

**BROOMFIELD RESIDENTIAL CERTIFICATE OF OCCUPANCY CHECKLIST**

**Address** \_\_\_\_\_ **Permit #** \_\_\_\_\_ **Model** \_\_\_\_\_ **Lot** \_\_\_\_ **Blk** \_\_\_\_

**Requested by** \_\_\_\_\_ **Cell #** \_\_\_\_\_ **Closing date** \_\_\_\_\_

Submit	Approved	All C.O. packets shall be submitted with this checklist not less than <b>7 business days</b> before the C.O. is needed. Please see the C.O. Policy letter dated <b>9-7-2021</b> .
		Verify all <b>Final Inspections</b> are signed off ___ and the <b>inspection card</b> is submitted ___.
		Verify <b>SEF</b> Paid (and other fees such as Lift Station, Outfall Fee).
		<b>Stamped ILC</b> , verify setbacks___, easements___, Lot #___, Blk #___, TOF _____, Stamp___, Legal___ compare with approved plot plan___.
		<b>Stamped Grading Performance Certificate</b> ; direction of flow___, % of slope along property lines___, % drainage swales___, % away from the house___; (4 prop crns___; <.2 chg) ___; 4 house crns___; TOF___; PE stamp___. Affirmative statement that an <i>inspection of the site has been performed and the grading for the lot shown hereon accurately reflects the design of the approved grading performance plan</i> ___.
		<b>Grading Non-compliance Statement</b> is <i>only permitted with severe weather conditions &amp; CBO approval</i> . Date submitted _____. Date it expires _____.
		<b>Slab on Grade Acknowledgment</b> (required for slab on grade basement floors only) letter signed by buyer (check legibility and recorded, <b>\$13.00</b> ). Buyer needs to sign this before closing. If buyer is known, contractor may not sign in lieu of buyer. <b>Please submit to the Central Records Office.</b>
		Energy: <b>Prescriptive</b> Option: Insulation certificate ___ & mechanical compliance checklist ___.
		Energy: <b>Performance</b> Option: Insulation certificate ___ & final report ___ by accredited rater.
		Energy: All Options: <b>HVAC balance report</b> on custom homes and first production model.
		EIFS, One or Two Coat <b>Stucco</b> Installation Card, ICC ER# _____.
		<b>Final roof inspection</b> ___ OR <b>Final Roof Affidavit</b> ___ (signed by roofer and general contractor).
		Verify <b>3<sup>rd</sup> party Special Inspections</b> : Shear wall ___, Lath ___, Drywall ___, Porch post ___, Deck ___, Truss clips ___, Mid Roof ___, Final Roof ___.
		Verify <b>water meter</b> installed, meter number _____.
		Verify <b>well and septic system</b> inspection approved per Health Dept. (720-887-2236 – Britt).
		<b>Double check rough letter checklist</b> (may have outstanding items at frame inspection).
		Stamped <b>Slab on Grade inspection</b> - for slab on grade <b>basement floors only</b> .
		Final <b>ENERGY</b> <span style="float:right">Insulation cert      HERS      REM      Manual JDS</span>
		Final <b>No Burn Evaluation letter</b> .
		Anthem Airport Acknowledgement letter.
		Final DRC Certificate of Compliance.

**APPROVED FOR C/O by:** \_\_\_\_\_ **Date:** \_\_\_\_\_