairs Department is to provide engaging, informative, and innovative methods of communication that publicize and support the City and County of Broomfield's brand and service to audiences through a multi-media platform approach.

Anne Lane
Director of Communications and Governmental Affairs
alane@broomfield.org

SERVICES

The Communications and Governmental Affairs division guides methods and programs for engagement to all audiences within and beyond Broomfield. Assist departments with communication and engagement strategy using social media, video production, the website, and strategically-created print pieces to provide information and engage the public.



MAJOR SERVICE AREAS

- Public Relations/Marketing
- Website Design and Administration
- Social Media
- Graphic Design
- Video Production/Channel 8
- Local/ State/ Federal Government

2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	611,953	636,519	648,233	732,329
Supplies & Equip	10,389	5,805	6,035	12,375
Contractual Services	128,048	157,232	159,512	246,406
Total Expenditures	**750,390**	**799,556**	**813,780**	**991,110**

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
01-17100 Communications	750,390	799,556	813,780	991,110
Total Expenditures	**750,390**	**799,556**	**813,780**	**991,110**

COMMUNICATIONS AND GOVERNMENTAL AFFAIRS

POSITION SUMMARY (FTE)

Department Summary	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
01-17100 Communications	5.00	0.75	5.00	0.75	8.00	0.00	7.00	0.00
Total Positions	5.00	0.75	5.00	0.75	8.00	0.00	7.00	0.00

SIGNIFICANT CHANGES IN 2018

- In 2017, relocation of 2.0 FTE and $166,000 in Personnel Services for two Project Managers from Information Technology to Communications and Governmental Affairs
- In 2017, an increase of 0.25 FTE and $10,500 in Personnel Services to change a part time Communications Engagement Specialist position to full time
- In 2017, a transfer of $59,000 in Contractual Services from Recreation to Communications and Governmental Affairs for printing, mailing and advertisement of two city and county brochures
- A decrease of $167,000 in Personnel Services to relocate Assistant City Manager salary and benefits to the City Manager's Office
- An increase $5,000 in Contractual Services for the printing and mailing of a third city and county brochure
- An increase of $35,000 in Contractual Services to conduct a 2018 Citizen Survey

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: To engage with citizens in an authentic and meaningful way

Objectives

- Utilize all methods of engagement to strategically inform and interact with internal and external audiences
  - Assist staff and departments with communication and engagement strategy
  - Use social media, video production, the website, and strategically created print pieces to provide information and engage the public
  - Continually update website content to improve the user experience based on analysis of Google Analytics data

Number of Social Media Followers					
	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
B in the Loop (Constant Contact)	2,576	9,224	9,400	9,600	9,700
Facebook	9,296	11,914	19,910	21,000	21,500
Twitter	2,256	3,527	5,347	5,500	5,800

COMMUNICATIONS AND GOVERNMENTAL AFFAIRS

Prior Year Accomplishments

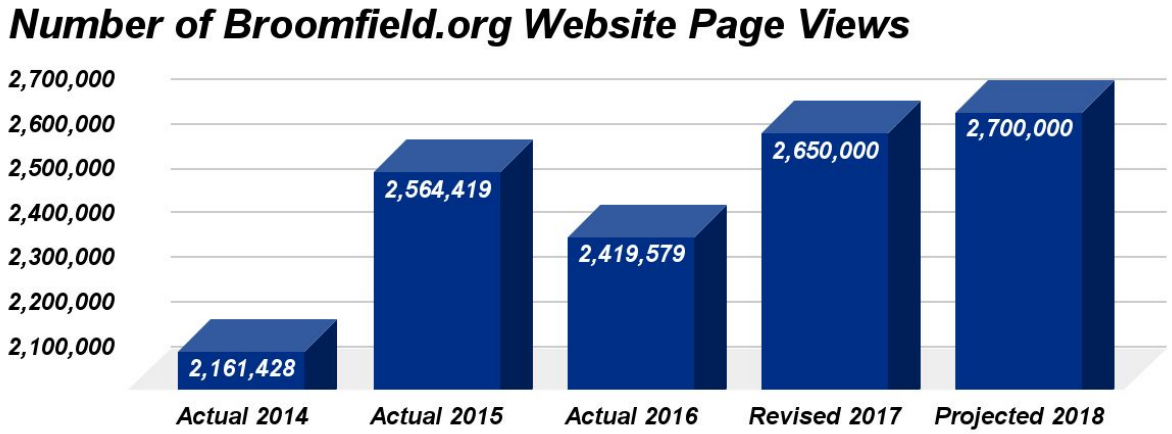
- In 2016, the new Broomfield website design was a result of feedback and suggestions from the community and staff including the CIty Manager's Office and City Council
- Introduced an additional social media communications tool: NextDoor
- Community Report becomes a yearly, engaging and informative communications tool to the Broomfield community

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: To utilize innovation and technology to connect, engage, and grow Broomfield

Objectives

- Increase the number of views for Broomfield videos and website through innovative, responsible and effective communication efforts
- Direct a favorable brand perception within our core audiences, regionally and national



Strategic Outcome: Economic Vitality

Goal 1: To direct a favorable brand perception within our core audiences, regionally, and nationally

Prior Year Accomplishments

- Facebook boosts for new InvestBroomfield.com website
- Google and Twitter ads for InvestBroomfield.com
- Announced new InvestBroomfield.com website via Broomfield's website
- Created marketing collateral for Enhance Broomfield campaign

HUMAN RESOURCES

MISSION

The Human Resources Department's mission is to provide exceptional service by treating all people with respect and dignity, maximizing partnerships and resources, encouraging diversity, and using innovation.

Suzanne Smith, Director
ssmith@broomfield.org

SERVICES



Human Resources administers personnel policies and procedures in accordance with the established personnel merit system assuring competitive and equal employment opportunities in order to recruit and retain a dynamic and innovative Broomfield workforce.

The Human Resources Department acts as advocate and sponsor for participants enrolled in the Money Purchase Pension Plans and General Employees' Pension Plan.

The Department assures proper enrollment of participants and assists participants in the resolution of issues relating to asset allocation, loans, vesting, and other plan provisions.

The Department schedules training on retirement issues and provides information relating to plan provisions. Annual reviews are conducted to assure compliance with any changes to the IRS Code. The Human Resources Department also acts as advocate and sponsor for participants enrolled in the Medical Care Expense Plan. The Department assures proper enrollment of participants and assists participants in the resolution of outstanding issues relating to claim payments and eligibility.

The Department prepares and distributes the plan document and provides information relating to plan design, open and/or special enrollment, and claims administration. Claim expenditures are reviewed on a quarterly basis to assess the viability of cost containment measures. Financial data are reviewed on a monthly basis to assure compliance to the Plan's financial objectives.

2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	811,168	785,959	854,240	951,807
Supplies & Equipment	2,796	6,610	8,846	7,715
Contractual	1,379,915	1,584,447	1,616,034	1,603,676
Total Expenditures	**2,193,879**	**2,377,016**	**2,479,120**	**2,563,198**

HUMAN RESOURCES

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Human Resources	985,704	1,011,455	1,083,997	1,208,301
City WC & Unempl. Ins.	755,859	849,665	833,226	806,887
County WC & Unempl. Ins.	158,115	245,189	285,493	272,817
Library WC & Unempl. Ins.	25,773	6,928	4,334	4,326
Streets WC & Unempl. Ins.	61,594	85,334	89,176	86,336
HHS WC & Unempl. Ins.	90,294	35,842	31,366	32,658
Water WC & Unempl. Ins.	66,646	84,021	92,779	93,272
Sewer WC & Unempl. Ins.	49,894	58,582	58,749	58,601
Total Expenditures	**2,193,879**	**2,377,016**	**2,479,120**	**2,563,198**

POSITION SUMMARY (FTE)

Department Summary	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-16100 Human Resources	7.00	0.72	7.00	0.72	8.00	0.72	8.00	0.72
Total Positions	7.00	0.72	7.00	0.72	8.00	0.72	8.00	0.72

SIGNIFICANT CHANGES IN 2018

- In 2017, an increase of 1.0 FTE and $92,000 in Personnel Services for the addition of one full-time Benefits/HRIS Specialist
- In 2017 and 2018, an increase of $62,000 in Personnel Services for additional temporary hours to provide support for software implementation
- An increase of $27,000 in Contractual Services for increased costs and volume associated with background checks
- An increase of $10,000 in Professional Services for Broomfield Leadership Academy project implementation.

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Establish effective and efficient strategies and programs

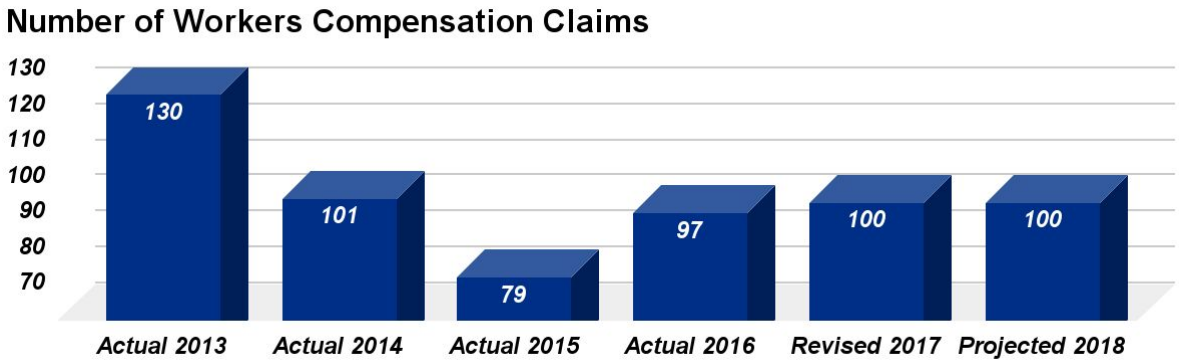
Objectives

- Manage Workers' Compensation and Safety programs to qualify for lower rates through the National Council on Compensation Insurance
  - Review workers' compensation costs reports with department staff and enact plans to minimize future claims
  - Identify at risk positions within the City and County and formulate safety training programs

HUMAN RESOURCES

for these positions in 2017

- Partner with IT and Finance on evaluating vendors, configuring and implementing timekeeping, payroll, performance evaluations, volunteer tracking, training, and HRIS program



Prior Year Accomplishments

- Revised and adopted Safety Manual
- Developed and distributed quarterly and annual workers compensation reports to departments to raise awareness of claims and department-specific risks
- Estimated Workers' Compensation Premium decreased from $909,120 in 2015 to $758,195 for 2016 (16% decrease)
- Timekeeping, payroll, and HRIS program current and future state workflows completed and system specifications identified in anticipation of preparing a request for proposal for new Human Capital Management /Human Resources Information system

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Attract and retain effective employees

Objectives

- Maintain a competitive compensation and benefit package.
  - Complete salary and benefit surveys by July 31 of each year
- Establish a strategic plan and partner with departments to increase employee engagement
  - Develop a robust onboarding program to integrate employees into the culture of Broomfield
  - Develop an engaging New Hire Onboarding video to welcome new employees
  - Engage employees in opportunities for meaningful work and career development as measured by employee surveys
  - Rollout an online volunteer application and background check portal for volunteers
- Enhance training opportunities
  - Complete online training module for one program related to the Employee Handbook

HUMAN RESOURCES

Human Resources	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Full Time Positions Hired	74	82	89	111	120	120
Part Time/Temporary Positions Hired	399	445	489	423	475	475
Average Total Days to Fill a Position	86.91	N/A	94	85	83	83
Total Number of Positions (FT, PT, & Temp/Seasonal)	1,455	1,477	1,321	1,534	1,443	1,443

Prior Year Accomplishments

- Configured and tested the Onboard module of NEOGOV for a coordinated launch with BORIS
- Streamlined the background check process to one vendor
- Launched the self-service portal for applicant background checks
- Created and tested an online application for volunteers in Google Forms
- Created a career progression program for Motor Vehicle Division
- Realigned Social Case Worker positions in Health & Human Services as a retention strategy
- Realigned positions in Information Technology to meet organizational technological needs

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 3: Provide employees the opportunity and educational resources to invest and save for retirement

Objectives

- Provide ongoing retirement education to employees
  - Send out monthly financial tips to employees
  - Provide monthly educational sessions
  - Provide trainings for employees on the Empower retirement website and various retirement calculators

Prior Year Accomplishments

- Hired an independent investment advisor for the general employees' pension plan and the deferred compensation plan
- Completed request for services and hired new vendor for recordkeeping services for the general employees' pension plan and deferred compensation plan
  - Plan expenses for the general employees' money purchase plan will remain the same but enhanced services will be available for participants in 2016
  - Recordkeeping expenses for the deferred compensation plan will be lowered from $151 per participant per year to $90 per participant per year (reduced by 67%)

HUMAN RESOURCES

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 4: Offer a financially viable medical care plan

Objectives

- Determine advantages and disadvantages of implementing an on-site or near-site clinic
  - Research pros and cons of different models in relation to best fit for Broomfield employees and costs to implement and maintain
- Investigate feasibility of switching to high performance provider network
  - Compare networks for number of available physicians and current usage for potential impact on employees and savings to be gained
  - Explore pharmacy benefit manager alternatives

Prior Year Accomplishments

- Continued with a corporate State of Slim program
- Recognized as a top 10 Healthiest Employer in the Denver large market

MUNICIPAL COURTS

MISSION

The mission of Municipal Courts is to provide all individuals with timely, convenient judicial administration services in a courteous, dignified, and respectful manner.

Julie McCarthy, Director
julie.mccarthy@judicial.state.co.us

SERVICES

The Broomfield Courts provide municipal and county level of judicial services for the community. The Broomfield Courts offer a one-stop shopping scenario for public services with co-location of courts, police department, and district attorney offices in one building.



2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	375,740	400,208	384,086	377,515
Supplies & Equipment	2,060	2,350	360	4,000
Contractual Services	1,922,044	1,941,375	1,932,425	2,172,598
Total Expenditures	**2,299,844**	**2,343,933**	**2,316,871**	**2,554,113**

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
01-15100 Municipal Court	394,666	435,433	408,371	412,365
02-15200 17th District Court	30,754	33,500	33,500	33,500
02-15300 District Attorney	1,874,457	1,875,000	1,875,000	2,108,248
Total Expenditures	**2,299,877**	**2,343,933**	**2,316,871**	**2,554,113**

POSITION SUMMARY (FTE)

Department Summary	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-15100 Municipal Court	4.00	0.65	4.00	0.65	3.00	0.65	3.00	0.65
Total Positions	4.00	0.65	4.00	0.65	3.00	0.65	3.00	0.65

MUNICIPAL COURTS

SIGNIFICANT CHANGES IN 2018

- An increase of $233,000 in Contractual Services for District Attorney services
- A decrease of 1.0 FTE and $64,000 in Personnel Services for elimination of a full time Deputy Clerk position

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Provide superior service to all Broomfield Municipal Courts customers through timeliness, availability , and job knowledge of court staff

Objectives

- Monitor and review court functions and operations for accurate processing as established by municipal codes and statutes
- Maintain appropriate number of staff to ensure efficient and timely processing of cases

Prior Accomplishments

- Established new cash handling system to reduce errors
- Initiated new in-house procedure for collection of unpaid fines
- Changed procedures to comply with recent statutory changes which necessitated vacating numerous bench warrants
- Set court hours to be open from 7:30 a.m.—4:30 p.m., including lunch hours, to meet customer demand
- Cross-trained court staff to meet all customer needs
- Offered a mail-in payment option on eligible charges so no court appearance is required

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Build and maintain open communication between Municipal and State judicial officers and staff in efforts to provide seamless services to all court users

Objectives

- Coordinate efforts between Clerk of Court and Court Administrator to provide adequate staffing for front counter and telephone inquiries, by establishing schedules that are agreeable to both court operations
- Seek out team-building opportunities for staff to maintain “team” atmosphere

Prior Year Accomplishments

- Continued to train and cross-train as new procedures develop
- Worked with Clerk of Court to establish new cas handling system and counter schedule
- Held various group activities throughout the year

MUNICIPAL COURTS

- ➢ Continued with quarterly combined meetings with all judges and staff, as well as well as monthly staff meetings.

Strategic Outcome – Responsive and Fiscally Responsible Government

GOAL 3: Implement technology to automate and improve the efficiency of court administrative processes

Objectives

- ❖ Coordinate with the police department to implement E-Ticket system for municipal court to streamline ticket administrative process, saving time and money
- ❖ Begin the transition to electronic filing and records management systems after E-Ticket system is in place

Prior Accomplishments

- ➢ Researched other counties' e-filing procedures
- ➢ Held various meetings with police department to discuss next steps
- ➢ Actively working with Clerk of Court regarding possible procedures

ASSESSOR

MISSION

Establish fair and equitable property values for all types of property in the City and County of Broomfield in an efficient, respectful, and courteous manner, while providing excellent customer service.

Sandy Herbison, Assessor
sherbison@broomfield.org

SERVICES

The Assessor follows the State of Colorado constitution and statutes, which mandate the procedures in determining the fair and equitable values of property, both real and personal. The Assessor uses these values to generate an abstract and certification for the City and County and other taxing authorities, and to provide a tax roll to the Revenue Manager.



MAJOR SERVICE AREAS

- Reports
- Abstracts
- Certification
- Public Records
- Property Information
- Valuation
- Sales Analysis

2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	757,489	727,879	732,977	804,823
Supplies & Equip	8,766	1,550	3,000	3,350
Contractual Svcs	57,942	144,495	137,197	89,864
Total Expenditures	**824,197**	**873,924**	**873,174**	**898,037**

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
02-50700 Assessor	824,197	873,924	873,174	898,037
Total Expenditures	**824,197**	**873,924**	**873,174**	**898,037**

ASSESSOR

POSITION SUMMARY (FTE)

Department Summary		2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
02-50700	Assessor	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00
Total Positions		9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00

SIGNIFICANT CHANGES IN 2018

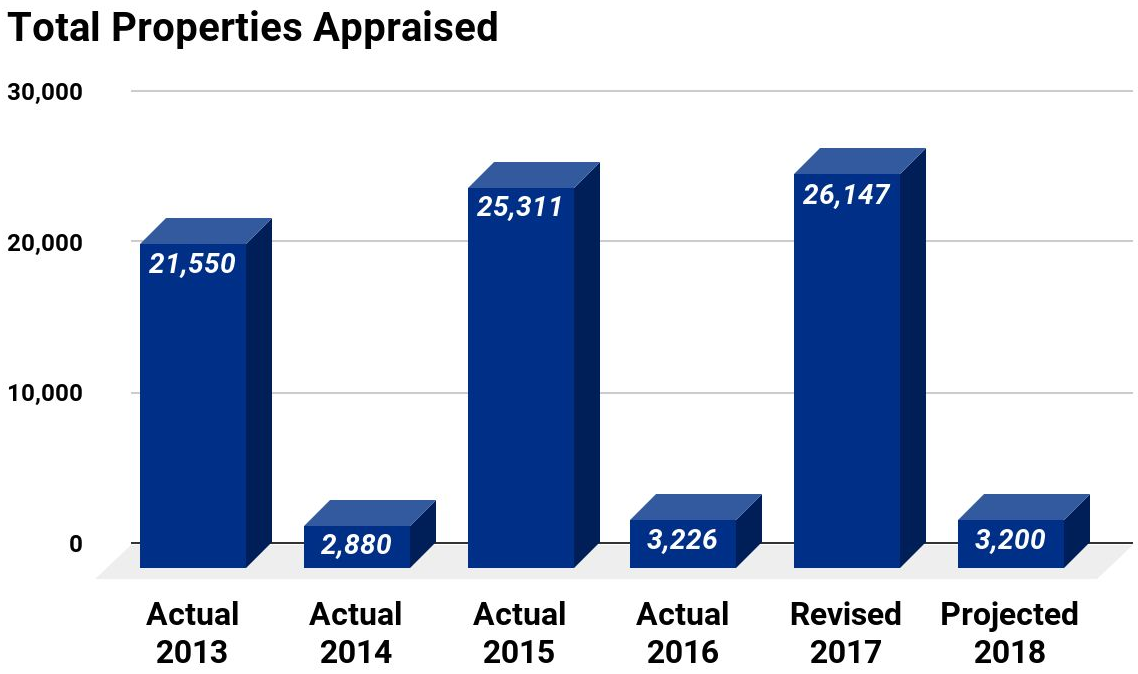
- In 2017, department reorganization including reclassification of three employees
- An increase of $72,000 in Personnel Services for reclassification, merit and health benefits

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Generate fair and equitable property values

Objectives

- Operate more efficiently and effectively
- Generate tax roll
- Identify, list, and value all real and personal property



*The chart above displays the total number of properties appraised during the year of appraisal

ASSESSOR

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Improve teamwork and efficiency

Objectives

- Refine team norms and department culture
- Have staff complete Blue Belt Training through Broomfield Improvement Team
- Refine new employee hiring process including questionnaire and assessments

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 3: Complete 5-year strategic / business plan for the department

Objectives

- Define our desired future state
- Set five year based on forecasted development
- Determine technology needs for working efficiently now and in the future

Prior Year Accomplishments

- Completed department reorganization and employees placed in newly created positions including the establishment of one supervisor role and two lead appraiser position
- Modified the employee review process to include education planning and professional development

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 4: Improve employee orientation and training program

Objectives

- Develop and implement trainee and new employee orientation, training and competency schedule
- Initiate an improved employee training program for all day to day software: Eagle Assessor, Apex Sketch, and ArcMap

Prior Year Accomplishments

- Developed and completed the first cross training program for the department

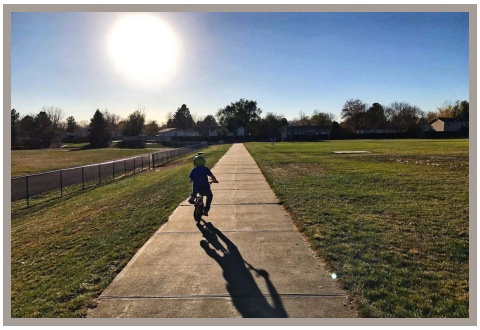
FINANCE

MISSION

The Finance Department's mission is to safeguard City and County assets, assure legal and fiscal accountability, and provide excellent customer service to both internal and external customers.

Pat Soderberg, Director
psoderberg@broomfield.org

SERVICES



The **Fiscal Services** division is responsible for the administration of all financial record-keeping and reporting functions for the City and County. In accordance with the charter, municipal code, and other regulatory requirements, Fiscal Services accounts for all financial transactions (general ledger, payroll, internal controls, accounts payable, fixed assets, cash/investment management and debt management). Working in partnership with all departments, staff provides financial information to aid decision-making and process workflows to receive and disburse City and County financial resources.

The **Budget** division generates fiscal policies, procedures, and analyses, which ensure accountability of City and County resources. In partnership with departments, Budget monitors and manages all authorized appropriations through the review of revenues and expenditures, including those associated with grants. Budget also provides performance management guidance to promote the efficient and effective use of resources.

The **Risk Management** division oversees the property and liability insurance program for the City and County of Broomfield.

The **Purchasing** division collaborates with the City and County of Broomfield's departments to assure best value acquisitions, ensuring compliance and equity for internal customers, taxpayers and vendors through ethical, transparent, and timely procurements. Purchasing uses all available technologies to reach the greatest number of vendors, while supplying support to our internal customers and taxpayers. It investigates and proposes eligible cooperative procurements available to internal customers for cost saving and environmentally sustainable acquisitions at all spending thresholds. The Purchasing Division also provides contract administration to City and County departments. It audits, educates, and assists them on contractual agreements to ensure equitable risk protection, current legal requirements, efficient project completion, and/or eligible term extensions and amendments.

The **Revenue Management** division oversees the education, licensure, audit, and collection oversight of all businesses required to collect sales and use tax in the City and County of Broomfield. Revenue Management is also responsible for the Treasurer's functions of collection and distribution of property tax, as well as the Public Trustee functions of administering foreclosures and executing the releasing of deeds of trust.

FINANCE

The **Utility Billing** division administers the billing and collection of water and sewer utilities through reading meters, generating bills, processing payments, and managing miscellaneous accounts receivable.

2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	3,027,331	2,998,199	3,014,673	3,316,724
Supplies & Equipment	29,427	32,330	20,770	22,237
Contractual Services	1,580,550	1,520,543	2,076,467	1,852,434
Misc. Expenditures	14,703	23,620	22,234	57,220
Total Expenditures	**4,652,011**	**4,574,692**	**5,134,144**	**5,248,615**

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
01-50100 Fiscal Svcs	1,396,577	1,301,624	1,339,845	1,528,728
01-50200 Budget	480,139	501,506	495,977	620,913
01-50300 Risk Mgmt	699,288	631,787	729,930	811,887
01-50400 Purchasing	280,941	346,331	307,838	387,595
01-50500 Revenue Mgmt	348,572	294,863	296,056	308,730
02-50300 Risk Mgmt	196,394	259,220	278,381	279,000
02-50500 Revenue Mgmt	413,349	410,875	412,443	464,025
40-50300 Risk Mgmt	104,431	53,500	486,178	56,000
40-50600 Utility Billing	507,057	511,623	516,300	519,012
45-50300 Risk Mgmt	55,899	93,500	99,775	100,000
45-50600 Utility Billing	169,364	169,863	171,421	172,725
Total Expenditures	**4,652,011**	**4,574,692**	**5,134,144**	**5,248,615**

FINANCE

POSITION SUMMARY (FTE)

Department Summary		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-50100	Fiscal Services	11.40	1.77	11.40	1.77	11.40	1.73	12.40	1.94
01-50200	Budget & Compliance	4.60	0.00	4.60	0.00	4.60	0.00	4.60	0.00
01-50300	Risk Management	1.10	0.16	1.10	0.16	1.10	0.16	1.00	0.16
01-50400	Purchasing	1.90	1.77	1.90	1.77	2.90	0.21	4.00	0.00
01-50500	Revenue Management-City	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
02-50500	Revenue Management-County	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
40-50600	Utility Billing-Water	3.00	0.98	3.00	0.98	3.00	0.98	3.00	0.98
45-50600	Utility Billing-Sewer	1.00	0.32	1.00	0.32	1.00	0.32	1.00	0.32
Total Positions		29.00	5.00	29.00	5.00	30.00	3.40	32.00	3.40

SIGNIFICANT CHANGES IN 2018

Fiscal Services

- In 2017, an increase of $20,000 in Personnel Services for Temporary hours related to the implementation of the HRIS system
- An increase of 1.0 FTE and $151,000 in Personnel Services for a Deputy Director position

Budget

- An increase $90,000 in Contractual Services for updates to the Long Range Financial Plan

Risk Management

- In 2017, $350,000 in Contractual Services for FEMA related expenses rolled forward from the 2013 flood
- In 2017, and increase of $152,000 in Contractual Services for uncovered losses
- An increase of $138,000 in Contractual Services for insurance premiums

Purchasing

- In 2017, a decrease of 0.8 FTE and a decrease of $49,000 in Personnel Services for the elimination of a Limited-Term Procurement Specialist position and to change a part time Procurement Specialist position to full time
- An increase of 1.0 FTE and $90,000 in Personnel Services for a Contract and Procurement Specialist position

Revenue Management

- An increase of $29,000 in Miscellaneous Expenditures to increase the number of participants for the Senior Workoff Program

Utility Billing

- No significant changes

FINANCE

Fiscal Services

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Communicate financial information on the City and County of Broomfield

Objectives

- Publish accurate and timely monthly financial reports
  - Close books every month by the third working day of the following month
  - Book all appropriate transactions for each month before the close
  - Prepare monthly financial reports which are incorporated into the Budget Tracking and Revenue Report presented to Council each month
- Publish a Comprehensive Annual Financial Report (CAFR) each year
  - Complete the document before the independent auditors arrive to review
  - Present to Council and distribute the document prior to June 30th of the following year
  - Implement all Government Accounting Standards Board requirements by effective dates noted in the standard

Prior Year Accomplishments

- Closed all reporting periods on time
- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting award
- Had no material corrections to prior-month entries
- Received a clean opinion on both the City and County's financial statements and Single Audit

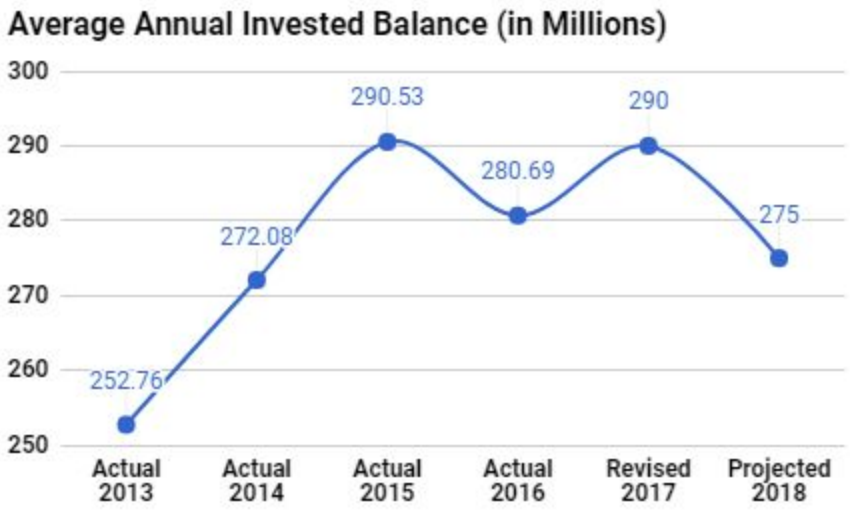
Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Account for all financial transactions in order to accurately reflect financial position of Broomfield

Objectives

- Timely and accurately manage receipts of revenues
  - Develop and implement policies, including internal controls, for revenue collection and recording of revenues
  - Balance revenue collections and verify accurate recording of all revenues received
  - Maximize resources through cash management and investment of funds not needed immediately for current expenses
- Timely and accurately manage payments to employees, vendors and creditors
  - Develop and implement policies, including internal controls, for payments and recording of all expenditure disbursements

FINANCE



Prior Year Accomplishments

- Complied with Continuing Disclosure for debt and complied with all bond covenants

Risk Management

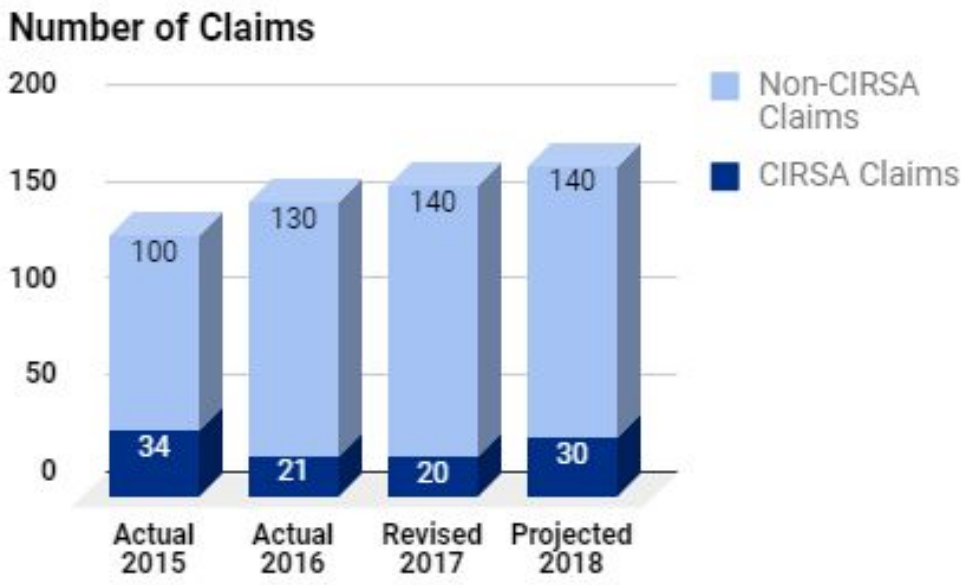
Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Protect the assets of the City and County of Broomfield

Objectives

- Partner with each department to encourage a risk management philosophy
- Work closely with employees to identify and manage our risk
- Promote safe facilities and working environments to prevent and reduce the impact of losses to Broomfield's assets and reputation

FINANCE



Prior Year Accomplishments

- Provided claim reports to the safety committee and department heads
- Refined claims tracking spreadsheets to capture claims data
- Implemented the TULIP insurance program, reducing the amount of staff time

BUDGET

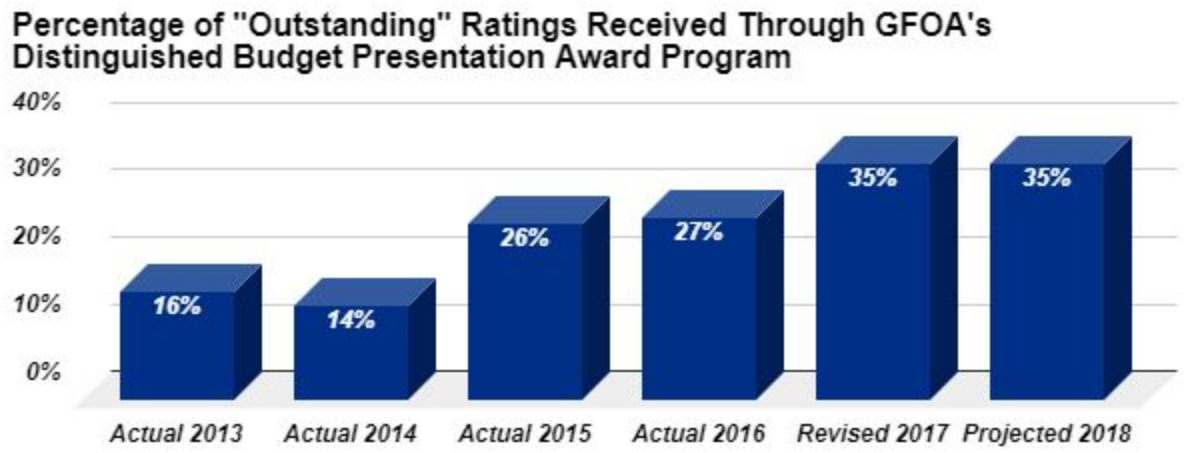
Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Develop and produce an Annual Budget Document

Objectives

- Establish a fiscal philosophy which responds to economic conditions and generates a balanced budget by the fall of each year
  - Present 2017 Budget Preparatory Manuals to all department staff in April
  - Create a concise, consistent, and correct Budget Document which results in the increase of Government Finance Officers Association (GFOA) "outstanding" ratings received over results in prior years
  - Redesign the department chapters in the Budget document for a fresh new look

FINANCE



Prior Year Accomplishments

- Received GFOA Special Performance Metrics Recognition for the 2015 Budget Document

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Establish operational accountability through the coordination of performance metrics

Objectives

- Coordinate annual meetings with departments to discuss objectives and goals which link to the overall mission, goals, and strategic outcomes of the City and County
- Review and update surveys and benchmarking data collected for use in the Budget Background Data book

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 3: Measure fiscal responsibility in accordance with the Annual Budget

Objectives

- Compare and review departmental actual to budget reports on a monthly basis
- Analyze revenue collections throughout the year as compared to budget forecast
- Prepare and analyze monthly revenue reports as measured by the percent of change in revenue from the prior years

FINANCE

PURCHASING

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Maintain an efficient, cost effective, and accountable procurement process for the City and County of Broomfield

Objectives

- Provide outcome efficiencies for internal customers
  - Streamline procurement procedures and save staff time on purchasing process
- Demonstrate value-added cost saving through procurement
  - Reconcile and report savings

Purchasing	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Number of Days from Draft Specification to Award of Contract	24	17	18	18	20	20
Dollars of Procured Spent	8,796,253	11,829,555	6,581,729	12,433,572	12,000,000	12,000,000

Prior Year Accomplishments

- Staff maintained an active role in the Recreation Services Resources Software as a service procurement
- Google form for department users requesting a solicitation is developed to avoid the "gaps" in time for getting a solicitation process started in a timely manner

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Provide contractual support to citywide staff

Objectives

- Audit, educate, and assist city/county staff on contractual agreements to ensure equitable risk protection, current legal requirements, efficient project completion, and/or eligible term extensions and amendments
  - Accurately process agreements and term extensions in a timely fashion
  - Increase the percentage of completed contract documents attached to purchase order requests by working with designated end users

Prior Year Accomplishments

- Purchasing staff conducted training classes for other divisions to instruct on the impacts of the new BidNet System. Additional training as per request of city staff included: Documented Quote Process, Shopping Mall, using Vendor file in Innoprise for contract information and aggregate spend reporting

FINANCE

➢ Interactive contract and contract amendment templates were revised as Google documents and are available to assist in the development of contracts

REVENUE MANAGEMENT

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Improve and enhance overall compliance in sales tax reporting by diligently selecting and conducting sales tax audits

Objectives

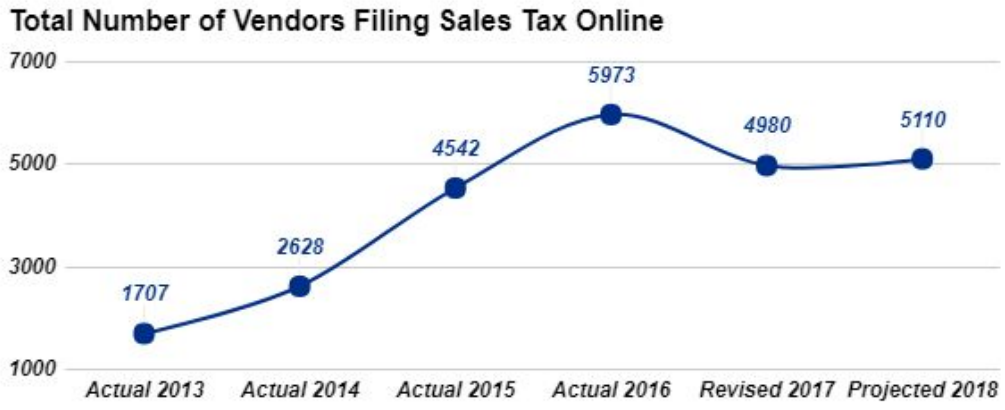
- Improve audit candidate selection:
  - Communicate with external and internal sources for non-compliant sales tax vendors
  - Regularly conduct license review and sales tax reporting history analysis
- Achieve audit revenue over expenditure by at least 2 to 1 ratio
- Educate the public on laws and regulations pertaining to sales tax
  - Provide one-on-one education when requested
  - Explore new social media methods for better communication with vendors

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Enhance sales tax division operation by constantly exploring and improving sales tax reporting mechanisms

Objectives

- Educate vendors about the advantages of filing online over traditional methods
  - Help vendors using the online system over the phone as needed
- Review and improve sales tax operation
  - Reduce unnecessary or redundant procedures while handling applications, generating monthly reports, and our collection procedures



FINANCE

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 3: Collect Revenue on behalf of authorities of political subdivisions within Broomfield

Objectives

- Distribute property taxes to authorities by 10th of each month.
  - Mail property tax statements by the end of January to property owners
  - Collect property tax due by statutory deadline

Prior Year Accomplishments

- Achieved 37% of online filing over total filings, a record over 2015 (29%)
- Assessed and collected 2.1 million in sales tax audit revenue
- Achieved audit revenue to expenditure ratio of 13 to 1
- Collected 99.94% of 2015 payable 2016 tax roll

UTILITY BILLING—WATER AND SEWER

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Process utility billing on time

Objectives

- Ensure electronic bill file sent to mail-processing vendor by the weekly deadline
  - Read weekly meters
  - Generate service orders
  - Review weekly billing exception file, make any necessary adjustments, and send the electronic bill file to the processor by stated weekly deadline
  - Increase participation in e-billing by 5%
- Educate customers about e-billing program through the City and County website, messages on utility bills, and customer contact

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Provide convenient payment options

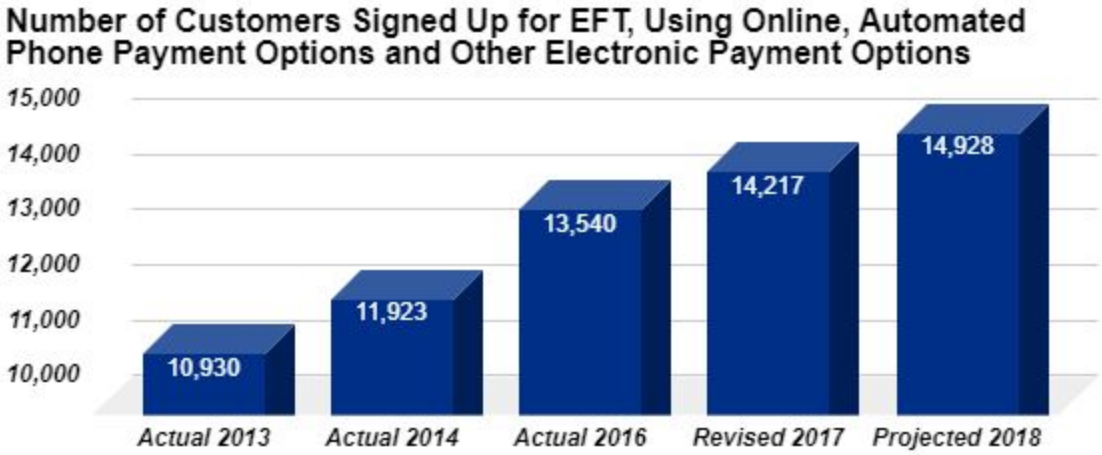
Objectives

- Offer a variety of payment options such as electronic transfer of funds, pay by phone, online, drop box, and in-person
  - Educate customers about the different payment options available through website, message on utility bills, and customer contact

FINANCE

Prior Year Accomplishments

- Service disconnections decreased by 7%
- Increased bills produced by 2.7%
- Online payments increased by 13%
- Average monthly ebills increased by 11.5%



INFORMATION TECHNOLOGY

MISSION

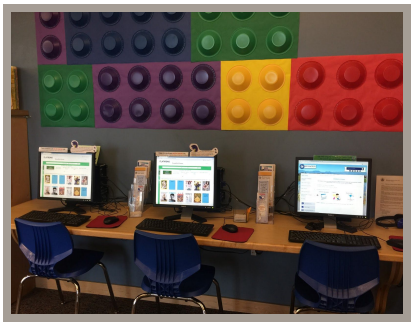
To inspire the use of technology to improve the quality of life for the staff and citizens of the City and County of Broomfield.

We do this by being Courageous in our actions; Determined in problem solving; and Responsible for ourselves and to each other.

Ernesto Chavez, Director

echavez@broomfield.org

SERVICES



The Administrative Division provides contract support, budget support, and standardization of administrative processes for the IT Department. IT Security management is coordinated through this division as well. The security manager provide standards, training, and coordination for IT security compliance across the City and County.

The Operations Division is focused on supporting and maintaining technology that allows City and County to effectively provide services to the community. This division includes DevOps, Customer Success, and Geographic Information Systems teams.

2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	2,474,891	2,465,086	2,478,607	2,733,261
Supplies & Equipment	218,176	285,295	292,415	369,345
Contractual Services	1,597,390	2,592,770	2,710,666	2,858,904
Capital Outlay	0	0	0	0
Total Expenditures	**4,290,457**	**5,343,151**	**5,481,688**	**5,961,510**

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
IT Administration	436,674	953,321	913,844	1,294,552
01-18100 IT Applications	1,062,995	0	30,000	0
01-18200 IT End User Support	911,294	0	0	0
01-18300 IT Operations	819,269	0	0	0
01-18400 IT Telecom.	387,381	0	0	0
01-18500 IT GIS	451,677	0	0	0
01-18600 IT Project Management	221,167	0	0	0
IT Development/Ops	0	4,389,830	4,537,844	4,666,958
Total Expenditures	**4,290,457**	**5,343,151**	**5,481,688**	**5,961,510**

INFORMATION TECHNOLOGY

POSITION SUMMARY (FTE)

Department Summary		2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
01-18000	IT- Administration	3.00	0.50	6.00	0.50	4.00	0.50	6.00	0.50
01-18100	IT- Applications	5.00	0.00	18.00	0.00	18.00	0.00	18.00	0.00
01-18200	IT- Client Services	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-18300	IT- Operations	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-18400	IT- Telecommunications	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-18500	IT - GIS	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-18600	IT- Project Management	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions		24.00	0.50	24.00	0.50	22.00	0.50	24.00	0.50

SIGNIFICANT CHANGES IN 2018

- An increase in of 2.0 FTE Personnel cost of $160,000
- In 2017, a decrease of 2.0 FTE and Personnel cost of $166,000 for two Project Manager positions move Communications and Governmental Affairs Department
- An increase of $20,000 for employee tuition reimbursement program
- An increase of $681,000 for increase Software as a Service (SaaS) fees for PD software New World and HR/Payroll software - Oracle HCM
- An increase of $40,000 annually in Contractual Labor Services for assistance in the desktop computer refresh program

OPERATIONS

Strategic Outcome – Responsive and Fiscally Responsible Government

GOAL 1: Provide excellent responsive customer service and support

Objectives

- Provide consistent and premier service delivery by establishing high standards and promoting a 'customer first' environment
- Improve and formalize processes and procedures to build strong business relationships with City and County customers, citizens, peers, and the vendor community
- Adopt industry best practices to organize, prioritize and track requests for support
- Provide effective access and use of existing data sources to support multi-dimensional analysis and use across platforms and business functions. Includes use from internal business functions as well as for public consumption and transparency

INFORMATION TECHNOLOGY

Prior Year Accomplishments

- ➢ Decreased support ticket response time to an average of 13 business hours from approximately 2 weeks
- ➢ Engaged with Adams County Workforce to provide IT Internships and Mentorships to at risk youth
- ➢ Coordination and support of Community events at multiple venues to include Elections, Oil and Gas community discussions and Election recalls
- ➢ Established an outreach program to engage with other Departments to increase communication and support of new initiatives and improvements to operations
- ➢ Supported the planning and coordination of the Broomfield FISH Relocation and setup of IT equipment in the new facility

MAINTENANCE

Strategic Outcome – Responsive and Fiscally Responsible Government

GOAL 1: Ensure a reliable information systems environment

Objectives

- ❖ Provide computing infrastructure and devices that meet customer business needs.
- ❖ Maintain detailed account of equipment and software licensing for proactive life-cycle planning
- ❖ Establish a Maintenance Management program which includes a detailed schedule of tasks and activities designed to identify errors early and avoid significant outages

Prior Year Accomplishments

- ➢ Added modern audio and visual presentation capabilities in several conference rooms
- ➢ Replaced 240 user workstations with new equipment as part of the 2017 Computer Replacement Program

PROJECTS

Strategic Outcome – Responsive and Fiscally Responsible Government

GOAL 1: Support Staff, Citizen, and Business Access to Technical Services

Objectives

- ❖ Support the Technology Strategic Advisory Board to establish and grow an effective governance model to capture, organize, and prioritize technology requirements and expenditures
- ❖ Engage in major initiatives to provide access to emerging technologies with support to coordinate, lead, manage, and inspire healthy adoption of change

INFORMATION TECHNOLOGY

- ❖ Promote, develop and extend technologies to enhance business functions through the use of data centric platforms

Prior Year Accomplishments:

- ➢ Upgraded Police Information Management System
- ➢ Implemented new mobile technologies in Police Department vehicles
- ➢ Implemented a new cloud-based human resources, budget, and payroll solution
- ➢ Replaced recreation services system with an integrated solution supporting several departments
- ➢ Coordinated modernization of the Utility Billing website
- ➢ Incorporated technical reviews into Capital Improvement budget planning process

SECURITY

Strategic Outcome – Responsive and Fiscally Responsible Government

GOAL 1: Protect City and County Data with a Secure Information Technology Environment

Objectives

- ❖ Develop, establish and maintain a security program based on standards, procedures and guidelines to protect data while maintaining uninterrupted operations
- ❖ Conduct an internal review to identify and address exposures to accidental of intentional destruction, disclosure, modification, or interruption of information
- ❖ Establish and maintain a secure operating environment to support business operations

Prior Year Accomplishments

- ➢ Upgraded network firewalls adding significant capacity and redundancy with little downtime
- ➢ Mitigated vulnerabilities to guard City and County data, including protections against spyware and ransomware
- ➢ Took steps to protect against spam messages and spear-phishing attacks targeting employees

ADMINISTRATIVE

Strategic Outcome – Responsive and Fiscally Responsible Government

GOAL 1: Provide administrative support based on standards and best practices

Objectives

- ❖ Account for all financial transactions in order to accurately monitor and review budget fund levels and activity

INFORMATION TECHNOLOGY

- Maintain accurate records and files for contract management and financial planning
- Use team-based approach with internal and external customers, vendors and contractors to maximize communication
- Improve efficiencies and nurture key relationships across all support functions in the City and County

Prior Year Accomplishments:

- Renegotiated Centurylink contracts and captured significant annual cost savings
- Consolidated cellular service accounts and captured significant annual cost savings
- Negotiated licensing and maintenance agreements to save significant funds to the City and County of Broomfield

COMMUNITY DEVELOPMENT

MISSION

Assure that development and redevelopment within the community occur in such a manner as to enhance and complement Broomfield. Work with the community to assure that established standards are met for property maintenance. The Department will work with and be a resource for the community, City and County departments, and others for reliable, accurate, and objective information in preparing and implementing adopted programs, City plans, ordinances, standards and regulations, policies, data trends, and related areas of professional expertise. We will ensure that projects built throughout the community are built to a high level of quality.

Dave Shinneman, Director
dshinneman@broomfield.org

SERVICES



The **Community Development Administration** division provides leadership and coordination for the six divisions of the Community Development Department: Planning, Engineering, Building Inspections, Geographical Information Systems, Capital Improvement Projects, and Code Compliance. All aspects of development projects and construction within Broomfield are regulated and overseen within this division. The division also provides long-range transportation planning and pursues funding for Broomfield projects.

The **Planning** division administers the City and County of Broomfield's Comprehensive Plan and land use regulations. It directs, develops, and coordinates the preparation of long and short range plans for neighborhoods, districts, corridors, or large geographic areas. Planning also processes and reviews applications for new development and redevelopment while implementing and administering City and County of Broomfield adopted land use policies, standards, and ordinances. The division provides advice and consultation regarding the best current urban design and planning principles and practices to the City Council, the Urban Renewal Authority, the Planning and Zoning Commission, other agencies and departments, and the general public. Also, the division provides information on Broomfield's demographics and coordinates planning efforts with other local, regional, and state agencies.

The **Engineering** division provides infrastructure and traffic/transportation planning, technical support to the public, development review, and construction inspection in accordance with Broomfield standards and specifications. This work includes infrastructure master planning, construction document review, inspection of construction work, and maintenance of records for transportation and utility systems.

The **Building** division is responsible for ensuring that building construction complies with City codes through plan review services, field inspection, and administrative support. This is accomplished by accurate record keeping, reporting, code updates, timely response to citizen concerns, and education of the public.

The **Geographic Information System (GIS)** division provides GIS/mapping service for citizens, employees, and guests of the City and County of Broomfield. The data is prepared, stored, and

COMMUNITY DEVELOPMENT

SERVICES continued

distributed to the customers in either electronic or physical formats. The GIS division also produces, broadcasts, and records the Study Sessions and City Council meetings.

The **Capital Improvement Program (CIP)** division is responsible for the management of capital construction projects in the CIP, Open Space and Parks, Service Expansion, Conservation Trust, and Urban Renewal funds. The division acts as Broomfield's infrastructure builder and works closely with Community Resources, Public Works, and the other divisions within Community Development, as well as the end users of the projects, including the public and other agencies. The projects are managed from initial concept through design, construction, and warranty periods with an emphasis on quality while minimizing costs and construction impacts to the citizens of Broomfield.

The **Code Compliance** division enforces municipal ordinances to protect and enhance the quality of Broomfield neighborhoods. It also provides information to citizens on the importance of maintaining quality neighborhoods.

2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	4,664,716	4,815,617	5,011,048	5,357,573
Supplies & Equip	50,240	53,649	67,179	56,290
Contractual Svcs	146,012	225,317	233,132	244,470
Capital Outlay	0	500	24,500	22,000
Total Expenditures	**4,860,968**	**5,095,083**	**5,335,859**	**5,680,333**

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
01-19100 Administration - Com. Dev.	471,848	550,543	570,400	454,467
01-19200 Planning	683,880	751,375	767,105	925,359
01-19300 Engineering	1,052,734	1,095,736	1,120,238	1,147,182
01-19400 Building Comm Inspections	953,474	962,265	1,056,064	1,134,501
01-19600 GIS - City	289,646	294,563	323,509	539,185
01-19700 Code Compliance	391,351	368,271	370,162	384,377
01-19800 CIP	841,574	906,007	955,694	1,095,262
02-19600 GIS - County	176,484	166,323	172,687	0
Total Expenditures	**4,860,991**	**5,095,083**	**5,335,859**	**5,680,333**

COMMUNITY DEVELOPMENT

POSITION SUMMARY (FTE)

Department Summary		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-19100	Administration	3.00	0.80	3.00	0.80	3.00	0.80	3.00	0.40
01-19200	Planning	5.50	0.80	6.50	0.80	6.50	0.80	8.00	0.80
01-19300	Engineering	9.50	1.38	9.50	1.38	9.50	1.38	9.00	1.38
01-19400	Building Inspections	11.00	0.50	11.00	0.50	12.00	0.75	12.00	0.75
01-19600	GIS - City	2.50	0.00	2.50	0.00	1.50	1.55	3.00	1.95
02-19600	GIS - County	2.00	0.00	2.00	0.00	2.00	0.00	0.00	0.00
01-19700	Code Compliance	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-19800	Capital Improvements Admin.	5.50	1.40	6.50	1.40	7.50	0.80	8.00	0.80
Total Positions		43.00	4.88	45.00	4.88	46.00	6.08	47.00	6.08

SIGNIFICANT CHANGES IN 2018

Administration

- In 2017, an increase of $20,000 in Contractual Services for the Call-n-Ride curb-to-curb transportation service
- An increase of 1.0 FTE and $57,387 in Personnel Services for the addition of one Administrative Technician I position
- Relocation to Planning of 1.0 FTE and $99,500 in Personnel Services for the Senior Transportation Planner position

Planning

- Relocation from Administration of 1.0 FTE and $99,500 in Personnel Services for the Senior Transportation Planner position

Engineering

- In 2017, an increase of $8,612 in Personnel Services and $1,670 in Supplies for the addition of one Construction Engineer Intern position and one Traffic Engineer Intern position working 250 hours each

Building Inspections

- In 2017, an increase of 0.25 FTE and $11,348 in Personnel Services to change part time Permit Tech I position to full time
- In 2017, an increase of 1.0 FTE and $41,265 in Personnel Services and $24,000 in Capital Outlay for the addition of one Limited Term Appointment Combination Inspector position

GIS

- In 2017, an increase of $6,100 in Personnel Services for overtime due to the increased workload from the Oil and Gas City Council meetings
- In 2017, an increase of 0.55 FTE and $55,010 in Personnel Services to add .75 FTE GIS Technician while reducing current full time GIS Specialist to 0.80 FTE
- Relocation of 2.0 FTEs and $174,000 in Personnel Services from county to city to consolidate the two budgets into one
- An increase of $22,00 in Capital Outlay and $3,000 in Supplies for the purchase of one drone and software to provide above ground photos and video

COMMUNITY DEVELOPMENT

CIP

- In 2017, an increase of 0.40 FTE and $30,804 in Personnel Services to change part time CIP Project Manager position to full time
- Relocation of 0.50 FTE and $35,495 in Personnel Services from GIS for Administrative Coordinator position to be full time in CIP

COMMUNITY DEVELOPMENT ADMINISTRATION

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Be a resource for the community and others for reliable, accurate, and objective information

Objectives

- Respond to inquiries from the public
- Provide electronic and/or hard copy documents in response to public records requests

Administration	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Number of Public Record Requests	N/A	N/A	112	101	100	100
Number of Phone Calls to Administrative Support Staff	N/A	N/A	456	346	350	350

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Coordinate and prepare department budget

Objectives

- Analyze and accurately estimate future funding needs for department operation
- Utilize zero-based budgeting to maintain low operating costs
- Analyze workload and responsibilities; adjust duties and recommend reclassifications as appropriate

Prior Year Accomplishments

- Successfully created and submitted the proposed 2017 budget for the department's seven divisions within needed timeframe

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 3: Coordinate department communication

COMMUNITY DEVELOPMENT

Objectives

- ❖ Ensure communication by holding department-wide meetings with all staff, division head one-on-one meetings and division staff meetings
- ❖ Ensure communication flows from management to and from the front line employees

Prior Year Accomplishments

- ➢ Held two department-wide meetings, 12 division head meetings, 60 one-on-one meetings with division managers and 12 update meetings with the City and County Manager's staff

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 4: Coordinate department communication

Objectives

- ❖ Review Council memorandums to ensure clarity and accuracy

Prior Year Accomplishments

- ➢ Participated in Comprehensive Plan and Transportation Plan Update process
- ➢ Entire department participated in Google training to increase document collaboration. Seven department staff were Google Innovation Team members

PLANNING

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Provide efficient and comprehensive services to residents and the development community



COMMUNITY DEVELOPMENT

Prior Year Accomplishments

- 2,364 phone calls for information
- Participation in Broomfield Days and Brewhaha community events

Strategic Outcome: Economic Vitality

Goal 2: Review all development applications for consistency with applicable community plan(s)

Objectives

- Review all development applications for consistency with applicable community plan(s) and regulations
- Review development proposals for compliance with Comprehensive Plan goals
- Review and update plans to be consistent with community objectives
- Administer the Broomfield Comprehensive Plan, Urban Renewal Plans, and Sub-Area Plans

Prior Year Accomplishments

- Completion of the 2016 Comprehensive Plan Update

Strategic Outcome: Facilities and Effective Transportation Infrastructure

Goal 3: Assure regional, state, and federal plans include transportation needs

Objectives

- Maintain Broomfield's presence and input in the decision-making process, and ensure that Broomfield's projects are included in short- and long-term plans
  - Attend regional, state, and federal meetings representing Broomfield and advocating for transportation needs
- Promote better bus services for residents of Broomfield
  - Advocate for existing bus services and for new services to be added

Prior Year Accomplishments

- Participated in committees and meetings regarding Bus Rapid Transit and FasTracks
- Expanded Call-n-Ride service available in August 2016 for residents to Broomfield's eastern boundary and north to 144th Avenue

ENGINEERING

Strategic Outcome: Economic Vitality

Goal 1: Manage development responsibly

COMMUNITY DEVELOPMENT

Objectives

- Perform timely reviews of construction documents
  - Review 95% of construction documents within 30 days
  - Review and coordinate all Planning and Zoning submittals with Planning, Public Works, and other departments/divisions by the requested deadline
- Perform a satisfactory level of construction inspection
  - Goal (number of permits)/FTE

Engineering	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Percentage of Construction Documents Reviewed Within 30 Days	100%	100%	100%	100%	100%	100%
Number of Processed Development Reviews	33	43	42	41	48	44
Number of Performed Traffic Counts	229	171	163	155	155	158
Number of Permits Issued	363	379	461	329	329	373

Prior Year Accomplishment

- Processed five Letter of Map Revisions
- Processed 45 Floodplain Permits
- Processed 32 Construction and Final Acceptances
- Issued 83 Street Closure/Special Events Permits
- Processed 1,720 Accident Reports and 139 Traffic Studies/Work Orders

BUILDING INSPECTIONS

Strategic Outcome: Economic Vitality

Goal 1: Provide accurate and timely plan review to identify discrepancies with adopted codes

Objectives

- Complete initial plan review of new single-family dwellings and tenant finishes within 21 days of submittal 90% of the time
  - Review tracking information recorded in software system each month

Prior Year Accomplishment

- Completed initial plan review for new single family dwellings and tenant finishes within 21 days approximately 55% of the time - completed initial plan reviews within 28 days approximately

COMMUNITY DEVELOPMENT

Strategic Outcome: Economic Vitality

Goal 2: Provide timely inspections to assure compliance with codes

Objectives

- Respond to inspection requests at site within 24 hours 95% of the time
  - Review tracking information recorded in software system each month

Number of Inspections for...	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Inspections for New Single Family Homes (SFH)	4,610	7,652	7,339	8,034	7,750	5,000
Inspections for Multi Family Homes (MFH)	3,677	3,354	1,635	2,980	1,700	1,700
Inspections for New Commercial Buildings	385	232	417	563	500	500
Inspections for Alterations and Additions (AA)	2,632	2,885	2,731	2,504	2,800	2,800
Inspections for AA for Commercial Buildings	1,492	1,223	1,283	1,560	1,400	1,400

Prior Year Accomplishments

- Responded to next day inspections approximately 99% of the time

GEOGRAPHIC INFORMATION SYSTEM (GIS)

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Create, produce, and maintain mapping projects, as requested

Objectives

- Compile existing data, create draft for review, and present finished project to customer by due date
- Vicinity maps and 500-foot buffer requests will be completed on or before the deadline, 95% of the time
- 95% of all development submittal reviews will be completed by the requested due date

Prior Year Accomplishments

- Created CAC map
- Created 253 Vicinity maps and Buffer maps
- Prepared 2,958 GIS documents

COMMUNITY DEVELOPMENT

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Provide professional audio/visual (A/V) production of City Council meetings

Objectives

- Produce a smooth A/V recording of City Council meetings and Study Sessions
- Coordinate the A/V recording during live Council meetings, including video transitions from speaker to video
- Create a copy of the recording for replay, web broadcasts, and archival
- Create videos for Council meeting items as requested by City staff and developers
- Film project areas as needed for City Council items as requested
- Edit, as needed, to create a video record of the data for the meetings

Prior Year Accomplishments

- 80 Broadcasts and Recorded Productions
- Special projects/recordings as requested including managers meetings and training videos

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 3: Assist staff and the public on an ongoing basis in the retrieval of electronic GIS documents

Objectives

- Increase the information available to the public online
- Create links on the website to electronic data enabling the public the capability of downloading information
- Add data and links to the web as they become available
- Provide electronic documents as requested
- Provide electronic documents by e-mail, FTP Site, or CD/DVD

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 4: Create and maintain the parcels for the City and County of Broomfield

Objectives

- Represent the accurate current boundary for all parcels in the City and County of Broomfield
- Create new parcels by splitting existing parcels or joining existing parcels
- Process parcel join or split, create new parcels, and update parcel layer
- Identify whether or not parcel boundaries will be affected by the modifications requested in recorded documents received from Central Records

Prior Year Accomplishments

- 23,877 Parcels created and maintained
- 789 Parcels manipulate

COMMUNITY DEVELOPMENT

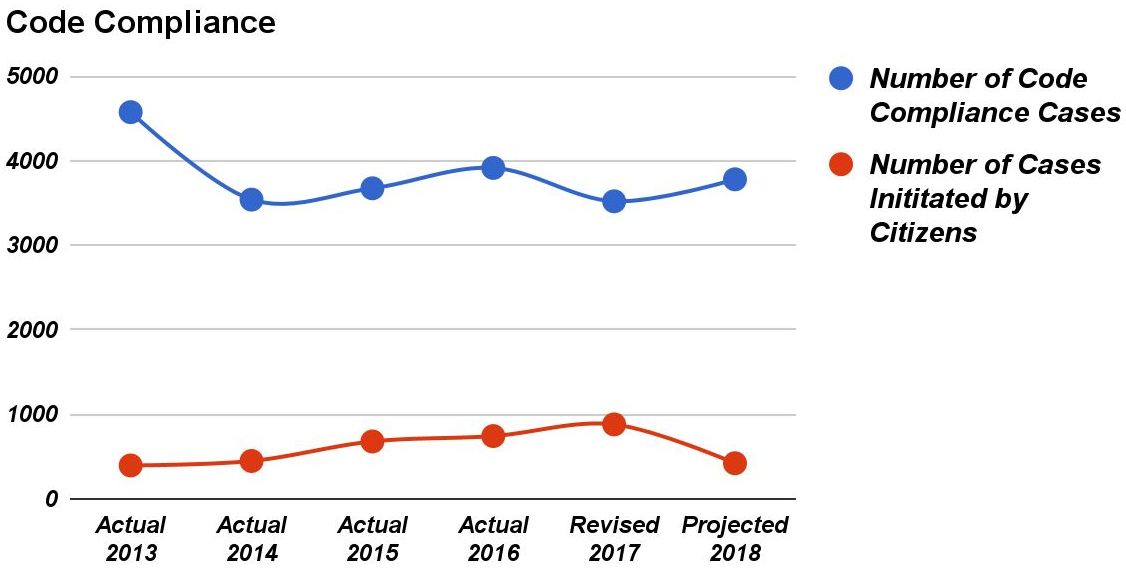
CODE COMPLIANCE

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Minimize citizen complaints

Objectives

- Maintain citizen complaints below 20% of total cases
  - Address neighborhood violations using officer-initiated cases for greater than 80% of total cases



Prior Year Accomplishments

- Maintained citizen complaints at only 16% of total cases for 2016

Strategic Outcome: Safe Community

Goal 2: Communicate information to the citizens regarding the importance of property maintenance and voluntary code compliance

Objectives

- Maintain a high level of voluntary compliance with municipal codes
  - Provide information to citizens regarding property maintenance to achieve a minimum of 98% voluntary compliance

Prior Year Accomplishments

- Maintained a level of 99% voluntary compliance for total cases in 2016

COMMUNITY DEVELOPMENT

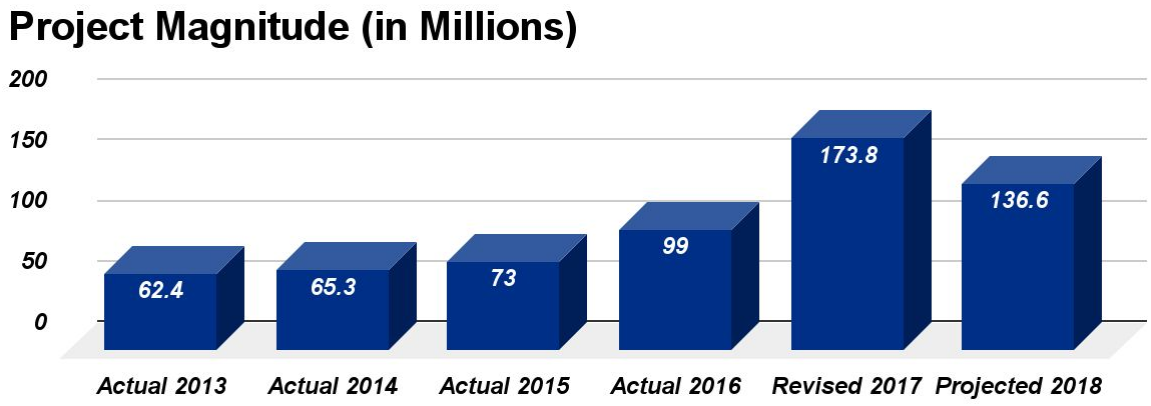
CAPITAL IMPROVEMENTS PROGRAM ADMINISTRATION

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Demonstrate fiscal responsibility with public funds for capital improvement projects

Objectives

- Construct high-quality capital improvement projects within budget constraints
  - Research alternatives and implement the highest and lowest-cost project elements
- Develop the best possible plans prior to construction
  - Hire the most qualified design consultants for each project
  - Increase spending during the design phase to decrease spending during the construction phase



Prior Year Accomplishments

- Managed $159.3 million in projects
- Wrote 47 City Council/Study Session agenda reports
- Evaluated and processed 61 CIP requests

Strategic Outcome: Facilities and Effective Transportation Infrastructure

Goal 2: Develop capital improvement project designs and schedules to meet City Council, City Management, and users' expectations

Objectives

- Identify and include all appropriate stakeholders in the project development process
  - Monitor, manage, and communicate schedule risks on a monthly basis to achieve key project milestones

Prior Year Accomplishments

- Managed 70 funded CIP Projects

POLICE

MISSION

The Broomfield Police Department's mission is to enhance the quality of life in the community by protecting life and property, and providing services to prevent crime and resolve problems.

Gary Creager, Police Chief
gcreager@broomfield.org

SERVICES



The **Police Administration** Division provides overall leadership for the members of the department and management of daily operations associated with essential City and County Law Enforcement Services. The Broomfield Police Department is the only combined police and sheriff's department in the State of Colorado and, as a result, realizes significant efficiencies both financially and in the development of public safety policy. The Department, in partnership with the community, has developed a community-oriented policing philosophy that defines the delivery of all police services. The Broomfield Police Department is organized into two bureaus, Operations and Support Services.

Emergency Management provides essential emergency management services as required by county law and non-essential public safety services through public education. It is also responsible for the dissemination of public information.

The **Operations Bureau** provides essential public safety services that are delivered at a level consistent with the community policing philosophy.

The Patrol Division is the core of the Department and provides emergency response; calls for service; preliminary investigation; neighborhood problem solving; DUI enforcement; directed patrol; SWAT; traffic enforcement in neighborhoods, on highways, and the Northwest Parkway; conducts accident investigations; special event coordination; patrol services in the FlatIron Business District; the Senior Liaison program; the Animal Services Unit; and safety in Broomfield's schools through the School Resource Officer program. The Department's senior outreach efforts provide essential police services to our senior community, and the Animal Services Unit focuses on animal issues and related ordinance enforcement.

The Investigations Division investigates all persons, property, fraud and electronic crimes; processes crime scenes; protects victim rights; files all cases with the District Attorney's office; and manages the Property/Evidence Unit.

The **Support Services Bureau** provides essential public safety services as required for county law enforcement agencies and non-essential services as expected by the community.

POLICE

The Administrative Services Division consists of the Civil Unit, Standards Unit, the Crime Analyst, and Maintenance. The Civil Unit, a required county service, serves civil papers received for process from citizens and court. The Standards Unit serves as a liaison between the community and the Police Department to resolve complaints or citizen concerns. The crime analyst is responsible for data collection, statistics, and special projects. Maintenance is responsible for coordinating the Department's fleet and police equipment repairs.

The Detention Division maintains a 24/7 operational detention facility that houses and transports inmates, as necessary. The Division also provides educational, religious, substance abuse, and mental and physical health programs to inmates.

The Information and Court Services Division provides essential public safety communication services for both the police and fire departments, maintains police and inmate records, and provides court security.

The Support Services Division consists of the Training Unit, Alternative Sentencing and Classification Unit, and Administrative Unit. The Training Unit oversees recruitment; in-service, field, and ongoing professional training; licensing; and background investigations. The Alternative Sentencing Unit manages inmates on work release, and the Administrative Unit oversees the management of daily operations in the Detention Center as well as maintenance of the facility.

2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	22,542,723	22,438,870	22,590,485	23,994,703
Supplies & Equip	676,706	1,053,056	1,058,366	949,070
Contractual Svcs	1,772,307	2,253,602	2,309,102	2,578,065
Capital Outlay	299,587	8,000	8,000	263,200
Total Expenditures	**25,291,323**	**25,753,528**	**25,965,953**	**27,785,038**

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
01-21100 Police Admin	896,427	947,240	968,823	1,011,784
01-21200 N Metro Task Force	470,933	495,362	497,465	507,856
01-22200 Investigations	2,107,668	2,103,953	2,090,133	2,369,073
01-22300 Patrol	6,712,280	7,073,458	7,156,285	7,280,164
01-22400 Animal Services	311,334	320,374	322,678	416,289
01-22500 Special Operations	547,271	539,342	542,243	574,548
01-22600 Traffic/Northwest Pky	339,008	276,606	278,755	293,557

POLICE

01-22700 Traffic	1,147,578	1,184,727	1,188,295	1,176,106
01-22800 Flatiron Svcs Unit	614,515	672,818	678,827	718,053
01-23700 Communications Police	1,752,789	1,765,223	1,794,225	1,916,844
01-23800 Communications Fire	483,470	456,123	459,513	525,628
01-24200 Event Center	111,926	114,486	115,329	123,095
01-24300 SWAT	108,868	148,747	155,047	365,015
02-22100 Civil Process	433,670	417,271	419,049	448,452
02-22900 Court Security	719,556	693,706	698,813	734,206
02-23100 Detention Admin	825,954	752,940	757,364	811,667
02-23200 Transport	540,412	518,024	522,033	670,205
02-23300 Detention Operations	4,826,868	4,931,094	4,963,164	5,103,891
02-23310 Alternative Sentencing Unit	551,104	568,609	573,552	718,553
02-23400 Training	973,216	997,478	1,003,607	1,197,112
02-23500 Emergency Mgmt	312,089	314,389	316,084	323,880
02-23600 Inmate Programs	88,697	46,260	46,575	51,145
02-23900 Police Building Mtce	106,678	112,276	112,718	120,794
02-24100 Property/Evidence	309,012	303,022	305,376	327,121
Total Expenditures	**25,291,323**	**25,753,528**	**25,965,953**	**27,785,038**

POSITION SUMMARY (FTE)

POLICE

Department Summary		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-21100	Administration - Police	7.00	0.80	7.00	0.80	8.00	0.00	8.00	0.00
01-22200	Investigations	18.00	0.00	18.00	0.00	17.00	0.75	18.00	0.75
01-22300	Patrol	54.00	1.55	56.00	1.55	56.00	1.60	56.00	1.60
02-23400	Training Unit	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
01-23700	Records and Communications	17.00	0.00	18.00	0.00	18.00	0.00	18.00	0.00
01-22500	Special Operations	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
01-22700	Traffic Unit	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00
01-23800	Communications - N. Metro Fire	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
01-22800	FlatIron Services Unit	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
01-22600	Northwest Parkway Unit	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
01-21200	North Metro Task Force	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-22400	Animal Services	3.00	0.00	3.00	0.00	3.00	0.00	4.00	0.00
01-24200	Event Center	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-23100	Detention Administration	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-23300	Detention Operations	41.00	0.00	41.00	0.00	41.00	0.00	41.00	0.00
02-22900	Court Security	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-23200	Transport Unit	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
02-23900	Building Maintenance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-23500	Emergency Management	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
02-22100	Civil Process	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
02-24100	Property/Evidence	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
02-23310	Alternative Sentencing Unit	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
Total Positions		211.00	2.35	214.00	2.35	214.00	2.35	216.00	2.35

SIGNIFICANT CHANGES IN 2018

Department wide

- An increase of $16,640 in Supplies and $1,460 in Contractual Services for the purchase of 12 semi-automatic rifles to fulfill the requirement for each officer to carry a long gun
- An increase of $1,009,860 in Personnel Services for salary adjustments, overtime, on-call pay, holiday pay and associated benefits
- An increase of $34,000 in Supplies for various items including officer uniforms and boots, safety supplies and fuel
- An increase of $81,000 in Contractual Services including inmate health care and food services, pre-employment tests and screenings, uniform cleaning and repair

Administration

- In 2017, an increase of $17,500 in Contractual Services for consulting services to help the organization achieve the Respectful and Professional Workforce Principles identified in PD's 2017 Strategic Plan

Patrol

- An increase of 1.0 FTE and $58,075 in Personnel, $10,920 in Supplies and $2,175 in Contractual Services for the addition of one Animal Services Officer position

Investigations

- An increase of $78,500 in Personnel, $13,400 in Supplies, $2,910 in Contractual Services and $5,000 in Capital Outlay for the addition of one Crime Scene Investigator position

SWAT

POLICE

- An increase of $28,385 in Capital Outlay for a new Crisis Negotiations Team throw phone and software
- An increase of $229,815 in Equipment for a new SWAT vehicle

Communications Police

- In 2017, an increase of $23,570 for the addition of one temporary Records Specialist to work a total of 1,560 hours to help in the Records Division

Training

- An increase of $41,170 in Supplies for duty and training ammunition
- An increase of $93,000 in Contractual Services for ongoing training for Police Department personnel that will cover state mandated training and certifications for sworn personnel

Inmate Programs

- An increase of $6,840 in Supplies for inmate supplies

OPERATIONS BUREAU

Strategic Outcome: Safe Community

Goal 1: Ensure a safe community

Objectives

- Maintain an overall crime clearance rate that is above the national average
  - Provide active patrol services to neighborhoods and businesses as measured by calls for service and officer-initiated activities
  - Investigate all reported crimes and clear cases through acceptable clearance standards

Patrol	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Calls for Service	28,919	31,494	7,323	75,280	22,579	22,579
Number of Serious Crimes	1,220	1,083	187	544	830	830
Traffic Summonses	8,411	8,642	2,228	6,512	6,427	6,427

* Now counted as total incidents

Prior Year Accomplishments

- Investigated and apprehended organized criminal enterprise committing felonious acts in Broomfield. The group of over 10 individuals perpetrated numerous property crimes such as motor vehicle theft, burglary, possession of stolen items, firearms violations, and illicit controlled substances. Broomfield worked with multiple jurisdictions and district attorney's offices to prosecute the suspects through the Colorado Organized Crime Act (COCA). The enterprise committed 24 criminal cases in Broomfield alone, and 50 in the Denver metro region
- Increased staffing at FlatIron Crossing by one officer, and filled all police officer vacancies in Patrol Division
- Decreased the percentage of intersections with high accident rates
- Engaged in proactive crime prevention through increased bike patrols, puffer awareness, open

POLICE

garage door notices, social media outreach, construction theft awareness, and special enforcement projects

Additional Prior Year Accomplishments (Not tied to goals)

- ➢ Established a new vision for the Department and completed a comprehensive strategic plan to move the organization toward achieving its vision by focussing efforts in give key business initiative: Service/Crime and Disorder, Innovation, Communication and Transparency, Respectful and Professional Workforce, and key Partnerships
- ➢ Conducted Procedural Justice Training to PD staff
- ➢ Conducted the Department's first teen academy, continued the citizen's academy and participated in several community events including Santa Cops, Fill-A-Backpack and the Plane Pull and Relay for Life with Special Olympics

SUPPORT SERVICES BUREAU

Strategic Outcome: Safe Community

Goal 1: Provide a safe and secure detention facility

Objectives

- ❖ Manage inmate population so it does not exceed facility capacity
  - ○ Identify off-site facilities to safely house inmates who exceed Broomfield's facility capacity, at a reasonable cost, as measured by Average Daily Population (ADP) and percentage of occupancy in all pods
  - ○ Develop plans for opening the currently unused pods and provide additional capacity for male and female inmates
  - ○ Adopt the Flex Unit as a viable option for overflow and special needs housing
  - ○ Utilize the Alternative Sentencing Unit (ASU) for qualified inmates
- ❖ Manage staffing at required minimum while using minimal overtime
- ❖ Maintain minimum staffing of four officers and one sergeant per post for 24/7 coverage using minimal overtime hours

Detention Operations	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Total Number of Bookings	2,226	2,418	2,380	2,086	2,295	2,295
Average Daily Population	61	64	74	75	71	71
Average Number of Male & Female Inmates Housed Outside of Facility	1.36	0.75	4.56	4.11	3.14	3.14

Prior Year Accomplishments

- ➢ Housed a total of 58 inmates that were sentenced to the Alternative Sentencing Unit which allowed those inmate to remain employed and productive while serving their sentences
- ➢ Updated ASU directive and procedures to allow more people to enter the program with the

POLICE

cooperation of the courts

- Opened the new women's pod on time, which enables staff the ability to properly classify all female inmates in alignment with national standards and existing correctional case law as well as enabling Broomfield to possibly enter into future agreements for contract housing with surrounding jurisdictions
- Completed the refurbishment of the Flex Unit (formerly the female housing unit) that will enable staff to house overflow and special needs male inmates as well bringing the facility into compliance with new 2017 federal legislation on restrictive housing
- Upgraded security electronics at the Detention Center Facility with a firmware/software upgrade that included the purchase of seven high definition cameras, additional parking lot camera coverage, and a new metal detector
- The Detention Division's Emergency Response Team (ERT) successfully re-certified as a US Corrections Special Operations Group (USCSOG) Special Operations Team. Broomfield was the first agency in the state to acquire this advanced certification and remains only one of three agencies in Colorado
- No inmates have been housed off-site in 2017 as result of the above changes which has resulted in cost savings for outside housing

PUBLIC WORKS

MISSION

Striving to enhance the quality of the environment and life for the citizens of Broomfield through implementing innovative technologies, improving and maintaining the community's water, wastewater, surface water, streets, parks, facilities, open space, cemeteries, and fleet resources in order to provide reliable, efficient, and excellent services.

David Allen, Director
dallen@broomfield.org

SERVICES



The **Public Works Administration** division plans, organizes, directs, and coordinates the activities of the Public Works Department, including administration and supervision of all Public Works activities and capital improvement projects.

The **Fleet Maintenance** division maintains vehicles and equipment for safety, reliability, and compliance with mandatory State and Federal requirements.

The **Facilities** division provides a clean, safe, healthy, and comfortable environment in each of the City and County facilities in a fiscally responsible manner, ensuring longevity and minimizing costs.

The **Park Maintenance** division maintains and operates the City and County's irrigated parks, right-of-ways, facilities landscaping, open space, trees, structures and appurtenances, and athletic facilities in a responsible manner, providing a safe and aesthetically pleasing environment for our citizens and visitors.

The **Cemetery Maintenance** division is responsible for maintaining the grounds and landscaping at the County Commons and Lakeview cemeteries, while providing a safe and aesthetically pleasing environment for the different types of interments that take place at both cemetery locations.

The **Solid Waste and Recycling** division manages solid waste and resource conservation programs.

The **Street Operations** division provides services which maintain and improve the long-term condition of street infrastructure and provide for safe, clean, and passable streets.

The **Water Supply and Treatment** divisions provide a dependable and safe supply of water which meets the demands of Broomfield residents and businesses.

The **Water Operations and Maintenance** division provides a safe and reliable system for water distribution to the citizens of Broomfield.

The **Environmental Monitoring** division performs sampling, analyses, and reporting associated with water quality and Safe Drinking Water Act (SDWA) compliance for Broomfield's potable water system.

The **Wastewater Treatment** division treats wastewater to meet discharge requirements and manages programs to comply with federal and state regulations.

PUBLIC WORKS

The **Industrial Pretreatment** division protects the wastewater collection and treatment systems from discharges that could interfere with the treatment process and/or pass through the treatment facility untreated.

The **Wastewater Operations and Maintenance** division operates and maintains a safe and reliable wastewater collection system.

The **Wastewater Laboratory Operations** division performs sampling, analysis, and reporting associated with water quality and the U.S. Environmental Protection Agency's National Pollutant Discharge Elimination System (NPDES) discharge permit.

The **Stormwater** division protects the public by providing and maintaining a system of detention ponds, catch basins, ditches, and storm drains, and ensures compliance with Broomfield's Stormwater Discharge Permit.

The **Water Reclamation** division provides a non-potable water system for irrigation purposes for selected golf courses, parks, and landscaped areas within the City and County of Broomfield. The Reclamation Laboratory Operations division performs sampling, analysis, and reporting associated with reclaimed water quality and the National Pollutant Discharge Elimination System (NPDES) discharge permits.

2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	13,605,969	14,277,997	14,358,019	15,254,302
Supplies & Equipment	3,820,717	4,349,793	4,350,869	4,532,292
Contractual Services	17,295,735	19,084,265	19,048,495	19,900,509
Capital Outlay	223,464	843,928	843,928	250,200
Total Expenditures*	**34,945,885**	**38,555,983**	**38,601,311**	**39,937,303**

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
01-30100 Public Works Admin	278,178	268,371	309,183	434,037
01-30200 Fleet Maintenance	1,407,839	1,559,327	1,494,276	1,633,781
01-30300 Parks Mtce	7,030,351	7,563,063	7,605,459	7,806,313
01-30500 Solid Waste & Recycling	350,028	432,205	442,786	484,962
03-32100 Facilities Maintenance	4,128,309	4,742,407	4,727,189	4,816,917
06-34100 Mtce of Condition	1,093,754	1,117,905	1,110,675	1,282,291
06-34200 Snow & Ice Control	1,020,835	1,838,106	1,843,029	1,127,695
06-34300 Traffic Control	853,777	952,526	957,589	1,110,699
06-34500 Street Cleaning	180,951	217,181	218,589	216,751
06-34600 Street Lighting	1,339,229	1,329,880	1,329,880	1,359,030

PUBLIC WORKS

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
06-34800 Street Stormwater	88,976	161,392	160,362	150,012
07-30400 Cemetery Mtce	124,379	142,851	143,033	160,167
40-35100 Water Resources & Planning	7,946,120	1,566,385	1,567,810	2,185,364
40-35200 Water Treatment & Supply	1,497,614	8,462,368	8,470,479	8,512,110
40-35300 Water System Ops/Mtce	1,673,543	1,774,269	1,762,244	1,806,287
40-35400 Environmental Monitoring	950,360	1,012,136	1,017,629	1,062,912
40-35500 GWR Water Protection	15,667	49,669	49,669	49,451
45-37100 Sewer Treatment Plant	2,312,334	2,464,536	2,467,321	2,609,139
45-37200 Industrial Pretreatment	207,067	232,569	231,506	199,852
45-37300 Sewer System Ops/Mtce	1,053,554	1,036,967	1,043,452	1,086,165
45-37400 Laboratory Operations	541,115	529,753	534,076	565,217
45-38600 Stormwater	205,199	252,288	252,208	302,232
45-38800 Sewer Stormwater - Ops/Mtce	2,803	4,500	4,500	4,500
45-38900 Sewer Stormwater - Envr Svcs	122,870	134,430	135,273	152,600
47-39000 Water Rec Resources/Planning	0	301,165	317,992	399,527
47-39100 Water Reclamation Supply	365,316	184,680	184,723	184,315
47-39200 Water Reclamation Treatment	121,881	173,344	165,844	177,660
47-39300 Water Reclamation Ops/Mtce	20,312	36,060	36,060	36,085
47-39400 Water Reclamation Lab Ops	13,524	15,650	18,475	21,232
Total Expenditures*	**34,945,885**	**38,555,983**	**38,601,311**	**39,937,303**

*Total expenditures do not include operations capital repair and maintenance

PUBLIC WORKS

POSITION SUMMARY (FTE)

Department Summary		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-30100	Administration - Public Works	1.75	0.00	1.75	0.00	2.75	0.00	2.75	0.00
01-30200	Fleet Maintenance	8.10	1.40	8.10	1.40	8.00	1.40	9.00	0.80
01-30300	Park Maint. - Athletic Facilities	4.70	0.00	4.70	0.00	4.50	0.00	4.50	0.00
01-30310	Park Maint. - Forestry	2.22	0.00	3.22	0.00	3.22	0.00	3.22	0.00
01-30320	Park Maint. - Horticulture	7.57	0.00	7.57	0.00	7.57	0.00	7.57	0.00
01-30330	Park Maint. - Irrigation	8.66	0.00	8.66	0.00	8.66	0.00	8.66	0.00
01-30340	Park Maint. - Open Space	2.40	0.00	3.40	0.00	3.40	0.00	3.40	0.00
01-30350	Park Maint. - Structures/Playgrd.	2.95	0.00	3.95	0.00	3.95	0.00	3.95	0.00
01-30360	Park Maint. - Turf Mowing	5.70	0.00	5.70	0.00	5.70	0.00	5.70	0.00
07-30400	Cemetery Maintenance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
01-30500	Solid Waste & Recycling	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
03-32100	Facilities Maintenance	26.15	6.40	30.15	6.83	30.00	6.83	30.00	6.83
06-34100	Maintenance of Condition	8.71	0.00	8.71	0.00	8.56	0.00	8.56	0.00
06-34200	Snow and Ice Control	1.14	0.00	5.14	0.00	1.38	0.00	1.38	0.00
06-34300	Traffic Control	6.88	0.00	6.88	0.00	8.76	0.00	8.76	0.00
06-34500	Street Cleaning	1.48	0.00	1.48	0.00	2.42	0.00	2.42	0.00
06-34800	Stormwater Streets	0.94	0.00	0.94	0.00	1.88	0.00	1.88	0.00
40-35100	Water Supply	2.30	0.00	1.75	0.00	1.75	0.00	1.75	0.00
40-35200	Water Treatment Plant	9.40	0.00	9.95	0.00	9.95	0.00	9.95	0.00
40-35300	Water System Operation/Maint.	12.70	0.00	12.70	0.00	11.50	0.00	12.50	0.00
40-35400	Environmental Monitoring	7.75	0.00	7.75	0.00	7.75	0.00	7.75	0.00
45-37300	WW System Operation/Maint.	7.70	0.00	7.70	0.00	8.50	0.00	7.50	0.00
45-37100	Wastewater Treatment Plant	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00
45-37200	Industrial Pretreatment	2.50	0.00	2.50	0.00	2.50	0.00	2.00	0.00
45-37400	Laboratory Operations	4.25	0.80	4.25	0.80	4.25	0.80	4.25	0.80
45-38600	Stormwater Sewer	1.50	0.80	1.50	0.80	2.50	0.00	3.00	0.00
45-38900	Stormwater Environmental Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
47-39000	Water Reclamation Resources & Planning	0.00	0.00	1.25	0.00	1.25	0.00	2.25	0.00
47-39100	Water Reclamation	1.30	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions		151.75	9.40	162.75	9.83	163.75	9.03	166.75	8.43

SIGNIFICANT CHANGES IN 2018

Administration

- In 2017, an increase of $49,000 in Personnel Services for the repurpose of a vacant position to a Deputy Director position

Fleet

- In 2017, a decrease of $54,000 in Supplies for fuel cost
- An increase of 0.4 FTE and $31,000 in Personnel Services to change the part time Fleet Worker position to a full time position

Facilities

- In 2017, a decrease of $57,000 in Contractual Services for energy efficiency savings in the new HHS building
- An increase of $16,000 in Contractual Services for annual roof inspections

PUBLIC WORKS

- An increase of $132,000 in Personnel Services for salary adjustments, reclassifications and health benefits

Park Maintenance

- In 2017, an increase of $24,500 in Contractual Services for sport court resurfacing
- In 2017, an increase of $20,000 in Supplies and Equipment for the replacement of park amenities
- An increase of $26,200 in Personnel Services for addition of two seasonal positions in Structures
- An increase of $27,000 in Supplies for lighting, field and court maintenance supplies
- An increase of $24,500 in Contractual Services for water expenses due to water rate and acreage increases

Street Maintenance

- An increase of $136,200 in Equipment for the addition of a bucket truck
- An increase of $94,500 in Equipment and Supplies for a trailer-mounted crack seal unit and associated supplies
- An increase of $31,900 in Contractual Services for increased street patching
- An increase of $29,200 in Contractual Services for street light electricity
- An increase of $14,900 in Supplies for the increase of snow and ice material
- An increase of $12,500 in Contractual Services for debris disposal

Solid Waste and Recycling

- An increase of $17,000 in Contractual Services for the annual Spring Cleanup program
- An increase of 1.0 FTE and $27,700 in Personnel Services for the addition of an Environmental Educator position

Water Fund

- An increase of $603,000 in Contractual Services for the operating costs associated with the Windy Gap units

Sewer Fund

- An increase of 0.2 FTE and $27,600 in Personnel Services to change a part time Stormwater Technician position to full time
-

Water Reclamation Fund

- In 2017, an increase of $16,000 in Contractual Services for a raw water pump station replacement fence
- An increase of 1.0 FTE and $59,400 in Personnel Services and Equipment for a Water Resources Analyst position and a vehicle
- An increase of $20,000 in Contractual Services for the maintenance and cleaning of the Upper Church and McKay Ditches

PUBLIC WORKS

Fleet Maintenance

Strategic Outcome: Safe Community

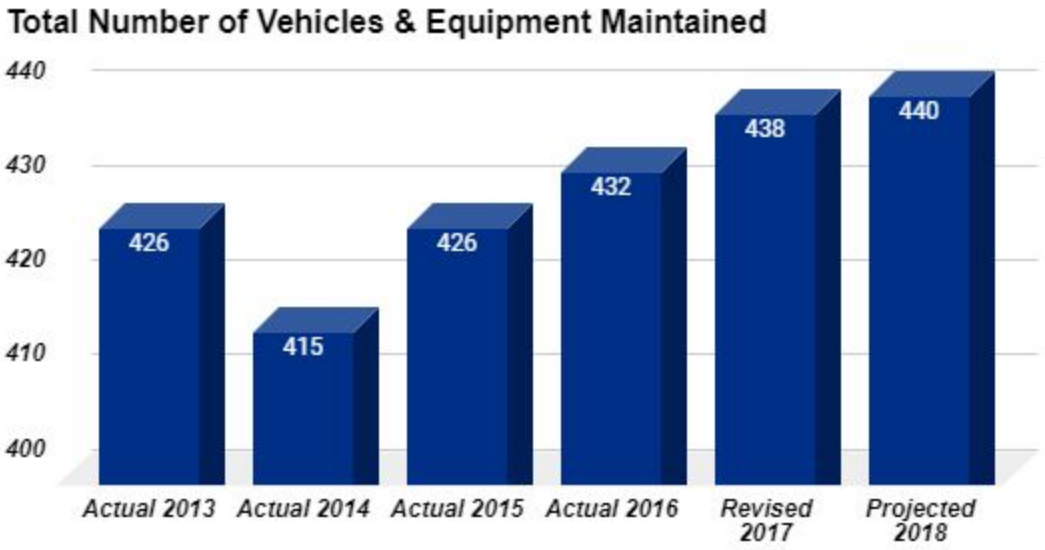
GOAL 1: Meet State, Federal, and Local regulatory safety requirements for all vehicles and equipment in the City and County's fleet

Objectives

- Minimize deficiencies in annual Department of Transportation safety inspections
  - Perform necessary preventive maintenance and safety inspections to minimize deficiencies in annual Department of Transportation safety inspections
- Stay compliant with Diesel Fleet Self Certification Program, as well as the Denver Metro Clean Air Program for gas-powered vehicles
  - Perform necessary preventive maintenance to keep vehicles and equipment running at optimum performance and to minimize potential failures

Prior Year Accomplishments

- Fleet Services scheduled and completed all required annual safety inspections and had no safety-related failures in 2016
- Kept a two week advanced notice schedule for customers
- Fleet Services completed all in-house diesel emissions tests with zero failures. Fleet Services used the state facility for gas emissions and had zero failures there as well



Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Maximize vehicle and equipment availability

Objectives

- Minimize vehicle and equipment downtime during business hours

PUBLIC WORKS

- Schedule regular preventive and corrective maintenance. By scheduling preventative maintenance in advance and offering a loaner vehicle and the Brooma-Car program customers vehicles can be serviced and repaired causing minimal operational downtime

Prior Year Accomplishments

- Fleet Services was able to perform 686 PM's on our fleet of 432 vehicles and equipment. We also scheduled 1,197 vehicles and equipment for 1,615 repairs
- All Priority One equipment was scheduled during low use hours and snow plow repairs were dealt with immediately

FACILITY MAINTENANCE

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 1: Maintain safe facilities

Objectives

- Inspect, evaluate, and apply appropriate repairs and upgrades
  - Develop a plan to maintain and improve facility safety and aesthetics

Prior Year Accomplishments

- Completed 345 work requests out of 378 requested, a 91% completion rate

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 2: Optimize condition of Broomfield's facilities at minimum life cycle costs

Objectives

- Evaluate facility conditions annually and apply appropriate repairs and rehabilitation
  - Develop and maintain condition assessment evaluation plans for all locations

Facility Maintenance	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Total Facility Maintenance Budget	$3,999,840	$3,999,840	$4,080,876	$4,360,019	$ 4,740,525	$ 4,841,504
Sq. Foot of Facilities Maintained	1,003,786	1,003,786	1,005,752	1,043,448	1,043,448	1,043,448
Facility Maintenance Cost per Sq. Ft.	$ 3.98	$ 3.98	$ 4.06	$ 4.18	$ 4.54	$ 4.64

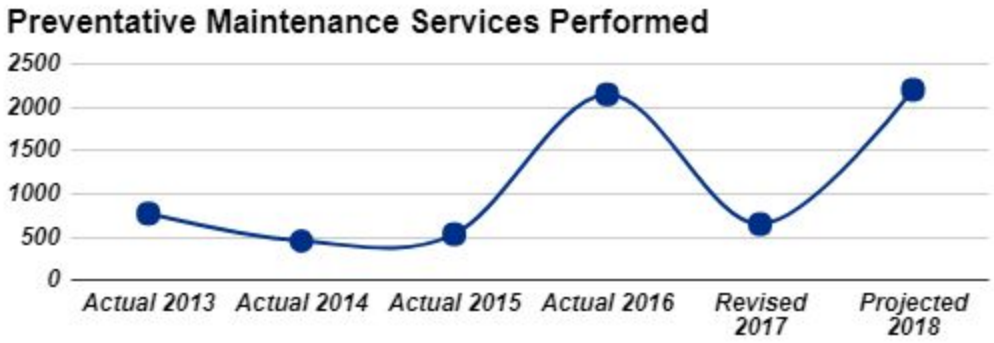
PUBLIC WORKS

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 3: Perform cleaning to maintain condition and enhance function of facilities

Objectives

- Develop and implement maintenance plan and tracking system
  - Complete maintenance per plan
  - Complete cleaning per plan



Prior Year Accomplishments

- Completed 2,146 preventive maintenance tasks in 2016
- Monthly building inspections were performed to assure cleaning standards with immediate correction to deficiencies. Implemented the Building Assessment program for proactive maintenance and long-term financial planning for capital expenditures

PARK MAINTENANCE

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 1: Address critical deficiencies (safety and liability) in a timely manner

Objectives

- Achieve 100% compliance to critical deficiencies within 24 hours
  - Identify critical deficiencies and assign tasks to appropriate personnel for completion
  - Track activities through maintenance log and service work request (SWR) system
  - Review and compile reports and data

Prior Year Accomplishments

- In 2016, all critical deficiencies were handled in a timely manner; all critical deficiencies were addressed for safety in a 24-hour period upon notification

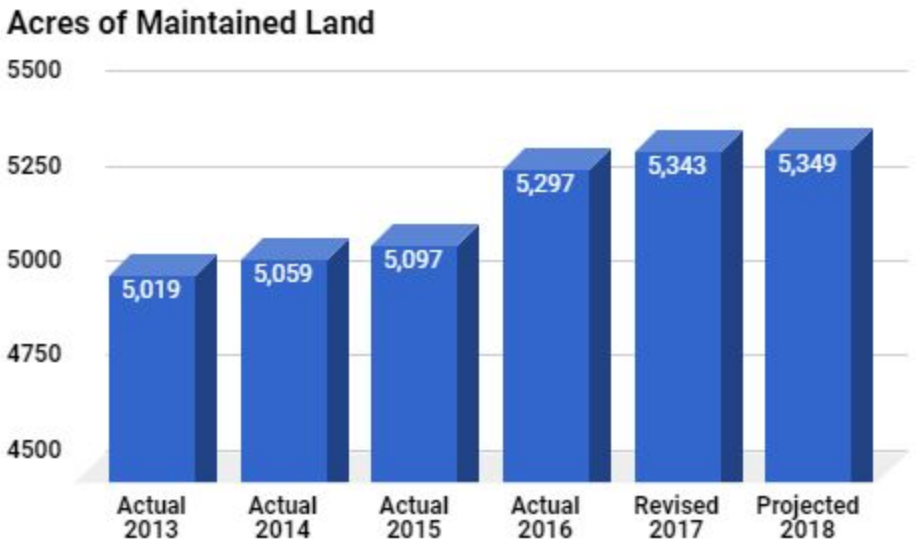
Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 2: Address non-critical deficiencies in a timely fashion

PUBLIC WORKS

Objectives

- Maximize the number of deficiencies addressed based on resources
  - Prioritize repairs/actions based on budget and staff



Prior Year Accomplishments

- Accomplished daily task in 2016 to a satisfactory level, with minimal citizen complaints and a high rate of customer satisfaction

Strategic Outcome: Environmental Stewardship

GOAL 3: Conserve water resources

Objectives

- Minimize water application as a part of Evapo-Transpiration (ET), while still meeting safety and aesthetic objectives as a function of ET
  - Apply water not to exceed 100% of recommended ET
- Increase irrigated landscape acreage with reuse water as dictated by reuse availability plan
  - Install new or replace current domestic water with reuse water

Prior Year Accomplishments

- Sprinkler heads were upgraded at Crofton Park, Community Park Shaw Field and Eagle Trace North and matched precipitation rate nozzles were installed at Wildgrass Parks to aid in irrigation application efficiency
- In 2016, 26 acres of athletic fields were top dressed with 400 tons of sand/organic material to help decrease the water requirements and soil compaction of these high-traffic areas
- Updates to the irrigation central control system continued in 2016. 85 controllers were replaced with updated technology features allowing for precise control of irrigation scheduling and providing options for flow and soil moisture sensors

PUBLIC WORKS

- One Irrigation Technician was certified with the APBA as a Backflow Assembly Tester

Strategic Outcome: Environmental Stewardship

GOAL 4: Protect City and County owned property from noxious and invasive weeds

Objectives

- Meet or exceed the noxious weed guidelines as detailed in the Open Space, Parks, Recreation, and Trails Master Plan
- Comply with all State of Colorado Noxious weed laws
  - Refine and implement the processes outlined in the noxious weed plan
- Establish and update weed management plans for individual properties
  - Map weed infestations through GIS data collection

Prior Year Accomplishments

- A total of 215 Russian olives were removed in 2016 from Varra Park to control the spread of noxious weeds throughout the drainage areas
- In 2016, goat grazing was used to control 90 acres of noxious weeds in the Great Western Reservoir Open Space
- In 2016, 5 weed management plans were rewritten for City and County of Broomfield Open Space Properties
- 1,454 acres of Open Space properties were treated for noxious weeds
- In 2016, staff filed the updated EPA Discharge Management Plan for the City and County of Broomfield with the Colorado Department of Public Health and Environment

SOLID WASTE AND RECYCLING

Strategic Outcome: Environmental Stewardship

GOAL 1: Oversee operations of the Broomfield Recycling Center

Objectives

- Provide a free, convenient recycling opportunity as an alternative to subscription curbside recycling
  - Maintain a clean, safe, well-lit, and environmentally-friendly recycling drop-off center available to residents

Prior Year Accomplishments

- In 2016, 778 tons of material were diverted from Colorado landfills and recycled to conserve valuable resources
- With the use of three compactors, 207 containers (30-yard capacity) were filled and emptied to be recycled
- An average of 64.86 tons of material was collected per month in 2016
- 3,600 pounds of books were recycled at the center, along with textiles and shoes

PUBLIC WORKS

Strategic Outcome: Environmental Stewardship

GOAL 2: Educate the public and employees on environmental issues

Objectives

- Provide information on environmental issues to educate employees and the public
  - Prepare articles, lectures, activities, and workshops on environmental topics

Prior Year Accomplishments

- With support from the Parks, Stormwater, Facilities, and Wastewater divisions, Environmental Services provided several educational classes and events related to water, energy and resource conservation. Classes and events included: Earth Day, Xeriscape Landscaping, Rose Gardening, Irrigation Design, Raised Bed and Container Gardening, Vermicompost and Composting, Non-Toxic Cleaning, Tree Pruning, Native Species, America Recycles Day, and tours of the Broomfield Recycling Center (BRC)
- Broomfield also supported Earth Day and science events in local schools and several businesses, including Hunter Douglas
- Environmental Services, in conjunction with the Stormwater, Fleet, Facilities, and Streets divisions, provided two Shred-It paper shredding events. Over 800 residents participated in the events in 2016, and 16, 430 pounds of paper and 3,640 pounds of cardboard were diverted from landfills

Strategic Outcome: Environmental Stewardship

GOAL 3: Promote resource conservation programs

Objectives

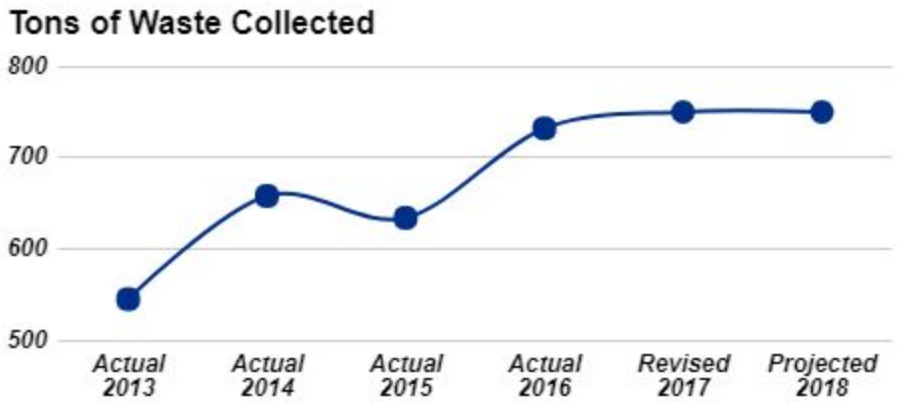
- Provide annual Spring Cleanup event for residents
  - Prepare contracts, planning and coordination of meetings, and advertising necessary for a curbside Spring Cleanup event

Prior Year Accomplishments

Spring Cleanup

- A total of 22,600 households were served, including multi-family homes
- 4,177 stops were made during the Spring Cleanup in the three Saturday collection days, down 4% from 2015
- The 2016 participation rate was 32% of all households served; 732 tons of materials were collected during the Spring Cleanup, up 15% over 2015 collection rate
- 12% of the total material was recycled during the event. This number varies year to year based on the amount of material that is collected from scavengers prior to the event. This number may continue to decline based on the value of metal as it increases

PUBLIC WORKS



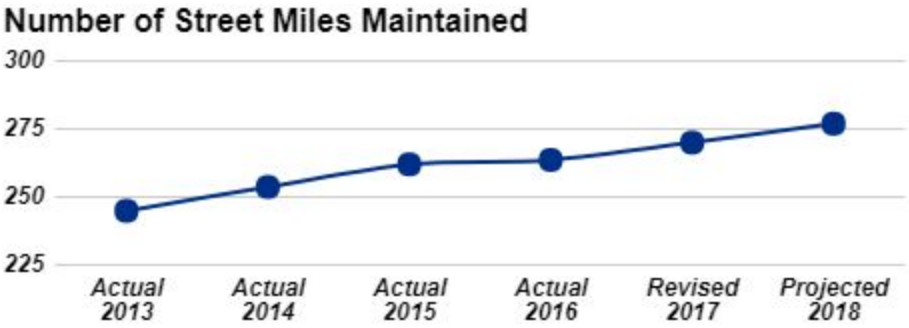
STREET OPERATIONS

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 1: Optimize the condition of Broomfield's pavement infrastructure at minimum life cycle costs

Objectives

- Refine long-term pavement management plan
  - Evaluate infrastructure condition annually and use a 40-year model/budgeting tool to determine appropriate treatment at the appropriate time
- Develop plan for the cost of repair and mitigation of streets in "Outlier" inventory
  - Develop a long-range cost analysis for outlier streets identifying a cost of mitigation and a cost of repair
  - Develop a long-term plan for mitigation and repair of streets in "Outlier" inventory



Prior Year Accomplishments

- 35.52 street miles were sealed or mitigated
- Completed 82 projects under the citywide concrete program
- Evaluated Broomfield street inventory with in-house personnel for the first time in nine years

PUBLIC WORKS

- ➢ Completed 2,558 tons of hot mix asphalt repairs
- ➢ Completed 3,244 miles of sweeping, removing 1,289 tons of debris
- ➢ Completed the rehabilitation of Road 11 between Road 6 and Road 8 after damage was caused during September 2013 flood

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 2: Inspect and make repairs to traffic control devices in a timely fashion to meet safety requirements

Objectives

- ❖ Repair non-critical devices within 30 days and critical devices within 24 hours
  - ○ Track requests for maintenance and repairs made

Prior Year Accomplishments

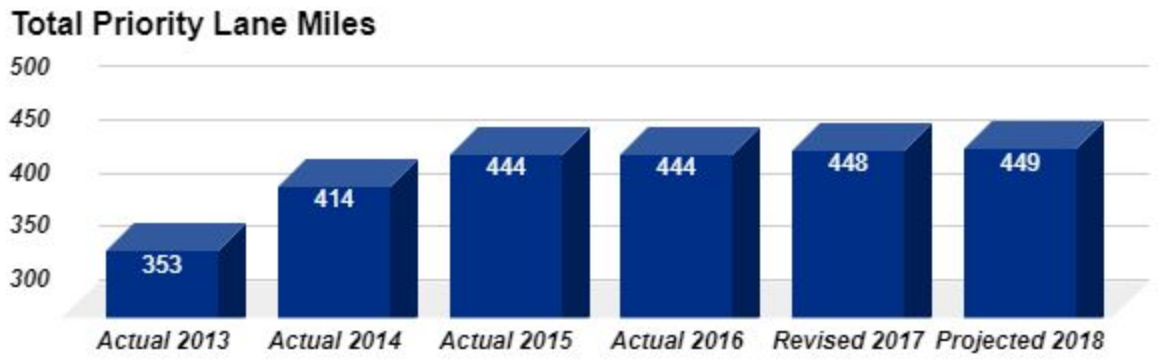
- ➢ 53 rust damaged street light poles were removed and replaced with galvanized poles
- ➢ Provided 26 flood warning/road closers during the September 2013 flood, including two locations for CDOT and one location for Boulder County

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 3: Provide plowing and deicing for Broomfield's priority route system

Objectives

- ❖ Provide one pass on first-priority routes within four hours of callout
- ❖ Plow and treat second- and third-priority routes within 12 hours of storm subsidence
  - ○ Track percentage of miles treated within target



Prior Year Accomplishments

- ➢ Plowed and treated 47,507 miles of priority routes using 3,557.29 tons of deicing material

PUBLIC WORKS

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 4: Minimize road debris and sediment from entering drainage channels, detention and retention ponds and limit PM10 emissions created by deicing materials

Objectives

- Sweep major arterials six times per year and residential streets four times per year
- Sweep priority routes after snow and ice events
- Meet regional Air Quality Control standards (RAQC) commitments by removing deicing materials from streets in accordance with state regulations within four days of the end of a snow event

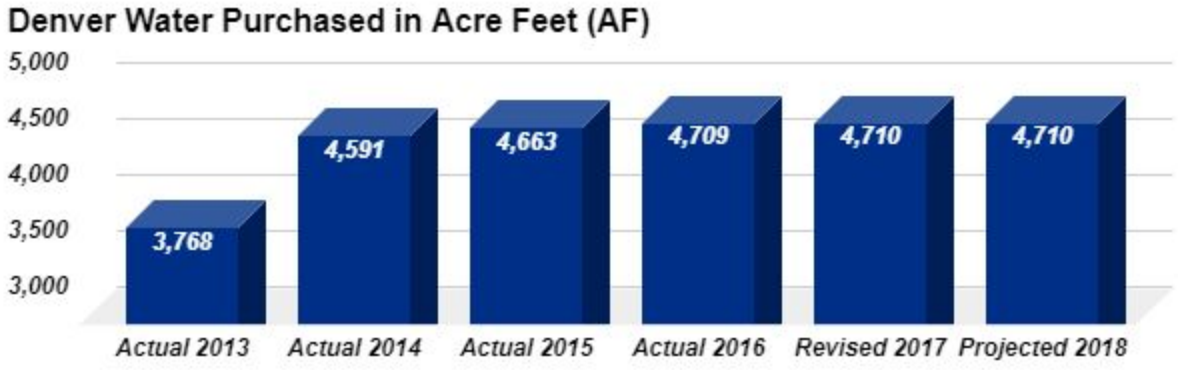
WATER SUPPLY AND TREATMENT

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Ensure that treated water deliveries meet customer demands, external commitments, and fire protection requirements

Objectives

- Treat and deliver water in sufficient quantities to avoid unplanned water use restrictions
  - Monitor purchases from Denver Water and maintain the level of all water storage tanks daily



Prior Year Accomplishments

- Produced 12,126 AF of potable water and maintained sufficient tank levels

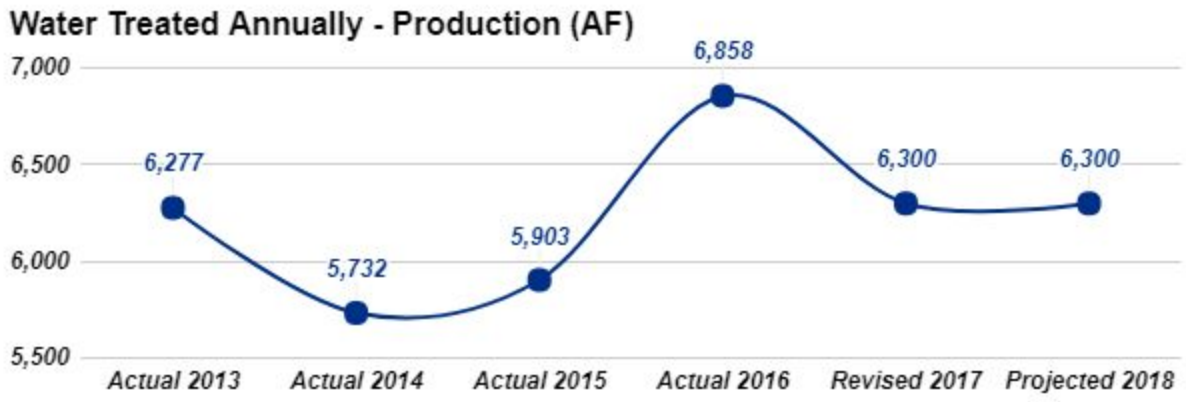
Strategic Outcome: Safe Community

GOAL 2: Ensure that treated water quality meets all regulatory requirements and standards

PUBLIC WORKS

Objectives

- Maintain 100% compliance with drinking water standards and monitoring/reporting requirements
  - Conduct scheduled testing to support operational changes to the treatment process



Prior Year Accomplishments

- Maintained 100% compliance with all drinking water standards in 2016

Strategic Outcome: Environmental Stewardship

GOAL 3: Minimize taste and odor compounds in potable drinking water

Objectives

- Monitor and treat taste and odor compounds to the following target levels:
  - Less than 5 ng/L geosmin
  - Less than 5 ng/L MIB

Prior Year Accomplishments

- Geosmin and MIB targets of less than 5 ng/L met 100% of the time in 2016

WATER OPERATIONS AND MAINTENANCE

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 1: Minimize out-of-service hydrants

Objectives

- Have defective hydrants, from unexpected damage, operational within 48 hours
  - Inspect, repair, or replace defective hydrants, due to unexpected damage, within 48 hours

PUBLIC WORKS

- Implement a tracking system for hydrants out of service from unexpected damage, and Fire Department notification

❖ Have defective hydrants, identified through annual maintenance program, operational within one week
- Inspect, repair, or replace defective hydrants due to maintenance life cycle
- Implement a tracking system for hydrant maintenance life cycle

Prior Year Accomplishments

➢ Maintained each fire hydrant 2 times annually, 8,833 fire hydrant contacts
➢ 100% of hydrants were flushed in the Annual Spring Flush
➢ 100% of hydrants were pressure tested, oiled and greased

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Minimize water service interruptions to customers

Objectives

❖ Evaluate, maintain, and replace pipes and appurtenances annually to minimize failures
- Develop a plan for inspection, maintenance, and repair of pipes, pressure-regulating valves (PRVs), valves, and service lines by December

❖ Minimize failures resulting from improper system operation and damage to water mains by contractors in 2016
- Develop and implement procedures, practices, and inspections for non-city staff

Water Service	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Miles of Water Lines	372	378	381	384	390	400
Feet of Water Line Replacement	2,300	6,760	5,057	5,100	5,000	5,000
Number of Water Line Breaks Repaired	12	14	25	20	25	25
Number of Pump Stations	5	5	5	5	5	6

Prior Year Accomplishments

➢ Inspected and constructed 5,200 feet of waterline replacement for CIP projects in residential neighborhoods
➢ Completed 900 work orders for new construction and inspection support
➢ Responded to 602 customer service calls
➢ Repaired 20 water main breaks

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 3: Reduce the amount of unbilled consumed water

Objectives

❖ Achieve accurate measurement of annual water consumption

PUBLIC WORKS

- Track annual meter replacements and repairs through Utility Billing's service orders through December

❖ Increase the number of contractual hydrant permits by 5% in 2016
- Enforce contractual hydrant permits with non-permitted users by documented warnings in 2016

Prior Year Accomplishments

➢ Issued 281 hydrant construction permits
➢ Responded to 542 customer service calls related to meter operations
➢ Installed 1,187 meters for new installations or replacements

WATER FUND - ENVIRONMENTAL MONITORING

Strategic Outcome: Environmental Stewardship

GOAL 1: Comply with testing and reporting requirements per the Safe Drinking Water Act (SDWA)

Objectives

❖ Plan and implement monitoring program in accordance with SDWA requirements
- Sample, analyze, and report test results required by the SDWA

Prior Year Accomplishments

➢ Updated the Public Water System (PWS) Drinking Water Monitoring Plan
➢ Participated in successful completion of triennial PWS Sanitary Survey
➢ Achieved 100% compliance with all SDWA monitoring and reporting requirements
➢ Prepared and distributed Annual Water Quality Report
➢ Passed the biannual Microbiology Certification Inspection in May
➢ Purchased, installed, performance tested and certified a new Total Organic Carbon analyzer, used to evaluate removal of disinfection byproduct precursors for Water Treatment Plant compliance
➢ Implemented new laboratory information management system to improve efficiency of data flow within the lab and to external entities

Strategic Outcome: Environmental Stewardship

GOAL 2: Monitor water quality to support environmental and operational concerns

Objectives

❖ Implement water quality monitoring programs in accordance with environmental and operational needs
- Sample, analyze, and report test results to support environmental and operational concerns

Prior Year Accomplishments

➢ Monitored runoff from Rocky Flats during March, April, May and June with no significant findings

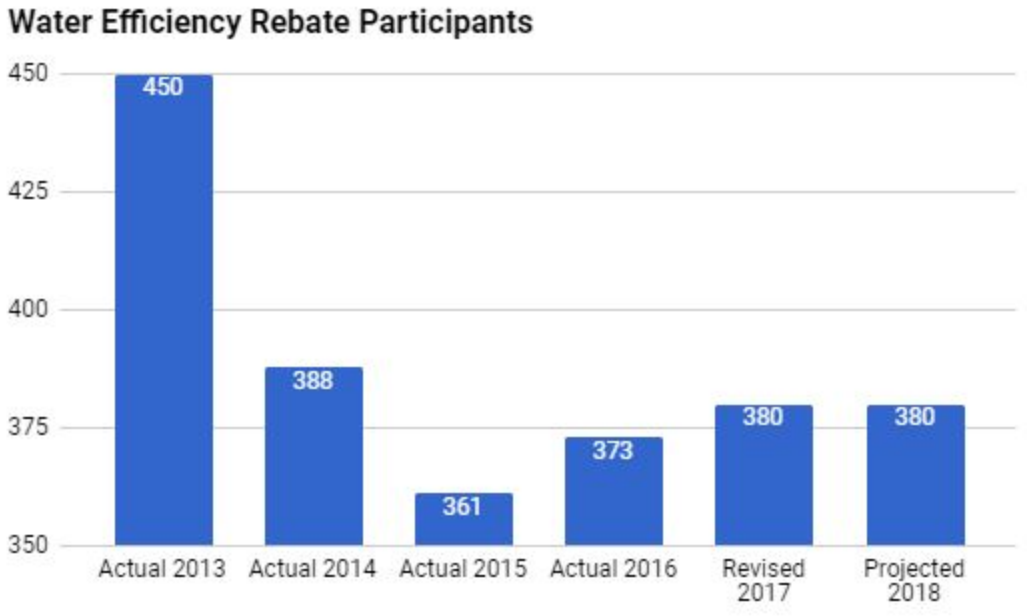
PUBLIC WORKS

Strategic Outcome: Environmental Stewardship

GOAL 3: Promote water conservation

Objectives

- Implement programs and measures outlined in the Water Conservation Plan
  - Provide rebates to residential and commercial water utility customers for purchase and installation of water efficient fixtures
  - Provide residential and commercial water assessments to water utility customers



Prior Year Accomplishments

- Provided rebates for 286 toilet, 24 high efficiency irrigation nozzles, and 63 weather based irrigation controllers
- Continued to provide indoor and irrigation water assessments for residential and commercial utility customers including large property owners in Interlocken and several HOAs

WASTEWATER TREATMENT

Strategic Outcome: Safe Community

GOAL 1: Design, build, operate, maintain, and evaluate treatment processes and equipment to ensure discharge water quality meets national and state permit requirements

Objectives

- Maintain 100% compliance with discharge requirements through treatment and monitoring

PUBLIC WORKS

Wastewater Treatment Operations	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Maximum Daily Flow	27.54	24.26	16.33	10.34	17.42	17.42
Average Daily Flow	6.02	5.81	6.35	6.42	6.7	6.7
Peak Monthly Flow	13.78	8.46	8.85	15.23	9.14	9.14
Total Annual Flow	2,197.54	2,136.56	2,316.23	2,348.1	2,445	2,445

Prior Year Accomplishments

- Treated an average of 6.42 million gallons per day of wastewater. This is the highest daily average recorded to date
- Total annual flow treated 2,341.41 million gallons
- Maintained 3,169 pieces of equipment

Strategic Outcome: Safe Community

GOAL 2: Administer the biosolids program to meet all permit requirements

Objectives

- Ensure 100% compliance with the bio-solids handling, hauling, and application programs
  - Submit the 2016 annual report to EPA and state regulatory agencies prior to the Feb. 15 deadline

Prior Year Accomplishments

- Achieved 100% compliance with Biosolids Permit requirements
- Staff processed 7,212.27 Wet Tons of biosolids for 11% increase from 2015
- Achieved over 98% removal of biochemical oxygen demanding organic material
- Biosolids cost per wet ton $31.70

INDUSTRIAL PRETREATMENT

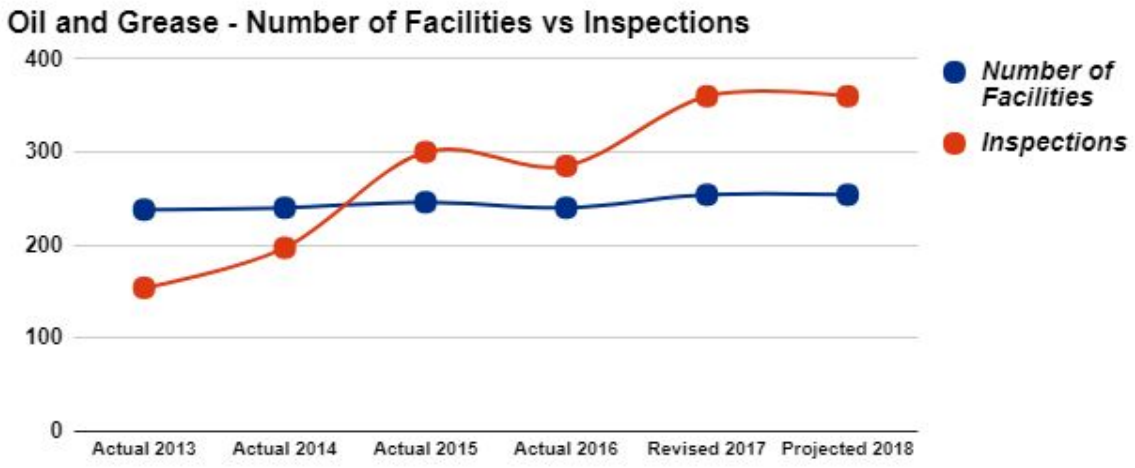
Strategic Outcome: Safe Community

GOAL 1: Administer the Industrial Pretreatment Program to meet all permit requirements

Objectives

- Administer the industrial pretreatment permit program to maintain 100% compliance with monitoring, reporting, and enforcement requirements.
  - Submit the annual report to EPA and State regulatory agencies prior to the March 28 deadline

PUBLIC WORKS



Prior Year Accomplishments

- Completed 100% of the required compliance inspections
- Completed 285 Oil and Grease Inspections
- Completed 62 non-permitted inspections
- Completed 43 collection system sampling events
- Monitored 2,890 parameters to ensure compliance with industrial wastewater discharge permit limitations
- Achieved 100% compliance with all program requirements

WASTEWATER OPERATIONS AND MAINTENANCE

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 1: Minimize backup into customers' facilities

Objectives

- Inspect and maintain pipes and appurtenances to minimize backups
  - Refine and continue to follow developed annual maintenance plan
- Perform proactive rehabilitation and replacement of sewer deficiencies
  - Identify sewer system deficiencies prior to failures

Wastewater O&M	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Miles of Sewer Lines	245	249	251	254	259	270
Number of Sewer Lift Stations	15	15	15	15	16	17
Residential Sewer Repairs/Replacements	11	18	4	2	0	4

PUBLIC WORKS

Prior Year Accomplishments

- With 254 miles of gravity sewer mains and 15 lift stations, there was one sewer main line failure that resulted in overflows or property damage
- Responded to 21 sidewalk to main program inquiries, resulting in 6 repairs that qualified, saving taxpayers substantial cost ($31,145)

Strategic Outcome: Environmental Stewardship

GOAL 2: Minimize release of sewage into environment

Objectives

- Inspect and maintain pipes and appurtenances to minimize overflows and release of sewage into environment
  - Refine and continue to follow developed annual maintenance plan
- Perform proactive rehabilitation and replacement of sewer deficiencies
  - Identify sewer system deficiencies prior to failures

Prior Year Accomplishments

- Completed 753,232 feet of sewer jet-line cleaning
- Completed 278,007 feet of sewer collection TV inspection

Strategic Outcome: Environmental Stewardship

GOAL 3: Minimize odor complaints from customers

Objectives

- Decrease number of odor calls by customers
  - Develop a plan and tracking system to identify and respond to customer complaints
- Proactively clean and maintain wet wells to minimize odor
  - Annually schedule quarterly maintenance activities to decrease odors
  - Provide weekly chemical application to decrease odors

Prior Year Accomplishments

- Quarterly wet well cleaning, hauling 25,600 gallons of grease annually to the Wastewater Plant, reducing odors throughout Broomfield
- 2,240 gallons of bioxide was added to wastewater to control odors/H2S from Rock Creek, Anthem, and Lambertson Farms lift stations
- ECO2 Oxygen system to control odor/H2S from Northlands Lift station
- Monthly application of Liberator for Grease control at Flatirons Mall

WASTEWATER LABORATORY OPERATIONS

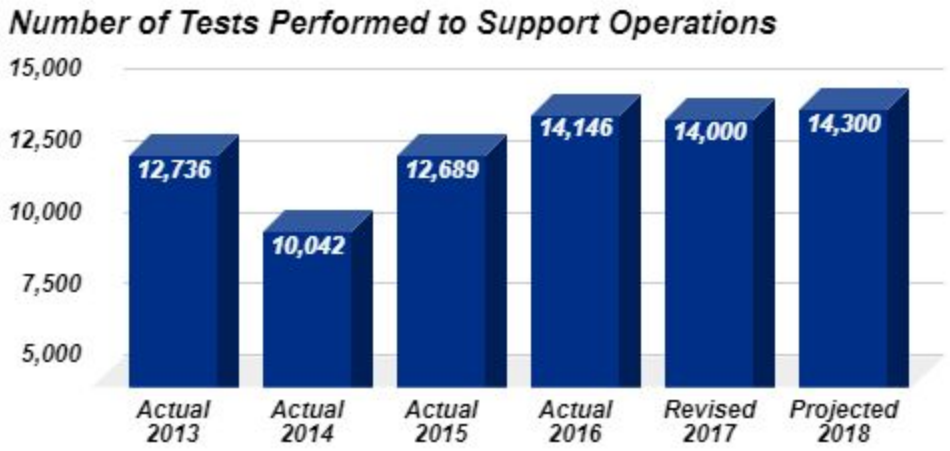
Strategic Outcome: Environmental Stewardship

GOAL 1: Comply with testing and reporting requirements per National Pollutant Discharge Elimination System (NPDES) discharge permit

PUBLIC WORKS

Objectives

- Plan and implement the monitoring program in accordance with NPDES requirements
  - Sample, analyze, and report analytical results per NPDES permit



Prior Year Accomplishments

- Maintained 100% compliance with NPDES monitoring/reporting requirements
- Submitted the annual nutrient report per Regulation 85 to the Colorado Department of Public Health and Environment. The regulation requires monthly sampling of the effluent and Big Dry Creek

Strategic Outcome: Environmental Stewardship

GOAL 2: Monitor water quality to support environmental and operational concerns

Objectives

- Implement water quality monitoring programs in accordance with environmental needs
  - Sample, analyze, and report analytical results to support environmental and operational concerns

Prior Year Accomplishments

- The Big Dry Creek *E. coli* Total Maximum Daily Load Assessment (TMDL) final draft was published by the Division on August 22nd. Worked with the Colorado Department of Health and Environment (CDPHE) through the Big Dry Creek Watershed Association to provide comments and recommend changes

PUBLIC WORKS

STORMWATER

Strategic Outcome: Safe Community

GOAL 1: Administer the Stormwater Management Program to meet all permit requirements

Objectives

- Ensure that Stormwater Management Program permits comply with program requirements through monitoring and educational activities
  - Submit the annual report to EPA and state regulatory agencies prior to the annual March 10 deadline

Prior Year Accomplishments

- Monitored 102 construction sites
- Completed 1,809 construction site inspections
- Participated in 188 Public Education Activities
- Completed 16 construction site plan reviews
- The 2016 MS4 annual report was submitted to the Colorado Department of Public Health and Environment by the required due date
- Achieved 100% compliance with all permit requirements

Strategic Outcome: Safe Community

GOAL 2: Monitor stormwater detention ponds for environmental hazards and water quality concerns

Objectives

- Implement water quality monitoring programs for local accordance with environmental needs
  - Sample, analyze, and report analytical results to support environmental concerns

Prior Year Accomplishments

- Evaluated commercial product for control of cyanobacteria in Sagar Reservoir through application and intensive monitoring
- Investigated red algae bloom in Willow Run Open Space due to resident concern
- Investigated unusual blue-green color and odor at East Nissen Reservoir due to resident concern
- Installed staff gage to monitor sedimentation at East Metzger Pond due to Open Space concern
- Completed 65 post-construction BMP (Pond) inspections
- Completed 230 post-construction BMPs accepted into the inspection program since the MS4 permit was issued in 2002
- The Stormwater program responded to 125 illicit discharge complaints and provided educational information about the importance of keeping the storm drain system clean to the responsible parties

PUBLIC WORKS

Strategic Outcome: Safe Community

GOAL 3: Provide Household Hazardous Waste Stormwater Protection Events for residents

Objectives

- Prepare intergovernmental agreement, plan, and coordinate with Boulder County to allow Broomfield residents to participate in the Boulder County Hazardous Materials Management Facility (HMM)
- Plan and coordinate with Boulder County and other contractors for two local Household Hazardous Waste (HHW) events. Provide marketing and advertising as needed



Prior Year Accomplishments

- 757 Broomfield residents utilized the Regional Hazardous Material Management Facility in Boulder County to properly dispose of HHW
- A total of 862 Broomfield residents participated in the two HHW drop-off events held in Broomfield. Over 143,932 pounds of household hazardous waste and electronic waste were collected and recycled or disposed of in an environmentally sound manner

WATER RECLAMATION FUND

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Ensure that the non-potable water system meet customer demands and external commitments

Objectives

- Treat and deliver non-potable water in sufficient quantities to avoid unplanned irrigation restrictions
  - Maintain the levels of stored non-potable water

Prior Year Accomplishments

- The wastewater treatment facility provided an average of 1.59 million gallons per day of reclaimed wastewater for irrigation usage; total non-potable production was 2,608 acre-feet

PUBLIC WORKS

Strategic Outcome: Safe Community

GOAL 2: Ensure that non-potable water quality meets all regulatory requirements and standards

Objectives

- Maintain 100% compliance with non-potable water standards and monitoring/reporting requirements
  - Conduct scheduled testing to support operational changes to the treatment process

Prior Year Accomplishments

- Achieved 100% compliance with all regulatory requirements and standards in 2016

Strategic Outcome: Safe Community

GOAL 3: Operate and maintain water reuse system usage and availability

Objectives

- Report annually available reuse allotments
  - Coordinate reuse acre feet availability/allotments to customers by December
- Decrease lost revenues due to over usage by 10% by December
  - Calculate actual metered accounts vs. allocations by users annually

Prior Year Accomplishments

- Conducted 192 reuse irrigation permit inspections

LIBRARY AND CULTURAL AFFAIRS

MISSION

The Library and Cultural Affairs Department's mission is to cultivate innovation and community engagement by actively creating opportunities to discover, explore, and share knowledge and culture.

Abby Yellman, Director
ayellman@broomfield.org

SERVICES



The **Mamie Doud Eisenhower Public Library** cultivates innovation and community engagement by actively creating opportunities to discover, explore, and share knowledge and culture. Collections include books, audio-visual materials, periodicals, electronic databases, and downloadable books and music, along with steadily increasing access to materials through the Flatirons Library Consortium. Programs offered include cultural and educational opportunities created to inspire, empower and connect all ages. The library works closely with a seven-member citizen board appointed by City Council to ensure that community needs are met.

The **Cultural Affairs** division manages facilities, programs, museums, and the allocation of public funds for culture in Broomfield. This includes producing and promoting performing and visual arts programs; scheduling and managing the Broomfield Auditorium; managing the Broomfield Depot Museum and collections, providing staff support to the Broomfield Veterans Memorial Museum Board, Broomfield Cultural Council, the Public Art Committee, and the Broomfield/Ueda Sister City Committee; consulting and collaborating with other City and County departments and community organizations; and providing year-round cultural information to the general public.

The **Museums** division oversees the operations and programs of the Broomfield Depot Museum. This division handles facility management and maintenance of the museum. This curates the museum's collections, interprets Broomfield history for the public, and promotes public awareness of The Broomfield Depot Museum.

2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	2,381,195	2,465,122	2,447,939	2,619,684
Supplies & Equipment	340,000	328,199	305,505	325,410
Contractual Services	284,167	257,345	302,534	297,560
Capital Outlay	0	0	0	6,800
Total Expenditures	**3,005,272**	**3,050,666**	**3,055,978**	**3,249,454**

LIBRARY AND CULTURAL AFFAIRS

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Cultural Affairs	400,901	390,559	399,167	424,542
Museums	96,641	109,787	102,377	117,052
Library	2,507,730	2,550,320	2,554,434	2,707,860
Total Expenditures	**3,005,272**	**3,050,666**	**3,055,978**	**3,249,454**

POSITION SUMMARY (FTE)

Department Summary		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-61100	Cultural Affairs	2.55	1.50	3.55	0.70	3.55	0.70	3.55	0.70
01-61500	Museum	0.00	0.80	1.00	0.00	1.00	0.00	1.00	0.00
05-63100	Library	12.45	16.04	12.45	16.44	13.45	15.64	14.45	15.49
Total Positions		15.00	18.34	17.00	17.14	18.00	16.34	19.00	16.19

SIGNIFICANT CHANGES IN 2018

Cultural Affairs

- In 2017, an increase $3,600 in Temporary Sub hours for Audi rental staffing needs
- An increase of $13,600 in Asset Replacement for Audi sound system equipment

Museum

- In 2017, a decrease of $8,000 to move Garden 6 items to CIP
- An increase of $4,700 in Personnel Services to add 208 additional hours to the temporary Museum Curator position

Library

- In 2017, an increase of .20 FTE and $12,600 in Personnel Services to change a part-time Librarian I position to full time
- In 2017, a decrease of $16,000 in Supplies and Equipment to move Garden 6 items to CIP
- An increase of 0.55 FTE and $25,900 in Personnel Services for 1,144 additional hours to three part time Patron Services Associate positions and one part time Librarian I position
- An increase of $14,000 in Contractual Services for an online learning platform
- An increase of 0.20 FTE and $12,000 in Personnel Services to change a part time Lead Circulation Clerk position to full time
- An increase of $10,000 in Contractual Services for One Book One Broomfield speakers
- An increase of $10,000 in Supplies and Equipment for furniture
- An increase of 0.10 FTE and $5,300 in Personnel Services for 4 additional hours to a part time Children's Assistant Librarian position

LIBRARY AND CULTURAL AFFAIRS

CULTURAL AFFAIRS

Strategic Outcome: Health, Leisure and Cultural Opportunities

GOAL 1: Create more opportunities for public awareness and participation

Objectives

- Working with the PAC, PRAC and OSTAC successfully complete the first phase of the McKay/Lambertson Public Art Project
- Working with PAC and the Library, expand the Art For Awhile program to include the interior of the library
- Continue to support the Broomfield Community Players in their expansion of programs and services

Public Art	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Cumulative Number of Art Pieces	24	24	27	34	38	39
Annual Number of Art Pieces Acquired	7	0	3	7	1	1

Prior Year Accomplishments

- Installation of Balance in Motion and Blue Butterfly Tree at the Health and Human Services Building
- Produced the first theatrical performance by the newly formed Broomfield Community Players
- Worked with the Public Art Committee to launch their first community engagement project which included lantern-making workshops and an Earth Day Lantern Parade

Strategic Outcome: Health, Leisure and Cultural Opportunities

GOAL 2: Create more opportunities for cultural spaces and places

Objectives

- Continue to work on the 6 Garden Center Project with the intention of creating space for the museum collection and offices
- Support the move of the museum collection and offices to 6 Garden Center
- Support the Veterans Museum initiative to expand their programs and services into 12 Garden Center
- Partner with Peak Entertainment to explore ways to utilize the 1STBank Center and parking lot area for community activities

LIBRARY AND CULTURAL AFFAIRS

- ❖ Be a resource for the Civic Center development and the initiatives to create a community gathering place that includes public art

Prior Year Accomplishments

- ➢ Worked with Recreation Services and Senior Services to find a replacement vendor for the current facilities and program management system

Strategic Outcome: Health, Leisure and Cultural Opportunities

GOAL 3: Create Programs that celebrate cultural diversity

Objectives

- ❖ Program the 2017 Creative Broomfield Series with a diverse selection of music and dance from the around the world
- ❖ In support of the Sister City Program, promote the Japanese culture through visual art exhibits and performances
- ❖ Diversify the selection of performance genres for the 2017 Summer Concerts

Prior Year Accomplishments

- ➢ Sent the largest Broomfield delegation to Japan which included 9 teens and 4 chaperones
- ➢ Raised $14,000 from 1STBank Suite ticket sales which was used to assist teen delegates with travel costs to sister city in Japan

MUSEUMS

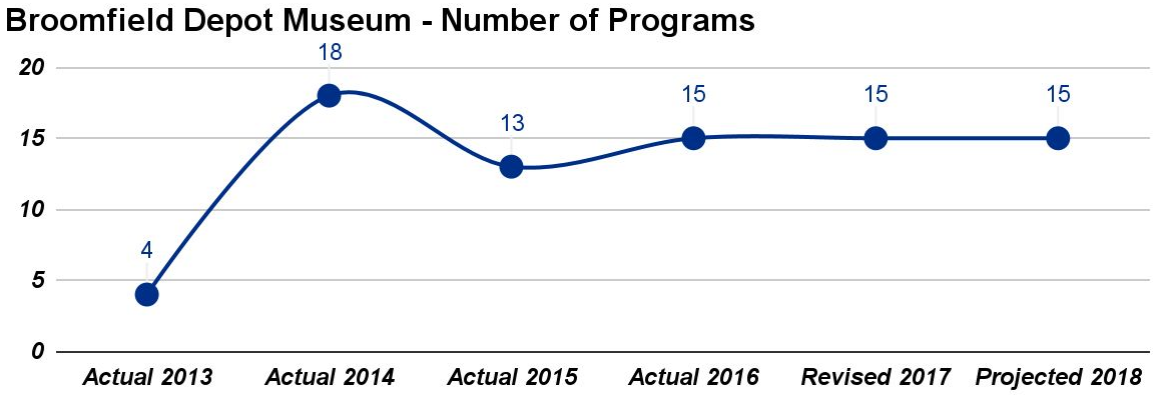
Strategic Outcome: Health, Leisure and Cultural Opportunities

GOAL 1: Offer programs that provide Broomfield residents opportunities to expand their knowledge of local history, encourage them to connect and compare present-day issues to historic events, and enhance their personal growth

Objectives

- ❖ Work with the Broomfield Depot Museum Friends and City and County Library and Cultural Affairs staff to present programs
- ❖ Promote talks using traditional and social media in support of the Broomfield Depot Museum Friends-Broomfield Depot Museum "Local History Comes Alive!" speaker series

LIBRARY AND CULTURAL AFFAIRS



Prior Year Accomplishments

- Partnered with the Broomfield Depot Museum Friends and the Mamie Doud Eisenhower Broomfield Public Library on eleven public programs held at the library, Audi, museum, and Crescent Grange
- Presented off-site Broomfield history programs to four organizations: the Superior Historical Commission, Colorado Corral of Westerners, Broomfield Rotary Club, and the Intermountain Chapter of the National Railway Historical Society

Strategic Outcome: Engaged & Fiscally Responsible Government

GOAL 2: Continue to work on inventory of objects in the Museum's collection

Objectives

- Enter data and digital images of objects in offsite storage and textiles above the Audi into PastPerfect

Prior Year Accomplishments

- Recorded basic data and took photographs of all objects in the museum's collection
- Entered data and uploaded digital images of 2570 objects into PastPerfect including all objects in the museum's basement

Strategic Outcome: Engaged & Fiscally Responsible Government

GOAL 3: Set up museum offices and collection storage in 6 Garden Center

Objectives

- Order artifact shelving
- Work with facilities to set up new offices and artifact shelving
- Move Museum Manager's and Curator's office from library to new site
- Move collections from offsite storage to new site
- Move archives and archival supplies currently stored in old telecom room at library to new site
- Move collections and collection storage supplies from depot basement to new site
- Move collections stored above Audi to new site
- Update new location of objects in PastPerfect database

LIBRARY AND CULTURAL AFFAIRS

Prior Year Accomplishments

- Drafted layout for new collections storage space on paper
- Selected equipment and furniture for space from items left in 6 Garden Center
- Attended initial meetings with FISH, library and CA staff, and facilities representatives

LIBRARY

Strategic Outcome: Health, Leisure and Cultural Opportunities

GOAL 1: Focused outreach to various segments of the Broomfield Community

Objectives

- Develop an outreach plan for 2017 targeting specific neighborhoods that we are not currently reaching in a significant way
- Partner with Economic Development, Small Business Development Center, Front Range Community College and Access Broomfield Chamber to support community entrepreneurs and small business owners through resources and programs
- Create meaningful opportunities for volunteer community members who want to share their talents
- Evaluate the needs of non-native English speaking populations to provide improved service

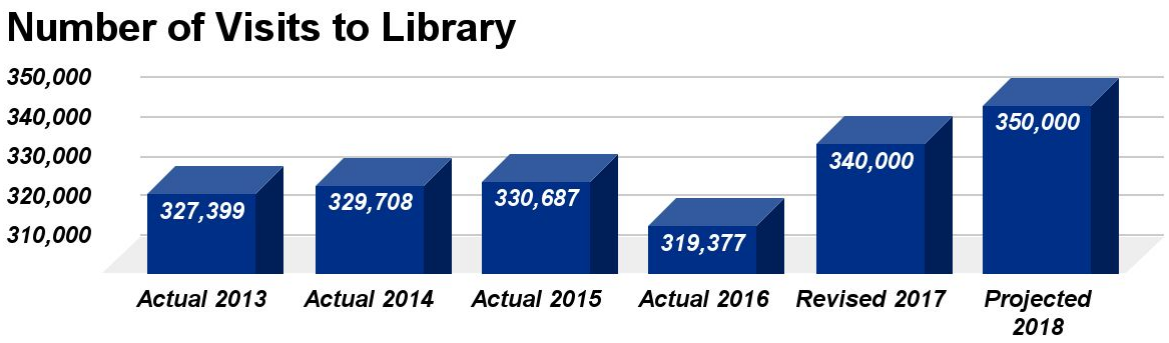
Strategic Outcome: Health, Leisure and Cultural Opportunities

GOAL 2: Establish the library's position as an essential resource for creating community

Objectives

- Maximize allotted spaces throughout the current Library facility to address customer needs and experiences
- Create effective partnerships and provide unique user experiences that enhance library services with the creation of a community makerspace at 6 Garden Center
- Introduce Family Place concepts throughout the Library
- Create off-site programs that bring a Library presence to targeted neighborhoods and increase awareness and access for all to Library services
- Continue to research possibilities to expand Library facilities and services

LIBRARY AND CULTURAL AFFAIRS



Prior Year Accomplishments

- Increased the total number of adult programs held by 174 and established a "lifestyle" program series
- Expanded number of business and organization programing
- Added a 3-D printer to the discovery lab
- Offered coding workshops
- Created activities for self-directed use of the discovery lab

Strategic Outcome: Health, Leisure and Educational Opportunities

GOAL 3: Fuel passion to advance learning and literacy through every life stage

Objectives

- Increase and support early childhood education, caregiver support and social emotional growth for children under the age of 5
- Expand STEM focused materials and interactive, hands-on learning opportunities for all ages
- Establish the library as an active partner in education with local school districts, higher education institutions and businesses
- Evaluate and provide high quality, current and diverse collections of books, media, digital content and technology to advance self-directing learning
- Evaluation and formulation of focused programming, utilizing partnerships to better engage the community

Strategic Outcome: Health, Leisure and Educational Opportunities

GOAL 4: Nourish a culture of innovation and organizational health

Objectives

- Staff will show commitment to the LIbrary's vision, mission and guiding values through effective communication and collaboration, internally and externally
- Staff will model solution-based thinking, creativity and innovation
- Staff will employ a customer-focused mindset when evaluating services, collections, technology and use of space
- Develop strategic training and professional development programs to better engage and enlighten staff to increase job satisfaction, performance and as a result retention

LIBRARY AND CULTURAL AFFAIRS

Prior Year Accomplishments

- The 2016 Summer Reading program for children had 4,355 total participants
- Maker-in-Residence programs for teens total 2018 attendees in 2016
- One Book, One Broomfield *Grandma Gatewood's Walk* by Ben Montgomery had the highest level of participation in the history of the program with 1,297 participants
- Outreach was increased through events like Broomfield Days, Brewhaha, the local Farmer's Market, Living in Balance Fair and other outreach opportunities which engaged 724 people
- 7th Annual Early Literacy Fair continued its success with 511 child and adult participants in 2016
- Total number of program participants increased from 24,958 participants in 2015 to 28,701 participants in 2016
- Total number of materials processed through the circulation department increased from 89,816 items in 2015 to 102,991 items in 2016
- Family Place Center usage increased from 31,039 used in 2015 to 34,563 in 2016

OPEN SPACE

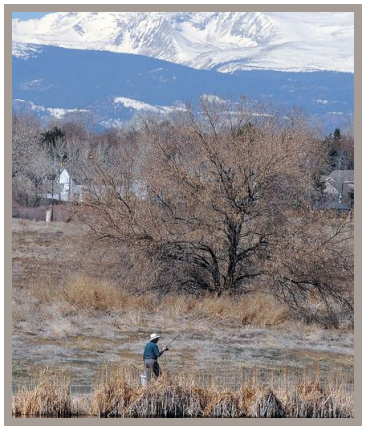
MISSION

The Community Resources Department's mission is to enhance the quality of life and sense of community in Broomfield by providing diverse opportunities and services in the areas of Community Affairs, Museums, Open Space and Trails, Library, Cemetery, and Recreation Services.

Kristan Pritz, Director
kpritz@broomfield.org

SERVICES

The mission of the **Open Space and Trails** division is to acquire open space and create a comprehensive trail system that allows for the enjoyment of the outdoors and promotes a healthy environment for people, nature, and community. This work includes land acquisition, open space management, wildlife preservation/coexistence, trail design/construction, development review, creation of policies and plans, implementation of the Open Space, Parks, Recreation and Trails Master Plan, the organization of educational and special events, coordination/oversight of volunteer programs, and administration/management of the division. Staff works closely with the Open Space and Trails Advisory Committee (OSTAC), a seven-person citizen board appointed by City Council. The division is also committed to a strong public participation component in its work.



2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	306,539	295,946	299,387	375,308
Supplies & Equip	7,002	5,583	7,583	7,660
Contractual Svcs	17,093	30,545	28,144	35,625
Total Expenditures	**330,634**	**332,074**	**335,114**	**418,593**

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
01-62100 Open Space & Trails	330,634	332,074	335,114	418,593
Total Expenditures	**330,634**	**332,074**	**335,114**	**418,593**

OPEN SPACE

POSITION SUMMARY (FTE)

Department Summary		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-62100	Open Space and Trails Admin.	2.15	0.00	2.15	0.00	2.15	0.00	3.15	0.00
Total Positions		2.15	0.00	2.15	0.00	2.15	0.00	3.15	0.00

SIGNIFICANT CHANGES IN 2018

Open Space and Trails

- An increase of 1.0 FTE and $80,114 in Personnel Services for an Open Space and Trails Technician position
- An increase of $4,600 in Contractual Services for printing of Broomfield 100 passports and t-shirts

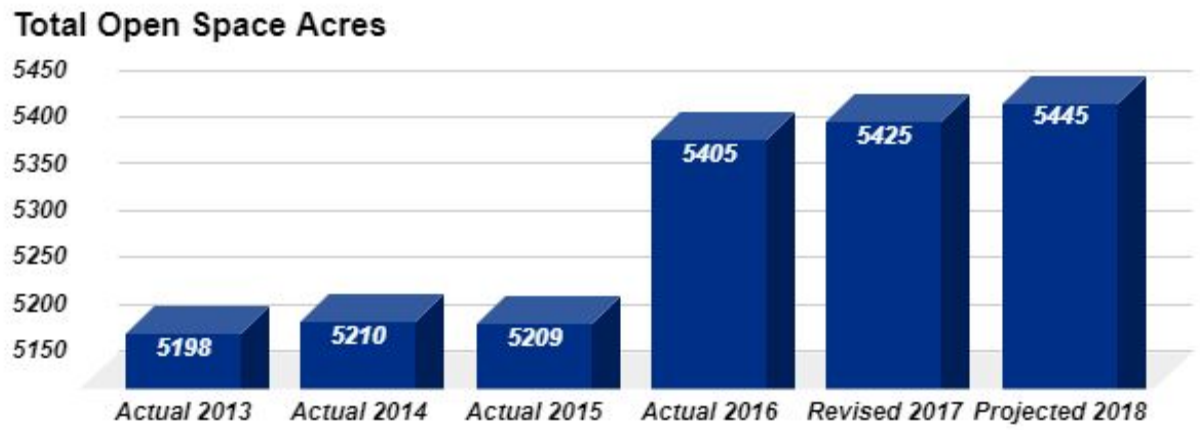
Strategic Outcome: Environmental Stewardship

GOAL 1: Acquire open space to meet the 40% open lands goal in the Broomfield Comprehensive Plan and provide open space improvements that enhance the public's enjoyment of the outdoors while preserving the natural features of the open space

Objectives

- Review land acquisition goals outlined in the Open Space, Parks, Recreation, and Trails (OSPRT) Master Plan and update the financial strategy for acquisition of open space through collaboration with the Finance staff, City Manager's Office staff, and OSTAC
- Pursue open space acquisitions as determined to be appropriate by OSTAC and the City Council
- Complete construction of the McKay Lake/Lambertson Farms Open Lands Master Plan Phase I Improvements
- Continue to participate in the Urban Prairies Project through our partnership with the Butterfly Pavilion, Broomfield Open Space Foundation, City of Westminster, and Denver Botanic Gardens
- Complete Metzger Farm Building Stabilization
- Begin update of the OSPRT Master Plan

OPEN SPACE



Prior Year Accomplishments

- Reviewed land acquisition strategy with OSTAC and City Council
- Completed construction documents for the McKay-Lambertson Farm Open Lands Phase I Improvements
- Continued to provide support to the Urban Prairies Project restoration work at Plaster Reservoir
- Refinanced the Metzger Farm Open Space certificates of participation to save approximately $636,000

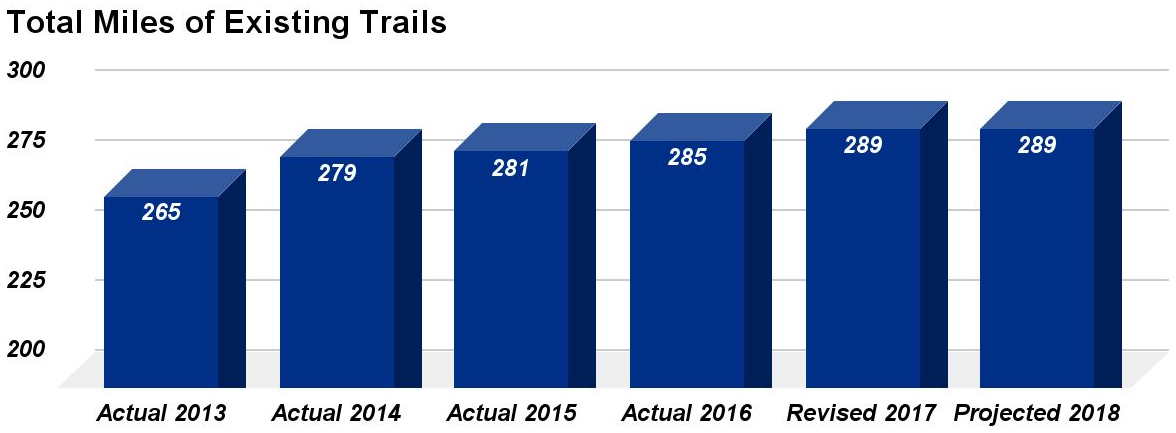
Strategic Outcome: Facilities and Effective Transportation Infrastructure

Goal 1: Implement Broomfield's trail network as defined in the Open Space, Parks, Recreation and Trails Master Plan (OSPRT) as City Council determines budget revenues will allow

Objectives

- Analyze development review projects to ensure that trail connections and the public land dedication as called for in the Comprehensive Plan and OSPRT Plan are met
- Complete construction of the Tom Frost Trailhead Parking Area and Information Kiosk
- Complete construction documents and land acquisition for the Hoyt/Midway to Industrial Lane pedestrian crossing
- Complete the Bike/Pedestrian Assessment
- Design the Industrial Lane Sidewalk and Bike Lane Improvements Plan
- Design and complete the upgrades to the 96th Street Pedestrian Underpass

OPEN SPACE



Prior Year Accomplishments

- Completed the review of 77 development review proposals
- Completed construction of the Broomfield Trail from Lowell Boulevard at 144th Avenue to the intersection of Sheridan/Lowell Boulevard
- Continued to participate in the Rocky Mountain Greenway project

Strategic Outcome: Facilities and Effective Transportation Infrastructure

Goal 2: Coordinate with Public Works staff on open space and trails maintenance issues

Objectives

- Update OSTAC on open space and trails maintenance issues
- Continue to work with Parks Maintenance staff on community volunteer maintenance and planting projects, beekeeping, and prairie dog management
- Review pond and waterway dredging plans for open space properties
- Review road improvement projects for opportunities for pedestrian and bike improvements

Prior Year Accomplishments

- Updated OSTAC on open space and trails maintenance issues
- Continued to work with Parks Maintenance staff on community volunteer maintenance and planting projects such as the partnership with the Butterfly Pavilion and Broomfield Open Space Foundation at Plaster Reservoir
- Reviewed pond and waterway dredging plans and schedule for open space properties
- Reviewed road improvement projects to look for pedestrian and bike improvement opportunities

Strategic Outcome: Health, Leisure and Educational Opportunities

Goal 1: Build understanding of residents' needs and concerns about open space, wildlife, and trails issues

OPEN SPACE

Objectives

- Respond to citizen inquiries regarding open space and trails issues promptly and courteously
- Provide a public comment component to all open space and trails projects that includes citizens, OSTAC, and the City Council
- Provide innovative programs and research regarding coexistence with coyotes
- Continue participation in Denver Front Range Coyote Study
- Complete, with assistance of Broomfield's IT Department, an interactive website map, which highlights features of Broomfield's larger open space areas through the use of photos and videos and also allows for trail route mileage measurements
- Continue to provide educational events and volunteer opportunities for citizens regarding open space-related topics
- Provide one to two information kiosks at major trail and/or open space locations
- Continue to implement the Open Space and Trails Signage Program
- Continue to work and collaborate with the Broomfield Open Space Foundation on community events related to Open Space and Trails
- Continue to collaborate and provide staff support for volunteer outreach groups such as the Nature Program, Wildlife Masters, and Coyote Crew and involve these volunteers in community events

Open Space & Trails	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Open Space Volunteer Projects	9	13	12	11	10	10
total Open Space Volunteers	77	197	110	133	100	100
Number of Citizen's Advisory Meetings	9	10	9	8	8	8
Number of Open Space Educational Events/Activities	17	12	24	30	35	40

Prior Year Accomplishments

- Responded to approximately 1,200 citizen calls and emails
- Continue researching coyote conflicts and behavior, including ongoing participation in the Denver Metro Area Coyote Behavior Study and provided for additional GPS collaring of coyotes in Broomfield. Continued tracking and mapping of all reported coyote conflicts in Broomfield
- Hosted 11 volunteer events involving 133 volunteers and sponsored 30 community educational events reaching nearly 4,000 citizens
- Coordinated volunteer research and citizen response through the Coyote Crew and Broomfield Wildlife Masters volunteer program

RECREATION

MISSION

The Recreation Department's mission is to enhance the quality of life and sense of community in Broomfield by providing diverse opportunities and services in the areas of Recreation Services and Cemetery.

Clay Shuck, Director
cshuck@broomfield.org

SERVICES

The **Recreation Department** operates the Paul Derda Recreation Center, Broomfield Community Center, and "The Bay" Aquatic Center, in order to provide clean, safe, high-quality, and well-maintained recreation facilities for public use. They also provide quality recreation and leisure opportunities to the community.



The **Broomfield County Commons and Lakeview Cemeteries** provide the citizens of Broomfield affordable burial options including full burial and cremation.

2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	4,445,044	4,536,483	4,608,789	4,673,454
Supplies & Equipment	249,205	354,550	349,250	356,020
Contractual Services	593,266	693,500	691,600	664,780
Misc. Expenditures	224	0	0	0
Services Rendered	1,276,574	1,087,640	1,087,350	1,113,600
Total Expenditures	**6,564,313**	**6,672,173**	**6,736,989**	**6,807,854**

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
04-66100 Recreation Admin.	173,086	311,955	259,850	210,293
04-66200 Paul Derda Rec Center	2,563,618	2,398,331	2,461,307	2,544,551
04-66300 Broomfield Community Center	1,094,494	1,091,026	1,103,855	1,029,203
04-66410 Aquatic Programs	190,845	230,755	232,104	203,989
04-66420 Flexible Programs	16,807	8,950	16,050	54,571
04-66430 Senior Programs	139,954	194,941	185,570	171,085
04-66440 Special Events	232,704	240,203	250,264	282,706
04-66450 General Programs	404,495	394,219	382,645	400,644
04-66460 Athletic Programs	892,357	887,229	926,066	943,382

RECREATION

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
04-66470 Teen Center	378,080	439,384	442,703	424,235
04-66480 The Bay	320,454	297,664	299,869	359,272
04-66490 Concessions	141	0	0	0
04-66500 Special Needs Programs	89,129	91,159	91,580	94,947
04-66510 Skate Park/Batting Cages	32,359	43,991	44,176	46,889
07-64100 Lakeview Cemetery	1,884	4,000	3,000	3,000
07-64200 County Commons Cemetery	33,906	38,366	37,950	39,087
Total Expenditures	**6,564,313**	**6,672,173**	**6,736,989**	**6,807,854**

POSITION SUMMARY (FTE)

Department Summary		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
07-64200	County Commons Cemetery	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
04-66100	Rec. Services Administration	1.20	0.00	1.20	0.00	1.20	0.00	1.20	0.00
04-66200	Paul Derda Recreation Center	6.27	22.14	6.17	22.34	6.22	22.29	6.27	22.29
04-66300	Community Center	4.80	8.53	4.65	8.91	4.62	8.91	4.81	8.52
04-66410	Aquatic Programs	0.78	1.95	0.78	1.95	0.78	1.95	0.78	1.95
04-66420	Flexible Programs	0.00	0.07	0.00	0.07	0.00	0.07	0.00	0.07
04-66430	Senior Programs	1.39	0.74	1.34	0.74	1.09	0.74	1.14	0.74
04-66440	Special Events	1.42	0.26	1.36	0.26	1.76	0.26	1.71	0.26
04-66450	General Programs	2.09	5.19	2.02	5.19	2.00	5.19	1.95	5.19
04-66460	Athletic Programs	5.57	4.90	5.57	4.90	5.62	4.90	5.62	4.90
04-66470	Teen Center	1.02	0.39	1.35	0.39	1.15	0.39	0.96	0.39
04-66480	Aquatic Center (The Bay)	1.27	3.34	1.37	3.34	1.37	3.34	1.37	3.73
04-66500	Special Needs Programs	0.93	0.21	0.93	0.21	0.93	0.21	0.93	0.21
04-66510	Skate Park/Batting Cages	0.16	0.65	0.16	0.65	0.16	0.65	0.16	0.65
Total Positions		27.10	48.37	27.10	48.95	27.10	48.90	27.10	48.90

SIGNIFICANT CHANGES IN 2018

Recreation

- In 2017, an increase of $32,000 in Personnel Services for Temporary hours for the Gymnastics program
- A decrease $59,000 in Contractual Services for the transfer of brochure printing and marketing expenses to the Communications and Governmental Affairs division
- An increase of $10,000 in Contractual Services for new Recreation Software training
- An increase of $248,000 in Personnel Services for salary adjustments, position reclassifications, minimum wage increases, holiday pay and associated benefits
- An increase of $38,700 in Personnel Services, Supplies and Contractual Services for new Youth and Teen programs
- A decrease of $155,000 in Personnel Services, Supplies and Contractual Services due to the

RECREATION

construction-related closure of the Broomfield Community Center

- ❖ An increase of $43,000 in The Bay Personnel Services for repurposed lifeguard hours from the construction-related closure of the Broomfield Community Center

Cemetery

- ◆ No significant changes

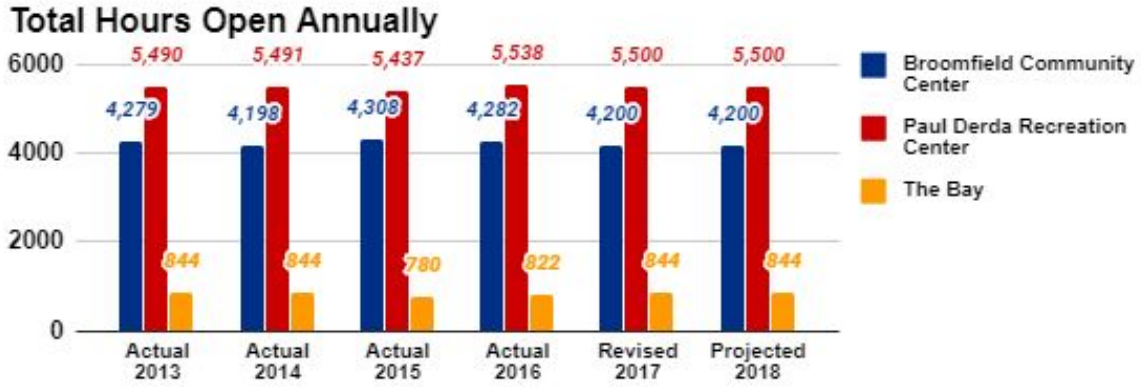
RECREATION SERVICES—ADMINISTRATION AND FACILITIES

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 1: Provide public recreation facilities to the citizens of Broomfield

Objectives

- ❖ Inspect facilities monthly to ensure they are safe and free of hazards
- ❖ Address customer concerns or complaints in a timely fashion. If it is a safety concern, either resolve immediately or place out of order and contact service to resolve issue



Prior Year Accomplishments

- ➢ Performed and recorded monthly safety inspections
- ➢ Performed ongoing preventative cardio and weight machine maintenance
- ➢ Replaced 22 pieces of cardio equipment and upgraded several weight machines
- ➢ Started renovation project at the Bay to include renovations to current locker rooms, staff, and office areas, construction of new concession area and family locker rooms

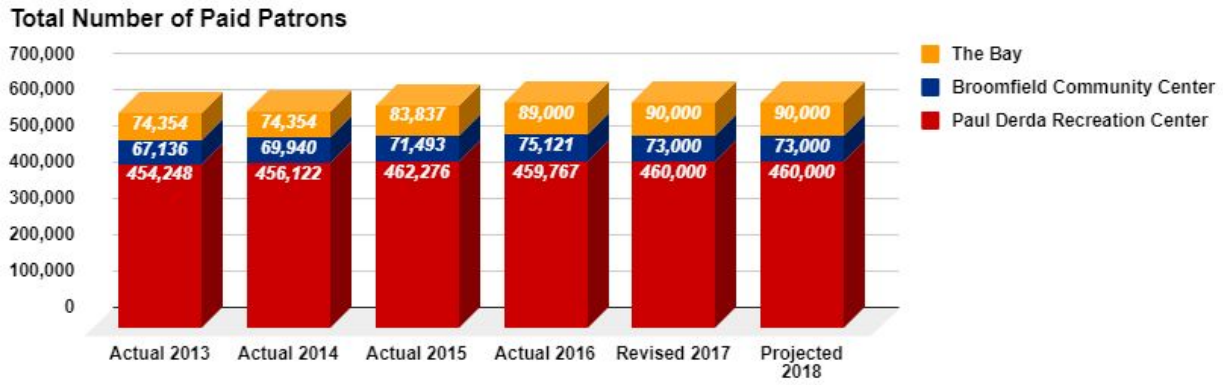
Strategic Outcome: Leisure and Cultural Opportunities

GOAL 2: Establish a variety of facility based activities and services geared toward a multi-generational population

Objectives

- ❖ Launch one new health or wellness program each year
- ❖ Update/renovate/add at least one feature at the Bay Aquatic Park

RECREATION



RECREATION SERVICES—PROGRAMS

Recreation Services provides a variety of programs to meet the recreation and health needs of Broomfield citizens:

The **Athletic Programs** serve youth, adults, and seniors, and also work in collaboration with community youth sports groups.

The **Aquatic Programs** promote health, fitness, safety, and fun in and around the water.

The **General Programs** provide a variety of early learning, fitness, wellness, and educational classes.

The **Teen Programs** provide programs for youth and teens.

The **Flexible Programs** offer new and innovative programs.

The **Special Needs Programs** provide programs to people of all ages regardless of ability and provide mainstreaming opportunities into current programs.

The **Skate Park and Batting Cages** provide a facility for skateboarding, rollerblading, BMX biking, and batting cages.

The **Seniors Programs** provide programs and activities for older adults and senior citizens.

Special Events foster community pride, social bonding, and family connections.

The **Concessions** division operates concession stands for Broomfield Recreation Facilities.

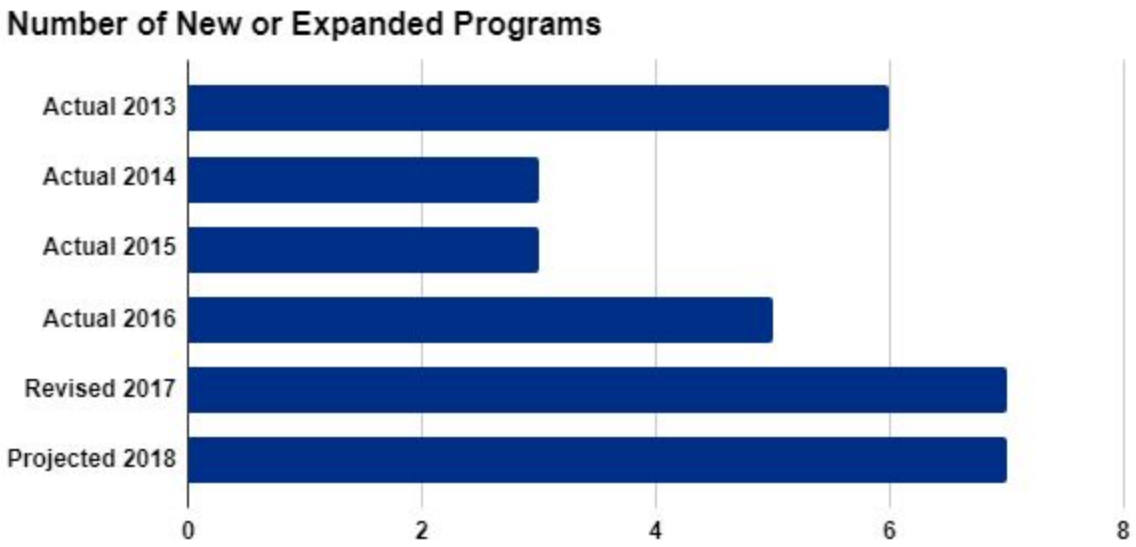
Strategic Outcome: Leisure and Cultural Opportunities

GOAL 1: Offer a variety of programs to stay up to date with the latest trends

Objectives

- Offer a new program or expand/adapt a current program in each area by December
- Enter contractual agreements with businesses, providing recreational and educational services based on a 70/30 split of revenue

RECREATION



Number of Program Participants						
Program	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Athletic Programs	21,320	22,458	16,113	21,342	22,408	23,529
Aquatic Programs	11,891	23,247	28,089	36,636	36,000	36,000
General Programs	5,291	4,280	5,591	6,633	6,700	6,700
Teen Center Programs	6,120	18,182	16,642	3,764	15,000	15,000
Flexible Programs	3,698	2,030	3,928	295	250	250
Special Needs Programs	2,760	2,757	2,827	1,840	2,550	2,550
Skate Park Programs	31,628	31,588	29,298	37,727	40,000	42,000
Senior Programs	8,667	10,088	10,214	9,800	10,400	10,400

Prior Year Accomplishments

- The Fitness programs added and expanded upon the following programs:
  - PiYo and Barre Fusion
  - Power of Pregnancy Workshop
  - Silver Sneakers Orientations and Fitness Workshops
  - Changed the format of several water aerobics classes to offer variety and meet demands of new trends
  - Expanded on private swimming lesson program
- Added Red Cross classes and updates to accommodate customer needs and trends

RECREATION

Strategic Outcome: Leisure and Cultural Opportunities

GOAL 2: Provide high-quality programs, events and activities to participants of all ages and abilities

Objectives

- Cancel classes that are consistently low in enrollment
- Make changes to programs and activities based upon customer evaluation

CEMETERY

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Respond to all citizen inquiries concerning immediate or future cemetery needs

Objectives

- Train staff to provide cemetery information upon request
- Provide a cemetery sales contact at all times

Prior Year Accomplishments

- Addressed 205 inquiries about the cemeteries, all within 24 hours of receiving the call

Cumulative Space Sold	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Full Burial (Non Veteran)	332	366	392	447	478	511
Veteran Full Burial	30	31	37	42	48	52
In Ground Cremation	35	35	39	47	50	53
Broomfield County Commons Niche Wall	85	93	114	128	150	160
Lakeview Niche Wall	344	353	360	367	376	384

HEALTH AND HUMAN SERVICES

MISSION

We collaborate with the community to recognize, develop and foster opportunities that encourage personal, social and environmental responsibility. We value the health, safety and welfare of our residents and are dedicated to serve Broomfield with integrity, creativity, dignity and respect.

Jennifer Hoffman, Acting Director
jhoffman@broomfield.org

SERVICES



Operations and Administration provides direct support to all Health and Human Services programs. This includes budget development and analysis, revenue and grant management, contract development and monitoring, front desk operations, accounting, policy development and guidance, website maintenance, emergency response operations, and quality assurance of all department publications.

The **Human Services Support** division provides a mechanism for allocating indirect costs for central services received by Human Services, such as accounting, legal, and human resource functions, to the Human Services Fund. Support also includes an allocation for unemployment and workers compensation insurances.

Family and Children's Services (FCS) provides intervention services to youth in conflict, children and youth in need of protection, and children in need of specialized services. Services also include: out-of-home placements for children/youth who cannot safely remain in their own homes, adoptions, and clinical intervention for families and victims of child abuse and neglect. Services are provided to stabilize or reunite families and to ensure the protection of children. These services may be provided directly or through outside providers. Adult protection services include assessment, resource, and referral for adults at risk of abuse, neglect, and financial exploitation.

Child Care Assistance provides child care subsidies to families that are low-income, eligible for Temporary Assistance for Needy Families (TANF), or are involved in a Child Welfare case in which child care is provided to assist a family with special circumstances. This program recruits, trains, and supports child care providers to serve families in need of child care subsidies.

Public Assistance provides services to Colorado's children, families, adults, disabled citizens, and veterans. Programs include adult financial and medical assistance programs, pregnant women and children's medical support, the Older American Act programs, Food Assistance, Veterans Benefits, information, referrals, and options for long-term care.

Child Support Enforcement provides child support assistance to custodial or non-custodial parents and guardians. The primary goal of this program is to ensure the financial well-being of children and avoid the need for public assistance. This program also includes establishment of paternity to provide legal accountability for their children.

HEALTH AND HUMAN SERVICES

TANF also provides support services (such as budgeting, interviewing skills, and child care assistance) to help eligible participants meet the goal of self-sufficiency. Federal law requires participants to engage in a work activity within 24 months of starting the program.

The **Workforce Center** assists clients in their employment efforts by providing access to job market and referral information, resume and cover letter tools, Internet and word processing access, and a reference/resource library. All Workforce Center services are free to employers and job seekers.

The **Healthy Communities Program** provides services to help eligible residents find and understand all of the benefits available to them through Medicaid; to improve the health of children, from birth through age 20, by enhancing access to and appropriate utilization of primary and preventive health care for Medicaid-eligible families; and to help pregnant women obtain Medicaid Presumptive Eligibility and referrals to ensure early and adequate prenatal care.

The **Tenant Based Rental Assistance (TBRA)** program provides rental assistance for eligible Broomfield families with children. HHS, in partnership with the Broomfield Housing Authority, works with families to help them acquire stable housing and become self-sufficient within a two-year period.

Low-Income Energy Assistance Program (LEAP) is a federally-funded program administered by the Colorado Department of Human Services that is designed to help qualifying low-income households cover part of their winter home heating costs from Nov. 1 through April 30.

The **Public Health Administration** division is a centralized administration, accounting, and operations division which provides the support for functions within Public Health. It must be kept separate from Human Services' centralized Operations and Administration division due to separate funding streams. Through a comprehensive and collaborative community-based approach, Public Health programs enhance public health by building capacity to achieve health improvements through informing, educating, and empowering individuals about health issues.

Reproductive Health provides affordable services to prevent unintended pregnancy and the spread of sexually transmitted infections through health screenings and family planning services for men and women. This program receives funding through Title X federal grants, state and local resources, and patient fees and donations.

The **Immunization Program,** through education, community partnerships, advocacy, outreach clinics and administration of vaccines, works to decrease vaccine-preventable illness and to ensure that children and youth in Broomfield meet the state child care and school immunization requirements.

The **Travel Clinic** provides consultation, health education, and immunizations to clients traveling in the United States or abroad.

The **Health Care Program for Children with Special Needs (HCP)** provides several levels of service for any child from birth to 21 years of age, who has been identified with special needs. The program is designed to assist families in obtaining information, referrals, and support to ensure that the family's needs are met. It supports families in reaching their highest potential.

The **Helping Our families by Promoting Empowerment (HOPE) Nurse Home Visitation Program** offers eligible women and families the opportunity to receive home visits from a public health nurse in order to promote healthy pregnancies, healthy children, and healthy families.

HEALTH AND HUMAN SERVICES

The **Women, Infants and Children (WIC)** program provides supplemental foods, nutrition counseling, and referrals to other health and social services for low-income pregnant, postpartum, and breastfeeding women; infants; and children up to age five who are at nutritional risk. This program receives funding from the United States Department of Agriculture.

The **Environmental Health** division prevents disease, promotes health, and protects the environment for the citizens of Broomfield through scientific risk assessments, education and outreach, inspections and monitoring activities, preparation for emergency responses, and enforcement of state environmental health regulations.

The **Vital Statistics** division issues birth and death certificates and collects health data regarding causes of death, low birth weights, adolescent pregnancy, and other health trends that drive the need for Public Health programs. Vital Statistics is able to issue copies of birth certificates to anyone born in Colorado, regardless of the county in which they were born.

Broomfield contracts with the Adams County **Coroner's** Office for comprehensive coroner services, which include view/inquiry, cause and manner of death, investigation of all death reports received from the Broomfield Police Department, notification of next of kin, autopsies and tests required by law, file maintenance, and disaster response.

Colorado State University (CSU) Extension provides research and educational information on gardening, horticulture, 4-H, and other youth programs through community outreach, training and hands-on activities.

Broomfield Senior Services, working in partnership with the Denver Regional Council of Governments Area Agency on Aging and community volunteers, provides supportive services to adults age 60 and over residing in Broomfield. Services are designed to meet the needs of older adults and improve their quality of life. Services include transportation, information and assistance, caregiver services, support groups, educational presentations, congregate lunch program, Meals-on-Wheels, nutrition education, and special events.

2018 FINANCIAL SUMMARY

Expenditures By Account Type	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Personnel	7,871,148	8,285,462	8,295,985	8,909,123
Supplies & Equipment	420,233	383,883	433,786	405,054
Contractual Services	945,223	1,335,780	1,632,246	1,395,624
Capital Outlay	96,811	0	3,303	100,000
HHS Benefits	4,424,475	5,341,121	5,146,097	5,459,702
Miscellaneous Expenditures	(22)	0	0	0
Services Rendered	1,004,313	1,157,640	365,980	396,430
Total Expenditures*	**14,762,181**	**16,503,886**	**15,877,397**	**16,665,933**

HEALTH AND HUMAN SERVICES

Expenditures By Division	2016 Actuals	2017 Original Budget	2017 Revised Budget	2018 Original Budget
Operations & Admin.	1,056,957	1,327,434	974,146	1,054,894
Support Svs In Fund 08	291,281	273,904	0	0
Support Svs In Fund 02	0	0	277,275	253,447
Adult Services	71,643	82,442	81,304	85,442
Child Welfare Admin.	2,867,971	3,048,622	3,168,183	3,349,274
Child Care Assistance	414,398	686,535	695,611	805,564
Public Assistance	4,660,578	5,179,520	4,587,934	4,824,836
Child Support Enforcement	372,686	367,821	310,281	327,644
TANF Administration	377,331	667,322	621,283	616,453
Workforce Center	1,038,090	1,069,462	1,072,237	1,108,560
Administration	272,184	212,254	287,283	272,957
Reproductive Health	295,827	270,282	280,039	295,097
Immunizations	511,098	511,296	519,406	538,416
Children w/Special Needs	65,952	66,349	66,545	68,846
Women, Infants & Children	124,492	119,933	132,217	134,944
Environmental Health	558,698	511,411	546,414	730,892
Health Promotions	189,668	346,530	363,359	298,248
Vital Statistics	25,761	43,483	47,961	64,903
Coroner	266,500	337,500	376,190	375,000
CSU Extension	56,312	74,155	77,663	79,990
Oil and Gas Inspections	38,755	113,527	116,470	99,223
Seniors - Administration	366,177	431,366	433,376	453,143
Seniors - Community Svcs	145,461	173,830	191,913	168,488
Seniors - Easy Ride Transp	356,932	257,003	304,900	287,850
Seniors - Nutrition	337,429	331,905	345,407	371,822
Total Expenditures*	**14,762,181**	**16,503,886**	**15,877,397**	**16,665,933**

*Total expenditures include services rendered and do not include Non-Profit Organizations Participation

HEALTH AND HUMAN SERVICES

POSITION SUMMARY (FTE)

Department Summary		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
08-40100	HS - Operations & Admin.	6.73	0.00	7.07	0.00	7.49	0.00	7.49	0.00
08-40120	HS - Support	2.65	0.00	2.65	0.00	0.00	0.00	0.00	0.00
02-40120	HS - Support	0.00	0.00	0.00	0.00	2.65	0.00	2.65	0.00
08-40200	HS - Child Welfare	21.00	0.00	20.61	0.00	21.62	0.00	21.62	0.00
08-40250	HS - Child Care Assistance	1.23	0.00	1.26	0.00	1.12	0.00	1.12	0.00
08-40300	HS - Public Assistance	18.48	0.63	18.15	0.63	18.70	0.63	18.70	0.63
08-40150	HS - Adult Services	1.05	0.00	1.00	0.00	1.00	0.00	1.00	0.00
08-40320	HS - Child Support Enforcement	2.87	1.00	2.83	1.00	2.96	1.00	2.96	1.00
08-40350	HS - TANF Administration	2.45	0.00	2.72	0.00	2.28	0.00	2.28	0.00
08-42100	HS - Workforce Center	10.31	1.33	10.58	1.33	10.36	1.33	10.36	1.33
02-45100	PH - Administration	3.07	0.00	2.34	0.00	2.08	0.00	2.08	0.00
02-45200	PH - Reproductive Health	1.65	0.50	1.65	0.50	1.65	0.50	1.65	0.50
02-45300	PH - Women, Infants & Children	1.50	0.00	1.30	0.50	1.30	0.50	1.30	0.50
02-45210	PH - Immunizations	4.65	0.00	4.65	0.00	4.65	0.00	4.65	0.00
02-45400	PH - Environmental Health	4.60	0.50	4.60	0.50	4.60	0.50	5.60	0.50
02-45500	PH - Health Promotions	4.15	0.00	4.35	0.00	4.35	0.00	4.35	0.00
02-45600	PH - Vital Statistics	0.25	0.00	0.88	0.00	0.82	0.00	0.82	0.00
02-45800	PH - CSU Extension	0.01	0.50	0.01	0.50	0.02	0.50	0.02	0.50
02-45220	PH - Children w/Special Needs	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-19900	PH- Oil Gas Inspections	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
08-48100	Seniors - Administration	2.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
08-48200	Seniors - Community Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
08-48300	Seniors - Easy Ride Transport.	3.00	0.80	3.00	0.80	3.00	0.80	3.00	0.80
08-48400	Seniors - Senior Nutrition	1.00	2.28	1.00	2.28	1.00	2.28	2.00	1.48
Total Positions		94.65	7.54	96.65	8.04	97.65	8.04	99.65	7.24

SIGNIFICANT CHANGES IN 2018

Human Services

- In 2017, an increase 2.0 FTEs and an increase of $94,000 in Personnel Services for the Social Caseworker positions in the Child, Adult & Family Services division. In 2018, the total cost increase is $188,000.
- In 2017, an increase of 520 temporary hours and $13,000 in Personnel Services in the Child, Adult & Family Services division. In 2018, the total cost increase is $26,000.
- In 2017, a decrease of 1.0 FTE and $35,000 in Personnel Services for the elimination of the Interventionist position in the Child, Adult & Family Services division. In 2018, the total cost decrease is $70,000.
- An increase of $314,000 in Benefit Authorizations primarily due to the new State three tier rate system for child care, the increase in food assistance and the increase in residential treatment care

Public Health

- In 2017, an increase of $39,000 in Contractual Services Coroner contract for anticipated increased volume
- An increase of $100,000 in Capital Outlay for an infrared camera for the Oil and Gas division

HEALTH AND HUMAN SERVICES

- An increase of 1.0 FTE and $93,000 in Personnel Services in the Environmental Health division for an Emergency Preparedness Response Coordinator
- An increase of $13,000 in Contractual Services in the Reproductive Health division for the increase in CU Nurse Contract rate and hours
- A decrease of $36,000 in Contractual Services in the Environmental Health Division for the termination of the Public Health Contractor contract

Seniors

- An increase of .2 FTE and $11,000 in Personnel Services to change a part time Meals on Wheels position to full time

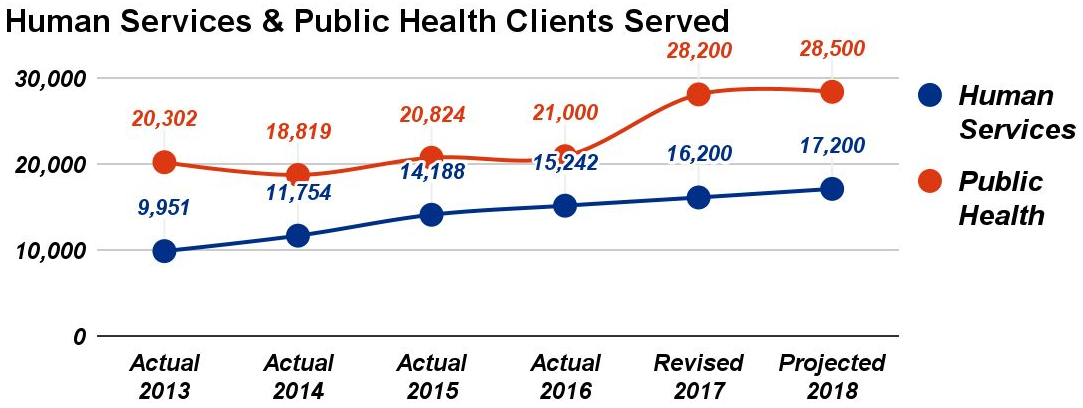
OPERATIONS, ADMINISTRATION AND SUPPORT

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Provide effective supportive services to enhance the department's ability to effectively meet the health and human service needs of the community

Objectives

- Explore more efficient and timely financial and statistical reporting applications to improve day-to-day decision making throughout the HHS Department
- Complete the scanning backlog of Self Sufficiency cases per HHS' Records Retention Schedule and begin up front scanning of current Self Sufficiency cases
- Introduce a full scale document management system
- Continue to seek process improvements to streamline workflow and offer an improved customer service experience to Broomfield residents seeking human services' benefits and services
- Seek additional grant funding through the Health Care Policy and Financing grant program to enhance departmental operations
- Explore BORIS functionality for opportunities to improve grant and allocation tracking
- Continue to manage state and federal funding in an efficient and effective manner to provide high quality service while limiting City and County match funding



HEALTH AND HUMAN SERVICES

Prior Year Accomplishments

- Identified obsolete Self Sufficiency case files from the HHS records inventory and began the records destruction process
- Implemented the first phase of a document management solution for the HHS Department by organizing and scanning Self Sufficiency cases identified for retention
- Investigated process improvements implemented in adjacent metro counties using call center technology and process workflow technology
- Helped coordinate the Department move from 6 Garden Center to 100 Spader Way
- Successfully transitioned to Google during the year

PUBLIC HEALTH ADMINISTRATION

Strategic Outcome: Health, Leisure, and Educational Opportunities

Goal 1: Work across community sectors to engage, facilitate and foster change through health promotion, disease prevention, and improved determinants of health

Objectives

- Utilize assessment and planning methodologies to identify, evaluate, and understand community health problems, priority populations, and potential threats to the public's health, and use this knowledge to determine what strategies are needed to engage partners and improve health
- Continue to implement a local Public Health Improvement Plan (PHIP) based on a comprehensive assessment of the community's health status
- Develop, implement, and evaluate strategies to enhance and promote healthy living, quality of life, and wellbeing, while reducing the incidence of preventable diseases, injuries, disabilities, and other poor health outcomes across the lifespan

Prior Year Accomplishments

- Accomplished over 80% of the objectives in action plan for the five year Public Health Improvement Plan and updated objectives for 2017-2018 based on input from key stakeholders and members of the B Healthy Broomfield Coalition (BHBC)
- Collaborated with the City and County of Broomfield's (CCOB) Communications and Governmental Affairs Department to launch the new B Healthy Broomfield Facebook page which includes new healthy eating and active living videos
- Continued to be an active member the Metro Denver Partnership for Health (Partnership) which is a collaboration of the public health agencies serving the seven-county Denver metropolitan region. In 2016, the Partnership identified focus areas listed below and formalized its approach to collaboration in the Metro Denver Partnership for a Health Roadmap
  - Data Sharing: The Partnership received a grant from the Colorado Health Foundation to enhance the Colorado Health Observation Regional Data Service (CHORDS), which will provide census-track public health data to each county
  - Healthy Eating Active Living: PHE continues to receive CDPHE funding through the Partnership. As as result of its efforts, some entities (including CCOB divisions) have begun offering healthier options at their meetings and events. In the summer 2016, Recreation Services implemented healthier vending options at the two recreation centers. The Hidden Sugar campaign rolled out throughout the Metro Denver area in January 2017
- Actively worked toward tobacco use and substance abuse prevention

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- PHE was awarded a 5-year grant to address substance abuse prevention among youth in Broomfield. A full-time health educator was hired to serve as a coordinator and facilitator of a Key Leader Board, a Community Board, and several work groups
- PHE continued to promote best practices and resources in tobacco cessation to health care providers, social services professionals, and community-based organizations. PHE used grant funds for media on radio and Facebook about the Colorado Quitline. Promotions also included B In the Loop emails and Facebook posts on B Healthy Broomfield

➢ Distributed communication materials through paid and owned media outlets to promote awareness or education to residents on public health topics, such as healthy eating and active living, County Health Rankings, cancer support group, food inspections, foodborne illnesses, immunizations, West Nile virus, Tularemia, Rabies, and Zika

➢ Promoted health education at eight community fairs and coordinated a health night at a local preschool and kindergarten

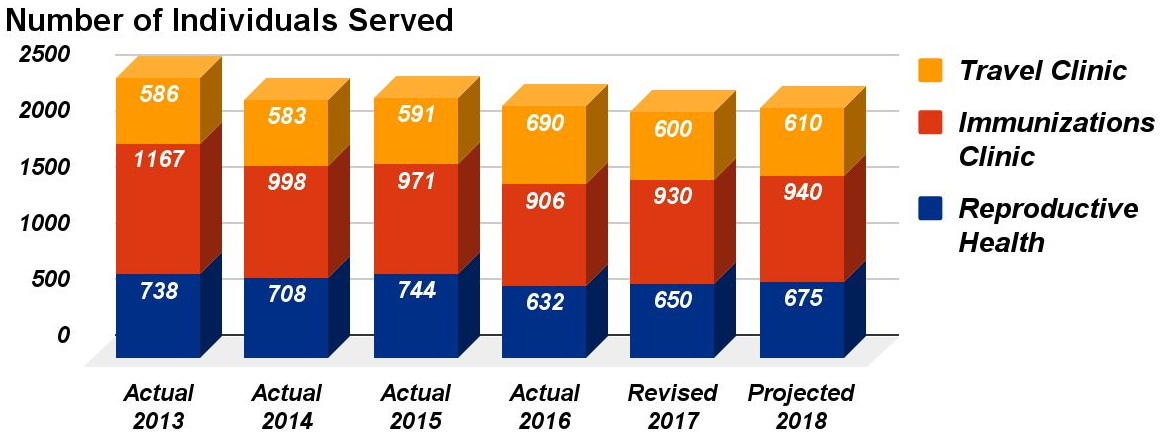
PUBLIC HEALTH NURSING

Strategic Outcome: Health, Leisure, and Educational Opportunities

GOAL 1: Promote and protect the health of diverse populations using knowledge from nursing, social, and public health sciences

Objectives

❖ Provide vaccinations and immunizations to children and adults
❖ Provide care coordination for Children and Special Healthcare Needs (HCP) and their families
❖ Provide low-cost, confidential family planning and preventive health services
❖ Decrease and prevent physical and social problems common to high-risk populations, and protect the health and well-being of families and the community through the nurse home visitation program



Prior Year Accomplishments

➢ Received 100% compliance rating in the State's Title X Administrative Audit (Reproductive Health Clinic)
➢ Partnered with CDPHE and six other local health agencies to develop Electronic Health Records for use in its clinics (Reproductive Health Nursing)
➢ Completed the HCPF revalidation process in 2016 which will allow our clinics to continue billing

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Medicaid for services rendered (Public Health Nursing)
- ➢ Increased private insurance billing by 164%, from $1,679 in 2015 to $4,435 in 2016 (Reproductive Health Clinic)
- ➢ Provided over 200 flu shots to employees and family members; 1,457 immunizations to 702 clients; and 963 travel immunizations to 690 travel clients in 2016 (Public Health Nursing)
- ➢ Provided flu and Tdap immunizations to staff and families at Bal Swan Child Care and inmates at the CCOB Detention Center (Public Health Nursing)
- ➢ Provided technical assistance to local child care centers to assist with the new immunization reporting process to CDPHE (Public Health Nurses)
- ➢ Increased awareness of services and provided information and resources to over 80 Broomfield families and partnered with local NICU facilities, A Precious Child, The Refuge, FISH, and the Little Flower Maternity Home (HCP Program)
- ➢ Provided services to an average of 15 families per month in 2016. In addition, the HOPE Nurse referred children to community resources and provided the HOPE Crisis Program to Broomfield Families in need at the request of and in collaboration with Broomfield Child, Adult, and Family Services (HOPE Program)
- ➢ Formed the new Cancer Support Group in March 2016 which is facilitated by a volunteer health professional who works for the American Cancer Society (Public Health & Environment)

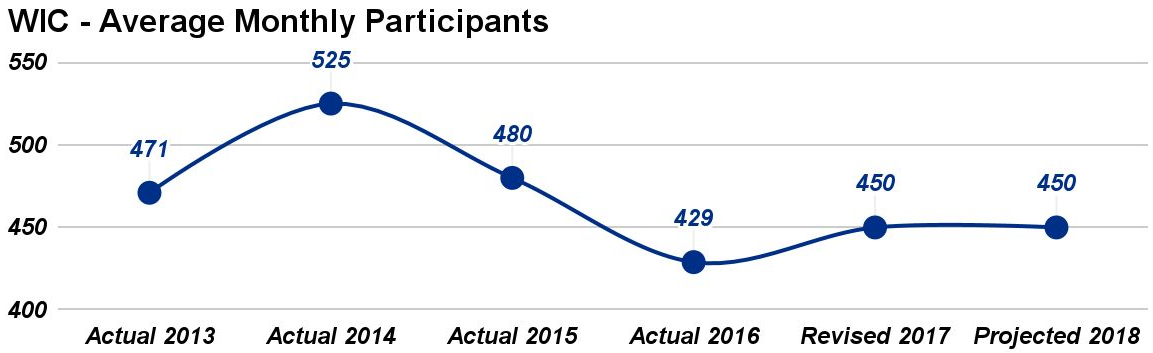
PUBLIC HEALTH NUTRITION SERVICES - WOMEN, INFANTS AND CHILDREN (WIC)

Strategic Outcome: Health, Leisure and Educational Opportunities

GOAL 1: Safeguard the health of low-income women, infants, and children up to the age of five by providing nutritious foods to supplement their diet, quality nutrition education and care planning, referrals within the community, and support and education that assists our clients in a successful breastfeeding experience

Objectives

- ❖ Provide education and resources to parents enrolled in the Broomfield (WIC) program
- ❖ Promote "exclusive" breastfeeding as a preferred option to women enrolled in the Broomfield WIC program



Prior Year Accomplishments

- ➢ Maintained a caseload of 692 unduplicated participants which included 187 women, 217

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infants, and 288 children
- ➢ Transitioned from paper benefit "checks" to an electronic debit card system known as eWIC on November 1, 2016
- ➢ Exceeded objectives in the FY16 Nutrition Education Plan to increase client use of online nutrition education through WICHealth.org
- ➢ Continued to partner with the Broomfield Farmers' Market at Holy Comforter Church for the fourth year to provide "Market Bucks" to WIC families which can be exchanged at the market for fresh fruits and vegetables. Previously WIC families could use the Market Bucks twice a month, but in 2016 it was increased to once a week

COLORADO STATE UNIVERSITY (CSU) EXTENSION

Strategic Outcome: Health, Leisure and Educational Opportunities

GOAL 1: Enhance the capacity of Colorado State University Extension staff to deliver knowledge-based information to residents of Broomfield

Objectives

- ❖ Expand CSU Extension's ability to serve additional clients through the Master Gardener Program

CSU Extension	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Number of Events	202	217	115	154	140	150
# of Volunteers Trained	48	39	36	33	32	35
Individuals Served	5,773	4,969	4,885	5,179	5,100	5,200

Prior Year Accomplishments

- ➢ Held and/or participated in 154 events in 2016, reaching 5,179 residents
- ➢ Within that total, the Broomfield Master Gardener program accounted for 43 events in 2016, reaching 2,005 residents through 1,185 hours of volunteer service. Gardening events and programs included:
  - ○ Ask A Master Gardener
  - ○ Gardening Talks at Mamie Doud Eisenhower Public Library
  - ○ Weekly gardening articles in the Broomfield Enterprise
  - ○ Gardening helpline for residents – April through October
- ➢ Recruited and trained four additional master gardener volunteers to serve the needs of the Broomfield community
- ➢ Master Gardeners completed 361 hours of continuing education in 2016

Strategic Outcome: Health, Leisure and Educational Opportunities

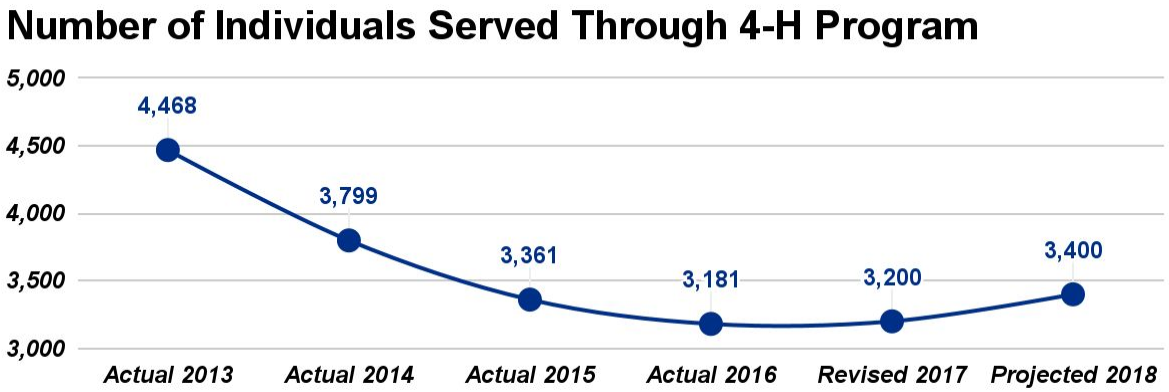
GOAL 2: Empower and encourage youth to reach their full potential by participating in 4-H programs

Objectives

- ❖ Build partnerships with local schools to offer 4-H programming during the school year

HEALTH AND HUMAN SERVICES

- ❖ Bring innovative programming to residents through Camp Explorer, Broomfield's summer day camp program



Prior Year Accomplishments

- ➢ Broomfield's 4-H/youth development program held or participated in 80 events in 2016, reaching more than 2,100 Broomfield children. Contacts were made through 4-H meetings and practices; local 4-H exhibit day; state 4-H competitions; outreach activities at schools and other community venues; after-school programs; participation in Camp Explorer and other camps; and participation in various public events
- ➢ Conducted outreach activities including Embryology programs at three schools and the library, which reached a total of 377 students and 190 adults and a Here Comes the Sun curriculum which reached 110 students and 10 adults
- ➢ Conducted after school programming through AmeriCorps at Emerald Elementary School which reached an average of 31 children on a weekly basis from January through June, and an average of 23 children per week from late-October through December
- ➢ Presented weekly programs related to STEM (Science, Technology, Engineering and Mathematics) topics during Camp Explorer resulting in 650 youth and 80 adult contacts made

SELF -SUFFICIENCY, EMPLOYMENT, AND PUBLIC ASSISTANCE

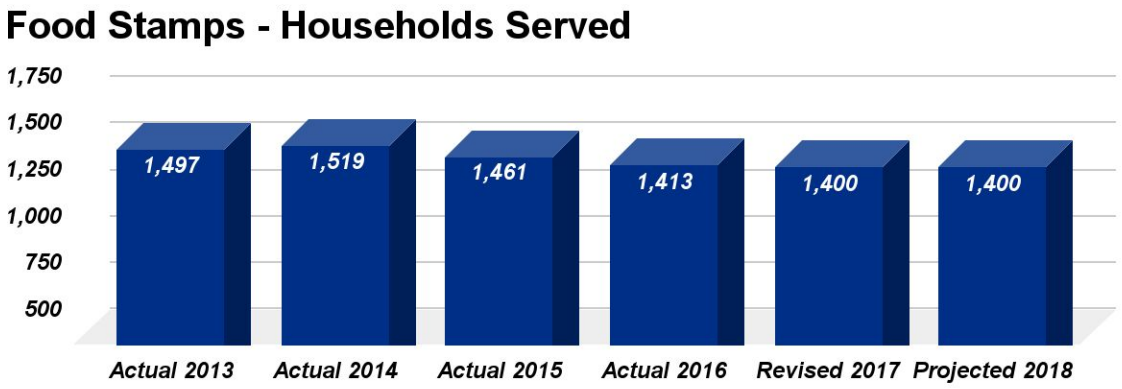
Strategic Outcome: Self Sufficiency

GOAL 1: Provide high-quality and effective support services that help Broomfield families move toward self sufficiency

Objectives

- ❖ Ensure prompt and accurate eligibility determination for clients seeking public assistance benefits
- ❖ Continue to provide quality assistance to residents in navigating the Connect for Health Colorado Healthcare Marketplace
- ❖ Offer access to affordable, high quality childcare as families strive toward self-sufficiency

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Prior Year Accomplishments

- Continued to successfully manage an increasing Medical Assistance caseload serving 5,369 households and 9,614 individuals
- Participated as a board member of the Broomfield Early Child Council
- Achieved all State mandated goals (Child Support Unit)
- Achieved all State mandated goals (Workforce)

Strategic Outcome: Self Sufficiency

GOAL 2: Administer programs that promote our clients' self-sufficiency and assist our clients in achieving compliance with state-mandated program requirements

Objectives

- Achieve federally-mandated work participation rate of 50% for clients in the Temporary Assistance for Needy Families (TANF) program

Prior Year Accomplishments

- Placed several interns with the Health and Human Services Department to provide clients with real world work experience (TANF program)

Strategic Outcome: Self Sufficiency

GOAL 3: Assist clients seeking employment to find and maintain suitable work

Objectives

- Provide effective training and job search services
- Collaborate with the Workforce Board to address the long-term unemployed

Prior Year Accomplishments

- Continued to fully implement the Workforce Innovation and Opportunity Act (WIOA)
- Conducted quarterly job fairs/hiring events
- Veterans Officer received their service certification allowing access to programming to better serve Broomfield veterans

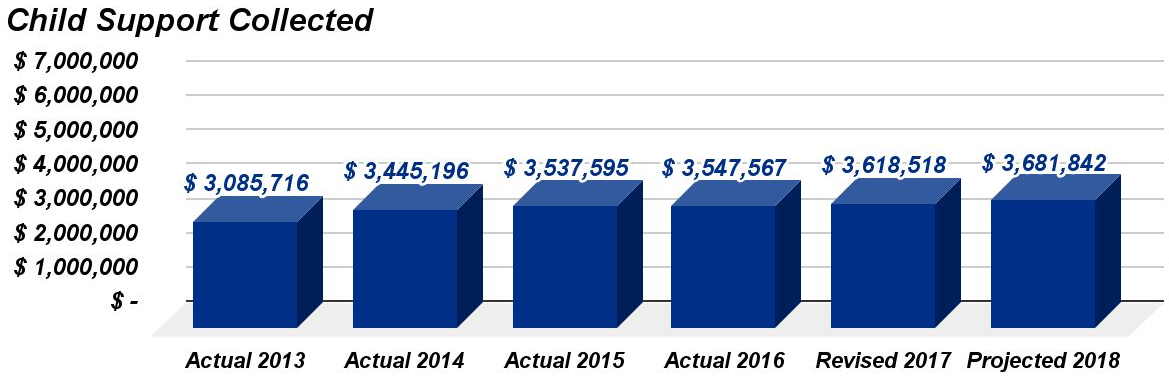
HEALTH AND HUMAN SERVICES

Strategic Outcome: Self Sufficiency

GOAL 4: Locate non-custodial parents and obtain financial support for their children

Objectives

- Establish Paternity in 100% of child support cases
- Establish and enforce child support and medical support orders
- Collect greater than 66% of current support owed by noncustodial parents



Prior Year Accomplishments

- Collected over $3.5 million in child support, serving 1,256 households with child support services
- Successfully achieved 100% paternity rate
- Continued to exceed program standards established by federal guidelines

FAMILY AND CHILDREN'S SERVICES

Strategic Outcome: Safe Community

GOAL 1: Provide protective services (child and adult) to ensure the safety, well-being, and permanency of at-risk and vulnerable children and adults

Objectives

- Meet the federal and state performance standards (90%) on timely responses to maltreatment reports with initial victim interview completed/attempted in a timely manner

HEALTH AND HUMAN SERVICES

Child Welfare	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Number of Calls Regarding Abuse/Neglect	737	765	817	926	1,009	1,100
Number of Calls Investigated	224	228	231	235	353	418
Percent of Calls Investigated	30.39%	29.80%	28.27%	25.38%	34.99%	38.00%

Prior Year Accomplishments

- The Child, Adult and Family Services Team - Child Protection, exceeded state performance standards for timely responses to maltreatment reports in 2016. 92.8% were seen within the designated timeframe, exceeding the State standard of 90%
- The Child, Adult and Family Services Team - Adult Protection had a 94.9% performance standard for timely responses to adult maltreatment reports in 2016, with an improvement over the last three months to a 100% performance standard
- Adult Protection successfully accommodated additional calls concerning possible adult abuse and/or neglect with implementation of Senate Bill 15-109. This bill expanded the mandatory reporter definition, added additional training and oversight requirements, and began the process of a more defined structure for Adult Protective services

VITAL STATISTICS

Strategic Outcome: Engaged and Fiscally Responsible Government

GOAL 1: Issue copies of birth and death certificates as requested by the public

Objectives

- Achieve 100% compliance with state regulations for issuing birth and death certificates.
  - Ensure applicants complete the minimum number of required fields on County application
  - Use available resources and trainings to verify the validity of identification presented by applicants
  - Use birth certificates, marriage licenses, or certified court document to verify eligibility of relationship

Vital Statistics	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Revised 2017	Projected 2018
Number of Birth Certificates Issued	4,756	4,048	3,497	3,387	3,100	3,100
Number of Death Certificates Issued	2,091	1,792	1,857	1,033	2,000	2,100

HEALTH AND HUMAN SERVICES

Prior Year Accomplishments

- Issued 3,387 birth certificates and 1,033 death certificates
- Received a 100% rating on both performance and compliance audits conducted by CDPHE's Vital Records Office

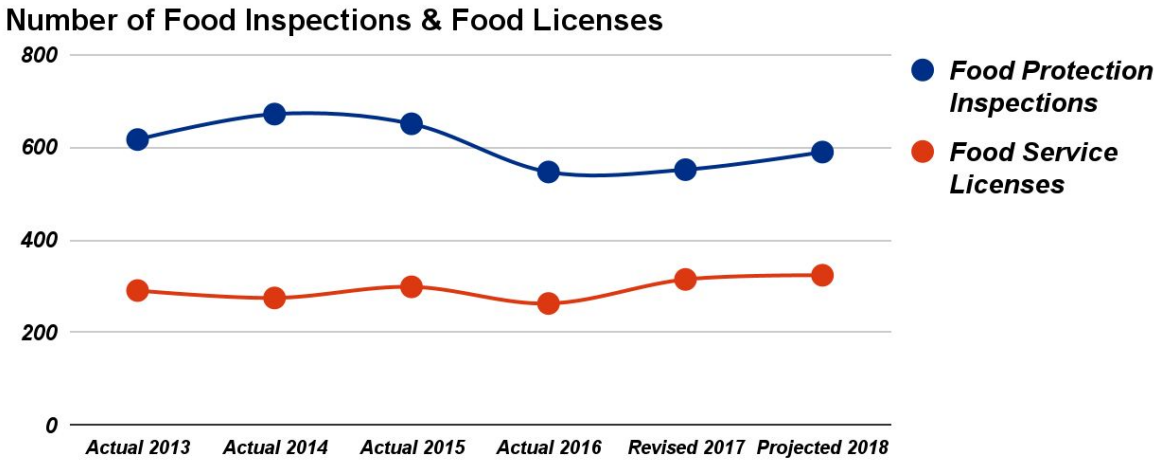
ENVIRONMENTAL HEALTH

Strategic Outcome: Environmental Stewardship

GOAL 1: Provide high quality services through investigations, inspections, monitoring and enforcement, and outreach and education to ensure compliance with state and federal environmental health regulations and protect the health of the community and the environment

Objectives

- Monitor and investigate the causes of epidemic and communicable diseases affecting the public health in Broomfield
- Enforce the requirements of the Colorado Food Protection Act in Broomfield
- Provide critical information, perform inspections, conduct investigations, and enforce regulations pertaining to child care centers, air quality, swimming pools, sewage disposal systems, hazardous material responses, and land use



Prior Year Accomplishments

- Conducted 547 retail food establishment inspections in 2016, utilizing a more efficient risk-based methodology approved by CDPHE
- Facilitated two Food Safety Forums for the public and food industry representatives; provided in-service educational presentations; and reviewed 58 food establishment plans
- Updated Child Care inspection form to comply with the new CDPHE Rules and Regulations Governing the Health and Sanitation of Child Care Facilities in the State of Colorado additionally all PHE Environmental Health Specialists completed training and joint inspections with CDPHE specific to the new rules

HEALTH AND HUMAN SERVICES

- Conducted 135 communicable disease investigations in 2016 (Epidemiology and Disease Control Program) which included traditional monitoring of reportable conditions such as animal bites, hospitalized influenza cases in long term facilities and common disease investigations such as pertussis
- Investigated four more complex disease control investigations such as the Pertussis cases at Legacy High School and Broomfield High School; Cryptosporidiosis at the Broomfield Bay, and a Methemoglobinemia outbreak which involved coordination between PHE, CDPHE, and CCOB's Medical Director, Dr. Urbana (Epidemiology and Disease Control Program)
- Responded to a cyanide incident with Broomfield Emergency Management Unit, Police Department, and the FBI in 2016 (Emergency Preparedness Program)
- Secured supplemental funding from CDPHE to assist with costs associated with conducting state full-scale EPR exercise planned for June 2017 (Emergency Preparedness Program)
- Conducted a Hazardous Materials workshop with CCOB Emergency Management, Public Works, Building Department, Police, North Metro Fire and Rescue, and its Hazmat Contractor (Public Health and Environment)
- Conducted 73 inspections at 37 facilities throughout Broomfield. Each site was visited once as a standard audio, visual, olfactory (AVO) visit and each site except one that was plugged and abandoned in December. Additionally, each site was visited with the infrared camera (IR Camera) for leak detection and repair. Most issues identified were during the IR camera visits (Public Health & Environment)
- Assisted the Colorado Oil and Gas Conservation Commission with an oil/gas site remediation effort in the Broadlands (Public Health & Environment)
- Partnered with Broomfield IT to develop new oil/gas interactive mapping and inspection web application for the inspection program (Public Health & Environment)

SENIOR SERVICES

Strategic Outcome: Health, Leisure, and Educational Opportunities

GOAL 1: Improve the quality of life for Broomfield seniors, their families, and caregivers by providing information, assistance, outreach, education, and supportive services

Objectives

- Identify areas where information, referrals, and assistance are needed and present Senior Services' assistance and program offerings
- Identify the need for education on various topics and provide workshops through collaboration with community providers
- Provide supportive services to Broomfield seniors including the Loan Closet, Handyman/Chore Program, the Caregiver Respite Program, support groups, and wellness services

Prior Year Accomplishments

- Increased information, assistance, and referrals contacts 21.9% in 2016, serving 8,626 people in 2016 compared to 7,078 in 2015
- Received over a 30% increase in grant funding from 2015 to 2016 from DRCOG for the Caregiver Respite program

HEALTH AND HUMAN SERVICES

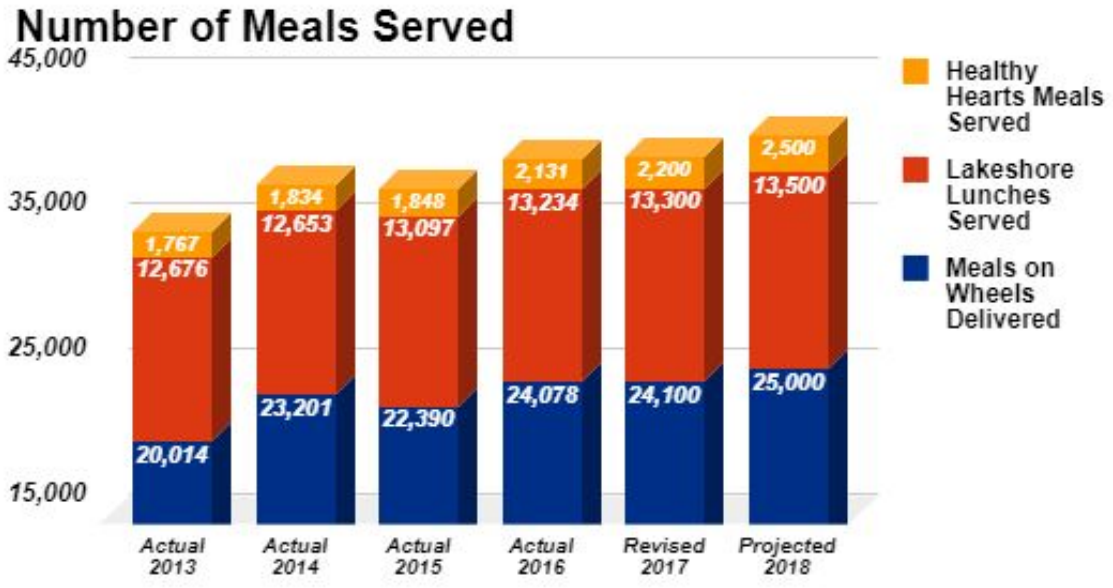
➢ Held the 2016 Living in Balance Resource Fair, an event addressing all aspects of successful aging which included 11 educational presentations with over 250 participants including:
  - 50 local service providers and support staff
  - 172 participants

Strategic Outcome: Health, Leisure, and Educational Opportunities

GOAL 2: Improve or maintain the health and well-being of Broomfield older adults by providing healthy, nutritious meals, education, and social opportunities

Objectives

- Provide Meals on Wheels to residents who need assistance with meals
  - Project Homecoming provides local seniors recently released from a hospital five days of hot, nutritious meals delivered to their door at no charge during this important time of recovery
  - Continue to provide Meals on Wheels meals for all qualified Broomfield residents without a wait list
- Provide nutritious meals at Lakeshore Café providing opportunities for social and community engagement, education, and recreation activities
  - Collaborate with the PHE dietician to provide nutrition education during Healthy Hearts lunches twice a month
- Provide special diet meals for Lakeshore Café and Meals on Wheels program
  - Local seniors with restrictive diets (low-sodium, diabetic, etc.) can receive special diet meals made fresh daily without worry or concern
  - Serve nutritious, heart healthy meals during the Healthy Hearts lunches twice a month



Prior Year Accomplishments

➢ Received a grant from the Broomfield Community Foundation, held a successful Basket Auction special event, and was the recipient of the Games for Giving program (Nutrition Program).

HEALTH AND HUMAN SERVICES

Between the grant, events, and donations received, the nutrition program brought in $36,052, an 18.34% increase over 2015's total of $30,465

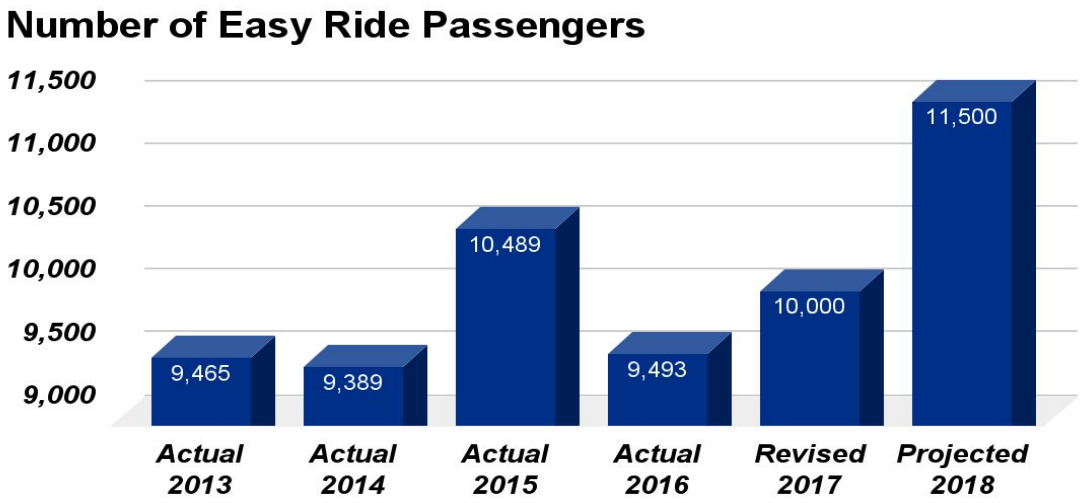
- ➢ Increase the number of Meals on Wheels meals by 7.5% from 22,390 in 2015 to 24,078 in 2016
- ➢ Served 2,131 nutritious meals over 24 events assisting senior to learn about important nutrition topics (Healthy Hearts program)

Strategic Outcome: Health, Leisure, and Educational Opportunities

GOAL 3: Provide safe and dependable transportation to elderly and disabled residents of Broomfield

Objectives

- ❖ Work with the Denver Regional Council of Governments (DRCOG), Denver Regional mobility and Access Council (DRMAC), Colorado Department of Transportation (CDOT), Regional Transportation District (RTD), area Local Coordinating Councils (LCC), and other metro area transportation providers to improve availability, coordination, and effectiveness of local human service transportation



Prior Year Accomplishments

- ➢ Received an 11.1% increase in grant funding from DRCOG for the Easy Ride transportation program from 2015 to 2016
- ➢ Implemented a new software scheduling system, RouteMatch, which will allow staff to more accurately report trip data (partially funded by 5310 grant funds from CDOT)
- ➢ Received four new vehicles in 2016 (three were replacement vehicles) allowing for additional handicapped accessibility for clients (three of the vehicles were partially funded by 5310 grant funds from CDOT)

Capital Improvement

Projects

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) budget is the result of careful planning and use of the 2005 City and County Comprehensive Plan, The Long Range Financial Plan (LRFP), and cooperation between citizen committees and department staff. The Long Range Plans will be updated during 2018 and 2019 to reflect the 2016 City and County Comprehensive Plan. The focus is on the next five years, but the plan includes details for the next 20 years, plus projects that have been identified that are beyond the 20-year scope. The plan includes capital rehabilitation and asset replacement needs in addition to desires for new amenities and expanded and new facilities. The plan assists with forecasting needs for enhanced capital revenues, such as bond funding, to meet large infrastructure needs.

Capital Improvement Budget Policies

- The City and County will project its equipment replacement and maintenance schedule needs for the next five years and will update this projection each year. From this projection, a maintenance and replacement schedule will be developed and followed.
- The City and County will develop a multi-year plan for capital improvements, including Capital Improvement Program (CIP) design, development, implementation, and operating and maintenance costs.
- A capital project is defined as a project with a useful life greater than one year and a cost equal to or greater than $10,000. Projects not meeting these criteria are generally funded in operating budgets.
- Equipment will be included in the Capital Budget if it is a replacement of a current asset with a cost equal to or greater than $5,000. New equipment, regardless of the cost, and replacement of equipment costing less than $5,000 are generally funded in operating budgets.

Budget Development Process

The City and County's planning and budget process begins early in the year for the next year's budget. Current revenues and capital project expenditures are closely analyzed to determine if projections are accurate. This process allows for any possible excess project funding to be reduced and programmed into the next year's budget. The current year budget is generally amended in March to appropriate prior-year projects that are in progress and release any funding no longer needed.

The CIP staff begins its qualitative review of a project with the use of a project evaluation form. This form is a decision-making tool that assists in the recommendation of projects. The evaluation primarily focuses on the needs of the community and progress towards Broomfield goals. Staff considers how the project will impact the community, how it fits within the Comprehensive Plan and Long Range Financial Plan, and how the construction costs compare to the end benefit. Projects are also weighted higher if they meet at least one of the following criteria:

- Health and welfare of Broomfield's citizens
- Safety conditions for Broomfield's staff
- Asset protection - to prevent increased future cost
- Opportunity cost - such as grant or joint projects with other entities

Once a project is accepted, the CIP staff proceeds with a more in-depth analysis by considering the following factors:

- If this is a replacement of a current asset, are the expenditures necessary to continue providing the same level of service?
- Will the replacement reduce operating costs? For example, will the cost of labor, materials or other items, such as electricity, be lowered by replacing obsolete equipment?
- What are the future service demands, and will this project be able to meet those demands?
- Is this project required to comply with safety or environmental mandates?

CAPITAL IMPROVEMENT PROGRAM

The CIP staff also reviews the estimated cost to ensure it is projected at a reasonable cost. Once a project reaches this point, it is then categorized within one of the 12 city categories and added to the Capital Plan. Projects are then compared within each category and prioritized to like-kind projects. In some cases, such as Open Space and Trails, citizen committees help prioritize the projects within the category. In other cases, staff prioritizes the projects based on need, value to the community, availability of funding source, and other factors. CIP staff also complete alternative analyses, whenever possible. The benefit of this analysis is to ensure that construction costs do not outweigh the benefits of the project.

Budget Calendar

Important dates for the development of the budget are listed in the chart below.

January – February	City Council sets Priorities for Coming Year
March	Citizens and Committees Submit Capital Project Ideas to Staff
April	CIP Department Staff evaluates the current year's projects
April	CIP Department Staff evaluates and develops next year's projects
April-May	Budget and CIP Staff review capital requests with Department Staff
June-July	Citizen Suggestions and input are received
August	Draft Budget is submitted to City and County Manager’s Office
September	Proposed Budget is presented to Council for review and consent
September-October	Public Hearing on Proposed Budget; Council Adopts Budget Resolution
December	Budget Document Completed

CIP Fund Summaries

The Sales and Use Tax Capital Improvement Fund

This fund was established to account for the deposit of a portion of sales and use tax revenues collected and dedicated for capital improvements. One-third of Broomfield's 3.5% city sales and use tax revenue collected is earmarked for capital improvements and other costs related to capital improvements, such as studies, planning, consulting, engineering, legal, and financing. The asset replacement fund is a sub-fund created to provide for the replacement of existing capital equipment items within the general government type funds (enterprise fund items are budgeted within the appropriate enterprise fund).

CAPITAL IMPROVEMENT PROGRAM

Sales and Use Tax Capital Improvements Fund Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 39,833,013	$ 3,764,817	$ 42,611,609	$ 5,699,653	51.39%	-86.62%
Revenues	32,593,832	25,903,228	112,135,137	49,363,315	90.57%	-55.98%
Interfund Activity	9,538,474	7,639,682	9,542,884	5,851,998	-23.40%	-38.68%
Total Sources of Funds	$ 81,965,319	$ 37,307,727	$ 164,289,630	$ 60,914,966	63.28%	-62.92%
Expenditures	$ 28,490,419	$ 23,451,173	$ 130,346,630	$ 43,298,704	84.63%	-66.78%
Interfund Activity	7,475,062	5,844,654	5,597,154	7,602,566	30.08%	35.83%
Transfer to Reserves	3,388,229	5,746,193	22,646,193	7,877,265	37.09%	-65.22%
Total Uses of Funds	$ 39,353,710	$ 35,042,020	$ 158,589,977	$ 58,778,535	67.74%	-62.94%
Ending Balance	$ 42,611,609	$ 2,265,707	$ 5,699,653	$ 2,136,431	-5.71%	-62.52%

The Sales and Use Tax Fund also accumulates funds each year to be used to finance large projects. Funds are allocated for facilities improvements, asset protection, transportation projects, and IT software replacement projects. In addition to these reserves, $17,000,000 was set aside in a debt service sinking fund to assist in repayment of the 2017 bonds. In 2018, funds are being used for the new Service Center building.

Sales and Use Tax Capital Improvements Reserves (Allocation for Asset Protection, Facilities Improvements, Transportation Projects, and Telecom Systems)	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 13,364,655	$ 9,890,136	$ 12,429,875	$ 14,380,344	45.40%	15.69%
Additions	3,388,229	5,746,193	5,646,193	7,877,265	37.09%	39.51%
Uses	4,323,009	1,900,000	3,695,724	16,250,000	755.26%	339.70%
Ending Balance	$ 12,429,875	$ 13,736,329	$ 14,380,344	$ 6,007,609	-56.26%	-58.22%

The Conservation Trust Fund

This fund was established to account for the deposit of Colorado Lottery proceeds, which the State shares with city and county governments. Proceeds can be used for the acquisition, development, and maintenance of new conservation sites and capital improvements or maintenance for recreational purposes on any public sites.

CAPITAL IMPROVEMENT PROGRAM

Conservation Trust Fund Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 1,085,217	$ 744,166	$ 1,227,304	$ 565,226	-24.05%	-53.95%
Revenues	701,691	610,900	612,500	612,500	0.26%	NA
Total Sources of Funds	$ 1,786,908	$ 1,355,066	$ 1,839,804	$ 1,177,726	-13.09%	-35.99%
Expenditures	$ 559,604	$ 850,250	$ 1,274,578	$ 703,680	-17.24%	-44.79%
Total Uses of Funds	$ 559,604	$ 850,250	$ 1,274,578	$ 703,680	-17.24%	-44.79%
Ending Balance	$ 1,227,304	$ 504,816	$ 565,226	$ 474,046	-6.10%	-16.13%

The Open Space and Park Land Fund

This fund was established to account for sales and use tax revenues earmarked for capital improvements related to open space and park land. In 2018, Open Space and Park Land Fund sales and use tax revenues are estimated at $4,370,420 based on a sales tax rate of 0.25%, 80% of which is designated for open space projects, with the remaining 20% designated for park land and recreation facility projects.

Open Space and Park Land Fund Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 2,111,580	$ 693,067	$ 4,038,276	$ 1,815,068	161.89%	-55.05%
Revenues	4,294,000	4,090,232	5,911,577	4,370,420	6.85%	-26.07%
Interfund Activity	1,871,495	247,500	-	-	-100.00%	NA
Total Sources of Funds	$ 8,277,075	$ 5,030,799	$ 9,949,853	$ 6,185,488	22.95%	-37.83%
Expenditures	$ 3,986,112	$ 1,840,774	$ 6,053,699	$ 1,895,528	2.97%	-68.69%
Interfund Activity	249,066	1,333,777	1,338,084	4,094,225	206.96%	205.98%
Transfer to Reserves	3,621	4,321	743,002	4,180	-3.26%	-99.44%
Total Uses of Funds	$ 4,238,799	$ 3,178,872	$ 8,134,785	$ 5,993,933	88.56%	-26.32%
Ending Balance	$ 4,038,276	$ 1,851,927	$ 1,815,068	$ 191,555	-89.66%	-89.45%

The Services Expansion Fee (SEF) Fund

This fund was established to account for the deposit of SEF revenues collected by the City. As enacted by City Council in 1995, the City began imposing an excise tax of $1.00 per square foot of new residential construction. The purpose of this fee is to provide funds for future capital costs associated with residential growth. In practice, Broomfield has designated 50% of SEF revenues to be used to fund joint-use educational/municipal facilities in cooperation with the school districts that serve Broomfield. The remaining 50% of SEF revenues are used to fund capital improvements benefiting the residential area paying the fee, such as arterial roadways, parks, community facilities, traffic signals, etc.

CAPITAL IMPROVEMENT PROGRAM

Service Expansion Fee (SEF) Fund Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Estimate 2017	Budget 2018	% Change 17 Original 2018	% Change 17 Revised 2018
Beginning Balance	$ 7,630,552	$ 8,498,530	$ 8,637,737	$ 7,492,676	-11.84%	-13.26%
Revenues	1,718,974	2,034,200	2,570,100	1,430,900	-29.66%	-44.33%
Total Sources of Funds	$ 9,349,526	$ 10,532,730	$ 11,207,837	$ 8,923,576	-15.28%	-20.38%
Expenditures	$ 38,298	$ 1,022,000	$ 3,455,911	$ 87,000	-91.49%	-97.48%
Interfund Activity	673,491	356,900	259,250	291,050	-18.45%	12.27%
Total Uses of Funds	$ 711,789	$ 1,378,900	$ 3,715,161	$ 378,050	-72.58%	-89.82%
Ending Balance	$ 8,637,737	$ 9,153,830	$ 7,492,676	$ 8,545,526	-6.65%	14.05%

The Development Agreement Capital Improvements Fund

The City is involved in several development agreements within the City. All of these agreements are structured so that future revenues are committed to meet development obligations, but only as the revenues are earned. If revenues are not earned from the sources outlined in the agreements, the City is not obligated to fund the expenditures from other sources.

The Development Agreements Fund was established to account for these contractual obligations. A development agreement is an agreement entered into between the City and a developer. Such agreements are designed to 1) share the cost of infrastructure improvements with the developer, so that Broomfield is not solely paying for these improvements, or 2) provide incentives for the developer to do business in Broomfield, in the form of reimbursed sales, use, or property tax generated by the new development. Development Agreements enable Broomfield to promote and protect its sales tax base.

The total expected obligations to be repaid through these future revenues are summarized in the chart below.

Outstanding Development Obligations	Actual 2016
Total Estimated Obligation	$ 374,392,885
Cumulative Payments as of 2016	134,623,603
Preliminary Actual Payment in 2017	9,705,599
Estimated Payment in 2018	9,906,405
Total Estimated Obligation as of 12/31/2018	$ 220,157,278

CAPITAL IMPROVEMENT PROGRAM

Expenditures by Category

The CIP expenditures by category are summarized in the following chart. As can be seen, substantial projects have been completed in the last five years.

In 2018, the Facilities budget includes $16.2 million for the new Service Center.

Information Technology projects for 2017 include funding for HR/Payroll software and Recreation Services software. The 2018 budget includes funding for Asset Maintenance Management software.

In 2017, bonds will be issued to fund a $40,000,000 reconstruction project for the Broomfield Community Center.

In 2017, bonds will be also issued to fund a $40,000,000 Transportation improvement project for Dillon Road. Additional Transportation projects include the Lowell Boulevard North widening project with a budget of $7.0 million and the continuation of the Wadsworth Boulevard and 120th Avenue Connection project with a combined 2017 and 2018 budget of $8.2 million.

The Utility Funds have budgets to continue to build infrastructure in north Broomfield as development in that area picks up. The projects include water line extensions, purchase of raw water, and sewer lift stations. Beginning in 2016, non-recurring stormwater and drainage projects were consolidated in the Sewer Fund. In addition, funding is continued for the Windy Gap Reservoir in the Water Fund and environmental standard regulations in the Sewer Fund. In 2017, $3.7 million is budgeted for raw water purchases. To meet future growth in the northern area of Broomfield, $16.8 million in sewer projects is budgeted in 2018 for this area.

CITY AND COUNTY OF BROOMFIELD
5 YEAR - CAPITAL PROJECT EXPENDITURES

	1	2	3	4	5		
Capital Improvement Projects	2014 Actual	2015 Actual	2016 Actual	2017 Revised Budget	2018 Budget	2014 to 2018 Total	% of Total
Building & Facilities	2,280,640	11,602,802	4,502,616	6,512,985	17,550,850	42,449,893	9.66%
Drainage & Storm Water	242,295	158,588	62,214	112,400	165,000	740,497	0.17%
Information Technology	1,214,734	1,742,904	1,950,907	4,431,945	4,128,100	13,468,590	3.06%
Landscaping	686,099	493,256	664,963	530,000	827,975	3,202,293	0.73%
Open Space and Trails	795,203	4,051,784	3,280,579	5,958,615	1,236,228	15,322,409	3.49%
Parks and Recreation	4,911,821	2,187,977	6,567,177	47,621,911	3,250,000	64,473,886	14.67%
Transportation System	5,746,247	11,797,263	9,414,506	68,287,474	12,420,895	107,731,385	24.51%
Vehicle & Other Equipment	2,267,144	2,959,743	2,187,988	2,205,178	1,835,378	11,455,431	2.61%
Development Agreements	7,701,532	7,948,728	8,240,545	7,676,892	7,906,428	39,474,125	8.98%
Planning, Admin & Other	316,842	4,111,317	644,094	1,388,911	585,000	7,046,164	1.60%
Public Art & Cultural - 1% Allocation	50,515	124,895	101,394	336,049	245,579	858,432	0.20%
Water Fund	1,942,202	5,488,968	25,697,525	16,583,402	27,012,326	76,724,423	17.46%
Sewer Fund	2,068,270	2,137,262	2,024,522	17,339,226	30,847,865	54,417,145	12.38%
Water Reclamation Fund	110,953	119,334	242,017	1,424,093	260,540	2,156,937	0.49%
TOTAL	30,334,497	54,924,821	65,581,047	180,409,081	108,272,164	439,521,610	100.00%

Recurring Capital Expenditures

The CIP budget includes many projects that are classified as recurring capital expenditures. These expenditures are defined by Government Finance Officers Association (GFOA) as 1) costs that are included in almost every budget and 2) costs that will have no significant impact on the operating budget. The chart below lists the recurring capital expenses by category.

Capital Improvement Projects	Actual 2016	Revised Budget 2017	Estimate 2018
Building & Facility Projects			
Capital Improvements Fund			
Parking Lot Repair/Replacement - Citywide	$ -	$ 391,950	$ -
Asset Replacement & Refurbishment Fund			
Building Repairs - Citywide	57,424	203,579	116,200
Floor Covering Replacement - Citywide	116,250	264,037	220,000
HVAC Systems Rehabilitation - Citywide	41,355	228,533	100,000
Total Building & Facility Projects	**$ 215,029**	**$ 1,088,099**	**$ 436,200**
Drainage & Storm Water Projects			
Capital Improvements Fund			
Culvert and Small Bridge Inspections - Citywide	$ -	$ -	$ 52,500
Erosion Control Maintenance - Citywide	-	10,500	10,500
FEMA - Letters of Map Revision	17,705	16,900	17,000
Park Drainage Improvements - Citywide	24,948	25,000	25,000
Residential Street Drainage Improvements - Citywide	630	60,000	60,000
Total Drainage & Storm Water Projects	**$ 43,283**	**$ 112,400**	**$ 165,000**
Information Technology Projects			
Asset Replacement & Refurbishment Fund			
IT - Network Hardware Replacement	$ 78,619	$ -	$ -
IT - Network Hardware/Telecom Replacement - Citywide	-	110,000	90,000
IT - PC Equipment Tech Refresh	377,377	375,000	375,000
Total Information Technology Projects	**$ 455,996**	**$ 485,000**	**$ 465,000**
Landscaping Projects			
Open Space & Parks Fund			
Irrigation Replacements - Citywide	$ 148,602	$ 200,000	$ 200,000
Park Landscape Improvements - Citywide	46,717	100,000	100,000
Shrub Replacement - Citywide	39,997	40,000	40,000
Tree Replacement - Citywide	101,624	105,000	105,000
Total Landscaping Projects	**$ 336,940**	**$ 445,000**	**$ 445,000**
Open Space Projects			
Open Space & Parks Fund			
Metzger Open Space - Administration and Maintenance	$ 30,000	$ 35,000	$ 55,000
Mitchem Property - Environmental Insurance Payment	10,125	10,125	10,125
Nordstrom Open Space - Interest Payment to Water Fund	6,007	-	-
Open Space - Due Diligence Services	5,838	35,000	80,000
Open Space and Trails Misc. Improvements - Citywide	11,911	32,500	25,000
Open Space and Trails Signage & Kiosks - Citywide	-	55,892	100,000
Total Open Space Projects	**$ 63,881**	**$ 168,517**	**$ 270,125**
Planning and Administration			
Prairie Dog Management	$ 1,342	$ 24,640	$ -
Total Planning and Administration	**$ 1,342**	**$ 24,640**	**$ -**
Parks & Recreation Facility Projects			
Capital Improvements Fund			
Parks - Water Reclamation Tap Payments	$ -	$ 336,780	$ 785,820
Conservation Trust Fund			
Pool Accessory Equipment Replacement - All City Pools	-	28,000	14,000
Open Space & Parks Fund			
Ballfield Fence Fabric Replacement - Citywide	9,800	-	-
Playground Improvements - Citywide	206,568	437,178	230,000
Total Parks & Recreation Facility Projects	**$ 216,368**	**$ 801,958**	**$ 1,029,820**

Capital Improvement Projects	Actual 2016	Revised Budget 2017	Estimate 2018
Transportation System Projects			
Capital Improvements Fund			
Sidewalk Connections - Citywide	$ -	$ 9,037	$ 100,000
Street Light Installation - Citywide	90	20,000	26,000
Traffic Mitigation - Citywide	28,947	156,870	160,000
Traffic Signal Upgrades - Citywide	97,604	105,000	127,000
Transportation Studies - Citywide	26,454	138,438	100,000
Asset Replacement & Refurbishment Fund			
Bridge Inspections and Repairs - Citywide	46,965	50,000	50,000
City-Owned Concrete Replacement	-	323,000	323,000
Concrete Curb Ramp Replacement - Citywide	49,483	50,000	50,000
Concrete Replacement (Residential 25%/75%) - Citywide	209,953	70,000	70,000
Pavement Management/Street Sealing Program - Citywide	3,282,223	3,800,000	3,800,000
Traffic Signal & Light Pole Replacement - Citywide	16,007	80,000	300,000
Services Expansion Fee Fund			
School Safety Program	21,360	22,000	22,000
Total Transportation System Projects	**$ 3,779,086**	**$ 4,824,345**	**$ 5,128,000**
Vehicles, Other Equipment and Furniture			
Asset Replacement & Refurbishment Fund			
Facilities - Office Furniture and Equipment Replacement	$ 39,704	$ 112,296	$ 60,000
Non-Mobile Equipment Replacement- Citywide	149,130	148,000	256,605
Recreation & Auditorium - Electronic Audio/Video Equipment Replacement	7,509	17,818	30,778
Recreation & Police - Fitness Equipment Replacement	138,438	86,341	156,800
Vehicle and Mobile Equipment Replacement -Citywide	1,440,636	1,840,723	1,331,195
Total Vehicles, Other Equipment and Furniture	**$ 1,775,417**	**$ 2,205,178**	**$ 1,835,378**
Community Development Projects			
Development Agreements Fund			
Anthem			
Infrastructure Public Improvements	$ 1,261,963	$ 657,190	$ 771,246
Arista			
Infrastructure Public Improvements	216,504	319,696	334,780
Broadlands			
Street Improvements	14,902	4,500	16,430
FlatIrons Market Place			
Repayment to Metro District	343,792	310,402	293,888
Lambertson Farm			
Reimbursement for Public Infrastructure	1,331,949	1,239,155	1,236,882
Macerich			
Infrastructure Public Improvements	165,841	169,110	170,801
MidCities (Main Street)			
Payment to Metro District	2,194,277	2,090,745	2,440,122
Parkway Circle			
Reimbursement Developer for Improvements	252,809	324,961	334,352
General Development Reimbursements	267,581	243,921	225,207
Revenue Allocation to BURA			
Allocation to BURA	2,190,926	2,317,212	2,082,720
Total Community Development Projects	**$ 8,240,544**	**$ 7,676,892**	**$ 7,906,428**
Water Utility Projects			
Raw Water - Purchases, Transmission, & Reservoirs			
Water Fund - Raw Water Purchase	$ 19,273,438	$ 3,771,075	$ -
Windy Gap - Payment Of Broomfield's Share of Water Lease	275,918	276,270	-
Total Raw Water Projects	**$ 19,549,356**	**$ 4,047,345**	**$ -**
Planning and Administration			
Anthem Infrastructure Reimbursement	$ 440,324	$ 299,088	$ 803,799
Master Plan Updates/ Hydraulic Model	1,266	50,000	25,000
Total Planning and Administration	**$ 441,590**	**$ 349,088**	**$ 828,799**
Total Water Utility Capital Improvements	**$ 19,990,946**	**$ 4,396,433**	**$ 828,799**

Capital Improvement Projects	Actual 2016	Revised Budget 2017	Estimate 2018
Sewer Utility Projects			
Planning and Administration			
Developer Reimbursement - Anthem Infrastructure License Fee Credits	$ 229,950	$ 157,680	$ 620,865
Developer Reimbursement - South Outfall Phase 3	-	181,000	-
Total Planning and Administration	**$ 229,950**	**$ 338,680**	**$ 620,865**
Total Sewer Utility Capital Improvements	**$ 229,950**	**$ 338,680**	**$ 620,865**
Water Reclamation Utility Projects			
Reuse Water Distribution System - Lines & Facilities			
Public Works - Engineering and Legal Services	$ 80,421	$ 135,000	$ 176,000
Total Distribution System Projects	**$ 80,421**	**$ 135,000**	**$ 176,000**
Planning and Administration			
Reuse Water System Master Plan - Citywide	134,598	119,907	-
Total Planning and Administration	**$ 134,598**	**$ 119,907**	**$ -**
Total Water Reclamation Utility Capital Improvements	**$ 215,019**	**$ 254,907**	**$ 176,000**
Planning, Administration & Other Expenditures			
Capital Improvements Fund			
Asset Protection Fund Projects- Citywide	$ 124,000	$ 50,000	$ 50,000
Broomfield Days	112	-	-
Citizen/Council Priority Projects - Citywide	-	25,000	25,000
Enhance Broomfield Program	133,927	167,503	100,000
Jefferson Parkway Participation	200,000	400,000	400,000
Neighborhood Grant Program - Citywide	-	10,000	10,000
Total Planning, Administration & Other Expenditures	**$ 458,039**	**$ 652,503**	**$ 585,000**
Public Art & Cultural Projects			
Capital Improvements Fund			
Public Art - 1% Funding	$ 101,394	$ 336,049	$ 245,579
Total Public Art & Cultural Projects	**$ 101,394**	**$ 336,049**	**$ 245,579**
Total Capital Improvement Projects	**$ 36,123,234**	**$ 23,810,601**	**$ 20,137,194**

Major Non-recurring Projects

GFOA defines the classification of major non-recurring capital expenditures as projects that are infrequent and have a specific and significant impact upon current and future years. Some examples of significant costs are 1) the project would require an increase in the tax rate, or 2) would result in a large financial operating cost in future years, or 3) would require additional FTEs.

Each major non-recurring project is described in detail on the following project pages. These pages have the following information:

Title Bar - lists the category, project title, and project code and the total project cost for all years.

Project Code - this is a unique identifier. The first two digits represent the year the project was first funded. The next item is a letter, which identifies the year the project was added to the CIP list. The last four digits represent the numerical order the project was added to the list, starting over each year. For example, project code 09A0071 Broomfield Recycle Center - Building and Site Improvements was funded in 2009, was added to the CIP list in 2007, and was the 71st project added in 2007. The chart below indicates the meaning of the letter codes:

Year first appeared on CIP plan	
0A = On-Going Project	
Z= 2006 and older years	
A = 2007	G = 2013
B = 2008	H = 2014
C = 2009	J = 2015
D = 2010	K = 2016
E = 2011	L = 2017
F = 2012	M = 2018

Project Description - brief description of each project.

Photo/Map - if available, a photo or map has been included.

Background and Justification - this section describes the conditions leading to the necessity of the request and how it fits in with Broomfield's master planning and/or Council goals.

Problem to be Solved and/or Benefit to Citizens – this section explains why this project is needed. What existing problems will it solve? Will it improve efficiency? How will the citizens benefit from this project?

Alternatives/Consequences if not Funded - this section describes any alternative that may have been considered, and if there will be consequences if the request is not funded.

Project Association - this section has general information about the project and its impact on other capital projects.

Operating Budget Impact - this section estimates the impact this project will have on the Operating Budget. We are continuing to develop standard operating costing for each type of project. For example, a standard trail maintenance cost per foot of trail will be developed. That standard cost can then be applied to new trails added by the project.

Timeline - this section estimates the project timeline for each phase of the project, including the percentage of the total project the phase represents.

Funding Source/Project Budget by Year - this section indicates the fund the project will be paid from, the prior year actual cost, current budget, and future estimated cost to complete the project.

Non-Recurring Capital Expenditures for 2018

Capital Improvement Projects	Budget 2018
Building & Facility Projects	
Capital Improvements Fund	
IT Network Closet Badge Readers - Citywide	$ 51,700
Library/Auditorium - Master Plan	175,000
Police/Detention Center - Security Gates	30,150
Service Center - Phase I New Building / Remodel of Existing Building	16,200,000
Asset Replacement & Refurbishment Fund	
City and County Building - Community Development Space Analysis and Reconfiguration	150,000
City and County Building - Lighting Upgrade	72,000
Police/Courts - Lighting Upgrade	85,000
Police/Courts - Rooftop Unit 3 Replacement	75,000
Police/Detention Center - Overhead Door Replacement	25,800
West Storage Site - Sprung Structure Repairs	250,000
Total Building & Facility Projects	**$ 17,114,650**
Information Technology Projects	
Capital Improvements Fund	
IT - Communications Conduit Installation Reserve	$ 100,000
IT - Data Center Migration	200,000
IT - Document Management	390,000
IT - Google Management Tools	50,000
IT - Voicemail Server Redundancy	33,000
Public Works - Computerized Asset Maintenance Management System	1,500,000
Asset Replacement & Refurbishment Fund	
Conference Room A/V Equipment Upgrade	75,000
IT - Fiber Infrastructure Transition/Replacement	984,000
IT - Telephone System Software Upgrade	34,100
Public Works & Community Development - Toughbook Laptop Replacements	297,000
Total Information Technology Projects	**$ 3,663,100**
Landscaping Projects	
Asset Replacement Fund	
Irrigation Control Replacements - Citywide	$ 297,975
Open Space & Parks Fund	
Ash Tree Replacement - Citywide	85,000
Total Landscaping Projects	**$ 382,975**
Open Space Projects	
Open Space & Parks Fund	
Markel Open Space - Management Plan Development	$ 50,000
Metzger Open Space - Acquisition Payments to Foundation	272,203
Open Space - Grassland Restoration	210,000
Total Open Space Projects	**$ 532,203**
Trail System Projects	
Interpark - Broomfield Industrial Park Pedestrian Bridge	$ 100,700

Capital Improvement Projects	Budget 2018
Open Space & Parks Fund	
Frank Varra Park - Multi-Use Trail Repairs	83,700
Broomfield Trail - Aspen to Sheridan (BT5)	50,000
Trail Connection - Brandywine Park to Mt View Elementary School (NC-15)	199,500
Total Trail System Projects	**$ 433,900**
Parks & Recreation Facility Projects	
Capital Improvements Fund	
Bay - Renovation Phase - Parking Lot	$ 50,000
North Broomfield Park - Land Acquisition	1,000,000
Parks - Structures Condition Assessments	50,000
Paul Derda Center - Boiler Upgrade	80,000
Paul Derda Recreation Center - Downstairs Lobby Repurposing	87,600
Paul Derda Recreation Center - Security Camera Expansion	37,400
Wildgrass Underpass Water Sealing Design	40,000
Asset Replacement & Refurbishment Fund	
Parks - Picnic Shelter Concrete Replacement	120,500
Conservation Trust Fund	
Community Park Ball Field Complex - Signage	48,000
Interlocken East Park Playground	145,130
LacAmora Park - Master Plan	13,100
Parks - Portalet Enclosures	224,700
Siena/Anthem Community Park Playground	258,750
Services Expansion Fee Fund	
Emerald Park - Ballfield and Park Improvements	65,000
Total Parks & Recreation Facility Projects	**$ 2,220,180**
Transportation System Projects	
Capital Improvements Fund	
Arista Street Lighting Upgrade	$ 500,000
East Flatiron Crossing Drive - Flatiron Marketplace Dr. Intersection Reconstruction	230,300
Eldorado Blvd - Eastbound Double Left to Northbound Interlocken	380,000
Flatiron Crossing Drive - Zip Bridge Repairs	500,000
Interlocken/Flatiron Crossing - Directional Monuments	44,730
Midway Boulevard - Street Lights	123,500
Pedestrian Bridge and Underpass Repairs	58,000
Sheridan Blvd/Lowell Intersection Turn Lanes	527,000
Sheridan Blvd/Midway Intersection Improvements	683,000
Sidewalk - 120th Avenue - Main to Teller (South side of street)	250,000
Sidewalk - 120th Avenue (Local) - Pedestrian and Roadway Improvements	133,440
Upham Street - Local Roadway and Sidewalk Improvements	607,000
W. 120th at Main St - Improvements	42,000
Wadsworth Blvd. Interchange /120th Ave Connection Participation (Broomfield's share =20%)	1,750,000
Wadsworth Sidewalk to 116th Circle (RT12) Repair and Construction (Phase 2) - Design Amount Only	15,000
Wilcox Subdivision - Cul-De-Sac Paving	712,925
Zuni Street and Quail Creek Drive Roundabout	62,000

Capital Improvement Projects	Budget 2018
Asset Replacement & Refurbishment Fund	
East 1st Ave - Street Light Replacement	250,000
W. 12th Ave Reconstruction	424,000
Total Transportation System Projects	**$ 7,292,895**
Water Utility Projects	
Raw Water - Purchases, Transmission, & Reservoirs	
Carter Lake Pipeline - In-Line Pump Station Share	$ 33,080
Sienna Reservoir/Pump Station/Pipeline	3,660,697
Windy Gap- Storage Reservoir Design And Construction	6,000,000
Potable Water - Acquisition, Treatment & Storage	
North Area Water System Master Plan Improvements - Pipe Capacity and Connections	1,000,000
Potable Water Transmission Lines & Facilities	
Mesa Zone - Booster Station	2,880,000
Service Center - Phase I New Building / Remodel of Existing Building - 20% of Total Cost (Project Total $30M)	5,400,000
Water Treatment Facility - Expansion	7,209,750
Total Water Utility Capital Improvements	**$ 26,183,527**
Sewer Utility Projects	
Stormwater and Drainage	
City Park Channel - Invert Along 120th Ave from Chase St to Sheridan Blvd	75,000
Nissen Channel - Drainage Improvements Country Vista to Big Dry Creek (Broomfield Match 50%)	260,000
North Midway Channel at Midway Boulevard	52,000
Wilcox Subdivision - McKay Lake Lateral Drainage Improvements	2,500,000
Sewer Collection System - Lines & Facilities	
257 Property Lift Station and Forced Main – East of I-25	$ 600,000
North Area Force Main (Subbasin 2 to WWTP)	11,700,000
North Park Gravity Sewer Lines	2,120,000
Sac Creek Basin - North Park Lift Station	3,000,000
Service Center - Phase I New Building / Remodel of Existing Building - 20% of Total Cost (Project Total $30M)	5,400,000
South Preble Creek Lift Station	2,700,000
Sewage Treatment Facilities	
Wastewater Treatment Facility - Improvements -New Clean Water STDS - Temperature (Growth)	1,820,000
Total Sewer Utility Capital Improvements	**$ 30,227,000**
Water Reclamation Utility Projects	
Reuse Water Distribution System - Lines & Facilities	
Meadow Island - Diversion Structure	$ 84,540
Total Water Reclamation Utility Capital Improvements	**$ 84,540**
Total Capital Improvement Projects	**$ 88,134,970**

City and County of Broomfield
2018 Capital Improvement Projects

Building and Facility Projects

Project Name: **IT Network Closet Badge Readers - Citywide** **Project #: 18M0052**

Total Project Cost: $51,700

Project Description:

Install ID badge readers to all information technology data closets located in City and County facilities to improve control and monitor access to these locations.

Background and Justification:

In October 2015, an independent IT security assessment was conducted and found that access to several data closets was limited to the use of a physical key. The finding was rated as a medium risk and recommended that all data closets have controlled access through the use of the employee ID. Adding badge access readers to these locations improves access control to limit who can access the data closet, remove/add access immediately from a central console, and capture date/time information on who opened the door. There are twenty-three data closets that need to have badge readers installed.

Problem to be Solved and/or Benefit to Citizens:

The IT Department has implemented motion activated cameras to capture images of entry, however, adding an additional control with the badge readers significantly increases the protection of the sensitive equipment located in these areas. This is especially true in the event that access needs to be removed due to a disgruntled employee event, or to allow temporary access to vendors performing work.

Alternatives/Consequences if not Funded:

If this request is not funded, the risk to unauthorized access to our network remains a medium risk and the finding from October 2015 will remain open.



Project Association:

None

Operating Budget Impact:

None

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Bids	2017	5
Installation	2018	90

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	51,700	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	51,700

City and County of Broomfield
2018 Capital Improvement Projects

Building and Facility - Audi/Library

Project Name: **Library/Auditorium - Master Plan** **Project #: 18M0054**

Total Project Cost: $175,000

Project Description:

This is a request to begin a community needs assessment and facility analysis for the creation of a master plan for Library Services and Cultural Affairs department.

Background and Justification:

An assessment was conducted in 2007 by the Library Board and Library Staff. At that time, Broomfield fell far below the essential standard for its population in regards to space. In 2007, the Broomfield population was 52,745 and was .50 square feet per capita. The Colorado State Demographer's office estimates Broomfield's population will hit 68,771 in 2017 and 70,490 for 2018. Broomfield continues to fall vastly below the essential space standard for a community of its size (and growing).
The existing Library and 300-seat Auditorium space was built in 2001 and totals 37,000 sq. ft.

Problem to be Solved and/or Benefit to Citizens:

A master planning process will allow the department to identify service standards, facilities, technology and other community priorities to meet current and future needs for all Broomfield residents. A consultant would be hired to assist staff with the community needs assessment and facility analysis.
If this proposal is approved, the Library/Cultural Affairs department could present options to Council regarding evaluation and benefit comparison of adding to the existing facility and/or constructing a additional library building.

Alternatives/Consequences if not Funded:

Community priorities will not be identified.
Space will continue to be a struggle for the current facility
Current service levels would diminish and as a result discourage residents and/or renters from using the Library and Auditorium.
Residents in the northern part of Broomfield will remain underserved.



Project Association:

None

Operating Budget Impact:

None

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Community Needs Assessment and Facilities Analy	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	175,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	175,000

City and County of Broomfield
2018 Capital Improvement Projects

Building and Facility Projects

Project Name: **Police/Detention Center - Security Gates** **Project #:** **18M0047**

Total Project Cost: **$30,150**

Project Description:

Installation of two security gates on the west and east entrances to the Broomfield Police Detention Center to restrict both vehicle and pedestrian traffic.

Background and Justification:

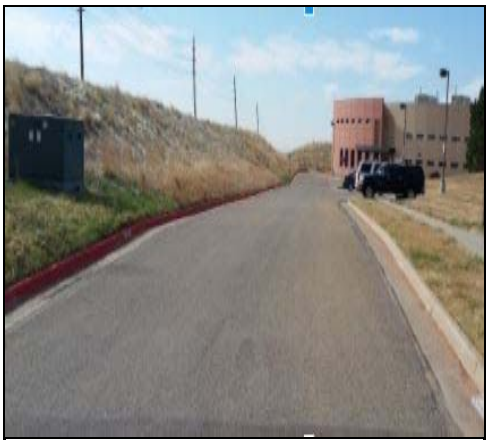
The facility has been experiencing a significant increase in the number or incidents with respect to both vehicle and foot traffic that come onto the property throughout the day and night. This has also resulted in several incidents where staff property has been damaged in addition to other security issues requiring staff/citizen contacts. The presence of unauthorized vehicular traffic is of particular concern as there is no defensible space for staff who conduct daily perimeter security checks. While it is impossible to completely stop all pedestrian traffic, the installation of access gates will dramatically reduce the number of unauthorized vehicles that are able to drive up to the restricted areas of the building.

Problem to be Solved and/or Benefit to Citizens:

This project would create four security gates along with physical/visual rock barriers covering both facility entrances to the property for the purpose of limiting both pedestrian and vehicle traffic to "official business" only. The gates will be integrated into the existing security electronics infrastructure that the facility already has. This system will enable all currently authorized personnel to have access to the property without limiting public access to allowable areas.

Alternatives/Consequences if not Funded:

If not approved, staff and inmates will continue to be at risk as the facility currently has no manner in which it can limit vehicular and pedestrian traffic from unauthorized access to the property. Risks to staff and inmates in the facility will continue to be an issue.



Project Association:

None

Operating Budget Impact:

There are no increases to staff time for the maintenance of proposed gates. The addition of security gates will be included in the existing security electronics maintenance contract with the facility's vendor at no additional cost.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design/Bid/Oder/Installation	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	30,150	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	30,150

City and County of Broomfield
2018 Capital Improvement Projects

Building and Facility

Project Name: **Service Center - Phase I New Building / Remodel of Existing Building** **Project #:** 03Z0316

Total Project Cost: $30,005,000

Project Description:

The project funds the design and construction of a second Service Center Building and expansion of the existing Service Center. The new building will house Utilities field operations, Streets, Fleet and Facilities Services staff.

Background and Justification:

An additional facility area will increase operating and maintenance costs.

Problem to be Solved and/or Benefit to Citizens:

The facility is in need of expansion to provide adequate area to perform support activities for the Public Works divisions. The current site is constrained by a residential subdivision (Crofton Park) on the north and west of the property, and by the Wastewater Treatment Plant on the east.

Alternatives/Consequences if not Funded:

Several alternatives will be evaluated including remodeling and/or expanding the existing facility, and/or constructing a new facility near the Water Treatment Plant.



Project Association:

None

Operating Budget Impact:

The Budget impact will be determined once the design is completed.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Complete Building Expansion Study	2014	20
Design	2017	20
Construct	2018	60

Funding Source: Sales and Use Tax Fund/Utility License Fees

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
5,000	0	3,000,000	27,000,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	30,005,000

City and County of Broomfield
2018 Capital Improvement Projects

Building and Facility Projects

Project Name: **City and County Building - Community Development Space Analysis and Reconfiguration**

Project #: 18M0053

Total Project Cost: $150,000

Project Description:

This request is for the analysis of the Community Development Department's office space configuration in 2018, followed by procurement of furniture in late 2018 for installation/construction in 2019.

Background and Justification:

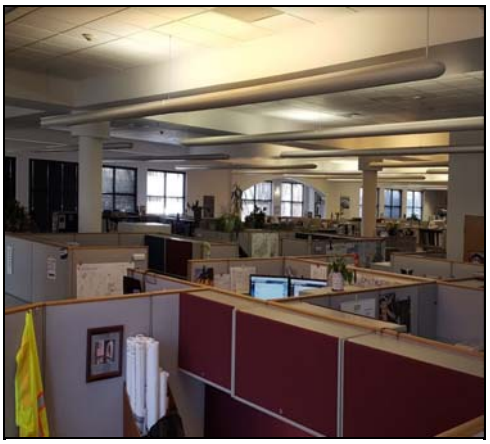
Areas for analysis include the front desk, shared work spaces, cubicles, conference rooms, offices, and the file room. Installation / construction only includes cubicle areas with work being done during business hours. Based on the analysis, an additional phase may be needed to include the front desk, conference rooms, file rooms and offices.

Problem to be Solved and/or Benefit to Citizens:

There is insufficient office/desk space which has resulted in recently hired staff using the Public Works Administration office space. A review of office/cubicle/desk configurations is needed to allow work groups to be adjacent to each other and space to be used efficiently, while ensuring ADA compliance. Storage space is insufficient for desk files or required hard copies, and there are small areas of space not being well utilized.

Alternatives/Consequences if not Funded:

Staff will not be able to be near others in their workgroups, have needed space to work and effectiveness and efficiency will decrease.



Project Association:

None

Operating Budget Impact:

There will be minimal impact to operating costs.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Analysis/Design/Procurement	2018	40
Construction/Installation	2019	60

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	150,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	150,000

City and County of Broomfield
2018 Capital Improvement Projects

Building and Facility Projects

Project Name: **City and County Building - Lighting Upgrade** **Project #: 18M0059**

Total Project Cost: $72,000

Project Description:

Upgrade the existing recessed parabolic troffer fluorescent lighting fixtures throughout the entire facility (a total of 628 luminaries) with an energy efficient LED light fixture.

Background and Justification:

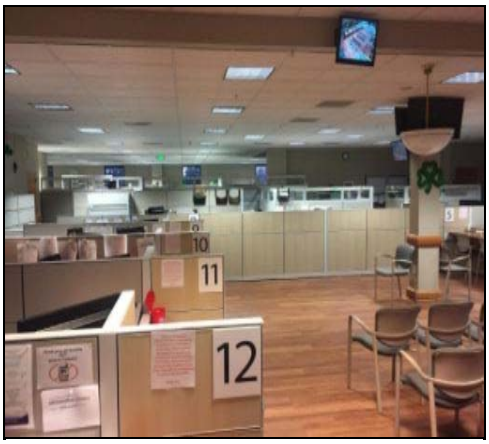
Existing lighting is energy inefficient and potentially harmful to the environment.
While it is claimed that these lights will last about 10,000 hours, their life will be reduced significantly if they are turned on and off too frequently. This means that you should not use them in places where you would turn them on only briefly, but in areas where they will be left on for a while.
Because the lamps contain mercury it is most probable and this is the most alarming drawback of fluorescent lamps, especially among environmentally conscious users. While this element is not toxic or dangerous when the bulbs are being used, it will surely be if the bulbs are broken and not disposed of correctly.

Problem to be Solved and/or Benefit to Citizens:

Replacing existing fixtures with an energy star-rated LED light fixture will cut energy usage by approximately 90%. Additional savings by receiving a potentially significant rebate on the new fixture from Xcel Energy will also save tax dollars. With an average life expectancy of 100,000 hours, this LED lighting upgrade will equate to potentially 20 years with minimal maintenance.

Alternatives/Consequences if not Funded:

The consequences of not funding this project will continue to be costly not only by the cost of maintenance but by the cost of ballast and lamps.



Project Association:

PD Lighting Upgrade

Operating Budget Impact:

The payback on this project is projected to be about 3 years.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design/Purchase/Install	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	72,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	72,000

City and County of Broomfield
2018 Capital Improvement Projects

Building and Facility Projects

Project Name: **Police/Courts - Lighting Upgrade** **Project #:** **18M0050**

Total Project Cost: **$85,000**

Project Description:

Upgrade the existing recessed parabolic troffer fluorescent lighting fixtures throughout the entire facility (a total of 760 luminaries) with an energy efficient LED light fixture.

Background and Justification:

Existing lighting is energy inefficient and potentially harmful to the environment.
While it is claimed that these lights will last about 10,000 hours, their life will be reduced significantly if they are turned on and off too frequently. This means that you should not use them in places where you would turn them on only briefly, but in areas where they will be left on for a while.
Because the lamps contain mercury it is most probable and this is the most alarming drawback of fluorescent lamps, especially among environmentally conscious users. While this element is not toxic or dangerous when the bulbs are being used, it will surely be if the bulbs are broken and not disposed of correctly.

Problem to be Solved and/or Benefit to Citizens:

Replacing existing fixtures with an energy star-rated LED light fixture will cut energy usage by approximately 90%. Additional savings by receiving a potentially significant rebate on the new fixture from Xcel Energy will also save tax dollars. With an average life expectancy of 100,000 hours, this LED lighting upgrade will equate to potentially 20 years with minimal maintenance.

Alternatives/Consequences if not Funded:

The consequences of not funding this project will continue to be costly not only by the cost of maintenance but by the cost of ballast and lamps.



Project Association:

Service Center Lighting Upgrade

Operating Budget Impact:

The payback on this project is projected to be about 3 years.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design/Purchase/Install	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	85,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	85,000

City and County of Broomfield
2018 Capital Improvement Projects

Building and Facility Projects

Project Name: **Police/Courts - Rooftop Unit 3 Replacement** **Project #:** **18M0048**

Total Project Cost: **$75,000**

Project Description:

Replace and redesign one rooftop unit (RTU-3) which services the Dispatch area of the Police Building.

Background and Justification:

Existing unit is obsolete and distressed due to age. RTU-3 was manufactured in 2001, which puts its age over fifteen years. ASHRAE standard (International Technical Society of HVAC) is replacement of any refrigerant unit at fifteen years to reduce mechanical breakdown and increased maintenance. The unit runs 24/7/365 at the Dispatch Center, which puts further wear on the mechanical systems within the unit.

Problem to be Solved and/or Benefit to Citizens:

The refrigerant in the RTU is r22, which is being phased out of production in 2020. RTU-3 is a critical system for the City and County of Broomfield and its emergency operations 911 dispatch call center. Since the original design the occupation and the equipment in the area has increased load capacity which exceeds the current unit capacity, therefore, RTU-3 needs to be redesigned to accommodate increased heating and cooling loads. The 2011 building assessment report recommended replacement of this unit in 2016 due to age and condition.

Alternatives/Consequences if not Funded:

Energy loss will continue to exist and system failure will eventually result in complete failure.



Project Association:

None

Operating Budget Impact:

The energy efficiency of a new unit would cut the power usage to approximately one-third of the current system.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design/Bid/Install	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	75,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	75,000

City and County of Broomfield
2018 Capital Improvement Projects

Building and Facility Projects

Project Name: **Police/Detention Center - Overhead Door Replacement** **Project #:** **18M0049**

Total Project Cost: **$25,800**

Project Description:

The Detention Center is requesting funding to replace the four current overhead security doors that control access to/from the facility's sally port.

Background and Justification:

The current doors are 16 years old and are very difficult to repair and locate parts for. Staff has consulted with the current vendor for door servicing and has determined that the doors have reached their service life. Additionally, the individual metal slats that comprise the door are difficult to locate on the open market and have become increasingly expensive.

Problem to be Solved and/or Benefit to Citizens:

This project would replace the current sally port overhead doors with newer steel doors that can be serviced and have parts readily available. The sally port doors are a critical component of the facility's overall safety with respect to inmate security and overall movement. The sally port is used to safely load and unload arrestees and inmates in a secure environment. The proposal would replace all four doors with newer specified doors that can be serviced much easier than the current ones. The sally port additionally serves as one of two primary evacuation points for the facility in the event of an emergency. This is a critical component of the overall safety plan for the facility to include the facility's "shelter in place" emergency operation plan



Alternatives/Consequences if not Funded:

If not approved, continued servicing and locating of parts will become more difficult. This will result in longer down times while conducting repairs or waiting for parts, more costly repairs, and this creates additional security concerns and risks to the staff and inmates in the facility because loading and unloading of arrestees and inmates will have to occur outside the secured perimeter while the doors are being repaired.

Project Association:

None

Operating Budget Impact:

There are no increases to staff time for the maintenance of the proposed overhead doors.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design/Bid/Install	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	25,800	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	25,800

City and County of Broomfield
2018 Capital Improvement Projects

Building and Facility

Project Name: **West Storage Site - Sprung Structure Repairs** **Project #: 12F0013**

Total Project Cost: $598,501

Project Description:

The Sprung Structure tent at the west storage site has damaged membrane panels from UV rays, wind and weather.

Background and Justification:

Structures are an investment and need to be maintained for their longest potential life.

Problem to be Solved and/or Benefit to Citizens:

These repairs will allow for the continued use of the storage site for Parks/Fleet/Streets equipment and salt/sand for snow and ice control.

Alternatives/Consequences if not Funded:

If panels continue to deteriorate, we will need to purchase an alternative storage structure.



Project Association:

None

Operating Budget Impact:

None

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Determine solution and bid project	2017	40
Hire contractor/complete repairs	2018	60

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
3,500	249,158	95,843	250,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	598,501

City and County of Broomfield
2018 Capital Improvement Projects

Information Technology Projects

Project Name: **IT - Communications Conduit Installation Reserve Fund** **Project #: 17M0003**

Total Project Cost: $750,000

Project Description:

Establish an annual reserve fund to support opportunities to install conduit as part of other development projects when it is in the best interest of the City and County of Broomfield.

Background and Justification:

The majority of the costs to install fiber or other communications media into the ground are the digging costs. It is in the best interest of the City and County, requesting that the developer add extra conduit for the City and County's future use which will save hundreds of thousands of dollars. The demand for connectivity has increased exponentially with multiple projects requiring access to a stable and reliable network. Often times, a project will be approved that requires new conduit and fiber in an area that has been dug up for the same purpose within the last two years.

Problem to be Solved and/or Benefit to Citizens:

Several permits to install fiber optics and similar network media are submitted each month. Some of these permits require digging along major roadways or through areas with limited connectivity. A process has been developed to allow the IT Department and other interested parties to participate in the permit review process and determine if there is an opportunity to request the developer to install additional conduits for future use by the City and County. Capturing the opportunity to add conduit significantly reduces the overall costs and expedites the process to utilize the conduit to meet the new requirements. Although several individuals have been added to the permit review process, there are no programmed funds to support sharing costs with the developers. This truly is a win-win situation where the developers can reduce their overhead costs and the City and County can save significant amounts in future projects.



Alternatives/Consequences if not Funded:

Should this reserve fund not be developed, the City and County will continue to miss opportunities to partner with developers and be required to pay full costs for fiber or similar communications media for all future projects.

Project Association:

This project could be associated with all projects that require installing fiber optics or other communications media in the ground throughout the City and County of Broomfield.

Operating Budget Impact:

No anticipated impacts to operating budgets.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Conduit Installation and Capping	2017	100

City and County of Broomfield
2018 Capital Improvement Projects

Information Technology Projects

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	50,000	100,000	150,000

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
150,000	150,000	150,000	0	750,000

City and County of Broomfield
2018 Capital Improvement Projects

Information Technology Projects

Project Name: **IT - Data Center Migration** **Project #: 17L0003**

Total Project Cost: $500,000

Project Description:

Update to the original Infrastructure as a Service (IaaS) project to migrate the majority of the server and associated applications/systems from the basement of the George DiCiero City and County Building to a commercially data center hosted environment.

Background and Justification:

The existing location for nearly all servers supporting the services for the City and County of Broomfield (CCOB) is in the basement of the George Di Ciero building. Although the server room has been remodeled to provide sufficient power, there are significant concerns related to the physical security, environmental controls, as well as the realistic ability to recover in a timely manner in the event of a disaster.

Relocating these servers to a third-party provider will improve levels of service, improve security, enhance system performance and allow CCOB to establish reliable disaster recovery and continuity of operations capabilities. This project will allow IT Department staff to spend more time solving business challenges and less time care and feeding equipment. It will also reduce the burden on the Facilities Department Staff to maintain power, UPS, generator, security, and HVAC systems. Strict service levels would be employed to ensure that hardware and data are secure and maintained and appropriate backup and recovery protocols are enforced.

Problem to be Solved and/or Benefit to Citizens:

Migrate the majority of the City and County in-house IT hardware and software systems and/or infrastructure to a hosted facility utilizing this partner to host hardware, software, servers, storage and other infrastructure components. Migrating to an outsourced model will provide a secure, reliable and redundant alternative. Some servers will remain onsite due to security and performance requirements; however, the objective is to minimize the need to house, support, maintain and lifecycle server infrastructure.

Alternatives/Consequences if not Funded:

If this project is not funded, the IT Department will need to make major hardware, software, and firmware upgrades to the existing system in the next three years. Additionally, significant engineering and expenses will be required to develop a reliable disaster recovery and continuity of operations capabilities.
Remaining status quo will increase frequency of outages for CCOB services dependent on these systems and not address the risk that a minor water or fire accident in the basement could shut down all services for an extended period of time



Project Association:

None

Operating Budget Impact:

There will be an increase in the IT Department's operating budget.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
RFP/Vendor Selection	2017	20
Migrations from Broomfield Facilities	2018	70
Migrations from Police	2019	10

City and County of Broomfield
2018 Capital Improvement Projects

Information Technology Projects

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	200,000	200,000	100,000

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	500,000

City and County of Broomfield
2018 Capital Improvement Projects

Information Technology Projects

Project Name: **IT - Document Management** **Project #: 17L0014**

Total Project Cost: $525,000

Project Description:

Replace the current document management solution, Hummingbird, with a new system that can meet current and future document management needs for the City and County of Broomfield.

Background and Justification:

This project will include defining current document management practices, new needed document management capabilities, implementation of a new technology or extension of an existing technology, and coordinated development of workflows and management of documents for all associated departments, divisions, and work centers.

Problem to be Solved and/or Benefit to Citizens:

The existing system is ineffective and reaching end of life support. Maintenance of the existing system is limited and the current content is at risk of being lost. The IT Department will coordinate implementing a modern solution that will allow electronic documents to be captured, categorized, reviewed, and stored for easy retrieval.

Alternatives/Consequences if not Funded:

The existing system cannot be upgraded or moved to new hardware that will continue to be supported by vendors. If this initiative is not funded, the risk of lost content in the existing system will increase exponentially and could lead to the permanent loss of public records.



Project Association:

None

Operating Budget Impact:

Operating budgets for the IT Department will have to be modified to allow for ongoing maintenance and support contracts for any software, hardware, or other equipment that will be required for full implementation.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Update current document management requiremen	2017	10
Develop tests and determine if Google is a viable alt	2018	25
Perform acquisition of services/solution	2018	65

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	135,000	390,000	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	525,000

City and County of Broomfield
2018 Capital Improvement Projects

Information Technology Projects

Project Name: **IT - Google Management Tools** **Project #: 18L0016**

Total Project Cost: $50,000

Project Description:

The IT Department needs additional management and administration tools that complement the Broomfield Google implementation.

Background and Justification:

As the City and County of Broomfield moves to Google there are new system administration requirements for the IT Department to ensure that the system is stable, consistent and less time consuming for repeated tasks.

Problem to be Solved and/or Benefit to Citizens:

The IT Department has to manually create and manage adds/changes/and moves of content, applications, and content which are highly time consuming. There are tools in the market that automate repetitive tasks which will allow IT staff to quickly respond to requests and ensure consistency in delivery of those services.

Alternatives/Consequences if not Funded:

If this is not funded, the IT Department will have to continue providing services that take significant time to deliver for a growing customer base.



Project Association:

None

Operating Budget Impact:

There will be additional licensing and maintenance support costs that will have to be added to the annual operating budget for IT.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Conduct market research and procure services	2018	10
Implement services	2018	90

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	50,000	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	50,000

City and County of Broomfield
2018 Capital Improvement Projects

Information Technology Projects

Project Name: **IT - Voicemail Server Redundancy** **Project #: 18M0004**

Total Project Cost: $33,000

Project Description:

Purchase of additional software and add virtual servers that will provide redundancy to support mission critical communications and avoid downtime with all applications inside the voicemail system.

Background and Justification:

In 2015, the Information Technology Department implemented a new voicemail system that included voice mailboxes for staff as well as call processors to answer all main department telephone numbers for the City & County of Broomfield.

This project will add additional voicemail infrastructure to allow the system to predict issues and correct them before they have impacted the City and County's voicemail capabilities. There is a heavy reliance on the voicemail system to answer and route incoming calls from our citizens.

Problem to be Solved and/or Benefit to Citizens:

This project will provide a redundant automatic failover imperative to keeping communications running without interruption and protect our mission critical communication system capabilities 24/7.

Alternatives/Consequences if not Funded:

If this project is not funded and we continue with the current configuration we run the risk of considerable downtime should a component fail and require manual restoration. This will impact our users and our citizens who will not be able to contact many of our departments and facilities. Examples of this would include our main City & County phone number, Library, HHS, Paul Derda Recreation Center, Broomfield Community Center, Courts, and Motor Vehicle.



Project Association:

None

Operating Budget Impact:

Additional operating funds will need to be added to the IT Department.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Purchase and Installation	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	33,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	33,000

City and County of Broomfield
2018 Capital Improvement Projects

Information Technology Projects

Project Name: **Public Works - Computerized Asset Maintenance Management System** **Project #:** 18F0044

Total Project Cost: $1,500,000

Project Description:

This project is for future funding to replace the current work order software used by Public Works. The software is used to schedule street and utilities repair and maintenance work.

Background and Justification:

This project will include consultant fees and software purchases to replace existing obsolete software.

Problem to be Solved and/or Benefit to Citizens:

The current software system was purchased in 2001. The company is no longer in business, so updates are not available.

Alternatives/Consequences if not Funded:

Continue to use the current, outdated software until it fails.

Project Association:

None

Operating Budget Impact:

Operating costs will be determined once software design is complete.



Estimated Project Time Table		
Steps to be completed	Start Date	% of Project
Issue RFQ for consultant	2018	25
Hire consultant and determine best option	2018	40
Purchase and implement software system	2019	35

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	1,500,000	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	1,500,000

City and County of Broomfield
2018 Capital Improvement Projects

Information Technology Projects

Project Name: **Council Chambers and Conference Room A/V Equipment Upgrade**

Project #: **15J0053**

Total Project Cost: **$491,830**

Project Description:

This project will replace the equipment in the Council chambers and meeting room.

Background and Justification:

This project was initially funded in 2016 with the IT Department refreshing some initial conference rooms with new displays, conference phones, and wireless display connections. Due to the volume of rooms that require individual attention and planning with several other departments, this project is revised to be accomplished over multiple years. This equipment was installed when the building was constructed in 1996.

Problem to be Solved and/or Benefit to Citizens:

Completing this project on a planned, multi year timeline will allow IT to efficiently approach this project, while maintaining service levels and response times to customer with IT related issues and projects. The equipment is old and outdated, and no longer works well for the live and viewing audience.

Alternatives/Consequences if not Funded:

Should funding not be provided for this project, the full use and utility of becoming a mobile workforce will be hindered and place additional strain on the availability of the few conference rooms that have been equipped with the collaboration technology.



Project Association:

None

Operating Budget Impact:

None

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Scheduled Rooms Updated	2017	25
Scheduled Rooms Updated	2018	25
Scheduled Rooms Updated	2019	25
Scheduled Rooms Updated	2020	25

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
143,282	33,048	135,500	75,000	30,000
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
75,000	0	0	0	491,830

City and County of Broomfield
2018 Capital Improvement Projects

Information Technology Projects

Project Name: **IT - Fiber Infrastructure Transition/Replacement** **Project #: 17M0001**

Total Project Cost: $1,124,500

Project Description:

Implement an alternative to the current iNet dark fiber currently provided by Comcast through the Cable Franchise Agreement.

Background and Justification:

The current Comcast Cable Franchise Agreement expires June 2018. The City and County currently utilize dark fiber through this agreement to provide network connectivity from the George DiCiero building to the following facilities:
6 Garden Center
Detention Center
Paul Derda Recreation Center
Carbon Road Towers (136th and Kohl)
Public Works Service Center

Comcast will not renew iNet services through the franchise agreement and has completely removed dark fiber lease agreements as a line of business. Several local municipalities have had their franchise agreements get renewed and confirmed that the only option from Comcast is to move away from dark fiber services and convert to their managed services offerings. This has been a source of significant concern given that the new managed services are significantly higher (factors of 20-30) compared to the iNet rates.

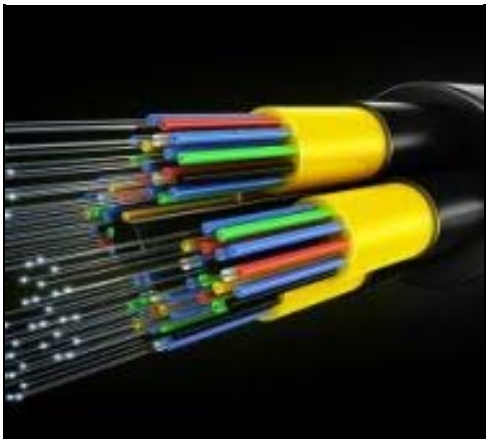
Separate low speed connections are currently leased from local vendors to provide access to 1st Bank Event Center and the FlatIron Crossing Mall substations. The connectivity at these locations are not sufficient and are leased at a premium rate given that connectivity is limited in those areas.

Problem to be Solved and/or Benefit to Citizens:

Improving the connections and adding them to a larger agreement as the iNet services are replaced will resolve multiple issues at these locations.

Alternatives/Consequences if not Funded:

Given that a complete replacement of the iNet fiber would require construction across the City and County and at significant cost over a period of 12-18 months, the only option is to enter into another lease agreement for the services.



Project Association:

This project could be combined with any other CIP request that involves adding or replacing fiber optics in the community.

Operating Budget Impact:

The IT Department's operating budget will be impacted.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Identify Provider, Establish Agreement	2017	10
Connect, Test, Verify	2018	45
Cutover to New Services	2018	45

City and County of Broomfield
2018 Capital Improvement Projects

Information Technology Projects

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	140,500	984,000	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	1,124,500

City and County of Broomfield
2018 Capital Improvement Projects

Information Technology Projects

Project Name: **IT - Telephone System Software Upgrade** **Project #: 18M0002**

Total Project Cost: $34,100

Project Description:

This project is to upgrade the software on the phone system and virtualize the main processor servers. We currently have one main phone (PBX) system, one backup (ESS) system and five gateway servers that will be upgraded.

Background and Justification:

Periodically it is necessary to upgrade software and hardware in our telephone system to keep it up to date and working at an optimum level. Our telephone system maintenance provider requires us to keep the system within two software revisions in order to continue with support and we are currently two revisions behind with the third version expected to be released in 2018.

Problem to be Solved and/or Benefit to Citizens:

It is mission critical that our communication system run at the highest level of reliability since all City and County facilities depend on it to perform their daily functions. With the exception of 911 calls, the Police Department relies on our telephone system 24/7 to communicate with the public in non-emergency situations. Our main telephone system and backup system servers were installed in 2009 and are due for replacement. As part of this upgrade, these servers will be virtualized to maintain current and add much needed resilience in the system architecture.

Alternatives/Consequences if not Funded:

If this project is not funded it is possible that our vendor could void our maintenance agreement since we are not within the revision level specified in our contract. The Information Technology department could also consider migrating our telephone services to a cloud provider which will require a significant amount of funding beyond this request.



Project Association:

None

Operating Budget Impact:

No change anticipated.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Procure and implement	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	34,100	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	34,100

City and County of Broomfield
2018 Capital Improvement Projects

Information Technology Projects

Project Name: **Public Works & Community Development - Vehicle Laptop Replacements** **Project #:** 08B0010

Total Project Cost: $480,033

Project Description:

This project will update up to 30 vehicles with computer and network technologies to support public works and community development field operations.

Background and Justification:

The primary goal of the technology update is to enhance the access, mobility and use of having networked computing capabilities to increase the efficiency of field inspectors, decrease the burden on office staff, and provide greater opportunity for citizens and contractors to access field inspection information.

Problem to be Solved and/or Benefit to Citizens:

Support public works and community development field operations.

Alternatives/Consequences if not Funded:

Maintain status quo with Public Works and Community Development staff having limited connectivity and mobility options in the field.



Project Association:

None

Operating Budget Impact:

This project does not affect operating costs.

Estimated Project Time Table		
Steps to be completed	Start Date	% of Project
Establish needs and solution then deploy	2018	100

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
183,033	0	0	297,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	480,033

City and County of Broomfield
2018 Capital Improvement Projects

Landscaping Projects

Project Name: **Irrigation Control Replacements - Citywide** **Project #: 18M0064**

Total Project Cost: $890,490

Project Description:

This project addresses a lack of management capability to ninety-seven obsolete irrigation controllers through a technology hardware refresh.

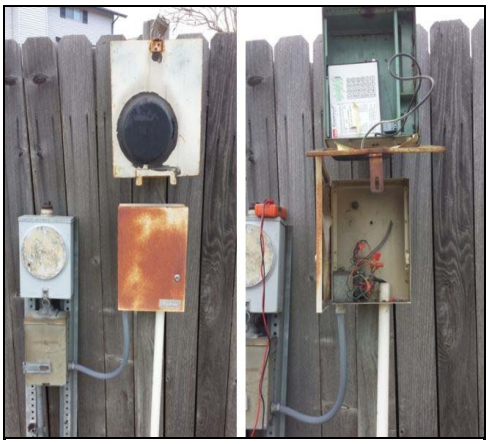
Background and Justification:

Park Services utilizes the Toro Sentinel central control system to schedule and monitor irrigation operations for one thousand acres of planted area. A previous system, Version 2, had been in use since 2000 and provided staff with an indispensable tool used to maximize water conservation efforts. In 2015 Parks adopted the newly released Toro Sentinel Version 3, and to date one hundred and ninety-three controllers have been updated to this new operating system.

Ninety-seven controllers remain whose outdated hardware components are no longer compatible with Sentinel. Fifty-eight of these were installed prior to 2000 and their enclosures and coordinating peripherals have been rendered obsolete. An additional thirty-four controllers located throughout Arista, Flatirons and Interlocken were installed under an alternate operating platform (Rainmaster) and never managed through central control. Since taking back maintenance of these areas form Vargas Property Services in 2011, staff and newly assigned contractors have managed these as stand alone units with no ability to manage or monitor these systems remotely.

Problem to be Solved and/or Benefit to Citizens:

Replacing these controllers located throughout Broomfield will provide full control to all City owned and irrigated properties not currently on-line with the Toro Sentinel Water Management System. The overall intent is to reduce costs and decrease maintenance needs. To expedite replacement of the controllers and take advantage of the latest technology, Parks is seeking additional funding to complete the update over a three year span. Full control and monitoring capability of all irrigated properties owned and maintained by Broomfield could be achieved by 2020.



Alternatives/Consequences if not Funded:

If additional funding is not supplied, the refresh will be delayed by up to 10 years. A cheaper and non-compatible replacement sacrifices the current $3 million invested in the Sentinel network to date and will not provide the management tools needed to provide higher services with fewer staffing inputs. In 2016 staff logged over twelve hundred hours for controller repairs, 70% of which was dedicated to outdated hardware. This number will continue to rise as components reach the end of their useful life.

Project Association:

None

Operating Budget Impact:

Water usage will decrease up to 25% with the improved management platform resulting in reduction of water costs at affected properties. There will not be an increase of assets to inspect as the current inventory already accounts for each of these.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Phase 1 - Replace 34 controllers Flatiron/Interlocken	2018	33.33
Phase 2 - Replace 29 controllers Broomfield West	2019	33.33
Phase 3 - Replace 29 controllers Broomfield East	2020	33.33

City and County of Broomfield
2018 Capital Improvement Projects

Landscaping Projects

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	297,975	298,240

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
294,275	0	0	0	890,490

City and County of Broomfield
2018 Capital Improvement Projects

Landscaping Projects

Project Name: **Ash Tree Replacement - Citywide** **Project #: 15J0017**

Total Project Cost: $588,695

Project Description:

The Emerald Ash Borer (EAB) an evasive insect that attacks and kills Ash trees (Fraxins species) has been detected in Boulder. Quarantine on the movement of the EAB has been put in place for Boulder County and portions of Jefferson and Weld Counties.

Background and Justification:

The Ash Tree Replacement Program would be an annual program that would last 5 to 10 years. Replanting the estimated 2,500 to 3,000 Ash trees that will be lost to EAB; 250 trees will be removed each year; replanting 200 trees annually. Prior to the detection of EAB in Broomfield large populations Ash trees located in parks greenbelts and street rights-of-way would be strategically selected. The trees removed would be less than 8 inches in diameter or in poor health. These trees would be removed by a contactor or Forestry Staff and replanted within the same growing season. After EAB is detected in Broomfield the removal and replanting of the Ash trees would be concentrated in the areas around where the borer is found. Removal of the small and unhealthy Ash trees, prior to being attacked by EAB, would spread out the replacement cost over a number of years. This request is for planting new trees that will replace the Ash trees that were removed, not for the removal of trees.

Problem to be Solved and/or Benefit to Citizens:

Broomfield's Master Plan requires the planting of trees in greenbelts, parks and street rights-of-way. This program would provide the resources to replant the Ash trees that will be removed as a result of the Emerald Ash Borer infestation, making it possible for the Parks Department to comply with the Master Plan. Trees were planted for the benefits they bring to the Broomfield community. Replanting the Ash tree will give the opportunity to replace these trees and the benefits they provide and create an urban forest that has both tree species and age diversify. This diversity will lessen the impact of future disease and insect infestation will have on the urban forest.

Alternatives/Consequences if not Funded:

The Ash tree makes up 13% to 15% of Broomfield's tree population. If the trees that are removed as result of the Emerald Ash Borer infestation are not replanted the benefits that these trees provide will be lost.



Project Association:

None

Operating Budget Impact:

An additional FTE may be required to coordinate and supervise the Ash replacement program, remove Ash trees, and water newly planted trees.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Remove 200 Ash trees in selected locations	2016	
Replant trees	2017-2022	80

City and County of Broomfield
2018 Capital Improvement Projects

Landscaping Projects

Funding Source: Open Space and Parks Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	78,695	85,000	85,000	85,000

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
85,000	85,000	85,000	0	588,695

City and County of Broomfield
2018 Capital Improvement Projects

Open Space Projects

Project Name: **Markel Open Space - Management Plan Development** **Project #:** **09C0021**

Total Project Cost: **$51,366**

Project Description:

This funding is for the development of a master plan for the Markel Open Space located at the northeast corner of Aspen Street and 136th Street.

Background and Justification:

This property was purchased in June 2008. Since this time, citizens have contacted the Open Space and Trails department over the years asking when access to the site will be provided. Residents are interested in using the pond and seeing several trail connections provided to the school and along Community Ditch.

Problem to be Solved and/or Benefit to Citizens:

Broomfield has owned this site for approximately eight years and completing the master plan is the first step that is necessary to allow for public access. The plan will address trails, pond improvements, habitat enhancement, site amenities, cost estimates and phasing.

Alternatives/Consequences if not Funded:

The site will continue to be closed to the public and the implementation of improvements will be delayed.



Project Association:

None

Operating Budget Impact:

The master planning efford will not affect operating costs.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Hire Consultant/Public Outreach/Develop Plan/Fina	2018	100

Funding Source: Open Space and Parks Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
1,366	0	0	50,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	51,366

City and County of Broomfield
2018 Capital Improvement Projects

Open Space Projects

Project Name: **Metzger Open Space - Acquisition Payments to Foundation**

Project #: **14H0056**

Total Project Cost: **$6,190,041**

Project Description:

This project will fund the acquisition of the Metzger Open Space area.

Background and Justification:

Open Space property purchases contribute to the Comprehensive Plan goals of providing 40% open lands within the community.

Problem to be Solved and/or Benefit to Citizens:

None

Alternatives/Consequences if not Funded:

None

Project Association:

None

Operating Budget Impact:

Payment only



Estimated Project Time Table		
Steps to be completed	Start Date	% of Project

Funding Source: Open Space and Parks Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
3,378,347	345,212	274,842	272,203	274,078
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
275,502	271,508	277,221	821,128	6,190,041

City and County of Broomfield
2018 Capital Improvement Projects

Open Space Projects

Project Name: **Open Space - Grassland Restoration** **Project #:** **18M0061**

Total Project Cost: **$210,000**

Project Description:

OSTAC has requested that a grassland restoration project be pursued on an existing open space site to improve wildlife habitat and perhaps eventually use the site for a prairie dog relocation site.

Background and Justification:

Broomfield's native habitat is disappearing at a rapid rate. Restoration projects take five to ten years to establish. If this project is not pursued, it will be even longer before a relocation site for prairie dogs could be established. Some members of the public are concerned about the lack of potential locations for future prairie dogs.

Problem to be Solved and/or Benefit to Citizens:

This project provides a proactive approach to the establishment of native wildlife habitat.
It would also allow for the restoration of approximately 30 acres of open space. It is anticipated that perhaps the Davis or Nordstrom open space properties could be converted from winter wheat to native grasses over a period of years.

Alternatives/Consequences if not Funded:

Do not pursue grassland restoration.



Project Association:

None

Operating Budget Impact:

On-going weed maintenance and site monitoring for the restored parcel will be required.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Select Site, Testing and Consulting, Seeding of Site	2018	100

Funding Source: Open Space and Parks Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	210,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	210,000

City and County of Broomfield
2018 Capital Improvement Projects

Trail System Projects

Project Name: **Interpark - Broomfield Industrial Park Pedestrian Bridge** **Project #:** **18M0063**

Total Project Cost: **$100,700**

Project Description:

This request is for a pedestrian/bike bridge across Airport Creek and a small amount trail to connect the bridge to existing sidewalk and future Reed Way.

Background and Justification:

The original agreement with the developer requires that the developer contribute "cash-in-lieu of construction in the amount of $75,000, as adjusted for inflation from the date of [the original] agreement according to changes in the Construction Cost Index as published by the Engineering News Record. CCOB has determined that based on these published inflation rates, the developer is now responsible for $85,875 of the total cost of the bridge.

Problem to be Solved and/or Benefit to Citizens:

The bridge will provide a pedestrian and bike crossing from Broomfield Industrial Park to the Interpark development.

Alternatives/Consequences if not Funded:

Pedestrians and bikers will not have the ability to get from the Interpark Development to Broomfield Industrial Park.



Project Association:

None

Operating Budget Impact:

The installation of a bridge and additional bike path will impact the operating budget of the Public Works' Streets Division as it will require inspection and maintenance.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design/Bid/Construction	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	100,700	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	100,700

City and County of Broomfield
2018 Capital Improvement Projects

Trail System Projects

Project Name: **Frank Varra Park - Multi-Use Trail Repairs** **Project #: 18M0062**

Total Project Cost: $558,000

Project Description:

Rebuild a section of the multi-use trail in Frank Varra Park that has suffered damage due to upslope drainage undermining the trail and downhill slope instability from the 2013 flooding of Rock Creek.

Background and Justification:

This segment of trail is is used as a local trail for runners and pedestrians and is incorporated as part of the regional US 36 bikeway which has significantly increased the year round use of the trail.

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There are a number of issues with this section of the multi-use trail that cause safety issues year round.

1) During the 2013 rain events, the retaining wall that supported this section of trail was damaged and portions washed away, which has allowed for erosion to continue to occur just below this section of trail. In 2015, the bikeway section that was undermined by both the runoff and erosion necessitated the use of a polyfoam material to level the trail and fill the void occurring under the concrete. In October 2016, the irrigation mainline for the Varra Park and Flatirons crossing mall along this section was damaged by this erosion and burst. The resulting water flow that occurred caused additional erosion undermining the bikeway and caused further erosion of the hill below. Temporary fill material and erosion control measures were put in place after the irrigation main was repaired, but a more permanent repair needs to occur soon as the hillside continues to erode and the pathway continues to be undermined and there is potential for significant failure to occur as additional moisture is added.

2) During the warm weather season, because of the steep slope above the bikeway, there is a lot of runoff from irrigation as well as rainwater across and under the trail. This is undermining the trail and creating slick conditions on the trail surface.

3) Due to shading, there is also a buildup of moss at times that makes the bikeway slippery, causing a hazard for both bicycles as well as pedestrians. The same shading and drainage causes an above average number of ice issues during the winter, resulting in numerous complaints from trail users.

4) Widening the trail to 12ft allows for users to navigate each other more safely and brings this segment of trail up to the same width as the other parts of the US 36 bikeway.

Problem to be Solved and/or Benefit to Citizens:

This project includes: construction of retaining walls for downhill slope stability; drainage improvements to capture uphill water and prevent future undermining of the trail; relocation of the irrigation main; addition of a railing along the northern edge (downhill); and widening of the trail to make it safer for pedestrians and bicycles year round.

Alternatives/Consequences if not Funded:

There are really no alternatives currently available. The consequences if not funded are a likely increase in complaints and potential claims from users. This is especially important since this path has been included as a regular part of the US 36 bikeway and is heavily used for this purpose year round. The potential failure of this section could result in a long term closure with no practical alternative safe route as a detour.



Project Association:

None

Operating Budget Impact:

None

City and County of Broomfield
2018 Capital Improvement Projects

Trail System Projects

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design & Construction	2018	100

Funding Source: Sales and Use Tax and Utility Service Charge

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	558,000	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	558,000

City and County of Broomfield
2018 Capital Improvement Projects

Trail System Projects

Project Name: **Broomfield Trail - Aspen to Sheridan (BT5)** **Project #: 18Z0133**

Total Project Cost: $725,000

Project Description:

This is a revised description of the original project request. The project will connect Aspen Street to West 144th Avenue at Sheridan Boulevard. The trail will be a 10-foot concrete trail with a potential 2- to 3-foot adjacent crusher fines trail.

Background and Justification:

If the Wilde property is acquired, the trail will run along the north side of the pond and extend east to the Wottge property to West 144th and Sheridan (trail length 5,600 l.f. approx.). If it is not possible to acquire the Wilde property, the trail will extend from Aspen Creek neighborhood through the Wottge property (trail length 3,400 l.f. approx.). The alignment will be evaluated in the Wottge Management Plan.

Problem to be Solved and/or Benefit to Citizens:

This project will complete a major segment of the Broomfield Trail and will link the neighborhoods south of West 144th to the Broomfield Reservoir, Anthem Community Park, and neighborhoods to the north.

Alternatives/Consequences if not Funded:

Defer the trail construction to another year or phase the trail construction.



Project Association:

None

Operating Budget Impact:

Once constructed, this trail will require standard trail maintenance.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and development of construction plans	2018	25
Bid project and award construction agreement	2022	30
Construct project	2022	45

Funding Source: Open Space and Parks Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	50,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	675,000	0	725,000

City and County of Broomfield
2018 Capital Improvement Projects

Trail System Projects

Project Name: **Trail Connection - Brandywine Park to Mountain View Elementary School (NC-15)** **Project #:** 18Z0134

Total Project Cost: $199,500

Project Description:

This proposed trail connects Brandywine Park and the Mountain View Elementary School to the South East Community Loop Trail along the Perry Street right-of-way.

Background and Justification:

The trail is approximately 2,650 linear feet. The trail is proposed to be a 10-foot concrete trail.

Problem to be Solved and/or Benefit to Citizens:

This trail is part of a community wide trail and will benefit citizens by providing school and neighborhood access to the Southeast Community Loop Trail that connects to Metzger Farm Open Space and commercial areeas along West 120th Avenue. The trail benefits a variety of users from commuters to recreationalists.

Alternatives/Consequences if not Funded:

If the project is not funded, residents will be more likely to rely on the automobile.



Project Association:

None

Operating Budget Impact:

Standard trail maintenance will be required.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design project and develop bid documents	2018	25
Bid project and award agreement	2018	25
Construct project	2018	50

Funding Source: Open Space and Parks Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	199,500	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	199,500

City and County of Broomfield
2018 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Bay - Renovation Phase - Parking Lot** **Project #:** 18F0048

Total Project Cost: $690,000

Project Description:

Staff hired a consultant to work on phasing improvements for The Bay. These improvements are necessary for maintenance, as well as to keep the park competitive with other community water parks.

Background and Justification:

This phase will include improvements to the parking lot, and landscaping.

Problem to be Solved and/or Benefit to Citizens:

The parking lot will be reconfigured to allow for more parking and a better drop off/pick up area.

Alternatives/Consequences if not Funded:

Defer funding for a year.

Project Association:

None

Operating Budget Impact:

None



Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and development of construction plans	2018	10
Bid/award/construct	2019	90

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	50,000	640,000
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	690,000

City and County of Broomfield
2018 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **North Broomfield Park - Land Acquisition** **Project #: 17L0058**

Total Project Cost: $4,004,300

Project Description:

The review and acquire 75 - 100 acre property in Northern Broomfield for a regional Parks and Recreation complex.

Background and Justification:

Prepared for future growth and demand on Parks and Recreation facilities. This additional parks inventory will assists in the growing demand for multi use playing fields.

Problem to be Solved and/or Benefit to Citizens:

As the Broomfield population increases it will also be necessary to provide recreation and library services to the residents in this geographic location.

Alternatives/Consequences if not Funded:

Not explore possible sites for a future regional park and facility.



Project Association:

None

Operating Budget Impact:

None

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Property Appraisal	2017	10
Property Acquisition	2018	20
Property Development	2018-2021	80

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	4,300	1,000,000	1,000,000
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
1,000,000	1,000,000	0	0	4,004,300

City and County of Broomfield
2018 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Parks - Structure Condition Assessments** **Project #:** **18M0012**

Total Project Cost: **$250,000**

Project Description:

Assessment of 56 existing park and open space structures (for example docks and picnic shelters), restroom facilities, and concession buildings.

Background and Justification:

There are 54 parks in Broomfield with 12 pavilions that have restroom facilities and 36 picnic shelters without restroom facilities. There are also 3 maintenance buildings and 5 viewing docks that will require inspections and condition assessments. Broomfield residents expect the facilities in the parks to be safe, functional and pleasant. Currently staff deals with issues as they arise in a reactive piecemeal fashion. A full assessment of all the facilities would enable staff to budget and maintain these facilities in a more proactive and productive manner. Multiple aging park structures and facilities no longer adequately accommodate the increased public use and are in need of updating and repairs to meet current and future demand.

Problem to be Solved and/or Benefit to Citizens:

This will be a biennial project with the scope increased to include new structures as they are taken on by Broomfield for maintenance. The first year will include mapping and documentation of the structures so will encompass a larger scope. Subsequent years will include verification of previous reports and notes of changes. The assessment will include current condition and anticipated maintenance in the next 5 years ranked by priority with a cost estimate. The assessment will also look at actual use and anticipated future demand to determine if improvements or upgrades are warranted.

Alternatives/Consequences if not Funded:

If these facilities are not considered for updating and improvements, they will continue to degrade and could possibly become a financial or safety liability. Increased public demand will continue to stress aging structures, and Parks and and Facilities staff will continue to maintain their assets in a reactionary mode rather than proactively.



Project Association:

None

Operating Budget Impact:

None anticipated

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Assessment	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	50,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	200,000	250,000

City and County of Broomfield
2018 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Paul Derda Recreation Center - Boiler Upgrade** **Project #:** **18M0056**

Total Project Cost: **$80,000**

Project Description:

Domestic hot water boiler replacement for a redundant boiler style system. Existing boiler provides all of the domestic hot water throughout the facility.

Background and Justification:

The original domestic hot water boiler has been in place and in constant operation for over fourteen years. Manufacturer recommends replacement of this boiler at twenty years which increases the ability to obtain parts.

Problem to be Solved and/or Benefit to Citizens:

If we are able to locate the necessary part, lead times have been averaging 4-5 weeks. Without an operational domestic hot water boiler, the facility cannot be operational/open for the public.
The replacement redundant boiler system would benefit the citizens/taxpayers with new energy efficient equipment and reduce maintenance downtime. The building assessment that was performed in 2011 identified the unit to be replaced in 2023, but further research with the manufacturer indicated a 15 year life expectancy.

Alternatives/Consequences if not Funded:

Energy loss will continue to exist and system failure will cause closure of the facility from 6 to 12 weeks due to the lead time on equipment. The energy efficiency of a new unit would cut the power usage to approximately one-third of the current system.



Project Association:

None

Operating Budget Impact:

The boiler upgrade can be done during closure week and will not affect the public or employee's work schedule. There will be no impact to normal operations.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design/Bid/Installation	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	80,000	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	80,000

City and County of Broomfield
2018 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Paul Derda Recreation Center - Downstairs Lobby Repurposing** **Project #:** **18M0010**

Total Project Cost: **$87,600**

Project Description:

The downstairs lobby at the Paul Derda Recreation Center (PDRC) receives minimal use and staff would like to repurpose the area to be a more useful space for functional training, personal training and small group training opportunities.

Background and Justification:

The PDRC has seen a consistent increase in facility usage and fitness program participation in recent years highlighting a need for additional space and equipment. The downstairs lobby area is regularly used by PDRC customers as additional stretching and/or workout area as well as fitness program participants because there is not enough space in the fitness studios or other general use areas in the building to accommodate everyone. Currently, corners of the gymnasium and the Spruce and Ponderosa rooms are used as alternative space locations to accommodate our small group fitness and personal training participants. These are not ideal locations as they tend to coincide or offset other groups and programs that are occurring.

Problem to be Solved and/or Benefit to Citizens:

Repurposing the downstairs lobby area and adding more equipment will allow the Recreation department to offer our fitness programs and personal training participants more opportunities and increase the type of exercises that can be performed. When not used by programs or group/personal training participants, we plan to allow customers the opportunity to use the area and equipment.

Alternatives/Consequences if not Funded:

Limit the number of customers that could be served or programs that could be offered and could potentially see a greater impact on services.



Project Association:

Annual Fitness Equipment Replacement

Operating Budget Impact:

Possible Increased Revenue

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Remodel/Install New Equipment	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	87,600	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	87,600

City and County of Broomfield
2018 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Paul Derda Recreation Center - Security Camera Expansion** **Project #:** **18M0009**

Total Project Cost: **$37,400**

Project Description:

Expand the security camera coverage at the Paul Derda Recreation Center. Currently the system has 16 cameras that view high traffic areas.

Background and Justification:

The PDRC is a very high traffic facility that sees upwards of 400,000 paid visits per year. This number does not include individuals who are coming in for classes or programs. Over the years we have had numerous thefts from within various areas of the facility. While our current camera system has been serviceable in assisting PD with investigations, it has become apparent that there are four major issues with the current camera system:
The current camera system does not cover all areas of the facility. If someone walks in there are blind spots throughout the building that make it challenging to track someone through the facility and leave our customers exposed if there is an incident.
The current cameras have a lower quality of camera which makes facial identification difficult when we need to identify customers or when PD needs the footage.
The current computer system that records the footage is capped at 16 cameras and cannot be expanded. Additionally, the current computer system only keeps footage for approximately 5 days before it is deleted.
The only location to review the video footage is at the front desk which draws attention from customers and is not a very secure or private vantage point to review sensitive footage from.

Problem to be Solved and/or Benefit to Citizens:

Increased safety of patrons.

Alternatives/Consequences if not Funded:

Continue the existing security camera operations.



Project Association:

None

Operating Budget Impact:

There should be no additional annual operational costs, except for the website hosting if that is the selected option.

Estimated Project Time Table		
Steps to be completed	Start Date	% of Project
Purchase/Installation	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	37,400	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	37,400

City and County of Broomfield
2018 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Wildgrass Underpass Water Sealing** **Project #: 14H0027**

Total Project Cost: $40,000

Project Description:

The pedestrian underpass (segmented box culvert) running under Sheridan Boulevard at the north intersection of Eagle River Loop leaks constantly throughout the year. It is a nuisance both summer and winter and needs to be repaired for safety reasons.

Background and Justification:

Since acceptance in September 2008, parks staff have experienced problems caused by water leaking through seams in this underpass. These problems have become worse over time. In the summer, water in the underpass creates an algae like slime that gets very slippery.

Problem to be Solved and/or Benefit to Citizens:

This project, if completed would improve the conditions and reduce hazardous conditions for all underpass users.

Alternatives/Consequences if not Funded:

The year round hazards created by the water leaking into the tunnel would persist and could cause an accident or injury.



Project Association:

None

Operating Budget Impact:

None

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Obtain bids	2018	25
Hire contractor and complete project	2018	75

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	40,000	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	40,000

City and County of Broomfield
2018 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Parks - Picnic Shelter Concrete Replacement** **Project #:** **18M0018**

Total Project Cost: **$120,500**

Project Description:

Replace/stabilize/seal the concrete surfaces in several shelters citywide.

Background and Justification:

The concrete in and around several shelters over time has shifted, cracked, deteriorated, heaved or settled significantly and is creating unsafe and unsightly conditions for patrons when they are in use. Some shelters have wide gaps between sections with a high potential for ankle and tripping injuries. Many of the gaps are too wide to effectively repair. Some of these shelters have lips that CIRSA says violate the ADA standards since they are more than ½"tall. Other shelters have some minor settling and cracking issues and just need the concrete to be stabilized with foam injection, edges ground down to smooth, and caulked/sealed to prevent further, more costly deterioration.

Problem to be Solved and/or Benefit to Citizens:

The benefit to the citizens are improved citizen safety, better aesthetics and the ability to prevent more costly repairs or potential injury claims at these facilities.
Concrete replacement is needed at the following facilities:
East Park
Commons North Shelter
Richard Steele
4th and Garnet

Alternatives/Consequences if not Funded:

The consequences if not funded would be potential injury to users, potential ADA compliance issues and further deterioration of these important assets.



Project Association:

None

Operating Budget Impact:

None anticipated

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Bid & Construction	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	120,500	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	120,500

City and County of Broomfield
2018 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Community Park - Ball Field Complex Signage** **Project #:** **18K0024**

Total Project Cost: **$48,000**

Project Description:

Staff is requesting funding to construct needed signage at Community Park Ball Field Complex.

Background and Justification:

This project would include the installation of the following needed signage: Monument Sign on Spader Way at entrance to the complex, "You Are Here" sign along roadway, and field name signs placed at appropriate locations for each of the four fields. Community Park Ball Field Complex is an iconic athletic complex that represents Broomfield and its proud sports facilities. The complex is in serious need of additional signage.

Problem to be Solved and/or Benefit to Citizens:

Broomfield Staff have reported countless encounters with patrons and spectators asking where their scheduled field lies within the complex. This is also a great opportunity to improve the overall appearance and presentation of the complex with new signage.

Alternatives/Consequences if not Funded:

If this request is not funded, users of the Community Park Ball Field Complex will continue to be uninformed and somewhat lost as to field location within the complex. The strengthened image of the site will also continue to fade without new additions and renovations.



Project Association:

This project could be combined with the Community Park Shade Structure Request for this budget season.

Operating Budget Impact:

None

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design signage	2018	20
Order materials	2018	40
Install signage	2018	50

Funding Source: Conservation Trust Fund (Lottery Proceeds)

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	48,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	48,000

City and County of Broomfield
2018 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Interlocken East Park Playground** **Project #: 18L0033**

Total Project Cost: $145,130

Project Description:

A 2 to 5 year old (preschool) playground play structure to most appropriately fit the available area, at East Park in Interlocken.

Background and Justification:

Broomfield's Interlocken area has been growing in development over the past couple of years. Between Interlocken East and West Parks, there has been an increase in patron usages at the parks. These parks both offer a variety of recreational opportunities, but do not provide any play structures for children.

Problem to be Solved and/or Benefit to Citizens:

During many scheduled events, it has been observed, that children are playing on the adult workout equipment located next to the restroom facilities. Typically, there is a playground available at or near every rentable shelter in the City and County.

Alternatives/Consequences if not Funded:

Children will not have a structured play area at this park, and may continue with reported interference at the adult workout stations.



Project Association:

None

Operating Budget Impact:

Minimal maintenance costs.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and Construction	2018	100

Funding Source: Conservation Trust Fund (Lottery Proceeds)

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	145,130	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	145,130

City and County of Broomfield
2018 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **LacAmora Park - Master Plan** **Project #: 14H0033**

Total Project Cost: $570,000

Project Description:

A resident of the Lac Amora subdivision requested the addition of off-street parking at Lac Amora Park and removal of all parking along the southeast side of Miramonte Boulevard. The resident also requested only allowing a few trailhead parking spaces.

Background and Justification:

This request will fund a conceptual master plan for the completion of 3.27 acres of undeveloped park land at Lac Amora Park including off-street parking. This project would include traffic and parking studies.

Problem to be Solved and/or Benefit to Citizens:

The project will benefit residents in the immediate vicinity of Lac Amora Park and ensure that the park will continue to be used by the recreation department and local youth sports organizations for softball, baseball, football and soccer practice and games as well as general public usage. The project will improve quality of life and livability as a fully completed park and address the safety concerns of the neighborhood. The plan will provide opportunities for passive and active recreation which enhance public health.

Alternatives/Consequences if not Funded:

Continued safety and parking concerns; delay planning of the park.



Project Association:

None

Operating Budget Impact:

Operating budgets will be impacted if/when the park is developed.

Estimated Project Time Table		
Steps to be completed	Start Date	% of Project
Study	2018	10
Finalize Study	2020	10
Master Plan	2021	80

Funding Source: Conservation Trust Fund (Lottery Proceeds)

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
6,900	0	0	13,100	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
50,000	500,000	0	0	570,000

City and County of Broomfield
2018 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Parks - Portalet Enclosures** **Project #: 18M0017**

Total Project Cost: $224,700

Project Description:

Construct four new portalet enclosures and upgrade ten existing portalet enclosures that are in park areas where there are not permanent restroom facilities.

Background and Justification:

Freestanding portalet units present multiple concerns to the public and city staff. They are considered eyesores that detract from the overall aesthetics in park settings. Broomfield residents have submitted numerous complaints regarding the placement of freestanding portalet units in existing parks that are visible from their homes. On these occasions, Parks staff has either moved the unit to another site or removed it completely from the area to accommodate the complaint.

Problem to be Solved and/or Benefit to Citizens:

Freestanding portalet units are much more susceptible to tipping over due to high winds or by vandals. When portalets tip over, the contents within the unit spill onto the ground, causing unsanitary conditions that must be remedied immediately. The portalet company must be contacted to perform an emergency service, which is an additional fee that is not included in the portalet service contract and an additional cost to the Parks Operating Budget. If the portalet company is not able to respond within 24 hours, the unit remains unusable to the public until cleaning is completed. On multiple occasions, Parks On-call staff has been contacted to respond to tipped over portalets after hours. Placing portalet units within an acceptable enclosure would allow Parks staff to secure the unit to a stationary structure, thus greatly reducing the risk of tipping over.



Alternatives/Consequences if not Funded:

The freestanding portalets will continue to be subject to tipping and other forms of vandalism. Optimal service levels will not be met due to these units being taken out service. Older portalet enclosures will continue to have restricted access, thus excluding residents with disabilities from being able to access the units.

Project Association:

None

Operating Budget Impact:

None anticipated

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Bid & Construction	2018	100

Funding Source: Conservation Trust Fund (Lottery Proceeds)

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	224,700	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	224,700

City and County of Broomfield
2018 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Siena/Anthem Community Park - Playground** **Project #:** **18K0038**

Total Project Cost: **$258,750**

Project Description:

Staff is requesting funding to construct a 2 to 5 year old playground at the existing Anthem (Siena) Community Park.

Background and Justification:

The existing Siena/Anthem Community Park is part of the larger Community Park that is to be constructed as part of the Anthem development. At this time, only the western portion of the larger park has been constructed. This includes athletic play fields, a large pavilion, parking and restrooms. The addition of a 2 to 5 year old playground would enhance the park and provide activities for the younger aged children while at the park during picnic rentals, athletic games and practices, track meets and other special activities.

Problem to be Solved and/or Benefit to Citizens:

This site is rented nearly every weekend during the summer for family gatherings and the fields are used nearly every evening and weekend from March thru October for various field sports programs. Increasingly this park is requested for large special events. Typically there is a playground available at or near every rentable shelter in the city and county. The addition of this playground would complete the current developed area and provide the same amenities as are typically available at CCOB parks.

Alternatives/Consequences if not Funded:

If not funded, children will not have a structured play area at this park.

Project Association:

This could be coordinated with the annual playground replacement program.

Operating Budget Impact:

Operating costs would slightly increase for playground maintenance.



Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design & Installation	2018	100

Funding Source: Conservation Trust Fund (Lottery Proceeds)

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	258,750	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	258,750

City and County of Broomfield
2018 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Emerald Park - Ball Field and Park Improvements** **Project #: 15Z0171**

Total Project Cost: $765,000

Project Description:

This project would enhance and upgrade the Emerald Park ball field area adjacent to Emerald Elementary School.

Background and Justification:

Improvements to the fields will include a new irrigation system, a new backstop and fence structures, new turf, improved infields, a park shelter, and replacement of the old basketball court and horseshoe pits.

Problem to be Solved and/or Benefit to Citizens:

This project will improve the existing outdated ball park. The backstop fencing is not sufficient and is unstable. Updating this field will give Broomfield an additional area for games.

Alternatives/Consequences if not Funded:

Defer the project or phase the project.

Project Association:

None

Operating Budget Impact:

Depending upon the terms of an agreement with Boulder Valley School District, maintenance and operating costs could increase.



Estimated Project Time Table		
Steps to be completed	Start Date	% of Project
Design/Bid/Award	2018	25
Construct	2019	75

Funding Source: Service Expansion Fee

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	65,000	700,000
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	765,000

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **Arista Street Lighting Upgrade** **Project #: 16K0027**

Total Project Cost: $2,600,000

Project Description:

The project request is to bring up the Arista Development to Xcel Energy standards and specifications for street lighting, and retrofit existing Induction Street lighting to an LED full function system

Background and Justification:

Staff proposes to hire a consultant firm to study and evaluate the project to complete the following at the Arista Subdivision so it meets Xcel street standards and Xcel's IGA for maintenance.

Problem to be Solved and/or Benefit to Citizens:

The street lighting throughout the Arista development is failing on a large scale and is not maintainable in it's current configuration. The lighting was not installed to Xcel standards, but were installed to meet private parking lot criteria and included the use of direct bury aluminum run to the street lights from shared power distribution center panel board boxes. The shared power distribution centers were installed side by side with irrigation and other's electrical power needs with a single meter to run everyone's electrical requirements. This means that the city is most likely paying for electricity being used for private use in the area.

Alternatives/Consequences if not Funded:

Mobile light towers can be used to provide street lighting and to power traffic signals if necessary, however there will be considerable overtime and fuel costs to keep the lights up and running.



Project Association:

None

Operating Budget Impact:

Once completed, this project is anticipated to save staff time, due to decreased maintenance.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Hire consultant to design and phase project	2017	
Phased Funding	2018-2022	

Funding Source: Sales and Use Tax Funds

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	100,000	500,000	500,000
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
500,000	500,000	500,000	0	2,600,000

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **East Flatiron Crossing Drive - Flatiron Marketplace Dr. Intersection Reconstruction** **Project #:** 18K0033

Total Project Cost: $230,300

Project Description:

This project will reconstruct the intersection of East Flatiron Crossing Drive and Flatiron Marketplace Drive.

Background and Justification:

Reconstruction of the intersection of East Flatiron Crossing Drive and Flatiron Marketplace Drive and include the replacement of three pedestrian ramps and cross pan that abuts to Flatiron Marketplace Drive.

Problem to be Solved and/or Benefit to Citizens:

There is a significant drainage issue with the cross pan at Flatiron Marketplace Drive due to sub-base failure. The cross pan has dropped four- to six-inches and has reached a point that vehicles bottom out when traveling westbound on East Flatiron Crossing Drive, turning south onto Flatiron Marketplace Drive. Due to the dip, the water is not able to reach the inlets on either side of the intersection. The entire intersection on East Flatiron Crossing Drive is becoming a safety issue to the motoring public.



Alternatives/Consequences if not Funded:

If the project is not funded Street Services will attempt to mitigate the dip as best as possible with asphalt patching.

Project Association:

None

Operating Budget Impact:

Reduced maintenance for this area.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and bid project	2018	25
Select contractor and award project	2018	25
Construct project	2018	50

Funding Source: Sales and Use Tax Funds

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	230,300	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	230,300

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **Eldorado Boulevard - Eastbound Double Left to Northbound Interlocken**

Project #: 18D0031

Total Project Cost: $380,000

Project Description:

This project would construct a double left-turn lane from eastbound Eldorado Boulevard to northbound Interlocken Loop.

Background and Justification:

Traffic backs up beyond the existing left turn lane, especially during the noon rush.

Problem to be Solved and/or Benefit to Citizens:

Vehicles are stacking into the through lane causing delays for the through traffic.

Alternatives/Consequences if not Funded:

The intersection Levels of Service and recommendations will be revisited during the conceptual design stage of the project.



Project Association:

None

Operating Budget Impact:

This project would not significantly affect operating or maintenance costs.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and development of construction plans	2018	25
Bid project and award construction agreement	2018	30
Construct project	2018	45

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	380,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	380,000

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **Flatiron Crossing Drive - Zip Bridge Repairs** **Project #:** **18M0023**

Total Project Cost: **$500,000**

Project Description:

Repair of the two ZIP bridges that cross over Flatiron Crossing Drive.

Background and Justification:

Soils underneath the abutments for both bridges are saturated with groundwater and have shifted.

Problem to be Solved and/or Benefit to Citizens:

This movement has caused the approach sidewalk to crack significantly and has sheared the bolts connecting the bridge to the abutments compromising the safety and longevity of the bridges.



Alternatives/Consequences if not Funded:

Several alternatives have been considered to address the structural issues associated with both bridges. One solution would be to install a drainage system to remove groundwater from beneath the abutments then repairing each bridge in place. A second alternative would be to repair the western bridge in place, but for the eastern bridge build new abutments slightly further east along Flatiron Crossing Drive and moving the bridge to be in better alignment with the US 36 bike trail. Another alternative would be to remove the western bridge (requiring pedestrians and bikes to cross Flatiron Crossing Drive at intersections with Summit Boulevard or Zang Street) and either repairing the eastern bridge in place or moving it to be more aligned with the US 36 bike trail. If this project is not funded, the bridges will continue to experience damage due to the soils heaving underneath them.

Project Association:

None

Operating Budget Impact:

This project is expected reduce maintenance frequency on the bridges and associated bike trails.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design/Bid/Construct	2018	100

Funding Source: Sales and use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	500,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	500,000

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **Interlocken/Flatiron Crossing - Directional Monuments** **Project #:** **18M0029**

Total Project Cost: **$44,730**

Project Description:

Currently the City and County of Broomfield is responsible for the maintenance of 18 monument signs in the Flatiron Crossing / Interlocken area. These signs are unique and follow no other standard and specification used anyplace else in the city.

Background and Justification:

The signs were last reconditioned in 2007 and currently are showing indication of weather related wear, such as fading and color deterioration.

Problem to be Solved and/or Benefit to Citizens:

These monuments are essential to identifying, directing, and guiding the general traffic to their destinations.

Alternatives/Consequences if not Funded:

In time, the signs will get worse we will receive complaints because of their illegible message information.



Project Association:

None

Operating Budget Impact:

None Anticipated

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Recondition signs	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	44,730	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	44,730

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **Midway Boulevard - Street Lights** **Project #: 18L0006**

Total Project Cost: $123,500

Project Description:

Provide the installation of 19 overhead street lights on both sides of Midway Boulevard in the vicinity south of Via Varra to Flatiron Crossing Drive.

Background and Justification:

These are streets lights that are non-development installed that fill in the missing link. These lights are not the responsibility of developers.

Problem to be Solved and/or Benefit to Citizens:

Concern has been received regarding the lack of street light for residents living on Via Varra and traversing to the RTD Park-n-ride facility near Flatiron Crossing Drive. Provide additional safety for these pedestrians and bicyclists.

Alternatives/Consequences if not Funded:

None

Project Association:

None

Operating Budget Impact:

Increase in existing maintenance budget for street lights



Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Work request to xcel energy	2018	100

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	123,500	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	123,500

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **Pedestrian Bridge and Underpass Repairs** **Project #:** **18M0006**

Total Project Cost: **$58,000**

Project Description:

Perform necessary maintenance and general upkeep of the pedestrian bridges and underpasses based on the recommendations found in the 2016 Minor Structure Inspection Report.

Background and Justification:

Every two years, Ayres Associates performs physical inspections of all Broomfield's maintained bridges and underpasses. During these inspections, recommendations for repairs are documented. The scope of repairs varies from simple crack filling to replacing entire timber bridge decks and concrete sections. Currently, 2,280 sq ft of timber decking and up to 1,500 sq ft of concrete are recommended for repairs. There is currently a line item for Bridge Repairs in the Parks Structures Budget for $4,900. This amount barely covers the amount of wood decking that is currently recommended to be replaced and does not address concrete damage or contractual services to perform the work.

Problem to be Solved and/or Benefit to Citizens:

Performing these repairs is vital to maintain the safety of pedestrian traffic that uses these bridges and underpasses in Broomfield's Parks and Open Spaces.

Alternatives/Consequences if not Funded:

Necessary repairs will not be completed in a timely manner, which would put pedestrians who use these bridges and underpasses at risk of injury.



Project Association:

None

Operating Budget Impact:

None Anticipated

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Bid/Construction	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	58,000	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	58,000

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **Sheridan Blvd/Lowell Intersection Turn Lanes** **Project #:** **18L0008**

Total Project Cost: **$527,000**

Project Description:

The intersection meets Broomfield Standards and Specifications for the installation of north and south bound separate right and left turn lanes and separate Lowell Boulevard north and south double receiving lanes from left turns on Sheridan Boulevard.

Background and Justification:

The existing intersection, with the installation of a traffic signal (2016), provides existing sufficient ROW and the appropriate traffic signal equipment (installed in 2016) to accommodate this work.

Problem to be Solved and/or Benefit to Citizens:

The intersection currently experiences traffic congestion, especially during the peak hours.

Alternatives/Consequences if not Funded:

Continued congestion at the intersection during the peak traffic hours.

Project Association:

Anthem is installing a traffic signal (2016) at the intersection and has provided room for the future lane expansion.

Operating Budget Impact:

Increased maintenance with the additional asphalt and curb and gutter installation.



Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Construction	2018	100

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	527,000	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	527,000

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **Sheridan Blvd/Midway Intersection Improvements** **Project #:** **18H0024**

Total Project Cost: **$683,000**

Project Description:

This project involves several improvements to southbound, eastbound and westbound lanes of this intersection.

Background and Justification:

This project proposes the following changes: 1) The addition of a southbound right turn lane on Sheridan to Midway; 2) Converstion of the westbound right turn lane into a combination right turn lane/through lane then the extension of the through lane west to the residential area; 3) Modifications to the island in eastbound Midway and extension of the left turn lane.

Problem to be Solved and/or Benefit to Citizens:

Improve safety and reduce traffic congestion during peak hours, relieve westbound a.m. peak hour through-traffic congestion, and relieve eastbound p.m. peak hour left turn traffic congestion.

Alternatives/Consequences if not Funded:

No alternatives. Right turn lane is warranted in accordance with Broomfield Standards - 100 vehicles turning right during a.m. peak hour, and 92 during p.m. peak hour.



Project Association:

None

Operating Budget Impact:

Additional asphalt will slightly increase maintenance costs.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and development of construction plans	2018	30
Bid project and award construction agreement	2018	25
Construct project	2018	45

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	683,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	683,000

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **Sidewalk - 120th Avenue - Main to Teller (South side of street)** **Project #: 17G0025**

Total Project Cost: $350,000

Project Description:

This project would construct a sidewalk along the south side of US 287/120th Avenue from Main Street to Teller Street and would connect to the sidewalk that CDOT is constructing for the 120th Avenue connection.

Background and Justification:

Following construction of the 120th Avenue Connection Phase 2, there will be sidewalk along the south side of 120th Avenue to Teller Street, but a missing segment from Teller Street to Main Street.

Problem to be Solved and/or Benefit to Citizens:

This project improves livability and pedestrian safety by constructing a continuous sidewalk and street lighting from Greenway Drive to SH 121 and beyond.

Alternatives/Consequences if not Funded:

No alternatives were identified.



Project Association:

None

Operating Budget Impact:

This project would increase operating costs

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and develop construction plans	2017	25
Bid project and award construction agreement	2018	30
Construct project	2018	45

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	100,000	250,000	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	350,000

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **Sidewalk - 120th Avenue (local) - Pedestrian and Roadway Improvments**

Project #: 18M0027

Total Project Cost: $1,334,400

Project Description:

The improvements include acquisition of right-of-way, storm sewer and storm inlets, and curb and gutter in order to construct the sidewalk. Additionally, the overhead power may need to be relocated.

Background and Justification:

Broomfield should consider if this area is a high priority to underground the power lines using Xcel Energy's one percent fund ("undergrounding" fund). If overhead power is buried, free-standing street lights will need to be added. The request does not include landscaping, irrigation or water license fees. Costs could be reduced by attaching a sidewalk and minimizing right-of-way acquisition.

Problem to be Solved and/or Benefit to Citizens:

Broomfield received a resident request to add sidewalks along W. 120th Avenue (local). Pedestrian circulation is generally poor in the Original Broomfield area, particularly with the BNSF Railroad crossing at W. 120th Avenue and the new S.H 128 that is currently under construction. Sidewalks, and the associated roadway improvements will link to the proposed traffic signal at SH 128/120th Avenue and Upham Street, and will allow pedestrians to cross 120th Ave./US 287 and to access the new SH 128.

Alternatives/Consequences if not Funded:

The area's roads, sidewalks, drainage, and streetlights will remain substandard.



Project Association:

This project could be completed concurrently with the W 120th Avenue Phase 2 Connection project to minimize successive construction zones for the residents and business in the area.

Operating Budget Impact:

It will impact the operating budget of the Public Works' Streets Division and Utilities Division

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design	2018	10
Construct	2019	90

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	133,440	1,200,960
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	1,334,400

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **Upham Street - Local Roadway and Sidewalk Improvements**

Project #: 18M0033

Total Project Cost: $607,000

Project Description:

This request is for roadway improvements to Upham Street adjacent to the 120th Phase 2 (SH 128) Connection project in order to improve pedestrian circulation.

Background and Justification:

Broomfield received a resident request to add sidewalks, curb and gutter, street lights, and landscaping. Pedestrian circulation is generally poor in the Original Broomfield area, particularly with the BNSF Railroad crossing at W. 120th Avenue and the new S.H 128 that is currently under construction.

Problem to be Solved and/or Benefit to Citizens:

Sidewalks, and the associated roadway improvements will link to the proposed traffic signal at SH 128/120th Avenue and Upham Street, and will allow pedestrians to cross 120th Ave./US 287 and to access the new SH 128.



Alternatives/Consequences if not Funded:

The area's roads, sidewalks, drainage, and streetlights will remain substandard.

Project Association:

This project could be completed concurrently with the W 120th Avenue Phase 2 Connection project to minimize successive construction zones for the residents and business in the area.

Operating Budget Impact:

It will impact the operating budget of the Public Works' Streets Division and Utilities Division

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design/Construct	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	607,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	607,000

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **W 120th at Main Street - Improvements** **Project #:** **18Z0088**

Total Project Cost: **$612,000**

Project Description:

This project would reconstruct the northbound approach to include a second through lane.

Background and Justification:

A "Traffic Flow Evaluation" study was performed in 2007 and it was determined the northbound approach would be improved by the installation of an additional north bound through lane.

Problem to be Solved and/or Benefit to Citizens:

This project would improve capacity at the intersection and reduce delays and traffic backups.

Alternatives/Consequences if not Funded:

Alternatives will be reviewed during the scoping and design phase of the project.



Project Association:

None

Operating Budget Impact:

The additional paving would marginally increase maintenance costs.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and develop construction plans	2018	25
Bid project and award construction plans	2019	30
Construct project	2019	45

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	42,000	570,000
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	612,000

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **Wadsworth Blvd. Interchange/120th Avenue Connection Participation (Broomfield's Share 20%)**

Project #: 08B0060

Total Project Cost: $21,895,919

Project Description:

These funds are bond proceeds to pay for Broomfield's share of the Wadsworth Interchange - 120th Avenue Connection. The project will be completed over multiple years and in three phases. Phases 1 and 3 were completed in 2010.

Background and Justification:

The 120th Connection and Wadsworth Interchange has been a Council Priority for several years.

Problem to be Solved and/or Benefit to Citizens:

This intersection is specifically identified as a roadway capacity improvement in the Comprehensive Plan.

Alternatives/Consequences if not Funded:

Alternatives were evaluated through the Environmental Assessment process and throughout design.



Project Association:

None

Operating Budget Impact:

This project will increase operating and maintenance costs.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Reimbursement of work completed by CDOT	2015-2018	100

Funding Source: Treasury Bonds/Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
10,843,355	2,830,963	6,471,601	1,750,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	21,895,919

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **Wadsworth Sidewalk to 116th Circle (RT12) Repair and Construction (Phase 2) - Design Amount Only** **Project #: 18F0007**

Total Project Cost: $15,000

Project Description:

The project includes the design of an eight to ten foot wide sidewalk on the west side of Wadsworth Blvd. The sidewalk spans approximately 2,075 feet between Jeffco Airport Avenue and the southern end of 116th Circle.

Background and Justification:

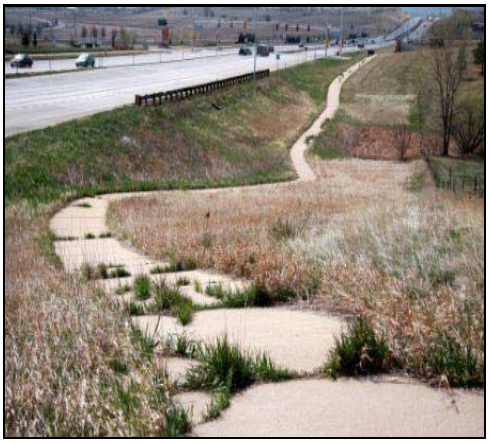
This project is shown in the OSPRT Master Plan. This project provides a pedestrian connection to the Arista neighborhood and would connect to the US-36 Bikeway in the future.

Problem to be Solved and/or Benefit to Citizens:

This project would connect Interlocken to Arista. The trail connects Broomfield to the commercial area and open space at 116th Circle.

Alternatives/Consequences if not Funded:

The alternative would be to defer or phase this project in sections.



Project Association:

None

Operating Budget Impact:

Once construction is completed, standard sidewalk maintenance would be required.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design project	2018	100

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	15,000	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	15,000

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **Wilcox Subdivision - Cul-De-Sac Paving** **Project #: 16J0039**

Total Project Cost: $1,450,000

Project Description:

This request will pave the Wilcox annexation area cul-de-sacs that are currently gravel roadways.

Background and Justification:

A Citizen's CIP Request was received in 2012 to pave West 148th Court and other cul-de-sacs in the Wilcox annexation area. In 2013, a survey was sent to residents in the area to gauge the interest for the project. The majority of the surveys returned supported paving the cul-de-sacs. Public Works Streets Maintenance also supports the project and feels it would reduce maintenance costs. A key factor with the project will be improving drainage and providing stormwater detention and water quality as is required. The neighborhood has poor or undeveloped drainage systems and acquiring property for drainage conveyance and stormwater detention will be necessary.

Problem to be Solved and/or Benefit to Citizens:

The requestors complained of dust, mud and rutting associated with the gravel cul-de-sacs. Asphalt pavement would eliminate these issues.

Alternatives/Consequences if not Funded:

The cul-de-sacs would remain gravel. No change would be anticipated and no other alternatives were reviewed.



Project Association:

This project is not associated with another near-term project.

Operating Budget Impact:

Public works felt that this project would not impact operations, significantly. Gravel road maintenance would decrease, but the asphalt surface would need to be maintained through the pavement management system.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Survey and drainage evaluation	2016	10
Property acquisition	2016	10
Design and construction	2017-2018	80

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	24,149	712,926	712,925	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	1,450,000

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **Zuni Street and Quail Creek Drive Roundabout** **Project #: 18K0003**

Total Project Cost: $415,000

Project Description:

JF Sato and Associates, a traffic engineering firm, recommends a new roundabout at Zuni Street and Quail Creek Drive to provide access to a 50 space parking lot included in the McKay/Lambertson Open Lands Phase 1 Improvement Plan.

Background and Justification:

The project will design and construct a 90-foot diameter urban compact roundabout at the intersection of Zuni Street and Quail Creek Drive. Crosswalks will be built at the four legs of the intersection to enhance pedestrian and bicycle connectivity. There may be utility and right-of-way impacts. To minimize site distance concerns, no landscaping is proposed inside the roundabout.

Problem to be Solved and/or Benefit to Citizens:

A preliminary traffic study was completed based on the Phase 1 Plan improvements. An urban compact roundabout will provide traffic calming on Zuni Street and will work in conjunction with the existing 150-foot diameter roundabout at McKay Landing Parkway (to the north) to reducing running speeds. This type of roundabout is pedestrian and bicyclist-friendly and requires low vehicle speeds to make right turns into and out of the circulatory roadway.

Alternatives/Consequences if not Funded:

If not funded by the Capital Improvement Program, a roundabout would need to be included in the Phase 1 Plan and funded as part of that project.



Project Association:

The project is associated with the McKay/Lambertson Open Lands Phase 1 Improvement Plan.

Operating Budget Impact:

Increased operating costs associated with the additional roadway.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and ROW acquisition	2018	15
Bid project and award contract	2018	35
Construct project	2019	50

Funding Source: Sales and Use Tax Funds

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	62,000	353,000
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	415,000

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **East 1st Ave - Street Light Replacement** **Project #: 18M0031**

Total Project Cost: $250,000

Project Description:

Replacement of the street lights along E 1st Avenue from Ash Street to Sheridan Boulevard with Xcel standard street lights.

Background and Justification:

There are 54 street lights on both sides of E 1st Avenue. By installing Xcel standard street lights, this number could be reduced by half.

Problem to be Solved and/or Benefit to Citizens:

The drop lights along E 1st Avenue are non-standard for Xcel Energy, therefore, CCOB is responsible for maintaining them. Local residents have complained that the lights frequently do not work, making it a safety hazard for pedestrians after dark.

Alternatives/Consequences if not Funded:

If the lights are not replaced, CCOB will continue incur maintenance costs for fixing the lights and will likely continue to receive citizen complaints.



Project Association:

None

Operating Budget Impact:

The Public Works operating budget would be slightly reduced because maintenance responsibility of the street lights would transfer to Xcel Energy.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Xcel Energy Work Request/Installation	2018	100

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	250,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	250,000

City and County of Broomfield
2018 Capital Improvement Projects

Transportation System Projects

Project Name: **W. 12th Avenue Reconstruction**

Project #: **18L0040**

Total Project Cost: **$424,000**

Project Description:

Reconstruct West 12th Ave from Kohl St to West 13th Ave.

Background and Justification:

Street services have started to take multiple complaints from the residence on West 12th Ave. and the mitigation only addresses the asphalt road surface. This requires a partial or complete redesign. This is beyond streets services skill set.

Problem to be Solved and/or Benefit to Citizens:

Both sides of the street are heaving and settling. In some areas there is up to 4" of movement, which no longer allows the curb and gutter to act as designed. The asphalt road has also failed



Alternatives/Consequences if not Funded:

Continue mitigation at a cost of $14,000 per year.

Project Association:

None

Operating Budget Impact:

Reduced cost for maintenance and mitigation.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design	2018	10
Construction	2018	90

Funding Source: Sales and Use Tax Fund

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	424,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	424,000

City and County of Broomfield
2018 Capital Improvement Projects

Water - Purchases and Reservoirs Projects

Project Name: **Carter Lake Pipe Line - In-line Pump Station Share** **Project #:** **10Z0123**

Total Project Cost: **$1,182,122**

Project Description:

This project will cover Broomfield's pro-rata share of a third pump station on the Carter Lake pipeline.

Background and Justification:

In 2001, the Southern Water Supply Project (SWSP) Enterprise began a project to add capacity to the SWSP through pump stations. This project was to be implemented in three phases. The first phase is known as the West Longmont Phase and has been completed. The second phase involved the construction of the Broomfield Pump Station. The final phase is known as the Eastern Phase, and consists of the Eastern Pumping Plant. The Eastern Pumping Plant will complete the overall capacity addition for SWSP.

Problem to be Solved and/or Benefit to Citizens:

This project completes the overall capacity addition for the Southern Water Supply Pipeline, which is the pipeline that supplies Broomfield its water supplies from the Northern Colorado Water Conservancy District. This water accounts for approximately 60% of Broomfield's overall potable water supply.

Alternatives/Consequences if not Funded:

Broomfield entered into an Allotment Contract for Additional Capacity which requires the cost sharing as described in this request.



Project Association:

None

Operating Budget Impact:

None

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design	2018	20
Construction	2019	80

Funding Source: Utility License Fee

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
868,502	0	0	33,080	280,540

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	1,182,122

City and County of Broomfield
2018 Capital Improvement Projects

Water - Purchases and Reservoirs Projects

Project Name: **Siena Reservoir/Pump Station/Pipeline** **Project #: 15G0036**

Total Project Cost: $7,500,000

Project Description:

Construct a new pump station and pipeline to deliver water from Siena Reservoir to the Broomfield Water Treatment Plant by 2017. The proposed facilities would meet peak summer demands for the potable water system on an interim basis.

Background and Justification:

The scope of this project includes the design and construction of a new pump station with a capacity of 10 to 15 cfs, and 14,200 feet of pipeline. Broomfield Reservoir, with a 5,000 acre-feet capacity, was originally sized to (1) meet peak summer demands at build-out and (2) provide interim firming of Windy Gap supplies until Chimney Hollow Reservoir was constructed. The economic downturn in 2008 delayed the need to construct Broomfield Reservoir to meet the supply and peaking demands that were associated with new growth. On January 17, 2012, Broomfield staff presented a proposal at a Council Study Session to convert Siena Reservoir for use in the potable water system. The proposed pump station and pipeline improvements would effectively delay the need for adding additional peaking capacity until the 2025 to 2027 timeframe. The project would also include the sale of the Siena Reservoir property from the Water Reclamation Fund to the Water Fund in the amount of $4 million.

Problem to be Solved and/or Benefit to Citizens:

Provide the necessary facilities to serve projected increases in peak summer water demand due to new development and growth.

Alternatives/Consequences if not Funded:

The existing water supply, treatment, and distribution facilities are adequately sized to meet current conditions. Additional water system capital improvements must be constructed in order to serve new growth. If these facilities are not constructed, then either future water license sales will need to be curtailed or suspended, mandatory summer water restrictions would need to be implemented, or Broomfield Reservoir would need to be constructed.



Project Association:

None

Operating Budget Impact:

The impact on the operating budget will be approximately $50,000 per year. This cost includes the additional electricity for pumping and the maintenance of the equipment.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Engineering design	2015	10
Project bidding	2015	15
Construction	2015	50
Final acceptance and start-up	2018	25

City and County of Broomfield
2018 Capital Improvement Projects

Water - Purchases and Reservoirs Projects

Funding Source: Utility License Fee

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
3,839,303	0	0	3,660,697	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	7,500,000

City and County of Broomfield
2018 Capital Improvement Projects

Water - Purchases and Reservoirs Projects

Project Name: **Windy Gap - Storage Reservoir Design and Construction** **Project #:** **00Z0267**

Total Project Cost: **$121,391,257**

Project Description:

Environmental permitting and design of a 90,000 acre-feet reservoir. (Chimney Hollow Reservoir)

Background and Justification:

Broomfield is jointly participating in a project with shareholders to construct a reservoir that will provide firm yield for the Windy Gap supplies.

Problem to be Solved and/or Benefit to Citizens:

The supplies associated with this project are needed to support Broomfield at ultimate development.

Alternatives/Consequences if not Funded:

No alternatives were reviewed.

Project Association:

None

Operating Budget Impact:

This project does not affect operating or maintenance budgets.



Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and permitting	2014	40
Construction	2016-2019	

Funding Source: Utility License Fee

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
4,722,656	4,037,126	6,631,475	6,000,000	100,000,000
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	121,391,257

City and County of Broomfield
2018 Capital Improvement Projects

Water - Acquisition, Treatment, and Storage Projects

Project Name: **North Area Water System Master Plan Improvements - Pipe Capacity, Connections and Tank** **Project #:** 02Z0291

Total Project Cost: $18,560,105

Project Description:

This project will extend water service to the northeast area of Broomfield to serve potential new development demands.

Background and Justification:

This project provides essential infrastructure to support development in northeastern Broomfield.

Problem to be Solved and/or Benefit to Citizens:

The project works towards Broomfield's economic development vision.

Alternatives/Consequences if not Funded:

Water line extension options and alternatives, including size and location, will be considered during the master planning and design phases.



Project Association:

None

Operating Budget Impact:

Expansion of infrastructure will increase operating and maintenance costs.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and development of construction plans	ongoing	40
Bid project, award construction and construct projec	ongoing	60

Funding Source: Utility License Fee

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
1,644,962	1,182,948	2,832,195	1,000,000	200,000
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
1,700,000	1,000,000	9,000,000	0	18,560,105

City and County of Broomfield
2018 Capital Improvement Projects

Water - Transmission Lines and Facilities Projects

Project Name: **Mesa Zone - Booster Station** **Project #:** **18M0044**

Total Project Cost: **$2,880,000**

Project Description:

Build a secondary water booster station in the Mesa Zone. The Mesa Zone booster station will be sized to serve daily distribution pressure, flows and fire flow protection to the Mesa and Walnut water distribution zones.

Background and Justification:

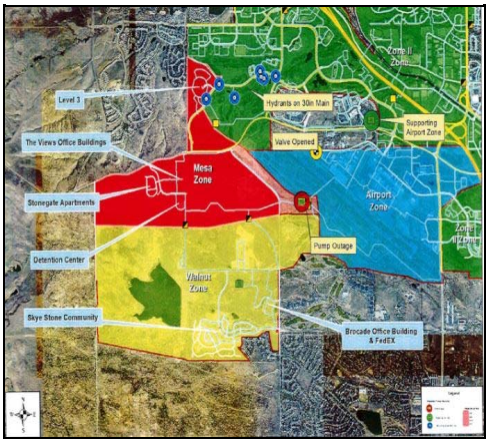
Broomfield owns and operates the existing Airport Pump Station, located east of Simms Street, near Rocky Mountain Airport. This facility provides pressure to the Mesa and Walnut pressure zones of Broomfield's potable water system service area. Presently, this area is a "closed" system and the only source of providing water pressure is the Airport Pump Station. In August of 2016 the Airport Pump Station experienced a failure resulting in the complete loss of pressure to its service area. Fortunately, there was enough residual pressure within the distribution system that minimal service was maintained during the outage.Extensive repairs were performed and normal operation resumed. However, this failure highlighted the vulnerability of the system. This, combined with the continued growth in the service area, emphasizes the need to provide redundancy to maintain the required level of service to the customers. Broomfield has identified a location for a redundant pump station, initially named the "Mesa Pump Station" which will serve as a back-up pressure source for the Mesa and Walnut pressure zones. Broomfield is currently consulting with Arcadis to perform a hydraulic analysis to determine the performance criteria for the proposed future Mesa Pump Station.

Problem to be Solved and/or Benefit to Citizens:

Flows and fire flow protection to the Mesa and Walnut water distribution zones.

Alternatives/Consequences if not Funded:

Any future failure at the Airport Pump Station will directly affect all customers located in the Mesa and Walnut Zones with unknown durations of water outages and Fire protection.



Project Association:

None

Operating Budget Impact:

Operating budget will be impacted for gas and electric.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Bid/Design	2018	30
Construction	2019	70

Funding Source:

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	2,880,000	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	2,880,000

City and County of Broomfield
2018 Capital Improvement Projects

Water - Transmission Lines and Facilities Projects

Project Name: **Water Treatment Facility - Expansion** **Project #: 14H0048**

Total Project Cost: $24,384,463

Project Description:

This funding is for the design to increase the capacity of the Water Treatment Plant to 24 million gallons daily.

Background and Justification:

This expansion is needed to support additional water tap sales in the northeast area.

Problem to be Solved and/or Benefit to Citizens:

The additional capacity is necessary to support the new development.

Alternatives/Consequences if not Funded:

Process alternatives will be reviewed during design.

Project Association:

None

Operating Budget Impact:

This project will increase operating costs once completed.



Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and development of construction plans	2017	40
Bid project and award construction agreement	2017	30
Construct project	2018	30

Funding Source: Utility License Fee

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
174,713	0	2,000,000	7,209,750	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	15,000,000	24,384,463

City and County of Broomfield
2018 Capital Improvement Projects

Sewer - Stormwater

Project Name: **City Park Channel - Invert Along 120th Ave from Chase St. to Sheridan Blvd** **Project #:** **18M0036**

Total Project Cost: **$75,000**

Project Description:

The channel invert has degraded and exposed a section of sanitary sewer mainline and needs to be re-established.

Background and Justification:

The work will be completed by UDFCD through Maintenance Funds with a contribution from Broomfield so that the work may be completed in 2018.

Problem to be Solved and/or Benefit to Citizens:

The Master Drainage Plan Outfall Systems Plan (OSP) calls for a 4.5' drop structure at Chase St. The design will consider adjusting the drop structure location to further protect the sanitary sewer.

Alternatives/Consequences if not Funded:

This project will re-establish the channel centerline elevation and cover over the Broomfield utility.



Project Association:

None

Operating Budget Impact:

None Anticipated

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Invert Re-establishment by UDFCD	2018	100

Funding Source: Sales and Use Tax

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	75,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	75,000

City and County of Broomfield
2018 Capital Improvement Projects

Sewer - Stormwater

Project Name: **Nissen Channel - Drainage Improvements Country Vista to Big Dry Creek (Broomfield Match 50%)** **Project #: 16H0050**

Total Project Cost: $1,040,000

Project Description:

This project is part of the Lowell Blvd.-South project that is being completed with CDOT. This will fund a large box-type culvert under Lowell Boulevard.

Background and Justification:

This project is part of multi-year project and is still in the planning stages. Total project cost is still to be determined.

Problem to be Solved and/or Benefit to Citizens:

The City Park Drainage Way and Nissen Channel converge on the west side of Lowell Boulevard, and currently discharge into an undersized culvert under Lowell. The undersized culvert creates a wide floodplain area west of Lowell Boulevard. This project will remove Lowell Boulevard from the flood plain.

Alternatives/Consequences if not Funded:

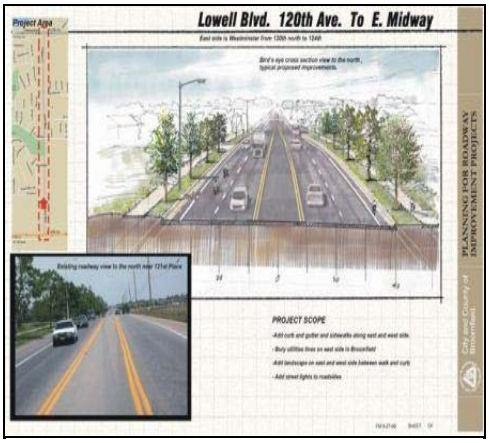
N/A

Project Association:

This project will be coordinated with the Lowell Boulevard – 120th Avenue to East Midway Widening project.

Operating Budget Impact:

None



Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Funding match	2016-2019	100

Funding Source: Utility Service Charge

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	260,000	260,000	260,000	260,000

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	1,040,000

City and County of Broomfield
2018 Capital Improvement Projects

Sewer - Stormwater

Project Name: **North Midway Channel at Midway Boulevard** **Project #:** **16K0052**

Total Project Cost: **$520,000**

Project Description:

This request is to slip line a failing span of corrugated metal culvert that allows drainage water to pass under Midway Boulevard near Kohl Street.

Background and Justification:

The inspector performing the inspections of "Off System Bridges" for Broomfield has determined that the condition of the culvert in this location needs to be scheduled for replacement.

Problem to be Solved and/or Benefit to Citizens:

If this improvement is prolonged it will start to affect the condition of Midway Boulevard and could lead to unsafe conditions for the traveling public.

Alternatives/Consequences if not Funded:

If the project is not funded the street will fail as a result of the water running around the culvert and washing away the subgrade.



Project Association:

None

Operating Budget Impact:

None

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and bid project	2018	10
Construction	2019	90

Funding Source: Utility License Fee

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	52,000	468,000

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	520,000

City and County of Broomfield
2018 Capital Improvement Projects

Sewer - Stormwater

Project Name: **Wilcox Subdivision - McKay Lake Lateral Drainage Improvements** **Project #:** **16J0041**

Total Project Cost: **$2,999,647**

Project Description:

This is a request for drainage improvements to the McKay Lake Lateral and Northwest Tributary in the Wilcox annexation area and along West 144th Avenue.

Background and Justification:

The scope of the project includes construction of an open channel along the 149th Avenue alignment between Community Ditch and the McKay Lateral, an open channel along the west side of Zuni Street from the McKay Lateral and West 144th Avenue, and an open channel along West 144th Avenue from the west side of Clay Street to the McKay Lateral east of Zuni. The project includes roadway culverts under Clay Street and Zuni Street. Drainage easements and/or right-of-way will be required as well as coordination, and possibly participation, from the City of Westminster.

Problem to be Solved and/or Benefit to Citizens:

Drainage from the Wilcox annexation area is poorly defined and problematic. In the McKay Lake Basin (north area of the Wilcox area), the residential area drains to Community Ditch, which causes problems with the Farmers Reservoir and Irrigation Company (FRICO), and does not meet Broomfield specifications as stormwater is not allowed to discharge to irrigation ditches. FRICO has asked that Broomfield make improvements to convey water to the McKay Lateral ditch as called for in the McKay Lake Outfall Systems plan developed by Broomfield, Westminster and the Urban Drainage and Flood Control District. The improvements would help with flooding along the north side of West 144th Avenue.

Alternatives/Consequences if not Funded:

Drainage conditions will remain poor in the Wilcox annexation area and along West 144th Avenue.



Project Association:

This project replaces two drainage improvement projects shown in the Long Range Plan - 152nd Avenue at Wilcox Storm Drainage Culvert, and Zuni Street at Wilcox Estates, storm drainage culvert.

Operating Budget Impact:

The project wouldn't significantly affect operating costs. There would be more channel to maintain, however, Streets is currently maintaining the undefined shoulders.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Project Scope, coordination and IGA with Westmins	2016	10
Survey and design	2016	10
Property Acquisition	2017	10
Construction	2018	70

City and County of Broomfield
2018 Capital Improvement Projects

Sewer - Stormwater

Funding Source: Utility License Fee

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	16,647	483,000	2,500,000	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	2,999,647

City and County of Broomfield
2018 Capital Improvement Projects

Sewer - Collection System- Lines and Facilities Projects

Project Name: **257 Property Lift Station and Forced Main - East of I-25** **Project #: 07Z0050**

Total Project Cost: $6,000,000

Project Description:

The North Broomfield Lift Station is the ultimate lift station to serve the northern area of Broomfield. The lift station will be built in phases.

Background and Justification:

The initial phase of this project will pump wastewater flows to the existing Anthem Lift Station until that facility reaches 70% capacity. The lift station modifications include replacement of the pumps for requirements to utilize the North Broomfield force main to the Waste Water Treatment Facility.

Problem to be Solved and/or Benefit to Citizens:

Modification to the North Broomfield Lift Station will be required for pumping requirements for the additional lift (head) and length of the North Broomfield Force main.

Alternatives/Consequences if not Funded:

Alternatives will be reviewed during the scoping and design phases of the project.



Project Association:

None

Operating Budget Impact:

The new pumping systems will increase maintenance cost due to the size of the systems.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and development of construction plans	2018	25
Bid project and award construction agreement	2018	30
Construct project	2018	45

Funding Source: Utility License Fee

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	600,000	5,400,000
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	6,000,000

City and County of Broomfield
2018 Capital Improvement Projects

Sewer - Collection System- Lines and Facilities Projects

Project Name: **North Area Force Main (Subbasin 2 to WWTP)** **Project #: 13Z0208**

Total Project Cost: $13,804,121

Project Description:

The North Broomfield force main will be routed from the North Broomfield Lift Station to the Wastewater Treatment Facility.

Background and Justification:

The project is needed to provide capacity at the North Broomfield Lift Station to meet future growth in the northern area of Broomfield.

Problem to be Solved and/or Benefit to Citizens:

This project will eliminate wastewater flows to the existing Anthem Lift Station and is required by agreement to be designed prior to the Anthem Lift Station reaching 70% capacity.

Alternatives/Consequences if not Funded:

An alternative would be a sanitary sewer connection to the City of Northglenn Wastewater Treatment Facility.



Project Association:

None

Operating Budget Impact:

Operation and Maintenance costs will increase based on the length of the force main and transmission systems and potential odor control modifications at the WWTP.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and development of construction plans	2017	25
Bid project and award construction agreement	2018	30
Construct project	2018	45

Funding Source: Utility License Fee

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
804,121	0	1,300,000	11,700,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	13,804,121

City and County of Broomfield
2018 Capital Improvement Projects

Sewer - Collection System- Lines and Facilities Projects

Project Name: **North Park - Gravity Sewer Lines** **Project #: 14H0014**

Total Project Cost: $2,120,000

Project Description:

Design and construct all gravity sewer lines that are 18 inches and greater in size within the North Park development area. In addition, construct two gravity lines that Broomfield is obligated to supply.

Background and Justification:

Within the development agreement for North Park, Broomfield is obligated to construct all gravity sewer lines greater than 18 inches in diameter as well as two lift stations and associated force mains within the North Park development. Preliminary design planning by an engineering firm retained by Broomfield indicates it may be feasible to construct gravity sewer lines in place of the lift stations and force mains. This project would include design and construction document development and construction of the gravity lines described above. Construction may be phased into two or three sections as development progresses.

Problem to be Solved and/or Benefit to Citizens:

If the sewer lines are not constructed, we will be in violation of the development agreement.

Alternatives/Consequences if not Funded:

Will not be able to provide sewer service to the North Park development area.



Project Association:

None

Operating Budget Impact:

This project will increase operating costs due to the maintenance on the additional sewer lines.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and development of construction plans	2018	30
Bid project and award construction agreement	2018	25
Construct project	2018	45

Funding Source: Utility License Fee

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	2,120,000	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	2,120,000

City and County of Broomfield
2018 Capital Improvement Projects

Sewer - Collection System- Lines and Facilities Projects

Project Name: **Sac Creek Basin - North Park Lift Station** **Project #: 16J0042**

Total Project Cost: $3,000,000

Project Description:

This project is for the design and construction the Sac Creek Lift Station and force main as shown on the North Park Utility Plan, or if feasible, design and construction of gravity mains to serve the sewer basin.

Background and Justification:

Per the development agreement for North Park, Broomfield is obligated to construct all gravity sewer lines greater than 18 inches in diameter as well as two lift stations and associated force mains within the North Park development. Preliminary design planning, completed by an engineering firm retained by Broomfield, indicates it may be feasible to construct gravity sewer lines in place of the lift stations and force mains. Broomfield would be responsible for the cost of the gravity lines in the Sac Creek basin regardless of diameter. This project would include design and construction document development and construction of the lift station and force main, or gravity lines described above. Construction may be phased into 2 or 3 sections as development progresses.

Problem to be Solved and/or Benefit to Citizens:

This project will provide sewer service to the South Preble Creek basin within North Park.

Alternatives/Consequences if not Funded:

If not funded, Broomfield will not be able to provide sewer service to a portion of the North Park development area.



Project Association:

North Park Gravity Sewer Lines, South Preble Creek Lift Station.

Operating Budget Impact:

Once completed, operating costs will increase to support the new lift station or gravity lines.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Retain engineering firm and council approval	2018	20
Design and permitting	2018	30
Construction	2018	50

Funding Source: Utility License Fee

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	3,000,000	0

2020 Funding	2021 Funding	2022 Funding	Future Needs	Total Project Cost
0	0	0	0	3,000,000

City and County of Broomfield
2018 Capital Improvement Projects

Sewer - Collection System- Lines and Facilities Projects

Project Name: **South Preble Creek Lift Station** **Project #: 15G0009**

Total Project Cost: $3,000,000

Project Description:

Design and construct the South Preble Creek Lift Station and force main as shown on the North Park Utility Plan, or if feasible design and construct gravity mains to serve the sewer basin.

Background and Justification:

Per the development agreement for North Park, Broomfield is obligated to construct all gravity sewer lines greater than 18 inches in diameter as well as two lift stations and associated force mains within the North Park development. Preliminary design planning by an engineering firm retained by Broomfield indicates it may be feasible to construct gravity sewer lines in place of the lift stations and force mains. Broomfield would be responsible for the cost of the gravity lines in the South Preble Creek basin regardless of diameter.

Problem to be Solved and/or Benefit to Citizens:

This project will provide sewer service to the South Preble Creek basin within North Park.

Alternatives/Consequences if not Funded:

Will not be able to provide sewer service to a portion of the North Park development area.

Project Association:

Construction could be coordinated with the North Park Gravity Sewer Lines and/or Sac Creek Lift Station

Operating Budget Impact:

None



Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Retain engineering firm and council approval	2017	30
Design and permitting	2017	25
Construction	2018	45

Funding Source: Utility License Fee

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	300,000	2,700,000	0
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	3,000,000

City and County of Broomfield
2018 Capital Improvement Projects

Sewer - Treatment Facilities Projects

Project Name: **Wastewater Treatment Facility - Improvements - New Clean Water STDS - Temperature** **Project #:** **17Z0205**

Total Project Cost: **$14,900,000**

Project Description:

The Wastewater Treatment Facility is issued a discharge permit from the State of Colorado Department of Public Health and Environment (CDPHE) to discharge treated wastewater to Big Dry Creek.

Background and Justification:

The discharge permit consists of limitations on specific pollutants. This project includes engineering design and construction of additional treatment processes to meet the temperature regulation and digester capacity.

Problem to be Solved and/or Benefit to Citizens:

Two major regulatory initiatives that will affect the 2015 renewal are CDPHE's existing temperature rule and nutrient quality rule. Broomfield's permit, issued in 2010, requires the City to begin monitoring for effluent temperature. The initial results indicate the wastewater facility discharge will not be able to comply with the daily maximum or weekly maximum average temperature requirements between the months of November and February.

Alternatives/Consequences if not Funded:

Between 2011 and 2015, Broomfield intends to explore options to (1) reduce effluent discharge temperature; and (2) opt out of these requirements through such regulatory compliance pathways as securing a waiver, variance, or site-specific temperature standards.



Project Association:

None

Operating Budget Impact:

None

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design and development	2014-2017	100
Improvements	2018-2020	

Funding Source: Utility Service Charge/License Fee

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	2,800,000	5,200,000
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
6,900,000	0	0	0	14,900,000

City and County of Broomfield
2018 Capital Improvement Projects

Reuse Water - Distribution - Lines and Facilities Projects

Project Name: **Meadow Island Diversion Structure** **Project #:** **16D0035**

Total Project Cost: **$422,700**

Project Description:

Construct a new water diversion and conveyance facility from Meadow Island ditch to Heit Pit.

Background and Justification:

Broomfield entered into a carriage agreement with Meadow Island #1 Ditch Company in 2009. The agreement allows Broomfield to use excess capacity in the ditch, when available, to deliver water from the South Platte River to Heit Pit.

Problem to be Solved and/or Benefit to Citizens:

N/A

Alternatives/Consequences if not Funded:

No alternatives were reviewed for this project.



Project Association:

None

Operating Budget Impact:

This project will increase operating and maintenance costs by approximately $12,000 per year.

Estimated Project Time Table		
Steps to be completed	**Start Date**	**% of Project**
Design project	2018	30
Remaining project schedule	2019	

Funding Source: Utility License Fee

Prior Year Costs	2016 Actual	2017 Funding	2018 Funding	2019 Funding
0	0	0	84,540	338,160
2020 Funding	**2021 Funding**	**2022 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	0	422,700

Other Entities

2018 ANNUAL BUDGET

BROOMFIELD URBAN RENEWAL AUTHORITY

BROOMFIELD URBAN RENEWAL AUTHORITY

As of Budget Adoption on 10/24/17	Current Mayor and Council
Randy Ahrens - Chairperson	Randy Ahrens - Chairperson
Liz Law-Evans	Liz Law-Evans
Stan Jezierski	Stan Jezierski
Mike Shelton	Mike Shelton
Sharon Tessier	Sharon Tessier
Sam Taylor	Bette Erickson
Bette Erickson	Deven Shaff
Greg Stokes	Kimberly Groom
Kevin Kreeger	Kevin Kreeger
Martha Derda	David Beacom
David Beacom	Guyleen Castriotta

Charles Ozaki – Executive Director

Kevin Standbridge – Assistant Executive Director

CITY AND COUNTY MANAGER
One DesCombes Drive • Broomfield, CO 80020 • 303.438.6300 • www.broomfield.org

BUDGET MESSAGE

TO: Mayor and City Council

FROM: Charles Ozaki, City and County Manager

SUBJECT: 2018 Budget for the Broomfield Urban Renewal Authority

DATE: January 1, 2018

The Broomfield Urban Renewal Authority (BURA) was organized to finance various improvement projects within the Authority's boundaries. Incremental tax revenues, including sales, use, and property, are the primary funding sources for BURA. In August 2013, the Authority realigned the urban renewal boundaries and added new areas.

BURA also makes payments to the City and County of Broomfield to cover administration costs and professional services related to the development of urban renewal areas. In the 2018 budget, these administrative and professional services expenditures are projected to be $3,240,710. Other specific project areas that are addressed in the 2018 budget are outlined below.

Amended West 120th Avenue Gateway Corridor

This URA includes areas of the previous West 120th Gateway Corridor URA, specifically Barbers/Walmart and Broomfield Town Center. Additionally, it includes the area along the north side of West 120th Avenue between Broomfield Town Center and the Safeway shopping center. The southwest corner of Main Street and West 120th Avenue is also included.

The parcel of land previously identified as the Barber property was acquired for re-development by Walmart in 2009. Walmart broke ground on that parcel for a retail superstore in July 2009 and opened the store in May 2010.

An agreement with Walmart and the Barber family commits BURA to share the sales tax revenues from that retail store to fund relocation costs of the Barber family's business and installation of public infrastructure built by the developer. Additionally, land adjacent to the Walmart site is being developed by another development group for retail and commercial uses. Several establishments have opened for business since 2008. Amounts committed by BURA through the sales tax sharing agreements in the 2018 budget are estimated at $892,551.

Until funds are needed within the project to fund additional improvements identified in the long-range development plan, available balances in the West 120th Avenue Gateway Corridor project fund are being used for short term advances to other urban renewal areas to finance their early

development periods when revenues are growing. These advances are non-interest bearing and will be repaid as the development in the borrowing area generates sufficient revenues. In 2018, these advances are projected to be $1,215,836.

Broomfield Plaza/Civic Center

This area includes the Broomfield Plaza Shopping Center (the shopping area at West 120th & Sheridan) and the area between Main Street on the west, Ash Street on the east, East 1st Avenue on the south and the City and County of Broomfield buildings on the north. The Civic Center Vision is being developed for this area. In 2016, several new retail businesses opened in this BURA area, including Jax Mercantile. Planning for development of this area is currently underway as a public private partnership in association with Urban Neighborhoods and City Street Ventures.

Lowell Gateway

This area is between Lowell Blvd on the east, Tennyson Way on the west, West 121st Place on the north and West 120th Avenue on the south. Projects for this area, previously part of the West 120th Avenue Gateway Corridor URA, have not been identified at this time.

North Park Project

In October of 2009, the Council approved the North Park Urban Renewal Plan for property located south of State Highway 7, west of I-25, and north of the Northwest Parkway. This area is being developed by McWhinney CCOB Land Investments LLC. The project's objectives include provisions for 17.2 million square feet of mixed use commercial development, an applied research and science park, up to 6,205 residential units, and the development of a 145 acre open land system including parks, public plazas and squares, as well as a 41 acre athletic practice field facility. Construction of multi-family residential units is underway and a major commercial business has announced plans for development of a $400 million project in this URA

BURA participates in revenue sharing agreements with the Metro Districts for that area and with the North Metro Fire and Rescue District. It is anticipated that a revenue sharing agreement will also be entered into with Adams County School District #12 in the future. These agreements assist the districts in fulfilling their obligations to provide facilities and services in this area. In the 2018 budget, $222,425 is included for these revenue sharing obligations.

North Park West Project

In April of 2004, the City Council approved the North Park West Urban Renewal Plan for the area north of State Highway 7 and west of I-25. This area is currently in the early stages of development. The Plan's objectives include implementation of the Master Plan and the I-25 Sub-Area Plan, creation of a gateway image, elimination and prevention of blight, promotion of economic growth, and upgrading public infrastructure in the area. In October 2008, Children's Hospital opened an Ambulatory Surgery Center and Clinic in the project area. BURA funds were used to pay for sewer and water license fees for the Children's Hospital facility. Construction on the National Archives and Records Administration facility was completed in 2012. In 2013, a residential development of 161 single family homes was approved and construction began in 2014. In 2016, IKEA purchased land and announced plans to to open a regional store in this area.

BURA currently participates in property tax sharing agreements with the North Park West Metro District and the North Metro Fire and Rescue District. In addition, an agreement with St. Vrain School District has been approved. In addition, agreements sharing Sales and Use taxes and Service Expansion Fees (SEF) are in place for this URA. These agreements ensure that the developers can fulfill their obligations to provide facilities and services in this area. The 2018 expenditure budget for this urban renewal area includes these revenue sharing obligations in the amount of $1,793,693.

Original Broomfield

This URA is bounded by US Highway 36 on the west, Main Street on the east, West 120th Avenue on the north and the City and County of Broomfield border on the south. Projects for this are being evaluated and will be incorporated in future budgets. In 2017, the City Council approved the Interpark project to be located South of West 120th Avenue between Main Street and 112th. Construction of medical offices and light retail are underway. The 2018 expenditure budget for this urban renewal area includes revenue sharing obligations in the amount of $119,175.

US 36 West Corridor

This URA includes the Broomfield Shopping Center and extends northwest along US Highway 36 up to and including the FlatIrons Marketplace shopping area. The balance from the Broomfield Shopping Center URA was transferred to this URA and will be used for future projects when they are identified.

Wadsworth Interchange Project (1STBANK Center)

In June of 2005, the Wadsworth Interchange Project, located east of Wadsworth Blvd and south of U.S. 36, was created to facilitate the Arista transit oriented development project. Included was the issuance of $61 million in bonds and notes to finance construction of the 1STBANK Center. Revenue sources for this taxing area include property tax incremental revenue and a portion of the sales taxes generated from retail operations within the Arista development. The bond issue included capitalized interest to make debt service payments through June 2009. Development in Arista has progressed slower than planned. Transfers from the Debt Service Reserve and advances from other urban renewal areas (West 120th Avenue Gateway, West Midway Extension, North Park, Original Broomfield, and North Park West) have been necessary in the short term to fund current debt service. Projected advances from the other areas included in the 2018 budget total $1,215,836. Debt service payments included in the 2018 budget equal $3,650,000.

The event center operator, Peak Entertainment, continues to show success as they enter the sixth year of their contract with BURA. Since 2010, BURA has funded capital improvements for the event center and adjacent parking lots. Additionally, BURA annually advances approximately $377,000 to the Arista Metro District representing parking revenues from events at the center that are pledged to support the Arista Metro District's bond debt service associated with the parking garage adjacent to the center. Peak Entertainment reimburses BURA for the parking advance annually, in October of the following year. The Budget anticipates continuation of the moral obligation pledge to support debt service on the Arista Metro District parking bonds. These equal $680,000 in 2017 and $500,000 in 2018. BURA is also participating in property tax sharing agreements for this URA with the Arista Metro District and the North Metro Fire and Rescue District. These agreements ensure that both

districts fulfill their obligations to provide facilities and services in this area. In the 2018 budget, payments under the tax sharing agreements are projected to be $4,240,067.

West Midway Extension (Hunter Douglas Project)

This urban renewal area reached its termination date in 2013 and consequently revenue allocation ceased. When the advances to Wadsworth Interchange Urban Renewal are repaid the planned project will proceed. Improvements in this area, including an extension of Midway Boulevard to provide a west access to the area, were originally financed with the issuance of the Series 1988A BURA Revenue Bonds. Debt repayments on these bonds were completed in 2008. Property tax increment revenues from this taxing area supported the debt service payments and provide for continuing infrastructure improvements within BURA. An additional improvement planned in this taxing area is to connect Midway Boulevard to Industrial Lane at approximately Hoyt Street providing vehicular, pedestrian and bicycle connections. This portion of the project will improve the traffic options in the area, and includes a plan to cross the railroad tracks to provide additional access to the area. The design process is currently moving forward with plans for a bike/pedestrian bridge. This will include working with Hunter Douglas to acquire a parcel and pursuing permits from Burlington Northern Santa Fe Railroad to cross their tracks with that structure. The inclusion of the corridor in the FasTracks program has caused some uncertainty as to the ultimate trackage in the corridor and thus the bridge span necessary to cross the railroad right-of-way. It is unknown at this time when the decision on the necessary bridge span will be made.

Conclusion

The Broomfield Urban Renewal Authority is meeting its goal of improving the image of Broomfield's gateways and expanding diversification into a solid commercial and retail base. Going forward, the projects outlined above will continue to provide valuable assets to the Broomfield community.

Respectfully submitted,



Charles Ozaki
City and County Manager

TABLE 1
BROOMFIELD URBAN RENEWAL AUTHORITY
ASSESSED VALUATION, MILL LEVIES, AND PROPERTY TAX INCREMENT REVENUES

ASSESSED VALUATION

Assessed Valuation by Urban Renewal Area (BURA)	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Amended West 120th Ave Gateway Corridor	$ 29,379,013	$ 29,446,863	$ 29,690,080	$ 31,463,183	6.85%	5.97%
Lowell Gateway	223,882	224,452	211,640	218,835	-2.50%	3.40%
North Park	459,126	1,557,666	1,589,170	3,030,721	94.57%	90.71%
North Park West	11,980,715	14,155,369	12,332,240	19,700,244	39.17%	59.75%
Original Broomfield	2,588,710	2,780,839	4,852,500	5,870,440	111.10%	20.98%
U.S.36 West Corridor	763,092	229,812	879,520	1,869,875	713.65%	112.60%
Wadsworth Interchange (Event Center)	22,849,080	32,359,502	28,069,650	45,945,354	41.98%	63.68%
Broomfield Plaza/Civic Center	-	397,420	604,960	2,771,208	597.30%	358.08%
	$ 68,243,618	$ 81,151,923	$ 78,229,760	$ 110,869,860	36.62%	41.72%

MILL LEVY

Mill Levy by Urban Renewal Area (BURA)	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Amended West 120th Avenue Gateway Corridor	95.888	96.282	98.259	98.259	2.05%	0.00%
Lowell Gateway	110.326	110.250	110.258	110.258	0.01%	0.00%
North Park	150.142	138.215	147.070	147.070	6.41%	0.00%
North Park West	140.488	140.839	164.657	164.657	16.91%	0.00%
Original Broomfield	90.933	91.721	90.278	90.278	-1.57%	0.00%
U.S.36 West Corridor	91.997	96.728	100.161	100.161	3.55%	0.00%
Wadsworth Interchange (Event Center)	150.364	164.006	159.519	159.519	-2.74%	0.00%
Broomfield Plaza/Civic Center	-	100.650	110.255	110.255	9.54%	0.00%

PROPERTY TAX INCREMENT REVENUE

Property Tax Increment Revenue by Urban Renewal Area (BURA)	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Amended West 120th Avenue Gateway Corridor	$ 2,817,087	$ 2,835,200	$ 2,917,331	$ 3,091,541	9.04%	5.97%
Lowell Gateway	24,700	24,746	23,335	24,128	-2.50%	3.40%
North Park	68,934	215,292	233,720	445,728	107.03%	90.71%
North Park West	1,683,143	1,993,622	2,030,594	3,243,783	62.71%	59.75%
U.S.36 West Corridor	70,202	22,229	88,094	187,289	742.54%	112.60%
Original Broomfield	235,399	255,061	438,074	529,972	107.78%	20.98%
Wadsworth Interchange (Event Center)	3,435,685	5,307,151	4,477,646	7,329,157	38.10%	63.68%
Broomfield Plaza/Civic Center	-	40,000	66,700	305,540	663.85%	358.08%
Property Tax Revenue	$ 8,335,150	$ 10,693,301	$ 10,275,494	$ 15,157,138	41.74%	47.51%

TABLE 2
BROOMFIELD URBAN RENEWAL AUTHORITY
TOTAL BUDGET SUMMARY - ALL URBAN RENEWAL AREAS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance						
Amended West 120th Avenue Gateway Corridor BURA	3,010,674	2,598,652	2,992,505	2,273,732	-12.50%	-24.02%
Broomfield Plaza/Civic Center BURA	-	-	-	66,700	NA	NA
General BURA Services BURA	-	53,771	-	-	-100.00%	NA
Lowell Gateway BURA	22,634	15,153	-	23,335	54.00%	NA
North Park BURA	19,048	40,172	313,712	79,412	97.68%	-74.69%
North Park West BURA	563,401	635,260	370,842	818,862	28.90%	120.81%
Original Broomfield BURA	-	152,862	35,399	235,226	53.88%	564.50%
US 36 West Corridor BURA	352,614	226,426	74,816	32,910	-85.47%	-56.01%
Wadsworth Interchange BURA - Event Center	-	-	-	-	NA	NA
West Midway Extended BURA	2,743	2,743	2,743	2,743	0.00%	0.00%
Total Beginning Balance	**$ 3,971,114**	**$ 3,725,039**	**$ 3,790,017**	**$ 3,532,920**	**-5.16%**	**-6.78%**
Revenues						
Amended West 120th Avenue Gateway Corridor BURA	4,446,754	5,894,561	4,169,035	4,365,692	-25.94%	4.72%
Broomfield Plaza/Civic Center BURA	126,601	326,910	358,978	632,908	93.60%	76.31%
General BURA Services BURA	2,079,820	2,640,295	3,107,250	3,305,710	25.20%	6.39%
Lowell Gateway BURA	24,700	24,746	23,335	24,128	-2.50%	3.40%
North Park BURA	301,419	260,836	653,833	450,517	72.72%	-31.10%
North Park West BURA	2,247,880	2,085,721	2,093,966	3,563,700	70.86%	70.19%
Original Broomfield BURA	235,399	255,061	688,797	649,147	154.51%	-5.76%
US 36 West Corridor BURA	70,202	22,229	88,094	187,289	742.54%	112.60%
Wadsworth Interchange BURA - Event Center	6,623,932	8,148,327	7,061,135	9,152,096	12.32%	29.61%
West Midway Extended BURA	-	-	-	-	NA	NA
Total Revenues	**16,156,707**	**19,658,686**	**18,244,423**	**22,331,187**	**13.59%**	**22.40%**
Total Sources of Funds						
Amended West 120th Avenue Gateway Corridor BURA	7,457,428	8,493,213	7,161,540	6,639,424	-21.83%	-7.29%
Broomfield Plaza/Civic Center BURA	126,601	326,910	358,978	699,608	114.01%	94.89%
General BURA Services BURA	2,079,820	2,694,066	3,107,250	3,305,710	22.70%	6.39%
Lowell Gateway BURA	47,334	39,899	23,335	47,463	18.96%	103.40%
North Park BURA	320,467	301,008	967,545	529,929	76.05%	-45.23%
North Park West BURA	2,811,281	2,720,981	2,464,808	4,382,562	61.07%	77.81%
Original Broomfield BURA	235,399	407,923	724,196	884,373	116.80%	22.12%
US 36 West Corridor BURA	422,816	248,655	162,910	220,199	-11.44%	35.17%
Wadsworth Interchange BURA - Event Center	6,623,932	8,148,327	7,061,135	9,152,096	12.32%	29.61%
West Midway Extended BURA	2,743	2,743	2,743	2,743	0.00%	0.00%
Total Sources of Funds	**20,127,821**	**23,383,725**	**22,034,440**	**25,864,107**	**10.61%**	**17.38%**
Use of Funds						
Expenditures						
Amended West 120th Avenue Gateway Corridor BURA	4,464,923	6,461,553	4,887,808	4,130,387	-36.08%	-15.50%
Broomfield Plaza/Civic Center BURA	126,601	286,910	292,278	327,368	14.10%	12.01%
General BURA Services BURA	2,079,820	2,685,000	3,107,250	3,305,710	23.12%	6.39%
Lowell Gateway BURA	47,334	20,000	-	-	-100.00%	NA
North Park BURA	6,755	166,999	888,133	322,425	93.07%	-63.70%
North Park West BURA	2,440,439	2,501,861	1,645,946	2,493,693	-0.33%	51.51%
Original Broomfield BURA	200,000	150,000	488,970	488,385	225.59%	-0.12%
US 36 West Corridor BURA	348,000	167,295	130,000	133,500	-20.20%	2.69%
Wadsworth Interchange BURA - Event Center	6,623,932	8,148,327	7,061,135	9,152,096	12.32%	29.61%
West Midway Extended BURA	-	-	-	-	NA	NA
Total Use of Funds	**16,337,804**	**20,587,945**	**18,501,520**	**20,353,564**	**-1.14%**	**10.01%**
Ending Balance						
Amended West 120th Avenue Gateway Corridor BURA	2,992,505	2,031,660	2,273,732	2,509,037	23.50%	10.35%
Broomfield Plaza/Civic Center BURA	-	40,000	66,700	372,240	830.60%	458.08%
General BURA Services BURA	-	9,066	-	-	-100.00%	NA
Lowell Gateway BURA	-	19,899	23,335	47,463	138.52%	103.40%
North Park BURA	313,712	134,009	79,412	207,504	54.84%	161.30%
North Park West BURA	370,842	219,120	818,862	1,888,869	762.02%	130.67%
Original Broomfield BURA	35,399	257,923	235,226	395,988	53.53%	68.34%
US 36 West Corridor BURA	74,816	81,360	32,910	86,699	6.56%	163.44%
Wadsworth Interchange BURA - Event Center	-	-	-	-	NA	NA
West Midway Extended BURA	2,743	2,743	2,743	2,743	0.00%	0.00%
Total Ending	**3,790,017**	**2,795,780**	**3,532,920**	**5,510,543**	**97.10%**	**55.98%**

TABLE 3
BROOMFIELD URBAN RENEWAL AUTHORITY
GENERAL BURA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ -**	**$ 53,771**	**$ -**	**$ -**	**-100.00%**	**NA**
Revenues						
Interest Earnings & Miscellaneous Revenues						
Allocation for General BURA	$ 2,068,637	$ 2,637,295	$ 3,104,250	$ 3,302,710	25.23%	6.39%
Miscellaneous Revenue	6,476	-	-	-	NA	NA
Interest Earnings	4,707	3,000	3,000	3,000	0.00%	0.00%
Total Interest Earnings & Misc. Revenues	**$ 2,079,820**	**$ 2,640,295**	**$ 3,107,250**	**$ 3,305,710**	**25.20%**	**6.39%**
Total Revenues	**$ 2,079,820**	**$ 2,640,295**	**$ 3,107,250**	**$ 3,305,710**	**25.20%**	**6.39%**
Total Sources of Funds	**$ 2,079,820**	**$ 2,694,066**	**$ 3,107,250**	**$ 3,305,710**	**22.70%**	**6.39%**
Uses of Funds						
Expenditures						
Professional Services	$ 22,943	$ 160,000	$ 150,000	$ 40,000	-75.00%	-73.33%
Payment to City for Services Rendered	2,000,000	2,500,000	2,932,250	3,240,710	29.63%	10.52%
Property Tax Reimbursements	56,877	-	-	-	NA	NA
Urban Renewal Projects - Other	-	25,000	25,000	25,000	0.00%	0.00%
Total Expenditures	**$ 2,079,820**	**$ 2,685,000**	**$ 3,107,250**	**$ 3,305,710**	**23.12%**	**6.39%**
Total Uses of Funds	**$ 2,079,820**	**$ 2,685,000**	**$ 3,107,250**	**$ 3,305,710**	**23.12%**	**6.39%**
Ending Balance	**$ -**	**$ 9,066**	**$ -**	**$ -**	**-100.00%**	**NA**

TABLE 4A
BROOMFIELD URBAN RENEWAL AUTHORITY
AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA
SUMMARY
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 3,010,674**	**$ 2,598,652**	**$ 2,992,505**	**$ 2,273,732**	**-12.50%**	**-24.02%**
Revenues						
Taxes						
Property Tax Increment	$ 2,817,087	$ 2,835,200	$ 2,917,331	$ 3,091,541	9.04%	5.97%
Sales Tax	1,229,658	1,273,361	1,251,704	1,274,151	0.06%	1.79%
Total Taxes	**$ 4,046,745**	**$ 4,108,561**	**$ 4,169,035**	**$ 4,365,692**	**6.26%**	**4.72%**
Interest Earnings & Miscellaneous Revenue						
Interest	$ 9	$ -	$ -	$ -	NA	NA
Intra Fund Transfer	400,000	1,786,000	-	-	-100.00%	NA
Total Interest Earnings & Miscellaneous Revenue	**$ 400,009**	**$ 1,786,000**	**$ -**	**$ -**	**-100.00%**	**NA**
					NA	**NA**
Total Revenue	**$ 4,446,754**	**$ 5,894,561**	**$ 4,169,035**	**$ 4,365,692**	**-25.94%**	**4.72%**
Total Sources of Funds	**$ 7,457,428**	**$ 8,493,213**	**$ 7,161,540**	**$ 6,639,424**	**-21.83%**	**-7.29%**
Uses of Funds						
Expenditures						
Advance To Wadsworth Interchange	$ 2,588,686	$ 2,263,719	$ 1,988,222	$ 1,215,836	-46.29%	-38.85%
Allocation to General BURA	686,303	1,500,000	2,000,000	2,000,000	33.33%	0.00%
Intra Fund Transfer	400,000	1,786,000	-	-	-100.00%	NA
Payment to Developer (Broomfield Corner)	129,355	152,780	129,351	129,351	-15.34%	0.00%
Professional Services	3,700	12,000	22,000	22,000	83.33%	0.00%
Transfer to Reserve	656,879	747,054	748,235	763,200	2.16%	2.00%
Total Expenditures	**$ 4,464,923**	**$ 6,461,553**	**$ 4,887,808**	**$ 4,130,387**	**-36.08%**	**-15.50%**
Total Uses of Funds	**$ 4,464,923**	**$ 6,461,553**	**$ 4,887,808**	**$ 4,130,387**	**-36.08%**	**-15.50%**
Ending Balance	**$ 2,992,505**	**$ 2,031,660**	**$ 2,273,732**	**$ 2,509,037**	**23.50%**	**10.35%**

TABLE 4B - PAGE 1
BROOMFIELD URBAN RENEWAL AUTHORITY
AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA
GENERAL
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 1,335,589**	**$ 862,922**	**$ 1,275,987**	**$ 185,096**	**-78.55%**	**-85.49%**
Revenues						
Taxes						
Property Tax Increment	$ 2,817,087	$ 2,835,200	$ 2,917,331	$ 3,091,541	9.04%	5.97%
Total Taxes	**$ 2,817,087**	**$ 2,835,200**	**$ 2,917,331**	**$ 3,091,541**	**9.04%**	**5.97%**
Interest Earnings & Miscellaneous Revenue						
Transfer from Amended West 120th	$ 400,000	$ 1,786,000	$ -	$ -	-100.00%	NA
Total Interest Earnings & Miscellaneous Revenue	**$ 400,000**	**$ 1,786,000**	**$ -**	**$ -**	**-100.00%**	**NA**
Total Revenue	**$ 3,217,087**	**$ 4,621,200**	**$ 2,917,331**	**$ 3,091,541**	**-33.10%**	**5.97%**
Total Sources of Funds	**$ 4,552,676**	**$ 5,484,122**	**$ 4,193,318**	**$ 3,276,637**	**-40.25%**	**-21.86%**
Uses of Funds						
Expenditures						
Advance To Wadsworth Interchange	$ 2,588,686	$ 2,263,719	$ 1,988,222	$ 1,215,836	-46.29%	-38.85%
Allocation to General BURA	686,303	1,500,000	2,000,000	2,000,000	33.33%	0.00%
Professional Services	1,700	10,000	20,000	20,000	100.00%	0.00%
Total Expenditures	**$ 3,276,689**	**$ 3,773,719**	**$ 4,008,222**	**$ 3,235,836**	**-14.25%**	**-19.27%**
Total Uses of Funds	**$ 3,276,689**	**$ 3,773,719**	**$ 4,008,222**	**$ 3,235,836**	**-14.25%**	**-19.27%**
Ending Balance	**$ 1,275,987**	**$ 1,710,403**	**$ 185,096**	**$ 40,801**	**-97.61%**	**-77.96%**

Table 3B is continued on the next page.

TABLE 4B - PAGE 2
BROOMFIELD URBAN RENEWAL AUTHORITY
WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA
ADVANCE TO WADSWORTH INTERCHANGE

Advance and Repayment of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Advance From Other Funds						
Beginning Balance	**$ 8,023,230**	**$ 10,473,564**	**$ 10,611,916**	**$ 12,600,138**	**20.30%**	**18.74%**
Additions						
Advance to Wadsworth Interchange	$ 2,588,686	$ 2,263,719	$ 1,988,222	$ 1,215,836	-46.29%	-38.85%
Total Additions	**$ 2,588,686**	**$ 2,263,719**	**$ 1,988,222**	**$ 1,215,836**	**-46.29%**	**-38.85%**
Total Advance from Other Funds	**$ 10,611,916**	**$ 12,737,283**	**$ 12,600,138**	**$ 13,815,974**	**8.47%**	**9.65%**
Repayment						
Advance to Other Funds						
Repayment from Wadsworth Interchange	$ -	$ -	$ -	$ -	NA	NA
Total Advance to Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 10,611,916**	**$ 12,737,283**	**$ 12,600,138**	**$ 13,815,974**	**8.47%**	**9.65%**

TABLE 4C - PAGE 1
BROOMFIELD URBAN RENEWAL AUTHORITY
AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA - WALMART PROJECT
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 1,675,085**	**$ 1,735,730**	**$ 1,716,518**	**$ 2,088,636**	**20.33%**	**21.68%**
Revenues						
Taxes						
Sales Tax	$ 1,100,312	$ 1,120,581	$ 1,122,353	$ 1,144,800	2.16%	2.00%
Total Taxes	**$ 1,100,312**	**$ 1,120,581**	**$ 1,122,353**	**$ 1,144,800**	**2.16%**	**2.00%**
Total Revenue	**$ 1,100,312**	**$ 1,120,581**	**$ 1,122,353**	**$ 1,144,800**	**2.16%**	**2.00%**
Total Sources of Funds	**$ 2,775,397**	**$ 2,856,311**	**$ 2,838,871**	**$ 3,233,436**	**13.20%**	**13.90%**
Uses of Funds						
Expenditures						
Transfer to Note A Reserve	$ 656,879	$ 747,054	$ 748,235	$ 763,200	2.16%	2.00%
Transfer to Amended West 120th General	400,000	1,786,000	-	-	-100.00%	NA
Professional Services - Misc.	2,000	2,000	2,000	2,000	0.00%	0.00%
Total Expenditures	**$ 1,058,879**	**$ 2,535,054**	**$ 750,235**	**$ 765,200**	**-69.82%**	**1.99%**
Total Uses of Funds	**$ 1,058,879**	**$ 2,535,054**	**$ 750,235**	**$ 765,200**	**-69.82%**	**1.99%**
Ending Balance	**$ 1,716,518**	**$ 321,257**	**$ 2,088,636**	**$ 2,468,236**	**668.31%**	**18.17%**

Table 3C is continued on the next page.

TABLE 4C - PAGE 2
BROOMFIELD URBAN RENEWAL AUTHORITY
AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA
BARBER PAYMENTS
NOTE A - RESERVE

Payments to Barber Business - Summary	
Initial Amount to be Repaid	$ 4,850,000
Allocated Revenue in 2009	$ 190,351
Allocated Revenue in 2010	395,032
Allocated Revenue in 2011	435,787
Allocated Revenue in 2012	870,743
Allocated Revenue in 2013	690,415
Allocated Revenue in 2014	683,981
Allocated Revenue in 2015	$ 707,779
Total Allocated Revenue	$ 3,974,088
Total Payments	
Payment 2010	$ 247,060
Payment 2011	719,664
Payment 2012	719,664
Payment 2013	719,664
Payment 2014	719,664
Payment 2015	719,664
Total Payments	$ 3,845,380
Balance As of 12/31/2015	$ 128,708

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 128,708**	**$ 134,339**	**$ 65,937**	**$ 94,508**	**-29.65%**	**43.33%**
Additions						
Transfer from Walmart Project	$ 656,879	$ 747,054	$ 748,235	$ 763,200	2.16%	2.00%
Interest Earnings	14	-	-	-	NA	NA
Total Additions	**$ 656,893**	**$ 747,054**	**$ 748,235**	**$ 763,200**	**2.16%**	**2.00%**
Total Sources of Funds	**$ 785,601**	**$ 881,393**	**$ 814,172**	**$ 857,708**	**-2.69%**	**5.35%**
Uses of Funds						
Expenditures						
Payment of Note A	$ 719,664	$ 719,664	$ 719,664	$ 719,664	0.00%	0.00%
Total Uses of Funds	**$ 719,664**	**$ 719,664**	**$ 719,664**	**$ 719,664**	**0.00%**	**0.00%**
Ending Balance	**$ 65,937**	**$ 161,729**	**$ 94,508**	**$ 138,044**	**-14.64%**	**46.07%**

Note A Reserve: The acquisition and disposition agreement between BURA, Wal-Mart and the Barber family to allow for redevelopment of the retail site along W. 120th Avenue provides for a $4,850,000 payment from BURA to the Barber family for relocation of their business. This obligation is evidenced by a document titled "Note A" with a maturity date of December 1, 2023. The funding source for repayment of this note is 67% of half the sales tax (3.5% portion) on sales up to $67,000,000 annually and 100% of the sales tax (3.5% portion) on sales greater than $67,000,000 annually and all of the use tax collected from the development. This will be paid, including interest at 7.95%, over the term of the note. Interest accrued on the principal from January 2008 until the Certificate of Occupancy was issued on May 17, 2010. This new principal amount, $5,766,811 plus interest of 7.95%, is being amortized over the remaining term of the note with level debt payments, payable semiannually on June 1st and December 1st of each year.

TABLE 4D
BROOMFIELD URBAN RENEWAL AUTHORITY
AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA - BROOMFIELD CORNER
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Taxes						
Sales Tax	$ 129,346	$ 152,780	$ 129,351	$ 129,351	-15.34%	0.00%
Total Taxes	**$ 129,346**	**$ 152,780**	**$ 129,351**	**$ 129,351**	**-15.34%**	**0.00%**
Interest Earnings & Miscellaneous Revenue						
Allocated Interest	$ 9	$ -	$ -	$ -	NA	NA
Total Interest Earnings & Miscellaneous Revenue	**$ 9**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenue	**$ 129,355**	**$ 152,780**	**$ 129,351**	**$ 129,351**	**-15.34%**	**0.00%**
Total Sources of Funds	**$ 129,355**	**$ 152,780**	**$ 129,351**	**$ 129,351**	**-15.34%**	**0.00%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Improvements	$ 129,355	$ 152,780	$ 129,351	$ 129,351	-15.34%	0.00%
Total Expenditures	**$ 129,355**	**$ 152,780**	**$ 129,351**	**$ 129,351**	**-15.34%**	**0.00%**
Total Uses of Funds	**$ 129,355**	**$ 152,780**	**$ 129,351**	**$ 129,351**	**-15.34%**	**0.00%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 5A
BROOMFIELD URBAN RENEWAL AUTHORITY
BROOMFIELD PLAZA/CIVIC CENTER URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ 66,700**	**NA**	**NA**
Revenues						
Taxes						
Property Tax	$ -	$ 40,000	$ 66,700	$ 305,540	663.85%	358.08%
Sales Tax	126,516	286,910	292,278	327,368	14.10%	12.01%
Total Taxes	**$ 126,516**	**$ 326,910**	**$ 358,978**	**$ 632,908**	**93.60%**	**76.31%**
Interest Earnings						
Allocated Interest	$ 85	$ -	$ -	$ -	NA	NA
Total Interest Earnings	**$ 85**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenues	**$ 126,601**	**$ 326,910**	**$ 358,978**	**$ 632,908**	**93.60%**	**76.31%**
Total Sources of Funds	**$ 126,601**	**$ 326,910**	**$ 358,978**	**$ 699,608**	**114.01%**	**94.89%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Improvements	$ 126,601	$ 286,910	$ 292,278	$ 327,368	14.10%	12.01%
Total Expenditures	**$ 126,601**	**$ 286,910**	**$ 292,278**	**$ 327,368**	**14.10%**	**12.01%**
Total Uses of Funds	**$ 126,601**	**$ 286,910**	**$ 292,278**	**$ 327,368**	**14.10%**	**12.01%**
Ending Balance	**$ -**	**$ 40,000**	**$ 66,700**	**$ 372,240**	**830.60%**	**458.08%**

TABLE 5B
BROOMFIELD URBAN RENEWAL AUTHORITY
BROOMFIELD PLAZA/CIVIC CENTER URBAN RENEWAL AREA - CIVIC CENTER
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ 66,700**	**NA**	**NA**
Revenues						
Taxes						
Property Tax	$ -	$ 40,000	$ 66,700	$ 305,540	663.85%	358.08%
Total Taxes	**$ -**	**$ 40,000**	**$ 66,700**	**$ 305,540**	**663.85%**	**358.08%**
Total Fund Revenues	**$ -**	**$ 40,000**	**$ 66,700**	**$ 305,540**		
Total Revenues	**$ -**	**$ 40,000**	**$ 66,700**	**$ 305,540**	**663.85%**	**358.08%**
Total Sources of Funds	**$ -**	**$ 40,000**	**$ 66,700**	**$ 372,240**	**830.60%**	**458.08%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Improvements	$ -	$ -	$ -	$ -	NA	NA
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Uses of Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ -**	**$ 40,000**	**$ 66,700**	**$ 372,240**	**830.60%**	**458.08%**

TABLE 5C
BROOMFIELD URBAN RENEWAL AUTHORITY
BROOMFIELD PLAZA/CIVIC CENTER URBAN RENEWAL AREA - BROOMFIELD CORNERS III
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Taxes						
Sales Tax	$ 53,042	$ 76,011	$ 87,522	$ 91,898	20.90%	5.00%
Total Taxes	**$ 53,042**	**$ 76,011**	**$ 87,522**	**$ 91,898**	**20.90%**	**5.00%**
Interest Earnings						
Allocated Interest	$ 25	$ -	$ -	$ -	NA	NA
Total Interest Earnings	**$ 25**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenues	**$ 53,067**	**$ 76,011**	**$ 87,522**	**$ 91,898**	**20.90%**	**5.00%**
Total Sources of Funds	**$ 53,067**	**$ 76,011**	**$ 87,522**	**$ 91,898**	**20.90%**	**5.00%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Improvements	$ 53,067	$ 76,011	$ 87,522	$ 91,898	20.90%	5.00%
Total Expenditures	**$ 53,067**	**$ 76,011**	**$ 87,522**	**$ 91,898**	**20.90%**	**5.00%**
Total Uses of Funds	**$ 53,067**	**$ 76,011**	**$ 87,522**	**$ 91,898**	**20.90%**	**5.00%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 5D
BROOMFIELD URBAN RENEWAL AUTHORITY
BROOMFIELD PLAZA/CIVIC CENTER URBAN RENEWAL AREA - JAX
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Taxes						
Sales Tax	$ 73,474	$ 210,899	$ 204,756	$ 235,470	11.65%	15.00%
Total Taxes	**$ 73,474**	**$ 210,899**	**$ 204,756**	**$ 235,470**	**11.65%**	**15.00%**
Interest Earnings						
Allocated Interest	$ 60	$ -	$ -	$ -	NA	NA
Total Interest Earnings	**$ 60**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenues	**$ 73,534**	**$ 210,899**	**$ 204,756**	**$ 235,470**	**11.65%**	**15.00%**
Total Sources of Funds	**$ 73,534**	**$ 210,899**	**$ 204,756**	**$ 235,470**	**11.65%**	**15.00%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Improvements	$ 73,534	$ 210,899	$ 204,756	$ 235,470	11.65%	15.00%
Total Expenditures	**$ 73,534**	**$ 210,899**	**$ 204,756**	**$ 235,470**	**11.65%**	**15.00%**
Total Uses of Funds	**$ 73,534**	**$ 210,899**	**$ 204,756**	**$ 235,470**	**11.65%**	**15.00%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 6
BROOMFIELD URBAN RENEWAL AUTHORITY
LOWELL GATEWAY URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 22,634**	**$ 15,153**	**$ -**	**$ 23,335**	**54.00%**	**NA**
Revenues						
Taxes						
Property Tax	$ 24,700	$ 24,746	$ 23,335	$ 24,128	-2.50%	3.40%
Total Taxes	**$ 24,700**	**$ 24,746**	**$ 23,335**	**$ 24,128**	**-2.50%**	**3.40%**
Total Revenues	**$ 24,700**	**$ 24,746**	**$ 23,335**	**$ 24,128**	**-2.50%**	**3.40%**
Total Sources of Funds	**$ 47,334**	**$ 39,899**	**$ 23,335**	**$ 47,463**	**18.96%**	**103.40%**
Uses of Funds						
Expenditures						
Allocation to General BURA	$ 47,334	$ 20,000	$ -	$ -	-100.00%	NA
Total Expenditures	**$ 47,334**	**$ 20,000**	**$ -**	**$ -**	**-100.00%**	**NA**
Total Uses of Funds	**$ 47,334**	**$ 20,000**	**$ -**	**$ -**	**-100.00%**	**NA**
Ending Balance	**$ -**	**$ 19,899**	**$ 23,335**	**$ 47,463**	**138.52%**	**103.40%**

TABLE 7
BROOMFIELD URBAN RENEWAL AUTHORITY
NORTH PARK URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 19,048**	**$ 40,172**	**$ 313,712**	**$ 79,412**	**97.68%**	**-74.69%**
Revenues						
Taxes						
Property Tax Increment	$ 68,934	$ 215,292	$ 233,720	$ 445,728	107.03%	90.71%
SEF Allocation from City	56,717	15,200	11,200	1,600	-89.47%	-85.71%
Use Tax Allocation from City	175,768	30,344	408,913	3,189	-89.49%	-99.22%
Total Taxes	**$ 301,419**	**$ 260,836**	**$ 653,833**	**$ 450,517**	**72.72%**	**-31.10%**
Total Revenues	**$ 301,419**	**$ 260,836**	**$ 653,833**	**$ 450,517**	**72.72%**	**-31.10%**
Total Sources of Funds	**$ 320,467**	**$ 301,008**	**$ 967,545**	**$ 529,929**	**76.05%**	**-45.23%**
Uses of Funds						
Expenditures						
Property Tax Coop Agreement	$ 6,755	$ 71,455	$ 235,536	$ 217,636	204.58%	-7.60%
Allocation to General BURA	-	50,000	-	100,000	100.00%	NA
Infrastructure Improvements	-	45,544	652,597	4,789	-89.48%	-99.27%
Total Expenditures	**$ 6,755**	**$ 166,999**	**$ 888,133**	**$ 322,425**	**93.07%**	**-63.70%**
Total Uses of Funds	**$ 6,755**	**$ 166,999**	**$ 888,133**	**$ 322,425**	**93.07%**	**-63.70%**
Ending Balance	**$ 313,712**	**$ 134,009**	**$ 79,412**	**$ 207,504**	**54.84%**	**161.30%**

TABLE 8A
BROOMFIELD URBAN RENEWAL AUTHORITY
NORTH PARK WEST URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 563,401**	**$ 635,260**	**$ 370,842**	**$ 818,862**	**28.90%**	**120.81%**
Revenues						
Taxes						
Property Tax Increment	$ 1,683,143	$ 1,993,622	$ 2,030,594	$ 3,243,783	62.71%	59.75%
Sales Tax Allocation from City	18,647	16,398	15,561	15,872	-3.21%	2.00%
SEF Allocation from City	177,681	23,750	15,000	28,750	21.05%	91.67%
Use Tax Allocation from City	368,409	51,951	32,811	275,295	429.91%	739.03%
Total Taxes	**$ 2,247,880**	**$ 2,085,721**	**$ 2,093,966**	**$ 3,563,700**	**70.86%**	**70.19%**
Total Revenues	**$ 2,247,880**	**$ 2,085,721**	**$ 2,093,966**	**$ 3,563,700**	**70.86%**	**70.19%**
Total Sources of Funds	**$ 2,811,281**	**$ 2,720,981**	**$ 2,464,808**	**$ 4,382,562**	**61.07%**	**77.81%**
Uses of Funds						
Expenditures						
Allocation to General BURA	$ 787,000	$ 750,000	$ 660,000	$ 700,000	-6.67%	6.06%
Property Tax Cooperation Agreement -NMFD	176,056	243,194	182,640	291,761	19.97%	59.75%
Property Tax Cooperation Agreement- Palisade	911,405	1,416,568	739,934	1,182,015	-16.56%	59.75%
Reimburse Developer for Infrastructure Improvements	565,978	92,099	63,372	319,917	247.36%	404.82%
Total Expenditures	**$ 2,440,439**	**$ 2,501,861**	**$ 1,645,946**	**$ 2,493,693**	**-0.33%**	**51.51%**
Total Uses of Funds	**$ 2,440,439**	**$ 2,501,861**	**$ 1,645,946**	**$ 2,493,693**	**-0.33%**	**51.51%**
Ending Balance	**$ 370,842**	**$ 219,120**	**$ 818,862**	**$ 1,888,869**	**762.02%**	**130.67%**

TABLE 8B
BROOMFIELD URBAN RENEWAL AUTHORITY
NORTH PARK WEST URBAN RENEWAL AREA
ADVANCE TO WADSWORTH INTERCHANGE

Advance and Repayment of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Advance From Other Funds						
Beginning Balance	**$ 2,027,204**	**$ 2,027,204**	**$ 2,027,204**	**$ 2,027,204**	**0.00%**	**0.00%**
Additions						
Advance to Wadsworth Interchange	$ -	$ -	$ -	$ -	NA	NA
Total Advances	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Advance from Other Funds	**$ 2,027,204**	**$ 2,027,204**	**$ 2,027,204**	**$ 2,027,204**	**NA**	**NA**
Repayment						
Advance to Other Funds						
Repayment from Wadsworth Interchange	$ -	$ -	$ -	$ -	NA	NA
Total Repayments	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 2,027,204**	**$ 2,027,204**	**$ 2,027,204**	**$ 2,027,204**	**NA**	**NA**

TABLE 9A
BROOMFIELD URBAN RENEWAL AUTHORITY
ORIGINAL BROOMFIELD URBAN RENEWAL AREA
SUMMARY
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ -**	**$ 152,862**	**$ 35,399**	**$ 235,226**	**53.88%**	**564.50%**
Revenues						
Taxes						
Property Tax	$ 235,399	$ 255,061	$ 438,074	$ 529,972	107.78%	20.98%
Use Tax Allocation from City	-	-	250,723	119,175	NA	-52.47%
Total Taxes	**$ 235,399**	**$ 255,061**	**$ 688,797**	**$ 649,147**	**154.51%**	**-5.76%**
Total Revenues	**$ 235,399**	**$ 255,061**	**$ 688,797**	**$ 649,147**	**154.51%**	**-5.76%**
Total Sources of Funds	**$ 235,399**	**$ 407,923**	**$ 724,196**	**$ 884,373**	**116.80%**	**22.12%**
Uses of Funds						
Expenditures						
Allocation to General BURA	$ 200,000	$ 150,000	$ 314,250	$ 369,210	146.14%	17.49%
Payment to Developer for Infrastructure Imp.	-	-	174,720	119,175	NA	-31.79%
Total Expenditures	**$ 200,000**	**$ 150,000**	**$ 488,970**	**$ 488,385**	**225.59%**	**-0.12%**
Total Uses of Funds	**$ 200,000**	**$ 150,000**	**$ 488,970**	**$ 488,385**	**225.59%**	**-0.12%**
Ending Balance	**$ 35,399**	**$ 257,923**	**$ 235,226**	**$ 395,988**	**53.53%**	**68.34%**

TABLE 9B
BROOMFIELD URBAN RENEWAL AUTHORITY
ORIGINAL BROOMFIELD URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ -**	**$ 152,862**	**$ 35,399**	**$ 235,226**	**53.88%**	**564.50%**
Revenues						
Taxes						
Property Tax	$ 235,399	$ 255,061	$ 438,074	$ 529,972	107.78%	20.98%
Use Tax Allocation from City	-	-	76,003	-	NA	-100.00%
Total Taxes	**$ 235,399**	**$ 255,061**	**$ 514,077**	**$ 529,972**	**107.78%**	**3.09%**
Total Revenues	**$ 235,399**	**$ 255,061**	**$ 514,077**	**$ 529,972**	**107.78%**	**3.09%**
Total Sources of Funds	**$ 235,399**	**$ 407,923**	**$ 549,476**	**$ 765,198**	**87.58%**	**39.26%**
Uses of Funds						
Expenditures						
Allocation to General BURA	$ 200,000	$ 150,000	$ 314,250	$ 369,210	146.14%	17.49%
Total Expenditures	**$ 200,000**	**$ 150,000**	**$ 314,250**	**$ 369,210**	**146.14%**	**17.49%**
Total Uses of Funds	**$ 200,000**	**$ 150,000**	**$ 314,250**	**$ 369,210**	**146.14%**	**17.49%**
Ending Balance	**$ 35,399**	**$ 257,923**	**$ 235,226**	**$ 395,988**	**53.53%**	**68.34%**

TABLE 9C
BROOMFIELD URBAN RENEWAL AUTHORITY
ORIGINAL BROOMFIELD URBAN RENEWAL AREA - INTERPARK
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Taxes						
Use Tax Allocation from City	$ -	$ -	$ 174,720	$ 119,175	NA	-31.79%
Total Taxes	**$ -**	**$ -**	**$ 174,720**	**$ 119,175**	**NA**	**-31.79%**
Total Fund Revenues	**$ -**	**$ -**	**$ 174,720**	**$ 119,175**		
Total Revenues	**$ -**	**$ -**	**$ 174,720**	**$ 119,175**	**NA**	**-31.79%**
Total Sources of Funds	**$ -**	**$ -**	**$ 174,720**	**$ 119,175**	**NA**	**-31.79%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Imp.	$ -	$ -	$ 174,720	$ 119,175	NA	-31.79%
Total Expenditures	**$ -**	**$ -**	**$ 174,720**	**$ 119,175**	**NA**	**-31.79%**
Interfund Activities						
Transfer to Debt Service Fund	$ -	$ -	$ -	$ -	NA	NA
Total Interfund Activities	**$ -**	**$ -**	**$ -**	**$ -**		
Total Uses of Funds	**$ -**	**$ -**	**$ 174,720**	**$ 119,175**	**NA**	**-31.79%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 10
BROOMFIELD URBAN RENEWAL AUTHORITY
US 36 WEST CORRIDOR URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 352,614**	**$ 226,426**	**$ 74,816**	**$ 32,910**	**-85.47%**	**-56.01%**
Revenues						
Taxes						
Property Tax	$ 70,202	$ 22,229	$ 88,094	$ 187,289	742.54%	112.60%
Total Taxes	**$ 70,202**	**$ 22,229**	**$ 88,094**	**$ 187,289**	**742.54%**	**112.60%**
Total Revenues	**$ 70,202**	**$ 22,229**	**$ 88,094**	**$ 187,289**	**742.54%**	**112.60%**
Total Sources of Funds	**$ 422,816**	**$ 248,655**	**$ 162,910**	**$ 220,199**	**-11.44%**	**35.17%**
Uses of Funds						
Expenditures						
Allocation to General BURA	$ 348,000	$ 167,295	$ 130,000	$ 133,500	-20.20%	2.69%
Total Expenditures	**$ 348,000**	**$ 167,295**	**$ 130,000**	**$ 133,500**	**-20.20%**	**2.69%**
Total Uses of Funds	**$ 348,000**	**$ 167,295**	**$ 130,000**	**$ 133,500**	**-20.20%**	**2.69%**
Ending Balance	**$ 74,816**	**$ 81,360**	**$ 32,910**	**$ 86,699**	**6.56%**	**163.44%**

TABLE 11A
BROOMFIELD URBAN RENEWAL AUTHORITY
WADSWORTH INTERCHANGE URBAN RENEWAL AREA - EVENT CENTER PROJECT
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Taxes						
Property Tax Increment	$ 3,435,685	$ 5,307,151	$ 4,477,646	$ 7,329,157	38.10%	63.68%
Sales Tax Allocation from City	37,529	34,736	36,950	37,320	7.44%	1.00%
Total Taxes	**$ 3,473,214**	**$ 5,341,887**	**$ 4,514,596**	**$ 7,366,477**	**37.90%**	**63.17%**
Interest Earnings & Miscellaneous Revenue						
Advance from West 120th Avenue Gateway Corridor	$ 2,588,686	$ 2,263,719	$ 1,988,222	$ 1,215,836	-46.29%	-38.85%
Profit Sharing/Repayment of Loss	203,715	200,000	200,000	200,000	0.00%	0.00%
Repayment of Parking Advance	358,317	342,721	358,317	369,783	7.90%	3.20%
Total Interest Earnings & Miscellaneous Revenue	**$ 3,150,718**	**$ 2,806,440**	**$ 2,546,539**	**$ 1,785,619**	**-36.37%**	**-29.88%**
Total Revenues	**$ 6,623,932**	**$ 8,148,327**	**$ 7,061,135**	**$ 9,152,096**	**12.32%**	**29.61%**
Total Sources of Funds	**$ 6,623,932**	**$ 8,148,327**	**$ 7,061,135**	**$ 9,152,096**	**12.32%**	**29.61%**
Uses of Funds						
Expenditures						
Advance for Parking	$ 358,317	$ 352,318	$ 369,783	$ 377,179	7.06%	2.00%
Parking Structure Bond Payment Coverage	320,000	500,000	680,000	500,000	0.00%	-26.47%
Parking Structure Share of Profit	-	100,000	100,000	100,000	0.00%	0.00%
Professional Services	107,157	37,250	30,000	30,000	-19.46%	0.00%
Property Tax Cooperation Agreement	1,814,622	3,038,909	2,590,408	4,240,067	39.53%	63.68%
Tri-Party Obligation	250,000	250,000	250,000	250,000	0.00%	0.00%
Total Expenditures	**$ 2,850,096**	**$ 4,278,477**	**$ 4,020,191**	**$ 5,497,246**	**28.49%**	**36.74%**
Interfund Activities						
Transfer to Debt Service Fund - Bond Payment	$ 3,770,836	$ 3,865,000	$ 3,036,094	$ 3,650,000	-5.56%	20.22%
Transfer to Debt Service Fund -Arbitrage Compliance	-	1,850	1,850	1,850	0.00%	0.00%
Transfer to Debt Service Fund -Bond Fees	3,000	3,000	3,000	3,000	0.00%	0.00%
Total Interfund Activities	**$ 3,773,836**	**$ 3,869,850**	**$ 3,040,944**	**$ 3,654,850**	**-5.56%**	**20.19%**
Total Uses of Funds	**$ 6,623,932**	**$ 8,148,327**	**$ 7,061,135**	**$ 9,152,096**	**12.32%**	**29.61%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 11B
BROOMFIELD URBAN RENEWAL AUTHORITY
WADSWORTH INTERCHANGE URBAN RENEWAL AREA - EVENT CENTER PROJECT
ADVANCES FROM WEST MIDWAY BURA

Background Data (Advance from West Midway BURA)	
2009 Advance	$ 2,123,905
2010 Advance	4,080,052
2011 Advance	2,835,926
2012 Advance	4,347,495
2013 Advance	2,243,356
Balance at 12/31/15	$ 15,630,734

Advance and Repayment of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**
Additions						
Advance from West Midway BURA	$ -	$ -	$ -	$ -	NA	NA
Total Additions	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Advance from Other Funds	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**
Repayment						
Repayment						
Repayment to West Midway BURA	$ -	$ -	$ -	$ -	NA	NA
Total Repayment to Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**

TABLE 11C
BROOMFIELD URBAN RENEWAL AUTHORITY
WADSWORTH INTERCHANGE URBAN RENEWAL AREA - EVENT CENTER PROJECT
ADVANCES FROM WEST 120TH AVENUE GATEWAY CORRIDOR

Background Data (Advance from 120th Avenue Corridor BURA)	
2013 Advance	$ 2,163,275
2014 Advance	2,425,293
2015 Advance	3,434,662
Balance at 12/31/15	$ 8,023,230

Advance and Repayment of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 8,023,230**	**$ 10,473,564**	**$ 10,611,916**	**$ 12,600,138**	**20.30%**	**18.74%**
Additions						
Advances From West 120th Avenue Gateway Corridor	$ 2,588,686	$ 2,263,719	$ 1,988,222	$ 1,215,836	-46.29%	-38.85%
Total Additions	**$ 2,588,686**	**$ 2,263,719**	**$ 1,988,222**	**$ 1,215,836**	**-46.29%**	**-38.85%**
Total Advance from Other Funds	**$ 10,611,916**	**$ 12,737,283**	**$ 12,600,138**	**$ 13,815,974**	**8.47%**	**9.65%**
Repayment						
Repayment						
Repayment to West 120th Avenue Gateway Corridor	$ -	$ -	$ -	$ -	NA	NA
Total Repayment to Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 10,611,916**	**$ 12,737,283**	**$ 12,600,138**	**$ 13,815,974**	**8.47%**	**9.65%**

TABLE 11D
BROOMFIELD URBAN RENEWAL AUTHORITY
WADSWORTH INTERCHANGE URBAN RENEWAL AREA - EVENT CENTER PROJECT
ADVANCES FROM NORTH PARK WEST

Background Data (Advance from N. Park West)	
2014 Advance	$ 2,027,204
Balance at 12/31/15	$ 2,027,204

Advance and Repayment of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 2,027,204**	**$ 2,539,204**	**$ 2,027,204**	**$ 2,027,204**	**-20.16%**	**0.00%**
Additions						
Advances From N. Park West	$ -	$ -	$ -	$ -	NA	NA
Total Additions	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Advance from Other Funds	**$ 2,027,204**	**$ 2,539,204**	**$ 2,027,204**	**$ 2,027,204**	**-20.16%**	**0.00%**
Repayment						
Repayment						
Repayment to N. Park West	$ -	$ -	$ -	$ -	NA	NA
Total Repayment to Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 2,027,204**	**$ 2,539,204**	**$ 2,027,204**	**$ 2,027,204**	**-20.16%**	**0.00%**

TABLE 12A
BROOMFIELD URBAN RENEWAL AUTHORITY
WEST MIDWAY EXTENDED URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 2,743**	**$ 2,743**	**$ 2,743**	**$ 2,743**	**0.00%**	**0.00%**
Revenues						
Taxes						
Property Tax Increment	$ -	$ -	$ -	$ -	NA	NA
Total Taxes	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenue	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Sources of Funds	**$ 2,743**	**$ 2,743**	**$ 2,743**	**$ 2,743**	**0.00%**	**0.00%**
Uses of Funds						
Expenditures						
Advance To Other BURA Districts	$ -	$ -	$ -	$ -	NA	NA
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Uses of Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 2,743**	**$ 2,743**	**$ 2,743**	**$ 2,743**	**0.00%**	**0.00%**

TABLE 12B PAGE 1
BROOMFIELD URBAN RENEWAL AUTHORITY
WEST MIDWAY EXTENDED URBAN RENEWAL AREA
ADVANCES TO WADSWORTH INTERCHANGE BURA - EVENT CENTER PROJECT

Background Data (Advance to Event Center)	
2009 Advance	$ 2,123,904
2010 Advance	4,080,053
2011 Advance	2,835,926
2012 Advance	4,347,495
2013 Advance	2,243,356
2014 Advance	-
2015 Advance	-
Balance at 12/31/15	$ 15,630,734

Advance and Repayment of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Advances to Other Funds						
Beginning Balance	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**
Advances - Additions	$ -	$ -	$ -	$ -	NA	NA
Total Advances	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**
Repayments						
Repayment from Event Center Project	$ -	$ -	$ -	$ -	NA	NA
Total Repayments	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**

TABLE 13A PAGE 1
BROOMFIELD URBAN RENEWAL AUTHORITY
DEBT SERVICE FUND
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Interfund Activities						
Transfer from BURA 2005 Interest Fund	$ 3,698,936	$ 4,125,000	$ 3,680,000	$ 3,720,000	-9.82%	1.09%
Transfer from BURA	3,000	4,850	4,850	4,850	0.00%	0.00%
Total Interfund Activities	**$ 3,701,936**	**$ 4,129,850**	**$ 3,684,850**	**$ 3,724,850**	**-9.81%**	**1.09%**
Total Revenues	**$ 3,701,936**	**$ 4,129,850**	**$ 3,684,850**	**$ 3,724,850**	**-9.81%**	**1.09%**
Total Sources of Funds	**$ 3,701,936**	**$ 4,129,850**	**$ 3,684,850**	**$ 3,724,850**	**-9.81%**	**1.09%**
Uses of Funds						
Expenditures						
Paying Agent Fees	$ 3,000	$ 3,000	$ 3,000	$ 3,000	0.00%	0.00%
Arbitrage Compliance	-	1,850	1,850	1,850	0.00%	0.00%
Tax Increment Revenue Bonds 2005						
Principal	$ 2,095,000	$ 2,200,000	$ 2,200,000	$ 2,310,000	5.00%	5.00%
Interest	1,603,936	1,925,000	1,480,000	1,410,000	-26.75%	-4.73%
Total	**$ 3,698,936**	**$ 4,125,000**	**$ 3,680,000**	**$ 3,720,000**	**-9.82%**	**1.09%**
Total Expenditures	**$ 3,701,936**	**$ 4,129,850**	**$ 3,684,850**	**$ 3,724,850**	**-9.81%**	**1.09%**
Total Uses of Funds	**$ 3,701,936**	**$ 4,129,850**	**$ 3,684,850**	**$ 3,724,850**	**-9.81%**	**1.09%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

Table 13A is continued on the next page.

TABLE 13A PAGE 2
BROOMFIELD URBAN RENEWAL AUTHORITY
DEBT SERVICE FUND
REVENUES AND EXPENDITURES

ADDITIONAL INFORMATION

2005 Bond Reserve

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 5,979,060**	**$ 5,979,060**	**$ 6,043,358**	**$ 5,979,060**	**0.00%**	**-1.06%**
Additions						
Interest Revenue	$ 72,396	$ 264,000	$ 70,000	$ 70,000	-73.48%	0.00%
Total Additions	**$ 72,396**	**$ 264,000**	**$ 70,000**	**$ 70,000**	**-73.48%**	**0.00%**
Total Sources of Funds	**6,051,456**	**6,243,060**	**6,113,358**	**6,049,060**	**-3.11%**	**-1.05%**
Uses of Funds						
Expenditures						
Transfer to 2005 Interest Fund	$ -	$ 264,000	$ 134,298	$ 70,000	-73.48%	-47.88%
Bond Discount Amoritization	8,098	-	-	-	NA	NA
Total Uses of Funds	**$ 8,098**	**$ 264,000**	**$ 134,298**	**$ 70,000**	**-73.48%**	**-47.88%**
Ending Balance	**$ 6,043,358**	**$ 5,979,060**	**$ 5,979,060**	**$ 5,979,060**	**0.00%**	**0.00%**

2005 Interest Fund

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 524,051**	**$ 528,052**	**$ 609,608**	**$ 100,000**	**-81.06%**	**-83.60%**
Additions						
Interest Revenue	$ 13,657	$ -	$ -	$ -	NA	NA
Receipts from BURA	3,770,836	3,865,000	3,036,094	3,650,000	-5.56%	20.22%
Transfer from 2005 Bond Reserve	-	264,000	134,298	70,000	-73.48%	-47.88%
Total Additions	**$ 3,784,493**	**$ 4,129,000**	**$ 3,170,392**	**$ 3,720,000**	**-9.91%**	**17.34%**
Total Sources of Funds	**4,308,544**	**4,657,052**	**3,780,000**	**3,820,000**	**-17.97%**	**1.06%**
Uses of Funds						
Expenditures						
Transfer to Debt Service Fund	$ 3,698,936	$ 4,125,000	$ 3,680,000	$ 3,720,000	-9.82%	1.09%
Total Uses of Funds	**$ 3,698,936**	**$ 4,125,000**	**$ 3,680,000**	**$ 3,720,000**	**-9.82%**	**1.09%**
Ending Balance	**$ 609,608**	**$ 532,052**	**$ 100,000**	**$ 100,000**	**-81.20%**	**0.00%**

BROOMFIELD URBAN RENEWAL AUTHORITY (BURA)	Year	Description
Tax Increment Revenue Bonds	2005	Construction of Broomfield Event Center
Land Acquisition Note	2005	Land for Broomfield Event Center

2018 ANNUAL BUDGET

BROOMFIELD HOUSING AUTHORITY

BROOMFIELD HOUSING AUTHORITY

As of Budget Adoption on 10/24/17	Current Mayor and Council
Randy Ahrens - Chairperson	Randy Ahrens - Chairperson
Liz Law-Evans	Liz Law-Evans
Stan Jezierski	Stan Jezierski
Mike Shelton	Mike Shelton
Sharon Tessier	Sharon Tessier
Sam Taylor	Bette Erickson
Bette Erickson	Deven Shaff
Greg Stokes	Kimberly Groom
Kevin Kreeger	Kevin Kreeger
Martha Derda	David Beacom
David Beacom	Guyleen Castriotta

Charles Ozaki – Executive Director

Kevin Standbridge – Assistant Executive Director

CITY AND COUNTY MANAGER
One DesCombes Drive • Broomfield, CO 80020 • 303.438.6300 • www.broomfield.org

BUDGET MESSAGE

TO: Mayor and City Council

FROM: Charles Ozaki, City and County Manager

SUBJECT: 2018 Budget for the Broomfield Housing Authority

DATE: January 1,2018

The Broomfield Housing Authority was established in February 2002, to facilitate housing opportunities and improvements for low to moderate income residents of Broomfield in the areas of rental assistance, housing program planning, homeownership and home maintenance. The 2018 budget reflects revenues of $50,000 for the Tenant-Based Rental Assistance program (TBRA) which is provided through federal HOME funds, $157,500 from the federal Community Development Block Grant (CDBG) program and $10,000 for administering Housing Choice Vouchers from the Colorado Division of Housing. It also reflects $111,924 for program administration expenses, which includes personnel, office supplies, postage, advertising, public notices, and training. Following is a summary of the housing programs.

Housing Program Planning

In 2006, Broomfield County joined with Boulder County (and the communities within Boulder County) to form the Boulder County/Broomfield County HOME Consortium. This allows the Broomfield/Boulder area to receive HOME funds annually (non-competitive funds from the U.S. Department of Housing and Urban Development). The Consortium prepared a housing plan for funding for 2007 through 2009. In 2009, the Consortium prepared a Five Year Consolidated Housing Plan for Broomfield and Boulder counties containing housing market data, a needs assessment, a strategic plan for the entire Consortium area, and individual Action Plans for Broomfield, the City of Boulder, and the City of Longmont. The planning effort guides the expenditures of HOME and Community Development Block Grant (CDBG) funds. The Five Year Plan was updated for 2015-2019, and was approved by City Council in January 2015.The next update will be in the Fall of 2018 and will utilize the housing needs assessment currently underway.

Rental Assistance

In 2002, Broomfield entered into an intergovernmental agreement (IGA) with the Jefferson County Housing Authority to provide for a minimum of 25 Housing Choice vouchers for use in Broomfield. Housing vouchers provide a rent subsidy for income-qualified households. Jefferson County also administers vouchers for families that already have housing assistance who choose to rent within Broomfield. The IGA has been renewing

automatically since 2004. Jefferson County Housing receives administrative fees from the U.S. Department of Housing and Urban Development (HUD) to administer the housing vouchers. Currently there are approximately 35 families living in Broomfield with Housing Choice vouchers administered by Jefferson County. The Boulder County Housing Authority also has approximately 28 existing voucher holders in Broomfield. Colorado Division of Housing, through Imagine!, also has approximately 15 vouchers currently utilized by clients living in Broomfield. In July 2015, the Broomfield Housing Authority entered into an agreement with the Colorado Division of Housing to administer approximately 25 vouchers for the City and County of Broomfield. This opportunity will allow the Broomfield Housing Authority to become an approved voucher administrator and open opportunities to apply for future federal funding, if available.

In 2004, the Broomfield Housing Authority and Broomfield Health and Human Services, initiated the TBRA Program with funding received from the Colorado Division of Housing. The TBRA Program provides rental assistance and supportive services over a two-year period for up to 15 individuals/families. Starting in 2008 and continuing to the present, funding for the TBRA Program is provided by federal HOME Investment Partnership Funds allocated to the City and County of Broomfield through the Boulder County/Broomfield County Housing Consortium (see description under Housing Program Planning).

In 2005, Broomfield entered into an agreement with a developer to build Broomfield Greens, a 50-unit affordable apartment building for seniors. A $500,000 grant from the state Division of Housing HOME Funds Program was received by the Broomfield Housing Authority to cover a portion of the construction costs. Broomfield Housing Authority maintains a very limited ownership role in the project.

Home Ownership

In 2010, Broomfield received a Neighborhood Stabilization Program (NSP) grant from the Colorado Division of Local Affairs - Division of Housing. Broomfield partnered with Flatirons Habitat for Humanity to purchase and rehabilitate two foreclosed properties. The homes were sold to income-qualified families. The purchase of the properties occurred in 2010. Rehabilitation expenses occurred in 2010 and 2011. Funding for the NSP program has been used in full.

In the past, in order to assist in providing single-family mortgage loans to low- and moderate-income persons and families, Broomfield assigned its Private Activity Bond authority (assigned by the state of Colorado) to the Colorado Housing and Finance Authority (CHFA). The bond proceeds are to be used to specifically assist first-time homebuyers within Broomfield who meet income eligibility and property purchase price limits.

In 2013, Broomfield became a partner community with the Metro Mortgage Assistance Program, administered by the City of Denver's Economic Development Department. This program allows potential Broomfield homeowners to receive down payment grants and low interest rate mortgages.

Since 2004, several projects have been developed in Broomfield that include designated affordable housing units - Red Leaf, Vantage Pointe, and Emerald Hill. Continued affordability is assured through deed restrictions. AMLI at Flatirons (formerly Summit at Flatirons) also designated affordable units, and as the structure of the development was changed from home ownership to rental, the designated units remained restricted as affordable rentals.

Home Maintenance

In 2009, Broomfield was granted status as a HUD entitlement community, providing an annual allocation of federal Community Development Block Grant (CDBG) funds to be used for housing and infrastructure projects for low and moderate income residents. A housing rehabilitation program, a mobile home repair program, an urgent repair program, and housing counseling services have received an allocation from the CDBG funding. The rehabilitation programs have processed 131 applications, completed renovations on 111 homes, and currently have four homes in various stages of construction. The housing counseling program has assisted 262 Broomfield families with first time homebuyer planning, foreclosure prevention and other budget and financial management services.

In 2013, Broomfield entered into an agreement with FirstBank, to support, by assisting with construction oversight, a home repair program for families earning over the income limit for the CDBG program, but who still met the FirstBank's guidelines for lower rate loans. The agreement has since expired.

In 2013, Broomfield received a one-time grant from Foothills United Way, to aid families in Broomfield who had storm and flood damage to their homes. Ten lower income families were assisted with repairs from this grant during 2013 and 2014.

A weatherization program is available to income-qualified Broomfield residents through Longs Peak Energy Conservation of Boulder County. The program provides energy audits, furnace repair or replacement, insulation, refrigerator replacement, and storm windows and doors. The program is funded through the Colorado Governor's Energy Office, and was supported by Broomfield with CDBG funding in past years. The weatherization program has served 200 Broomfield households through 2016. The program is continuing, even though funding has been reduced.

The chart below summarizes the programs and number of units and available funding for Broomfield residents for 2018.

PROGRAM	Program Availability
RENTAL ASSISTANCE (on-going)	
Vouchers (including supportive service programs)	
Tenant-Based Rental Assistance Program	10
Housing Choice Vouchers – Jefferson County Housing Authority	35
Housing Choice Vouchers - Boulder County Housing Authority	28
Colorado Division of Housing Vouchers through Imagine!	15
Colorado Division of Housing Vouchers through the Broomfield Housing Authority	25
Affordable Apartments - Through agreements with developers. Does not include privately-owned apartments	
Broomfield Greens	50
TOTAL RENTAL ASSISTANCE	**Approx. 163**
AFFORDABLE HOME OWNERSHIP (completed units)	
Red Leaf Affordable Housing Program	10
Vantage Pointe Affordable Housing	2
Emerald Hill (Habitat for Humanity)	14
Neighborhood Stabilization Program	2
TOTAL AFFORDABLE HOME OWNERSHIP	**Approx. 28**
HOUSING WEATHERIZATION/HOME MAINTENANCE (anticipated for 2017/2018 funding)	
Housing Weatherization Program	20
Single-Family Housing Rehabilitation Program	10
Mobile Home Repair Program	10
Urgent Repair Program	20
TOTAL HOUSING WEATHERIZATION/HOME MAINTENANCE	**Approx. 60**

The Broomfield Housing Authority, along with the Housing Advisory Committee, will continue to evaluate possible programs for 2018. Additional information will be presented to City Council during the year.

Respectfully submitted,



Charles Ozaki
City and County Manager

TABLE 1
BROOMFIELD HOUSING AUTHORITY
REVENUES AND EXPENDITURES

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Intergovernmental Revenues						
Tenant-Based Rental Assistance Program	$ 49,820	$ 85,000	$ 220,235	$ 50,000	-41.18%	-77.30%
Community Development Block Grant	209,633	225,000	611,784	175,000	-22.22%	-71.40%
Housing Choice Voucher Program	4,526	8,400	8,400	10,000	19.05%	19.05%
Total Intergovernmental Revenues	**$ 263,979**	**$ 318,400**	**$ 840,419**	**$ 235,000**	**-26.19%**	**-72.04%**
Contributions						
Contributions from Developer	$ 30,181	$ -	$ -	$ -	NA	NA
Contributions from General Fund	16,172	83,900	84,467	94,424	12.54%	11.79%
Total Contributions	**$ 46,353**	**$ 83,900**	**$ 84,467**	**$ 94,424**	**12.54%**	**11.79%**
Fines and Other Revenues						
Interest Earnings	$ 10,758	$ -	$ -	$ -	NA	NA
Total Fines and Other Revenues	**$ 10,758**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenues	**$ 321,090**	**$ 402,300**	**$ 924,886**	**$ 329,424**	**-18.11%**	**-64.38%**
Total Sources of Funds	**$ 321,090**	**$ 402,300**	**$ 924,886**	**$ 329,424**	**-18.11%**	**-64.38%**
Uses of Funds						
Expenditures						
Program Administration	$ 46,353	$ 83,900	$ 84,467	$ 94,424	12.54%	11.79%
TBRA Program	49,820	85,000	220,235	50,000	-41.18%	-77.30%
Community Development Block Grant Programs	209,633	225,000	611,784	175,000	-22.22%	-71.40%
Housing Choice Voucher Program	4,526	8,400	8,400	10,000	19.05%	19.05%
Transfer to Reserves	10,758	-	-	-	NA	NA
Sub Total Expenditures	**$ 321,090**	**$ 402,300**	**$ 924,886**	**$ 329,424**	**-18.11%**	**-64.38%**
Total Uses of Funds	**$ 321,090**	**$ 402,300**	**$ 924,886**	**$ 329,424**	**-18.11%**	**-64.38%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 1A - PAGE 1
CITY OF BROOMFIELD BUDGET
HOUSING AUTHORITY RESERVES

RED LEAF AFFORDABLE HOUSING RESERVE

Recap - Additions to Reserve	
2007	$ 173,500
Total To Date 12/31/15	$ 173,500

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 173,500**	**$ 173,500**	**$ 173,500**	**$ 173,500**	**NA**	**NA**
Additions						
Developer Payment Received	$ -	$ -	$ -	$ -	NA	NA
Total Additions	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Sources of Funds	**$ 173,500**	**$ 173,500**	**$ 173,500**	**$ 173,500**	**NA**	**NA**
Uses of Funds						
Expenditures						
Project Expenses	$ -	$ -	$ -	$ -	NA	NA
Total Uses of Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 173,500**	**$ 173,500**	**$ 173,500**	**$ 173,500**	**NA**	**NA**

In the Memorandum of Understanding regarding affordable housing in the Red Leaf development there was a provision that if a certain number of homes did not sell as affordable the developer would make a cash-in-lieu payment of $,5000 per home. The payment received in 2007 represents the entire cash-in-lieu that was due from the developer.

PARKWAY CIRCLE AFFORDABLE HOUSING RESERVE

Recap - Additions to Reserve	
2014	$ 4,225
Total To Date 12/31/15	$ 4,225

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Beginning Balance	**$ 4,225**	**$ 4,225**	**$ 4,225**	**$ 4,225**	**NA**	**NA**
Additions						
Developer Payment Received	$ -	$ -	$ -	$ -	NA	NA
Total Additions	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Advance from Other Funds	**$ 4,225**	**$ 4,225**	**$ 4,225**	**$ 4,225**	**NA**	**NA**
Uses of Funds						
Repayment						
Project Expenses	$ -	$ -	$ -	$ -	NA	NA
Total Repayment to Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 4,225**	**$ 4,225**	**$ 4,225**	**$ 4,225**	**NA**	**NA**

In the Memorandum of Understanding of Resolution 2007-56 dated 5/2007 regarding affordable housing in the Vantage Pointe Lofts development (aka The East Village Flats) there is a provision for the release of affordability requirements and covenant restrictions. The payment received in 2014 represents the net sales proceeds of the sale price of units sold minus the maximum resale price allowable under the MOU guidelines paid to the City and County of Broomfield for use in the Housing Trust Fund.

TABLE 1A - PAGE 2
CITY OF BROOMFIELD BUDGET
HOUSING AUTHORITY RESERVES

BROOMFIELD GREENS INTEREST

Recap - Additions to Reserve	
2014	$ 8,938
Total To Date 12/31/15	$ 8,938

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 8,938**	**$ 8,938**	**$ 19,696**	**$ 19,696**	**120.36%**	**NA**
Additions						
Developer Payment Received	$ 10,758	$ -	$ -	$ -	NA	NA
Total Additions	**$ 10,758**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Sources of Funds	**$ 19,696**	**$ 8,938**	**$ 19,696**	**$ 19,696**	**120.36%**	**NA**
Uses of Funds						
Expenditures						
Project Expenses	$ -	$ -	$ -	$ -	NA	NA
Total Uses of Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 19,696**	**$ 8,938**	**$ 19,696**	**$ 19,696**	**120.36%**	**NA**

In Resolution 2004-6 dated 6/2004 the agreement regarding affordable housing in the Broomfield Greens Apartment development contains a provision that the Broomfield Greens Associates Limited Partnership pay 1% interest annually to the City and County of Broomfield on the outstanding balance of the original $500,000 promissory note when cash is available. The payments received in 2014 and 2016 represent the interest payments made to date.

TABLE 2
COUNTY OF BROOMFIELD BUDGET
BROOMFIELD HOUSING AUTHORITY
HOUSING AUTHORITY - PROGRAM SUMMARY

Function/Activity	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Program Administration						
Revenues						
Interest Earnings	$ 10,758	$ -	$ -	$ -	NA	NA
Contribution from Developer	30,181	-	-	-	NA	NA
Contribution from General Fund	16,172	83,900	84,467	94,424	12.54%	11.79%
Total Revenues	$ 57,111	$ 83,900	$ 84,467	$ 94,424	12.54%	11.79%
Expenditures						
Personnel	$ 42,235	$ 77,240	$ 77,807	$ 88,444	14.51%	13.67%
Supplies and Services	4,118	6,660	6,660	5,980	-10.21%	-10.21%
Transfer to Reserve	10,758	-	-	-	NA	NA
Total Expenditures	$ 57,111	$ 83,900	$ 84,467	$ 94,424	12.54%	11.79%
Difference	$ -	$ -	$ -	$ -	NA	NA
Tenant-Based Rental Assistance Program						
Revenues						
Federal HOME Fund - 2016	$ 49,820	$ -	$ -	$ -	NA	NA
Federal HOME Fund - 2017	-	85,000	220,235	-	-100.00%	-100.00%
Federal HOME Fund - 2018	-	-	-	50,000	100.00%	100.00%
Total Revenues	$ 49,820	$ 85,000	$ 220,235	$ 50,000	-41.18%	-77.30%
Expenditures						
Home Consortium Boulder Administration	$ -	$ 8,500	8,500	$ 5,000	-41.18%	-41.18%
Tenant-Based Rental Assistance Program	49,820	76,500	211,735	45,000	-41.18%	-78.75%
Total Expenditures	$ 49,820	$ 85,000	$ 220,235	$ 50,000	-41.18%	-77.30%
Difference	$ -	$ -	$ -	$ -	NA	NA
Housing Choice Voucher Program						
Revenues						
Housing Choice Voucher Program - 2016	$ 4,526	$ -	$ -	$ -	NA	NA
Housing Choice Voucher Program - 2017	-	8,400	8,400	-	-100.00%	-100.00%
Housing Choice Voucher Program - 2018	-	-	-	10,000	100.00%	100.00%
Total Revenues	$ 4,526	$ 8,400	$ 8,400	$ 10,000	19.05%	19.05%
Expenditures						
Housing Choice Voucher Program - 2016	$ 4,526	$ -	$ -	$ -	NA	NA
Housing Choice Voucher Program - 2017	-	8,400	8,400	-	-100.00%	-100.00%
Housing Choice Voucher Program - 2018	-	-	-	10,000	100.00%	100.00%
Total Expenditures	$ 4,526	$ 8,400	$ 8,400	$ 10,000	19.05%	19.05%
Difference	$ -	$ -	$ -	$ -	NA	NA
Community Development Block Grant Programs						
Revenues						
Community Development Block Grant - 2016	$ 209,633	$ -	$ -	$ -	NA	NA
Community Development Block Grant - 2017	-	202,500	589,284	-	-100.00%	-100.00%
Community Development Block Grant - 2018	-	-	-	157,500	100.00%	100.00%
CDBG program support 10%	-	22,500	22,500	17,500	105.88%	-22.22%
Total Revenues	$ 209,633	$ 225,000	$ 611,784	$ 175,000	-22.22%	-71.40%
Expenditures						
CDBG Rehabilitation Program - 2016	$ 209,633.00	$ -	$ -	$ -	NA	NA
CDBG Rehabilitation Program - 2017	-	202,500	589,284	-	NA	-100.00%
CDBG Rehabilitation Program - 2018	-	-	-	157,500	100.00%	100.00%
CDBG program support 10%	-	22,500	22,500	17,500	-22.22%	-22.22%
Total Expenditures	$ 209,633	$ 225,000	$ 611,784	$ 175,000	-22.22%	-71.40%
Difference	$ -	$ -	$ -	$ -		
SUMMARY						
	Actual 2016	**Original Budget 2017**	**Revised Budget 2017**	**Original Budget 2018**	**Budget % Chg 17 Original 2018**	**Budget % Chg 17 Revised 2018**
Beginning Balance	**-**	**-**	**-**	**-**	**NA**	**NA**
Total Revenues	$ 321,090	$ 402,300	$ 924,886	$ 329,424	-18.11%	-64.38%
Total Expenditures	321,090	402,300	924,886	329,424	-18.11%	-64.38%
Difference	$ -	$ -	$ -	$ -	NA	NA
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

2018 ANNUAL BUDGET

ARISTA LOCAL IMPROVEMENT DISTRICT

ARISTA LOCAL IMPROVEMENT DISTRICT

As of Budget Adoption on 10/24/17	Current Mayor and Council
Randy Ahrens - Chairperson	Randy Ahrens - Chairperson
Liz Law-Evans	Liz Law-Evans
Stan Jezierski	Stan Jezierski
Mike Shelton	Mike Shelton
Sharon Tessier	Sharon Tessier
Sam Taylor	Bette Erickson
Bette Erickson	Deven Shaff
Greg Stokes	Kimberly Groom
Kevin Kreeger	Kevin Kreeger
Martha Derda	David Beacom
David Beacom	Guyleen Casriotta

Charles Ozaki – Executive Director

Kevin Standbridge – Assistant Executive Director

CITY AND COUNTY MANAGER
One DesCombes Drive • Broomfield, CO 80020 • 303.438.6300 • www.broomfield.org

BUDGET MESSAGE

TO: Mayor and City Council

FROM: Charles Ozaki, City and County Manager

SUBJECT: 2018 Budget for the Arista Local Improvement District

DATE: January 1, 2018

The Arista Local Improvement District (A-LID) was established in August 2005 to facilitate the construction of transportation facilities in the Arista Development. The first project was the parking structure, constructed and owned by the Arista Metropolitan District (AMD), which enhances parking options for the 1STBANK Center and the adjacent commercial development. The A-LID is supported by a 0.2% sales tax on all taxable sales within its boundaries. The revenue generated by the tax has been pledged to support the AMD's debt service on bonds sold to construct the parking structure. Since the only allowable use of the revenue is to support the funding of public transportation services or improvements, the 2018 budget for the A-LID exists solely to authorize payments to the AMD as noted above. In a 2008 election, voters within the A-LID approved a measure that would allow the District to increase the sales tax levy up to 0.55%. This increase has not yet been enacted.

Respectfully submitted,



Charles Ozaki
City and County Manager

TABLE 1
ARISTA LOCAL IMPROVEMENT DISTRICT
REVENUES AND EXPENDITURES

Sources and Uses of Funds	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Sources of Funds						
Beginning Balance	**$ 15**	**$ -**	**$ 14**	**$ -**	**NA**	**-100.00%**
Revenues						
Intergovernmental Revenues						
Sales Tax	$ 21,098	$ 23,725	$ 23,725	$ 24,200	2.00%	2.00%
Total Intergovernmental Revenues	**$ 21,098**	**$ 23,725**	**$ 23,725**	**$ 24,200**	**2.00%**	**2.00%**
Total Revenues	**$ 21,098**	**$ 23,725**	**$ 23,725**	**$ 24,200**	**2.00%**	**2.00%**
Total Sources of Funds	**$ 21,113**	**$ 23,725**	**$ 23,739**	**$ 24,200**	**2.00%**	**1.94%**
Uses of Funds						
Expenditures						
Payment to Others	$ 21,099	$ 23,725	$ 23,739	$ 24,200	2.00%	1.94%
Sub Total Expenditures	**$ 21,099**	**$ 23,725**	**$ 23,739**	**$ 24,200**	**2.00%**	**1.94%**
Total Uses of Funds	**$ 21,099**	**$ 23,725**	**$ 23,739**	**$ 24,200**	**2.00%**	**1.94%**
Ending Balance	**$ 14**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

2018 ANNUAL BUDGET

COLORADO BUILDING CORPORATION

BROOMFIELD BUILDING CORPORATION MEMBERS

	As of Budget Adoption on 10/24/17	Current Mayor and Council
President	**Sam Taylor**	**Vacant***
Vice President	**Randy Ahrens**	**Randy Ahrens**
Secretary	**Charles Ozaki**	**Charles Ozaki**
Treasurer	**Patricia Soderberg**	**Patricia Soderberg**
Boardmember	**Greg Stokes**	**Vacant***
Boardmember	**Kevin Standbridge**	**Kevin Stanbridge**

** 2018 Officers to be determine*

CITY AND COUNTY MANAGER
One DesCombes Drive • Broomfield, CO 80020 • 303.438.6300 • www.broomfield.org

BUDGET MESSAGE

TO: Mayor and City Council

FROM: Charles Ozaki, City and County Manager

SUBJECT: 2018 Proposed Budget for the City and County of Broomfield, Colorado Building Corporation

DATE: January 1, 2018

The City and County of Broomfield, Colorado Building Corporation (Building Corporation) was created in 1999 to allow the City and County to use asset-backed Certificate of Participation (COP) financing for public projects.

From 1999 through 2004, the initial projects financed through COP's issued by the Building Corporation included the renovation of the building located at #6 Garden Center, construction of several buildings (including a library and auditorium, a police and court facility, a detention center and a recreation center), open space acquisitions (317 acres) and acquisition and development of athletic fields (123 acres). In 2008 the Building Corporation also provided funds (approximately $12 million) to facilitate the construction of the detention center expansion project. The Building Corporation receives annual lease payments for these assets from the City and County of Broomfield which are then utilized to fund the annual debt service payments on the COP's.

In 2010, the Building Corporation Board of Directors approved the refunding of all outstanding COP's. Due to lower interest rates, savings realized by the refinancing will amount to $14,613,634 from 2013 through the remaining term of the COP's (final maturity in 2029). These savings will be recognized annually in the County General Fund, City General Fund, Sales and Use Tax Capital Improvements Fund, and the Open Space and Parks fund as their lease payments to the Building Corporation are reduced from original levels.

The 2018 Budget for the Building Corporation includes $7,682,338 in revenues from annual lease payments collected by the Building Corporation from the City and County of Broomfield. This, together with projected interest earnings of the fund, provides the funding source for the 2018 COP debt service payments of $7,677,938

Respectfully submitted,



Charles Ozaki
City and County Manager

TABLE 1 - PAGE 1
CITY AND COUNTY OF BROOMFIELD
COLORADO BUILDING CORPORATION

Revenues and Expenditures	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Lease Payment & Other Revenues						
Lease Payment from City of Broomfield	$ 336,568	$ 339,171	$ 339,171	$ 338,201	-0.29%	-0.29%
Lease Payment from City of Broomfield - CIP	3,697,995	3,745,350	3,745,350	3,739,907	-0.15%	-0.15%
Lease Payment from County of Broomfield	3,567,675	3,602,717	3,602,717	3,603,330	0.02%	0.02%
Interest Earnings on Reserve - 2010 COPs	4,662	3,700	600	-	-100%	-100%
Interest Earnings	384	300	300	300	NA	NA
Total Lease Payment & Other Revenues	$ 7,607,284	$ 7,691,238	$ 7,688,138	$ 7,681,738	0%	0%
Bond Proceed & Other Financing Sources						
Certificates of Participation , Series 20107	$ -	$ -	$ 52,928,594	$ -	NA	-100.00%
Total Bond Proceed & Other Financing Sources	**$ -**	**$ -**	**$ 52,928,594**	**$ -**	**NA**	**-100.00%**
Transfer from Reserves						
Transfer from Arbitrage Reserve	$ -	$ -	$ 4,925	$ -	NA	-100.00%
Transfer from Debt Services Reserve	-	-	8,415,000	-	NA	-100.00%
Total Bond Proceed & Other Financing Sources	**$ -**	**$ -**	**$ 8,419,925**	**$ -**	**NA**	**-100.00%**
Total Revenues	**$ 7,607,284**	**$ 7,691,238**	**$ 69,036,657**	**$ 7,681,738**	**-0.12%**	**-88.87%**
Total Sources of Funds	**$ 7,607,284**	**$ 7,691,238**	**$ 69,036,657**	**$ 7,681,738**	**-0.12%**	**-88.87%**
Expenditures						
COP Series 2010						
Retirement of COPs - Principal	$ 4,700,000	$ 5,020,000	$ -	$ -	-100.00%	NA
Retirement of COPs - Interest (6/1 & 12/1)	2,898,738	2,663,738	1,331,869	-	-100.00%	-100.00%
COP Series 20107						
Retirement of COPs - Principal	$ -	$ -	$ 5,470,000	$ 5,650,000	100.00%	3.29%
Retirement of COPs - Interest (6/1 & 12/1)	-	-	881,117	2,023,500	100.00%	129.65%
Other Expenditures						
Cost of Issuance	$ -	$ -	$ 473,834	$ -	NA	-100.00%
Paying Agent Fees	3,500	3,500	3,500	3,500	NA	NA
Payment to Refunding Escrow	-	-	60,876,337	-	NA	-100.00%
Reserve for Arbitrage	5,046	4,000	-	4,738	18.45%	100.00%
Total Uses of Funds	**$ 7,607,284**	**$ 7,691,238**	**$ 69,036,657**	**$ 7,681,738**	**-0.12%**	**-88.87%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

Certificates of Participation - City General Fund	2017	Completion of City Center Facilities: Parking lots at library & police/court buildings; remodeling of One DesCombes (org. 2000 series). This debt was refinanced in 2010 and 2017.
Certificates of Participation - County General Fund	2017	Construct city and county facilities (Library, Detention Center, Police/Courts, HHS); fund county start-up costs (org. 1999 series).This debt was refinanced in 2010 and 2017.
Certificates of Participation - CIP	217	Construction of Paul Derda Recreation Center and Athletic Fields (BIP, Broomfield County Commons)(org. 2000 series).This debt was refinanced in 2010 and 2017.

TABLE 1 - PAGE 1A
CITY AND COUNTY OF BROOMFIELD
COLORADO BUILDING CORPORATION

Reserve for Arbitrage						
Certificate of Participation Reserve Fund	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Beginning Balance	**$ 252,812**	**$ 253,117**	**$ 258,653**	**$ 263,578**	**4.13%**	**1.90%**
Additions						
Transfer from Building Corp	$ 5,046	$ 4,000	$ -	$ 4,738	18.45%	100.00%
Total Additions	**$ 5,046**	**$ 4,000**	**$ -**	**$ 4,738**	**18.45%**	**100.00%**
Uses						
Transfer to Building Corp for Debt Services	$ 795	$ -	$ 4,925	$ -	NA	-100.00%
Total Uses of Reserve	**$ 795**	**$ -**	**$ 4,925**	**$ -**	**NA**	**-100.00%**
Ending Balance	**$ 258,653**	**$ 257,117**	**$ 263,578**	**$ 268,316**	**4.36%**	**1.80%**

Reserve for Debt Services						
Debt Services Reserve Fund	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018	Budget % Chg 17 Original 2018	Budget % Chg 17 Revised 2018
Beginning Balance	**$ 8,415,000**	**$ 8,415,000**	**$ 8,415,000**	**$ -**	**-100.00%**	**-100.00%**
Additions						
Total Additions	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Uses						
	$ -	$ -	$ 8,415,000	$ -	NA	-100.00%
Total Uses of Reserve	**$ -**	**$ -**	**$ 8,415,000**	**$ -**	**NA**	**-100.00%**
Ending Balance	**$ 8,415,000**	**$ 8,415,000**	**$ -**	**$ -**	**-100.00%**	**NA**



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Appendices

Appendix A

Administrative Charges and Internal Service Allocations

Facility Maintenance		2018 Budget
Allocations are charged to each major fund for Facility Maintenance services based on the square footage of the buildings maintained for each fund.		
GENERAL FUND *Municipal Center, Police Building, Depot Hill Museum, #12 Garden Center, Shops/Maintenance Building, Recycling Center, Library, Auditorium*	$	2,161,044
WATER FUND *Water Treatment Plant on 144th, Water Treatment Plant on 112th*		78,420
SEWER FUND *Wastewater Treatment Plant*		56,300
HUMAN SERVICES FUND *Human Services portion of the Senior Center and Workforce*		229,460
RECREATION FUND *Community Center, The Bay, Skate Park, and Paul Derda Recreation Center*		1,113,600
COUNTY FUND *Detention Center, the Courts Building, and the support services portion of Human Services*		1,195,760
Total Charges	**$**	**4,834,584**

General Services for County Fund		
Allocations are charged to the County Genereal Fund for centralized services provided by the City such as finance, human resources, legal, information technology and fleet maintenance. The amounts are based on the indirect cost allocation report prepared each year.		
COUNTY FUND	$	1,980,381
Total Charges	**$**	**1,980,381**

General Services for Utility Funds		
Allocations are charged to each utility fund (Water, Sewer and Water Reclamation) for centralized services provided by the City such as finance, human resources, legal, information technology, and fleet maintenance. The amounts are based on the indirect cost allocation report prepared each year.		
WATER FUND	$	2,103,610
SEWER FUND		1,472,530
WATER RECLAMATION FUND		126,220
Total Charges	**$**	**3,702,360**

General Services for Urban Renewal Authority		
Allocations are charged to the Broomfield Urban Renewal Authority for centralized services provided by the City such as project administration, finance, human resources, legal, and planning. The amounts are based on the indirect cost allocation report perpared each year.		
BURA	$	3,240,710
Total Charges	**$**	**3,240,710**

APPENDIX B

SCHEDULE OF CAPITAL EQUIPMENT PURCHASES

DEPARTMENT	Division	DESCRIPTION OF ITEM	COST
Replacement Vehicles and Equipment			
Community Development	CIP	Sport utility vehicle (SUV)	$ 23,000
HHS	Environmental Health	Small pickup/SUV	25,000
HHS	Seniors	5 passenger minivan	22,000
HHS	Seniors	Paratransit Van	48,000
Public Works	Facility Services	Transit Connect mini van. Cargo only, no back seats. No shelves	22,000
Public Works	Facility Services	Transit Connect mini van. Cargo only, no back seats. No shelves	22,000
Public Works	Park Services	15' Flex Wing Rotary Mower	28,000
Public Works	Park Services	Terrain Cut Mower, Rear Discharge with commerical deck and heavy duty snowplow	39,600
Public Works	Park Services	4.6 cubic yard stainless steel dump box with EZ pull Tarp System for 12 ft. bed	17,000
Public Works	Park Services	25 Foot Equipment Trailer	8,500
Public Works	Park Services	25 Foot Equipment Trailer	8,500
Public Works	Park Services	Midsize pickup - Crew Cab - 4x4 - bedliner - cross bed tool box	25,000
Public Works	Park Services	1 Ton DRW 2WD Cab and Chassis. Extended Cab - 3-yard dump body with fold down sides and lift gate.	46,400
Public Works	Park Services	1 Ton DRW 2WD Cab and Chassis. Extended Cab. 3-yard dump body with fold down sides and lift gate	46,400
Public Works	Park Services	Club Car Carryall 550 4x2 Gas Powered Utility Cary	10,500
Public Works	Park Services	Ride-on Fertilizer Spreader	5,000
Public Works	Park Services	1 Ton DRW 4WD Extended Cab, 3 yard dump body with lift gate, Over head light bar	46,400
Public Works	Park Services	25 HP Dingo TX 1000 Diesel Wide Track with high torque trencher head, 3 ft. boom, 3 ft. x 6 inch wide trencher attachment and backfill / snow blade	41,000
Public Works	Park Services	3/4 ton DRW 2WD Cab and Chasis with Utility Body	36,000
Public Works	Streets/Traffic	Bucket Truck	195,200
Public Works	Streets/Traffic	3/4 Ton utility van	30,000
Public Works	Streets/Traffic	Crew Cab, 4 door truck with crane, inverter, hydralic tool conection, and variable message sign	97,300
Public Works	Streets/Drainage	14,000 lb. GVW equipment trailer with 2 5/16" bulldog coupler and RV connector and 5 foot dovetail	9,500
Public Works	Streets/MOC	Walk behind asphalt roller	6,200
Public Works	Streets/Snow & Ice	Truck frame, fuel tank and sander body	44,400
Public Works	Streets/Snow & Ice	Truck frame, fuel tank and sander body	47,700
Public Works	Streets/Snow & Ice	Truck frame, fuel tank and sander body	44,400
Police	Patrol	Mid-size SUV	53,755
Police	Patrol	Mid-size SUV	47,290
Police	Patrol	Mid-size SUV	47,290
Police	Patrol	Mid-size SUV	47,290
Police	Patrol	Mid-size SUV	45,990
Police	Patrol	Mid-size SUV	47,290
Police	Patrol	Mid-size SUV	47,290
		Replacement Vehicles and Equipment Total	**$ 1,331,195**
Replacement Other Equipment			
Public Works	Facility Services	Commerical washer and dryer set	$ 12,000
Police	Detention Ops	38 - Portable Radios	183,425
Police	Detention Ops	2 - 32TB DVR iSCSI Replacements	23,795
Police	Detention Ops	Metal Detector - Cell Sense Ferromagnetic Detection System	9,355
Police	Detention Bldg Mtce	JWC Model #30004T - 1200 - DI In-Line Sewer Grinder	13,550
Police	Investigations	Forensic Recovery Evidence Device (FRED) Talino KA0501 Forensic Workstation	14,480
Public Works	Water Treatment	4 - M424 BNL Pro Series Blue White Peristaltic pumps	13,900
Public Works	Water Treatment	4 - Endress Hauser Filter Level Transmitters, Liquicap MFMI51	9,500
Public Works	Water Reclamation Supply	4 - M424 BNL Pro Series Blue White Peristaltic pumps	13,900
Public Works	Wastewater Utilities	Sluice gates for Willow Run Lift Station	34,000
		Replacement Other Equipment Total	**$ 327,905**
New Vehicles and Other Equipment*			
Public Works	Streets	Bucket Truck	$ 156,200
Public Works	Streets	Trailer-Mounted Crack Seal Unit	60,000
Public Works	Water Reclamation Resources & Planning	4WD Full-Size pick-up	28,000
Clerk & Recorder	City Clerk	Postage Machine	12,725
Community Development	GIS	Drone and software	25,000
Police	Patrol, Investgation, Detention	12 - semi-automatic 5.66 mm carbine rifles with accessories	18,100
Police	SWAT	Crisis Negotiation Team Throw Phone	28,385
Police	SWAT	SWAT vehicle with rotating hatch, counter balanced, AWD - US State Department Armor Level E vehicle	232,860
		New Vehicles and Equipment Total	**$ 561,270**
GRAND TOTAL			$ 2,220,370

*Operating Budget Purchase

Appendix C
INTERGOVERNMENTAL & COMMUNITY GRANTS

Organization	Actual 2016	Original Budget 2017	Revised Budget 2017	Original Budget 2018
HEALTH & HUMAN SVCS STATE FUNDED/MANDATED:				
Imagine!	$ 348,209	$1,111,265	$1,111,265	$1,254,142
Mental Health Center of Boulder County, Inc.	315,000			
Misc. HHS Direct Service Providers	300,445			
Mental Health Center of Boulder County, Inc. - Lease Payments	94,523	113,620	113,620	48,175
TOTAL HHS AGENCY OUTLAYS	**$1,058,177**	**$1,224,885**	**$1,224,885**	**$1,302,317**
COMMUNITY OUTLAY:				
Misc. Cultural Organization Outlays	$ 11,045	$ 12,686	$ 12,686	$ 11,045
Economic Development - Lease Payments	18,460	0	0	0
Economic Development - Lease Payments	3,258	0	0	0
Broomfield FISH - Lease Payments	39,595	39,708	23,163	0
TOTAL COMMUNITY AGENCY OUTLAYS	**$ 72,358**	**$ 52,394**	**$ 35,849**	**$ 11,045**
ORGANIZATION DUES:				
Broomfield Area Chamber of Commerce	$ 3,400	$ 3,400	$ 3,400	$ 3,400
Colorado Counties, Inc.	20,000	20,000	20,000	20,000
Colorado Municipal League	33,647	34,656	34,656	34,656
Denver Metro Convention & Visitors Bureau/ Visit Denver	525	525	525	0
Denver Regional Council of Governments	17,900	16,000	16,000	17,900
Metro Mayors Caucus/ Civic Results	4,971	4,520	4,520	5,183
North Metro Chamber of Commerce	505	505	505	505
National Association of Counties	860	860	860	860
National League of Cities	4,467	4,467	4,467	4,467
Regional Air Quality Council	1,500	1,500	1,500	1,500
North Area Transportation Alliance	2,400	2,400	2,400	2,400
U.S. 36 Commuting Solutions	11,924	11,924	11,924	11,924
TOTAL ORGANIZATION DUES	**$ 102,099**	**$ 100,757**	**$ 100,757**	**$ 102,795**

TOTAL OUTSIDE AGENCY FUNDING	**$1,232,634**	**$1,378,036**	**$1,361,491**	**$1,416,157**

***Note White=City Contribution**
***Note Shaded=County Contribution**

INTERGOVERNMENTAL & COMMUNITY OUTLAYS- cont.

CITY COUNCIL SPECIAL EVENT FUNDING:	2018 Budget
Council Annual Allowance for Community Relations	5,000
Mayor Annual Allowance for Community Relations	1,000
A Precious Child Gala	1,500
Chamber After Hours	3,000
Chamber Annual Event	1,000
Chamber Annual Summer BBQ Sponsorship	1,000
Metro North Event	1,000
Adams 12 Five Star	1,000
Bal Swan	3,000
Coffee for Mayor Trail Adventure	75
Dancing with the Broomfield Stars	1,000
DRCOG Awards Reception Sponsorship	800
Smart Community Annual Forumn	500
HOB Awards	800
Treats for 4th of July	3,200
Broomfield Days - Marching Band Competition	1,000
Broomfield Days - Table Rental	200
Sister City - Host Expenses	5,000
North Metro Chamber Dinner Sponsorship	1,000
Relay for Life	1,000
Misc Expenses	925
TOTAL	**$ 33,000**

APPENDIX D

EXPLANATION OF INTERFUND ACTIVITY

Receiving Fund	Expending Fund	Amount	Transaction Description
City General	Water	2,103,610	General government services provided by the General Fund based on an estimate of the amount of time invested in Water-related functions.
City General	Wastewater	1,472,530	General government services provided by the General Fund based on an estimate of the amount of time invested in Wastewater-related functions.
City General	Water Reclamation	126,220	General government services provided by the General Fund based on an estimate of the amount of time invested in Water Reclamation-related functions.
City General	Lodging Tax	625,000	100% of tax collected is designated for the maintenance of street landscapes for specific retail developments. Parks Maintenance activities are recorded in the General Fund.
City General	County General	1,980,381	General government services provided by the General Fund based on an estimate of the amount of time invested in County-related functions.
City General	Human Services	166,970	General government services provided by the General Fund based on an estimate of the amount of time invested in Human Service functions.
Total City General Fund		**6,474,711**	
Facility Maintenance	City General	2,167,964	Facility specific costs and sq. ft. allocation of general costs.
Facility Maintenance	Water	78,420	Facility specific costs and sq. ft. allocation of general costs.
Facility Maintenance	Wastewater	56,300	Facility specific costs and sq. ft. allocation of general costs.
Facility Maintenance	Recreation	1,113,600	Facility specific costs and sq. ft. allocation of general costs.
Facility Maintenance	Human Services	229,460	Facility specific costs and sq. ft. allocation of general costs.
Facility Maintenance	County General	1,195,760	Facility specific costs and sq. ft. allocation of general costs.
Total Facility Maintenance Fund		**4,841,504**	
Recreation	City General	1,322,198	Subsidy for operations to cover costs above participation fees.
Total Recreation Fund		**1,322,198**	
Library	City General	1,130	Covers expenditures in excess of revenues.
Total Library Fund		**1,130**	
Street	County General	2,044,689	Replacement of the Road and Bridge Tax collected from predecessor counties.
Total Street Fund		**2,044,689**	
Capital Improvement	City General	3,500,000	Covers new capital improvements projects.
Capital Improvement	County General	2,351,998	Covers new capital improvements projects.
Total CIP Fund		**5,851,998**	
Development Agreements	Service Expansion Fee	291,050	Share of Service Expansion Fee based on Development Agreements.
Total Development Agreements Fund		**291,050**	
Debt Service	Capital Improvements	7,602,566	Portion of principal and interest payments due related to sales tax capital improvements.
Debt Service	Open Space & Parks	4,094,225	Portion of principal and interest payments due related to Open Space purchases.
Debt Service	Development Agreements	1,999,977	Debt service on Westcor obligation refinancing.
Total Debt Service Fund		**13,696,768**	
Wastewater	Water Reclamation	1,402,410	Share of the debt service related to sewer improvements paid for with the 2001 revenue bond issuance.
Total Wastewater Fund		**1,402,410**	
Cemetery	City General	92,999	Covers expenditures in excess of revenues.
Total Cemetery Fund		**92,999**	
County Detention Center	City General	70,000	Transfer of Court Surcharge to fund Alternative Sentencing Unit.
Total County Detention Center		**70,000**	
Human Services	County General	1,140,525	Workforce Center - covers expenditures in excess of revenues.
Total Human Services Fund		**1,140,525**	
Grand Total Interfund Activity		**37,229,982**	

APPENDIX E

CITY AND COUNTY OF BROOMFIELD STRATEGY MAP

Guiding Statements and Plans

Mission Statement

Working in partnership with the community, the City and County of Broomfield provides excellent services in an efficient, respectful, and courteous manner to enhance and protect the environment and quality of life of Broomfield citizens.

Guiding Values

- We are here to **serve** our **citizens** as advocates and problem solvers.
- We always treat our citizens and employees with **dignity, respect,** and **equity.**
- We are **fiscally responsible.**
- We are here to help Broomfield be a **safe** and **enjoyable** community filled with opportunity for citizens and employees.
- We **care** and we **show** it through our **positive manner.**
- We **respond** quickly and we **follow-up.**
- We value **vision, diversity,** and **progressive thinking.**
- We encourage **new ideas** and **suggestions.**
- We **maximize opportunities** to advance the interest of the community as a whole.

2017 Council Priorities

A. Provide Water for the Community as it Continues to Grow
B. Assure that Broomfield Oil & Gas Regulations & Comprehensive Plan Mitigate to Greatest Extent Possible Impacts on Community
C. Move Civic Center Project to Construction
D. Expand Broomfield Library Facility
E. Improve Dillon Road
F. Reconstruct Broomfield Community Center
G. Improve City and County Government
H. Expand Housing Opportunities
I. Economic Development

Comprehensive Plan

1. Community Form & Identity
2. Growth, Population & Change
3. Land Use
4. Transportation
5. Open Space, Parks, Recreation & Trails
6. Economic Development
7. Community Services & Facilities
8. Sustainability
9. Housing
10. Utilities

Outcomes

Safe Community

Safety for residents businesses, visitors, and the City and County workforce

Economic Vitality

A diverse & sustainable economy through housing, employment, and shopping opportunities

Health, Leisure & Educational Opportunities

Healthy community with a broad spectrum of opportunities for recreation, culture, education, and entertainment

Facilities & Transportation Infrastructure

Safe, well-maintained, effective and attractive facilities, streets, parks, and utilities

Self-Sufficiency

Support for individuals and households requiring basic and temporary health and financial assistance leading to self-sufficiency

Environmental Stewardship

A regional leader in environmental stewardship, open space preservation, water and other natural resource management

Engaged & Fiscally Responsible Government

Innovative, responsive, efficient, and fiscally responsible government with an engaged community and workforce

APPENDIX F

COMPREHENSIVE PLAN

Introduction

Broomfield's current Comprehensive Plan was adopted in 2016, following an extensive community information gathering and feedback process. An advisory Task Force, comprised of residents from each of Broomfield's five wards, was heavily involved in making recommendations and updating the Plan. The Plan is a dynamic 20-year policy document intended to be periodically reviewed and updated to remain valid and effective. It serves as the principal planning document addressing Broomfield's goals and policies related to land use and other key community issues. These key issues and goals are summarized in the ten functional elements below. These broad Comprehensive Plan goals have been tied to the more specific goals of each Department.

Vision Statement

Broomfield: a City and County of diverse neighborhoods that inspire identity and unity; where its culture of excellence, leadership, self-determination, and innovation is nurtured and practiced; and where its businesses thrive and its citizens of all ages are proud to live.

1. Community Form & Identity

Vision Statement

Broomfield is both destination and place to call home. Inclusive, creative and safe, we skillfully connect people with each other, services, the environment, and historical roots. Beautiful landscapes, gainful employment, and attainable housing are complemented by evolving transportation options, trail systems, recreational opportunities, and the arts. A spirit of generosity and collaboration makes us a sought after place to live, work, and play.

Goals

CF-A: Community Form and Identity	*Build on the established physical framework to strengthen Broomfield's sense of community identity by identifiably connecting neighborhoods, open lands, and residential and commercial areas, and by enhancing natural and human-made features.*
CF-B: Community Character	*As Broomfield grows, encourage community unity and interaction to maintain and enhance a sense of identity as a friendly and vibrant small city that includes a diversity of people and responds to a diversity of needs.*
CF-C: Community Form and Identity Implementation	*Implement the vision and the policies relating to Broomfield's physical form and identity.*

2. Growth, Population & Change

Vision Statement

Broomfield supports a trajectory for sustainable and desirable residential and commercial growth, which is relevant to and inclusive of its citizens; enhances and promotes Broomfield's transportation network advantages; and elevates and celebrates our unique physical characteristics and amenities.

Goals

GPC-A: Balanced Rate of Growth	*Support population growth that ensures continuity of Broomfield's desired community identity and characteristics, while recognizing that trends and changes in net migration, transportation networks, household compositions, and economic growth may require flexibility in adapting and approving future residential and commercial development.*
GPC-B: Jobs	*Create a quality, working atmosphere to include amenities such as urban villages, telecommunications and transportation infrastructure, mobility options, urban agriculture gardens, open space and recreational opportunities.*
GPC-C: Municipal Services	*Provide public and support private services throughout Broomfield in a timely manner.*
GPC-D: Pace of Growth	*Encourage a pace of growth that parallels the appropriate rate of investment in desirable attributes such as parks, open spaces, and other identifiable characteristics of Broomfield as a community.*

Comprehensive Plan - cont.

2. Growth, Population & Change – Continued

GPC-E: Regionalism	*Actively direct and influence regional plans for growth and development.*

3. Land Use

Vision Statement

Broomfield continues an appropriate and sustainable land use pattern anchored by great neighborhoods and vibrant community activity centers that are linked to create an economic and environmentally sustainable community.

Goals

LU-A: Mix of Land Uses	*Plan for an appropriate mix of land uses that ensures connectivity, livability, flexibility, environmental sustainability, and economic vitality.*
LU-B: Mixed Use Developments	*Encourage and support mixed use developments that provide the benefits of more compact, denser development with a mix of living, shopping, and working environments.*
LU-C: Neighborhoods	*Continue to encourage and support community of neighborhoods containing a variety of housing types, while maintaining existing single-family residential areas of Broomfield.*
LU-D: Transit Oriented Development	*Encourage and support development focused around major transportation areas that form vibrant pedestrian-oriented urban centers.*
LU-E: Commercial Areas	*Encourage and support commercial development that contributes to a diverse community image and to a vibrant character that provides increased choices and*
LU-F: Industrial Areas	*Encourage and support a variety of industrial land use types and intensities in designated areas that are both supported by and compatible with surrounding land uses.*
LU-G: Civic Center District	*Create a Civic Center District that serves as a key focal point for community and civic activities.*
LU-H: Town Center District	*Create Town Center District in northeast area of Broomfield to serve as an entertainment, cultural, business and auxiliary civic services hub.*
LU-I: Development Standards	*Use development standards and guidelines to help realize the community's overall vision and goals.*
LU-J: Impact of Development	*Evaluate and mitigate the impact of each development project on the system at the time of build.*

4. Transportation

Vision Statement

Broomfield provides a well-connected and well maintained multimodal transportation system that safely and effectively accommodates all modes (pedestrian, bicycle, automobile, bus, rail and freight) providing mobility for goods and people of all ages and abilities while supporting economic development, reducing dependence on the single occupant vehicle, and minimizing environmental impacts.

Goals

TS-A: People and Goods Moving Capacity	*Optimize the capacity of the multimodal transportation system to handle existing and projected travel demands associated with moving people and goods.*
TS-B: Alternative Modes	*Promote and develop transportation alternatives to provide travel choices and mobility for people of all ages and abilities.*
TS-C: A Connected Transportation System	*Create and collaborate on an interconnected transportation system that facilitates safe travel for all modes, allows for seamless connections between modes, and provides linkages between neighborhoods and to neighboring communities.*
TS-D: Livable Streets	*Encourage livable streets that are accessible, safe, efficient, and enjoyable for all people.*
TS-E: Regional Transportation Planning	*Participate in and influence regional transportation planning efforts and Broomfield's accessibility to the regional multimodal network, while coordinating with neighboring communities to promote an efficient and integrated transportation system.*

Comprehensive Plan - cont.

4. Transportation - Continued

TS-F: Land Use and Transportation	*Integrate the multimodal transportation system to support and complement Broomfield's economic development plans and policies.*
TS-G: Sustainability	*Maintain and improve existing transportation infrastructure in a socially, environmentally, and fiscally sustainable manner.*

5. Open Space, Parks, Recreation & Trails

Vision Statement

Broomfield Preserves and enhances those natural and recreational places that reflect the heart and soul of the community.

Goals

OP-A: 40% Open Lands	*Provide approximately 40 percent of Broomfield's planning area as open lands.*
OP-B: Interconnected Public Open Lands System	*Connect public spaces with paths and greenways within and between existing and new areas of the community in order to provide continuous green space throughout the community benefiting wildlife, enhancing recreational experiences, and increasing Broomfield's walkability.*
OP-C: Community Image and Identity	*Use open space, parks, trails, and recreational facilities to reinforce a strong community image and identity and to improve quality of life.*
OP-D: Stewardship	*Careful and responsible management of open space and stewardship of natural resources.*
OP-E: Future Needs	*Develop a proactive approach to meeting future open space, parks, and recreation needs.*
OP-F: Distribution of Facilities	*Promote the equitable distribution of open space, parks, recreational and trail facilities.*

6. Economic Development

Vision Statement

Broomfield continues to evolve into a vibrant and economically diversified community with competitive advantages that support established businesses, new businesses and entrepreneurs, and with a strategic mix of uses and industry sectors that support jobs and a sustainable long-term tax base. Broomfield enthusiastically partners with local businesses and community organizations to attract, retain, and support business expansions. Residents, as well as those living outside the city, have opportunities to work at jobs in the public and private sectors and to participate in the emerging nontraditional sectors of the global economy.

Goals

ED-A: Economic Growth	*Maintain, monitor, and revise as necessary economic and tax policies to strengthen and enlarge Broomfield's economic growth engines that have significant positive economic multiplying impacts throughout the community.*
ED-B: Commercial Vitality	*Maintain and enhance the vitality of commercial, industrial, and retail sectors in order to provide employment and tax base.*
ED-C: Residential Vitality	*Maintain and enhance the vitality of residential neighborhoods in order to provide housing for local employees as well as future housing to draw quality retail opportunities.*
ED-D: Local and Regional Shopping	*Enhance and expand local and regional shopping, dining, and entertainment opportunities in Broomfield. The terms "local" and "regional" apply both to ownership (e.g., local versus nonlocal ownership) as well as "draw" (e.g., Flatirons mall is a regional draw to Broomfield).*
ED-E: Amenities, Events, and Activities	*Enhance and expand local and regional amenities, events, and activities.*
ED-F: Streamline and Simplify Development Processes	*Review land development regulations to eliminate the piecemeal nature of layered review standards in order to reduce bureaucratic barriers to quality development.*
ED-G: Adequate Tax Base	*Ensure an adequate property and sales tax base to support quality community services, facilities, and amenities as identified within the Long-Range Financial Plan, and without placing an undue tax burden on citizens.*
ED-H: Benefits and Future Land Use Amendments	*Evaluate the economic benefit of designating developable land into open space.*
ED-I: Continue to Enhance Workforce Development in Broomfield	*Work with public- and private-sector partners to support the connection between people and jobs.*

Comprehensive Plan - cont.

7. Community Services & Facilities

Vision Statement

Broomfield provides quality services and facilities that reflect our commitment to making worthy investments in our community and our neighborhoods, that are examples of proactive, innovative and responsible government, and that empower citizens to maximize their quality of life while ensuring that we care for those in need.

Goals

CS-A: Facility and Service Inventory and Renewal.	*Strengthen neighborhood and community assets to include facilities, organizations, and programs to sustain neighborhood and overall community health and to encourage maintenance and investment.*
CS-B: Communication	*Facilitate a culture of open and effective communication of ideas and information within Broomfield.*
CS-C: Public Safety	*Create an environment in which the people of Broomfield feel safe by providing effective fire, police, and emergency services.*
CS-D: Justice System	*Promote an integrated justice system that focuses on prevention, early intervention, diversion, personal accountability and reduced recidivism in order to promote community involvement and to reduce the costs of providing a safer community.*
CS-E: Health Care, Public Health and Human Services	*In partnership with community agencies, promote innovative and exceptional health care, public health, and human services.*
CS-F: Library System	*Support a library system that fulfills community interest in books and other media, addresses needs to acquire information and skills and that functions as a community gathering place.*
CS-G: Recreational Facilities and Services	*Support a recreation system that provides safe, year-round access to facilities, programs, and services that support and fulfill community interests in recreation and health across multiple disciplines, experiences, and skill sets.*
CS-H: Cultural Facilities and Services	*Ensure citizens have access to a variety of venues for participating in the arts, both as an audience and as artists.*
CS-I: Education	*Support a diverse range of educational opportunities to ensure that Broomfield continues a legacy of lifelong learning and a highly skilled workforce.*
CS-J: Resource Conservation in Public Facilities	*Lead by example and exhibit sustainable practices, construction techniques, and innovative technology within all City and County of Broomfield facilities.*

8. Environmental Stewardship

Vision Statement

Broomfield is a leader in implementing environmental stewardship policies that help create a desirable and sustainable community now and for future generations.

Goals

ES-A: Resource Conservation	*Protect the environment through preservation of plant and wildlife habitats; reduction of waste; conservation of water; and enhancement of land, water, and air quality.*
ES-B: Energy Conservation and Efficiency	*Utilize technological solutions, building practices, education and incentives to encourage conservation and efficient use of energy.*
ES-C: Use of Renewable Energy	*Serve as a role model to the community by evaluating and utilizing renewable energy and emerging technologies.*
ES-D: Community Practices of Environmental Stewardship	*Inform and encourage community participation in environmental stewardship practices by individuals and businesses.*

Comprehensive Plan - cont.

9. Housing

Vision Statement

Broomfield promotes a range of housing options that will meet both current and future residents' changing needs and conditions, and that support the community.

Goals

HO-A: Existing Housing	*Encourage public and private investment aimed at maintaining, rehabilitating, and enhancing Broomfield's older existing housing.*
HO-B: Maintaining Housing Affordability/Attainability	*Encourage an adequate supply of affordable/attainable housing for lower-income households.*
HO-C: Diversity of Housing Types and Ownership Options	*Encourage a diversity of populations within developed areas by providing a variety of housing types that serve a broad spectrum of households.*
HO-D: Special Needs and Services Housing	*Increase the supply of housing that is accessible and functional for seniors, single-parent households, and other residents with special needs.*
HO-E: Residential Housing Design	Promote quality in terms of design, livability, aesthetics, sustainability, and construction in all housing types.

10. Utilities

Vision Statement

Broomfield provides a utility infrastructure system representing state-of-the-art equipment, construction, management and conservation techniques to serve the needs of Broomfield through and after buildout.

Goals

U-A: Utility Planning	*Adequately plan and coordinate so that all utilities within the City and County are reliable and support existing developed areas and future growth.*
U-B: Financing Utilities for Buildout	*Ensure that the long-term cost of developing utility infrastructure to serve Broomfield can be met.*
U-C: Sustainable Utilities Contributing to Overall Quality of Life	*Provide environmentally sustainable and efficient utility systems that protect Broomfield's and the region's natural resources and that contribute to overall quality of life.*
U-D: Community Aesthetics	*Utility infrastructure should contribute to overall positive community aesthetics.*
U-E: Communications Infrastructure	*Facilitate the construction of state-of-the-art communications infrastructure.*
U-F: Public Health and Provisions of Utilities	*Enhance the public health of the community through the provision of adequate, clean, safe and reliable utilities.*
U-G: Regional Coordination	*Influence and implement regional utility planning efforts to be environmentally, economically and functionally advantageous to Broomfield.*

More information regarding the Comprehensive Plan can be found at:
http://www.broomfield.org/planning/masterplan/FINAL_COMP_PLAN.pdf

APPENDIX G
2015 CITIZEN SURVEY

SURVEY BACKGROUND AND METHODS

The City and County of Broomfield contracted with National Research Center, Inc. (NRC) to conduct a survey that provided residents with the opportunity to rate the quality of life in Broomfield, as well as the quality and importance of community amenities, local government performance and service and community priorities. The 2015 Broomfield Citizen Survey is the fifth community-wide survey that Broomfield has conducted since 2002. The survey allows City and County officials to have a finger on the pulse of their constituents, to examine trends and changes in citizen opinion over time, to compare Broomfield's performance to benchmarks from communities across the nation and in Colorado's Front Range and to take citizen perspectives into account in strategic planning decisions.

Surveys were mailed to 3,000 randomly selected resident households in May 2015 and completed surveys were collected over a seven-week period. A total of 867 surveys were completed, yielding a response rate of 30%. The margin of error is plus or minus three percentage points around any given percentage point reported for the entire sample (867 completed surveys).

Survey results were weighted so that respondent gender, age, race and ethnicity, housing unit type (attached or detached) and housing tenure (rent or own), and council ward were represented in proportions reflective of the entire city.

Because Broomfield has administered resident surveys before, some comparisons could be made between 2015 responses and those from 2012, 2007, 2004, and 2002. Broomfield also elected to have its results compared to those of other jurisdictions around the nation and those of other communities in the Front Range, comparisons made possible through a national benchmark database created and maintained by NRC. This database contains resident perspectives gathered in citizen surveys from over 500 communities across the United States.

KEY FINDINGS

Broomfield residents enjoyed a high quality of life in 2015, as in previous years.

- In 2015, 94% of survey respondents rated their overall quality of life in Broomfield as "excellent" or "good;" only one percent of respondents gave a "poor" rating. Similar ratings were given in 2012 and prior years. When compared to other communities across the nation and in the Front Range, Broomfield's rating for overall quality of life was much higher.
- Almost all respondents (95%) gave positive marks to Broomfield as a place to live while only slightly fewer gave positive marks to Broomfield as a place to raise children (92%) and their neighborhood as a place to live (91%). Ratings for Broomfield as a place to retire improved from 2012 to 2015. All eight aspects of quality of life on the survey were rated higher or much higher than the national and Front Range benchmarks.

APPENDIX G
2015 CITIZEN SURVEY

Residents gave favorable ratings to the performance of the City and County government.

- At least two-thirds of survey respondents gave favorable ratings to each of the aspects of government performance. Almost three-quarters of residents gave "excellent" or "good" ratings to the value of services for taxes paid; a rating that was higher in 2015 compared to 2012. Increases in ratings were also seen for providing opportunities for citizen involvement (77% "excellent" or "good" in 2015) and the job that the City and County does at listening to citizens (68%).
- In 2015, 59% of Broomfield participants reported having contact in-person, by email or by phone with an employee of the City and County within the last 12 months; a level that was similar to 2012. Of the residents who had contact with an employee, 9 in 10 reported having an "excellent" or "good" overall impression of the employee. Additionally, 9 in 10 felt that Broomfield employees were courteous, knowledgeable and responsive.
- Where comparisons to the nation and Front Range could be made, ratings for government performance measures tended to be much higher than the benchmark.

Residents continued to feel safe in their community and believed it was an important priority for Broomfield.

- At least 9 in 10 citizens reported feeling safe in Broomfield's parks, at FlatIron Crossing and in their neighborhoods during the day. Almost all residents also felt safe in their neighborhoods after dark (93% "somewhat" or "very safe"). Additionally, almost three-quarters of respondents felt at least "somewhat safe" in City parks after dark and 8 in 10 felt safe at FlatIron Crossing at night. In general, ratings remained stable from 2012 to 2015, but there was an increase in safety experienced in parks after dark.

- Regarding safety services provided by the City and County, residents gave high marks to police services (90% "excellent" or "good") and 9 in 10 also deemed these services to be at least "very important." Traffic services were given positive ratings by 8 in 10 participants and two-thirds felt the service was important, a rating that has decreased in importance since 2012. Other ratings remained stable over time. In comparison to the national and Front Range benchmarks, Broomfield residents' opinions regarding safety services were much higher compared to those of residents in other communities.

- Safety, crime, police and fire services was the third most important priority cited by residents when they were asked to describe the single most important priority for the City and County of Broomfield in the next five years.

Survey respondents participated in and thought highly of the quality of health and leisure services in Broomfield, but were not likely to use a community garden.

- Residents gave exceptionally high marks to the quality of parks, soccer/football fields, the Paul Derda Recreation Center, open space and trails, baseball/softball fields and library services, with more than 9 in 10 awarding "excellent" or "good" ratings to each of these areas in 2015.

APPENDIX G
2015 CITIZEN SURVEY

- Reflecting on the importance of these opportunities, residents most valued Broomfield's parks, healthcare, library services and mental healthcare services, with at least 85% or more ranking these items as "essential" or "very important." Just over half of participants gave high levels of importance to the Auditorium facility and event information, CSU extension services and local cultural and arts events.
- When asked about the availability of these services and opportunities, at least 9 in 10 residents felt that these recreational opportunities were at least "somewhat available.' Only 1 in 10 respondents felt that mental health care services, reproductive health/family planning services and CSU extension services were "not available."
- More than 8 in 10 Broomfield residents reported they had visited a park, an open space site or used a trail in the City at least once in the 12 months prior to the survey. In 2015, fewer respondents reported visiting any of Broomfield's public art sites (benches, sculptures, etc.) compared to 2012.
- About 4 in 10 respondents indicated they would be at least "somewhat likely" to participate in growing their own vegetables or flowers in a community garden.

Residents thought highly of government services and placed great importance on delivery.

- Regarding services for facilities and transportation infrastructure, at least three-quarters of survey respondents gave "excellent" or "good" marks to all of the measures, ranging from 94% positive for sewer services to 78% for building department/inspections, a rating that increased from 2012. Animal control services ratings were also higher in 2015. These services were also marked with high importance with no fewer than 8 in 10 residents giving "essential" or "very important" ratings to each item.
- Broomfield residents gave high marks to City and County-maintained roads compared to state maintained roads, including street cleaning (79% "excellent" or "good"), bike lanes (69%), street repair and resurfacing (66%) and traffic signal timing (60%). Ratings for street repair decreased from 2012 to 2015, but ratings for snow and ice control and traffic signal timing increased over time.
- About 9 in 10 Broomfield survey respondents rated the quality and importance of election services favorably. Property tax assessment services were rated as "excellent" or "good" by about 7 in 10 residents, but deemed "essential" or "very important" by over 8 in 10 respondents. In general, quality and importance ratings have continued to increase for both of these services since 2002.
- Residents of Broomfield also gave high ratings to services not provided by the City and County, including ambulance (97% "excellent" or "good") and fire services (95%), as well as the Broomfield Veterans Museum (93%). About two-thirds of respondents gave high ratings to mental health services and the Regional Transportation District. Developmentally disabled services ratings increased from 2012 to 2015.

APPENDIX G
2015 CITIZEN SURVEY

Citizen priorities focused on responsible community growth

- Over one-third of Broomfield citizens who described in their own words the top priority for the City and County focused on growth as related to businesses, land use and planning, economic development and jobs**.**

- When asked about their perceptions of the speed of growth in the City and County of Broomfield over the last five years, 60% of residents thought that jobs growth was "much" or "somewhat" too slow while nearly 4 in 10 reported they felt the right amount of job growth had been occurring. This perception has decreased since 2012 when 72% of residents reported feeling that job growth had been too slow. About half of residents thought that retail growth had been too slow; a rating that was slightly higher than the 4 in 10 participants in 2012. Compared to 2012, more people felt that population growth has been occurring too fast (51% "much" or "somewhat" too fast) in 2015.

This appendix is a summary of the 2015 Citizen Survey prepared by National Research Center, Inc. The full version can be found on the City and County of Broomfield's website at http://www.broomfield.org.

APPENDIX H

2013 LONG RANGE FINANCIAL PLAN - SUMMARY

2013 Financial Plan Update

The Financial Plan is designed to be a living, dynamic tool to provide the City and County of Broomfield with clear information with which to make policy decisions and provide clarity to the overall direction of the City and County and the various factors that influence, inhibit, and enhance that direction.

The Financial Plan links land use planning, demographic modeling, and financial planning. This linkage is achieved by coordinating financial planning with Broomfield's 2005 Comprehensive Plan (Comprehensive Plan) general land use categories. The purpose for this integration is to understand the potential financial implications of future land uses and plan accordingly to ensure that Broomfield remains a financially sustainable community that can afford to maintain existing levels of service at build-out.

Although Broomfield has achieved good financial health, continued positive economic and revenue results are not guaranteed. Several factors can affect the continuation of positive results, including:

- Deviations from projected land uses detailed in the Comprehensive Plan
- Unforeseen effects of aging infrastructure
- Short-term and long-term economic conditions
- Broomfield's population demographics
- Changes in tax and revenue policy
- Increases in service levels and demands
- Changes in retail competition from Broomfield's neighboring communities

In order to continue to monitor Broomfield's financial health, the Financial Plan incorporates a model that can be used to evaluate the financial impacts of land use decisions on an ongoing basis.

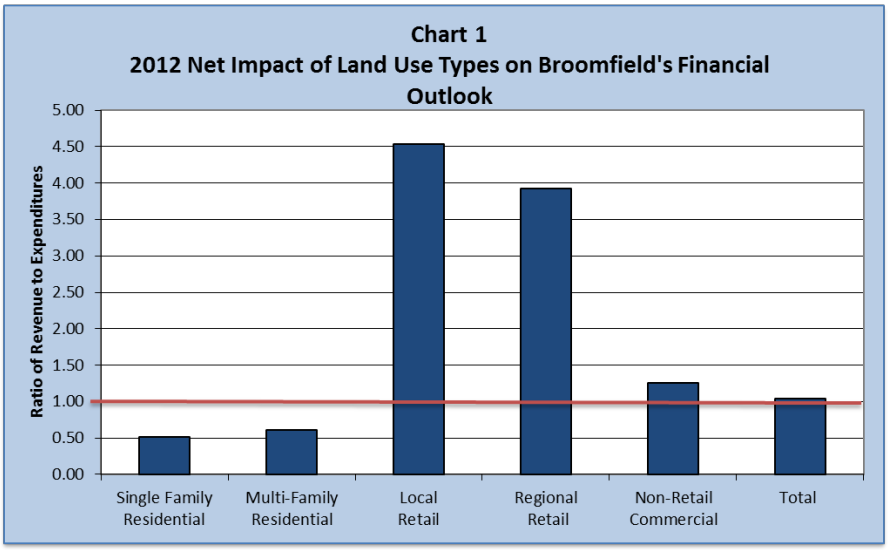
Approach

This financial model is intended to enable the City Council and staff to step back from the short-term incremental process of the annual budget to study the current and long-term financial impacts of land use development and related strategies. The updated Financial Plan will also assist in developing and communicating strategic revenue and expenditure goals beyond the one-year budget cycle, and even the five-year forecast planning cycle.

The Financial Plan links land use and financial planning by coordinating financial planning with the Comprehensive Plan's land use categories. This integration allows prudent planning for existing and future land use needs, and associated costs of providing services, and ensures Broomfield remains a financially healthy and sustainable community that can afford to maintain existing levels of service at land use build-out.

Land use affects finances. Residential land use has a mixed net impact on Broomfield's financial outlook. That is, residential areas cost more to provide services to than Broomfield receives in taxes and revenues generated by those areas. In the following chart, the single-family and multi-family residential provide 51 cents and 61 cents, respectively, of revenue for every dollar Broomfield spends on the cost of services for these land use categories. Yet the residential land use is an important component for growth in the retail and commercial land uses that have positive net impacts on Broomfield's financial outlook. Retail and commercial areas generate more in taxes and revenues than it costs Broomfield to provide services to those areas. It is the combination of these net impacts that determines Broomfield's overall financial outlook.

A ratio of 1.00 (shown by the red line on the chart to the right) indicates that revenues generated by the land use are equal to the cost of services allocated to the same land use. Ratios greater than 1.00 indicate a net positive ratio of revenues to expenditures; ratios less than 1.00 indicate services cost more than revenues generated.

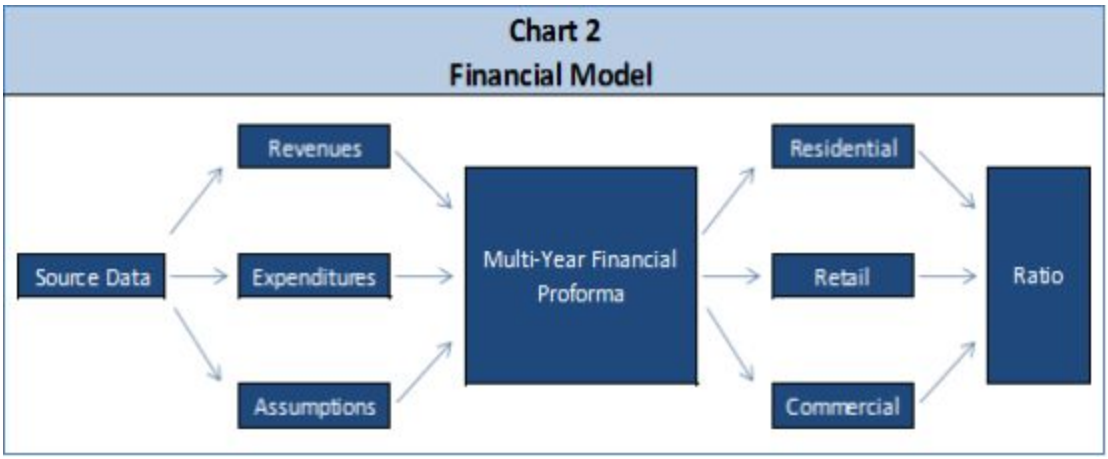


The total land use ratio in 2004 was 1.02, and in 2008 it was 1.11. In 2012, it was 1.04. This means that in 2012, for every $1.00 of expenditures, Broomfield received $1.04 in revenues. At build-out, the 2013 Financial Plan projects the ratio to be 1.08. (Build-out ratios for the 2004 and 2009 Financial Plans were 1.11 and 1.08, respectively.)

For the 2013 Update, additional analysis distinguished the cost of service differences between single-family and multi-family residential units. This was done to accommodate changes in the type of housing units demanded by the market and to determine how demographics indirectly affect Broomfield's financial health.

Financial Model

In order to continuously monitor Broomfield's financial health as land use decisions are made by City Council, the Financial Plan contains an interactive model that can be used to evaluate the financial impacts of the land use decisions. The model includes general governmental-type fund operating and capital revenues and expenditures, staffing projections, and long-range financial projections. Revenue and expenditure data included in the models include: 2012 (actual numbers), 2013 and 2014 (budget numbers), and projections until build-out. The key output of the model is the annual *Revenue to Expenditure Ratio* explained earlier. An illustration of how the financial model is built is shown below in Chart 2.



Broomfield's Financial Health

The Financial Model indicates that Broomfield is financially healthy and, barring any significant deviations from planned uses of land or other major assumptions in the Financial Plan, is expected to maintain and sustain this health. This is largely due to sound fiscal practices, including:

- Projecting revenues conservatively
- Providing affordable service levels
- Funding ongoing, operating expenditures with ongoing, operating revenues
- Funding maintenance and replacement of capital equipment and infrastructure adequately
- Promoting a diversified mix of revenues
- Promoting a desired mix of land uses
- Ensuring growth pays for its own way
- Maintaining healthy levels of operating and debt service reserves
- Maintaining reserves for specific purposes, such as transportation improvements and facility expansion

Land Use Projections

Land use has been projected based on the Comprehensive Plan and Community Development's projections. Each development area was analyzed for potential revenue and the cost of providing the same service level as Broomfield currently provides. Chart 22 projects the land use by the five categories used in the ratio charts. The growth in the projected land use categories are associated with current plans and is, generally, located in developments in Arista, Interlocken, and the northeast quadrant of Broomfield (North Park, Palisade, Northlands, and the areas east of I-25).

Chart 22
Square Feet by Land Use Type
Projection to Build-Out

	Major Land Use Categories						
Year	Single Family Residential	Multi-Family Residential	Total Residential	Commercial Local Retail	Commercial - Regional Retail - Malls	Commercial - Non retail	Total Residential & Commercial
2015	36,969,750	10,593,000	47,562,750	2,222,500	2,949,130	13,730,200	66,464,580
2020	40,662,000	13,658,000	54,320,000	2,902,500	4,333,130	20,852,200	82,407,830
2025	42,912,000	16,124,000	59,036,000	3,137,500	5,220,130	26,471,200	93,864,830
2030	44,190,000	17,624,000	61,814,000	3,177,500	5,895,130	31,302,200	102,188,830
2035	44,865,000	18,724,000	63,589,000	3,177,500	7,018,130	37,587,616	111,372,246
Projected Build-out	44,865,000	18,724,000	63,589,000	3,177,500	7,018,130	47,169,283	120,953,913

The largest period of growth in the residential land use category is projected to occur from 2016 through 2025 (over eleven million square feet of new residential property). Development forecasts for projects in the Interlocken, Anthem, North Park, Lambertson Farms, Great Western Park, and Sheridan Highlands areas account for this increase.

Commercial land use development projected through build-out is more evenly split in the incremental periods shown above – with the 2016 through 2020 time frame showing the largest increase in commercial

square feet of development. The largest contributors to this development forecast include North Park, Arista, Interlocken, and several other development areas in the northeast quadrant of Broomfield.

Chart 23
Broomfield's Land Use Types and Acreage Amounts

Major Land Uses	Current		Projected Build-Out	
	Acres	% of Total	Acres	% of Total
Residential	8,138	34%	8,727	37%
Office/Industrial/Non-Retail	1,098	5%	4,521	20%
Local Retail	152	1%	447	2%
Regional Retail/Malls	267	1%	340	1%
Open Lands*	7,680	32%	9,866	40%
Undeveloped Private Lands	6,566	27%	-	0%
Total	23,901	100%	23,901	100%

*Includes Boulder County IGA Open Lands

As shown above, the allocation of land use by build-out is expected to grow mainly in the Retail/Commercial and Open Lands designations, consistent with the Comprehensive Plan. Residential land use is expected to grow from 34% to 37% of total land use, Retail/Commercial is expected to increase from 7% to 23% of total land use, and Open Lands are projected to reach the goal of 40% of total land use.

Revenue and Expenditure Projections

In Broomfield, a diverse revenue base, consistent economic growth, and conservative budget practices have all contributed to revenue growth that exceeds the rate of expenditure growth. As noted in Chart 25, Broomfield's actual ratio of revenues to expenditures meets or exceeds 1.0 every year – an indicator of consistently solid overall financial health. The ratio fluctuations over time are mostly due to the timing of capital investments.

Chart 25
Summary of Revenues and Expenditures
Governmental Funds, 2004 to Projected Build-out

	Total Revenues	Total Expenditures	Ratio
2004	$ 103,280,208	$ 101,029,598	**1.02**
2008	$ 131,265,112	$ 118,196,896	**1.11**
2012	$ 126,843,708	$ 121,610,229	**1.04**
2015	$ 141,524,546	$ 141,524,546	**1.00**
2020	$ 191,112,517	$ 184,693,317	**1.03**
2025	$ 232,295,113	$ 232,295,113	**1.00**
2030	$ 340,482,185	$ 319,982,185	**1.06**
2035	$ 369,619,719	$ 317,606,629	**1.16**
Projected Build-out	$ 409,512,774	$ 379,921,006	**1.08**

Revenue to Expenditure Ratio

The Financial Model projects the ratio of revenues to expenditures at build-out, as shown in Chart 27 on the following page. Based on the amended Comprehensive Plan, it is projected that Broomfield can maintain a ratio of revenues to expenditures of 1.08. This is the same ratio that was projected at build-out in the 2009

Update. It is higher than the 2012 Actual ratio of 1.04, because land use at build-out includes a higher percentage of commercial and retail usage.

Chart 27 Financial Model For General Government Fund Types Projected Build-out							
	Major Land Use Categories						
SUBJECT	Single Family Residential	Multi-Family Residential	Commercial Local Retail	Combined Residential plus Local Retail	Commercial - Regional Retail - Malls	Commercial - Non retail	Total
Base Data							
Population	57,461	38,039		95,500			95,500
Square feet of Buildings	44,865,000	18,724,000	3,177,500	66,766,500	7,018,130	47,169,283	120,953,913
Revenues							
Sales Tax	$0	$0	$66,241,958	$66,241,958	$87,809,106	$0	$154,051,064
Property Tax	$32,663,280	$5,862,640	$3,350,080	$41,876,000	$9,212,720	$32,663,280	$83,751,999
Other Revenues	$102,439,967	$28,948,242	$5,282,162	$136,670,371	$10,459,556	$24,579,784	$171,709,711
2012 Per Capita Base	$135,103,247	$34,810,882	$0	$169,914,129	$0	$0	$169,914,129
2012 Per Square Foot of Building Base	$0	$0	$74,874,199	$74,874,199	$107,481,382	$57,243,063	$239,598,645
Total Revenues	$135,103,247	$34,810,882	$74,874,199	$244,788,328	$107,481,382	$57,243,063	$409,512,774
% of Total	33%	9%	18%	60%	26%	14%	100%
Units							
Revenue Per Capita	$2,351	$915	$0	$1,779	$0	$0	$1,779
Revenue Per Square Foot of Buildings	$0	$0.00	$23.56	$23.56	$15.31	$1.21	$4.18
Expenditures							
Operating	$158,609,496	$45,212,362	$11,762,595	$215,584,453	$17,814,680	$27,392,283	$260,791,416
Debt	$5,109,450	$1,216,536	$324,410	$6,650,396	$567,717	$892,126	$8,110,239
CIP	$63,470,176	$13,943,292	$5,126,339	$82,539,806	$8,179,415	$20,300,130	$111,019,351
Total Expenditures	$227,189,122	$60,372,190	$17,213,343	$304,774,655	$26,561,812	$48,584,539	$379,921,006
% of Total	60%	16%	5%	80%	7%	13%	100%
Units							
Expenditures Per Capita	$3,954	$1,587	$0	$3,191	$0	$0	$3,191
Expenditures Per Square Foot	$0	$0.00	$5.42	$5.42	$3.78	$1.03	$1.61
Revenues Less Expenditures							
@ 2012/Capita Base (Residential)	($92,085,875)	($25,561,308)	$0	($117,647,183)	$0	$0	($117,647,183)
@ 2012/Square Foot of Buildings Base (Commercial/Retail)	$0	$0	$57,660,857	$57,660,857	$80,919,570	$8,658,524	$147,238,951
Total Revenues Less Expenditures	($92,085,875)	($25,561,308)	$57,660,857	($59,986,326)	$80,919,570	$8,658,524	$29,591,768
Ratio of Revenues to Expenditures	**0.59**	**0.58**	**4.35**	**0.80**	**4.05**	**1.18**	**1.08**

Utility/Enterprise Fund Plan

The Utility Funds include the Water Fund, Sewer Fund, and Water Reclamation (Reuse Water) Fund. These funds are referred to as the Enterprise Funds. The revenues generated by these funds, such as service fees and connection fees, pay for the expenditures incurred by these funds. No tax dollars are used to support these funds. Connection fee revenues pay for the cost of expanding the utility infrastructure system, thus enabling growth to pay its own way.

The Financial Plan for the Enterprise Funds is similar to business plans in the private sector. The plan contains projections for future years based on incremental increases in revenues and expenditures to meet the projected build-out in the Utilities Master Plan, similar to the General Government funds discussed earlier in the report.

A utility capital improvement plan has been developed to coordinate Broomfield's Utilities Master Plan (Master Plan) and serve the utility needs of Broomfield. Each utility fund has a Master Plan that identifies the resources planning that have been conducted to ensure that Broomfield has the resources to meet its anticipated demands and identifies the water, sewer, and reclaimed water infrastructure that is projected to meet the City and County's needs. Without major investments in the utility systems to meet customer demands through build-out, the Master Plan cannot be completed.

In order to serve Broomfield's water needs at build-out, five significant projects are necessary:

- Acquisition of additional water rights
- A reservoir and pump station in the vicinity of the water treatment plant
- A reservoir to store water received from Windy Gap
- Construction of the local Broomfield reservoir
- Expansions of the water treatment plant

In order to serve Broomfield's *sewer* needs at build-out, construction of sub-basin infrastructure in northeast Broomfield and expansions of the treatment plant will be necessary. New clean water standards for temperature and nutrients will also require Broomfield to construct additional sewer treatment facility improvements.

This appendix is a summary of the Long Range Financial Plan. The full version can be found on the City and County of Broomfield's website at http://www.broomfield.org.

APPENDIX I

2018 ANNUAL BUDGET - FTE SUMMARIES

Legislative

Department Summary	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-11100 City Council	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00
Total Positions	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00

Position Detail by Division	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
City Council	FT	PT	FT	PT	FT	PT	FT	PT
City Council Members	10.00	0.00	10.00	0.00	10.00	0.00	10.00	0.00
Mayor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00

City and County Manager

Department Summary	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-13100 Executive Management	6.00	0.70	6.00	0.70	6.00	0.80	7.00	0.80
01-13300 Citizen's Assistance Center	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
Total Positions	11.00	0.70	11.00	0.70	11.00	0.80	12.00	0.80

Position Detail by Division	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Executive Management	FT	PT	FT	PT	FT	PT	FT	PT
Administrative Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician II	1.00	0.70	1.00	0.70	1.00	0.80	1.00	0.80
Assistant City and County Manager	1.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00
City and County Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Deputy City and County Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Director of Strategic Initiatives	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Executive Office Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	6.00	0.70	6.00	0.70	6.00	0.80	7.00	0.80

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Citizen's Assistance Center	FT	PT	FT	PT	FT	PT	FT	PT
Citizen Assistant	4.00	0.00	4.00	0.00	3.00	0.00	3.00	0.00
Citizen Assistant Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Lead Citizen Assitant	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Total Positions	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00

Economic Development

Department Summary	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-84100 Economic Development	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00

Position Detail by Division	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Economic Development	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Director of Economic Development	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Economic Development Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Economic Development Specialist	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00

Internal Audit

Department Summary		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
01-85100	Internal Audit	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions		1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Position Detail by Division	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Internal Audit	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Director Performance & Internal Audit	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Clerk and Recorder

Department Summary		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
01-14100	City Clerk	3.00	1.60	3.00	1.60	3.00	1.60	3.00	1.60
02-14100	Administration	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-14200	Elections	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
02-14300	Motor Vehicle	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-14600	Recorder	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions		16.00	1.60	16.00	1.60	16.00	1.60	16.00	1.60

Position Detail by Division	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
City Clerk	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician I	0.00	1.60	0.00	1.60	0.00	1.60	0.00	1.60
Deputy City Clerk/Records Management	1.00	0.00	1.00	0.00	2.00	0.00	2.00	0.00
Records and License Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Records and License Specialist	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	3.00	1.60	3.00	1.60	3.00	1.60	3.00	1.60

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Clerk and Recorder - Administration	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
City and County Clerk	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Elections	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Election Operations Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Elections Technician II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Management Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Total Positions	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Motor Vehicle	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Motor Vehicle Title/Registration Lead Specialist	2.00	0.00	2.00	0.00	1.00	0.00	1.00	0.00
Motor Vehicle Title/Registration Specialist	1.00	0.00	1.00	0.00	2.00	0.00	2.00	0.00
Motor Vehicle Title/Registration Specialist II	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Motor Vehicle Title/Registration Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Recorder	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Recorder Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Records Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00

City and County Attorney

Department Summary	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
	FT	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
01-12100 City Attorney	3.15	0.00	3.15	0.00	3.15	0.00	3.15	0.00
02-12100 County Attorney	1.20	0.00	1.20	0.00	1.20	0.00	1.20	0.00
Total Positions	4.35	0.00	4.35	0.00	4.35	0.00	4.35	0.00

Position Detail by Division	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
City Attorney	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
City and County Attorney	0.80	0.00	0.80	0.00	0.80	0.00	0.80	0.00
Deputy City and County Attorney	0.35	0.00	0.35	0.00	0.35	0.00	0.35	0.00
Legal Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Attorney	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	3.15	0.00	3.15	0.00	3.15	0.00	3.15	0.00

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
County Attorney	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
City and County Attorney	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Deputy City and County Attorney	0.65	0.00	0.65	0.00	0.65	0.00	0.65	0.00
Senior Attorney	0.35	0.00	0.35	0.00	0.35	0.00	0.35	0.00
Total Positions	1.20	0.00	1.20	0.00	1.20	0.00	1.20	0.00

Communications and Governmental Affairs

Department Summary	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
	FT	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
01-17100 Communications	5.00	0.75	5.00	0.75	8.00	0.00	7.00	0.00
Total Positions	5.00	0.75	5.00	0.75	8.00	0.00	7.00	0.00

Position Detail by Division

Communications	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Assistant City County Manager	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Director of Communications	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Engagement Administrator	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Engagement Manager	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Engagement Specialist	1.00	0.75	1.00	0.75	1.00	0.00	1.00	0.00
Engagement Supervisor	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Engagement Technician	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Project Manager	0.00	0.00	0.00	0.00	2.00	0.00	2.00	0.00
Senior Engagement Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	5.00	0.75	5.00	0.75	8.00	0.00	7.00	0.00

Human Resources

Department Summary

	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
01-16100 Human Resources	7.00	0.72	7.00	0.72	8.00	0.72	8.00	0.72
Total Positions	7.00	0.72	7.00	0.72	8.00	0.72	8.00	0.72

Position Detail by Division

Human Resources	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Clerk Limited Appt.	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Benefits/HRIS Specialist	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Benefits Manager	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Director of Human Resources	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Analyst	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Human Resources Coordinator	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Human Resources Manager	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Human Resources Technician I	0.00	0.72	0.00	0.72	1.00	0.72	1.00	0.72
Retirement/Leave Administrator	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Benefits Administrator	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Wellness/Training Administrator	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	7.00	0.72	7.00	0.72	8.00	0.72	8.00	0.72

Combined Courts

Department Summary

	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
01-15100 Municipal Court	4.00	0.65	4.00	0.65	3.00	0.65	3.00	0.65
Total Positions	4.00	0.65	4.00	0.65	3.00	0.65	3.00	0.65

Position Detail by Division

Municipal Court	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Director of Court Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Deputy Court Clerk	3.00	0.00	3.00	0.00	2.00	0.00	2.00	0.00
Deputy Municipal Judge	0.00	0.05	0.00	0.05	0.00	0.05	0.00	0.05
Municipal Judge	0.00	0.60	0.00	0.60	0.00	0.60	0.00	0.60
Total Positions	4.00	0.65	4.00	0.65	3.00	0.65	3.00	0.65

Assessor

Department Summary

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
02-50700 Assessor	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00
Total Positions	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00

Position Detail by Division

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Assessor	FT	PT	FT	PT	FT	PT	FT	PT
Appraiser I	4.00	0.00	4.00	0.00	1.00	0.00	1.00	0.00
Appraiser II	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Appraiser III	0.00	0.00	0.00	0.00	2.00	0.00	2.00	0.00
Assessment Administrator	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Assessment Supervisor	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Assessor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Commercial Appraiser	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Lead Appraiser	0.00	0.00	0.00	0.00	2.00	0.00	2.00	0.00
Personal Property Appraiser	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Property Transfer Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00

Finance

Department Summary

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-50100 Fiscal Services	11.40	1.77	11.40	1.77	11.40	1.73	12.40	1.94
01-50200 Budget & Compliance	4.60	0.00	4.60	0.00	4.60	0.00	4.60	0.00
01-50300 Risk Management	1.10	0.16	1.10	0.16	1.10	0.16	1.00	0.16
01-50400 Purchasing	1.90	1.77	1.90	1.77	2.90	0.21	4.00	0.00
01-50500 Revenue Management-City	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
02-50500 Revenue Management-County	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
40-50600 Utility Billing-Water	3.00	0.98	3.00	0.98	3.00	0.98	3.00	0.98
45-50600 Utility Billing-Sewer	1.00	0.32	1.00	0.32	1.00	0.32	1.00	0.32
Total Positions	29.00	5.00	29.00	5.00	30.00	3.40	32.00	3.40

Position Detail by Division

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Fiscal Services	FT	PT	FT	PT	FT	PT	FT	PT
Accounting Clerk	0.00	0.60	0.00	0.60	0.00	0.60	0.00	0.64
Accounting Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Accounting Technician	3.00	1.17	3.00	1.17	3.00	1.13	3.00	1.30
Administrive Analyst	0.40	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Deputy Director	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Director of Finance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Finance Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Payroll Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Accountant	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Total Positions	11.40	1.77	11.40	1.77	11.40	1.73	12.40	1.94

Budget	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Analyst	0.60	0.00	0.60	0.00	0.60	0.00	0.60	0.00
Budget and Financial Analyst	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Budget Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Budget Officer	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Senior Budget and Financial Analyst	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions	4.60	0.00	4.60	0.00	4.60	0.00	4.60	0.00

Risk Management	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Accounting Clerk	0.00	0.16	0.00	0.16	0.00	0.16	0.00	0.16
Purchasing/Risk Management Specialist	0.10	0.00	0.10	0.00	0.00	0.00	0.00	0.00
Risk Administrator	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Risk Manager	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Procurement Agent	0.00	0.00	0.00	0.00	0.10	0.00	0.00	0.00
Total Positions	1.10	0.16	1.10	0.16	1.10	0.16	1.00	0.16

Purchasing	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Accounting Clerk	0.00	0.04	0.00	0.04	0.00	0.04	0.00	0.00
Accounting Technician	0.00	0.93	0.00	0.93	0.00	0.17	0.00	0.00
Contract & Procurement Specialist	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Procurement Analyst	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Procurement Specialist - Limited Appt.	0.00	0.80	0.00	0.80	0.00	0.00	0.00	0.00
Purchasing Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Purchasing/Risk Management Specialist	0.90	0.00	0.90	0.00	0.00	0.00	0.00	0.00
Senior Procurement Agent	0.00	0.00	0.00	0.00	0.90	0.00	1.00	0.00
Total Positions	1.90	1.77	1.90	1.77	2.90	0.21	4.00	0.00

Revenue Management- City	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Sales Tax Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Sales Tax Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00

Revenue Management- County	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Audit and Compliance Officer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Property Tax Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Public Trustee Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Revenue Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Utility Billing- Water	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Billing and Accounts Administrator	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Lead Water Meter Reader	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Revenue Technician	1.50	0.60	1.50	0.60	0.75	0.57	0.75	0.57
Senior Revenue Technician	0.00	0.00	0.00	0.00	0.75	0.00	0.75	0.00
Water Meter Reader Worker	0.00	0.38	0.00	0.38	0.00	0.41	0.00	0.41
Total Positions	3.00	0.98	3.00	0.98	3.00	0.98	3.00	0.98

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Utility Billing- Sewer	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Billing and Accounts Administrator	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Lead Water Meter Reader	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Revenue Technician	0.50	0.20	0.50	0.20	0.25	0.18	0.25	0.18
Senior Revenue Technician	0.00	0.00	0.00	0.00	0.25	0.00	0.25	0.00
Water Meter Reader Worker	0.00	0.12	0.00	0.12	0.00	0.14	0.00	0.14
Total Positions	1.00	0.32	1.00	0.32	1.00	0.32	1.00	0.32

Information Technology

Department Summary

		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
01-18000	IT- Administration	3.00	0.50	6.00	0.50	4.00	0.50	6.00	0.50
01-18100	IT- Applications	5.00	0.00	18.00	0.00	18.00	0.00	18.00	0.00
01-18200	IT- Client Services	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-18300	IT- Operations	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-18400	IT- Telecommunications	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-18500	IT - GIS	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-18600	IT- Project Management	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions		24.00	0.50	24.00	0.50	22.00	0.50	24.00	0.50

Position Detail by Division

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Administration	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician I	0.00	0.50	0.00	0.50	0.00	0.50	1.00	0.50
Business Analyst	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Chief Information Security Officer	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Director of Information Technology	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
IT Operations Manager	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
IT Security Manager	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Office Business Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Project Manager Journeyman	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Project Manager	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	3.00	0.50	6.00	0.50	4.00	0.50	6.00	0.50

IT Operations	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Application Programmer/Analyst	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Application Support Administrator	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Customer Infrastructure Engineer	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Customer Success Hardware Specialist	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Customer Success Specialist I	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Customer Success Specialist II	0.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Customer Success Specialist III	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Customer Success Supervisor	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Development Operations Engineer	0.00	0.00	1.00	0.00	3.00	0.00	3.00	0.00
GIS Analyst	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
GIS Data Administrator	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
GIS Manager	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Integration Engineer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
IT Operations Manager	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lead Development Operations Engineer	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Network Engineer	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Programmer/Analyst	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Programmer/Analyst	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Systems Administrator/Linux	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Telecommunications Administrator	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	5.00	0.00	18.00	0.00	18.00	0.00	18.00	0.00

IT Customer Services	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Analyst	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Customer Success Hardware Specialist	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Customer Success Specialist I	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Customer Success Specialist II	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Customer Success Specialist III	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Customer Success Supervisor	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Director of Information Technology	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

IT Applications	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Analyst	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Customer Infrastructure Engineer	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Development Operations Engineer	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Director of Information Technology	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lead Development Operations Engineer	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Manager of Operations and Client Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Systems Administrator/Linux	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

IT GIS	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
GIS Data Administrator	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GIS Manager	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GIS Analyst	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

IT Telecommunications	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Telecommunications Administrator	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

IT Project Management	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Senior Project Manager	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Manager - Journey Level	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Community Development

Department Summary

		2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
01-19100	Administration	3.00	0.80	3.00	0.80	3.00	0.80	3.00	0.40
01-19200	Planning	5.50	0.80	6.50	0.80	6.50	0.80	8.00	0.80
01-19300	Engineering	9.50	1.38	9.50	1.38	9.50	1.38	9.00	1.38
01-19400	Building Inspections	11.00	0.50	11.00	0.50	12.00	0.75	12.00	0.75
01-19600	GIS - City	2.50	0.00	2.50	0.00	1.50	1.55	3.00	1.95
02-19600	GIS - County	2.00	0.00	2.00	0.00	2.00	0.00	0.00	0.00
01-19700	Code Compliance	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-19800	Capital Improvements Admin.	5.50	1.40	6.50	1.40	7.50	0.80	8.00	0.80
Total Positions		43.00	4.88	45.00	4.88	46.00	6.08	47.00	6.08

Position Detail by Division

Community Development Admin	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Support Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Admin Technician I	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Administrative Technician II	0.00	0.80	0.00	0.80	0.00	0.80	0.00	0.40
Director of Community Development	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Transportation Planner	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
Transportation Manager	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	3.00	0.80	3.00	0.80	3.00	0.80	3.00	0.40

Planning	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician I	0.50	0.00	0.50	0.00	0.50	0.00	1.00	0.00
Administrative Technician II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Director of Planning	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Planner I	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Principal Planner	1.00	0.80	1.00	0.80	1.00	0.80	1.00	0.80
Senior Planner	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Senior Transportation Planner	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Total Positions	5.50	0.80	6.50	0.80	6.50	0.80	8.00	0.80

Engineering	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Coordinator Agreements	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician I	0.50	0.63	0.50	0.63	0.50	0.63	0.00	0.63
Administrative Technician II	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Civil Engineer (PE)	3.00	0.75	3.00	0.75	3.00	0.75	3.00	0.75
Construction Inspection Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Construction Inspector	1.00	0.00	1.00	0.00	2.00	0.00	2.00	0.00
Construction Inspector - Limited Appt	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Traffic Engineer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Traffic Engineering Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	9.50	1.38	9.50	1.38	9.50	1.38	9.00	1.38

Building	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Chief Building Official	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Combination Inspector I	0.00	0.00	0.00	0.00	2.00	0.00	2.00	0.00
Combination Inspector I Limited Term	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Combination Inspector II	2.00	0.00	2.00	0.00	1.00	0.00	1.00	0.00
Combination Inspector III	2.00	0.00	2.00	0.00	1.00	0.00	1.00	0.00
Permit Technician	1.00	0.50	1.00	0.50	0.00	0.75	0.00	0.75
Permit Technician II	1.00	0.00	1.00	0.00	2.00	0.00	2.00	0.00
Plans Analyst	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Senior Plans Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	11.00	0.50	11.00	0.50	12.00	0.75	12.00	0.75

GIS- City	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician II	0.50	0.00	0.50	0.00	0.00	0.00	0.00	0.40
Administrative Coordinator	0.00	0.00	0.00	0.00	0.50	0.00	0.00	0.00
GIS Production Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
GIS Specialist	1.00	0.00	1.00	0.00	0.00	1.55	2.00	1.55
Total Positions	2.50	0.00	2.50	0.00	1.50	1.55	3.00	1.95

GIS- County	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
GIS Specialist	2.00	0.00	2.00	0.00	2.00	0.00	0.00	0.00
Total Positions	2.00	0.00	2.00	0.00	2.00	0.00	0.00	0.00

Code Compliance	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Code Compliance Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Code Compliance Officer	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Total Positions	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00

Capital Improvements Administration	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Coordinator	0.00	0.00	0.00	0.00	0.50	0.00	1.00	0.00
Administrative Technician II	0.50	0.00	0.50	0.00	0.00	0.00	0.00	0.00
CIP Field Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
CIP Project Manager	3.00	1.40	4.00	1.40	5.00	0.80	5.00	0.80
City and County Engineer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	5.50	1.40	6.50	1.40	7.50	0.80	8.00	0.80

Housing Authority

Department Summary

	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
65-83100 Housing Authority	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Position Detail by Division

Housing Authority	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Housing Program Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Police

Department Summary

		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-21100	Administration - Police	7.00	0.80	7.00	0.80	8.00	0.00	8.00	0.00
01-22200	Investigations	18.00	0.00	18.00	0.00	17.00	0.75	18.00	0.75
01-22300	Patrol	54.00	1.55	56.00	1.55	56.00	1.60	56.00	1.60
02-23400	Training Unit	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
01-23700	Records and Communications	17.00	0.00	18.00	0.00	18.00	0.00	18.00	0.00
01-22500	Special Operations	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
01-22700	Traffic Unit	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00
01-23800	Communications - N. Metro Fire	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
01-22800	FlatIron Services Unit	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
01-22600	Northwest Parkway Unit	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
01-21200	North Metro Task Force	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-22400	Animal Control Unit	3.00	0.00	3.00	0.00	3.00	0.00	4.00	0.00
01-24200	Event Center	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-23100	Detention Administration	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-23300	Detention Operations	41.00	0.00	41.00	0.00	41.00	0.00	41.00	0.00
02-22900	Court Security	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-23200	Transport Unit	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
02-23900	Building Maintenance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-23500	Emergency Management	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
02-22100	Civil Process	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
02-24100	Property/Evidence	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
02-23310	Alternative Sentencing Unit	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
Total Positions		211.00	2.35	214.00	2.35	214.00	2.35	216.00	2.35

Position Detail by Division

Police Administration	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician I	1.00	0.80	1.00	0.80	2.00	0.00	2.00	0.00
Budget & Financial Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Chief of Police	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Crime Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Deputy Chief of Police	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions	7.00	0.80	7.00	0.80	8.00	0.00	8.00	0.00

Investigations	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician II	1.00	0.00	1.00	0.00	0.00	0.75	0.00	0.75
Crime Scene Investigator	1.00	0.00	1.00	0.00	1.00	0.00	2.00	0.00
Criminalist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Commander	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Officer	10.00	0.00	10.00	0.00	10.00	0.00	10.00	0.00
Police Sergeant	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Victim Advocate	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Victim Assistance Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	18.00	0.00	18.00	0.00	17.00	0.75	18.00	0.75

Patrol	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician I	0.00	1.55	0.00	1.55	0.00	1.60	0.00	1.60
Police Commander	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Police Officer	45.00	0.00	46.00	0.00	46.00	0.00	46.00	0.00
Police Officer Trainee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Police Sergeant	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
Digital Technician	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	54.00	1.55	56.00	1.55	56.00	1.60	56.00	1.60

Traffic	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Police Commander	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Officer	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00

Traffic/Northwest Parkway	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Police Officer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00

Flatiron Services Unit	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Police Officer	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00

Event Center	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Police Officer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Civil Process	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Civil Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Officer	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00

Animal Control Unit	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Animal Services Officer	3.00	0.00	3.00	0.00	3.00	0.00	4.00	0.00
Total Positions	3.00	0.00	3.00	0.00	3.00	0.00	4.00	0.00

Special Operations	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Maintenance Assistant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Officer	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00

Court Security	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Court Security Officer	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Police Officer	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00

Property/Evidence	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Property/Evidence Technician	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00

Detention Administration	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Commander	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Police Sergeant	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00

Detention Operations	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Police Officer - Detention	37.00	0.00	37.00	0.00	37.00	0.00	37.00	0.00
Police Sergeant	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Total Positions	41.00	0.00	41.00	0.00	41.00	0.00	41.00	0.00

Transport	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Police Officer - Detention	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00

Emergency Management	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Emergency Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Public Education Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00

Records & Communications Police	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Communications Specialist	10.00	0.00	10.00	0.00	10.00	0.00	10.00	0.00
Communications Specialist Supervisor	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Police Commander	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Records Specialist	3.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Records Specialist Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	17.00	0.00	18.00	0.00	18.00	0.00	18.00	0.00

Communications Fire	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Comm. Specialist - Limited Appt.	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
Comm. Specialist Supervisor -Limited Appt.	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00

Training	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Background Investigator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Commander	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Training Coordinator	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00

Building Maintenance	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Building Maintenance Tech - Detention	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

North Metro Task Force	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician I - Limited Appt.	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Officer	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00

Alternative Sentencing Unit	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Police Officer Detention	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Police Sergeant Detention	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00

Public Works

Department Summary

		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-30100	Administration - Public Works	1.75	0.00	1.75	0.00	2.75	0.00	2.75	0.00
01-30200	Fleet Maintenance	8.10	1.40	8.10	1.40	8.00	1.40	9.00	0.80
01-30300	Park Maint. - Athletic Facilities	4.70	0.00	4.70	0.00	4.50	0.00	4.50	0.00
01-30310	Park Maint. - Forestry	2.22	0.00	3.22	0.00	3.22	0.00	3.22	0.00
01-30320	Park Maint. - Horticulture	7.57	0.00	7.57	0.00	7.57	0.00	7.57	0.00
01-30330	Park Maint. - Irrigation	8.66	0.00	8.66	0.00	8.66	0.00	8.66	0.00
01-30340	Park Maint. - Open Space	2.40	0.00	3.40	0.00	3.40	0.00	3.40	0.00
01-30350	Park Maint. - Structures/Playgrd.	2.95	0.00	3.95	0.00	3.95	0.00	3.95	0.00
01-30360	Park Maint. - Turf Mowing	5.70	0.00	5.70	0.00	5.70	0.00	5.70	0.00
07-30400	Cemetery Maintenance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
01-30500	Solid Waste & Recycling	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
03-32100	Facilities Maintenance	26.15	6.40	30.15	6.83	30.00	6.83	30.00	6.83
06-34100	Maintenance of Condition	8.71	0.00	8.71	0.00	8.56	0.00	8.56	0.00
06-34200	Snow and Ice Control	1.14	0.00	5.14	0.00	1.38	0.00	1.38	0.00
06-34300	Traffic Control	6.88	0.00	6.88	0.00	8.76	0.00	8.76	0.00
06-34500	Street Cleaning	1.48	0.00	1.48	0.00	2.42	0.00	2.42	0.00
06-34800	Stormwater Streets	0.94	0.00	0.94	0.00	1.88	0.00	1.88	0.00
40-35100	Water Supply	2.30	0.00	1.75	0.00	1.75	0.00	1.75	0.00
40-35200	Water Treatment Plant	9.40	0.00	9.95	0.00	9.95	0.00	9.95	0.00
40-35300	Water System Operation/Maint.	12.70	0.00	12.70	0.00	11.50	0.00	12.50	0.00
40-35400	Environmental Monitoring	7.75	0.00	7.75	0.00	7.75	0.00	7.75	0.00
45-37300	WW System Operation/Maint.	7.70	0.00	7.70	0.00	8.50	0.00	7.50	0.00
45-37100	Wastewater Treatment Plant	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00
45-37200	Industrial Pretreatment	2.50	0.00	2.50	0.00	2.50	0.00	2.00	0.00
45-37400	Laboratory Operations	4.25	0.80	4.25	0.80	4.25	0.80	4.25	0.80
45-38600	Stormwater Sewer	1.50	0.80	1.50	0.80	2.50	0.00	3.00	0.00
45-38900	Stormwater Environmental Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
47-39000	Water Reclamation Resources & Plani	0.00	0.00	1.25	0.00	1.25	0.00	2.25	0.00
47-39100	Water Reclamation	1.30	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions		151.75	9.40	162.75	9.83	163.75	9.03	166.75	8.43

Position Detail by Division

Public Works Administration	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Analyst	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Deputy Director	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Director of Public Works	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.75	0.00	1.75	0.00	2.75	0.00	2.75	0.00

Fleet Maintenance	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician II	0.00	0.80	0.00	0.80	0.00	0.80	0.00	0.80
Auto/Equipment Technician	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Fleet Maintenance Foreman	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Fleet Worker	0.00	0.60	0.00	0.60	0.00	0.60	1.00	0.00
Lead Auto/Equipment Technician	2.00	0.00	2.00	0.00	1.00	0.00	1.00	0.00
Management Analyst	0.10	0.00	0.10	0.00	0.00	0.00	0.00	0.00
Parts Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Superintendent of Fleet Maintenance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	8.10	1.40	8.10	1.40	8.00	1.40	9.00	0.80

Facilities Maintenance	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Clerk	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician II	2.00	0.00	2.00	0.00	1.00	0.00	1.00	0.00
Building Maintenance Technician	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Custodial Foreman	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Custodian	12.00	6.40	16.00	6.83	16.00	6.83	16.00	6.83
Facilities Services Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
HVAC Technician	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Journeyman Electrician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Management Analyst	0.15	0.00	0.15	0.00	0.00	0.00	0.00	0.00
Master Electrician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Pool Operations Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Superintendent of Facilities	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	26.15	6.40	30.15	6.83	30.00	6.83	30.00	6.83

Park Maintenance

Park Maintenance- Athletic Facilities	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician II	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Management Analyst	0.20	0.00	0.20	0.00	0.00	0.00	0.00	0.00
Operations Worker/Tech/Senior Tech	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Park Operations Foreman	0.80	0.00	0.80	0.00	0.80	0.00	0.80	0.00
Park Operations Supervisor	0.35	0.00	0.35	0.00	0.35	0.00	0.35	0.00
Superintendent of Park Operations	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Total Positions	4.70	0.00	4.70	0.00	4.50	0.00	4.50	0.00

Park Maintenance- Forestry	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician II	0.07	0.00	0.07	0.00	0.07	0.00	0.07	0.00
City and County Forester	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Contract Administrator	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Operations Worker/Tech/Senior Tech	1.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Superintendent of Park Operations	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions	2.22	0.00	3.22	0.00	3.22	0.00	3.22	0.00

Park Maintenance- Horticulture	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician II	0.17	0.00	0.17	0.00	0.17	0.00	0.17	0.00
Contract Administrator	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Landscape Planner/Horticulture	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Lead Parks Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Operations Worker/Tech/Senior Tech	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Park Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Superintendent of Park Operations	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Total Positions	7.57	0.00	7.57	0.00	7.57	0.00	7.57	0.00

Park Maintenance- Irrigation	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician II	0.21	0.00	0.21	0.00	0.21	0.00	0.21	0.00
Contract Administrator	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Operations Worker/Tech/Senior Tech	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
Park Irrigation Systems Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Park Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Superintendent of Park Operations	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Total Positions	8.66	0.00	8.66	0.00	8.66	0.00	8.66	0.00

Park Maintenance- Open Space	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician II	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Contract Administrator	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Open Space Noxious Weed Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Operations Worker/Tech/Senior Tech	1.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Park Operations Supervisor	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Superintendent of Park Operations	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions	2.40	0.00	3.40	0.00	3.40	0.00	3.40	0.00

Park Maint.- Structural/Playgrounds	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician II	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Lead Parks Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Operations Worker/Tech/Senior Tech	1.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Park Operations Foreman	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Park Operations Supervisor	0.45	0.00	0.45	0.00	0.45	0.00	0.45	0.00
Superintendent of Park Operations	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Total Positions	2.95	0.00	3.95	0.00	3.95	0.00	3.95	0.00

Park Maintenance- Turf Mowing	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician II	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Contract Administrator	0.30	0.00	0.30	0.00	0.30	0.00	0.30	0.00
Lead Parks GIS/Mapping Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Operations Worker/Tech/Senior Tech	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Park Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Park Operations Supervisor	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Superintendent of Park Operations	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Total Positions	5.70	0.00	5.70	0.00	5.70	0.00	5.70	0.00

Cemetery Maintenance	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Cemetery Ops Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Solid Waste & Recycling	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Environmental Educator	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Total Positions	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00

Street Maintenance

Maintenance of Condition	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Management Analyst	0.15	0.00	0.15	0.00	0.00	0.00	0.00	0.00
Pavement Mgt System Administrator	0.94	0.00	0.94	0.00	0.94	0.00	0.94	0.00
Senior Streets Technician	3.76	0.00	3.76	0.00	3.76	0.00	3.76	0.00
Streets Technician	0.00	0.00	0.00	0.00	0.94	0.00	0.94	0.00
Streets Worker	2.82	0.00	2.82	0.00	1.88	0.00	1.88	0.00
Streets Foreman	0.54	0.00	0.54	0.00	0.54	0.00	0.54	0.00
Superintendent of Streets	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Total Positions	8.71	0.00	8.71	0.00	8.56	0.00	8.56	0.00

Snow and Ice Control	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Pavement Mgt System Administrator	0.06	0.00	0.06	0.00	0.06	0.00	0.06	0.00
Senior Streets Technician	0.48	0.00	0.48	0.00	0.36	0.00	0.36	0.00
Streets Foreman	0.12	0.00	0.12	0.00	0.12	0.00	0.12	0.00
Streets Technician	0.12	0.00	0.12	0.00	0.12	0.00	0.12	0.00
Streets Worker	0.24	0.00	4.24	0.00	0.60	0.00	0.60	0.00
Superintendent of Streets	0.06	0.00	0.06	0.00	0.06	0.00	0.06	0.00
Traffic Signal Technician	0.06	0.00	0.06	0.00	0.06	0.00	0.06	0.00
Total Positions	1.14	0.00	5.14	0.00	1.38	0.00	1.38	0.00

Traffic Control	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Senior Streets Technician	2.82	0.00	2.82	0.00	1.88	0.00	1.88	0.00
Streets Foreman	0.94	0.00	0.94	0.00	0.94	0.00	0.94	0.00
Streets Technician	0.94	0.00	0.94	0.00	0.94	0.00	0.94	0.00
Superintendent of Streets	0.30	0.00	0.30	0.00	0.30	0.00	0.30	0.00
Street Worker	0.94	0.00	0.94	0.00	3.76	0.00	3.76	0.00
Traffic Signal Technician	0.94	0.00	0.94	0.00	0.94	0.00	0.94	0.00
Total Positions	6.88	0.00	6.88	0.00	8.76	0.00	8.76	0.00

Street Cleaning	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Senior Streets Technician	0.94	0.00	0.94	0.00	0.00	0.00	0.00	0.00
Streets Foreman	0.40	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Streets Worker	0.00	0.00	0.00	0.00	1.88	0.00	1.88	0.00
Superintendent of Streets	0.14	0.00	0.14	0.00	0.14	0.00	0.14	0.00
Total Positions	1.48	0.00	1.48	0.00	2.42	0.00	2.42	0.00

Stormwater Streets	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Streets Technician	0.94	0.00	0.94	0.00	0.00	0.00	0.00	0.00
Streets Worker	0.00	0.00	0.00	0.00	1.88	0.00	1.88	0.00
Total Positions	0.94	0.00	0.94	0.00	1.88	0.00	1.88	0.00

Water Fund

Water Supply	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Chief Plant Operator	0.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Superintendent of Water	0.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Water Resources Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water Resource Manager	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Total Positions	2.30	0.00	1.75	0.00	1.75	0.00	1.75	0.00

Water Treatment Plant	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Chief Plant Operator	1.52	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Plant Operator A, B, C, D	5.00	0.00	5.00	0.00	6.00	0.00	6.00	0.00
Plant Operator Trainee	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Superintendent of Water	0.88	0.00	0.95	0.00	0.95	0.00	0.95	0.00
Total Positions	9.40	0.00	9.95	0.00	9.95	0.00	9.95	0.00

Water Operations and Maintenance	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Analyst	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Cross Connection/Backflow Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Management Analyst	0.20	0.00	0.20	0.00	0.00	0.00	0.00	0.00
Electro/Mechanic System Coordinator	1.00	0.00	1.00	0.00	0.50	0.00	0.50	0.00
Senior Utilities Locator	0.00	0.00	0.00	0.00	0.50	0.00	0.00	0.00
Senior Utilities Technician	2.50	0.00	2.50	0.00	3.00	0.00	3.00	0.00
Senior Utilities Mapping/GIS Tech	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Superintendent of Utilities	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Utilities Foreman	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Utilities Technician	2.00	0.00	2.00	0.00	1.75	0.00	2.75	0.00
Utilities Worker	1.50	0.00	1.50	0.00	0.75	0.00	0.75	0.00
Utility Systems Coordinator	0.50	0.00	0.50	0.00	0.00	0.00	0.50	0.00
Total Positions	12.70	0.00	12.70	0.00	11.50	0.00	12.50	0.00

Environmental Monitoring	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Chemist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Environmental Services Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Environmental Services Superintendent	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Lab Supervisor Water	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Water Quality Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water Quality Analyst	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Water Quality Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	7.75	0.00	7.75	0.00	7.75	0.00	7.75	0.00

Sewer Fund

Wastewater Operations & Maint.	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Analyst	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Management Analyst	0.20	0.00	0.20	0.00	0.00	0.00	0.00	0.00
Electro Mechanic System Coordinator	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Senior Utility Locator	0.00	0.00	0.00	0.00	0.50	0.00	0.50	0.00
Senior Utilities Technician	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Superintendent of Utilities	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Utilities Technician	3.00	0.00	3.00	0.00	4.25	0.00	2.25	0.00
Utilities Worker	0.50	0.00	0.50	0.00	0.25	0.00	1.25	0.00
Utility Systems Coordinator	0.50	0.00	0.50	0.00	0.00	0.00	0.00	0.00
Total Positions	7.70	0.00	7.70	0.00	8.50	0.00	7.50	0.00

Wastewater Treatment Plant	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Chief Plant Operator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Electro -Mechanic Systems Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Equipment Technician	2.00	0.00	2.00	0.00	3.00	0.00	3.00	0.00
Plant Operator A, B, C, D	5.00	0.00	5.00	0.00	4.00	0.00	4.00	0.00
Superintendent of Wastewater	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00

Industrial Pretreatment	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Industrial Pretreatment Technician/Specialist	1.50	0.00	1.50	0.00	1.50	0.00	2.00	0.00
Stormwater Technician	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Total Positions	2.50	0.00	2.50	0.00	2.50	0.00	2.00	0.00

Laboratory Operations	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Chemist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Environmental Services Superintendent	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Lab Supervisor Wastewater	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water Quality Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water Quality Technician	1.00	0.80	1.00	0.80	1.00	0.80	1.00	0.80
Total Positions	4.25	0.80	4.25	0.80	4.25	0.80	4.25	0.80

Stormwater Sewer	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Industrial Pretreatment Technician	0.50	0.00	0.50	0.00	0.50	0.00	1.00	0.00
Stormwater Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Strmwater Technician	0.00	0.80	0.00	0.80	0.00	0.00	1.00	0.00
Stormwater Worker	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
Total Positions	1.50	0.80	1.50	0.80	2.50	0.00	3.00	0.00

Stormwater - Environmental Services	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Water Quality Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Reuse Water Fund

Water Reclamation Resources & Planning	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Senior Water Resources Technician	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water Resource Analyst	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Water Resources Manager	0.00	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Total Positions	0.00	0.00	1.25	0.00	1.25	0.00	2.25	0.00

Water Reclamation	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Senior Water Resources Technician	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Superintendent of Water	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Water Resource Manager	0.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	1.30	0.00	0.05	0.00	0.05	0.00	0.05	0.00

Library & Cultural Affairs

Department Summary		2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
01-61100	Cultural Affairs	2.55	1.50	3.55	0.70	3.55	0.70	3.55	0.70
01-61500	Museum	0.00	0.80	1.00	0.00	1.00	0.00	1.00	0.00
05-63100	Library	12.45	16.04	12.45	16.34	13.45	15.54	14.45	15.39
Total Positions		15.00	18.34	17.00	17.04	18.00	16.24	19.00	16.09

Position Detail by Division

Cultural Affairs	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician II	0.30	0.80	1.30	0.00	1.30	0.00	1.30	0.00
Auditorium Lead Technician	0.00	0.70	0.00	0.70	0.00	0.70	0.00	0.70
Auditorium Production Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Cultural Affairs Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Director of Library and Cultural Affairs	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Total Positions	2.55	1.50	3.55	0.70	3.55	0.70	3.55	0.70

Museum	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Museum Administrator	0.00	0.80	1.00	0.00	0.00	0.00	0.00	0.00
Museum Manager	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Total Positions	0.00	0.80	1.00	0.00	1.00	0.00	1.00	0.00

Library	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician II	0.70	0.00	0.70	0.00	0.70	0.00	0.70	0.00
Assistant Librarian	1.00	3.50	1.00	3.50	0.00	0.00	0.00	0.00
Circulation Clerk	0.00	3.81	0.00	3.81	0.00	3.81	0.00	3.81
Director of Library and Cultural Affairs	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Lead Circulation Clerk	0.00	0.80	0.00	0.80	0.00	0.80	1.00	0.00
Librarian Aide	0.00	1.83	0.00	1.83	0.00	1.83	0.00	1.83
Librarian I	0.00	1.30	0.00	1.30	0.00	0.50	0.00	0.70
Librarian II	3.00	0.80	3.00	0.80	5.00	1.60	5.00	1.60
Librarian III	5.00	0.50	5.00	0.80	3.00	0.80	3.00	0.80
Manager Library Circulation Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Patron Services Associate	0.00	3.50	0.00	3.50	2.00	6.20	2.00	6.65
Total Positions	12.45	16.04	12.45	16.34	13.45	15.54	14.45	15.39

Open Space

Department Summary	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
01-62100 Open Space and Trails Admin.	2.15	0.00	2.15	0.00	2.15	0.00	3.15	0.00
Total Positions	2.15	0.00	2.15	0.00	2.15	0.00	3.15	0.00

Position Detail by Division Open Space and Trails Administration	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Analyst	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Director of Open Space and Trails	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Open Space & Trails Specialist I	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Senior Open Space/Trails Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.15	0.00	2.15	0.00	2.15	0.00	3.15	0.00

Recreation

Department Summary

		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
07-64200	County Commons Cemetery	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
04-66100	Rec. Services Administration	1.20	0.00	1.20	0.00	1.20	0.00	1.20	0.00
04-66200	Paul Derda Recreation Center	6.27	22.14	6.17	22.34	6.22	22.29	6.27	22.29
04-66300	Community Center	4.80	8.53	4.65	8.91	4.62	8.91	4.81	8.52
04-66410	Aquatic Programs	0.78	1.95	0.78	1.95	0.78	1.95	0.78	1.95
04-66420	Flexible Programs	0.00	0.07	0.00	0.07	0.00	0.07	0.00	0.07
04-66430	Senior Programs	1.39	0.74	1.34	0.74	1.09	0.74	1.14	0.74
04-66440	Special Events	1.42	0.26	1.36	0.26	1.76	0.26	1.71	0.26
04-66450	General Programs	2.09	5.19	2.02	5.19	2.00	5.19	1.95	5.19
04-66460	Athletic Programs	5.57	4.90	5.57	4.90	5.62	4.90	5.62	4.90
04-66470	Teen Center	1.02	0.39	1.35	0.39	1.15	0.39	0.96	0.39
04-66480	Aquatic Center (The Bay)	1.27	3.34	1.37	3.34	1.37	3.34	1.37	3.73
04-66500	Special Needs Programs	0.93	0.21	0.93	0.21	0.93	0.21	0.93	0.21
04-66510	Skate Park/Batting Cages	0.16	0.65	0.16	0.65	0.16	0.65	0.16	0.65
Total Positions		27.10	48.37	27.10	48.95	27.10	48.90	27.10	48.90

Position Detail by Division

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
County Commons Cemetery	FT	PT	FT	PT	FT	PT	FT	PT
Administrative Supervisor	0.00	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Director of Recreation Services	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Facility Manager	0.15	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Total Positions	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Recreation Services Administration	FT	PT	FT	PT	FT	PT	FT	PT
Administrative Analyst	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Director of Recreation Services	0.95	0.00	0.95	0.00	0.95	0.00	0.95	0.00
Recreation Facility Manager	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Total Positions	1.20	0.00	1.20	0.00	1.20	0.00	1.20	0.00

Recreation Services	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Paul Derda Recreation Center	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Clerk	0.00	1.50	0.00	1.35	0.00	1.35	0.00	1.00
Administrative Supervisor	0.45	0.00	0.45	0.00	0.45	0.00	0.45	0.00
Administrative Technician I	0.00	0.40	0.00	0.40	0.00	0.40	0.00	0.40
Administrative Technician II	0.70	0.00	0.70	0.00	0.70	0.00	0.70	0.00
Child Care Provider	0.00	2.20	0.00	2.20	0.00	2.20	0.00	2.20
Child Sitting Director	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Community Events Coordinator	0.00	0.00	0.00	0.00	0.05	0.00	0.10	0.00
Facility Attendant	0.00	0.83	0.00	0.83	0.00	0.83	0.00	0.83
Facility Coordinator	2.40	0.00	2.30	0.00	2.35	0.00	2.35	0.00
Facility /Program Supervisor	0.00	1.88	0.00	1.88	0.00	1.88	0.00	1.88
Facility Specialist	0.00	0.00	0.00	0.70	0.00	0.70	0.00	0.70
Fitness Specialist/Instructor	0.00	0.80	0.00	2.54	0.00	2.54	0.00	2.54
Pool Manager	0.00	2.60	0.00	2.60	0.00	2.60	0.00	2.60
Program Instructor/Coach/ Lifeguard	0.00	8.31	0.00	5.77	0.00	5.72	0.00	5.72
Recreation Clerk	0.00	3.63	0.00	3.28	0.00	3.28	0.00	3.63
Recreation Coordinator	0.32	0.00	0.32	0.00	0.32	0.00	0.32	0.00
Recreation Facility Manager	0.25	0.00	0.25	0.00	0.20	0.00	0.20	0.00
Recreation Program Manager	0.30	0.00	0.30	0.00	0.30	0.00	0.30	0.00
Recreation Specialist	0.10	0.00	0.10	0.80	0.10	0.80	0.10	0.80
Recreation Supervisor	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Total Positions	6.27	22.14	6.17	22.34	6.22	22.29	6.27	22.29

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Community Center	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Clerk	0.00	1.13	0.00	0.80	0.00	0.80	0.00	0.80
Administrative Supervisor	0.35	0.00	0.30	0.00	0.30	0.00	0.30	0.00
Administrative Technician I	0.35	0.40	0.35	0.40	0.35	0.40	0.35	0.40
Administrative Technician II	1.00	0.00	0.80	0.00	0.80	0.00	0.80	0.00
Community Events Coordinator	0.08	0.00	0.08	0.00	0.05	0.00	0.05	0.00
Facility Coordinator	1.35	0.00	1.45	0.00	1.45	0.00	1.45	0.00
Facility Program Supervisor	0.00	0.43	0.00	0.43	0.00	0.43	0.00	0.43
Facility Specialist	0.00	0.00	0.00	0.70	0.00	0.70	0.00	0.70
Fitness instructor	0.00	0.00	0.00	0.74	0.00	0.74	0.00	0.74
Pool Manager	0.00	1.72	0.00	1.72	0.00	1.72	0.00	1.72
Program Instructor/Coach/ Lifeguard	0.00	2.35	0.00	1.62	0.00	1.62	0.00	1.23
Recreation Clerk	0.00	2.50	0.00	2.50	0.00	2.50	0.00	2.50
Recreation Coordinator	0.75	0.00	0.75	0.00	0.90	0.00	0.90	0.00
Recreation Facility Manager	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Recreation Program Manager	0.32	0.00	0.32	0.00	0.32	0.00	0.32	0.00
Recreation Specialist	0.15	0.00	0.15	0.00	0.00	0.00	0.00	0.00
Recreation Supervisor	0.25	0.00	0.25	0.00	0.25	0.00	0.44	0.00
Total Positions	4.80	8.53	4.65	8.91	4.62	8.91	4.81	8.52

Aquatic Programs	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Supervisor	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Pool Manager	0.00	0.24	0.00	0.24	0.00	0.24	0.00	0.24
Program Instructor/Coach/ Lifeguard	0.00	1.71	0.00	1.71	0.00	1.71	0.00	1.71
Recreation Program Manager	0.29	0.00	0.29	0.00	0.29	0.00	0.29	0.00
Recreation Coordinator	0.47	0.00	0.47	0.00	0.47	0.00	0.47	0.00
Total Positions	0.78	1.95	0.78	1.95	0.78	1.95	0.78	1.95

Flexible Programs	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Program Instructor/Coach/ Lifeguard	0.00	0.07	0.00	0.07	0.00	0.07	0.00	0.07
Total Positions	0.00	0.07	0.00	0.07	0.00	0.07	0.00	0.07

Senior Programs	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Supervisor	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Community Events Coordinator	0.30	0.00	0.30	0.00	0.05	0.00	0.10	0.00
Facility/Program Supervisor	0.00	0.02	0.00	0.02	0.00	0.02	0.00	0.02
Program Instructor/Coach/ Lifeguard	0.00	0.72	0.00	0.72	0.00	0.72	0.00	0.72
Recreation Coordinator	0.85	0.00	0.85	0.00	0.85	0.00	0.85	0.00
Recreation Program Manager	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Recreation Supervisor	0.20	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Total Positions	1.39	0.74	1.34	0.74	1.09	0.74	1.14	0.74

Special Events	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Supervisor	0.02	0.00	0.06	0.00	0.06	0.00	0.06	0.00
Community Events Coordinator	0.35	0.00	0.35	0.00	0.75	0.00	0.70	0.00
Facility Coordinator	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Facility/Program Supervisor	0.00	0.13	0.00	0.13	0.00	0.13	0.00	0.13
Pool Manager	0.00	0.02	0.00	0.02	0.00	0.02	0.00	0.02
Program Instructor/Coach/ Lifeguard	0.00	0.02	0.00	0.02	0.00	0.02	0.00	0.02
Recreation Clerk	0.00	0.08	0.00	0.08	0.00	0.08	0.00	0.08
Recreation Coordinator	0.20	0.00	0.20	0.00	0.30	0.00	0.30	0.00
Recreation Facility Manager	0.20	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Recreation Program Manager	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Recreation Specialist	0.15	0.00	0.15	0.00	0.05	0.00	0.05	0.00
Recreation Supervisor	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Recreation Worker	0.00	0.01	0.00	0.01	0.00	0.01	0.00	0.01
Total Positions	1.42	0.26	1.36	0.26	1.76	0.26	1.71	0.26

General Programs	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Supervisor	0.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Technician II	0.00	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Community Events Coordinator	0.07	0.00	0.07	0.00	0.05	0.00	0.00	0.00
Personal Trainer	0.00	1.46	0.00	1.45	0.00	1.45	0.00	1.45
Preschool Director	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Preschool Inst/Aide	0.00	3.51	0.00	3.52	0.00	3.52	0.00	3.52
Program Instructor/Coach/ Lifeguard	0.00	0.21	0.00	0.22	0.00	0.22	0.00	0.22
Recreation Clerk	0.00	0.01	0.00	0.00	0.00	0.00	0.00	0.00
Recreation Coordinator	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Recreation Facility Manager	0.10	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Recreation/Program/Facility Supervisor	0.85	0.00	0.70	0.00	0.70	0.00	0.70	0.00
Total Positions	2.09	5.19	2.02	5.19	2.00	5.19	1.95	5.19

Athletic Programs	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Supervisor	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Administrative Technician I	0.65	0.00	0.65	0.00	0.65	0.00	0.65	0.00
Community Events Coordinator	0.00	0.00	0.00	0.00	0.05	0.00	0.05	0.00
Facility/Program Supervisor	0.00	0.85	0.00	0.85	0.00	0.85	0.00	0.85
Program Instructor/Coach/ Lifeguard	0.00	2.97	0.00	2.97	0.00	2.97	0.00	2.97
Recreation Coordinator	0.00	0.00	0.00	0.00	1.70	0.00	1.70	0.00
Recreation Program Manager	0.60	0.00	0.60	0.00	0.60	0.00	0.60	0.00
Recreation Specialist	2.55	0.80	2.55	0.80	0.85	0.80	0.85	0.80
Recreation Supervisor	1.75	0.00	1.75	0.00	1.75	0.00	1.75	0.00
Recreation Worker	0.00	0.28	0.00	0.28	0.00	0.28	0.00	0.28
Total Positions	5.57	4.90	5.57	4.90	5.62	4.90	5.62	4.90

Teen Center	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Supervisor	0.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Technician II	0.00	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Child Care Provider	0.00	0.04	0.00	0.04	0.00	0.04	0.00	0.04
Community Events Coordinator	0.20	0.00	0.20	0.00	0.00	0.00	0.00	0.00
Facility/Program Supervisor	0.00	0.31	0.00	0.31	0.00	0.31	0.00	0.31
Program Instructor/Coach/ Lifeguard	0.00	0.04	0.00	0.04	0.00	0.04	0.00	0.04
Recreation Coordinator	0.80	0.00	0.80	0.00	0.80	0.00	0.80	0.00
Recreation Facility Manager	0.00	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Recreation Supervisor	0.00	0.00	0.20	0.00	0.20	0.00	0.01	0.00
Total Positions	1.02	0.39	1.35	0.39	1.15	0.39	0.96	0.39

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Aquatic Center (The Bay)	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Supervisor	0.04	0.00	0.04	0.00	0.04	0.00	0.04	0.00
Adminisrative Technician II	0.30	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Pool Manager	0.00	0.38	0.00	0.38	0.00	0.38	0.00	0.38
Program Instructor/Coach/ Lifeguard	0.00	2.91	0.00	2.91	0.00	2.91	0.00	3.30
Recreation Clerk	0.00	0.05	0.00	0.05	0.00	0.05	0.00	0.05
Recreation Coordinator	0.71	0.00	0.71	0.00	0.71	0.00	0.71	0.00
Recreation Program Manager	0.22	0.00	0.22	0.00	0.22	0.00	0.22	0.00
Total Positions	1.27	3.34	1.37	3.34	1.37	3.34	1.37	3.73

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Special Needs Programs	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Supervisor	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Facility Coordinator/Supervisor	0.00	0.02	0.00	0.02	0.00	0.02	0.00	0.02
Program Instructor/Coach/ Lifeguard	0.00	0.10	0.00	0.10	0.00	0.10	0.00	0.10
Recreation Coordinator	0.85	0.00	0.85	0.00	0.85	0.00	0.85	0.00
Recreation Program Manager	0.06	0.00	0.06	0.00	0.06	0.00	0.06	0.00
Recreation Specialist	0.00	0.09	0.00	0.09	0.00	0.09	0.00	0.09
Total Positions	0.93	0.21	0.93	0.21	0.93	0.21	0.93	0.21

	2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
Skate Park/Batting Cages	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Supervisor	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Facility/Program Supervisor	0.00	0.65	0.00	0.65	0.00	0.65	0.00	0.65
Recreation Coordinator	0.00	0.00	0.00	0.00	0.05	0.00	0.05	0.00
Recreation Program Manager	0.09	0.00	0.09	0.00	0.09	0.00	0.09	0.00
Recreation Specialist	0.05	0.00	0.05	0.00	0.00	0.00	0.00	0.00
Total Positions	0.16	0.65	0.16	0.65	0.16	0.65	0.16	0.65

Health and Human Services

Department Summary

		2016 Actual		2017 Original Budget		2017 Revised Budget		2018 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
08-40100	HS - Operations & Admin.	6.73	0.00	7.07	0.00	7.49	0.00	7.49	0.00
08-40120	HS - Support	2.65	0.00	2.65	0.00	2.65	0.00	2.65	0.00
08-40200	HS - Child Welfare	21.00	0.00	20.61	0.00	21.62	0.00	21.62	0.00
08-40250	HS - Child Care Assistance	1.23	0.00	1.26	0.00	1.12	0.00	1.12	0.00
08-40300	HS - Public Assistance	18.48	0.63	18.15	0.63	18.70	0.63	18.70	0.63
08-40150	HS - Adult Services	1.05	0.00	1.00	0.00	1.00	0.00	1.00	0.00
08-40320	HS - Child Support Enforcement	2.87	1.00	2.83	1.00	2.96	1.00	2.96	1.00
08-40350	HS - TANF Administration	2.45	0.00	2.72	0.00	2.28	0.00	2.28	0.00
08-42100	HS - Workforce Center	10.31	1.33	10.58	1.33	10.36	1.33	10.36	1.33
02-45100	PH - Administration	3.07	0.00	2.34	0.00	2.08	0.00	2.08	0.00
02-45200	PH - Reproductive Health	1.65	0.50	1.65	0.50	1.65	0.50	1.65	0.50
02-45300	PH - Women, Infants & Children	1.50	0.00	1.30	0.50	1.30	0.50	1.30	0.50
02-45210	PH - Immunizations	4.65	0.00	4.65	0.00	4.65	0.00	4.65	0.00
02-45400	PH - Environmental Health	4.60	0.50	4.60	0.50	4.60	0.50	5.60	0.50
02-45500	PH - Health Promotions	4.15	0.00	4.35	0.00	4.35	0.00	4.35	0.00
02-45600	PH - Vital Statistics	0.25	0.00	0.88	0.00	0.82	0.00	0.82	0.00
02-45800	PH - CSU Extension	0.01	0.50	0.01	0.50	0.02	0.50	0.02	0.50
02-45220	PH - Children w/Special Needs	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-19900	PH- Oil Gas Inspections	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
08-48100	Seniors - Administration	2.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
08-48200	Seniors - Community Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
08-48300	Seniors - Easy Ride Transport.	3.00	0.80	3.00	0.80	3.00	0.80	3.00	0.80
08-48400	Seniors - Senior Nutrition	1.00	2.28	1.00	2.28	1.00	2.28	2.00	1.48
Total Positions		94.65	7.54	96.65	8.04	97.65	8.04	99.65	7.24

Position Detail by Division

Human Services

Human Services Operations & Admin.	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Accounting Technician	1.19	0.00	1.21	0.00	1.50	0.00	1.50	0.00
Case Manager Supervisor	0.10	0.00	0.10	0.00	0.08	0.00	0.08	0.00
Director of Health and Human Services	0.61	0.00	0.59	0.00	0.55	0.00	0.55	0.00
Deputy Director of HHS	1.00	0.00	1.00	0.00	0.94	0.00	0.94	0.00
Federal Funding Specialist	0.00	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Fiscal Operations Supervisor	0.75	0.00	0.72	0.00	0.78	0.00	0.78	0.00
Office Manager	0.98	0.00	0.92	0.00	1.00	0.00	1.00	0.00
Operations Manager	0.90	0.00	0.92	0.00	0.96	0.00	0.96	0.00
Policy & Contract Administrator	0.60	0.00	0.63	0.00	0.61	0.00	0.61	0.00
Self-Sufficiency/Employment Manager	0.00	0.00	0.00	0.00	0.22	0.00	0.22	0.00
Systems Support Specialist	0.60	0.00	0.58	0.00	0.45	0.00	0.45	0.00
Total Positions	6.73	0.00	7.07	0.00	7.49	0.00	7.49	0.00

Human Services Support	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Assistant Director Human Resources	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Human Resources Manager	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Legal Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Attorney	0.65	0.00	0.65	0.00	0.65	0.00	0.65	0.00
Total Positions	2.65	0.00	2.65	0.00	2.65	0.00	2.65	0.00

Adult Services	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Caseworker II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Director Health & Human Services	0.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	1.05	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Child Welfare	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Accounting Technician	0.40	0.00	0.39	0.00	0.25	0.00	0.25	0.00
Administrative Technician II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Case Aide	2.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00
Caseworker Supervisor	1.00	0.00	1.00	0.00	2.00	0.00	2.00	0.00
Child & Adult Support Specialist	0.00	0.00	0.00	0.00	2.00	0.00	2.00	0.00
Client Support Technician	0.10	0.00	0.13	0.00	0.02	0.00	0.02	0.00
Clinical Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Deputy Director of Health and Human Services	0.00	0.00	0.00	0.00	0.06	0.00	0.06	0.00
Director of Health and Human Services	0.15	0.00	0.15	0.00	0.21	0.00	0.21	0.00
Family and Children's Services Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Federal Funding Specialist	1.00	0.00	0.60	0.00	0.60	0.00	0.60	0.00
Interventionist Ltd. Appt.	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Operations Manager	0.05	0.00	0.06	0.00	0.04	0.00	0.04	0.00
Policy & Contract Administrator	0.20	0.00	0.20	0.00	0.26	0.00	0.26	0.00
Program Planning Administrator	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Attorney	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Child & Adult Support Specialist	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Social Caseworker I	1.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00
Social Caseworker II	8.00	0.00	7.00	0.00	11.00	0.00	11.00	0.00
Systems Support Specialist	0.10	0.00	0.08	0.00	0.18	0.00	0.18	0.00
Total Positions	21.00	0.00	20.61	0.00	21.62	0.00	21.62	0.00

Child Care Assistance	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Accounting Technician	0.02	0.00	0.03	0.00	0.02	0.00	0.02	0.00
Case Manager- Eligibility	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Case Manager Supervisor	0.15	0.00	0.15	0.00	0.04	0.00	0.04	0.00
Director Health & Human Services	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Self-Sufficiency/Employment Manager	0.05	0.00	0.08	0.00	0.06	0.00	0.06	0.00
Program Planning Administrator	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	1.23	0.00	1.26	0.00	1.12	0.00	1.12	0.00

Public Assistance	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Accounting Technician	0.02	0.00	0.04	0.00	0.01	0.00	0.01	0.00
Administrative Technician I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Assist Payment/Child Support	0.70	0.00	0.75	0.00	0.60	0.00	0.60	0.00
Case Manager CBMS Recovery	1.00	0.00	0.50	0.00	1.00	0.00	1.00	0.00
Case Manager - Eligibility	9.80	0.00	10.00	0.00	10.00	0.00	10.00	0.00
Case Manager Supervisor	2.35	0.00	2.35	0.00	2.34	0.00	2.34	0.00
Client Support Technician	1.95	0.00	1.96	0.00	2.19	0.00	2.19	0.00
Director Health & Human Services	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Health Care Reform-Coverage Guide - LM Appt.	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Office Manager	0.00	0.00	0.08	0.00	0.00	0.00	0.00	0.00
Operations Manager	0.05	0.00	0.02	0.00	0.00	0.00	0.00	0.00
Self-Sufficiency/Employment Manager	0.40	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Systems Support Specialist	0.20	0.00	0.25	0.00	0.36	0.00	0.36	0.00
Veteran's Officer	0.00	0.63	0.00	0.63	0.00	0.63	0.00	0.63
Total Positions	18.48	0.63	18.15	0.63	18.70	0.63	18.70	0.63

Child Support Enforcement	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Accounting Technician	0.02	0.50	0.03	0.50	0.02	0.50	0.02	0.50
Assist Payment/Child Support	0.30	0.00	0.25	0.00	0.40	0.00	0.40	0.00
Case Manager - Legal	2.00	0.50	2.00	0.50	2.00	0.50	2.00	0.50
Case Manager Supervisor	0.35	0.00	0.35	0.00	0.40	0.00	0.40	0.00
Self-Sufficiency/Employment Manager	0.20	0.00	0.20	0.00	0.14	0.00	0.14	0.00
Total Positions	2.87	1.00	2.83	1.00	2.96	1.00	2.96	1.00

TANF Administration	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Case Manager - Eligibility	1.20	0.00	1.50	0.00	1.00	0.00	1.00	0.00
Case Manager - Rental Assistance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Case Manager Supervisor	0.05	0.00	0.05	0.00	0.14	0.00	0.14	0.00
Self-Sufficiency/Employment Manager	0.00	0.00	0.17	0.00	0.14	0.00	0.14	0.00
Workforce Administrator	0.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	2.45	0.00	2.72	0.00	2.28	0.00	2.28	0.00

Workforce Workforce Center	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Client Support Technician	1.00	0.80	1.00	0.80	1.00	0.80	1.00	0.80
Director of Health and Human Services	0.01	0.00	0.05	0.00	0.03	0.00	0.03	0.00
Fiscal Operations Supervisor	0.10	0.00	0.13	0.00	0.07	0.00	0.07	0.00
Policy & Contract Administrator	0.05	0.00	0.04	0.00	0.02	0.00	0.02	0.00
Self-Sufficiency/Employment Manager	0.35	0.00	0.35	0.00	0.24	0.00	0.24	0.00
Systems Support Specialist	0.00	0.00	0.01	0.00	0.00	0.00	0.00	0.00
Workforce Administrator	0.80	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Workforce Specialist	7.00	0.48	7.00	0.48	7.00	0.48	7.00	0.48
Workforce Specialist - Limited Appt.	0.00	0.05	0.00	0.05	0.00	0.05	0.00	0.05
Total Positions	10.31	1.33	10.58	1.33	10.36	1.33	10.36	1.33

Public Health

Public Health Administration	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Accounting Technician	0.35	0.00	0.17	0.00	0.10	0.00	0.10	0.00
Administrative Technician II	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Client Support Technician	0.95	0.00	0.41	0.00	0.32	0.00	0.32	0.00
Director of Health and Human Services	0.15	0.00	0.20	0.00	0.19	0.00	0.19	0.00
Fiscal Operations Supervisor	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Office Manager	0.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Policy & Contract Administrator	0.15	0.00	0.13	0.00	0.11	0.00	0.11	0.00
Public Health Director	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Public Health Educator	0.40	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Public Health Nurse - Limited Appt.	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Public Health Officer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
System Support Specialist	0.10	0.00	0.08	0.00	0.01	0.00	0.01	0.00
Total Positions	3.07	0.00	2.34	0.00	2.08	0.00	2.08	0.00

Reproductive Health	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician I	0.00	0.50	0.00	0.50	0.00	0.50	0.00	0.50
Administrative Technician II	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Public Health Nurse - Limited Appt.	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Public Health Officer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Health Director	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Reproductive Health Administrator	0.95	0.00	0.95	0.00	0.95	0.00	0.95	0.00
Total Positions	1.65	0.50	1.65	0.50	1.65	0.50	1.65	0.50

Immunizations	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician II	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Public Health Educator	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Public Health Nurse	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Public Health Nurse Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Public Health Director	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Public Health Officer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reproductive Health Administrator	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions	4.65	0.00	4.65	0.00	4.65	0.00	4.65	0.00

Children with Special Needs	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Case Manager (Public Health)	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Women, Infants and Children	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Public health Promotions Administrator	0.40	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Nutritionist - RD	0.00	0.00	0.00	0.50	0.00	0.50	0.00	0.50
Nutrition Educator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Public Health Educator	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Total Positions	1.50	0.00	1.30	0.50	1.30	0.50	1.30	0.50

Environmental Health	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician II	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Disease Control Specialist	0.00	0.50	0.00	0.50	0.00	0.50	0.00	0.50
Emergency Preparedness Coordinator	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Environmental Health Specialist II	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
PH Protection Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Public Health Director	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Public Health Educator	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Total Positions	4.60	0.50	4.60	0.50	4.60	0.50	5.60	0.50

Health Promotions	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Public Health Promotions Administrator	0.60	0.00	0.80	0.00	0.80	0.00	0.80	0.00
Public Health Director	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Public Health Educator	0.30	0.00	0.30	0.00	0.30	0.00	0.30	0.00
Public Health Educator-LM Appt	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Total Positions	4.15	0.00	4.35	0.00	4.35	0.00	4.35	0.00

Vital Statistics	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Accounting Technician	0.00	0.00	0.13	0.00	0.10	0.00	0.10	0.00
Administrative Technician II	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Client Support Technician	0.00	0.00	0.50	0.00	0.47	0.00	0.47	0.00
Public Health Director	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Total Positions	0.25	0.00	0.88	0.00	0.82	0.00	0.82	0.00

CSU Extension	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician I	0.00	0.50	0.00	0.50	0.00	0.50	0.00	0.50
Director of Health and Human Services	0.01	0.00	0.01	0.00	0.02	0.00	0.02	0.00
Total Positions	0.01	0.50	0.01	0.50	0.02	0.50	0.02	0.50

Oil & Gas Inspections	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Oil & Gas Specialist	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Senior Services

Seniors Administration	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Administrative Technician II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Program Coordinator	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Services Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00

Seniors Community Services	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Program Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Seniors Easy Ride Transportation	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Driver II	2.00	0.80	2.00	0.80	1.00	0.80	1.00	0.80
Driver/Administrative Technician	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Program Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	3.00	0.80	3.00	0.80	3.00	0.80	3.00	0.80

Seniors Nutrition	2016 Actual FT	2016 Actual PT	2017 Original Budget FT	2017 Original Budget PT	2017 Revised Budget FT	2017 Revised Budget PT	2018 Original Budget FT	2018 Original Budget PT
Dishwasher	0.00	0.68	0.00	0.68	0.00	0.68	0.00	0.68
Food Services Technician	0.00	0.80	0.00	0.80	0.00	0.80	0.00	0.80
Meals on Wheels Technician	0.00	0.80	0.00	0.80	0.00	0.80	1.00	0.00
Program Manager Food Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	2.28	1.00	2.28	1.00	2.28	2.00	1.48

APPENDIX J

GLOSSARY OF TERMS AND ACRONYMS

Words in ***italicized bold*** print contained within the following definitions are defined separately within the Glossary.

Accounting Period — A period at the end of which, and for which, financial statements are prepared.

Accounting System — The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of a government's operations or any of its ***funds***, ***fund types***, balanced account groups, or organization components.

Accrual Basis — The method of accounting in which transactions are recognized when they occur, regardless of the timing of related cash flows. Under this method, ***revenue*** is recognized when it is earned, regardless of when cash is received and expenses are recognized when liabilities are incurred, regardless of when cash is paid. This method of accounting is used for ***Enterprise Funds***.

Allocation — A method of dividing ***expenditures*** and ***revenues*** among various organizational units of a government, which are set aside for specific purposes.

Appropriation — A legal authorization granted by City Council permitting ***expenditures*** and ***obligations*** for specific purposes. An appropriation is usually limited in amount and by time when it may be expended.

Assessed Valuation — The value of real and personal property established by the County Assessor, which is used as a basis for levying ***property taxes***.

Asset — A resource owned or controlled by a government, which has monetary value. An asset is either current or fixed. A ***current asset*** is typically consumed within one year, such as cash, accounts receivable, and office supply inventories. A ***fixed asset*** provides benefit for more than one year, such as equipment, buildings, and open space properties.

Audit — A methodical examination conducted by a private accounting firm, of the utilization of a government's resources. An audit tests the accounting system to determine the extent to which internal accounting controls are both available and being used. The audit concludes with a written report of findings called the Auditor's Opinion.

Balanced Budget — A budget in which current operating revenues cover current operating expenditures.

Base Budget — An estimate of funding to continue existing programs at current ***levels of service*** prepared by each department during the ***budget development process***.

GLOSSARY OF TERMS AND ACRONYMS continued

Bond	An instrument used to obtain long-term financing for capital projects. A bond is a promise to repay borrowed money (principal amount) at a future specified date (maturity date) plus interest.
Bonded Debt	That portion of indebtedness represented by outstanding ***bonds***.
Broomfield Economic Development Corporation (BEDC)	A non-profit corporation which provides economic development services for the City and County.
Broomfield Urban Renewal Authority (BURA)	An Urban Renewal Authority that was established by resolution in 1996 by the Broomfield City Council to stimulate development within certain areas of the City and County.
Budget	An annual policy document, financial plan, operations guide, and communications device, containing estimated ***revenues*** and ***expenditures***. The budget appropriation ordinance, as approved by the City Council, is the legal basis for expenditures in the budget year.
Budget Calendar	A timetable showing when particular tasks must be completed in order for the City Council to approve the annual ***budget*** before the beginning of the next ***fiscal year***.
Budget Development Process	The annual cycle in which Broomfield prepares, adopts and implements the ***budget***.
Budget Message	The City and County Manager's written overview of the budget addressed to the Mayor and City Council. The budget message contains an explanation of principal ***budget*** items, significant changes from the previous ***fiscal year***, summaries of major issues impacting the budget, and challenges facing the City and County.
Budgetary Comparisons	Annual financial statements prepared to meet set standards and requirements, which must include comparisons of approved budgeted amounts with actual operating results. Such reports should be subjected to an independent ***audit***, so that all parties involved in the annual ***budget*** and ***appropriation*** process are provided with assurances that government monies are spent in accordance with the mutually agreed-upon budgetary plan.
Budgetary Control	The control or management of a government or enterprise in accordance with an approved ***budget*** for the purpose of keeping ***expenditures*** within the limitations of available ***appropriation***s and ***revenues***.

GLOSSARY OF TERMS AND ACRONYMS continued

Capital Budget — A plan of proposed capital expenditures for buildings, drainage, parks, streets, trails, utilities, etc., and their funding sources. The Capital Budget is enacted as part of the City and County's annual ***budget*** and is based on the first year of the ***Capital Improvement Program (CIP)***. Project ***appropriations*** are normally for the amount necessary to complete an entire project, with the remaining balance rolled into future years until project completion.

Capital Improvement Program (CIP) — An annually updated schedule of ***capital project*** expenditures for public facilities and infrastructure, containing estimated project costs, funding sources, and anticipated timelines, for a five-year period. The first year of the five-year CIP serves as the basis for the annual capital budget.

Capital Outlays — ***Expenditures*** which result in the acquisition of ***fixed assets***, such as equipment and vehicles. Capital outlay items cost more than $5,000 and are expected to last longer than one year.

Capital Projects — Major capital construction and improvement projects, such as those related to buildings, drainage, parks, streets, trails, utilities, etc., included in the ***Capital Improvement Program (CIP)***. Capital projects tend to have significant costs and have useful lives of many years.

Capital Projects Fund — A ***fund*** created to account for the ***revenues*** and ***expenditures*** related to ***capital projects***.

Cash Basis — A method of accounting in which transactions are recognized only when cash changes hands. This method can present an inaccurate picture of a fund's financial condition, since payments can be delayed into the next fiscal year. Broomfield does not use this method of accounting in order to conform to ***generally accepted accounting principles***.

Certificate of Participation (COP) — A financing instrument representing a share in a pledged ***revenue*** stream, usually lease payments made by the issuer (government) that are subject to annual ***appropriation***. The certificate entitles the holder to receive a share, or participation, in the lease payments relating to the acquisition or construction of specific equipment, land, or facilities.

Citizen Survey — An assessment tool conducted by the City and County of Broomfield every three to five years. The survey serves as a consumer report card by providing residents the opportunity to rate their satisfaction with the quality of life in Broomfield, the community's amenities, and satisfaction with local government.

Community Development Block Grant (CDBG) — A U.S. Department of Housing and Urban Development grant program. The program was first enacted in 1974 to provide funds to state and local agencies to support housing, economic development, health and human services, and planning and administration.

GLOSSARY OF TERMS AND ACRONYMS continued

Community Services Block Grant (CSBG) A U.S. Department of Health and Human Services grant program. The program was first enacted in 1981 to provide funds to state and local agencies to support efforts that reduce poverty, revitalize low-income communities, and lead to self-sufficiency among low-income families and individuals.

Comprehensive Annual Financial Report (CAFR) An annual financial report issued by state and local governments. The CAFR has three parts: an introductory section, a financial section, and a statistical section. CAFR requirements are largely shaped by the ***Governmental Accounting Standards Board (GASB)***, which is the authoritative source for governmental ***Generally Accepted Accounting Principles (GAAP)***.

Comprehensive Plan Adopted in 2016, Broomfield's Comprehensive Plan is a 20-year (2016 – 2036) policy document designed to meet state regulatory requirements and to articulate a vision of the City and County. The Plan contains many policies and action steps addressing topics such as transportation, community form and identity, economic development, and community services and facilities, intended to guide control of Broomfield's future.

Consumer Price Index (CPI) An index of prices used to measure the change in the cost of basic goods or services compared to a fixed base period. Broomfield monitors the Denver-Boulder Consumer Price Index.

Contingency An ***appropriation*** of funds to cover unforeseen events that may occur during the budget year.

Cost Accounting A method of accounting which provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

Council Focus Session An annual planning session held by City Council in January where priorities are identified and set for the coming year.

Current Assets Those ***assets*** which are available or can be made readily available to finance current operations or to pay current ***liabilities***. Those assets which will be used up or converted into cash within one year.

Debt An ***obligation*** resulting from the borrowing of money or from the purchase of goods and services. A government's debts can include ***bonds***, leases, and notes. Debt instruments are used to finance projects with high capital costs and long useful lives.

Debt Limit The maximum amount of gross or net ***debt*** which is legally permitted.

Debt Service The annual payment of principal and interest on the City and County's indebtedness.

Debt Service Fund A ***fund*** established to account for the accumulation of resources for, and the payment of, general long-term ***debt*** principal and interest.

GLOSSARY OF TERMS AND ACRONYMS continued

Decision Package — A ***budget*** proposal for items, programs, or services beyond what is included in the ***base budget***. Decision packages may include large increases in routine items, increased hours for existing part-time staff, new programs, new staff, and new equipment. Decision package proposals are prioritized by department heads and may or may not be ultimately approved during the budget development process.

Deficit — The amount by which expenditure outlays exceed revenue receipts in a given accounting period.

Delinquent Taxes — ***Taxes*** remaining unpaid on and after the date on which a penalty for nonpayment is attached. Although the penalty may be subsequently waived and a portion of the taxes may be abated or canceled, the unpaid balances continue to be delinquent taxes until abated, canceled, paid, or converted into tax liens.

Depreciation — A financial mechanism to allocate the cost of a capital item over its service life. A decrease in an asset's value due to wear and tear, decay, or decline in price. Through this process, the entire cost on an asset is ultimately charged off as an expense over its service life.

Development Agreement — An agreement entered into between the City and another person or entity associated with the development of land. There are two main purposes of such an agreement: 1) to share the cost of infrastructure improvements with the developer, so that Broomfield is not solely paying for these improvements, or 2) to provide an incentive for the developer to do business in Broomfield, in the form of reimbursed sales, use, or property tax generated by the new development. Such agreements help ensure Broomfield's sales tax base.

Earmarked Funds — Funds dedicated for a specific program or purpose, such as state or federal ***grants*** earmarked for particular types of projects or programs.

Electronic Benefit Transfers (EBT) — An electronic system that allows a recipient to authorize transfer of their government benefits from a Federal account to a retailer account to pay for products received. In Colorado, this system is used to issue food stamp and other benefits to qualifying county residents.

Encumbrance — An amount of money committed and reserved but not yet expended for the purchase of a specific good or service, when a ***purchase order*** or contract is approved.

Enterprise Fund — A ***fund*** to account for operations financed and operated in a manner similar to private business enterprises, where the intent is to recover all or part of the costs of providing goods or services from those that use the goods or services, through user charges; e.g., Water Fund, Wastewater Fund, and Water Reclamation Fund. As in private business, the emphasis is on ***net income*** determination.

GLOSSARY OF TERMS AND ACRONYMS continued

Expenditure — A decrease in net financial resources due to payments made by the City and County for goods or services, such as personnel, supplies, and equipment.

Fee — A general term used for any charge levied by government associated with providing a service, permitting an activity, or imposing a fine or penalty. Major types of fees include water and sewer taps, restaurant inspection fees, user charges, and building permits.

Fiduciary Fund — A fund consisting of resources received and held by a governmental unit as trustee or as an agent for other governmental units, private organizations, or individuals, to be expended or invested in accordance with the conditions of the trust.

Fiscal Policy — Broomfield's policies with respect to ***taxes***, spending, and ***debt*** management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for budgetary planning and programming.

Fiscal Year — A 12-month period to which the annual operating ***budget*** applies and at the end of which a government determines its financial position. Broomfield's fiscal year is the calendar year.

Fixed Assets — ***Assets*** that cost a considerable amount of money and that are expected to last a long time, such as buildings, land, roads, infrastructure, and equipment.

Full-Time Equivalent (FTE) — A unit of measure of Broomfield employees. An FTE refers to the equivalent of one person working full-time for one year (2,080 hours).

Fund Accounting — An accounting method using self-balancing sets of accounts, set up to record all financial transactions related to specific activities or functions. Fund accounting enables the division and grouping of financial records into useful sets. The aim is to control the handling of money to ensure that it will be spent only for the purpose intended. Fund accounting, in a broad sense, is required by the government to demonstrate agency compliance with requirements of existing legislation for which funds have been appropriated or otherwise authorized.

Fund Balance — The difference between a fund's sources of funds and its uses of funds for ***governmental-type funds*** and ***fiduciary funds***; also known as fund equity. Portions of fund balances can be designated for specific purposes.

Fund Type — In governmental accounting, ***funds*** are classified into three major fund types: ***governmental***, ***enterprise***, and ***fiduciary***.

General Fund — The major ***fund*** of a governmental unit, it accounts for all activities not accounted for in other funds. Broomfield has two general funds, the City General Fund and the County General Fund, both of which are financed mainly by ***taxes***, ***charges for services***, and ***transfers*** from other funds.

GLOSSARY OF TERMS AND ACRONYMS continued

Generally Accepted Accounting Principles (GAAP) Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

General Obligation Bond A ***bond*** secured by the full faith and credit and taxing authority of the City and County.

Geographic Information System (GIS) A computer-based graphical mapping and analytical system used for capturing, managing, analyzing, and displaying various forms of geographically referenced information, such as roads, streams, utility lines, land-use, soil types, etc. GIS technology integrates common database operations such as query and statistical analysis with the unique visualization and geographic analysis benefits offered by maps.

Governmental Accounting Standards Board (GASB) The body that sets accounting standards specifically for state and local governments.

Governmental-Type Fund Those ***funds*** through which most governmental functions are typically financed. The governmental fund measurement focus is on a "financial flow" basis, accounting for sources and uses of available expendable financial resources, not on net income determinations. Governmental-type funds include the two ***General Funds***, Special Revenue Funds, ***Capital Projects Funds***, and the ***Debt Service Fund***.

Grant A contribution from one governmental unit or funding source to another to be used or expended for a specified purpose, activity, or facility, e.g., human service program, police equipment, capital project, or other purpose designated by the grantee.

Housing Authority The Broomfield Housing Authority was organized in 2002 to facilitate improved housing conditions for low-income residents within the City and County of Broomfield.

Intergovernmental Agreement (IGA) A signed agreement between two or more governmental units, and approved by their governing bodies, that provides for the exchange of goods or services between the governments.

Intergovernmental Revenues Revenues collected by one government and disbursed to another government, including ***grants***, entitlements, shared revenues, or payments in lieu of taxes.

GLOSSARY OF TERMS AND ACRONYMS continued

Internal Control — Internal control comprises organizational and operational methods adopted within a government to safeguard its ***assets***, check the accuracy and reliability of its accounting data, promote operational efficiency, and encourage adherence to prescribed managerial policies. A primary method of internal control is segregation of employee duties to ensure that no single employee performs a complete cycle of operations.

Internal Service Allocations — A cost-reimbursement method used to account for services provided by one department/fund to other departments/funds; e.g., allocations are charged to each major fund for services rendered by the Facilities Fund, based on the square footage of buildings maintained for each fund. See Appendix A for additional detail.

Investments — Cash and securities held for the production of revenues in the form of interest or dividends.

Leasehold — The right to the use of real estate by virtue of a lease, usually for a specified term of years, for which consideration is paid.

Level of Service — Generally defines the current or existing services, programs, and facilities provided by a government. Level of service may be increased, decreased, or remain the same, depending upon needs, alternatives, available resources, and mandates. To continue a given level of service into future years assumes that objectives, type, and quality will remain unchanged.

Levy — To impose ***taxes***, ***special assessments***, or ***user fees*** for the support of governmental activities (verb). The total amount of taxes, special assessments, or user fees imposed by a government (noun).

Liability — Something for which the City and County is liable; an ***obligation***, responsibility, or ***debt***.

Limited Appointment FTE — A *Full-Time Equivalent* employee that is employed for a limited time, due to being tied to a specific outside funding source, such as a program ***grant***, or a temporary increase in workload, such as building inspections related to development. Limited appointment positions have specific ending dates to coincide with the end of the grant or workload increase.

Long-Range Financial Plan (LRFP) — Adopted in 2005 and last updated in 2013, the primary purpose of the Financial Plan is to provide a method to assist in achieving the goal of economic sustainability for Broomfield now and at Broomfield's build-out.

Mill Levy — The rate of property taxation. A mill is one-tenth of a cent ($.001). A mill levy is expressed as one dollar per one thousand dollars of ***assessed valuation***.

GLOSSARY OF TERMS AND ACRONYMS continued

Modified Accrual Basis — A method of accounting in which ***revenues*** are recognized when they become both measurable and available and ***expenditures*** are recognized when ***liabilities*** are incurred. This method of accounting is used for ***governmental-type funds***.

Net Income — An ***Enterprise Fund's*** excess of ***sources of funds*** over ***uses of funds***.

Obligation — An amount Broomfield may be legally required to meet out of its resources; any ***debt***, written promise, or duty. Obligations include not only actual ***liabilities***, but also un-liquidated ***encumbrances***.

Operating Budget — A financial plan of current operations that encompasses both estimated revenues and estimated expenditures for a fiscal year. The operating budget includes estimates of the non-capital programs and services comprising the City's operation; the resultant expenditure requirements; and the resources available for their support.

Ordinance — A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as a state statute, it has the full force and effect of law within Broomfield. The difference between an ordinance and a ***resolution*** is that the latter requires less legal formality and has lower legal status. ***Revenue*** raising measures, such as the imposition of ***taxes***, ***special assessments*** and ***user fees***, usually require ordinances.

Pay-As-You-Go Financing — A financing method that relies on current ***tax*** and ***grant*** revenues rather than on ***debt***, to pay for ***capital projects***.

Projection — An estimation of future ***revenues*** and ***expenditures*** based on past trends, current economic conditions, and financial forecasts.

Property Tax — An annual tax levied by Broomfield on owners of real property, based on ***assessed valuation*** and the ***mill levy***. A Broomfield resident's total ***property taxes*** are comprised of Broomfield's portion as well as school, fire, and any other special districts, such as metropolitan districts.

Purchase Order — A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them.

Reimbursements — (1) Repayments of amounts remitted on behalf of another party or in accordance with a contractual agreement, e.g., Broomfield gets reimbursed from the Northwest Parkway Authority for expenses related to providing police services along the Parkway. (2) Interfund transactions relating to repayment to a department or fund for services provided or payments made, such as ***internal service allocations***.

GLOSSARY OF TERMS AND ACRONYMS continued

Reserve — An account for funds set aside in past and current years for some future purpose, such as paying for capital projects, providing for ***obligations*** and ***liabilities*** in periods of economic downturn, and meeting unforeseen or emergency needs. City Council approval is required before expending any reserves.

Reserve for Debt Service — An account used to segregate a portion of ***fund balance*** for ***debt service fund*** resources legally restricted to the payment of long-term ***debt*** principal and interest amounts maturing in future years.

Resolution — An order of a legislative body requiring less legal formality than an ***ordinance*** or statute.

Retained Earnings — The difference between a fund's ***assets*** (***sources of funds***) and its ***liabilities*** (***uses of funds***) for ***enterprise funds***; also known as fund equity.

Revenue — An item or source of income, such as income from ***taxes***, licenses, permits, ***user fees***, ***grants***, and interest earnings.

Revenue Bond — A ***bond*** secured by a specific source of revenue from a fund, rather than the full faith and credit of the issuer. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the fund's property.

Sales Tax — A tax based on the sales price of retail goods and services. The buyer pays the tax at the time of the sale, and the outlet remits it to the state or other taxing authority. Total sales tax paid by a buyer represents shares that are remitted to the State of Colorado, the City and County of Broomfield, school district, fire district, and other special districts, such as the Regional Transportation District (RTD). Broomfield's share of the total sales tax paid represents 4.15%.

Services Expansion Fee Fund — A fund used to account for revenues derived from a $1 fee per square foot of new residential construction. The purpose of the fee is to provide funds for future capital costs associated with residential growth.

Sinking Fund — A ***fund*** or account in which money is deposited at regular intervals to provide for a future financial obligation, such as the retirement of bonded ***debt***.

Special Assessment — A compulsory ***levy*** made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special District — An independent unit of local government organized to perform a single governmental function or a restricted number of related functions. Special districts usually have the power to incur ***debt*** and ***levy taxes***; however, certain types of special districts are entirely dependent upon enterprise earnings and cannot impose taxes. Examples of special

GLOSSARY OF TERMS AND ACRONYMS continued

districts are water and sewer districts, flood control districts, fire protection districts, and metropolitan districts.

Supplemental Appropriation — An appropriation by the City Council when there is a need to transfer budgeted and appropriated moneys from one ***fund*** to another fund, or add unanticipated or unconfirmed revenues to the current ***budget*** that were not received prior to the adoption of the budget.

Taxes — Compulsory charges levied by a government for the purpose of financing services performed for the common benefit, such as ***property tax*** and ***sales tax***. This term does not include ***special assessments*** or ***user fees***.

Transfers — The transfer of money from one fund to another, for a specific purpose. Transfers are treated as ***sources of funds*** in the receiving fund and as ***uses of funds*** in the originating fund.

User Fee — A charge to the benefiting party for the direct receipt of a public service, such as fees for water and sewer services and recreation services.

Zero-Based Budgeting — A budget process that requires each program to be justified from the ground up each fiscal year. Rather than using prior year funding levels automatically adjusted for growth or inflation, departments prepare base budget and decision package proposals.

GLOSSARY OF TERMS AND ACRONYMS continued

A/V	Audio/Visual
AA	Alterations and Additions
ACS	Arts Culture and Science
ADA	Americans with Disabilities Act
ADP	Average Daily Population
ALID	Arista Local Improvement District
ARRA	American Recovery and Reinvestment Act
ASTM	American Society for Testing and Materials
AVL	Auto Vehicle Location
AF	Acre Feet
BCC	Broomfield Community Center
BEDC	Broomfield Economic Development Corporation
BHA	Broomfield Housing Authority
BOE	Board of Equalization
BSAFE	Broomfield Substance and Alcohol Free Environment
BURA	Broomfield Urban Renewal Authority
CAC	Citizen's Assistance Center
CAFR	Comprehensive Annual financial Report
CASA	Court Appointed Special Advocates
CDBG	Community Development Block Grant
CDOT	Colorado Department of Transportation
CHRP	Children's Habilitation Residential Program
CIP	Capital Improvement Program
CMO	City and County Manager's Office
CO	Certificate of Occupancy
COBRA	Consolidated Omnibus Budget Reconciliation Act
HOPE	Helping our Families by Promoting Empowerment
HS	Human Services
HUD	U.S. Department of Housing and Urban Development
IGA	Intergovernmental Agreement
IPP	Industrial Pretreatment Program
IT	Information Technology
COHID	Colorado Health Information Dataset
COPs	Certificates of Participation
CPSC	Consumer Product Safety Commission
CRO	Central Records Office
CSBG	Community Services Block Grant
CSU	Colorado State University
DA	District Attorney
DOH	Colorado Department of Housing
DRCOG	Denver Regional Council of Governments
DUI	Driving Under the Influence
EFT	Electronic Funds Transfer
EIS	Environmental Impact Statement
EPA	Environmental Protection Agency
EPSDT	Early Periodic Screening Diagnosis and Treatment
ET	Evap-Transpiration
FCS	Family and Children's Services
FMLA	Family and Medical Leave Act
FTE	Full-Time Equivalent Positions
FTP	File Transfer Protocol
GAAP	Generally Accepted Accounting Principles and Standards
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information System
GWTP	Great Western Treatment Plant
HCP	Healthcare Program for Children with Special Needs
HHS	Health and Human Services
PUD	Planned Unit Development
RFP	Request for Proposals
RTC	Residential Treatment Center
RTD	Regional Transportation District
SCFD	Scientific and Cultural Facilities District
SDP	Site Development Plan

GLOSSARY OF TERMS AND ACRONYMS continued

LEAP	Low Income Energy Assistance Program
LEED	Leadership in Energy and Environmental Design
LRFP	Long-Range Financial Plan
MFH	Multi-Family Homes
MG	Million Gallons
MGD	Millions Gallons Daily
MOW	Meals on Wheels
NATA	North Area Transportation Alliance
NCWCD	Northern Colorado Water Conservation District
NMTF	North Metro Task Force
NPDES	National Pollutant Discharge Elimination System
NSP	Neighborhood Stabilization Program
OSPB	Office of State Planning and Budgeting
OSPRT	Open Space, Parks, and Trails Master Plan
OSTAC	Open Space and Trails Advisory Committee
PBX	Private Branch Exchange
PDRC	Paul Derda Recreation Center
PH	Public Health
PRVs	Pressure Regulating Valves
PSSF	Promoting Safe and Stable Families
SDWA	Safe Drinking Water Act
SEF	Service Expansion Fee
SFH	Single-Family Homes
SH	State Highway
SHRP	Strategic Highway Research Program
SIU	Significant Industrial Users
SRO	School Resource Officer
SSI	Social Security Income
STD	Sexually Transmitted Disease
SWAT	Special Weapons and Tactics
SWR	Service Work Request
TABOR	Taxpayers' Bill of Rights
TANF	Temporary Assistance to Needy Families
TBRA	Tenant-Based Rental Assistance
TE	Tap Equivalent
USR	Use by Special Review Plans
WIC	Women, Infants, and Children
WW	Wastewater
WWTP	Wastewater Treatment Plan