

# 2017

## Annual Budget



City and County of  
*Broomfield*  
Colorado



ON THE COVER is a photograph of the City and County of Broomfield's 9/11 Memorial.



## THE CITY AND COUNTY OF BROOMFIELD

The City and County of Broomfield Logo represents a combination of meanings within one symbol.

First is the stylized “B” in the core of the Logo representing the Citizens of Broomfield.

Next is the inverted ribbon, which forms a triangular shape around the core, supporting the ideals of Health, Safety, and Welfare for its Citizens.

Last is the ring of text denoting the City and County,

the State, and the Unity of Broomfield as a

Single Community with Common

Goals and Accomplishments.

## INDEPENDENT AUTHORITY BOARDS







## MISSION STATEMENT

*Working in partnership with the community, the City and County of Broomfield provides excellent services in an efficient, respectful, and courteous manner to enhance and protect the environment and quality of life of Broomfield citizens.*

## GUIDING VALUES

- *We are here to serve our citizens as advocates and problem solvers.*
- *We always treat our citizens and employees with dignity, respect, and equity.*
- *We are fiscally responsible.*
- *We are here to help Broomfield be a safe and enjoyable community filled with opportunity for citizens and employees.*
- *We care and we show it through our positive manner.*
- *We respond quickly and we follow-up.*
- *We value vision, diversity and progressive thinking.*
- *We encourage new ideas and suggestions.*
- *We maximize opportunities to advance the interests of the community as a whole.*



# Municipal Election Map of The City and County of Broomfield



Randy Ahrens  
**MAYOR**



Greg Stokes  
Mayor Pro-Tem



Kevin Kreeger



Bette Erickson



Sam Taylor



Sharon Tessier



Mike Shelton



Martha Derda



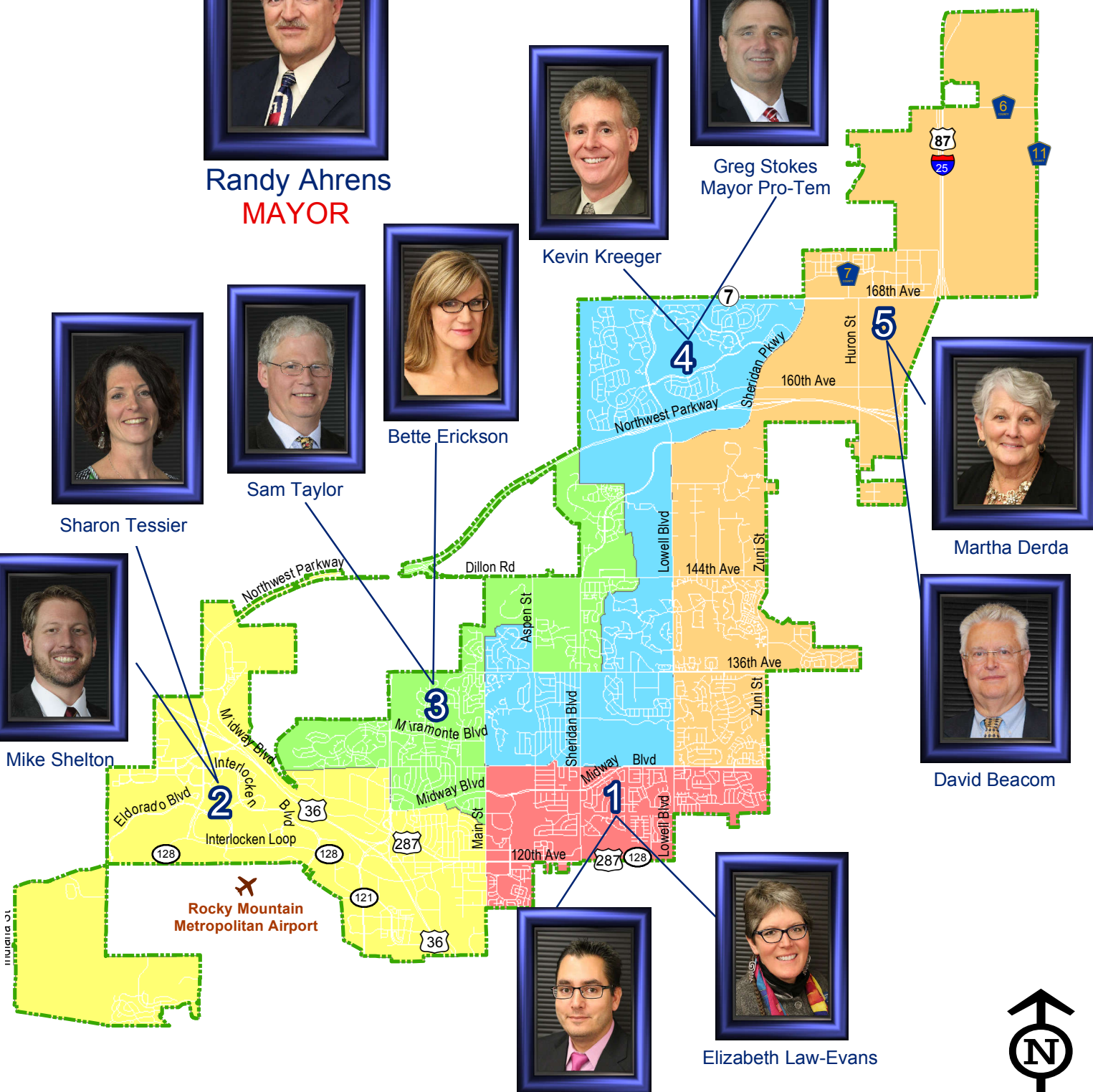
David Beacom



Elizabeth Law-Evans



Stan Jezierski



## **MAYOR AND CITY COUNCIL**

|               |                                         |
|---------------|-----------------------------------------|
| <b>MAYOR</b>  | <b>Randy Ahrens</b>                     |
| <b>WARD 1</b> | <b>Liz Law-Evans<br/>Stan Jezierski</b> |
| <b>WARD 2</b> | <b>Mike Shelton<br/>Sharon Tessier</b>  |
| <b>WARD 3</b> | <b>Sam Taylor<br/>Bette Erickson</b>    |
| <b>WARD 4</b> | <b>Greg Stokes<br/>Kevin Kreeger</b>    |
| <b>WARD 5</b> | <b>Martha Derda<br/>David Beacom</b>    |

### **CITY & COUNTY MANAGER**

**Charles Ozaki**

### **DEPUTY CITY & COUNTY MANAGER**

**Kevin Standbridge**

### **ASSISTANT CITY & COUNTY MANAGER**

**Jennifer Hoffman**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City and County of Broomfield  
Colorado**

For the Fiscal Year Beginning

**January 1, 2016**

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the City and County of Broomfield for its annual budget for the fiscal year beginning January 1, 2016.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, as we are submitting it to GFOA to determine its eligibility for another award.



# READER'S GUIDE

The budget is intended to address many different audiences, both internally and externally. It serves as a policy document, financial plan, operational guide, and a communications device. It has been formatted to enhance readability and provide users with extractable sections that can stand on their own. The document is intended to reflect the emphasis that the City and County of Broomfield places on excellent services delivered in an efficient, respectful, and courteous manner. These services are intended to enhance and protect the quality of life that Broomfield citizens have enjoyed and have come to expect.

## Changes from the Previous Year

Changes continue to be made to the document as the organization further incorporates performance management data and responds to a changing business climate. This organization is in partnership with the community to reinvent government for the delivery of excellent and efficient service with less bureaucracy. It is challenging to reflect these changes in a multi-year format that is meaningful to readers. We have attempted to mold our document to reflect changes appropriately and to display the pride with which Broomfield charges into the future, using innovation to meet the needs of our citizens.

## Budget Document Organization

The City and County Manager has written a **Budget Message** that provides an excellent overview of the 2017 Budget. The budget message includes information about the issues for the upcoming year and short-term factors that influence the decisions made in the development of the budget.

The **Broomfield at a Glance Section** provides background and historical information about Broomfield. It also provides statistical community information, such as population, top ten employers, and economic indicators.

This budget has been developed based on strategic directives and guidance from City Council, which have been consolidated into seven citywide Strategic Outcomes. They are described in the **Strategic Outcomes Section**, highlighting key departmental goals and benchmarks related to each one.

The **Fiscal Policies/Overview Section** explains financial policies, Council priorities, the budget process, and debt related issues. It provides detailed information on the economic outlook, major revenue sources, and the large expenditure components. It also explains the policies regarding the operating and debt service reserves, as well as the trends seen in each accounting fund.

The **Fund Summaries Section** provides information on the appropriated funds. This section describes the purpose of each fund, along with a financial summary with beginning and ending balances.

The **Tables Section** includes summary financial data with sources and uses of funds for three budget periods: prior year actual, current year, and budget year. This section also includes a full-time personnel component. Each of the tables is color coded to assist with clarification regarding the organizational segment: City in blue, County in orange, and Total City and County in yellow.

The **Department Details Section** includes detailed sheets for each department and division. While the Tables Section provides information arranged by fund, this section is arranged by function and is intended to provide users with accessible operating information for each department and its respective divisions, regardless of the fund in which they are budgeted.

## READER'S GUIDE *continued*

Each department summary includes its mission statement, a description and list of services, its location, and contact information. This is followed by a financial summary by account type and division. The Personnel expenditure line includes the cost of salaries, payroll taxes, and benefits for full-time, part-time, and temporary or seasonal positions in the division. Supplies are defined as consumables and small equipment (unit cost of less than \$5,000). Services include travel and training, utilities, repair and maintenance costs, professional organization dues, printing, and postage. Capital outlay includes equipment purchases in excess of \$5,000 per unit. Generally, new equipment purchases are found within division budgets and replacement equipment is found within the Asset Replacement Fund. All capital equipment to be purchased for the year, whether new or replacement is listed in Appendix B of the budget document.

Following the financial table is a position summary table, stating the full-time equivalent (FTE) count for full-time and part-time positions. An FTE is a unit of measure of Broomfield employees. It refers to the equivalent of one person working full-time for one year and is calculated by dividing the number of hours budgeted into the total hours for a regular full-time employee (2,080). FTE counts include all part-time regular positions, but exclude temporary or seasonal positions. Significant changes in the budget are described next, as a tool for the reader to understand why a department's needs may vary from year to year. Additions, reductions, or shifts in allocations between divisions are identified here.

The **Capital Improvements Projects Section** is provided to describe projects included in the budget. The project sheets include a project description, five-year expenditure plan, and the impact projects may have on the operating budget.

**The Broomfield Urban Renewal Authority (BURA), Broomfield Building Corporation, Broomfield Housing Authority, and Arista Local Improvement District** are separate entities. The boards of directors for these organizations are composed of City Council members. City and County employees serve as staff for these organizations, and the same policies apply to their separate budgets. They are presented in this document as a matter of convenience.

The **Appendices** are a collection of schedules and topic-specific information. Included in the appendices is information regarding internal service charges; equipment purchases; intergovernmental and community outlays; explanation of interfund activity; City and County Strategic Outcomes with City Council Priorities; Comprehensive Plan goals; a summary of the 2013 Long Range Financial Plan; a summary of the 2015 Citizen Survey; an FTE summary; and a glossary of terms and acronyms.

# CITY AND COUNTY OF BROOMFIELD, COLORADO

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## **Budget Message**





# CITY AND COUNTY MANAGER

One DesCombes Drive • Broomfield, CO 80020 • 303.438.6300 • www.broomfield.org

## BUDGET MESSAGE

TO: Mayor and City Council

FROM: Charles Ozaki, City and County Manager

SUBJECT: **2017 Proposed Budget for the City and County of Broomfield**

DATE: January 1, 2017

### INTRODUCTION

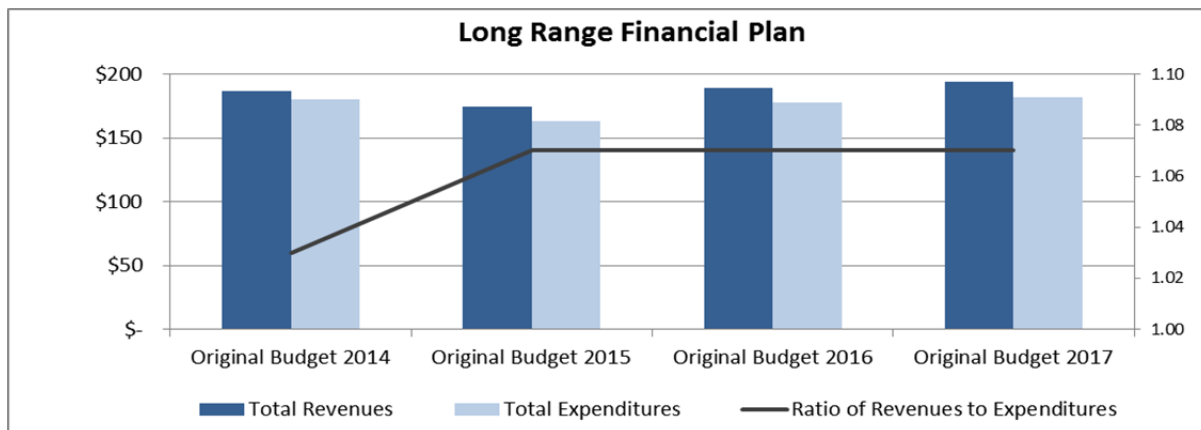
I am pleased to submit to you the 2017 Proposed Budget for the City and County of Broomfield. It continues Broomfield's tradition of fiscal responsibility and sustainability. The budget is balanced, continues high-quality services to Broomfield citizens, and maintains operating reserves at the target of 16.67% of budgeted operating expenditures. The proposed 2017 total Revenue Budget for the City and County of Broomfield, including transfers from reserves, is \$272.5 million. Overall, total uses of funds for 2017 are projected at \$266.4 million. This is a 3.29% decrease from the original 2016 budget of \$275.4 million, and a decrease of 23.67% from the 2016 Revised Estimate of \$348.9 million. The chart below provides additional information regarding the change from the 2016 Revised Budget to the proposed 2017 Budget.

| Sources and<br>Uses of Funds                                                         | Revised<br>Budget<br>2016 | Proposed<br>Budget<br>2017 | Budget % Chg<br>2016 Revised<br>to 2017 |
|--------------------------------------------------------------------------------------|---------------------------|----------------------------|-----------------------------------------|
| <b>Sources of Funds</b>                                                              |                           |                            |                                         |
| Revenue and Transfers In                                                             |                           |                            |                                         |
| Governmental Operating Funds                                                         | \$ 116,685,737            | \$ 120,993,616             | 3.69%                                   |
| Governmental Capital Funds                                                           | 62,982,313                | 49,761,743                 | -20.99%                                 |
| Debt Service Funds                                                                   | 7,811,429                 | 7,833,029                  | 0.28%                                   |
| Utilities Funds                                                                      | 56,624,289                | 70,947,012                 | 25.29%                                  |
| Employee Benefit Funds                                                               | 20,378,408                | 22,917,389                 | 12.46%                                  |
| Total City and County Revenue                                                        | 264,482,176               | 272,452,789                | 3.01%                                   |
| Roll Forward of CIP Project funding and<br>Planned use of (addition to) Fund Balance | 84,463,135                | (6,094,427)                | -107.22%                                |
| <b>Total City and County Revenue</b>                                                 | <b>\$ 348,945,311</b>     | <b>\$ 266,358,362</b>      | <b>-23.67%</b>                          |
| <b>Uses of Funds</b>                                                                 |                           |                            |                                         |
| Expenditures and Transfers Out                                                       |                           |                            |                                         |
| Governmental Operating Funds                                                         | \$ 119,064,962            | \$ 124,731,854             | 4.76%                                   |
| Governmental Capital Funds                                                           | 100,161,850               | 49,703,443                 | -50.38%                                 |
| Debt Service Funds                                                                   | 7,811,376                 | 7,833,975                  | 0.29%                                   |
| Utilities Funds                                                                      | 105,499,842               | 69,481,557                 | -34.14%                                 |
| Employee Benefit Funds                                                               | 16,407,281                | 14,607,533                 | -10.97%                                 |
| <b>Total City and County Expenditures</b>                                            | <b>\$ 348,945,311</b>     | <b>\$ 266,358,362</b>      | <b>-23.67%</b>                          |

## 2017 KEY FINANCIAL STRATEGIES

Key financial strategies accomplished with the proposed 2017 Budget are listed below, many of which are described in greater detail subsequently in this message:

1. **The Five-Year Forecast for General Governmental Operating Funds indicates proposed service levels are affordable over the five-year forecast period.** The forecast draws on our most current understanding of economic trends and long-term costs to yield an indication of relative budget health on a five-year timeframe. Based on current economic projections and operating costs, Broomfield can live within its means, with revenues exceeding expenditures each year of the forecast. The forecast also supports transferring Operating Funds to the Capital Funds to support cash funding of the new Public Works Service Center facility.
2. **The proposed 2017 Budget reflects a positive Long Range Financial Plan (LRFP) ratio of revenues to expenditures.** As noted in the chart below, the ratio of revenues to expenditures for General Governmental Funds for the proposed 2017 budget is 1.07. This ratio indicates that recurring operating expenditures (net of one-time transfers and costs) are covered by recurring operating revenues, which means that carry-forward fund balances are not required to support on-going operations. The 2009 Long Range Financial Plan projected that Broomfield would eventually grow into a 1.08 ratio at build-out. In 2013 the LRFP was updated; the projected ratio at build-out remained at 1.08.



3. **The proposed 2017 budget allocates the funds for capital improvements, as identified in the proposed capital improvements project plan.** The Capital Plan includes funding for phased improvements to 144<sup>th</sup> Ave/Dillon Road, design for the new Service Center with construction anticipated to begin in 2018, capital repairs and maintenance for the Community Center, and the continuing phased improvements at The Bay, with funds in 2016 and 2017 for construction to renovate the locker rooms and office/concessions building.
4. **The proposed 2017 and revised 2016 budget provides funding for an additional 25.77 Full Time Equivalent positions (FTEs).** During the recession, close to 26 positions were eliminated. Since that time, positions have been slowly added back as needed to maintain the current service levels as population increases. With the requested 25.77 additional positions in 2017, the aggregated number of FTEs per 1,000 residents will have decreased from 13 in 2008 to 11 in 2017; this ratio is a good comparative tool with other communities for the departments that provide direct service to the public. Many of the proposed positions increase hours and provide benefits to existing positions.
5. **The proposed 2017 Budget continues to include funding to pay down liabilities for the closed General Employee Defined Benefit Pension plan.** The 2016 actuarial report indicated the

unfunded actuarial liability for this plan is \$7.6 million and calculated a 10-year amortization schedule for funding of this liability. While this amount changes year to year, based on the market value of the plan investments, the proposed budget includes a \$1,086,400 payment into the plan, which is equal to the actuarial estimate of the annual amount required to retire this liability over a 10-year period. This estimate is updated each year to respond to market conditions (i.g. reflects lower estimates of returns on investments) and activity within the plan (i.g. benefit withdrawals).

## COMMUNITY OUTCOMES AND KEY INITIATIVES FOR 2017

Budget goals and initiatives funded in the budget are based on City Council direction received at Council meetings, plus a number of other planning documents including City Council priorities (as established at Council's annual focus session), the Comprehensive Plan, and statement of mission and values. Taken together, these documents contain more than 90 goals, many of which are overlapping in purpose or closely related. To facilitate clearer budget communication, staff has distilled the numerous goals from the range of plans into seven "outcomes," which communicate the basic purposes of City and County government in simple and clear terms that are meaningful to Broomfield residents. These outcomes are:

- Safe community
- Economic vitality
- Health, leisure, and educational opportunities
- Facilities and effective transportation infrastructure
- Self sufficiency
- Environmental stewardship
- Responsive and fiscally responsible government

Each of these outcomes is described below, along with key work plan initiatives for 2017.

***Safe Community:*** *Safety for residents, businesses, and visitors.* Several new initiatives are being proposed in the 2017 Budget in working towards this outcome. The Police department is requesting to implement a Body Worn Camera Program. The start-up cost included in the 2017 budget is \$ 433,900 and includes 1.0 FTE, 158 body cameras, and property/evidence storage. The on-going costs are estimated to be \$249,000 and the cameras will need to be replaced every two to three years.

Public Works is requesting 4.0 FTEs and \$750,000 for three new snow plows, including some wing plows. The request is needed to maintain the current level of service of snowplowing 100% of Priority 1 routes within 4 hours of storm call-out.

Oil and gas continues to play an important role in Broomfield's safe community efforts. The 2017 Budget includes funds for 1.0 FTE to bring in-house an Oil and Gas Inspector. This is an increase in service level from a part-time contractual agreement with Boulder County.

The Capital Improvements budget (CIP) includes \$300,000 for parking lot lighting improvements at the Library and Auditorium. The CIP budget also includes funding for several traffic signals, school safety enhancements, bike lanes, and sidewalk completions.

***Economic Vitality:*** *A balanced and sustainable economy with housing, employment, and shopping opportunities.* The 2017 Budget continues funding for the Economic Development department initiated community grant program for small businesses, called Enhance Broomfield. This program is funded with \$100,000 to be used as a dollar for dollar match, up to \$25,000 per business, to help businesses make repairs and makeovers for the exterior of their business. Also in 2017, Broomfield will continue to use data from a 2016 retail revenue study. That study provided Broomfield with the data, tools and strategy to help address the changing nature of retail while considering Broomfield's unique characteristics.

Based on projections made in June 2016, staff expects single and multi-family housing development to continue to show growth, indicating continuation of the steady recovery. The revised projected total for housing starts in 2016 is 724; 441 single-family and 283 multi-families. The projection for 2017 is 412 single-family and 845 multi-family for a total of 1,257. Due to this growth and increased workload in Community Development, 3.75 additional FTES are being recommended for the Community Development Department.

***Health, Leisure, and Educational Opportunities:** A broad spectrum of opportunities for recreation, culture, education, and entertainment for all residents.* The 2017 budget continues to fund programs that enhance Broomfield's quality of life, including the Mamie Doud Eisenhower Public Library, recreation centers and programs, open space and parks, and the Broomfield Auditorium. At the library, the budget includes increased funding and hours for the Young Adult and Children's programs. Cultural Affairs, Museums, and Recreation Services also have increased funding and hours for part-time employees.

In 2016 and continuing to 2017, Recreation Services has several large capital projects at The Bay, Broomfield Community Center, and replacement of their operating software system. The CIP budget also includes several improvements to parks and trails. Design was started in 2015 and land acquisition is underway for a trail and railroad crossing bridge near Industrial Lane and Midway Boulevard. Completion of this project is planned for 2017. The 2017 CIP budget also includes funds for open space and trail signage and kiosks.

Public Health has continued funding to help promote practices, policies, and programming to support healthy eating, active living, and prevention of chronic diseases. During 2015, grant funding was received to fund two 0.50 FTEs to support Obesity and Tobacco Prevention programs; this funding will continue into 2017. Additional grant funding was received in 2016 and will continue in 2017 for 2.50 FTEs for substance abuse prevention, behavioral health for mental and substance abuse, and regional health coordination.

***Facilities and Transportation Infrastructure:** Safe, well-maintained and attractive facilities, streets, and utilities.* Infrastructure maintenance is a fundamental responsibility for City and County Government. The 2017 budget continues funding for maintenance of all streets, parks, utilities, facilities, traffic signals and signs, and all of the equipment required to deliver these services. Highlights include several large projects started prior to 2017:

- Funding for Phase I improvements for 144<sup>th</sup>/Dillon Road. Continuation of the Lowell Blvd. improvement projects with a total project cost of \$12.2 million (south and north Lowell Blvd); and nearing the completion of the 120<sup>th</sup> Connection project with Broomfield's local match cost of \$19.7 million, expected to be completed in early 2018
- Completion of design of the next planned facility (the Service Center) with construction planned for 2018
- Continuing the pavement preservation program with \$3.5 million allocated for 26 miles of street resurfacing work to extend the pavement's useful life.
- Replacing approximately 5,000 feet of aged and deteriorating water mains.
- The 2017 budget includes funding for Facilities' HVAC replacement, carpet replacement, security enhancements, and storm drainage improvements.

***Self Sufficiency:** Assistance for individuals and households requiring basic and temporary health and financial assistance.* Senior Services is continuing to experience impacts as Broomfield's demographics shift toward an increasing senior population. The latest information from the U.S. Census shows the senior population in Broomfield at 12%; the Denver Regional Council of Governments (DRCOG) is estimating Broomfield's senior population will grow to 20% of the total population at buildout. The 2017 Budget includes funding for 1.0 FTE for a Program Coordinator and increased hours for Easy-Ride drivers. The budget also includes increased hours and funding for the County Veterans Service Officer. This increase will allow the position to become certified enabling the County to be able to offer a great deal more service to our veterans.



The Broomfield Housing Authority will continue to provide assistance for low-and moderate-income residents through various programs: Tenant Based Rental Assistance, Housing Weatherization, and Home Repair and Rehabilitation. In July 2015, the Broomfield Housing Authority entered into an agreement with the Colorado Division of Housing to administer approximately 25 vouchers for the City and County of Broomfield. This opportunity has allowed the Broomfield Housing Authority to become an approved voucher administrator and opened opportunities to apply for future federal funding, if available.

***Environmental Stewardship:** A regional leader in environmental stewardship, open space preservation, and water resources management.* Planning for future water resource needs is an important part of Broomfield's long-range planning. The Public Works department continues to offer water audits and incentives to citizens to install low-use water appliances. The Solid Waste and Recycling division budget also includes increased funding in the amount of \$27,000 for the Spring Clean Up program and electronic waste. This program allows citizens to put to the curb large and hard-to-dispose-of items for trash and recycling pickup. This is one of several solid waste management programs Broomfield offers free of charge to citizens. The 2017 Budget also includes \$25,300 and temporary hours to help with the Environmental Services education programs.

The Parks department had several initiatives in 2016 and also included funds in the 2017 budget to help battle Emerald Ash Borer (EAB) that is expected to affect as many as 4,300 trees. The proposed budget includes funds to replace trees less than 8" diameter, increased cost for pruning and trimming, and treatment cost needed to save large trees (over 8"). The capital budget also includes funds to add a second tree branch recycling center to be located near the Service Center.

The City and County continually works to improve wastewater treatment facilities. The 2017 budget includes continued funding for the first phase of a project to renovate several elements within the treatment plant and the laboratory. These include an air quality monitoring system, process cover replacements, and new equipment purchases. State grant funding in the amount of \$1 million was received to help fund the new water quality standards project. In addition to the grant funding, additional dollars for the first phase of these improvements were generated through an Environmental Compliance Fee (ECF) that is billed to customers of the sewer fund on a monthly basis.

***Responsive and Fiscally Responsible Government:** Innovative, responsive, efficient and fiscally responsible government.* Broomfield strives to incorporate these values into all services. A number of continuing initiatives for 2017, however, are directly intended to reinforce these values and enhance the City and County's communications with the community. The Human Resource department is expanding its recruiting process to include a broader use of LinkedIn and other social media. The Assessor department includes funding for training to help the staff work more efficiently and keep up with growth. The 2017 Proposed budget also includes 4.43 FTEs to bring custodial services in-house. This will enhance building security by limiting the number of people that have access to non-public parts of several City and County Buildings. This request will also save Broomfield \$6,700 in 2017 and is projected to save \$30,000 on-going.

The rapid pace of technology development is requiring the City and County to carefully plan for implementation of new technologies that make the workplace more efficient and effective while improving service quality. Continuing into 2017, the IT department continues to enhance efficiency and improve customer service. Broomfield is moving to a "Software as a Service" (SaaS) model, rather than the traditional approach where software is hosted on-site using hardware owned by Broomfield. This change will shift the budget from capital funding to annual operating funding. In 2017, the IT operating budget is increasing to cover the annual SaaS fees for Google, Oracle, and Police Software – New World. The operating budget also includes \$100,000 for increased cyber security enhancements.

In 2017, funding is continuing for Broomfield's "Six Sigma/Lean" initiative to improve business process and help facilitate innovation, improve effectiveness, and increase efficiencies. Currently the Broomfield Improvement Team (BIT) has helped lay the groundwork for several software projects by facilitating a program to map the current process and develop the desired future process.

## TOTAL 2017 BUDGET

The 2017 proposed annual Revenue Budget for the City and County of Broomfield is \$272 million (\$238 million when shown net of interfund transfers of \$34 million). The annual uses of operating funds for 2017 are projected at \$123.6 million; capital project and debt service cost is projected at \$78.8 million. The budget includes planned funding from reserves and fund balance for capital projects. Broomfield's funding policy for these projects has been pay-as-you-go while reducing outstanding debt. Although the City Council is in a discussion regarding the projected use of debt for two major capital projects, Dillon Road and the Community Center.

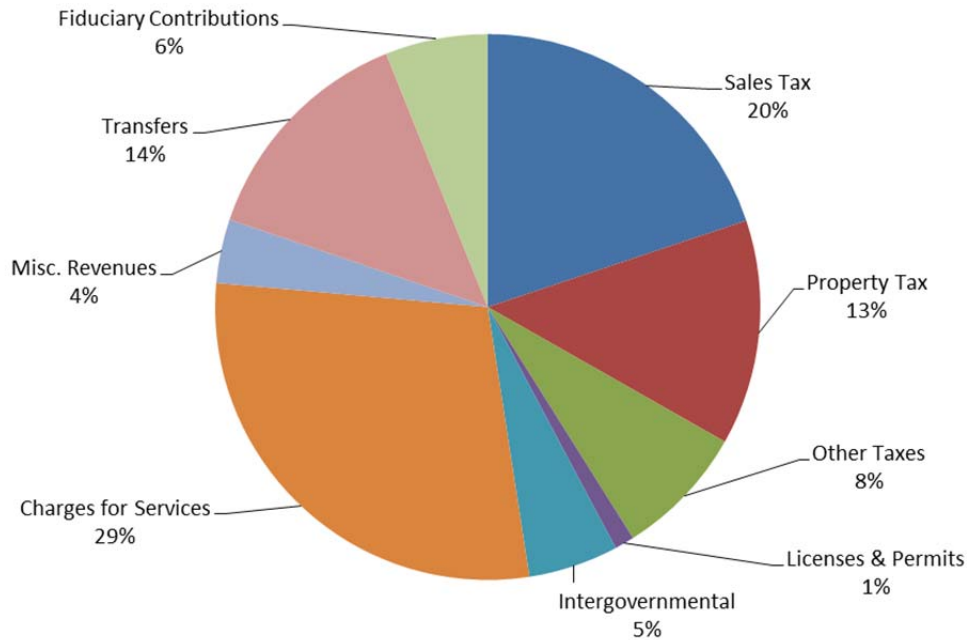
| COMBINED CITY AND COUNTY OF BROOMFIELD<br>TOTAL BUDGET SUMMARY, NET OF INTERFUND TRANSFERS |                       |                          |                       |                             |
|--------------------------------------------------------------------------------------------|-----------------------|--------------------------|-----------------------|-----------------------------|
| Sources and<br>Uses of Funds                                                               | Actual<br>2015        | Revised Estimate<br>2016 | Budget<br>2017        | % Change<br>2016 to<br>2017 |
| <i>Sources of Funds</i>                                                                    |                       |                          |                       |                             |
| <b>Beginning Balance</b>                                                                   | \$ 266,616,346        | \$ 278,469,255           | \$ 194,006,120        | -30.33%                     |
| <b>Revenues</b>                                                                            |                       |                          |                       |                             |
| Annual Revenues                                                                            | \$ 187,300,903        | \$ 202,379,654           | \$ 218,472,192        | 7.95%                       |
| Fiduciary Plan Contributions                                                               | 15,151,886            | 15,963,146               | 16,558,890            | 3.73%                       |
| Sale of Capital Asset                                                                      | 3,837,134             | -                        | -                     | NA                          |
| Transfer From Fund Reserves                                                                | 14,479,348            | 10,554,537               | 2,697,240             | -74.44%                     |
| <b>Total Revenues</b>                                                                      | <b>\$ 220,769,271</b> | <b>\$ 228,897,337</b>    | <b>\$ 237,728,322</b> | <b>3.86%</b>                |
| <b>Total Sources of Funds</b>                                                              | <b>\$ 487,385,617</b> | <b>\$ 507,366,592</b>    | <b>\$ 431,734,442</b> | <b>-14.91%</b>              |
| <b>Net Total Sources of Funds</b>                                                          | <b>\$ 487,385,617</b> | <b>\$ 507,366,592</b>    | <b>\$ 431,734,442</b> | <b>-14.91%</b>              |
| <i>Uses of Funds</i>                                                                       |                       |                          |                       |                             |
| <b>Expenditures</b>                                                                        |                       |                          |                       |                             |
| Operating Budget                                                                           | \$ 108,531,297        | \$ 126,455,530           | \$ 123,639,930        | -2.23%                      |
| Capital Improvements                                                                       | 55,105,381            | 140,676,326              | 53,650,186            | -61.86%                     |
| Lease Purchase Payments                                                                    | 9,160,092             | 7,605,238                | 7,687,238             | 1.08%                       |
| Debt Service - Bonds                                                                       | 16,736,801            | 17,552,470               | 17,520,760            | -0.18%                      |
| Fiduciary Funds Expenditures                                                               | 14,219,957            | 16,407,281               | 14,607,533            | -10.97%                     |
| Subtotal                                                                                   | \$ 203,753,528        | \$ 308,696,845           | \$ 217,105,647        | -29.67%                     |
| <b>Total Uses of Funds</b>                                                                 | <b>\$ 203,753,528</b> | <b>\$ 308,696,845</b>    | <b>\$ 217,105,647</b> | <b>-29.67%</b>              |
| Additions to Reserves                                                                      | \$ 5,162,834          | \$ 4,663,627             | \$ 14,528,248         | 211.52%                     |
| <b>Net Total Uses of Funds</b>                                                             | <b>\$ 208,916,362</b> | <b>\$ 313,360,472</b>    | <b>\$ 231,633,895</b> | <b>-26.08%</b>              |
| <b>Ending Balance</b>                                                                      | <b>\$ 278,469,255</b> | <b>\$ 194,006,120</b>    | <b>\$ 200,100,547</b> | <b>3.14%</b>                |

Subsequent sections of the budget message provide additional explanation for the funds that support almost all City and County activities: General Governmental Operating Funds, General Governmental Capital Funds, and Utility Funds. These sections contain additional important details, such as the amounts intentionally accumulated in previous years planned for capital projects transfers or expenditures in 2017.

## MAJOR REVENUES

The chart on the next page shows that three sources account for nearly two-thirds of the total revenues in the 2017 budget: charges for services (29%), sales taxes (20%) and property taxes (13%). Importantly, the purposes for these revenues, and their corresponding allocation by fund, are either guided by City Council policy, in the case of property tax and sales tax, or by ordinance or state law, as is the case for utility charges for service.

## 2017 Total Revenues: \$272 Million



This next section of the budget message describes trends and projections for the largest revenue sources:

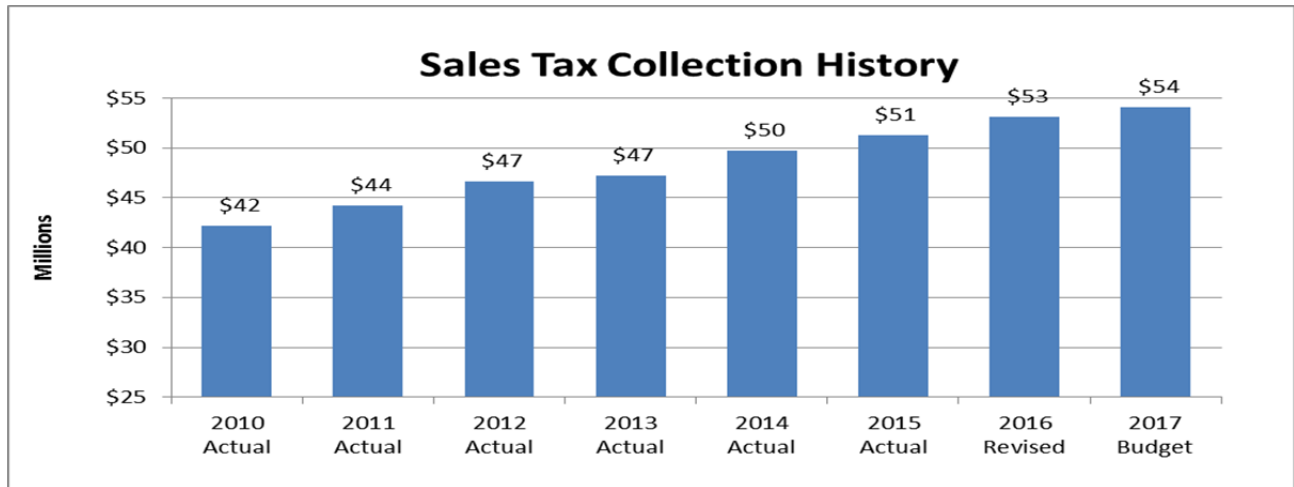
**Charges for Services Revenues:** Charges for Services revenue, comprised mostly of water and wastewater fees, account for approximately 29% of the total revenues expected to be collected in 2017. These revenues are projected to increase by 25.74% when compared to the 2016 Original Budget amount and increase 28.32% over the 2016 Revised Estimates. This is mainly due to Utilities connection license fees which change year-to-year based on the number of housing starts. A 1.5% rate increase for user service charges in 2017 is being proposed to the Utility fund. This is consistent with the Utility financial models and was anticipated in the rate analysis performed in 2012. The last rate increase was in 2016 and was also a 1.5% service fee increase. No increase in Utility license fees is being recommended at this time.

### Charges for Services Collection History



**Sales Tax Revenues:** Sales tax revenues are projected to total \$54.1 million in 2017, representing approximately 20% of the total revenue expected to be collected. This amount is 3.58% higher than the 2016 Original Budget and 1.93% higher than the projected 2016 Revised Estimate. For its Fiscal Year 2016/2017 budget, the Office of State Planning and Budgeting estimates a 4.3% sales tax increase statewide over the prior year (June 2016 Colorado Economic Outlook Report). Broomfield's projection does not anticipate

increased revenues from new retail sources, but assumes growth in sales from existing retailers, recognizing continued competition from recent development in surrounding communities and limited new retail. The Flatirons retail area continues to contribute a substantial portion of sales tax revenues to the City and County, equivalent to 33% of Broomfield's total. Sales tax revenue generated from citywide retailers represents 53% of the total, and retailers in other specific development areas represent 14%.



**Property Tax Revenues:** Property tax revenue is approximately 13% of the total revenues expected to be collected in 2017. Colorado statutes require property reappraisal every two years. The last reappraisal occurred in 2015 for taxes paid in 2016. In 2017, the increase in property values is mostly due to the addition of new construction projects that were completed in 2016. The resulting property tax revenue is projected to increase \$1.5 million over the 2016 Original budget.

In Colorado, the assessed value for commercial property is set at 29% of actual value while the residential assessed values are set at 7.96% of the market value. This is a primary reason why Broomfield's commercial tax base is so critical to the City and County's revenue base.



## GENERAL GOVERNMENTAL FUNDS SUMMARY

The chart on the next page shows the revenue and expenses of the General Governmental funds. These funds include the City General Fund, County General Fund, Health and Human Services Fund, and funds for Street Maintenance, Library, Cemetery, Facilities Maintenance and Lodging Tax. These are the funds that provide the most basic services. The Utility funds are not included in these funds.

| CITY AND COUNTY OF BROOMFIELD<br>2017 BUDGET<br>General Governmental Operating Funds |                       |                          |                       |                          |
|--------------------------------------------------------------------------------------|-----------------------|--------------------------|-----------------------|--------------------------|
| Sources and Uses of Funds                                                            | Actual<br>2015        | Revised Estimate<br>2016 | Budget<br>2017        | % Change<br>2015 to 2016 |
| <b>Beginning Balance, in excess of Reserves</b>                                      | <b>\$ 7,221,348</b>   | <b>\$ 7,452,761</b>      | <b>\$ 5,073,536</b>   | <b>-31.92%</b>           |
| <b>Annual Revenues</b>                                                               |                       |                          |                       |                          |
| Taxes                                                                                | \$ 65,555,794         | \$ 71,118,787            | \$ 73,748,297         | 3.70%                    |
| Intergovernmental                                                                    | 12,919,910            | 14,760,858               | 13,922,814            | -5.68%                   |
| Charges for Services                                                                 | 14,147,314            | 15,192,787               | 16,043,066            | 5.60%                    |
| Other (Interest, Contributions, Fees)                                                | 4,727,670             | 4,412,065                | 4,613,610             | 4.57%                    |
| <b>Total Annual Revenues</b>                                                         | <b>\$ 97,350,688</b>  | <b>\$ 105,484,497</b>    | <b>\$ 108,327,787</b> | <b>2.70%</b>             |
| <b>Annual Operating Expenditures</b>                                                 |                       |                          |                       |                          |
| Personnel                                                                            | \$ 56,069,766         | \$ 60,880,386            | \$ 64,221,316         | 5.49%                    |
| Supplies                                                                             | 3,835,661             | 4,830,555                | 5,097,597             | 5.53%                    |
| Contractual                                                                          | 23,667,593            | 28,851,248               | 30,384,690            | 5.31%                    |
| Lease Payments                                                                       | 3,885,123             | 3,905,814                | 3,941,888             | 0.92%                    |
| <b>Total Annual Operating Expenditures</b>                                           | <b>\$ 87,458,143</b>  | <b>\$ 98,468,003</b>     | <b>\$ 103,645,491</b> | <b>5.26%</b>             |
| <b>Net Before Other Sources/(Uses) of Funds</b>                                      | <b>\$ 9,892,545</b>   | <b>\$ 7,016,494</b>      | <b>\$ 4,682,296</b>   | <b>-33.27%</b>           |
| <b>Other Sources/(Uses) of Funds</b>                                                 |                       |                          |                       |                          |
| Transfers to Reserves                                                                | \$ (127,791)          | \$ (94,500)              | \$ (850,852)          | 800.37%                  |
| Transfers from Reserves                                                              | 248,457               | 237,255                  | 70,000                | -70.50%                  |
| Interfund Transfers In                                                               | \$ 8,918,560          | \$ 10,963,985            | \$ 12,595,829         | 14.88%                   |
| Interfund Transfers Out                                                              | (18,700,358)          | (20,502,459)             | (20,235,511)          | -1.30%                   |
| <b>Total Other Sources/(Uses) of Funds</b>                                           | <b>\$ (9,661,132)</b> | <b>\$ (9,395,719)</b>    | <b>\$ (8,420,534)</b> | <b>-10.38%</b>           |
| <b>Net Annual Activity</b>                                                           | <b>\$ 231,413</b>     | <b>\$ (2,379,225)</b>    | <b>\$ (3,738,238)</b> | <b>57.12%</b>            |
| <b>Ending Balance, in excess of Reserves</b>                                         | <b>\$ 7,452,761</b>   | <b>\$ 5,073,536</b>      | <b>\$ 1,335,298</b>   | <b>-73.68%</b>           |

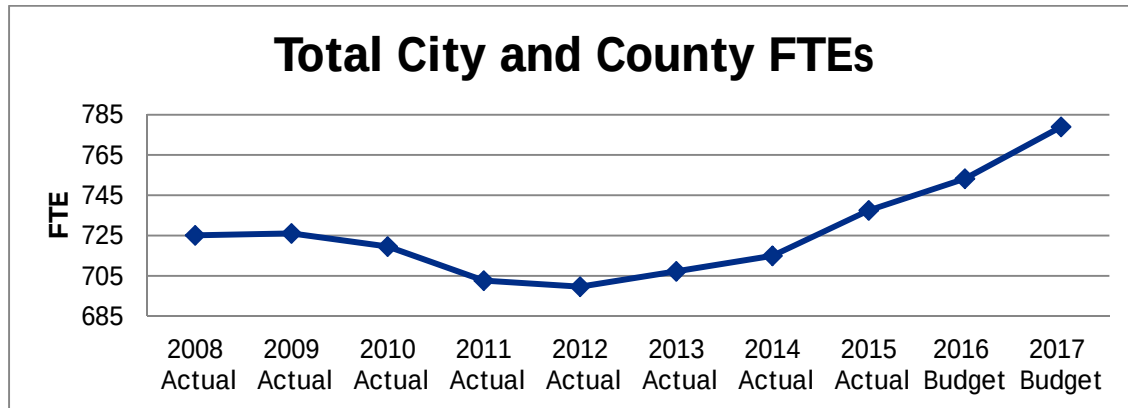
Using the basic elements of zero-based budgeting, where all expenditures must be justified, departments annually examine how they perform their work and consider the most cost effective way to utilize resources needed to maintain the high levels of service the City and County of Broomfield provides to its citizens. On-going operating expenditures are budgeted to remain within expected operating revenues. The row in the chart above labeled "Net before Other Sources/Uses" shows that projected 2017 annual revenue exceeds annual expenditures by \$4.7 million. Transfers to Capital Improvement funds will continue to be used in 2017 to fund the Facilities and Transportation projects. The Ending Balance of \$1.3 million is in excess of the Reserve Balances for these funds.

## PERSONNEL BUDGET CHANGES

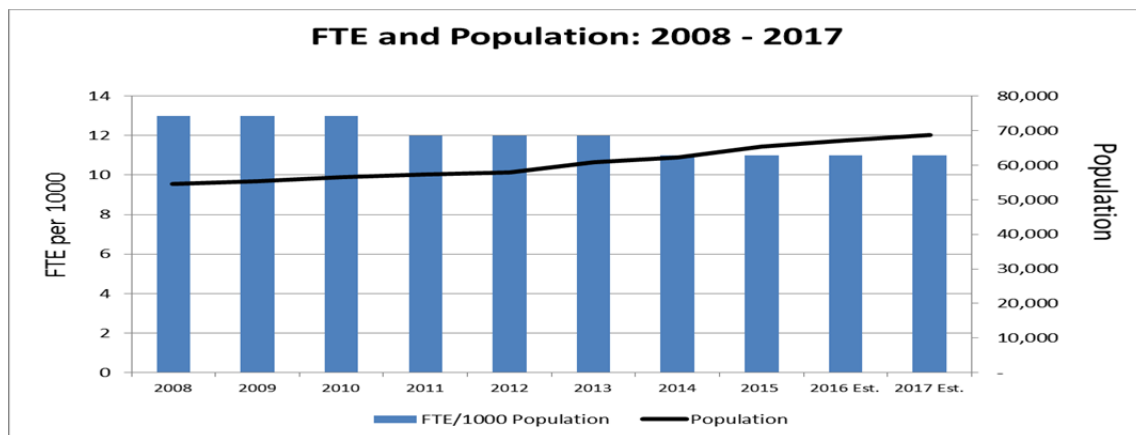
Personnel costs are the largest single component of budgeted operating expenditures. Active management of these costs is an important component of managing the 2017 budget. Broomfield's continuing zero-based budget approach manages total full-time equivalent positions (FTEs) based on workloads and service levels. The 2016 Revised Budget proposes to add 5.56 additional FTEs, while the 2017 budget proposes an additional 10.78 FTEs due to increased workloads in the Community Development, Finance, Communications, Library, Culture Affairs, Museums, Recreation Services, Public Works, Health and Human Services, and Police departments. In addition, 9.43 FTEs are being requested for three increased levels of service to enhance community safety and improve efficiencies:

- 1.0 FTE – Police Body Worn Camera Program
- 4.0 FTEs – Public Works – Snow Plow rate increase
- 4.43 FTEs – Public Works – Custodial Services

During the recession, close to 26 authorized FTEs were eliminated to help balance the budget in response to reduced revenues and workload. Starting in 2013, evaluation of the impact of the recovering economy on workloads and staffing levels resulted in the careful consideration of the need to restore, and in some cases due to growth, increase staffing in key areas. This evaluation continues each year and is reflected in the proposed 2017 budget for personnel. The chart below shows the staffing trend since 2008.



The chart below provides data on staffing trends as compared to population since 2008.



The table below provides additional detail on staffing trends for each functional area and the changes proposed for 2017 by department.

| Total City and County FTE<br>(Including Limited Appointments) |                |                |                |                |                |                |                |                |                            |                            |                     |
|---------------------------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------------------|----------------------------|---------------------|
| Department                                                    | 2008<br>Actual | 2009<br>Actual | 2010<br>Actual | 2011<br>Actual | 2012<br>Actual | 2013<br>Actual | 2014<br>Actual | 2015<br>Actual | 2016<br>Original<br>Budget | 2017<br>Proposed<br>Budget | Chg 2016<br>to 2017 |
| General Government                                            | 62.74          | 62.44          | 63.26          | 63.76          | 60.36          | 61.12          | 62.32          | 64.02          | 64.02                      | 64.77                      | 0.75                |
| Finance                                                       | 31.01          | 31.01          | 31.01          | 31.01          | 31.13          | 31.13          | 32.20          | 33.10          | 33.10                      | 34.00                      | 0.90                |
| Information Technology                                        | 17.00          | 17.00          | 17.00          | 15.00          | 15.00          | 18.00          | 18.50          | 19.50          | 24.50                      | 24.50                      | 0.00                |
| Community Development                                         | 52.60          | 52.60          | 45.30          | 42.30          | 41.30          | 44.70          | 44.70          | 45.13          | 46.13                      | 49.88                      | 3.75                |
| Public Safety - Police                                        | 198.15         | 198.15         | 200.15         | 201.15         | 200.35         | 200.35         | 200.35         | 212.35         | 213.35                     | 216.35                     | 3.00                |
| Community Resources                                           | 117.92         | 117.92         | 117.47         | 109.51         | 109.81         | 109.81         | 110.71         | 110.91         | 111.71                     | 112.24                     | 0.53                |
| Public Works                                                  | 155.55         | 155.55         | 153.05         | 150.65         | 150.85         | 150.85         | 153.65         | 156.45         | 161.15                     | 172.58                     | 11.43               |
| Health and Human Services                                     | 90.10          | 91.38          | 92.33          | 89.28          | 90.80          | 91.30          | 92.53          | 96.03          | 99.28                      | 104.69                     | 5.41                |
| <b>Total - City and County</b>                                | <b>725.07</b>  | <b>726.05</b>  | <b>719.57</b>  | <b>702.66</b>  | <b>699.60</b>  | <b>707.26</b>  | <b>714.96</b>  | <b>737.49</b>  | <b>753.24</b>              | <b>779.01</b>              | <b>25.77</b>        |



The 2016 Revised Budget and 2017 Budget includes funding for a recommended increase of 25.77 FTEs.

| Department                              | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Net Change in FTEs |
|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| Communications/<br>Governmental Affairs | One part-time marketing position was moved from Recreation Services to Communications (see offset below in Recreation Services)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 0.75               |
| Finance                                 | As the result of an internal staffing analysis performed in 2016, job duties were reallocated resulting in a reduction of part-time hours for the Meter Reader position and increase in hours for Senior Budget Analyst.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | (0.10)<br>0.20     |
|                                         | To be able to maintain the current level of service, based on increased number of procurements and contracts, additional part-time limited appointment staff                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 0.80               |
| Community Development                   | The 2016 and 2017 workload in the Building, Planning, and Engineering divisions indicated the need for additional full-time positions and increased part-time hours, (Planner, CIP Project Manager, Permit Technician, and Building Analysis/Inspector)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 3.75               |
| Police                                  | Proposed Body Camera program will require a full-time position to manage the property/evidence from the cameras                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 1.0                |
|                                         | Increase of one Patrol Officer to increase coverage at Flatiron Mall                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 1.0                |
|                                         | In Records, based on workload analysis a temporary position will move to full-time                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 1.0                |
| Library                                 | Increase in Library part-time hours for Young Adults and Children's programs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 0.30               |
| Cultural Affairs                        | In Cultural Affairs, increase in hours to move a part-time position to full-time                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 0.20               |
|                                         | In Museums, increase in hours to move a part-time position to full-time                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 0.20               |
| Recreation Services                     | Reduction of Marketing position moved to Communications                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | (0.75)             |
|                                         | Increase in part-time hours for Facility Specialist to cover early morning hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 0.58               |
| Public Works                            | Several areas in Public Works have been impacted by the demand for service levels to remain the same as in prior years. In Park Maintenance, three temporary positions are recommended to be changed to full-time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 3.00               |
|                                         | In Streets, it is recommended to add 4.0 FTEs for Snow and Ice activities. All four are currently temporary positions that are recommended to be changed to full-time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 4.00               |
|                                         | In Facilities, it is recommended to add 4.43 FTEs for Custodial service to bring this function totally in-house. This is a mix of full-time and part-time positions that are recommended.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 4.43               |
| Health and Human Services               | Grant funds were received for 1.5 FTEs to work in substance abuse prevention programs and 1.0 FTE to help the community coordinate regional health care. Part-time hours are requested to increase the Veteran Service Officer position to 25 hours per week. Due to the anticipated termination of the IGA with Boulder County for Oil and Gas inspections, 1 FTE is requested. 1 FTE position is being converted to a Limited Appointment position, which may be renewed on an annual basis depending on continuation of funding sources. One additional part-time Public Health Nutritionist is requested to help high risk WIC clients. In Senior Services, one additional FTE is proposed to help coordinate programs and additional hours are recommended for both the Easy-ride drivers and the dishwasher positions. | 5.41               |



Each year staff surveys surrounding jurisdictions regarding planned pay and benefit changes. The survey provides a baseline for staff's budget recommendations to the City Council. The proposed 2017 Budget recommends a merit-based salary adjustment pool equivalent to a total of 3.5% of base pay to be allocated in varying amounts to employees based on individual performance, plus an additional 0.5% pool for increases based on recommendations to the City and County Manager to recognize exceptional employee performance. The combined amount for these adjustments is \$657,571. The Budget also continues an effort begun in 2012 that awards merit-based equity adjustments for employees whose performance is proficient and who have been in their current position at least seven years to bring the employee closer to the mid-point of their salary range. The budget also includes funding so that employees that are below the minimum of the salary range can receive salary adjustments to reach the minimum amount; there is also funding proposed to cover reclassifications as needed. The impact on the budget for these adjustments is estimated to be \$127,601. As merit-based adjustments, all increases will be evaluated individually for each employee and based on performance. The 2017 Budget also includes funds for the Police Step and Market Plan increases in the amount of \$420,190.

Health insurance costs are forecasted to increase slightly in 2017. Staff recommends that the cost increase for the self-funded health plan be funded by the City and County assuming \$50 per month per insured. The premiums for the Kaiser Insurance plan also increased slightly. The dental plan and the employee assistance program costs are also slightly increasing. On average, the City and County pays 79.47% of the health care premium cost for the self-funded plan and employees pay 20.53%, which is comparable to other local municipalities which average 79.66% paid by the municipality and 20.34% paid by the employee for family coverage. Also in 2017, the City and County will begin phasing out the current part-time Additional Compensation Benefit policy. This change is required because of the guidelines in the Affordable Care Act (ACA); once it is fully implemented, the proposed new policy will include the option to offer health care insurance to all benefited employees.

The proposed 2017 Budget continues additional funding for the closed General Employee Defined Benefit Pension plan. In 2016, this plan had 88 participants, 34 active employees making contributions, and 54 retirees (of which 37 people are currently receiving benefits). The 2016 actuarial study for this plan indicated the unfunded actuarial liability is \$7.6 million, and assumed a 10-year amortization schedule for the funding of this liability. While this amount changes year to year based on the market value of plan investments, the proposed 2017 budget includes a \$1,086,400 payment into the plan, which is equal to the amount projected to be required to retire this liability over a 10-year period. Staff believes this is prudent, since the plan has been closed to new members for 14 years and projections suggest that very few active employees will remain on the plan beyond the 10 year horizon. The 2017 Proposed Budget also includes \$64,000 to contribute 6.0% (the same as for full-time employees) to a deferred compensation plan (Section 457 Plan) for a new retirement benefit for part-time employees to help Broomfield hire and retain these employees.

## **FIVE-YEAR FORECAST FOR GENERAL GOVERNMENTAL OPERATING FUNDS**

In order to illustrate the multi-year implications of policies included in the development of the 2017 budget, the following five-year forecast for the general governmental operating funds was developed. The forecast is not intended to be a five-year budget, but rather a model to evaluate the financial sustainability of the operating funds based on application of the projections in the 2017 budget and assumptions regarding future revenues (projected growth in the retail base, building starts, inflation, etc.) Based on the forecast, the continuation of the operating funds' ability for annual on-going revenues to support annual on-going expenditures and meet projected service needs in the future is illustrated.

| GENERAL GOVERNMENTAL OPERATING FUNDS<br>FIVE-YEAR FORECAST                                             |                            |                  |                  |                  |                  |                  |
|--------------------------------------------------------------------------------------------------------|----------------------------|------------------|------------------|------------------|------------------|------------------|
|                                                                                                        | 2017<br>Proposed<br>Budget | 2018<br>Forecast | 2019<br>Forecast | 2020<br>Forecast | 2021<br>Forecast | 2022<br>Forecast |
| Beginning Balance, in excess of Reserves                                                               | \$ 5,073,536               | \$ 1,335,298     | \$ 103,806       | \$ 411,139       | \$ 2,319,612     | \$ 4,284,783     |
| Revenues                                                                                               | 108,327,787                | 111,784,128      | 114,950,100      | 120,890,021      | 124,428,795      | 130,244,303      |
| Operating Expenditures                                                                                 |                            |                  |                  |                  |                  |                  |
| Total Current Operating Expenditures                                                                   | (96,010,985)               | (99,068,449)     | (102,138,583)    | (105,308,869)    | (108,582,622)    | (111,963,270)    |
| Additional Uses of Funds: Recommended in 2017 Budget                                                   | (3,692,618)                | (2,543,461)      | (2,626,992)      | (2,713,304)      | (2,802,490)      | (2,894,647)      |
| Operating Costs for Future New/Expanded Facilities                                                     | -                          | -                | (703,778)        | (726,067)        | (749,062)        | (772,785)        |
| Debt Service/Lease Payments                                                                            | (3,941,888)                | (3,939,735)      | (3,939,735)      | (3,939,735)      | (3,939,735)      | (3,939,735)      |
| Operating Balance                                                                                      | \$ 4,682,296               | \$ 6,232,483     | \$ 5,541,012     | \$ 8,202,046     | \$ 8,354,886     | \$ 10,673,866    |
| Transfers In from Reserves                                                                             | 70,000                     | 70,000           | 70,000           | 70,000           | 70,000           | 70,000           |
| Transfers Out to Capital Funds (1)                                                                     | (7,639,682)                | (7,156,485)      | (4,927,146)      | (5,973,861)      | (6,056,364)      | (6,117,459)      |
| Transfers Out to Operating Reserves                                                                    | (850,852)                  | (377,490)        | (376,533)        | (389,712)        | (403,351)        | (417,469)        |
| Total Other Uses of Funds                                                                              | \$ (8,420,534)             | \$ (7,463,975)   | \$ (5,233,679)   | \$ (6,293,573)   | \$ (6,389,715)   | \$ (6,464,928)   |
| Net Results of All Activity                                                                            | \$ (3,738,238)             | \$ (1,231,492)   | \$ 307,333       | \$ 1,908,473     | \$ 1,965,171     | \$ 4,208,938     |
| Ending Balance, in excess of Reserves                                                                  | \$ 1,335,298               | \$ 103,806       | \$ 411,139       | \$ 2,319,612     | \$ 4,284,783     | \$ 8,493,721     |
| (1) The transfers out to capital funds support additions to the facilities and transportation reserves |                            |                  |                  |                  |                  |                  |

Key forecast assumptions include:

- Revenue assumptions from the long-range financial plan
  - o Sales Taxes based on incremental increase in retail square footage
  - o Building Use Taxes based on projected housing and commercial building starts
  - o Other revenues projected with annual one percent increases
- Current service levels with projected additional staff or resources
- Operating costs projected with an increase of approximately 2.6% and tied to the projected CPI increases
- Personnel costs, including benefit cost, projected with an increase of 3.5% for all years
- All current debt service obligations are met and no additional general fund debt is projected. (For operating funds the debt burden is limited to the payments on Certificates of Participation for new facilities built during county transition. All other general governmental debt is paid through the capital debt service funds.)
- Staffing and operating cost increase for anticipated future facility needs at the Service Center, as well as other future service needs based on growth in city infrastructure (parks, streets, etc.), has been included in the model. These items are shown in the forecast but will be subject to specific City Council discussion and direction before they are budgeted.

Of course, the forecast will change based on future City Council policy decisions regarding services, staffing, capital projects, debt, and other policy issues with financial implications.

For budget planning purposes, the row in the summarized Five-Year Forecast showing “Operating Balance” represents the annual difference between the income received and basic operating costs plus debt service. Since this number is positive in each year of the forecast, the model suggests that the budget projection is balanced in each of the years presented. In other words, current service levels and proposed employee costs are sustainable in the five-year time horizon.

The row labeled “Net Results of All Activity” takes into account the city council’s discretionary transfers for capital improvements and any other priorities identified by council. Based on current economic projections and operating costs reflected in the forecast Broomfield can live within its means, with revenues exceeding expenditures and still support the discretionary uses of funds for council priorities.

## OPERATING EXPENDITURES - UTILITY FUNDS

The chart following shows the operating expenditures for the Utility Funds (water, sewer and re-use water). The Charges for Services revenue includes a recommended rate increase of 1.5% for the monthly user fees in the water and sewer funds.

| CITY AND COUNTY OF BROOMFIELD<br>2017 BUDGET<br>Utility Operating Funds |                       |                          |                       |                          |
|-------------------------------------------------------------------------|-----------------------|--------------------------|-----------------------|--------------------------|
| Sources and Uses of Funds                                               | Actual<br>2015        | Revised Estimate<br>2016 | Budget<br>2017        | % Change<br>2015 to 2016 |
| <b>Beginning Balance, in excess of Reserves</b>                         | <b>\$ 30,771,592</b>  | <b>\$ 28,657,194</b>     | <b>\$ 18,562,715</b>  | <b>-35.22%</b>           |
| <b>Annual Revenues</b>                                                  |                       |                          |                       |                          |
| Charges for Services                                                    | \$ 23,757,726         | \$ 25,593,929            | \$ 26,370,222         | 3.03%                    |
| Other (Interest, Contributions, Fees)                                   | 1,178,432             | 463,329                  | 499,141               | 7.73%                    |
| <b>Total Annual Revenues</b>                                            | <b>\$ 25,393,811</b>  | <b>\$ 26,077,258</b>     | <b>\$ 26,869,363</b>  | <b>3.04%</b>             |
| <b>Annual Operating Expenditures</b>                                    |                       |                          |                       |                          |
| Personnel                                                               | \$ 5,308,666          | \$ 5,726,023             | \$ 5,885,648          | 2.79%                    |
| Supplies                                                                | 1,531,000             | 1,796,779                | 1,845,414             | 2.71%                    |
| Contractual                                                             | 13,340,540            | 15,410,015               | 15,424,299            | 0.09%                    |
| Operating Capital                                                       | 7,809,117             | 12,287,724               | 4,327,896             | -64.78%                  |
| <b>Total Annual Operating Expenditures</b>                              | <b>\$ 27,989,323</b>  | <b>\$ 35,220,541</b>     | <b>\$ 27,483,257</b>  | <b>-21.97%</b>           |
| <b>Capital Expenditures</b>                                             |                       |                          |                       |                          |
| Debt Service on Bonds                                                   | 445,125               | 484,833                  | 482,992               | -0.38%                   |
| <b>Total Capital Expenditures</b>                                       | <b>\$ 445,125</b>     | <b>\$ 484,833</b>        | <b>\$ 482,992</b>     | <b>-0.38%</b>            |
| <b>Net Before Other Sources/(Uses) of Funds</b>                         | <b>\$ (3,040,637)</b> | <b>\$ (9,628,116)</b>    | <b>\$ (1,096,886)</b> | <b>-88.61%</b>           |
| <b>Other Sources/(Uses) of Funds</b>                                    |                       |                          |                       |                          |
| Transfers to Reserves                                                   | \$ (854,797)          | \$ (1,165,303)           | \$ (727,240)          | -37.59%                  |
| Transfers from Reserves                                                 | 1,781,036             | 698,940                  | 727,240               | 4.05%                    |
| <b>Total Other Sources/(Uses) of Funds</b>                              | <b>\$ 926,239</b>     | <b>\$ (466,363)</b>      | <b>\$ -</b>           | <b>-100.00%</b>          |
| <b>Net Annual Activity</b>                                              | <b>\$ (2,114,398)</b> | <b>\$ (10,094,479)</b>   | <b>\$ (1,096,886)</b> | <b>-89.13%</b>           |
| <b>Ending Balance, in excess of Reserves</b>                            | <b>\$ 28,657,194</b>  | <b>\$ 18,562,715</b>     | <b>\$ 17,465,829</b>  | <b>-5.91%</b>            |

The total annual operating expenditures for the utility funds show a 0.97% increase. The operating capital budget is showing a decrease of 62.33% from the 2016 Revised estimates. This is mostly due to the budget practice of funding the full amount of multi-year capital projects in the first year and rolling forward the unspent funds until the project is completed. The following is a listing of the main contributing factors to the operating increase:

- The cost to purchase and deliver water Denver Water increased 4.5% or \$296,000
- Additional cost for Colorado Big Thompson (CBT) water increased 13% plus carryover fees \$93,000
- Due to clarification with ACA, Broomfield will be offering Health Insurance for any employee working more than 30 hours per week and longer than 6 months; the increase in the Utility Funds for insurance is \$29,700
- In 2017, \$433,900 to replace several vehicles and heavy equipment and \$667,500 for non-mobile equipment replacement are recommended

Prior to the rate increases approved by the City Council in February of 2013, the utility funds had not had any rate increases since 2008. Before these increases were considered, City Council directed an operations study and a rate study. Both studies were completed in 2012 and resulted in the recommendation to increase rates in 2013. As was anticipated in the rate study, the utility service charge rates have had modest increases each year since 2013. The major cost drivers for these funds are the costs of purchasing treated water from

Denver, gas and electric expenses, and the costs of ongoing capital repair and maintenance. A Service Charge rate increase of 1.5% is being recommended in 2017 to help off-set the growing cost to provide service.

## 2017 CAPITAL IMPROVEMENTS PROGRAM

The 2017 capital budgets for the General Governmental and Utility Funds are shown below. The five-year Capital Improvement Program (CIP) supports City Council's priorities. The 2017 Capital Improvements Program for all Budget Funds is summarized below:

| CITY AND COUNTY OF BROOMFIELD<br>2017 BUDGET<br>General Governmental and Utility Capital Funds |                             |                       |                       |
|------------------------------------------------------------------------------------------------|-----------------------------|-----------------------|-----------------------|
| Sources and Uses of Funds                                                                      | General<br>Government Funds | Utility Funds         | Total Funds           |
| <b>Beginning Balance, in excess of Reserves</b>                                                | <b>\$ 15,041,149</b>        | <b>\$ 50,132,136</b>  | <b>\$ 65,173,285</b>  |
| <b>Annual Revenues</b>                                                                         |                             |                       |                       |
| Taxes                                                                                          | \$ 38,115,661               | \$ -                  | \$ 38,115,661         |
| Intergovernmental                                                                              | 600,000                     | -                     | 600,000               |
| Charges for Services                                                                           | -                           | 39,759,153            | 39,759,153            |
| Other (Interest, Contributions, Fees)                                                          | 886,500                     | 1,102,159             | 1,988,659             |
| <b>Total Annual Revenues</b>                                                                   | <b>\$ 39,602,161</b>        | <b>\$ 40,861,312</b>  | <b>\$ 80,463,473</b>  |
| <b>Capital Expenditures</b>                                                                    |                             |                       |                       |
| Projects                                                                                       | \$ 30,670,078               | \$ 22,980,108         | \$ 53,650,186         |
| Lease Payments                                                                                 | 3,745,350                   | -                     | 3,745,350             |
| Debt Service on Bonds                                                                          | 7,833,975                   | 9,243,293             | 17,077,268            |
| <b>Total Capital Expenditures</b>                                                              | <b>\$ 42,249,403</b>        | <b>\$ 32,223,401</b>  | <b>\$ 74,472,804</b>  |
| <b>Net Before Other Sources/(Uses) of Funds</b>                                                | <b>\$ (2,647,242)</b>       | <b>\$ 8,637,911</b>   | <b>\$ 5,990,669</b>   |
| <b>Other Sources/(Uses) of Funds</b>                                                           |                             |                       |                       |
| Transfers to Reserves                                                                          | \$ (5,750,514)              | \$ (7,160,142)        | (12,910,656)          |
| Transfers from Reserves                                                                        | 1,900,000                   | -                     | 1,900,000             |
| Interfund Transfers In                                                                         | 16,092,611                  | 2,489,097             | 18,581,708            |
| Interfund Transfers Out                                                                        | (9,537,501)                 | (1,404,525)           | (10,942,026)          |
| <b>Total Other Sources/(Uses) of Funds</b>                                                     | <b>\$ 2,704,596</b>         | <b>\$ (6,075,570)</b> | <b>\$ (3,370,974)</b> |
| <b>Net Annual Activity</b>                                                                     | <b>\$ 57,354</b>            | <b>\$ 2,562,341</b>   | <b>\$ 2,619,695</b>   |
| <b>Ending Balance, in excess of Reserves</b>                                                   | <b>\$ 15,098,503</b>        | <b>\$ 52,694,477</b>  | <b>\$ 67,792,980</b>  |

Historically, the allocation of the capital spending in the General Governmental funds has been more heavily weighted to growth or expansion projects, rather than maintenance of existing infrastructure. In Prior years, an average of only 33% of the spending from the General Governmental capital funds was allocated to maintenance projects. Going forward, in the five-year Capital Improvement Program, projections from 2017 through 2020 allocate nearly 56% of the total amount of capital spending to maintenance projects. As Broomfield moves toward build-out, it will be important to monitor the prioritization of capital projects to ensure that existing facilities are maintained at the same time that growth/expansion projects are approved.

The following table shows the allocation of the costs of capital improvement projects by project category for the 2017 budget, as well as the actual capital improvement project spending for 2015 and the original and

revised estimate spending for 2016 which include the roll forward balance from 2015 projects still in progress.

**TABLE 3D**  
**CITY OF BROOMFIELD BUDGET**  
**TOTAL CAPITAL IMPROVEMENTS PROGRAM**  
**EXPENDITURE - SUMMARY BY TYPE OF PROJECTS**

| Capital Improvement Projects                  | Actual<br>2015       | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017     |
|-----------------------------------------------|----------------------|----------------------------|---------------------------|----------------------|
| Building & Facility Projects                  | \$ 11,602,802        | \$ 2,412,110               | \$ 6,073,912              | \$ 4,034,175         |
| Drainage & Storm Water Projects               | 158,588              | -                          | 202,814                   | 112,400              |
| Information Technology Projects               | 1,742,904            | 1,077,600                  | 6,404,936                 | 1,869,700            |
| Landscaping Projects                          | 493,256              | 630,000                    | 885,140                   | 595,000              |
| Open Space Projects                           | 3,097,591            | 3,179,849                  | 3,184,849                 | 602,174              |
| Trail System Projects                         | 954,193              | 2,105,600                  | 3,138,890                 | 1,118,600            |
| Parks & Recreation Facility Projects          | 2,187,977            | 7,417,500                  | 14,510,093                | 4,409,680            |
| Transportation System Projects                | 11,797,263           | 16,130,100                 | 35,653,935                | 8,434,900            |
| Vehicles, Other Equipment and Furniture       | 2,959,743            | 1,718,954                  | 2,888,642                 | 1,730,979            |
| Community Development Projects                | 7,948,728            | 7,492,582                  | 8,519,895                 | 7,251,231            |
| Water Utility Projects                        | 5,488,968            | 10,898,638                 | 40,730,490                | 7,822,358            |
| Sewer Utility Projects                        | 2,317,822            | 26,832,900                 | 16,173,281                | 14,237,680           |
| Water Reclamation Utility Projects            | 119,334              | 1,426,103                  | 1,053,599                 | 920,070              |
| Planning, Administration & Other Expenditures | 4,111,317            | 456,500                    | 894,646                   | 435,000              |
| Public Art & Cultural Projects                | 124,895              | 141,619                    | 361,204                   | 76,239               |
| <b>Total Capital Improvement Projects</b>     | <b>\$ 55,105,381</b> | <b>\$ 81,920,055</b>       | <b>\$ 140,676,326</b>     | <b>\$ 53,650,186</b> |

Budget Table 3E provides detail of the specific capital improvement projects under each of the major project categories shown above. Highlights of the 2016 Revised and 2017 Capital Improvements Budgets are as follows:

- **Transportation Projects – West 120th Avenue Extension, Dillon/144th, and Lowell Boulevard:** 2017 funding for the Transportation System Improvement Program continues to maintain existing roadways. In 2009, Broomfield issued \$11.7 million in bonds (net of bond issuance costs) to participate in the West 120<sup>th</sup> Avenue Extension Project managed by the Colorado Department of Transportation (CDOT). An additional \$8 million is being cash-funded by Broomfield to meet the Phase 2 local share of the project which is anticipated to be completed in early 2017. Broomfield's share of the total cost of this project is 20% or \$19.7 million.

The Lowell Blvd. project from 120<sup>th</sup> to Midway is expected to be complete in 2016 and Phase II – the road widening and landscaping from Midway to 136<sup>th</sup> Avenue will begin in late 2016. Broomfield's share of the total cost for both parts of Lowell Blvd. is projected to be \$14.8 million.

The next major roadway slated for improvements is 144<sup>th</sup>/Dillon Road. The 2016 budget includes \$11.8 million for improvements. Phase II of this project, from Lowell to Zuni is estimated at \$21.6 million in the long-range plan in 2026. The total cost of this project is estimated at \$33.4 million.

- **Pavement Preservation Program:** In 2009, the City and County changed the method of street repairs from primarily overlay and reconstruction to a pro-active approach of mostly street sealing. The revised program, Pavement Management and Street Sealing, is being funded from the Asset Replacement fund in the amount of \$3,800,000 for 2017. This program is being closely monitored and evaluated to ensure that street performance remains at good or excellent levels.
- **New Facility – Service Center Building:** In 2012, a Facilities Needs Assessment was completed. City Council determined replacement of the Service Center building was a priority. The 2017 budget includes \$3.6 million to begin this project, with the total estimated cost of \$30 million. This building project will be cash funded from the Facilities Reserve and Water and Sewer funds.



- **Improvements to Broomfield Community Center:** In 2016, funds have been budgeted for Phase I of maintenance improvements needed to keep the Community Center in compliance with safety and customer service standards. Improvements to the HVAC system, the lobby, locker rooms, and the elevator are planned. Additional funds have been budgeted in 2017 for pool repairs/upgrades for \$905,000 and a kitchen expansion project for \$1.4 million. This project is being looked at by the City Council as a candidate for a total reconstruction using debt financing.
- **Improvements to The Bay:** In 2015, design for Phase III of The Bay improvements began to renovate the locker rooms, offices, and concessions stand. The 2016 budget includes \$3.0 million for construction which is anticipated to be complete in 2017.
- **Improvements to Broomfield County Commons:** The 2016 Budget includes funding to develop the next athletic field – the Yellow Pod. This project is 13 acres and is next to the temporary Dog Park and undeveloped Green Pod. The project has synthetic turf which will allow year-round use. The 2016 Budget for this project is \$4.2 million and includes parking and relocation the Dog Park to the undeveloped area of the Green Pod. The 2016 Budget also includes \$400,000 for replacement of the synthetic turf at the Championship Field located between the Red and Blue pods. This project is complete except for the dog park.
- **Trail System Improvements:** Several trails and underpasses are planned for construction in 2016 and 2017. The 2016 and 2017 budgets include \$2.8 million for a railroad crossing from Industrial Lane to Midway Boulevard. This trail connection will connect the US 36 underpass at East Park to residential neighborhoods north of Industrial Lane in the Lac Amora area.
- **Water Fund Capital Projects:** In 2016, the water fund includes \$5.7 million for Broomfield's share of the Windy Gap Storage Reservoir design; the Broomfield's share of the total Windy Gap project is estimated to cost \$117 million with the bulk of the cost planned in 2019. The 2016 budget also includes \$19.3 million for the purchase of raw water rights; and \$2.5 million in 2016 and \$1.5 million in 2017 for the north area water system pipe capacity and connection improvement. The 2016 water fund budget also provides \$1.7 million for replacement of the water system control software (SCADA). In 2016, \$8.3 million is budgeted for the design and construction of improvements to the Water Treatment Plant.
- **Sewer Fund Capital Projects:** The 2016 budget includes a \$5.9 million project for the expansion of the laboratory administration building, which is underway. The 2017 budget includes several large projects that will likely continue into 2018: a \$14.9 million project related to compliance with clean water standards with \$2.8 million budgeted in 2017 and the remainder in subsequent years; several projects to meet future growth needs, totaling \$6.4 million, for lift stations and sewer lines in north Broomfield; and \$3 million for the South Preble Creek lift station.

## RESERVES

The 2017 Budget reflects a continuation of funding Reserves at levels exceeding policy and goals:

- Broomfield's Reserve Policy sets the minimum reserve at 10% of operating costs.
- For General Government Funds, Broomfield's reserve goal is 16.67% of current year expenditures for operations, debt service, and Certificates of Participation payments (equal to approximately two months of operating expenditures and debt service).
- The 2017 Budget has a combined City and County General Governmental reserve balance of \$18.9 million, or 16.67%.
- For Utility Funds, Broomfield's Reserve goal is 16.67% of operating expenditures and a reserve equal to three years' bond principal and interest payments. Each of these goals is met, or exceeded, in the proposed 2017 budget.
- For 2017, increased contributions to Capital Improvement Project reserves (Asset Protection, Transportation, and Facilities Improvement reserves) are being recommended.

As shown in the analysis below, the 2017 budgeted reserves meet or exceed all targets.

| 2017 COMBINED RESERVE BALANCES                                                                                        |                                              |                            |                                   |                                              |                            |                                   |
|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------------|----------------------------|-----------------------------------|----------------------------------------------|----------------------------|-----------------------------------|
| Budget Funds                                                                                                          | Applicable<br>Budget<br>Expenditures<br>2016 | Reserve<br>Balance<br>2016 | Reserve<br>% Of<br>Expend<br>2016 | Applicable<br>Budget<br>Expenditures<br>2017 | Reserve<br>Balance<br>2017 | Reserve<br>% Of<br>Expend<br>2017 |
| <b>General Government Funds</b>                                                                                       |                                              |                            |                                   |                                              |                            |                                   |
| <b>City of Broomfield</b>                                                                                             | \$ 75,101,234                                | \$ 12,567,713              | 16.73%                            | \$ 78,820,287                                | \$ 12,949,374              | 16.43%                            |
| <b>County of Broomfield</b>                                                                                           | \$ 33,839,012                                | \$ 5,925,449               | 17.51%                            | \$ 34,406,008                                | \$ 5,925,449               | 17.22%                            |
| <b>Combined City &amp; County</b>                                                                                     |                                              |                            |                                   |                                              |                            |                                   |
| <b>Policy:</b> Minimum of 10.00%, Goal of 16.67% of Operations, Debt Service, & Certificate of Participation Payments | \$ 108,940,246                               | \$ 18,493,162              | 16.98%                            | \$ 113,226,295                               | \$ 18,874,823              | 16.67%                            |
| <b>Enterprise Funds</b>                                                                                               |                                              |                            |                                   |                                              |                            |                                   |
| <b>Water Fund</b>                                                                                                     |                                              |                            |                                   |                                              |                            |                                   |
| <b>Policy:</b> Minimum of 10.00%, Goal of 16.67% of Operations                                                        | \$ 14,983,008                                | \$ 2,572,444               | 17.17%                            | \$ 15,757,634                                | \$ 2,774,835               | 17.61%                            |
| <b>Policy:</b> 200.00% of Annual Debt Service - Goal of 300.00%                                                       | \$ 5,726,850                                 | \$ 20,852,209              | 364.11%                           | \$ 6,018,497                                 | \$ 26,927,744              | 447.42%                           |
| <b>Total Water Fund</b>                                                                                               | \$ 20,709,858                                | \$ 23,424,653              |                                   | \$ 21,776,131                                | \$ 29,702,579              |                                   |
| <b>Sewer Fund</b>                                                                                                     |                                              |                            |                                   |                                              |                            |                                   |
| <b>Policy:</b> Minimum of 10.00%, Goal of 16.67% of Operations                                                        | \$ 6,360,487                                 | \$ 1,102,388               | 17.33%                            | \$ 6,568,298                                 | \$ 1,366,360               | 20.80%                            |
| <b>Policy:</b> 200.00% of Annual Debt Service - Goal of 300.00%                                                       | \$ 1,672,437                                 | \$ 8,782,313               | 525.12%                           | \$ 2,303,263                                 | \$ 7,011,326               | 304.41%                           |
| <b>Total Sewer Fund</b>                                                                                               | \$ 8,032,924                                 | \$ 9,884,701               |                                   | \$ 8,871,561                                 | \$ 8,377,686               |                                   |
| <b>Water Reclamation Fund</b>                                                                                         |                                              |                            |                                   |                                              |                            |                                   |
| <b>Policy:</b> Minimum of 10.00%, Goal of 16.67% of Operations                                                        | \$ 814,062                                   | \$ 782,622                 | 96.14%                            | \$ 829,429                                   | \$ 188,445                 | 22.72%                            |
| <b>Policy:</b> 200.00% of Annual Debt Service - Goal of 300.00%                                                       | \$ 1,404,134                                 | \$ 4,212,868               | 300.03%                           | \$ 1,404,525                                 | \$ 4,213,868               | 300.02%                           |
| <b>Total Water Reclamation Fund</b>                                                                                   | \$ 2,218,196                                 | \$ 4,995,490               |                                   | \$ 2,233,954                                 | \$ 4,402,313               |                                   |
| <b>Grand Total</b>                                                                                                    | \$ 56,798,006                                |                            |                                   | \$ 61,357,401                                |                            |                                   |

## CONCLUSION

I am pleased to present to you a budget that continues to provide the quality programs and services our residents have come to expect and enjoy. The 2017 Budget helps to ensure that the City and County of Broomfield continues to be a great place to live and work. Broomfield is, indeed, a quality community.

Broomfield's financial condition remains stable and strong. The 2017 Budget is balanced, meets all statutory requirements, adjusts to the current economy, and advances implementation of Broomfield's Comprehensive and Long-Range Financial Plans and City Council's priorities.

I want to acknowledge all of the staff members who assisted in the preparation of this comprehensive budget document. Their efforts and professionalism are most appreciated. And, I want to thank the Mayor and City Council for its policy leadership and proud commitment to Broomfield.

Respectfully submitted,



Charles Ozaki  
City and County Manager



## **Broomfield at a Glance**





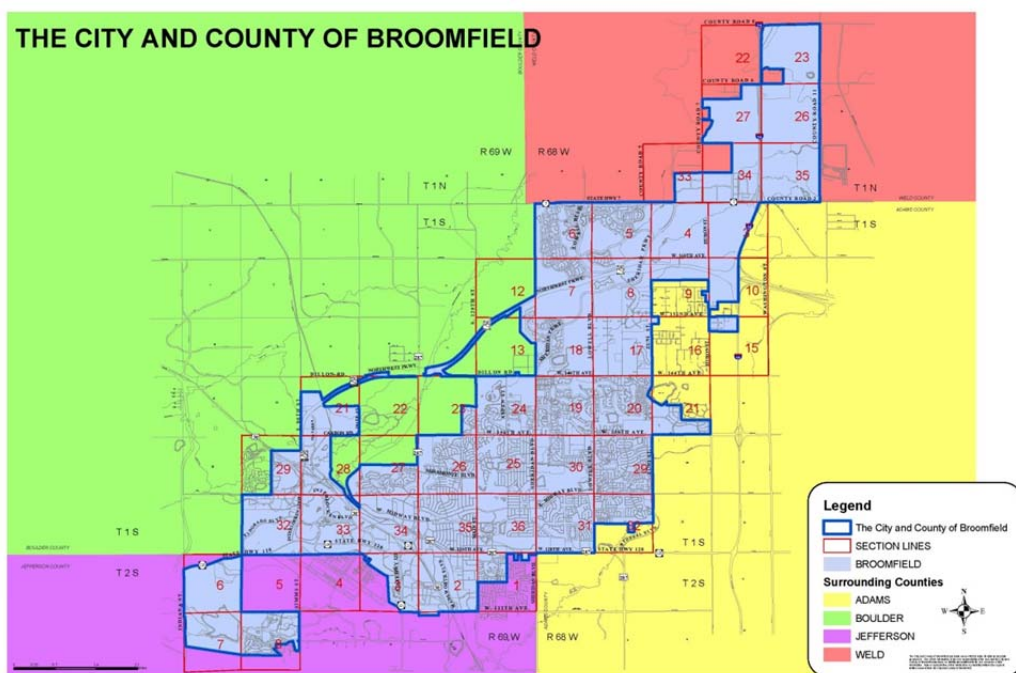
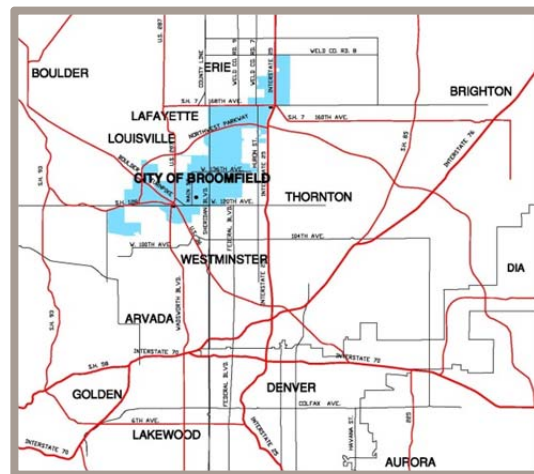
## BROOMFIELD AT A GLANCE

### OVERVIEW

Broomfield is a “small town” community located in the foothills of the Rocky Mountains, 17 miles northwest of Denver and nine miles south of Boulder. Several major highways allow easy access from any direction to Broomfield’s 33.58 square miles. Broomfield’s estimated population for 2017 is 68,771.

At one time, the City of Broomfield spanned portions of four different counties. Problems and confusion in accessing services prompted residents to seek relief in a constitutional amendment creating the City and County of Broomfield.

The amendment passed on Nov. 3, 1998, giving the city a three-year transition period in which to organize to become Colorado’s 64th county. The state’s newest county, the City and County of Broomfield, was officially added on Nov. 15, 2001.



### HISTORY

The area around Broomfield became part of the United States in 1803 as part of the Louisiana Purchase. The area was successively recognized as part of the Missouri Territory, Nebraska, and Kansas until 1861 when the Colorado Territory was created. In 1876, the Broomfield area officially joined the union when Colorado became a state.

In the latter quarter of the Nineteenth Century, Broomfield began as an agrarian community, with hard-working, community-oriented families who located here on the heels of those adventurous gold-seekers seeking their fortunes and hoping to strike gold in Colorado's wilderness.



## BROOMFIELD AT A GLANCE

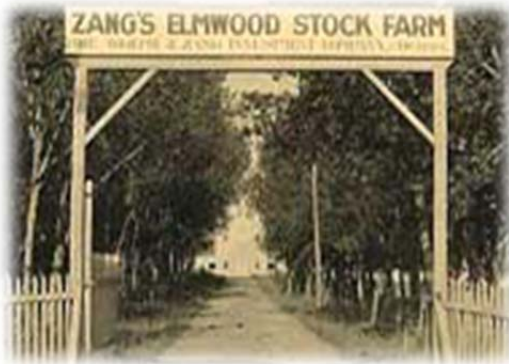
### The Railroad Arrives

In 1873 the Colorado Central Railroad brought a line north from Golden. This line ran approximately where the south frontage road of U.S. 36 runs, and swerved south toward Golden east of Wadsworth Boulevard. On the north, it connected with the Union Pacific in Cheyenne, Wyo. The arrival of the Colorado Central connected Broomfield to the world via Denver, where trains departed for all points of the country and with connections to every major town in the United States and the territories. The Denver, Marshall and Boulder Railway completed a much more direct line through Broomfield in 1886, replacing the route through Golden. The Denver, Utah and Pacific Railroad first laid down rails in 1881 in the area now in the vicinity of 120th Avenue and Wadsworth Boulevard.

### Our Roots Were in Farming

Dryland farms dotted the landscape in the late 1800s, and in 1885 when Adolph Zang bought the area in the vicinity of 120th Avenue and Old Wadsworth Boulevard, the existing train stop became known as

Zang's Spur, memorializing the spur off the main railroad line where locally grown grains would be loaded into railroad cars for delivery to the Zang Brewing Co. in Denver.



Ultimately, Zang bought 4,000 acres of land in the area for his Elmwood Stock Farm where he bred Percheron horses and tended fruit orchards. Tenant farmers worked half the land in dryland crops and half in irrigated farming, and there are reports of a large turkey operation on the southwest portion of the property. Broomfield is located on what was once the Zang property.

### Turn of the Century

At the turn of the century, Broomfield itself was a little town in the area around 120th Avenue and Wadsworth Boulevard. Grain elevators, a grocery, hotel, bank and other thriving businesses drew the farmers in the area together. Their sense of community resulted in the organization of the Crescent Grange in 1898.

Soon, Broomfield had a garage, then two, and a “filling station.” They joined the Grange Hall, a hotel and general store, flour mill, cheese factory, bank, creamery, grain elevator, restaurants, lumber yard, and a barber shop. In the 1920s, the area included a sugar beet dump, a pickle factory, and about a dozen residences. From 1900 to 1957, about 100 people lived on farmland in the area.

Passenger rail service in the area took a major leap in 1904 with the formation of the Denver and Interurban Railway. By 1908, the big cars were serving Broomfield on a regular basis, taking passengers to Denver, Westminster, Marshall, Boulder, Superior, Valmont, and Louisville on its Main Line. By 1909, Broomfield had 19 passenger cars per day coming through town, prompting construction of a new depot, which stood at the corner of present-day 120th Avenue and Old Wadsworth. In 1909, it was possible to board in Broomfield for almost any point in the United States, Canada, or Mexico, but the foray into international travel was short-lived. In 1926, the Interurban ceased operation, and the era of the “horseless carriage” began.





## BROOMFIELD AT A GLANCE

### A Model City is Born

In 1935, construction began on the Boulder Turnpike, a toll road and one of the first paved roads in the area. Tolls paid for construction of the road, which stretched from Wadsworth to Boulder, with a tollbooth in Broomfield.

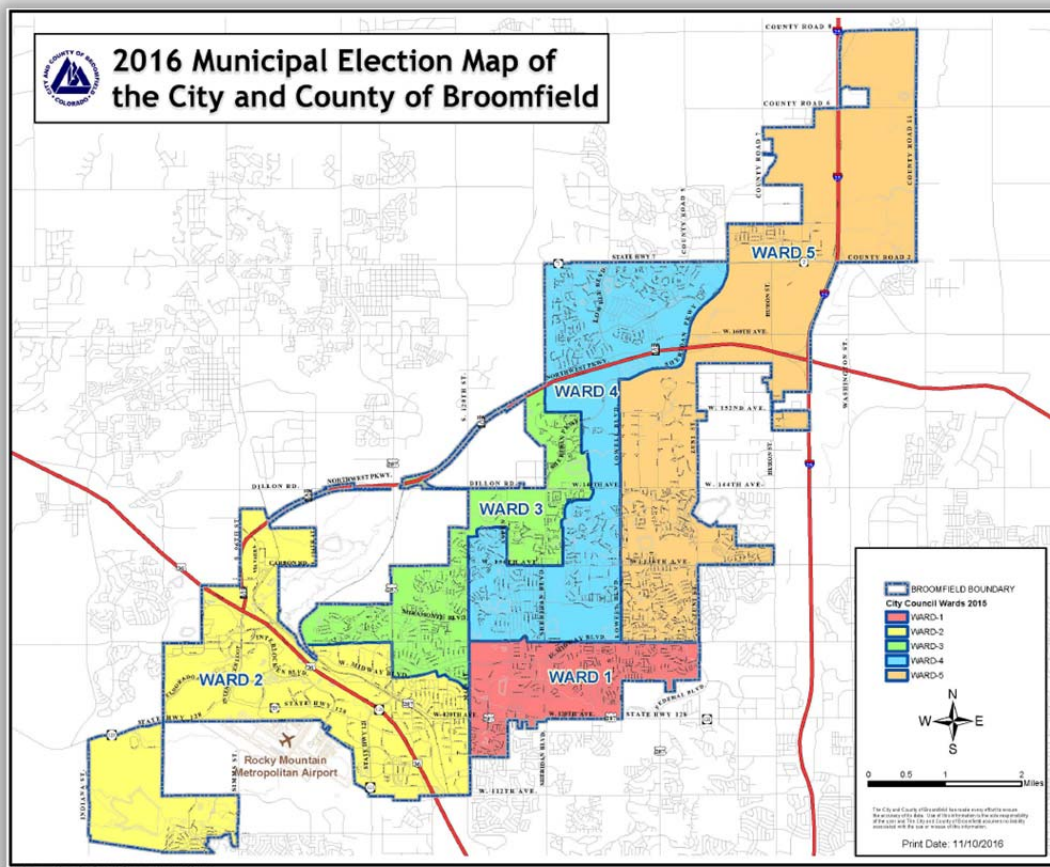
In 1955, the new Broomfield began. Turnpike Land Co. had purchased land in the area, and today's Broomfield was conceived as a master-planned community billed as a model city.

### City/County Government

Broomfield was incorporated as a city in 1961 and established as a home-rule, Council-Manager form of government by charter in 1974. At that time, the City boundaries fell within four counties. In November 1998, citizens approved a statewide Colorado constitutional amendment to allow Broomfield to become a City and County, and county operations officially began on Nov. 15, 2001.

### City Council

The City Council, which consists of a 10-member board and a mayor, functions as the policy-setting board for the City and County of Broomfield. The City Council also serves as the County Board of Commissioners. Broomfield citizens elect two council members for each of the five wards, who serve staggered four-year terms. The Mayor serves as the leader of this board and is elected at-large for a two-year term. City Council and Mayoral elections are held every two years.







## BROOMFIELD AT A GLANCE

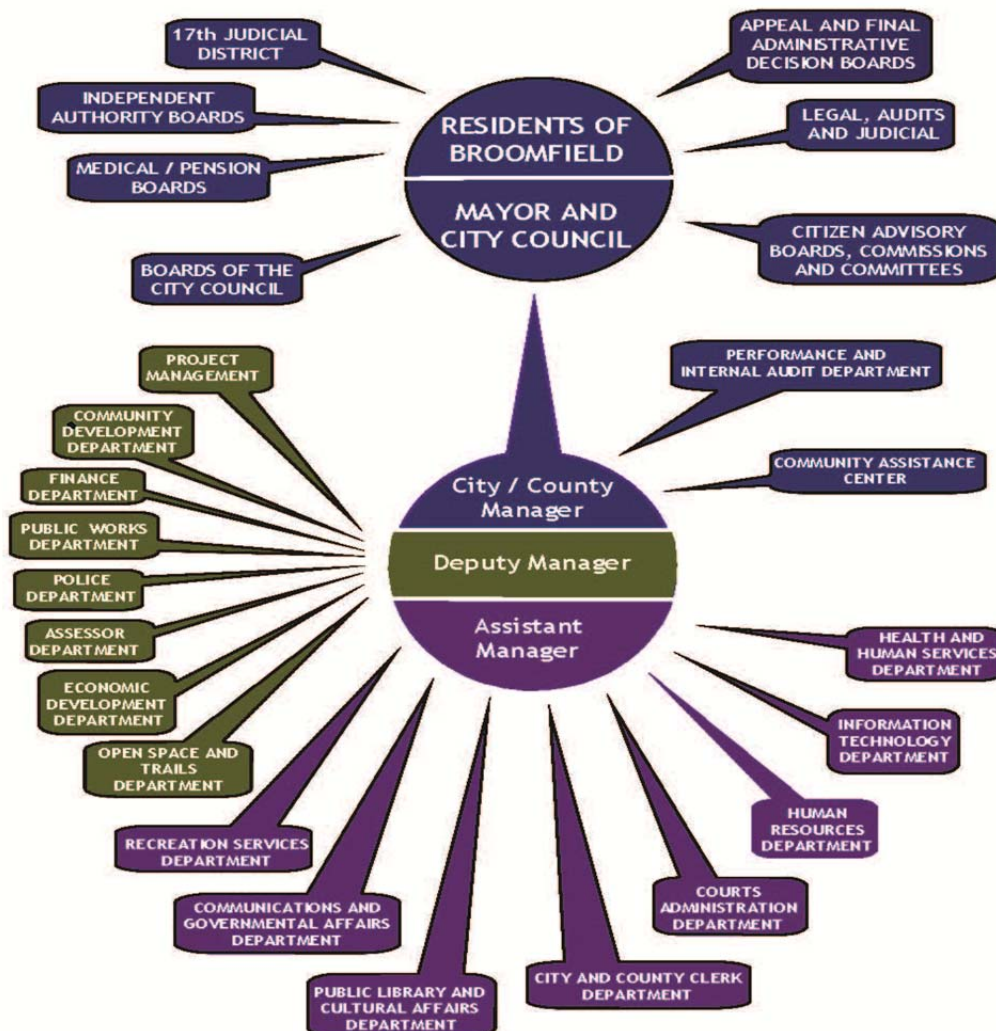
### City/County Management Structure

The City and County Manager, City and County Attorney, Municipal Judge, and several citizen boards all report directly to the City Council. As the chief executive officer of the organization, the Manager is responsible for the implementation of City Council policy direction and the administration of City and County operations.

The Deputy City and County Manager and Assistant City and County Managers report to the Manager and serve in a similar capacity, with a focus on operations. There are 16 operating departments under the administration of the City and County Manager's Office.

The City and County of Broomfield provides a full range of municipal and county services. The only traditional services provided by some local governments, not currently provided by Broomfield are electric, gas, trash, golf, and airport services. They are provided by private organizations or in the case of the airport, Jefferson County. The 2017 Budget includes 779.01 funded, full-time equivalent employees.

### City and County of Broomfield Government





# BROOMFIELD AT A GLANCE

## BROOMFIELD SCHOOLS

### Adams 12 Five Star Schools

Centennial Elementary School  
Coyote Ridge Elementary School  
Meridian Elementary School  
Mountain View Elementary School  
Rocky Top Middle School  
Westlake Middle School  
Legacy High School

### Boulder Valley School District

Aspen Creek K-8  
Birch Elementary School  
Emerald Elementary School  
Kohl Elementary School  
Broomfield Heights Middle School  
Broomfield High School

### Jefferson County School District

Ryan Elementary School  
Mandalay Middle School  
Stanley Lake High School

### Charter and Private Schools

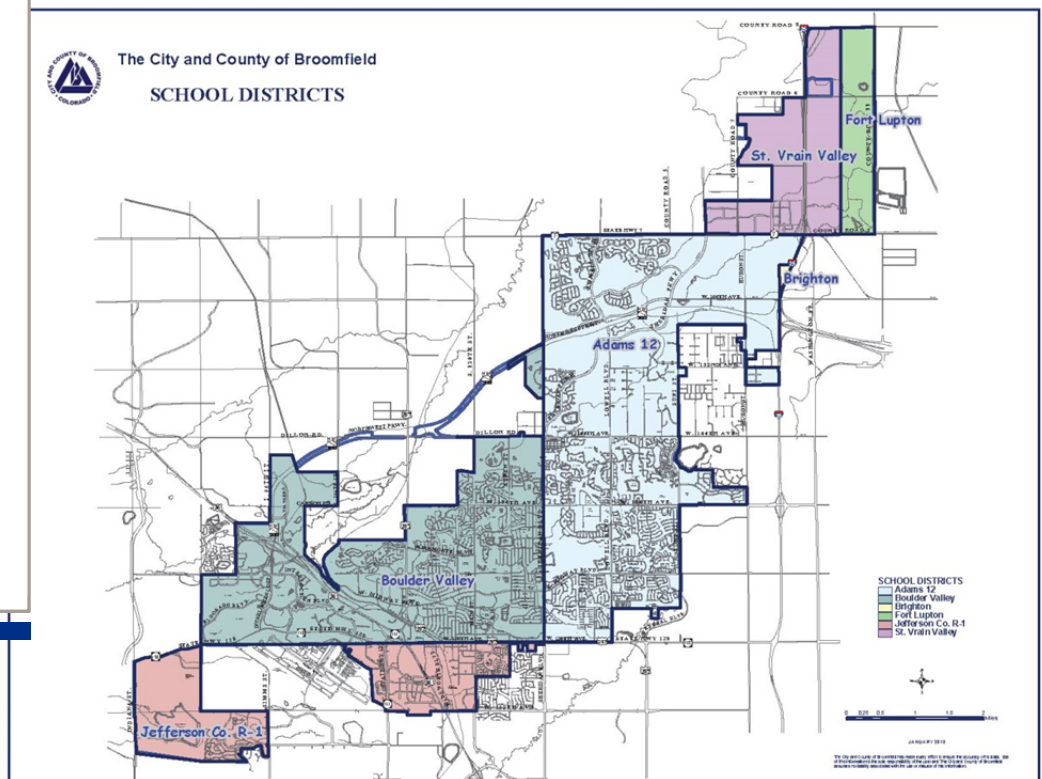
Beautiful Savior Lutheran School PK-8  
Broomfield Academy  
Front Range Academy K-12  
Holy Family High School  
Jefferson Academy  
Nativity of Our Lord Parish K-8  
Prospect Ridge Academy

## Education in the Broomfield Area

Broomfield was once divided among four counties, and it continues to be served by four public school districts: Adams 12 Five Star Schools, Boulder Valley Schools, Jeffco Public Schools, and Saint Vrain Valley School District RE-1J. Broomfield's primary school districts are Adams 12 and Boulder Valley.

Broomfield is home to two large public high schools: Legacy High with an enrollment of 2,327 students, and Broomfield High with 1,606 students. Broomfield students attend Broomfield Heights Middle School, Westlake Middle School, Rocky Top Middle School, and numerous elementary schools.

In addition to traditional schools, several charter and private school options are available in Broomfield.



## Higher Education

Broomfield is centrally located in the metro area, with close proximity to many colleges and universities, such as Front Range Community College, University of Colorado, Denver University, Metropolitan State University of Denver, and Regis University.

## Education Demographics

According to the U.S. Census Bureau, 94.8% of Broomfield residents age 25 and older have attained a high school degree or higher, compared to 90.4% for Colorado, as a whole. Also, 49.5% of Broomfield residents hold a bachelor's degree or higher, compared to the state average of 37.5%.





## BROOMFIELD AT A GLANCE

### Demographic Information

With a prime location between Denver and Boulder, Broomfield is gaining a reputation as a desirable location for both families and businesses, and for many of the same reasons. Broomfield is highly educated and experiencing growth in housing, population, and new job creation.

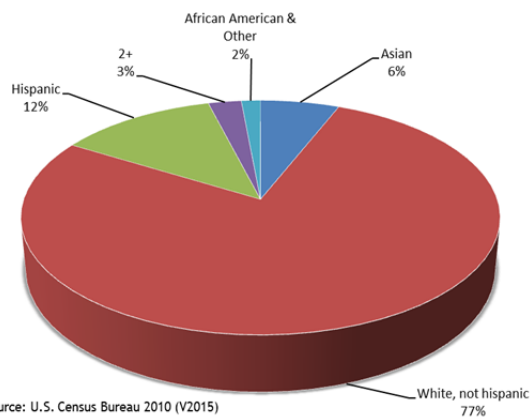
#### BROOMFIELD

##### Demographic Snapshot

|                                                |          |
|------------------------------------------------|----------|
| Land Area (Square Miles)                       | 33.58    |
| Elevation (Feet)                               | 5,344    |
| Population (2017 Estimate)                     | 68,771   |
| Median Age                                     | 36.4     |
| Number of Residential Units (as of 06/30/2016) | 26,680   |
| Per Capita Income (as of 12/31/15)             | \$36,783 |
| Education Level, Years of Formal Schooling     | 14.75    |

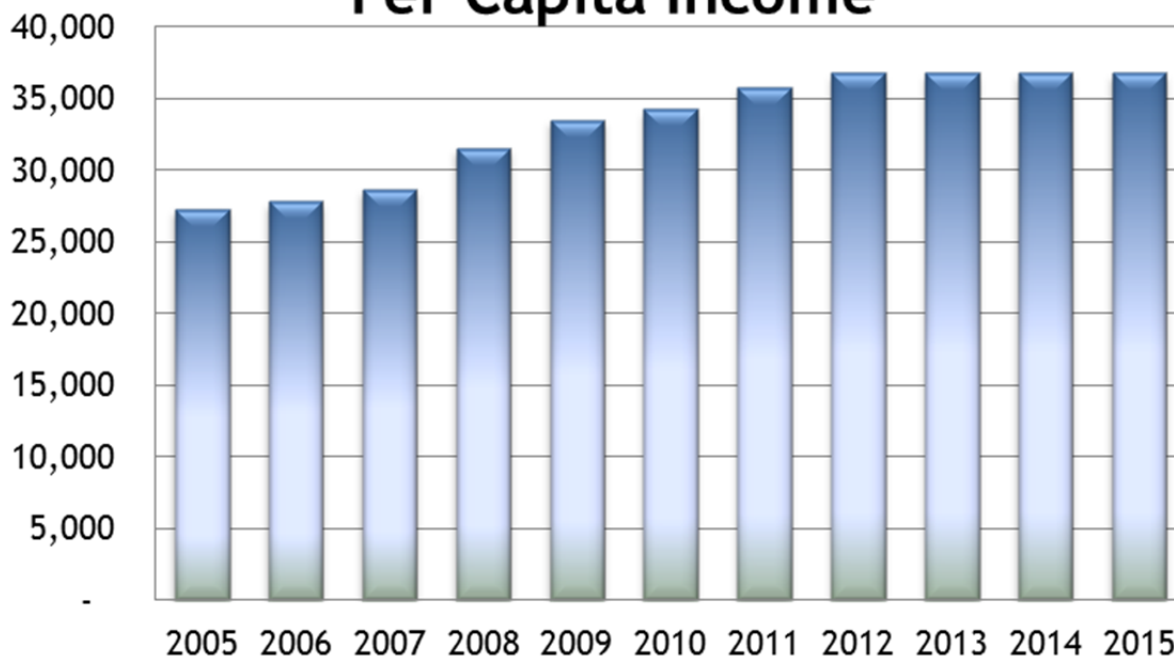
Source: U.S. Census Bureau 2010 (V2015) and 2015 Comprehensive Annual Financial Report

#### Broomfield Population by Race/Ethnicity



Source: U.S. Census Bureau 2010 (V2015)

### Per Capita Income



Source: 2015 Comprehensive Annual Financial Report



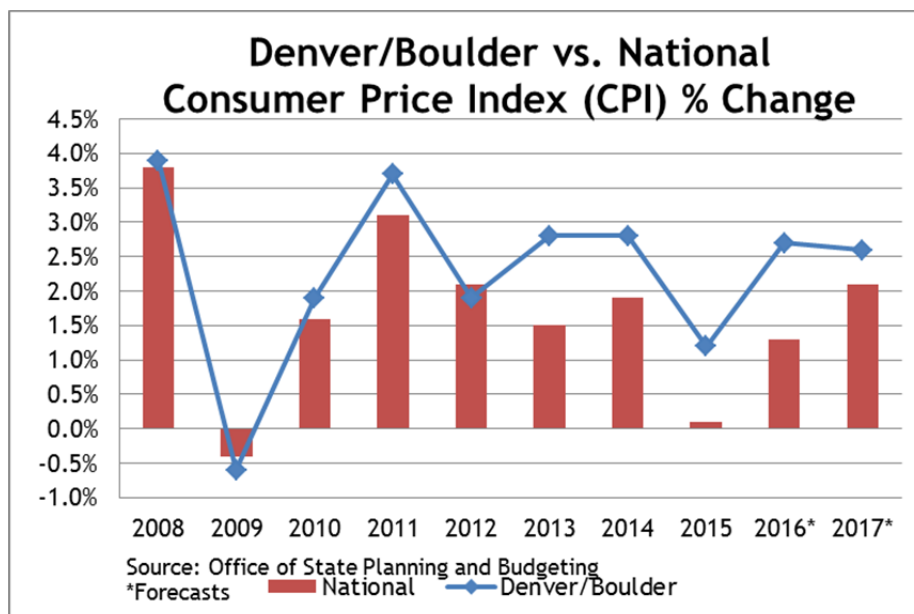
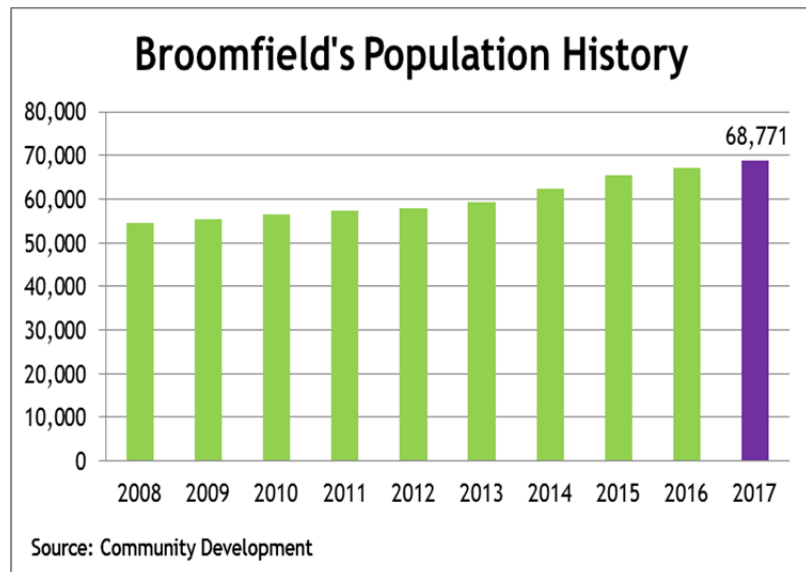
# BROOMFIELD AT A GLANCE

## Economic Information

### Population Growth Trends

According to the 2010 U.S. Census, Broomfield is the 16<sup>th</sup> largest city in Colorado. From the 2000 to 2010 Census, Broomfield's population grew 46.03 percent. By build-out, Broomfield's population is estimated to be 95,500.

| Population Projection |            |          |
|-----------------------|------------|----------|
| Year                  | Population | % Change |
| 2014                  | 62,338     | 5.2%     |
| 2015                  | 65,456     | 5.0%     |
| 2016                  | 67,093     | 2.5%     |
| 2017                  | 68,771     | 2.5%     |
| 2020                  | 76,656     | 11.5%    |
| 2025                  | 84,296     | 10.0%    |
| 2030                  | 88,825     | 5.4%     |
| 2035                  | 92,723     | 4.4%     |
| Build-Out             | 95,500     | 3.0%     |



### Consumer Price Index

The Consumer Price Index (CPI) is also an important indicator of economic health. The CPI is a measure of the average change, over time, in the prices paid for consumer goods and services. The annual percentage change in CPI is used as a measurement of inflation. The Denver/ Boulder metro area's CPI, over time, has averaged higher than the National CPI average.

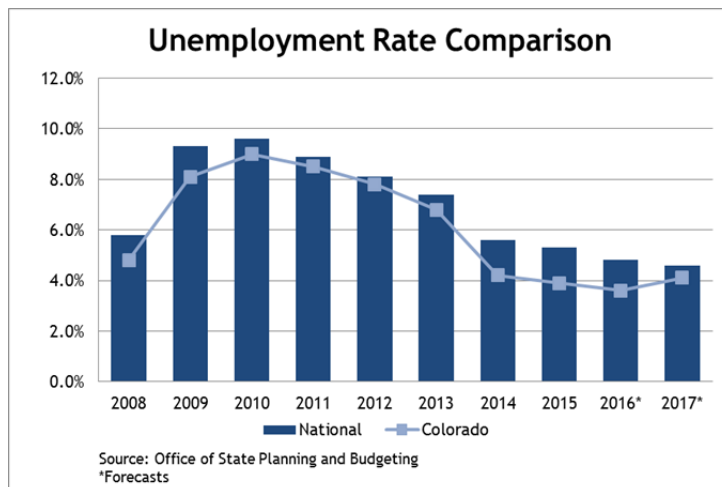


## BROOMFIELD AT A GLANCE

### Unemployment

There are many employment indicators that show the health and strength of a local economy. The unemployment rate is a critical indicator of economic health. As the recession hit in 2008, Colorado's unemployment jumped drastically from 4.8% in 2008 to 8.1% in 2009, and spiking in 2010, at 8.9%.

Since then, Colorado's unemployment rate has steadily declined. Colorado has been fortunate to have lower unemployment rates than the national averages for the past several years. In 2017, Colorado's unemployment rate is projected to be 4.1%.



### Employers

Broomfield has more than 33,000 jobs across all industry sectors. In the last several years, Broomfield has experienced a significant increase in high-tech and Research and Development firms and is home to more than 20 corporate, national and regional headquarters. The majority of employment in Broomfield is concentrated in the southwest quadrant of the city in and around the Interlocken Advanced Technology Environment and adjacent to the Rocky Mountain Metropolitan Airport. This area is served by the US 36 Boulder Turnpike, which provides the transportation artery for employees and products.

| Broomfield Top 10 Employers   |                                          |                     |
|-------------------------------|------------------------------------------|---------------------|
| Employer                      | Type of Business                         | Number of Employees |
| Level 3 Communications        | Internet Based Telephonic Communications | 2,400               |
| Oracle Corporation            | Network Computer Systems                 | 2,000               |
| Urban Lending Solutions       | Appraisal Management                     | 930                 |
| Hunter Douglas                | Window Coverings                         | 920                 |
| SLC Health                    | Healthcare Organization                  | 900                 |
| City and County of Broomfield | Government                               | 737                 |
| Staples Advantage             | Office Supplies                          | 700                 |
| Vail Resorts, Inc.            | Mountain Resorts Operator                | 680                 |
| Ball Corporation              | Aerospace Systems and Metal Containers   | 680                 |
| TransFirst Holdings, Inc.     | Credit Card Processing                   | 660                 |

Source: City and County of Broomfield - 2015 Comprehensive Annual Financial Report

### Property Tax

As one of the slowest areas to recover from a recession, Broomfield's property tax revenue dipped to its lowest point in 2012. Since then, Broomfield has experienced significant increases overall in value for both residential and commercial properties, reflecting the strong economic conditions across the city and county. Property assessed value is projected to increase 13.7% in 2016 and 2.2% in 2017. Colorado statutes require property reappraisal every two years.



## BROOMFIELD AT A GLANCE

The last reappraisal occurred in 2015 for taxes that will be paid in 2016; the next reappraisal will be conducted in 2017 for taxes to be paid in 2018. In 2015, new construction projects were initiated in the categories of single family residential units, multi-family residential units, medical, hotel, office and retail. These projects will not be fully reflected on the tax role until 2017. Due to the new construction and increased property values, Broomfield is expecting to see an increase in both residential and commercial assessed values in 2017.

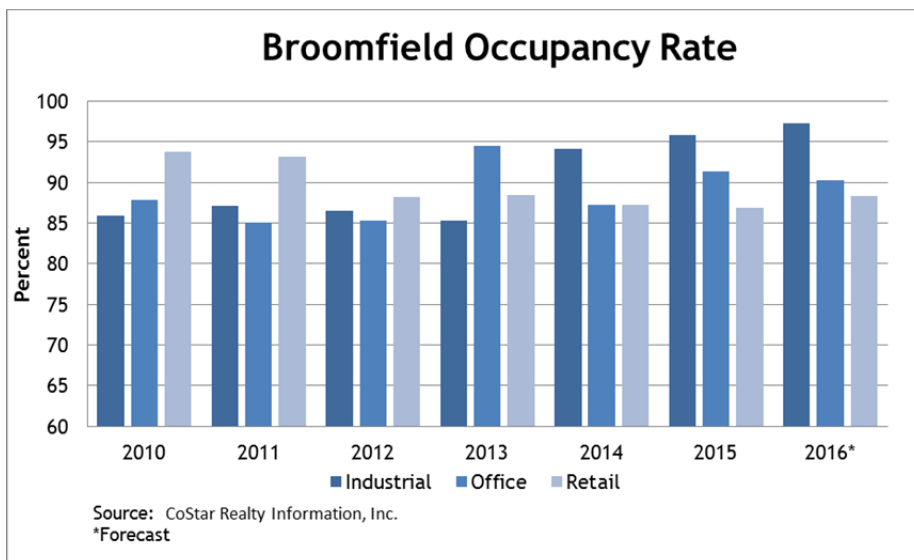
The chart below indicates Broomfield's top ten commercial Property Tax payers.

| Broomfield Top 10 Property Tax Payers |                           |                    |            |
|---------------------------------------|---------------------------|--------------------|------------|
| Taxpayer                              | Type of Business          | Assessed Valuation | % of Total |
| Oracle America Inc.                   | Network Computer Systems  | \$50,084,480       | 3.87%      |
| Flatiron Holding, LLC                 | Regional Retail Center    | 49,249,200         | 3.81%      |
| Level 3 Communications                | Communications            | 41,326,600         | 3.19%      |
| Semaho Inc.                           | Commercial Real Estate    | 25,282,080         | 1.95%      |
| Mountain View Acquisition Group, LLC  | Commercial Real Estate    | 20,124,900         | 1.56%      |
| Public Service Co. of Colorado        | Energy                    | 17,734,100         | 1.37%      |
| Sandoz, Inc.                          | Generic Pharmaceuticals   | 15,353,820         | 1.19%      |
| Hunter Douglas, Inc.                  | Manufacturing             | 13,725,770         | 1.06%      |
| GV 385 Interlocken Owner, LLC         | Foreign Limited Liability | 13,386,740         | 1.03%      |
| Omni Interlocken Co, LLC              | Hotel Industry            | 12,968,680         | 1.00%      |

Source: City and County of Broomfield - 2015 Comprehensive Annual Financial Report

## Occupancy Rate

The Occupancy Rate is the percentage of occupied office, industrial, and retail spaces in Broomfield. The forecasted 2016 occupancy rates are 97.3% for industrial space, 90.3% for office space and 88.3% for retail.

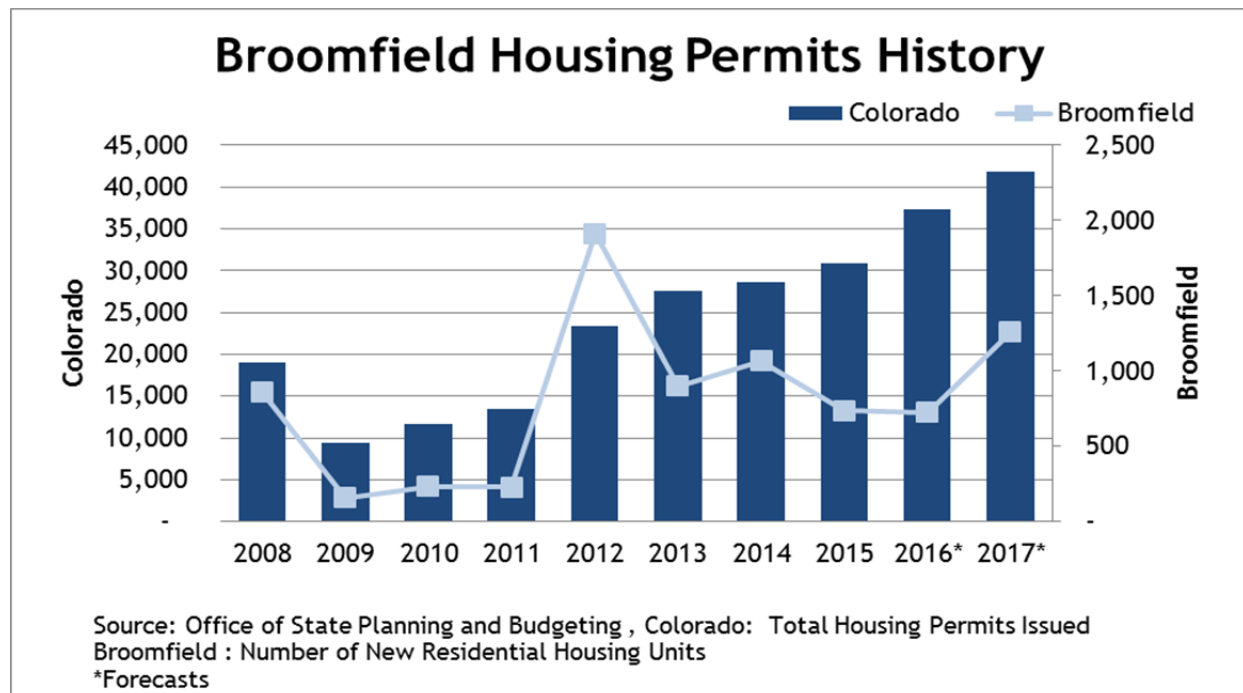




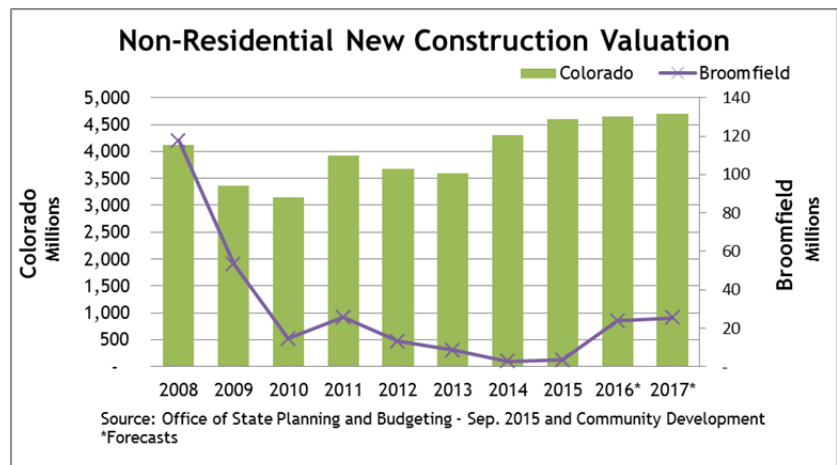
## BROOMFIELD AT A GLANCE

### Construction Trends

New construction is an indicator of trends in both the construction industry and in the overall local economy. In the height of the construction boom, Broomfield's residential housing permits peaked at 1,166 in 2007. By 2009, they dropped to 159 permits annually and remained relatively flat in 2010 and 2011. As the market recovered, residential construction permits spiked in 2012 at 1,912. In 2015, Broomfield issued 738 residential building permits; a slight decline is forecasted in 2016 with 724 residential building permits projected to be issued. In 2017, the number of residential building permits to be issued is projected to increase to 1,257.



In the commercial sector, new construction indicates the economy is slowly recovering. In 2007, new commercial construction was valued at \$143,270,000. After dropping to a low of \$2,868,420 in 2014, non-residential construction is expected to reach \$25,368,400 million in 2017.



## **Strategic Outcomes**







## STRATEGIC OUTCOMES

### THE CORNERSTONE OF BUDGET PLANNING

Every decision in the budgeting process is guided by Broomfield's mission to provide excellent services in an efficient, respectful, and courteous manner to enhance and protect the environment and quality of life of Broomfield citizens.

Broomfield's annual budget is also based on other short- and long-term planning tools, including its Guiding Values, Annual Council Priorities, Council Focus Sessions, Citizen Surveys and Feedback, the City and County Comprehensive Plan, the Five-Year Capital Improvements Plan, and the Long-Range Financial Plan.



These resources, which are described in the Financial Policies/Overview section, have been distilled into seven *Strategic Outcomes* that have become the foundation for budget decision-making. These outcomes are intended to be inclusive of all other goals, and communicated in clear and simple terminology.

This section describes the seven citywide Strategic Outcomes, highlighting key departmental goals and benchmarks related to each one.

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### STRATEGIC OUTCOMES

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- Safe Community
- Economic Vitality
- Health, Leisure, and Educational Opportunities
- Facilities and Transportation Infrastructure
- Self Sufficiency
- Environmental Stewardship
- Engaged and Fiscally Responsible Government

Citizen input is solicited and valued at every step of the planning and budgeting process. For more detailed information, please visit the City and County of Broomfield [website](#).

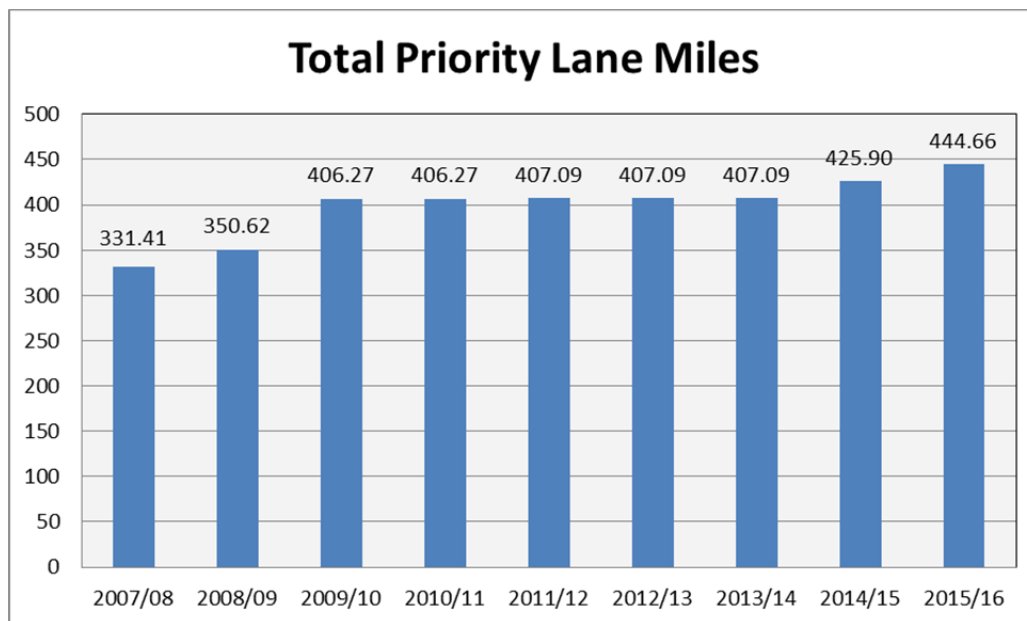


## SAFE COMMUNITY

One of Broomfield's top priorities is safety for residents, businesses, and visitors. Included in the Broomfield Police Department's 2017 budget is the implementation of the Body Worn Camera Program. The Body Worn Camera Program will equip Broomfield police officers with video and audio recording capabilities that will allow for transparency between the public and the police department. The start-up cost included in the 2017 budget is \$433,900 and includes the purchase of 158 body cameras and property/evidence storage. This cost also includes 1.0 FTE Digital Technician to manage the Body Worn Camera Program. The ongoing annual costs for the Body worn Camera Program are estimated to be \$249,000 and the cameras will need to be replaced every two to three years.



In continuing to support the Safe Community Outcome, the Public Works Department is adding 4.0 FTE's and \$750,000 for three new snowplows, including wing plows on some new plow trucks. The 2007/08 winter season was the last time a new plow truck was added to the Snow and Ice Program. As Broomfield has continued to grow, there has been a steady increase in the number of lane miles and total area that each plow truck is responsible for. The number of priority lane miles has increased from 331.41 lane miles to 444.66 since 2007/08.



Oil and Gas continues to play an important role in Broomfield's Safe Community efforts. The 2017 Budget includes funds for 1.0 FTE to bring in-house an Oil and Gas Inspector. Currently, oil and gas inspections are performed through an Intergovernmental Agreement with Boulder County Public Health. Having this position in-house will promote environmental stewardship by recording data for internal and external review; tracking major issues and compliance issues for well sites and operators. Status reports will be provided to the City and County Manager's Office, the Local Government Designee, the City County and the public on major findings.



## ECONOMIC VITALITY

Broomfield's second strategic outcome is to promote economic vitality by fostering a balanced and sustainable economy that provides quality housing, employment, and shopping opportunities. Efforts are guided by Broomfield's Economic Development Strategic Plan, which is continually updated to meet changing conditions and opportunities.

The City and County of Broomfield, Metro Denver and Colorado continue to be recognized as one of the nation's best business climates. In 2015, Kauffman Index ranked Colorado second in Small Business Activity and Metro Denver was ranked by Forbes as the fourth best place for business. In addition, Broomfield was the ninth fastest growing city in the United States in 2015 and Broomfield County has been the fourth fastest growing county in the United States in 2016.

The 2017 Budget continues funding for the Economic Development department initiated community grant program for small businesses, called Enhance Broomfield. This program is funded with \$100,000 to be used as a dollar match, up to \$25,000 per business, to help businesses make repairs and makeovers for the exterior of their businesses. Also in 2017, Broomfield will continue to use data from a 2016 retail revenue study. The study provided Broomfield with the data, tools and strategy to help address the changing nature of retail while considering Broomfield's unique characteristics.



## NEW BUSINESS IN BROOMFIELD

In 2016, twenty-three companies moved to or expanded in Broomfield, resulting in over 1,900 new jobs projected. Notable announcements include IKEA, Viega, LLC, JAX Mercantile, JP Morgan Chase, SimPro Software, Webroot, Deckers Brands, and Partners Group.

In 2017, Broomfield will work with Urban Neighborhoods, the chosen developer for the long anticipated civic center development, to develop a premiere town-center design that will serve as a gathering place for Broomfield residents to dine, shop, and live. With the completion of the Comprehensive Plan Update, staff will start the process of updating Broomfield's Economic Development Strategic Plan.

In an effort to foster entrepreneurship and small business growth, Broomfield will continue to partner with the Broomfield Chamber of Commerce, North Metro Small Business Development Center, and the Broomfield Business Resource Center to provide programming and resources to support the creation and sustainability of small business in the community.



## HEALTH, LEISURE AND EDUCATION

Broomfield's third strategic outcome is to offer health, leisure, and educational opportunities, including a broad spectrum of recreation, culture, education, and entertainment for all residents. These are the programs that perhaps most characterize Broomfield's quality of life, including the Mamie Doud Eisenhower Public Library, recreation centers and programs, open space and parks, and the Broomfield Auditorium.

### THE LIBRARY

The library budget includes funding for a .30 FTE increase in the Young Adult and Children's programs and the replacement of outdated credit card readers for self-check kiosks.

The Library Department is working toward an expanded partnership with the Health and Human Services Department (HHS) to offer more health related programming and to expand outreach to families affiliated with the HHS Foster Family program, various churches and local preschools (early literacy and parenting education).

### CULTURE AND MUSEUMS

The 2017 budget includes increased funding and hours for a .20 FTE increase in the cultural affairs budget and a .20 FTE increase in the museums budget.

The Cultural Affairs Department completed the public art installation in Open Space called Flight and revised Auditorium rental contracts to make booking more efficient and increase timeliness of payments. The Museum provided guided tours to several adult and youth organizations as well as hosted school visits for 265 students and chaperons.



### HEALTH

Public Health has continued funding to help promote practices, policies, and programming to support healthy eating, active living, and prevention of chronic diseases. During 2015, grant funding was received to fund two 0.50 FTEs to support Obesity and Tobacco Prevention programs; this funding will continue into 2017. Additional grant funding was received in 2016 and will continue in 2017 for 2.50 FTEs for substance abuse prevention, behavioral health for mental and substance abuse, and regional health coordination.

### RECREATION

In 2016 and continuing to 2017, Recreation Services has several large capital projects at The Bay, Broomfield Community Center, and replacement of their operating software system. Additionally, 2017 funding will support the addition of a part time Facility Specialist, an increase in various contractual programs in the Teen Center and General Programs, and additional funding to develop new community based events in outlying communities of Broomfield such as Arista.

### PARKS AND TRAILS

The CIP budget includes several improvements to parks and trails. Design was started in 2015 and land acquisition is underway for a trail and railroad crossing bridge near Industrial Lane and Midway Boulevard.

Completion of this project is planned for 2017. The 2017 CIP budget also includes funds for open space and Trail signage and kiosks.



## FACILITIES AND TRANSPORTATION

Broomfield's fourth strategic outcome is providing the Facilities and Transportation Infrastructure necessary for safe, well-maintained and attractive facilities, streets, and utilities. Infrastructure maintenance is a fundamental responsibility for City and County government, and Broomfield recognizes its important contribution to the community's character and quality of life. The 2017 budget continues funding for maintenance of all streets, parks, utilities, facilities, traffic signals and signs, and all of the equipment required to deliver these services.

### TRANSPORTATION/STREETS

Additional funding in the amount of \$10 million was allocated for Phase I improvements for 144th/Dillon Road which will continue into 2017. The Lowell Boulevard improvements will also continue into 2017 and the 120<sup>th</sup> Connection project is nearing completion.



### FACILITIES

Facilities improvements include the design of the new Service Center starting in 2017. Funding is also included for HVAC replacement, carpet replacement, security enhancements, and storm drainage improvements.



The Wastewater Treatment Administration Building has begun a \$5.8 million expansion to remodel the laboratory and expand the building by approximately 3,500 square feet. This project will continue into 2017.

### MISCELLANEOUS IMPROVEMENTS

Other infrastructure improvements include continuing the pavement preservation program with \$3.8 million allocated for 26 miles of street resurfacing work to extend the pavement's useful life and replacing approximately 5,000 feet of aged and deteriorating water mains.





## SELF SUFFICIENCY

The City and County of Broomfield's fifth strategic outcome is to promote self-sufficiency by providing assistance to individuals and households requiring basic and temporary health and financial assistance.

### Public Health Services

The budget includes increased hours and funding for the County Veterans Service Officer (.23 FTE increase). This increase will allow the position to become certified enabling the County to be able to offer a great deal more service to our veterans.

### Senior Services

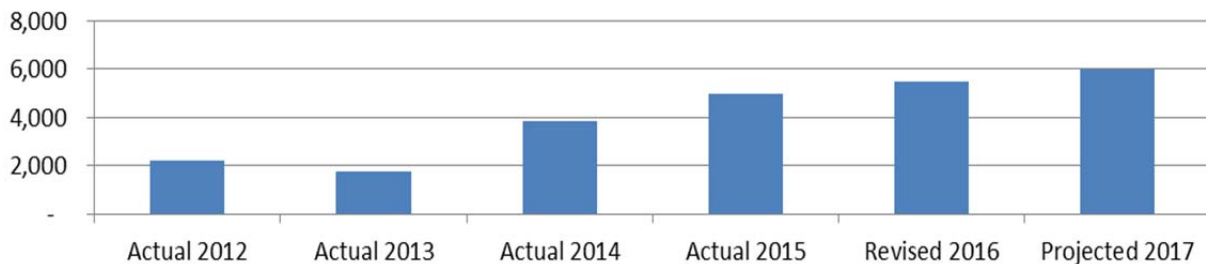
Senior Services has also experienced an impact as Broomfield's demographic shifts toward a larger senior population. According to the latest U.S. Census, Broomfield's seniors (65 and older) represent 12% of the total population; DRCOG estimates this age group will grow to 20% of the total population at build-out.

The 2017 Budget includes funding for 1.0 FTE for a Program Coordinator and increased hours for Easy-Ride drivers which expands the current Easy Ride service times.

### Affordable Care Act

The Affordable Care Act continues to have an impact by increasing caseloads in human service eligibility programs most notably in the Medical Assistance Program. Broomfield continues to work to implement process improvements in order to manage the growing caseloads.

### Medical Benefits - # of Households Served



The cumulative increase of Medical Assistance cases was 128% for the two year period between 2013 and 2015. Even so, Health and Human Services continues to meet the demand for these services.

### Housing Authority

The Broomfield Housing Authority will continue to provide assistance for low- and moderate income families through various programs: Tenant Based Rental Assistance, Housing Weatherization, and Home Repair and Rehabilitation. BHA will also continue to work closely with Broomfield Health & Human Services (HHS) given that both Departments serve similar populations (HHS administers the Low Income Energy Assistance program).

BHA has become an approved voucher administrator through the Division of Housing which opened opportunities to apply for future federal funding, if available.



## ENVIRONMENTAL STEWARDSHIP

### Caring for the Community

The City and County of Broomfield has worked hard to position itself as a regional leader in environmental stewardship, open space preservation, and water resources management. This is the combined effort of many different departments and divisions and is a top priority in planning sessions.

Broomfield is committed to upholding high standards in the areas of energy and water conservation, air quality, recycling, open space preservation, green building practices, and natural resource management.

HOUSEHOLD HAZARDOUS WASTE EVENT  
COLLECTED & RECYCLED  
**55 TONS**  
of electronic waste 

SPRING CLEANUP COLLECTED

**732 TONS**  
of garbage   
 **46 TONS**  
WERE RECYCLED

### Spring Cleanup

The Solid Waste and Recycling division's budget will increase by \$27,000 in 2017 for the Spring Cleanup and Electronic Waste programs. In 2016, the curbside Spring Cleanup event collected 732 tons of garbage and recycled 46 tons of large and hard-to-dispose-of items at no charge to citizens.

### Water Resources

Planning for future water resource needs is of paramount importance for Broomfield's future. In 2014, Public Works completed a water conservation plan and offered water audits and incentives to citizens to install low-use water appliances. In 2016, over 350 water efficiency rebates were given; these programs will continue in 2017.

### Saving the Trees

A key Parks initiative in 2017 is funding to battle the Emerald Ash Borer (EAB), which is expected to threaten as many as 4,300 trees. The budget includes increased pruning costs, funds to replace trees less than 8" diameter, treatment costs needed to save large trees, and contracted services to assist with tree removal and grinding.



### Other 2017 Environmental Stewardship Improvements

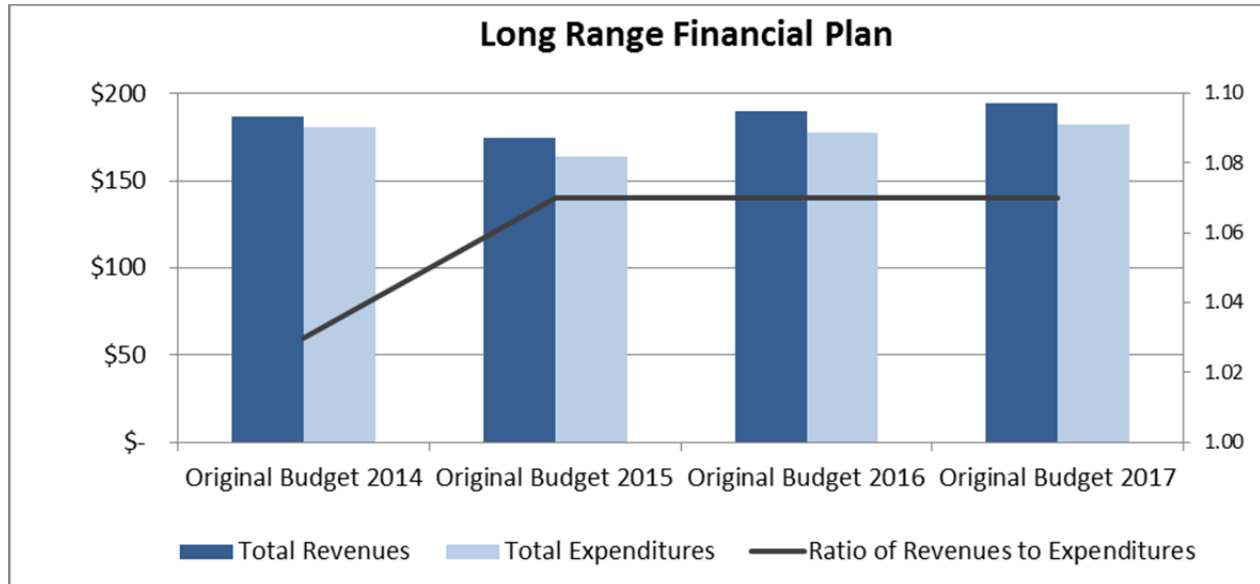
- Addition of a second tree branch recycling center near the Service Center on Lowell Boulevard
- Continued improvement of wastewater treatment facilities to meet air and water quality standards
- Additional funds and temporary hours to assist with the Environmental Services education programs



## FISCALLY RESPONSIBLE GOVERNMENT

### Money Matters

The City and County of Broomfield's seventh strategic outcome is to sustain a local government that is innovative, responsive, efficient, and fiscally responsible. A key example of this commitment is the 2017 annual budget, which is balanced, continues high-quality services to Broomfield citizens. The 2017 Budget reflects a positive Long Range Financial Plan (LRFP) ratio of revenues to expenditures.



While Broomfield strives to incorporate these responsible values into all services, a number of 2017 initiatives are *directly* intended to reinforce and enhance the strategic outcomes in this area.

- In 2017 funding is continuing for Broomfield's "Six Sigma/Lean" initiative to improve business process and help facilitate innovation, improve effectiveness, and increase efficiencies. The Broomfield Improvement Team (BIT) has helped lay the groundwork for several software projects by facilitating a program to map the current process and develop the desired future process.
- To keep pace with the rapid pace of technology development, the City and County is carefully planning for implementation of new technologies to make the workplace more efficient and effective while improving customer service quality. Broomfield is moving to a "Software as a Service" (SaaS) model, rather than the traditional approach where software is hosted on-site using hardware owned by Broomfield. This change will shift the budget from capital funding to annual operating funding.
- The 2017 budget includes 4.43 FTEs to bring the remaining custodial services in-house. This will save Broomfield \$6,700 in 2017 and is projected to save approximately \$30,000 per year starting in 2018.



## **Fiscal Policies/Overview**





## FISCAL POLICIES/OVERVIEW

This section contains information about Broomfield's planning processes – both long-term strategic goals and short-term factors used in the decision making process when developing the 2017 Budget. It includes an overview of significant budgetary items and issues, including an economic overview, major revenue trends and assumptions, and expenditure trends by function. Also included are financial and non-financial policies, the basis of budgeting, and the budget process.

### SHORT-TERM AND LONG-TERM PLANNING PROCESSES

#### Broomfield's Mission Statement and Guiding Values

Broomfield's Mission Statement and Guiding Values (see page iii) play an important role in the budget process. These values are collectively known as the "The Broomfield Way" and they are one of the driving forces behind the service level the City and County provides for its citizens. The City and County budget supports this expected service level.

#### Council Focus Session

The City Council holds a Council Focus Session at the beginning of each year to identify both short- and long-term priorities for the current year and the upcoming budget development process. On a monthly basis, City Council reviews a progress report detailing the work completed on the short-term priorities for the current budget year. In addition to the City Council focus session in February, City Council holds Budget Study Sessions in the fall to ensure both short- and long-term goals are being addressed in the budget process.

#### City and County Comprehensive Plan

Longer-term priorities are driven by the City and County Comprehensive Plan, which was updated in 2016. This dynamic, 20-year policy serves as the principal planning document addressing Broomfield's goals and policies related to land use and other key community issues. These key issues and goals are summarized in 10 functional elements. This document is formally revised approximately every 10 years, and it is amended as needed to incorporate changes or updates. On a quarterly basis, City Council reviews the progress of the action steps in the plan and evaluates the progress of the plan implementation. The document has been amended several times since 2005 keeping the document up-to-date with current policy. Appendix F summarizes the 10 functional elements of the plan and includes the vision statement, goals, and action plans for each area.

#### Strategic Map

The diagram in Appendix E shows how Broomfield links the Mission Statement, Guiding Values, City Council Priorities and the Comprehensive Plan to the Strategic Outcomes.

#### Five-Year Capital Improvements Plan

Capital infrastructure needs are projected in a Five-Year Capital Improvements Plan, which is updated each spring. The plan includes capital rehabilitation and asset replacement needs in addition to desires for new amenities, and expanded and new facilities. The plan assists with forecasting needs for enhanced capital revenues, such as bond funding, to meet large infrastructure needs. Projects are added to the plan through Citizen Committees and department staff. Funded capital projects that advance City Council priorities are noted in the Capital Improvements Section of the budget document.

#### Long-Range Financial Plan

The City and County of Broomfield has also adopted a Long-Range Financial Plan (LRFP). The original plan was adopted in 2004 and will be updated approximately every five years. It was updated in 2009 and staff completed an update in 2013. The LRFP is a comprehensive land-use plan that projects financial sustainability at build-out. When Broomfield became a county in 2001, under state law, it would be very difficult to annex additional land; therefore our borders are set, and we can create an appropriate and sustainable land use pattern that will provide the framework for our strategic planning and economic goals. The LRFP looks at future estimates by five-year increments to estimated build-out. It incorporates the 2005





## FISCAL POLICIES/OVERVIEW

Comprehensive Plan and uses detailed 20-year rolling models to project revenue and expenditures, both operating and capital. It is designed to be a dynamic tool to provide the City and County of Broomfield and its employees, at all levels, a clear leadership direction, with focus on the 2017-2021 five-year forecasts when preparing the 2017 Budget. The 2004, 2009, and 2013 updates are available on the City website and a summary of the 2013 Plan is located in Appendix H.

### Citizen Survey

Finally, Broomfield also receives information from its citizens in many different ways to help with short and long-term planning. A Citizen Survey is conducted every three to five years and focuses on quality of service and policy direction. Where applicable, survey responses are compared with ratings from other municipalities to provide benchmarking data. Specific policy questions help Council and management guide the budget to meet citizens' concerns and needs. Citizen comments are invited throughout the year at every City Council meeting and, specifically, at two City Council meetings where citizens can make suggestions prior to and after the proposed budget have been submitted in order to suggest changes or additions. Broomfield also has several Citizen Committees and Boards that meet throughout the year and provide a valuable source of planning direction for both short and long-term goals. The most current Citizen Survey was completed in 2015 and summary of the results is located in Appendix G. The full survey and results can be found on the City and County website.

## GENERAL BUDGET PROCESS

The fiscal year for Broomfield begins on the first day of January and ends on the last day of December of each year. In the fall, the Manager submits to the City Council (Council) a proposed operating and capital budget for the next fiscal year commencing on January 1. The budget includes proposed expenditures and the means of financing them. Broomfield submits a balanced budget: the total of the proposed expenditures and provisions for contingencies shall not exceed the total of estimated sources of funds. Public hearings are conducted to obtain citizen comments. After the public hearing, Council may adopt the budget with or without amendment. In amending the budget, Council may add or increase programs or amounts and may delete or decrease programs or amounts, except expenditures required by law or for debt service.

Prior to December 14, the budget is legally enacted through the passage of a resolution. The last date to certify tax levies is December 15. A certified copy of the budget must be filed with the State of Colorado Division of Local Government by January 30.

Once the budget has been enacted, the City and County Manager is authorized to transfer budgeted amounts among programs and departments within a fund. However, any revisions that alter the total expenditures of any fund must be approved by Council in the form of a Budget Amendment Resolution. Broomfield maintains an encumbrance accounting system as one technique of accomplishing budgetary control. If, during the fiscal year, the Manager certifies that there are new revenues available for appropriation, Council may pass a resolution to make supplemental appropriations up to the amount of such new revenue, using the same methodology as was used to adopt the original budget.

To meet a public emergency affecting life, health, property, or the public peace, Council may make emergency appropriations. Such appropriations may be made by emergency ordinance in accordance with provision of the Broomfield Charter. If revenues are unavailable to meet an emergency appropriation, Council may authorize the issuance of emergency notes, which must be paid no later than the last day of the following fiscal year. All appropriations, except for Capital Expenditures Fund or Special Fund appropriations, shall lapse at year-end, per state statutes.

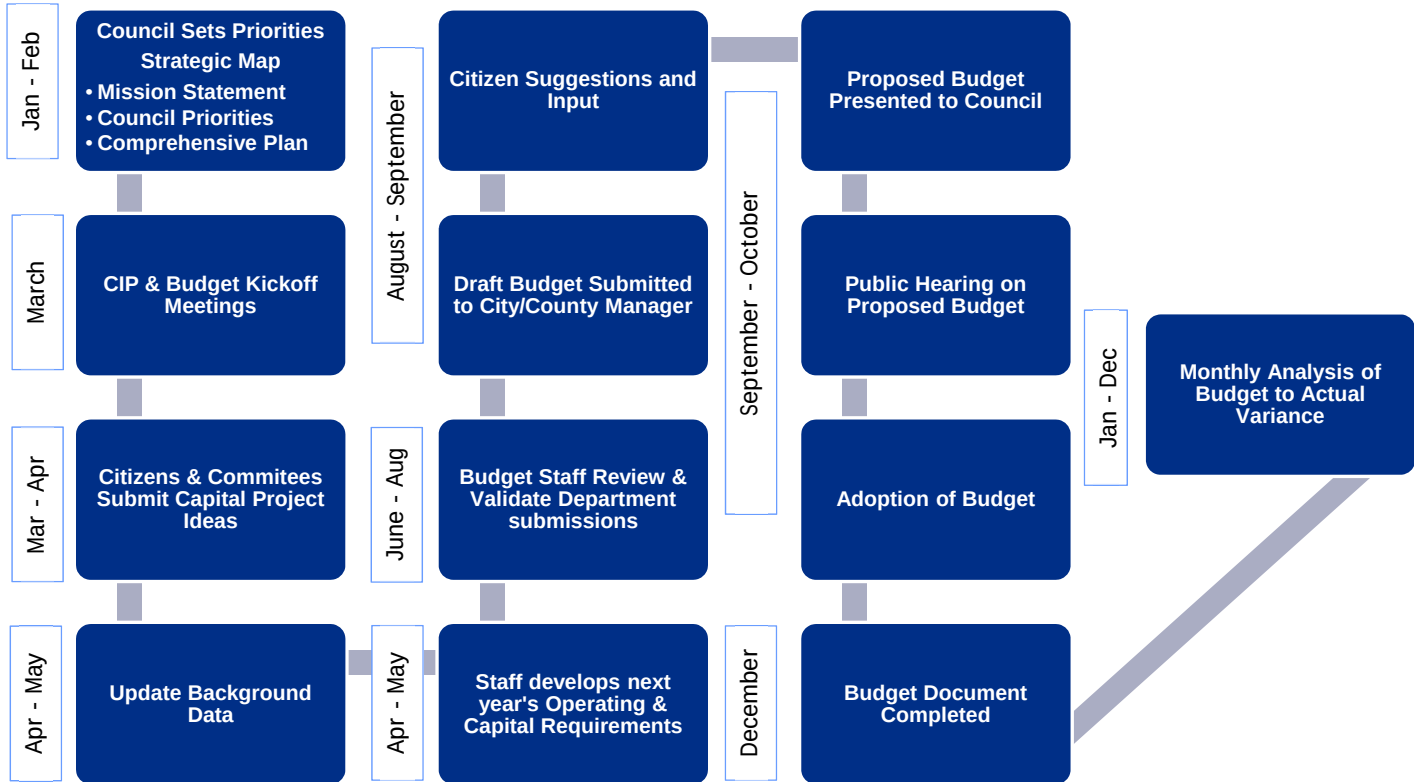
During the year, City Council reviews financial data at the second City Council session of each month. The Financial Report compares actual data to the budget and prior year actuals for key revenue and expense items. The data is presented in the form of charts and graphs, and is available for citizen review at the Council meeting and on the City and County website.



## FISCAL POLICIES/OVERVIEW

### Budget Calendar

The City and County's planning and budget process begins early in the year for the next year's budget. Current revenues and expenditures are closely analyzed to determine if projections are accurate. Important dates for the development of the subsequent budget are listed in the chart below.



## FISCAL POLICIES

The City and County of Broomfield uses the following policies in managing its financial and budget processes. The policies represent long-standing principles that have continually guided the City and County to sustain financial stability, even during economy downturns. These policies are reviewed annually and are updated as needed. The policies incorporate Governmental Financial Officers Association (GFOA) best practices. Below is a summary of each policy.

### General Financial Policies

- Maintain and enhance the sound fiscal condition of the City and County.
- Maintain a financially viable organization that can provide a desired level of both city and county governmental services.
- Maintain financial flexibility in order to continually adapt to local and regional economic changes and community needs.

### Operating Budget Policies

- A preliminary budget calendar will be prepared no later than March 31 of each year.
- An annual operating budget will be developed by verifying or conservatively projecting revenues and expenditures for the current and forthcoming fiscal year.
- The City and County will adopt a balanced budget by December 14 of each year.



## FISCAL POLICIES/OVERVIEW

- The budget is considered balanced when current operating expenditures (excluding one-time items) are paid for from current operating revenues.

### Revenue Policies

- The City and County will develop and maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.
- The City and County will estimate its annual revenues by an objective, analytical process, utilizing trends, judgmental, and statistical analyses, as appropriate.

### Expenditure Policies

- The City and County will maintain a level of expenditures, which will provide for the public well-being and safety of community residents.

### Utility Rates and Fees

- The City and County will set fees and user charges for each enterprise fund at a level that supports both direct and indirect costs of the activity. Indirect costs include the cost of annual depreciation of capital assets and overhead charges.
- Utility license fees will be set to cover the cost of growth-related expenditures.

### Capital Improvement Budget Policies

- The City and County will project its equipment replacement and maintenance schedule needs for the next five years and will update this projection each year. From this projection, a maintenance and replacement schedule will be developed and followed.
- The City and County will develop a multi-year plan for capital improvements, including Capital Improvement Program (CIP) design, development, implementation, and operating and maintenance costs.
- The City and County will identify the estimated costs, potential funding sources, and projected annual operating costs for each capital project proposal before it is submitted to Council for approval.
- The City and County will coordinate development of the capital improvement budget with the development of the operating budget. All costs for internal professional services required to implement the CIP will be included in the operating budget for the year in which the CIP is to be implemented.

### Short-Term Debt Policies

- The City and County may use short-term debt to satisfy temporary or emergency cash flow needs. All short-term borrowing will be subject to Council approval by ordinance or resolution.

### Long-Term Debt Policies

- Long-term borrowing will be used to finance capital improvements that cannot be funded from current revenues.
- Proceeds from long-term debt will not be used for current, ongoing operations.
- Debt limits are set in the City Charter.
- Debt limits shall not exceed 10% of the City's assessed valuation.

### Reserve Policies

- The City and County's policy is to maintain operating fund reserves for general government funds at a minimum of 10% of operating expenditures and debt service. The goal is to maintain 16.67% (or two months) of operating expenditures and debt service expenditures.
- Enterprise funds (utility funds) will maintain operating reserves at a minimum of 10% of operating expenditures. The goal is to achieve 16.67% (or two months) of operating expenditures. In addition,



## FISCAL POLICIES/OVERVIEW

utility funds (water, sewer, water reclamation) will maintain fund balances equal to three years debt service expenditures. Finally, enterprise funds will maintain a reserve to cover “zero” coupon debt required by the sinking funds.

- The primary purpose of these reserves is to protect the City’s essential service programs and funding requirements during periods of economic downturn or other unforeseen catastrophic costs.
- City Council approval is required before expending any reserves.

### Investment Policies

- The City and County’s available cash will be invested in accordance with applicable laws, adopted investment policies, and with projected cash flow requirements.

### Fund Balance

- A fund balance is the difference between a fund’s sources and uses of funds.
- Portions of fund balance can be designated for specific purposes.

### Accounting, Auditing & Financial Reporting

- The City and County’s accounting and financial reporting systems will be maintained in conformance with Generally Accepted Accounting Principles and Standards (GAAP) of the Government Accounting Standards Board (GASB).
- A fixed asset system will be maintained to identify all City and County assets, their condition, historical cost, replacement value, and useful life.
- Monthly financial reports will be submitted to the City Council and made available to the public.
- Full and continuing disclosure will be provided in the general financial statements and bond representations.
- A financial community credit rating of investment grade or higher will be maintained.
- An annual audit will be performed by an independent public accounting firm with the subsequent issue of an official Comprehensive Annual Financial Report, including an audit opinion.
- Internal audit will be performed regularly throughout the year.

### Basis of Budgeting

The Comprehensive Annual Financial Report (CAFR) shows the status of the City’s finances on a basis of generally accepted accounting principles (GAAP). Budgets for all governmental funds (e.g., general fund) are adopted on a basis consistent with GAAP. The modified accrual basis is used for these funds and recognizes revenue when susceptible to accrual, i.e., when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred.

Budgets for enterprise funds (water, sewer, and water reclamation) and fiduciary funds (pension funds) are adopted on a non-GAAP budgetary basis to fulfill statutory requirements. Principally, budgeting for the enterprise funds provides for a full accrual basis of accounting, capital expenditures and bond principal payments, but does not provide for depreciation or amortization. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Water and Wastewater services furnished to customers are recognized as revenue when provided.

### Compliance with Amendment 1 of the Colorado State Constitution

The 2017 Budget is in compliance with Amendment 1 of the state constitution, referred to as the Taxpayers’ Bill of Rights (TABOR). Broomfield voters, through a general election, voted to exempt sales and use tax revenues, property tax revenues, services expansion fee revenues, and growth related revenues from Amendment 1. Amendment 1 also requires a reserve of 3% of general government spending. For 2017, this requires a reserve of \$3.48 million which is satisfied by the budgeted operating reserves of \$18.9 million. The emphasis on building reserves is particularly important to the City and County to protect its financial position



## FISCAL POLICIES/OVERVIEW

in a volatile economy that continues to fluctuate due to uncertainty associated with foreign policy, and corporate asset valuation with reporting adjustments.

### ECONOMIC OUTLOOK

The growth for the City and County of Broomfield has been substantial over the past several years until late in 2008 when the downturn in the economic conditions slowed growth. Broomfield has recovered from the recession and is returning to growth in most areas at the same rate as prior to the recession. The following is a table of indicators that provides a snapshot of this growth.

| Description of Indicator                      | 2013    | 2014    | 2015    | 2016 Revised Est. | 2017 Estimate | % Change 16 Revised - 17 |
|-----------------------------------------------|---------|---------|---------|-------------------|---------------|--------------------------|
| Square Miles                                  | 33.6    | 33.6    | 33.6    | 33.6              | 33.6          | 0.0%                     |
| Population                                    | 59,278  | 63,860  | 65,456  | 67,093            | 68,771        | 2.5%                     |
| New Commercial Square Feet                    | 12,850  | 27,475  | 247,489 | 665,784           | 373,208       | -43.9%                   |
| Total Assessed Valuation in millions          | 987     | 1,101   | 1,082   | 1,226             | 1,252         | 2.1%                     |
| Retail Sales in millions                      | 1,138   | 1,198   | 1,235   | 1,280             | 1,305         | 1.9%                     |
| Developed Parks, Recreation & Athletic Fields | 734     | 734     | 802     | 868               | 889           | 2.4%                     |
| Acres of Maintained Native Areas              | 3,976   | 3,976   | 4,108   | 4,108             | 4,115         | 0.2%                     |
| Miles of Streets                              | 248     | 252     | 264     | 268               | 270           | 0.8%                     |
| Total Acre Feet of Water Treated              | 6,277   | 5,732   | 5,903   | 6,300             | 6,300         | 0.0%                     |
| City/County Facilities Square Feet            | 498,361 | 498,361 | 498,361 | 534,095           | 534,095       | 0.0%                     |

### Residential Development Activity

Broomfield is projecting a slight decline in single family residential growth for 2017 while multi-family housing starts are projected to increase significantly. The following charts itemize annual activity of housing starts.

| Single Family Housing Starts -- Five Year |        |          | Multi Family Housing Starts -- Five Year Summary |        |          |
|-------------------------------------------|--------|----------|--------------------------------------------------|--------|----------|
| Year                                      | Number | % Change | Year                                             | Number | % Change |
| 2013                                      | 292    | 116.30%  | 2013                                             | 606    | -65.90%  |
| 2014                                      | 438    | 50.00%   | 2014                                             | 629    | 3.80%    |
| 2015                                      | 382    | -12.79%  | 2015                                             | 356    | -43.40%  |
| 2016 Est.                                 | 441    | 15.45%   | 2016 Est.                                        | 283    | -20.51%  |
| 2017 Est.                                 | 412    | -6.58%   | 2017 Est.                                        | 845    | 198.59%  |
| Five Year Total                           | 1,965  |          | Five Year Total                                  | 2,719  |          |

### Commercial and Industrial Development

Broomfield is projecting an increase in commercial activity. A hotel and some commercial and retail mix are projected for 2017. The chart below summarizes commercial and industrial development activity.

| Commercial & Industrial Development Projections |             |           |             |              |                |                |
|-------------------------------------------------|-------------|-----------|-------------|--------------|----------------|----------------|
|                                                 | 2012        | 2013      | 2014        | 2015         | 2016 Estimated | 2017 Estimated |
| New Square Feet                                 | 54,788      | 12,850    | 27,475      | 247,489      | 665,784        | 373,208        |
| Est. Valuation                                  | \$5,725,656 | \$959,000 | \$4,015,000 | \$55,751,073 | \$108,707,790  | \$63,632,000   |
| Est. Assessed Valuation                         | \$1,660,440 | \$278,110 | \$1,164,350 | \$16,167,811 | \$31,525,259   | \$18,453,280   |



## FISCAL POLICIES/OVERVIEW

### Denver - Boulder Consumer Price Index

In September of 2016, the Office of State Planning and Budgeting (OSPB) projected a 4.1% unemployment rate for 2017. It is anticipated that the OSPB will not revise its estimate unless the economic conditions deteriorate in the last quarter. Overall, Colorado's inflation rate change is projected at 2.6% for 2017, which is higher than the national average of 2.1% for 2017.

| Denver - Boulder CPI |                |                |                |                   |                   |
|----------------------|----------------|----------------|----------------|-------------------|-------------------|
|                      | Actual<br>2013 | Actual<br>2014 | Actual<br>2015 | Projected<br>2016 | Projected<br>2017 |
| % Change             | 2.77%          | 2.77%          | 1.18%          | 2.70%             | 2.60%             |

### MAJOR REVENUES

The City and County's major on-going revenue sources are sales and use tax, property tax, charges for services, and intergovernmental revenues. These revenue sources support the operations, capital improvements, and debt services for the City and County. Sales tax represents 20% of the total revenues expected in 2017, and property tax represents 13% of the total revenues. The 2017 estimates for all revenue sources are summarized below. There is no tax rate increase in 2017. Water and sewer service fees will increase an average of 1.5% in 2017, with no increase to license fees.

| 2017 Total Revenues by Source |                       |               |
|-------------------------------|-----------------------|---------------|
| Taxes                         | \$ 111,863,958        | 41%           |
| Licenses & Permits            | 3,170,710             | 1%            |
| Intergovernmental             | 14,522,814            | 5%            |
| Charges for Services          | 78,625,511            | 29%           |
| Fines & Forfeits              | 683,400               | 0%            |
| Misc. Revenues                | 9,605,799             | 4%            |
| Transfers                     | 37,421,707            | 14%           |
| Fiduciary Contributions       | 16,558,890            | 6%            |
| <b>Total</b>                  | <b>\$ 272,452,789</b> | <b>100.0%</b> |

### Sales Tax

The City and County total sales tax rate is 4.15% allocated as follows: 2.00% for the City General Fund, 1.50% for the Sales and Use Tax Capital Improvements Fund, 0.40% for the County General Fund, and 0.25% for the Open Space and Park Development Fund.

| Sales and Use Tax Rates |              |              |              |
|-------------------------|--------------|--------------|--------------|
|                         | 2016         | 2017         | % Chg        |
| City                    | 3.75%        | 3.75%        | 0.00%        |
| County                  | 0.40%        | 0.40%        | 0.00%        |
| <b>Total</b>            | <b>4.15%</b> | <b>4.15%</b> | <b>0.00%</b> |

Sales Tax represents 48% of the Tax revenues expected to be collected in 2017. It is a revenue source that is directly impacted by current economic conditions. The Flatiron Crossing Mall and the surrounding retail areas have helped insulate Broomfield from downturns in retail sales. These 1.4 million square feet of retail area generate 33% of the sales tax collected. In the 2017 Budget, sales tax is estimated to increase 1.93% as compared to the revised budget projections for 2016. This conservative projection is due to retail





## FISCAL POLICIES/OVERVIEW

competition from surrounding communities. In projecting Sales Tax, the prior year actual revenue trend is considered, along with average sales tax per square foot for each type of establishment, and projections for new business expected to open during 2017.

| Sales Tax Collection |                |                |               |          |
|----------------------|----------------|----------------|---------------|----------|
| Fiscal Year          | Retail Sq. Ft. | Sales Tax Rate | Revenue       | % Change |
| 2013                 | 4,874,015      | 4.15%          | \$ 47,218,661 | 1.23%    |
| 2014                 | 4,891,544      | 4.15%          | \$ 49,732,619 | 5.32%    |
| 2015                 | 4,924,278      | 4.15%          | \$ 51,265,253 | 3.08%    |
| 2016*                | 4,999,462      | 4.15%          | \$ 53,113,440 | 3.61%    |
| 2017*                | 5,001,759      | 4.15%          | \$ 54,136,856 | 1.93%    |

\* Projections

### Property Tax

Property Tax is approximately 32% of the total tax revenues expected to be collected in 2017 and is expected to increase 4.3% from the 2016 revised budget projections. Property Tax revenue is projected based on the estimated property valuation received from the County Assessor at the estimated mill levy; 2017 will be a reassessment year for property valuation with the property tax change reflected in the 2018 revenue. In 2017, the increase in property tax revenue is projected to increase 4.3% or \$1.5 million over the 2016 Revised budget.

| Property Tax Mill Levies |        |        |       |
|--------------------------|--------|--------|-------|
|                          | 2016   | 2017   | % Chg |
| City Mill Levy           | 11.457 | 11.457 | 0.00% |
| County Mill Levy         | 15.261 | 15.261 | 0.00% |
| Human Service Mill Levy  | 2.250  | 2.250  | 0.00% |
| Total                    | 28.968 | 28.968 | 0.00% |

Other units of government also levy a property tax, including counties, school districts, and special districts. Broomfield's government sets only the City and County mill levy and has no control over mill levies set by other governmental units. The City and County of Broomfield has not increased the mill levy since it was established when the County was formed in 2001. The following charts illustrate the change in property tax revenues.

County Property Tax for 2017 is estimated to be \$22.0 million and City Property Tax is estimated to be \$14.3 million.

| County Property Tax Collection |           |               |          |
|--------------------------------|-----------|---------------|----------|
| Fiscal Year                    | Mill Levy | Revenue       | % Change |
| 2013                           | 17.511    | \$ 17,142,219 | 1.74%    |
| 2014                           | 17.511    | \$ 18,666,363 | 8.89%    |
| 2015                           | 17.511    | \$ 18,847,035 | 0.97%    |
| 2016*                          | 17.511    | \$ 21,091,860 | 11.91%   |
| 2017*                          | 17.511    | \$ 21,997,350 | 4.29%    |

\* Projections

| City Property Tax Collection |           |               |          |
|------------------------------|-----------|---------------|----------|
| Fiscal Year                  | Mill Levy | Revenue       | % Change |
| 2013                         | 11.457    | \$ 11,250,402 | 1.72%    |
| 2014                         | 11.457    | \$ 12,227,732 | 8.69%    |
| 2015                         | 11.457    | \$ 12,378,452 | 1.23%    |
| 2016*                        | 11.457    | \$ 13,753,543 | 11.11%   |
| 2017*                        | 11.457    | \$ 14,346,503 | 4.31%    |

\* Projections



## FISCAL POLICIES/OVERVIEW

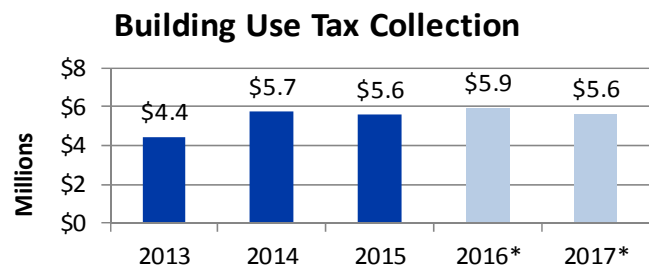
### Use Tax - Building Materials

The City Use Tax on building and construction materials is 4.15% and is also distributed among the various budget funds in the same manner as sales tax revenues. The Use Tax on building and construction materials is a one-time tax and applies to building and construction materials that are purchased outside the City of Broomfield but are used and stored in the City. For example, approximately 50% of the cost of a new home is attributed to building and construction materials, and the use tax applies to that 50%. If building and construction materials total \$50,000, the use tax would be \$2,075.

No increases in the tax rate are proposed for 2017. This revenue source can vary significantly from year to year depending upon the amount of new construction that occurs in the City in any given year. Revenue is based on the projected total of new commercial square feet and residential units (obtained from the Community Development Department) and includes commercial, office, industrial, and retail activity for each year. The charts below provide additional detail regarding historical and projected building use tax collection.

| Building Use Tax Collection |              |          |
|-----------------------------|--------------|----------|
| Fiscal Year                 | Revenue      | % Change |
| 2013                        | \$ 4,400,559 | -11%     |
| 2014                        | \$ 5,725,245 | 30%      |
| 2015                        | \$ 5,566,418 | 26%      |
| 2016*                       | \$ 5,924,744 | 3%       |
| 2017*                       | \$ 5,608,413 | 1%       |

\* Projections



### Charges for Services

Charges for services is one of the largest sources of revenue, representing 29% of the total revenues expected in 2017. In 2017, total revenue in this category is estimated to be \$79 million.

| Water & Sewer Charges                                |           |           |       |
|------------------------------------------------------|-----------|-----------|-------|
|                                                      | 2016      | 2017      | % Chg |
| Water Rates Per 1,000 Gallons                        | \$3.05    | \$3.10    | 1.64% |
| Sewer Rates - Monthly Avg Water Consumption          | \$3.17    | \$3.22    | 1.58% |
| Sewer Rates - Unfunded Mandate Fee Per 1,000 Gallons | \$0.52    | \$0.52    | 0.00% |
| Environmental Compliance Fee                         | \$2.00    | \$2.00    | 0.00% |
| Water System Connection Fees (3/4" Tap)              | \$ 22,454 | \$ 22,454 | 0.00% |
| Sewer System Connection Fees (4" Tap)                | \$ 12,559 | \$ 12,559 | 0.00% |

Charges for services consist mainly of charges for water and sewer services, as well as new service connection fees within Broomfield. Water and sewer service fees will have a slight increase in 2017, with no increase to license fees.

Charges for recreation services are also included in this category and are designed to recover approximately 83% of the costs to provide those services, including center operations, programs, administration, and utility costs. An increase in base use fees was implemented in late 2014.

### Intergovernmental Revenues

The largest components of this category are State and Federal revenues for Human Services programs and benefits, such as Child Welfare, Temporary Assistance to Needy Families (TANF), Colorado Works, Child Care, and Food Assistance. Allocations vary from year to year, but the state reimburses Broomfield for approximately 80% of benefits paid to county residents. The County supports approximately 20% of the cost



## FISCAL POLICIES/OVERVIEW

of operations through a dedicated property tax mill levy and transfers from the County General Fund when necessary.

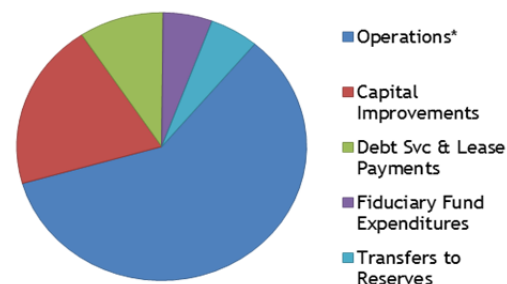
### MAJOR EXPENDITURES

The City and County's major expenditures are categorized as operations, capital improvements, debt service and lease payments, and fiduciary fund expenditures related to health insurance and retirements. Operations and debt service tend to be consistent from year to year, while capital improvements and fiduciary fund expenditures will vary depending upon projects being constructed and the number of staff retirements from year to year. Estimates for 2017 expenditures are summarized below.

| 2017 Expenditures by Type |                       |             |
|---------------------------|-----------------------|-------------|
| Operations*               | \$ 158,364,397        | 60%         |
| Capital Improvements      | 53,650,186            | 20%         |
| Debt Svc & Lease          | 25,207,998            | 10%         |
| Fiduciary Fund            | 14,607,533            | 6%          |
| Transfers to Reserves     | 14,528,248            | 6%          |
| <b>Total</b>              | <b>\$ 266,358,362</b> | <b>100%</b> |

\* Includes Interfund Activities

2017 Expenditures by Type

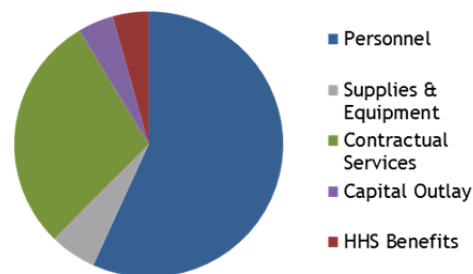


### Operating Expenditures

Operations represents the largest part of the total budget in 2017, as shown in the chart above, and consist of personnel, supplies, equipment, services, capital outlay, and Health and Human Services (HHS) benefits. The chart below shows operating expenses, without interfund activities, by expense category.

| 2017 Expenditures by Category |                       |             |
|-------------------------------|-----------------------|-------------|
| Personnel                     | \$ 70,199,126         | 57%         |
| Supplies & Equipment          | 6,943,011             | 6%          |
| Contractual Services          | 35,850,528            | 29%         |
| Capital Outlay                | 5,306,144             | 4%          |
| HHS Benefits                  | 5,341,121             | 4%          |
| <b>Total</b>                  | <b>\$ 123,639,930</b> | <b>100%</b> |

2017 Expenditures by Category



### Personnel

The City and County of Broomfield is a service organization, and as a result, personnel costs have the most significant impact on the operations budget. The total personnel costs in 2017 are about \$70.2 million or approximately 57% of the operations budget.

Zero-based budgeting practice requires Broomfield to reevaluate each vacancy on an on-going basis during the year. During budget preparation operating departments were directed by the City and County Manager's Office to be conservative and evaluate FTEs in areas where workload has changed. There was also emphasis to increase training, upgrade software and replace obsolete equipment to encourage employee productivity. The net effect of these efforts has resulted in proposed staffing changes in Community Development, Finance, Communications, Library, Cultural Affairs, Museums, Recreation Services, Public Works, health and Human Services, and Police departments.



## FISCAL POLICIES/OVERVIEW

The chart below shows the summary change in FTEs. Full details, listed by each Department and Division, are located in the Table Section, Tables 5A and 5B; and a list of positions is located in the Department Details Section and Appendix I. The Budget Message also includes information about each FTE change.

| Total City and County FTE<br>(Including Limited Appointments) |                |                         |                         |                     |
|---------------------------------------------------------------|----------------|-------------------------|-------------------------|---------------------|
| Department                                                    | 2015<br>Actual | 2016 Original<br>Budget | 2017 Proposed<br>Budget | Chg 2016<br>to 2017 |
| General Government                                            | 64.02          | 64.02                   | 64.77                   | 0.75                |
| Finance                                                       | 33.10          | 33.10                   | 34.00                   | 0.90                |
| Information Technology                                        | 19.50          | 24.50                   | 24.50                   | 0.00                |
| Community Development                                         | 45.13          | 46.13                   | 49.88                   | 3.75                |
| Public Safety - Police                                        | 212.35         | 213.35                  | 216.35                  | 3.00                |
| Community Resources                                           | 110.91         | 111.71                  | 112.24                  | 0.53                |
| Public Works                                                  | 156.45         | 161.15                  | 172.58                  | 11.43               |
| Health and Human Services                                     | 96.03          | 99.28                   | 104.69                  | 5.41                |
| <b>Total - City and County</b>                                | <b>737.49</b>  | <b>753.24</b>           | <b>779.01</b>           | <b>25.77</b>        |

In General Government, a part time marketing position was added as a result of a position shift from Recreation Services. Finance part-time hours for a Meter Reader position were reduced and a part-time Senior Budget Analyst position was moved to full-time. Additionally, a part-time, limited appointment Procurement Specialist position was added. Community Development added 3.75 positions for Building, Planning, and Engineering. Three full-time positions were added to the Police Department, a Patrol Officer, a Records Specialist and another FTE to help manage the Body Worn Camera Program to enhance community safety. The Library and Cultural Affairs Departments increased part-time hours for two positions. Recreation Services increased part-time hours for a Facility Specialist. There were 11.43 positions added to the Public Works Department; 8.43 of those positions are for increased levels of service to enhance community safety and improve efficiencies (4.0 FTEs were added to handle growing snow plow service demands and 4.43 FTEs were added to bring contracted custodial services in-house). In HHS, one full-time and one part-time position were added to work in substance abuse prevention programs and one full-time position to help the community coordinate regional health care. Additionally, part-time hours were increased for the Veteran Service Officer to accommodate increased demand, a full-time position was added for Oil & Gas due to termination of a IGA with Boulder County, a full-time position was added for a Senior Service Coordinator and a part-time position was added for a Public Health Nutritionist to help with high risk Women, Infant's, and Children clients.

Limited-appointment positions are those tied to a specific outside funding source, such as a program grant, or a temporary increase in workload, such as inspections related to the north area development. The limited appointment position is eliminated when the funding source or workload is complete.

### Merit Costs

The 2017 Budget includes a 3.5% merit pool for General Employees; the merit would be based on performance and be effective July 1. The budget also includes a market increase to bring employees below the minimum salary range up to the minimum; market adjustments for long-term employees below the mid-point of the salary range; and 0.5% to reward top performing employees. The 2017 Budget also includes funds to maintain the Police Step and Market Program.

### Benefit Costs

For 2017, Health insurance costs for the self-funded plan are expected to increase by \$50 per month due to annual negotiations with providers. This rate increase will be taken on by Broomfield with no increase to the employee contribution. The premiums for the Kaiser Insurance plan are also increasing slightly as are the



## FISCAL POLICIES/OVERVIEW

dental and employee assistance program costs. On average, the City and County pays 79% of the health care premium cost for the self-funded plan and employees pay 21%, which is comparable to other local municipalities and counties.

### Supplies and Services

The supply and services budgets have shown slight increases as compared to the prior budgets. Zero-base budgeting methods require each line to be reviewed annually, based on a zero-based budget review, the 2017 Budget for supplies and services has decreased 3.4% from the 2016 Original Budget.

### Capital Outlay - Equipment

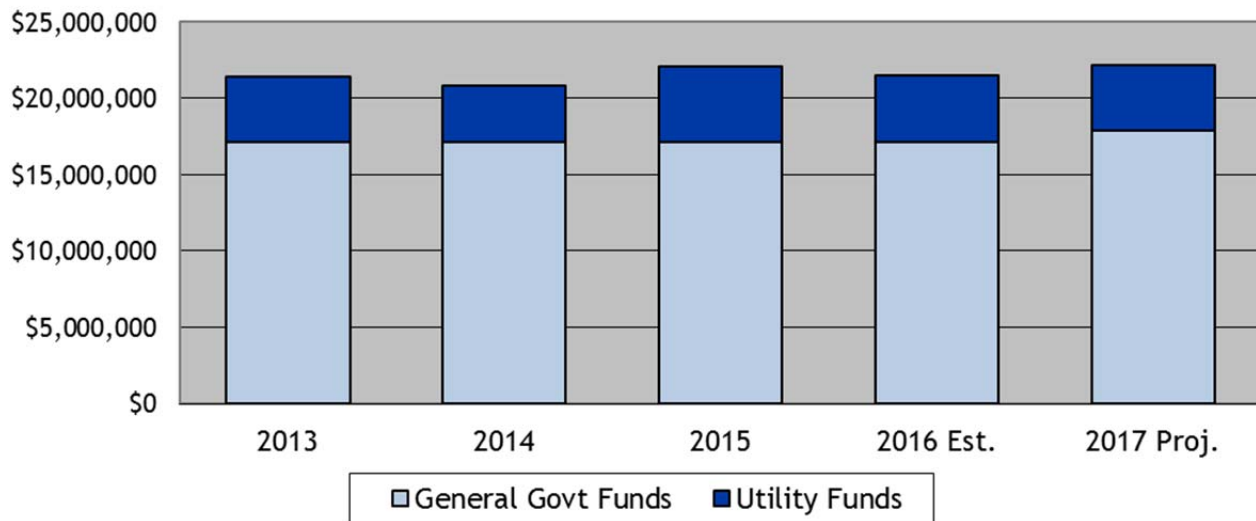
Most of the Capital Equipment outlays to replace existing items are funded in the Asset Replacement Fund, with the exception of Enterprise Funds (the water, sewer, and water reclamation utilities) purchases, which are budgeted within those specific funds. New equipment is funded within each department's operating budget. A complete list of equipment purchases, both replacement and new, can be seen in Appendix B.

## OPERATING AND DEBT SERVICE RESERVES

The City and County of Broomfield maintains an operations reserve in both General Funds. The goal is to maintain 16.67% of operations and debt service expenditures in reserves for emergencies and unforeseen circumstances. Reserves are split between the City and County General Funds and cover all general government funds. In the 2017 budget, the 16.67% goal has been met.

In the Enterprise Funds, the goal is to maintain two separate reserves for each fund. As with the General Funds, the goal is to maintain 16.67% of operations expenditures in reserves. However, the goal for debt service expenditures is to maintain three years worth of debt service payments in reserves. These goals have been met or exceeded in 2017. City Council's approval is required to spend from any of the reserves.

### Operating Reserve Balance



## **Fund Summaries**







## FUND SUMMARIES

This section provides an overview of the budgetary fund structure. The budget document includes all funds that are appropriated. These are the same funds that are included in Broomfield's audited financial statements. The Comprehensive Annual Financial Report (CAFR) identifies the following funds as Non-major Governmental Funds: Library, Streets, Conservation Trust, Cemetery, Lodging Tax, Debt Service, Open Space and Parks, and Service Expansion Fee.

## BUDGET FUND SUMMARIES

Funding for operations for the City and County is spread among "funds" designed to separate dedicated revenue streams, provide cost recovery information, and meet legal requirements. This means that some functions, such as public works and police, may be funded by different funds. The breakdown of operating costs by function, and fund, is illustrated in the chart below:

| Accounting Fund Structure<br>Operations Accounting Funds |                      |                      |                      |                     |                     |                     |                   |                     |                      |                     |                     |                       |
|----------------------------------------------------------|----------------------|----------------------|----------------------|---------------------|---------------------|---------------------|-------------------|---------------------|----------------------|---------------------|---------------------|-----------------------|
| Department/Division                                      | General City         | General County       | Human Services       | Recreation Fund     | Streets Fund        | Library Fund        | Cemetery Fund     | Facility Fund       | Water Fund           | Sewer Fund          | Re-Use Water        | Total                 |
| Legislative                                              | \$ 300,874           |                      |                      |                     |                     |                     |                   |                     |                      |                     |                     | \$ 300,874            |
| City/County Manager                                      | 1,528,640            |                      |                      |                     |                     |                     |                   |                     |                      |                     |                     | 1,528,640             |
| Economic Development                                     | 377,153              |                      |                      |                     |                     |                     |                   |                     |                      |                     |                     | 377,153               |
| Internal Audit                                           | 172,101              |                      |                      |                     |                     |                     |                   |                     |                      |                     |                     | 172,101               |
| Broomfield Improvement Team                              | 7,800                |                      |                      |                     |                     |                     |                   |                     |                      |                     |                     | 7,800                 |
| Clerk and Recorder                                       | 412,958              | 1,423,561            |                      |                     |                     |                     |                   |                     |                      |                     |                     | 1,836,519             |
| City/County Attorney                                     | 477,065              | 190,407              | 280,076              |                     |                     |                     |                   |                     |                      |                     |                     | 947,548               |
| Communications                                           | 799,556              |                      |                      |                     |                     |                     |                   |                     |                      |                     |                     | 799,556               |
| Human Resources                                          | 1,011,455            |                      | 88,140               |                     |                     |                     |                   |                     | 59,507               | 52,865              |                     | 1,211,967             |
| Combined Courts                                          | 435,433              | 1,908,500            |                      |                     |                     |                     |                   |                     |                      |                     |                     | 2,343,933             |
| Assessor                                                 |                      | 873,924              |                      |                     |                     |                     |                   |                     |                      |                     |                     | 873,924               |
| Finance                                                  | 3,076,111            | 670,095              |                      |                     |                     |                     |                   |                     | 565,123              | 263,363             |                     | 4,574,692             |
| Information Technology                                   | 5,343,151            |                      |                      |                     |                     |                     |                   |                     |                      |                     |                     | 5,343,151             |
| Community Development                                    | 4,928,760            | 166,323              |                      |                     |                     |                     |                   |                     |                      |                     |                     | 5,095,083             |
| Police                                                   | 16,098,459           | 9,655,069            |                      |                     |                     |                     |                   |                     |                      |                     |                     | 25,753,528            |
| Public Works                                             | 9,822,966            |                      |                      |                     | 5,725,410           |                     | 201,007           | 4,794,727           | 14,410,620           | 7,525,550           | 1,059,299           | 43,539,579            |
| Library and Cultural Affairs                             | 500,346              |                      |                      |                     |                     | 2,550,320           |                   |                     |                      |                     |                     | 3,050,666             |
| Open Space & Trails                                      | 332,074              |                      |                      |                     |                     |                     |                   |                     |                      |                     |                     | 332,074               |
| Recreation                                               |                      |                      |                      | 5,542,167           |                     |                     | 4,000             |                     |                      |                     |                     | 5,546,167             |
| Health and Human Services                                |                      | 2,493,193            | 13,785,272           |                     |                     |                     |                   |                     |                      |                     |                     | 16,278,465            |
| <b>Total</b>                                             | <b>\$ 45,624,902</b> | <b>\$ 17,381,072</b> | <b>\$ 14,153,488</b> | <b>\$ 5,542,167</b> | <b>\$ 5,725,410</b> | <b>\$ 2,550,320</b> | <b>\$ 205,007</b> | <b>\$ 4,794,727</b> | <b>\$ 15,035,250</b> | <b>\$ 7,841,778</b> | <b>\$ 1,059,299</b> | <b>\$ 119,913,420</b> |

Includes Interfund Transfers

### City General Fund (Governmental Fund)

Broomfield became a combined City and County form of government on November 15, 2001. General Fund costs to provide county services are presented separately from those which provide City General Fund operations. Both are called General Funds (see County General Fund summary later in this section). The purpose of two separate General Funds is to illustrate that County services are delivered within the standard county revenue structure. Since the formation of the combined City and County form of government, the standard county revenue structure has been based on a mill levy that is less than the original estimate and less than that of the legacy counties which originally provided these services to the residents of Broomfield.

The City portion of the General Fund supports a significant share of Broomfield operations and services including: City Council, City Manager, Attorney, Clerk, Courts, Finance, Information Technology, Human Resources, Cultural Affairs, Open Space & Trails, Planning, Engineering, and Building Inspection functions. The General Fund also provides funding for Public Safety operations and maintenance functions for Parks and Fleet. Transfers to other funds to support operations in recreation and facilities are also included as part of the total City General Fund expenditures.

There are a couple of cornerstones for managing City and County of Broomfield resources as the future economy is always changing. These cornerstones are building reserves and managing resources carefully, using a multiple-year approach. The 2017 Budget was built to ensure that operating reserve goals are met, Council priorities are advanced, service needs are fulfilled, and all required debt service is met. It is a City and County priority to run a very lean government from a business perspective. Zero-based budgeting is used to keep growth in expenditures to a minimum, while maintaining service levels.



## FUND SUMMARIES

| City General Fund Budget Summary<br>Sources and Uses of Funds<br>City Operations |                |                         |                          |                |                                 |                                |
|----------------------------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                                                  | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                                                | \$ 3,051,684   | \$ 834,388              | \$ 3,002,213             | \$ 1,264,662   | 51.57%                          | -57.88%                        |
| Revenues                                                                         | 44,632,545     | 46,622,680              | 47,726,928               | 49,488,310     | 6.15%                           | 3.69%                          |
| Interfund Activity                                                               | 5,398,317      | 6,021,836               | 6,071,836                | 6,593,831      | 9.50%                           | 8.60%                          |
| Total Sources of Funds                                                           | \$ 53,082,546  | \$ 53,478,904           | \$ 56,800,977            | \$ 57,346,803  | 7.23%                           | 0.96%                          |
| Expenditures                                                                     | \$ 41,660,128  | \$ 46,470,010           | \$ 46,394,779            | \$ 49,986,930  | 7.57%                           | 7.74%                          |
| Interfund Activity                                                               | 8,420,205      | 6,380,128               | 9,141,536                | 7,264,068      | 13.85%                          | -20.54%                        |
| Total Uses of Funds                                                              | \$ 50,080,333  | \$ 52,850,138           | \$ 55,536,315            | \$ 57,250,998  | 8.33%                           | 3.09%                          |
| Ending Balance                                                                   | \$ 3,002,213   | \$ 628,766              | \$ 1,264,662             | \$ 95,805      | -84.76%                         | -92.42%                        |

| City General Fund Reserve |                |                         |                          |                |                                 |                                |
|---------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                           | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance         | \$ 11,195,522  | \$ 11,195,522           | \$ 11,195,522            | \$ 11,195,522  | 0.00%                           | 0.00%                          |
| Additions                 | -              | -                       | -                        | 753,852        | NA                              | NA                             |
| Uses                      | -              | -                       | -                        | -              | NA                              | NA                             |
| Ending Balance            | \$ 11,195,522  | \$ 11,195,522           | \$ 11,195,522            | \$ 11,949,374  | 6.73%                           | 6.73%                          |

In all three years shown, operating funds are being transferred to the Capital Fund for the Facilities Reserve. City Council's direction is to cash fund capital projects and reduce debt. In 2016, construction of a new Health and Human Services building was completed with a total cost of \$16 million. In 2017, design is planned for a new Public Works Service Center. The total cost for the building is estimated at \$30 million. The funding for the Service Center will be paid 60% from General Funds and 40% from the Water and Sewer Funds. Both projects will be completed without incurring additional debt.

### Recreation Fund (Governmental Fund)

A separate Recreation Service Fund was established in 1995 to more clearly present all operating revenues and costs for Broomfield's Recreation programs.

The Recreation Fund's sources of revenues are generated by user fees for the recreation centers, outdoor aquatics center, recreation programs, and a transfer from the General Fund. For the 2017 Budget, the General Fund transfer is \$1,128,814 which means program and center revenues are projected to cover 83% of the Recreation Fund's expenditures. Recreation Fund expenditures for 2017 are estimated at \$6,629,807, which is an increase of 3.34% from the 2016 Budget. The increase is mainly attributed to personnel services for salary adjustments, the addition of a part-time Facility Specialist position and an increase in contractual programs.



## FUND SUMMARIES

| Recreation Fund Budget Summary<br>Sources and Uses of Funds |                |                         |                          |                |                                 |                                |
|-------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                             | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                           | \$ -           | \$ -                    | \$ -                     | \$ -           | NA                              | NA                             |
| Revenues (less innerfund)                                   | 5,463,589      | 5,217,529               | 5,338,229                | 5,500,993      | 5.43%                           | 3.05%                          |
| Interfund Activity                                          | 377,421        | 1,198,145               | 1,056,695                | 1,128,814      | -5.79%                          | 6.82%                          |
| Total Sources of Funds                                      | \$ 5,841,010   | \$ 6,415,674            | \$ 6,394,924             | \$ 6,629,807   | 3.34%                           | 3.67%                          |
| Expenditures (less innerfund)                               | \$ 4,883,975   | \$ 5,343,354            | \$ 5,318,394             | \$ 5,542,167   | 3.72%                           | 4.21%                          |
| Interfund Activity                                          | 957,035        | 1,072,320               | 1,076,530                | 1,087,640      | 1.43%                           | 1.03%                          |
| Total Uses of Funds                                         | \$ 5,841,010   | \$ 6,415,674            | \$ 6,394,924             | \$ 6,629,807   | 3.34%                           | 3.67%                          |
| Ending Balance                                              | \$ -           | \$ -                    | \$ -                     | \$ -           | NA                              | NA                             |

As in previous years, a thorough evaluation was conducted of all recreation program revenues and costs. City Council will be reviewing and updating the current cost recovery policy and will establish revised guidelines if necessary.

### Street Maintenance Fund (Special Revenue Fund)

The Street Maintenance Fund was established to clearly present how state-shared street maintenance revenues are being used by Broomfield. The largest state-shared revenue source is the Highway Users' Tax Fund, which is composed of gasoline taxes. Distributions are made to cities based on the number of registered vehicles and the number of miles of maintained streets. Broomfield's share of the State's Highway Users' Tax Fund is estimated at \$2,189,646 for 2017, or 38% of total fund revenues. Other state-shared revenues collected in this Fund are the annual vehicle registration fees.

Legislation enacted in 1989 required cities to establish a minimum annual contribution for street maintenance to remain eligible for revenues from the Highway Users' Tax Fund. The 2017 Budget includes an amount which exceeds the minimum requirement. The City mill levy distribution records property tax revenues directly in the Street Fund. The property tax allocation for 2017 is \$870,280 or 0.695 mills of the total City mill levy (11.457 mills). This represents 15% of the total revenues in this Fund.

Revenues generated for county road and bridge funds are based on specific property tax mill levies set by county governments. Pursuant to Colorado law, county governments must share 50% of their county road and bridge fund revenues with municipalities. Since Broomfield is a combined City and County, the County General Fund will contribute \$2,435,484 to the Street Fund from County revenues for the purpose of road and bridge maintenance in 2017. This represents 43% of the total fund revenues.

Services funded by the Street Fund include: Maintenance of Condition, Snow and Ice Control, Traffic Control, Street Cleaning, Street Lighting, and Stormwater Management. It should be noted that these are operating functions, not capital improvements. Street construction, reconstruction projects, and the annual asphalt overlay program are defined as capital improvements and are budgeted in the Capital Improvements Fund.



## FUND SUMMARIES

| Street Maintenance Fund Budget Summary<br>Sources and Uses of Funds |                |                         |                          |                |                                 |                                |
|---------------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                                     | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                                   | \$ -           | \$ -                    | \$ -                     | \$ -           | NA                              | NA                             |
| Revenues                                                            | 2,962,514      | 2,910,820               | 3,211,249                | 3,289,926      | 13.02%                          | 2.45%                          |
| Interfund Activity                                                  | 1,150,936      | 1,840,552               | 1,521,253                | 2,435,484      | 32.32%                          | 60.10%                         |
| Total Sources of Funds                                              | \$ 4,113,450   | \$ 4,751,372            | \$ 4,732,502             | \$ 5,725,410   | 20.50%                          | 20.98%                         |
| Expenditures                                                        | \$ 4,113,450   | \$ 4,751,372            | \$ 4,732,502             | \$ 5,725,410   | 20.50%                          | 20.98%                         |
| Interfund Activity                                                  | -              | -                       | -                        | -              | NA                              | NA                             |
| Total Uses of Funds                                                 | \$ 4,113,450   | \$ 4,751,372            | \$ 4,732,502             | \$ 5,725,410   | 20.50%                          | 20.98%                         |
| Ending Balance                                                      | \$ -           | \$ -                    | \$ -                     | \$ -           | NA                              | NA                             |

Street Fund expenditures for 2017 are estimated at \$5,725,410, which is an increase of 20.50% over 2016. This is primarily due to the addition of 4 FTE and 3 snow plows to help maintain the current service levels for priority snow and ice routes.

### Library Fund (Special Revenue Fund)

The Library Fund budget covers the operating costs for Broomfield's public library, the Mamie Doud Eisenhower Public Library. The current building was opened in 2001, when the city became a county.

The usage of the facility and circulation is expected to remain flat in 2017. The Library is continuing to build its eBooks collection which is expected to increase 11% as more titles are added to the collections. The Library Fund's major source of revenue is property tax. This is estimated at \$2,430,530 or 1.941 mills in 2017. In 2017, the General Fund is projected to transfer \$33,990 to help fund Library operations. This represents 1.3% of the total fund revenues.

| Library Fund Budget Summary<br>Sources and Uses of Funds |                |                         |                          |                |                                 |                                |
|----------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                          | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                        | \$ -           | \$ -                    | \$ -                     | \$ -           | NA                              | NA                             |
| Revenues                                                 | 2,197,489      | 2,442,550               | 2,439,832                | 2,516,330      | 3.02%                           | 3.14%                          |
| Interfund Activity                                       | 145,893        | 29,993                  | 64,758                   | 33,990         | 13.33%                          | -47.51%                        |
| Total Sources of Funds                                   | \$ 2,343,382   | \$ 2,472,543            | \$ 2,504,590             | \$ 2,550,320   | 3.15%                           | 1.83%                          |
| Expenditures                                             | \$ 2,343,382   | \$ 2,472,543            | \$ 2,504,590             | \$ 2,550,320   | 3.15%                           | 1.83%                          |
| Interfund Activity                                       | -              | -                       | -                        | -              | NA                              | NA                             |
| Total Uses of Funds                                      | \$ 2,343,382   | \$ 2,472,543            | \$ 2,504,590             | \$ 2,550,320   | 3.15%                           | 1.83%                          |
| Ending Balance                                           | \$ -           | \$ -                    | \$ -                     | \$ -           | NA                              | NA                             |

The circulation budget (books and periodicals) is designed to add to and replace circulation items. The total value of the library inventory is approximately \$6.6 million. In 2017, the budget for books and periodicals is \$240,700, a slight decrease over the 2016 Budget.

### Facility Maintenance Fund (Governmental Fund)

Facility maintenance costs are shown in a separate fund and charged to "user" funds. Salaries and benefits of staff are allocated on a square footage basis; whereas supplies and services (fire extinguisher inspection contract, elevator inspection contract, etc.) are budgeted by facility. In 2017, the increase is primarily due to the increase in supplies and contractual services related to the new Health and Human Services building and the old Safeway building.



## FUND SUMMARIES

| Facility Maintenance Fund Budget Summary<br>Sources and Uses of Funds |                |                         |                          |                |                                 |                                |
|-----------------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                                       | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                                     | \$ -           | \$ -                    | \$ -                     | \$ -           | NA                              | NA                             |
| Revenues                                                              | -              | -                       | -                        | -              | NA                              | NA                             |
| Interfund Activity                                                    | 3,829,338      | 4,360,019               | 4,570,500                | 4,794,727      | 9.97%                           | 4.91%                          |
| Total Sources of Funds                                                | \$ 3,829,338   | \$ 4,360,019            | \$ 4,570,500             | \$ 4,794,727   | 9.97%                           | 4.91%                          |
| Expenditures                                                          | \$ 3,829,338   | \$ 4,360,019            | \$ 4,570,500             | \$ 4,794,727   | 9.97%                           | 4.91%                          |
| Interfund Activity                                                    | -              | -                       | -                        | -              | NA                              | NA                             |
| Total Uses of Funds                                                   | \$ 3,829,338   | \$ 4,360,019            | \$ 4,570,500             | \$ 4,794,727   | 9.97%                           | 4.91%                          |
| Ending Balance                                                        | \$ -           | \$ -                    | \$ -                     | \$ -           | NA                              | NA                             |

### Cemetery Fund (Special Revenue Fund)

The Cemetery Fund provides for the Lakeview Cemetery and the Broomfield County Commons Cemetery. The Lakeview Cemetery dates back to the late 1800s and had been maintained as a historical site until a few years ago when Broomfield's Citizens' Cemetery Committee recommended it be re-opened. Focus has shifted to development of the Broomfield County Commons Cemetery, which has capacity for 633 full burial plots and 794 cremations. A total of 9.9 acres will be developed, with development occurring in phases. The first phase provided for the development of 3.27 acres, which was completed in 2003. Phase two design for an additional 2.5 acres began in 2015; design will continue into 2016 with construction beginning in 2017.

| Cemetery Fund Budget Summary<br>Sources and Uses of Funds |                |                         |                          |                |                                 |                                |
|-----------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                           | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                         | \$ -           | \$ -                    | \$ 4,118                 | \$ -           | NA                              | -100.00%                       |
| Revenues (less innerfund)                                 | 158,352        | 104,900                 | 104,900                  | 128,650        | 22.64%                          | 22.64%                         |
| Interfund Activity                                        | 24,450         | 75,676                  | 71,558                   | 76,357         | 0.90%                           | 6.71%                          |
| Total Sources of Funds                                    | \$ 182,802     | \$ 180,576              | \$ 180,576               | \$ 205,007     | 13.53%                          | 13.53%                         |
| Expenditures (less innerfund)                             | \$ 178,684     | \$ 180,576              | \$ 180,576               | \$ 205,007     | 13.53%                          | 13.53%                         |
| Total Uses of Funds                                       | \$ 178,684     | \$ 180,576              | \$ 180,576               | \$ 205,007     | 13.53%                          | 13.53%                         |
| Ending Balance                                            | \$ 4,118       | \$ -                    | \$ -                     | \$ -           | NA                              | NA                             |

The Broomfield County Commons Cemetery is a full service cemetery. In 2017, 20 burials and 10 cremations are expected to be sold on a "pre-need" basis. A perpetual care reserve, with an estimated balance of \$278,231, will assist with future maintenance of plots.

### Lodging Tax Fund (Special Revenue Fund)

The Lodging Tax Fund was established in 1997. The purpose of this Fund is to provide funds for the maintenance and improvement of the City's gateways and major roadway landscaping. The lodging tax is a 1.60% tax on the price paid for the leasing or rental of any lodging located in the City and County of Broomfield. These funds are transferred to the City General Fund, where Parks Maintenance expenditures are recorded. The estimated Lodging Tax revenue for 2017 is \$625,000, which is an increase of 13.64% over the 2016 Budget.

### County General Fund (Governmental Fund)

County General Fund budgets are subject to the same cost management initiatives as in other funds, such as zero-based budgeting.





## FUND SUMMARIES

| County General Fund Budget Summary<br>Sources and Uses of Funds |                |                         |                          |                |                                 |                                |
|-----------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                                 | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                               | \$ 2,062,912   | \$ 852,938              | \$ 2,534,502             | \$ 2,508,991   | 194.16%                         | -1.01%                         |
| Revenues                                                        | 27,056,473     | 28,910,266              | 29,637,916               | 30,309,415     | 4.84%                           | 2.27%                          |
| Interfund Activity                                              | 144,648        | 237,255                 | 237,255                  | 70,000         | -70.50%                         | -70.50%                        |
| Total Sources of Funds                                          | \$ 29,264,033  | \$ 30,000,459           | \$ 32,409,673            | \$ 32,888,406  | 9.63%                           | 1.48%                          |
| Expenditures                                                    | \$ 18,760,070  | \$ 20,784,874           | \$ 21,260,259            | \$ 21,651,821  | 4.17%                           | 1.84%                          |
| Interfund Activity                                              | 7,969,461      | 9,137,322               | 8,640,423                | 10,101,163     | 10.55%                          | 16.91%                         |
| Total Uses of Funds                                             | \$ 26,729,531  | \$ 29,922,196           | \$ 29,900,682            | \$ 31,752,984  | 6.12%                           | 6.19%                          |
| Ending Balance                                                  | \$ 2,534,502   | \$ 78,263               | \$ 2,508,991             | \$ 1,135,422   | 1350.78%                        | -54.75%                        |

| County General Fund Reserve |                |                         |                          |                |                                 |                                |
|-----------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                             | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance           | \$ 5,925,449   | \$ 5,925,449            | \$ 5,925,449             | \$ 5,925,449   | 0.00%                           | 0.00%                          |
| Additions                   | -              | -                       | -                        | -              | NA                              | NA                             |
| Uses                        | -              | -                       | -                        | -              | NA                              | NA                             |
| Ending Balance              | \$ 5,925,449   | \$ 5,925,449            | \$ 5,925,449             | \$ 5,925,449   | 0.00%                           | 0.00%                          |

The County General Fund includes funding for typical county functions such as property assessment, motor vehicle, district attorney, the detention center, and public health. The County General Fund Total Uses of Funds are projected to be \$31,752,984 an increase of 6.12% from 2016. As discussed in the City General Fund, funds are transferred each year to the Capital Fund for the Facilities Reserve. The County Fund also transfers funds to the City General fund to pay for services such as accounting, human resources, and information technology. These shared services are one of the ways the City and County of Broomfield has reduced the cost of government to its citizens over the traditional separate City/County governments. Since 2001, when the County was formed, the citizens of Broomfield have saved over \$126 million in property tax that would have been paid to the former Counties.

The operating reserves for the County General Fund equal 16.6% of operating and debt service expenditures, exceeding the reserve policy targets.

### Human Services Fund (Special Revenue Fund)

The Human Services Fund includes all revenues and expenditures related to County human services programs. Services can be broken into three areas: Human Services, Workforce Center, and Senior Programs. A large portion of funding for these areas is received from state and federal sources. The state determines both the eligibility criteria and client assistance levels for traditional human service programs and reimburses counties for the approximate 80% state portion of benefits paid to County residents.



## FUND SUMMARIES

| Human Services Fund Budget Summary<br>Sources and Uses of Funds |                |                         |                          |                |                                 |                                |
|-----------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                                 | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                               | \$ 2,106,752   | \$ 1,498,085            | \$ 1,911,928             | \$ 1,299,883   | -13.23%                         | -32.01%                        |
| Revenues                                                        | 11,534,552     | 12,810,328              | 13,335,498               | 12,992,233     | 1.42%                           | -2.57%                         |
| Interfund Activity                                              | 878,583        | 911,366                 | 697,330                  | 1,009,556      | 10.77%                          | 44.77%                         |
| Total Sources of Funds                                          | \$ 14,519,887  | \$ 15,219,779           | \$ 15,944,756            | \$ 15,301,672  | 0.54%                           | -4.03%                         |
| Expenditures                                                    | \$ 11,816,907  | \$ 13,559,277           | \$ 13,600,903            | \$ 14,039,961  | 3.55%                           | 3.23%                          |
| Interfund Activity                                              | 791,052        | 837,160                 | 1,043,970                | 1,157,640      | 38.28%                          | 10.89%                         |
| Total Uses of Funds                                             | \$ 12,607,959  | \$ 14,396,437           | \$ 14,644,873            | \$ 15,197,601  | 5.57%                           | 3.77%                          |
| Ending Balance                                                  | \$ 1,911,928   | \$ 823,342              | \$ 1,299,883             | \$ 104,071     | -87.36%                         | -91.99%                        |

Allocations of State and Federal funding have generally continued to grow; the estimated 2017 allocation increased slightly from the 2016 Budget. The allocations will be closely monitored during the year if State and Federal budgets are reduced.

In the Workforce Center, expenditures in 2017 are increasing 8.06% over 2016 Budget. The Workforce Center receives the majority of its funding from State and Federal sources, but a County General Fund transfer of funds is necessary to maintain existing service levels. The projected County General Fund transfer in 2017 is \$414,452, which represents 38.8% of total Workforce Center revenues.

The Senior Center also continues to see an increase in workload; and total expenditures in 2017 increased 16.77%. Costs for providing Senior Programs, including Easy Ride Transportation, Respite Care, and Meals on Wheels are partially covered by grants and outside sources of revenue. The remaining cost is funded by a transfer from the County General Fund. County support for senior programs is \$595,104 in 2017, which are approximately 49.8% of operating costs.

### Water Fund (Enterprise Fund)

The Water Enterprise Fund includes all revenues and expenditures for Broomfield's Water Utility. The major sources of revenues are monthly water service charges and connection fees for new taps to the water system. No tax dollars support this Fund. Water service fees will increase an average of 1.5% in 2017, with no increase to license fees.

Connection fees increase with the growth in single-family and multi-family residential housing starts. Single-family housing starts are estimated at 412 for 2017, a slight decrease from 2016. In 2017, multi-family starts are estimated to increase by 67% to 845. In 2017, connection fees are expected to increase 19% from revised 2016 budget projections mainly due to projected multi-family residential starts.

| Water Enterprise Fund Budget Summary<br>Sources and Uses of Funds |                |                         |                          |                |                                 |                                |
|-------------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                                   | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                                 | \$ 65,132,738  | \$ 31,029,687           | \$ 67,460,712            | \$ 32,119,049  | 3.51%                           | -52.39%                        |
| Revenues                                                          | 30,189,449     | 33,045,812              | 32,639,446               | 37,286,024     | 12.83%                          | 14.24%                         |
| Interfund Activity                                                | -              | -                       | -                        | 1,084,572      | NA                              | NA                             |
| Total Sources of Funds                                            | \$ 95,322,187  | \$ 64,075,499           | \$ 100,100,158           | \$ 70,489,645  | 10.01%                          | -29.58%                        |
| Expenditures                                                      | \$ 26,137,319  | \$ 32,928,450           | \$ 66,088,459            | \$ 36,036,247  | 9.44%                           | -45.47%                        |
| Interfund Activity                                                | 1,724,156      | 1,891,120               | 1,892,650                | 2,017,380      | 6.68%                           | 6.59%                          |
| Total Uses of Funds                                               | \$ 27,861,475  | \$ 34,819,570           | \$ 67,981,109            | \$ 38,053,627  | 9.29%                           | -44.02%                        |
| Ending Balance                                                    | \$ 67,460,712  | \$ 29,255,929           | \$ 32,119,049            | \$ 32,436,018  | 10.87%                          | 0.99%                          |



## FUND SUMMARIES

Operations reserves are segregated from the working capital balance (governmental fund balance equivalent in an enterprise fund). No transfers are necessary in 2017 to maintain a balance of 16.67% of operating expenditures, according to reserve policy and goals. In addition, three years of debt service, or \$26.9 million, is being set aside in a separate debt service reserve.

| Water Enterprise Fund Operations Reserve |                |                         |                          |                |                                 |                                |
|------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                          | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                        | \$ 2,442,091   | \$ 2,572,444            | \$ 2,572,444             | \$ 2,774,835   | 7.87%                           | 7.87%                          |
| Additions                                | 130,353        | 202,391                 | 202,391                  | -              | -100.00%                        | -100.00%                       |
| Uses                                     | -              | -                       | -                        | -              | NA                              | NA                             |
| Ending Balance                           | \$ 2,572,444   | \$ 2,774,835            | \$ 2,774,835             | \$ 2,774,835   | 0.00%                           | 0.00%                          |

### Sewer Fund (Enterprise Fund)

The Sewer Enterprise Fund includes all revenues and expenditures for Broomfield's Sewer Utility. The Fund is supported entirely by usage fees and connection fees. No tax dollars support this Fund. Sewer service fees will increase an average of 1.5% in 2017, with no increase to license fees.

In 2017, revenues for license fees are projected to increase from the 2016 revised amounts due to the increase in multi-family residential housing starts. In the five-year forecast, substantial capital costs are expected to comply with new regulations and standards. In 2013, City Council added an additional flat fee of \$2 to customer's monthly bill to help fund these new unfunded mandates.

| Sewer Enterprise Fund Budget Summary<br>Sources and Uses of Funds |                |                         |                          |                |                                 |                                |
|-------------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                                   | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                                 | \$ 37,043,610  | \$ 23,641,795           | \$ 42,602,065            | \$ 31,175,127  | 31.86%                          | -26.82%                        |
| Revenues                                                          | 21,391,195     | 23,139,212              | 21,134,205               | 29,380,711     | 26.97%                          | 39.02%                         |
| Interfund Activity                                                | 1,401,318      | 1,404,134               | 1,404,134                | 1,404,525      | 0.03%                           | 0.03%                          |
| Total Sources of Funds                                            | \$ 59,836,123  | \$ 48,185,141           | \$ 65,140,404            | \$ 61,960,363  | 28.59%                          | -4.88%                         |
| Expenditures                                                      | \$ 16,026,868  | \$ 39,658,805           | \$ 32,640,147            | \$ 26,514,486  | -33.14%                         | -18.77%                        |
| Interfund Activity                                                | 1,207,190      | 1,325,170               | 1,325,130                | 1,412,820      | 6.61%                           | 6.62%                          |
| Total Uses of Funds                                               | \$ 17,234,058  | \$ 40,983,975           | \$ 33,965,277            | \$ 27,927,306  | -31.86%                         | -17.78%                        |
| Ending Balance                                                    | \$ 42,602,065  | \$ 7,201,166            | \$ 31,175,127            | \$ 34,033,057  | 372.60%                         | 9.17%                          |

Operations reserves are segregated from the working capital balance. No transfers are necessary in 2017 to maintain a balance of 16.67% of operating expenditures, according to reserve policy and goals. In addition, three years of debt service, or \$7.0 million, is being set aside in a separate debt service reserve.

| Sewer Enterprise Fund Operations Reserve |                |                         |                          |                |                                 |                                |
|------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                          | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                        | \$ 1,070,138   | \$ 1,102,388            | \$ 1,102,388             | \$ 1,366,360   | 23.95%                          | 23.95%                         |
| Additions                                | 32,250         | 263,972                 | 263,972                  | -              | -100.00%                        | -100.00%                       |
| Uses                                     | -              | -                       | -                        | -              | NA                              | NA                             |
| Ending Balance                           | \$ 1,102,388   | \$ 1,366,360            | \$ 1,366,360             | \$ 1,366,360   | 0.00%                           | 0.00%                          |



## FUND SUMMARIES

### Water Reclamation Fund (Enterprise Fund)

The Water Reclamation Fund was established in 1995 to begin implementation of the water re-use project. With this project, water from Broomfield's sewer treatment plant is treated and re-used to irrigate parks, golf courses, and landscaped areas. The project also utilizes the Great Western Reservoir. The major sources of revenues are monthly water service charges and connection fees for new taps to the system. No tax dollars support this fund. The current rate for both service charges and tap fees is set at 50% of the potable water rate.

Water Reclamation Fund expenditures for 2017 are estimated at \$1,979,369, which is a 16% decrease from 2016 primarily due to a decrease in infrastructure capital improvements.

| Water Reclamation Fund Budget Summary |                |                         |                          |                |                                 |                                |
|---------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
| Sources and Uses of Funds             |                |                         |                          |                |                                 |                                |
|                                       | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                     | \$ 5,576,764   | \$ 5,748,437            | \$ 7,507,627             | \$ 5,400,675   | -6.05%                          | -28.06%                        |
| Revenues                              | 5,387,118      | 1,586,165               | 1,446,504                | 1,791,180      | 12.93%                          | 23.83%                         |
| Total Sources of Funds                | \$ 10,963,882  | \$ 7,334,602            | \$ 8,954,131             | \$ 7,191,855   | -1.95%                          | -19.68%                        |
| Expenditures                          | \$ 1,955,257   | \$ 2,358,215            | \$ 2,039,902             | \$ 1,979,369   | -16.06%                         | -2.97%                         |
| Interfund Activity                    | 1,500,998      | 1,513,554               | 1,513,554                | 1,521,255      | 0.51%                           | 0.51%                          |
| Total Uses of Funds                   | \$ 3,456,255   | \$ 3,871,769            | \$ 3,553,456             | \$ 3,500,624   | -9.59%                          | -1.49%                         |
| Ending Balance                        | \$ 7,507,627   | \$ 3,462,833            | \$ 5,400,675             | \$ 3,691,231   | 6.60%                           | -31.65%                        |

Operation reserves have been established in this fund and are segregated from the working capital balance. No additional transfers have been necessary to maintain a balance of 16.67% of operating expenditures, according to reserve policy and goals. In addition, the goal of three years of debt service is being accumulated. Currently \$4.2 million is being set aside in a separate debt service reserve.

| Water Reclamation Fund Operations Reserve |                |                         |                          |                |                                 |                                |
|-------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                           | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                         | \$ 188,445     | \$ 188,445              | \$ 188,445               | \$ 188,445     | 0.00%                           | 0.00%                          |
| Additions                                 | -              | -                       | -                        | -              | NA                              | NA                             |
| Uses                                      | -              | -                       | -                        | -              | NA                              | NA                             |
| Ending Balance                            | \$ 188,445     | \$ 188,445              | \$ 188,445               | \$ 188,445     | 0.00%                           | 0.00%                          |

### Employee Medical Care Fund (Benefit Fund)

The Employee Medical Care Fund includes all revenues and expenditures for Broomfield's partially self-funded health insurance plan. This Fund was established in 1982 to address the increasing health insurance costs Broomfield was experiencing. To date, the self-funded health insurance plan has provided substantial savings for both the City and its employees.



## FUND SUMMARIES

| Employees Medical Care Fund Budget Summary<br>Sources and Uses of Funds |                |                         |                          |                |                                 |                                |
|-------------------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                                         | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                                       | \$ 2,250,359   | \$ 2,833,144            | \$ 3,226,593             | \$ 2,687,515   | -5.14%                          | -16.71%                        |
| Revenues                                                                | 7,876,630      | 7,519,074               | 8,187,620                | 8,389,853      | 11.58%                          | 2.47%                          |
| Total Sources of Funds                                                  | \$ 10,126,989  | \$ 10,352,218           | \$ 11,414,213            | \$ 11,077,368  | 7.00%                           | -2.95%                         |
| Expenditures                                                            | \$ 6,900,396   | \$ 7,979,924            | \$ 8,726,698             | \$ 8,452,553   | 5.92%                           | -3.14%                         |
| Total Uses of Funds                                                     | \$ 6,900,396   | \$ 7,979,924            | \$ 8,726,698             | \$ 8,452,553   | 5.92%                           | -3.14%                         |
| Ending Balance                                                          | \$ 3,226,593   | \$ 2,372,294            | \$ 2,687,515             | \$ 2,624,815   | 10.64%                          | -2.33%                         |

In 2017, the City and County of Broomfield's contribution to the plan increases \$50 per month to \$875 per month, per employee. The employee contribution will increase in 2 out of the 3 tiers. In 2015, Broomfield moved to a three-tier plan offering rates for family, employee + one, and single coverage. For each employee who chooses family coverage under the plan, the employee will contribute \$360 per month, an increase of \$20; for employees who choose the employee plus one dependent, the contribution will be \$275 per month, a decrease of \$25; and for employees who choose single coverage, the contribution will be \$75 per month, an increase of \$10. Employees in this health plan have the opportunity to participate in a wellness program to reduce their monthly premium amount.

### Employee Retirement Funds (Fiduciary Funds)

There are currently four retirement plans for City and County employees. Each is accounted for in a separate fund. Revenues and expenditures are projected based on the number of participants in each plan, and the expected number of retirements for the coming year.

The Employee Money Purchase Retirement Plan is the main retirement program for general employees. Full time general employees who are not participants in the Employee Defined Benefit Plan are required to contribute to the Employee Money Purchase Retirement Plan. The Plan has two levels of contributions based upon the employee's hire date and election of contribution. Employees hired before January 8, 2003, were given the option of remaining at a higher level of contribution, contributing 10.50% of their base salary and receiving a City contribution of 6.46%, or reducing their contribution to 6.00% and receiving a City contribution of 6.00%. New employees hired on or after January 8, 2003, contribute 6.00% of their base salary and receive a City contribution of 6.00%.

| Retirement Funds Budget Summary<br>General Employees Money Purchase Plan |                |                         |                          |                |                                 |                                |
|--------------------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                                          | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                                        | \$ 49,337,414  | \$ 52,236,730           | \$ 50,435,274            | \$ 53,394,386  | 2.22%                           | 5.87%                          |
| Revenues                                                                 | 3,942,091      | 6,675,145               | 5,774,253                | 6,928,721      | 3.80%                           | 19.99%                         |
| Total Sources of Funds                                                   | \$ 53,279,505  | \$ 58,911,875           | \$ 56,209,527            | \$ 60,323,107  | 2.40%                           | 7.32%                          |
| Expenditures                                                             | \$ 2,844,231   | \$ 3,077,767            | \$ 2,815,141             | \$ 2,731,171   | -11.26%                         | -2.98%                         |
| Total Uses of Funds                                                      | \$ 2,844,231   | \$ 3,077,767            | \$ 2,815,141             | \$ 2,731,171   | -11.26%                         | -2.98%                         |
| Ending Balance                                                           | \$ 50,435,274  | \$ 55,834,108           | \$ 53,394,386            | \$ 57,591,936  | 3.15%                           | 7.86%                          |

The Employee Defined Benefit Plan was closed to new enrollments May 31, 2000. Since then, new employees must participate solely in the Employee Money Purchase Plan. Existing participants in the Defined Benefit Plan, as of May 31, 2000, were given the option to remain in the Defined Benefit Plan or to transfer the actuarial cash equivalent value of their benefit in the Employee Defined Benefit Plan to the Employee Money Purchase Plan. This decision is irrevocable. Those employees remaining in the Employee Defined Benefit Plan participate at the same contribution levels (City and employee) that were in effect as of the conversion date. They also participate in the Employee Money Purchase Plan, with the employee contribution being 4.00% and the City contribution being 2.00%.



## FUND SUMMARIES

| Retirement Funds Budget Summary<br>General Employees Defined Benefit Plan |                |                         |                          |                |                                 |                                |
|---------------------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                                           | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                                         | \$ 9,099,663   | \$ 9,720,712            | \$ 9,266,723             | \$ 9,180,012   | -5.56%                          | -0.94%                         |
| Revenues                                                                  | 1,229,926      | 1,869,368               | 1,753,220                | 1,880,168      | 0.58%                           | 7.24%                          |
| Total Sources of Funds                                                    | \$ 10,329,589  | \$ 11,590,080           | \$ 11,019,943            | \$ 11,060,180  | -4.57%                          | 0.37%                          |
| Expenditures                                                              | \$ 1,062,866   | \$ 1,153,421            | \$ 1,839,931             | \$ 1,189,167   | 3.10%                           | -35.37%                        |
| Total Uses of Funds                                                       | \$ 1,062,866   | \$ 1,153,421            | \$ 1,839,931             | \$ 1,189,167   | 3.10%                           | -35.37%                        |
| Ending Balance                                                            | \$ 9,266,723   | \$ 10,436,659           | \$ 9,180,012             | \$ 9,871,013   | -5.42%                          | 7.53%                          |

The Police Defined Benefit Plan covers police officers hired prior to April 8, 1978. Uses of funds for 2017 are based on estimated benefit payments and plan costs. All active members were transferred to the Police Money Purchase Plan; only annuitants remain in the Plan.

| Retirement Funds Budget Summary<br>Police Officers Defined Benefit Plan |                |                         |                          |                |                                 |                                |
|-------------------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                                         | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                                       | \$ 20,187      | \$ 19,322               | \$ 22,170                | \$ 32,661      | 69.04%                          | 47.32%                         |
| Revenues                                                                | 76,348         | 79,200                  | 79,500                   | 51,200         | -35.35%                         | -35.60%                        |
| Total Sources of Funds                                                  | \$ 96,535      | \$ 98,522               | \$ 101,670               | \$ 83,861      | -14.88%                         | -17.52%                        |
| Expenditures                                                            | \$ 74,365      | \$ 80,567               | \$ 69,009                | \$ 64,046      | -20.51%                         | -7.19%                         |
| Ending Balance                                                          | \$ 22,170      | \$ 17,955               | \$ 32,661                | \$ 19,815      | 10.36%                          | -39.33%                        |

The Police Money Purchase Retirement Plan covers all police officers hired on or after April 8, 1978. Each police officer contributes 10.00% of their base salary and the City matches their contribution.

| Retirement Funds Budget Summary<br>Police Officers Money Purchase Plan |                |                         |                          |                |                                 |                                |
|------------------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                                        | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                                      | \$ 38,854,643  | \$ 40,103,307           | \$ 37,354,834            | \$ 38,517,971  | -3.95%                          | 3.11%                          |
| Revenues                                                               | 1,774,872      | 4,884,858               | 4,031,165                | 5,122,698      | 4.87%                           | 27.08%                         |
| Total Sources of Funds                                                 | \$ 40,629,515  | \$ 44,988,165           | \$ 41,385,999            | \$ 43,640,669  | -3.00%                          | 5.45%                          |
| Expenditures                                                           | \$ 3,274,681   | \$ 1,555,436            | \$ 2,868,028             | \$ 2,103,096   | 35.21%                          | -26.67%                        |
| Ending Balance                                                         | \$ 37,354,834  | \$ 43,432,729           | \$ 38,517,971            | \$ 41,537,573  | -4.36%                          | 7.84%                          |

### Employee Retiree Health Insurance Funds (Benefit Funds)

In 2013, the Retiree Medical Insurance Reimbursement (RMIR) program was closed to retirees after 2013. A new Retiree Health Savings (RHS) plan was created. The RHS Plan is an employer-funded program that provides eligible full-time employees with the ability to accumulate funds to pay for qualified medical expenses on a tax-free basis once employees leave full-time Broomfield service. Vesting for the plan is 20 years of Broomfield service. Employees who leave prior to 20 years of Broomfield service will forfeit all contributions. Forfeitures will be used to fund future employer contributions. Broomfield service includes verified full-time and part-time service. Service in a temporary position is not included in the calculation of Broomfield service.





## FUND SUMMARIES

| Retirement Funds Budget Summary<br>Retiree Health Insurance Plan |                |                         |                          |                |                                 |                                |
|------------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                                  | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                                | \$ 482,279     | \$ 956,327              | \$ 919,813               | \$ 1,383,989   | 44.72%                          | 50.46%                         |
| Revenues                                                         | 500,952        | 568,068                 | 552,650                  | 544,749        | -4.10%                          | -1.43%                         |
| Total Sources of Funds                                           | \$ 983,231     | \$ 1,524,395            | \$ 1,472,463             | \$ 1,928,738   | 26.52%                          | 30.99%                         |
| Expenditures                                                     | \$ 63,418      | \$ 45,653               | \$ 88,474                | \$ 67,500      | 47.85%                          | -23.71%                        |
| Total Uses of Funds                                              | \$ 63,418      | \$ 45,653               | \$ 88,474                | \$ 67,500      | 47.85%                          | -23.71%                        |
| Ending Balance                                                   | \$ 919,813     | \$ 1,478,742            | \$ 1,383,989             | \$ 1,861,238   | 25.87%                          | 34.48%                         |

### Capital Improvement Program (Capital Funds)

The Capital Improvements Program is summarized in the following chart. As can be seen, substantial projects have been completed in the last five years. Details regarding individual capital projects are presented in the Tables Section and in the Capital Improvements Section of the 2017 Budget. There was a substantial increase in capital spending in 2016 and 2017 with design and improvements to Dillon Road and Broomfield's share of the Lowell Boulevard project.

| CAPITAL IMPROVEMENTS PROGRAM SUMMARY        |                |                |                |                  |                |                    |
|---------------------------------------------|----------------|----------------|----------------|------------------|----------------|--------------------|
| Capital Improvement Projects<br>By Category | Actual<br>2013 | Actual<br>2014 | Actual<br>2015 | Estimate<br>2016 | Budget<br>2017 | Total<br>2013-2017 |
| Building & Facility Projects                | \$ 486,711     | \$ 2,280,640   | \$ 11,602,802  | \$ 6,073,912     | \$ 4,034,175   | \$ 24,478,240      |
| Drainage & Storm Water Projects             | 229,062        | 242,295        | 158,588        | 202,814          | 112,400        | 945,159            |
| Information Technology Projects             | 2,185,754      | 1,214,734      | 1,742,904      | 6,404,936        | 1,869,700      | 13,418,028         |
| Landscaping Projects                        | 757,201        | 686,099        | 493,256        | 885,140          | 595,000        | 3,416,696          |
| Open Space and Trails Projects              | 1,077,506      | 795,203        | 4,051,784      | 6,323,739        | 1,720,774      | 13,969,006         |
| Parks & Rec Facility Projects               | 3,026,679      | 4,911,821      | 2,187,977      | 14,510,093       | 4,409,680      | 29,046,250         |
| Transportation System Projects              | 8,357,040      | 5,746,247      | 11,797,263     | 35,653,935       | 8,434,900      | 69,989,385         |
| Vehicles, Other Equipment and Furniture     | 1,630,891      | 2,267,144      | 2,959,743      | 2,888,642        | 1,730,979      | 11,477,399         |
| Community Development Projects*             | 6,480,401      | 7,701,532      | 7,948,728      | 8,519,895        | 7,251,231      | 37,901,787         |
| Water Utility Projects                      | 1,565,732      | 1,942,202      | 5,488,968      | 40,730,490       | 7,822,358      | 57,549,750         |
| Sewer Utility Projects                      | 10,078,638     | 2,068,270      | 2,317,822      | 16,173,281       | 14,237,680     | 44,875,691         |
| Water Reclamation Utility Projects          | 316,991        | 110,953        | 119,334        | 1,053,599        | 920,070        | 2,520,947          |
| Planning, Admin & Other Exp                 | 308,580        | 316,842        | 4,111,317      | 894,646          | 435,000        | 6,066,385          |
| Public Art & Cultural Projects              | 161,596        | 50,515         | 124,895        | 361,204          | 76,239         | 774,449            |
| Total Capital Improvement Projects          | \$ 36,662,782  | \$ 30,334,497  | \$ 55,105,381  | \$ 140,676,326   | \$ 53,650,186  | \$ 316,429,172     |

\* Includes projects such as Broomfield's financial participation in the public improvement costs for the Flatiron Crossing

### Debt Service (Debt Funds)

Broomfield borrows money to finance capital improvements that cannot be funded from current revenues, such as construction of buildings, infrastructure projects, etc. Annual payments for principal and interest on the City and County's indebtedness are budgeted within the Debt Service Fund and Enterprise Funds.

Per the City Charter, the City Council may issue general obligation debt which shall not exceed 10.00% of the assessed valuation of taxable property within Broomfield. The City and County does not currently have any general obligation debt outstanding at the end of 2016. Tables 4A to 4D, in the Tables Section, contain additional information regarding the City's debt position. Table 4A also describes the use of each debt obligation.

The City's bond rating by Moody's Investment Service is Aa3. The continued high rating is evidence that Broomfield is viewed as a good investment by the investment community. This not only helps the City sell its bond issues, but also helps obtain the lowest possible interest rates.

Existing revenues support all current debt and obligations. Most debt instruments issued to date are revenue bonds. The 2017 Budget includes \$32.6 million in debt service and lease purchase payments. Each of the obligations has a





# FUND SUMMARIES

specific source or sources of revenue from which annual principal and interest payments are made. The amount of debt and certificates of participation supported by each fund are summarized below.

| PRINCIPAL AND INTEREST TO TERM - BONDS, NOTES & CERTIFICATES OF PARTICIPATION |                       |                               |                                    |             |                      |
|-------------------------------------------------------------------------------|-----------------------|-------------------------------|------------------------------------|-------------|----------------------|
| SUMMARY BY BUDGET FUND - ESTIMATED AS OF DECEMBER 31, 2017                    |                       |                               |                                    |             |                      |
| City & County                                                                 | Bonds & Notes         | Certificates of Participation | Estimated at the end of 2017 Total | % Total     | 2017 Debt Service    |
|                                                                               | Principal & Interest  | Principal & Interest          | Principal & Interest               |             |                      |
| <b>General Government Type Funds</b>                                          |                       |                               |                                    |             |                      |
| City General Fund                                                             | \$ -                  | \$ 4,150,913                  | \$ 4,150,913                       | 1%          | \$ 339,017           |
| County General Fund                                                           | -                     | 52,183,820                    | 52,183,820                         | 16%         | 3,601,077            |
| Capital Improvements Fund*                                                    | 103,805,466           | 11,201,742                    | 115,007,208                        | 36%         | 11,284,753           |
| Open Space & Parks Fund                                                       | 5,287,209             | -                             | 5,287,209                          | 2%          | 249,066              |
| Total General Government Type Funds                                           | \$ 109,092,675        | \$ 67,536,475                 | \$ 176,629,150                     | 55%         | \$ 15,473,913        |
| <b>Utility/Enterprise Funds</b>                                               |                       |                               |                                    |             |                      |
| Water Fund                                                                    | \$ 28,606,300         | \$ -                          | \$ 28,606,300                      | 10%         | \$ 6,015,297         |
| Sewer Fund                                                                    | 34,459,727            | -                             | 34,459,727                         | 11%         | 3,704,488            |
| Water Reclamation Fund                                                        | 5,619,185             | -                             | 5,619,185                          | 2%          | 1,404,525            |
| Total Utility/Enterprise Funds                                                | \$ 68,685,212         | \$ -                          | \$ 68,685,212                      | 21%         | \$ 11,124,310        |
| <b>Total City &amp; County</b>                                                | <b>\$ 177,777,887</b> | <b>\$ 67,536,475</b>          | <b>\$ 245,314,362</b>              | <b>76%</b>  | <b>\$ 26,598,223</b> |
|                                                                               |                       |                               |                                    |             |                      |
| <b>Urban Renewal Authority</b>                                                | <b>\$ 77,321,851</b>  | <b>\$ -</b>                   | <b>\$ 77,321,851</b>               | <b>24%</b>  | <b>\$ 6,003,122</b>  |
|                                                                               |                       |                               |                                    |             |                      |
| <b>Total - All</b>                                                            | <b>\$ 255,099,738</b> | <b>\$ 67,536,475</b>          | <b>\$ 322,636,213</b>              | <b>100%</b> | <b>\$ 32,601,345</b> |
|                                                                               |                       |                               |                                    |             |                      |
| Total City and County Annual Debt Service                                     |                       |                               |                                    |             | \$ 26,598,223        |
| Total City and County Annual Revenues                                         |                       |                               |                                    |             | \$ 272,452,789       |
| <b>Ratio Debt Service to Revenues</b>                                         |                       |                               |                                    |             | <b>9.76%</b>         |



## FUND SUMMARIES

### CLOSING

Substantial growth that has been nurtured within the community generates more revenue, but also increases service delivery costs. Revenue from the growth in the tax base has allowed the City and County to build substantial infrastructure, maintain fund reserves to meet financial policy goals, and provide excellent services to enhance the quality of life in Broomfield. Conservative spending and careful planning have allowed Broomfield to weather economic downturn while maintaining a consistent level of service.

The budget development process is a comprehensive project. It requires the input of staff members at every level of the organization and within every department. It is the culmination of several valuable planning processes that generate strategic vision through a partnership of citizen boards and City and County staff. The Budget is the tool that shapes our vision into reality.

The City and County of Broomfield would like to extend sincere appreciation to all those who contributed. There are several people in both the Manager and Finance Departments that deserve special recognition for their hard work: Kevin Standbridge, Deputy City and County Manager; Pat Soderberg, Finance Director; Joyce Alberts, Budget Manager; Cassandra Eyestone, Senior Budget and Financial Analyst; Pam Young, Senior Budget and Financial Analyst; Anita Boettcher, Senior Budget and Financial Analyst; and Kathy Schaefer, Administrative Analyst. In fact, many individuals have devoted time and talent to the effort - an effort that serves as an example of the cooperation that makes the City and County of Broomfield a fantastic place to live and work.

## Tables



TABLE 1A  
CITY AND COUNTY OF BROOMFIELD  
OVERALL SUMMARY - TOTAL BUDGET

| Sources and<br>Uses of Funds                   | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017 | Budget % Chg        |                    |
|------------------------------------------------|----------------|----------------------------|---------------------------|------------------|---------------------|--------------------|
|                                                |                |                            |                           |                  | 16 Original<br>2017 | 16 Revised<br>2017 |
|                                                |                |                            |                           |                  |                     |                    |
| City of Broomfield Budget                      |                |                            |                           |                  |                     |                    |
| Sources of Funds                               |                |                            |                           |                  |                     |                    |
| Beginning Balance                              | \$ 262,446,682 | \$ 187,974,956             | \$ 274,022,825            | \$ 190,197,246   | 1.18%               | -30.59%            |
| Revenues                                       | 213,326,583    | 207,947,952                | 220,574,177               | 228,071,585      | 9.68%               | 3.40%              |
| Total Sources of Funds                         | \$ 475,773,265 | \$ 395,922,908             | \$ 494,597,002            | \$ 418,268,831   | 5.64%               | -15.43%            |
| Uses of Funds                                  |                |                            |                           |                  |                     |                    |
| Expenditures                                   | \$ 196,611,630 | \$ 228,526,287             | \$ 299,748,129            | \$ 204,891,529   | -10.34%             | -31.65%            |
| Additions to Reserves                          | 5,138,810      | 2,580,373                  | 4,651,627                 | 14,516,248       | 462.56%             | 212.07%            |
| Total Uses of Funds                            | \$ 201,750,440 | \$ 231,106,660             | \$ 304,399,756            | \$ 219,407,777   | -5.06%              | -27.92%            |
| Ending Balance                                 | \$ 274,022,825 | \$ 164,816,248             | \$ 190,197,246            | \$ 198,861,054   | 20.66%              | 4.56%              |
|                                                |                |                            |                           |                  |                     |                    |
| County of Broomfield Budget                    |                |                            |                           |                  |                     |                    |
| Sources of Funds                               |                |                            |                           |                  |                     |                    |
| Beginning Balance                              | \$ 4,169,664   | \$ 2,351,023               | \$ 4,446,430              | \$ 3,808,874     | 62.01%              | -14.34%            |
| Revenues                                       | 39,614,256     | 42,869,215                 | 43,907,999                | 44,381,204       | 3.53%               | 1.08%              |
| Total Sources of Funds                         | \$ 43,783,920  | \$ 45,220,238              | \$ 48,354,429             | \$ 48,190,078    | 6.57%               | -0.34%             |
| Uses of Funds                                  |                |                            |                           |                  |                     |                    |
| Expenditures                                   | \$ 39,313,466  | \$ 44,306,633              | \$ 44,533,555             | \$ 46,938,585    | 5.94%               | 5.40%              |
| Additions to Reserves                          | 24,024         | 12,000                     | 12,000                    | 12,000           | 0.00%               | 0.00%              |
| Total Uses of Funds                            | \$ 39,337,490  | \$ 44,318,633              | \$ 44,545,555             | \$ 46,950,585    | 5.94%               | 5.40%              |
| Ending Balance                                 | \$ 4,446,430   | \$ 901,605                 | \$ 3,808,874              | \$ 1,239,493     | 37.48%              | -67.46%            |
|                                                |                |                            |                           |                  |                     |                    |
| Combined City & County of<br>Broomfield Budget |                |                            |                           |                  |                     |                    |
| Sources of Funds                               |                |                            |                           |                  |                     |                    |
| Beginning Balance                              | \$ 266,616,346 | \$ 190,325,979             | \$ 278,469,255            | \$ 194,006,120   | 1.93%               | -30.33%            |
| Revenues                                       | 252,940,839    | 250,817,167                | 264,482,176               | 272,452,789      | 8.63%               | 3.01%              |
| Total Sources of Funds                         | \$ 519,557,185 | \$ 441,143,146             | \$ 542,951,431            | \$ 466,458,909   | 5.74%               | -14.09%            |
| Less Interfund Activities                      | \$ 32,171,568  | \$ 33,004,476              | \$ 35,584,839             | \$ 34,724,467    | 5.21%               | -2.42%             |
| Net Total Sources of Funds                     | \$ 487,385,617 | \$ 408,138,670             | \$ 507,366,592            | \$ 431,734,442   | 5.78%               | -14.91%            |
| Uses of Funds                                  |                |                            |                           |                  |                     |                    |
| Expenditures                                   | \$ 235,925,096 | \$ 272,832,920             | \$ 344,281,684            | \$ 251,830,114   | -7.70%              | -26.85%            |
| Less Interfund Activities                      | 32,171,568     | 33,004,476                 | 35,584,839                | 34,724,467       | 5.21%               | -2.42%             |
| Total Uses of Funds                            | \$ 203,753,528 | \$ 239,828,444             | \$ 308,696,845            | \$ 217,105,647   | -9.47%              | -29.67%            |
| Additions to Reserves                          | \$ 5,162,834   | \$ 2,592,373               | \$ 4,663,627              | \$ 14,528,248    | 460.42%             | 211.52%            |
| Net Total Uses of Funds                        | \$ 208,916,362 | \$ 242,420,817             | \$ 313,360,472            | \$ 231,633,895   | -4.45%              | -26.08%            |
| Ending Balance                                 | \$ 278,469,255 | \$ 165,717,853             | \$ 194,006,120            | \$ 200,100,547   | 20.75%              | 3.14%              |

TABLE 1B - PAGE 1  
CITY AND COUNTY OF BROOMFIELD  
TOTAL RESERVES AND ALLOCATIONS

| Sources and<br>Uses of Funds                | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017 | Budget % Chg        |                    |
|---------------------------------------------|----------------|----------------------------|---------------------------|------------------|---------------------|--------------------|
|                                             |                |                            |                           |                  | 16 Original<br>2017 | 16 Revised<br>2017 |
| City of Broomfield Budget                   |                |                            |                           |                  |                     |                    |
| Beginning Reserve and Allocations Balance   |                |                            |                           |                  |                     |                    |
| General Fund Operation                      | \$ 11,195,522  | \$ 11,195,522              | \$ 11,195,522             | \$ 11,195,522    | 0.00%               | 0.00%              |
| General Fund Compensation                   | 1,000,000      | 1,000,000                  | 1,000,000                 | 1,000,000        | 0.00%               | 0.00%              |
| General Fund Reserves - Misc.               | 699,314        | 529,446                    | 554,624                   | 399,869          | -24.47%             | -27.90%            |
| Capital Improvement Projects                | 23,225,773     | 6,791,739                  | 13,678,339                | 10,203,820       | 50.24%              | -25.40%            |
| General Governmental Funds Debt Services    | 7,821,771      | 7,821,771                  | 7,832,867                 | 7,844,267        | 0.29%               | 0.15%              |
| Water Operations                            | 2,442,091      | 2,572,444                  | 2,572,444                 | 2,774,835        | 7.87%               | 7.87%              |
| Water Debt Services                         | 20,852,209     | 20,852,209                 | 20,852,209                | 19,767,602       | -5.20%              | -5.20%             |
| Sewer Operations                            | 1,070,138      | 1,102,388                  | 1,102,388                 | 1,366,360        | 23.95%              | 23.95%             |
| Sewer - Environmental Recovery Charges      | 1,088,842      | 713,454                    | -                         | -                | -100.00%            | NA                 |
| Sewer Debt Services                         | 8,782,313      | 8,782,313                  | 8,782,313                 | 7,011,326        | -20.17%             | -20.17%            |
| Water Reclamation Operations                | 188,445        | 188,445                    | 188,445                   | 188,445          | 0.00%               | 0.00%              |
| Water Reclamation Debt Services             | 2,943,718      | 4,212,868                  | 4,212,868                 | 4,212,868        | 0.00%               | 0.00%              |
| Total Beginning Balance                     | \$ 81,310,136  | \$ 65,762,599              | \$ 71,972,019             | \$ 65,964,914    | 0.31%               | -8.35%             |
| Additions to Reserves and Allocations       |                |                            |                           |                  |                     |                    |
| General Fund Operation                      | \$ -           | \$ -                       | \$ -                      | \$ 753,852       | NA                  | NA                 |
| General Fund Compensation                   | -              | -                          | -                         | -                | NA                  | NA                 |
| General Fund Reserves - Misc.               | 103,767        | -                          | 82,500                    | 85,000           | NA                  | 3.03%              |
| Capital Improvement Projects                | 2,900,000      | 1,400,000                  | 3,288,229                 | 5,646,193        | 303.30%             | 71.71%             |
| General Governmental Funds Debt Services    | 11,096         | -                          | 11,400                    | 39,500           | NA                  | 246.49%            |
| Water Operations                            | 130,353        | 202,391                    | 202,391                   | -                | -100.00%            | -100.00%           |
| Water Debt Services                         | -              | -                          | -                         | 7,160,142        | NA                  | NA                 |
| Sewer Operations                            | 32,250         | 263,972                    | 263,972                   | -                | -100.00%            | -100.00%           |
| Sewer - Environmental Recovery Charges      | 692,194        | 714,010                    | 698,940                   | 727,240          | 1.85%               | 4.05%              |
| Sewer Debt Services                         | -              | -                          | -                         | -                | NA                  | NA                 |
| Water Reclamation Operations                | -              | -                          | -                         | -                | NA                  | NA                 |
| Water Reclamation Debt Services             | 1,269,150      | -                          | -                         | -                | NA                  | NA                 |
| Total Additions to Reserves and Allocations | \$ 5,138,810   | \$ 2,580,373               | \$ 4,547,432              | \$ 14,411,927    | 458.52%             | 216.92%            |
| Uses of Reserves and Allocations            |                |                            |                           |                  |                     |                    |
| General Fund Operation                      | \$ -           | \$ -                       | \$ -                      | \$ -             | NA                  | NA                 |
| General Fund Compensation                   | -              | -                          | -                         | -                | NA                  | NA                 |
| General Fund Reserves - Misc.               | 248,457        | 157,255                    | 237,255                   | 70,000           | -55.49%             | -70.50%            |
| Capital Improvement Projects                | 12,447,434     | 110,000                    | 6,762,748                 | 1,900,000        | 1627.27%            | -71.90%            |
| General Governmental Funds Debt Services    | -              | -                          | -                         | -                | NA                  | NA                 |
| Water Operations                            | -              | -                          | -                         | -                | NA                  | NA                 |
| Water Debt Services                         | -              | 1,084,607                  | 1,084,607                 | -                | -100.00%            | -100.00%           |
| Sewer Operations                            | -              | -                          | -                         | -                | NA                  | NA                 |
| Sewer - Environmental Recovery Charges      | 1,781,036      | 1,400,000                  | 698,940                   | 727,240          | -48.05%             | 4.05%              |
| Sewer Debt Services                         | -              | 1,770,987                  | 1,770,987                 | -                | -100.00%            | -100.00%           |
| Water Reclamation Operations                | -              | -                          | -                         | -                | NA                  | NA                 |
| Water Reclamation Debt Services             | -              | -                          | -                         | -                | NA                  | NA                 |
| Total Uses of Reserves and Allocations      | \$ 14,476,927  | \$ 4,522,849               | \$ 10,554,537             | \$ 2,697,240     | -40.36%             | -74.44%            |
| Ending Balance                              |                |                            |                           |                  |                     |                    |
| General Fund Operation                      | \$ 11,195,522  | \$ 11,195,522              | \$ 11,195,522             | \$ 11,949,374    | 6.73%               | 6.73%              |
| General Fund Compensation                   | 1,000,000      | 1,000,000                  | 1,000,000                 | 1,000,000        | 0.00%               | 0.00%              |
| General Fund Reserves - Misc.               | 554,624        | 372,191                    | 399,869                   | 414,869          | 11.47%              | 3.75%              |
| Capital Improvement Projects                | 13,678,339     | 8,081,739                  | 10,203,820                | 13,950,013       | 72.61%              | 36.71%             |
| General Governmental Funds Debt Services    | 7,832,867      | 7,821,771                  | 7,844,267                 | 7,883,767        | 0.79%               | 0.50%              |
| Water Operations                            | 2,572,444      | 2,774,835                  | 2,774,835                 | 2,774,835        | 0.00%               | 0.00%              |
| Water Debt Services                         | 20,852,209     | 19,767,602                 | 19,767,602                | 26,927,744       | 36.22%              | 36.22%             |
| Sewer Operations                            | 1,102,388      | 1,366,360                  | 1,366,360                 | 1,366,360        | 0.00%               | 0.00%              |
| Sewer - Environmental Recovery Charges      | -              | 27,464                     | -                         | -                | -100.00%            | NA                 |
| Sewer Debt Services                         | 8,782,313      | 7,011,326                  | 7,011,326                 | 7,011,326        | 0.00%               | 0.00%              |
| Water Reclamation Operations                | 188,445        | 188,445                    | 188,445                   | 188,445          | 0.00%               | 0.00%              |
| Water Reclamation Debt Services             | 4,212,868      | 4,212,868                  | 4,212,868                 | 4,212,868        | 0.00%               | 0.00%              |
| Total Ending Balance                        | \$ 71,972,019  | \$ 63,820,123              | \$ 65,964,914             | \$ 77,679,601    | 21.72%              | 17.76%             |
| County of Broomfield Budget                 |                |                            |                           |                  |                     |                    |
| Beginning Reserve and Allocations Balance   |                |                            |                           |                  |                     |                    |
| County General Fund                         | \$ 5,925,449   | \$ 5,925,449               | \$ 5,925,449              | \$ 5,925,449     | 0.00%               | 0.00%              |
| County General Fund - Misc.                 | 69,093         | 81,093                     | 90,696                    | 102,696          | 26.64%              | 13.23%             |
| Total Beginning Balance                     | \$ 5,994,542   | \$ 6,006,542               | \$ 6,016,145              | \$ 6,028,145     | 0.36%               | 0.20%              |
| Additions to Reserves and Allocations       |                |                            |                           |                  |                     |                    |
| County General Fund                         | \$ -           | \$ -                       | \$ -                      | \$ -             | NA                  | NA                 |
| County General Fund - Misc.                 | 24,024         | 12,000                     | 12,000                    | 12,000           | 0.00%               | 0.00%              |
| Total Additions to Reserves and Allocations | \$ 24,024      | \$ 12,000                  | \$ 12,000                 | \$ 12,000        | 0.00%               | 0.00%              |
| Uses of Reserves and Allocations            |                |                            |                           |                  |                     |                    |
| County General Fund                         | \$ -           | \$ -                       | \$ -                      | \$ -             | NA                  | NA                 |
| County General Fund - Misc.                 | 2,421          | -                          | -                         | -                | NA                  | NA                 |
| Total Uses of Reserves and Allocations      | \$ 2,421       | \$ -                       | \$ -                      | \$ -             | NA                  | NA                 |
| Ending Balance                              |                |                            |                           |                  |                     |                    |
| County General Fund                         | \$ 5,925,449   | \$ 5,925,449               | \$ 5,925,449              | \$ 5,925,449     | 0.00%               | 0.00%              |
| County General Fund - Misc.                 | 90,696         | 93,093                     | 102,696                   | 114,696          | 23.21%              | 11.68%             |
| Total Ending Balance                        | \$ 6,016,145   | \$ 6,018,542               | \$ 6,028,145              | \$ 6,040,145     | 0.36%               | 0.20%              |

Table 1B is continued on the next page



TABLE 1B - PAGE 2  
CITY AND COUNTY OF BROOMFIELD  
TOTAL RESERVES AND ALLOCATIONS

| Sources and<br>Uses of Funds                                 | Actual<br>2015       | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017     | Budget % Chg        |                    |
|--------------------------------------------------------------|----------------------|----------------------------|---------------------------|----------------------|---------------------|--------------------|
|                                                              |                      |                            |                           |                      | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>Combined City &amp; County of Broomfield Budget</b>       |                      |                            |                           |                      |                     |                    |
| <b>Sources of Reserves</b>                                   |                      |                            |                           |                      |                     |                    |
| <b>Beginning Reserve and Allocations Balance</b>             |                      |                            |                           |                      |                     |                    |
| General Fund Operation                                       | \$ 11,195,522        | \$ 11,195,522              | \$ 11,195,522             | \$ 11,195,522        | 0.00%               | 0.00%              |
| General Fund Compensation                                    | 1,000,000            | 1,000,000                  | 1,000,000                 | 1,000,000            | 0.00%               | 0.00%              |
| General Fund Reserves - Misc.                                | 699,314              | 529,446                    | 554,624                   | 399,869              | -24.47%             | -27.90%            |
| Capital Improvement Projects                                 | 23,225,773           | 6,791,739                  | 13,678,339                | 10,203,820           | 50.24%              | -25.40%            |
| General Governmental Funds Debt Services                     | 7,821,771            | 7,821,771                  | 7,832,867                 | 7,844,267            | 0.29%               | 0.15%              |
| Water Operations                                             | 2,442,091            | 2,572,444                  | 2,572,444                 | 2,774,835            | 7.87%               | 7.87%              |
| Water Debt Services                                          | 20,852,209           | 20,852,209                 | 20,852,209                | 19,767,602           | -5.20%              | -5.20%             |
| Sewer Operations                                             | 1,070,138            | 1,102,388                  | 1,102,388                 | 1,366,360            | 23.95%              | 23.95%             |
| Sewer - Environmental Recovery Charges                       | 1,088,842            | 713,454                    | -                         | -                    | -100.00%            | NA                 |
| Sewer Debt Services                                          | 8,782,313            | 8,782,313                  | 8,782,313                 | 7,011,326            | -20.17%             | -20.17%            |
| Water Reclamation Operations                                 | 188,445              | 188,445                    | 188,445                   | 188,445              | 0.00%               | 0.00%              |
| Water Reclamation Debt Services                              | 2,943,718            | 4,212,868                  | 4,212,868                 | 4,212,868            | 0.00%               | 0.00%              |
| County General Fund                                          | 5,925,449            | 5,925,449                  | 5,925,449                 | 5,925,449            | 0.00%               | 0.00%              |
| County General Fund - Misc.                                  | 69,093               | 81,093                     | 90,696                    | 102,696              | 26.64%              | 13.23%             |
| <b>Total Beginning Balance</b>                               | <b>87,304,678</b>    | <b>71,769,141</b>          | <b>77,988,164</b>         | <b>71,993,059</b>    | <b>0.31%</b>        | <b>-7.69%</b>      |
| <b>Additions to Reserves and Allocations</b>                 |                      |                            |                           |                      |                     |                    |
| General Fund Operation                                       | \$ -                 | \$ -                       | \$ -                      | \$ 753,852           | NA                  | NA                 |
| General Fund Compensation                                    | -                    | -                          | -                         | -                    | NA                  | NA                 |
| General Fund Reserves - Misc.                                | 103,767              | -                          | 82,500                    | 85,000               | NA                  | 3.03%              |
| Capital Improvement Projects                                 | 2,900,000            | 1,400,000                  | 3,288,229                 | 5,646,193            | 303.30%             | 71.71%             |
| General Governmental Funds Debt Services                     | 11,096               | -                          | 11,400                    | 39,500               | NA                  | 246.49%            |
| Water Operations                                             | 130,353              | 202,391                    | 202,391                   | -                    | -100.00%            | -100.00%           |
| Water Debt Services                                          | -                    | -                          | -                         | 7,160,142            | NA                  | NA                 |
| Sewer Operations                                             | 32,250               | 263,972                    | 263,972                   | -                    | -100.00%            | -100.00%           |
| Sewer - Environmental Recovery Charges                       | 692,194              | 714,010                    | 698,940                   | 727,240              | 1.85%               | 4.05%              |
| Sewer Debt Services                                          | -                    | -                          | -                         | -                    | NA                  | NA                 |
| Water Reclamation Operations                                 | -                    | -                          | -                         | -                    | NA                  | NA                 |
| Water Reclamation Debt Services                              | 1,269,150            | -                          | -                         | -                    | NA                  | NA                 |
| County General Fund                                          | -                    | -                          | -                         | -                    | NA                  | NA                 |
| County General Fund - Misc.                                  | 24,024               | 12,000                     | 12,000                    | 12,000               | 0.00%               | 0.00%              |
| <b>Total Additions to Reserves and Allocations</b>           | <b>\$ 5,162,834</b>  | <b>\$ 2,592,373</b>        | <b>\$ 4,559,432</b>       | <b>\$ 14,423,927</b> | <b>456.40%</b>      | <b>216.35%</b>     |
| <b>Total Sources of Reserves</b>                             | <b>\$ 92,467,512</b> | <b>\$ 74,361,514</b>       | <b>\$ 82,547,596</b>      | <b>\$ 86,416,986</b> | <b>16.21%</b>       | <b>4.69%</b>       |
| <b>Uses of Reserves and Allocations</b>                      |                      |                            |                           |                      |                     |                    |
| General Fund Operation                                       | \$ -                 | \$ -                       | \$ -                      | \$ -                 | NA                  | NA                 |
| General Fund Compensation                                    | -                    | -                          | -                         | -                    | NA                  | NA                 |
| General Fund Reserves - Misc.                                | 248,457              | 157,255                    | 237,255                   | 70,000               | -55.49%             | -70.50%            |
| Capital Improvement Projects                                 | 12,447,434           | 110,000                    | 6,762,748                 | 1,900,000            | 1627.27%            | -71.90%            |
| General Governmental Funds Debt Services                     | -                    | -                          | -                         | -                    | NA                  | NA                 |
| Water Operations                                             | -                    | -                          | -                         | -                    | NA                  | NA                 |
| Water Debt Services                                          | -                    | 1,084,607                  | 1,084,607                 | -                    | -100.00%            | -100.00%           |
| Sewer Operations                                             | -                    | -                          | -                         | -                    | NA                  | NA                 |
| Sewer - Environmental Recovery Charges                       | 1,781,036            | 1,400,000                  | 698,940                   | 727,240              | -48.05%             | 4.05%              |
| Sewer Debt Services                                          | -                    | 1,770,987                  | 1,770,987                 | -                    | -100.00%            | -100.00%           |
| Water Reclamation Operations                                 | -                    | -                          | -                         | -                    | NA                  | NA                 |
| Water Reclamation Debt Services                              | -                    | -                          | -                         | -                    | NA                  | NA                 |
| County General Fund                                          | -                    | -                          | -                         | -                    | NA                  | NA                 |
| County General Fund - Misc.                                  | 2,421                | -                          | -                         | -                    | NA                  | NA                 |
| <b>Total Uses of Reserves and Allocations</b>                | <b>\$ 14,479,348</b> | <b>\$ 4,522,849</b>        | <b>\$ 10,554,537</b>      | <b>\$ 2,697,240</b>  | <b>-40.36%</b>      | <b>-74.44%</b>     |
| <b>Ending Balance</b>                                        |                      |                            |                           |                      |                     |                    |
| General Fund Operation                                       | \$ 11,195,522        | \$ 11,195,522              | \$ 11,195,522             | \$ 11,949,374        | 6.73%               | 6.73%              |
| General Fund Compensation                                    | 1,000,000            | 1,000,000                  | 1,000,000                 | 1,000,000            | 0.00%               | 0.00%              |
| General Fund Reserves - Misc.                                | 554,624              | 372,191                    | 399,869                   | 414,869              | 11.47%              | 3.75%              |
| Capital Improvement Projects                                 | 13,678,339           | 8,081,739                  | 10,203,820                | 13,950,013           | 72.61%              | 36.71%             |
| General Governmental Funds Debt Services                     | 7,832,867            | 7,821,771                  | 7,844,267                 | 7,883,767            | 0.79%               | 0.50%              |
| Water Operations                                             | 2,572,444            | 2,774,835                  | 2,774,835                 | 2,774,835            | 0.00%               | 0.00%              |
| Water Debt Services                                          | 20,852,209           | 19,767,602                 | 19,767,602                | 26,927,744           | 36.22%              | 36.22%             |
| Sewer Operations                                             | 1,102,388            | 1,366,360                  | 1,366,360                 | 1,366,360            | 0.00%               | 0.00%              |
| Sewer - Environmental Recovery Charges                       | -                    | 27,464                     | -                         | -                    | -100.00%            | NA                 |
| Sewer Debt Services                                          | 8,782,313            | 7,011,326                  | 7,011,326                 | 7,011,326            | 0.00%               | 0.00%              |
| Water Reclamation Operations                                 | 188,445              | 188,445                    | 188,445                   | 188,445              | 0.00%               | 0.00%              |
| Water Reclamation Debt Services                              | 4,212,868            | 4,212,868                  | 4,212,868                 | 4,212,868            | 0.00%               | 0.00%              |
| County General Fund                                          | 5,925,449            | 5,925,449                  | 5,925,449                 | 5,925,449            | 0.00%               | 0.00%              |
| County General Fund - Misc.                                  | 90,696               | 93,093                     | 102,696                   | 114,696              | 23.21%              | 11.68%             |
| <b>Total Ending Balance</b>                                  | <b>\$ 77,988,164</b> | <b>\$ 69,838,665</b>       | <b>\$ 71,993,059</b>      | <b>\$ 83,719,746</b> | <b>19.88%</b>       | <b>16.29%</b>      |
| <b>Additional Information on Reserve Ending Fund Balance</b> |                      |                            |                           |                      |                     |                    |
| Restricted Balance for Debt Services                         | \$ 41,680,257        | \$ 38,813,567              | \$ 38,836,063             | \$ 46,035,705        | 18.61%              | 18.54%             |
| Unrestricted Reserves and Allocation Balance                 | 36,307,907           | 31,025,098                 | 33,156,996                | 37,684,041           | 21.46%              | 13.65%             |
| <b>Total Ending Balance</b>                                  | <b>\$ 77,988,164</b> | <b>\$ 69,838,665</b>       | <b>\$ 71,993,059</b>      | <b>\$ 83,719,746</b> | <b>19.88%</b>       | <b>16.29%</b>      |

TABLE 1C - PAGE 1  
CITY OF BROOMFIELD  
TOTAL BUDGET SUMMARY

| Sources and<br>Uses of Funds                   | Actual<br>2015        | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017      | Budget % Chg        |                    |
|------------------------------------------------|-----------------------|----------------------------|---------------------------|-----------------------|---------------------|--------------------|
|                                                |                       |                            |                           |                       | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                        |                       |                            |                           |                       |                     |                    |
| <b>Beginning Balance</b>                       | <b>\$ 262,446,682</b> | <b>\$ 187,974,956</b>      | <b>\$ 274,022,825</b>     | <b>\$ 190,197,246</b> | <b>1.18%</b>        | <b>-30.59%</b>     |
| <b>Revenues</b>                                |                       |                            |                           |                       |                     |                    |
| Taxes                                          |                       |                            |                           |                       |                     |                    |
| Property Tax                                   | \$ 12,378,452         | \$ 13,828,020              | \$ 13,753,543             | \$ 14,346,503         | 3.75%               | 4.31%              |
| Sales Tax                                      | 46,324,150            | 47,228,364                 | 47,994,115                | 48,918,481            | 3.58%               | 1.93%              |
| Use Tax - Building Materials                   | 5,029,896             | 4,504,572                  | 5,339,064                 | 5,057,883             | 12.28%              | -5.27%             |
| Audit Revenues - Sales & Use Tax               | 1,206,218             | 542,723                    | 556,723                   | 555,321               | 2.32%               | -0.25%             |
| Use Tax - Vehicles                             | 5,328,467             | 5,023,700                  | 5,696,130                 | 5,929,670             | 18.03%              | 4.10%              |
| Specific Ownership Tax                         | 766,926               | 844,000                    | 844,000                   | 856,595               | 1.49%               | 1.49%              |
| Other Taxes                                    | 5,682,155             | 6,280,360                  | 5,688,326                 | 6,424,800             | 2.30%               | 12.95%             |
| <b>Total Taxes</b>                             | <b>\$ 76,716,264</b>  | <b>\$ 78,251,739</b>       | <b>\$ 79,871,901</b>      | <b>\$ 82,089,253</b>  | <b>4.90%</b>        | <b>2.78%</b>       |
| Licenses & Permits                             | \$ 2,662,669          | \$ 2,724,945               | \$ 2,882,860              | \$ 3,114,260          | 14.29%              | 8.03%              |
| Intergovernmental Revenue                      | 6,766,632             | 3,512,031                  | 5,424,136                 | 4,020,572             | 14.48%              | -25.88%            |
| Charges for Services                           | 57,086,078            | 60,280,080                 | 58,613,740                | 75,916,060            | 25.94%              | 29.52%             |
| Contributions & Project Participations         | 428,623               | 1,322,590                  | 4,684,741                 | 100,000               | -92.44%             | -97.87%            |
| Fines & Forfeits                               | 976,601               | 1,079,500                  | 680,900                   | 683,400               | -36.69%             | 0.37%              |
| Interest Earnings & Misc Revenues              | 4,075,432             | 9,094,914                  | 7,247,962                 | 9,246,999             | 1.67%               | 27.58%             |
| Fiduciary Plan Contributions                   | 15,151,886            | 15,303,449                 | 15,963,146                | 16,558,890            | 8.20%               | 3.73%              |
| Transfers from Fund Reserves                   | 14,476,927            | 4,522,849                  | 10,554,537                | 2,697,240             | -40.36%             | -74.44%            |
| <b>Total Revenues</b>                          | <b>\$ 182,178,246</b> | <b>\$ 176,092,097</b>      | <b>\$ 185,923,923</b>     | <b>\$ 194,426,674</b> | <b>10.41%</b>       | <b>4.57%</b>       |
| Interfund Activities                           | \$ 31,148,337         | \$ 31,855,855              | \$ 34,650,254             | \$ 33,644,911         | 5.62%               | -2.90%             |
| <b>Total Revenue with Interfund Activities</b> | <b>\$ 213,326,583</b> | <b>\$ 207,947,952</b>      | <b>\$ 220,574,177</b>     | <b>\$ 228,071,585</b> | <b>9.68%</b>        | <b>3.40%</b>       |
| <b>Total Sources of Funds</b>                  | <b>\$ 475,773,265</b> | <b>\$ 395,922,908</b>      | <b>\$ 494,597,002</b>     | <b>\$ 418,268,831</b> | <b>5.64%</b>        | <b>-15.43%</b>     |
| <i>Uses of Funds</i>                           |                       |                            |                           |                       |                     |                    |
| <b>Expenditures</b>                            |                       |                            |                           |                       |                     |                    |
| Operations                                     | \$ 81,528,625         | \$ 88,600,847              | \$ 95,175,479             | \$ 91,562,865         | 3.34%               | -3.80%             |
| Capital Improvements                           | 55,105,381            | 81,920,055                 | 140,676,326               | 53,650,186            | -34.51%             | -61.86%            |
| Lease/Purchase Payments                        | 5,609,811             | 4,034,534                  | 4,036,127                 | 4,084,521             | 1.24%               | 1.20%              |
| Debt Service - Bonds                           | 16,736,801            | 17,048,089                 | 17,552,470                | 17,520,760            | 2.77%               | -0.18%             |
| Fiduciary Funds - Expenditures                 | 14,219,957            | 13,892,768                 | 16,407,281                | 14,607,533            | 5.14%               | -10.97%            |
| <b>Sub Total</b>                               | <b>\$ 173,200,575</b> | <b>\$ 205,496,293</b>      | <b>\$ 273,847,683</b>     | <b>\$ 181,425,865</b> | <b>-11.71%</b>      | <b>-33.75%</b>     |
| Interfund Activities                           | \$ 23,411,055         | \$ 23,029,994              | \$ 25,900,446             | \$ 23,465,664         | 1.89%               | -9.40%             |
| Additions to Reserves                          | 5,138,810             | 2,580,373                  | 4,651,627                 | 14,516,248            | 462.56%             | 212.07%            |
| <b>Total Uses of Funds</b>                     | <b>\$ 201,750,440</b> | <b>\$ 231,106,660</b>      | <b>\$ 304,399,756</b>     | <b>\$ 219,407,777</b> | <b>-5.06%</b>       | <b>-27.92%</b>     |
| <b>Ending Balance</b>                          | <b>\$ 274,022,825</b> | <b>\$ 164,816,248</b>      | <b>\$ 190,197,246</b>     | <b>\$ 198,861,054</b> | <b>20.66%</b>       | <b>4.56%</b>       |

TABLE 1C - PAGE 2  
COUNTY OF BROOMFIELD  
TOTAL BUDGET SUMMARY

| Sources and<br>Uses of Funds                   | Actual<br>2015       | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017     | Budget % Chg        |                    |
|------------------------------------------------|----------------------|----------------------------|---------------------------|----------------------|---------------------|--------------------|
|                                                |                      |                            |                           |                      | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                        |                      |                            |                           |                      |                     |                    |
| <b>Beginning Balance</b>                       | \$ 4,169,664         | \$ 2,351,023               | \$ 4,446,430              | \$ 3,808,874         | 62.01%              | -14.34%            |
| <b>Revenues</b>                                |                      |                            |                           |                      |                     |                    |
| Taxes                                          |                      |                            |                           |                      |                     |                    |
| Property Tax                                   | \$ 18,847,035        | \$ 21,059,950              | \$ 21,091,860             | \$ 21,997,350        | 4.45%               | 4.29%              |
| Sales Tax                                      | 4,941,113            | 5,038,530                  | 5,119,325                 | 5,218,375            | 3.57%               | 1.93%              |
| Use Tax - Building Materials                   | 536,522              | 480,490                    | 585,680                   | 550,530              | 14.58%              | -6.00%             |
| Audit Revenues - Sales & Use Tax               | 128,664              | 57,832                     | 57,832                    | 59,234               | 2.42%               | 2.42%              |
| Use Tax - Vehicles                             | 569,337              | 536,700                    | 608,620                   | 633,575              | 18.05%              | 4.10%              |
| Specific Ownership Tax                         | 1,172,178            | 1,289,995                  | 1,289,995                 | 1,315,641            | 1.99%               | 1.99%              |
| Total Taxes                                    | \$ 26,194,849        | \$ 28,463,497              | \$ 28,753,312             | \$ 29,774,705        | 4.61%               | 3.55%              |
| Licenses & Permits                             | \$ 46,379            | \$ 52,800                  | \$ 56,800                 | \$ 56,450            | 6.91%               | -0.62%             |
| Intergovernmental Revenue                      | 9,634,097            | 10,711,769                 | 11,261,204                | 10,502,242           | -1.96%              | -6.74%             |
| Charges for Services                           | 2,432,504            | 2,251,128                  | 2,657,193                 | 2,709,451            | 20.36%              | 1.97%              |
| Contributions & Project Participations         | 53,124               | 38,100                     | 41,455                    | 35,200               | -7.61%              | -15.09%            |
| Interest Earnings & Misc Revenues              | 227,651              | 203,300                    | 203,450                   | 223,600              | 9.99%               | 9.90%              |
| Transfers from Fund Reserves                   | 2,421                | -                          | -                         | -                    | NA                  | NA                 |
| <b>Total Revenues</b>                          | \$ 38,591,025        | \$ 41,720,594              | \$ 42,973,414             | \$ 43,301,648        | 3.79%               | 0.76%              |
| Interfund Activities                           | 1,023,231            | 1,148,621                  | 934,585                   | 1,079,556            |                     |                    |
| <b>Total Revenue with Interfund Activities</b> | <b>39,614,256</b>    | <b>42,869,215</b>          | <b>43,907,999</b>         | <b>44,381,204</b>    | <b>3.53%</b>        | <b>1.08%</b>       |
| <b>Total Sources of Funds</b>                  | <b>\$ 43,783,920</b> | <b>\$ 45,220,238</b>       | <b>\$ 48,354,429</b>      | <b>\$ 48,190,078</b> | <b>6.57%</b>        | <b>-0.34%</b>      |
| <i>Uses of Funds</i>                           |                      |                            |                           |                      |                     |                    |
| <b>Expenditures</b>                            |                      |                            |                           |                      |                     |                    |
| Operating Budget                               | \$ 27,002,672        | \$ 30,764,447              | \$ 31,280,051             | \$ 32,077,065        | 4.27%               | 2.55%              |
| Lease/Purchase Payments                        | 3,550,281            | 3,567,704                  | 3,569,111                 | 3,602,717            | 0.98%               | 0.94%              |
| <b>Sub Total</b>                               | <b>\$ 30,552,953</b> | <b>\$ 34,332,151</b>       | <b>\$ 34,849,162</b>      | <b>\$ 35,679,782</b> | <b>3.93%</b>        | <b>2.38%</b>       |
| Interfund Activities                           | \$ 8,760,513         | \$ 9,974,482               | \$ 9,684,393              | \$ 11,258,803        | 12.88%              | 16.26%             |
| Additions to Reserves                          | 24,024               | 12,000                     | 12,000                    | 12,000               | 0.00%               | 0.00%              |
| <b>Total Uses of Funds</b>                     | <b>\$ 39,337,490</b> | <b>\$ 44,318,633</b>       | <b>\$ 44,545,555</b>      | <b>\$ 46,950,585</b> | <b>5.94%</b>        | <b>5.40%</b>       |
| <b>Ending Balance</b>                          | <b>\$ 4,446,430</b>  | <b>\$ 901,605</b>          | <b>\$ 3,808,874</b>       | <b>\$ 1,239,493</b>  | <b>37.48%</b>       | <b>-67.46%</b>     |

TABLE 1C - PAGE 3  
COMBINED CITY & COUNTY OF BROOMFIELD  
TOTAL BUDGET SUMMARY

| Sources and<br>Uses of Funds                   | Actual<br>2015        | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017      | Budget % Chg        |                    |
|------------------------------------------------|-----------------------|----------------------------|---------------------------|-----------------------|---------------------|--------------------|
|                                                |                       |                            |                           |                       | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                        |                       |                            |                           |                       |                     |                    |
| <b>Beginning Balance</b>                       | <b>\$ 266,616,346</b> | <b>\$ 190,325,979</b>      | <b>\$ 278,469,255</b>     | <b>\$ 194,006,120</b> | <b>1.93%</b>        | <b>-30.33%</b>     |
| <b>Revenues</b>                                |                       |                            |                           |                       |                     |                    |
| Taxes                                          |                       |                            |                           |                       |                     |                    |
| Property Tax                                   | \$ 31,225,487         | \$ 34,887,970              | \$ 34,845,403             | \$ 36,343,853         | 4.17%               | 4.30%              |
| Sales Tax                                      | 51,265,263            | 52,266,894                 | 53,113,440                | 54,136,856            | 3.58%               | 1.93%              |
| Use Tax - Building Materials                   | 5,566,418             | 4,985,062                  | 5,924,744                 | 5,608,413             | 12.50%              | -5.34%             |
| Audit Revenues - Sales & Use Tax               | 1,334,882             | 600,555                    | 614,555                   | 614,555               | 2.33%               | 0.00%              |
| Use Tax - Vehicles                             | 5,897,804             | 5,560,400                  | 6,304,750                 | 6,563,245             | 18.04%              | 4.10%              |
| Specific Ownership Tax                         | 1,939,104             | 2,133,995                  | 2,133,995                 | 2,172,236             | 1.79%               | 1.79%              |
| Other Taxes                                    | 5,682,155             | 6,280,360                  | 5,688,326                 | 6,424,800             | 2.30%               | 12.95%             |
| <b>Total Taxes</b>                             | <b>\$ 102,911,113</b> | <b>\$ 106,715,236</b>      | <b>\$ 108,625,213</b>     | <b>\$ 111,863,958</b> | <b>4.82%</b>        | <b>2.98%</b>       |
| Licenses & Permits                             | \$ 2,709,048          | \$ 2,777,745               | \$ 2,939,660              | \$ 3,170,710          | 14.15%              | 7.86%              |
| Intergovernmental Revenue                      | 16,400,729            | 14,223,800                 | 16,685,340                | 14,522,814            | 2.10%               | -12.96%            |
| Charges for Services                           | 59,518,582            | 62,531,208                 | 61,270,933                | 78,625,511            | 25.74%              | 28.32%             |
| Contributions & Project Participations         | 481,747               | 1,360,690                  | 4,726,196                 | 135,200               | -90.06%             | -97.14%            |
| Fines & Forfeits                               | 976,601               | 1,079,500                  | 680,900                   | 683,400               | -36.69%             | 0.37%              |
| Interest Earnings & Misc Revenues              | 4,303,083             | 9,298,214                  | 7,451,412                 | 9,470,599             | 1.85%               | 27.10%             |
| Fiduciary Plan Contributions                   | 15,151,886            | 15,303,449                 | 15,963,146                | 16,558,890            | 8.20%               | 3.73%              |
| Transfers from Fund Reserves                   | 14,479,348            | 4,522,849                  | 10,554,537                | 2,697,240             | -40.36%             | -74.44%            |
| <b>Total Revenues</b>                          | <b>\$ 220,769,271</b> | <b>\$ 217,812,691</b>      | <b>\$ 228,897,337</b>     | <b>\$ 237,728,322</b> | <b>9.14%</b>        | <b>3.86%</b>       |
| Interfund Activities                           | \$ 32,171,568         | \$ 33,004,476              | \$ 35,584,839             | \$ 34,724,467         | 5.21%               | -2.42%             |
| <b>Total Revenue with Interfund Activities</b> | <b>\$ 252,940,839</b> | <b>\$ 250,817,167</b>      | <b>\$ 264,482,176</b>     | <b>\$ 272,452,789</b> | <b>8.63%</b>        | <b>3.01%</b>       |
| <b>Total Sources of Funds</b>                  | <b>\$ 519,557,185</b> | <b>\$ 441,143,146</b>      | <b>\$ 542,951,431</b>     | <b>\$ 466,458,909</b> | <b>5.74%</b>        | <b>-14.09%</b>     |
| <i>Uses of Funds</i>                           |                       |                            |                           |                       |                     |                    |
| <b>Expenditures</b>                            |                       |                            |                           |                       |                     |                    |
| Operating Budget                               | \$ 108,531,297        | \$ 119,365,294             | \$ 126,455,530            | \$ 123,639,930        | 3.58%               | -2.23%             |
| Capital Improvements                           | 55,105,381            | 81,920,055                 | 140,676,326               | 53,650,186            | -34.51%             | -61.86%            |
| Lease/Purchase Payments                        | 9,160,092             | 7,602,238                  | 7,605,238                 | 7,687,238             | 1.12%               | 1.08%              |
| Debt Service - Bonds                           | 16,736,801            | 17,048,089                 | 17,552,470                | 17,520,760            | 2.77%               | -0.18%             |
| Fiduciary Funds - Expenditures                 | 14,219,957            | 13,892,768                 | 16,407,281                | 14,607,533            | 5.14%               | -10.97%            |
| <b>Sub Total</b>                               | <b>\$ 203,753,528</b> | <b>\$ 239,828,444</b>      | <b>\$ 308,696,845</b>     | <b>\$ 217,105,647</b> | <b>-9.47%</b>       | <b>-29.67%</b>     |
| Interfund Activities                           | \$ 32,171,568         | \$ 33,004,476              | \$ 35,584,839             | \$ 34,724,467         | 5.21%               | -2.42%             |
| Additions to Reserves                          | 5,162,834             | 2,592,373                  | 4,663,627                 | 14,528,248            | 460.42%             | 211.52%            |
| <b>Net Total Uses of Funds</b>                 | <b>\$ 241,087,930</b> | <b>\$ 275,425,293</b>      | <b>\$ 348,945,311</b>     | <b>\$ 266,358,362</b> | <b>-3.29%</b>       | <b>-23.67%</b>     |
| <b>Ending Balance</b>                          | <b>\$ 278,469,255</b> | <b>\$ 165,717,853</b>      | <b>\$ 194,006,120</b>     | <b>\$ 200,100,547</b> | <b>20.75%</b>       | <b>3.14%</b>       |

TABLE 1D - PAGE 1  
COMBINED CITY & COUNTY OF BROOMFIELD  
TOTAL BUDGET SUMMARY BY FUND

| Fund                                      | Revised Estimate 2016  |                       |                       |                       |                       |
|-------------------------------------------|------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
|                                           | Beginning Fund Balance | Revenues              | Total Sources         | Expenditures          | Ending Fund Balance   |
| <b><u>City and County Funds</u></b>       |                        |                       |                       |                       |                       |
| City General Fund                         | \$ 3,002,213           | \$ 53,798,764         | \$ 56,800,977         | \$ 55,536,315         | \$ 1,264,662          |
| Recreation Fund                           | -                      | 6,394,924             | 6,394,924             | 6,394,924             | -                     |
| Street Maintenance Fund                   | -                      | 4,732,502             | 4,732,502             | 4,732,502             | -                     |
| Library Fund                              | -                      | 2,504,590             | 2,504,590             | 2,504,590             | -                     |
| Facility Maintenance Fund                 | -                      | 4,570,500             | 4,570,500             | 4,570,500             | -                     |
| Cemetery Fund                             | 4,118                  | 176,458               | 180,576               | 180,576               | -                     |
| Lodging Tax Fund                          | -                      | 600,000               | 600,000               | 600,000               | -                     |
| County General Fund                       | 2,534,502              | 29,875,171            | 32,409,673            | 29,900,682            | 2,508,991             |
| Human Service Fund                        | 1,911,928              | 14,032,828            | 15,944,756            | 14,644,873            | 1,299,883             |
| <b>Total Governmental Operating Funds</b> | <b>\$ 7,452,761</b>    | <b>\$ 116,685,737</b> | <b>\$ 124,138,498</b> | <b>\$ 119,064,962</b> | <b>\$ 5,073,536</b>   |
| Sales & Use Tax Capital Improvements Fund | \$ 33,620,463          | \$ 35,734,513         | \$ 69,354,976         | \$ 69,316,274         | \$ 38,702             |
| Asset Replacement Fund                    | 6,212,550              | 7,533,004             | 13,745,554            | 10,019,439            | 3,726,115             |
| Conservation Trust Fund                   | 1,085,217              | 612,400               | 1,697,617             | 953,451               | 744,166               |
| Open Space & Parks Capital Fund           | 2,111,580              | 7,251,151             | 9,362,731             | 8,669,664             | 693,067               |
| Services Expansion Fee Capital Fund       | 7,630,552              | 1,496,826             | 9,127,378             | 628,848               | 8,498,530             |
| Development Agreement Fund                | 1,429,083              | 10,354,419            | 11,783,502            | 10,574,174            | 1,209,328             |
| <b>Total Governmental Capital Funds</b>   | <b>\$ 52,089,445</b>   | <b>\$ 62,982,313</b>  | <b>\$ 115,071,758</b> | <b>\$ 100,161,850</b> | <b>\$ 14,909,908</b>  |
| <b>Governmental Debt Service Fund</b>     | <b>\$ 131,238</b>      | <b>\$ 7,811,429</b>   | <b>\$ 7,942,667</b>   | <b>\$ 7,811,376</b>   | <b>\$ 131,291</b>     |
| <b>Total Governmental Funds</b>           | <b>\$ 59,673,444</b>   | <b>\$ 187,479,479</b> | <b>\$ 247,152,923</b> | <b>\$ 227,038,188</b> | <b>\$ 20,114,735</b>  |
| Water Fund                                | \$ 67,460,712          | \$ 32,639,446         | \$ 100,100,158        | \$ 67,981,109         | \$ 32,119,049         |
| Sewer Fund                                | 42,602,065             | 22,538,339            | 65,140,404            | 33,965,277            | 31,175,127            |
| Water Reclamation Fund                    | 7,507,627              | 1,446,504             | 8,954,131             | 3,553,456             | 5,400,675             |
| <b>Total Utility Funds</b>                | <b>\$ 117,570,404</b>  | <b>\$ 56,624,289</b>  | <b>\$ 174,194,693</b> | <b>\$ 105,499,842</b> | <b>\$ 68,694,851</b>  |
| Employee Medical Care Fund                | \$ 3,226,593           | \$ 8,187,620          | \$ 11,414,213         | \$ 8,726,698          | \$ 2,687,515          |
| Employee Defined Benefit Pension Fund     | 9,266,723              | 1,753,220             | 11,019,943            | 1,839,931             | 9,180,012             |
| Employee Money Purchase Pension Fund      | 50,435,274             | 5,774,253             | 56,209,527            | 2,815,141             | 53,394,386            |
| Police Defined Benefit Pension Fund       | 22,170                 | 79,500                | 101,670               | 69,009                | 32,661                |
| Police Money Purchase Pension Fund        | 37,354,834             | 4,031,165             | 41,385,999            | 2,868,028             | 38,517,971            |
| Retiree Health Insurance Plan             | 919,813                | 552,650               | 1,472,463             | 88,474                | 1,383,989             |
| <b>Total Benefit Funds</b>                | <b>\$ 101,225,407</b>  | <b>\$ 20,378,408</b>  | <b>\$ 121,603,815</b> | <b>\$ 16,407,281</b>  | <b>\$ 105,196,534</b> |
| <b>Total City and County Funds</b>        | <b>\$ 278,469,255</b>  | <b>\$ 264,482,176</b> | <b>\$ 542,951,431</b> | <b>\$ 348,945,311</b> | <b>\$ 194,006,120</b> |

TABLE 1D - PAGE 2  
COMBINED CITY & COUNTY OF BROOMFIELD  
TOTAL BUDGET SUMMARY BY FUND

| Fund                                      | Budget 2017            |                       |                       |                       |                       |
|-------------------------------------------|------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
|                                           | Beginning Fund Balance | Revenues              | Total Sources         | Expenditures          | Ending Fund Balance   |
| <b><u>City and County Funds</u></b>       |                        |                       |                       |                       |                       |
| City General Fund                         | \$ 1,264,662           | \$ 56,082,141         | \$ 57,346,803         | \$ 57,250,998         | \$ 95,805             |
| Recreation Fund                           | -                      | 6,629,807             | 6,629,807             | 6,629,807             | -                     |
| Street Maintenance Fund                   | -                      | 5,725,410             | 5,725,410             | 5,725,410             | -                     |
| Library Fund                              | -                      | 2,550,320             | 2,550,320             | 2,550,320             | -                     |
| Facility Maintenance Fund                 | -                      | 4,794,727             | 4,794,727             | 4,794,727             | -                     |
| Cemetery Fund                             | -                      | 205,007               | 205,007               | 205,007               | -                     |
| Lodging Tax Fund                          | -                      | 625,000               | 625,000               | 625,000               | -                     |
| County General Fund                       | 2,508,991              | 30,379,415            | 32,888,406            | 31,752,984            | 1,135,422             |
| Human Service Fund                        | 1,299,883              | 14,001,789            | 15,301,672            | 15,197,601            | 104,071               |
| <b>Total Governmental Operating Funds</b> | <b>\$ 5,073,536</b>    | <b>\$ 120,993,616</b> | <b>\$ 126,067,152</b> | <b>\$ 124,731,854</b> | <b>\$ 1,335,298</b>   |
| Sales & Use Tax Capital Improvements Fund | \$ 38,702              | \$ 25,811,416         | \$ 25,850,118         | \$ 25,550,566         | \$ 299,552            |
| Asset Replacement Fund                    | 3,726,115              | 7,731,494             | 11,457,609            | 9,491,454             | 1,966,155             |
| Conservation Trust Fund                   | 744,166                | 610,900               | 1,355,066             | 850,250               | 504,816               |
| Open Space & Parks Capital Fund           | 693,067                | 4,337,732             | 5,030,799             | 3,178,872             | 1,851,927             |
| Services Expansion Fee Capital Fund       | 8,498,530              | 2,034,200             | 10,532,730            | 1,378,900             | 9,153,830             |
| Development Agreement Fund                | 1,209,328              | 9,236,001             | 10,445,329            | 9,253,401             | 1,191,928             |
| <b>Total Governmental Capital Funds</b>   | <b>\$ 14,909,908</b>   | <b>\$ 49,761,743</b>  | <b>\$ 64,671,651</b>  | <b>\$ 49,703,443</b>  | <b>\$ 14,968,208</b>  |
| <b>Governmental Debt Service Fund</b>     | <b>\$ 131,291</b>      | <b>\$ 7,833,029</b>   | <b>\$ 7,964,320</b>   | <b>\$ 7,833,975</b>   | <b>\$ 130,345</b>     |
| <b>Total Governmental Funds</b>           | <b>\$ 20,114,735</b>   | <b>\$ 178,588,388</b> | <b>\$ 198,703,123</b> | <b>\$ 182,269,272</b> | <b>\$ 16,433,851</b>  |
| Water Fund                                | \$ 32,119,049          | \$ 38,370,596         | \$ 70,489,645         | \$ 38,053,627         | \$ 32,436,018         |
| Sewer Fund                                | 31,175,127             | 30,785,236            | 61,960,363            | 27,927,306            | 34,033,057            |
| Water Reclamation Fund                    | 5,400,675              | 1,791,180             | 7,191,855             | 3,500,624             | 3,691,231             |
| <b>Total Utility Funds</b>                | <b>\$ 68,694,851</b>   | <b>\$ 70,947,012</b>  | <b>\$ 139,641,863</b> | <b>\$ 69,481,557</b>  | <b>\$ 70,160,306</b>  |
| Employee Medical Care Fund                | \$ 2,687,515           | \$ 8,389,853          | \$ 11,077,368         | \$ 8,452,553          | \$ 2,624,815          |
| Employee Defined Benefit Pension Fund     | 9,180,012              | 1,880,168             | 11,060,180            | 1,189,167             | 9,871,013             |
| Employee Money Purchase Pension Fund      | 53,394,386             | 6,928,721             | 60,323,107            | 2,731,171             | 57,591,936            |
| Police Defined Benefit Pension Fund       | 32,661                 | 51,200                | 83,861                | 64,046                | 19,815                |
| Police Money Purchase Pension Fund        | 38,517,971             | 5,122,698             | 43,640,669            | 2,103,096             | 41,537,573            |
| Retiree Health Insurance Plan             | 1,383,989              | 544,749               | 1,928,738             | 67,500                | 1,861,238             |
| <b>Total Benefit Funds</b>                | <b>\$ 105,196,534</b>  | <b>\$ 22,917,389</b>  | <b>\$ 128,113,923</b> | <b>\$ 14,607,533</b>  | <b>\$ 113,506,390</b> |
| <b>Total City and County Funds</b>        | <b>\$ 194,006,120</b>  | <b>\$ 272,452,789</b> | <b>\$ 466,458,909</b> | <b>\$ 266,358,362</b> | <b>\$ 200,100,547</b> |

**TABLE 2A**  
**CITY AND COUNTY OF BROOMFIELD**  
**REVENUE - MILL LEVIES AND PROPERTY TAX**

| <b>BROOMFIELD'S ASSESSED VALUATION</b>       |                         |                            |                           |                         |                     |                    |
|----------------------------------------------|-------------------------|----------------------------|---------------------------|-------------------------|---------------------|--------------------|
| Assessed Valuation<br>By County Area of City | Amended<br>2015         | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017        | Budget % Chg        |                    |
|                                              |                         |                            |                           |                         | 16 Original<br>2017 | 16 Revised<br>2017 |
| City & County of Broomfield                  | \$ 1,081,801,540        | \$ 1,227,797,742           | \$ 1,225,621,743          | \$ 1,252,204,168        | 1.99%<br>NA         | 2.17%<br>NA        |
| <b>Total</b>                                 | <b>\$ 1,081,801,540</b> | <b>\$ 1,227,797,742</b>    | <b>\$ 1,225,621,743</b>   | <b>\$ 1,252,204,168</b> | <b>1.99%</b>        | <b>2.17%</b>       |

| <b>CITY OF BROOMFIELD - MILL LEVIES &amp; PROPERTY TAX REVENUE</b> |                 |                            |                           |                  |                     |                    |
|--------------------------------------------------------------------|-----------------|----------------------------|---------------------------|------------------|---------------------|--------------------|
| Budget Fund                                                        | Amended<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017 | Budget % Chg        |                    |
|                                                                    |                 |                            |                           |                  | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>General Fund</b>                                                |                 |                            |                           |                  |                     |                    |
| Mill Levy                                                          | 5.321           | 5.321                      | 5.321                     | 5.321            | 0.00%               | 0.00%              |
| Property Tax Revenue                                               | \$ 5,756,266    | \$ 6,533,112               | \$ 6,521,533              | \$ 6,662,978     | 1.99%               | 2.17%              |
| Allocated to Development Agreement Fund                            | 114,345         | 20,074                     | 35,655                    | 40,260           | 100.56%             | 12.92%             |
| General Fund Net Property Tax Revenue                              | \$ 5,641,921    | \$ 6,513,038               | \$ 6,485,878              | \$ 6,622,718     | 1.68%               | 2.11%              |
| <b>Library Fund</b>                                                |                 |                            |                           |                  |                     |                    |
| Mill Levy                                                          | 1.941           | 1.941                      | 1.941                     | 1.941            | 0.00%               | 0.00%              |
| Property Tax Revenue                                               | \$ 2,099,777    | \$ 2,383,155               | \$ 2,378,932              | \$ 2,430,528     | 1.99%               | 2.17%              |
| <b>Street Fund</b>                                                 |                 |                            |                           |                  |                     |                    |
| Mill Levy                                                          | 0.695           | 0.695                      | 0.695                     | 0.695            | 0.00%               | 0.00%              |
| Property Tax Revenue                                               | \$ 751,852      | \$ 853,319                 | \$ 851,807                | \$ 870,282       | 1.99%               | 2.17%              |
| <b>Capital Improvements Fund - General</b>                         |                 |                            |                           |                  |                     |                    |
| Mill Levy                                                          | 3.000           | 3.000                      | 3.000                     | 3.000            | 0.00%               | 0.00%              |
| Property Tax Revenue                                               | \$ 3,245,405    | \$ 3,683,393               | \$ 3,676,865              | \$ 3,756,613     | 1.99%               | 2.17%              |
| <b>Capital Improvements Fund - Facilities Reserve</b>              |                 |                            |                           |                  |                     |                    |
| Mill Levy                                                          | 0.500           | 0.500                      | 0.500                     | 0.500            | 0.00%               | 0.00%              |
| Property Tax Revenue                                               | \$ 540,901      | \$ 613,899                 | \$ 612,811                | \$ 626,102       | 1.99%               | 2.17%              |
| <b>City of Broomfield Total - All Funds</b>                        |                 |                            |                           |                  | NA                  | NA                 |
| Mill Levy                                                          | 11.457          | 11.457                     | 11.457                    | 11.457           | 0.00%               | 0.00%              |
| Property Tax Revenue                                               | \$ 12,394,201   | \$ 14,066,878              | \$ 14,041,948             | \$ 14,346,503    | 1.99%               | 2.17%              |

| <b>COUNTY OF BROOMFIELD - MILL LEVIES &amp; PROPERTY TAX REVENUE</b> |                 |                            |                           |                  |                     |                    |
|----------------------------------------------------------------------|-----------------|----------------------------|---------------------------|------------------|---------------------|--------------------|
| Budget Fund                                                          | Amended<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017 | Budget % Chg        |                    |
|                                                                      |                 |                            |                           |                  | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>General Fund</b>                                                  |                 |                            |                           |                  |                     |                    |
| Mill Levy                                                            | 13.031          | 13.031                     | 13.031                    | 13.031           | 0.00%               | 0.00%              |
| Property Tax Revenue                                                 | \$ 14,096,956   | \$ 15,999,432              | \$ 15,971,077             | \$ 16,317,473    | 1.99%               | 2.17%              |
| <b>Public Health</b>                                                 |                 |                            |                           |                  |                     |                    |
| Mill Levy                                                            | 1.230           | 1.230                      | 1.230                     | 1.230            | 0.00%               | 0.00%              |
| Property Tax Revenue                                                 | \$ 1,330,616    | \$ 1,510,191               | \$ 1,507,515              | \$ 1,540,211     | 1.99%               | 2.17%              |
| <b>Facilities Reserve</b>                                            |                 |                            |                           |                  |                     |                    |
| Mill Levy                                                            | 1.000           | 1.000                      | 1.000                     | 1.000            | 0.00%               | 0.00%              |
| Property Tax Revenue                                                 | \$ 1,081,802    | \$ 1,227,798               | \$ 1,225,622              | \$ 1,252,204     | 1.99%               | 2.17%              |
| <b>Human Services Fund</b>                                           |                 |                            |                           |                  |                     |                    |
| Mill Levy                                                            | 1.245           | 1.245                      | 1.245                     | 1.245            | 0.00%               | 0.00%              |
| Property Tax Revenue                                                 | \$ 1,346,843    | \$ 1,528,508               | \$ 1,525,899              | \$ 1,558,894     | 1.99%               | 2.16%              |
| <b>Developmentally Disabled &amp; Mental Health</b>                  |                 |                            |                           |                  |                     |                    |
| Mill Levy                                                            | 1.005           | 1.005                      | 1.005                     | 1.005            | 0.00%               | 0.00%              |
| Property Tax Revenue                                                 | \$ 1,087,211    | \$ 1,234,037               | \$ 1,231,750              | \$ 1,258,565     | 1.99%               | 2.18%              |
| <b>Total - All Funds</b>                                             |                 |                            |                           |                  |                     |                    |
| Mill Levy                                                            | 17.511          | 17.511                     | 17.511                    | 17.511           | 0.00%               | 0.00%              |
| Property Tax Revenue                                                 | \$ 18,943,428   | \$ 21,499,966              | \$ 21,461,863             | \$ 21,927,347    | 1.99%               | 2.17%              |

| <b>COMBINED CITY AND COUNTY OF BROOMFIELD - MILL LEVIES &amp; PROPERTY TAX REVENUE</b> |                 |                            |                |                  |                     |                    |
|----------------------------------------------------------------------------------------|-----------------|----------------------------|----------------|------------------|---------------------|--------------------|
| City/County                                                                            | Amended<br>2015 | Original<br>Budget<br>2016 | Budget<br>2016 | Estimate<br>2017 | Budget % Chg        |                    |
|                                                                                        |                 |                            |                |                  | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>City of Broomfield</b>                                                              |                 |                            |                |                  |                     |                    |
| Mill Levy                                                                              | 11.457          | 11.457                     | 11.457         | 11.457           | 0.00%               | 0.00%              |
| Property Tax Revenue                                                                   | \$ 12,394,201   | \$ 14,066,878              | \$ 14,041,948  | \$ 14,346,503    | 1.99%               | 2.17%              |
| <b>County of Broomfield</b>                                                            |                 |                            |                |                  |                     |                    |
| Mill Levy                                                                              | 17.511          | 17.511                     | 17.511         | 17.511           | 0.00%               | 0.00%              |
| Property Tax Revenue                                                                   | \$ 18,943,428   | \$ 21,499,966              | \$ 21,461,863  | \$ 21,927,347    | 1.99%               | 2.17%              |
| <b>Total - City &amp; County of Broomfield</b>                                         |                 |                            |                |                  |                     |                    |
| Mill Levy                                                                              | 28.968          | 28.968                     | 28.968         | 28.968           | 0.00%               | 0.00%              |
| Property Tax Revenue                                                                   | \$ 31,337,629   | \$ 35,566,844              | \$ 35,503,811  | \$ 36,273,850    | 1.99%               | 2.17%              |



**TABLE 2B**  
**CITY AND COUNTY BUDGET SUMMARY**  
**REVENUE - SUMMARY SOURCES OF FUNDS WITH BEGINNING BALANCES**

| Sources of Funds                       | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017 | Budget % Chg        |                    |
|----------------------------------------|----------------|----------------------------|---------------------------|------------------|---------------------|--------------------|
|                                        |                |                            |                           |                  | 16 Original<br>2017 | 16 Revised<br>2017 |
| City of Broomfield                     |                |                            |                           |                  |                     |                    |
| Beginning Balance                      | \$ 262,446,682 | \$ 187,974,956             | \$ 274,022,825            | \$ 190,197,246   | 1.18%               | -30.59%            |
| Revenues                               |                |                            |                           |                  |                     |                    |
| Taxes                                  | \$ 76,716,264  | \$ 78,251,739              | \$ 79,871,901             | \$ 82,089,253    | 4.90%               | 2.78%              |
| Licenses & Permits                     | 2,662,669      | 2,724,945                  | 2,882,860                 | 3,114,260        | 14.29%              | 8.03%              |
| Intergovernmental Revenue              | 6,766,632      | 3,512,031                  | 5,424,136                 | 4,020,572        | 14.48%              | -25.88%            |
| Charges for Services                   | 57,086,078     | 60,280,080                 | 58,613,740                | 75,916,060       | 25.94%              | 29.52%             |
| Contributions & Project Participations | 428,623        | 1,322,590                  | 4,684,741                 | 100,000          | -92.44%             | -97.87%            |
| Fines & Forfeits                       | 976,601        | 1,079,500                  | 680,900                   | 683,400          | -36.69%             | 0.37%              |
| Interest Earnings & Misc Revenue       | 4,075,432      | 9,094,914                  | 7,247,962                 | 9,246,999        | 1.67%               | 27.58%             |
| Fiduciary Funds - Contributions        | 15,151,886     | 15,303,449                 | 15,963,146                | 16,558,890       | 8.20%               | 3.73%              |
| Transfers from Fund Reserves           | 14,476,927     | 4,522,849                  | 10,554,537                | 2,697,240        | -40.36%             | -74.44%            |
| Interfund Activities                   | 31,148,337     | 31,855,855                 | 34,650,254                | 33,644,911       | 5.62%               | -2.90%             |
| Total Revenues                         | \$ 213,326,583 | \$ 207,947,952             | \$ 220,574,177            | \$ 228,071,585   | 9.68%               | 3.40%              |
| Total Sources of Funds                 | \$ 475,773,265 | \$ 395,922,908             | \$ 494,597,002            | \$ 418,268,831   | 5.64%               | -15.43%            |
| County of Broomfield                   |                |                            |                           |                  |                     |                    |
| Beginning Balance                      | \$ 4,169,664   | \$ 2,351,023               | \$ 4,446,430              | \$ 3,808,874     | 62.01%              | -14.34%            |
| Revenues                               |                |                            |                           |                  |                     |                    |
| Taxes                                  | \$ 26,194,849  | \$ 28,463,497              | \$ 28,753,312             | \$ 29,774,705    | 4.61%               | 3.55%              |
| Licenses & Permits                     | 46,379         | 52,800                     | 56,800                    | 56,450           | 6.91%               | -0.62%             |
| Intergovernmental Revenue              | 9,634,097      | 10,711,769                 | 11,261,204                | 10,502,242       | -1.96%              | -6.74%             |
| Charges for Services                   | 2,432,504      | 2,251,128                  | 2,657,193                 | 2,709,451        | 20.36%              | 1.97%              |
| Contributions & Project Participations | 53,124         | 38,100                     | 41,455                    | 35,200           | -7.61%              | -15.09%            |
| Interest Earnings & Misc Revenue       | 227,651        | 203,300                    | 203,450                   | 223,600          | 9.99%               | 9.90%              |
| Interfund Activities                   | 1,023,231      | 1,148,621                  | 934,585                   | 1,079,556        | -6.01%              | 15.51%             |
| Total Revenues                         | \$ 39,614,256  | \$ 42,869,215              | \$ 43,907,999             | \$ 44,381,204    | 3.53%               | 1.08%              |
| Total Sources of Funds                 | \$ 43,783,920  | \$ 45,220,238              | \$ 48,354,429             | \$ 48,190,078    | 6.57%               | -0.34%             |
| Combined City & County of Broomfield   |                |                            |                           |                  |                     |                    |
| Beginning Balance                      | \$ 266,616,346 | \$ 190,325,979             | \$ 278,469,255            | \$ 194,006,120   | 1.93%               | -30.33%            |
| Revenues                               |                |                            |                           |                  |                     |                    |
| Taxes                                  | \$ 102,911,113 | \$ 106,715,236             | \$ 108,625,213            | \$ 111,863,958   | 4.82%               | 2.98%              |
| Licenses & Permits                     | 2,709,048      | 2,777,745                  | 2,939,660                 | 3,170,710        | 14.15%              | 7.86%              |
| Intergovernmental Revenue              | 16,400,729     | 14,223,800                 | 16,685,340                | 14,522,814       | 2.10%               | -12.96%            |
| Charges for Services                   | 59,518,582     | 62,531,208                 | 61,270,933                | 78,625,511       | 25.74%              | 28.32%             |
| Contributions & Project Participations | 481,747        | 1,360,690                  | 4,726,196                 | 135,200          | -90.06%             | -97.14%            |
| Fines & Forfeits                       | 976,601        | 1,079,500                  | 680,900                   | 683,400          | -36.69%             | 0.37%              |
| Interest Earnings & Misc Revenue       | 4,303,083      | 9,298,214                  | 7,451,412                 | 9,470,599        | 1.85%               | 27.10%             |
| Fiduciary Funds - Contributions        | 15,151,886     | 15,303,449                 | 15,963,146                | 16,558,890       | 8.20%               | 3.73%              |
| Transfers from Fund Reserves           | 14,479,348     | 4,522,849                  | 10,554,537                | 2,697,240        | -40.36%             | -74.44%            |
| Interfund Activities                   | 32,171,568     | 33,004,476                 | 35,584,839                | 34,724,467       | 5.21%               | -2.42%             |
| Total Revenues                         | \$ 252,940,839 | \$ 250,817,167             | \$ 264,482,176            | \$ 272,452,789   | 8.63%               | 3.01%              |
| Total Sources of Funds                 | \$ 519,557,185 | \$ 441,143,146             | \$ 542,951,431            | \$ 466,458,909   | 5.74%               | -14.09%            |
| Less Interfund Activities              | \$ 32,171,568  | \$ 33,004,476              | \$ 35,584,839             | \$ 34,724,467    | 5.21%               | -2.42%             |
| Net Total Sources of Funds             | \$ 487,385,617 | \$ 408,138,670             | \$ 507,366,592            | \$ 431,734,442   | 5.78%               | -14.91%            |

**TABLE 2C - PAGE 1**  
**CITY AND COUNTY BUDGET SUMMARY**  
**REVENUE - DETAIL SOURCES OF FUNDS WITH BEGINNING BALANCES**

| Sources of Funds                                   | Actual<br>2015        | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017      | Budget % Chg        |                    |
|----------------------------------------------------|-----------------------|----------------------------|---------------------------|-----------------------|---------------------|--------------------|
|                                                    |                       |                            |                           |                       | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>Beginning Balance</b>                           |                       |                            |                           |                       |                     |                    |
| City                                               | \$ 262,446,682        | \$ 187,974,956             | \$ 274,022,825            | \$ 190,197,246        | 1.18%               | -30.59%            |
| County                                             | 4,169,664             | 2,351,023                  | 4,446,430                 | 3,808,874             | 62.01%              | -14.34%            |
| <b>Total</b>                                       | <b>\$ 266,616,346</b> | <b>\$ 190,325,979</b>      | <b>\$ 278,469,255</b>     | <b>\$ 194,006,120</b> | <b>1.93%</b>        | <b>-30.33%</b>     |
| <b>Revenues</b>                                    |                       |                            |                           |                       |                     |                    |
| <b>Taxes</b>                                       |                       |                            |                           |                       |                     |                    |
| <b>Property Tax</b>                                |                       |                            |                           |                       |                     |                    |
| City                                               | \$ 12,378,452         | \$ 13,828,020              | \$ 13,753,543             | \$ 14,346,503         | 3.75%               | 4.31%              |
| County                                             | 18,847,035            | 21,059,950                 | 21,091,860                | 21,997,350            | 4.45%               | 4.29%              |
| Total                                              | \$ 31,225,487         | \$ 34,887,970              | \$ 34,845,403             | \$ 36,343,853         | 4.17%               | 4.30%              |
| <b>Sales Tax</b>                                   |                       |                            |                           |                       |                     |                    |
| City                                               | \$ 46,324,150         | \$ 47,228,364              | \$ 47,994,115             | \$ 48,918,481         | 3.58%               | 1.93%              |
| County                                             | 4,941,113             | 5,038,530                  | 5,119,325                 | 5,218,375             | 3.57%               | 1.93%              |
| Total                                              | \$ 51,265,263         | \$ 52,266,894              | \$ 53,113,440             | \$ 54,136,856         | 3.58%               | 1.93%              |
| <b>Use Tax - Building Materials</b>                |                       |                            |                           |                       |                     |                    |
| City                                               | \$ 5,029,896          | \$ 4,504,572               | \$ 5,339,064              | \$ 5,057,883          | 12.28%              | -5.27%             |
| County                                             | 536,522               | 480,490                    | 585,680                   | 550,530               | 14.58%              | -6.00%             |
| Total                                              | \$ 5,566,418          | \$ 4,985,062               | \$ 5,924,744              | \$ 5,608,413          | 12.50%              | -5.34%             |
| <b>Audit Revenues - Sales and Building Use Tax</b> |                       |                            |                           |                       |                     |                    |
| City                                               | \$ 1,206,218          | \$ 542,723                 | \$ 556,723                | \$ 555,321            | 2.32%               | -0.25%             |
| County                                             | 128,664               | 57,832                     | 57,832                    | 59,234                | 2.42%               | 2.42%              |
| Total                                              | \$ 1,334,882          | \$ 600,555                 | \$ 614,555                | \$ 614,555            | 2.33%               | 0.00%              |
| <b>Use Tax - Vehicles</b>                          |                       |                            |                           |                       |                     |                    |
| City                                               | \$ 5,328,467          | \$ 5,023,700               | \$ 5,696,130              | \$ 5,929,670          | 18.03%              | 4.10%              |
| County                                             | 569,337               | 536,700                    | 608,620                   | 633,575               | 18.05%              | 4.10%              |
| Total                                              | \$ 5,897,804          | \$ 5,560,400               | \$ 6,304,750              | \$ 6,563,245          | 18.04%              | 4.10%              |
| <b>Specific Ownership Tax</b>                      |                       |                            |                           |                       |                     |                    |
| City                                               | \$ 766,926            | \$ 844,000                 | \$ 844,000                | \$ 856,595            | 1.49%               | 1.49%              |
| County                                             | 1,172,178             | 1,289,995                  | 1,289,995                 | 1,315,641             | 1.99%               | 1.99%              |
| Total                                              | \$ 1,939,104          | \$ 2,133,995               | \$ 2,133,995              | \$ 2,172,236          | 1.79%               | 1.79%              |
| <b>Gas &amp; Electricity Business Tax</b>          |                       |                            |                           |                       |                     |                    |
| City                                               | \$ 2,372,392          | \$ 2,835,000               | \$ 2,400,000              | \$ 2,550,000          | -10.05%             | 6.25%              |
| County                                             | -                     | -                          | -                         | -                     | NA                  | NA                 |
| Total                                              | \$ 2,372,392          | \$ 2,835,000               | \$ 2,400,000              | \$ 2,550,000          | -10.05%             | 6.25%              |
| <b>Services Expansion Fee (Excise Tax)</b>         |                       |                            |                           |                       |                     |                    |
| City                                               | \$ 1,439,553          | \$ 1,609,260               | \$ 1,433,826              | \$ 1,966,800          | 22.22%              | 37.17%             |
| County                                             | -                     | -                          | -                         | -                     | NA                  | NA                 |
| Total                                              | \$ 1,439,553          | \$ 1,609,260               | \$ 1,433,826              | \$ 1,966,800          | 22.22%              | 37.17%             |
| <b>Cable Television Business Tax</b>               |                       |                            |                           |                       |                     |                    |
| City                                               | \$ 777,952            | \$ 798,000                 | \$ 825,000                | \$ 860,000            | 7.77%               | 4.24%              |
| County                                             | -                     | -                          | -                         | -                     | NA                  | NA                 |
| Total                                              | \$ 777,952            | \$ 798,000                 | \$ 825,000                | \$ 860,000            | 7.77%               | 4.24%              |
| <b>Telephone Business Tax</b>                      |                       |                            |                           |                       |                     |                    |
| City                                               | \$ 156,586            | \$ 158,100                 | \$ 159,500                | \$ 163,000            | 3.10%               | 2.19%              |
| County                                             | -                     | -                          | -                         | -                     | NA                  | NA                 |
| Total                                              | \$ 156,586            | \$ 158,100                 | \$ 159,500                | \$ 163,000            | 3.10%               | 2.19%              |
| <b>Tobacco Products Tax</b>                        |                       |                            |                           |                       |                     |                    |
| City                                               | \$ 152,817            | \$ 160,000                 | \$ 150,000                | \$ 140,000            | -12.50%             | -6.67%             |
| County                                             | -                     | -                          | -                         | -                     | NA                  | NA                 |
| Total                                              | \$ 152,817            | \$ 160,000                 | \$ 150,000                | \$ 140,000            | -12.50%             | -6.67%             |
| <b>Severance Tax</b>                               |                       |                            |                           |                       |                     |                    |
| City                                               | \$ 172,075            | \$ 70,000                  | \$ 70,000                 | \$ 70,000             | 0.00%               | 0.00%              |
| County                                             | -                     | -                          | -                         | -                     | NA                  | NA                 |
| Total                                              | \$ 172,075            | \$ 70,000                  | \$ 70,000                 | \$ 70,000             | 0.00%               | 0.00%              |
| <b>Lodging Tax</b>                                 |                       |                            |                           |                       |                     |                    |
| City                                               | \$ 562,605            | \$ 550,000                 | \$ 600,000                | \$ 625,000            | 13.64%              | 4.17%              |
| County                                             | -                     | -                          | -                         | -                     | NA                  | NA                 |
| Total                                              | \$ 562,605            | \$ 550,000                 | \$ 600,000                | \$ 625,000            | 13.64%              | 4.17%              |
| <b>Penalties &amp; Int. on Delinquent Taxes</b>    |                       |                            |                           |                       |                     |                    |
| City                                               | \$ 48,175             | \$ 100,000                 | \$ 50,000                 | \$ 50,000             | -50.00%             | 0.00%              |
| County                                             | -                     | -                          | -                         | -                     | NA                  | NA                 |
| Total                                              | \$ 48,175             | \$ 100,000                 | \$ 50,000                 | \$ 50,000             | -50.00%             | 0.00%              |
| <b>Total Taxes</b>                                 |                       |                            |                           |                       |                     |                    |
| Total City                                         | \$ 76,716,264         | \$ 78,251,739              | \$ 79,871,901             | \$ 82,089,253         | 4.90%               | 2.78%              |
| Total County                                       | 26,194,849            | 28,463,497                 | 28,753,312                | 29,774,705            | 4.61%               | 3.55%              |
| <b>Total City &amp; County</b>                     | <b>\$ 102,911,113</b> | <b>\$ 106,715,236</b>      | <b>\$ 108,625,213</b>     | <b>\$ 111,863,958</b> | <b>4.82%</b>        | <b>2.98%</b>       |

Table 2C is continued on the next page.

**TABLE 2C - PAGE 2**  
**CITY AND COUNTY BUDGET SUMMARY**  
**REVENUE - DETAIL SOURCES OF FUNDS WITH BEGINNING BALANCES**

| Sources of Funds                        | Actual<br>2015       | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017     | Budget % Chg        |                    |
|-----------------------------------------|----------------------|----------------------------|---------------------------|----------------------|---------------------|--------------------|
|                                         |                      |                            |                           |                      | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>Licenses &amp; Permits</b>           |                      |                            |                           |                      |                     |                    |
| <b>Building Permits</b>                 |                      |                            |                           |                      |                     |                    |
| City                                    | \$ 2,309,792         | \$ 2,389,645               | \$ 2,570,360              | \$ 2,823,835         | 18.17%              | 9.86%              |
| County                                  | -                    | -                          | -                         | -                    | NA                  | NA                 |
| <b>Total</b>                            | <b>\$ 2,309,792</b>  | <b>\$ 2,389,645</b>        | <b>\$ 2,570,360</b>       | <b>\$ 2,823,835</b>  | <b>18.17%</b>       | <b>9.86%</b>       |
| <b>Other Licenses &amp; Permits</b>     |                      |                            |                           |                      |                     |                    |
| City                                    | \$ 352,877           | \$ 335,300                 | \$ 312,500                | \$ 290,425           | -13.38%             | -7.06%             |
| County                                  | 46,379               | 52,800                     | 56,800                    | 56,450               | 6.91%               | -0.62%             |
| <b>Total</b>                            | <b>\$ 399,256</b>    | <b>\$ 388,100</b>          | <b>\$ 369,300</b>         | <b>\$ 346,875</b>    | <b>-10.62%</b>      | <b>-6.07%</b>      |
| <b>Total Licenses &amp; Permits</b>     |                      |                            |                           |                      |                     |                    |
| City                                    | \$ 2,662,669         | \$ 2,724,945               | \$ 2,882,860              | \$ 3,114,260         | 14.29%              | 8.03%              |
| County                                  | 46,379               | 52,800                     | 56,800                    | 56,450               | 6.91%               | -0.62%             |
| <b>Total</b>                            | <b>\$ 2,709,048</b>  | <b>\$ 2,777,745</b>        | <b>\$ 2,939,660</b>       | <b>\$ 3,170,710</b>  | <b>14.15%</b>       | <b>7.86%</b>       |
| <b>Intergovernmental Revenues</b>       |                      |                            |                           |                      |                     |                    |
| <b>Highway Users' Tax Fund</b>          |                      |                            |                           |                      |                     |                    |
| City                                    | \$ 1,986,949         | \$ 1,860,000               | \$ 2,161,944              | \$ 2,189,646         | 17.72%              | 1.28%              |
| County                                  | -                    | -                          | -                         | -                    | NA                  | NA                 |
| <b>Total</b>                            | <b>\$ 1,986,949</b>  | <b>\$ 1,860,000</b>        | <b>\$ 2,161,944</b>       | <b>\$ 2,189,646</b>  | <b>17.72%</b>       | <b>1.28%</b>       |
| <b>Human Services Funding</b>           |                      |                            |                           |                      |                     |                    |
| City                                    | \$ -                 | \$ -                       | \$ -                      | \$ -                 | NA                  | NA                 |
| County                                  | 8,743,304            | 9,730,828                  | 10,261,743                | 9,800,625            | 0.72%               | -4.49%             |
| <b>Total</b>                            | <b>\$ 8,743,304</b>  | <b>\$ 9,730,828</b>        | <b>\$ 10,261,743</b>      | <b>\$ 9,800,625</b>  | <b>0.72%</b>        | <b>-4.49%</b>      |
| <b>Conservation Trust Fund</b>          |                      |                            |                           |                      |                     |                    |
| City                                    | \$ 572,014           | \$ 600,000                 | \$ 600,000                | \$ 600,000           | 0.00%               | 0.00%              |
| County                                  | -                    | -                          | -                         | -                    | NA                  | NA                 |
| <b>Total</b>                            | <b>\$ 572,014</b>    | <b>\$ 600,000</b>          | <b>\$ 600,000</b>         | <b>\$ 600,000</b>    | <b>0.00%</b>        | <b>0.00%</b>       |
| <b>Other Intergovernmental Revenues</b> |                      |                            |                           |                      |                     |                    |
| City                                    | \$ 4,207,669         | \$ 1,052,031               | \$ 2,662,192              | \$ 1,230,926         | 17.00%              | -53.76%            |
| County                                  | 890,793              | 980,941                    | 999,461                   | 701,617              | -28.48%             | -29.80%            |
| <b>Total</b>                            | <b>\$ 5,098,462</b>  | <b>\$ 2,032,972</b>        | <b>\$ 3,661,653</b>       | <b>\$ 1,932,543</b>  | <b>-4.94%</b>       | <b>-47.22%</b>     |
| <b>Total Intergovernmental Revenues</b> |                      |                            |                           |                      |                     |                    |
| City                                    | \$ 6,766,632         | \$ 3,512,031               | \$ 5,424,136              | \$ 4,020,572         | 14.48%              | -25.88%            |
| County                                  | 9,634,097            | 10,711,769                 | 11,261,204                | 10,502,242           | -1.96%              | -6.74%             |
| <b>Total</b>                            | <b>\$ 16,400,729</b> | <b>\$ 14,223,800</b>       | <b>\$ 16,685,340</b>      | <b>\$ 14,522,814</b> | <b>2.10%</b>        | <b>-12.96%</b>     |
| <b>Charges for Services</b>             |                      |                            |                           |                      |                     |                    |
| <b>City</b>                             |                      |                            |                           |                      |                     |                    |
| Recreation Facility & Program Revenues  | \$ 5,430,683         | \$ 5,201,729               | \$ 5,322,429              | \$ 5,484,793         | 5.44%               | 3.05%              |
| Water Sales                             | 14,097,780           | 15,850,580                 | 15,849,450                | 16,385,381           | 3.37%               | 3.38%              |
| Water Tap & License Fees                | 14,598,917           | 14,909,195                 | 13,861,095                | 19,629,549           | 31.66%              | 41.62%             |
| Water Meter Fees                        | 218,463              | 257,630                    | 239,519                   | 339,194              | 31.66%              | 41.61%             |
| Sewer Service Charges                   | 6,061,789            | 6,420,055                  | 6,152,716                 | 6,245,007            | -2.73%              | 1.50%              |
| Sewer Tap & License Fees                | 9,684,622            | 10,895,605                 | 9,885,322                 | 19,727,824           | 81.06%              | 99.57%             |
| Reuse Water Sales                       | 1,320,084            | 1,414,665                  | 1,275,004                 | 1,275,000            | -9.87%              | 0.00%              |
| Reuse Water Tap & License Fees          | 43,681               | -                          | -                         | 336,780              | NA                  | NA                 |
| Other Charges for Services              | 5,630,059            | 5,330,621                  | 6,028,205                 | 6,492,532            | 21.80%              | 7.70%              |
| <b>City Total</b>                       | <b>\$ 57,086,078</b> | <b>\$ 60,280,080</b>       | <b>\$ 58,613,740</b>      | <b>\$ 75,916,060</b> | <b>25.94%</b>       | <b>29.52%</b>      |
| <b>County</b>                           |                      |                            |                           |                      |                     |                    |
| Recording Fees                          | \$ 109,652           | \$ 155,328                 | \$ 156,328                | \$ 110,222           | -29.04%             | -29.49%            |
| Senior Programs                         | 145,843              | 150,500                    | 150,500                   | 152,500              | 1.33%               | 1.33%              |
| Other Charges for Services              | 2,177,009            | 1,945,300                  | 2,350,365                 | 2,446,729            | 25.78%              | 4.10%              |
| <b>County Total</b>                     | <b>\$ 2,432,504</b>  | <b>\$ 2,251,128</b>        | <b>\$ 2,657,193</b>       | <b>\$ 2,709,451</b>  | <b>20.36%</b>       | <b>1.97%</b>       |
| <b>Total Charges for Services</b>       |                      |                            |                           |                      |                     |                    |
| City                                    | \$ 57,086,078        | \$ 60,280,080              | \$ 58,613,740             | \$ 75,916,060        | 25.94%              | 29.52%             |
| County                                  | 2,432,504            | 2,251,128                  | 2,657,193                 | 2,709,451            | 20.36%              | 1.97%              |
| <b>Total</b>                            | <b>\$ 59,518,582</b> | <b>\$ 62,531,208</b>       | <b>\$ 61,270,933</b>      | <b>\$ 78,625,511</b> | <b>25.74%</b>       | <b>28.32%</b>      |

Table 2C is continued on the next page.

TABLE 2C - PAGE 3  
CITY AND COUNTY BUDGET SUMMARY  
REVENUE - DETAIL SOURCES OF FUNDS WITH BEGINNING BALANCES

| Sources of Funds                                    | Actual<br>2015        | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017      | Budget % Chg         |                     |
|-----------------------------------------------------|-----------------------|----------------------------|---------------------------|-----------------------|----------------------|---------------------|
|                                                     |                       |                            |                           |                       | 16 Original<br>2,017 | 16 Revised<br>2,017 |
| <b>Contributions &amp; Project Participations</b>   |                       |                            |                           |                       |                      |                     |
| <b>City</b>                                         |                       |                            |                           |                       |                      |                     |
| Other Contributions & Participations                | 428,623               | 1,322,590                  | 4,684,741                 | 100,000               | -92.44%              | -97.87%             |
| <b>City Total</b>                                   | <b>\$ 428,623</b>     | <b>\$ 1,322,590</b>        | <b>\$ 4,684,741</b>       | <b>\$ 100,000</b>     | <b>-92.44%</b>       | <b>-97.87%</b>      |
| <b>County</b>                                       |                       |                            |                           |                       |                      |                     |
| Other Contributions & Participations                | \$ 53,124             | \$ 38,100                  | \$ 41,455                 | \$ 35,200             | -7.61%               | -15.09%             |
| <b>County Total</b>                                 | <b>\$ 53,124</b>      | <b>\$ 38,100</b>           | <b>\$ 41,455</b>          | <b>\$ 35,200</b>      | <b>-7.61%</b>        | <b>-15.09%</b>      |
| <b>Total Contributions &amp; Project Part.</b>      |                       |                            |                           |                       |                      |                     |
| City                                                | \$ 428,623            | \$ 1,322,590               | \$ 4,684,741              | \$ 100,000            | -92.44%              | -97.87%             |
| County                                              | 53,124                | 38,100                     | 41,455                    | 35,200                | -7.61%               | -15.09%             |
| <b>Total</b>                                        | <b>\$ 481,747</b>     | <b>\$ 1,360,690</b>        | <b>\$ 4,726,196</b>       | <b>\$ 135,200</b>     | <b>-90.06%</b>       | <b>-97.14%</b>      |
| <b>Fines &amp; Forfeits</b>                         |                       |                            |                           |                       |                      |                     |
| City                                                | \$ 976,601            | \$ 1,079,500               | \$ 680,900                | \$ 683,400            | -36.69%              | 0.37%               |
| County                                              | -                     | -                          | -                         | -                     | NA                   | NA                  |
| <b>Total</b>                                        | <b>\$ 976,601</b>     | <b>\$ 1,079,500</b>        | <b>\$ 680,900</b>         | <b>\$ 683,400</b>     | <b>-36.69%</b>       | <b>0.37%</b>        |
| <b>Interest Earnings &amp; Misc Revenues</b>        |                       |                            |                           |                       |                      |                     |
| City                                                | \$ 4,075,432          | \$ 9,094,914               | \$ 7,247,962              | \$ 9,246,999          | 1.67%                | 27.58%              |
| County                                              | 227,651               | 203,300                    | 203,450                   | 223,600               | 9.99%                | 9.90%               |
| <b>Total</b>                                        | <b>\$ 4,303,083</b>   | <b>\$ 9,298,214</b>        | <b>\$ 7,451,412</b>       | <b>\$ 9,470,599</b>   | <b>1.85%</b>         | <b>27.10%</b>       |
| <b>Fiduciary Plan Contributions</b>                 |                       |                            |                           |                       |                      |                     |
| City                                                | \$ 15,151,886         | \$ 15,303,449              | \$ 15,963,146             | \$ 16,558,890         | 8.20%                | 3.73%               |
| County                                              | -                     | -                          | -                         | -                     | NA                   | NA                  |
| <b>Total</b>                                        | <b>\$ 15,151,886</b>  | <b>\$ 15,303,449</b>       | <b>\$ 15,963,146</b>      | <b>\$ 16,558,890</b>  | <b>8.20%</b>         | <b>3.73%</b>        |
| <b>Transfers from Fund Reserves</b>                 |                       |                            |                           |                       |                      |                     |
| City                                                | \$ 14,476,927         | \$ 4,522,849               | \$ 10,554,537             | \$ 2,697,240          | -40.36%              | -74.44%             |
| County                                              | 2,421                 | -                          | -                         | -                     | NA                   | NA                  |
| <b>Total</b>                                        | <b>\$ 14,479,348</b>  | <b>\$ 4,522,849</b>        | <b>\$ 10,554,537</b>      | <b>\$ 2,697,240</b>   | <b>-40.36%</b>       | <b>-74.44%</b>      |
| <b>Interfund Activities</b>                         |                       |                            |                           |                       |                      |                     |
| City                                                | \$ 31,148,337         | \$ 31,855,855              | \$ 34,650,254             | \$ 33,644,911         | 5.62%                | -2.90%              |
| County                                              | 1,023,231             | 1,148,621                  | 934,585                   | 1,079,556             | -6.01%               | 15.51%              |
| <b>Total</b>                                        | <b>\$ 32,171,568</b>  | <b>\$ 33,004,476</b>       | <b>\$ 35,584,839</b>      | <b>\$ 34,724,467</b>  | <b>5.21%</b>         | <b>-2.42%</b>       |
| <b>Total Revenues</b>                               |                       |                            |                           |                       |                      |                     |
| Total City                                          | \$ 213,326,583        | \$ 207,947,952             | \$ 220,574,177            | \$ 228,071,585        | 9.68%                | 3.40%               |
| Total County                                        | 39,614,256            | 42,869,215                 | 43,907,999                | 44,381,204            | 3.53%                | 1.08%               |
| <b>Total City &amp; County</b>                      | <b>\$ 252,940,839</b> | <b>\$ 250,817,167</b>      | <b>\$ 264,482,176</b>     | <b>\$ 272,452,789</b> | <b>8.63%</b>         | <b>3.01%</b>        |
| <b>Total Sources of Funds</b>                       |                       |                            |                           |                       |                      |                     |
| (Beginning Balance Plus Revenues)                   |                       |                            |                           |                       |                      |                     |
| Total City                                          | \$ 475,773,265        | \$ 395,922,908             | \$ 494,597,002            | \$ 418,268,831        | 5.64%                | -15.43%             |
| Total County                                        | 43,783,920            | 45,220,238                 | 48,354,429                | 48,190,078            | 6.57%                | -0.34%              |
| <b>Total City &amp; County</b>                      | <b>\$ 519,557,185</b> | <b>\$ 441,143,146</b>      | <b>\$ 542,951,431</b>     | <b>\$ 466,458,909</b> | <b>5.74%</b>         | <b>-14.09%</b>      |
| <b>Less Interfund Activities</b>                    | <b>\$ 32,171,568</b>  | <b>\$ 33,004,476</b>       | <b>\$ 35,584,839</b>      | <b>\$ 34,724,467</b>  | <b>5.21%</b>         | <b>-2.42%</b>       |
| <b>Net Total City &amp; County Sources of Funds</b> | <b>\$ 487,385,617</b> | <b>\$ 408,138,670</b>      | <b>\$ 507,366,592</b>     | <b>\$ 431,734,442</b> | <b>5.78%</b>         | <b>-14.91%</b>      |

**TABLE 3A**  
**CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET**  
**EXPENDITURE - SUMMARY BY FUND**

| City of Broomfield Budget                                        | Actual<br>2015        | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017      | Budget % Chg        |                    |
|------------------------------------------------------------------|-----------------------|----------------------------|---------------------------|-----------------------|---------------------|--------------------|
|                                                                  |                       |                            |                           |                       | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>Budget Fund</b>                                               |                       |                            |                           |                       |                     |                    |
| General Fund                                                     | \$ 50,080,333         | \$ 52,850,138              | \$ 55,536,315             | \$ 57,250,998         | 8.33%               | 3.09%              |
| Recreation Fund                                                  | 5,841,010             | 6,415,674                  | 6,394,924                 | 6,629,807             | 3.34%               | 3.67%              |
| Street Fund                                                      | 4,113,450             | 4,751,372                  | 4,732,502                 | 5,725,410             | 20.50%              | 20.98%             |
| Library Fund                                                     | 2,343,382             | 2,472,543                  | 2,504,590                 | 2,550,320             | 3.15%               | 1.83%              |
| Facilities Maintenance Fund                                      | 3,829,338             | 4,360,019                  | 4,570,500                 | 4,794,727             | 9.97%               | 4.91%              |
| Cemetery Fund                                                    | 178,684               | 180,576                    | 180,576                   | 205,007               | 13.53%              | 13.53%             |
| Lodging Tax Fund                                                 | 562,605               | 550,000                    | 600,000                   | 625,000               | 13.64%              | 4.17%              |
| Capital Improvements Fund                                        | 39,674,937            | 31,992,790                 | 69,316,274                | 25,550,566            | -20.14%             | -63.14%            |
| Asset Replacement & Refurbishment Fund                           | 6,957,025             | 8,924,654                  | 10,019,439                | 9,491,454             | 6.35%               | -5.27%             |
| Conservation Trust Fund                                          | 714,411               | 158,850                    | 953,451                   | 850,250               | 435.25%             | -10.82%            |
| Open Space and Parks Fund                                        | 6,305,924             | 6,289,532                  | 8,669,664                 | 3,178,872             | -49.46%             | -63.33%            |
| Services Expansion Fee Fund                                      | 844,876               | 1,297,630                  | 628,848                   | 1,378,900             | 6.26%               | 119.27%            |
| Development Agreements Fund                                      | 9,895,899             | 9,494,624                  | 10,574,174                | 9,253,401             | -2.54%              | -12.49%            |
| Governmental Debt Service Fund                                   | 7,636,821             | 7,800,176                  | 7,811,376                 | 7,833,975             | 0.43%               | 0.29%              |
| Water Fund                                                       | 27,861,475            | 34,819,570                 | 67,981,109                | 38,053,627            | 9.29%               | -44.02%            |
| Sewer Fund                                                       | 17,234,058            | 40,983,975                 | 33,965,277                | 27,927,306            | -31.86%             | -17.78%            |
| Water Reclamation Fund                                           | 3,456,255             | 3,871,769                  | 3,553,456                 | 3,500,624             | -9.59%              | -1.49%             |
| Employee Medical Care Fund                                       | 6,900,396             | 7,979,924                  | 8,726,698                 | 8,452,553             | 5.92%               | -3.14%             |
| Employee Defined Benefit Retirement Fund                         | 1,062,866             | 1,153,421                  | 1,839,931                 | 1,189,167             | 3.10%               | -35.37%            |
| Employee Money Purchase Retirement Fund                          | 2,844,231             | 3,077,767                  | 2,815,141                 | 2,731,171             | -11.26%             | -2.98%             |
| Police Defined Benefit Pension Fund                              | 74,365                | 80,567                     | 69,009                    | 64,046                | -20.51%             | -7.19%             |
| Police Money Purchase Pension Fund                               | 3,274,681             | 1,555,436                  | 2,868,028                 | 2,103,096             | 35.21%              | -26.67%            |
| Retiree Health Insurance Plan                                    | 63,418                | 45,653                     | 88,474                    | 67,500                | 47.85%              | -23.71%            |
| <b>Total</b>                                                     | <b>\$ 201,750,440</b> | <b>\$ 231,106,660</b>      | <b>\$ 304,399,756</b>     | <b>\$ 219,407,777</b> | <b>-5.06%</b>       | <b>-27.92%</b>     |
| <b>Less Interfund Activities and Additions to Reserves</b>       |                       |                            |                           |                       |                     |                    |
| Interfund Transfers & Advances (see Table 3C)                    | \$ 23,411,055         | \$ 23,029,994              | \$ 25,900,446             | \$ 23,465,664         | 1.89%               | -9.40%             |
| Additions to Reserves                                            | 5,138,810             | 2,580,373                  | 4,651,627                 | 14,516,248            | 462.56%             | 212.07%            |
| <b>Total Less Interfund Activities and Additions to Reserves</b> | <b>\$ 173,200,575</b> | <b>\$ 205,496,293</b>      | <b>\$ 273,847,683</b>     | <b>\$ 181,425,865</b> | <b>-11.71%</b>      | <b>-33.75%</b>     |

| County of Broomfield Budget                                      | Actual<br>2015       | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017     | Budget % Chg        |                    |
|------------------------------------------------------------------|----------------------|----------------------------|---------------------------|----------------------|---------------------|--------------------|
|                                                                  |                      |                            |                           |                      | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>Budget Fund</b>                                               |                      |                            |                           |                      |                     |                    |
| General Fund                                                     | \$ 26,729,531        | \$ 29,922,196              | \$ 29,900,682             | \$ 31,752,984        | 6.12%               | 6.19%              |
| Human Services Fund                                              | 12,607,959           | 14,396,437                 | 14,644,873                | 15,197,601           | 5.57%               | 3.77%              |
| <b>Total</b>                                                     | <b>\$ 39,337,490</b> | <b>\$ 44,318,633</b>       | <b>\$ 44,545,555</b>      | <b>\$ 46,950,585</b> | <b>5.94%</b>        | <b>5.40%</b>       |
| <b>Less Interfund Activities and Additions to Reserves</b>       |                      |                            |                           |                      |                     |                    |
| Interfund Fund Transfers (See Table 3C)                          | \$ 8,760,513         | \$ 9,974,482               | \$ 9,684,393              | \$ 11,258,803        | 12.88%              | 16.26%             |
| Additions to Reserves                                            | 24,024               | 12,000                     | 12,000                    | 12,000               | 0.00%               | 0.00%              |
| <b>Total Less Interfund Activities and Additions to Reserves</b> | <b>\$ 30,601,001</b> | <b>\$ 34,356,151</b>       | <b>\$ 34,873,162</b>      | <b>\$ 35,703,782</b> | <b>3.92%</b>        | <b>2.38%</b>       |

| Combined City & County of<br>Broomfield Budget                                           | Actual<br>2015        | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017      | Budget % Chg        |                    |
|------------------------------------------------------------------------------------------|-----------------------|----------------------------|---------------------------|-----------------------|---------------------|--------------------|
|                                                                                          |                       |                            |                           |                       | 16 Original<br>2017 | 16 Revised<br>2017 |
| City of Broomfield Budget                                                                | \$ 201,750,440        | \$ 231,106,660             | \$ 304,399,756            | \$ 219,407,777        | -5.06%              | -27.92%            |
| County of Broomfield Budget                                                              | 39,337,490            | 44,318,633                 | 44,545,555                | 46,950,585            | 5.94%               | 5.40%              |
| <b>Total City and County Budget</b>                                                      | <b>\$ 241,087,930</b> | <b>\$ 275,425,293</b>      | <b>\$ 348,945,311</b>     | <b>\$ 266,358,362</b> | <b>-3.29%</b>       | <b>-23.67%</b>     |
| <b>Less Interfund Activities and Additions to Reserves</b>                               |                       |                            |                           |                       |                     |                    |
| City - Interfund Activities and Additions to Reserves                                    | 28,549,865            | 25,610,367                 | 30,552,073                | 37,981,912            | 48.31%              | 24.32%             |
| County - Interfund Activities and Additions to Reserves                                  | 8,784,537             | 9,986,482                  | 9,696,393                 | 11,270,803            | 12.86%              | 16.24%             |
| <b>Total Interfund Activities and Additions to Reserves</b>                              | <b>\$ 37,334,402</b>  | <b>\$ 35,596,849</b>       | <b>\$ 40,248,466</b>      | <b>\$ 49,252,715</b>  | <b>38.36%</b>       | <b>22.37%</b>      |
| <b>Total Budget Expenditures Less<br/>Interfund Activities and Additions to Reserves</b> | <b>\$ 203,753,528</b> | <b>\$ 239,828,444</b>      | <b>\$ 308,696,845</b>     | <b>\$ 217,105,647</b> | <b>-9.47%</b>       | <b>-29.67%</b>     |

TABLE 3B PAGE 1  
CITY OF BROOMFIELD TOTAL BUDGET  
EXPENDITURE - SUMMARY BY FUNCTION

| Function                                                   | Actual<br>2015        | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017      | Budget % Chg        |                    |
|------------------------------------------------------------|-----------------------|----------------------------|---------------------------|-----------------------|---------------------|--------------------|
|                                                            |                       |                            |                           |                       | 16 Original<br>2017 | 16 Revised<br>2017 |
| Legislative                                                | \$ 217,018            | \$ 301,294                 | \$ 301,294                | \$ 300,874            | -0.14%              | -0.14%             |
| City Attorney                                              | 433,262               | 555,663                    | 434,418                   | 477,065               | -14.14%             | 9.82%              |
| City and County Manager                                    | 1,406,909             | 1,426,664                  | 1,489,323                 | 1,528,640             | 7.15%               | 2.64%              |
| Clerk and Recorder                                         | 372,133               | 389,918                    | 391,574                   | 412,958               | 5.91%               | 5.46%              |
| Courts                                                     | 415,138               | 449,092                    | 455,977                   | 435,433               | -3.04%              | -4.51%             |
| Human Resources                                            | 859,546               | 1,055,036                  | 1,058,130                 | 1,011,455             | -4.13%              | -4.41%             |
| Communications                                             | 705,864               | 714,625                    | 744,245                   | 799,556               | 11.88%              | 7.43%              |
| Information Technology                                     | 3,346,884             | 4,311,869                  | 4,346,162                 | 5,343,151             | 23.92%              | 22.94%             |
| Community Development                                      | 4,273,967             | 4,532,813                  | 4,602,848                 | 4,928,760             | 8.74%               | 7.08%              |
| Finance                                                    | 3,373,122             | 3,475,192                  | 3,605,566                 | 3,757,597             | 8.13%               | 4.22%              |
| Economic Development                                       | 314,130               | 307,950                    | 364,168                   | 377,153               | 22.47%              | 3.57%              |
| Internal Audit                                             | 176,513               | 162,207                    | 184,715                   | 172,101               | 6.10%               | -6.83%             |
| Broomfield Improvement Team                                | 4,476                 | 7,755                      | 8,125                     | 7,800                 | 0.58%               | -4.00%             |
| Public Safety                                              | 14,381,150            | 15,224,319                 | 15,551,132                | 16,098,459            | 5.74%               | 3.52%              |
| Public Works                                               |                       |                            |                           |                       |                     |                    |
| Administration                                             | 284,776               | 245,420                    | 255,073                   | 268,371               | 9.35%               | 5.21%              |
| Fleet Maintenance                                          | 1,425,607             | 1,722,849                  | 1,519,904                 | 1,559,327             | -9.49%              | 2.59%              |
| Park Maintenance                                           | 6,428,296             | 7,340,471                  | 7,367,424                 | 7,563,063             | 3.03%               | 2.66%              |
| Solid Waste and Recycling                                  | 312,974               | 369,451                    | 369,451                   | 432,205               | 16.99%              | 16.99%             |
| Facilities Maintenance                                     | 3,829,338             | 4,360,019                  | 4,570,500                 | 4,794,727             | 9.97%               | 4.91%              |
| Street Maintenance                                         | 4,113,450             | 4,751,372                  | 4,732,502                 | 5,725,410             | 20.50%              | 20.98%             |
| Cemetery Maintenance                                       | 176,832               | 176,576                    | 176,576                   | 201,007               | 13.84%              | 13.84%             |
| Water Operations                                           | 14,429,409            | 15,615,869                 | 18,628,359                | 14,523,627            | -6.99%              | -22.03%            |
| Sewer Operations                                           | 9,306,563             | 8,164,689                  | 11,627,557                | 7,671,915             | -6.04%              | -34.02%            |
| Reuse Water Operations                                     | 566,773               | 932,112                    | 986,303                   | 1,059,299             | 13.65%              | 7.40%              |
| Community Resources                                        |                       |                            |                           |                       |                     |                    |
| Cultural Affairs                                           | 372,950               | 365,570                    | 371,440                   | 390,559               | 6.84%               | 5.15%              |
| Museums                                                    | 88,988                | 90,603                     | 92,225                    | 109,787               | 21.17%              | 19.04%             |
| Open Space and Trails - Administration                     | 292,290               | 328,375                    | 333,343                   | 332,074               | 1.13%               | -0.38%             |
| Recreation Services                                        | 4,883,975             | 5,343,354                  | 5,318,394                 | 5,542,167             | 3.72%               | 4.21%              |
| Library                                                    | 2,343,382             | 2,472,543                  | 2,504,590                 | 2,550,320             | 3.15%               | 1.83%              |
| Cemetery                                                   | 1,852                 | 4,000                      | 4,000                     | 4,000                 | 0.00%               | 0.00%              |
| Non Departmental <sup>1</sup>                              | 2,391,058             | 3,403,177                  | 2,780,161                 | 3,184,005             | -6.44%              | 14.53%             |
| <b>Sub-Total Operating Budget</b>                          | <b>\$ 81,528,625</b>  | <b>\$ 88,600,847</b>       | <b>\$ 95,175,479</b>      | <b>\$ 91,562,865</b>  | <b>3.34%</b>        | <b>-3.80%</b>      |
| Capital Improvements                                       | \$ 55,105,381         | \$ 81,920,055              | \$ 140,676,326            | \$ 53,650,186         | -34.51%             | -61.86%            |
| Lease/Purchase Payments                                    | 5,609,811             | 4,034,534                  | 4,036,127                 | 4,084,521             | 1.24%               | 1.20%              |
| Debt Service - Bonds                                       | 16,736,801            | 17,048,089                 | 17,552,470                | 17,520,760            | 2.77%               | -0.18%             |
| Fiduciary Fund                                             | 14,219,957            | 13,892,768                 | 16,407,281                | 14,607,533            | 5.14%               | -10.97%            |
| Addition to Reserves                                       | 5,138,810             | 2,580,373                  | 4,651,627                 | 14,516,248            | 462.56%             | 212.07%            |
| <b>Total Expenditures by Function</b>                      | <b>\$ 178,339,385</b> | <b>\$ 208,076,666</b>      | <b>\$ 278,499,310</b>     | <b>\$ 195,942,113</b> | <b>-5.83%</b>       | <b>-29.64%</b>     |
| Interfund Activities                                       | 23,411,055            | 23,029,994                 | 25,900,446                | 23,465,664            | 1.89%               | -9.40%             |
| <b>Total Budget Expenditures with Interfund Activities</b> | <b>\$ 201,750,440</b> | <b>\$ 231,106,660</b>      | <b>\$ 304,399,756</b>     | <b>\$ 219,407,777</b> | <b>-5.06%</b>       | <b>-27.92%</b>     |

Table 3B is continued on the next page.

<sup>1</sup> Includes contributions and participations, and contingencies.

TABLE 3B PAGE 2  
COUNTY OF BROOMFIELD TOTAL BUDGET  
EXPENDITURE - SUMMARY BY FUNCTION

| Function                                                   | Actual<br>2015       | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017     | Budget % Chg        |                    |
|------------------------------------------------------------|----------------------|----------------------------|---------------------------|----------------------|---------------------|--------------------|
|                                                            |                      |                            |                           |                      | 16 Original<br>2017 | 16 Revised<br>2017 |
| Assessor                                                   | \$ 706,967           | \$ 781,505                 | \$ 792,545                | \$ 873,924           | 11.83%              | 10.27%             |
| County Attorney                                            | 171,991              | 89,130                     | 189,915                   | 190,407              | 113.63%             | 0.26%              |
| Clerk and Recorder                                         | 314,975              | 298,864                    | 303,934                   | 343,380              | 14.90%              | 12.98%             |
| Elections                                                  | 350,430              | 715,950                    | 635,347                   | 457,557              | -36.09%             | -27.98%            |
| Motor Vehicle                                              | 532,926              | 560,199                    | 587,106                   | 622,624              | 11.14%              | 6.05%              |
| Courts - 17th District                                     | 1,722,193            | 1,806,575                  | 1,908,957                 | 1,908,500            | 5.64%               | -0.02%             |
| Community Development                                      | 160,272              | 160,209                    | 162,768                   | 166,323              | 3.82%               | 2.18%              |
| Finance                                                    | 685,497              | 666,614                    | 670,398                   | 670,095              | 0.52%               | -0.05%             |
| Public Safety                                              | 8,108,815            | 9,326,716                  | 9,445,985                 | 9,655,069            | 3.52%               | 2.21%              |
| Public Health Services                                     | 2,137,379            | 2,141,338                  | 2,512,431                 | 2,493,193            | 16.43%              | -0.77%             |
| Oil and Gas Well Inspections                               | -                    | 70,192                     | 70,192                    | 113,527              | 61.74%              | 61.74%             |
| Human Services                                             | 10,118,423           | 11,816,737                 | 11,607,935                | 12,141,515           | 2.75%               | 4.60%              |
| Workforce Center                                           | 862,810              | 923,170                    | 919,820                   | 901,282              | -2.37%              | -2.02%             |
| Senior Services                                            | 835,674              | 819,370                    | 1,073,148                 | 997,164              | 21.70%              | -7.08%             |
| Non Departmental <sup>1</sup>                              | 294,320              | 587,878                    | 399,570                   | 542,505              | -7.72%              | 35.77%             |
| <b>Sub-Total Operating Budget</b>                          | <b>\$ 27,002,672</b> | <b>\$ 30,764,447</b>       | <b>\$ 31,280,051</b>      | <b>\$ 32,077,065</b> | <b>4.27%</b>        | <b>2.55%</b>       |
| Lease/Purchase Payments                                    | \$ 3,550,281         | \$ 3,567,704               | \$ 3,569,111              | \$ 3,602,717         | 0.98%               | 0.94%              |
| Addition to Reserves                                       | 24,024               | 12,000                     | 12,000                    | 12,000               | 0.00%               | 0.00%              |
| <b>Total Expenditures by Function</b>                      | <b>\$ 30,576,977</b> | <b>\$ 34,344,151</b>       | <b>\$ 34,861,162</b>      | <b>\$ 35,691,782</b> | <b>3.92%</b>        | <b>2.38%</b>       |
| Interfund Activities                                       | 8,760,513            | 9,974,482                  | 9,684,393                 | 11,258,803           | 12.88%              | 16.26%             |
| <b>Total Budget Expenditures with Interfund Activities</b> | <b>\$ 39,337,490</b> | <b>\$ 44,318,633</b>       | <b>\$ 44,545,555</b>      | <b>\$ 46,950,585</b> | <b>5.94%</b>        | <b>5.40%</b>       |

Table 3B is continued on the next page.

<sup>1</sup> Includes contributions and participations, and contingencies.



TABLE 3B PAGE 3  
CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET  
EXPENDITURE - SUMMARY BY FUNCTION

| Function                                                   | Actual<br>2015        | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017      | Budget % Chg        |                    |
|------------------------------------------------------------|-----------------------|----------------------------|---------------------------|-----------------------|---------------------|--------------------|
|                                                            |                       |                            |                           |                       | 16 Original<br>2017 | 16 Revised<br>2017 |
| Legislative                                                | \$ 217,018            | \$ 301,294                 | \$ 301,294                | \$ 300,874            | -0.14%              | -0.14%             |
| Assessor                                                   | 706,967               | 781,505                    | 792,545                   | 873,924               | 11.83%              | 10.27%             |
| Broomfield Improvement Team                                | 4,476                 | 7,755                      | 8,125                     | 7,800                 | 0.58%               | -4.00%             |
| City and County Attorney                                   | 605,253               | 644,793                    | 624,333                   | 667,472               | 3.52%               | 6.91%              |
| City and County Manager                                    | 1,406,909             | 1,426,664                  | 1,489,323                 | 1,528,640             | 7.15%               | 2.64%              |
| Clerk and Recorder                                         | 1,570,464             | 1,964,931                  | 1,917,961                 | 1,836,519             | -6.54%              | -4.25%             |
| Combined Courts                                            | 2,137,331             | 2,255,667                  | 2,364,934                 | 2,343,933             | 3.91%               | -0.89%             |
| Communications                                             | 705,864               | 714,625                    | 744,245                   | 799,556               | 11.88%              | 7.43%              |
| Community Development                                      | 4,434,239             | 4,693,022                  | 4,765,616                 | 5,095,083             | 8.57%               | 6.91%              |
| Community Resources                                        | 7,983,437             | 8,604,445                  | 8,623,992                 | 8,928,907             | 3.77%               | 3.54%              |
| Economic Development                                       | 314,130               | 307,950                    | 364,168                   | 377,153               | 22.47%              | 3.57%              |
| Finance                                                    | 4,058,619             | 4,141,806                  | 4,275,964                 | 4,427,692             | 6.90%               | 3.55%              |
| Health and Human Services                                  | 13,954,286            | 15,770,807                 | 16,183,526                | 16,646,681            | 5.55%               | 2.86%              |
| Human Resources                                            | 859,546               | 1,055,036                  | 1,058,130                 | 1,011,455             | -4.13%              | -4.41%             |
| Information Technology                                     | 3,346,884             | 4,311,869                  | 4,346,162                 | 5,343,151             | 23.92%              | 22.94%             |
| Internal Audit                                             | 176,513               | 162,207                    | 184,715                   | 172,101               | 6.10%               | -6.83%             |
| Public Safety                                              | 22,489,965            | 24,551,035                 | 24,997,117                | 25,753,528            | 4.90%               | 3.03%              |
| Public Works                                               | 40,874,018            | 43,678,828                 | 50,233,649                | 43,798,951            | 0.28%               | -12.81%            |
| Non Departmental <sup>1</sup>                              | 2,685,378             | 3,991,055                  | 3,179,731                 | 3,726,510             | -6.63%              | 17.20%             |
| <b>Sub-Total Operating Budget</b>                          | <b>\$ 108,531,297</b> | <b>\$ 119,365,294</b>      | <b>\$ 126,455,530</b>     | <b>\$ 123,639,930</b> | <b>3.58%</b>        | <b>-2.23%</b>      |
| Capital Improvements                                       | \$ 55,105,381         | \$ 81,920,055              | \$ 140,676,326            | \$ 53,650,186         | -34.51%             | -61.86%            |
| Lease/Purchase Payments                                    | 9,160,092             | 7,602,238                  | 7,605,238                 | 7,687,238             | 1.12%               | 1.08%              |
| Debt Service - Bonds                                       | 16,736,801            | 17,048,089                 | 17,552,470                | 17,520,760            | 2.77%               | -0.18%             |
| Fiduciary Fund                                             | 14,219,957            | 13,892,768                 | 16,407,281                | 14,607,533            | 5.14%               | -10.97%            |
| Addition to Reserves                                       | 5,162,834             | 2,592,373                  | 4,663,627                 | 14,528,248            | 460.42%             | 211.52%            |
| <b>Total Expenditures by Function</b>                      | <b>\$ 208,916,362</b> | <b>\$ 242,420,817</b>      | <b>\$ 313,360,472</b>     | <b>\$ 231,633,895</b> | <b>-4.45%</b>       | <b>-26.08%</b>     |
| Interfund Activities                                       | 32,171,568            | 33,004,476                 | 35,584,839                | 34,724,467            | 5.21%               | -2.42%             |
| <b>Total Budget Expenditures with Interfund Activities</b> | <b>\$ 241,087,930</b> | <b>\$ 275,425,293</b>      | <b>\$ 348,945,311</b>     | <b>\$ 266,358,362</b> | <b>-3.29%</b>       | <b>-23.67%</b>     |

<sup>1</sup> Includes transfers, contributions and participations, and contingencies.

**TABLE 3C - PAGE1**  
**CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET**  
**EXPENDITURE - SUMMARY INTERFUND ACTIVITIES (TRANSFERS AND ADVANCES)**

| Interfund Activities                                          | Actual<br>2015       | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017     | Budget % Chg        |                    |
|---------------------------------------------------------------|----------------------|----------------------------|---------------------------|----------------------|---------------------|--------------------|
|                                                               |                      |                            |                           |                      | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>Contributing Funds<br/>(Transfers &amp; Advances From)</b> |                      |                            |                           |                      |                     |                    |
| City of Broomfield Budget                                     | \$ 23,411,055        | \$ 23,029,994              | \$ 25,900,446             | \$ 23,465,664        | 1.89%               | -9.40%             |
| County of Broomfield Budget                                   | 8,760,513            | 9,974,482                  | 9,684,393                 | 11,258,803           | 12.88%              | 16.26%             |
| <b>Total Contributing Funds</b>                               | <b>\$ 32,171,568</b> | <b>\$ 33,004,476</b>       | <b>\$ 35,584,839</b>      | <b>\$ 34,724,467</b> | <b>5.21%</b>        | <b>-2.42%</b>      |
| <b>Receiving Funds<br/>(Transfers &amp; Advances To)</b>      |                      |                            |                           |                      |                     |                    |
| City of Broomfield Budget                                     | \$ 31,148,337        | \$ 31,855,855              | \$ 34,650,254             | \$ 33,644,911        | 5.62%               | -2.90%             |
| County of Broomfield Budget                                   | 1,023,231            | 1,148,621                  | 934,585                   | 1,079,556            | -6.01%              | 15.51%             |
| <b>Total Receiving Funds</b>                                  | <b>\$ 32,171,568</b> | <b>\$ 33,004,476</b>       | <b>\$ 35,584,839</b>      | <b>\$ 34,724,467</b> | <b>5.21%</b>        | <b>-2.42%</b>      |

Table 3C is continued on the next page.

**TABLE 3C - PAGE 2**  
**CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET**  
**EXPENDITURE - DETAILS INTERFUND ACTIVITIES (TRANSFERS AND ADVANCES)**

| Interfund Activities                              |                            | Actual               | Original             | Revised              | Estimate             | Budget % Chg  |               |
|---------------------------------------------------|----------------------------|----------------------|----------------------|----------------------|----------------------|---------------|---------------|
| Contributing Funds                                |                            | 2015                 | Budget               | Budget               | 2017                 | 16 Original   | 16 Revised    |
| City of Broomfield Budget                         |                            |                      |                      |                      |                      | 2017          | 2017          |
| Interfund Transfers & Advances                    |                            |                      |                      |                      |                      |               |               |
| Fund From                                         | Fund To                    |                      |                      |                      |                      |               |               |
| <b>Transfers</b>                                  |                            |                      |                      |                      |                      |               |               |
| General                                           | County General             | \$ 144,648           | \$ 237,255           | \$ 237,255           | \$ 70,000            | -70.50%       | -70.50%       |
| General                                           | Facilities Maintenance     | 1,727,793            | 2,039,059            | 2,011,270            | 2,154,907            | 5.68%         | 7.14%         |
| General                                           | Recreation                 | 377,421              | 1,198,145            | 1,056,695            | 1,128,814            | -5.79%        | 6.82%         |
| General                                           | Library                    | 145,893              | 29,993               | 64,758               | 33,990               | 13.33%        | -47.51%       |
| General                                           | Capital Improvements       | 6,000,000            | 2,800,000            | 5,700,000            | 3,800,000            | 35.71%        | -33.33%       |
| Cemetery                                          | General                    | -                    | -                    | -                    | -                    | NA            | NA            |
| Unallocated Interest                              | Development Agreements     | -                    | 55,000               | 96,644               | 55,000               | 0.00%         | -43.09%       |
| Recreation                                        | Facilities Maintenance     | 957,035              | 1,072,320            | 1,076,530            | 1,087,640            | 1.43%         | 1.03%         |
| Lodging Tax                                       | General                    | 562,605              | 550,000              | 600,000              | 625,000              | 13.64%        | 4.17%         |
| Capital Improvements                              | Debt Service               | 5,429,471            | 5,603,926            | 5,603,782            | 5,597,154            | -0.12%        | -0.12%        |
| Capital Improvements                              | Open Space & Parks         | 125,000              | 1,888,021            | 1,871,495            | 247,500              | -86.89%       | -86.78%       |
| Open Space & Parks                                | Debt Service               | 249,082              | 249,083              | 249,077              | 249,205              | 0.05%         | 0.05%         |
| Open Space & Parks                                | Capital Improvements       | 325,269              | -                    | -                    | -                    | NA            | NA            |
| Open Space & Parks                                | Water Fund                 | -                    | -                    | -                    | 1,084,572            | NA            | NA            |
| Open Space & Parks                                | Development Agreements     | 365,033              | -                    | -                    | -                    | NA            | NA            |
| Development Agreements                            | Capital Improvements       | -                    | -                    | 10,465               | -                    | NA            | -100.00%      |
| Development Agreements                            | Debt Service               | 1,947,171            | 1,947,042            | 1,947,170            | 1,947,170            | 0.01%         | 0.00%         |
| Development Agreements                            | SEF                        | -                    | -                    | -                    | -                    | NA            | NA            |
| SEF                                               | Development Agreements     | 597,840              | 554,630              | 572,413              | 356,900              | -35.65%       | -37.65%       |
| Water                                             | General                    | 1,661,370            | 1,823,700            | 1,823,700            | 1,945,460            | 6.68%         | 6.68%         |
| Water                                             | Facilities Maintenance     | 62,786               | 67,420               | 68,950               | 71,920               | 6.67%         | 4.31%         |
| Sewer                                             | General                    | 1,162,960            | 1,276,590            | 1,276,590            | 1,361,820            | 6.68%         | 6.68%         |
| Sewer                                             | Facilities Maintenance     | 44,230               | 48,580               | 48,540               | 51,000               | 4.98%         | 5.07%         |
| Water Reclamation                                 | Sewer                      | 1,401,318            | 1,404,134            | 1,404,134            | 1,404,525            | 0.03%         | 0.03%         |
| Water Reclamation                                 | General                    | 99,680               | 109,420              | 109,420              | 116,730              | 6.68%         | 6.68%         |
| <b>Interfund Advances</b>                         |                            |                      |                      |                      |                      |               |               |
| General Fund                                      | Cemetery                   | 24,450               | 75,676               | 71,558               | 76,357               | 0.90%         | 6.71%         |
| <b>Total City Budget Contributing Funds</b>       |                            | <b>\$ 23,411,055</b> | <b>\$ 23,029,994</b> | <b>\$ 25,900,446</b> | <b>\$ 23,465,664</b> | <b>1.89%</b>  | <b>-9.40%</b> |
| <b>County of Broomfield Budget</b>                |                            |                      |                      |                      |                      |               |               |
| <b>Interfund Transfers &amp; Advances</b>         |                            |                      |                      |                      |                      |               |               |
| Fund From                                         | Fund To                    |                      |                      |                      |                      |               |               |
| <b>Interfund Transfers</b>                        |                            |                      |                      |                      |                      |               |               |
| County General                                    | City General               | \$ 1,563,782         | \$ 1,782,666         | \$ 1,782,666         | \$ 1,980,381         | 11.09%        | 11.09%        |
| County General                                    | Street                     | 1,150,936            | 1,840,552            | 1,521,253            | 2,435,484            | 32.32%        | 60.10%        |
| County General                                    | CIP Assets Repl. & Refurb. | 3,681,798            | 3,827,798            | 3,838,474            | 3,839,682            | 0.31%         | 0.03%         |
| County General                                    | Facilities Maintenance     | 694,362              | 774,940              | 800,700              | 836,060              | 7.89%         | 4.42%         |
| County General                                    | County Human Services      | 878,583              | 911,366              | 697,330              | 1,009,556            | 10.77%        | 44.77%        |
| County Human Services                             | Facilities Maintenance     | 343,132              | 357,700              | 564,510              | 593,200              | 65.84%        | 5.08%         |
| County Human Services                             | CIP                        | 100,000              | -                    | -                    | -                    | NA            | NA            |
| County Human Services                             | City General - I.T.        | 347,920              | 479,460              | 479,460              | 564,440              | 17.72%        | 17.72%        |
| <b>Total County Budget Contributing Funds</b>     |                            | <b>\$ 8,760,513</b>  | <b>\$ 9,974,482</b>  | <b>\$ 9,684,393</b>  | <b>\$ 11,258,803</b> | <b>12.88%</b> | <b>16.26%</b> |
| <b>Total City &amp; County Contributing Funds</b> |                            | <b>\$ 32,171,568</b> | <b>\$ 33,004,476</b> | <b>\$ 35,584,839</b> | <b>\$ 34,724,467</b> | <b>5.21%</b>  | <b>-2.42%</b> |

Table 3C is continued on the next page.

**TABLE 3C - PAGE 3**  
**CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET**  
**EXPENDITURE - DETAILS INTERFUND ACTIVITIES (TRANSFERS AND ADVANCES)**

| Interfund Activities                           |                        | Actual<br>2015       | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017     | Budget % Chg        |                    |
|------------------------------------------------|------------------------|----------------------|----------------------------|---------------------------|----------------------|---------------------|--------------------|
|                                                |                        |                      |                            |                           |                      | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>Receiving Funds</b>                         |                        |                      |                            |                           |                      |                     |                    |
| <b>City of Broomfield Budget</b>               |                        |                      |                            |                           |                      |                     |                    |
| <b>Fund To</b>                                 | <b>Fund From</b>       |                      |                            |                           |                      |                     |                    |
| <b>Interfund Transfers</b>                     |                        |                      |                            |                           |                      |                     |                    |
| Facilities Maintenance                         | City General           | \$ 1,727,793         | \$ 2,039,059               | \$ 2,011,270              | \$ 2,154,907         | 5.68%               | 7.14%              |
| Facilities Maintenance                         | County General         | 694,362              | 774,940                    | 800,700                   | 836,060              | 7.89%               | 4.42%              |
| Facilities Maintenance                         | County Human Services  | 343,132              | 357,700                    | 564,510                   | 593,200              | 65.84%              | 5.08%              |
| Facilities Maintenance                         | Recreation             | 957,035              | 1,072,320                  | 1,076,530                 | 1,087,640            | 1.43%               | 1.03%              |
| Facilities Maintenance                         | Sewer                  | 44,230               | 48,580                     | 48,540                    | 51,000               | 4.98%               | 5.07%              |
| Facilities Maintenance                         | Water                  | 62,786               | 67,420                     | 68,950                    | 71,920               | 6.67%               | 4.31%              |
| Recreation                                     | City General           | 377,421              | 1,198,145                  | 1,056,695                 | 1,128,814            | -5.79%              | 6.82%              |
| Library                                        | City General           | 145,893              | 29,993                     | 64,758                    | 33,990               | 13.33%              | -47.51%            |
| Street                                         | County General         | 1,150,936            | 1,840,552                  | 1,521,253                 | 2,435,484            | 32.32%              | 60.10%             |
| General                                        | Lodging Tax            | 562,605              | 550,000                    | 600,000                   | 625,000              | 13.64%              | 4.17%              |
| General                                        | Sewer                  | 1,162,960            | 1,276,590                  | 1,276,590                 | 1,361,820            | 6.68%               | 6.68%              |
| General                                        | Water                  | 1,661,370            | 1,823,700                  | 1,823,700                 | 1,945,460            | 6.68%               | 6.68%              |
| General                                        | Water Reclamation      | 99,680               | 109,420                    | 109,420                   | 116,730              | 6.68%               | 6.68%              |
| General                                        | County General         | 1,563,782            | 1,782,666                  | 1,782,666                 | 1,980,381            | 11.09%              | 11.09%             |
| General                                        | County Human Services  | 347,920              | 479,460                    | 479,460                   | 564,440              | 17.72%              | 17.72%             |
| Capital Improvements                           | City General           | 6,000,000            | 2,800,000                  | 5,700,000                 | 3,800,000            | 35.71%              | -33.33%            |
| Capital Improvements                           | County General         | 3,681,798            | 3,827,798                  | 3,838,474                 | 3,839,682            | 0.31%               | 0.03%              |
| Capital Improvements                           | County Human Services  | 100,000              | -                          | -                         | -                    | NA                  | NA                 |
| Capital Improvements                           | Development Agreements | -                    | -                          | 10,465                    | -                    | NA                  | -100.00%           |
| Capital Improvements                           | Open Space & Parks     | 325,269              | -                          | -                         | -                    | NA                  | NA                 |
| Open Space & Parks                             | Capital Improvements   | 125,000              | 1,888,021                  | 1,871,495                 | 247,500              | -86.89%             | -86.78%            |
| Development Agreements                         | SEF                    | 597,840              | 554,630                    | 572,413                   | 356,900              | -35.65%             | -37.65%            |
| Development Agreements                         | Unallocated Interest   | -                    | 55,000                     | 96,644                    | 55,000               | 0.00%               | -43.09%            |
| Development Agreements                         | Open Space & Parks     | 365,033              | -                          | -                         | -                    | NA                  | NA                 |
| Debt Service                                   | Capital Improvements   | 5,429,471            | 5,603,926                  | 5,603,782                 | 5,597,154            | -0.12%              | -0.12%             |
| Debt Service                                   | Open Space & Parks     | 249,082              | 249,083                    | 249,077                   | 249,205              | 0.05%               | 0.05%              |
| Debt Service                                   | Development Agreements | 1,947,171            | 1,947,042                  | 1,947,170                 | 1,947,170            | 0.01%               | 0.00%              |
| Water Fund                                     | Open Space & Parks     | -                    | -                          | -                         | 1,084,572            | NA                  | NA                 |
| Sewer Fund                                     | Water Reclamation      | 1,401,318            | 1,404,134                  | 1,404,134                 | 1,404,525            | 0.03%               | 0.03%              |
| <b>Interfund Advances</b>                      |                        |                      |                            |                           |                      |                     |                    |
| Cemetery                                       | General                | 24,450               | 75,676                     | 71,558                    | 76,357               | 0.90%               | 6.71%              |
| <b>Total City Budget Receiving Funds</b>       |                        | <b>\$ 31,148,337</b> | <b>\$ 31,855,855</b>       | <b>\$ 34,650,254</b>      | <b>\$ 33,644,911</b> | <b>5.62%</b>        | <b>-2.90%</b>      |
| <b>County of Broomfield Budget</b>             |                        |                      |                            |                           |                      |                     |                    |
| <b>Fund To</b>                                 | <b>Fund From</b>       |                      |                            |                           |                      |                     |                    |
| <b>Interfund Transfers</b>                     |                        |                      |                            |                           |                      |                     |                    |
| County General                                 | City General           | \$ 144,648           | \$ 237,255                 | \$ 237,255                | \$ 70,000            | -70.50%             | -70.50%            |
| County General                                 | Capital Improvements   | -                    | -                          | -                         | -                    | NA                  | NA                 |
| County Human Services                          | County General         | 878,583              | 911,366                    | 697,330                   | 1,009,556            | 10.77%              | 44.77%             |
| <b>Total County Budget Receiving Funds</b>     |                        | <b>\$ 1,023,231</b>  | <b>\$ 1,148,621</b>        | <b>\$ 934,585</b>         | <b>\$ 1,079,556</b>  | <b>-6.01%</b>       | <b>15.51%</b>      |
| <b>Total City &amp; County Receiving Funds</b> |                        | <b>\$ 32,171,568</b> | <b>\$ 33,004,476</b>       | <b>\$ 35,584,839</b>      | <b>\$ 34,724,467</b> | <b>5.21%</b>        | <b>-2.42%</b>      |

**TABLE 3D**  
**CITY OF BROOMFIELD BUDGET**  
**TOTAL CAPITAL IMPROVEMENTS PROGRAM**  
**EXPENDITURE - SUMMARY BY TYPE OF PROJECTS**

| Capital Improvement Projects                  | Actual<br>2015       | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017     |
|-----------------------------------------------|----------------------|----------------------------|---------------------------|----------------------|
| Building & Facility Projects                  | \$ 11,602,802        | \$ 2,412,110               | \$ 6,073,912              | \$ 4,034,175         |
| Drainage & Storm Water Projects               | 158,588              | -                          | 202,814                   | 112,400              |
| Information Technology Projects               | 1,742,904            | 1,077,600                  | 6,404,936                 | 1,869,700            |
| Landscaping Projects                          | 493,256              | 630,000                    | 885,140                   | 595,000              |
| Open Space Projects                           | 3,097,591            | 3,179,849                  | 3,184,849                 | 602,174              |
| Trail System Projects                         | 954,193              | 2,105,600                  | 3,138,890                 | 1,118,600            |
| Parks & Recreation Facility Projects          | 2,187,977            | 7,417,500                  | 14,510,093                | 4,409,680            |
| Transportation System Projects                | 11,797,263           | 16,130,100                 | 35,653,935                | 8,434,900            |
| Vehicles, Other Equipment and Furniture       | 2,959,743            | 1,718,954                  | 2,888,642                 | 1,730,979            |
| Community Development Projects                | 7,948,728            | 7,492,582                  | 8,519,895                 | 7,251,231            |
| Water Utility Projects                        | 5,488,968            | 10,898,638                 | 40,730,490                | 7,822,358            |
| Sewer Utility Projects                        | 2,317,822            | 26,832,900                 | 16,173,281                | 14,237,680           |
| Water Reclamation Utility Projects            | 119,334              | 1,426,103                  | 1,053,599                 | 920,070              |
| Planning, Administration & Other Expenditures | 4,111,317            | 456,500                    | 894,646                   | 435,000              |
| Public Art & Cultural Projects                | 124,895              | 141,619                    | 361,204                   | 76,239               |
| <b>Total Capital Improvement Projects</b>     | <b>\$ 55,105,381</b> | <b>\$ 81,920,055</b>       | <b>\$ 140,676,326</b>     | <b>\$ 53,650,186</b> |
| Interfund Activities                          | \$ 10,075,151        | \$ 11,701,836              | \$ 11,744,715             | \$ 10,942,026        |
| Sub Total                                     | \$ 65,180,532        | \$ 93,621,891              | \$ 152,421,041            | \$ 64,592,212        |
| Transfer to Reserve                           | \$ 2,900,000         | \$ 1,400,000               | \$ 3,388,229              | \$ 5,746,193         |
| <b>Total Capital Improvements Program</b>     | <b>\$ 68,080,532</b> | <b>\$ 95,021,891</b>       | <b>\$ 155,809,270</b>     | <b>\$ 70,338,405</b> |

TABLE 3E - PAGE 1  
CITY OF BROOMFIELD BUDGET  
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM  
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

| Capital Improvement Projects                                               | Actual<br>2015       | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017    |
|----------------------------------------------------------------------------|----------------------|----------------------------|---------------------------|---------------------|
| <b>Building &amp; Facility Projects</b>                                    |                      |                            |                           |                     |
| <b>Capital Improvements Fund</b>                                           |                      |                            |                           |                     |
| Broomfield Depot - Restoration                                             | \$ 41,156            | \$ -                       | \$ -                      | \$ -                |
| Health and Human Services Building - New Facility Construction             | 10,678,957           | -                          | 3,713,927                 | -                   |
| Lakeview Cemetery - Columbarium                                            | -                    | -                          | -                         | 35,000              |
| Library/Auditorium - Auditorium Backstage/Loading Dock- Pre-project Design | 21,600               | -                          | -                         | -                   |
| Police/Flatiron Crossing Mall - Substation Relocation                      | 6,268                | -                          | -                         | -                   |
| Police/Detention Center - Access Walkway Between ASU to Detention Center   | -                    | -                          | -                         | 21,000              |
| Police/Detention Center - HVAC Equipment Expansion                         | -                    | -                          | 386,500                   | -                   |
| Police/Detention Center - Security Enhancement-Bullet Resistent Glass      | -                    | -                          | -                         | 84,400              |
| Police/Range - Firearms Range Safety Improvements                          | -                    | -                          | -                         | 161,000             |
| Service Center - Building Expansion Study                                  | 55,734               | -                          | -                         | -                   |
| Service Center - Phase I New Building/Remodel of Existing Building -Design | -                    | -                          | -                         | 1,800,000           |
| Surge Protection - Citywide                                                | -                    | 94,010                     | 94,010                    | -                   |
| <b>Asset Replacement &amp; Refurbishment Fund</b>                          |                      |                            |                           |                     |
| Broomfield Depot Museum - Roof Stabilization and Replacement               | \$ -                 | \$ 49,800                  | \$ 49,800                 | \$ -                |
| Building Energy Assessment Implementation - Citywide                       | -                    | 315,000                    | -                         | 315,000             |
| Building Repairs - Citywide                                                | 109,894              | 320,000                    | 183,000                   | 200,000             |
| City and County Building - 1st Floor Reconfigure                           | 12,000               | 128,000                    | 188,000                   | -                   |
| City and County Building - City Attorney's Office Remodel                  | 22,359               | -                          | 2,000                     | -                   |
| City and County Building - IT Room Cooling Replacement                     | -                    | 85,000                     | 85,000                    | -                   |
| City and County Building - Mechanical Equipment Replacement                | -                    | -                          | -                         | 43,800              |
| City and County Building - Replace 8 Roof Top Units                        | -                    | 684,000                    | -                         | 684,000             |
| City and County Building - Replace UPS System                              | 27,047               | -                          | -                         | -                   |
| Detention/Training Center - Sally Port Driveway Repair                     | -                    | 75,300                     | 75,300                    | -                   |
| Emergency Generator Upgrades - Citywide                                    | -                    | 150,000                    | 150,000                   | -                   |
| Floor Covering Replacement - Citywide                                      | 214,711              | 140,000                    | 160,012                   | 220,275             |
| HHS - Workforce Center Floor Repair                                        | -                    | 30,000                     | 30,000                    | -                   |
| HVAC Systems Rehabilitation - Citywide                                     | 89,415               | 250,000                    | 124,088                   | 145,800             |
| Library/Auditorium - Lighting Upgrade                                      | -                    | -                          | -                         | 25,000              |
| Library/Auditorium - Parking Lot Lighting                                  | -                    | -                          | -                         | 298,900             |
| Police/Courts - IT Room Cooling Upgrade                                    | -                    | 35,000                     | 35,000                    | -                   |
| Police/Courts - Replace/Upgrade UPS System                                 | 82,107               | -                          | -                         | -                   |
| Police/Courts - Security System Replacement                                | 37,425               | -                          | 417,575                   | -                   |
| Police/Detention Center - AV Room Cooling Upgrade                          | -                    | 56,000                     | 56,000                    | -                   |
| Police/Detention Center - Kitchen Floor Replacement                        | 56,066               | -                          | -                         | -                   |
| Police/Detention Center - Replace/Upgrade UPS System                       | 136,598              | -                          | -                         | -                   |
| Police/Training - Police Range Lead Maintenance and Reclamation            | -                    | -                          | 43,700                    | -                   |
| Service Center - Security Gate Replacement                                 | 7,965                | -                          | -                         | -                   |
| West Storage Site - Sprung Structure Repairs                               | 3,500                | -                          | 280,000                   | -                   |
| <b>Total Building &amp; Facility Projects</b>                              | <b>\$ 11,602,802</b> | <b>\$ 2,412,110</b>        | <b>\$ 6,073,912</b>       | <b>\$ 4,034,175</b> |
| <b>Drainage &amp; Storm Water Projects</b>                                 |                      |                            |                           |                     |
| <b>Capital Improvements Fund</b>                                           |                      |                            |                           |                     |
| Culvert and Small Bridge Inspections - Citywide                            | \$ -                 | \$ -                       | \$ 30,000                 | \$ -                |
| Erosion Control Maintenance - Citywide                                     | -                    | -                          | 10,500                    | 10,500              |
| FEMA - Letters of Map Revision                                             | 33,988               | -                          | 13,100                    | 16,900              |
| Original Broomfield - Roadway and Drainage Improvement Plan Design         | -                    | -                          | 25,000                    | -                   |
| Park Drainage Improvements - Citywide                                      | -                    | -                          | 25,000                    | 25,000              |
| Residential Street Drainage Improvements - Citywide                        | 18,676               | -                          | 99,214                    | 60,000              |
| West 168th Avenue at Hwy 2 - Culvert Replacement                           | 80,924               | -                          | -                         | -                   |
| <b>Asset Replacement &amp; Refurbishment Fund</b>                          |                      |                            |                           |                     |
| Park Drainage Improvements - Citywide                                      | \$ 25,000            | \$ -                       | \$ -                      | \$ -                |
| <b>Total Drainage &amp; Storm Water Projects</b>                           | <b>\$ 158,588</b>    | <b>\$ -</b>                | <b>\$ 202,814</b>         | <b>\$ 112,400</b>   |
| <b>Information Technology Projects</b>                                     |                      |                            |                           |                     |
| <b>Capital Improvements Fund</b>                                           |                      |                            |                           |                     |
| Cemetery Management System Software Replacement                            | \$ -                 | \$ -                       | \$ 40,000                 | \$ -                |
| Finance/ HR - HRIS/Payroll Integrated System                               | 27,675               | -                          | 4,022,322                 | -                   |
| IT - Data Storage Additions                                                | 42,291               | 90,000                     | -                         | -                   |
| IT - Document Management                                                   | -                    | -                          | -                         | 75,000              |
| IT - Infrastructure as a Service (IaaS)                                    | -                    | -                          | -                         | 200,000             |
| IT - Infrastructure Automation                                             | -                    | -                          | -                         | 50,000              |
| IT - Mobile Device Management/Enterprise Mobility Management               | -                    | -                          | -                         | 90,000              |
| Police - Data Records Management Systems Replacement                       | 641,740              | -                          | 829,064                   | -                   |
| Wireless System - Citywide                                                 | 5,153                | -                          | 20,128                    | -                   |
| Wireless System/Mobile Device Management -Citywide                         | 18,485               | 20,000                     | 20,000                    | -                   |

Table 3E is continued on the next page.

TABLE 3E - PAGE 2  
CITY OF BROOMFIELD BUDGET  
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM  
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

| Capital Improvement Projects                                                 | Actual<br>2015      | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017    |
|------------------------------------------------------------------------------|---------------------|----------------------------|---------------------------|---------------------|
| <b>Information Technology Projects - continued</b>                           |                     |                            |                           |                     |
| <b>Asset Replacement &amp; Refurbishment Fund</b>                            |                     |                            |                           |                     |
| Council Chambers and Conference Room Equipment Replacement                   | \$ 143,282          | \$ 150,000                 | \$ 75,000                 | \$ 125,000          |
| IT - Laptop Computer Replacements                                            | 13,078              | 60,000                     | -                         | -                   |
| IT - Microsoft Server Licenses Purchase                                      | 32,132              | 50,000                     | -                         | -                   |
| IT - Network Hardware Replacement                                            | 49,989              | 80,000                     | 80,000                    | -                   |
| IT - Network Hardware/Telecom Replacement - Citywide                         | -                   | -                          | -                         | 110,000             |
| IT - Office Software Upgrade                                                 | 36,724              | -                          | 361,118                   | -                   |
| IT - Payment Processing Consolidation                                        | -                   | -                          | 150,000                   | -                   |
| IT - PC Equipment Tech Refresh                                               | 268,355             | 150,000                    | 375,000                   | 375,000             |
| IT - Server Replacements                                                     | -                   | 30,000                     | -                         | -                   |
| IT - Telecom System Replacement and Upgrades                                 | 458,046             | 50,000                     | 147,104                   | -                   |
| IT - VM Ware Server Upgrade and Licenses                                     | 5,954               | 38,000                     | -                         | -                   |
| Police - Vehicle Laptop Computer Replacements                                | -                   | 240,000                    | -                         | 240,000             |
| Recreation Management System Software Replacement                            | -                   | 119,600                    | 285,200                   | 604,700             |
| <b>Total Information Technology Projects</b>                                 | <b>\$ 1,742,904</b> | <b>\$ 1,077,600</b>        | <b>\$ 6,404,936</b>       | <b>\$ 1,869,700</b> |
| <b>Landscaping Projects</b>                                                  |                     |                            |                           |                     |
| <b>Capital Improvements Fund</b>                                             |                     |                            |                           |                     |
| 120th Avenue Connection - Landscaping - Design                               | \$ -                | \$ -                       | \$ -                      | \$ 20,000           |
| Uptown Avenue - Landscaping                                                  | 55,882              | -                          | 128,118                   | -                   |
| Westlake Subdivision - Greenbelt Enhancement                                 | 12,383              | -                          | 4,584                     | -                   |
| Westlake Subdivision Sub-Area Plan - Improvements                            | 5,702               | 85,000                     | 94,298                    | -                   |
| Zuni Street Median Landscaping - North of 136th Ave. - Pedestrian Plan       | 7,860               | -                          | 158,140                   | -                   |
| <b>Open Space &amp; Parks Fund</b>                                           |                     |                            |                           |                     |
| Ash Tree Replacement - Citywide                                              | \$ -                | \$ 85,000                  | \$ 85,000                 | \$ 85,000           |
| Community Garden - Brunner Farm House                                        | -                   | 45,000                     | -                         | 45,000              |
| Irrigation Replacements - Citywide                                           | 180,775             | 170,000                    | 170,000                   | 200,000             |
| Park Landscape Improvements - Citywide                                       | 90,505              | 100,000                    | 100,000                   | 100,000             |
| Shrub Replacement - Citywide                                                 | 39,959              | 40,000                     | 40,000                    | 40,000              |
| Tree Replacement - Citywide                                                  | 100,190             | 105,000                    | 105,000                   | 105,000             |
| <b>Total Landscaping Projects</b>                                            | <b>\$ 493,256</b>   | <b>\$ 630,000</b>          | <b>\$ 885,140</b>         | <b>\$ 595,000</b>   |
| <b>Open Space Projects</b>                                                   |                     |                            |                           |                     |
| <b>Open Space &amp; Parks Fund</b>                                           |                     |                            |                           |                     |
| Broomfield/Westminster Open Space - Metzger Acquisition                      | \$ 345,512          | \$ 346,724                 | \$ 346,724                | \$ 347,049          |
| Egg Farm Open Space Improvements                                             | 161,666             | -                          | -                         | -                   |
| Harmer Property Land Acquisition                                             | 2,548,397           | 2,608,000                  | 2,508,000                 | -                   |
| Metzger Farm Building Stabilization                                          | -                   | 150,000                    | 250,000                   | -                   |
| Metzger Open Space - Administration and Maintenance                          | 30,000              | 35,000                     | 35,000                    | 35,000              |
| Mitchem Property - Environmental Insurance Payment                           | 10,125              | 10,125                     | 10,125                    | 10,125              |
| Nordstrom Open Space - Interest Payment to Water Fund                        | 1,891               | -                          | -                         | -                   |
| Open Space - Due Diligence Services                                          | -                   | 30,000                     | 35,000                    | 35,000              |
| Open Space - Master Plan Update                                              | -                   | -                          | -                         | 175,000             |
| <b>Total Open Space Projects</b>                                             | <b>\$ 3,097,591</b> | <b>\$ 3,179,849</b>        | <b>\$ 3,184,849</b>       | <b>\$ 602,174</b>   |
| <b>Trail System Projects</b>                                                 |                     |                            |                           |                     |
| <b>Capital Improvements Fund</b>                                             |                     |                            |                           |                     |
| Industrial Lane Bike Lane and Sidewalk- Design                               | \$ -                | \$ -                       | \$ -                      | \$ 635,000          |
| Regional Trail - Wadsworth Trail Replacement adjacent to Ball Corp. office   | 133,030             | -                          | -                         | -                   |
| <b>Conservation Trust Fund</b>                                               |                     |                            |                           |                     |
| Broomfield Trail - Glasser Reservoir to Lowell                               | \$ 408,965          | \$ -                       | \$ -                      | \$ -                |
| Tom Frost Reservoir - Amenities and Landscaping                              | 3,756               | -                          | 246,244                   | -                   |
| <b>Open Space &amp; Parks Fund</b>                                           |                     |                            |                           |                     |
| Broomfield Trail - 2 - RR bridge to Industrial Lane to Midway                | \$ 16,247           | \$ 2,000,000               | \$ 2,500,000              | \$ 279,000          |
| County Commons Open Space - Trail Raising                                    | -                   | -                          | -                         | 44,000              |
| Neighborhood Connection - Rock Creek to Brainard Drive Underpass & Trail     | 6,000               | -                          | -                         | -                   |
| Neighborhood Connection-Greenway Park to 120th Ave                           | 40,526              | -                          | 48,474                    | -                   |
| North Community Trail - Lowell Blvd - 144th to Sheridan                      | 285,665             | -                          | 149,335                   | -                   |
| Open Space and Trail Misc. Improvements - Citywide                           | 6,774               | 25,000                     | 25,000                    | 25,000              |
| Open Space and Trails - Maps                                                 | 5,365               | -                          | -                         | -                   |
| Open Space and Trails Signage & Kiosks - Citywide                            | 11,427              | 35,600                     | 169,837                   | 35,600              |
| Regional Trail - Storage Tek Dr. - Underpass Improvements                    | -                   | -                          | -                         | 100,000             |
| Regional Trail - US 287 - Lake Link Trail to Rock Creek Trail (Ruth Roberts) | 36,438              | -                          | -                         | -                   |
| Trail Connection - Lowell Blvd. Metzger Underpass towards Perry Street       | -                   | 45,000                     | -                         | -                   |
| <b>Total Trail System Projects</b>                                           | <b>\$ 954,193</b>   | <b>\$ 2,105,600</b>        | <b>\$ 3,138,890</b>       | <b>\$ 1,118,600</b> |

Table 3E is continued on the next page.



TABLE 3E - PAGE 3  
CITY OF BROOMFIELD BUDGET  
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM  
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

| Capital Improvement Projects                                                          | Actual<br>2015      | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017    |
|---------------------------------------------------------------------------------------|---------------------|----------------------------|---------------------------|---------------------|
| <b>Parks &amp; Recreation Facility Projects</b>                                       |                     |                            |                           |                     |
| <b>Capital Improvements Fund</b>                                                      |                     |                            |                           |                     |
| 124th Avenue - Tree Branch Recycling Center Relocation                                | \$ -                | \$ -                       | \$ 30,000                 | \$ 286,000          |
| Bay - Renovation Phase II - Tot Pool/Sprayground/Utility Improvements                 | 39,933              | -                          | -                         | -                   |
| Bay - Renovation Phase III - Locker Room/Concessions                                  | 130,676             | 2,820,000                  | 3,021,324                 | -                   |
| Broomfield Community Center - Pool Liner/Gutter Replacement and Upgrades              | -                   | -                          | -                         | 904,650             |
| Broomfield Community Center - Renovation Phase I - Locker Rooms/Elevator/Partial Roof | 83,956              | 3,103,650                  | 4,128,100                 | -                   |
| Broomfield Community Center - Kitchen Expansion/Senior Services Office Relocation     | -                   | -                          | -                         | 1,352,000           |
| Broomfield County Commons - Cemetery Phase II                                         | 3,106               | 125,000                    | 196,894                   | 500,000             |
| Broomfield County Commons Park Expansion - Yellow Pod                                 | 1,321,273           | 1,000,000                  | 4,249,277                 | -                   |
| City Park Channel - Pedestrian Bridge near HHS                                        | 7,700               | -                          | 110,476                   | -                   |
| Interlocken - West Park Improvements                                                  | 15,212              | -                          | -                         | -                   |
| Parks - Water Reclamation Tap Payments                                                | -                   | -                          | -                         | 336,780             |
| Paul Derda Recreation Center - Entryway Security                                      | 28,301              | -                          | 21,699                    | -                   |
| Paul Derda Recreation Center - Pool Garage Door Replacement                           | -                   | -                          | 135,000                   | -                   |
| Paul Derda Recreation Center - Power Generator Installation                           | 50,781              | -                          | 71,219                    | -                   |
| <b>Asset Replacement &amp; Refurbishment Fund</b>                                     |                     |                            |                           |                     |
| 911 Memorial - Lighting System Replacement                                            | \$ 2,782            | \$ -                       | \$ -                      | \$ -                |
| Paul Derda Recreation Center - Recoating of Tower Slides                              | 50,000              | -                          | -                         | -                   |
| <b>Conservation Trust Fund</b>                                                        |                     |                            |                           |                     |
| Anne Crouse Park - Gazebo/Shelter Installation                                        | \$ 2,802            | \$ -                       | \$ -                      | \$ -                |
| Batting Cage - Renovation w/Lighting System                                           | 8,435               | -                          | -                         | -                   |
| Bay - Tower Body Slide Refurbish                                                      | -                   | -                          | -                         | 12,000              |
| Bay - Tube Slide Catch Pool Re-plaster                                                | -                   | -                          | -                         | 22,000              |
| Brandywine Park - Upgrade/Renovation of Park and Baseball Diamond                     | -                   | 1,950                      | 19,500                    | 175,000             |
| Brandywine Soccer Fields - Upgrade/Renovation                                         | -                   | 15,000                     | 15,000                    | 280,000             |
| Bronco Park - Shelter Replacement                                                     | 21,273              | -                          | -                         | -                   |
| Broomfield County Commons - Blue Pod Handicap Access                                  | 2,250               | -                          | 20,250                    | -                   |
| Broomfield County Commons - Championship Field Turf                                   | 48,083              | -                          | 351,917                   | -                   |
| Community Park Ball Fields - Scoreboard Electrical Service Replacement                | -                   | -                          | -                         | 15,000              |
| Conoco Park - Inline Hockey Rink Repurposing                                          | -                   | -                          | -                         | 115,000             |
| Crofton Park - Pedestrian Lighting Improvements                                       | -                   | -                          | -                         | 31,500              |
| Founders Memorial Park and Trail - Design                                             | -                   | 20,000                     | -                         | -                   |
| Hockey Rink Dasher Board Replacement - Citywide                                       | 154,450             | -                          | -                         | -                   |
| LacAmora Park - Master Plan                                                           | 6,900               | -                          | 13,100                    | -                   |
| Parks - Shade Structures - Citywide                                                   | 5,460               | 38,200                     | 164,740                   | -                   |
| Paul Derda Recreation Center - Plaster Recoating on Main Pool and Hot Tubs            | -                   | -                          | -                         | 40,000              |
| Paul Derda Recreation Center - Replace/Upgrade Florescent Lighting                    | -                   | 50,000                     | 50,000                    | 60,000              |
| Paul Derda Recreation Center - Restaining Artificial Rock                             | -                   | -                          | 25,000                    | -                   |
| Paul Derda Recreation Center - SCS Spray Feature-Repair & Repaint                     | -                   | 13,200                     | 13,200                    | -                   |
| Pool Accessory Equipment Replacement - All City Pools                                 | 20,807              | -                          | 14,000                    | 14,000              |
| Pool Drain Cover Replacement                                                          | -                   | 20,500                     | 20,500                    | -                   |
| Public Parks Restroom Automated Lock System - Citywide                                | -                   | -                          | -                         | 42,000              |
| Trails at Westlake - Pond Improvements                                                | 31,230              | -                          | -                         | -                   |
| West Park - Concrete Replacement                                                      | -                   | -                          | -                         | 43,750              |
| <b>Open Space &amp; Parks Fund</b>                                                    |                     |                            |                           |                     |
| Ballfield Fence Fabric Replacement - Citywide                                         | \$ 13,822           | \$ 10,000                  | \$ 10,000                 | \$ -                |
| Dumpster/Recycling Enclosures - Citywide                                              | 18,800              | -                          | 14,000                    | -                   |
| McKay Lake Regional Park with Westminster                                             | 12,897              | -                          | 1,351,151                 | -                   |
| Playground Improvements - Citywide                                                    | 24,060              | 180,000                    | 463,746                   | 180,000             |
| Sports Court Replacements & Resurfacing - Citywide                                    | -                   | 20,000                     | -                         | -                   |
| <b>Services Expansion Fee Fund</b>                                                    |                     |                            |                           |                     |
| Jefferson Academy - Synthetic Turf Field/Lighting                                     | 82,988              | -                          | -                         | -                   |
| <b>Total Parks &amp; Recreation Facility Projects</b>                                 | <b>\$ 2,187,977</b> | <b>\$ 7,417,500</b>        | <b>\$ 14,510,093</b>      | <b>\$ 4,409,680</b> |

Table 3E is continued on the next page.

TABLE 3E - PAGE 4  
CITY OF BROOMFIELD BUDGET  
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM  
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

| Capital Improvement Projects                                                          | Actual<br>2015       | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017    |
|---------------------------------------------------------------------------------------|----------------------|----------------------------|---------------------------|---------------------|
| <b>Transportation System Projects</b>                                                 |                      |                            |                           |                     |
| <b>Capital Improvements Fund</b>                                                      |                      |                            |                           |                     |
| 112th Ave. - Old Wadsworth over Rail Road & Uptown Ave Bridge                         | \$ -                 | \$ -                       | \$ 128,400                | \$ -                |
| 120th Ave Connect - Illuminated Street Name Signs                                     | -                    | 25,000                     | 25,000                    | -                   |
| Arista Street Lighting Upgrade                                                        | -                    | 100,000                    | 100,000                   | -                   |
| Bicycle and Pedestrian Wayfinding Signs - Citywide                                    | -                    | -                          | -                         | 30,000              |
| Bike and Ride Shelters - Upgrades - Citywide                                          | -                    | 50,000                     | -                         | 81,000              |
| Brainard Drive - Relocation                                                           | 1,117,088            | -                          | 10,000                    | -                   |
| Broomfield Lane - Extension                                                           | 91,937               | -                          | 42,146                    | -                   |
| Civic Center - Pedestrian Improvements                                                | -                    | -                          | 62,000                    | -                   |
| Dillon Road/W. 144th Ave. - Improvements - Phase I Design/Construction                | 105,896              | 10,000,000                 | 11,758,374                | -                   |
| Durango Ave - Construct Sidewalk and Crosswalk                                        | -                    | 26,000                     | 26,000                    | -                   |
| East 1st Ave and Sheridan Boulevard - Intersection Improvements -Turn Lane            | -                    | -                          | -                         | 950,000             |
| Interlocken Loop/Northwest Parkway Bridge Repairs (96th Street)                       | 276,415              | -                          | -                         | -                   |
| Lamar Street - Island Improvements                                                    | -                    | 125,000                    | -                         | -                   |
| Lowell Blvd. - 120th Ave. to E Midway Ave. - Widening and Landscape Imprv             | 4,685,333            | -                          | 2,645,453                 | -                   |
| Lowell Blvd. - E. Midway to W. 136th Ave. - Widening and Landscape Imprv              | 92,128               | -                          | 6,549,612                 | -                   |
| Lowell Blvd. - Sound Walls along Trails at Westlake                                   | -                    | -                          | -                         | 400,000             |
| Midway Boulevard - Main Street to Garden Center Traffic Fiber                         | -                    | 140,500                    | 140,500                   | -                   |
| Nickel Street - Improvements                                                          | -                    | -                          | -                         | 166,900             |
| Railroad Crossings - Quiet Zone Improvements                                          | 23,618               | 250,000                    | 200,000                   | 250,000             |
| Sidewalk - Evergreen Street - Greenway Drive North to Ponderosa                       | -                    | 38,000                     | 38,000                    | -                   |
| Sidewalk - Garden Center - Adjacent to Midway - Improvements                          | 159,279              | -                          | -                         | -                   |
| Sidewalk - Sheridan Parkway - Wildgrass to Lowell                                     | -                    | -                          | -                         | 210,000             |
| Sidewalk - 120th Avenue - Main to Teller                                              | -                    | -                          | -                         | 100,000             |
| Sidewalk Connections - Citywide                                                       | -                    | -                          | 100,000                   | -                   |
| Simms Street and Brocade Parkway - Pedestrian Crossing                                | 7,896                | -                          | -                         | -                   |
| State Highway 7 and I-25 Interchange - Design (Broomfield's Share)                    | -                    | -                          | 83,000                    | -                   |
| Street Light Installation - Citywide                                                  | -                    | 20,000                     | 20,000                    | 20,000              |
| Traffic Mitigation - Citywide                                                         | 102,312              | 100,000                    | 110,000                   | 110,000             |
| Traffic Signal - 108th Ave and Simms St                                               | -                    | -                          | -                         | 250,000             |
| Traffic Signal - SH 128 and Ridge Parkway (Broomfield's Share 10%)                    | -                    | -                          | 25,000                    | -                   |
| Traffic Signal - W. 160th Ave. and Huron Street                                       | -                    | 200,000                    | 200,000                   | -                   |
| Traffic Signal Upgrades - Citywide                                                    | 83,826               | 105,000                    | 105,000                   | 105,000             |
| Transportation Studies - Citywide                                                     | 5,040                | 100,000                    | 100,885                   | 100,000             |
| US 36 - Bikeway Connections                                                           | -                    | -                          | 50,000                    | -                   |
| US 36 - Bikeway Signage                                                               | 4,015                | -                          | 15,985                    | -                   |
| W. 136th Avenue - Westbound at Zuni Street Lane Safety Project                        | -                    | -                          | -                         | 67,000              |
| W. 160th Ave - Sheridan Parkway to Lowell Blvd. Reconstruction                        | -                    | 87,600                     | 87,600                    | -                   |
| Wadsworth Blvd. Interchange - Consulting Services                                     | -                    | -                          | -                         | -                   |
| Wadsworth Bridge - Aesthetic Improvements                                             | -                    | -                          | 130,000                   | -                   |
| Wadsworth Interchange/120th Ave. Connection Participation (Broomfield's share is 20%) | 1,339,023            | -                          | 8,856,645                 | -                   |
| Wilcox Subdivision - Cul-De-Sac Paving                                                | -                    | 100,000                    | 50,000                    | 200,000             |
| <b>Asset Replacement &amp; Refurbishment Fund</b>                                     |                      |                            |                           |                     |
| Bridge Inspections - Citywide                                                         | \$ -                 | \$ 50,000                  | \$ 63,100                 | \$ 50,000           |
| City-Owned Concrete Replacement                                                       | -                    | -                          | -                         | 323,000             |
| Concrete Curb Ramp Replacement - Citywide                                             | 24,936               | 50,000                     | 50,000                    | 50,000              |
| Concrete Replacement (Residential 25%/75%) - Citywide                                 | 193,813              | 200,000                    | 200,000                   | 70,000              |
| Pavement Management and Street Sealing Program - Citywide                             | 3,315,031            | 3,520,000                  | 3,524,800                 | 3,800,000           |
| Traffic Signal & Light Pole Replacement - Citywide                                    | 5,629                | 100,000                    | 100,000                   | 80,000              |
| <b>Services Expansion Fee Fund</b>                                                    |                      |                            |                           |                     |
| School Safety Program                                                                 | \$ 9,483             | \$ 22,000                  | \$ 22,000                 | \$ 22,000           |
| W. 136th Ave. - Legacy HS Eastbound Turn Lane                                         | 154,565              | -                          | 34,435                    | -                   |
| W. 136th Ave. - Legacy HS Westbound Turn Lane                                         | -                    | 721,000                    | -                         | 1,000,000           |
| <b>Total Transportation System Projects</b>                                           | <b>\$ 11,797,263</b> | <b>\$ 16,130,100</b>       | <b>\$ 35,653,935</b>      | <b>\$ 8,434,900</b> |

Table 3E is continued on the next page.

| TABLE 3E - PAGE 5<br>CITY OF BROOMFIELD BUDGET<br>EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM<br>PROJECTS LISTED BY FUND AND BY PROJECT TYPE |                     |                            |                           |                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------------|---------------------------|---------------------|
| Capital Improvement Projects                                                                                                                       | Actual<br>2015      | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017    |
| <b>Vehicles, Other Equipment and Furniture</b>                                                                                                     |                     |                            |                           |                     |
| <b>Capital Improvements Fund</b>                                                                                                                   |                     |                            |                           |                     |
| Police - Radio System Upgrade                                                                                                                      | \$ 1,426,556        | \$ -                       | \$ 160,000                | \$ -                |
| <b>Asset Replacement &amp; Refurbishment Fund</b>                                                                                                  |                     |                            |                           |                     |
| Elections - Ballot Tabulation System                                                                                                               | \$ -                | \$ 236,927                 | \$ 236,927                | \$ -                |
| Facilities - Office Furniture and Equipment Replacement                                                                                            | 52,363              | 102,000                    | 102,000                   | 50,000              |
| Non-Mobile Equipment Replacement - Citywide                                                                                                        | 83,961              | 137,946                    | 296,635                   | 135,200             |
| Police - Target System for Firearms Range                                                                                                          | 128,443             | -                          | 32,957                    | -                   |
| Recreation & Auditorium - Electronic Audio/Video Equipment Replacement                                                                             | 9,975               | 9,004                      | 9,004                     | 16,418              |
| Recreation & Police - Fitness Equipment Replacement                                                                                                | 150,924             | 154,127                    | 154,127                   | 86,341              |
| Vehicle and Mobile Equipment Replacement - Citywide                                                                                                | 1,107,521           | 1,078,950                  | 1,896,992                 | 1,443,020           |
| <b>Total Vehicles, Other Equipment and Furniture</b>                                                                                               | <b>\$ 2,959,743</b> | <b>\$ 1,718,954</b>        | <b>\$ 2,888,642</b>       | <b>\$ 1,730,979</b> |
| <b>Community Development Projects</b>                                                                                                              |                     |                            |                           |                     |
| <b>Development Agreements Fund</b>                                                                                                                 |                     |                            |                           |                     |
| <i>Anthem</i>                                                                                                                                      |                     |                            |                           |                     |
| Total Capital Improvements                                                                                                                         | \$ 1,039,049        | \$ 1,364,500               | \$ 976,847                | \$ 751,035          |
| <i>Arista</i>                                                                                                                                      |                     |                            |                           |                     |
| Infrastructure Public Improvements                                                                                                                 | 605,150             | 230,812                    | 376,424                   | 156,375             |
| <i>Broadlands</i>                                                                                                                                  |                     |                            |                           |                     |
| Street Improvements                                                                                                                                | 8,822               | -                          | 1,250                     | -                   |
| <i>Flatirons Market Place</i>                                                                                                                      |                     |                            |                           |                     |
| Repayment to Metro District                                                                                                                        | 599,773             | 609,718                    | 556,274                   | 485,780             |
| <i>Lambertson Farm</i>                                                                                                                             |                     |                            |                           |                     |
| Reimbursement for Public Infrastructure                                                                                                            | 1,267,293           | 1,406,337                  | 1,408,570                 | 1,505,365           |
| <i>Macerich</i>                                                                                                                                    |                     |                            |                           |                     |
| Infrastructure Public Improvements                                                                                                                 | 179,758             | 178,290                    | 179,695                   | 179,695             |
| <i>MidCities (Main Street)</i>                                                                                                                     |                     |                            |                           |                     |
| Payment to Metro District                                                                                                                          | 1,951,175           | 1,760,599                  | 2,226,750                 | 2,014,923           |
| <i>Parkway Circle</i>                                                                                                                              |                     |                            |                           |                     |
| Payment to Metro District                                                                                                                          | 43,488              | 250,680                    | 420,765                   | 184,700             |
| <i>General Development Reimbursements</i>                                                                                                          |                     |                            |                           |                     |
| Revenue Allocation to BURA                                                                                                                         | 759,248             | 206,003                    | 278,086                   | 240,703             |
| <i>Allocation to BURA</i>                                                                                                                          |                     |                            |                           |                     |
| Allocation to BURA                                                                                                                                 | 1,494,972           | 1,485,643                  | 2,095,234                 | 1,732,655           |
| <b>Total Community Development Projects</b>                                                                                                        | <b>\$ 7,948,728</b> | <b>\$ 7,492,582</b>        | <b>\$ 8,519,895</b>       | <b>\$ 7,251,231</b> |
| <b>Water Utility Projects</b>                                                                                                                      |                     |                            |                           |                     |
| <b>Raw Water - Purchases, Transmission, &amp; Reservoirs</b>                                                                                       |                     |                            |                           |                     |
| Raw Water Purchase                                                                                                                                 | \$ 201,500          | \$ -                       | \$ 19,298,500             | \$ -                |
| Sienna Reservoir/Pump Station/Pipeline                                                                                                             | 3,839,303           | 3,350,000                  | 3,660,697                 | -                   |
| Windy Gap - Payment of Broomfield's Share                                                                                                          | 268,938             | 275,918                    | 275,918                   | 276,270             |
| Windy Gap - Storage Reservoir Design and Construction                                                                                              | 331,399             | 5,000,000                  | 5,668,601                 | 5,000,000           |
| <b>Total Raw Water Projects</b>                                                                                                                    | <b>\$ 4,641,140</b> | <b>\$ 8,625,918</b>        | <b>\$ 28,903,716</b>      | <b>\$ 5,276,270</b> |
| <b>Potable Water - Acquisition, Treatment &amp; Storage</b>                                                                                        |                     |                            |                           |                     |
| North Area Water System Master Plan Improvements - Pipe Capacity and Connections                                                                   | 78,626              | 1,500,000                  | 2,515,143                 | 1,500,000           |
| <b>Total Potable Water - Treatment &amp; Storage</b>                                                                                               | <b>\$ 78,626</b>    | <b>\$ 1,500,000</b>        | <b>\$ 2,515,143</b>       | <b>\$ 1,500,000</b> |
| <b>Potable Water Transmission Lines &amp; Facilities</b>                                                                                           |                     |                            |                           |                     |
| Lowell Blvd. - 120th Ave. to E Midway Ave                                                                                                          | \$ 289,669          | \$ -                       | \$ 16,331                 | \$ -                |
| Northwest Parkway/Anthem Ranch - New Pressure Regulating Valve Facility                                                                            | -                   | -                          | -                         | 122,000             |
| Service Center - Building Expansion Study                                                                                                          | 20,000              | -                          | -                         | -                   |
| Service Center - Phase I New Building / Remodel of Existing Building - Design                                                                      | -                   | -                          | -                         | 600,000             |
| Utilities Relocation - CDOT Project at 120th Avenue                                                                                                | 62,196              | -                          | 487,804                   | -                   |
| Utilities Relocation - US 36 Managed Lanes                                                                                                         | 23,774              | -                          | -                         | -                   |
| Water Treatment Plan - Expansion                                                                                                                   | -                   | -                          | 8,336,250                 | -                   |
| <b>Total Potable Water Transmission Lines &amp; Facilities</b>                                                                                     | <b>\$ 395,639</b>   | <b>\$ -</b>                | <b>\$ 8,840,385</b>       | <b>\$ 722,000</b>   |
| <b>Planning and Administration</b>                                                                                                                 |                     |                            |                           |                     |
| Master Plan Updates/ Hydraulic Model                                                                                                               | \$ 10,088           | \$ 25,000                  | \$ 60,000                 | \$ 25,000           |
| Anthem Infrastructure Reimbursement                                                                                                                | 363,475             | 747,720                    | 411,246                   | 299,088             |
| <b>Total Planning and Administration</b>                                                                                                           | <b>\$ 373,563</b>   | <b>\$ 772,720</b>          | <b>\$ 471,246</b>         | <b>\$ 324,088</b>   |
| <b>Total Water Utility Capital Improvements</b>                                                                                                    | <b>\$ 5,488,968</b> | <b>\$ 10,898,638</b>       | <b>\$ 40,730,490</b>      | <b>\$ 7,822,358</b> |

Table 3E is continued on the next page.

TABLE 3E - PAGE 6  
CITY OF BROOMFIELD BUDGET  
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM  
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

| Capital Improvement Projects                                                                   | Actual<br>2015      | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017     |
|------------------------------------------------------------------------------------------------|---------------------|----------------------------|---------------------------|----------------------|
| <b>Sewer Utility Projects</b>                                                                  |                     |                            |                           |                      |
| <b>Sewer Collection System - Lines &amp; Facilities</b>                                        |                     |                            |                           |                      |
| 257 Property Lift Station and Forced Main - East of I-25                                       | \$ -                | \$ -                       | \$ -                      | \$ 600,000           |
| Byers Lift Station and Force Main                                                              | -                   | -                          | 2,982,849                 | -                    |
| North Area - Force Main (Subbasin 2 to WWTP)                                                   | -                   | 11,500,000                 | -                         | 1,300,000            |
| North Area - Construct Lift Station and Sewer Lines                                            | 18,750              | -                          | -                         | -                    |
| North Park - Gravity Sewer Lines                                                               | -                   | 2,120,000                  | -                         | 2,120,000            |
| Rock Creek Lift Station - Super Oxygenation System                                             | 13,663              | -                          | 410,362                   | -                    |
| Sac Creek Basin - North Park Lift Station                                                      | -                   | 3,000,000                  | -                         | 3,000,000            |
| Service Center - Building Expansion Study                                                      | 20,000              | -                          | -                         | -                    |
| Service Center - Phase I New Building / Remodel of Existing Building - Design                  | -                   | -                          | -                         | 600,000              |
| South Preble Creek - Lift Station                                                              | -                   | 3,000,000                  | -                         | 3,000,000            |
| Utilities Relocation - CDOT Project, 120th Ave. Construction                                   | 49,508              | -                          | -                         | -                    |
| Zang Street to Flatiron Boulevard (MidCities) - Sanitary Sewer Construction                    | 137,441             | -                          | -                         | -                    |
| <b>Total Collection System Projects</b>                                                        | <b>\$ 239,362</b>   | <b>\$ 19,620,000</b>       | <b>\$ 3,393,211</b>       | <b>\$ 10,620,000</b> |
| <b>Sewage Treatment Facilities</b>                                                             |                     |                            |                           |                      |
| Wastewater Treatment Facility - Administration Building Expansion                              | \$ 79,812           | \$ 3,780,000               | \$ 5,860,188              | \$ -                 |
| Wastewater Treatment Facility - Improvements - New Clean Water Standards - Temperature         | \$ -                | \$ -                       | \$ -                      | \$ 1,820,000         |
| Wastewater Treatment Facility - Process Covers and Equipment Replacements                      | 9,960               | -                          | 3,370,040                 | -                    |
| <b>Total Planning and Administration</b>                                                       | <b>\$ 89,772</b>    | <b>\$ 3,780,000</b>        | <b>\$ 9,230,228</b>       | <b>\$ 1,820,000</b>  |
| <b>Stormwater and Drainage</b>                                                                 |                     |                            |                           |                      |
| Alter Street and Industrial Lane - Storm Drainage Improvements                                 | \$ -                | \$ 60,600                  | \$ -                      | \$ 80,000            |
| City Park Channel - Lowell to Big Dry Creek (Broomfield Match)                                 | 150,000             | -                          | 170,000                   | -                    |
| City Park Channel - Overflow Connection to Nissen Channel                                      | -                   | -                          | 990,000                   | -                    |
| County Commons - Yellow Pod Drainage                                                           | -                   | -                          | 250,000                   | -                    |
| Indiana Street - Walnut Creek - Culvert Replacement                                            | 736,650             | -                          | -                         | -                    |
| Lowell Boulevard - 120th Avenue to E Midway Avenue                                             | 921,478             | -                          | 732,032                   | -                    |
| Nissen Channel - Drainage Improvements Country Vista to Big Dry Creek (Broomfield's 50% Share) | -                   | 2,100,000                  | 260,000                   | 260,000              |
| North Midway Channel - Improvements at Midway Boulevard                                        | -                   | 300,000                    | 300,000                   | -                    |
| Quail Creek Channel - Improvements at Broadlands                                               | -                   | -                          | 250,000                   | -                    |
| Wilcox Subdivision - McKay Lake Lateral Drainage Improvements                                  | -                   | 200,000                    | 200,000                   | 1,300,000            |
| <b>Total Stormwater and Drainage</b>                                                           | <b>\$ 1,808,128</b> | <b>\$ 2,660,600</b>        | <b>\$ 3,152,032</b>       | <b>\$ 1,640,000</b>  |
| <b>Planning and Administration</b>                                                             |                     |                            |                           |                      |
| Developer Reimbursement - Anthem Infrastructure License Fee Credits                            | \$ 166,440          | \$ 591,300                 | \$ 216,810                | \$ 157,680           |
| Developer Reimbursement - South Outfall Phase 3                                                | 14,120              | 181,000                    | 181,000                   | -                    |
| <b>Total Planning and Administration</b>                                                       | <b>\$ 180,560</b>   | <b>\$ 772,300</b>          | <b>\$ 397,810</b>         | <b>\$ 157,680</b>    |
| <b>Total Sewer Utility Capital Improvements</b>                                                | <b>\$ 2,317,822</b> | <b>\$ 26,832,900</b>       | <b>\$ 16,173,281</b>      | <b>\$ 14,237,680</b> |
| <b>Water Reclamation Utility Projects</b>                                                      |                     |                            |                           |                      |
| <b>Reuse Water Distribution System - Lines &amp; Facilities</b>                                |                     |                            |                           |                      |
| Meadow Island - Diversion Structure                                                            | \$ -                | \$ 84,540                  | \$ -                      | \$ 84,540            |
| Public Works - Engineering and Legal Services                                                  | 76,634              | 175,125                    | 175,125                   | 175,000              |
| <b>Total Distribution System Projects</b>                                                      | <b>\$ 76,634</b>    | <b>\$ 259,665</b>          | <b>\$ 175,125</b>         | <b>\$ 259,540</b>    |
| <b>Reuse Water Acquisition and Storage</b>                                                     |                     |                            |                           |                      |
| Heit Pit - CCWCD Lease Payment                                                                 | \$ 25,000           | \$ 43,855                  | \$ 43,855                 | \$ 44,460            |
| Heit Pit - Outlet Facility                                                                     | 17,700              | -                          | 580,114                   | -                    |
| Heit Pit - Pump Station/Inlet Improvements                                                     | -                   | 616,070                    | -                         | 616,070              |
| Heit Pit - Well Field                                                                          | -                   | 506,513                    | -                         | -                    |
| <b>Total Reuse Water Storage</b>                                                               | <b>\$ 42,700</b>    | <b>\$ 1,166,438</b>        | <b>\$ 623,969</b>         | <b>\$ 660,530</b>    |
| <b>Planning and Administration</b>                                                             |                     |                            |                           |                      |
| Reuse Water System Master Plan - Citywide                                                      | \$ -                | \$ -                       | \$ 254,505                | \$ -                 |
| <b>Total Planning and Administration</b>                                                       | <b>\$ -</b>         | <b>\$ -</b>                | <b>\$ 254,505</b>         | <b>\$ -</b>          |
| <b>Total Water Reclamation Utility Capital Improvements</b>                                    | <b>\$ 119,334</b>   | <b>\$ 1,426,103</b>        | <b>\$ 1,053,599</b>       | <b>\$ 920,070</b>    |

Table 3E is continued on the next page.

TABLE 3E - PAGE 7  
CITY OF BROOMFIELD BUDGET  
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM  
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

| Capital Improvement Projects                                   | Actual<br>2015       | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017     |
|----------------------------------------------------------------|----------------------|----------------------------|---------------------------|----------------------|
| <b>Planning, Administration &amp; Other Expenditures</b>       |                      |                            |                           |                      |
| <b>Capital Improvements Fund</b>                               |                      |                            |                           |                      |
| Asset Protection Fund Projects - Citywide                      | \$ 121,500           | \$ 121,500                 | \$ 121,500                | \$ 100,000           |
| Citizen/Council Priority Projects - Citywide                   | -                    | 25,000                     | 25,000                    | 25,000               |
| Civic Center Property - Acquisition                            | 3,631,592            | -                          | 68,408                    | -                    |
| Comprehension and Transportation - Master Plan Update          | 78,706               | -                          | 176,294                   | -                    |
| Cultural Affairs - Master Plan Update                          | 7,250                | -                          | -                         | -                    |
| Eagle Trace Golf Club - Access Easement                        | -                    | -                          | 35,000                    | -                    |
| Enhance Broomfield Program                                     | 71,556               | 100,000                    | 228,444                   | 100,000              |
| Jefferson Parkway Participation                                | 200,000              | 200,000                    | 200,000                   | 200,000              |
| Neighborhood Grant Program - Citywide                          | 713                  | 10,000                     | 10,000                    | 10,000               |
| Ralston House - Broomfield's Share                             | -                    | -                          | 30,000                    | -                    |
| <b>Total Planning, Administration &amp; Other Expenditures</b> | <b>\$ 4,111,317</b>  | <b>\$ 456,500</b>          | <b>\$ 894,646</b>         | <b>\$ 435,000</b>    |
| <b>Public Art &amp; Cultural Projects</b>                      |                      |                            |                           |                      |
| <b>Capital Improvements Fund</b>                               |                      |                            |                           |                      |
| Public Art & Cultural Projects                                 | \$ 124,895           | \$ 141,619                 | \$ 361,204                | \$ 76,239            |
| <b>Total Public Art &amp; Cultural Projects</b>                | <b>\$ 124,895</b>    | <b>\$ 141,619</b>          | <b>\$ 361,204</b>         | <b>\$ 76,239</b>     |
| <b>Total Capital Improvement Projects</b>                      | <b>\$ 55,105,381</b> | <b>\$ 81,920,055</b>       | <b>\$ 140,676,326</b>     | <b>\$ 53,650,186</b> |
| <b>Transfer to Reserve</b>                                     |                      |                            |                           |                      |
| <b>Capital Improvements Fund</b>                               |                      |                            |                           |                      |
| Asset Protection Allocation                                    | \$ 400,000           | \$ 400,000                 | \$ 100,000                | \$ 300,000           |
| Facilities Improvements Allocation                             | 2,000,000            | 1,000,000                  | 3,288,229                 | 5,446,193            |
| IT - System Replacement Allocation                             | 500,000              | -                          | -                         | -                    |
| <b>Transfer to Reserve</b>                                     | <b>\$ 2,900,000</b>  | <b>\$ 1,400,000</b>        | <b>\$ 3,388,229</b>       | <b>\$ 5,746,193</b>  |
| <b>Interfund Activities</b>                                    |                      |                            |                           |                      |
| <b>Capital Improvements Fund</b>                               |                      |                            |                           |                      |
| Transfer to Debt Service Fund                                  | \$ 5,429,471         | \$ 5,603,926               | \$ 5,603,782              | \$ 5,597,154         |
| Transfer to Open Space & Park                                  | 125,000              | 1,888,021                  | 1,871,495                 | 247,500              |
| <b>Open Space &amp; Park Land Fund</b>                         |                      |                            |                           |                      |
| Debt Service Fund - Open Space Acquisitions                    | \$ 249,082           | \$ 249,083                 | \$ 249,077                | \$ 249,205           |
| CIP - Repayment of Nordstrom Acquisition Phase I               | 325,269              | -                          | -                         | -                    |
| Water Fund - Repayment of Norstrom Acquisition Phase II        | -                    | -                          | -                         | 1,084,572            |
| <b>Services Expansion Fee Fund</b>                             |                      |                            |                           |                      |
| Transfer to Development Agreement Fund                         | \$ 597,840           | \$ 554,630                 | \$ 572,413                | \$ 356,900           |
| <b>Development Agreements Fund</b>                             |                      |                            |                           |                      |
| Transfer to Debt Service Fund                                  | \$ 1,947,171         | \$ 1,947,042               | \$ 1,947,170              | \$ 1,947,170         |
| Interest Allocation to General Development                     | -                    | 55,000                     | 96,644                    | 55,000               |
| <b>Water Reclamation Fund</b>                                  |                      |                            |                           |                      |
| Transfer to Sewer Fund for Debt Services                       | \$ 1,401,318         | \$ 1,404,134               | \$ 1,404,134              | \$ 1,404,525         |
| <b>Total Interfund Activities</b>                              | <b>\$ 10,075,151</b> | <b>\$ 11,701,836</b>       | <b>\$ 11,744,715</b>      | <b>\$ 10,942,026</b> |
| <b>Total Capital Improvements Program</b>                      | <b>\$ 68,080,532</b> | <b>\$ 95,021,891</b>       | <b>\$ 155,809,270</b>     | <b>\$ 70,338,405</b> |

TABLE 4A  
CITY AND COUNTY OF BROOMFIELD BUDGET  
APPLICABLE BONDED INDEBTEDNESS TO CHARTER'S G.O. BOND LIMITS

**Applicable Bonded Indebtedness Regarding Total General Obligation  
Debt Limitations As Set Forth In Chapter 14, Section 14.7 of the City Charter**  
Chapter 14, Section 14.7 of the City Charter provides that general obligation debt shall not exceed 10% of the City's  
assessed valuation. Applicable bonded indebtedness is summarized below.

| Assessed Valuation and Bonds                                  | Actual<br>2015   | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Estimate<br>2017 | Budget % Chg        |                    |
|---------------------------------------------------------------|------------------|----------------------------|---------------------------|------------------|---------------------|--------------------|
|                                                               |                  |                            |                           |                  | 16 Original<br>2017 | 16 Revised<br>2017 |
| Assessed Valuation of City and County                         | \$ 1,081,801,540 | \$ 1,227,797,742           | \$ 1,225,621,743          | \$ 1,252,204,168 | 1.99%               | 2.17%              |
| Maximum Allowable Bonded Indebtedness (10%)                   | \$ 108,180,154   | \$ 122,779,774             | \$ 122,562,174            | \$ 125,220,417   | 1.99%               | 2.17%              |
| Total Debt Outstanding Subject to 10% Charter Limitation      | \$ -             | \$ -                       | \$ -                      | \$ -             | NA                  | NA                 |
| Total                                                         | \$ -             | \$ -                       | \$ -                      | \$ -             | NA                  | NA                 |
| Maximum General Obligation Debt Expansion<br>per City Charter | \$ 108,180,154   | \$ 122,779,774             | \$ 122,562,174            | \$ 125,220,417   | 1.99%               | 2.17%              |

**TABLE 4B  
CITY AND COUNTY OF BROOMFIELD BUDGET  
SUMMARY - TOTAL BONDED INDEBTEDNESS**

In accordance with the provisions of Section 12.3 of the City Charter, the following is a summary of the City's debt position

| Fund                                                             | Date of Issue | Original Principal Amount | Projected Principal Remaining 12-31-15 | Projected Principal Remaining 12-31-16 | Projected Principal Remaining 12-31-17 | % Chg 16 Original 2017 |
|------------------------------------------------------------------|---------------|---------------------------|----------------------------------------|----------------------------------------|----------------------------------------|------------------------|
| <b>Water Fund</b>                                                |               |                           |                                        |                                        |                                        |                        |
| Water Revenue Bonds - 2000                                       | 5-1-00        | \$ 31,000,000             | \$ -                                   | \$ -                                   | \$ -                                   | NA                     |
| Water Revenue Bonds - 2002                                       | 9-1-02        | 43,000,000                | -                                      | -                                      | -                                      | NA                     |
| Water Revenue Bonds - 2012                                       | 4-24-12       | 49,750,000                | 37,595,000                             | 33,520,000                             | 29,130,000                             | -22.52%                |
| Allotment Payments to NCWCD                                      |               | 5,387,973                 | 821,126                                | 552,188                                | 276,270                                | -66.35%                |
| <b>Total Water Fund</b>                                          |               | <b>\$ 129,137,973</b>     | <b>\$ 38,416,126</b>                   | <b>\$ 34,072,188</b>                   | <b>\$ 29,406,270</b>                   | <b>-23.45%</b>         |
| <b>Sewer Fund</b>                                                |               |                           |                                        |                                        |                                        |                        |
| Sewer Revenue Bonds, Series 1998B                                | 2-1-98        | \$ 4,095,000              | \$ -                                   | \$ -                                   | \$ -                                   | NA                     |
| Colorado Water Resources & Power Development Authority Loan 1996 | 10-31-96      | 2,514,119                 | -                                      | -                                      | -                                      | NA                     |
| Sewer Revenue Bonds, Series 2001                                 | 8-15-01       | 36,380,000                | -                                      | -                                      | -                                      | NA                     |
| Sewer Revenue Bonds, Series 2012                                 | 8-28-12       | 32,360,973                | 29,635,130                             | 28,674,133                             | 27,677,712                             | -6.61%                 |
| <b>Total Sewer Fund</b>                                          |               | <b>\$ 75,350,092</b>      | <b>\$ 29,635,130</b>                   | <b>\$ 28,674,133</b>                   | <b>\$ 27,677,712</b>                   | <b>-6.61%</b>          |
| <b>Water Reclamation Fund</b>                                    |               |                           |                                        |                                        |                                        |                        |
| Revenue Bonds, Series 2001                                       | 8-15-01       | \$ 18,550,000             | \$ -                                   | \$ -                                   | \$ -                                   | NA                     |
| Revenue Bonds, Series 2012                                       | 8-28-12       | 11,379,027                | 8,374,870                              | 7,330,867                              | 6,242,288                              | -25.46%                |
| <b>Total Water Reclamation Fund</b>                              |               | <b>\$ 29,929,027</b>      | <b>\$ 8,374,870</b>                    | <b>\$ 7,330,867</b>                    | <b>\$ 6,242,288</b>                    | <b>-25.46%</b>         |
| <b>Capital Improvements Fund</b>                                 |               |                           |                                        |                                        |                                        |                        |
| Sales & Use Tax Revenue Bonds - 2002A                            | 2-15-02       | \$ 18,886,082             | \$ -                                   | \$ -                                   | \$ -                                   | NA                     |
| Sales & Use Tax Revenue Bonds - 2002B                            | 2-15-02       | 10,960,000                | -                                      | -                                      | -                                      | NA                     |
| Sales & Use Tax Revenue Bonds - 2009                             | 5-29-09       | 13,000,000                | -                                      | -                                      | -                                      | NA                     |
| Sales & Use Tax Revenue Bonds - 2012A                            | 10-25-12      | 42,509,787                | 41,119,787                             | 37,259,787                             | 33,109,787                             | -19.48%                |
| <b>Total Capital Improvements Fund</b>                           |               | <b>\$ 85,355,869</b>      | <b>\$ 41,119,787</b>                   | <b>\$ 37,259,787</b>                   | <b>\$ 33,109,787</b>                   | <b>-19.48%</b>         |
| <b>Open Space &amp; Parks Fund</b>                               |               |                           |                                        |                                        |                                        |                        |
| Sales & Use Tax Revenue Bonds, 2002A                             | 2-15-02       | \$ 4,979,720              | \$ -                                   | \$ -                                   | \$ -                                   | NA                     |
| Sales & Use Tax Revenue Bonds, 2012A                             | 10-25-12      | 4,981,326                 | 4,981,326                              | 4,981,326                              | -                                      | -100.00%               |
| <b>Total Open Space Fund</b>                                     |               | <b>\$ 9,961,046</b>       | <b>\$ 4,981,326</b>                    | <b>\$ 4,981,326</b>                    | <b>\$ -</b>                            | <b>-100.00%</b>        |
| <b>Development Agreement Fund</b>                                |               |                           |                                        |                                        |                                        |                        |
| Sales & Use Tax Revenue Bonds - 2002A                            | 2-15-02       | \$ 52,789,198             | \$ -                                   | \$ -                                   | \$ -                                   | NA                     |
| Sales & Use Tax Revenue Bonds - 2002C                            | 2-15-02       | 30,025,940                | -                                      | -                                      | -                                      | NA                     |
| Sales & Use Tax Revenue Bonds - 2012A                            | 10-25-12      | 51,818,887                | 50,818,887                             | 50,818,887                             | 50,818,887                             | 0.00%                  |
| Sales & Use Tax Revenue Bonds - 2012B                            | 10-25-12      | 5,015,000                 | -                                      | -                                      | -                                      | NA                     |
| <b>Total Development Agreement Fund</b>                          |               | <b>\$ 139,649,025</b>     | <b>\$ 50,818,887</b>                   | <b>\$ 50,818,887</b>                   | <b>\$ 50,818,887</b>                   | <b>0.00%</b>           |
| <b>Grand Total</b>                                               |               | <b>\$ 469,383,032</b>     | <b>\$ 173,346,126</b>                  | <b>\$ 163,137,188</b>                  | <b>\$ 147,254,944</b>                  | <b>-15.05%</b>         |

| Bonds                                                            | Purposes                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Water Fund</b>                                                |                                                                                                                                                                                                                                                                                                                                                                              |
| Water Revenue Bonds - 2000                                       | Funded acquisition of water rights, expanded water treatment plant and system improvements (pump stations)                                                                                                                                                                                                                                                                   |
| Water Revenue Bonds - 2002                                       | Funded acquisition of water rights and provided funds to purchase land for local reservoir                                                                                                                                                                                                                                                                                   |
| Water Revenue Bonds - 2012                                       | Refunded 2000 and 2002 Bonds to reduce interest and save \$6.2 million                                                                                                                                                                                                                                                                                                       |
| Allotment Payments to NCWCD                                      | Funded acquisition of shares in Windy Gap water project                                                                                                                                                                                                                                                                                                                      |
| <b>Sewer Fund</b>                                                |                                                                                                                                                                                                                                                                                                                                                                              |
| Sewer Revenue Bonds, Series 1998B                                | Funded extension of sewer lines for connections to wastewater treatment plant                                                                                                                                                                                                                                                                                                |
| Colorado Water Resources & Power Development Authority Loan 1996 | Funded acquisition of biosolids farm                                                                                                                                                                                                                                                                                                                                         |
| Sewer Revenue Bonds, Series 2001                                 | Funded EPA mandated upgrades to plant, expansion of plant to 8 MGD and extension of lines and interceptors                                                                                                                                                                                                                                                                   |
| Sewer Revenue Bonds, Series 2012                                 | Refunded 2001 Bonds to reduce interest and save \$9 million                                                                                                                                                                                                                                                                                                                  |
| <b>Water Reclamation Fund</b>                                    |                                                                                                                                                                                                                                                                                                                                                                              |
| Revenue Bonds, Series 2001                                       | Funded construction of reclamation system (including treatment plant, pipeline, distribution system, storage)                                                                                                                                                                                                                                                                |
| Revenue Bonds, Series 2012                                       | Refunded 2001 Bonds to reduce interest and save \$.5 million                                                                                                                                                                                                                                                                                                                 |
| <b>Capital Improvements Fund</b>                                 |                                                                                                                                                                                                                                                                                                                                                                              |
| Sales & Use Tax Revenue Bonds - 2002 A                           | (1) Refunded 1992 bonds (which refunded the 1989 bonds providing additional funds for municipal center projects - city hall, Bay, service center, senior center) AND funded streets improvements - including Miramonte, Midway and Lamar; (2) cemetery construction, (3) additional street improvements (Sheridan Blvd, First Street, Main Street, South 124th/Aspen Street) |
| Sales & Use Tax Revenue Bonds - 2002 B                           | Public infrastructure at Flatirons Crossing                                                                                                                                                                                                                                                                                                                                  |
| Sales & Use Tax Revenue Bonds - 2009                             | Wadsworth Interchange/ 120th Avenue Connection with CDOT                                                                                                                                                                                                                                                                                                                     |
| Sales & Use Tax Revenue Bonds - 2012A                            | Refunded 2002 & 2009 bonds                                                                                                                                                                                                                                                                                                                                                   |
| <b>Open Space &amp; Parks Fund</b>                               |                                                                                                                                                                                                                                                                                                                                                                              |
| Sales & Use Tax Revenue Bonds, 2002A                             | Refund 1995 bonds (which funded "The Field" open space acquisition)                                                                                                                                                                                                                                                                                                          |
| Sales & Use Tax Revenue Bonds, 2012A                             | Refunded 2002 bonds                                                                                                                                                                                                                                                                                                                                                          |
| <b>Development Agreement Fund</b>                                |                                                                                                                                                                                                                                                                                                                                                                              |
| Sales & Use Tax Revenue Bonds - 2002A                            | Public infrastructure at Flatirons Crossing                                                                                                                                                                                                                                                                                                                                  |
| Sales & Use Tax Revenue Bonds - 2002C                            | Public infrastructure at Flatirons Crossing                                                                                                                                                                                                                                                                                                                                  |
| Sales & Use Tax Revenue Bonds - 2012A                            | Refunded 2002 bonds                                                                                                                                                                                                                                                                                                                                                          |
| Sales & Use Tax Revenue Bonds - 2012B                            | Refunded 2002 bonds                                                                                                                                                                                                                                                                                                                                                          |



**TABLE 4C**  
**CITY AND COUNTY OF BROOMFIELD BUDGET**  
**SUMMARY - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS**  
**BONDS, COPS, AND LEASE/PURCHASE PAYMENTS**

| Year         | Municipal Bonds      |                      |                                 |                                  |                               | COPs*<br>Lease/<br>Purchase<br>Payments | Total<br>Annual<br>Payments |
|--------------|----------------------|----------------------|---------------------------------|----------------------------------|-------------------------------|-----------------------------------------|-----------------------------|
|              | Water<br>Fund        | Sewer<br>Fund        | Capital<br>Improvements<br>Fund | Development<br>Agreement<br>Fund | Open Space<br>& Parks<br>Fund |                                         |                             |
| 2015         | 5,596,346            | 3,514,280            | 1,947,042                       | 249,067                          | 7,799,676                     | 9,157,175                               | 28,263,586                  |
| 2016         | 6,039,130            | 3,712,864            | 1,947,042                       | 249,066                          | 7,790,175                     | 7,598,737                               | 27,337,014                  |
| 2017         | 6,015,297            | 3,704,488            | 1,947,041                       | 4,094,066                        | 7,791,924                     | 7,683,738                               | 31,236,554                  |
| 2018         | 5,711,850            | 3,837,013            | 4,247,042                       | 1,193,143                        | 7,797,926                     | 7,677,937                               | 30,464,911                  |
| 2019         | 5,724,450            | 3,852,413            | 4,977,041                       | 7,797,424                        | -                             | 7,682,188                               | 30,033,516                  |
| 2020         | 5,714,250            | 3,858,013            | 7,794,626                       | -                                | -                             | 7,682,437                               | 25,049,326                  |
| 2021         | 5,717,500            | 3,869,013            | 7,792,624                       | -                                | -                             | 4,006,438                               | 21,385,575                  |
| 2022         | 5,738,250            | 2,430,013            | 7,794,851                       | -                                | -                             | 4,008,675                               | 19,971,789                  |
| 2023         | -                    | 2,437,263            | 7,797,850                       | -                                | -                             | 4,011,675                               | 14,246,788                  |
| 2024         | -                    | 2,445,013            | 7,791,601                       | -                                | -                             | 4,003,425                               | 14,240,039                  |
| 2025         | -                    | 2,453,013            | 7,790,850                       | -                                | -                             | 4,004,175                               | 14,248,038                  |
| 2026         | -                    | 2,456,013            | 7,790,100                       | -                                | -                             | 4,008,175                               | 14,254,288                  |
| 2027         | -                    | 2,469,813            | 7,793,500                       | -                                | -                             | 4,009,925                               | 14,273,238                  |
| 2028         | -                    | 2,476,363            | -                               | -                                | -                             | 4,004,175                               | 6,480,538                   |
| 2029         | -                    | 2,485,813            | 7,792,000                       | -                                | -                             | 12,437,250                              | 22,715,063                  |
| 2030         | -                    | 2,500,188            | 7,781,651                       | -                                | -                             | -                                       | 10,281,839                  |
| 2031         | -                    | 2,508,975            | 249,067                         | 6,034,409                        | -                             | -                                       | 8,792,451                   |
| <b>Total</b> | <b>\$ 46,257,073</b> | <b>\$ 51,010,545</b> | <b>\$ 93,233,928</b>            | <b>\$ 19,617,175</b>             | <b>\$ 31,179,701</b>          | <b>\$ 91,976,125</b>                    | <b>\$ 333,274,547</b>       |

\* Certificates of Participation and Lease/Purchase payments do not constitute an indebtedness of the City & County and are subject to annual appropriations

| TABLE 4D - PAGE 1                                  |                      |                      |                      |
|----------------------------------------------------|----------------------|----------------------|----------------------|
| CITY AND COUNTY OF BROOMFIELD BUDGET               |                      |                      |                      |
| DETAIL - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS |                      |                      |                      |
| BONDS, COPS, AND LEASE/PURCHASE PAYMENTS           |                      |                      |                      |
| Year/Bonds                                         | Principal            | Interest             | Total P & I          |
| <b>2015</b>                                        |                      |                      |                      |
| Water Fund                                         | \$ 4,075,000         | \$ 1,521,346         | \$ 5,596,346         |
| Sewer Fund                                         | 2,005,000            | 1,509,280            | 3,514,280            |
| Sales & Use Tax Capital Improvements Fund          | -                    | 1,947,042            | 1,947,042            |
| Development Agreements Fund                        | -                    | 249,067              | 249,067              |
| Open Space & Parks Fund                            | 4,150,000            | 3,649,676            | 7,799,676            |
| Certificates Of Participation                      | 5,965,000            | 3,192,175            | 9,157,175            |
| <b>2015 Total</b>                                  | <b>\$ 16,195,000</b> | <b>\$ 12,068,586</b> | <b>\$ 28,263,586</b> |
| <b>2016</b>                                        |                      |                      |                      |
| Water Fund                                         | \$ 4,230,000         | \$ 1,809,130         | \$ 6,039,130         |
| Sewer Fund                                         | 2,085,000            | 1,627,864            | 3,712,864            |
| Sales & Use Tax Capital Improvements Fund          | -                    | 1,947,042            | 1,947,042            |
| Development Agreements Fund                        | -                    | 249,066              | 249,066              |
| Open Space & Parks Fund                            | 4,265,000            | 3,525,175            | 7,790,175            |
| Certificates Of Participation                      | 4,700,000            | 2,898,737            | 7,598,737            |
| <b>2016 Total</b>                                  | <b>\$ 15,280,000</b> | <b>\$ 12,057,014</b> | <b>\$ 27,337,014</b> |
| <b>2017</b>                                        |                      |                      |                      |
| Water Fund                                         | \$ 4,390,000         | \$ 1,625,297         | \$ 6,015,297         |
| Sewer Fund                                         | 2,190,000            | 1,514,488            | 3,704,488            |
| Sales & Use Tax Capital Improvements Fund          | -                    | 1,947,041            | 1,947,041            |
| Development Agreements Fund                        | 3,845,000            | 249,066              | 4,094,066            |
| Open Space & Parks Fund                            | 4,480,000            | 3,311,924            | 7,791,924            |
| Certificates Of Participation                      | 5,020,000            | 2,663,738            | 7,683,738            |
| <b>2017 Total</b>                                  | <b>\$ 19,925,000</b> | <b>\$ 11,311,554</b> | <b>\$ 31,236,554</b> |
| <b>2018</b>                                        |                      |                      |                      |
| Water Fund                                         | \$ 4,560,000         | \$ 1,151,850         | \$ 5,711,850         |
| Sewer Fund                                         | 2,615,000            | 1,222,013            | 3,837,013            |
| Sales & Use Tax Capital Improvements Fund          | 2,300,000            | 1,947,042            | 4,247,042            |
| Development Agreements Fund                        | 1,136,326            | 56,817               | 1,193,143            |
| Open Space & Parks Fund                            | 4,710,000            | 3,087,926            | 7,797,926            |
| Certificates Of Participation                      | 5,215,000            | 2,462,937            | 7,677,937            |
| <b>2018 Total</b>                                  | <b>\$ 20,536,326</b> | <b>\$ 9,928,585</b>  | <b>\$ 30,464,911</b> |
| <b>2019</b>                                        |                      |                      |                      |
| Water Fund                                         | \$ 4,755,000         | \$ 969,450           | \$ 5,724,450         |
| Sewer Fund                                         | 2,735,000            | 1,117,413            | 3,852,413            |
| Sales & Use Tax Capital Improvements Fund          | 3,145,000            | 1,832,041            | 4,977,041            |
| Development Agreements Fund                        | 4,945,000            | 2,852,424            | 7,797,424            |
| Open Space & Parks Fund                            | -                    | -                    | -                    |
| Certificates Of Participation                      | 5,480,000            | 2,202,188            | 7,682,188            |
| <b>2019 Total</b>                                  | <b>\$ 21,060,000</b> | <b>\$ 8,973,516</b>  | <b>\$ 30,033,516</b> |
| <b>2020</b>                                        |                      |                      |                      |
| Water Fund                                         | \$ 4,935,000         | \$ 779,250           | \$ 5,714,250         |
| Sewer Fund                                         | 2,850,000            | 1,008,013            | 3,858,013            |
| Sales & Use Tax Capital Improvements Fund          | 5,140,000            | 2,654,626            | 7,794,626            |
| Development Agreements Fund                        | -                    | -                    | -                    |
| Open Space & Parks Fund                            | -                    | -                    | -                    |
| Certificates Of Participation                      | 5,720,000            | 1,962,437            | 7,682,437            |
| <b>2020 Total</b>                                  | <b>\$ 18,645,000</b> | <b>\$ 6,404,326</b>  | <b>\$ 25,049,326</b> |
| <b>2021</b>                                        |                      |                      |                      |
| Water Fund                                         | \$ 5,185,000         | \$ 532,500           | \$ 5,717,500         |
| Sales & Use Tax Capital Improvements Fund          | 5,395,000            | 2,397,624            | 7,792,624            |
| Development Agreements Fund                        | -                    | -                    | -                    |
| Open Space & Parks Fund                            | -                    | -                    | -                    |
| Certificates Of Participation                      | 2,330,000            | 1,676,438            | 4,006,438            |
| <b>2021 Total</b>                                  | <b>\$ 15,885,000</b> | <b>\$ 5,500,575</b>  | <b>\$ 21,385,575</b> |

Table 4D is continued on the next page.

| TABLE 4D - PAGE 2                                  |                      |                     |                      |
|----------------------------------------------------|----------------------|---------------------|----------------------|
| CITY AND COUNTY OF BROOMFIELD BUDGET               |                      |                     |                      |
| DETAIL - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS |                      |                     |                      |
| BONDS, COPS, AND LEASE/PURCHASE PAYMENTS           |                      |                     |                      |
| Year/Bonds                                         | Principal            | Interest            | Total P & I          |
| <b>2022</b>                                        |                      |                     |                      |
| Water Fund                                         | \$ 5,465,000         | \$ 273,250          | \$ 5,738,250         |
| Sewer Fund                                         | 1,655,000            | 775,013             | 2,430,013            |
| Sales & Use Tax Capital Improvements Fund          | 5,640,000            | 2,154,851           | 7,794,851            |
| Development Agreements Fund                        | -                    | -                   | -                    |
| Open Space & Parks Fund                            | -                    | -                   | -                    |
| Certificates Of Participation                      | 2,440,000            | 1,568,675           | 4,008,675            |
| <b>2022 Total</b>                                  | <b>\$ 15,200,000</b> | <b>\$ 4,771,789</b> | <b>\$ 19,971,789</b> |
| <b>2023</b>                                        |                      |                     |                      |
| Water Fund                                         | \$ -                 | \$ -                | \$ -                 |
| Sewer Fund                                         | 1,745,000            | 692,263             | 2,437,263            |
| Sales & Use Tax Capital Improvements Fund          | 5,925,000            | 1,872,850           | 7,797,850            |
| Development Agreements Fund                        | -                    | -                   | -                    |
| Open Space & Parks Fund                            | -                    | -                   | -                    |
| Certificates Of Participation                      | 2,565,000            | 1,446,675           | 4,011,675            |
| <b>2023 Total</b>                                  | <b>\$ 10,235,000</b> | <b>\$ 4,011,788</b> | <b>\$ 14,246,788</b> |
| <b>2024</b>                                        |                      |                     |                      |
| Water Fund                                         | \$ -                 | \$ -                | \$ -                 |
| Sewer Fund                                         | 1,840,000            | 605,013             | 2,445,013            |
| Sales & Use Tax Capital Improvements Fund          | 6,215,000            | 1,576,601           | 7,791,601            |
| Development Agreements Fund                        | -                    | -                   | -                    |
| Open Space & Parks Fund                            | -                    | -                   | -                    |
| Certificates Of Participation                      | 2,685,000            | 1,318,425           | 4,003,425            |
| <b>2024 Total</b>                                  | <b>\$ 10,740,000</b> | <b>\$ 3,500,039</b> | <b>\$ 14,240,039</b> |
| <b>2025</b>                                        |                      |                     |                      |
| Water Fund                                         | \$ -                 | \$ -                | \$ -                 |
| Sewer Fund                                         | 1,940,000            | 513,013             | 2,453,013            |
| Sales & Use Tax Capital Improvements Fund          | 6,525,000            | 1,265,850           | 7,790,850            |
| Development Agreements Fund                        | -                    | -                   | -                    |
| Open Space & Parks Fund                            | -                    | -                   | -                    |
| Certificates Of Participation                      | 2,820,000            | 1,184,175           | 4,004,175            |
| <b>2025 Total</b>                                  | <b>\$ 11,285,000</b> | <b>\$ 2,963,038</b> | <b>\$ 14,248,038</b> |
| <b>2026</b>                                        |                      |                     |                      |
| Water Fund                                         | \$ -                 | \$ -                | \$ -                 |
| Sewer Fund                                         | 2,040,000            | 416,013             | 2,456,013            |
| Sales & Use Tax Capital Improvements Fund          | 6,720,000            | 1,070,100           | 7,790,100            |
| Development Agreements Fund                        | -                    | -                   | -                    |
| Open Space & Parks Fund                            | -                    | -                   | -                    |
| Certificates Of Participation                      | 2,965,000            | 1,043,175           | 4,008,175            |
| <b>2026 Total</b>                                  | <b>\$ 11,725,000</b> | <b>\$ 2,529,288</b> | <b>\$ 14,254,288</b> |
| <b>2027</b>                                        |                      |                     |                      |
| Water Fund                                         | \$ -                 | \$ -                | \$ -                 |
| Sewer Fund                                         | 2,115,000            | 354,813             | 2,469,813            |
| Sales & Use Tax Capital Improvements Fund          | 6,925,000            | 868,500             | 7,793,500            |
| Development Agreements Fund                        | -                    | -                   | -                    |
| Open Space & Parks Fund                            | -                    | -                   | -                    |
| Certificates Of Participation                      | 3,115,000            | 894,925             | 4,009,925            |
| <b>2027 Total</b>                                  | <b>\$ 12,155,000</b> | <b>\$ 2,118,238</b> | <b>\$ 14,273,238</b> |

Table 4D is continued on the next page.

| TABLE 4D - PAGE 3<br>CITY AND COUNTY OF BROOMFIELD BUDGET<br>DETAIL - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS<br>BONDS, COPS, AND LEASE/PURCHASE PAYMENTS |                       |                      |                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------------|-----------------------|
| Year/Bonds                                                                                                                                                  | Principal             | Interest             | Total P & I           |
| <b>2028</b>                                                                                                                                                 |                       |                      |                       |
| Water Fund                                                                                                                                                  | \$ -                  | \$ -                 | \$ -                  |
| Sewer Fund                                                                                                                                                  | 2,185,000             | 291,363              | 2,476,363             |
| Sales & Use Tax Capital Improvements Fund                                                                                                                   | -                     | -                    | -                     |
| Development Agreements Fund                                                                                                                                 | -                     | -                    | -                     |
| Open Space & Parks Fund                                                                                                                                     | -                     | -                    | -                     |
| Certificates Of Participation                                                                                                                               | 3,265,000             | 739,175              | 4,004,175             |
| <b>2028 Total</b>                                                                                                                                           | <b>\$ 5,450,000</b>   | <b>\$ 1,030,538</b>  | <b>\$ 6,480,538</b>   |
| <b>2029</b>                                                                                                                                                 |                       |                      |                       |
| Water Fund                                                                                                                                                  | \$ -                  | \$ -                 | \$ -                  |
| Sewer Fund                                                                                                                                                  | 2,260,000             | 225,813              | 2,485,813             |
| Sales & Use Tax Capital Improvements Fund                                                                                                                   | 7,345,000             | 447,000              | 7,792,000             |
| Development Agreements Fund                                                                                                                                 | -                     | -                    | -                     |
| Open Space & Parks Fund                                                                                                                                     | -                     | -                    | -                     |
| Certificates Of Participation                                                                                                                               | 11,845,000            | 592,250              | 12,437,250            |
| <b>2029 Total</b>                                                                                                                                           | <b>\$ 21,450,000</b>  | <b>\$ 1,265,063</b>  | <b>\$ 22,715,063</b>  |
| <b>2030</b>                                                                                                                                                 |                       |                      |                       |
| Water Fund                                                                                                                                                  | \$ -                  | \$ -                 | \$ -                  |
| Sewer Fund                                                                                                                                                  | 2,345,000             | 155,188              | 2,500,188             |
| Sales & Use Tax Capital Improvements Fund                                                                                                                   | 7,555,000             | 226,651              | 7,781,651             |
| Development Agreements Fund                                                                                                                                 | -                     | -                    | -                     |
| Open Space & Parks Fund                                                                                                                                     | -                     | -                    | -                     |
| Certificates Of Participation                                                                                                                               | -                     | -                    | -                     |
| <b>2030 Total</b>                                                                                                                                           | <b>\$ 9,900,000</b>   | <b>\$ 381,839</b>    | <b>\$ 10,281,839</b>  |
| <b>2031</b>                                                                                                                                                 |                       |                      |                       |
| Water Fund                                                                                                                                                  | \$ -                  | \$ -                 | \$ -                  |
| Sewer Fund                                                                                                                                                  | 2,430,000             | 78,975               | 2,508,975             |
| Sales & Use Tax Capital Improvements Fund                                                                                                                   | -                     | 249,066              | 249,067               |
| Development Agreements Fund                                                                                                                                 | 4,981,326             | 1,053,082            | 6,034,409             |
| Open Space & Parks Fund                                                                                                                                     | -                     | -                    | -                     |
| Certificates Of Participation                                                                                                                               | -                     | -                    | -                     |
| <b>2031 Total</b>                                                                                                                                           | <b>\$ 7,411,326</b>   | <b>\$ 1,381,123</b>  | <b>\$ 8,792,451</b>   |
| <b>Total - All</b>                                                                                                                                          |                       |                      |                       |
| Water Fund                                                                                                                                                  | \$ 37,595,000         | \$ 8,662,073         | \$ 46,257,073         |
| Sewer Fund                                                                                                                                                  | \$ 38,010,000         | \$ 13,000,545        | \$ 51,010,545         |
| Sales & Use Tax Capital Improvements Fund                                                                                                                   | \$ 68,830,000         | \$ 24,403,927        | \$ 93,233,928         |
| Development Agreements Fund                                                                                                                                 | \$ 14,907,652         | \$ 4,709,522         | \$ 19,617,175         |
| Open Space & Parks Fund                                                                                                                                     | \$ 17,605,000         | \$ 13,574,701        | \$ 31,179,701         |
| Certificates Of Participation                                                                                                                               | \$ 66,130,000         | \$ 25,846,125        | \$ 91,976,125         |
| <b>Total - All</b>                                                                                                                                          | <b>\$ 243,077,652</b> | <b>\$ 90,196,893</b> | <b>\$ 333,274,547</b> |

**TABLE 5A**  
**CITY & COUNTY OF BROOMFIELD BUDGET**  
**SUMMARY - TOTAL CITY & COUNTY PERSONNEL COMPLEMENT (FULL AND PART TIME FTE)**

| Function/Activity                                               | ACTUAL<br>2015 | ORIGINAL<br>BUDGET<br>2016 | REVISED<br>BUDGET<br>2016 | ORIGINAL<br>BUDGET<br>2017 |
|-----------------------------------------------------------------|----------------|----------------------------|---------------------------|----------------------------|
|                                                                 | Total<br>FTE   | Total<br>FTE               | Total<br>FTE              | Total<br>FTE               |
| <b>City of Broomfield</b>                                       |                |                            |                           |                            |
| General Government                                              | 39.82          | 39.82                      | 40.57                     | 40.57                      |
| Finance                                                         | 29.10          | 29.10                      | 29.20                     | 29.20                      |
| Information Technology                                          | 19.50          | 24.50                      | 24.50                     | 24.50                      |
| Community Development                                           | 41.13          | 43.13                      | 44.88                     | 46.88                      |
| Public Safety - Police                                          | 125.35         | 126.35                     | 126.35                    | 129.35                     |
| Community Resources                                             | 110.91         | 111.71                     | 110.96                    | 112.24                     |
| Public Works                                                    | 154.45         | 161.15                     | 161.15                    | 172.58                     |
| <b>Total City</b>                                               | <b>520.26</b>  | <b>535.76</b>              | <b>537.61</b>             | <b>555.32</b>              |
| <b>County of Broomfield</b>                                     |                |                            |                           |                            |
| General Government                                              | 23.20          | 23.20                      | 23.20                     | 23.20                      |
| Finance                                                         | 4.00           | 4.00                       | 4.00                      | 4.00                       |
| Community Development                                           | 2.00           | 2.00                       | 2.00                      | 2.00                       |
| Public Safety - Police                                          | 80.00          | 80.00                      | 80.00                     | 80.00                      |
| Health and Human Services                                       | 90.75          | 97.25                      | 97.64                     | 99.14                      |
| <b>Total County</b>                                             | <b>199.95</b>  | <b>206.45</b>              | <b>206.84</b>             | <b>208.34</b>              |
| <b>Total City and County</b>                                    | <b>720.21</b>  | <b>742.21</b>              | <b>744.45</b>             | <b>763.66</b>              |
| <b>City of Broomfield - LIMITED APPOINTMENT</b>                 |                |                            |                           |                            |
| General Government                                              | 1.00           | 1.00                       | 1.00                      | 1.00                       |
| Finance                                                         | -              | -                          | 0.80                      | 0.80                       |
| Community Development                                           | 2.00           | 1.00                       | 1.00                      | 1.00                       |
| Public Safety - Police                                          | 7.00           | 7.00                       | 7.00                      | 7.00                       |
| Public Works                                                    | 2.00           | -                          | -                         | -                          |
| <b>Total City - LIMITED APPT</b>                                | <b>12.00</b>   | <b>9.00</b>                | <b>9.80</b>               | <b>9.80</b>                |
| <b>County of Broomfield - LIMITED APPOINTMENT</b>               |                |                            |                           |                            |
| Public Safety - Police                                          | -              | -                          | -                         | -                          |
| Health and Human Services                                       | 5.28           | 2.03                       | 4.55                      | 5.55                       |
| <b>Total County- LIMITED APPT</b>                               | <b>5.28</b>    | <b>2.03</b>                | <b>4.55</b>               | <b>5.55</b>                |
| <b>Total City and County -LIMITED APPT</b>                      | <b>17.28</b>   | <b>11.03</b>               | <b>14.35</b>              | <b>15.35</b>               |
| <b>COMBINED CITY AND COUNTY (INCLUDING LIMITED APPOINTMENT)</b> |                |                            |                           |                            |
| General Government                                              | 64.02          | 64.02                      | 64.77                     | 64.77                      |
| Finance                                                         | 33.10          | 33.10                      | 34.00                     | 34.00                      |
| Information Technology                                          | 19.50          | 24.50                      | 24.50                     | 24.50                      |
| Community Development                                           | 45.13          | 46.13                      | 47.88                     | 49.88                      |
| Public Safety - Police                                          | 212.35         | 213.35                     | 213.35                    | 216.35                     |
| Community Resources                                             | 110.91         | 111.71                     | 110.96                    | 112.24                     |
| Public Works                                                    | 156.45         | 161.15                     | 161.15                    | 172.58                     |
| Health and Human Services                                       | 96.03          | 99.28                      | 102.19                    | 104.69                     |
| <b>Total - City and County</b>                                  | <b>737.49</b>  | <b>753.24</b>              | <b>758.80</b>             | <b>779.01</b>              |

TABLE 5B - PAGE 1  
 DETAILS - TOTAL CITY & COUNTY PERSONNEL COMPLEMENT  
 CITY - REGULAR FULL AND PART TIME FTE

| Function/Department                        | Actual 2015   |              |               | ORIGINAL BUDGET -2016 |              |               | REVISED BUDGET -2016 |              |               | ORIGINAL BUDGET -2017 |              |               |
|--------------------------------------------|---------------|--------------|---------------|-----------------------|--------------|---------------|----------------------|--------------|---------------|-----------------------|--------------|---------------|
|                                            | Full Time     | Part Time    | Total FTE     | Full Time             | Part Time    | Total FTE     | Full Time            | Part Time    | Total FTE     | Full Time             | Part Time    | Total FTE     |
| <b>City of Broomfield</b>                  |               |              |               |                       |              |               |                      |              |               |                       |              |               |
| <b>General Government</b>                  |               |              |               |                       |              |               |                      |              |               |                       |              |               |
| Executive Management                       | 6.00          | 0.70         | 6.70          | 6.00                  | 0.70         | 6.70          | 6.00                 | 0.70         | 6.70          | 6.00                  | 0.70         | 6.70          |
| Project Administration                     | -             | -            | -             | -                     | -            | -             | -                    | -            | -             | -                     | -            | -             |
| Economic Development                       | 2.00          | -            | 2.00          | 2.00                  | -            | 2.00          | 2.00                 | -            | 2.00          | 2.00                  | -            | 2.00          |
| Internal Audit                             | 1.00          | -            | 1.00          | 1.00                  | -            | 1.00          | 1.00                 | -            | 1.00          | 1.00                  | -            | 1.00          |
| City Clerk                                 | 3.00          | 1.60         | 4.60          | 3.00                  | 1.60         | 4.60          | 3.00                 | 1.60         | 4.60          | 3.00                  | 1.60         | 4.60          |
| City Attorney                              | 3.15          | -            | 3.15          | 3.15                  | -            | 3.15          | 3.15                 | -            | 3.15          | 3.15                  | -            | 3.15          |
| Communications                             | 5.00          | -            | 5.00          | 5.00                  | -            | 5.00          | 5.00                 | 0.75         | 5.75          | 5.00                  | 0.75         | 5.75          |
| Citizen's Assistance Center                | 5.00          | -            | 5.00          | 5.00                  | -            | 5.00          | 5.00                 | -            | 5.00          | 5.00                  | -            | 5.00          |
| Human Resources                            | 6.00          | 0.72         | 6.72          | 6.00                  | 0.72         | 6.72          | 6.00                 | 0.72         | 6.72          | 6.00                  | 0.72         | 6.72          |
| Municipal Court                            | 4.00          | 0.65         | 4.65          | 4.00                  | 0.65         | 4.65          | 4.00                 | 0.65         | 4.65          | 4.00                  | 0.65         | 4.65          |
| Housing Authority                          | 1.00          | -            | 1.00          | 1.00                  | -            | 1.00          | 1.00                 | -            | 1.00          | 1.00                  | -            | 1.00          |
| <b>Total General Government</b>            | <b>36.15</b>  | <b>3.67</b>  | <b>39.82</b>  | <b>36.15</b>          | <b>3.67</b>  | <b>39.82</b>  | <b>36.15</b>         | <b>4.42</b>  | <b>40.57</b>  | <b>36.15</b>          | <b>4.42</b>  | <b>40.57</b>  |
| <b>Finance</b>                             |               |              |               |                       |              |               |                      |              |               |                       |              |               |
| Fiscal Services                            | 11.40         | 2.26         | 13.66         | 11.40                 | 2.26         | 13.66         | 11.40                | 1.77         | 13.17         | 11.40                 | 1.77         | 13.17         |
| Budget & Compliance                        | 3.60          | 0.80         | 4.40          | 3.60                  | 0.80         | 4.40          | 4.60                 | -            | 4.60          | 4.60                  | -            | 4.60          |
| Risk Management                            | 1.35          | -            | 1.35          | 1.35                  | -            | 1.35          | 1.10                 | 0.16         | 1.26          | 1.10                  | 0.16         | 1.26          |
| Purchasing                                 | 1.65          | 0.64         | 2.29          | 1.65                  | 0.64         | 2.29          | 1.90                 | 0.97         | 2.87          | 1.90                  | 0.97         | 2.87          |
| Revenue Management                         | 2.00          | -            | 2.00          | 2.00                  | -            | 2.00          | 2.00                 | -            | 2.00          | 2.00                  | -            | 2.00          |
| Utility Billing - Water                    | 3.00          | 1.05         | 4.05          | 3.00                  | 1.05         | 4.05          | 3.00                 | 0.98         | 3.98          | 3.00                  | 0.98         | 3.98          |
| Utility Billing - Sewer                    | 1.00          | 0.35         | 1.35          | 1.00                  | 0.35         | 1.35          | 1.00                 | 0.32         | 1.32          | 1.00                  | 0.32         | 1.32          |
| <b>Total Finance</b>                       | <b>24.00</b>  | <b>5.10</b>  | <b>29.10</b>  | <b>24.00</b>          | <b>5.10</b>  | <b>29.10</b>  | <b>25.00</b>         | <b>4.20</b>  | <b>29.20</b>  | <b>25.00</b>          | <b>4.20</b>  | <b>29.20</b>  |
| <b>Information Technology</b>              |               |              |               |                       |              |               |                      |              |               |                       |              |               |
| Administration                             | -             | -            | -             | 3.00                  | 0.50         | 3.50          | 3.00                 | 0.50         | 3.50          | 5.00                  | 0.50         | 5.50          |
| Applications                               | 6.66          | 0.50         | 7.16          | 5.00                  | -            | 5.00          | 5.00                 | -            | 5.00          | 19.00                 | -            | 19.00         |
| Client Services                            | 3.66          | -            | 3.66          | 6.00                  | -            | 6.00          | 6.00                 | -            | 6.00          | -                     | -            | -             |
| Operations                                 | 5.68          | -            | 5.68          | 4.00                  | -            | 4.00          | 4.00                 | -            | 4.00          | -                     | -            | -             |
| Geographic Information Services - IT       | 2.00          | -            | 2.00          | 3.00                  | -            | 3.00          | 3.00                 | -            | 3.00          | -                     | -            | -             |
| Project Management                         | -             | -            | -             | 2.00                  | -            | 2.00          | 2.00                 | -            | 2.00          | -                     | -            | -             |
| Telecommunications                         | 1.00          | -            | 1.00          | 1.00                  | -            | 1.00          | 1.00                 | -            | 1.00          | -                     | -            | -             |
| <b>Total Information Technology</b>        | <b>19.00</b>  | <b>0.50</b>  | <b>19.50</b>  | <b>24.00</b>          | <b>0.50</b>  | <b>24.50</b>  | <b>24.00</b>         | <b>0.50</b>  | <b>24.50</b>  | <b>24.00</b>          | <b>0.50</b>  | <b>24.50</b>  |
| <b>Community Development</b>               |               |              |               |                       |              |               |                      |              |               |                       |              |               |
| Administration                             | 3.00          | 0.80         | 3.80          | 3.00                  | 0.80         | 3.80          | 3.00                 | 0.80         | 3.80          | 3.00                  | 0.80         | 3.80          |
| Planning                                   | 5.50          | 0.80         | 6.30          | 5.50                  | 0.80         | 6.30          | 5.50                 | 0.80         | 6.30          | 6.50                  | 0.80         | 7.30          |
| Engineering                                | 6.50          | 2.13         | 8.63          | 7.50                  | 2.13         | 9.63          | 8.50                 | 1.38         | 9.88          | 8.50                  | 1.38         | 9.88          |
| Building Inspections                       | 10.00         | -            | 10.00         | 10.00                 | -            | 10.00         | 11.00                | 0.50         | 11.50         | 11.00                 | 0.50         | 11.50         |
| Geographic Information Services            | 2.50          | -            | 2.50          | 2.50                  | -            | 2.50          | 2.50                 | -            | 2.50          | 2.50                  | -            | 2.50          |
| Code Compliance                            | 4.00          | -            | 4.00          | 4.00                  | -            | 4.00          | 4.00                 | -            | 4.00          | 4.00                  | -            | 4.00          |
| Capital Improvements                       | 4.50          | 1.40         | 5.90          | 5.50                  | 1.40         | 6.90          | 5.50                 | 1.40         | 6.90          | 6.50                  | 1.40         | 7.90          |
| <b>Total Community Development</b>         | <b>36.00</b>  | <b>5.13</b>  | <b>41.13</b>  | <b>38.00</b>          | <b>5.13</b>  | <b>43.13</b>  | <b>40.00</b>         | <b>4.88</b>  | <b>44.88</b>  | <b>42.00</b>          | <b>4.88</b>  | <b>46.88</b>  |
| <b>Public Safety - Police</b>              |               |              |               |                       |              |               |                      |              |               |                       |              |               |
| Administration                             | 6.00          | 0.80         | 6.80          | 7.00                  | 0.80         | 7.80          | 7.00                 | 0.80         | 7.80          | 7.00                  | 0.80         | 7.80          |
| Investigations                             | 18.00         | -            | 18.00         | 18.00                 | -            | 18.00         | 18.00                | -            | 18.00         | 18.00                 | -            | 18.00         |
| Patrol                                     | 56.00         | 1.55         | 57.55         | 56.00                 | 1.55         | 57.55         | 54.00                | 1.55         | 55.55         | 56.00                 | 1.55         | 57.55         |
| Records and Communications                 | 17.00         | -            | 17.00         | 17.00                 | -            | 17.00         | 17.00                | -            | 17.00         | 18.00                 | -            | 18.00         |
| Special Operations                         | 5.00          | -            | 5.00          | 5.00                  | -            | 5.00          | 5.00                 | -            | 5.00          | 5.00                  | -            | 5.00          |
| Traffic                                    | 9.00          | -            | 9.00          | 9.00                  | -            | 9.00          | 9.00                 | -            | 9.00          | 9.00                  | -            | 9.00          |
| Animal Control Unit                        | 3.00          | -            | 3.00          | 3.00                  | -            | 3.00          | 3.00                 | -            | 3.00          | 3.00                  | -            | 3.00          |
| Flatiron Services Unit                     | 4.00          | -            | 4.00          | 4.00                  | -            | 4.00          | 5.00                 | -            | 5.00          | 5.00                  | -            | 5.00          |
| Northwest Parkway                          | 2.00          | -            | 2.00          | 2.00                  | -            | 2.00          | 2.00                 | -            | 2.00          | 2.00                  | -            | 2.00          |
| North Metro Drug Task Force                | 2.00          | -            | 2.00          | 2.00                  | -            | 2.00          | 3.00                 | -            | 3.00          | 3.00                  | -            | 3.00          |
| Event Center                               | 1.00          | -            | 1.00          | 1.00                  | -            | 1.00          | 1.00                 | -            | 1.00          | 1.00                  | -            | 1.00          |
| <b>Total Public Safety - Police</b>        | <b>123.00</b> | <b>2.35</b>  | <b>125.35</b> | <b>124.00</b>         | <b>2.35</b>  | <b>126.35</b> | <b>124.00</b>        | <b>2.35</b>  | <b>126.35</b> | <b>127.00</b>         | <b>2.35</b>  | <b>129.35</b> |
| <b>Community Resources</b>                 |               |              |               |                       |              |               |                      |              |               |                       |              |               |
| Cultural Affairs                           | 2.55          | 1.50         | 4.05          | 2.55                  | 1.50         | 4.05          | 2.55                 | 1.50         | 4.05          | 3.55                  | 0.70         | 4.25          |
| Open Space & Trails                        | 2.15          | -            | 2.15          | 2.15                  | -            | 2.15          | 2.15                 | -            | 2.15          | 2.15                  | -            | 2.15          |
| Public Library                             | 12.45         | 16.09        | 28.54         | 12.45                 | 16.09        | 28.54         | 12.45                | 16.04        | 28.49         | 12.45                 | 16.34        | 28.79         |
| Museum Director                            | -             | 0.80         | 0.80          | -                     | 0.80         | 0.80          | -                    | 0.80         | 0.80          | 1.00                  | -            | 1.00          |
| Cemetery                                   | 0.15          | -            | 0.15          | 0.15                  | -            | 0.15          | 0.20                 | -            | 0.20          | 0.20                  | -            | 0.20          |
| Recreation Administration                  | 1.20          | -            | 1.20          | 1.20                  | -            | 1.20          | 1.20                 | -            | 1.20          | 1.20                  | -            | 1.20          |
| Recreation Facilities and Programs         | 25.75         | 48.27        | 74.02         | 25.75                 | 49.07        | 74.82         | 25.75                | 48.32        | 74.07         | 25.75                 | 48.90        | 74.65         |
| <b>Total Community Resources</b>           | <b>44.25</b>  | <b>66.66</b> | <b>110.91</b> | <b>44.25</b>          | <b>67.46</b> | <b>111.71</b> | <b>44.30</b>         | <b>66.66</b> | <b>110.96</b> | <b>46.30</b>          | <b>65.94</b> | <b>112.24</b> |
| <b>Public Works</b>                        |               |              |               |                       |              |               |                      |              |               |                       |              |               |
| Administration                             | 1.75          | -            | 1.75          | 1.75                  | -            | 1.75          | 1.75                 | -            | 1.75          | 1.75                  | -            | 1.75          |
| Fleet Maintenance                          | 8.10          | 1.40         | 9.50          | 8.10                  | 1.40         | 9.50          | 8.10                 | 1.40         | 9.50          | 8.10                  | 1.40         | 9.50          |
| Park Maintenance                           | 32.20         | -            | 32.20         | 34.20                 | -            | 34.20         | 34.20                | -            | 34.20         | 37.20                 | -            | 37.20         |
| Cemetery Maintenance                       | 1.00          | -            | 1.00          | 1.00                  | -            | 1.00          | 1.00                 | -            | 1.00          | 1.00                  | -            | 1.00          |
| Facility Maintenance                       | 24.15         | 7.70         | 31.85         | 26.15                 | 6.40         | 32.55         | 26.15                | 6.40         | 32.55         | 30.15                 | 6.83         | 36.98         |
| Streets - Maintenance of Condition         | 7.77          | -            | 7.77          | 8.71                  | -            | 8.71          | 8.71                 | -            | 8.71          | 8.71                  | -            | 8.71          |
| Streets - Snow and Ice Control             | 0.96          | -            | 0.96          | 1.14                  | -            | 1.14          | 1.14                 | -            | 1.14          | 5.14                  | -            | 5.14          |
| Streets - Traffic Control                  | 5.94          | -            | 5.94          | 6.88                  | -            | 6.88          | 6.88                 | -            | 6.88          | 6.88                  | -            | 6.88          |
| Streets - Cleaning                         | 1.48          | -            | 1.48          | 1.48                  | -            | 1.48          | 1.48                 | -            | 1.48          | 1.48                  | -            | 1.48          |
| Streets - Stormwater                       | -             | -            | -             | 0.94                  | -            | 0.94          | 0.94                 | -            | 0.94          | 0.94                  | -            | 0.94          |
| Water - Supply                             | 2.30          | -            | 2.30          | 2.30                  | -            | 2.30          | 2.30                 | -            | 2.30          | 1.75                  | -            | 1.75          |
| Water - Treatment Plant                    | 9.40          | -            | 9.40          | 9.40                  | -            | 9.40          | 9.40                 | -            | 9.40          | 9.95                  | -            | 9.95          |
| Water - Systems Operations/Maintenance     | 11.70         | -            | 11.70         | 12.70                 | -            | 12.70         | 12.70                | -            | 12.70         | 12.70                 | -            | 12.70         |
| Water - Environmental Monitoring           | 7.75          | -            | 7.75          | 7.75                  | -            | 7.75          | 7.75                 | -            | 7.75          | 7.75                  | -            | 7.75          |
| Wastewater - System Operations/Maintenance | 7.70          | -            | 7.70          | 7.70                  | -            | 7.70          | 7.70                 | -            | 7.70          | 7.70                  | -            | 7.70          |
| Wastewater - Treatment Plant               | 11.00         | 0.80         | 11.80         | 11.00                 | 0.80         | 11.80         | 11.00                | -            | 11.00         | 11.00                 | -            | 11.00         |
| Wastewater - Industrial Pretreatment       | 2.50          | -            | 2.50          | 2.50                  | -            | 2.50          | 2.50                 | -            | 2.50          | 2.50                  | -            | 2.50          |
| Wastewater - Laboratory Operations         | 4.25          | 0.80         | 5.05          | 4.25                  | 0.80         | 5.05          | 4.25                 | 0.80         | 5.05          | 4.25                  | 0.80         | 5.05          |
| Storm Water - Sewer                        | 2.50          | -            | 2.50          | 2.50                  | -            | 2.50          | 1.50                 | 0.80         | 2.30          | 1.50                  | 0.80         | 2.30          |
| Storm Water - Environmental Monitoring     | -             | -            | -             | -                     | -            | -             | 1.00                 | -            | 1.00          | 1.00                  | -            | 1.00          |
| Water Reclamation Resources & Planning     | -             | -            | -             | -                     | -            | -             | -                    | -            | -             | 1.25                  | -            | 1.25          |
| Water Reclamation                          | 1.30          | -            | 1.30          | 1.30                  | -            | 1.30          | 1.30                 | -            | 1.30          | 0.05                  | -            | 0.05          |
| <b>Total Public Works</b>                  | <b>143.75</b> | <b>10.70</b> | <b>154.45</b> | <b>151.75</b>         | <b>9.40</b>  | <b>161.15</b> | <b>151.75</b>        | <b>9.40</b>  | <b>161.15</b> | <b>162.75</b>         | <b>9.83</b>  | <b>172.58</b> |
| <b>City - Total Full and Part Time</b>     | <b>426.15</b> | <b>94.11</b> | <b>520.26</b> | <b>442.15</b>         | <b>93.61</b> | <b>535.76</b> | <b>445.20</b>        | <b>92.41</b> | <b>537.61</b> | <b>463.20</b>         | <b>92.12</b> | <b>555.32</b> |

Table 5B is continued on the next page.

TABLE 5B - PAGE 2  
 DETAILS - TOTAL CITY & COUNTY PERSONNEL COMPLEMENT  
 COUNTY - REGULAR FULL AND PART TIME FTE

| Function/Department                          | Actual 2015   |               |               | ORIGINAL BUDGET -2016 |               |               | REVISED BUDGET -2016 |              |               | ORIGINAL BUDGET -2017 |               |               |
|----------------------------------------------|---------------|---------------|---------------|-----------------------|---------------|---------------|----------------------|--------------|---------------|-----------------------|---------------|---------------|
|                                              | Full Time     | Part Time     | Total FTE     | Full Time             | Part Time     | Total FTE     | Full Time            | Part Time    | Total FTE     | Full Time             | Part Time     | Total FTE     |
| <b>County of Broomfield</b>                  |               |               |               |                       |               |               |                      |              |               |                       |               |               |
| <b>General Government</b>                    |               |               |               |                       |               |               |                      |              |               |                       |               |               |
| Clerk and Recorder - Administration          | 1.00          | -             | 1.00          | 1.00                  | -             | 1.00          | 1.00                 | -            | 1.00          | 1.00                  | -             | 1.00          |
| Elections                                    | 3.00          | -             | 3.00          | 3.00                  | -             | 3.00          | 3.00                 | -            | 3.00          | 3.00                  | -             | 3.00          |
| Motor Vehicle                                | 7.00          | -             | 7.00          | 7.00                  | -             | 7.00          | 7.00                 | -            | 7.00          | 7.00                  | -             | 7.00          |
| Central Records Office                       | -             | -             | -             | -                     | -             | -             | -                    | -            | -             | -                     | -             | -             |
| Recorder                                     | 2.00          | -             | 2.00          | 2.00                  | -             | 2.00          | 2.00                 | -            | 2.00          | 2.00                  | -             | 2.00          |
| County Attorney                              | 1.20          | -             | 1.20          | 1.20                  | -             | 1.20          | 1.20                 | -            | 1.20          | 1.20                  | -             | 1.20          |
| Assessor                                     | 9.00          | -             | 9.00          | 9.00                  | -             | 9.00          | 9.00                 | -            | 9.00          | 9.00                  | -             | 9.00          |
| <b>Total General Government</b>              | <b>23.20</b>  | <b>-</b>      | <b>23.20</b>  | <b>23.20</b>          | <b>-</b>      | <b>23.20</b>  | <b>23.20</b>         | <b>-</b>     | <b>23.20</b>  | <b>23.20</b>          | <b>-</b>      | <b>23.20</b>  |
| <b>Finance</b>                               |               |               |               |                       |               |               |                      |              |               |                       |               |               |
| Revenue Management                           | 4.00          | -             | 4.00          | 4.00                  | -             | 4.00          | 4.00                 | -            | 4.00          | 4.00                  | -             | 4.00          |
| <b>Total Finance</b>                         | <b>4.00</b>   | <b>-</b>      | <b>4.00</b>   | <b>4.00</b>           | <b>-</b>      | <b>4.00</b>   | <b>4.00</b>          | <b>-</b>     | <b>4.00</b>   | <b>4.00</b>           | <b>-</b>      | <b>4.00</b>   |
| <b>Community Development</b>                 |               |               |               |                       |               |               |                      |              |               |                       |               |               |
| Geographic Information Services              | 2.00          | -             | 2.00          | 2.00                  | -             | 2.00          | 2.00                 | -            | 2.00          | 2.00                  | -             | 2.00          |
| <b>Total Community Development</b>           | <b>2.00</b>   | <b>-</b>      | <b>2.00</b>   | <b>2.00</b>           | <b>-</b>      | <b>2.00</b>   | <b>2.00</b>          | <b>-</b>     | <b>2.00</b>   | <b>2.00</b>           | <b>-</b>      | <b>2.00</b>   |
| <b>Public Safety - Police</b>                |               |               |               |                       |               |               |                      |              |               |                       |               |               |
| Patrol                                       | -             | -             | -             | -                     | -             | -             | -                    | -            | -             | -                     | -             | -             |
| Training                                     | 6.00          | -             | 6.00          | 6.00                  | -             | 6.00          | 6.00                 | -            | 6.00          | 6.00                  | -             | 6.00          |
| Detention Administration                     | 7.00          | -             | 7.00          | 7.00                  | -             | 7.00          | 7.00                 | -            | 7.00          | 7.00                  | -             | 7.00          |
| Detention Operations                         | 46.00         | -             | 46.00         | 46.00                 | -             | 46.00         | 41.00                | -            | 41.00         | 41.00                 | -             | 41.00         |
| Court Security                               | 7.00          | -             | 7.00          | 7.00                  | -             | 7.00          | 7.00                 | -            | 7.00          | 7.00                  | -             | 7.00          |
| Transport                                    | 4.00          | -             | 4.00          | 4.00                  | -             | 4.00          | 4.00                 | -            | 4.00          | 4.00                  | -             | 4.00          |
| Inmate Programs                              | -             | -             | -             | -                     | -             | -             | -                    | -            | -             | -                     | -             | -             |
| Building Maintenance                         | 1.00          | -             | 1.00          | 1.00                  | -             | 1.00          | 1.00                 | -            | 1.00          | 1.00                  | -             | 1.00          |
| Emergency Management                         | 2.00          | -             | 2.00          | 2.00                  | -             | 2.00          | 2.00                 | -            | 2.00          | 2.00                  | -             | 2.00          |
| Civil Process                                | 4.00          | -             | 4.00          | 4.00                  | -             | 4.00          | 4.00                 | -            | 4.00          | 4.00                  | -             | 4.00          |
| Property/Evidence                            | 3.00          | -             | 3.00          | 3.00                  | -             | 3.00          | 3.00                 | -            | 3.00          | 3.00                  | -             | 3.00          |
| Alternative Sentencing Unit                  | -             | -             | -             | -                     | -             | -             | 5.00                 | -            | 5.00          | 5.00                  | -             | 5.00          |
| <b>Total Public Safety - Police</b>          | <b>80.00</b>  | <b>-</b>      | <b>80.00</b>  | <b>80.00</b>          | <b>-</b>      | <b>80.00</b>  | <b>80.00</b>         | <b>-</b>     | <b>80.00</b>  | <b>80.00</b>          | <b>-</b>      | <b>80.00</b>  |
| <b>Health and Human Services</b>             |               |               |               |                       |               |               |                      |              |               |                       |               |               |
| HS - Support                                 | 2.65          | -             | 2.65          | 2.65                  | -             | 2.65          | 2.65                 | -            | 2.65          | 2.65                  | -             | 2.65          |
| HS - Operations & Administration             | 7.21          | -             | 7.21          | 8.21                  | -             | 8.21          | 6.73                 | -            | 6.73          | 7.07                  | -             | 7.07          |
| HS - Child Welfare                           | 20.50         | -             | 20.50         | 21.50                 | -             | 21.50         | 21.00                | -            | 21.00         | 19.61                 | -             | 19.61         |
| HS - Child Care Assistance                   | 1.14          | -             | 1.14          | 1.14                  | -             | 1.14          | 1.23                 | -            | 1.23          | 1.26                  | -             | 1.26          |
| HS - Public Assistance                       | 10.97         | 0.40          | 11.37         | 13.97                 | 0.40          | 14.37         | 17.48                | 0.63         | 18.11         | 17.15                 | 0.63          | 17.78         |
| HS - Adult Services                          | 1.00          | -             | 1.00          | 1.00                  | -             | 1.00          | 1.05                 | -            | 1.05          | 1.00                  | -             | 1.00          |
| HS - Child Support Enforcement               | 3.73          | 1.00          | 4.73          | 3.73                  | 1.00          | 4.73          | 2.87                 | 1.00         | 3.87          | 2.83                  | 1.00          | 3.83          |
| HS - TANF Administration                     | 3.85          | -             | 3.85          | 3.85                  | -             | 3.85          | 2.45                 | -            | 2.45          | 2.72                  | -             | 2.72          |
| HS - Workforce Center                        | 9.31          | 0.80          | 10.11         | 10.31                 | 1.30          | 11.61         | 10.31                | 1.28         | 11.59         | 10.58                 | 1.28          | 11.86         |
| PH - Oil & Gas Inspections                   | -             | -             | -             | -                     | -             | -             | -                    | -            | -             | 1.00                  | -             | 1.00          |
| PH - Administration                          | 1.96          | -             | 1.96          | 1.96                  | -             | 1.96          | 2.57                 | -            | 2.57          | 1.84                  | -             | 1.84          |
| PH - Reproductive Health                     | 1.15          | 1.00          | 2.15          | 1.15                  | 1.00          | 2.15          | 1.65                 | 0.50         | 2.15          | 1.65                  | 0.50          | 2.15          |
| PH - Women, Infants & Children               | 1.50          | -             | 1.50          | 1.50                  | -             | 1.50          | 1.50                 | -            | 1.50          | 1.30                  | 0.50          | 1.80          |
| PH - Immunizations                           | 4.65          | -             | 4.65          | 4.65                  | -             | 4.65          | 4.65                 | -            | 4.65          | 4.65                  | -             | 4.65          |
| PH - Environmental Health                    | 4.60          | 0.50          | 5.10          | 4.60                  | 0.50          | 5.10          | 4.60                 | 0.50         | 5.10          | 4.60                  | 0.50          | 5.10          |
| PH - Health Promotions                       | 1.15          | -             | 1.15          | 1.15                  | -             | 1.15          | 1.15                 | -            | 1.15          | 1.35                  | -             | 1.35          |
| PH - Vital Statistics                        | 0.25          | -             | 0.25          | 0.25                  | -             | 0.25          | 0.25                 | -            | 0.25          | 0.88                  | -             | 0.88          |
| PH - CSU Extension                           | 0.03          | 0.50          | 0.53          | 0.03                  | 0.50          | 0.53          | 0.01                 | 0.50         | 0.51          | 0.01                  | 0.50          | 0.51          |
| PH - Child with Special Needs                | 1.00          | -             | 1.00          | 1.00                  | -             | 1.00          | 1.00                 | -            | 1.00          | 1.00                  | -             | 1.00          |
| Seniors - Administration                     | 2.00          | -             | 2.00          | 2.00                  | -             | 2.00          | 2.00                 | -            | 2.00          | 3.00                  | -             | 3.00          |
| Seniors - Community Services                 | 1.00          | -             | 1.00          | 1.00                  | -             | 1.00          | 1.00                 | -            | 1.00          | 1.00                  | -             | 1.00          |
| Seniors - Easy Ride                          | 3.00          | 0.80          | 3.80          | 3.00                  | 0.80          | 3.80          | 3.00                 | 0.80         | 3.80          | 3.00                  | 0.80          | 3.80          |
| Seniors - Senior Nutrition                   | 1.00          | 2.10          | 3.10          | 1.00                  | 2.10          | 3.10          | 1.00                 | 2.28         | 3.28          | 1.00                  | 2.28          | 3.28          |
| <b>Total Health and Human Services</b>       | <b>83.65</b>  | <b>7.10</b>   | <b>90.75</b>  | <b>89.65</b>          | <b>7.60</b>   | <b>97.25</b>  | <b>90.15</b>         | <b>7.49</b>  | <b>97.64</b>  | <b>91.15</b>          | <b>7.99</b>   | <b>99.14</b>  |
| <b>Total County Full and Part Time</b>       | <b>192.85</b> | <b>7.10</b>   | <b>199.95</b> | <b>198.85</b>         | <b>7.60</b>   | <b>206.45</b> | <b>199.35</b>        | <b>7.49</b>  | <b>206.84</b> | <b>200.35</b>         | <b>7.99</b>   | <b>208.34</b> |
| <b>Total City &amp; County Full and Part</b> | <b>619.00</b> | <b>101.21</b> | <b>720.21</b> | <b>641.00</b>         | <b>101.21</b> | <b>742.21</b> | <b>644.55</b>        | <b>99.90</b> | <b>744.45</b> | <b>663.55</b>         | <b>100.11</b> | <b>763.66</b> |

Table 5B is continued on the next page.



| TABLE 5B - PAGE 3<br>DETAILS - TOTAL CITY & COUNTY PERSONNEL COMPLEMENT<br>CITY LIMITED APPOINTMENT -FULL AND PART TIME FTE |             |           |           |                       |           |           |                      |           |           |                       |           |           |
|-----------------------------------------------------------------------------------------------------------------------------|-------------|-----------|-----------|-----------------------|-----------|-----------|----------------------|-----------|-----------|-----------------------|-----------|-----------|
| Function/Department                                                                                                         | Actual 2015 |           |           | ORIGINAL BUDGET -2016 |           |           | REVISED BUDGET -2016 |           |           | ORIGINAL BUDGET -2017 |           |           |
|                                                                                                                             | Full Time   | Part Time | Total FTE | Full Time             | Part Time | Total FTE | Full Time            | Part Time | Total FTE | Full Time             | Part Time | Total FTE |
| City of Broomfield                                                                                                          |             |           |           |                       |           |           |                      |           |           |                       |           |           |
| General Government                                                                                                          |             |           |           |                       |           |           |                      |           |           |                       |           |           |
| Executive Management                                                                                                        | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Project Administration                                                                                                      | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Economic Development                                                                                                        | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Internal Audit                                                                                                              | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| City Clerk                                                                                                                  | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| City Attorney                                                                                                               | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Communications                                                                                                              | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Citizen's Assistance Center                                                                                                 | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Human Resources                                                                                                             | 1.00        | -         | 1.00      | 1.00                  | -         | 1.00      | 1.00                 | -         | 1.00      | 1.00                  | -         | 1.00      |
| Municipal Court                                                                                                             | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Housing Authority                                                                                                           | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Public Information                                                                                                          | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Total General Government                                                                                                    | 1.00        | -         | 1.00      | 1.00                  | -         | 1.00      | 1.00                 | -         | 1.00      | 1.00                  | -         | 1.00      |
| Finance                                                                                                                     |             |           |           |                       |           |           |                      |           |           |                       |           |           |
| Fiscal Services                                                                                                             | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Budget & Compliance                                                                                                         | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Risk Management                                                                                                             | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Purchasing                                                                                                                  | -           | -         | -         | -                     | -         | -         | -                    | 0.80      | 0.80      | -                     | 0.80      | 0.80      |
| Revenue Management                                                                                                          | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Utility Billing - Water                                                                                                     | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Utility Billing - Sewer                                                                                                     | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Total Finance                                                                                                               | -           | -         | -         | -                     | -         | -         | -                    | 0.80      | 0.80      | -                     | 0.80      | 0.80      |
| Community Development                                                                                                       |             |           |           |                       |           |           |                      |           |           |                       |           |           |
| Administration                                                                                                              | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Planning                                                                                                                    | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Engineering                                                                                                                 | 1.00        | -         | 1.00      | 1.00                  | -         | 1.00      | 1.00                 | -         | 1.00      | 1.00                  | -         | 1.00      |
| Building Inspections                                                                                                        | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Geographic Information Services                                                                                             | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Code Compliance                                                                                                             | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Capital Improvements                                                                                                        | 1.00        | -         | 1.00      | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Total Community Development                                                                                                 | 2.00        | -         | 2.00      | 1.00                  | -         | 1.00      | 1.00                 | -         | 1.00      | 1.00                  | -         | 1.00      |
| Public Safety - Police                                                                                                      |             |           |           |                       |           |           |                      |           |           |                       |           |           |
| Administration                                                                                                              | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Investigations                                                                                                              | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Patrol                                                                                                                      | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Training                                                                                                                    | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Records and Communications                                                                                                  | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Special Operations                                                                                                          | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Traffic Unit                                                                                                                | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Animal Control Unit                                                                                                         | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Communications - North Metro Fire                                                                                           | 6.00        | -         | 6.00      | 6.00                  | -         | 6.00      | 6.00                 | -         | 6.00      | 6.00                  | -         | 6.00      |
| Flatiron Services Unit                                                                                                      | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Northwest Parkway                                                                                                           | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| North Metro Task Force                                                                                                      | 1.00        | -         | 1.00      | 1.00                  | -         | 1.00      | 1.00                 | -         | 1.00      | 1.00                  | -         | 1.00      |
| Property/Evidence                                                                                                           | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Event Center                                                                                                                | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Total Public Safety - Police                                                                                                | 7.00        | -         | 7.00      | 7.00                  | -         | 7.00      | 7.00                 | -         | 7.00      | 7.00                  | -         | 7.00      |
| Public Works                                                                                                                |             |           |           |                       |           |           |                      |           |           |                       |           |           |
| Administration                                                                                                              | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Fleet Maintenance                                                                                                           | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Park Maintenance                                                                                                            | 2.00        | -         | 2.00      | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Cemetery Maintenance                                                                                                        | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Facility Maintenance                                                                                                        | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Streets - Maintenance of Condition                                                                                          | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Streets - Snow and Ice Control                                                                                              | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Streets - Traffic Control                                                                                                   | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Streets - Highway Equipment                                                                                                 | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Streets - Cleaning                                                                                                          | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Water - Supply                                                                                                              | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Water - Treatment Plant                                                                                                     | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Water - Systems Operations/Maintenance                                                                                      | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Water - Environmental Monitoring                                                                                            | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Wastewater - System Operations/Maintenance                                                                                  | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Wastewater - Treatment Plant                                                                                                | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Wastewater - Industrial Pretreatment                                                                                        | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Wastewater - Laboratory Operations                                                                                          | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Storm Water                                                                                                                 | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Storm Water Sewer                                                                                                           | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Water Reclamation Resources & Planning                                                                                      | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Water Reclamation                                                                                                           | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Total Public Works                                                                                                          | 2.00        | -         | 2.00      | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| City - Total Full and Part Time                                                                                             | 12.00       | -         | 12.00     | 9.00                  | -         | 9.00      | 9.00                 | 0.80      | 9.80      | 9.00                  | 0.80      | 9.80      |
| County of Broomfield                                                                                                        |             |           |           |                       |           |           |                      |           |           |                       |           |           |
| Health and Human Services                                                                                                   |             |           |           |                       |           |           |                      |           |           |                       |           |           |
| HS - Support                                                                                                                | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| HS - Operations & Administration                                                                                            | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| HS - Child Welfare                                                                                                          | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | 1.00                  | -         | 1.00      |
| HS - Child Care Assistance                                                                                                  | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| HS - Public Assistance                                                                                                      | 3.00        | -         | 3.00      | 1.00                  | -         | 1.00      | 1.00                 | -         | 1.00      | 1.00                  | -         | 1.00      |
| HS - Adult Services                                                                                                         | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| HS - Child Support Enforcement                                                                                              | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| HS - TANF Administration                                                                                                    | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| HS - Workforce Center                                                                                                       | -           | 1.28      | 1.28      | -                     | 0.03      | 0.03      | -                    | 0.05      | 0.05      | -                     | 0.05      | 0.05      |
| PH - Oil & Gas Inspections                                                                                                  | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| PH - Administration                                                                                                         | -           | 0.50      | 0.50      | -                     | 0.50      | 0.50      | -                    | 0.50      | 0.50      | -                     | 0.50      | 0.50      |
| PH - Reproductive Health                                                                                                    | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| PH - Women, Infants & Children                                                                                              | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| PH - Immunizations                                                                                                          | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| PH - Environmental Health                                                                                                   | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| PH - Health Promotions                                                                                                      | -           | 0.50      | 0.50      | -                     | 0.50      | 0.50      | 2.00                 | 1.00      | 3.00      | 2.00                  | 1.00      | 3.00      |
| PH - Vital Statistics                                                                                                       | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| PH - CSU Extension                                                                                                          | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| PH - Child with Special Needs                                                                                               | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Seniors - Administration                                                                                                    | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Seniors - Community Services                                                                                                | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Seniors - Easy Ride                                                                                                         | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Seniors - Catering                                                                                                          | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Seniors - Senior Nutrition                                                                                                  | -           | -         | -         | -                     | -         | -         | -                    | -         | -         | -                     | -         | -         |
| Total Health and Human Services                                                                                             | 3.00        | 2.28      | 5.28      | 1.00                  | 1.03      | 2.03      | 3.00                 | 1.55      | 4.55      | 4.00                  | 1.55      | 5.55      |
| Total County Full and Part Time                                                                                             | 3.00        | 2.28      | 5.28      | 1.00                  | 1.03      | 2.03      | 3.00                 | 1.55      | 4.55      | 4.00                  | 1.55      | 5.55      |
| Total City & County Full and Part Time                                                                                      | 15.00       | 2.28      | 17.28     | 10.00                 | 1.03      | 11.03     | 12.00                | 2.35      | 14.35     | 13.00                 | 2.35      | 15.35     |

Table 5B is continued on the next page.

**TABLE 5B - PAGE 4**  
**DETAILS - COMBINED CITY & COUNTY FULL AND PART TIME PERSONNEL COMPLEMENT**  
**BY FUNCTION AND DEPARTMENT**

| Function/Department                      | Actual 2015   |             |               | ORIGINAL BUDGET -2016 |             |               | REVISED BUDGET -2016 |             |               | ORIGINAL BUDGET -2017 |             |               |
|------------------------------------------|---------------|-------------|---------------|-----------------------|-------------|---------------|----------------------|-------------|---------------|-----------------------|-------------|---------------|
|                                          | Full Time     | Part Time   | Total FTE     | Full Time             | Part Time   | Total FTE     | Full Time            | Part Time   | Total FTE     | Full Time             | Part Time   | Total FTE     |
| <b>Combined City &amp; County</b>        |               |             |               |                       |             |               |                      |             |               |                       |             |               |
| <b>General Government</b>                |               |             |               |                       |             |               |                      |             |               |                       |             |               |
| Executive Management                     | 6.00          | 0.70        | 6.70          | 6.00                  | 0.70        | 6.70          | 6.00                 | 0.70        | 6.70          | 6.00                  | 0.70        | 6.70          |
| Economic Development                     | 2.00          | -           | 2.00          | 2.00                  | -           | 2.00          | 2.00                 | -           | 2.00          | 2.00                  | -           | 2.00          |
| Internal Audit                           | 1.00          | -           | 1.00          | 1.00                  | -           | 1.00          | 1.00                 | -           | 1.00          | 1.00                  | -           | 1.00          |
| City Clerk                               | 3.00          | 1.60        | 4.60          | 3.00                  | 1.60        | 4.60          | 3.00                 | 1.60        | 4.60          | 3.00                  | 1.60        | 4.60          |
| Clerk and Recorder - Administration      | 1.00          | -           | 1.00          | 1.00                  | -           | 1.00          | 1.00                 | -           | 1.00          | 1.00                  | -           | 1.00          |
| Elections                                | 3.00          | -           | 3.00          | 3.00                  | -           | 3.00          | 3.00                 | -           | 3.00          | 3.00                  | -           | 3.00          |
| Motor Vehicle                            | 7.00          | -           | 7.00          | 7.00                  | -           | 7.00          | 7.00                 | -           | 7.00          | 7.00                  | -           | 7.00          |
| Recorder                                 | 2.00          | -           | 2.00          | 2.00                  | -           | 2.00          | 2.00                 | -           | 2.00          | 2.00                  | -           | 2.00          |
| City Attorney                            | 3.15          | -           | 3.15          | 3.15                  | -           | 3.15          | 3.15                 | -           | 3.15          | 3.15                  | -           | 3.15          |
| County Attorney                          | 1.20          | -           | 1.20          | 1.20                  | -           | 1.20          | 1.20                 | -           | 1.20          | 1.20                  | -           | 1.20          |
| Communications                           | 5.00          | -           | 5.00          | 5.00                  | -           | 5.00          | 5.00                 | 0.75        | 5.75          | 5.00                  | 0.75        | 5.75          |
| Citizen's Assistance Center              | 5.00          | -           | 5.00          | 5.00                  | -           | 5.00          | 5.00                 | -           | 5.00          | 5.00                  | -           | 5.00          |
| Human Resources                          | 7.00          | 0.72        | 7.72          | 7.00                  | 0.72        | 7.72          | 7.00                 | 0.72        | 7.72          | 7.00                  | 0.72        | 7.72          |
| Municipal Court                          | 4.00          | 0.65        | 4.65          | 4.00                  | 0.65        | 4.65          | 4.00                 | 0.65        | 4.65          | 4.00                  | 0.65        | 4.65          |
| Housing Authority                        | 1.00          | -           | 1.00          | 1.00                  | -           | 1.00          | 1.00                 | -           | 1.00          | 1.00                  | -           | 1.00          |
| Assessor                                 | 9.00          | -           | 9.00          | 9.00                  | -           | 9.00          | 9.00                 | -           | 9.00          | 9.00                  | -           | 9.00          |
| <b>Total General Government</b>          | <b>60.35</b>  | <b>3.67</b> | <b>64.02</b>  | <b>60.35</b>          | <b>3.67</b> | <b>64.02</b>  | <b>60.35</b>         | <b>4.42</b> | <b>64.77</b>  | <b>60.35</b>          | <b>4.42</b> | <b>64.77</b>  |
| <b>Finance</b>                           |               |             |               |                       |             |               |                      |             |               |                       |             |               |
| Fiscal Services                          | 11.40         | 2.26        | 13.66         | 11.40                 | 2.26        | 13.66         | 11.40                | 1.77        | 13.17         | 11.40                 | 1.77        | 13.17         |
| Budget & Compliance                      | 3.60          | 0.80        | 4.40          | 3.60                  | 0.80        | 4.40          | 4.60                 | -           | 4.60          | 4.60                  | -           | 4.60          |
| Risk Management                          | 1.35          | -           | 1.35          | 1.35                  | -           | 1.35          | 1.10                 | 0.16        | 1.26          | 1.10                  | 0.16        | 1.26          |
| Purchasing                               | 1.65          | 0.64        | 2.29          | 1.65                  | 0.64        | 2.29          | 1.90                 | 1.77        | 3.67          | 1.90                  | 1.77        | 3.67          |
| Revenue Management - City                | 2.00          | -           | 2.00          | 2.00                  | -           | 2.00          | 2.00                 | -           | 2.00          | 2.00                  | -           | 2.00          |
| Revenue Management - County              | 4.00          | -           | 4.00          | 4.00                  | -           | 4.00          | 4.00                 | -           | 4.00          | 4.00                  | -           | 4.00          |
| Utility Billing - Water                  | 3.00          | 1.05        | 4.05          | 3.00                  | 1.05        | 4.05          | 3.00                 | 0.98        | 3.98          | 3.00                  | 0.98        | 3.98          |
| Utility Billing - Sewer                  | 1.00          | 0.35        | 1.35          | 1.00                  | 0.35        | 1.35          | 1.00                 | 0.32        | 1.32          | 1.00                  | 0.32        | 1.32          |
| <b>Total Finance</b>                     | <b>28.00</b>  | <b>5.10</b> | <b>33.10</b>  | <b>28.00</b>          | <b>5.10</b> | <b>33.10</b>  | <b>29.00</b>         | <b>5.00</b> | <b>34.00</b>  | <b>29.00</b>          | <b>5.00</b> | <b>34.00</b>  |
| <b>Information Technology</b>            |               |             |               |                       |             |               |                      |             |               |                       |             |               |
| Administration                           | -             | -           | -             | 3.00                  | 0.50        | 3.50          | 3.00                 | 0.50        | 3.50          | 5.00                  | 0.50        | 5.50          |
| Applications                             | 6.66          | 0.50        | 7.16          | 5.00                  | -           | 5.00          | 5.00                 | -           | 5.00          | 19.00                 | -           | 19.00         |
| Client Services                          | 3.66          | -           | 3.66          | 6.00                  | -           | 6.00          | 6.00                 | -           | 6.00          | -                     | -           | -             |
| Operations                               | 5.68          | -           | 5.68          | 4.00                  | -           | 4.00          | 4.00                 | -           | 4.00          | -                     | -           | -             |
| Geographic Information Services - IT     | 2.00          | -           | 2.00          | 3.00                  | -           | 3.00          | 3.00                 | -           | 3.00          | -                     | -           | -             |
| Project Management                       | -             | -           | -             | 2.00                  | -           | 2.00          | 2.00                 | -           | 2.00          | -                     | -           | -             |
| Telecommunications                       | 1.00          | -           | 1.00          | 1.00                  | -           | 1.00          | 1.00                 | -           | 1.00          | -                     | -           | -             |
| <b>Total Information Technology</b>      | <b>19.00</b>  | <b>0.50</b> | <b>19.50</b>  | <b>24.00</b>          | <b>0.50</b> | <b>24.50</b>  | <b>24.00</b>         | <b>0.50</b> | <b>24.50</b>  | <b>24.00</b>          | <b>0.50</b> | <b>24.50</b>  |
| <b>Community Development</b>             |               |             |               |                       |             |               |                      |             |               |                       |             |               |
| Administration                           | 3.00          | 0.80        | 3.80          | 3.00                  | 0.80        | 3.80          | 3.00                 | 0.80        | 3.80          | 3.00                  | 0.80        | 3.80          |
| Planning                                 | 5.50          | 0.80        | 6.30          | 5.50                  | 0.80        | 6.30          | 5.50                 | 0.80        | 6.30          | 6.50                  | 0.80        | 7.30          |
| Engineering                              | 7.50          | 2.13        | 9.63          | 8.50                  | 2.13        | 10.63         | 9.50                 | 1.38        | 10.88         | 9.50                  | 1.38        | 10.88         |
| Building Inspections                     | 10.00         | -           | 10.00         | 10.00                 | -           | 10.00         | 11.00                | 0.50        | 11.50         | 11.00                 | 0.50        | 11.50         |
| Geographic Information Services - City   | 2.50          | -           | 2.50          | 2.50                  | -           | 2.50          | 2.50                 | -           | 2.50          | 2.50                  | -           | 2.50          |
| Geographic Information Services - County | 2.00          | -           | 2.00          | 2.00                  | -           | 2.00          | 2.00                 | -           | 2.00          | 2.00                  | -           | 2.00          |
| Code Compliance                          | 4.00          | -           | 4.00          | 4.00                  | -           | 4.00          | 4.00                 | -           | 4.00          | 4.00                  | -           | 4.00          |
| Capital Improvements                     | 5.50          | 1.40        | 6.90          | 5.50                  | 1.40        | 6.90          | 5.50                 | 1.40        | 6.90          | 6.50                  | 1.40        | 7.90          |
| <b>Total Community Development</b>       | <b>40.00</b>  | <b>5.13</b> | <b>45.13</b>  | <b>41.00</b>          | <b>5.13</b> | <b>46.13</b>  | <b>43.00</b>         | <b>4.88</b> | <b>47.88</b>  | <b>45.00</b>          | <b>4.88</b> | <b>49.88</b>  |
| <b>Public Safety - Police</b>            |               |             |               |                       |             |               |                      |             |               |                       |             |               |
| Administration                           | 6.00          | 0.80        | 6.80          | 7.00                  | 0.80        | 7.80          | 7.00                 | 0.80        | 7.80          | 7.00                  | 0.80        | 7.80          |
| Investigations                           | 18.00         | -           | 18.00         | 18.00                 | -           | 18.00         | 18.00                | -           | 18.00         | 18.00                 | -           | 18.00         |
| Patrol                                   | 56.00         | 1.55        | 57.55         | 56.00                 | 1.55        | 57.55         | 54.00                | 1.55        | 55.55         | 56.00                 | 1.55        | 57.55         |
| Training                                 | 6.00          | -           | 6.00          | 6.00                  | -           | 6.00          | 6.00                 | -           | 6.00          | 6.00                  | -           | 6.00          |
| Records and Communications               | 17.00         | -           | 17.00         | 17.00                 | -           | 17.00         | 17.00                | -           | 17.00         | 18.00                 | -           | 18.00         |
| Special Operations                       | 5.00          | -           | 5.00          | 5.00                  | -           | 5.00          | 5.00                 | -           | 5.00          | 5.00                  | -           | 5.00          |
| Traffic Unit                             | 9.00          | -           | 9.00          | 9.00                  | -           | 9.00          | 9.00                 | -           | 9.00          | 9.00                  | -           | 9.00          |
| Animal Control Unit                      | 3.00          | -           | 3.00          | 3.00                  | -           | 3.00          | 3.00                 | -           | 3.00          | 3.00                  | -           | 3.00          |
| Communications - North Metro Fire        | 6.00          | -           | 6.00          | 6.00                  | -           | 6.00          | 6.00                 | -           | 6.00          | 6.00                  | -           | 6.00          |
| Flatiron Services Unit                   | 4.00          | -           | 4.00          | 4.00                  | -           | 4.00          | 5.00                 | -           | 5.00          | 5.00                  | -           | 5.00          |
| Northwest Parkway                        | 2.00          | -           | 2.00          | 2.00                  | -           | 2.00          | 2.00                 | -           | 2.00          | 2.00                  | -           | 2.00          |
| North Metro Task Force                   | 3.00          | -           | 3.00          | 3.00                  | -           | 3.00          | 4.00                 | -           | 4.00          | 4.00                  | -           | 4.00          |
| Event Center                             | 1.00          | -           | 1.00          | 1.00                  | -           | 1.00          | 1.00                 | -           | 1.00          | 1.00                  | -           | 1.00          |
| Detention Administration                 | 7.00          | -           | 7.00          | 7.00                  | -           | 7.00          | 7.00                 | -           | 7.00          | 7.00                  | -           | 7.00          |
| Detention Operations                     | 46.00         | -           | 46.00         | 46.00                 | -           | 46.00         | 41.00                | -           | 41.00         | 41.00                 | -           | 41.00         |
| Court Security                           | 7.00          | -           | 7.00          | 7.00                  | -           | 7.00          | 7.00                 | -           | 7.00          | 7.00                  | -           | 7.00          |
| Transport                                | 4.00          | -           | 4.00          | 4.00                  | -           | 4.00          | 4.00                 | -           | 4.00          | 4.00                  | -           | 4.00          |
| Building Maintenance                     | 1.00          | -           | 1.00          | 1.00                  | -           | 1.00          | 1.00                 | -           | 1.00          | 1.00                  | -           | 1.00          |
| Emergency Management                     | 2.00          | -           | 2.00          | 2.00                  | -           | 2.00          | 2.00                 | -           | 2.00          | 2.00                  | -           | 2.00          |
| Civil Process                            | 4.00          | -           | 4.00          | 4.00                  | -           | 4.00          | 4.00                 | -           | 4.00          | 4.00                  | -           | 4.00          |
| Property/Evidence                        | 3.00          | -           | 3.00          | 3.00                  | -           | 3.00          | 3.00                 | -           | 3.00          | 3.00                  | -           | 3.00          |
| Alternative Sentencing Unit              | -             | -           | -             | -                     | -           | -             | 5.00                 | -           | 5.00          | 5.00                  | -           | 5.00          |
| <b>Total Public Safety - Police</b>      | <b>210.00</b> | <b>2.35</b> | <b>212.35</b> | <b>211.00</b>         | <b>2.35</b> | <b>213.35</b> | <b>211.00</b>        | <b>2.35</b> | <b>213.35</b> | <b>214.00</b>         | <b>2.35</b> | <b>216.35</b> |

Table 5B is continued on the next page.

**TABLE 5B - PAGE 5**  
**DETAILS - COMBINED CITY & COUNTY FULL AND PART TIME PERSONNEL COMPLEMENT**  
**BY FUNCTION AND DEPARTMENT**

| Function/Department                        | Actual 2015   |               |               | ORIGINAL BUDGET -2016 |               |               | REVISED BUDGET -2016 |               |               | ORIGINAL BUDGET -2017 |               |               |
|--------------------------------------------|---------------|---------------|---------------|-----------------------|---------------|---------------|----------------------|---------------|---------------|-----------------------|---------------|---------------|
|                                            | Full Time     | Part Time     | Total FTE     | Full Time             | Part Time     | Total FTE     | Full Time            | Part Time     | Total FTE     | Full Time             | Part Time     | Total FTE     |
| <b>Combined City &amp; County</b>          |               |               |               |                       |               |               |                      |               |               |                       |               |               |
| <b>Community Resources</b>                 |               |               |               |                       |               |               |                      |               |               |                       |               |               |
| Cultural Affairs                           | 2.55          | 1.50          | 4.05          | 2.55                  | 1.50          | 4.05          | 2.55                 | 1.50          | 4.05          | 3.55                  | 0.70          | 4.25          |
| Open Space & Trails                        | 2.15          | -             | 2.15          | 2.15                  | -             | 2.15          | 2.15                 | -             | 2.15          | 2.15                  | -             | 2.15          |
| Public Library                             | 12.45         | 16.09         | 28.54         | 12.45                 | 16.09         | 28.54         | 12.45                | 16.04         | 28.49         | 12.45                 | 16.34         | 28.79         |
| Museum Director                            | -             | 0.80          | 0.80          | -                     | 0.80          | 0.80          | -                    | 0.80          | 0.80          | 1.00                  | -             | 1.00          |
| Cemetery                                   | 0.15          | -             | 0.15          | 0.15                  | -             | 0.15          | 0.20                 | -             | 0.20          | 0.20                  | -             | 0.20          |
| Recreation Administration                  | 1.20          | -             | 1.20          | 1.20                  | -             | 1.20          | 1.20                 | -             | 1.20          | 1.20                  | -             | 1.20          |
| Recreation Facilities and Programs         | 25.75         | 48.27         | 74.02         | 25.75                 | 49.07         | 74.82         | 25.75                | 48.32         | 74.07         | 25.75                 | 48.90         | 74.65         |
| <b>Total Community Resources</b>           | <b>44.25</b>  | <b>66.66</b>  | <b>110.91</b> | <b>44.25</b>          | <b>67.46</b>  | <b>111.71</b> | <b>44.30</b>         | <b>66.66</b>  | <b>110.96</b> | <b>46.30</b>          | <b>65.94</b>  | <b>112.24</b> |
| <b>Public Works</b>                        |               |               |               |                       |               |               |                      |               |               |                       |               |               |
| Administration                             | 1.75          | -             | 1.75          | 1.75                  | -             | 1.75          | 1.75                 | -             | 1.75          | 1.75                  | -             | 1.75          |
| Fleet Maintenance                          | 8.10          | 1.40          | 9.50          | 8.10                  | 1.40          | 9.50          | 8.10                 | 1.40          | 9.50          | 8.10                  | 1.40          | 9.50          |
| Park Maintenance                           | 34.20         | -             | 34.20         | 34.20                 | -             | 34.20         | 34.20                | -             | 34.20         | 37.20                 | -             | 37.20         |
| Cemetery Maintenance                       | 1.00          | -             | 1.00          | 1.00                  | -             | 1.00          | 1.00                 | -             | 1.00          | 1.00                  | -             | 1.00          |
| Facility Maintenance                       | 24.15         | 7.70          | 31.85         | 26.15                 | 6.40          | 32.55         | 26.15                | 6.40          | 32.55         | 30.15                 | 6.83          | 36.98         |
| Streets - Maintenance of Condition         | 7.77          | -             | 7.77          | 8.71                  | -             | 8.71          | 8.71                 | -             | 8.71          | 8.71                  | -             | 8.71          |
| Streets - Snow and Ice Control             | 0.96          | -             | 0.96          | 1.14                  | -             | 1.14          | 1.14                 | -             | 1.14          | 5.14                  | -             | 5.14          |
| Streets - Traffic Control                  | 5.94          | -             | 5.94          | 6.88                  | -             | 6.88          | 6.88                 | -             | 6.88          | 6.88                  | -             | 6.88          |
| Streets - Cleaning                         | 1.48          | -             | 1.48          | 1.48                  | -             | 1.48          | 1.48                 | -             | 1.48          | 1.48                  | -             | 1.48          |
| Streets - Stormwater                       | -             | -             | -             | 0.94                  | -             | 0.94          | 0.94                 | -             | 0.94          | 0.94                  | -             | 0.94          |
| Water - Supply                             | 2.30          | -             | 2.30          | 2.30                  | -             | 2.30          | 2.30                 | -             | 2.30          | 1.75                  | -             | 1.75          |
| Water - Treatment Plant                    | 9.40          | -             | 9.40          | 9.40                  | -             | 9.40          | 9.40                 | -             | 9.40          | 9.95                  | -             | 9.95          |
| Water - Systems Operations/Maintenance     | 11.70         | -             | 11.70         | 12.70                 | -             | 12.70         | 12.70                | -             | 12.70         | 12.70                 | -             | 12.70         |
| Water - Environmental Monitoring           | 7.75          | -             | 7.75          | 7.75                  | -             | 7.75          | 7.75                 | -             | 7.75          | 7.75                  | -             | 7.75          |
| Wastewater - System Operations/Maintenance | 7.70          | -             | 7.70          | 7.70                  | -             | 7.70          | 7.70                 | -             | 7.70          | 7.70                  | -             | 7.70          |
| Wastewater - Treatment Plant               | 11.00         | 0.80          | 11.80         | 11.00                 | 0.80          | 11.80         | 11.00                | -             | 11.00         | 11.00                 | -             | 11.00         |
| Wastewater - Industrial Pretreatment       | 2.50          | -             | 2.50          | 2.50                  | -             | 2.50          | 2.50                 | -             | 2.50          | 2.50                  | -             | 2.50          |
| Wastewater - Laboratory Operations         | 4.25          | 0.80          | 5.05          | 4.25                  | 0.80          | 5.05          | 4.25                 | 0.80          | 5.05          | 4.25                  | 0.80          | 5.05          |
| Storm Water - Sewer                        | 2.50          | -             | 2.50          | 2.50                  | -             | 2.50          | 1.50                 | 0.80          | 2.30          | 1.50                  | 0.80          | 2.30          |
| Storm Water - Environmental Monitoring     | -             | -             | -             | -                     | -             | -             | 1.00                 | -             | 1.00          | 1.00                  | -             | 1.00          |
| Water Reclamation Resources & Planning     | -             | -             | -             | -                     | -             | -             | -                    | -             | -             | 1.25                  | -             | 1.25          |
| Water Reclamation                          | 1.30          | -             | 1.30          | 1.30                  | -             | 1.30          | 1.30                 | -             | 1.30          | 0.05                  | -             | 0.05          |
| <b>Total Public Works</b>                  | <b>145.75</b> | <b>10.70</b>  | <b>156.45</b> | <b>151.75</b>         | <b>9.40</b>   | <b>161.15</b> | <b>151.75</b>        | <b>9.40</b>   | <b>161.15</b> | <b>162.75</b>         | <b>9.83</b>   | <b>172.58</b> |
| <b>Health and Human Services</b>           |               |               |               |                       |               |               |                      |               |               |                       |               |               |
| HS - Support                               | 2.65          | -             | 2.65          | 2.65                  | -             | 2.65          | 2.65                 | -             | 2.65          | 2.65                  | -             | 2.65          |
| HS - Operations & Administration           | 7.21          | -             | 7.21          | 8.21                  | -             | 8.21          | 6.73                 | -             | 6.73          | 7.07                  | -             | 7.07          |
| HS - Child Welfare                         | 20.50         | -             | 20.50         | 21.50                 | -             | 21.50         | 21.00                | -             | 21.00         | 20.61                 | -             | 20.61         |
| HS - Child Care Assistance                 | 1.14          | -             | 1.14          | 1.14                  | -             | 1.14          | 1.23                 | -             | 1.23          | 1.26                  | -             | 1.26          |
| HS - Public Assistance                     | 13.97         | 0.40          | 14.37         | 14.97                 | 0.40          | 15.37         | 18.48                | 0.63          | 19.11         | 18.15                 | 0.63          | 18.78         |
| HS - Adult Services                        | 1.00          | -             | 1.00          | 1.00                  | -             | 1.00          | 1.05                 | -             | 1.05          | 1.00                  | -             | 1.00          |
| HS - Child Support Enforcement             | 3.73          | 1.00          | 4.73          | 3.73                  | 1.00          | 4.73          | 2.87                 | 1.00          | 3.87          | 2.83                  | 1.00          | 3.83          |
| HS - TANF Administration                   | 3.85          | -             | 3.85          | 3.85                  | -             | 3.85          | 2.45                 | -             | 2.45          | 2.72                  | -             | 2.72          |
| HS - Workforce Center                      | 9.31          | 2.08          | 11.39         | 10.31                 | 1.33          | 11.64         | 10.31                | 1.33          | 11.64         | 10.58                 | 1.33          | 11.91         |
| PH - Oil & Gas Inspections                 | -             | -             | -             | -                     | -             | -             | -                    | -             | -             | 1.00                  | -             | 1.00          |
| PH - Administration                        | 1.96          | 0.50          | 2.46          | 1.96                  | 0.50          | 2.46          | 2.57                 | 0.50          | 3.07          | 1.84                  | 0.50          | 2.34          |
| PH - Reproductive Health                   | 1.15          | 1.00          | 2.15          | 1.15                  | 1.00          | 2.15          | 1.65                 | 0.50          | 2.15          | 1.65                  | 0.50          | 2.15          |
| PH - Women, Infants & Children             | 1.50          | -             | 1.50          | 1.50                  | -             | 1.50          | 1.50                 | -             | 1.50          | 1.30                  | 0.50          | 1.80          |
| PH - Immunizations                         | 4.65          | -             | 4.65          | 4.65                  | -             | 4.65          | 4.65                 | -             | 4.65          | 4.65                  | -             | 4.65          |
| PH - Environmental Health                  | 4.60          | 0.50          | 5.10          | 4.60                  | 0.50          | 5.10          | 4.60                 | 0.50          | 5.10          | 4.60                  | 0.50          | 5.10          |
| PH - Health Promotions                     | 1.15          | 0.50          | 1.65          | 1.15                  | 0.50          | 1.65          | 3.15                 | 1.00          | 4.15          | 3.35                  | 1.00          | 4.35          |
| PH - Vital Statistics                      | 0.25          | -             | 0.25          | 0.25                  | -             | 0.25          | 0.25                 | -             | 0.25          | 0.88                  | -             | 0.88          |
| PH - CSU Extension                         | 0.03          | 0.50          | 0.53          | 0.03                  | 0.50          | 0.53          | 0.01                 | 0.50          | 0.51          | 0.01                  | 0.50          | 0.51          |
| PH - Child with Special Needs              | 1.00          | -             | 1.00          | 1.00                  | -             | 1.00          | 1.00                 | -             | 1.00          | 1.00                  | -             | 1.00          |
| Seniors - Administration                   | 2.00          | -             | 2.00          | 2.00                  | -             | 2.00          | 2.00                 | -             | 2.00          | 3.00                  | -             | 3.00          |
| Seniors - Community Services               | 1.00          | -             | 1.00          | 1.00                  | -             | 1.00          | 1.00                 | -             | 1.00          | 1.00                  | -             | 1.00          |
| Seniors - Easy Ride                        | 3.00          | 0.80          | 3.80          | 3.00                  | 0.80          | 3.80          | 3.00                 | 0.80          | 3.80          | 3.00                  | 0.80          | 3.80          |
| Seniors - Senior Nutrition                 | 1.00          | 2.10          | 3.10          | 1.00                  | 2.10          | 3.10          | 1.00                 | 2.28          | 3.28          | 1.00                  | 2.28          | 3.28          |
| <b>Total Health and Human Services</b>     | <b>86.65</b>  | <b>9.38</b>   | <b>96.03</b>  | <b>90.65</b>          | <b>8.63</b>   | <b>99.28</b>  | <b>93.15</b>         | <b>9.04</b>   | <b>102.19</b> | <b>95.15</b>          | <b>9.54</b>   | <b>104.69</b> |
| <b>Total Integrated City &amp; County</b>  | <b>634.00</b> | <b>103.49</b> | <b>737.49</b> | <b>651.00</b>         | <b>102.24</b> | <b>753.24</b> | <b>656.55</b>        | <b>102.25</b> | <b>758.80</b> | <b>676.55</b>         | <b>102.46</b> | <b>779.01</b> |

# Department Details





## LEGISLATIVE

### MISSION

Working in partnership with the community, the City and County of Broomfield provides excellent services in an efficient, respectful, and courteous manner to enhance and protect the quality of life of Broomfield's citizens.

### SERVICES

**City Council.** The City Council consists of a 10-member board and a Mayor who set policies for the City and County of Broomfield. The City Council also serves as the County Board of Commissioners. The citizens of Broomfield elect two council members for each of the five wards that serve staggered four-year terms.

The Mayor serves as the leader of this board with no voting privileges, unless there is a tie. The Mayor is elected at-large for a two-year term. Elections are held every two years.

The Council functions as the policy-setting board for all City and County of Broomfield issues. The City and County Manager, City and County Attorney, Municipal Judge, and several citizen boards report directly to the City Council. Each year, the City Council holds a priority-setting session to focus the year's efforts on the master and strategic plan implementation, based on initiatives that are specific to the current economic and political climate.

**Committee Support.** The Executive Assistant to the City Manager coordinates the resources required to provide supplies, training, and meals for boards and commissions. There are approximately 31 boards and commissions made up of citizens who volunteer their time to set priorities, develop policy recommendations for council consideration, help evaluate land use submittals against standards, and contribute a citizen's perspective to City and County management.





# LEGISLATIVE

## 2017 FINANCIAL SUMMARY

| Expenditures By Account Type | 2015<br>Actuals | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|------------------------------|-----------------|----------------------------|---------------------------|----------------------------|
| Personnel                    | 91,106          | 89,599                     | 89,599                    | 89,599                     |
| Supplies & Equipment         | 14,228          | 8,175                      | 8,175                     | 7,675                      |
| Contractual Services         | 111,684         | 203,520                    | 203,520                   | 203,600                    |
| <b>Total Expenditures</b>    | <b>217,018</b>  | <b>301,294</b>             | <b>301,294</b>            | <b>300,874</b>             |

| Expenditures By Division   | 2015<br>Actuals | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|----------------------------|-----------------|----------------------------|---------------------------|----------------------------|
| 01-11100 City Council      | 183,047         | 251,699                    | 251,699                   | 247,699                    |
| 01-11200 Committee Support | 33,971          | 49,595                     | 49,595                    | 53,175                     |
| <b>Total Expenditures</b>  | <b>217,018</b>  | <b>301,294</b>             | <b>301,294</b>            | <b>300,874</b>             |

## POSITION SUMMARY (FTE)

| Department Summary     | Legislative    |             |                         |             |                        |             |                         |             |
|------------------------|----------------|-------------|-------------------------|-------------|------------------------|-------------|-------------------------|-------------|
|                        | 2015<br>Actual |             | 2016<br>Original Budget |             | 2016<br>Revised Budget |             | 2017<br>Original Budget |             |
|                        | FT             | PT          | FT                      | PT          | FT                     | PT          | FT                      | PT          |
| 01-11100 City Council  | 11.00          | 0.00        | 11.00                   | 0.00        | 11.00                  | 0.00        | 11.00                   | 0.00        |
| <b>Total Positions</b> | <b>11.00</b>   | <b>0.00</b> | <b>11.00</b>            | <b>0.00</b> | <b>11.00</b>           | <b>0.00</b> | <b>11.00</b>            | <b>0.00</b> |

## SIGNIFICANT CHANGES IN 2017

❖ No significant changes





# CITY AND COUNTY MANAGER

## MISSION

The City and County Manager's Office works in partnership with City Council, the community, and City and County departments to further the goal of providing excellent services in an efficient, effective, respectful, and courteous manner to enhance and protect the quality of life of Broomfield's citizens.

**Charles Ozaki, City and County Manager**

[cozaki@broomfield.org](mailto:cozaki@broomfield.org)

## SERVICES

The City and County Manager, appointed by the City Council, is the chief administrator of the City and County of Broomfield, coordinating all phases of municipal operations. The City and County Manager assists Council in accomplishing its annual and ongoing priorities, performs policy research, assists in identifying areas requiring legislative policy decisions, pursues community and economic development, and prepares recommendations and alternative courses of action for the Council's consideration. The Manager's office also develops and implements strategic plans for developing necessary resources and attaining City and County goals.



The City and County Manager is responsible for providing the necessary resources to administer all Broomfield governmental operations and appoints the heads of City and County departments. Program activities include directing and coordinating all phases of municipal and county operations, including the City's water and wastewater service utilities; assisting all departments with the implementation of existing programs as well as new Council decisions and directives; conducting fiscal and operational analyses of programs and administrative procedures; and developing strategic plans for serving Broomfield citizens and businesses now and in the future. The Manager's office provides guidance in development of leadership and staff development programs.

## 2017 FINANCIAL SUMMARY

| <b>Expenditures By Account Type</b> | <b>2015<br/>Actuals</b> | <b>2016<br/>Original<br/>Budget</b> | <b>2016<br/>Revised<br/>Budget</b> | <b>2017<br/>Original<br/>Budget</b> |
|-------------------------------------|-------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| Personnel                           | 1,301,822               | 1,270,891                           | 1,333,800                          | 1,341,506                           |
| Supplies & Equipment                | 5,570                   | 5,600                               | 4,850                              | 4,722                               |
| Contractual Services                | 99,517                  | 150,173                             | 150,673                            | 182,412                             |
| <b>Total Expenditures</b>           | <b>1,406,909</b>        | <b>1,426,664</b>                    | <b>1,489,323</b>                   | <b>1,528,640</b>                    |

| <b>Expenditures By Division</b>      | <b>2015<br/>Actuals</b> | <b>2016<br/>Original<br/>Budget</b> | <b>2016<br/>Revised<br/>Budget</b> | <b>2017<br/>Original<br/>Budget</b> |
|--------------------------------------|-------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| 01-13100 Executive Management        | 980,765                 | 972,889                             | 1,024,849                          | 1,022,321                           |
| 01-13200 Project Administration      | 72,512                  | 103,208                             | 108,208                            | 133,550                             |
| 01-13300 Citizen's Assistance Center | 353,632                 | 350,567                             | 356,266                            | 372,769                             |
| <b>Total Expenditures</b>            | <b>1,406,909</b>        | <b>1,426,664</b>                    | <b>1,489,323</b>                   | <b>1,528,640</b>                    |



# CITY AND COUNTY MANAGER

## POSITION SUMMARY (FTE)

| Department Summary                   | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|--------------------------------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                                      | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| 01-13100 Executive Management        | 6.00           | 0.70 | 6.00                    | 0.70 | 6.00                   | 0.70 | 6.00                    | 0.70 |
| 01-13300 Citizen's Assistance Center | 5.00           | 0.00 | 5.00                    | 0.00 | 5.00                   | 0.00 | 5.00                    | 0.00 |
| <b>Total Positions</b>               | 11.00          | 0.70 | 11.00                   | 0.70 | 11.00                  | 0.70 | 11.00                   | 0.70 |

## SIGNIFICANT CHANGES IN 2017

### Executive Management

- ❖ An increase in Personnel cost of \$51,000

### Project Administration

- ❖ An increase in Contractual Services of \$37,500 for transportation lobbying cost

### Citizen's Assistance Center

- ❖ An increase in Personnel cost of \$21,000



## ECONOMIC DEVELOPMENT

### MISSION

Economic Development's mission is to promote the economic vitality of Broomfield by creating and preserving jobs, supporting business growth, and enhancing the City and County's revenue base.

**Bo Martinez, Director**  
bmartinez@broomfield.org

### SERVICES

The Economic Development department delivers effective and innovative services while soliciting, attracting, and securing new and expanded retail, commercial, office, and industrial developments and tenants.

The department also works with many partners including the Broomfield Chamber of Commerce to retain existing businesses and support our entrepreneurial community in order to provide for the sound growth of Broomfield's tax base and for the economic stability of the community.



### 2017 FINANCIAL SUMMARY

| Expenditures By Account Type | 2015<br>Actuals | 2016 Original<br>Budget | 2016 Revised<br>Budget | 2017 Original<br>Budget |
|------------------------------|-----------------|-------------------------|------------------------|-------------------------|
| Personnel                    | 246,628         | 238,608                 | 243,264                | 240,038                 |
| Supplies & Equipment         | 4,465           | 5,600                   | 14,300                 | 10,220                  |
| Contractual Services         | 63,037          | 63,742                  | 106,604                | 126,895                 |
| <b>Total Expenditures</b>    | <b>314,130</b>  | <b>307,950</b>          | <b>364,168</b>         | <b>377,153</b>          |

| Expenditures By Division      | 2015<br>Actuals | 2016 Original<br>Budget | 2016 Revised<br>Budget | 2017 Original<br>Budget |
|-------------------------------|-----------------|-------------------------|------------------------|-------------------------|
| 01-84100 Economic Development | 314,130         | 307,950                 | 364,168                | 377,153                 |
| <b>Total Expenditures</b>     | <b>314,130</b>  | <b>307,950</b>          | <b>364,168</b>         | <b>377,153</b>          |

### POSITION SUMMARY (FTE)

| Department Summary            | 2015<br>Actual |             | 2016<br>Original Budget |             | 2016<br>Revised Budget |             | 2017<br>Original Budget |             |
|-------------------------------|----------------|-------------|-------------------------|-------------|------------------------|-------------|-------------------------|-------------|
|                               | FT             | PT          | FT                      | PT          | FT                     | PT          | FT                      | PT          |
| 01-84100 Economic Development | 2.00           | 0.00        | 2.00                    | 0.00        | 2.00                   | 0.00        | 2.00                    | 0.00        |
| <b>Total Positions</b>        | <b>2.00</b>    | <b>0.00</b> | <b>2.00</b>             | <b>0.00</b> | <b>2.00</b>            | <b>0.00</b> | <b>2.00</b>             | <b>0.00</b> |



## ECONOMIC DEVELOPMENT

### SIGNIFICANT CHANGES IN 2017

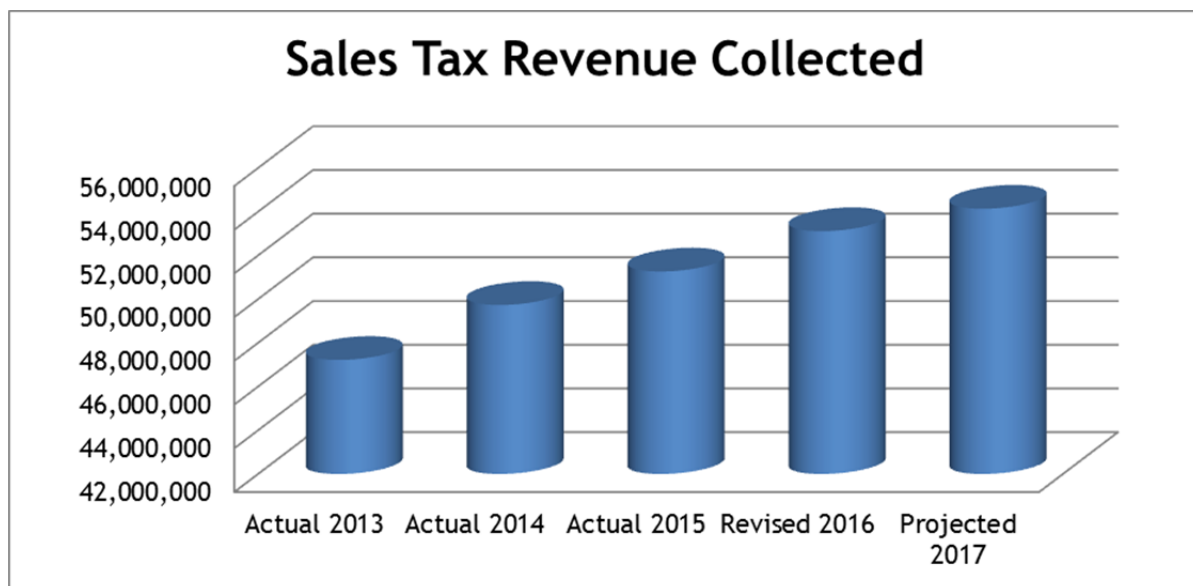
- ❖ In 2016, an increase of \$42,000 in Professional Services for a Retail Study
- ❖ An increase of \$11,100 to Travel and Training for staff to attend conferences as well as meet with Site Selectors, Developers and Companies looking to start projects in the Denver Metro area
- ❖ An increase of \$10,000 to Professional Services Miscellaneous for a consultant to help with the strategic development vision for Broomfield
- ❖ An increase of \$10,000 to Printing for the printing of semi-annual and annual economic reports from Development Research Partners

### Strategic Outcome - Economic Vitality

#### GOAL 1: Enhance the City and County's revenue base

#### Objectives

- ❖ Increase revenue from sales tax to reinvest in community services and infrastructure
  - Continue efforts to preserve the viability of existing commercial and retail centers
  - Expand regional shopping opportunities in Broomfield



#### Prior Year Accomplishments

- Sales tax revenue collection for 2015 was \$51,265,358 and was a 3.1% increase from 2014



## ECONOMIC DEVELOPMENT

### Strategic Outcome - Economic Vitality

#### GOAL 2: Support business growth through the creation and retention of high-quality jobs, focusing on key business sectors

##### Objectives

- ❖ Focus on marketing business and investment opportunities, attracting primary employers and increased job opportunities
  - Continue to meet with Broomfield businesses to identify and address concerns impacting employment growth
  - Support proactive recruiting of targeted primary employers
  - Attract manufacturing companies to Broomfield and support existing ones

##### Prior Year Accomplishments

- Forty companies announced expansion or relocation to Broomfield with approximately 791 jobs expected and \$31.7 million in capital investment
- Business Retention and Business Walk programs - the Mayor, staff from the City and County of Broomfield, and the Broomfield Business Resource Center met with 94 businesses to develop relationships, improve the local business climate, and retain and strengthen Broomfield-based companies

### Strategic Outcome - Economic Vitality

#### GOAL 3: Support the creation and sustainability of small businesses and foster an environment for entrepreneurial growth

##### Objectives

- ❖ Continue to support the Broomfield Resource Center to assist existing and emerging businesses
  - Offer educational programming to foster growth, development, entrepreneurship, and strategic relationship-building among the business community

##### Prior Year Accomplishments

- North Metro Small Business Development Center (SBDC) saw a decrease in the number of customers served and advising sessions. This year, the SBDC served 129 Broomfield customers through 425 advising sessions, totaling 487 hours.

### Strategic Outcome - Economic Vitality

#### GOAL 4: Promote the City and County of Broomfield

##### Objectives

- ❖ Review and update the Economic Development Strategic Plan
- ❖ Promote and market the region through special events and activities

##### Prior Year Accomplishments

- Launched InvestBroomfield.com website to promote attraction and retention of new and existing businesses



# PERFORMANCE AND INTERNAL AUDIT

## MISSION

The Performance and Internal Audit Department supports the mission of the City and County of Broomfield by promoting transparency, accountability, and continuous improvement through excellence in assurance and advisory services.

**Bernie Block, Internal Auditor**  
**bblock@broomfield.org**

## SERVICES

Performance Audits will be performed to provide assurance or conclusions based on an evaluation of sufficient, appropriate evidence against stated criteria, such as specific requirements, measures, or defined business practices. The type of audit services will generally focus on one, or a combination of, the following:

**Program effectiveness and results** - objectives are frequently interrelated with economy and efficiency objectives. Objectives that focus on program effectiveness and results typically measure the extent to which a program is achieving its goals and objectives. Economy and efficiency objectives address the costs and resources used to achieve program results.



**Internal controls** - objectives relate to the assessment of organization's system of internal controls that are designed to provide reasonable assurance of achieving effective and efficient operations, reliable financial and performance reporting, or the safeguarding of assets.

**Compliance** - objectives relate to compliance criteria established by laws, regulations, contract provisions, grant agreements, and other requirements that could affect the acquisition, protection, use, and disposition of the entity's resources and the quantity, quality, timeliness, and cost of services the entity produces and delivers.

**Prospective analysis** - objectives provide analysis or conclusions, about information that is based on assumptions about events that may occur in the future along with possible actions that the audited entity may take in response to the future events.

The Performance and Internal Auditor also conducts non-audit services. The type of non-audit services will generally focus on one, or a combination of, the following:

**Special Review** - an unscheduled, narrowly-focused review on a specific topic requested by the City and County Manager's office. These reviews are usually in response to a current event or concern expressed by management that requires attention in a timely manner.

**Business Process Improvement Projects** - projects that follow a prescribed methodology to improve a business process or a specific step within a given process

**Project Observation** - consult with departments on projects to evaluate the current state of departmental or functional operations in order to identify deficiencies and recommend improvements.



# PERFORMANCE AND INTERNAL AUDIT

## 2017 FINANCIAL SUMMARY

| Expenditures By Account Type | 2015<br>Actuals | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|------------------------------|-----------------|----------------------------|---------------------------|----------------------------|
| Personnel                    | 162,622         | 157,207                    | 163,888                   | 166,071                    |
| Supplies & Equipment         | 342             | 2,750                      | 3,475                     | 900                        |
| Contractual Services         | 18,025          | 10,005                     | 25,477                    | 12,930                     |
| <b>Total Expenditures</b>    | <b>180,989</b>  | <b>169,962</b>             | <b>192,840</b>            | <b>179,901</b>             |

| Expenditures By Division             | 2015<br>Actuals | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|--------------------------------------|-----------------|----------------------------|---------------------------|----------------------------|
| 01-85100 Internal Audit              | 176,513         | 162,207                    | 184,715                   | 172,101                    |
| 01-85200 Broomfield Improvement Team | 4,476           | 7,755                      | 8,125                     | 7,800                      |
| <b>Total Expenditures</b>            | <b>180,989</b>  | <b>169,962</b>             | <b>192,840</b>            | <b>179,901</b>             |

## POSITION SUMMARY (FTE)

| Department Summary      | 2015<br>Actual |             | 2016<br>Original Budget |             | 2016<br>Revised Budget |             | 2017<br>Original Budget |             |
|-------------------------|----------------|-------------|-------------------------|-------------|------------------------|-------------|-------------------------|-------------|
|                         | FT             | PT          | FT                      | PT          | FT                     | PT          | FT                      | PT          |
| 01-85100 Internal Audit | 1.00           | 0.00        | 1.00                    | 0.00        | 1.00                   | 0.00        | 1.00                    | 0.00        |
| <b>Total Positions</b>  | <b>1.00</b>    | <b>0.00</b> | <b>1.00</b>             | <b>0.00</b> | <b>1.00</b>            | <b>0.00</b> | <b>1.00</b>             | <b>0.00</b> |

## SIGNIFICANT CHANGES IN 2016

### Internal Audit

- ❖ A decrease of \$20,000 in Contractual Services for a one-time project in 2016

### Broomfield Improvement Team

- ❖ No significant changes

## Strategic Outcome - Responsive and Fiscally Responsible Government

### GOAL 1: Deliver informative and useful audit reports

### Objectives

- ❖ Produce informative audit recommendations that enhance the efficiency/effectiveness of operations





## PERFORMANCE AND INTERNAL AUDIT

### Prior Year Accomplishments

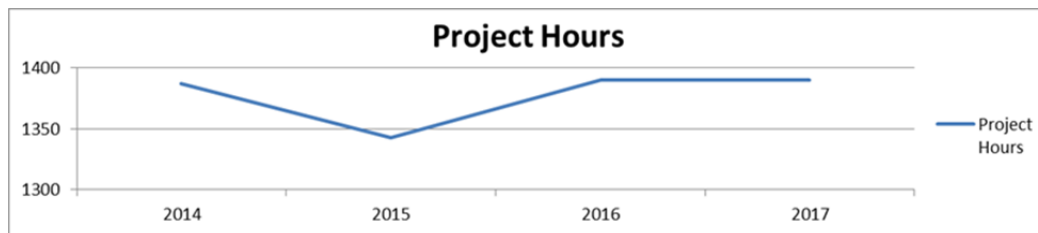
- Performed four performance audits, two special reviews, and two business process improvement project
- Developed Six Sigma/Lean Thinking training curriculum
- Formed and trained Broomfield Improvement Team (BIT)

### Strategic Outcome - Responsive and Fiscally Responsible Government

**GOAL 2: Improve operational efficiencies and effectiveness by providing quality assurance, advisory and process improvement services to promote fiscal responsibility.**

#### Objectives

- ❖ Schedule projects with the areas identified within the project plan (ongoing)
- ❖ Conduct projects of the areas identified within the annual projects plan (ongoing)
- ❖ Remain flexible and open to the changing priorities of the City and County of Broomfield



### Prior Year Accomplishments

- Performed four performance audits, two special reviews, and two business process improvement project
- Developed Six Sigma/Lean Thinking training curriculum
- Formed and trained Broomfield Improvement Team (BIT)

### Strategic Outcome - Responsive and Fiscally Responsible Government

**GOAL 3: Maintain a high level of professional competency**

#### Objectives

- ❖ Obtain the continuing professional education (CPE) required by GAGAS and the Colorado State Board of Accountancy
- ❖ Maintain the Certified Public Accountant (CPA) certification



## PERFORMANCE AND INTERNAL AUDIT

| Internal Audit                          | Actual<br>2014 | Actual<br>2015 | Revised<br>2016 | Projected<br>2017 |
|-----------------------------------------|----------------|----------------|-----------------|-------------------|
| Professional Certifications             | 2              | 2              | 2               | 2                 |
| Continuing Professional Education Hours | 40             | 40             | 41.5            | 40                |

### Prior Year Accomplishments

- Obtained qualifying continuing professional education required for CPA license in good standing

### Strategic Outcome - Responsive and Fiscally Responsible Government

#### GOAL 4: Develop and produce an Annual Project Plan

### Objectives

- ❖ Present a project plan that adequately communicates the risks-based needs of the City and County of Broomfield
- ❖ Update the Annual Project Plan by the end of the calendar year
- ❖ Conduct an annual risk assessment through interviews with executive staff members during the calendar year

### Prior Year Accomplishments

- Risk assessment was conducted with Departments Heads
- Draft 2016 Project Plan prepared



## CLERK AND RECORDER

### MISSION

The Clerk and Recorder Department's mission is to deliver to the citizens of Broomfield a wide range of services in a prompt, courteous manner.

**Jim Candelarie, City and County Clerk**  
jcandelarie@broomfield.org

### SERVICES

The **City Clerk** division prepares and distributes Council meeting agendas, packets, minutes, and action taken documents. The division also provides access to Council archives, issues liquor licenses, manages central mailroom and central office supplies, and supports Elections and Board of Equalization functions.

The **Elections** division maintains voter registration rolls, administers Broomfield elections, and maintains candidate and political committee filings. Elections is also responsible for voter education and outreach programs.

The **Motor Vehicle** division issues vehicle titles, registrations, and temporary permits. For private vehicle sales, this division collects sales tax. For vehicle purchases where a lien is involved, this division is responsible for recording lien documents.

The **Board of Equalization (BOE)** division provides administrative support to the BOE process, including coordination and scheduling of all hearings, notification of hearing results, and creation of agendas, packets, and minutes for Board meetings.

The **Recorder** division is the administrative division for the Clerk and Recorder Department.



### 2017 FINANCIAL SUMMARY

| Expenditures By Account Type | 2015<br>Actuals  | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|------------------------------|------------------|----------------------------|---------------------------|----------------------------|
| Personnel                    | 1,396,279        | 1,530,270                  | 1,550,418                 | 1,559,889                  |
| Supplies & Equipment         | 26,161           | 19,480                     | 31,954                    | 54,541                     |
| Contractual Services         | 147,820          | 264,881                    | 276,509                   | 222,089                    |
| Capital Outlay               | 0                | 150,300                    | 59,080                    | 0                          |
| Misc. Expenditures           | 206              | 0                          | 0                         | 0                          |
| <b>Total Expenditures</b>    | <b>1,570,466</b> | <b>1,964,931</b>           | <b>1,917,961</b>          | <b>1,836,519</b>           |



## CLERK AND RECORDER

| Expenditures By Division             | 2015<br>Actuals  | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|--------------------------------------|------------------|----------------------------|---------------------------|----------------------------|
| 01-14100 Clerk and Recorder - City   | 372,133          | 389,918                    | 391,574                   | 412,958                    |
| 02-14100 Clerk and Recorder - County | 134,316          | 130,261                    | 133,147                   | 156,267                    |
| 02-14200 Elections                   | 350,430          | 715,950                    | 635,347                   | 457,557                    |
| 02-14300 Motor Vehicle               | 532,926          | 560,199                    | 587,106                   | 622,624                    |
| 02-14400 Board of Equalization       | 11,305           | 6,751                      | 6,751                     | 18,944                     |
| 02-14600 Recording Division          | 169,354          | 161,852                    | 164,036                   | 168,169                    |
| <b>Total Expenditures</b>            | <b>1,570,464</b> | <b>1,964,931</b>           | <b>1,917,961</b>          | <b>1,836,519</b>           |

### POSITION SUMMARY (FTE)

| Department Summary     |                | 2015<br>Actual |             | 2016<br>Original Budget |             | 2016<br>Revised Budget |             | 2017<br>Original Budget |             |
|------------------------|----------------|----------------|-------------|-------------------------|-------------|------------------------|-------------|-------------------------|-------------|
|                        |                | FT             | PT          | FT                      | PT          | FT                     | PT          | FT                      | PT          |
| 01-14100               | City Clerk     | 3.00           | 1.60        | 3.00                    | 1.60        | 3.00                   | 1.60        | 3.00                    | 1.60        |
| 02-14100               | Administration | 1.00           | 0.00        | 1.00                    | 0.00        | 1.00                   | 0.00        | 1.00                    | 0.00        |
| 02-14200               | Elections      | 3.00           | 0.00        | 3.00                    | 0.00        | 3.00                   | 0.00        | 3.00                    | 0.00        |
| 02-14300               | Motor Vehicle  | 7.00           | 0.00        | 7.00                    | 0.00        | 7.00                   | 0.00        | 7.00                    | 0.00        |
| 02-14600               | Recorder       | 2.00           | 0.00        | 2.00                    | 0.00        | 2.00                   | 0.00        | 2.00                    | 0.00        |
| <b>Total Positions</b> |                | <b>16.00</b>   | <b>1.60</b> | <b>16.00</b>            | <b>1.60</b> | <b>16.00</b>           | <b>1.60</b> | <b>16.00</b>            | <b>1.60</b> |

### SIGNIFICANT CHANGES IN 2017

#### Elections

- ❖ A decrease of \$72,000 in Personnel Services for temporary and overtime hours due to election year cycle
- ❖ A decrease of \$150,000 in Capital Outlay for the new voting system purchased in 2016
- ❖ An increase of \$33,400 in Capital Outlay for the purchase of a mail ballot extractor

#### Motor Vehicle

- ❖ An increase of \$19,800 in Personnel Services for the addition of benefits for 2 temporary positions
- ❖ In 2016, an increase of \$23,000 in Capital Outlay for the purchase of a QMatic system

## CITY CLERK

### Strategic Outcome: Engaged and Fiscally Responsible Government

#### Goal 1: Provide central mailroom services to internal customers

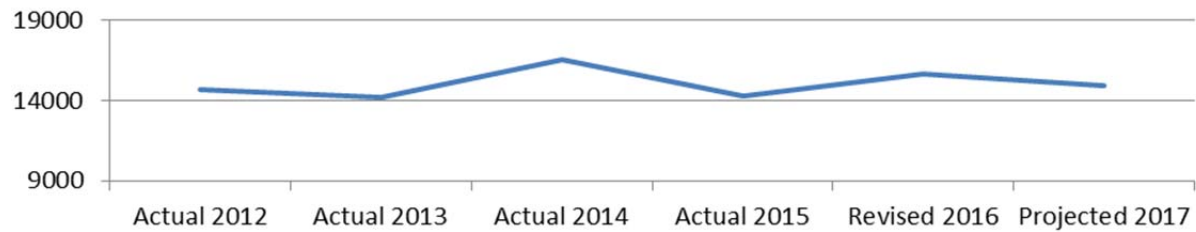
#### Objectives

- ❖ Operate an efficient, cost-effective citywide mailing service



## CLERK AND RECORDER

### Pieces of Mail Processed Monthly



#### Prior Year Accomplishments

- Expanded cross-training to include Recording and Board of Equalization functions

#### Strategic Outcome: Engaged and Fiscally Responsible Government

##### Goal 2: Provide a variety of licensing services to external customers

#### Objectives

- ❖ Make licensing information available to the external customer for ease in processing applications
- ❖ Update licensing information and instructions for application on the website as needed

#### Prior Year Accomplishments

- Began issuance of temporary liquor licenses, helping to ease the transfer process for liquor license applicants

#### Strategic Outcome: Engaged and Fiscally Responsible Government

##### Goal 3: Archive and provide efficient access to city records

#### Objectives

- ❖ Began process of placing all recorded documents on-line

#### Prior Year Accomplishments

- Staff has archived a number of past Council, Board of Equalization, and Local Licensing Authority meeting packets in the City and County of Broomfield's historical database

## ELECTIONS

#### Strategic Outcome: Engaged and Fiscally Responsible Government



## CLERK AND RECORDER

### Goal 1: Promote, preserve, and improve citizen confidence in the democratic process within the City and County of Broomfield

#### Objectives

- ❖ Create a foundation of proficiency and professionalism within the Elections Division by having all full-time staff successfully complete the State Election Official Certification program
- ❖ Substantiate the accurate tabulation of voted ballots and certification of election results by Broomfield citizen representatives appointed by the local major political parties
  - Conduct a successful public hardware diagnostic test, logic and accuracy test and post-election audit of voting equipment for both the 2016 Primary and General Elections
  - Facilitate a successful canvass of election results

#### Prior Year Accomplishments

- Staff successfully completed continuing education requirements prior to the 2015 Coordinated Election and conducted a successful hardware diagnostic test, logic and accuracy test
- Staff facilitated a successful canvassing of election results

#### Strategic Outcome: Engaged and Fiscally Responsible Government

### Goal 2: Promote and preserve transparency in the democratic process within the City and County of Broomfield.

#### Objectives

- ❖ Provide ballot access and campaign finance support and education to candidates and the public
  - Provide citizen initiative guides for placing a question on the ballot by petition
  - Provide support to the two major political parties in the conduct of their precinct caucuses
  - Make publicly available all campaign finance report filings
- ❖ Provide Broomfield voters information regarding registration and voting options in 2016
  - Provide online lookup for ballot status
  - Provide timely education on voter service and polling center locations and services available
  - Mail notice of primary election to all unaffiliated voters
- ❖ Provide voter access to critical election processes while providing for security of judges, equipment, materials, and voter privacy
  - Provide designated public viewing areas for election activities
  - Implement new Secretary of State watcher accessibility plan

#### Prior Year Accomplishments

- Candidate guides and citizen initiative guides were created and made available. Candidates successfully used guides to gain ballot access.
- Website was optimized with a voter lookup and also maps associated with ample ballots. Watchers were given unprecedented access to elections activities. Streaming video of ballot processing was provided on our website.

#### Strategic Outcome: Engaged and Fiscally Responsible Government



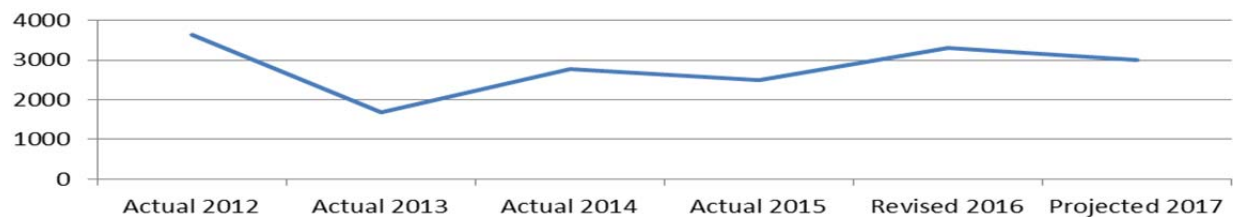
## CLERK AND RECORDER

### Goal 3: Promote, preserve, and improve voter education and outreach within the City and County of Broomfield

#### Objectives

- ❖ Support a diverse range of voter and voting educational opportunities for the citizens of Broomfield by developing and providing the public regular updates on elections-related activities
- ❖ Promote a diverse range of voter registration opportunities for the citizens of Broomfield by supporting on-line voter registration, in addition to in-person registration, within the City and County of Broomfield

#### Number of New Voter Registrations



#### Prior Year Accomplishments

- Utilized Constant Contact to broadcast email alerts and education pieces to voters during the election
- Worked with Broomfield Communications and Government Affairs to provide election alerts via social media and also to update our mail ballot voter instructions

## MOTOR VEHICLES

### Strategic Outcome: Engaged and Fiscally Responsible Government

#### Goal 1: Collect, audit, and distribute all vehicle revenues

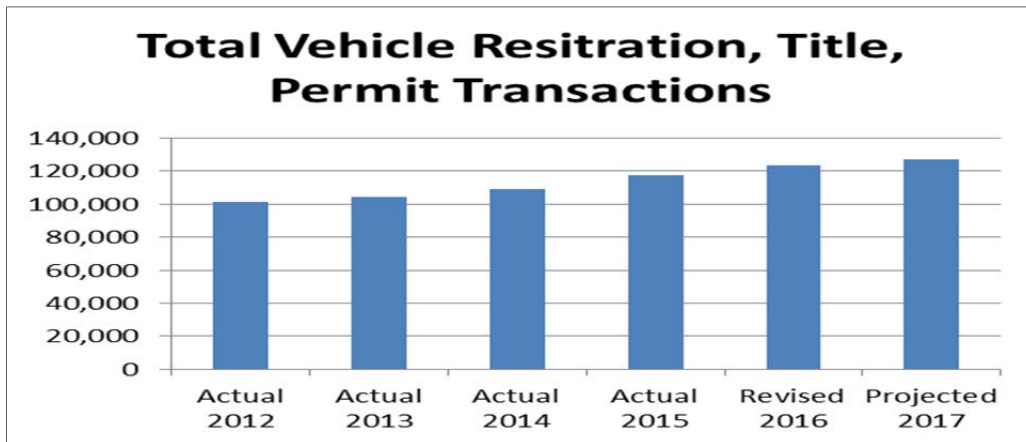
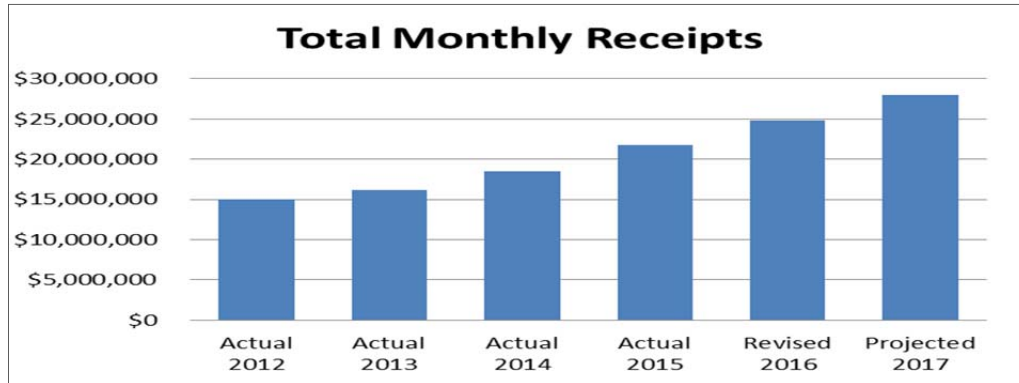
#### Objectives

- ❖ Generate, assess, and distribute revenue reports which meet internal deadlines and those set by statute
- ❖ Analyze daily reconciliation reports submitted by staff and review bank deposit submissions





## CLERK AND RECORDER



### Prior Year Accomplishments

- Revised office procedures and workflow for the processing of chattel mortgages. These changes allow for enhanced audibility of individual transactions.
- Revised office procedures and workflow for incoming phone calls allowing the division to maintain minimal wait time

## BOARD OF EQUILZATION

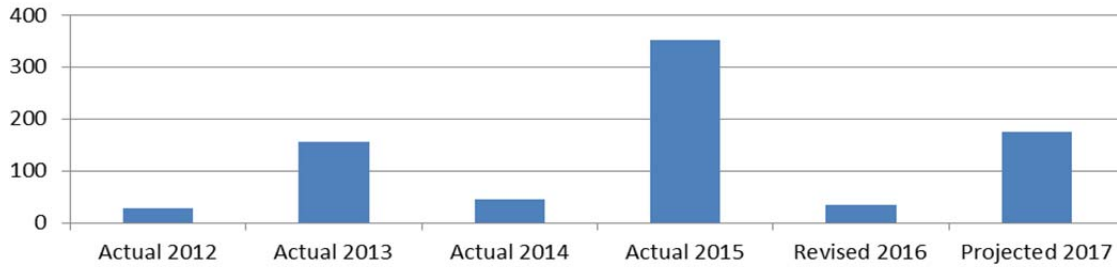
### Strategic Outcome: Engaged and Fiscally Responsible Government

**Goal 1: Provide Broomfield taxpayers, Board of Equalization members, and Assessor's staff with efficient administrative support during the Board or Equalization protest period and for abatement hearing held throughout the year**



## CLERK AND RECORDER

### Number of Protests



#### Prior Year Accomplishments

- Created and electronic index and image of all documents submitted during protest hearings for review by the Board of Equalization
- Assembled agenda packets and attended and transcribed minutes for Board of Equalization meetings
- Provided administrative support for arbitration hearings requested by Broomfield taxpayers

## RECORDING DIVISION

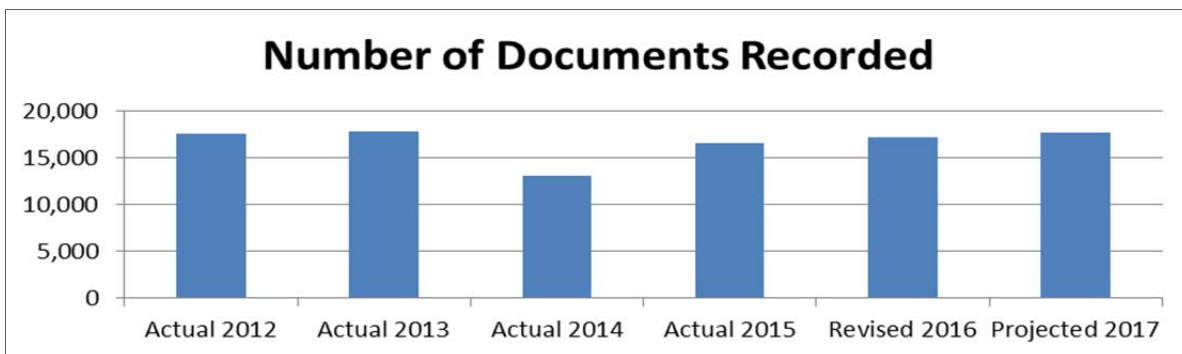
### Strategic Outcome: Engaged and Fiscally Responsible Government

**Goal 1: Provide Broomfield taxpayers, Board of Equalization members, and Assessor's staff with efficient administrative support during the Board of Equalization protest period and for abatement hearing held throughout the year**

#### Objectives

- ❖ Maintain a 24-hour turnaround for all recorded documents
- ❖ Process birth certificates in accordance with CDPHE guidelines

### Number of Documents Recorded



#### Prior Year Accomplishments

- Maintained a 24-hour turnaround on all recorded documents. Increased e-recording to 53% of our recorded documents
- Achieved 100% compliance on state audits of birth certificates
- Expanded internet service to display images of recorded document



# CITY AND COUNTY ATTORNEY

## MISSION

The purpose of the City and County Attorney's office is to provide advice and counsel on a wide variety of legal matters to city council, other city and county departments, boards, commissions, and committees in order to maintain the legality of their endeavors, thereby protecting them and the citizens of Broomfield from unnecessary liability and expense.

**William A. Tuthill III, City and County Attorney**

[btuthill@broomfield.org](mailto:btuthill@broomfield.org)

## SERVICES

The City and County Attorney's Office provides supervision on legal matters involving contractual relationships with other public and private agencies, drafts and reviews local legislation and policies, provides written and oral opinions on a variety of subjects.

The Attorney's Office also monitors state and federal legislation to assess impacts on City and County policies, procedures, and legislation.



## 2017 FINANCIAL SUMMARY

| <b>Expenditures By Account Type</b> | <b>2015<br/>Actuals</b> | <b>2016<br/>Original<br/>Budget</b> | <b>2016<br/>Revised<br/>Budget</b> | <b>2017<br/>Original<br/>Budget</b> |
|-------------------------------------|-------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| Personnel                           | 576,689                 | 594,528                             | 574,068                            | 616,362                             |
| Supplies & Equipment                | 6,750                   | 2,000                               | 2,000                              | 2,300                               |
| Contractual Services                | 21,814                  | 48,265                              | 48,265                             | 48,810                              |
| <b>Total Expenditures</b>           | <b>605,253</b>          | <b>644,793</b>                      | <b>624,333</b>                     | <b>667,472</b>                      |

| <b>Expenditures By Division</b> | <b>2015<br/>Actuals</b> | <b>2016<br/>Original<br/>Budget</b> | <b>2016<br/>Revised<br/>Budget</b> | <b>2017<br/>Original<br/>Budget</b> |
|---------------------------------|-------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| 01-12100 City Attorney          | 433,262                 | 555,663                             | 434,418                            | 477,065                             |
| 02-12100 County Attorney        | 171,991                 | 89,130                              | 189,915                            | 190,407                             |
| <b>Total Expenditures</b>       | <b>605,253</b>          | <b>644,793</b>                      | <b>624,333</b>                     | <b>667,472</b>                      |



# CITY AND COUNTY ATTORNEY

## POSITION SUMMARY (FTE)

| Department Summary     |                 | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|------------------------|-----------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                        |                 | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| 01-12100               | City Attorney   | 3.15           | 0.00 | 3.15                    | 0.00 | 3.15                   | 0.00 | 3.15                    | 0.00 |
| 02-12100               | County Attorney | 1.20           | 0.00 | 1.20                    | 0.00 | 1.20                   | 0.00 | 1.20                    | 0.00 |
| <b>Total Positions</b> |                 | 4.35           | 0.00 | 4.35                    | 0.00 | 4.35                   | 0.00 | 4.35                    | 0.00 |

## SIGNIFICANT CHANGES IN 2017

❖ No significant changes



# COMMUNICATIONS AND GOVERNMENTAL AFFAIRS

## MISSION

The mission of the Communications and Governmental Affairs Department is to provide engaging, informative, and innovative methods of communication that publicize and support the City and County of Broomfield's brand and service to audiences through a multi-media platform approach.

**Jennifer Hoffman**  
**Assistant City and County Manager**  
[jhoffman@broomfield.org](mailto:jhoffman@broomfield.org)

## SERVICES

The Communications and Governmental Affairs division guides methods and programs for engagement to all audiences within and beyond Broomfield. Assist departments with communication and engagement strategy using social media, video production, the website, and strategically-created print pieces to provide information and engage the public.



## MAJOR SERVICE AREAS

- ❖ Public Relations/Marketing
- ❖ Website Design and Administration
- ❖ Social Media
- ❖ Graphic Design
- ❖ Video Production/Channel 8
- ❖ Local/ State/ Federal Government

## 2017 FINANCIAL SUMMARY

| <b>Expenditures By Account Type</b> | <b>2015<br/>Actuals</b> | <b>2016<br/>Original<br/>Budget</b> | <b>2016<br/>Revised<br/>Budget</b> | <b>2017<br/>Original<br/>Budget</b> |
|-------------------------------------|-------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| Personnel                           | 555,550                 | 544,333                             | 586,453                            | 636,519                             |
| Supplies & Equipment                | 16,019                  | 15,030                              | 11,589                             | 5,805                               |
| Contractual Services                | 134,295                 | 155,262                             | 146,203                            | 157,232                             |
| <b>Total Expenditures</b>           | <b>705,864</b>          | <b>714,625</b>                      | <b>744,245</b>                     | <b>799,556</b>                      |

| <b>Expenditures By Division</b> | <b>2015<br/>Actuals</b> | <b>2016<br/>Original<br/>Budget</b> | <b>2016<br/>Revised<br/>Budget</b> | <b>2017<br/>Original<br/>Budget</b> |
|---------------------------------|-------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| 01-17100 Communications         | 705,864                 | 714,625                             | 744,245                            | 799,556                             |
| <b>Total Expenditures</b>       | <b>705,864</b>          | <b>714,625</b>                      | <b>744,245</b>                     | <b>799,556</b>                      |



# COMMUNICATIONS AND GOVERNMENTAL AFFAIRS

## POSITION SUMMARY (FTE)

| Department Summary      | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|-------------------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                         | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| 01-17100 Communications | 5.00           | 0.00 | 5.00                    | 0.00 | 5.00                   | 0.75 | 5.00                    | 0.75 |
| <b>Total Positions</b>  | 5.00           | 0.00 | 5.00                    | 0.00 | 5.00                   | 0.75 | 5.00                    | 0.75 |

## SIGNIFICANT CHANGES IN 2017

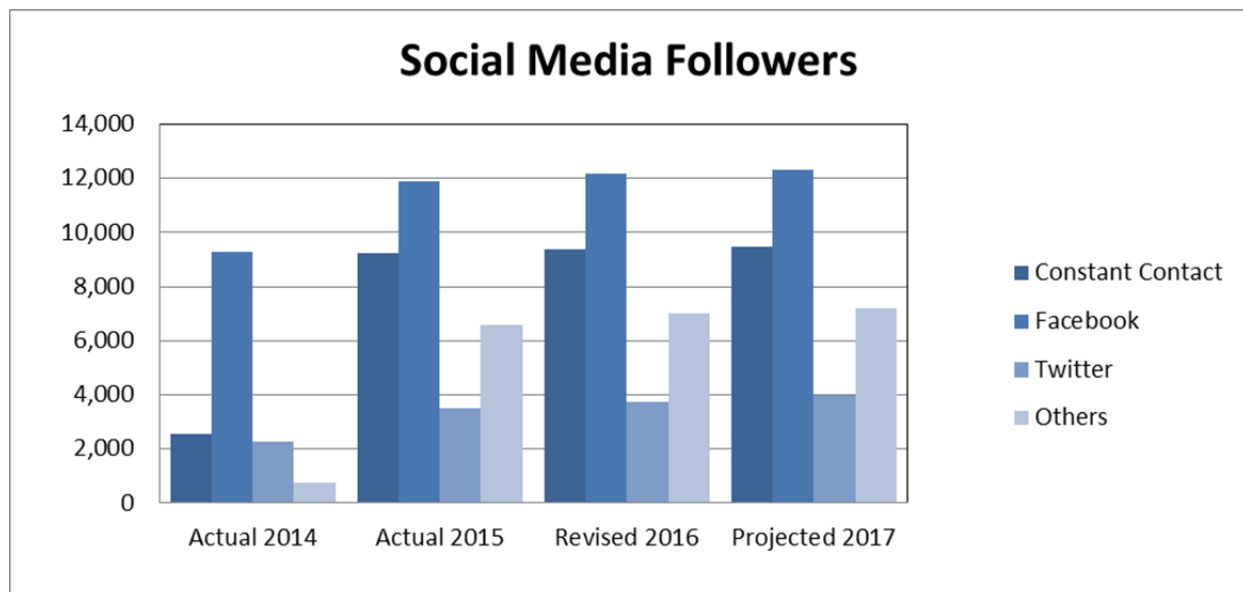
- ❖ In 2016, relocation of the vacant Recreation Services Specialist position to CGA as a Communications Engagement Specialist to allow for a team approach to the marketing and communication efforts for the Recreation Department

### Strategic Outcome: Responsive and Fiscally Responsible Government

#### Goal 1: To engage with citizens in an authentic and meaningful way

#### Objectives

- ❖ Utilize all methods of engagement to strategically inform and interact with internal and external audiences
  - Assist staff and departments with communication and engagement strategy
  - Use social media, video production, the website, and strategically created print pieces to provide information and engage the public
  - Continually update website content to improve the user experience based on analysis of Google Analytics data



#### Prior Year Accomplishments



## COMMUNICATIONS AND GOVERNMENTAL AFFAIRS

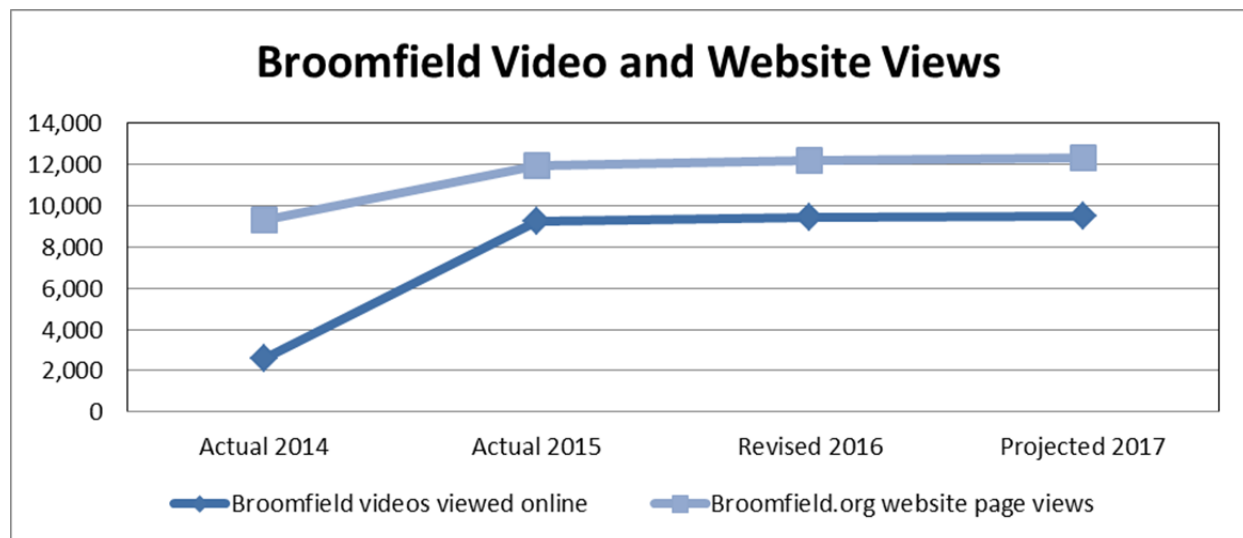
- Both Facebook and Twitter became more pronounced and engaging communication tools
- Focused on adding new and maximizing existing social media accounts to become more pronounced and engaging communication tools
- The City and County of Broomfield Newsletter transitioned to a more cost-effective electronic eNewsletter
- Transitioning to more Digital Marketing versus newspaper, magazine, etc. in order to better reach target audiences with a greater understanding on effectiveness and return on investment
- Facilitated the execution and marketing of the 2015 Community Survey
- Initiated the launch of Broomfield Goes Google transition

### Strategic Outcome: Responsive and Fiscally Responsible Government

#### Goal 2: To utilize innovation and technology to connect, engage, and grow Broomfield

#### Objectives

- ❖ Increase the number of views for Broomfield videos and website through innovative, responsible and effective communication efforts
- ❖ Direct a favorable brand perception within our core audiences, regionally and nationally



#### Prior Year Accomplishments

- Introduced a new video strategy, focusing on shorter content to encourage viewership across channels, online and on air
- Introduced more robust website analytics system utilizing Google Analytics to improve usability and data-driven decision opportunities
- Finalized vendor selection and contract for the new website design and content management system and initiated the project
- Continued assistance and training to more than 70 web representatives to assure the website was kept current and offered assistance and training for migration to the new website





# HUMAN RESOURCES

## MISSION

The Human Resources Department's mission is to provide exceptional service by treating all people with respect and dignity, maximizing partnerships and resources, encouraging diversity, and using innovation.

**Suzanne Smith, Director**  
[ssmith@broomfield.org](mailto:ssmith@broomfield.org)

## SERVICES

Human Resources administers personnel policies and procedures in accordance with the established personnel merit system assuring competitive and equal employment opportunities in order to recruit and retain a dynamic and innovative Broomfield workforce.

The Human Resources Department acts as advocate and sponsor for participants enrolled in the Money Purchase Pension Plans and General Employees' Pension Plan.



The Department assures proper enrollment of participants and assists participants in the resolution of issues relating to asset allocation, loans, vesting, and other plan provisions.

The Department schedules training on retirement issues and provides information relating to plan provisions. Annual reviews are conducted to assure compliance with any changes to the IRS Code. The Human Resources Department also acts as advocate and sponsor for participants enrolled in the Medical Care Expense Plan. The Department assures proper enrollment of participants and assists participants in the resolution of outstanding issues relating to claim payments and eligibility.

The Department prepares and distributes the plan document and provides information relating to plan design, open and/or special enrollment, and claims administration. Claim expenditures are reviewed on a quarterly basis to assess the viability of cost containment measures. Financial data are reviewed on a monthly basis to assure compliance to the Plan's financial objectives.

## 2017 FINANCIAL SUMMARY

| Expenditures By Account Type | 2015<br>Actuals  | 2016 Original<br>Budget | 2016 Revised<br>Budget | 2017 Original<br>Budget |
|------------------------------|------------------|-------------------------|------------------------|-------------------------|
| Personnel                    | 693,557          | 822,856                 | 812,700                | 785,959                 |
| Supplies & Equipment         | 4,153            | 6,320                   | 6,320                  | 6,610                   |
| Contractual Services         | 1,501,985        | 1,774,777               | 1,534,476              | 1,584,447               |
| <b>Total Expenditures</b>    | <b>2,199,695</b> | <b>2,603,953</b>        | <b>2,353,496</b>       | <b>2,377,016</b>        |



## HUMAN RESOURCES

| Expenditures By Division                    | 2015<br>Actuals  | 2016 Original<br>Budget | 2016 Revised<br>Budget | 2017 Original<br>Budget |
|---------------------------------------------|------------------|-------------------------|------------------------|-------------------------|
| 01-16100 Human Resources                    | 859,546          | 1,055,036               | 1,058,130              | 1,011,455               |
| 01-16500 City Worker Comp & Unempl. Ins.    | 860,739          | 951,895                 | 806,369                | 849,665                 |
| 02-16500 County Worker Comp & Unempl. Ins.  | 242,274          | 287,409                 | 228,155                | 245,189                 |
| 05-16500 Library Worker Comp & Unempl. Ins. | 7,700            | 10,667                  | 10,899                 | 6,928                   |
| 06-16500 Streets Worker Comp & Unempl. Ins. | 70,779           | 89,613                  | 77,463                 | 85,334                  |
| 08-16500 HHS Worker Comp & Unempl. Ins.     | 27,891           | 38,227                  | 30,742                 | 35,842                  |
| 40-16500 Water Worker Comp & Unempl. Ins.   | 75,887           | 101,310                 | 88,377                 | 84,021                  |
| 45-16500 Sewer Worker Comp & Unempl. Ins.   | 54,879           | 69,796                  | 53,361                 | 58,582                  |
| <b>Total Expenditures</b>                   | <b>2,199,695</b> | <b>2,603,953</b>        | <b>2,353,496</b>       | <b>2,377,016</b>        |

### POSITION SUMMARY (FTE)

| Department Summary       | 2015<br>Actual |             | 2016<br>Original Budget |             | 2016<br>Revised Budget |             | 2017<br>Original Budget |             |
|--------------------------|----------------|-------------|-------------------------|-------------|------------------------|-------------|-------------------------|-------------|
|                          | FT             | PT          | FT                      | PT          | FT                     | PT          | FT                      | PT          |
| 01-16100 Human Resources | 7.00           | 0.72        | 7.00                    | 0.72        | 7.00                   | 0.72        | 7.00                    | 0.72        |
| <b>Total Positions</b>   | <b>7.00</b>    | <b>0.72</b> | <b>7.00</b>             | <b>0.72</b> | <b>7.00</b>            | <b>0.72</b> | <b>7.00</b>             | <b>0.72</b> |

### SIGNIFICANT CHANGES IN 2017

- ❖ In 2016, an increase in Personnel Services of \$119,100
- ❖ In 2016, an increase in temporary hours of \$45,200 and 1,560 hours to provide support for software implementation
- ❖ An increase of \$49,500 in Contractual Services primarily due to an increase in workers' compensation and unemployment insurance.

### Strategic Outcome: Engaged and Fiscally Responsible Government

#### Goal 1: Establish effective and efficient strategies and programs to limit future workers' compensation liability

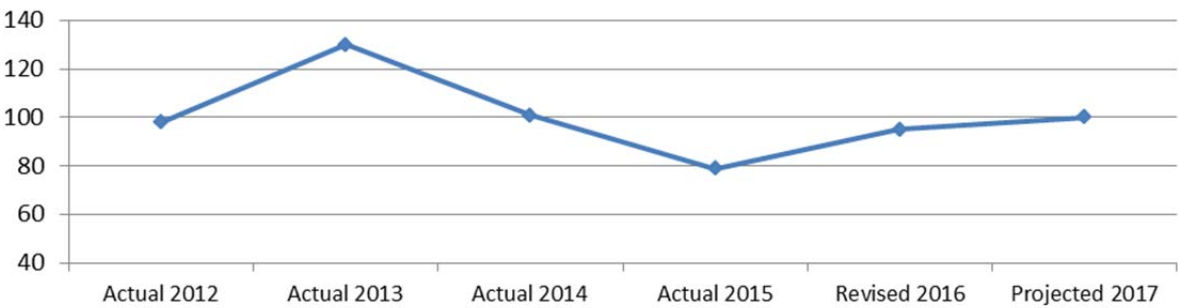
#### Objectives

- ❖ Manage Workers' Compensation and Safety programs to qualify for lower rates through the National Council on Compensation Insurance
- ❖ Review Workers' compensation cost reports with department staff and enact plans to minimize future claims



# HUMAN RESOURCES

## Workers' Compensation Claims



### Prior Year Accomplishments

- Experienced the lowest number of workers compensation claims in 2015
- Revised safety manual
- Developed and distributed quarterly and annual workers comp reports

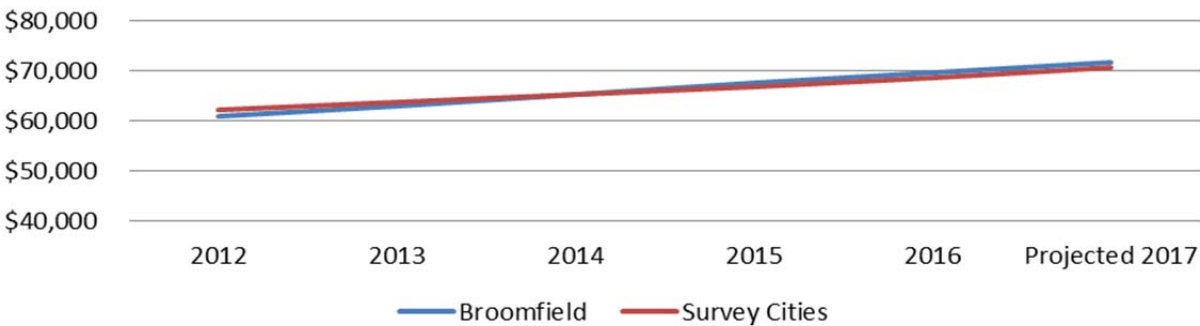
### Strategic Outcome: Engaged and Fiscally Responsible Government

#### Goal 2: Attract and retain effective employees

#### Objectives

- ❖ Maintain a competitive compensation and benefit package
- ❖ Establish a strategic plan and partnered with departments to increase employee engagement
- ❖ Engage employees in opportunities for meaningful work and career development as measured by employee surveys

## Average Salary Comparison





## HUMAN RESOURCES

### Prior Year Accomplishments

- Maintained a competitive compensation and benefit package
- Successful recruitment of leadership positions including: Chief Technology Officer, Deputy City and County Attorney, Recreation Program Manager, Water Resources Manager, Commercial Appraiser
- Strategically realigned the structure of several divisions to allow for better retention
- Partnered with Communications on LinkedIn, Twitter, Facebook and YouTube to promote job postings and to promote work environment

### Strategic Outcome: Engaged and Fiscally Responsible Government

#### Goal 3: Provide employees the opportunity and educational resources to invest and save for retirement

#### Objectives

- ❖ Provide ongoing retirement education to employees by providing monthly financial tips and educational sessions
- ❖ Provide trainings for employees on the Empower retirement website and various retirement calculators

### Prior Year Accomplishments

- Hired an independent investment advisor for the general employees' pension plan and the deferred compensation plan
- Completed request for services and hired new vendor for recordkeeping services for the general employees' pension plan and deferred compensation plan
- Plan expenses for the general employees' money purchase plan will remain the same but enhanced services will be available for participants in 2016
- Recordkeeping expenses for the deferred compensation plan will be lowered from \$151 per participant per year to \$90 per participant per year (reduced by 67%)

### Strategic Outcome: Engaged and Fiscally Responsible Government

#### Goal 4: Offer a financially viable medical care plan

#### Objectives

- ❖ Determine advantages and disadvantages of implementing an on-site or near-site clinic
- ❖ Investigate feasibility of switching to a high performance provider network
- ❖ Explore pharmacy benefit manage alternatives

### Prior Year Accomplishments

- Recognized as a top 10 Healthiest Employer in the Denver Large market.
- Implemented a State of Slim program. 39 employees completed a 16 week program. 1,210 pounds were lost (average of 31 pounds per participant) which represents an average weight loss of about 14%.



## MUNICIPAL COURTS

### MISSION

The mission of Municipal Courts is to provide all individuals with timely, convenient judicial administration services in a courteous, dignified, and respectful manner.

**Julie McCarthy, Director**  
[julie.mccarthy@judicial.state.co.us](mailto:julie.mccarthy@judicial.state.co.us)

### SERVICES

The Broomfield Courts provide municipal and county level of judicial services for the community. The Broomfield Courts offer a one-stop shopping scenario for public services with co-location of courts, police department, and district attorney offices in one building.



### 2017 FINANCIAL SUMMARY

| Expenditures By Account Type | 2015<br>Actuals  | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|------------------------------|------------------|----------------------------|---------------------------|----------------------------|
| Personnel                    | 392,618          | 420,370                    | 427,255                   | 400,208                    |
| Supplies & Equipment         | 220              | 1,500                      | 2,700                     | 2,350                      |
| Contractual Services         | 1,744,493        | 1,833,797                  | 1,934,979                 | 1,941,375                  |
| <b>Total Expenditures</b>    | <b>2,137,331</b> | <b>2,255,667</b>           | <b>2,364,934</b>          | <b>2,343,933</b>           |

| Expenditures By Division     | 2015<br>Actuals  | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|------------------------------|------------------|----------------------------|---------------------------|----------------------------|
| 01-15100 Municipal Court     | 415,138          | 449,092                    | 455,977                   | 435,433                    |
| 02-15200 17th District Court | 33,550           | 33,500                     | 33,500                    | 33,500                     |
| 02-15300 District Attorney   | 1,688,643        | 1,773,075                  | 1,875,457                 | 1,875,000                  |
| <b>Total Expenditures</b>    | <b>2,137,331</b> | <b>2,255,667</b>           | <b>2,364,934</b>          | <b>2,343,933</b>           |

### POSITION SUMMARY (FTE)

| Department Summary     |                 | 2015<br>Actual |             | 2016<br>Original Budget |             | 2016<br>Revised Budget |             | 2017<br>Original Budget |             |
|------------------------|-----------------|----------------|-------------|-------------------------|-------------|------------------------|-------------|-------------------------|-------------|
|                        |                 | FT             | PT          | FT                      | PT          | FT                     | PT          | FT                      | PT          |
| 01-15100               | Municipal Court | 4.00           | 0.65        | 4.00                    | 0.65        | 4.00                   | 0.65        | 4.00                    | 0.65        |
| <b>Total Positions</b> |                 | <b>4.00</b>    | <b>0.65</b> | <b>4.00</b>             | <b>0.65</b> | <b>4.00</b>            | <b>0.65</b> | <b>4.00</b>             | <b>0.65</b> |



## MUNICIPAL COURTS

### SIGNIFICANT CHANGES IN 2017

- ❖ An increase of \$102,000 in Contractual Services for District Attorney services

### Strategic Outcome: Engaged and Fiscally Responsible Government

#### GOAL 1: Provide superior service to all Broomfield Municipal Courts customers through timeliness, availability, and job knowledge of court staff

##### Objectives

- ❖ Monitor and review court functions and operations for accurate processing as established by municipal codes and statutes
- ❖ Maintain appropriate number of staff to ensure efficient and timely processing of cases

##### Prior Accomplishments

- Set court hours to be open from 7:30 a.m. to 4:30 p.m., including lunch hours, to meet customer demand
- Cross trained staff to meet customer needs
- Offer outside drop box and mail-in payment options

### Strategic Outcome: Engaged and Fiscally Responsible Government

#### GOAL 2: Build and maintain open communication between Municipal and State judicial officers to provide seamless services to all users

##### Objectives

- ❖ Coordinate efforts between Clerk of Court and Court Administrator to provide adequate staffing for front counter and telephone inquiries, by establishing schedules that are agreeable to both court operations
- ❖ Court Administrator and Clerk of Court will seek out team-building opportunities for staff to maintain "team" atmosphere

##### Prior Year Accomplishments

- Held monthly and quarterly meetings with all judges and staff
- Held applicable trainings to allow staff to better assist public and process cases



# ASSESSOR

## MISSION

Establish fair and equitable property values for all types of property in the City and County of Broomfield in an efficient, respectful, and courteous manner, while providing excellent customer service.

**Sandy Herbison, Assessor**  
[sherbison@broomfield.org](mailto:sherbison@broomfield.org)

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## SERVICES

The Assessor follows the State of Colorado constitution and statutes, which mandate the procedures in determining the fair and equitable values of property, both real and personal. The Assessor uses these values to generate an abstract and certification for the City and County and other taxing authorities, and to provide a tax roll to the Revenue Manager.



## MAJOR SERVICE AREAS

- ❖ Reports
- ❖ Abstracts
- ❖ Certification
- ❖ Public Records
- ❖ Property Information
- ❖ Valuation
- ❖ Sales Analysis

## 2017 FINANCIAL SUMMARY

| <b>Expenditures By Account Type</b> | <b>2015<br/>Actuals</b> | <b>2016<br/>Original<br/>Budget</b> | <b>2016<br/>Revised<br/>Budget</b> | <b>2017<br/>Original<br/>Budget</b> |
|-------------------------------------|-------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| Personnel                           | 641,524                 | 688,185                             | 705,049                            | 727,879                             |
| Supplies & Equipment                | 13,469                  | 6,130                               | 6,130                              | 1,550                               |
| Contractual Services                | 51,974                  | 87,190                              | 81,366                             | 144,495                             |
| <b>Total Expenditures</b>           | <b>706,967</b>          | <b>781,505</b>                      | <b>792,545</b>                     | <b>873,924</b>                      |

| <b>Expenditures By Division</b> | <b>2015<br/>Actuals</b> | <b>2016<br/>Original<br/>Budget</b> | <b>2016<br/>Revised<br/>Budget</b> | <b>2017<br/>Original<br/>Budget</b> |
|---------------------------------|-------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| 02-50700 Assessor               | 706,967                 | 781,505                             | 792,545                            | 873,924                             |
| <b>Total Expenditures</b>       | <b>706,967</b>          | <b>781,505</b>                      | <b>792,545</b>                     | <b>873,924</b>                      |





## POSITION SUMMARY (FTE)

| Department Summary     | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|------------------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                        | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| 02-50700 Assessor      | 9.00           | 0.00 | 9.00                    | 0.00 | 9.00                   | 0.00 | 9.00                    | 0.00 |
| <b>Total Positions</b> | 9.00           | 0.00 | 9.00                    | 0.00 | 9.00                   | 0.00 | 9.00                    | 0.00 |

## SIGNIFICANT CHANGES IN 2017

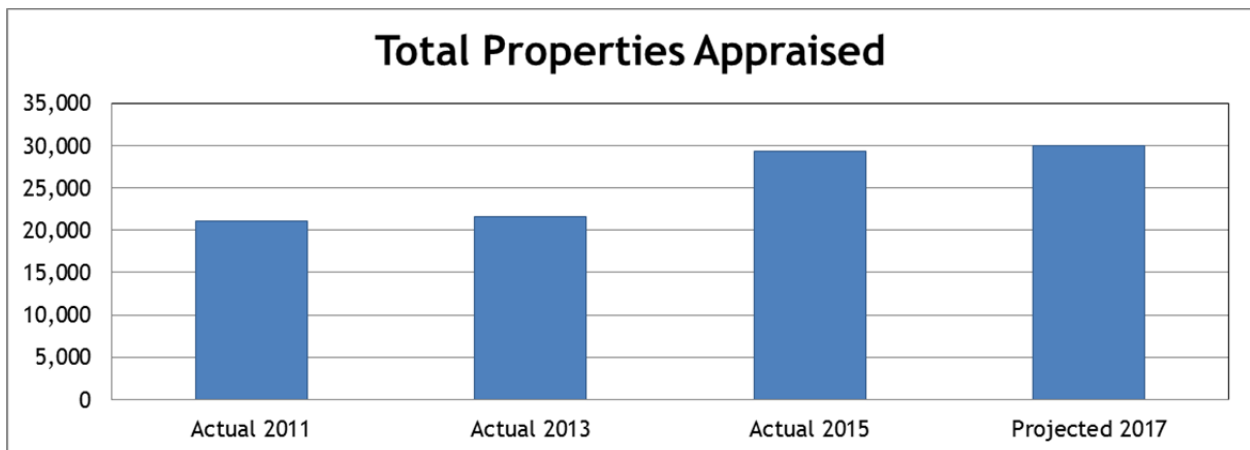
- ❖ An increase of \$35,000 in Contractual Services for a 3D data services contract to produce 3D topological surveys of 101 buildings within Broomfield

### Strategic Outcome: Responsive and Fiscally Responsible Government

#### Goal 1: Generate fair and equitable property values

##### Objectives

- ❖ Operate more efficiently and effectively
- ❖ Generate tax roll
- ❖ Identify, list, and value all real and personal property



\*The chart above displays the total number of properties appraised during the year of appraisal

### Strategic Outcome: Responsive and Fiscally Responsible Government

#### Goal 2: Complete Management Audit

##### Objectives

- ❖ Internal Control Monitoring Reports
  - Complete the policies and procedures that govern the audit and review of data used for the valuation of property and documentation of the audit process



## ASSESSOR

- ❖ Filing Plan
  - Complete the policy and procedure for standard documented filing plan that is followed by all employees

### Prior Year Accomplishments

- Completed and implemented a Succession Plan for the department
- Completed and adopted a Policies and Procedures Manual for the department

### Strategic Outcome: Responsive and Fiscally Responsible Government

#### Goal 3: Improve Teamwork and Efficiency

##### Objectives

- ❖ Complete remodel of the floor plan to facilitate collaborative workspace and team interaction
- ❖ Purchase and deploy tablets and laptops to improve staff efficiency in their mobile work environment and reduce costs through limiting required printing

### Strategic Outcome: Responsive and Fiscally Responsible Government

#### Goal 4: Restructure Department for Continued Improvement in Staff Qualifications and Credentials

##### Objectives

- ❖ Complete an organizational change to encourage continued development of all staff and provide opportunities for professional growth
- ❖ Create designated lead positions to encourage team collaboration and create efficient work groups



## MISSION

The Finance Department's mission is to safeguard City and County assets, assure legal and fiscal accountability, and provide excellent customer service to both internal and external customers.

**Pat Soderberg, Director**  
psoderberg@broomfield.org

## SERVICES

The **Fiscal Services** division is responsible for the administration of all financial record-keeping and reporting functions for the City and County. In accordance with the charter, municipal code, and other regulatory requirements, Fiscal Services accounts for all financial transactions (general ledger, payroll, internal controls, accounts payable, fixed assets, cash/investment management and debt management). Working in partnership with all departments, staff provides financial information to aid decision-making and process workflows to receive and disburse City and County financial resources.



The **Budget** division generates fiscal policies, procedures, and analyses, which ensure accountability of City and County resources. In partnership with departments, Budget monitors and manages all authorized appropriations through the review of revenues and expenditures, including those associated with grants. Budget also provides performance management guidance to promote the efficient and effective use of resources.

The **Risk Management** division oversees the property and liability insurance program for the City and County of Broomfield.

The **Purchasing** division collaborates with the City and County of Broomfield's departments to assure best value acquisitions, ensuring compliance and equity for internal customers, taxpayers and vendors through ethical, transparent, and timely procurements. Purchasing uses all available technologies to reach the greatest number of vendors, while supplying support to our internal customers and taxpayers. It investigates and proposes eligible cooperative procurements available to internal customers for cost saving and environmentally sustainable acquisitions at all spending thresholds. The Purchasing Division also provides contract administration to City and County departments. It audits, educates, and assists them on contractual agreements to ensure equitable risk protection, current legal requirements, efficient project completion, and/or eligible term extensions and amendments.

The **Revenue Management** division oversees the education, licensure, audit, and collection oversight of all businesses required to collect sales and use tax in the City and County of Broomfield. Revenue Management is also responsible for the Treasurer's functions of collection and distribution of property tax, as well as the Public Trustee functions of administering foreclosures and executing the releasing of deeds of trust.

The **Utility Billing** division administers the billing and collection of water and sewer utilities through reading meters, generating bills, processing payments, and managing miscellaneous accounts receivable.



## 2017 FINANCIAL SUMMARY

| Expenditures By Account Type | 2015             | 2016 Original    | 2016 Revised     | 2017 Original    |
|------------------------------|------------------|------------------|------------------|------------------|
|                              | Actuals          | Budget           | Budget           | Budget           |
| Personnel                    | 2,729,135        | 2,742,007        | 2,869,043        | 2,998,199        |
| Supplies & Equipment         | 12,310           | 34,576           | 42,376           | 32,330           |
| Contractual Services         | 1,452,334        | 1,489,323        | 1,885,327        | 1,520,543        |
| Misc. Expenditures           | 16,907           | 22,900           | 22,900           | 23,620           |
| <b>Total Expenditures</b>    | <b>4,210,686</b> | <b>4,288,806</b> | <b>4,819,646</b> | <b>4,574,692</b> |

| Expenditures By Division  | 2015             | 2016 Original    | 2016 Revised     | 2017 Original    |
|---------------------------|------------------|------------------|------------------|------------------|
|                           | Actuals          | Budget           | Budget           | Budget           |
| 01-50100 Fiscal Svcs      | 1,235,653        | 1,239,061        | 1,290,201        | 1,301,624        |
| 01-50200 Budget           | 430,273          | 446,159          | 475,086          | 501,506          |
| 01-50300 Risk Mgmt        | 563,668          | 606,987          | 618,850          | 631,787          |
| 01-50400 Purchasing       | 204,209          | 244,784          | 290,376          | 346,331          |
| 01-50500 Revenue Mgmt     | 283,768          | 291,328          | 279,931          | 294,863          |
| 02-50300 Risk Mgmt        | 288,249          | 259,220          | 259,220          | 259,220          |
| 02-50500 Revenue Mgmt     | 397,248          | 407,394          | 411,178          | 410,875          |
| 40-50300 Risk Mgmt        | 98,383           | 53,500           | 450,182          | 53,500           |
| 40-50600 Utility Billing  | 492,045          | 484,702          | 487,889          | 511,623          |
| 45-50300 Risk Mgmt        | 53,679           | 93,500           | 93,500           | 93,500           |
| 45-50600 Utility Billing  | 163,511          | 162,171          | 163,233          | 169,863          |
| <b>Total Expenditures</b> | <b>4,210,686</b> | <b>4,288,806</b> | <b>4,819,646</b> | <b>4,574,692</b> |

## POSITION SUMMARY (FTE)

| Department Summary                 | 2015         |             | 2016            |             | 2016           |             | 2017            |             |
|------------------------------------|--------------|-------------|-----------------|-------------|----------------|-------------|-----------------|-------------|
|                                    | Actual       |             | Original Budget |             | Revised Budget |             | Original Budget |             |
|                                    | FT           | PT          | FT              | PT          | FT             | PT          | FT              | PT          |
| 01-50100 Fiscal Services           | 11.40        | 2.26        | 11.40           | 2.26        | 11.40          | 1.77        | 11.40           | 1.77        |
| 01-50200 Budget & Compliance       | 3.60         | 0.80        | 3.60            | 0.80        | 4.60           | 0.00        | 4.60            | 0.00        |
| 01-50300 Risk Management           | 1.35         | 0.00        | 1.35            | 0.00        | 1.10           | 0.16        | 1.10            | 0.16        |
| 01-50400 Purchasing                | 1.65         | 0.64        | 1.65            | 0.64        | 1.90           | 1.77        | 1.90            | 1.77        |
| 01-50500 Revenue Management-City   | 2.00         | 0.00        | 2.00            | 0.00        | 2.00           | 0.00        | 2.00            | 0.00        |
| 02-50500 Revenue Management-County | 4.00         | 0.00        | 4.00            | 0.00        | 4.00           | 0.00        | 4.00            | 0.00        |
| 40-50600 Utility Billing-Water     | 3.00         | 1.05        | 3.00            | 1.05        | 3.00           | 0.98        | 3.00            | 0.98        |
| 45-50600 Utility Billing-Sewer     | 1.00         | 0.35        | 1.00            | 0.35        | 1.00           | 0.32        | 1.00            | 0.32        |
| <b>Total Positions</b>             | <b>28.00</b> | <b>5.10</b> | <b>28.00</b>    | <b>5.10</b> | <b>29.00</b>   | <b>5.00</b> | <b>29.00</b>    | <b>5.00</b> |



## FINANCE

### SIGNIFICANT CHANGES IN 2017

#### Fiscal Services

- ❖ In 2016, an increase of \$13,400 in Personnel for a Temporary Payroll position to help with software implementation

#### Budget

- ❖ In 2016, an increase of \$13,800 in Personnel for a Budget Intern
- ❖ In 2016, an increase of 0.20 FTE and \$13,900 in Personnel to change a part time Budget Analyst position to full time

#### Risk Management

- ❖ In 2016, \$396,700 in Contractual Services for FEMA related expenses rolled forward from the 2013 flood
- ❖ In 2016, an increase of \$9,000 in Personnel for a Risk Management Intern

#### Purchasing

- ❖ An increase of 0.80 FTE and \$85,800 in Personnel for a limited-appointment Procurement Specialist position

#### Revenue Management

- ❖ No significant changes

#### Utility Billing

- ❖ An increase of \$19,200 in Contractual Services for increased third-party credit card processing fees

## FISCAL SERVICES

### Strategic Outcome: Engaged and Fiscally Responsible Government

#### Goal 1: Communicate financial information on the City and County of Broomfield

#### Objectives

- ❖ Publish accurate and timely monthly financial reports
- ❖ Publish a Comprehensive Annual Financial Report (CAFR) each year
- ❖ Implement all Government Accounting Standards Board requirements by effective dates noted in the standard

#### Prior Year Accomplishments

- Closed all reporting periods on time
- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting award
- Had no material corrections to prior-month entries
- Received a clean opinion on both the City and County's financial statements and Single Audit



## BUDGET

### Strategic Outcome: Engaged and Fiscally Responsible Government

#### GOAL 1: Develop and produce an Annual Budget Document

##### Objectives

- ❖ Establish a fiscal philosophy which responds to economic conditions and generates a balanced budget by the fall of each year
- ❖ Redesign the department chapters in the Budget Document for a fresh new look

##### Prior Year Accomplishments

- Received GFOA Special Performance Metrics Recognition for the 2015 Budget Document

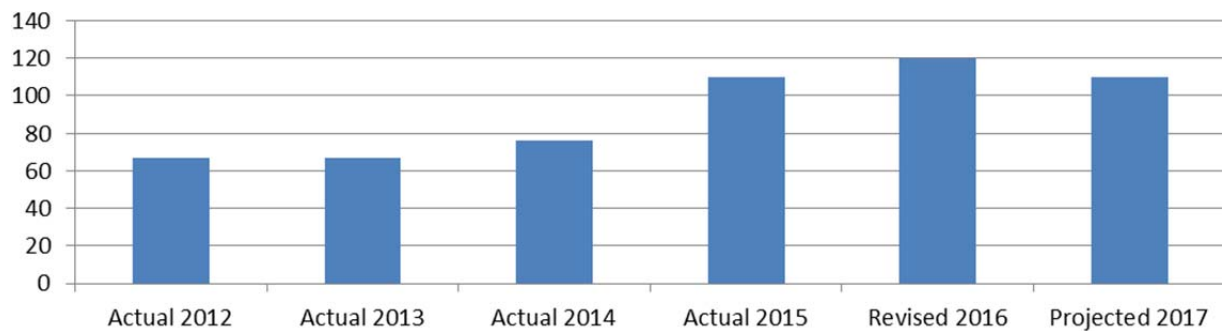
### Strategic Outcome: Engaged and Fiscally Responsible Government

#### GOAL 2: Measure fiscal responsibility in accordance with the Annual Budget

##### Objectives

- ❖ Compare and review departmental actual to budget reports on a monthly basis
- ❖ Analyze revenue collections throughout the year as compared to budget forecast
- ❖ Prepare and analyze monthly revenue reports as measured by the percent of change in revenue from the prior years

#### Number of Decision Package Proposals Submitted



##### Prior Year Accomplishments

- Processed 110 decision packages in 2015 for the 2016 budget cycle



## FINANCE

### RISK MANAGEMENT

**Strategic Outcome: Engaged and Fiscally Responsible Government**

#### **GOAL 1: Protect the assets of the City and County of Broomfield**

##### **Objectives**

- ❖ Reduce and mitigate the potential for loss to the City and County of Broomfield
- ❖ Partner with each department to encourage a risk management philosophy

##### **Prior Year Accomplishments**

- Updated insurance requirements for vendors and contractors
- Developed and implemented new claim forms to gather relevant information
- Developed and implemented claims tracking spreadsheets to capture claims data
- Began implementation of building inspection program

### PURCHASING

**Strategic Outcome: Engaged and Fiscally Responsible Government**

#### **GOAL 1: Maintain an efficient, cost effective, and accountable procurement process for the City and County of Broomfield**

##### **Objectives**

- ❖ Provide outcome efficiencies for internal customers
- ❖ Demonstrate value-added cost savings through procurement

##### **Prior Year Accomplishments**

- The Procurement Code was updated through Ordinance No. 2010 approved by Council. The Procurement Manual and Desk Manual with interactive forms were published on the Digital Dashboard to reflect requirements of the newly approved ordinance
- Staff maintained an active role in the HRIS system as a service procurement

**Strategic Outcome: Engaged and Fiscally Responsible Government**

#### **GOAL 2: Provide contractual support to citywide staff**

##### **Objectives**

- ❖ Accurately process agreements and term extensions in a timely fashion
- ❖ Increase the percentage of completed contract documents attached to purchase order requests by working with designated end users





## FINANCE

### Prior Year Accomplishments

- Conducted training classes for other divisions to instruct on the impacts of revised procurement policies and procedures
- Implemented interactive contract and contract amendment templates

## REVENUE MANAGEMENT

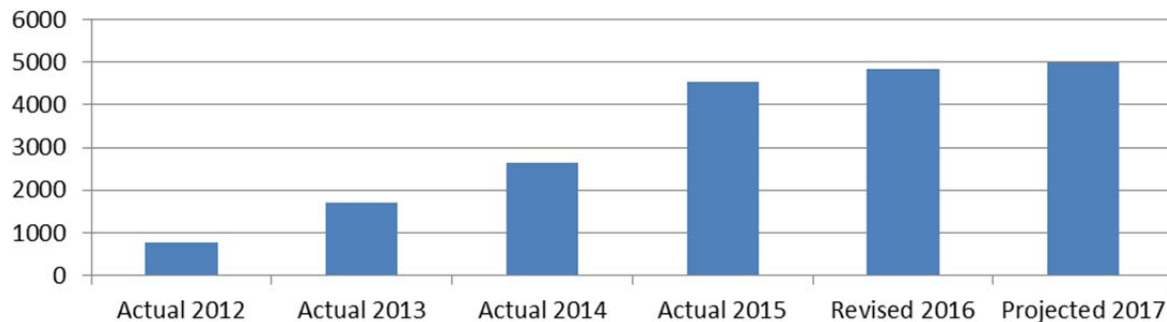
### Strategic Outcome: Engaged and Fiscally Responsible Government

#### GOAL 1: Enhance sales tax division operation by constantly exploring and improving sales tax reporting mechanisms

#### Objectives

- ❖ Reduce the number of unlicensed vendors operating in the City and County of Broomfield
- ❖ Track delinquent accounts and collections with the Innoprise Software

### Online Sales Tax Filings



### Prior Year Accomplishments

- Achieved an all-time high record of 4,542 returns filed through Citizen Access online system
- Started collecting sales tax on business purchases of tangible personal property in 2012. As a result of this new enforcement, \$169,986 of additional sales tax has been collected

### Strategic Outcome: Engaged and Fiscally Responsible Government

#### GOAL 2: Improve and enhance overall compliance in sales tax reporting by diligently selecting and conducting sales tax audits

#### Objectives

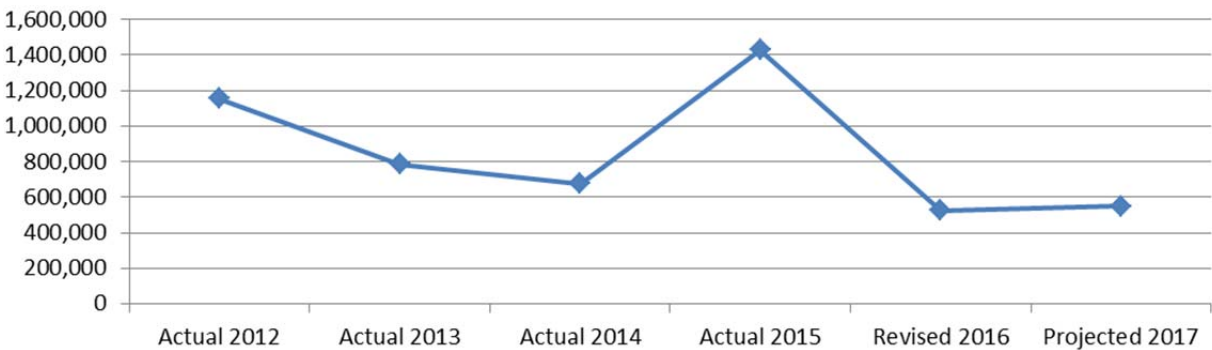
- ❖ Improve audit candidate selection
- ❖ Achieve audit revenue over expenditure by at least 2 to 1 ratio



**FINANCE**



**Sales Tax Audit Revenue**



**UTILITY BILLING—WATER AND SEWER**

**Strategic Outcome: Engaged and Fiscally Responsible Government**

**GOAL 1: Process utility billing on time**

**Objectives**

- ❖ Ensure electronic bills are sent to mail-processing vendor by the weekly deadline
- ❖ Educate customers about e-billing program through the City and County website, messages on utility bills, and customer contact

**Prior Year Accomplishments**

- Service disconnections decreased by 7%



# INFORMATION TECHNOLOGY

## MISSION

Works in partnership with all City and County departments to advance the delivery of cost-effective and innovative public services through coordinated application of information technology planning, services, education, and security while providing excellent customer service to both internal and external customers.

Ernesto Chavez, Director

echavez@broomfield.org

## SERVICES

The **Programming and Applications** division performs business process analysis, consultation, and project management for new applications and databases written in-house or procured from a third party; new application development and maintenance, current application maintenance and enhancement, legacy system application migration and maintenance, vendor-provided application contract management and integration; and database development.



The **Administration** division provides direct support to all Information Technology divisions. This includes budget and accounting activities and all City and County technology purchasing. The administration division also includes Information Security which provides risk assessment and information security management services to the City and County and the public.

The **Client Services** division provides first-level support, end-user training, and peripheral support to all City and County of Broomfield employees. The help desk also provides 24/7 computer support for all departments.

The **Operations** division designs, implements, and manages state of the art data and voice networks. This includes mainframe, data storage and server systems, e-mail/voice mail systems, WAN/LAN routers and switches, firewall and internet filtering, intrusion detection and prevention, security policies and role-based data access control, data backups and restores, business continuity, indoor cabling, wide area network connections, wireless networks and outdoor cabling, including underground fiber-optics.

The **Telecommunications** division designs, implements, and manages all telecommunications technology and provides 24/7 support for employees and citizens. This includes all telecommunications infrastructure plans and phone systems for all City and County facilities.

The **Geographical Information System (GIS)** division implements spatial data policies, procedures, and standards to ensure that Broomfield staff and citizens have access to current and accurate spatial information. Further, GIS provides technical leadership, spatial data management, and project coordination to improve the quality and lower the cost of services provided by the City and County of Broomfield through the effective application of geospatial data and systems. GIS also provides intergovernmental coordination and data exchange with-in the geospatial community.

The **Project Management** division provides project management and business consulting services to the City and County so staff can make more informed business decisions and reliably achieve business objectives.



# INFORMATION TECHNOLOGY

## 2017 FINANCIAL SUMMARY

| Expenditures By Account Type | 2015<br>Actuals  | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|------------------------------|------------------|----------------------------|---------------------------|----------------------------|
| Personnel                    | 1,977,284        | 2,417,705                  | 2,243,385                 | 2,465,086                  |
| Supplies & Equipment         | 218,769          | 216,103                    | 275,903                   | 285,295                    |
| Contractual Services         | 1,150,831        | 1,678,061                  | 1,691,874                 | 2,592,770                  |
| Capital Outlay               | 0                | 0                          | 135,000                   | 0                          |
| <b>Total Expenditures</b>    | <b>3,346,884</b> | <b>4,311,869</b>           | <b>4,211,162</b>          | <b>5,343,151</b>           |

| Expenditures By Division              | 2015<br>Actuals  | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|---------------------------------------|------------------|----------------------------|---------------------------|----------------------------|
| 01-18000 IT Administration            | 0                | 467,373                    | 405,778                   | 953,321                    |
| 01-18100 IT Applications              | 1,014,125        | 1,187,500                  | 1,155,312                 | 0                          |
| 01-18200 IT End User Support          | 697,219          | 832,275                    | 766,299                   | 0                          |
| 01-18300 IT Operations                | 945,438          | 757,355                    | 972,294                   | 0                          |
| 01-18400 IT Telecom.                  | 338,295          | 390,161                    | 390,752                   | 0                          |
| 01-18500 IT GIS                       | 351,807          | 457,803                    | 438,059                   | 0                          |
| 01-18600 IT Project Management        | 0                | 219,402                    | 217,668                   | 0                          |
| 01-18700 IT Development and Operation | 0                | 0                          | 0                         | 4,389,830                  |
| <b>Total Expenditures</b>             | <b>3,346,884</b> | <b>4,311,869</b>           | <b>4,346,162</b>          | <b>5,343,151</b>           |

## POSITION SUMMARY (FTE)

| Department Summary     |                        | 2015<br>Actual |             | 2016<br>Original Budget |             | 2016<br>Revised Budget |             | 2017<br>Original Budget |             |
|------------------------|------------------------|----------------|-------------|-------------------------|-------------|------------------------|-------------|-------------------------|-------------|
|                        |                        | FT             | PT          | FT                      | PT          | FT                     | PT          | FT                      | PT          |
| 01-18000               | IT- Administration     | 0.00           | 0.00        | 3.00                    | 0.50        | 3.00                   | 0.50        | 6.00                    | 0.50        |
| 01-18100               | IT- Applications       | 6.66           | 0.50        | 5.00                    | 0.00        | 5.00                   | 0.00        | 0.00                    | 0.00        |
| 01-18200               | IT- Client Services    | 3.66           | 0.00        | 6.00                    | 0.00        | 6.00                   | 0.00        | 0.00                    | 0.00        |
| 01-18300               | IT- Operations         | 5.68           | 0.00        | 4.00                    | 0.00        | 4.00                   | 0.00        | 0.00                    | 0.00        |
| 01-18400               | IT- Telecommunications | 1.00           | 0.00        | 1.00                    | 0.00        | 1.00                   | 0.00        | 0.00                    | 0.00        |
| 01-18500               | IT - GIS               | 2.00           | 0.00        | 3.00                    | 0.00        | 3.00                   | 0.00        | 0.00                    | 0.00        |
| 01-18600               | IT- Project Management | 0.00           | 0.00        | 2.00                    | 0.00        | 2.00                   | 0.00        | 0.00                    | 0.00        |
| 01-18700               | IT - Operations        | 0.00           | 0.00        | 0.00                    | 0.00        | 0.00                   | 0.00        | 18.00                   | 0.00        |
| <b>Total Positions</b> |                        | <b>19.00</b>   | <b>0.50</b> | <b>24.00</b>            | <b>0.50</b> | <b>24.00</b>           | <b>0.50</b> | <b>24.00</b>            | <b>0.50</b> |



## INFORMATION TECHNOLOGY

### SIGNIFICANT CHANGES IN 2017

- ❖ The department reorganized resulting the reduction of number of divisions
- ❖ An increase of \$116,100 for increase Software as a Service (SaaS) fees for various software
- ❖ An increase of \$133,000 in Contractual Services for annual fees associated with Google (SaaS)
- ❖ Increase of \$282,500 in Contractual Services for annual fees associated with Human Resource and Payroll software (SaaS)
- ❖ Increase of \$100,000 in Contractual Services for increased network security services
- ❖ Increase of \$148,000 in Contractual Services for annual computer server fees; this cost is being moved from the Capital Budget to the Operation Budget as these costs are converted to SaaS
- ❖ Increase of \$40,000 in Contractual Services for aerial GIS photographs and LiDAR projects
- ❖ An increase of \$60,000 in Equipment - Electronics for firewall equipment purchase
- ❖ An increase of \$75,000 for additional Assessor software to be used for Cost Approach valuations (SaaS)

### Strategic Outcome - Responsive and Fiscally Responsible Government

#### GOAL 1: Provide excellent responsive customer service and support.

##### Objectives

- ❖ Establish high standards and promoting a 'customer first' environment.
- ❖ Provide effective access and use of existing data sources to support multi-dimensional analysis and use across platforms and business functions

##### Prior Year Accomplishments

- Implemented international standards to organize work and develop consistent performance goals.
- Increased accounting of support requests and reduced the average time to complete requests by 8 days.
- Implemented a change review process increasing collaboration across technical teams.

### Strategic Outcome - Responsive and Fiscally Responsible Government

#### GOAL 2: Ensure a reliable information systems environment

##### Objectives

- ❖ Maintain detailed account of equipment and software licensing for proactive life-cycle planning
- ❖ Establish a Maintenance Management program which includes a detailed scheduled of tasks and activities designed to identify errors early and avoid significant outages.



## INFORMATION TECHNOLOGY

### Prior Year Accomplishments

- Completed physical inventory of PCs and began developing life cycle programs to sustain current and future requirements.
- Developed standards for personal computers to enhance mobility, responsiveness, and performance for all City and County functions.
- Standardized and reduced maintenance and use costs for printing.

### Strategic Outcome - Responsive and Fiscally Responsible Government

#### GOAL 3: Support Staff, Citizen, and Business Access to Technical Services

#### Objectives

- ❖ Engage in major initiatives to provide access to emerging technologies with support to coordinate, lead, manage, and inspire healthy adoption of change.
- ❖ Promote, develop and extend technologies to enhance business functions through the use of data centric platforms.

#### Prior Year Accomplishments:

- Established the City and County Technology Strategic Advisory Board as the initial collaborative team to develop comprehensive governance for technology across the City and County
- Actively engaged in over 81 projects delivering 33 to completion
- Developed and published the first IT Strategic Roadmap outlining a consistent methodology to enhance services and prepare for future growth

### Strategic Outcome - Responsive and Fiscally Responsible Government

#### GOAL 4: Protect City and County Data with a Secure Information Technology Environment.

#### Objectives

- ❖ Develop, establish and maintain a security program based on standards, procedures and guidelines
- ❖ Conduct an internal review to identify and address exposures to accidental or intentional destruction, disclosure, modification, or interruption of information.

#### Prior Year Accomplishments

- Established the first IT security focused position in creating the Chief Information Security Officer for the City and County of Broomfield.
- Collaborated with an independent IT security auditor to perform an assessment and provide a basis to develop a comprehensive IT security program.



## INFORMATION TECHNOLOGY

### Strategic Outcome - Responsive and Fiscally Responsible Government

#### GOAL 5: Provide administrative support based on standards and best practices.

##### Objectives

- ❖ Maintain accurate records and files for contract management and financial planning.
- ❖ Use team-based approach with internal and external customers, vendors and contractors to maximize communication.

##### Prior Year Accomplishments:

- Restructured the IT Department to increase collaboration and improve alignment with delivery of services.
- Improved standard agreement language to support implementation and sustainment of technology purchases
- Delivered strong contract negotiation to obtain the best value for equipment and services avoiding over \$200K in fees.





## COMMUNITY DEVELOPMENT

### MISSION

Assure that development and redevelopment within the community occur in such a manner as to enhance and complement Broomfield. Work with the community to assure that established standards are met for property maintenance. The Department will work with and be a resource for the community, City and County departments, and others for reliable, accurate, and objective information in preparing and implementing adopted programs, City plans, ordinances, standards and regulations, policies, data trends, and related areas of professional expertise. We will ensure that projects built throughout the community are built to a high level of quality.

**Dave Shinneman, Director**  
dshinneman@broomfield.org

### SERVICES

The **Community Development Administration** division provides leadership and coordination for the six divisions of the Community Development Department: Planning, Engineering, Building Inspections, Geographical Information Systems, Capital Improvement Projects, and Code Compliance. All aspects of development projects and construction within Broomfield are regulated and overseen within this division. The division also provides long-range transportation planning and pursues funding for Broomfield projects.



The **Planning** division administers the City and County of Broomfield's Comprehensive Plan and land use regulations. It directs, develops, and coordinates the preparation of long and short range plans for neighborhoods, districts, corridors, or large geographic areas. Planning also processes and reviews applications for new development and redevelopment while implementing and administering City and County of Broomfield adopted land use policies, standards, and ordinances. The division provides advice and consultation regarding the best current urban design and planning principles and practices to the City Council, the Urban Renewal Authority, the Planning and Zoning Commission, other agencies and departments, and the general public. Also, the division provides information on Broomfield's demographics and coordinates planning efforts with other local, regional, and state agencies.

The **Engineering** division provides infrastructure and traffic/transportation planning, technical support to the public, development review, and construction inspection in accordance with Broomfield standards and specifications. This work includes infrastructure master planning, construction document review, inspection of construction work, and maintenance of records for transportation and utility systems.

The **Building** division is responsible for ensuring that building construction complies with City codes through plan review services, field inspection, and administrative support. This is accomplished by accurate record keeping, reporting, code updates, timely response to citizen concerns, and education of the public.

The **Geographic Information System (GIS)** division provides GIS/mapping service for citizens, employees, and guests of the City and County of Broomfield. The data is prepared, stored, and distributed to the customers in either electronic or physical formats. The GIS division also produces, broadcasts, and records the Study Sessions and City Council meetings.



## COMMUNITY DEVELOPMENT

### SERVICES continued

The **Capital Improvement Program (CIP)** division is responsible for the management of capital construction projects in the CIP, Open Space and Parks, Service Expansion, Conservation Trust, and Urban Renewal funds. The division acts as Broomfield's infrastructure builder and works closely with Community Resources, Public Works, and the other divisions within Community Development, as well as the end users of the projects, including the public and other agencies. The projects are managed from initial concept through design, construction, and warranty periods with an emphasis on quality while minimizing costs and construction impacts to the citizens of Broomfield.

The **Code Compliance** division enforces municipal ordinances to protect and enhance the quality of Broomfield neighborhoods. It also provides information to citizens on the importance of maintaining quality neighborhoods.

### 2017 FINANCIAL SUMMARY

| <b>Expenditures By Account Type</b> | <b>2015<br/>Actuals</b> | <b>2016<br/>Original<br/>Budget</b> | <b>2016<br/>Revised<br/>Budget</b> | <b>2017<br/>Original<br/>Budget</b> |
|-------------------------------------|-------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| Personnel                           | 4,231,053               | 4,437,060                           | 4,506,407                          | 4,815,617                           |
| Supplies & Equipment                | 24,932                  | 42,150                              | 48,147                             | 53,649                              |
| Contractual Services                | 178,254                 | 212,812                             | 211,062                            | 225,317                             |
| Capital Outlay                      | 0                       | 1,000                               | 0                                  | 500                                 |
| <b>Total Expenditures</b>           | <b>4,434,239</b>        | <b>4,693,022</b>                    | <b>4,765,616</b>                   | <b>5,095,083</b>                    |

| <b>Expenditures By Division</b>         | <b>2015<br/>Actuals</b> | <b>2016<br/>Original<br/>Budget</b> | <b>2016<br/>Revised<br/>Budget</b> | <b>2017<br/>Original<br/>Budget</b> |
|-----------------------------------------|-------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| 01-19100 Administration - Com. Dev.     | 442,471                 | 487,230                             | 493,571                            | 550,543                             |
| 01-19200 Planning                       | 640,274                 | 651,594                             | 664,134                            | 751,375                             |
| 01-19300 Engineering                    | 873,482                 | 1,041,658                           | 1,065,025                          | 1,095,736                           |
| 01-19400 Building Comm Inspections      | 869,877                 | 838,728                             | 924,199                            | 962,265                             |
| 01-19600 GIS - City                     | 255,823                 | 282,827                             | 284,967                            | 294,563                             |
| 01-19700 Code Compliance                | 365,987                 | 361,208                             | 363,177                            | 368,271                             |
| 01-19800 CIP                            | 768,131                 | 869,568                             | 807,775                            | 906,007                             |
| 01-19900 Oil and Gas Inspections - City | 57,922                  | 0                                   | 0                                  | 0                                   |
| 02-19600 GIS - County                   | 160,272                 | 160,209                             | 162,768                            | 166,323                             |
| <b>Total Expenditures</b>               | <b>4,434,239</b>        | <b>4,693,022</b>                    | <b>4,765,616</b>                   | <b>5,095,083</b>                    |



## COMMUNITY DEVELOPMENT

### POSITION SUMMARY (FTE)

| Department Summary     |                             | 2015         |             | 2016            |             | 2016           |             | 2017            |             |
|------------------------|-----------------------------|--------------|-------------|-----------------|-------------|----------------|-------------|-----------------|-------------|
|                        |                             | Actual       |             | Original Budget |             | Revised Budget |             | Original Budget |             |
|                        |                             | FT           | PT          | FT              | PT          | FT             | PT          | FT              | PT          |
| 01-19100               | Administration              | 3.00         | 0.80        | 3.00            | 0.80        | 3.00           | 0.80        | 3.00            | 0.80        |
| 01-19200               | Planning                    | 5.50         | 0.80        | 5.50            | 0.80        | 5.50           | 0.80        | 6.50            | 0.80        |
| 01-19300               | Engineering                 | 7.50         | 2.13        | 8.50            | 2.13        | 9.50           | 1.38        | 9.50            | 1.38        |
| 01-19400               | Building Inspections        | 10.00        | 0.00        | 10.00           | 0.00        | 11.00          | 0.50        | 11.00           | 0.50        |
| 01-19600               | GIS - City                  | 2.50         | 0.00        | 2.50            | 0.00        | 2.50           | 0.00        | 2.50            | 0.00        |
| 02-19600               | GIS - County                | 2.00         | 0.00        | 2.00            | 0.00        | 2.00           | 0.00        | 2.00            | 0.00        |
| 01-19700               | Code Compliance             | 4.00         | 0.00        | 4.00            | 0.00        | 4.00           | 0.00        | 4.00            | 0.00        |
| 01-19800               | Capital Improvements Admin. | 5.50         | 1.40        | 5.50            | 1.40        | 5.50           | 1.40        | 6.50            | 1.40        |
| <b>Total Positions</b> |                             | <b>40.00</b> | <b>5.13</b> | <b>41.00</b>    | <b>5.13</b> | <b>43.00</b>   | <b>4.88</b> | <b>45.00</b>    | <b>4.88</b> |

### SIGNIFICANT CHANGES IN 2017

#### Administration

- ❖ An increase of \$31,320 in Personnel Services for the addition of one temporary Administrative Technician I position to work a total of 1,560 hours to help with administrative tasks in all Community Development Divisions

#### Building Inspections

- ❖ In 2016, an increase of 1.0 FTE and \$39,438 in Personnel Services and \$3,511 in Supplies for the addition of one Plans Analyst position
- ❖ In 2016, an increase of .50 FTE and \$14,864 in Personnel Services for the addition of one part-time Permit Technician position
- ❖ In 2016, an increase of \$10,500 in Personnel Services for additional overtime

#### CIP

- ❖ An increase of 1.0 FTE and \$101,975 in Personnel Services for the addition of one CIP Project Manager position

#### Engineering

- ❖ An increase of 0.05 FTE and \$10,188 in Personnel Services for the addition of 104 hours to the Civil Engineer PE position changing the status to Health Care Eligible
- ❖ An increase of .20 FTE and \$11,266 in Personnel Services to convert the part-time position to full time

#### Planning

- ❖ An increase of 1.0 FTE and \$71,086 in Personnel Services for the addition of one Planner I position

## COMMUNITY DEVELOPMENT ADMINISTRATION

### Strategic Outcome: Responsive and Fiscally Responsible Government

#### Goal 1: Assure regional, state, and federal plans include transportation needs

#### Objectives

- ❖ Maintain Broomfield's presence and input in the decision-making process, and ensure that



## COMMUNITY DEVELOPMENT

Broomfield's projects are included in short and long term plans

- Attend regional, state and federal meetings representing Broomfield and Advocating for transportation needs
- ❖ Promote better bus services for residents of Broomfield
  - Advocate for existing bus services and for new services to be added

| Administration                                        | Type   | Actual 2012 | Actual 2013 | Actual 2014 | Actual 2015 | Revised 2016 | Projected 2017 |
|-------------------------------------------------------|--------|-------------|-------------|-------------|-------------|--------------|----------------|
| Number of Advisory Committee Meetings                 | Output | 10          | 10          | 11          | 9           | 10           | 10             |
| Number of Interagency Meetings Attended by Broomfield | Output | 160         | 152         | 157         | 176         | 175          | 175            |

### Prior Year Accomplishments

- Represented Broomfield at state-level Regional Transport District (RTD) meetings
- Served on board of US 36 commuting solutions
- Worked with RTD to assure a high level of US 36 Bus Rapid Transit service and for improvements to RTD bus stops and bus services.
- Participated in meetings for the State Highway 7 Planning and Environmental Linkages (PEL) Study, the North Area Mobility Study (NAMS), and the Sustainable Communities Initiative (SCI) Northwest Corridor Working Group

### Strategic Outcome: Responsive and Fiscally Responsible Government

#### Goal 2: Obtain funding for construction and operation of Broomfield's transportation projects

#### Objectives

- ❖ Secure funding for transportation projects for SH 7 and I-25
  - Search and apply for grants for transportation projects

### Prior Year Accomplishments

- Secured funding for Call-n-Ride expansion
- Facilitated approval of Public Utilities Commission for 120<sup>th</sup> Avenue Connection
- US 36 Express Lanes and Bike Lanes open to FlatIron Crossing
- Final Phase of 120<sup>th</sup> Avenue Connection Underway

## PLANNING

### Strategic Outcome: Responsive and Fiscally Responsible Government

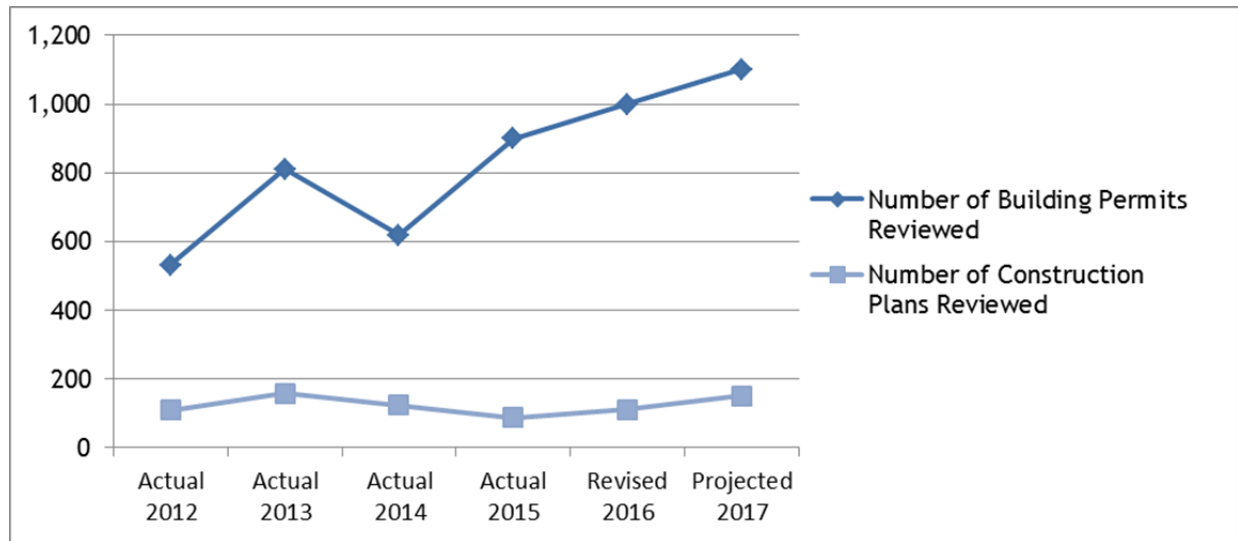
#### Goal 1: Provide timely and accurate processing of all development applications filed with the Planning division

#### Objectives

- ❖ Prepare first review comments on 75% of development applications within six weeks of submittal
  - Prepare and deliver referrals within one week of receipt of a complete application
  - Process development applications within 26 weeks of submittal



## COMMUNITY DEVELOPMENT



### Prior Year Accomplishments

- Ninety-two percent of all development applications had first-review comments processed within six weeks of a completed submittal
- Seventy-five percent of all development applications were processed within 26 weeks

### Strategic Outcome: Economic Vitality

#### Goal 1: Review all development applications for consistency with applicable community plan(s).

### Objectives

- ❖ Review all development applications for consistency with applicable community plan(s)
  - Review development proposals for compliance with Comprehensive Plan goals
- ❖ Review and update plans to be consistent with community objectives
  - Update the Land Use Map, Sub-Area Plan Maps, and Urban Growth Boundary Map per Council approval
- ❖ Administer and update the Broomfield Comprehensive Plan, Urban Renewal Plans, and Sub-Area Plans

### Prior Year Accomplishments

- Reviewed and processed a site development plan for Broomfield Corners III along West 120<sup>th</sup> Avenue for retail and restaurant uses (two building totaling 12,800 sq. ft.)
- Reviewed and processed a site development plan for the Goodwill Retail building along West 120<sup>th</sup> Avenue (20,000 sq. ft.)
- Reviewed and processed a site development plan for the City and County of Broomfield Health and services Building at Spader Way and East 1<sup>st</sup> Avenue (43,200 sq. ft.)
- Reviewed and processed a site development plan for Colorado General Hospital in the Arista development (86,000 sq. ft.)
- Reviewed and processed the Anthem Filing No. 22 final plat for 129 single-family lots
- Reviewed and processed a site development plan for Holiday Inn Express (126 rooms) at



## COMMUNITY DEVELOPMENT

Parkway Circle

- Prepared 19 City Council memorandums for concept review discussions

### ENGINEERING

#### Strategic Outcome: Economic Vitality

##### Goal 1: Manage development responsibly.

#### Objectives

- ❖ Perform timely reviews of construction documents
  - Review 95% of construction documents within 30 days
- ❖ Perform a satisfactory level of construction inspection
- ❖ Update Standards and Specifications
- ❖ Maintain current water system model

| Engineering                                    | Type   | Actual 2012 | Actual 2013 | Actual 2014 | Actual 2015 | Revised 2016 | Projected 2017 |
|------------------------------------------------|--------|-------------|-------------|-------------|-------------|--------------|----------------|
| Number of Grading, Over-Ex and PPIP Permits    | Output | 360         | 363         | 379         | 461         | 461          | 434            |
| Development Reviews                            | Output | 39          | 33          | 43          | 42          | 48           | 48             |
| Number of Traffic Engineering Studies          | Output | 134         | 229         | 171         | 163         | 163          | 166            |
| Number of Special Projects                     | Output | 12          | 20          | 18          | 16          | 18           | 17             |
| Number of Construction/Final Acceptances       | Output | 23          | 30          | 30          | 26          | 26           | 27             |
| Number of Building Permit Grading Plans Review | Output | 256         | 429         | 481         | 550         | 550          | 527            |
| Number of Construction Plans Reviewed          | Output | 147         | 186         | 190         | 159         | 159          | 178            |
| Number of Floodplain Permits Reviewed          | Output | N/A         | N/A         | 20          | 34          | 34           | 29             |

#### Prior Year Accomplishment

- Reviewed 100% of Construction Documents within 30 days
- Inspected 59 Dry Utility Permits
- Processed two Letter of Map Revisions and 34 floodplain permits
- Processed 26 Construction and Final Acceptances
- Performed 163 Traffic Engineering Studies

### BUILDING INSPECTIONS

#### Strategic Outcome: Economic Vitality

##### Goal 1: Provide accurate and timely plan review to identify discrepancies with adopted codes

#### Objectives

- ❖ Complete initial plan review of new single-family dwellings and tenant finishes within 21 days of submittal 90% of the time
  - Review tracking information recorded in software system each month

| Building                                                      | Type          | Actual 2012 | Actual 2013 | Actual 2014 | Actual 2015 | Revised 2016 | Projected 2017 |
|---------------------------------------------------------------|---------------|-------------|-------------|-------------|-------------|--------------|----------------|
| Percent of Plan Reviews Completed Within 21 Days of Submittal | Effectiveness | 95          | 95          | 95          | 75          | 75           | 75             |
| Percent of Inspections Performed Within 24 Hours of Request   | Effectiveness | 99          | 99          | 99          | 60          | 70           | 70             |



## COMMUNITY DEVELOPMENT

### Prior Year Accomplishment

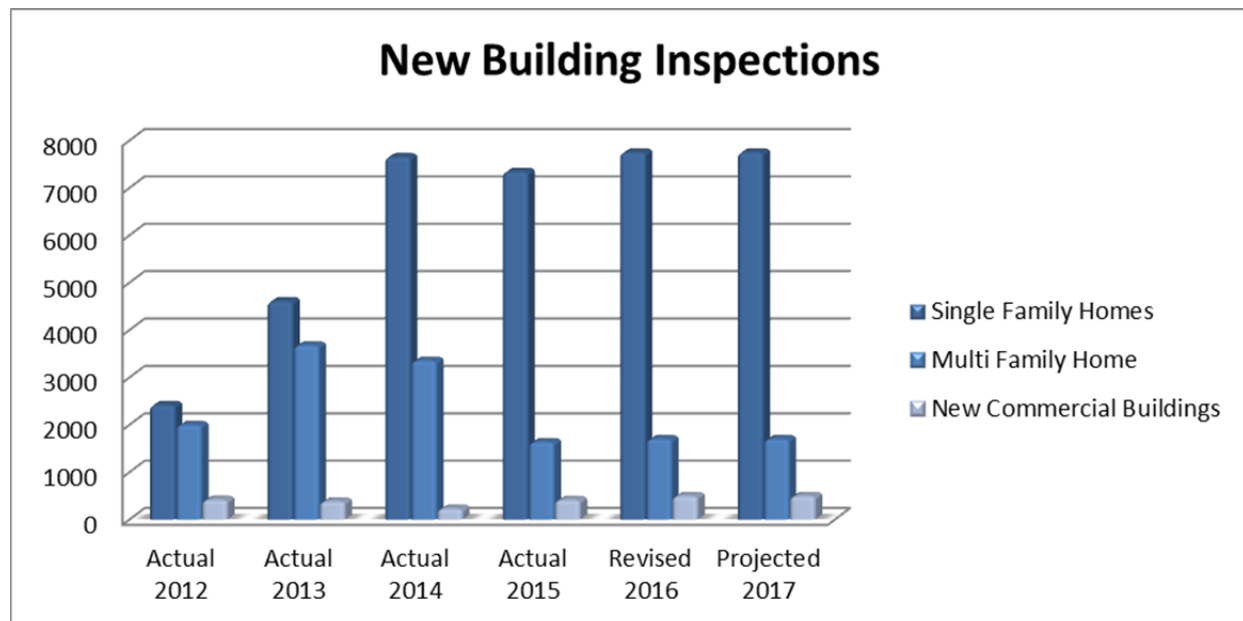
- Completed first-plan review on new house permits and tenant finish permits within 21 days of submittal 75% of the time

### Strategic Outcome: Economic Vitality

#### Goal 2: Provide timely inspections to assure compliance with codes

#### Objectives

- ❖ Respond to inspection requests at site within 24 hours 95% of the time
  - Review tracking information recorded in software system each month



### Prior Year Accomplishments

- Performed next-day inspections 60% of the time

## GEOGRAPHIC INFORMATION SYSTEM (GIS)

### Strategic Outcome: Responsive and Fiscally Responsible Government

#### Goal 1: Create, produce, and maintain mapping projects, as requested

#### Objectives

- ❖ Compile existing data, create draft for review, and present finished project to customer by due date
  - Vicinity maps and 500-foot buffer requests will be completed on or before the deadline 95% of the time
  - 95% of all development submittal reviews will be completed by the requested due date





## COMMUNITY DEVELOPMENT

| Geographic Information System (GIS)                                                | Type   | Actual 2012 | Actual 2013 | Actual 2014 | Actual 2015 | Revised 2016 | Projected 2017 |
|------------------------------------------------------------------------------------|--------|-------------|-------------|-------------|-------------|--------------|----------------|
| Number of Vicinity Maps and 500' Buffer Requests Received                          | Input  | N/A         | 252         | 359         | 250         | 350          | 350            |
| Percentage of Vicinity Maps and 500' Buffer Requests Completed within the Deadline | Output | N/A         | 100%        | 100%        | 100%        | 100%         | 100%           |
| Number of Planning Submittals Received                                             | Input  | N/A         | 147         | 145         | 168         | 140          | 130            |
| Percentage of Planning Submittals Completed within the Deadline                    | Output | N/A         | 99.32%      | 99.24%      | 98.81%      | 95%          | 95%            |

### Prior Year Accomplishments

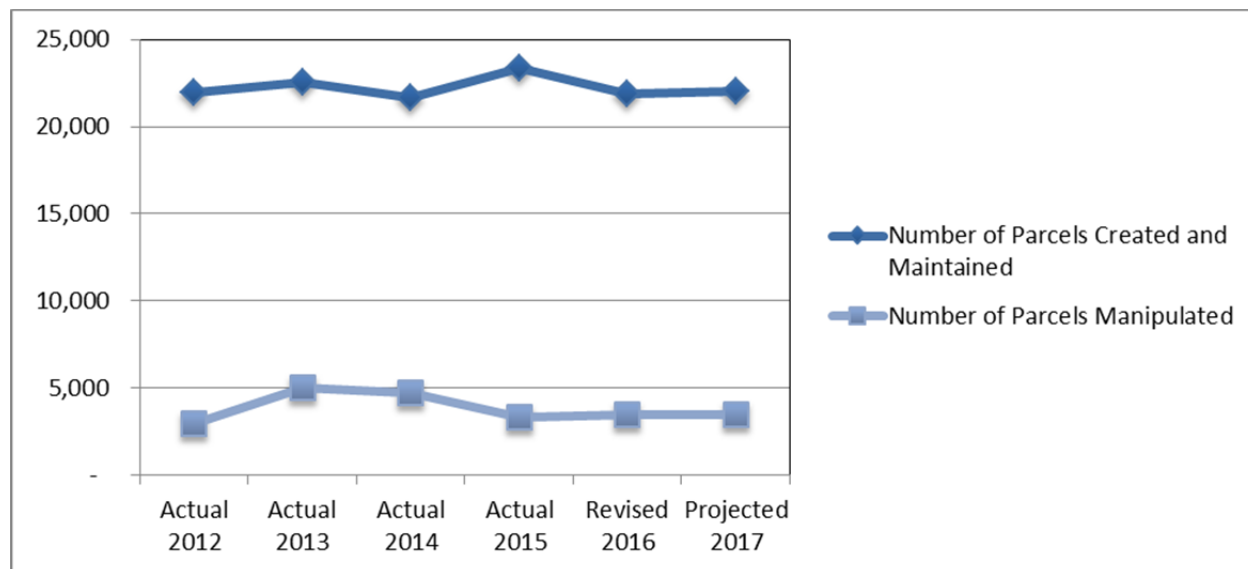
- GIS staff created over 3,200 maps and GIS documents for staff and the public
- Created more than 250 vicinity maps for Council memos and other reports
- Assisted with election mapping and 2016 predicted population numbers by Ward map

### Strategic Outcome: Responsive and Fiscally Responsible Government

#### Goal 2: Create and maintain the parcels for the City and County of Broomfield

#### Objectives

- ❖ Represent the accurate current boundary for all parcels in the City and County of Broomfield
  - Create new parcels by splitting existing parcels or joining existing parcels
- ❖ Process parcel join or split, create new parcels and update parcel layer
  - Identify whether or not parcel boundaries will be affected by the modifications requested in recorded documents received from Central Records



### Prior Year Accomplishments

- Broomfield GIS is currently maintaining over 23,300 parcels
- GIS staff manipulated approximately 3,300 parcels in 2015

## CAPITAL IMPROVEMENTS PROGRAM ADMINISTRATION

### Strategic Outcome: Responsive and Fiscally Responsible Government

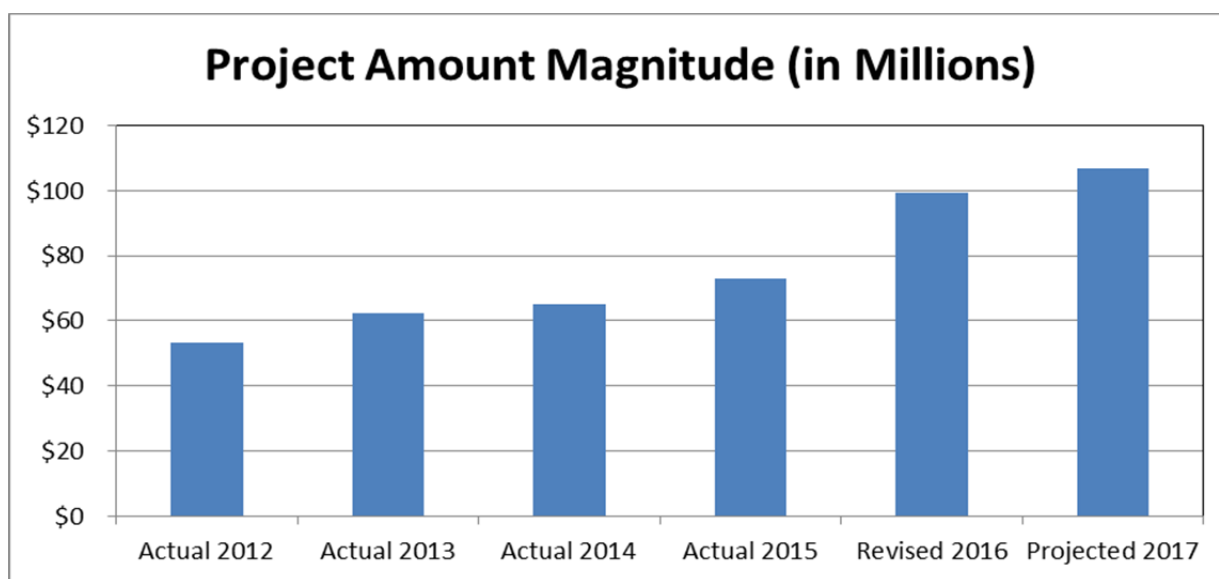


## COMMUNITY DEVELOPMENT

### Goal 1: Demonstrate fiscal responsibility with public funds for capital improvement projects.

#### Objectives

- ❖ Construct high-quality capital improvement projects within budget constraints
  - Research alternatives and implement the highest and lowest-cost project elements
- ❖ Develop the best possible plans prior to construction
  - Hire the most qualified design consultants for each project
  - Increase spending during the design phase to decrease spending during the construction phase



#### Prior Year Accomplishments

- Completed the Depot Museum Rehabilitation project
- Completed construction of the Broomfield Trail from Sheridan Boulevard to Lowell Boulevard
- Started construction on the new Health and Human Services Building
- Started construction on the Zuni Chlorine Station Remodel
- Worked with Finance Department Staff on the CIP 5-Year Budget process

### Strategic Outcome: Facilities and Effective Transportation Infrastructure

### Goal 1: Develop capital improvement project designs and schedules to meet City Council, City Management, and users' expectations.

#### Objectives

- ❖ Identify and include all appropriate stakeholders in the project development process
  - Monitor, manage, and communicate schedule risks on a monthly basis to achieve key project milestones

#### Prior Year Accomplishments



## COMMUNITY DEVELOPMENT

- Completed the Brainard Drive Relocation project
- Completed major drainage culvert replacements under Indiana Street, the BNSF Railroad and W. 168th Avenue
- Worked with the Colorado Department of Transportation (CDOT) on the \$312 million US 36 Managed Lanes and Bridge Replacement projects

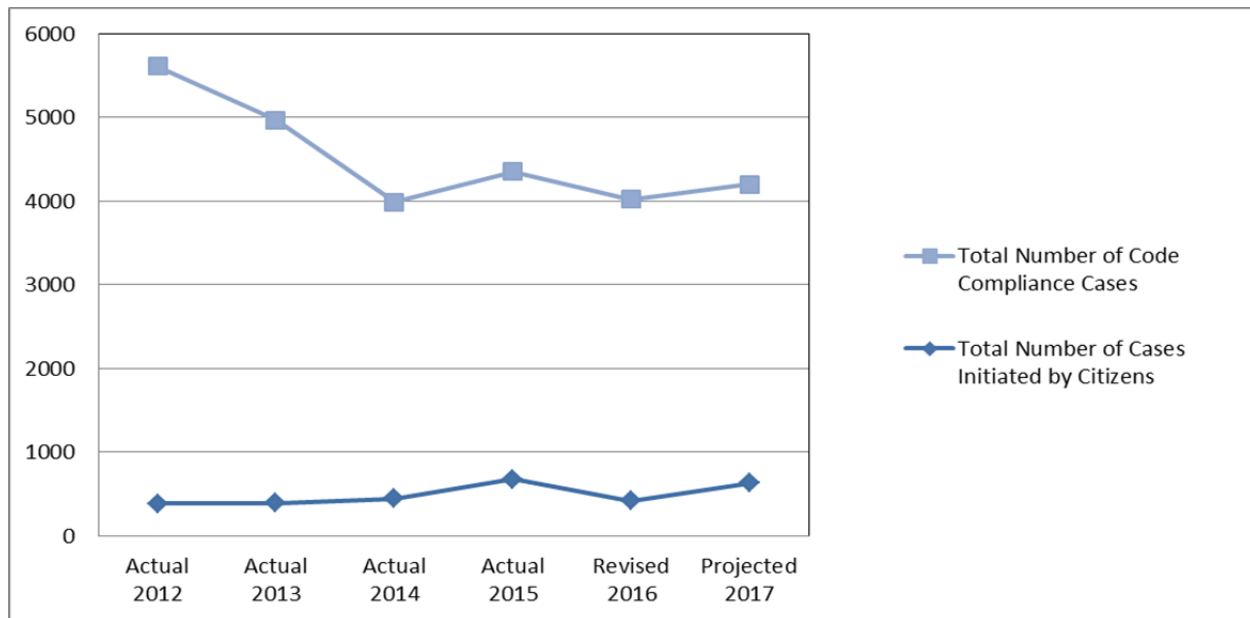
### CODE COMPLIANCE

#### Strategic Outcome: Responsive and Fiscally Responsible Government

##### Goal 1: Minimize citizen complaints

#### Objectives

- ❖ Provide a friendly and appropriate level of enforcement
- ❖ Help residents to maintain attractive neighborhoods



#### Prior Year Accomplishments

- Maintained citizen complaints at only 16% of total cases for 2015

#### Strategic Outcome: Responsive and Fiscally Responsible Government

##### Goal 2: Communicate information to the citizens regarding the importance of property maintenance and voluntary code compliance

#### Objectives

- ❖ Maintain a high level of voluntary compliance with municipal codes
  - Provide information to citizens regarding property maintenance to achieve a minimum of 98% voluntary compliance



## COMMUNITY DEVELOPMENT

| Code Compliance                                              | Type          | Actual<br>2012 | Actual<br>2013 | Actual<br>2014 | Actual<br>2015 | Revised<br>2016 | Projected<br>2017 |
|--------------------------------------------------------------|---------------|----------------|----------------|----------------|----------------|-----------------|-------------------|
| Number of Complaints Voluntarily Brought into Compliance     | Output        | 5580           | 4944           | 3975           | 4340           | 4,160           | 4,170             |
| Percentage of Complaints Voluntarily Brought into Compliance | Effectiveness | 99             | 99             | 99             | 99             | 99              | 99                |

### Prior Year Accomplishments

- Maintained a level of 99% voluntary compliance for total cases in 2015



## MISSION

The Broomfield Police Department's mission is to enhance the quality of life in the community by protecting life and property, and providing services to prevent crime and resolve problems.

**Gary Creager, Police Chief**  
gcreager@broomfield.org

## SERVICES

The **Police Administration** Division provides overall leadership for the members of the department and management of daily operations associated with essential City and County Law Enforcement Services. The Broomfield Police Department is the only combined police and sheriff's department in the State of Colorado and, as a result, realizes significant efficiencies both financially and in the development of public safety policy. The Department, in partnership with the community, has developed a community-oriented policing philosophy that defines the delivery of all police services. The Broomfield Police Department is organized into two bureaus, Operations and Support Services.



**Emergency Management** provides essential emergency management services as required by county law and non-essential public safety services through public education. It is also responsible for the dissemination of public information.

The **Operations Bureau** provides essential public safety services that are delivered at a level consistent with the community policing philosophy.

The Patrol Division is the core of the Department and provides emergency response; calls for service; preliminary investigation; neighborhood problem solving; DUI enforcement; directed patrol; SWAT; traffic enforcement in neighborhoods, on highways, and the Northwest Parkway; conducts accident investigations; special event coordination; patrol services in the FlatIron Business District; the Senior Liaison program; the Animal Services Unit; and safety in Broomfield's schools through the School Resource Officer program. The Senior Liaison program provides essential police services to our senior community, and the Animal Services Unit focuses on animal issues and related ordinance enforcement.

The Investigations Division investigates all persons and property crimes, processes crime scenes, protects victim rights, files all cases with the District Attorney's office, and manages the Property/Evidence Unit.

The **Support Services Bureau** provides essential public safety services as required for County Law Enforcement Agencies and non-essential services as expected by the community.

The Administrative Services Division consists of the Civil Unit, Standards Unit, the Crime Analyst, and Maintenance. The Civil Unit, a required county service, serves civil papers received for process from citizens and court. The Standards Unit serves as a liaison between the community and the Police Department. The crime analyst is a new position in 2015 and will be responsible for data collection, statistics, and special projects. Maintenance is responsible for coordinating the Department's fleet and police equipment repairs.



## SERVICES continued

The Detention Division maintains a 24/7 operational detention facility that houses and transports inmates, as necessary. The Division also provides educational, religious, substance abuse, and anger management programs to inmates.

The Information and Court Services Division provides essential public safety communication services for both the police and fire departments, maintains police and inmate records, and provides court security.

The Support Services Division consists of the Training Unit, Alternative Sentencing and Classification Unit, and Administrative Unit. The Training Unit oversees recruitment, in-service and field training, licensing, and background investigations. The Alternative Sentencing Unit manages inmates on work release, and the Administrative Unit oversees the management of daily operations in the Detention Center as well as maintenance of the facility.

## 2017 FINANCIAL SUMMARY

| Expenditures By Account Type | 2015<br>Actuals   | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|------------------------------|-------------------|----------------------------|---------------------------|----------------------------|
| Personnel                    | 20,276,805        | 21,664,080                 | 21,981,624                | 22,438,870                 |
| Supplies & Equipment         | 590,033           | 844,082                    | 845,086                   | 1,053,056                  |
| Contractual Services         | 1,570,882         | 1,762,940                  | 1,877,115                 | 2,253,602                  |
| Capital Outlay               | 52,245            | 279,933                    | 293,292                   | 8,000                      |
| <b>Total Expenditures</b>    | <b>22,489,965</b> | <b>24,551,035</b>          | <b>24,997,117</b>         | <b>25,753,528</b>          |

| Expenditures By Division       | 2015<br>Actuals | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|--------------------------------|-----------------|----------------------------|---------------------------|----------------------------|
| 01-21100 Police Admin          | 820,208         | 914,580                    | 918,832                   | 947,240                    |
| 01-21200 N Metro Task Force    | 462,749         | 472,402                    | 490,290                   | 495,362                    |
| 01-22200 Investigations        | 1,969,149       | 2,055,814                  | 2,080,159                 | 2,103,953                  |
| 01-22300 Patrol                | 6,144,692       | 6,506,693                  | 6,513,513                 | 7,073,458                  |
| 01-22400 Animal Control        | 302,195         | 305,108                    | 311,290                   | 320,374                    |
| 01-22500 Special Operations    | 477,313         | 521,149                    | 535,597                   | 539,342                    |
| 01-22600 Traffic/Northwest Pky | 273,790         | 322,550                    | 327,128                   | 276,606                    |
| 01-22700 Traffic               | 1,098,723       | 1,293,016                  | 1,286,716                 | 1,184,727                  |
| 01-22800 Flatiron Svcs Unit    | 544,023         | 583,503                    | 660,366                   | 672,818                    |
| 01-23700 Communications Police | 1,674,206       | 1,545,141                  | 1,726,357                 | 1,765,223                  |
| 01-23800 Communications Fire   | 439,359         | 494,207                    | 499,480                   | 456,123                    |
| 01-24200 Event Center          | 117,271         | 115,067                    | 113,315                   | 114,486                    |
| 01-24300 SWAT                  | 57,472          | 95,089                     | 88,089                    | 148,747                    |
| 02-22100 Civil Process         | 397,716         | 399,487                    | 404,229                   | 417,271                    |
| 02-22900 Court Security        | 619,913         | 658,372                    | 660,160                   | 693,706                    |



|                                      |                   |                   |                   |                   |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|
| 02-23100 Detention Admin             | 765,280           | 762,588           | 772,087           | 752,940           |
| 02-23200 Transport                   | 618,200           | 515,324           | 507,090           | 518,024           |
| 02-23300 Detention Operations        | 4,278,217         | 5,314,268         | 4,830,972         | 4,931,094         |
| 02-23310 Alternative Sentencing Unit | 0                 | 0                 | 538,817           | 568,609           |
| 02-23400 Training                    | 758,858           | 936,133           | 955,956           | 997,478           |
| 02-23500 Emergency Mgmt              | 297,418           | 288,104           | 288,965           | 314,389           |
| 02-23600 Inmate Programs             | 11,034            | 61,916            | 94,586            | 46,260            |
| 02-23900 Police Building Mtce        | 82,332            | 108,278           | 108,079           | 112,276           |
| 02-24100 Property/Evidence           | 279,847           | 282,246           | 285,044           | 303,022           |
| <b>Total Expenditures</b>            | <b>22,489,965</b> | <b>24,551,035</b> | <b>24,997,117</b> | <b>25,753,528</b> |

## POSITION SUMMARY (FTE)

| Department Summary                      | 2015<br>Actual |             | 2016<br>Original Budget |             | 2016<br>Revised Budget |             | 2017<br>Original Budget |             |
|-----------------------------------------|----------------|-------------|-------------------------|-------------|------------------------|-------------|-------------------------|-------------|
|                                         | FT             | PT          | FT                      | PT          | FT                     | PT          | FT                      | PT          |
| 01-21100 Administration - Police        | 6.00           | 0.80        | 7.00                    | 0.80        | 7.00                   | 0.80        | 7.00                    | 0.80        |
| 01-22200 Investigations                 | 18.00          | 0.00        | 18.00                   | 0.00        | 18.00                  | 0.00        | 18.00                   | 0.00        |
| 01-22300 Patrol                         | 56.00          | 1.55        | 56.00                   | 1.55        | 54.00                  | 1.55        | 56.00                   | 1.55        |
| 02-23400 Training Unit                  | 6.00           | 0.00        | 6.00                    | 0.00        | 6.00                   | 0.00        | 6.00                    | 0.00        |
| 01-23700 Records and Communications     | 17.00          | 0.00        | 17.00                   | 0.00        | 17.00                  | 0.00        | 18.00                   | 0.00        |
| 01-22500 Special Operations             | 5.00           | 0.00        | 5.00                    | 0.00        | 5.00                   | 0.00        | 5.00                    | 0.00        |
| 01-22700 Traffic Unit                   | 9.00           | 0.00        | 9.00                    | 0.00        | 9.00                   | 0.00        | 9.00                    | 0.00        |
| 01-23800 Communications - N. Metro Fire | 6.00           | 0.00        | 6.00                    | 0.00        | 6.00                   | 0.00        | 6.00                    | 0.00        |
| 01-22800 FlatIron Services Unit         | 4.00           | 0.00        | 4.00                    | 0.00        | 5.00                   | 0.00        | 5.00                    | 0.00        |
| 01-22600 Northwest Parkway Unit         | 2.00           | 0.00        | 2.00                    | 0.00        | 2.00                   | 0.00        | 2.00                    | 0.00        |
| 01-21200 North Metro Task Force         | 3.00           | 0.00        | 3.00                    | 0.00        | 4.00                   | 0.00        | 4.00                    | 0.00        |
| 01-22400 Animal Control Unit            | 3.00           | 0.00        | 3.00                    | 0.00        | 3.00                   | 0.00        | 3.00                    | 0.00        |
| 01-24200 Event Center                   | 1.00           | 0.00        | 1.00                    | 0.00        | 1.00                   | 0.00        | 1.00                    | 0.00        |
| 02-23100 Detention Administration       | 7.00           | 0.00        | 7.00                    | 0.00        | 7.00                   | 0.00        | 7.00                    | 0.00        |
| 02-23300 Detention Operations           | 46.00          | 0.00        | 46.00                   | 0.00        | 41.00                  | 0.00        | 41.00                   | 0.00        |
| 02-22900 Court Security                 | 7.00           | 0.00        | 7.00                    | 0.00        | 7.00                   | 0.00        | 7.00                    | 0.00        |
| 02-23200 Transport Unit                 | 4.00           | 0.00        | 4.00                    | 0.00        | 4.00                   | 0.00        | 4.00                    | 0.00        |
| 02-23900 Building Maintenance           | 1.00           | 0.00        | 1.00                    | 0.00        | 1.00                   | 0.00        | 1.00                    | 0.00        |
| 02-23500 Emergency Management           | 2.00           | 0.00        | 2.00                    | 0.00        | 2.00                   | 0.00        | 2.00                    | 0.00        |
| 02-22100 Civil Process                  | 4.00           | 0.00        | 4.00                    | 0.00        | 4.00                   | 0.00        | 4.00                    | 0.00        |
| 02-24100 Property/Evidence              | 3.00           | 0.00        | 3.00                    | 0.00        | 3.00                   | 0.00        | 3.00                    | 0.00        |
| 02-23310 Alternative Sentencing Unit    | 0.00           | 0.00        | 0.00                    | 0.00        | 5.00                   | 0.00        | 5.00                    | 0.00        |
| <b>Total Positions</b>                  | <b>210.00</b>  | <b>2.35</b> | <b>211.00</b>           | <b>2.35</b> | <b>211.00</b>          | <b>2.35</b> | <b>214.00</b>           | <b>2.35</b> |

## SIGNIFICANT CHANGES IN 2017

### Department wide

- ❖ In 2016, a decrease of \$33,000 in Supplies and Equipment as a result of zero base budgeting methods





## POLICE

- ❖ In 2016, a decrease of \$46,000 in Contractual Services as a result of zero base budgeting methods

### Patrol

- ❖ An increase of 1.0 FTE and \$72,992 in Personnel Services, \$12,616 in Supplies and \$3,490 in Contractual Services for the addition of one Patrol Officer position
- ❖ An increase of \$5,850 in Supplies, \$10,095 in Contractual Services and \$8,000 in Capital Outlay for the replacement of one Police Canine Dog
- ❖ An increase of \$136,290 in Equipment and \$201,378 in Contractual Services for 158 body cameras, video and audio equipment
- ❖ An increase of 1.0 FTE and \$84,579 in Personnel Services, \$4,800 in Supplies and \$6,865 in Professional Services for the addition of one Digital Technician to manage the body camera program

### SWAT

- ❖ An increase of \$72,450 in Supplies and Equipment for SWAT Tactical Vest Replacement

### Communications Police

- ❖ An increase of \$46,500 in Repair and Maintenance Services for an addition to the existing police radio maintenance contract to cover two simulcast sites
- ❖ An increase of 1.0 FTE and \$22,848 in Personnel Services to convert the temporary Records Specialist to full time

### Traffic

- ❖ In 2016, an increase of \$14,800 in Equipment and \$6,040 in Repair and Maintenance for wireless helmet communications while operating the police motorcycles

### Inmate Programs

- ❖ In 2016, an increase of \$56,170 in Capital Outlay and \$18,500 in Contractual Services for a new Video Visitation System

## OPERATIONS BUREAU

### Strategic Outcome: Safe Community

#### Goal 1: Ensure a safe community

### Objectives

- ❖ Maintain an overall crime clearance rate that is above the national average
  - Provide active patrol services to neighborhoods and businesses as measured by calls for service and officer-initiated activities
  - Investigate all reported crimes and clear cases through acceptable clearance standards

| Patrol                         | Type   | Actual<br>2010 | Actual<br>2011 | Actual<br>2012 | Actual<br>2013 | Revised<br>2014 | Projected<br>2015 |
|--------------------------------|--------|----------------|----------------|----------------|----------------|-----------------|-------------------|
| Calls for Service              | Output | 28,128         | 27,584         | 28,165         | 28,919         | 28,015          | 28,015            |
| Officer Self-Initiated Actions | Output | 66,210         | 64,237         | 57,432         | 70,061         | 64,858          | 64,858            |
| Adult Arrests                  | Output | 2,599          | 2,680          | 2,324          | 2,338          | 2,485           | 2,485             |
| Juvenile Arrests               | Output | 696            | 680            | 818            | 536            | 674             | 674               |
| Total Arrests                  | Output | 3,295          | 3,360          | 3,142          | 2,874          | 3,159           | 3,159             |



## POLICE

### Prior Year Accomplishments

- Achieved 80% clearance rate of violent crimes and a 40% clearance rate of property related crimes
- Enhanced Precise Policing capabilities through the increased utilization of data and data analysis
- Strengthened Community, Law Enforcement Agency, and other City and County Partnerships
- Introduced Procedural Justice Policing Model to the Department

## SUPPORT SERVICES BUREAU

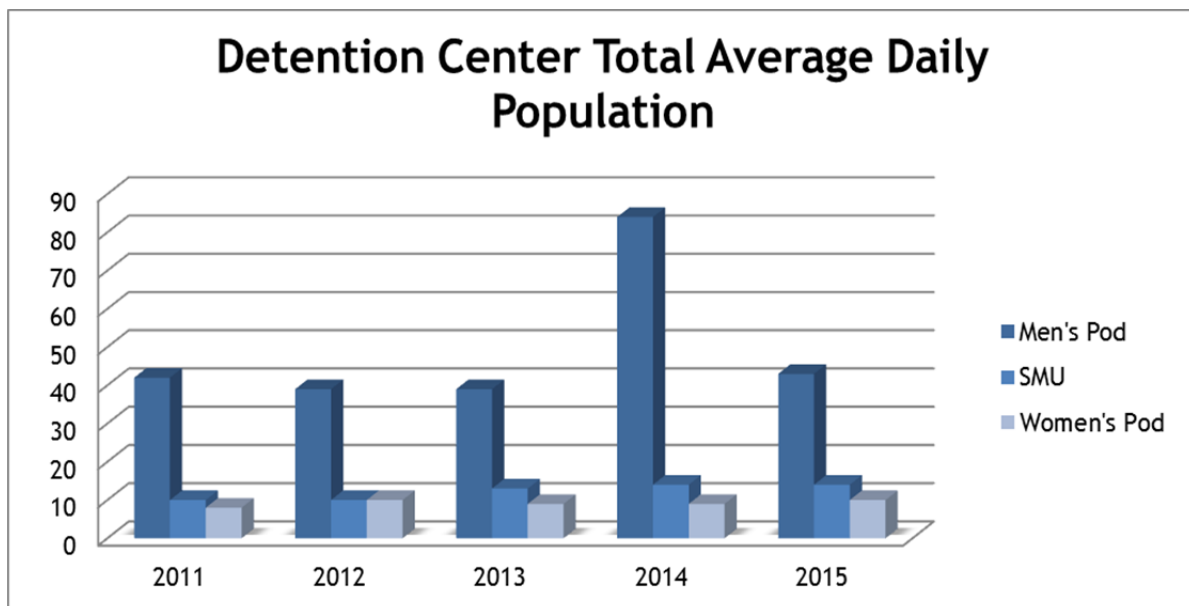
### Strategic Outcome: Safe Community

#### Goal 1: Provide a safe and secure detention facility

#### Objectives

- ❖ Manage inmate population so it does not exceed facility capacity
  - Identify off-site facilities to safely house inmates who exceed Broomfield's facility capacity, at a reasonable cost, as measured by Average Daily Population (ADP) and percentage of occupancy in all pods
  - Develop plans for opening the currently unused pods and provide additional capacity for male and female inmates
  - Adopt the Flex Unit as a viable option for overflow and special needs housing
  - Utilize the Alternative Sentencing Unit (ASU) for qualified inmates
- ❖ Manage staffing at required minimum while using minimal overtime
 

Maintain minimum staffing of four officers and one sergeant per post for 24/7 coverage using minimal overtime hours





## POLICE

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### Prior Year Accomplishments

- Recruited and hired additional 12 Detention Staff in 2015 to oversee the opening of the ASU and women's pod
- Opened the Alternative Sentencing Unit and Women's Pod at the Detention Center in early 2016
- Managed the movement of inmates to outside facilities to reduce overcrowding, thereby eliminating all inmate litigation claims
- Maintained an 88% occupancy rate in the facility

### Additional Prior Year Accomplishments (Not tied to goals)

- Reduced Detention Operations' overtime by 11%
- Replaced the jail management software
- Increased the number of Certified Jail Officers (CJO) by five and Managers (CJM) when promoted within the facility



## PUBLIC WORKS

### MISSION

Striving to enhance the quality of the environment and life for the citizens of Broomfield through implementing innovative technologies, improving and maintaining the community's water, wastewater, surface water, streets, parks, facilities, open space, cemeteries, and fleet resources in order to provide reliable, efficient, and excellent services.

**David Allen, Director**  
dallen@broomfield.org

### SERVICES

The **Public Works Administration** division plans, organizes, directs, and coordinates the activities of the Public Works Department, including administration and supervision of all Public Works activities and capital improvement projects.

The **Fleet Maintenance** division maintains vehicles and equipment for safety, reliability, and compliance with mandatory State and Federal requirements.

The **Facilities** division provides a clean, safe, healthy, and comfortable environment in each of the City and County facilities in a fiscally responsible manner, ensuring longevity and minimizing costs.

The **Park Maintenance** division maintains and operates the City and County's irrigated parks, right-of-ways, facilities landscaping, open space, trees, structures and appurtenances, and athletic facilities in a responsible manner, providing a safe and aesthetically pleasing environment for our citizens and visitors.

The **Cemetery Maintenance** division is responsible for maintaining the grounds and landscaping at the County Commons and Lakeview cemeteries, while providing a safe and aesthetically pleasing environment for the different types of interments that take place at both cemetery locations.

The **Solid Waste and Recycling** division manages solid waste and resource conservation programs.

The **Street Operations** division provides services which maintain and improve the long-term condition of street infrastructure and provide for safe, clean, and passable streets.

The **Water Supply and Treatment** divisions provide a dependable and safe supply of water which meets the demands of Broomfield residents and businesses.

The **Water Operations and Maintenance** division provides a safe and reliable system for water distribution to the citizens of Broomfield.

The **Environmental Monitoring** division performs sampling, analyses, and reporting associated with water quality and Safe Drinking Water Act (SDWA) compliance for Broomfield's potable water system.

The **Wastewater Treatment** division treats wastewater to meet discharge requirements and manages programs to comply with federal and state regulations.





## PUBLIC WORKS

The **Industrial Pretreatment** division protects the wastewater collection and treatment systems from discharges that could interfere with the treatment process and/or pass through the treatment facility untreated.

The **Wastewater Operations and Maintenance** division operates and maintains a safe and reliable wastewater collection system.

The **Wastewater Laboratory Operations** division performs sampling, analysis, and reporting associated with water quality and the U.S. Environmental Protection Agency's National Pollutant Discharge Elimination System (NPDES) discharge permit.

The **Stormwater** division protects the public by providing and maintaining a system of detention ponds, catch basins, ditches, and storm drains, and ensures compliance with Broomfield's Stormwater Discharge Permit.

The **Water Reclamation** division provides a non-potable water system for irrigation purposes for selected golf courses, parks, and landscaped areas within the City and County of Broomfield. The Reclamation Laboratory Operations division performs sampling, analysis, and reporting associated with reclaimed water quality and the National Pollutant Discharge Elimination System (NPDES) discharge permits.

### 2017 FINANCIAL SUMMARY

| Expenditures By Account Type | 2015<br>Actuals   | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|------------------------------|-------------------|----------------------------|---------------------------|----------------------------|
| Personnel                    | 12,659,727        | 13,380,058                 | 13,555,158                | 14,277,997                 |
| Supplies & Equipment         | 3,541,646         | 4,362,547                  | 4,154,167                 | 4,349,793                  |
| Contractual Services         | 16,147,176        | 18,614,101                 | 18,850,278                | 19,084,265                 |
| Capital Outlay               | 73,213            | 221,600                    | 244,600                   | 843,928                    |
| Transfer to Facilities       | 107,016           | 116,000                    | 117,490                   | 122,920                    |
| <b>Total Expenditures</b>    | <b>32,528,778</b> | <b>36,694,306</b>          | <b>36,921,693</b>         | <b>38,678,903</b>          |



# PUBLIC WORKS

| Expenditures By Division              | 2015<br>Actuals   | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|---------------------------------------|-------------------|----------------------------|---------------------------|----------------------------|
| 01-30100 Public Works Admin           | 284,778           | 245,420                    | 255,073                   | 268,371                    |
| 01-30200 Fleet Maintenance            | 1,425,610         | 1,722,849                  | 1,519,904                 | 1,559,327                  |
| 01-30300 Parks Mtce                   | 6,428,306         | 7,340,471                  | 7,367,424                 | 7,563,063                  |
| 01-30500 Solid Waste & Recycling      | 312,974           | 369,451                    | 369,451                   | 432,205                    |
| 03-32100 Facilities Maintenance       | 3,829,344         | 4,330,506                  | 4,563,515                 | 4,742,407                  |
| 06-34100 Mtce of Condition            | 1,036,447         | 1,138,544                  | 1,141,942                 | 1,117,905                  |
| 06-34200 Snow & Ice Control           | 795,676           | 1,038,447                  | 1,036,362                 | 1,838,106                  |
| 06-34300 Traffic Control              | 722,677           | 884,682                    | 889,199                   | 952,526                    |
| 06-34500 Street Cleaning              | 169,389           | 189,509                    | 200,272                   | 217,181                    |
| 06-34600 Street Lighting              | 1,308,782         | 1,293,360                  | 1,293,360                 | 1,329,880                  |
| 06-34800 Street Stormwater            | 9,698             | 93,987                     | 89,544                    | 161,392                    |
| 07-30400 Cemetery Mtce                | 120,755           | 123,103                    | 123,935                   | 142,851                    |
| 40-35100 Water Resources & Planning   | 7,412,667         | 8,125,190                  | 8,190,716                 | 1,566,385                  |
| 40-35200 Water Treatment & Supply     | 1,382,244         | 1,536,989                  | 1,548,775                 | 8,462,368                  |
| 40-35300 Water System Ops/Mtce        | 1,481,641         | 1,760,126                  | 1,771,931                 | 1,774,269                  |
| 40-35400 Environmental Monitoring     | 914,296           | 958,253                    | 969,105                   | 1,012,136                  |
| 40-35500 GWR Water Protection         | 29,793            | 47,315                     | 47,315                    | 49,669                     |
| 40-92300 Transfer to Facilities       | 62,786            | 67,420                     | 68,950                    | 71,920                     |
| 45-37100 Sewer Treatment Plant        | 2,286,737         | 2,529,431                  | 2,487,822                 | 2,464,536                  |
| 45-37200 Industrial Pretreatment      | 205,227           | 222,119                    | 224,023                   | 232,569                    |
| 45-37300 Sewer System Ops/Mtce        | 960,701           | 1,108,540                  | 1,117,223                 | 1,036,967                  |
| 45-37400 Laboratory Operations        | 498,870           | 505,556                    | 512,371                   | 529,753                    |
| 45-38600 Stormwater                   | 164,565           | 180,327                    | 235,044                   | 252,288                    |
| 45-38800 Sewer Stormwater - Ops/Mtce  | 0                 | 4,500                      | 4,500                     | 4,500                      |
| 45-38900 Sewer Stormwater - Envr Svcs | 102,879           | 126,674                    | 127,142                   | 134,430                    |
| 45-92300 Transfer to Facilities       | 44,230            | 48,580                     | 48,540                    | 51,000                     |
| 47-39000 Water Rec Resources/Planning | 0                 | 0                          | 0                         | 301,165                    |
| 47-39100 Water Reclamation Supply     | 431,613           | 474,002                    | 489,300                   | 184,680                    |
| 47-39200 Water Reclamation Treatment  | 66,831            | 174,660                    | 174,660                   | 173,344                    |
| 47-39300 Water Reclamation Ops/Mtce   | 26,866            | 36,055                     | 36,055                    | 36,060                     |
| 47-39400 Water Reclamation Lab Ops    | 12,396            | 18,240                     | 18,240                    | 15,650                     |
| <b>Total Expenditures</b>             | <b>32,528,778</b> | <b>36,694,306</b>          | <b>36,921,693</b>         | <b>38,678,903</b>          |

**PUBLIC WORKS****POSITION SUMMARY (FTE)**

| Department Summary                         | 2015<br>Actual |              | 2016<br>Original Budget |             | 2016<br>Revised Budget |             | 2017<br>Original Budget |             |
|--------------------------------------------|----------------|--------------|-------------------------|-------------|------------------------|-------------|-------------------------|-------------|
|                                            | FT             | PT           | FT                      | PT          | FT                     | PT          | FT                      | PT          |
| 01-30100 Administration - Public Works     | 1.75           | 0.00         | 1.75                    | 0.00        | 1.75                   | 0.00        | 1.75                    | 0.00        |
| 01-30200 Fleet Maintenance                 | 8.10           | 1.40         | 8.10                    | 1.40        | 8.10                   | 1.40        | 8.10                    | 1.40        |
| 01-30300 Park Maint. - Athletic Facilities | 4.70           | 0.00         | 4.70                    | 0.00        | 4.70                   | 0.00        | 4.70                    | 0.00        |
| 01-30310 Park Maint. - Forestry            | 2.22           | 0.00         | 2.22                    | 0.00        | 2.22                   | 0.00        | 3.22                    | 0.00        |
| 01-30320 Park Maint. - Horticulture        | 7.57           | 0.00         | 7.57                    | 0.00        | 7.57                   | 0.00        | 7.57                    | 0.00        |
| 01-30330 Park Maint. - Irrigation          | 8.66           | 0.00         | 8.66                    | 0.00        | 8.66                   | 0.00        | 8.66                    | 0.00        |
| 01-30340 Park Maint. - Open Space          | 2.40           | 0.00         | 2.40                    | 0.00        | 2.40                   | 0.00        | 3.40                    | 0.00        |
| 01-30350 Park Maint. - Structures/Playgrd  | 2.95           | 0.00         | 2.95                    | 0.00        | 2.95                   | 0.00        | 3.95                    | 0.00        |
| 01-30360 Park Maint. - Turf Mowing         | 5.70           | 0.00         | 5.70                    | 0.00        | 5.70                   | 0.00        | 5.70                    | 0.00        |
| 07-30400 Cemetery Maintenance              | 1.00           | 0.00         | 1.00                    | 0.00        | 1.00                   | 0.00        | 1.00                    | 0.00        |
| 03-32100 Facilities Maintenance            | 24.15          | 7.70         | 26.15                   | 6.40        | 26.15                  | 6.40        | 30.15                   | 6.83        |
| 06-34100 Maintenance of Condition          | 7.77           | 0.00         | 8.71                    | 0.00        | 8.71                   | 0.00        | 8.71                    | 0.00        |
| 06-34200 Snow and Ice Control              | 0.96           | 0.00         | 1.14                    | 0.00        | 1.14                   | 0.00        | 5.14                    | 0.00        |
| 06-34300 Traffic Control                   | 5.94           | 0.00         | 6.88                    | 0.00        | 6.88                   | 0.00        | 6.88                    | 0.00        |
| 06-34500 Street Cleaning                   | 1.48           | 0.00         | 1.48                    | 0.00        | 1.48                   | 0.00        | 1.48                    | 0.00        |
| 06-34800 Stormwater Streets                | 0.00           | 0.00         | 0.94                    | 0.00        | 0.94                   | 0.00        | 0.94                    | 0.00        |
| 40-35100 Water Supply                      | 2.30           | 0.00         | 2.30                    | 0.00        | 2.30                   | 0.00        | 1.75                    | 0.00        |
| 40-35200 Water Treatment Plant             | 9.40           | 0.00         | 9.40                    | 0.00        | 9.40                   | 0.00        | 9.95                    | 0.00        |
| 40-35300 Water System Operation/Maint.     | 11.70          | 0.00         | 12.70                   | 0.00        | 12.70                  | 0.00        | 12.70                   | 0.00        |
| 40-35400 Environmental Monitoring          | 7.75           | 0.00         | 7.75                    | 0.00        | 7.75                   | 0.00        | 7.75                    | 0.00        |
| 45-37300 WW System Operation/Maint.        | 7.70           | 0.00         | 7.70                    | 0.00        | 7.70                   | 0.00        | 7.70                    | 0.00        |
| 45-37100 Wastewater Treatment Plant        | 11.00          | 0.80         | 11.00                   | 0.80        | 11.00                  | 0.00        | 11.00                   | 0.00        |
| 45-37200 Industrial Pretreatment           | 2.50           | 0.00         | 2.50                    | 0.00        | 2.50                   | 0.00        | 2.50                    | 0.00        |
| 45-37400 Laboratory Operations             | 4.25           | 0.80         | 4.25                    | 0.80        | 4.25                   | 0.80        | 4.25                    | 0.80        |
| 45-38600 Stormwater                        | 2.50           | 0.00         | 2.50                    | 0.00        | 1.50                   | 0.80        | 1.50                    | 0.80        |
| 45-38900 Stormwater Sewer                  | 0.00           | 0.00         | 0.00                    | 0.00        | 1.00                   | 0.00        | 1.00                    | 0.00        |
| 47-39000 Water Reclamation Resources &     | 0.00           | 0.00         | 0.00                    | 0.00        | 0.00                   | 0.00        | 1.25                    | 0.00        |
| 47-39100 Water Reclamation                 | 1.30           | 0.00         | 1.30                    | 0.00        | 1.30                   | 0.00        | 0.05                    | 0.00        |
| <b>Total Positions</b>                     | <b>145.75</b>  | <b>10.70</b> | <b>151.75</b>           | <b>9.40</b> | <b>151.75</b>          | <b>9.40</b> | <b>162.75</b>           | <b>9.83</b> |

**SIGNIFICANT CHANGES IN 2017****Administration**

- ❖ An increase of \$4,000 in Contractual Services for a Task Code Tracking project

**Fleet**

- ❖ A decrease of \$192,000 in Supplies for fuel cost

**Facilities**

- ❖ In 2016, an increase of \$30,700 in Contractual Services for custodial services
- ❖ An increase of 4.43 FTE and \$128,200 in Personnel Services and a decrease of \$168,000 in Contractual Services to bring the remaining custodial services in-house
- ❖ An increase of \$33,000 in Supplies and Capital Outlay related to in-house custodial services
- ❖ An increase of \$154,300 in Contractual Services related to the addition of the new HHS building





## PUBLIC WORKS

- ❖ In 2016, an increase of \$154,500 in Supplies and Contractual Services related to the Safeway building
- ❖ An increase of \$20,600 in Supplies and Contractual Services for the continued use of #6 Garden Center

### Park Maintenance

- ❖ A decrease of \$56,800 in Contractual Services for tree grinding services
- ❖ An increase of 3.0 FTE and \$69,800 in Personnel Services for the reclassification of three seasonal park positions to full time positions (Forestry, Open Space and Structures)
- ❖ An decrease of \$65,000 in Contractual Services relating to the change of treatment processes for the Emerald Ash Borer to bring services in-house
- ❖ An increase of \$16,200 in Equipment for a snow plow and turf dethatcher
- ❖ An increase of \$20,000 to move repairs to the sports courts from the CIP budget
- ❖ A decrease of \$15,000 in Contractual Services for weed mowing
- ❖ An increase of \$148,500 in Personnel Services for temporary employee health benefits

### Street Maintenance

- ❖ An increase of 4.0 FTE, \$101,000 in Personnel Services and \$750,000 in Equipment for the addition of 4 Street Workers and 3 snow plows for priority snow and ice routes. A decrease of 4,160 temporary hours is also associated with this change
- ❖ An increase of \$18,000 in Contractual Services for increased street patching
- ❖ An increase of \$29,700 in Personnel Services for temporary employee health benefits
- ❖ An increase of \$55,000 in Contractual Services for street light maintenance cost increases
- ❖ An increase of \$13,900 in Supplies for the increase of snow and ice material

### Solid Waste and Recycling

- ❖ An increase of \$7,600 in Contractual Services for the annual Spring Cleanup program
- ❖ An increase of \$25,300 in Personnel Services for the addition of a temporary Environmental Education Coordinator position
- ❖ An increase of \$20,000 in Contractual Services for the electronic waste program

### Water Fund

- ❖ An increase of \$388,900 in Professional Services for the increased Denver Water rate and Colorado Big Thompson assessment increase
- ❖ An increase of \$29,700 in Personnel Services for temporary employee health benefits (O&M and Environmental Services)
- ❖ An increase of \$23,000 in Equipment for a pond/reservoir sampling vehicle

### Sewer Fund

- ❖ A part time position moved from the Treatment division to the Stormwater division

### Water Reclamation Fund

- ❖ In 2016, an increase of \$14,000 in Contractual Services for the maintenance and cleaning of the Upper Church and McKay Ditches



## PUBLIC WORKS

### FLEET MAINTENANCE

#### Strategic Outcome: Safe Community

#### GOAL 1: Meet State, Federal, and Local regulatory safety requirements for all vehicles and equipment in the City and County's Fleet

##### Objectives

- ❖ Minimize deficiencies in annual Department of Transportation safety inspections
- ❖ Stay compliant with Diesel Fleet Self Certification Program, as well as the Denver Metro Clean Air Program for gas-powered vehicles

##### Prior Year Accomplishments

- Fleet Services scheduled and completed all required annual safety inspections and had no safety-related failures in 2015
- Fleet Services completed all in-house diesel emissions tests with zero failures
- Fleet Services used the state facility for gas emissions with zero failures

#### Strategic Outcome: Engaged and Fiscally Responsible Government

#### GOAL 2: Maximize vehicle and equipment availability

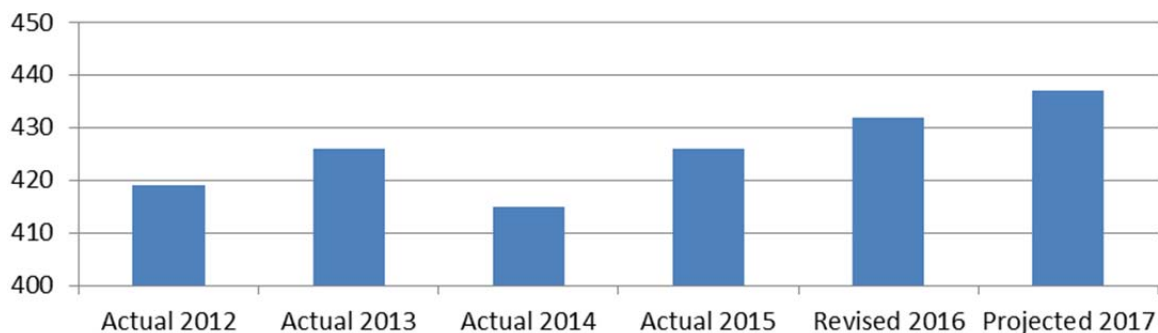
##### Objectives

- ❖ Schedule regular preventive and corrective maintenance

##### Prior Year Accomplishments

- Performed 739 preventative maintenance tasks on the divisions fleet of 425 vehicles and equipment in 2015
- All Priority One equipment was scheduled for maintenance was scheduled during low use hours while snow plow repairs were handled immediately

**Total Number of Vehicles & Equipment Maintained**





## PUBLIC WORKS

### FACILITY MAINTENANCE

#### Strategic Outcome: Facilities and Transportation Infrastructure

##### GOAL 1: Maintain safe facilities

##### Objectives

- ❖ Inspect, evaluate, and apply appropriate repairs and upgrades
- ❖ Develop a plan to maintain and improve facility safety and aesthetics

##### Prior Year Accomplishments

- Completed 750 work requests out of 800 requested, a completion rate of 94%, the highest rate in 4 years

#### Strategic Outcome: Facilities and Transportation Infrastructure

##### GOAL 2: Optimize condition of Broomfield's facilities at minimum life cycle costs

##### Objectives

- ❖ Evaluate facility conditions annually and apply appropriate repairs and rehabilitation

| Facility Maintenance                      | Actual 2012    | Actual 2013    | Actual 2014    | Actual 2015    | Revised 2016 | Projected 2017 |
|-------------------------------------------|----------------|----------------|----------------|----------------|--------------|----------------|
| Total Facility Maintenance Budget         | \$3,918,100.00 | \$3,999,840.00 | \$3,999,840.00 | \$4,080,876.00 | 4,630,019    | \$4,800,000.00 |
| Square Footage of Facilities Maintained   | 498,361        | 498,361        | 498,361        | 498,361        | 498,361      | 534,095        |
| Facility Maintenance Cost per Square Foot | \$7.86         | \$8.03         | \$8.03         | \$8.19         | \$9.29       | \$8.99         |

#### Strategic Outcome: Facilities and Transportation Infrastructure

##### GOAL 3: Perform cleaning to maintain condition and enhance function of facilities

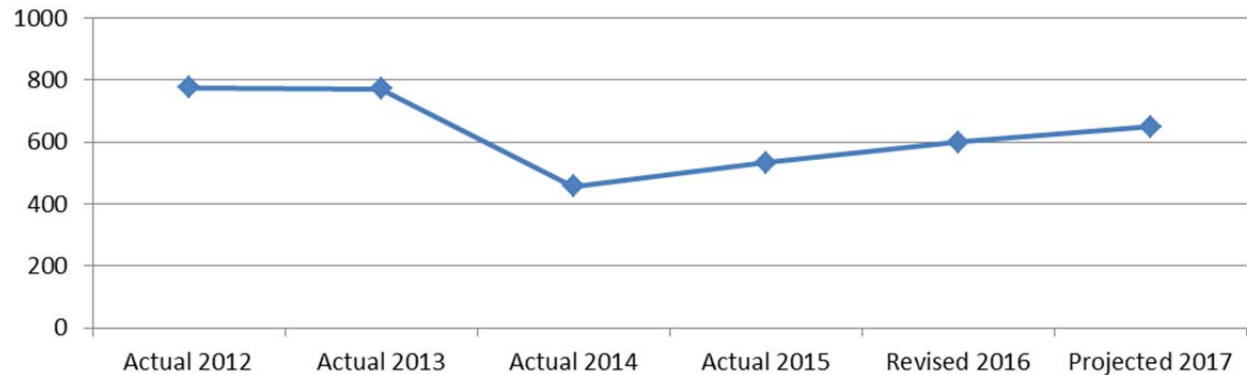
##### Objectives

- ❖ Develop and implement maintenance plan and tracking system
- ❖ Complete maintenance according to plan



## PUBLIC WORKS

### Preventative Maintenance Services Performed



#### Prior Year Accomplishments

- Completed 534 preventative maintenance tasks in 2015
- Monthly building inspections were performed to assure cleaning standards with immediate correction to deficiencies
- Implemented the Building Assessment Program for proactive maintenance and long-term financial planning for capital expenditures

## PARK MAINTENANCE

### Strategic Outcome: Facilities and Transportation Infrastructure

#### GOAL 1: Address critical deficiencies (safety and liability) in a timely manner

#### Objectives

- ❖ Identify critical deficiencies and assign tasks to appropriate personnel for completion
- ❖ Track activities through maintenance log and service work request (SWR) system
- ❖ Review and compile reports and data

#### Prior Year Accomplishments

- In 2015, all critical deficiencies were handled in a timely manner; all were addressed in a 24-hour period upon notification

### Strategic Outcome: Facilities and Transportation Infrastructure

#### GOAL 2: Address non-critical deficiencies in a timely fashion

#### Objectives

- ❖ Prioritize repairs/actions based on budget and staff
- ❖ Maximize the number of deficiencies addressed based on resources



## PUBLIC WORKS

### Prior Year Accomplishments

- Accomplished daily task in 2015 to a satisfactory level, with minimal citizen complaints and a high rate of customer satisfaction

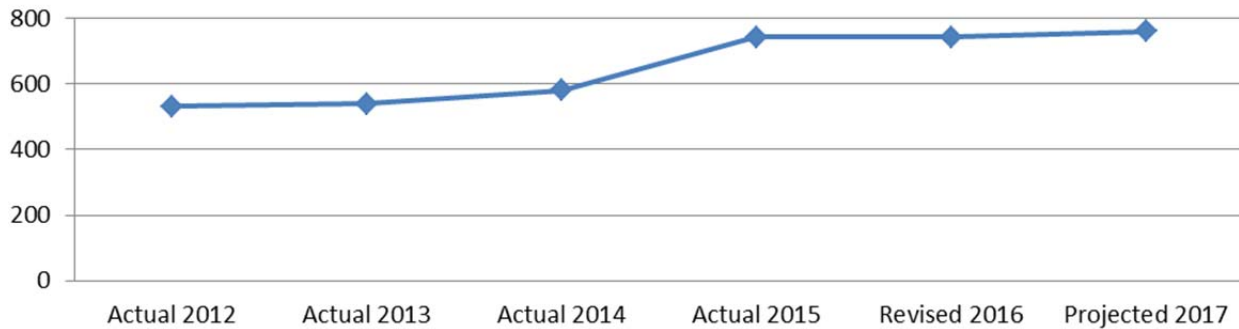
### Strategic Outcome: Environmental Stewardship

#### GOAL 3: Conserve water resources

#### Objectives

- ❖ Minimize water application as a part of Evapo-Transpiration (ET)
- ❖ Apply water not to exceed 100% of recommended ET

#### Park Acres Irrigated by Reuse



### Prior Year Accomplishments

- Irrigation systems were upgraded at Northmoor Park, Legacy Park, Broadlands West Park, and head replacement at Commons Park in 2015 to aid water efficiency
- In 2015, 38.32 acres of athletic fields were top dressed with 825 tons of material to help decrease the water requirements of these high-traffic areas
- 90 irrigation controllers were replaced with updated technology
- Two additional Irrigation technicians were certified as irrigation auditors by the National Irrigation Association
- Consistent annual increase to acreage irrigated by reuse water

### Strategic Outcome: Environmental Stewardship

#### GOAL 4: Protect City and County owned property from noxious and invasive weeds

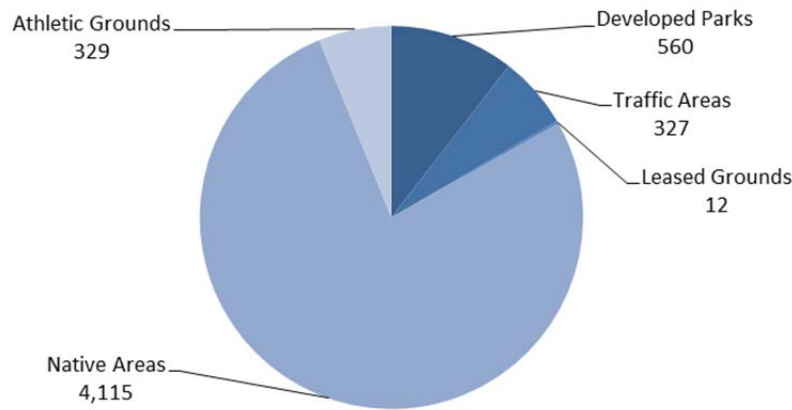
#### Objectives

- ❖ Establish a weed management plan for individual properties
- ❖ Map weed infestations through GIS data collection



## PUBLIC WORKS

### Breakdown of 2017 Projected Acreage Maintained



### Prior Year Accomplishments

- Maintained a total of 5,229 total acres of land in 2015
- A total of 95 Russian olives were removed in 2015 from Hawk Estates and Varra Park to control the spread of noxious weeds throughout the drainage areas
- In 2015, goat grazing was used to control 70 acres of noxious weeds in the Great Western Reservoir Open Space
- In 2015, ten weed management plans were rewritten and 5 additional plans were created for City and County of Broomfield Open Space Properties, including GIS mapping of weed infestations
- Created a new weed application logging system using GIS
- Updated EPA Discharge Management Plan for the City and County of Broomfield with the Colorado Department of Public Health and Environment

## SOLID WASTE AND RECYCLING

### Strategic Outcome: Environmental Stewardship

#### GOAL 1: Oversee operations of the Broomfield Recycling Center

### Objectives

- ❖ Provide a free, convenient recycling opportunity as an alternative to curbside recycling
- ❖ Maintain a clean, safe, well-lit, and environmentally-friendly recycling drop-off center

### Prior Year Accomplishments

- In 2015, 786 tons of material were diverted from Colorado landfills and recycled to conserve valuable resources
- In 2015, served 22,600 households
- Emptied 174 30 yard containers with use of three compactors



## PUBLIC WORKS

- An average of 65.5 tons of material was collected per month
- 14,550 pounds of books were recycled at the center, along with textiles and shoes

### Strategic Outcome: Environmental Stewardship

#### GOAL 2: Educate the public on environmental issues and promote conservation

##### Objectives

- ❖ Provide information on environmental issues to educate employees and the public
- ❖ Prepare articles, lectures, activities, and workshops on environmental topics

##### Prior Year Accomplishments

- Provided classes educating public on the subjects of water, energy, and resource conservation
- Drew a total of 1,093 total participants to educational events
- Provided information to an estimated 10,860 people regarding recycling services and sustainability issues

## STREET OPERATIONS

### Strategic Outcome: Facilities and Transportation Infrastructure

#### GOAL 1: Optimize the condition of Broomfield's pavement infrastructure at minimum life cycle costs

##### Objectives

- ❖ Refine long-term pavement management plan
- ❖ Develop plan for the cost of repair and mitigation of streets in "Outlier" inventor

##### Prior Year Accomplishments

- 22.83 street miles were sealed or mitigated
- Completed 71 projects under the citywide concrete program
- Updated 17 pedestrian curb ramps within city right-of-way
- Evaluated 254 miles Broomfield's paved street inventory
- Completed 2,320 tons of hot mix asphalt repairs
- Completed 4,116 miles of sweeping, removing 734.76 tons of debris
- Completed the rehabilitation of 24.71 miles of gravel road shoulders
- Maintained 73.25 lane miles of dirt roads using 9,082 gallons of dust guard

### Strategic Outcome: Facilities and Transportation Infrastructure

#### GOAL 2: Day to day maintenance of operation of traffic signals, school flashers, Pedestrian-activated signals, speed radar signs and luminary street name signs





## PUBLIC WORKS

### Objectives

- ❖ Repair non-critical devices within 30 days and critical devices within 24 hours
- ❖ Track requests for maintenance and repairs made

### Prior Year Accomplishments

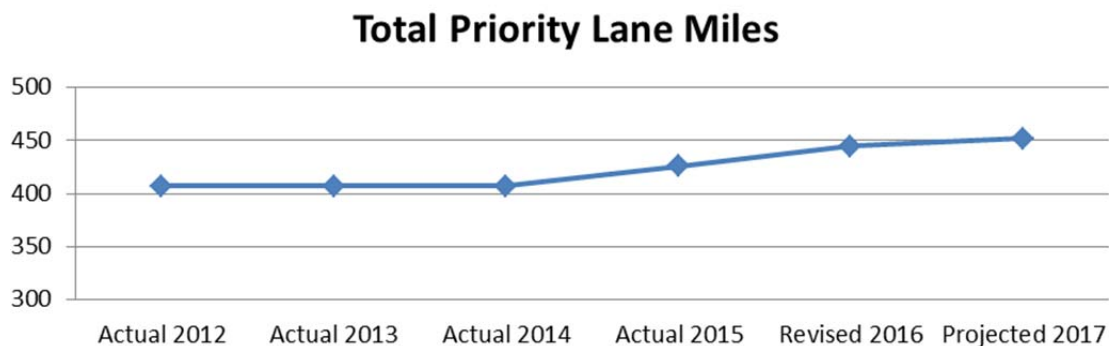
- 10 rust damaged street light poles were removed and replaced with galvanized poles
- Implemented flashing yellow arrows at two intersections in Broomfield
- 8,700 feet of bike lane and 16 new symbols were added at Industrial Lane and Mid Cities/Best Buy HWY 36 trail system

### Strategic Outcome: Facilities and Transportation Infrastructure

#### GOAL 3: Provide plowing and deicing for Broomfield's priority route system

### Objectives

- ❖ Provide one pass on first-priority routes within four hours of callout
- ❖ Plow and treat second- and third-priority routes within 12 hours of storm subsidence



### Prior Year Accomplishments

- Plowed and treated 50,305 miles of priority routes using 4,203.32 tons of granular deicing material and 7,150 gallons of liquid deicer

## WATER SUPPLY AND TREATMENT

### Strategic Outcome: Engaged and Fiscally Responsible Government

#### GOAL 1: Ensure that treated water deliveries meet customer demands, external commitments, and fire protection requirements

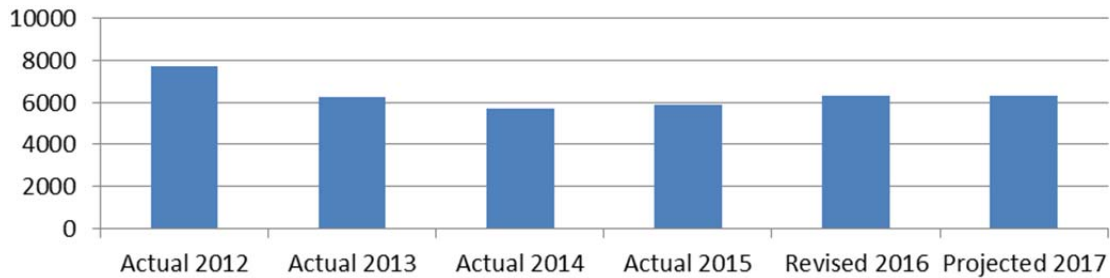
### Objectives

- ❖ Treat and deliver water in sufficient quantities to avoid unplanned water use restrictions



## PUBLIC WORKS

### Total Acre Feet of Water Treated Annually



#### Prior Year Accomplishments

- Produced 10,986 AF of potable water and maintained sufficient tank levels
- Improved overall output across several different measures
- Inspected and constructed 6,500 feet of waterline replacement and water line relocates due to CDOT and CIP projects in residential neighborhoods
- Completed 1,097 work orders for new construction and inspection support

#### Strategic Outcome: Safe Community

#### GOAL 2: Minimize taste and odor compounds in potable drinking water

##### Objectives

- ❖ Conduct scheduled testing to support operational changes to the treatment process

#### Prior Year Accomplishments

- Maintained 100% compliance with all drinking water standards
- Maintained 100% compliance with all drinking water reporting standards

## WATER OPERATIONS AND MAINTENANCE

#### Strategic Outcome: Facilities and Transportation Infrastructure

#### GOAL 1: Minimize out-of-service hydrants

##### Objectives

- ❖ Inspect, repair, or replace defective hydrants, due to unexpected damage, within 48 hours
- ❖ Implement a tracking system for hydrants out of service from unexpected damage, and Fire Department notification

#### Prior Year Accomplishments

- 100% of hydrants were flushed in the Annual Spring Flush



## PUBLIC WORKS

- Maintained each fire hydrant 1.5 times annually (3,374 fire hydrant contacts)

### Strategic Outcome: Engaged and Fiscally Responsible Government

#### GOAL 2: Minimize water service interruptions to customers

##### Objectives

- ❖ Evaluate, maintain, and replace pipes and appurtenances annually to minimize failures

|                                         | Actual 2012 | Actual 2013 | Actual 2014 | Actual 2015 | Revised 2016 | Projected 2017 |
|-----------------------------------------|-------------|-------------|-------------|-------------|--------------|----------------|
| Miles of Water Lines                    | 366         | 372         | N/A         | 381         | 386          | 390            |
| Feet of Water Line Replacement          | 4,500       | 2,300       | 6,760       | 5,057       | 5,000        | 5,000          |
| Number of Water Line Breaks Repaired    | 18          | 12          | 14          | 25          | 25           | 25             |
| Number of Pump Stations                 | 5           | 5           | 5           | 5           | 5            | 5              |
| Number of New Meters Installed          | 359         | 595         | 993         | 1,039       | 1,100        | 1,200          |
| Number of Customer Service Calls        | 1,391       | 1,623       | 1,325       | 1,139       | 1,200        | 1,250          |
| Number of Locates                       | 1,509       | 2,099       | 2,330       | 2,415       | 2,500        | 2,500          |
| Work Order for New Construction Support | 635         | 1,097       | 361         | 601         | 650          | 700            |
| Number of Fire Hydrants Flushed/Service | 5,396       | 3,477       | 5,812       | 5,981       | 6,000        | 6,025          |

##### Prior Year Accomplishments

- Inspected and constructed 6,500 feet of waterline replacement and water line relocates due to CDOT and capital improvement project work orders for new construction and inspection support
- Completed 700 work orders for new construction and inspection support

### Strategic Outcome: Engaged and Fiscally Responsible Government

#### GOAL 3: Reduce the amount of unbilled consumed water

##### Objectives

- ❖ Track annual meter replacements and repairs through Utility Billing's service orders through December

##### Prior Year Accomplishments

- Responded to 453 customer service calls related to meter operations
- Installed 1028 meters for new installations or replacements
- Issued 783 hydrant construction permits

## WATER FUND - ENVIRONMENTAL MONITORING

### Strategic Outcome: Environmental Stewardship

#### GOAL 1: Comply with testing and reporting requirements per the Safe Drinking Water Act (SDWA)



## PUBLIC WORKS

### Objectives

- ❖ Plan and implement monitoring program in accordance with SDWA requirements
- ❖ Sample, analyze, and report test results required by the SDWA

### Prior Year Accomplishments

- Achieved 100% compliance with all SDWA monitoring and reporting requirements
- Completed Public Water System Monitoring Plan update and submitted it to the state
- Passed the biannual Chemistry Certification Inspection in May

### Strategic Outcome: Environmental Stewardship

#### GOAL 2: Monitor water quality to support environmental and operational concerns

### Prior Year Accomplishments

- Evaluated algae monitoring results for Trails Pond which led to treatment with barley straw, preventing an algal toxin outbreak
- Monitored extensive flood runoff from Rocky Flats in September and October with no significant findings
- Performed several bacteriological analyses for drinking water in flood-impacted communities

## WASTEWATER TREATMENT

### Strategic Outcome: Environmental Stewardship

#### GOAL 1: Design, build, operate, maintain, and evaluate treatment processes and equipment to ensure discharge water quality meets all requirements

### Objectives

- ❖ Maintain 100% compliance with discharge requirements through treatment and monitoring

| Wastewater Treatment Operations        | Actual 2012 | Actual 2013 | Actual 2014 | Actual 2015 | Revised 2016 | Projected 2017 |
|----------------------------------------|-------------|-------------|-------------|-------------|--------------|----------------|
| Maximum Daily Flow (MGD)               | 19.74       | 27.54       | 24.26       | 16.33       | 16.51        | 17.42          |
| Average Daily Flow (MGD)               | 5.56        | 6.02        | 5.81        | 6.35        | 6.35         | 6.7            |
| Peak Monthly Flow Million Gallons (MG) | 6.81        | 13.78       | 8.46        | 8.85        | 8.79         | 9.14           |
| Total Annual Flow (MG)                 | 2010.77     | 2197.54     | 2136.56     | 2316.23     | 2425         | 2445           |

### Prior Year Accomplishments

- Achieved 100% compliance with Wastewater Discharge Permit requirements
- Maintained 938 pieces of equipment



## PUBLIC WORKS

### INDUSTRIAL PRETREATMENT

**Strategic Outcome: Safe Community**

#### **GOAL 1: Administer the Industrial Pretreatment Program to meet all permit requirements**

##### **Objectives**

- ❖ Submit the annual report to EPA and state regulatory agencies prior to the February 15 deadline
- ❖ Achieve 100% compliance with all regulations

| Industrial Pretreatment                       | Actual 2012 | Actual 2013 | Actual 2014 | Actual 2015 | Revised 2016 | Projected 2017 |
|-----------------------------------------------|-------------|-------------|-------------|-------------|--------------|----------------|
| Oil and Grease - Number of Facilities         | 232         | 238         | 240         | 246         | 250          | 254            |
| Oil and Grease Inspections                    | 174         | 154         | 197         | 300         | 360          | 360            |
| Significant Industrial User (SIU) Inspections | 4           | 5           | 5           | 13          | 13           | 15             |
| Industrial User (IU) Permits per FTE          | 11          | 11          | 13          | 5.2         | 5            | 6              |

##### **Prior Year Accomplishments**

- Achieved 100% compliance with all program requirements
- Completed 100% of the required compliance inspections

### WASTEWATER OPERATIONS AND MAINTENANCE

**Strategic Outcome: Facilities and Transportation Infrastructure**

#### **GOAL 1: Minimize backup into customers' facilities**

##### **Objectives**

- ❖ Inspect and maintain pipes and appurtenances to minimize backups
- ❖ Perform proactive rehabilitation and replacement of sewer deficiencies

| Wastewater O&M                       | Actual 2012 | Actual 2013 | Actual 2014 | Actual 2015 | Revised 2016 | Projected 2017 |
|--------------------------------------|-------------|-------------|-------------|-------------|--------------|----------------|
| Miles of Sewer Lines                 | 239         | 245         | 249         | 251         | 255          | 259            |
| Miles of Sewer Lines Cleaned         | 77          | 91          | 127         | 133         | 130          | 130            |
| Miles of Sewer Lines Video Inspected | 33          | 32          | 49          | 60          | 63           | 64             |
| Number of City Sewer Main Backups    | 3           | 9           | 0           | 1           | 15           | 15             |

##### **Prior Year Accomplishments**

- With 251 miles of sewer mains and 15 lift stations, there was one sewer main line failure that resulted in overflows or property damage
- Completed 4 repairs or replacement projects under the sidewalk to main program, saving taxpayers substantial cost



## PUBLIC WORKS

### Strategic Outcome: Environmental Stewardship

#### GOAL 2: Minimize odor complaints from citizens

##### Objectives

- ❖ Proactively clean and maintain wet wells to minimize odor
- ❖ Provide weekly chemical application to decrease odors

##### Prior Year Accomplishments

- Quarterly wet well cleaning, hauling 225,000 gallons of grease to the Wastewater Plant, reducing odors throughout Broomfield
- 2,240 gallons of bioxide was added to wastewater to control odors/H<sub>2</sub>S from Rock Creek, Anthem, and Lambertson Farms lift stations

## WASTEWATER LABORATORY OPERATIONS

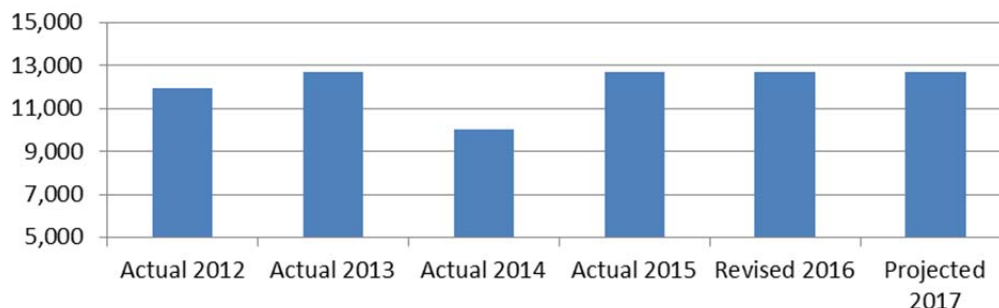
### Strategic Outcome: Environmental Stewardship

#### GOAL 1: Comply with testing and reporting requirements and monitor water quality to support operations and operational concerns

##### Objectives

- ❖ Sample, analyze, and report analytical results per NPDES permit

#### Wastewater- Tests to Support Operations



##### Prior Year Accomplishments

- Maintained 100% compliance with NPDES monitoring/reporting requirements
- Completed the wastewater facility's Sampling and Analysis Plan for Regulation 85 and submitted the certification form to the State indicating that the sampling plan was completed



## PUBLIC WORKS

### STORMWATER

**Strategic Outcome: Safe Community**

**GOAL 1: Administer the Stormwater Management Program to meet all permit requirements**

#### Objectives

- ❖ Submit the annual report to EPA and state regulatory agencies prior to the annual March 10 deadline

#### Prior Year Accomplishments

- Monitored 55 construction sites and conducted 1,620 construction permit inspections.
- Participated with the Colorado Stormwater Council in the review and comment of the draft municipal MS4 permit
- Achieved 100% compliance with all permit requirements

### WATER RECLAMATION FUND

**Strategic Outcome: Environmental Stewardship**

**GOAL 1: Ensure that the non-potable water system meet customer demands and external commitments**

#### Objectives

- ❖ Treat and deliver non-potable water in sufficient quantities to avoid unplanned irrigation restrictions

#### Prior Year Accomplishments

- Produced 1,049 acre-feet of recycled water for irrigation

**Strategic Outcome: Engaged and Fiscally Responsible Government**

**GOAL 2: Comply with testing and reporting requirements per National Pollutant Discharge Elimination System (NPDES) discharge permit**

#### Prior Year Accomplishments

- Met 100% of testing and reporting requirements for compliance with the NPDES permit





# LIBRARY AND CULTURAL AFFAIRS

## MISSION

The Library and Cultural Affairs Department's mission is to enhance the quality of life and sense of community in Broomfield by providing diverse opportunities and services in the areas of Library, Cultural Affairs and Museums.

**Abby Yellman, Director**  
ayellman@broomfield.org

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## SERVICES

The **Mamie Doud Eisenhower Public Library** provides informational and cultural resources and programs for the community. Collections include books (print, e-books and downloadable audio), film (dvd) and audio (cd and downloadable music), periodicals, electronic databases, and e-courses. Library users can also access regional and world-wide resources through public Internet computers and inter-library borrowing. Program offerings include cultural and educational opportunities for all ages. Special features include the Family Place Library Center and the "Discovery Lab" maker space. The library works closely with a seven-member citizen board appointed by City Council to ensure that community needs are met.



The **Cultural Affairs** division manages facilities, programs, museums, and the allocation of public funds for culture in Broomfield. This includes producing and promoting performing and visual arts programs; scheduling and managing the Broomfield Auditorium; managing the Broomfield Depot Museum and collections, providing staff support to the Broomfield Veterans Memorial Museum Board, Broomfield Cultural Council, the Public Art Committee, and the Broomfield/Ueda Sister City Committee; consulting and collaborating with other City and County departments and community organizations; and providing year-round cultural information to the general public.

The **Museums** division oversees the operations and programs of the Broomfield Veterans Memorial Museum and the Broomfield Depot Museum. This division handles facility management and maintenance for both museums. This division curates the museum's collections, interprets Broomfield history for the public, and promotes public awareness of Broomfield's museums.

## 2017 FINANCIAL SUMMARY

| Expenditures By Account Type | 2015<br>Actuals  | 2016 Original<br>Budget | 2016 Revised<br>Budget | 2017 Original<br>Budget |
|------------------------------|------------------|-------------------------|------------------------|-------------------------|
| Personnel                    | 2,232,940        | 2,284,006               | 2,320,547              | 2,354,628               |
| Supplies & Equipment         | 310,936          | 313,386                 | 329,126                | 328,199                 |
| Contractual Services         | 246,968          | 287,965                 | 304,040                | 257,345                 |
| Capital Outlay               | 6,631            | 0                       | 0                      | 0                       |
| Misc. Expenditures           | 145              | 0                       | 0                      | 0                       |
| <b>Total Expenditures</b>    | <b>2,797,620</b> | <b>2,885,357</b>        | <b>2,953,713</b>       | <b>2,940,172</b>        |



# LIBRARY AND CULTURAL AFFAIRS

| Expenditures By Division  | 2015<br>Actuals  | 2016 Original<br>Budget | 2016 Revised<br>Budget | 2017 Original<br>Budget |
|---------------------------|------------------|-------------------------|------------------------|-------------------------|
| 01-61100 Cultural Affairs | 372,950          | 365,570                 | 371,440                | 390,559                 |
| 01-61500 Museums          | 88,990           | 90,603                  | 92,225                 | 109,787                 |
| 05-63100 Library          | 2,335,680        | 2,429,184               | 2,490,048              | 2,439,826               |
| <b>Total Expenditures</b> | <b>2,797,620</b> | <b>2,885,357</b>        | <b>2,953,713</b>       | <b>2,940,172</b>        |

## POSITION SUMMARY (FTE)

| Department Summary     |                  | 2015<br>Actual |              | 2016<br>Original Budget |              | 2016<br>Revised Budget |              | 2017<br>Original Budget |              |
|------------------------|------------------|----------------|--------------|-------------------------|--------------|------------------------|--------------|-------------------------|--------------|
|                        |                  | FT             | PT           | FT                      | PT           | FT                     | PT           | FT                      | PT           |
| 01-61100               | Cultural Affairs | 2.55           | 1.50         | 2.55                    | 1.50         | 2.55                   | 1.50         | 3.55                    | 0.70         |
| 01-61500               | Museum           | 0.00           | 0.80         | 0.00                    | 0.80         | 0.00                   | 0.80         | 1.00                    | 0.00         |
| 05-63100               | Library          | 12.45          | 16.09        | 12.45                   | 16.09        | 12.45                  | 16.04        | 12.45                   | 16.34        |
| <b>Total Positions</b> |                  | <b>15.00</b>   | <b>18.39</b> | <b>15.00</b>            | <b>18.39</b> | <b>15.00</b>           | <b>18.34</b> | <b>17.00</b>            | <b>17.04</b> |

## SIGNIFICANT CHANGES IN 2017

### Cultural Affairs

- ❖ An increase of 0.20 FTE and \$13,300 in Personnel Services to change the part time Administrative Technician II position to full time

### Museum

- ❖ An increase of 0.20 FTE and \$14,000 in Personnel Services to change the part time Museum Administrator position to full time
- ❖ An increase of \$8,100 in Supplies and Equipment for furniture

### Library

- ❖ In 2016, an increase of \$21,300 in Supplies and Equipment for the self-check kiosk and credit card system replacements
- ❖ An increase of \$22,200 in Personnel Services for an increase in Temporary Sub hours and a new Temporary Children's Department position
- ❖ An increase of 0.30 FTE and \$33,600 in Personnel Services for 12 additional hours to a part time Young Adult Manager position
- ❖ An increase of \$16,100 in Supplies and Equipment for furniture

## CULTURAL AFFAIRS

**Strategic Outcome: Health, Leisure and Educational Opportunities**



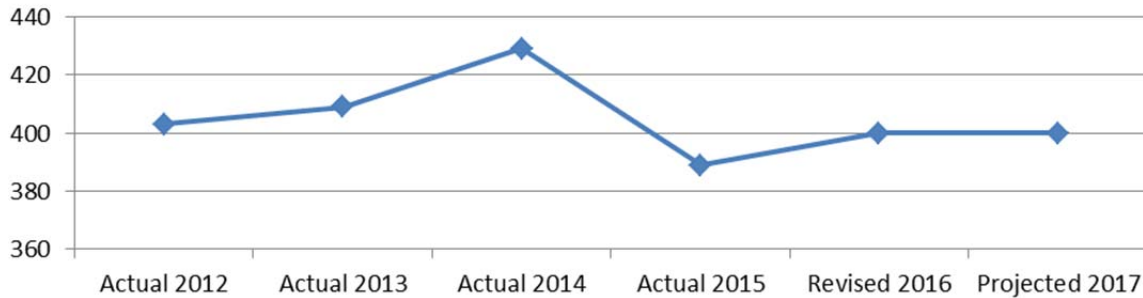
## LIBRARY AND CULTURAL AFFAIRS

### GOAL 1: Heighten public awareness of, and participation in, Broomfield's cultural programs and exhibits

#### Objectives

- ❖ Launch and advance the collaborative Creative Broomfield 2016 Marketing Initiative.

#### Auditorium & Gallery Uses



#### Prior Year Accomplishments

- Completed an update to the arts and cultural master plan

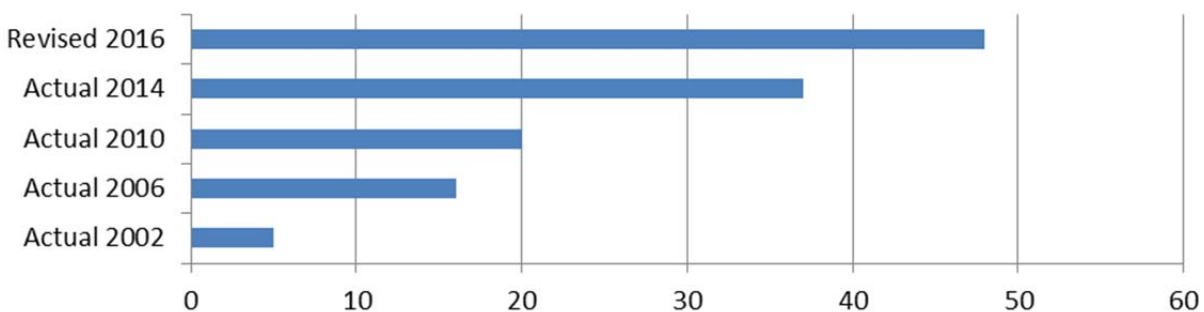
#### Strategic Outcome: Health, Leisure and Educational Opportunities

### GOAL 2: Maintain the public art collection

#### Objectives

- ❖ Create a thorough inventory list for the growing public art collection
- ❖ Work with a conservator schedule and oversee annual maintenance for the public art collection

#### Cumulative Number of Art Pieces





## LIBRARY AND CULTURAL AFFAIRS

### Prior Year Accomplishments

- Completed the public art installation in Open Space called Flight

### Strategic Outcome: Health, Leisure and Educational Opportunities

#### GOAL 3: Implement a new Auditorium booking/reservation program to efficiently handle use

### Objectives

- ❖ Streamline the auditorium booking process

### Prior Year Accomplishments

- Revised Auditorium rental contracts to make booking more efficient and increase timeliness of payments

## MUSEUMS

### Strategic Outcome: Health, Leisure and Educational Opportunities

#### GOAL 1: Work with CIP on the restoration of the Broomfield Depot Museum

### Objectives

- ❖ Work with CIP staff on the roof repair project
- ❖ Ensure that artifacts are protected during the repair work and if needed, packed up and removed to storage

### Prior Year Accomplishments

- Worked with CIP staff to complete the second phase of the restoration project which included restoring historic wood windows, doors and exterior siding
- Assisted the Broomfield Depot Friends in raising funds to cover the cost of the Depot's nomination to the Colorado State Register of Historic Places

### Strategic Outcome: Health, Leisure and Educational Opportunities

#### GOAL 2: Maintain a regular schedule of open hours at the Broomfield Depot Museum during the time periods when the museum is not closed for construction and present meaningful programs that engage the community

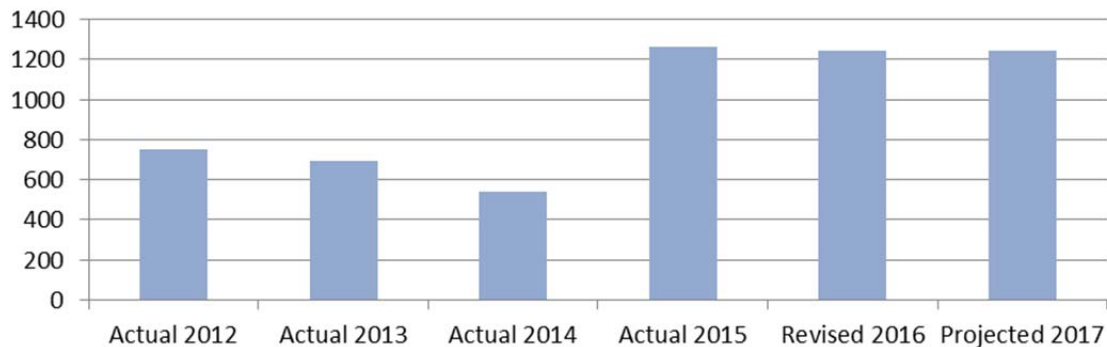
### Objectives

- ❖ Open the museum to the public regularly on Saturdays
- ❖ Open the museum and provide guided tours to local elementary school classes and other organizations during the week as requested



## LIBRARY AND CULTURAL AFFAIRS

### Number of Depot Museum Visitors



### Prior Year Accomplishments

- Provided guided tours to several adult organizations including Anthem Singles, POE Sorority, Red Hat Ladies, Widowed Men and Women of America (WMWA), and the T.T.T. Society
- Provided guided tours and onsite activities to several youth organizations including the Broomfield-Ueda Sister Cities visiting students, host families and sponsors, and three Wolf Cub Scout packs working on their local history merit badges
- Hosted school visits for 265 students and chaperons from three elementary schools: Aspen Creek, Emerald, and Kohl

## LIBRARY

### Strategic Outcome: Health, Leisure and Educational Opportunities

#### GOAL 1: Provide collection materials of current topics and formats to meet Broomfield residents' reading, viewing, and listening interests

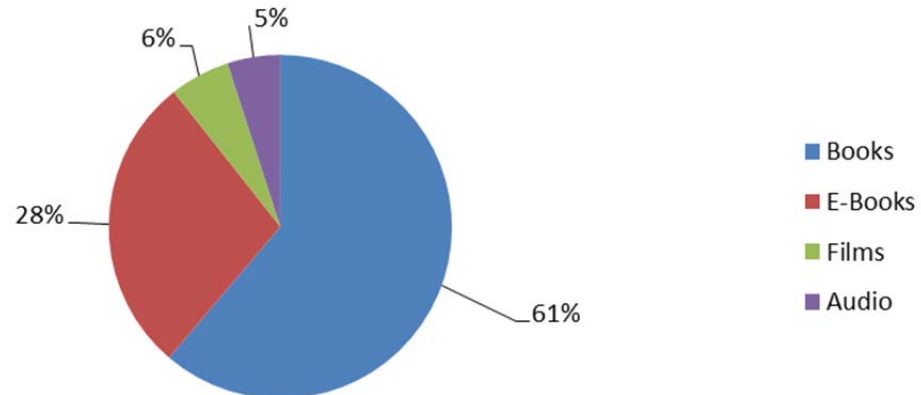
#### Objectives

- ❖ Add e-book travel titles to collection
- ❖ Create a local authors book section
- ❖ Weed and update adult biography collection
- ❖ Migrate to new version of Integrated Library System (ILS)
- ❖ Add a mobile device connectivity app for the catalog & databases
- ❖ Acquire "Treeline Analytics" data tool to track collection usage and better match purchases to community interests



## LIBRARY AND CULTURAL AFFAIRS

### Projected 2017 Collection Breakdown



### Prior Year Accomplishments

- Launched "Zineo," an on-line magazine collection
- Added an on-line reader's advisory program with personalized reading suggestions
- Added "Pika," an enhanced search platform for the library catalog
- Expanded educational toy collection in Family Place Center
- Added "Little Pim," an on-line language learning program for children

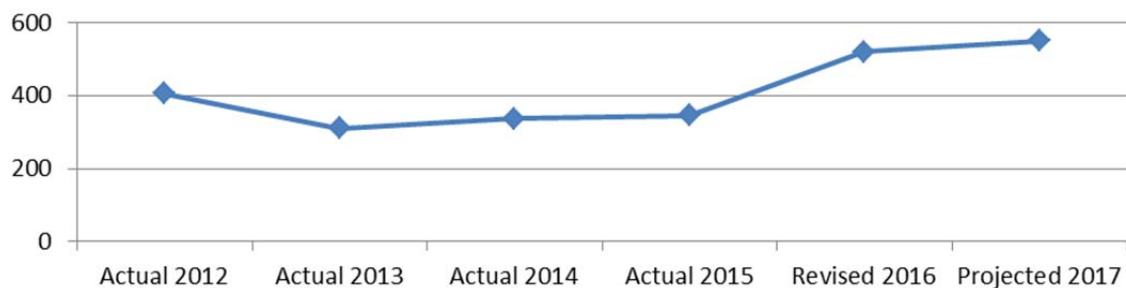
### Strategic Outcome: Health, Leisure and Educational Opportunities

#### GOAL 2: Offer programs to provide residents opportunities to expand their knowledge and enhance personal and professional growth

### Objectives

- ❖ Offer "Atomic Learning," an on-line learning tool for software & digital topics
- ❖ Expand Maker Space programming for adults
- ❖ Expand partnership with HHS to offer more health related programming
- ❖ Launch a free museum pass program

### Number of Adult Programs





## LIBRARY AND CULTURAL AFFAIRS

### Prior Year Accomplishments

- Increased the total number of adult programs held by 174 and established a “lifestyle” program series
- Expanded number of business and organization programming
- Added a 3-D printer to the discovery lab
- Offered coding workshops
- Created activities for self-directed use of the discovery lab

### Strategic Outcome: Health, Leisure and Educational Opportunities

#### GOAL 3: Provide resources and services that help Broomfield residents meet personal literacy goals

#### Objectives

- ❖ Expand outreach to families affiliated with the HHS Foster Family program, various churches and local preschools (Early literacy and parenting education)
- ❖ Expand technology and literacy outreach with 55+ community
- ❖ Add "Ready Rosie," an on-line, video early-literacy library in English and Spanish

### Prior Year Accomplishments

- 5,589 children and youth participated in Summer Reading Program
- Added a monthly Tech Café session at Senior Center
- Held 6<sup>th</sup> year of Early Literacy Fair with 552 attendees
- Increased hours of part time children's staff to develop early literacy and parenting outreach to families





## OPEN SPACE

### MISSION

The Community Resources Department's mission is to enhance the quality of life and sense of community in Broomfield by providing diverse opportunities and services in the areas of Community Affairs, Museums, Open Space and Trails, Library, Cemetery, and Recreation Services.

**Kristan Pritz, Director**  
kpritz@broomfield.org

### SERVICES

The mission of the **Open Space and Trails** division is to acquire open space and create a comprehensive trail system that allows for the enjoyment of the outdoors and promotes a healthy environment for people, nature, and community. This work includes land acquisition, open space management, wildlife preservation/coexistence, trail design/construction, development review, creation of policies and plans, implementation of the Open Space, Parks, Recreation and Trails Master Plan, the organization of educational and special events, coordination/oversight of volunteer programs, and administration/management of the division. Staff works closely with the Open Space and Trails Advisory Committee, a seven-person citizen board appointed by City Council. The division is also committed to a strong public participation component in its work.



### 2017 FINANCIAL SUMMARY

| Expenditures By Account Type | 2015<br>Actuals | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|------------------------------|-----------------|----------------------------|---------------------------|----------------------------|
| Personnel                    | 264,504         | 290,285                    | 295,253                   | 295,946                    |
| Supplies & Equipment         | 6,670           | 5,530                      | 5,530                     | 5,583                      |
| Contractual Services         | 21,116          | 32,560                     | 32,560                    | 30,545                     |
| <b>Total Expenditures</b>    | <b>292,290</b>  | <b>328,375</b>             | <b>333,343</b>            | <b>332,074</b>             |

| Expenditures By Division     | 2015<br>Actuals | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|------------------------------|-----------------|----------------------------|---------------------------|----------------------------|
| 01-62100 Open Space & Trails | 292,290         | 328,375                    | 333,343                   | 332,074                    |
| <b>Total Expenditures</b>    | <b>292,290</b>  | <b>328,375</b>             | <b>333,343</b>            | <b>332,074</b>             |

### POSITION SUMMARY (FTE)

| Department Summary     |                              | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|------------------------|------------------------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                        |                              | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| 01-62100               | Open Space and Trails Admin. | 2.15           | 0.00 | 2.15                    | 0.00 | 2.15                   | 0.00 | 2.15                    | 0.00 |
| <b>Total Positions</b> |                              | 2.15           | 0.00 | 2.15                    | 0.00 | 2.15                   | 0.00 | 2.15                    | 0.00 |



## OPEN SPACE

### SIGNIFICANT CHANGES IN 2017

#### Open Space and Trails

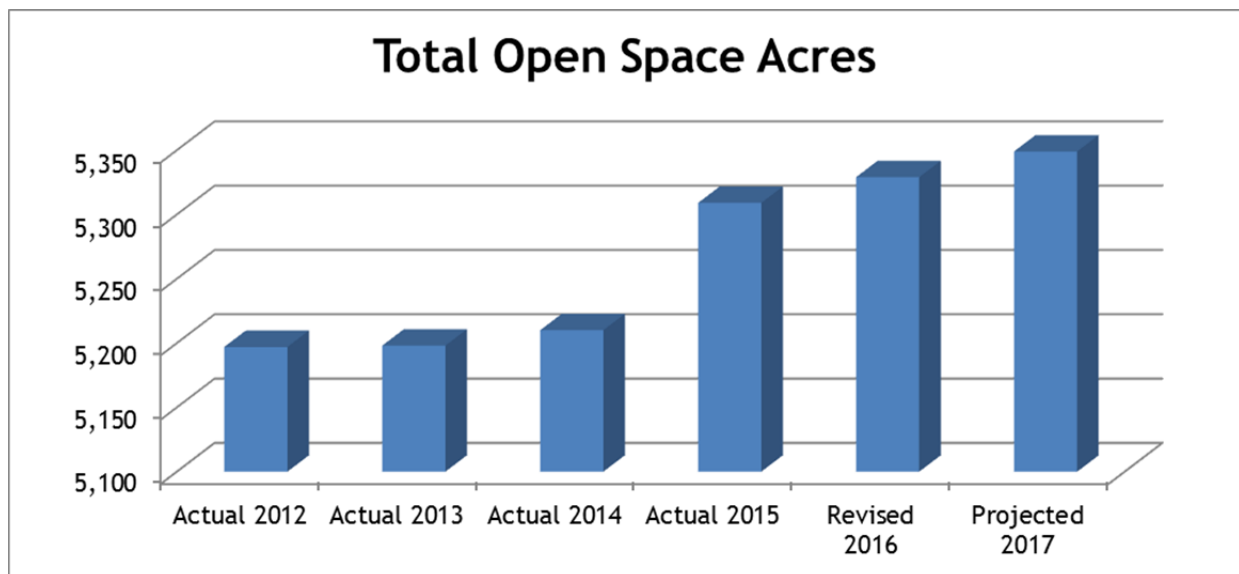
- ❖ Continued funding for \$24,512 in Personnel Services for the temporary Open Space and Trails Technician

#### Strategic Outcome: Environmental Stewardship

**GOAL 1: Acquire open space to meet the 40% open lands goal in the Broomfield Comprehensive Plan and provide open space improvements that enhance the public's enjoyment of the outdoors while preserving the natural features of the open space**

#### Objectives

- ❖ Review land acquisition goals outlined in the Open Space, Parks, Recreation, and Trails (OSPRT) Master Plan and update the financial strategy for acquisition with collaboration with the Finance staff, City Manager's Office staff, and OSTAC
- ❖ Complete design and construction documents for the McKay Lake/Lambertson Farms Open Lands Master Plan Phase I Improvements
- ❖ Continue to participate in the Urban Prairies Project through our partnership with the Butterfly Pavilion, Broomfield Open Space Foundation, City of Westminster, and Denver Botanic Gardens
- ❖ Complete Metzger Farms Building Stabilization and apply for Adams County Open Space Grant and/or a State Historic Grant to augment funding



#### Prior Year Accomplishments

- Developed list of 2015 priorities with the Open Space and Trail Advisory Committee
- Acquired the 132-acre Harmer-Galasso Open Space property
- Received Council approval of the McKay-Lambertson Open Lands Master Plan for Phase I improvements and started design work



## OPEN SPACE

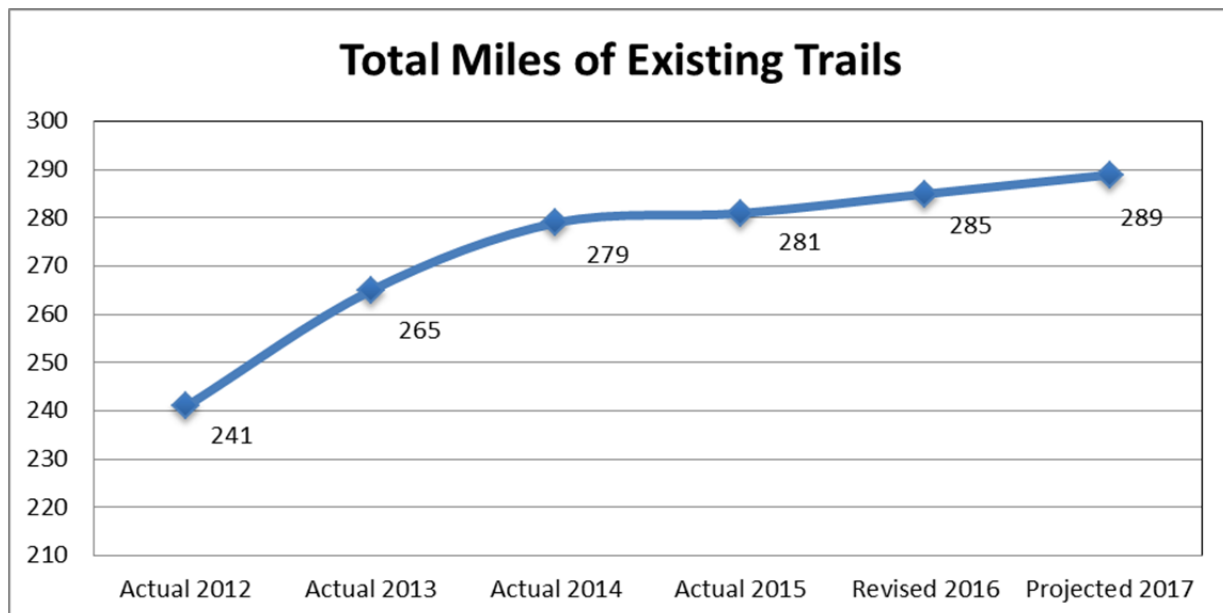
- Completed design, engineering and cost estimate with a phasing plan for Metzger Farm Open Space Building Stabilization at the farmstead. Developed bid documents for the upgrade of the caretaker house, equipment shed and main house front porch
- Completed the design of the Tom Frost Trailhead in coordination with the Lowell Boulevard Improvements

### Strategic Outcome: Facilities and Effective Transportation Infrastructure

**Goal 1: Implement Broomfield's trail network as defined in the Open Space, Parks, Recreation and Trails Master Plan (OSPRT) as City Council determines budget revenues will allow**

#### Objectives

- ❖ Analyze development review projects to ensure that trail connections and the public land dedication as called for in the Comprehensive Plan and OSPRT Plan are met
- ❖ Complete design and land acquisition for the Hoyt/Midway to Industrial Lane pedestrian crossing
- ❖ Complete construction of the Broomfield Trail from Lowell Boulevard at 144<sup>th</sup> Avenue to the intersection of Sheridan/Lowell Boulevard
- ❖ Complete construction of the Tom Frost Trailhead and Landscape Improvements project.
- ❖ Complete the Southeast Community Trail from the Lowell Underpass at Metzger west through the Broomfield open space
- ❖ Complete design of trail and land acquisition for the Dillon Road Improvements Project
- ❖ Complete design of improvements for the Broomfield Trail along Community Ditch in Spruce Meadows



#### Prior Year Accomplishments

- Completed the review of 80 development proposals
- Completed the Broomfield Trail from Sheridan Blvd. adjacent to Lowell Blvd
- Completed trail from Greenway Park to 120<sup>th</sup> Avenue



## OPEN SPACE

- Completed the Ruth Roberts Connector Trail
- Updated the Broomfield Trails Map
- Hosted the Broomfield 100 and developed the Passport
- Completed the rebuilding of the trail on the west side of Wadsworth Blvd. adjacent to Ball Corporation

### Strategic Outcome: Health, Leisure and Educational Opportunities

#### Goal 1: Build understanding of residents' needs and concerns about open space, wildlife and trails issues

##### Objectives

- ❖ Respond to citizen inquiries regarding open space and trails issues promptly and courteously.
- ❖ Provide a public comment component to all open space and trails projects that includes citizens, OSTAC, and the City Council
- ❖ Provide innovative programs and research regarding coexistence with coyotes
- ❖ Continue participation in Denver Front Range Coyote Study
- ❖ Complete, with assistance of Broomfield's IT Department, an interactive website map, which highlights features of Broomfield's larger open space areas through the use of photos and videos and also allows for trail route mileage measurements
- ❖ Continue to provide educational events and volunteer opportunities for citizens regarding open space-related topics
- ❖ Provide one to two information kiosks at major trail and/or open space locations
- ❖ Continue to collaborate and provide staff support for volunteer outreach groups such as the Nature Program, Wildlife Masters, and Coyote Crew and involve these volunteers in community events

##### Prior Year Accomplishments

- Responded to approximately 1,020 citizen call and emails
- Continued research on coyote conflicts and behavior while tracking and mapping all reported coyote conflicts in Broomfield
- Installed Open Space and Trails Signage, including identification, informational, and directional signs



## RECREATION

### MISSION

The Recreation Department's mission is to enhance the quality of life and sense of community in Broomfield by providing diverse opportunities and services in the areas of Recreation Services and Cemetery.

**Clay Shuck, Director**  
[cshuck@broomfield.org](mailto:cshuck@broomfield.org)

### SERVICES

The **Recreation Department** operates the Paul Derda Recreation Center, Broomfield Community Center, and "The Bay" Aquatic Center, in order to provide clean, safe, high-quality, and well-maintained recreation facilities for public use. They also provide quality recreation and leisure opportunities to the community.

The **Broomfield County Commons and Lakeview Cemeteries** provide the citizens of Broomfield affordable burial options including full burial and cremation.



### 2017 FINANCIAL SUMMARY

| Expenditures By Account Type | 2015<br>Actuals  | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|------------------------------|------------------|----------------------------|---------------------------|----------------------------|
| Personnel                    | 4,111,896        | 4,404,255                  | 4,362,436                 | 4,536,483                  |
| Supplies & Equipment         | 256,503          | 353,625                    | 333,975                   | 354,550                    |
| Contractual Services         | 551,257          | 624,693                    | 661,834                   | 693,500                    |
| Transfer to Facilities       | 957,035          | 1,072,320                  | 1,076,530                 | 1,087,640                  |
| Misc. Expenditures           | 290              | 0                          | 0                         | 0                          |
| <b>Total Expenditures</b>    | <b>5,876,981</b> | <b>6,454,893</b>           | <b>6,434,775</b>          | <b>6,672,173</b>           |



# RECREATION

| Expenditures By Division             | 2015<br>Actuals  | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|--------------------------------------|------------------|----------------------------|---------------------------|----------------------------|
| 04-66100 Recreation Admin.           | 153,670          | 155,244                    | 159,834                   | 163,118                    |
| 04-66200 Paul Derda Rec Center       | 1,538,577        | 1,624,237                  | 1,619,052                 | 1,626,107                  |
| 04-66300 Broomfield Community Center | 686,368          | 740,872                    | 755,439                   | 775,610                    |
| 04-66410 Aquatic Programs            | 179,153          | 229,038                    | 229,925                   | 230,755                    |
| 04-66420 Flexible Programs           | 16,250           | 23,156                     | 23,156                    | 8,950                      |
| 04-66430 Senior Programs             | 156,979          | 183,899                    | 182,881                   | 194,941                    |
| 04-66440 Special Events              | 198,627          | 243,143                    | 236,017                   | 240,203                    |
| 04-66450 General Programs            | 360,429          | 349,053                    | 368,946                   | 394,219                    |
| 04-66460 Athletic Programs           | 805,284          | 928,732                    | 893,158                   | 887,229                    |
| 04-66470 Teen Center                 | 372,081          | 362,360                    | 384,964                   | 439,384                    |
| 04-66480 The Bay                     | 302,177          | 286,888                    | 291,459                   | 297,664                    |
| 04-66500 Special Needs Programs      | 79,838           | 96,001                     | 96,830                    | 91,159                     |
| 04-66510 Skate Park/Batting Cages    | 34,541           | 42,901                     | 43,064                    | 43,991                     |
| 04-92300 Transfer to Facilities      | 957,035          | 1,072,320                  | 1,076,530                 | 1,087,640                  |
| 04-91100 Compensation Pool           | 0                | 77,830                     | 33,669                    | 148,837                    |
| 07-64100 Lakeview Cemetery           | 1,852            | 4,000                      | 4,000                     | 4,000                      |
| 07-64200 County Commons Cemetery     | 34,120           | 35,219                     | 35,851                    | 38,366                     |
| <b>Total Expenditures</b>            | <b>5,876,981</b> | <b>6,454,893</b>           | <b>6,434,775</b>          | <b>6,672,173</b>           |

## POSITION SUMMARY (FTE)

| Department Summary     |                              | 2015<br>Actual |              | 2016<br>Original Budget |              | 2016<br>Revised Budget |              | 2017<br>Original Budget |              |
|------------------------|------------------------------|----------------|--------------|-------------------------|--------------|------------------------|--------------|-------------------------|--------------|
|                        |                              | FT             | PT           | FT                      | PT           | FT                     | PT           | FT                      | PT           |
| 07-64200               | County Commons Cemetery      | 0.15           | 0.00         | 0.15                    | 0.00         | 0.20                   | 0.00         | 0.20                    | 0.00         |
| 04-66100               | Rec. Services Admin.         | 1.20           | 0.00         | 1.20                    | 0.00         | 1.20                   | 0.00         | 1.20                    | 0.00         |
| 04-66200               | Paul Derda Recreation Center | 6.36           | 21.52        | 6.32                    | 22.71        | 6.32                   | 22.09        | 6.22                    | 22.29        |
| 04-66300               | Community Center             | 4.65           | 9.00         | 4.80                    | 8.66         | 4.80                   | 8.53         | 4.65                    | 8.91         |
| 04-66410               | Aquatic Programs             | 0.78           | 1.95         | 0.78                    | 1.95         | 0.78                   | 1.95         | 0.78                    | 1.95         |
| 04-66420               | Flexible Programs            | 0.00           | 0.00         | 0.00                    | 0.07         | 0.00                   | 0.07         | 0.00                    | 0.07         |
| 04-66430               | Senior Programs              | 1.39           | 0.84         | 1.39                    | 0.74         | 1.39                   | 0.74         | 1.34                    | 0.74         |
| 04-66440               | Special Events               | 1.37           | 0.28         | 1.42                    | 0.26         | 1.42                   | 0.26         | 1.36                    | 0.26         |
| 04-66450               | General Programs             | 2.09           | 5.19         | 2.09                    | 5.19         | 2.09                   | 5.19         | 2.02                    | 5.19         |
| 04-66460               | Athletic Programs            | 5.57           | 4.90         | 5.57                    | 4.90         | 5.57                   | 4.90         | 5.57                    | 4.90         |
| 04-66470               | Teen Center                  | 1.18           | 0.39         | 1.02                    | 0.39         | 1.02                   | 0.39         | 1.35                    | 0.39         |
| 04-66480               | Aquatic Center (The Bay)     | 1.27           | 3.34         | 1.27                    | 3.34         | 1.27                   | 3.34         | 1.37                    | 3.34         |
| 04-66500               | Special Needs Programs       | 0.93           | 0.21         | 0.93                    | 0.21         | 0.93                   | 0.21         | 0.93                    | 0.21         |
| 04-66510               | Skate Park/Batting Cages     | 0.16           | 0.65         | 0.16                    | 0.65         | 0.16                   | 0.65         | 0.16                    | 0.65         |
| <b>Total Positions</b> |                              | <b>27.10</b>   | <b>48.27</b> | <b>27.10</b>            | <b>49.07</b> | <b>27.15</b>           | <b>48.32</b> | <b>27.15</b>            | <b>48.90</b> |



## RECREATION

### SIGNIFICANT CHANGES IN 2017

#### Recreation

- ❖ An increase of 0.58 FTE and \$23,400 in Personnel Services for a Part Time Facility Specialist position
- ❖ A decrease of 0.75 FTE and \$34,000 in Personnel Services for the transfer of a Part Time position to the Communications and Governmental Affairs division
- ❖ An increase of \$10,000 in Contractual Services and Supplies for new community events
- ❖ An increase of \$37,800 in Personnel Services for salary adjustments and position reclassifications
- ❖ An increase of \$53,100 in Contractual Services for the increase in various contractual programs in Teen Center and General Programs

#### Cemetery

- ❖ No significant changes

## RECREATION SERVICES—ADMINISTRATION AND FACILITIES

### Strategic Outcome: Facilities and Transportation Infrastructure

#### GOAL 1: Provide public recreation facilities to the citizens of Broomfield

#### Objectives

- ❖ Monitor facilities and equipment monthly to predict maintenance needs
- ❖ Address customer concerns or complaints in a timely fashion. If it is a safety concern, either resolve immediately or place out of order and contact service to resolve issue

| Recreation Facility                         | Actual 2012 | Actual 2013 | Actual 2014 | Actual 2015 | Revised 2016 | Projected 2017 |
|---------------------------------------------|-------------|-------------|-------------|-------------|--------------|----------------|
| Broomfield Community Center - Annual Hours  | 4,328       | 4,279       | 4,198       | 4,308       | 4,200        | 4,200          |
| Paul Derda Recreation Center - Annual Hours | 5,518       | 5,490       | 5,491       | 5,437       | 5,500        | 5,500          |
| The Bay - Annual Hours                      | 844         | 844         | 844         | 780         | 844          | 844            |
| Total Hours Open Annually                   | 10,690      | 10,613      | 10,533      | 10,525      | 10,544       | 10,544         |

#### Prior Year Accomplishments

- Performed and recorded monthly safety inspections
- Performed ongoing preventative cardio and weight machine maintenance
- Replaced 40 pieces of cardio equipment and upgraded several weight machines
- Facility open hours remained constant

### Strategic Outcome: Health, Leisure and Education Opportunities

#### GOAL 2: Establish a variety of facility based activities and services geared toward a multi-generational population





## RECREATION

### Objectives

- ❖ Launch one new health or wellness program each year
- ❖ Update/renovate/add at least one feature at the Bay Aquatic Park

| Total Number of Paid Patrons |             |             |             |             |              |                |
|------------------------------|-------------|-------------|-------------|-------------|--------------|----------------|
|                              | Actual 2012 | Actual 2013 | Actual 2014 | Actual 2015 | Revised 2016 | Projected 2017 |
| Paul Derda Recreation Center | 426,482     | 454,248     | 456,122     | 462,276     | 460,000      | 465,000        |
| Broomfield Community Center  | 67,878      | 67,136      | 69,940      | 71,493      | 70,000       | 70,000         |
| The Bay                      | 78,184      | 74,354      | 74,354      | 83,837      | 86,000       | 86,000         |

## RECREATION SERVICES—PROGRAMS

Recreation Services provides a variety of programs to meet the recreation and health needs of Broomfield citizens:

The **Athletic Programs** serve youth, adults, and seniors, and also work in collaboration with community youth sports groups.

The **Aquatic Programs** promote health, fitness, safety, and fun in and around the water.

The **General Programs** provide a variety of early learning, fitness, wellness, and educational classes.

The **Teen Programs** provide programs for youth and teens.

The **Flexible Programs** offer new and innovative programs.

The **Special Needs Programs** provide programs to people of all ages regardless of ability and provide mainstreaming opportunities into current programs.

The **Skate Park and Batting Cages** provide a facility for skateboarding, rollerblading, BMX biking, and batting cages.

The **Seniors Programs** provide programs and activities for older adults and senior citizens.

**Special Events** foster community pride, social bonding, and family connections.

### Strategic Outcome: Health, Leisure and Education Opportunities

**GOAL 1: Offer a variety of programs promoting health that are fun, safe, and to stay up to date with the latest trends**

### Objectives

- ❖ Identify a new program based on the needs and trends in the community
- ❖ Identify and solicit organizations and/or businesses to offer programs or activities not currently offered by Recreation Services due to either budget or expertise constraints



## RECREATION

| Number of Program Participants |             |             |             |             |              |                |
|--------------------------------|-------------|-------------|-------------|-------------|--------------|----------------|
| Program                        | Actual 2012 | Actual 2013 | Actual 2014 | Actual 2015 | Revised 2016 | Projected 2017 |
| Athletic Programs              | 19,300      | 21,320      | 22,458      | 16,113      | 27,089       | 28,437         |
| Aquatic Programs               | 12,782      | 11,891      | 23,247      | 28,089      | 25,000       | 25,000         |
| General Programs               | 5,570       | 5,291       | 4,280       | 5,591       | 5,000        | 5,000          |
| Teen Center Programs           | 6,230       | 6,120       | 18,182      | 16,642      | 14,500       | 15,000         |
| Flexible Programs              | 7,952       | 3,698       | 2,030       | 3,928       | 2,600        | 2,300          |
| Special Needs Programs         | 2,158       | 2,760       | 2,757       | 2,827       | 2,550        | 2,550          |
| Skate Park Programs            | 30,878      | 31,628      | 31,588      | 29,298      | 38,355       | 38,738         |
| Senior Programs                | 9,430       | 8,667       | 10,088      | 10,214      | 9,800        | 10,400         |

### Prior Year Accomplishments

- The Fitness programs added and expanded upon the following programs:
  - Body Step and Body Pump 101
  - Power of Pregnancy Workshop
  - Silver Sneakers Orientations and Fitness Workshops
  - Restructured and several water aerobics classes to add variety
  - Expanded on the variety and availability of swimming programs
  - Added Red Cross classes and updates to accommodate customer needs and trends
- Offered a total of seven new recreation programs
- 73% of citizens rated recreation programs as “Excellent” or “Good”

## CEMETERY

### Strategic Outcome: Engaged and Fiscally Responsible Government

#### GOAL 1: Respond to all citizen inquiries concerning immediate or future cemetery needs

#### Objectives

- ❖ Train staff to provide cemetery information upon request
- ❖ Provide a cemetery sales contact at all times

### Prior Year Accomplishments

- Addressed 185 inquiries about the cemeteries, all within 24 hours of receiving the call



# HEALTH AND HUMAN SERVICES

## MISSION

We exist in partnership with the community to recognize, develop and promote opportunities that encourage personal, social, and environmental responsibility. We value the health and safety of our citizens and are dedicated to serve Broomfield with integrity, creativity, dignity, and respect.

**Debra Oldenettel, Director**

[doldenettel@broomfield.org](mailto:doldenettel@broomfield.org)

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## SERVICES

**Operations and Administration** provides direct support to all Health and Human Services programs. This includes budget development and analysis, revenue and grant management, contract development and monitoring, front desk operations, accounting, policy development and guidance, website maintenance, emergency response operations, and quality assurance of all department publications.



The **Human Services Support** division provides a mechanism for allocating indirect costs for central services received by Human Services, such as accounting, legal, and human resource functions, to the Human Services Fund. Support also includes an allocation for unemployment and workers compensation insurances.

**Family and Children's Services (FCS)** provides intervention services to youth in conflict, children and youth in need of protection, and children in need of specialized services. Services also include: out-of-home placements for children/youth who cannot safely remain in their own homes, adoptions, and clinical intervention for families and victims of child abuse and neglect. Services are provided to stabilize or reunite families and to ensure the protection of children. These services may be provided directly or through outside providers. Adult protection services include assessment, resource, and referral for adults at risk of abuse, neglect, and financial exploitation.

**Child Care Assistance** provides child care subsidies to families that are low-income, eligible for Temporary Assistance for Needy Families (TANF), or are involved in a Child Welfare case in which child care is provided to assist a family with special circumstances. This program recruits, trains, and supports child care providers to serve families in need of child care subsidies.

**Public Assistance** provides services to Colorado's children, families, adults, disabled citizens, and veterans. Programs include adult financial and medical assistance programs, pregnant women and children's medical support, the Older American Act programs, Food Assistance, Veterans Benefits, information, referrals, and options for long-term care.

**Child Support Enforcement** provides child support assistance to custodial or non-custodial parents and guardians. The primary goal of this program is to ensure the financial well-being of children and avoid the need for public assistance. This program also includes establishment of paternity to provide legal accountability for their children.

**TANF** also provides support services (such as budgeting, interviewing skills, and child care assistance) to help eligible participants meet the goal of self-sufficiency. Federal law requires participants to engage in a work activity within 24 months of starting the program.



## HEALTH AND HUMAN SERVICES

### SERVICES continued

The **Workforce Center** assists clients in their employment efforts by providing access to job market and referral information, resume and cover letter tools, Internet and word processing access, and a reference/resource library. All Workforce Center services are free to employers and job seekers.

The **Healthy Communities Program** provides services to help eligible residents find and understand all of the benefits available to them through Medicaid; to improve the health of children, from birth through age 20, by enhancing access to and appropriate utilization of primary and preventive health care for Medicaid-eligible families; and to help pregnant women obtain Medicaid Presumptive Eligibility and referrals to ensure early and adequate prenatal care.

The **Tenant Based Rental Assistance (TBRA)** program provides rental assistance for eligible Broomfield families with children. HHS, in partnership with the Broomfield Housing Authority, works with families to help them acquire stable housing and become self-sufficient within a two-year period.

**Low-Income Energy Assistance Program (LEAP)** is a federally-funded program administered by the Colorado Department of Human Services that is designed to help qualifying low-income households cover part of their winter home heating costs from Nov. 1 through April 30.

The **Public Health Administration** division is a centralized administration, accounting, and operations division which provides the support for functions within Public Health. It must be kept separate from Human Services' centralized Operations and Administration division due to separate funding streams. Through a comprehensive and collaborative community-based approach, Public Health programs enhance public health by building capacity to achieve health improvements through informing, educating, and empowering individuals about health issues.

**Reproductive Health** provides affordable services to prevent unintended pregnancy and the spread of sexually transmitted infections through health screenings and family planning services for men and women. This program receives funding through Title X federal grants, state and local resources, and patient fees and donations.

The **Immunization Program**, through education, community partnerships, advocacy, outreach clinics and administration of vaccines, works to decrease vaccine-preventable illness and to ensure that children and youth in Broomfield meet the state child care and school immunization requirements.

The **Travel Clinic** provides consultation, health education, and immunizations to clients traveling in the United States or abroad.

The **Health Care Program for Children with Special Needs (HCP)** provides several levels of service for any child from birth to 21 years of age, who has been identified with special needs. The program is designed to assist families in obtaining information, referrals, and support to ensure that the family's needs are met. It supports families in reaching their highest potential.

The **Helping Our families by Promoting Empowerment (HOPE) Nurse Home Visitation Program** offers eligible women and families the opportunity to receive home visits from a public health nurse in order to promote healthy pregnancies, healthy children, and healthy families.

The **Women, Infants and Children (WIC)** program provides supplemental foods, nutrition counseling, and referrals to other health and social services for low-income pregnant, postpartum, and breastfeeding women; infants; and children up to age five who are at nutritional risk. This program receives funding from the United States Department of Agriculture.



## HEALTH AND HUMAN SERVICES

### SERVICES continued

The **Environmental Health** division prevents disease, promotes health, and protects the environment for the citizens of Broomfield through scientific risk assessments, education and outreach, inspections and monitoring activities, preparation for emergency responses, and enforcement of state environmental health regulations.

The **Vital Statistics** division issues birth and death certificates and collects health data regarding causes of death, low birth weights, adolescent pregnancy, and other health trends that drive the need for Public Health programs. Vital Statistics is able to issue copies of birth certificates to anyone born in Colorado, regardless of the county in which they were born.

Broomfield contracts with the Adams County **Coroner's** Office for comprehensive coroner services, which include view/inquiry, cause and manner of death, investigation of all death reports received from the Broomfield Police Department, notification of next of kin, autopsies and tests required by law, file maintenance, and disaster response.

**Colorado State University (CSU) Extension** provides research and educational information on gardening, horticulture, 4-H, and other youth programs through community outreach, training and hands-on activities.

**Broomfield Senior Services**, working in partnership with the Denver Regional Council of Governments Area Agency on Aging and community volunteers, provides supportive services to adults age 60 and over residing in Broomfield. Services are designed to meet the needs of older adults and improve their quality of life. Services include transportation, information and assistance, caregiver services, support groups, educational presentations, congregate lunch program, Meals-on-Wheels, nutrition education, and special events.

### 2017 FINANCIAL SUMMARY

| Expenditures By Account Type | 2015<br>Actuals   | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|------------------------------|-------------------|----------------------------|---------------------------|----------------------------|
| Personnel                    | 6,836,693         | 7,313,456                  | 7,662,402                 | 8,160,025                  |
| Supplies & Equipment         | 313,485           | 427,485                    | 501,531                   | 383,883                    |
| Contractual Services         | 938,135           | 1,316,534                  | 1,601,809                 | 1,335,780                  |
| Capital Outlay               | 5,480             | 0                          | 109,915                   | 0                          |
| HHS Benefits                 | 4,719,674         | 5,476,608                  | 5,009,938                 | 5,341,121                  |
| Miscellaneous Expenditures   | 104               | 0                          | 0                         | 0                          |
| Transfer to City General     | 1,911,702         | 2,262,126                  | 2,262,126                 | 2,544,821                  |
| Transfer to Facilities       | 1,037,494         | 1,132,640                  | 1,365,210                 | 1,429,260                  |
| <b>Total Expenditures</b>    | <b>15,762,767</b> | <b>17,928,849</b>          | <b>18,512,931</b>         | <b>19,194,890</b>          |



## HEALTH AND HUMAN SERVICES

| Expenditures By Division                | 2015<br>Actuals   | 2016<br>Original<br>Budget | 2016<br>Revised<br>Budget | 2017<br>Original<br>Budget |
|-----------------------------------------|-------------------|----------------------------|---------------------------|----------------------------|
| 08-40100 HS - Operations & Admin.       | 710,473           | 909,706                    | 854,272                   | 884,989                    |
| 08-40120 HS - Support                   | 262,250           | 256,346                    | 260,223                   | 273,904                    |
| 08-40150 HS - Adult Services            | 75,583            | 79,374                     | 86,239                    | 82,442                     |
| 08-40200 HS - Child Welfare Admin.      | 2,407,972         | 2,980,908                  | 2,735,260                 | 2,834,642                  |
| 08-40250 HS - Child Care Assistance     | 351,632           | 292,238                    | 555,369                   | 678,610                    |
| 08-40300 HS - Public Assistance         | 4,425,540         | 5,052,395                  | 4,847,076                 | 5,013,091                  |
| 08-40320 HS - Child Support Enforcement | 297,335           | 352,797                    | 367,326                   | 304,419                    |
| 08-40350 HS - TANF Administration       | 446,913           | 656,249                    | 604,239                   | 643,546                    |
| 08-42100 HS - Workforce Center          | 862,810           | 923,170                    | 919,820                   | 901,282                    |
| 02-45100 PH - Administration            | 275,780           | 202,042                    | 272,609                   | 212,254                    |
| 02-45200 PH - Reproductive Health       | 257,220           | 267,934                    | 288,685                   | 270,282                    |
| 02-45210 PH - Immunizations             | 470,431           | 514,268                    | 508,747                   | 511,296                    |
| 02-45220 PH - Children w/Special Needs  | 60,639            | 62,754                     | 63,013                    | 66,349                     |
| 02-45300 PH - Women, Infants & Children | 105,219           | 110,825                    | 118,571                   | 119,933                    |
| 02-45400 PH - Environmental Health      | 467,199           | 479,652                    | 560,714                   | 511,411                    |
| 02-45500 PH - Health Promotions         | 102,258           | 103,125                    | 264,132                   | 346,530                    |
| 02-45600 PH - Vital Statistics          | 24,643            | 26,162                     | 26,736                    | 43,483                     |
| 02-45700 PH - Coroner                   | 313,459           | 300,000                    | 337,500                   | 337,500                    |
| 02-45800 PH - CSU Extension             | 60,541            | 74,576                     | 71,724                    | 74,155                     |
| 02-19900 PH - Oil and Gas Inspections   | 0                 | 70,192                     | 70,192                    | 113,527                    |
| 02-92300 Transfer to City General       | 1,563,782         | 1,782,666                  | 1,782,666                 | 1,980,381                  |
| 02-92300 Transfer to Facilities         | 694,362           | 774,940                    | 800,700                   | 836,060                    |
| 08-48100 Seniors - Administration       | 160,175           | 163,415                    | 166,526                   | 234,426                    |
| 08-48200 Seniors - Community Svcs       | 124,461           | 123,603                    | 239,644                   | 173,830                    |
| 08-48300 Seniors - Easy Ride Transp     | 234,631           | 218,281                    | 351,753                   | 257,003                    |
| 08-48400 Seniors - Nutrition            | 316,407           | 314,071                    | 315,225                   | 331,905                    |
| 08-92300 Transfer to City General       | 347,920           | 479,460                    | 479,460                   | 564,440                    |
| 08-92300 Transfer to Facilities         | 343,132           | 357,700                    | 564,510                   | 593,200                    |
| <b>Total Expenditures</b>               | <b>15,762,767</b> | <b>17,928,849</b>          | <b>18,512,931</b>         | <b>19,194,890</b>          |



# HEALTH AND HUMAN SERVICES

## POSITION SUMMARY (FTE)

| Department Summary     |                                | 2015         |             | 2016            |             | 2016           |             | 2017            |             |
|------------------------|--------------------------------|--------------|-------------|-----------------|-------------|----------------|-------------|-----------------|-------------|
|                        |                                | Actual       |             | Original Budget |             | Revised Budget |             | Original Budget |             |
|                        |                                | FT           | PT          | FT              | PT          | FT             | PT          | FT              | PT          |
| 08-40100               | HS - Operations & Admin.       | 7.21         | 0.00        | 8.21            | 0.00        | 6.73           | 0.00        | 7.07            | 0.00        |
| 08-40120               | HS - Support                   | 2.65         | 0.00        | 2.65            | 0.00        | 2.65           | 0.00        | 2.65            | 0.00        |
| 08-40200               | HS - Child Welfare             | 20.50        | 0.00        | 21.50           | 0.00        | 21.00          | 0.00        | 20.61           | 0.00        |
| 08-40250               | HS - Child Care Assistance     | 1.14         | 0.00        | 1.14            | 0.00        | 1.23           | 0.00        | 1.26            | 0.00        |
| 08-40300               | HS - Public Assistance         | 13.97        | 0.40        | 14.97           | 0.40        | 18.48          | 0.63        | 18.15           | 0.63        |
| 08-40150               | HS - Adult Services            | 1.00         | 0.00        | 1.00            | 0.00        | 1.05           | 0.00        | 1.00            | 0.00        |
| 08-40320               | HS - Child Support Enforcement | 3.73         | 1.00        | 3.73            | 1.00        | 2.87           | 1.00        | 2.83            | 1.00        |
| 08-40350               | HS - TANF Administration       | 3.85         | 0.00        | 3.85            | 0.00        | 2.45           | 0.00        | 2.72            | 0.00        |
| 08-42100               | HS - Workforce Center          | 9.31         | 2.08        | 10.31           | 1.33        | 10.31          | 1.33        | 10.58           | 1.33        |
| 02-45100               | PH - Administration            | 1.96         | 0.50        | 1.96            | 0.50        | 3.07           | 0.00        | 2.34            | 0.00        |
| 02-45200               | PH - Reproductive Health       | 1.15         | 1.00        | 1.15            | 1.00        | 1.65           | 0.50        | 1.65            | 0.50        |
| 02-45300               | PH - Women, Infants & Children | 1.50         | 0.00        | 1.50            | 0.00        | 1.50           | 0.00        | 1.30            | 0.50        |
| 02-45210               | PH - Immunizations             | 4.65         | 0.00        | 4.65            | 0.00        | 4.65           | 0.00        | 4.65            | 0.00        |
| 02-45400               | PH - Environmental Health      | 4.60         | 0.50        | 4.60            | 0.50        | 4.60           | 0.50        | 4.60            | 0.50        |
| 02-45500               | PH - Health Promotions         | 1.15         | 0.50        | 1.15            | 0.50        | 4.15           | 0.00        | 4.35            | 0.00        |
| 02-45600               | PH - Vital Statistics          | 0.25         | 0.00        | 0.25            | 0.00        | 0.25           | 0.00        | 0.88            | 0.00        |
| 02-45800               | PH - CSU Extension             | 0.03         | 0.50        | 0.03            | 0.50        | 0.01           | 0.50        | 0.01            | 0.50        |
| 02-45220               | PH - Children w/Special Needs  | 1.00         | 0.00        | 1.00            | 0.00        | 1.00           | 0.00        | 1.00            | 0.00        |
| 02-19900               | PH- Oil Gas Inspections        | 0.00         | 0.00        | 0.00            | 0.00        | 0.00           | 0.00        | 1.00            | 0.00        |
| 08-48100               | Seniors - Administration       | 2.00         | 0.00        | 2.00            | 0.00        | 2.00           | 0.00        | 3.00            | 0.00        |
| 08-48200               | Seniors - Community Services   | 1.00         | 0.00        | 1.00            | 0.00        | 1.00           | 0.00        | 1.00            | 0.00        |
| 08-48300               | Seniors - Easy Ride Transport. | 3.00         | 0.80        | 3.00            | 0.80        | 3.00           | 0.80        | 3.00            | 0.80        |
| 08-48400               | Seniors - Senior Nutrition     | 1.00         | 2.10        | 1.00            | 2.10        | 1.00           | 2.28        | 1.00            | 2.28        |
| <b>Total Positions</b> |                                | <b>86.65</b> | <b>9.38</b> | <b>90.65</b>    | <b>8.63</b> | <b>94.65</b>   | <b>7.54</b> | <b>96.65</b>    | <b>8.04</b> |

## SIGNIFICANT CHANGES IN 2017

### Human Services

- ❖ In 2016, an increase of \$244,300 in Benefits due to the new State three tier rate system for child care
- ❖ In 2016, an increase of 200 temporary hours and \$11,000 in Personnel Services in the Child, Adult & Family Services division
- ❖ In 2016, an increase \$12,500 and in 2017 an increase of \$25,000 for employment verification services related to benefit eligibility

### Public Health

- ❖ In 2016, an Increase of 1.0 FTE and \$67,800 in Personnel Services for a Regional Health Connector grant in the Health Promotions division
- ❖ In 2016, an increase of 1.0 FTE and \$70,000 in Personnel Services for a Communities that Care grant in the Health Promotions division
- ❖ In 2016, an increase of 0.50 FTE and \$39,400 in Personnel Services for a State Innovation Model (SIM) grant in the Public Health Administration division
- ❖ In 2016, an increase of \$18,000 in Contractual Services for the continuation of the Public Health Contractor in the Environmental Health division
- ❖ An increase of .23 FTE and \$15,000 in Personnel Services for the Veteran's Service Officer position in the Public Assistance division
- ❖ An increase of 1.0 FTE and \$43,000 in Personnel Services for an Oil & Gas Inspector in the Oil &





## HEALTH AND HUMAN SERVICES

### Gas division

- ❖ An increase of 0.50 FTE and \$32,200 in Personnel Services for a Public Health Nutritionist in the Women, Infants and Children division

### Seniors

- ❖ An increase of 1.0 FTE and \$63,500 in Personnel Services for a Program Coordinator in the Administration division
- ❖ An increase of 675 temporary driver hours and \$8,200 in Personnel Services for the Easy Ride division

## OPERATIONS, ADMINISTRATION AND SUPPORT

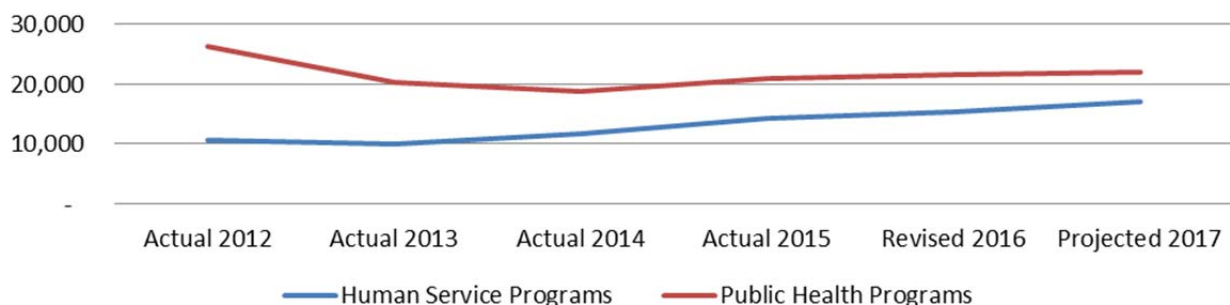
### Strategic Outcome: Engaged and Fiscally Responsible Government

#### Goal 1: Provide effective supportive services to enhance the department's ability to effectively meet the health and human service needs of the community

### Objectives

- ❖ Utilize grant funding through Connect for health Colorado to assist Broomfield residents to understand their health care options and attain health care coverage
- ❖ Continue to seek process improvements to streamline workflow and offer an improved customer service experience to Broomfield residents seeking human services' benefits and services
- ❖ Continue to manage state and federal funding in an efficient and effective manner to provide high quality service while limiting City and County match funding
- ❖ Familiarize the public with Health and Human Services' services through effective community out-reach and education (e.g. social media, "B in the Loop and Channel 8)

### Human Services & Public Health Clients Served



### Prior Year Accomplishments

- Completed outreach to several community-based organizations and Broomfield facilities, through the Health Care Navigator, to provide information to residents about the Affordable Care Act
- Inventoried all HHS records and completed a comprehensive Records Retention Policy
- Applied for and was awarded a grant through Health Care Policy and Financing (HCPF) to assist in the implementation of the early components of a document management system



## HEALTH AND HUMAN SERVICES

### PUBLIC HEALTH ADMINISTRATION

#### Strategic Outcome: Health, Leisure, and Educational Opportunities

**Goal 1: Work across community sectors to engage, facilitate and foster change through health promotion, disease prevention, and improved determinants of health**

#### Objectives

- ❖ Utilize assessment and planning methodologies to identify, evaluate, and understand community health problems, priority populations, and potential threats to the public's health, and use this knowledge to determine what strategies are needed to engage partners and improve health
- ❖ Continue to implement a local Public Health Improvement Plan (PHIP)
- ❖ Develop, implement, and evaluate strategies to enhance and promote healthy living, quality of life, and wellbeing

#### Prior Year Accomplishments

- Disseminated communication materials through paid and earned media outlets to promote awareness or education to residents on public health topics such as healthy eating and active living, tobacco prevention, West Nile, Pertussis, and Ebola
- Promoted health education at nine community fairs including the national Public Health Week, B Health Broomfield Wellness Walk, and the health night at a local preschool and kindergarten
- Completed 80% of the objectives in the Public Health Improvement Plan (PHIP)
- Continued to hold quarterly B Healthy Broomfield Coalition (BHBC) meetings, including over 50 representatives from various community sectors
- Collaborated with the CCOB Communication Division to develop and implement the D Healthy Broomfield initiative and One Small Change media campaign
- Partnered with Centura Health and SCL Health on the development and implementation of their Community Health Needs Assessment (CHNA)
- Contracted with the Colorado Health Institute to complete and environmental scan, "Planning for the Future," that collected qualitative data from key providers and stake holders to understand the current landscape of clinical services available to Broomfield residents under the ACA and opportunities for gap filling services that Public Health and Environment (PHE) should be fulfilling

### PUBLIC HEALTH NURSING

#### Strategic Outcome: Health, Leisure, and Educational Opportunities

**GOAL 1: Promote and protect the health of diverse populations using knowledge from nursing, social, and public health sciences.**

#### Objectives

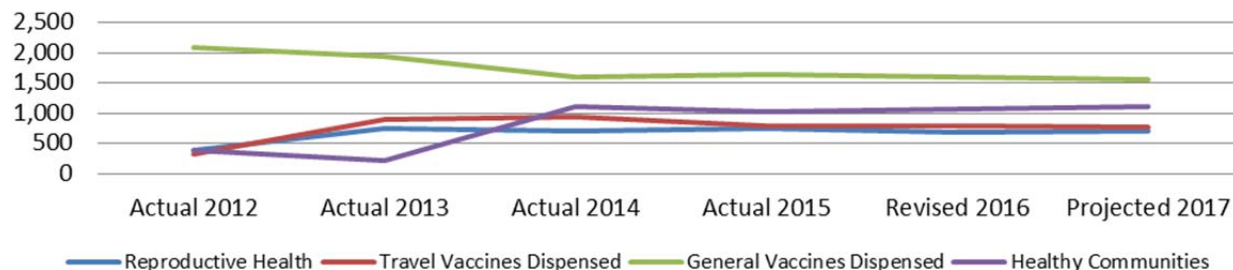
- ❖ Provide vaccinations and immunizations to children and adults
- ❖ Provide care coordination for Children and Special Healthcare Needs (HCP) and their families
- ❖ Provide low-cost, confidential family planning and preventive health services



## HEALTH AND HUMAN SERVICES

- ❖ Decrease and prevent physical and social problems common to high-risk populations, and protect the health and well-being of families and the community through the nurse home visitation program

### Public Health Nursing - Client Contacts by Program



### Prior Year Accomplishments

- Convened an information and education committee to review reproductive health information given to clients
- Increased reproductive health clinic client visits by 5%
- Increased Medicaid billing by 76%
- Provided reproductive health presentations to high school students
- Provided over 200 flu shots to employees and family members for the 2015-2016 flu season and updated employee Tdap immunizations, if needed
- Provided immunizations for children and teenagers at the Back to School Immunization Event.
- Provided flu vaccines and Tdap immunizations to staff and families at the Bal Swan Children's Center and Cross of Christ Preschool and Kindergarten and to inmates at the Broomfield Detention Center
- Provided rabies vaccinations to volunteers at the Greenwood Wildlife Rehabilitation Center.
- Provided travel immunizations to 591 Broomfield residents and 971 general immunizations
- Increased awareness of HCP services and provided information and resources to over 40 Broomfield families
- Expanded participation with local neonatal intensive-care unit to identify families in need of services and resources
- Served 21 new families and 31 total families in 2015 via the Hope program
- Referred needy children to community resources such as the CHP Program, Imagine, The Giving Tree, and Child Find
- Provided eight families with donations for specific needs in partnership with the Broomfield Community Foundation

## PUBLIC HEALTH NUTRITION SERVICES - WOMAN, INFANTS AND CHILDREN (WIC)

### Strategic Outcome: Health, Leisure and Educational Opportunities



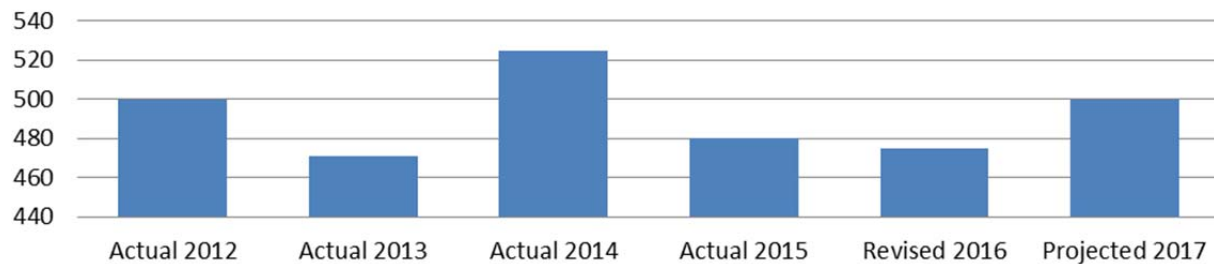
## HEALTH AND HUMAN SERVICES

**GOAL 1: Safeguard the health of low-income women, infants, and children up to the age of five by providing nutritious foods to supplement their diet, quality nutrition education and care planning, referrals within the community, and support and education that assists our clients in a successful breastfeeding experience**

### Objectives

- ❖ Provide education and resources to parents enrolled in the Broomfield Women, Infants & Children (WIC) program
- ❖ Promote “exclusive” breastfeeding as a preferred option to women enrolled in the Broomfield WIC program

### Average Number of WIC Participants Enrolled



### Prior Year Accomplishments

- Maintained caseload and served 827 unduplicated WIC participants which included 230 women, 263 infants, and 334 children
- Increased breastfeeding initiation rates among WIC participants from 82% in 2014 to 83% in 2015
- Partnered with the Broomfield Farmers' Market at Holy Comforter Church for the third year to provide “Market Bucks” to WIC families which can be exchanged at the market for fresh fruits and vegetables twice a month

## COLORADO STATE UNIVERSITY (CSU) EXTENSION

### Strategic Outcome: Health, Leisure and Educational Opportunities

**GOAL 1: Enhance the capacity of Colorado State University Extension staff to deliver knowledge-based information to residents of Broomfield**

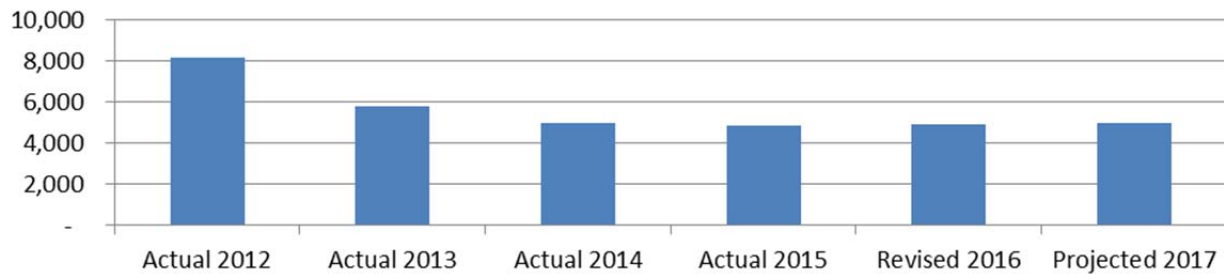
### Objectives

- ❖ Expand CSU Extension’s ability to serve additional clients through the master gardener program



## HEALTH AND HUMAN SERVICES

### # of Individuals Served through CSU Extention



#### Prior Year Accomplishments

- Transitioned part-time horticulture position from temporary to regular employment through CSU Extension
- Recruited and trained four additional master gardener volunteers to serve the needs of the Broomfield community

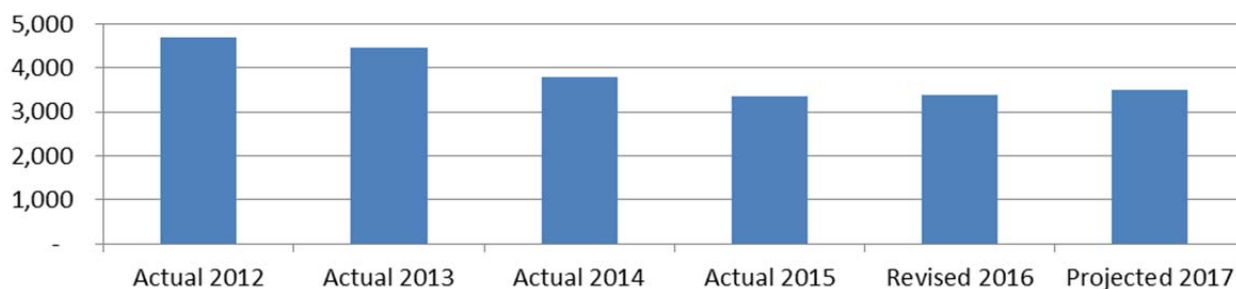
#### Strategic Outcome: Health, Leisure and Educational Opportunities

#### GOAL 2: Empower and encourage youth to reach their full potential by participating in 4-H programs

#### Objectives

- ❖ Build partnerships with local schools to offer 4-H programming during the school year
- ❖ Bring innovative programming to residents through Camp Explorer, Broomfield's summer day camp program

### # of Individuals Served through the 4-H Program



#### Prior Year Accomplishments

- Conducted Embryology program in six schools and 15 classrooms reaching a total of 344 students
- Conducted after school programming at Emerald Elementary School, reaching over 35 children on a weekly basis from August through December
- Presented weekly programs related to STEM (Science, Technology, Engineering and Mathematics) topics during Camp Explorer. Over 650 youth and 80 adult contacts were made with ten different learning topics



## HEALTH AND HUMAN SERVICES

### SELF -SUFFICIENCY, EMPLOYMENT, AND PUBLIC ASSISTANCE

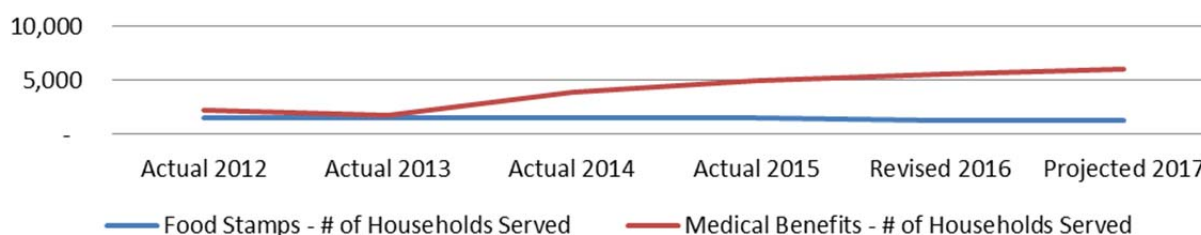
#### Strategic Outcome: Self Sufficiency

#### GOAL 1: Provide high-quality and effective support services that help Broomfield families move toward self sufficiency

##### Objectives

- ❖ Ensure prompt and accurate eligibility determination for clients seeking public assistance benefits
- ❖ Continue to provide quality assistance to residents in navigating the Connect for Health Colorado Healthcare Marketplace
- ❖ Offer access to affordable, high quality childcare as families strive toward self-sufficiency

#### Food Stamps & Medical Benefits - Households Served



##### Prior Year Accomplishments

- Fully implemented the Employment First program to assist Food Assistance clients find jobs and become self-sufficient. As a result of the success of this program, Broomfield's Food Assistance caseloads continue to drop
- Achieved a 97% timeliness rate for the Food Assistance program, exceeding the federal standard of 95%
- Continued to meet the demand for services as Medical Assistance cases increased 29% in 2015

#### Strategic Outcome: Self Sufficiency

#### GOAL 2: Administer programs that promote our clients' self-sufficiency and assist our clients in achieving compliance with state-mandated program requirements

##### Objectives

- ❖ Achieve federally-mandated work participation rate of 50% for clients in the Temporary Assistance for Needy Families (TANF) program

##### Prior Year Accomplishments

- Place several interns, through the TANF program, with the Health and Human Services Department to provide clients with real world work experience



## HEALTH AND HUMAN SERVICES

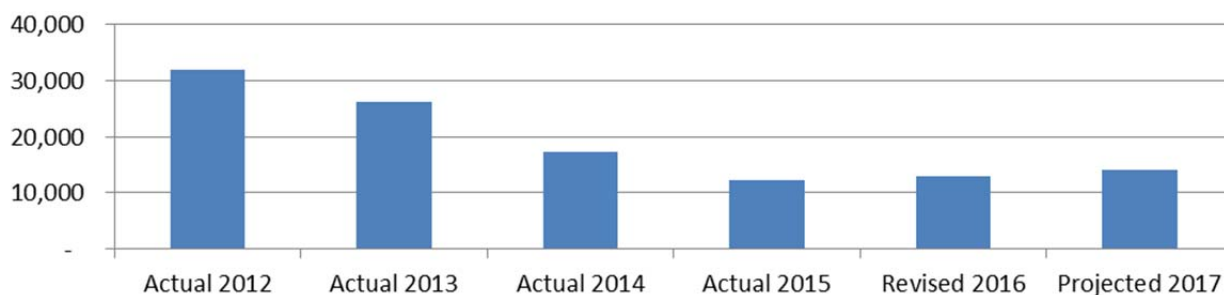
### Strategic Outcome: Self Sufficiency

#### GOAL 3: Assist clients seeking employment to find and maintain suitable work

##### Objectives

- ❖ Provide effective training and job search services
- ❖ Collaborate with the Workforce Board to address the long-term unemployed

#### Number of Job Search Assistance Services Provided



##### Prior Year Accomplishments

- Successfully began implementing the Workforce Innovation and Opportunity Act (WIOA)
- Conducted an Adult Job Fair which included 300 job seekers and 58 employers
- Conducted a Youth Job Fair with 61 employers and 450 youth in attendance

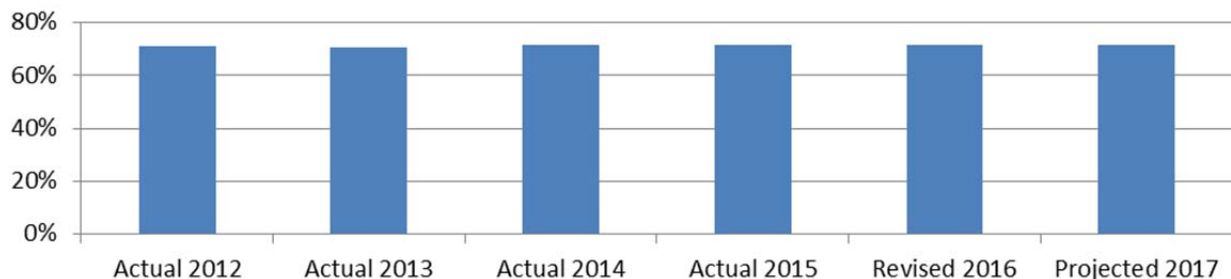
### Strategic Outcome: Self Sufficiency

#### GOAL 4: Locate non-custodial parents and obtain financial support for their children

##### Objectives

- ❖ Establish Paternity in 100% of child support cases
- ❖ Establish and enforce child support and medical support orders
- ❖ Collect greater than 66% of current support owed by noncustodial parents

#### Percent of Current Child Support Collected







## HEALTH AND HUMAN SERVICES

### Prior Year Accomplishments

- Collected over \$3.5 million in child support
- Successfully achieved 100% paternity rate
- Continued to exceed program standards established by federal guidelines

## FAMILY AND CHILDREN'S SERVICES

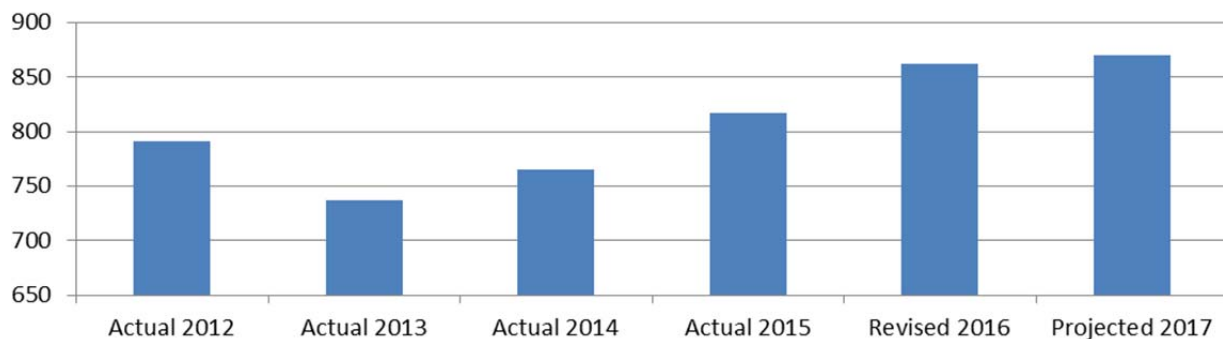
### Strategic Outcome: Safe Community

**GOAL 1: Provide protective services (child and adult) to ensure the safety, well-being, and permanency of at-risk and vulnerable children and adults**

### Objectives

- ❖ Meet the federal and state performance standards (75%) on timely responses to maltreatment reports with initial victim interview completed/attempted in a timely manner

**# of Calls Regarding Child Abuse or Neglect**



### Prior Year Accomplishments

- The Child, Adult and Family Services team exceeded state performance standards for timely responses to maltreatment reports. Ninety seven percent (97%) were seen within the designated timeframe, exceeding the state standard of 90%.
- Full implementation of a new hotline application and protocol achieved. The Division received 1,387 hotline calls between January 1, 2015 and February 25, 2016 through the hotline
- As of July 1, 2015 Broomfield was selected by Reggie Bicha, Executive Director of the Colorado Department of Human Services, as an official Differential Response County
- Reduction of out-of-home placement costs is the primary measure that indicates Title IV-E Waiver savings. In February 2015, Broomfield's Child, Adult, and Family Services Division earned IV-E Demonstration Project Savings for 2014-15 in the amount of \$16,491

## VITAL STATISTICS

### Strategic Outcome: Engaged and Fiscally Responsible Government



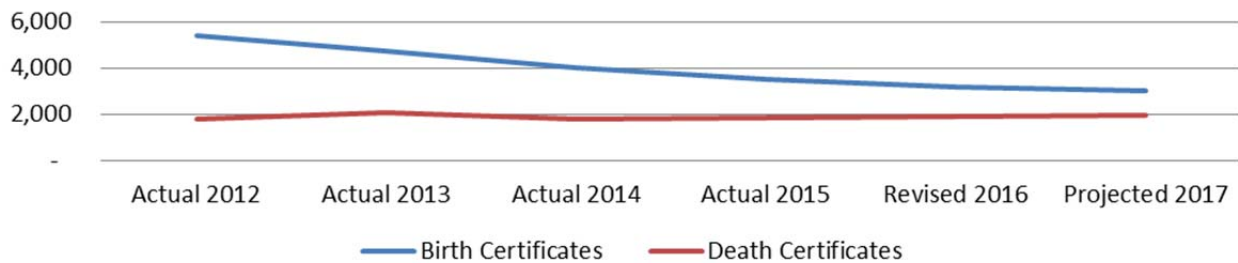
## HEALTH AND HUMAN SERVICES

### GOAL 1: Issue copies of birth and death certificates as requested by the public

#### Objectives

- ❖ Achieve 100% compliance with state regulations for issuing birth and death certificates by ensuring applicants complete the minimum number of required fields on the County application, by using available resources and trainings to verify the validity of identification presented by the applicant, and by using birth certificates, marriage licenses, or certified court documents to verify eligibility of relationship

#### Birth & Death Certificates Issued



#### Prior Year Accomplishments

- Received a 100% rating on both performance and compliance audits conducted by the Colorado Department of Public Health and Environment (CDPHE) Vital Records Office
- Trained staff and developed processes to issue death certificates in conjunction with the statewide implementation of the Electronic Death Registry System

## ENVIRONMENTAL HEALTH

### Strategic Outcome: Environmental Stewardship

### GOAL 1: Provide high quality services to ensure compliance with state and federal environmental health regulations and protect the health of the community and the environment

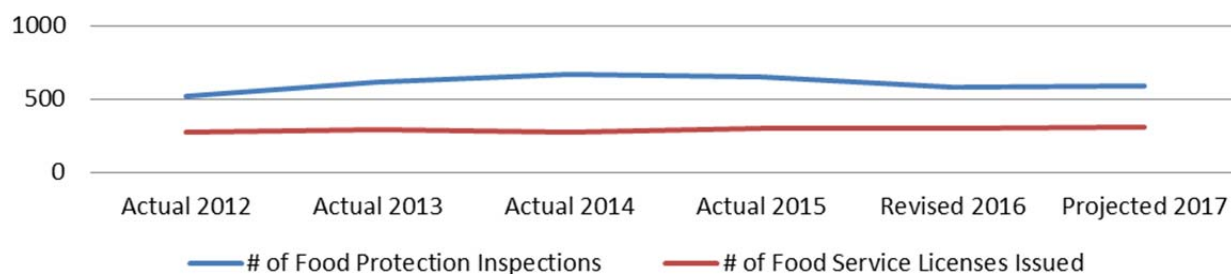
#### Objectives

- ❖ Monitor and investigate the causes of epidemic and communicable diseases affecting the public health in Broomfield
- ❖ Enforce the requirements of the Colorado Food Protection Act in Broomfield
- ❖ Provide critical information, perform inspections, conduct investigations, and enforce regulations pertaining to child care centers, air quality, swimming pools, sewage disposal systems, hazardous material responses, and land use



## HEALTH AND HUMAN SERVICES

### Food Related Inspections & Licenses



### Prior Year Accomplishments

- Conducted 651 retail food inspections with all critical violations resolved
- Completed Standard 7 as part of the U.S. Food and Drug Administration Voluntary National Retail Food Regulatory Program Standards by providing retail food safety information, materials, and technical assistance to industry partners and community members.
- Conducted 38 food establishment plan reviews
- Conducted 103 communicable disease investigations
- Coordinated with CDPHE on Ebola response and planning for monitoring travelers from western Africa and was awarded a CDPHE grant for Ebola-related planning
- Conducted a First Responder Table Top Exercise with CCOB Police, Public Works, Communications and Governmental Affairs Department, and North Metro Fire Rescue, in order to better coordinate and vaccinate first responders during a disease outbreak
- Contracted with the Boulder County public health Department to inspect CCOB well sites
- Developed oil and gas inspection program, which includes inspection process and reporting, presenting collected data, reporting and tracking complaints to state agencies, and mapping sites throughout Broomfield

## SENIOR SERVICES

### Strategic Outcome: Health, Leisure, and Educational Opportunities

**GOAL 1: Improve the quality of life for Broomfield seniors, their families, and caregivers by providing information, assistance, outreach, education, and supportive services**

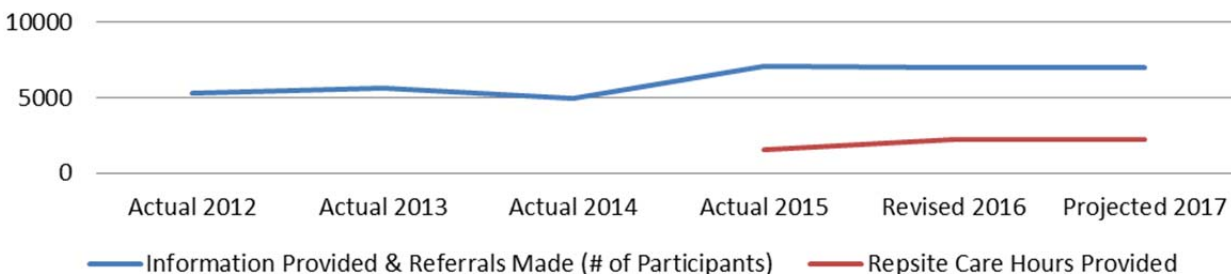
### Objectives

- ❖ Identify areas where information, referrals, and assistance are needed and present service and program offerings of Senior Services through community outreach events
- ❖ Identify the need for education on various topics and provide workshops through collaborations with community providers, provide a minimum of 20 education workshops annually
- ❖ Provide supportive services to Broomfield senior including the Loan Closet, Handyman/Chore Program, the Caregiver Respite Program, support groups, and wellness services



## HEALTH AND HUMAN SERVICES

### Senior Community Services



#### Prior Year Accomplishments

- Increased information, assistance, and referral encounters 43.5% in 2015, serving 7,078 people in 2015 compared to 4,932 in 2014
- Received a 15.1% increase in grant funding from DRCOG for the Caregiver Respite program, increasing the total funding to \$85,280 in 2015
- Held the Living in Balance Resource Fair which is an event addressing all aspects of successful aging, the event included 11 educational presentations

#### Strategic Outcome: Health, Leisure, and Educational Opportunities

**GOAL 2: Improve or maintain the health and well-being of Broomfield older adults by providing healthy, nutritious meals, education, and social opportunities**

#### Objectives

- ❖ Provide Meals on Wheels to residents who need assistance with meals
  - Continue with Project Homecoming which gives local senior who are recently release from the hospital five days of hot, nutritious meals delivered to their door at no charge
  - Continue to provide meals on Wheels meals for all Broomfield residents who need them without a wait list
- ❖ Provide nutritious meals at Lakeshore Café providing opportunities for social and community engagement, education, and recreation activities
  - Collaborate with the Public Health and Environment Division dietician to provide nutrition education during Health Hearts lunches twice a month
- ❖ Provide special diet meals for Lakeshore Café and Meals on Wheels programs
  - Provide local senior who have restrictive diets special meals (low-sodium, diabetic, etc.)



## HEALTH AND HUMAN SERVICES

### Seniors Meals Served



#### Prior Year Accomplishments

- Increased grants and donations received by the nutrition program by 67.7% (\$30,465 received in 2015 and \$18,167 received in 2014)
- Increased Lakeshore Café attendance 3.5% from 12,653 in 2014 to 13,097 in 2015
- The nutrition program clients are very pleased or satisfied with the program. According to the 2015 meal program surveys:
- 96.6% of Meals on Wheels clients are satisfied or very pleased with the meals
- 100% of Lakeshore Café participants are satisfied or very pleased with the meals

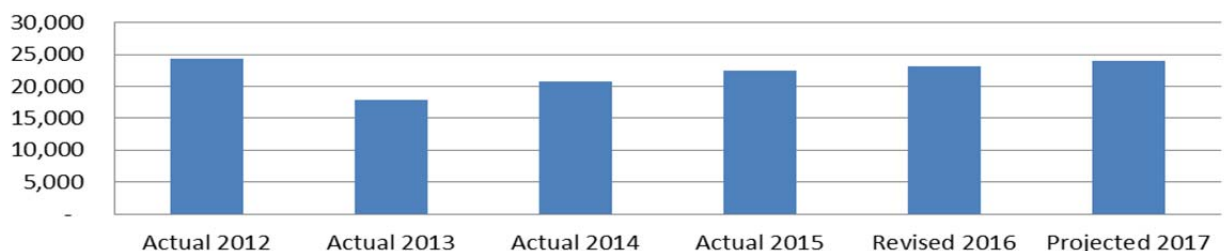
#### Strategic Outcome: Health, Leisure, and Educational Opportunities

### GOAL 3: Provide safe and dependable transportation to elderly and disabled residents of Broomfield

#### Objectives

- ❖ Work with the Denver Regional Council of Governments (DRCOG), Denver Regional mobility and Access Council (DRMAC), Colorado Department of Transportation (CDOT), Regional Transportation District (RTD), area Local Coordinating Councils (LCC), and other metro area transportation providers to improve availability, coordination, and effectiveness of local human service transportation

### Number of Easy Ride Trips



#### Prior Year Accomplishments

- Received a 55.6% increase in grant funding from DRCOG for the Easy Ride transportation program, increasing the revenue total to \$271,048 in 2015 from \$174,231 in 2014
- Increased the number of Easy Ride trips 8.2% to 22,449 trips in 2015
- 91.4% of Easy Ride participants are extremely satisfied with the program

## **Capital Improvement Projects**







## CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) budget is the result of careful planning and use of the 2016 City and County Comprehensive Plan, The Long Range Financial Plan (LRFP), and cooperation between citizen committees and department staff. The focus is on the next five years, but the plan includes details for the next 20 years, plus projects that have been identified that are beyond the 20-year scope. The plan includes capital rehabilitation and asset replacement needs in addition to desires for new amenities and expanded and new facilities. The plan assists with forecasting needs for enhanced capital revenues, such as bond funding, to meet large infrastructure needs.

### Capital Improvement Budget Policies

- The City and County will project its equipment replacement and maintenance schedule needs for the next five years and will update this projection each year. From this projection, a maintenance and replacement schedule will be developed and followed.
- The City and County will develop a multi-year plan for capital improvements, including Capital Improvement Program (CIP) design, development, implementation, and operating and maintenance costs.
- A capital project is defined as a project with a useful life greater than one year and a cost equal to or greater than \$10,000. Projects not meeting these criteria are generally funded in operating budgets.
- Equipment will be included in the Capital Budget if it is a replacement of a current asset with a cost equal to or greater than \$5,000. New equipment, regardless of the cost, and replacement of equipment costing less than \$5,000 are generally funded in operating budgets.

### Budget Development Process

The City and County's planning and budget process begins early in the year for the next year's budget. Current revenues and capital project expenditures are closely analyzed to determine if projections are accurate. This process allows for any possible excess project funding to be reduced and programmed into the next year's budget. The current year budget is generally amended in March to appropriate prior-year projects that are in progress and release any funding no longer needed.

The CIP staff begins its qualitative review of a project with the use of a project evaluation form. This form is a decision-making tool that assists in the recommendation of projects. The evaluation primarily focuses on the needs of the community and progress towards Broomfield goals. Staff considers how the project will impact the community, how it fits within the Comprehensive Plan and Long Range Financial Plan, and how the construction costs compare to the end benefit. Projects are also weighted higher if they meet at least one of the following criteria:

- Health and welfare of Broomfield's citizens
- Safety conditions for Broomfield's staff
- Asset protection - to prevent increased future cost
- Opportunity cost - such as grant or joint projects with other entities

Once a project is accepted, the CIP staff proceeds with a more in-depth analysis by considering the following factors:

- If this is a replacement of a current asset, are the expenditures necessary to continue providing the same level of service?
- Will the replacement reduce operating costs? For example, will the cost of labor, materials or other items, such as electricity, be lowered by replacing obsolete equipment?
- What are the future service demands, and will this project be able to meet those demands?
- Is this project required to comply with safety or environmental mandates?

The CIP staff also reviews the estimated cost to ensure it is projected at a reasonable cost. Once a project reaches this point, it is then categorized within one of the 12 city categories and added to the Capital Plan. Projects are then compared within each category and prioritized to like-kind projects. In some cases, such as Open Space and Trails, citizen committees help prioritize the projects within the category. In other cases, staff prioritizes the projects based on need, value to the community,



## CAPITAL IMPROVEMENT PROGRAM

availability of funding source, and other factors. CIP staff also complete alternative design analyses, whenever possible. The benefit of this analysis is to ensure that construction costs do not outweigh the benefits of the project.

### Budget Calendar

Important dates for the development of the budget are listed in the chart below.

|                    |                                                                     |
|--------------------|---------------------------------------------------------------------|
| January - February | City Council sets Priorities for Coming Year                        |
| March              | Citizens and Committees Submit Capital Project Ideas to Staff       |
| April              | CIP Department Staff evaluates the current year's projects          |
| April              | CIP Department Staff evaluates and develops next year's projects    |
| April-May          | Budget and CIP Staff review capital requests                        |
| July               | Draft Budget is submitted to City /County Manager's Office          |
| July               | Citizen Suggestions and Input are received                          |
| September          | Recommended Budget is Presented to Council for review and consent   |
| September-October  | Public Hearing on Proposed Budget; Council Adopts Budget Resolution |
| December           | Budget Document Completed                                           |

### CIP Fund Summaries

#### The Sales and Use Tax Capital Improvement Fund

This fund was established to account for the deposit of a portion of sales and use tax revenues collected and dedicated for capital improvements. One-third of Broomfield's 3.5% city sales and use tax revenue collected is earmarked for capital improvements and other costs related to capital improvements, such as studies, planning, consulting, engineering, legal, and financing. The asset replacement fund is a sub-fund created to provide for the replacement of existing capital equipment items within the general government type funds (enterprise fund items are budgeted within the appropriate enterprise fund).

| Sales and Use Tax Capital Improvements Fund<br>Sources and Uses of Funds |                |                         |                          |                |                                 |                                |
|--------------------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                                          | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                                        | \$ 38,089,237  | \$ 10,531,496           | \$ 39,833,013            | \$ 3,764,817   | -64.25%                         | -90.55%                        |
| Revenues                                                                 | 38,268,671     | 23,858,762              | 33,718,578               | 25,903,228     | 8.57%                           | -23.18%                        |
| Interfund Activity                                                       | 10,107,067     | 6,627,798               | 9,548,939                | 7,639,682      | 15.27%                          | -19.99%                        |
| Total Sources of Funds                                                   | \$ 86,464,975  | \$ 41,018,056           | \$ 83,100,530            | \$ 37,307,727  | -9.05%                          | -55.11%                        |
| Expenditures                                                             | \$ 38,177,491  | \$ 32,025,497           | \$ 68,472,207            | \$ 23,451,173  | -26.77%                         | -65.75%                        |
| Interfund Activity                                                       | 5,554,471      | 7,491,947               | 7,475,277                | 5,844,654      | -21.99%                         | -21.81%                        |
| Transfer to Reserves                                                     | 2,900,000      | 1,400,000               | 3,388,229                | 5,746,193      | 310.44%                         | 69.59%                         |
| Total Uses of Funds                                                      | \$ 46,631,962  | \$ 40,917,444           | \$ 79,335,713            | \$ 35,042,020  | -14.36%                         | -55.83%                        |
| Ending Balance                                                           | \$ 39,833,013  | \$ 100,612              | \$ 3,764,817             | \$ 2,265,707   | 2151.93%                        | -39.82%                        |

The Sales and Use Tax Fund also accumulates funds each year to be used to finance large projects. Funds are allocated for facilities improvements, asset protection, transportation projects, and IT software replacement projects. In 2016, funds are being used for the construction of a new Health and Human Services building and for Dillon Road improvements. In 2017, funds are being used for the new Service Center building.



## CAPITAL IMPROVEMENT PROGRAM

| Sales and Use Tax Capital Improvements Reserves<br>(Allocation for Asset Protection, Facilities Improvements, Sound Walls, Transportation Projects, and Telecom Systems) |                |                         |                          |                |                                 |                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                                                                                                                                          | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                                                                                                                                        | \$ 23,215,773  | \$ 6,630,073            | \$ 13,678,339            | \$ 10,203,820  | 53.90%                          | -25.40%                        |
| Additions                                                                                                                                                                | 2,910,000      | 1,400,000               | 3,288,229                | 5,646,193      | 303.30%                         | 71.71%                         |
| Uses                                                                                                                                                                     | 12,447,434     | 110,000                 | 6,762,748                | 1,900,000      | 1627.27%                        | -71.90%                        |
| Ending Balance                                                                                                                                                           | \$ 13,678,339  | \$ 7,920,073            | \$ 10,203,820            | \$ 13,950,013  | 76.13%                          | 36.71%                         |

### The Conservation Trust Fund

This fund was established to account for the deposit of Colorado Lottery proceeds, which the State shares with city and county governments. Proceeds can be used for the acquisition, development, and maintenance of new conservation sites and capital improvements or maintenance for recreational purposes on any public sites.

| Conservation Trust Fund<br>Sources and Uses of Funds |                |                         |                          |                |                                 |                                |
|------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                      | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                    | \$ 1,215,436   | \$ 336,668              | \$ 1,085,217             | \$ 744,166     | 121.04%                         | -31.43%                        |
| Revenues                                             | 584,192        | 612,400                 | 612,400                  | 610,900        | -0.24%                          | -0.24%                         |
| Total Sources of Funds                               | \$ 1,799,628   | \$ 949,068              | \$ 1,697,617             | \$ 1,355,066   | 42.78%                          | -20.18%                        |
| Expenditures                                         | \$ 714,411     | \$ 158,850              | \$ 953,451               | \$ 850,250     | 435.25%                         | -10.82%                        |
| Interfund Activity                                   | -              | -                       | -                        | -              | NA                              | NA                             |
| Total Uses of Funds                                  | \$ 714,411     | \$ 158,850              | \$ 953,451               | \$ 850,250     | 435.25%                         | -10.82%                        |
| Ending Balance                                       | \$ 1,085,217   | \$ 790,218              | \$ 744,166               | \$ 504,816     | -36.12%                         | -32.16%                        |

### The Open Space and Park Land Fund

This fund was established to account for sales and use tax revenues earmarked for capital improvements related to open space and park land. In 2017, Open Space and Park Land Fund sales and use tax revenues are estimated at \$4,039,632, based on a sales tax rate of 0.25%, 80% of which is designated for open space projects, with the remaining 20% designated for park land and recreation facility projects.

| Open Space and Park Land Fund<br>Sources and Uses of Funds |                |                         |                          |                |                                 |                                |
|------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                            | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                          | \$ 3,794,408   | \$ 1,036,388            | \$ 2,111,580             | \$ 693,067     | -33.13%                         | -67.18%                        |
| Revenues                                                   | 4,498,096      | 3,859,100               | 5,379,656                | 4,090,232      | 5.99%                           | -23.97%                        |
| Interfund Activity                                         | 125,000        | 1,888,021               | 1,871,495                | 247,500        | -86.89%                         | -86.78%                        |
| Total Sources of Funds                                     | \$ 8,417,504   | \$ 6,783,509            | \$ 9,362,731             | \$ 5,030,799   | -25.84%                         | -46.27%                        |
| Expenditures                                               | \$ 3,987,041   | \$ 6,040,449            | \$ 8,416,392             | \$ 1,840,774   | -69.53%                         | -78.13%                        |
| Interfund Activity                                         | 939,384        | 249,083                 | 249,077                  | 1,333,777      | 435.47%                         | 435.49%                        |
| Lease/Purchase Payments                                    | 1,379,499      | -                       | -                        | -              | NA                              | NA                             |
| Transfer to Reserves                                       | -              | -                       | 4,195                    | 4,321          | 100.00%                         | 3.00%                          |
| Total Uses of Funds                                        | \$ 6,305,924   | \$ 6,289,532            | \$ 8,669,664             | \$ 3,178,872   | -49.46%                         | -63.33%                        |
| Ending Balance                                             | \$ 2,111,580   | \$ 493,977              | \$ 693,067               | \$ 1,851,927   | 274.90%                         | 167.21%                        |



## CAPITAL IMPROVEMENT PROGRAM

### The Services Expansion Fee (SEF) Fund

This fund was established to account for the deposit of SEF revenues collected by the City. As enacted by City Council in 1995, the City began imposing an excise tax of \$1.00 per square foot of new residential construction. The purpose of this fee is to provide funds for future capital costs associated with residential growth. In practice, Broomfield has designated 50% of SEF revenues to be used to fund joint-use educational/municipal facilities in cooperation with the school districts that serve Broomfield. The remaining 50% of SEF revenues are used to fund capital improvements benefiting the residential area paying the fee, such as arterial roadways, parks, community facilities, traffic signals, etc.

| Service Expansion Fee (SEF) Fund<br>Sources and Uses of Funds |                |                         |                          |                |                                 |                                |
|---------------------------------------------------------------|----------------|-------------------------|--------------------------|----------------|---------------------------------|--------------------------------|
|                                                               | Actual<br>2015 | Original Budget<br>2016 | Revised<br>Estimate 2016 | Budget<br>2017 | % Change<br>16 Original<br>2017 | % Change<br>16 Revised<br>2017 |
| Beginning Balance                                             | \$ 6,968,265   | \$ 7,537,427            | \$ 7,630,552             | \$ 8,498,530   | 12.75%                          | 11.38%                         |
| Revenues                                                      | 1,507,163      | 1,672,260               | 1,496,826                | 2,034,200      | 21.64%                          | 35.90%                         |
| Interfund Activity                                            | -              | -                       | -                        | -              | NA                              | NA                             |
| Total Sources of Funds                                        | \$ 8,475,428   | \$ 9,209,687            | \$ 9,127,378             | \$ 10,532,730  | 14.37%                          | 15.40%                         |
| Expenditures                                                  | \$ 247,036     | \$ 743,000              | \$ 56,435                | \$ 1,022,000   | 37.55%                          | 1710.93%                       |
| Interfund Activity                                            | 597,840        | 554,630                 | 572,413                  | 356,900        | -35.65%                         | -37.65%                        |
| Total Uses of Funds                                           | \$ 844,876     | \$ 1,297,630            | \$ 628,848               | \$ 1,378,900   | 6.26%                           | 119.27%                        |
| Ending Balance                                                | \$ 7,630,552   | \$ 7,912,057            | \$ 8,498,530             | \$ 9,153,830   | 15.69%                          | 7.71%                          |

### The Development Agreement Capital Improvements Fund

The City is involved in several development agreements within the City. All of these agreements are structured so that future revenues are committed to meet development obligations, but only as the revenues are earned. If revenues are not earned from the sources outlined in the agreements, the City is not obligated to fund the expenditures from other sources.

The Development Agreements Fund was established to account for these contractual obligations. A development agreement is an agreement entered into between the City and a developer. Such agreements are designed to 1) share the cost of infrastructure improvements with the developer, so that Broomfield is not solely paying for these improvements, or 2) provide incentives for the developer to do business in Broomfield, in the form of reimbursed sales, use, or property tax generated by the new development. Development Agreements enable Broomfield to promote and protect its sales tax base.

The total expected obligations to be repaid through these future revenues are summarized in the chart below.

| Outstanding Development Obligations         |                |
|---------------------------------------------|----------------|
|                                             | Actual 2015    |
| Total Estimated Obligation                  | \$ 434,335,145 |
| Cumulative Payments as of 2015              | 187,445,924    |
| Preliminary Actual Payment in 2016          | 10,477,536     |
| Estimated Payment in 2017                   | 9,198,403      |
| Total Estimated Obligation as of 12/31/2017 | \$ 227,213,282 |

### Expenditures by Category

The CIP expenditures by category are summarized in the following chart. As can be seen, substantial projects have been completed in the last five years.

Information Technology projects for 2016 include funding for HR/Payroll software. The 2016 and 2017 budgets also include funding to replace Recreation Services program software.



## CAPITAL IMPROVEMENT PROGRAM

In 2015, Recreation and Parks began a multi-phase \$6.0 million project to update the Broomfield Community Center. The 2016 budget will begin the renovation of the locker rooms, HVAC system upgrades, and parking lot and roof repairs. The 2017 budget includes replacement/upgrades to the Broomfield Community Center pool and an expansion of the kitchen area. Additional upgrades may be considered by City Council in the future.

In 2016 and 2017 Transportation projects include the Lowell Boulevard North widening project with a budget of \$6.5 million and \$11.8 million for improvements to be made to Dillon Road.

The Utility Funds have budgets to continue to build infrastructure in north Broomfield as development in that area picks up. The projects include water line extensions, purchase of raw water, and sewer lift stations. Beginning in 2016, non-recurring stormwater and drainage projects were consolidated in the Sewer Fund. In addition, funding is continued for the Windy Gap Reservoir in the Water Fund and environmental standard regulations in the Sewer Fund. In 2016, \$19.3 million is budgeted for raw water purchases. To meet future growth in the northern area of Broomfield, \$6.4 million in sewer projects is budgeted in 2017 for this area.

| CITY AND COUNTY OF BROOMFIELD<br>5 YEAR - CAPITAL PROJECT EXPENDITURES |                      |                      |                      |                        |                      |                       |                |
|------------------------------------------------------------------------|----------------------|----------------------|----------------------|------------------------|----------------------|-----------------------|----------------|
|                                                                        | 1                    | 2                    | 3                    | 4                      | 5                    |                       |                |
|                                                                        | 2013<br>Actual       | 2014<br>Actual       | 2015<br>Actual       | 2016<br>Revised Budget | 2017<br>Budget       | 2013 to 2017<br>Total | % of<br>Total  |
| <b>Capital Improvement Projects</b>                                    |                      |                      |                      |                        |                      |                       |                |
| Building & Facilities                                                  | \$ 486,711           | \$ 2,280,640         | \$ 11,602,802        | \$ 6,073,912           | \$ 4,034,175         | \$ 24,478,240         | 7.74%          |
| Drainage & Storm Water                                                 | 229,062              | 242,295              | 158,588              | 202,814                | 112,400              | 945,159               | 0.30%          |
| Information Technology                                                 | 2,185,754            | 1,214,734            | 1,742,904            | 6,404,936              | 1,869,700            | 13,418,028            | 4.24%          |
| Landscaping                                                            | 757,201              | 686,099              | 493,256              | 885,140                | 595,000              | 3,416,696             | 1.08%          |
| Open Space and Trails                                                  | 1,077,506            | 795,203              | 4,051,784            | 6,323,739              | 1,720,774            | 13,969,006            | 4.41%          |
| Parks and Recreation                                                   | 3,026,679            | 4,911,821            | 2,187,977            | 14,510,093             | 4,409,680            | 29,046,250            | 9.18%          |
| Transportation System                                                  | 8,357,040            | 5,746,247            | 11,797,263           | 35,653,935             | 8,434,900            | 69,989,385            | 22.12%         |
| Vehicle & Other Equipment                                              | 1,630,891            | 2,267,144            | 2,959,743            | 2,888,642              | 1,730,979            | 11,477,399            | 3.63%          |
| Development Agreements                                                 | 6,480,401            | 7,701,532            | 7,948,728            | 8,519,895              | 7,251,231            | 37,901,787            | 11.98%         |
| Planning, Admin & Other                                                | 308,580              | 316,842              | 4,111,317            | 894,646                | 435,000              | 6,066,385             | 1.92%          |
| Public Art & Cultural - 1% Allocation                                  | 161,596              | 50,515               | 124,895              | 361,204                | 76,239               | 774,449               | 0.24%          |
| Water Fund                                                             | 1,565,732            | 1,942,202            | 5,488,968            | 40,730,490             | 7,822,358            | 57,549,750            | 18.19%         |
| Sewer Fund                                                             | 10,078,638           | 2,068,270            | 2,317,822            | 16,173,281             | 14,237,680           | 44,875,691            | 14.18%         |
| Water Reclamation Fund                                                 | 316,991              | 110,953              | 119,334              | 1,053,599              | 920,070              | 2,520,947             | 0.80%          |
| <b>TOTAL</b>                                                           | <b>\$ 36,662,782</b> | <b>\$ 30,334,497</b> | <b>\$ 55,105,381</b> | <b>\$ 140,676,326</b>  | <b>\$ 53,650,186</b> | <b>\$ 316,429,172</b> | <b>100.00%</b> |

### Recurring Capital Expenditures

The CIP budget includes many projects that are classified as recurring capital expenditures. These expenditures are defined by Government Finance Officers Association (GFOA) as 1) costs that are included in almost every budget and 2) costs that will have no significant impact on the operating budget. The chart below lists the recurring capital expenses by category.

| Capital Improvement Projects                         | Budget<br>2017    |
|------------------------------------------------------|-------------------|
| <b>Building &amp; Facility Projects</b>              |                   |
| <b>Asset Replacement &amp; Refurbishment Fund</b>    |                   |
| Building Repairs - Citywide                          | \$ 200,000        |
| Floor Covering Replacement - Citywide                | 220,275           |
| HVAC Systems Rehabilitation - Citywide               | 145,800           |
| <b>Total Building &amp; Facility Projects</b>        | <b>\$ 566,075</b> |
| <b>Drainage &amp; Storm Water Projects</b>           |                   |
| <b>Capital Improvements Fund</b>                     |                   |
| Erosion Control Maintenance - Citywide               | \$ 10,500         |
| FEMA - Letters of Map Revision                       | 16,900            |
| Park Drainage Improvements - Citywide                | 25,000            |
| Residential Street Drainage Improvements - Citywide  | 60,000            |
| <b>Total Drainage &amp; Storm Water Projects</b>     | <b>\$ 112,400</b> |
| <b>Information Technology Projects</b>               |                   |
| <b>Asset Replacement &amp; Refurbishment Fund</b>    |                   |
| IT - Network Hardware/Telecom Replacement - Citywide | \$ 110,000        |
| IT - PC Equipment Tech Refresh                       | 375,000           |
| <b>Total Information Technology Projects</b>         | <b>\$ 485,000</b> |
| <b>Landscaping Projects</b>                          |                   |
| <b>Open Space &amp; Parks Fund</b>                   |                   |
| Irrigation Replacements - Citywide                   | \$ 200,000        |
| Park Landscape Improvements - Citywide               | 100,000           |
| Shrub Replacement - Citywide                         | 40,000            |
| Tree Replacement - Citywide                          | 105,000           |
| <b>Total Landscaping Projects</b>                    | <b>\$ 445,000</b> |
| <b>Open Space Projects</b>                           |                   |
| <b>Open Space &amp; Parks Fund</b>                   |                   |
| Metzger Open Space - Administration and Maintenance  | \$ 35,000         |
| Mitchem Property - Environmental Insurance Payment   | 10,125            |
| Open Space - Due Diligence Services                  | 35,000            |
| <b>Total Open Space Projects</b>                     | <b>\$ 80,125</b>  |
| <b>Trail System Projects</b>                         |                   |
| <b>Open Space &amp; Parks Fund</b>                   |                   |
| Open Space and Trail Misc. Improvements - Citywide   | \$ 25,000         |
| Open Space and Trails Signage & Kiosks - Citywide    | 35,600            |
| <b>Total Trail System Projects</b>                   | <b>\$ 60,600</b>  |



| Capital Improvement Projects                                           | Budget<br>2017      |
|------------------------------------------------------------------------|---------------------|
| <b>Parks &amp; Recreation Facility Projects</b>                        |                     |
| <b>Capital Improvements Fund</b>                                       |                     |
| Parks - Water Reclamation Tap Payments                                 | \$ 336,780          |
| <b>Conservation Trust Fund</b>                                         |                     |
| Pool Accessory Equipment Replacement - All City Pools                  | \$ 14,000           |
| <b>Parks &amp; Recreation Facility Projects - continued</b>            |                     |
| <b>Open Space &amp; Parks Fund</b>                                     |                     |
| Playground Improvements - Citywide                                     | \$ 180,000          |
| <b>Total Parks &amp; Recreation Facility Projects</b>                  | <b>\$ 530,780</b>   |
|                                                                        |                     |
| <b>Transportation System Projects</b>                                  |                     |
| <b>Capital Improvements Fund</b>                                       |                     |
| Street Light Installation - Citywide                                   | \$ 20,000           |
| Traffic Mitigation - Citywide                                          | 110,000             |
| Traffic Signal Upgrades - Citywide                                     | 105,000             |
| Transportation Studies - Citywide                                      | 100,000             |
| <b>Asset Replacement &amp; Refurbishment Fund</b>                      |                     |
| Bridge Inspections - Citywide                                          | \$ 50,000           |
| City-Owned Concrete Replacement                                        | 323,000             |
| Concrete Curb Ramp Replacement - Citywide                              | 50,000              |
| Concrete Replacement (Residential 25%/75%) - Citywide                  | 70,000              |
| Pavement Management and Street Sealing Program - Citywide              | 3,800,000           |
| Traffic Signal & Light Pole Replacement - Citywide                     | 80,000              |
| <b>Services Expansion Fee Fund</b>                                     |                     |
| School Safety Program                                                  | \$ 22,000           |
| <b>Total Transportation System Projects</b>                            | <b>\$ 4,730,000</b> |
|                                                                        |                     |
| <b>Vehicles, Other Equipment and Furniture</b>                         |                     |
| <b>Asset Replacement &amp; Refurbishment Fund</b>                      |                     |
| Facilities - Office Furniture and Equipment Replacement                | \$ 50,000           |
| Non-Mobile Equipment Replacement - Citywide                            | 135,200             |
| Recreation & Auditorium - Electronic Audio/Video Equipment Replacement | 16,418              |
| Recreation & Police - Fitness Equipment Replacement                    | 86,341              |
| Vehicle and Mobile Equipment Replacement - Citywide                    | 1,443,020           |
| <b>Total Vehicles, Other Equipment and Furniture</b>                   | <b>\$ 1,730,979</b> |
|                                                                        |                     |
| <b>Community Development Projects</b>                                  |                     |
| <b>Development Agreements Fund</b>                                     |                     |
| <i>Anthem</i>                                                          |                     |
| Total Capital Improvements                                             | \$ 751,035          |
| <i>Arista</i>                                                          |                     |
| Infrastructure Public Improvements                                     | 156,375             |
| <i>Flatirons Market Place</i>                                          |                     |
| Repayment to Metro District                                            | 485,780             |
| <i>Lambertson Farm</i>                                                 |                     |
| Reimbursement for Public Infrastructure                                | 1,505,365           |
| <i>Macerich</i>                                                        |                     |
| Infrastructure Public Improvements                                     | 179,695             |
| <i>MidCities (Main Street)</i>                                         |                     |
| Payment to Metro District                                              | 2,014,923           |
| <i>Parkway Circle</i>                                                  |                     |



| <b>Capital Improvement Projects</b>                                 | <b>Budget<br/>2017</b> |
|---------------------------------------------------------------------|------------------------|
| Payment to Metro District                                           | 184,700                |
| <i>General Development Reimbursements</i>                           | 240,703                |
| <i>Revenue Allocation to BURA</i>                                   |                        |
| Allocation to BURA                                                  | 1,732,655              |
| <b>Total Community Development Projects</b>                         | <b>\$ 7,251,231</b>    |
| <b><i>Water Utility Projects</i></b>                                |                        |
| <b>Raw Water - Purchases, Transmission, &amp; Reservoirs</b>        |                        |
| Windy Gap - Payment of Broomfield's Share                           | \$ 276,270             |
| <b>Planning and Administration</b>                                  |                        |
| Master Plan Updates/ Hydraulic Model                                | \$ 25,000              |
| Anthem Infrastructure Reimbursement                                 | 299,088                |
| <b>Total Water Utility Capital Improvements</b>                     | <b>\$ 600,358</b>      |
| <b><i>Sewer Utility Projects</i></b>                                |                        |
| <b>Planning and Administration</b>                                  |                        |
| Developer Reimbursement - Anthem Infrastructure License Fee Credits | \$ 157,680             |
| <b>Total Sewer Utility Capital Improvements</b>                     | <b>\$ 157,680</b>      |
| <b><i>Water Reclamation Utility Projects</i></b>                    |                        |
| <b>Reuse Water Distribution System - Lines &amp; Facilities</b>     |                        |
| Public Works -Engineering and Legal Services                        | \$ 175,000             |
| <b>Reuse Water Acquisition and Storage</b>                          |                        |
| Heit Pit - CCWCD Lease Payment                                      | \$ 44,460              |
| <b>Total Water Reclamation Utility Capital Improvements</b>         | <b>\$ 219,460</b>      |
| <b><i>Planning, Administration &amp; Other Expenditures</i></b>     |                        |
| <b>Capital Improvements Fund</b>                                    |                        |
| Asset Protection Fund Projects - Citywide                           | \$ 100,000             |
| Citizen/Council Priority Projects - Citywide                        | 25,000                 |
| Enhance Broomfield Program                                          | 100,000                |
| Jefferson Parkway Participation                                     | 200,000                |
| Neighborhood Grant Program - Citywide                               | 10,000                 |
| <b>Total Planning, Administration &amp; Other Expenditures</b>      | <b>\$ 435,000</b>      |
| <b><i>Public Art &amp; Cultural Projects</i></b>                    |                        |
| <b>Capital Improvements Fund</b>                                    |                        |
| Public Art & Cultural Projects - 1% Funding                         | \$ 76,239              |
| <b>Total Public Art &amp; Cultural Projects</b>                     | <b>\$ 76,239</b>       |
| <b>Total Capital Improvement Projects</b>                           | <b>\$ 17,480,927</b>   |

### Major Non-recurring Projects

GFOA defines the classification of major non-recurring capital expenditures as projects that are infrequent and have a specific and significant impact upon current and future years. Some examples of significant costs are 1) the project would require an increase in the tax rate, or 2) would result in a large financial operating cost in future years, or 3) would require additional FTEs.

Each major non-recurring project is described in detail on the following project pages. These pages have the following information:

**Title Bar** - lists the category, project title, and project code and the total project cost for all years.

**Project Code** - this is a unique identifier. The first two digits represent the year the project was first funded. The next item is a letter, which identifies the year the project was added to the CIP list. The last four digits represent the numerical order the project was added to the list, starting over each year. For example, project code 09A0071 Broomfield Recycle Center - Building and Site Improvements was funded in 2009, was added to the CIP list in 2007, and was the 71st project added in 2007. The chart below indicates the meaning of the letter codes:

| <i>Year first appeared on CIP plan</i> |          |
|----------------------------------------|----------|
| 0A = On-Going Project                  |          |
| Z= 2006 and older years                |          |
| A = 2007                               | G = 2013 |
| B = 2008                               | H = 2014 |
| C = 2009                               | J = 2015 |
| D = 2010                               | K = 2016 |
| E = 2011                               | L = 2017 |
| F = 2012                               |          |

**Project Description** - brief description of each project.

**Photo/Map** - if available, a photo or map has been included.

**Background and Justification** - this section describes the conditions leading to the necessity of the request and how it fits in with Broomfield's master planning and/or Council goals.

**Problem to be Solved and/or Benefit to Citizens** - this section explains why this project is needed. What existing problems will it solve? Will it improve efficiency? How will the citizens benefit from this project?

**Alternatives/Consequences if not Funded** - this section describes any alternative that may have been considered, and if there will be consequences if the request is not funded.

**Project Association** - this section has general information about the project and its impact on other capital projects.

**Operating Budget Impact** - this section estimates the impact this project will have on the Operating Budget. We are continuing to develop standard operating costing for each type of project. For example, a standard trail maintenance cost per foot of trail will be developed. That standard cost can then be applied to new trails added by the project.

**Timeline** - this section estimates the project timeline for each phase of the project, including the percentage of the total project the phase represents.

**Funding Source/Project Budget by Year** - this section indicates the fund the project will be paid from, the prior year actual cost, current budget, and future estimated cost to complete the project.

## Non-Recurring Capital Expenditures for 2017

| Capital Improvement Projects                                               | Budget<br>2017      |
|----------------------------------------------------------------------------|---------------------|
| <b>Building &amp; Facility Projects</b>                                    |                     |
| <b>Capital Improvements Fund</b>                                           |                     |
| Lakeview Cemetery - Columbarium                                            | \$ 35,000           |
| Police/Detention Center - Access Walkway Between ASU to Detention Center   | 21,000              |
| Police/Detention Center - Security Enhancement-Bullet Resistent Glass      | 84,400              |
| Police/Range - Firearms Range Safety Improvements                          | 161,000             |
| Service Center - Phase I New Building/Remodel of Existing Building -Design | 1,800,000           |
| <b>Asset Replacement &amp; Refurbishment Fund</b>                          |                     |
| Building Energy Assessment Implementation - Citywide                       | \$ 315,000          |
| City and County Building - Mechanical Equipment Replacement                | 43,800              |
| City and County Building - Replace 8 Roof Top Units                        | 684,000             |
| Library/Auditorium - Lighting Upgrade                                      | 25,000              |
| Library/Auditorium - Parking Lot Lighting                                  | 298,900             |
| <b>Total Building &amp; Facility Projects</b>                              | <b>\$ 3,468,100</b> |
| <b>Information Technology Projects</b>                                     |                     |
| <b>Capital Improvements Fund</b>                                           |                     |
| IT - Document Management                                                   | \$ 75,000           |
| IT - Infrastructure as a Service (IaaS)                                    | 200,000             |
| IT - Infrastructure Automation                                             | 50,000              |
| IT - Mobile Device Management /Enterprise Mobility Management              | 90,000              |
| <b>Asset Replacement &amp; Refurbishment Fund</b>                          |                     |
| Council Chambers and Conference Room Equipment Replacement                 | \$ 125,000          |
| Police - Vehicle Laptop Computer Replacements                              | 240,000             |
| Recreation Management System Software Replacement                          | 604,700             |
| <b>Total Information Technology Projects</b>                               | <b>\$ 1,384,700</b> |
| <b>Landscaping Projects</b>                                                |                     |
| <b>Capital Improvements Fund</b>                                           |                     |
| 120th Avenue Connection - Landscaping - Design                             | \$ 20,000           |
| <b>Open Space &amp; Parks Fund</b>                                         |                     |
| Ash Tree Replacement - Citywide                                            | \$ 85,000           |
| Community Garden - Brunner Farm House                                      | 45,000              |
| <b>Total Landscaping Projects</b>                                          | <b>\$ 150,000</b>   |
| <b>Open Space Projects</b>                                                 |                     |
| <b>Open Space &amp; Parks Fund</b>                                         |                     |
| Broomfield/Westminster Open Space - Metzger Acquisition                    | \$ 347,049          |
| Open Space - Master Plan Update                                            | 175,000             |
| <b>Total Open Space Projects</b>                                           | <b>\$ 522,049</b>   |
| <b>Trail System Projects</b>                                               |                     |
| <b>Capital Improvements Fund</b>                                           |                     |
| Industrial Lane Bike Lane and Sidewalk- Design                             | \$ 635,000          |
| <b>Open Space &amp; Parks Fund</b>                                         |                     |
| Broomfield Trail - 2 - RR bridge to Industrial Lane to Midway              | \$ 279,000          |
| County Commons Open Space - Trail Raising                                  | 44,000              |
| Regional Trail - Storage Tek Dr. - Underpass Improvements                  | 100,000             |
| <b>Total Trail System Projects</b>                                         | <b>\$ 1,058,000</b> |

| <b>Capital Improvement Projects</b>                                               | <b>Budget<br/>2017</b> |
|-----------------------------------------------------------------------------------|------------------------|
| <b><i>Parks &amp; Recreation Facility Projects</i></b>                            |                        |
| <b>Capital Improvements Fund</b>                                                  |                        |
| 124th Avenue - Tree Branch Recycling Center Relocation                            | \$ 286,000             |
| Broomfield Community Center - Pool Liner/Gutter Replacement and Upgrades          | 904,650                |
| Broomfield Community Center - Kitchen Expansion/Senior Services Office Relocation | 1,352,000              |
| Broomfield County Commons - Cemetery Phase II                                     | 500,000                |
| <b>Conservation Trust Fund</b>                                                    |                        |
| Bay - Tower Body Slide Refurbish                                                  | \$ 12,000              |
| Bay - Tube Slide Catch Pool Re-plaster                                            | 22,000                 |
| Brandywine Park - Upgrade/Renovation of Park and Baseball Diamond                 | 175,000                |
| Brandywine Soccer Fields - Upgrade/Renovation                                     | 280,000                |
| Community Park Ball Fields - Scoreboard Electrical Service Replacement            | 15,000                 |
| Conoco Park - Inline Hockey Rink Repurposing                                      | 115,000                |
| Crofton Park - Pedestrian Lighting Improvements                                   | 31,500                 |
| Paul Derda Recreation Center - Plaster Recoating on Main Pool and Hot Tubs        | 40,000                 |
| Paul Derda Recreation Center - Replace/Upgrade Florescent Lighting                | 60,000                 |
| Public Parks Restroom Automated Lock System - Citywide                            | 42,000                 |
| West Park - Concrete Replacement                                                  | 43,750                 |
| <b>Total Parks &amp; Recreation Facility Projects</b>                             | <b>\$ 3,878,900</b>    |
| <b><i>Transportation System Projects</i></b>                                      |                        |
| <b>Capital Improvements Fund</b>                                                  |                        |
| Bicycle and Pedestrian Wayfinding Signs - Citywide                                | \$ 30,000              |
| Bike and Ride Shelters - Upgrades - Citywide                                      | 81,000                 |
| East 1st Ave and Sheridan Boulevard - Intersection Improvements -Turn Lane        | 950,000                |
| Lowell Blvd. - Sound Walls along Trails at Westlake                               | 400,000                |
| Nickel Street - Improvements                                                      | 166,900                |
| Railroad Crossings - Quiet Zone Improvements                                      | 250,000                |
| Sidewalk - Sheridan Parkway - Wildgrass to Lowell                                 | 210,000                |
| Sidewalk - 120th Avenue - Main to Teller                                          | 100,000                |
| Traffic Signal - 108th Ave and Simms St                                           | 250,000                |
| W. 136th Avenue - Westbound at Zuni Street Lane Safety Project                    | 67,000                 |
| Wilcox Subdivision - Cul-De-Sac Paving                                            | 200,000                |
| <b>Asset Replacement &amp; Refurbishment Fund</b>                                 |                        |
| W. 136th Ave. - Legacy HS Westbound Turn Lane                                     | \$ 1,000,000           |
| <b>Total Transportation System Projects</b>                                       | <b>\$ 3,704,900</b>    |
| <b><i>Water Utility Projects</i></b>                                              |                        |
| <b>Raw Water - Purchases, Transmission, &amp; Reservoirs</b>                      |                        |
| Windy Gap - Storage Reservoir Design and Construction                             | \$ 5,000,000           |
| <b>Potable Water - Acquisition, Treatment &amp; Storage</b>                       |                        |
| North Area Water System Master Plan Improvements - Pipe Capacity and Connections  | \$ 1,500,000           |
| <b>Potable Water Transmission Lines &amp; Facilities</b>                          |                        |
| Northwest Parkway/Anthem Ranch - New Pressure Regulating Valve Facility           | \$ 122,000             |
| Service Center - Phase I New Building / Remodel of Existing Building - Design     | 600,000                |
| <b>Total Water Utility Capital Improvements</b>                                   | <b>\$ 7,222,000</b>    |
| <b><i>Sewer Utility Projects</i></b>                                              |                        |
| <b>Sewer Collection System - Lines &amp; Facilities</b>                           |                        |
| 257 Property Lift Station and Forced Main - East of I-25                          | \$ 600,000             |
| North Area - Force Main (Subbasin 2 to WWTP)                                      | 1,300,000              |
| North Park - Gravity Sewer Lines                                                  | 2,120,000              |

| <b>Capital Improvement Projects</b>                                                            | <b>Budget<br/>2017</b> |
|------------------------------------------------------------------------------------------------|------------------------|
| Sac Creek Basin - North Park Lift Station                                                      | 3,000,000              |
| Service Center - Phase I New Building / Remodel of Existing Building - Design                  | 600,000                |
| South Preble Creek - Lift Station                                                              | 3,000,000              |
| <b>Sewage Treatment Facilities</b>                                                             |                        |
| Wastewater Treatment Facility - Improvements -New Clean Water Standards - Temperature          | \$ 1,820,000           |
| <b>Stormwater and Drainage</b>                                                                 |                        |
| Alter Street and Industrial Lane - Storm Drainage Improvements                                 | \$ 80,000              |
| Nissen Channel - Drainage Improvements Country Vista to Big Dry Creek (Broomfield's 50% Share) | 260,000                |
| Wilcox Subdivision - McKay Lake Lateral Drainage Improvements                                  | 1,300,000              |
| <b>Total Sewer Utility Capital Improvements</b>                                                | <b>\$ 14,080,000</b>   |
| <b>Water Reclamation Utility Projects</b>                                                      |                        |
| <b>Reuse Water Distribution System - Lines &amp; Facilities</b>                                |                        |
| Heit Pit - Pump Station/Inlet Improvements                                                     | \$ 616,070             |
| Meadow Island - Diversion Structure                                                            | 84,540                 |
| <b>Total Water Reclamation Utility Capital Improvements</b>                                    | <b>\$ 700,610</b>      |
| <b>Total Capital Improvements Program</b>                                                      | <b>\$ 36,169,259</b>   |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Building and Facility Projects**

**Project Name:** Lakeview Cemetery - Columbarium

**Project #:** 15G0020

**Project Description:**

**Total Project Cost:** \$35,000

The purchase and installation of a 64 unit, granite upright columbarium to match the unit on site. All foundation work has been completed.

**Background and Justification:**

Since the installation of the columbarium at the Lakeview Cemetery in January of 2012, seven spaces have been sold and Recreation Services receives approximately three to five inquiries each month. The addition of the second upright columbarium could provide enough space for the next 10 years. Adding the second columbarium would provide a more attractive finished look for the cemetery.

**Problem to be Solved and/or Benefit to Citizens:**

This project will add additional burial space for the citizens of Broomfield.

**Alternatives/Consequences if not Funded:**

An alternative solution would be to direct potential customers to the Broomfield County Commons Cemetery for their burial needs.

**Project Association:**

N/A

**Operating Budget Impact:**

N/A



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
|                  |  | Other            |  |

**Timeline:**

It is proposed that this project be funded in 2017.

**Estimated Project Time Table**

| Steps to be completed         | Start Date  | Completion Date | % of Project |
|-------------------------------|-------------|-----------------|--------------|
| Obtain bids                   | Spring 2017 |                 | 25           |
| Hire contractor/Complete work | Summer 2017 |                 | 75           |
|                               |             |                 |              |
|                               |             |                 |              |

**Funding Source:** Sales and Use Tax Fund

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 35,000       | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 35,000             |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Building and Facility Projects**

**Project Name:** **Police/Detention Center -Access Walkway Between ASU Parking Area to Detention Center Upper Parking Lot**

**Project #:** 17L0021

**Project Description:**

**Total Project Cost:** \$21,000

The need exists to connect the Alternative Sentencing Unit sidewalk and parking area to the upper parking lot of the Detention Center to accommodate professional visitors, inmates, kitchen support staff, and maintenance workers.

**Background and Justification:**

The existing ASU parking lot consists of 11 parking spaces to include one handicap accessible space. The existing upper lot of the Detention Center consists of 72 staff/visitor parking spaces to include four handicap accessible spaces. Currently, visitors and staff are required to walk up an unimproved dirt pathway.

**Problem to be Solved and/or Benefit to Citizens:**

This project fulfills Broomfield's Strategic Outcome of Facilities and Transportation Infrastructure by creating a safe and accessible walkway for all staff, visitors, contractors, and inmates who conduct business at the Detention Center.

**Alternatives/Consequences if not Funded:**

There are no alternative routes to reach these two areas without entering the secure portion of the Detention Center.

**Project Association:**

None

**Operating Budget Impact:**

The current sidewalks and walkways are serviced by the city and county in addition to contract workers.



|                         |     |                         |  |
|-------------------------|-----|-------------------------|--|
| <b>Acres of park</b>    |     | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> | 227 | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |     | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |     | <b>Other</b>            |  |
| <b>Timeline:</b>        |     | <b>Other</b>            |  |

Proposed to be funded in 2017.

| <b>Estimated Project Time Table</b> |                   |                        |                     |
|-------------------------------------|-------------------|------------------------|---------------------|
| <b>Steps to be completed</b>        | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
| Finalize Project Scope Requirements | 2017              | 2017                   | 10                  |
| Secure Project Approval From CMO    | 2017              | 2017                   | 15                  |
| Solicit and Review Quotes           | 2017              | 2017                   | 10                  |
| Secure and Award Contract           | 2017              | 2017                   | 10                  |

**Funding Source:** Sales and Use Tax Fund

| <b>Prior Year Costs</b> | <b>2015 Actual</b>  | <b>2016 Funding</b> | <b>2017 Funding</b> | <b>2018 Funding</b>       |
|-------------------------|---------------------|---------------------|---------------------|---------------------------|
| 0                       | 0                   | 0                   | 21,000              | 0                         |
| <b>2019 Funding</b>     | <b>2020 Funding</b> | <b>2021 Funding</b> | <b>Future Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                   | 0                   | 0                   | 21,000                    |





## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Building and Facility Projects**

**Project Name:** **Police/Detention Center - Security Enhancement -  
Bullet Resistant Glass**

**Project #:** 17L0025

**Project Description:**

**Total Project Cost:** \$84,400

Broomfield Police Department Detention Center addition of bullet-resistant glass and Kevlar inner walls to be installed on the staff lobby wall as a security enhancement for administrative non-sworn staff working in the reception area.

**Background and Justification:**

Administrative staff currently has approximately five seconds to identify and react to a threat that presents itself through the lobby doors. The current design of the front counter has several open areas of glass that allow guests to reach through and remove items from the staff's workspace.

**Problem to be Solved and/or Benefit to Citizens:**

This project meets two of Broomfield's Strategic Outcomes: Safe Community and Facilities and Transportation Infrastructure, the goals of which are to provide and maintain an environment in which staff can feel safe as they work.

**Alternatives/Consequences if not Funded:**

The alternative to this plan is to continue relying upon the tempered glass to physically deter most low-level threats.

**Project Association:**

None

**Operating Budget Impact:**

No changes to current operating budget.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

Timeline:

Proposed to be funded in 2017.

**Estimated Project Time Table**

| Steps to be completed                        | Start Date | Completion Date | % of Project |
|----------------------------------------------|------------|-----------------|--------------|
| Finalize Project Scope and Requirements      | 2017       | 2017            | 10           |
| Secure Project Approval From CMO-Assign Lead | 2017       | 2017            | 10           |
| Solicit and Review Quotes                    | 2017       | 2017            | 35           |
| Secure and Award Contract                    | 2017       | 2017            | 5            |

**Funding Source:** Sales and Use Tax Fund

| Prior Year Costs | 2015<br>Actual  | 2016<br>Funding | 2017<br>Funding | 2018<br>Funding    |
|------------------|-----------------|-----------------|-----------------|--------------------|
| 0                | 0               | 0               | 84,400          | 0                  |
| 2019<br>Funding  | 2020<br>Funding | 2021<br>Funding | Future<br>Needs | Total Project Cost |
| 0                | 0               | 0               | 0               | 84,400             |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Building and Facility Projects**

**Project Name:** **Police/Range - Firearms Range Safety Improvement**

**Project #:** 17L0022

**Project Description:**

**Total Project Cost:** \$161,000

Expand the rifle range to the same width (80 ft) as the pistol range, raise the berm between the rifle and pistol ranges 3 to 4 feet, raise the height of the ricochet fence, and pour three cement lane lines at the 25, 50, and 100 yard lines.

**Background and Justification:**

Due to the smaller width of the rifle range, the training is mostly single lane firing, with limited movement. Dynamic training is not possible due to the size of the range. With a wider range, scenarios could be developed for the course of fire making the training more dynamic.

**Problem to be Solved and/or Benefit to Citizens:**

Deadly force is one of the highest liability actions that can be taken. The range needs to afford the ability to train in a realistic manner with varying factors, not just static training on a firing line.

**Alternatives/Consequences if not Funded:**

Train as we do now, which takes longer with smaller groups, and is less dynamic.

**Project Association:**

None

**Operating Budget Impact:**

None



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

Proposed to be funded in 2017.

**Estimated Project Time Table**

| Steps to be completed                   | Start Date | Completion Date | % of Project |
|-----------------------------------------|------------|-----------------|--------------|
| Finalize project scope and requirements | 2017       | 2017            | 10           |
| Secure project approval from CMO        | 2017       | 2017            | 10           |
| Solicit and review quotes               | 2017       | 2017            | 10           |
| Secure and award contract               | 2017       | 2017            | 10           |

**Funding Source:** Sales and Use Tax Fund

**Prior Year Costs**

0

**2015  
Actual**

0

**2016  
Funding**

0

**2017  
Funding**

161,000

**2018  
Funding**

0

**2019  
Funding**

0

**2020  
Funding**

0

**2021  
Funding**

0

**Future  
Needs**

0

**Total Project Cost**

161,000



# City and County of Broomfield 2017 Capital Improvement Projects

## Building and Facility Projects

Project Name: **Service Center - Phase I New Building / Remodel of Existing Building**

Project #: 03Z0316

### Project Description:

**Total Project Cost: \$30,005,000**

The project funds the design and construction of a second Service Center Building and expansion of the existing Service Center. The new building will house Utilities field operations, Streets, Fleet and Facilities Services staff.

### Background and Justification:

An additional facility area will increase operating and maintenance costs.

### Problem to be Solved and/or Benefit to Citizens:

The facility is in need of expansion to provide adequate area to perform support activities for the Public Works divisions. The current site is constrained by a residential subdivision (Crofton Park) on the north and west of the property, and by the Wastewater Treatment Plant on the east.

### Alternatives/Consequences if not Funded:

Several alternatives will be evaluated including remodeling and/or expanding the existing facility, and/or constructing a new facility near the Water Treatment Plant.

### Project Association:

N/A

### Operating Budget Impact:

The Budget impact will be determined once the design is completed.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

It is proposed that this project be funded for design in 2017 and construction in 2018.

| Estimated Project Time Table                             |            |                 |              |
|----------------------------------------------------------|------------|-----------------|--------------|
| Steps to be completed                                    | Start Date | Completion Date | % of Project |
| Complete Building Expansion Study                        | 2017       | 2017            | 20           |
| Hire consultant to do siting study and purchase property | 2017       |                 | 20           |
| Award design, design building and construction plans.    | 2017       |                 | 20           |
| Bid project, award agreement and construct building      | 2018       |                 | 40           |

**Funding Source:** Sales and Use Tax Fund/Utility License Fees

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 5,000            | 0            | 0            | 3,000,000    | 27,000,000         |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 30,005,000         |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Building and Facility Projects**

**Project Name:** **Building Energy Assessment Implementation - Citywide** **Project #:** 08A0066

**Project Description:**

**Total Project Cost:** \$596,282

In 2009, funding was used to contract with an energy consultant to review the existing City and County buildings and make recommendations for improvements to HVAC systems, windows, and electrical systems in order to improve energy efficiency.

**Background and Justification:**

This project will reduce operating costs by reducing utility costs. In 2012, some of the thermostats in the George DiCiero City and County Building were replaced with digital controls. The estimated savings will be 12-15%, or about \$20,000 per year, of electrical costs.

**Problem to be Solved and/or Benefit to Citizens:**

This project will reduce utility costs for City and County buildings.

**Alternatives/Consequences if not Funded:**

Energy efficiency improvements will be prioritized for maximum benefit.

**Project Association:**

N/A

**Operating Budget Impact:**

N/A



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
|                  |  | Other            |  |

**Timeline:**

This project was originally funded in 2009.

**Estimated Project Time Table**

| Steps to be completed                    | Start Date | Completion Date | % of Project |
|------------------------------------------|------------|-----------------|--------------|
| Project completed                        | 2009       |                 | 100          |
| Additional energy efficient improvements | 2017       |                 | 100          |
|                                          |            |                 |              |
|                                          |            |                 |              |

**Funding Source:** Sales and Use Tax Fund

| Prior Year Costs | 2015<br>Actual  | 2016<br>Funding | 2017<br>Funding | 2018<br>Funding    |
|------------------|-----------------|-----------------|-----------------|--------------------|
| 281,282          | 0               | 0               | 315,000         | 0                  |
| 2019<br>Funding  | 2020<br>Funding | 2021<br>Funding | Future<br>Needs | Total Project Cost |
| 0                | 0               | 0               | 0               | 596,282            |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Building and Facility Projects**

**Project Name:** **City and County Building – Mechanical Equipment Replacement (2010 Building Assessment)**

**Project #:** 14H0034

**Project Description:**

**Total Project Cost:** \$43,800

The 2011 Eaton/EMC Building Assessment report indicated equipment condition, life expectancy, and recommended replacement plan. Facility Services is evaluating the recommendation and including CIP requests on a yearly basis.

**Background and Justification:**

This request includes the following equipment replacement:

- Replace boiler pumps for boiler circulation (BCP1, BCP2, BCP3). These were installed in 1994 and the nominal life expectancy is 15 years. The recommendation is to replace immediately.
- Replace heating water pumps for hot water circulation (P1, P2). ). These were installed in 1994 and the nominal life expectancy is 15 years. The recommendation is to replace immediately.
- Replace bladder for hydronic expansion tank for hot water system. The nominal life expectancy is 20 years. It is recommended for replacement in 2014.

**Problem to be Solved and/or Benefit to Citizens:**

This work is necessary facility maintenance.

**Alternatives/Consequences if not Funded:**

N/A

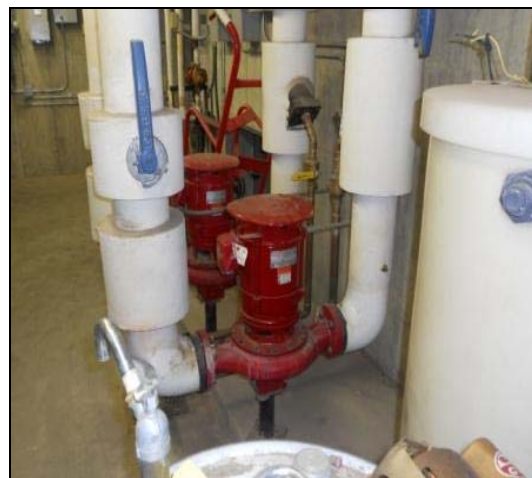
**Project Association:**

N/A

**Operating Budget Impact:**

N/A

|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| <b>Timeline:</b> |  | Other            |  |



This project was funded in 2017

| Estimated Project Time Table         |            |                 |              |
|--------------------------------------|------------|-----------------|--------------|
| Steps to be completed                | Start Date | Completion Date | % of Project |
| Obtain bids                          | 2017       |                 | 25           |
| Hire contractor and complete project | 2017       |                 | 75           |
|                                      |            |                 |              |
|                                      |            |                 |              |

**Funding Source:** Sales and Use Tax Fund

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 43,800       | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 43,800             |





## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Building and Facility Projects**

**Project Name:** **City and County Building - Replace Eight Roof Top Units (2010 Building Assessment)**

**Project #:** 16F0012

**Project Description:**

**Total Project Cost:** \$684,000

In a 2010 Building Assessment, it was noted that eight roof top HVAC units at the City and County building need to be replaced due to age and efficiency. (Project combined with annual HVAC Rehab project - 0az0075 - in 2016.)

**Background and Justification:**

These units should be replaced with energy efficient equipment that provides a return on investment for the life of the equipment.

**Problem to be Solved and/or Benefit to Citizens:**

Replace older inefficient equipment with new equipment to save energy costs and avoid repair costs.

**Alternatives/Consequences if not Funded:**

Continue to make repairs.

**Project Association:**

N/A

**Operating Budget Impact:**

N/A - this should save time and money, as the existing equipment requires regular repairs.



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

It is proposed that this project be funded in 2017.

**Estimated Project Time Table**

| <b>Steps to be completed</b>  | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
|-------------------------------|-------------------|------------------------|---------------------|
| Obtain bids                   | 2017              |                        | 25                  |
| Hire contractor/complete work | 2017              |                        | 75                  |
|                               |                   |                        |                     |
|                               |                   |                        |                     |

**Funding Source:** Sales and Use Tax Fund

| <b>Prior Year Costs</b> | <b>2015 Actual</b>  | <b>2016 Funding</b> | <b>2017 Funding</b> | <b>2018 Funding</b>       |
|-------------------------|---------------------|---------------------|---------------------|---------------------------|
| 0                       | 0                   | 0                   | 684,000             | 0                         |
| <b>2019 Funding</b>     | <b>2020 Funding</b> | <b>2021 Funding</b> | <b>Future Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                   | 0                   | 0                   | 684,000                   |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Building and Facility Projects**

**Project Name:** **Library/Auditorium - Lighting Upgrade**

**Project #:** 17L0028

**Project Description:**

**Total Project Cost:** \$25,000

Upgrade/retrofit ninety (90) pendant lights at the Mamie Doud Eisenhower Library.

**Background and Justification:**

Integrate an energy star-rated LED retrofits for 90 lights, which will cut energy usage by 90%. We will also receive an energy rebate after installation from XCEL Energy, decreasing the total cost of the retrofits (estimated between \$2,000 to \$5,000). The LED lamps have an average life expectancy of 100K hours, equaling an estimated 20 year life expectancy.

**Problem to be Solved and/or Benefit to Citizens:**

Each of the current pendants consists of three F40-2G11 lamps and ballast – three times the material cost of one LED lamp. Flickering of lamps, buzzing and overheating of ballasts creates a continuous maintenance effort.

**Alternatives/Consequences if not Funded:**

Continue to pay higher maintenance, bulb/ballast replacement, and energy costs.

**Project Association:**

None

**Operating Budget Impact:**

Operating cost decrease.



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

Proposed to be funded in 2017.

**Estimated Project Time Table**

| <b>Steps to be completed</b> | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
|------------------------------|-------------------|------------------------|---------------------|
| Purchase Equipment           | 2017              | 2017                   | 10                  |
| Install Equipment            | 2017              | 2017                   | 90                  |
|                              |                   |                        |                     |
|                              |                   |                        |                     |

**Funding Source:** Sales and Use Tax Fund

| <b>Prior Year Costs</b> | <b>2015 Actual</b>  | <b>2016 Funding</b> | <b>2017 Funding</b> | <b>2018 Funding</b>       |
|-------------------------|---------------------|---------------------|---------------------|---------------------------|
| 0                       | 0                   | 0                   | 25,000              | 0                         |
| <b>2019 Funding</b>     | <b>2020 Funding</b> | <b>2021 Funding</b> | <b>Future Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                   | 0                   | 0                   | 25,000                    |





# City and County of Broomfield 2017 Capital Improvement Projects

## Building and Facility Projects

Project Name: **Library/Auditorium - Parking Lot Lighting**

Project #: 17K0028

**Project Description:**

**Total Project Cost: \$298,900**

This is a request to upgrade the existing library/auditorium parking lot lighting.

**Background and Justification:**

The project request is to improve the existing Library HPS parking lot lights with LED lighting. Remove and replace approximately 7,000 feet of underground wiring and the installation of three electrical above ground junction boxes.

**Problem to be Solved and/or Benefit to Citizens:**

The Library parking lot regularly experiences insufficient lighting conditions as a result of power outages in the library parking lots. Generally these outages have been due to the underground wiring and pull boxes not meeting the requirement of ground water saturation in the area resulting in electrical breakers tripping.

**Alternatives/Consequences if not Funded:**

We will continue to get complaints about the lights not being on and resident complaints about an unsafe area at night. There are also some unsafe electrical pull boxes that are generally always damp or in ground water that could result in an injury to someone.

**Project Association:**

None

**Operating Budget Impact:**

This should decrease staff time responding to maintenance issues in this area.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

It is proposed that this project be funded in 2016 or 2017.

**Estimated Project Time Table**

| Steps to be completed | Start Date | Completion Date | % of Project |
|-----------------------|------------|-----------------|--------------|
| Bid project           | 2017       |                 | 25           |
| Award contract        | 2017       |                 | 10           |
| Complete project      | 2017       |                 | 65           |
|                       |            |                 |              |

**Funding Source:** Sales and Use Tax Funds

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 298,900      | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 298,900            |



# City and County of Broomfield 2017 Capital Improvement Projects

## Information Technology Projects

Project Name: **IT - Document Management**

Project #: 17L0014

### Project Description:

Total Project Cost: \$525,000

Replace the current document management solution, Hummingbird, with a new system that can meet current and future document management needs for the City and County of Broomfield.

### Background and Justification:

This project will include defining current document management practices, new needed document management capabilities, implementation of a new technology or extension of an existing technology, and coordinated development of workflows and management of documents for all associated departments, divisions, and work centers.

### Problem to be Solved and/or Benefit to Citizens:

The existing system is ineffective and reaching end of life support. Maintenance of the existing system is limited and the current content is at risk of being lost. The IT Department will coordinate implementing a modern solution that will allow electronic documents to be captured, categorized, reviewed, and stored for easy retrieval.

### Alternatives/Consequences if not Funded:

The existing system cannot be upgraded or moved to new hardware that will continue to be supported by vendors. If this initiative is not funded, the risk of lost content in the existing system will increase exponentially and could lead to the permanent loss of public records.

### Project Association:

None

### Operating Budget Impact:

Operating budgets for the IT Department will have to be modified to allow for ongoing maintenance and support contracts for any software, hardware, or other equipment that will be required for full implementation.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

Proposed to be funded in 2017.

### Estimated Project Time Table

| Steps to be completed                                         | Start Date | Completion Date | % of Project |
|---------------------------------------------------------------|------------|-----------------|--------------|
| Update current document management requirements               | 2017       |                 | 10           |
| Develop tests and determine if Google is a viable alternative | 2017       |                 | 5            |
| Perform acquisition of services/solution                      | 2017       |                 | 5            |
|                                                               |            |                 |              |



## ***City and County of Broomfield*** ***2017 Capital Improvement Projects***

### ***Information Technology Projects***

**Funding Source:** Sales and Use Tax Fund

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 0                       | 0                       | 75,000                  | 450,000                   |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                       | 0                       | 0                       | 525,000                   |



# City and County of Broomfield 2017 Capital Improvement Projects

## Information Technology Projects

Project Name: **IT - Infrastructure as a Service (IaaS)**

Project #: 17L0003

### Project Description:

Total Project Cost: \$200,000

Migrate the majority of the server and associated applications/systems from the basement of the George Di Ciero City and County Building to a commercially hosted environment, Infrastructure as a Service (IaaS).

### Background and Justification:

The existing location for nearly all servers supporting the services for the City and County of Broomfield (CCOB) is in the basement of the George Di Ciero building. Although the server room has been remodeled to provide sufficient power, there are significant concerns related to the physical security, environmental controls, as well as the realistic ability to recover.

### Problem to be Solved and/or Benefit to Citizens:

Relocating these servers to an IaaS provider will improve levels of service, improve security, enhance system performance and allow CCOB to establish a reliable disaster recovery and continuity of operations capabilities.

### Alternatives/Consequences if not Funded:

Continue replacing equipment and components, which does not reduce the risk of losing IT services. A second alternative is to migrate to a Cloud based IaaS.

### Project Association:

None

### Operating Budget Impact:

Ongoing Operating costs as subscription fees for the IaaS provider, which would be much less than existing power and anticipated 10-15% growth of current \$50k yearly maintenance.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

Proposed to be funded in 2017.

### Estimated Project Time Table

| Steps to be completed    | Start Date | Completion Date | % of Project |
|--------------------------|------------|-----------------|--------------|
| Initial Assessment       | 2016       | 2016            | 5            |
| Procure Services         | 2017       | 2017            | 15           |
| Migrate Servers/Services | 2017       | 2017            | 80           |
|                          |            |                 |              |

**Funding Source:** Sales and Use Tax Fund

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 200,000      | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 200,000            |



# City and County of Broomfield 2017 Capital Improvement Projects

## Information Technology Projects

Project Name: **IT - Infrastructure Automation**

Project #: 17L0013

### Project Description:

Total Project Cost: \$50,000

Establish a new CIP program for Infrastructure Automation expenditures to establish and maintain an Infrastructure Automation system to ensure the consistency of City and County of Broomfield systems throughout the system lifecycle.

### Background and Justification:

Infrastructure automation is the process of scripting environments, from installing an operating system, to installing and configuring servers, to configuring how the servers and software communicate with one another, and much more. By scripting environments, you can apply the same configuration to a single server or hundreds.

### Problem to be Solved and/or Benefit to Citizens:

The City and County will have a robust system recovery capability allowing IT staff to restore services quickly and efficiently regardless of circumstance. Lastly, this program will allow the IT Department to expand technical services easily without an associate expansion in FTE requirements.

### Alternatives/Consequences if not Funded:

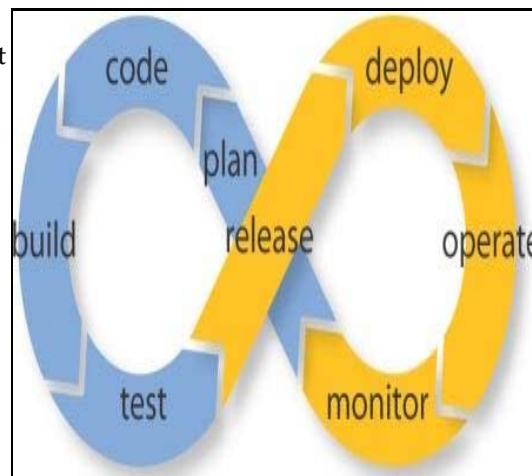
Rely on IT staff to take the time to manually set up, configure, and test servers, even when they're under pressure. Without visibility and openness of configuration changes, we end up locked into the limited toolset of a single vendor.

### Project Association:

None

### Operating Budget Impact:

Additional licensing and maintenance support will have to be added to the IT Operating budget.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

Proposed to be funded in 2017.

### Estimated Project Time Table

| Steps to be completed                                      | Start Date | Completion Date | % of Project |
|------------------------------------------------------------|------------|-----------------|--------------|
| Evaluate and implement an Infrastructure Automation System | 2016       | 2017            | 100          |
|                                                            |            |                 |              |
|                                                            |            |                 |              |
|                                                            |            |                 |              |



## ***City and County of Broomfield 2017 Capital Improvement Projects***

### ***Information Technology Projects***

**Funding Source:** Sales and Use Tax Fund

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 0                       | 0                       | 50,000                  | 0                         |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                       | 0                       | 0                       | 50,000                    |



# City and County of Broomfield 2017 Capital Improvement Projects

## Information Technology Projects

Project Name: **IT - Mobile Device Management/Enterprise Mobility Management**

Project #: 17L0015

### Project Description:

**Total Project Cost: \$90,000**

Enhance the City and County's Mobile Device Management/Enterprise Mobility Management program.

### Background and Justification:

We are promoting a mobile workforce and Mobile Device Management (aka Enterprise Mobility Management) solution is necessary to secure Broomfield's data. We must ensure that we meet all regulatory guidelines governing the different types of critical data that our employees access remotely.

### Problem to be Solved and/or Benefit to Citizens:

Some of the mobile device risks that we must manage are lost or stolen devices, downloaded viruses, sharing of mobile devices and unsecured Wi-Fi networks. We must ensure that only trusted devices and users access Broomfield's data and assets.

### Alternatives/Consequences if not Funded:

Broomfield data on devices continue to be at risk should the ever be stolen or lost and prevent full compliance with industry best practices and compliance requirements.

### Project Association:

None

### Operating Budget Impact:

Additional licensing, support, and maintenance expenses will have to be added to the IT Operating budget.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

Proposed to be funded in 2017.

### Estimated Project Time Table

| Steps to be completed                                      | Start Date | Completion Date | % of Project |
|------------------------------------------------------------|------------|-----------------|--------------|
| A comprehensive hardware and software inventory will be pe | 2017       | 2017            | 100          |
|                                                            |            |                 |              |
|                                                            |            |                 |              |
|                                                            |            |                 |              |

**Funding Source:** Sales and Use Tax Fund

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 90,000       | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 90,000             |





# City and County of Broomfield 2017 Capital Improvement Projects

## Information Technology Projects

Project Name: **City and County Building - Council Chambers and Conference Room A/V Equipment Upgrade**

Project #: 15J0053

### Project Description:

Total Project Cost: \$343,282

This project will replace the equipment in the Council chambers and meeting room.

### Background and Justification:

This equipment was installed when the building was constructed in 1996.

### Problem to be Solved and/or Benefit to Citizens:

The equipment is old and outdated, and no longer works well for the live and viewing audience.

### Alternatives/Consequences if not Funded:

Continue to use old and outdated equipment.

### Project Association:

None

### Operating Budget Impact:

None



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

This project is funded in 2015.

### Estimated Project Time Table

| Steps to be completed        | Start Date | Completion Date | % of Project |
|------------------------------|------------|-----------------|--------------|
| RFP Issued                   | 2015       |                 | 25           |
| Firm selected, Council award | 2015       |                 | 30           |
| Install equipment            | 2015 -2017 |                 | 55           |
|                              |            |                 |              |

**Funding Source:** Sales and Use Tax Fund

### Prior Year Costs

0

**2015  
Actual**

143,282

**2016  
Funding**

75,000

**2017  
Funding**

125,000

**2018  
Funding**

0

**2019  
Funding**

0

**2020  
Funding**

0

**2021  
Funding**

0

**Future  
Needs**

0

**Total Project Cost**

343,282



# City and County of Broomfield 2017 Capital Improvement Projects

## Information Technology Projects

Project Name: **Police - Vehicle Laptop Computer Replacements**  
**(includes installation)**

Project #: 11D0037

### Project Description:

Total Project Cost: \$1,612,708

This project replaces the computers installed in the police vehicles. There are a total of 40 computers that will be replaced over a three-year period. This funding will replace 13 computers.

### Background and Justification:

Computers needing replaced are more than five years old in the vehicles. They are a necessary tool for the Police Department to do its job and provide services to the community.

### Problem to be Solved and/or Benefit to Citizens:

The computers in the police vehicles have exceeded their warranty.

### Alternatives/Consequences if not Funded:

No alternatives were reviewed for this project due to the functionality that police vehicle computers provide to the Police Department.

### Project Association:

N/A

### Operating Budget Impact:

This project does not affect operating costs.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

This is an ongoing project.

### Estimated Project Time Table

| Steps to be completed | Start Date | Completion Date | % of Project |
|-----------------------|------------|-----------------|--------------|
|                       |            |                 |              |
|                       |            |                 |              |
|                       |            |                 |              |
|                       |            |                 |              |

**Funding Source:** Sales and Use Tax Fund

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 172,708          | 0            | 0            | 240,000      | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 240,000      | 960,000      | 1,612,708          |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Information Technology Projects**

**Project Name:** **Recreation Management System Software Replacement** **Project #:** 15J0050

**Project Description:**

**Total Project Cost:** \$889,900

The objective is to acquire and implement a comprehensive data management software application for tracking all aspects of recreation management and operations and allow Recreation staff to more efficiently manage daily operations.

**Background and Justification:**

Request a 2015 Mid-year CIP request and 2016/2017 request for Consultant and Project Management needs to conduct a needs assessment, develop an RFP, vendor evaluation and selection, contract negotiations, project manager, product purchase, implementation, data conversion, training and support services, equipment and credit card transaction fees for a new Recreation Management System.

**Problem to be Solved and/or Benefit to Citizens:**

The CLASS Recreation Management System has been acquired by Active Network and will be phased out in less than 3 years.

**Alternatives/Consequences if not Funded:**

If not approved that Recreation Services and Senior Services divisions will be operating with an un-supported management system leaving the division and the City and County of Broomfield vulnerable for major system failure and significant operations and revenue impacts.

**Project Association:**

None

**Operating Budget Impact:**

Depending on whether the new software is an on-premise vs. subscription product the operation budget could be significantly impacted.



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

It is proposed that this project be funded beginning in 2015.

**Estimated Project Time Table**

| <b>Steps to be completed</b> | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
|------------------------------|-------------------|------------------------|---------------------|
| Consultant - evaluate market | 2015              |                        | 5                   |
| Needs Assessment             | 2016              |                        | 10                  |
| RFP and vendor selection     | 2016              |                        | 15                  |
| Implementation               | 2017              |                        | 70                  |



## ***City and County of Broomfield*** ***2017 Capital Improvement Projects***

### ***Information Technology Projects***

**Funding Source:** Sales and Use Tax Funds

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |  |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|--|
| 0                       | 0                       | 285,200                 | 604,700                 | 0                         |  |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |  |
| 0                       | 0                       | 0                       | 0                       | 889,900                   |  |



## City and County of Broomfield 2017 Capital Improvement Projects

### Landscaping Projects

**Project Name:** 120th Avenue Connection - Landscaping

**Project #:** 15F0034

**Project Description:**

**Total Project Cost:** \$500,000

This project includes landscaping for the 120th Avenue Connection and State Highway 128 (SH 128) roadways including medians for Phases 1 and 2.

**Background and Justification:**

Landscaping will provide an attractive and finished look to this major corridor into and through Broomfield. This landscape approach is more consistent with other major arterials in Broomfield.

**Problem to be Solved and/or Benefit to Citizens:**

Landscaping the medians will provide finished streetscape look and prevent future erosion issues.

**Alternatives/Consequences if not Funded:**

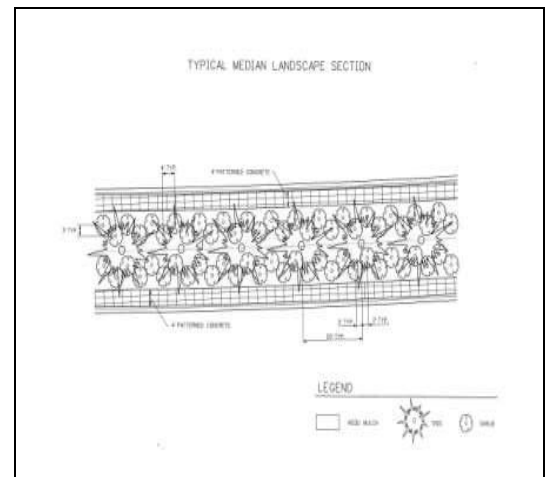
Provide native seeding and cobbled medians which would reduce maintenance and project costs but be inconsistent with other major corridors.

**Project Association:**

N/A

**Operating Budget Impact:**

The additional landscaped areas will affect the operating budget.



|                  |  |                  |                  |
|------------------|--|------------------|------------------|
| Acres of park    |  | Miles of roadway |                  |
| L.F. of sidewalk |  | SF of roadway    |                  |
| L.F. of trail    |  | # of FTE         |                  |
| SF of bldg.      |  | Other            | 5.73 acres lands |
| Timeline:        |  | Other            |                  |

This project is proposed to be funded beginning in 2015.

**Estimated Project Time Table**

| Steps to be completed                    | Start Date | Completion Date | % of Project |
|------------------------------------------|------------|-----------------|--------------|
| Design/development of construction plans | 2015       |                 | 25           |
| Bid construction                         | 2015       |                 | 20           |
| Award agreement and construct project    | 2015-2018  |                 | 55           |
|                                          |            |                 |              |

**Funding Source:** Sales and Use Tax Fund

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 20,000       | 180,000            |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 300,000          | 0            | 0            | 0            | 500,000            |



## ***City and County of Broomfield*** ***2017 Capital Improvement Projects***

### ***Landscaping Projects***

**Project Name: Ash Tree Replacement - Citywide**

**Project #: 15J0017**

**Project Description:**

**Total Project Cost: \$595,000**

The Emerald Ash Borer (EAB) an evasive insect that attacks and kills Ash trees (Fraxins species) has been detected in Boulder. Quarantine on the movement of the EAB has been put in place for Boulder County and portions of Jefferson and Weld Counties.

**Background and Justification:**

The Ash Tree Replacement Program would be an annual program that would last 5 to 10 years. Replanting the estimated 2,500 to 3,000 Ash trees that will be lost to EAB; 250 trees will be removed each year; replanting 200 trees annually. Prior to the detection of EAB in Broomfield large populations Ash trees located in parks greenbelts and street rights-of-way would be strategically selected. The trees removed would be less than 8 inches in diameter or in poor health. These trees would be removed by a contractor or Forestry Staff and replanted within the same growing season. After EAB is detected in Broomfield the removal and replanting of the Ash trees would be concentrated in the areas around where the borer is found. Removal of the small and unhealthy Ash trees, prior to being attacked by EAB, would spread out the replacement cost over a number of years. This request is for planting new trees that will replace the Ash trees that were removed, not for the removal of trees.

**Problem to be Solved and/or Benefit to Citizens:**

Broomfield's Master Plan requires the planting of trees in greenbelts, parks and street rights-of-way. This program would provide the resources to replant the Ash trees that will be removed as a result of the Emerald Ash Borer infestation, making it possible for the Parks Department to comply with the Master Plan. Trees were planted for the benefits they bring to the Broomfield community. Replanting the Ash tree will give the opportunity to replace these trees and the benefits they provide and create an urban forest that has both tree species and age diversify. This diversity will lessen the impact of future disease and insect infestation will have on the urban forest.

**Alternatives/Consequences if not Funded:**

The Ash tree makes up 13% to 15% of Broomfield's tree population. If the trees that are removed as result of the Emerald Ash Borer infestation are not replanted the benefits that these trees provide will be lost.

**Project Association:**

None

**Operating Budget Impact:**

An additional FTE may be required to coordinate and supervise the Ash replacement program, remove Ash trees, and water newly planted trees.



|                         |  |                         |   |
|-------------------------|--|-------------------------|---|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |   |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |   |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         | 1 |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |   |
| <b>Timeline:</b>        |  | <b>Other</b>            |   |

It is proposed that this program be funded beginning in 2015.



## ***City and County of Broomfield 2017 Capital Improvement Projects***

### ***Landscaping Projects***

| Estimated Project Time Table               |            |                 |              |
|--------------------------------------------|------------|-----------------|--------------|
| Steps to be completed                      | Start Date | Completion Date | % of Project |
| Remove 200 Ash trees in selected locations | 2015       |                 | 5            |
| Replant trees                              | 2015       |                 | 5            |
| Repeat as needed for up to 10 years.       |            |                 |              |
|                                            |            |                 |              |

**Funding Source:** Open Space and Parks Fund

| Prior Year Costs | 2015<br>Actual  | 2016<br>Funding | 2017<br>Funding | 2018<br>Funding    |
|------------------|-----------------|-----------------|-----------------|--------------------|
| 0                | 0               | 85,000          | 85,000          | 85,000             |
| 2019<br>Funding  | 2020<br>Funding | 2021<br>Funding | Future<br>Needs | Total Project Cost |
| 85,000           | 85,000          | 85,000          | 85,000          | 595,000            |





## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Landscaping Projects**

**Project Name:** **Community Garden - Brunner Farmhouse**

**Project #:** 13E0021

**Project Description:**

**Total Project Cost:** \$45,000

This project includes the purchase of one tap equivalent water license and minimal grading and irrigation improvements to establish a community garden at the Brunner Farmhouse.

**Background and Justification:**

This project meets the Comprehensive Plan Goal CF-B: Community Character - Encourage community unity and interaction to maintain Broomfield's small-town character and sense of identity.

**Problem to be Solved and/or Benefit to Citizens:**

This project will establish an area for Broomfield residents without garden areas.

**Alternatives/Consequences if not Funded:**

A private organization could operate and manage the community garden.

**Project Association:**

N/A

**Operating Budget Impact:**

The project would increase utility costs and would increase operating costs if Broomfield staff managed the garden. Garden plot sales could defray some or all of the capital and operating costs.



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

This project is funded in 2017.

**Estimated Project Time Table**

| <b>Steps to be completed</b> | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
|------------------------------|-------------------|------------------------|---------------------|
| Design and bid project       | 2017              |                        | 40                  |
| Hire contract/complete work  | 2017              |                        | 60                  |
|                              |                   |                        |                     |
|                              |                   |                        |                     |

**Funding Source:** Open Space and Parks Fund

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 0                       | 0                       | 45,000                  | 0                         |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                       | 0                       | 0                       | 45,000                    |



## ***City and County of Broomfield 2017 Capital Improvement Projects***

### ***Open Space Projects***

**Project Name:** **Metzger Open Space - Acquisition Payments to Foundation**

**Project #:** 14H0056

**Project Description:**

**Total Project Cost:** \$6,827,786

This project will fund the acquisition of the Metzger Open Space area.

**Background and Justification:**

Open Space property purchases contribute to the Comprehensive Plan goals of providing 40% open lands within the community.

**Problem to be Solved and/or Benefit to Citizens:**

None

**Alternatives/Consequences if not Funded:**

None

**Project Association:**

None

**Operating Budget Impact:**

Payment only



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

#### **Estimated Project Time Table**

| Steps to be completed | Start Date | Completion Date | % of Project |
|-----------------------|------------|-----------------|--------------|
|                       |            |                 |              |
|                       |            |                 |              |
|                       |            |                 |              |
|                       |            |                 |              |

**Funding Source:** Open Space and Parks Fund

| Prior Year Costs | 2015<br>Actual  | 2016<br>Funding | 2017<br>Funding | 2018<br>Funding    |
|------------------|-----------------|-----------------|-----------------|--------------------|
| 3,032,835        | 345,512         | 346,724         | 347,049         | 341,944            |
| 2019<br>Funding  | 2020<br>Funding | 2021<br>Funding | Future<br>Needs | Total Project Cost |
| 346,444          | 345,288         | 343,363         | 1,378,627       | 6,827,786          |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Open Space Projects**

**Project Name:** **Open Space - Master Plan Update**

**Project #:** 17K0051

**Project Description:**

**Total Project Cost:** \$175,000

The Open Space, Parks, Recreation and Trails Master Plan (Plan) was approved in 2005. By the beginning of 2017, the Plan will be 12 years old and will be in need of updating.

**Background and Justification:**

The project scope will include: 1) community survey; 2) review of the Plan's policies, goals, and design guidelines, and standards and specifications; 3) incorporation of direction from the Comprehensive Plan Update; 4) community comment opportunities via Open Space and Trails Advisory Committee, Parks and Recreation Advisory Committee, public meetings, and social media outreach. The end product will be an updated written document that will include updated maps and other graphics.

**Problem to be Solved and/or Benefit to Citizens:**

The Plan needs to be updated given the 12 year span of time since its approval. Without the update, the Plan could become out of step with the Comprehensive Plan Update and City Council and citizen goals.

**Alternatives/Consequences if not Funded:**

Broomfield's key planning document will become outdated and not relate to new thoughts, the growth of the community, and community goals related to open space, parks, recreation and trails.

**Project Association:**

None

**Operating Budget Impact:**

None



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| <b>Timeline:</b> |  | Other            |  |

It is proposed that this update be funded in 2017.

| Estimated Project Time Table |            |                 |              |
|------------------------------|------------|-----------------|--------------|
| Steps to be completed        | Start Date | Completion Date | % of Project |
| Hire consultant              | 2016       |                 | 10           |
| Review current process       | 2017       |                 | 40           |
| Write report/public process  | 2017       |                 | 30           |
| Finalize report              | 2017       |                 | 20           |

**Funding Source:** Open Space and Parks Fund

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 175,000      | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 175,000            |



# City and County of Broomfield 2017 Capital Improvement Projects

## Trail System Projects

Project Name: **Industrial Lane Bike Lane and Sidewalk**

Project #: 17K0002

### Project Description:

Total Project Cost: \$2,035,000

A bike lane is proposed along both sides of Industrial Lane from the intersection of Midway Boulevard/E. Flatiron Crossing Drive to the trail access to the East Park Underpass at US 36.

### Background and Justification:

The project involves painting bike lanes on the existing asphalt on 1700 LF of Industrial Lane and widening the asphalt shoulders to accommodate the bike lanes on 4000 LF of Industrial Lane. The length of the 10-foot concrete sidewalk/multi-use trail is approximately 6000 LF. A crosswalk is proposed to be constructed where the bike lanes merge into the proposed 10-foot sidewalk/multi-use trail, if this improvement is not included in the Pedestrian Bridge project. This project could be constructed in phases.

### Problem to be Solved and/or Benefit to Citizens:

The intent of the project is three-fold: 1) Create safe bike and pedestrian access along Industrial Lane; 2) Increase accessibility for all pedestrians and bikers to the US 36 Bikeway and Pedestrian Bridge; and 3) Provide safe and direct access from the developing 96th Street neighborhood to existing neighborhoods and commercial areas in Broomfield.

### Alternatives/Consequences if not Funded:

Other alternatives were reviewed but the limited right-of-way available for improvements because of the close proximity of the railroad to Industrial Lane and the numerous driveway cuts along Industrial Lane made them expensive and unsafe.

### Project Association:

This project is associated with the future Pedestrian Bridge that extends from Midway Boulevard over the BNSF railroad tracks to the East Park/US 36 Underpass.

### Operating Budget Impact:

Additional asphalt and concrete would increase maintenance costs.



| Acres of park    |      | Miles of roadway |  |
|------------------|------|------------------|--|
| L.F. of sidewalk | 6000 | SF of roadway    |  |
| L.F. of trail    |      | # of FTE         |  |
| SF of bldg.      |      | Other            |  |
| Timeline:        |      | Other            |  |

It is proposed that this project be funded in 2017.

| Estimated Project Time Table   |            |                 |              |
|--------------------------------|------------|-----------------|--------------|
| Steps to be completed          | Start Date | Completion Date | % of Project |
| Design and ROW Acquisition     | 2017       |                 | 15           |
| Bid project and award contract | 2017       |                 | 20           |
| Construct project              | 2017       |                 | 65           |
|                                |            |                 |              |



## ***City and County of Broomfield 2017 Capital Improvement Projects***

### ***Trail System Projects***

**Funding Source:** Sales and Use Tax Funds

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 0                       | 0                       | 635,000                 | 0                         |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 1,400,000               | 0                       | 0                       | 0                       | 2,035,000                 |





# City and County of Broomfield 2017 Capital Improvement Projects

## Trail System Projects

Project Name: **Broomfield Trail - Railroad Bridge to Industrial Lane to Midway (BT2)** Project #: 14Z0433

### Project Description:

This project is for a pedestrian bridge over the train tracks from W. Midway Blvd, near Hoyt Street to Industrial Lane, near the US 36 underpass to East Park.

### Background and Justification:

This trail connection will allow users coming from the north side of the BNSF tracks to reach the US 36 bikeway and Interlocken on the south side of US 36. This is a missing link in the regional Broomfield Trail. A conceptual design has been completed that included considering alternative locations and coordination with the future W. Midway Blvd road bridge over the train tracks.

### Problem to be Solved and/or Benefit to Citizens:

The project will remove a community barrier to commuters to Interlocken and trail access by providing a safe crossing of the BNSF tracks and integrating the new crossing with surrounding trails.

### Alternatives/Consequences if not Funded:

If the project is not built, citizens will continue to cross the BNSF tracks by carrying their bikes over the crossing.

### Project Association:

(See alternatives)

### Operating Budget Impact:

The additional trail lineal footage and overpass will require maintenance which will increase maintenance costs for the trail maintenance staff.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

This project is funded beginning in 2014.

| Estimated Project Time Table                 |            |                 |              |
|----------------------------------------------|------------|-----------------|--------------|
| Steps to be completed                        | Start Date | Completion Date | % of Project |
| Complete feasibility study                   | 2015       |                 | 10           |
| Design and Construction Documents            | 2016       |                 | 20           |
| Bid project and award construction agreement | 2017       |                 | 10           |
| Construction                                 | 2018       |                 | 60           |

**Funding Source:** Open Space and Parks Fund

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 7,030            | 16,247       | 2,500,000    | 279,000      | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 2,802,277          |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Trail System Projects**

**Project Name:** **County Commons Open Space Trail - Trail Raising**

**Project #:** 17L0035

**Project Description:**

**Total Project Cost:** \$44,000

This request is to determine if raising the elevation of a portion of the trail system at Commons Open Space is a viable option.

**Background and Justification:**

Open Space Maintenance staff spends time adding new trail materials to this area after each rain event.

**Problem to be Solved and/or Benefit to Citizens:**

Establish if the current flood plane and trail area can be modified to reduce staff hours spent to maintain this portion of trail.

**Alternatives/Consequences if not Funded:**

Continue to use resources for materials, equipment and personnel to repair this area.

**Project Association:**

None

**Operating Budget Impact:**

None



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

| Estimated Project Time Table |            |                 |              |
|------------------------------|------------|-----------------|--------------|
| Steps to be completed        | Start Date | Completion Date | % of Project |
| Flood Plane/Drainage Study   | 2017       | 2017            | 100          |
|                              |            |                 |              |
|                              |            |                 |              |
|                              |            |                 |              |

**Funding Source:** Sales and Use Tax Fund

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 44,000       | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 44,000             |





## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Trail System Projects**

Project Name: **Regional Trail System - Storage Tek Drive - Underpass Improvements** Project #: 13Z0422

#### **Project Description:**

**Total Project Cost: \$100,000**

An underpass structure was constructed under 96th Street/Storage Tek Drive in the mid-1990s in anticipation of a future trail. The underpass would be part of the RT1 trail segment.

#### **Background and Justification:**

The improvements would include a concrete floor, lighting, and possibly some drainage improvements.

#### **Problem to be Solved and/or Benefit to Citizens:**

The project will provide a safe pedestrian and bike connection beneath 96th Street/Northwest Parkway.

#### **Alternatives/Consequences if not Funded:**

Defer the trail project but coordinate any improvements off of Conoco Phillips' land so that their trail construction coordinates with Broomfield's improvements.

#### **Project Association:**

N/A

#### **Operating Budget Impact:**

Once completed, this project would require standard trail maintenance.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

It is proposed that this project be funded in 2017.

| Estimated Project Time Table                 |            |                 |              |
|----------------------------------------------|------------|-----------------|--------------|
| Steps to be completed                        | Start Date | Completion Date | % of Project |
| Design and development of construction plans | 2017       |                 | 25           |
| Bid project and award construction agreement | 2017       |                 | 30           |
| Construct project                            | 2017       |                 | 45           |
|                                              |            |                 |              |

**Funding Source:** Open Space and Parks Fund

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 100,000      | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 100,000            |



## ***City and County of Broomfield 2017 Capital Improvement Projects***

### ***Parks & Recreation Facility Projects***

**Project Name: 124th Avenue - Tree Branch Recycling Center Relocation**

**Project #: 09C0015**

**Project Description:**

**Total Project Cost: \$316,000**

This project will fund improvements on the 5.73 acres of land adjacent to the Water Treatment Plant. This site will provide an expanded yard waste drop-off site with extended hours to meet the needs of Broomfield residents.

**Background and Justification:**

The relocation of the tree branch drop-off site, expansion of the Tree Branch Recycle Program to include grass yard waste and other organic waste, and the inclusion of non-residents and contractors will divert approximately 51,730 cubic yards of waste a year. The diversion of additional organic material supports the Master Plan Goal of environmental stewardship. It increases community services by meeting the needs of not only Broomfield residents, but the entire North Metro Area community. Broomfield will be a leader in implementing environmental stewardship policies that help create a desirable and sustainable community now and for future generations.

**Problem to be Solved and/or Benefit to Citizens:**

Relocating the Tree Branch Recycle Program to the new site would provide:

- A location where the users of the recycle center are free of flying debris that is result of the grinding process;
- An expanded area to receive additional yard waste and organic waste streams;
- Expanded hours of operations;
- A location where non-residents and contractors can drop off organic waste for a fee;
- A greenhouse that will be used to grow annuals and perennials that will be planted in Broomfield parks and greenbelts
- A tent for storing equipment used at the Recycle Center.

**Alternatives/Consequences if not Funded:**

Defer the project and continue to operate the program at the existing Recycle Center.

**Project Association:**

The RV Waste Disposal Station and the Tree Branch Recycle Program will be located on the same site. The management of these two projects can be combined. Some of the construction costs for the fence, grading and surfacing could be shared.

**Operating Budget Impact:**

The new facility will not increase operating and maintenance costs. However, if the program expands additional operating costs may be incurred.



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

It is proposed that this project be funded in 2016.



## ***City and County of Broomfield*** ***2017 Capital Improvement Projects***

### ***Parks & Recreation Facility Projects***

**Estimated Project Time Table**

| Steps to be completed                         | Start Date | Completion Date | % of Project |
|-----------------------------------------------|------------|-----------------|--------------|
| Design project and develop construction plans | 2016       |                 | 25           |
| Bid project and award construction agreement  | 2016       |                 | 30           |
| Construct project                             | 2017       |                 | 45           |
|                                               |            |                 |              |

**Funding Source:** Sales and Use Tax Fund

| Prior Year Costs | 2015<br>Actual  | 2016<br>Funding | 2017<br>Funding | 2018<br>Funding    |
|------------------|-----------------|-----------------|-----------------|--------------------|
| 0                | 0               | 30,000          | 286,000         | 0                  |
| 2019<br>Funding  | 2020<br>Funding | 2021<br>Funding | Future<br>Needs | Total Project Cost |
| 0                | 0               | 0               | 0               | 316,000            |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Parks & Recreation Facility Projects**

**Project Name:** **Broomfield Community Center - Pool Liner and Pool Gutter Replacement and Upgrade**

**Project #:** 17J0022

**Project Description:**

**Total Project Cost:** \$904,650

Upgrade and replace the inadequate and outdated gutter system, and pool liner. The current gutter system is the original system installed in 1973. The pool liner is nearing its life expectancy.

**Background and Justification:**

The current gutter system no longer meets current health department regulations, is not adequate for handling the current bather loads, and is displaying signs of deterioration. A new system will need to be retrofitted with the current swimming pool design to allow for maximum flow and filtration and to bring the system in to compliance with the current standards and regulations. The life expectancy for a pool liner is 10-15 years and it was replaced in 2006.

**Problem to be Solved and/or Benefit to Citizens:**

The swimming pool is now over 40 years old. In a newer gutter system, such as the water runoff system used at PDRC, the whole gutter surface allows for water flow and is recirculated through the filter system and then reused. This allows for maximum surface area cleaning and circulating potential. The current liner is bubbling in several areas and has potential leaks. We receive comments from patrons about this as well as staining.

**Alternatives/Consequences if not Funded:**

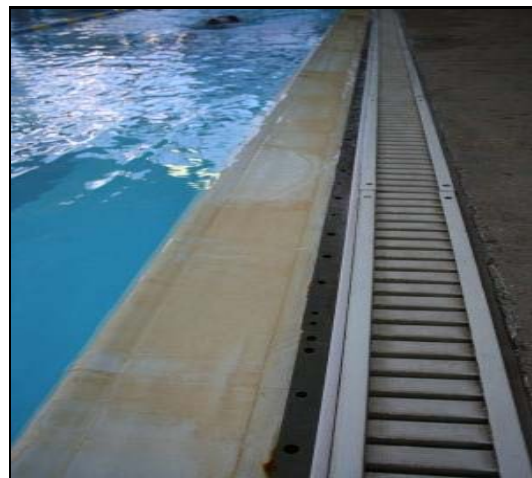
Not repair the pool.

**Project Association:**

This project could be performed in association with several other BCC projects.

**Operating Budget Impact:**

None



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

It is proposed that this project be funded in 2017

| <b>Estimated Project Time Table</b> |                   |                        |                     |
|-------------------------------------|-------------------|------------------------|---------------------|
| <b>Steps to be completed</b>        | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
| Bid project and award agreement     | 2017              |                        | 20                  |
| Repair pool                         | 2017              |                        | 80                  |
|                                     |                   |                        |                     |
|                                     |                   |                        |                     |



## ***City and County of Broomfield 2017 Capital Improvement Projects***

### ***Parks & Recreation Facility Projects***

**Funding Source:** Conservation Trust Fund (Lottery Proceeds)

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 0                       | 0                       | 904,650                 | 0                         |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                       | 0                       | 0                       | 904,650                   |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Parks & Recreation Facility Projects**

**Project Name:** **Broomfield Community Center - Kitchen  
Expansion/Senior Services Office Relocation**

**Project #:** 17K0011

**Project Description:**

**Total Project Cost:** \$1,352,000

This request is to fund design and construction of the Broomfield Community Center (BCC) kitchen expansion/remodel and relocation of the Senior Services administrative offices.

**Background and Justification:**

The kitchen remodel will expand into the existing office space requiring the relocation of offices to either the Bronze room in BCC (formerly known as Mountain View Room/Billiards Room) or an alternate location.

**Problem to be Solved and/or Benefit to Citizens:**

The Colorado State Demographer predicts that the 65 and over population will grow 6.9% annually in Broomfield until 2020. The increasing senior population will result in greater demand for the nutrition programs which Broomfield may be unable to meet with the current facility.

**Alternatives/Consequences if not Funded:**

Broomfield Meals on Wheels will not be able to meet the increasing demand and will need to implement a "waitlist." Some other meal delivery organizations have waitlists, but Broomfield has never had to establish one.

**Project Association:**

The project is currently planned as part of the long range BCC future expansion/renovation scheduled for 2026; however, the BCC kitchen needs to be expanded sooner than 2026 in order to meet the increasing demand.

**Operating Budget Impact:**

No change resulting from this project, but additional staff hours will likely be proposed as the demand increases.



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

It is proposed that this project be funded in 2017

**Estimated Project Time Table**

| <b>Steps to be completed</b>           | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
|----------------------------------------|-------------------|------------------------|---------------------|
| Design and cost estimates              | 2017              | 2017                   | 15                  |
| Construction bids and Council approval | 2017              | 2017                   | 5                   |
| Construction                           | 2017              | 2017                   | 80                  |
|                                        |                   |                        |                     |



## ***City and County of Broomfield 2017 Capital Improvement Projects***

### ***Parks & Recreation Facility Projects***

**Funding Source:** Sales and Use Tax Fund

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 0                       | 0                       | 1,352,000               | 0                         |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                       | 0                       | 0                       | 1,352,000                 |





# City and County of Broomfield 2017 Capital Improvement Projects

## Parks & Recreation Facility Projects

Project Name: **Broomfield County Commons - Cemetery Phase II**

Project #: 15J0001

### Project Description:

Total Project Cost: \$1,700,000

This request will review and update the Broomfield County Commons Cemetery (BCCC) master plan and design conceptual site plan; Construction document design; and Construction of Phase II of the cemetery master plan.

### Background and Justification:

Review and update of the BCCC master plan and design a conceptual site plan for Phase II of the cemetery. Phase II plans would include approximately 2.5 acres of the remaining undeveloped 6.53 acres for construction of an access road, burial spaces, landscaping, a cemetery office and maintenance facility, and review of existing site signage. The master plan review, update and conceptual site plan would address placement and costs for the office/maintenance facility, layout of grave spaces, road access location to the new burial area and landscaping for the 2.5 acres. Staff will be consulted about lessons learned in the past 10 years concerning the operation and layout of full burial spaces, size of the spaces, number of upright and flush monument spaces, landscaping around burial spaces, access to each space and monument placement and spacing. Review the 2005 cemetery sales office and maintenance facility plans to determine placement on the property, size, infrastructure (utilities) and estimated construction costs.

### Problem to be Solved and/or Benefit to Citizens:

The BCCC opened in November 2004 with 3.27 acres of the 9.9 acres site developed. BCCC is a full service cemetery offering interment options for full casket burial, in-ground cremation burial, and above ground niche spaces for cremations. In 10+ years, the cemetery has averaged 51.7 sales per year, 72% full burial and 28% cremation.

### Alternatives/Consequences if not Funded:

If not funded, BCCC is expected to exhaust all of full burial spaces by 2017. The citizens of Broomfield will be forced to choose another full service cemetery for their full casket burial. The BCCC would still be available.

### Project Association:

N/A

### Operating Budget Impact:

The operating budget for the cemetery would increase due to the increased acreage and is listed below.

|                  |     |                  |  |
|------------------|-----|------------------|--|
| Acres of park    | 2.5 | Miles of roadway |  |
| L.F. of sidewalk |     | SF of roadway    |  |
| L.F. of trail    |     | # of FTE         |  |
| SF of bldg.      |     | Other            |  |
| Timeline:        |     | Other            |  |



It is proposed to review options in 2015, design in 2016 and construct in 2017.

| Estimated Project Time Table   |            |                 |              |
|--------------------------------|------------|-----------------|--------------|
| Steps to be completed          | Start Date | Completion Date | % of Project |
| Master plan design development | 2015       |                 | 33           |
| Construction Documents         | 2016       |                 | 33           |
| Construction                   | 2017-2019  |                 | 33           |
|                                |            |                 |              |



## ***City and County of Broomfield 2017 Capital Improvement Projects***

### ***Parks & Recreation Facility Projects***

**Funding Source:** Sales and Use Tax Fund

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 3,106                   | 196,894                 | 500,000                 | 0                         |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 1,000,000               | 0                       | 0                       | 0                       | 1,700,000                 |



## City and County of Broomfield 2017 Capital Improvement Projects

### Parks & Recreation Facility Projects

Project Name: **Bay - Tower Body Slide Refurbish**

Project #: 17L0046

**Project Description:**

**Total Project Cost: \$12,000**

Both fiberglass slides at the Bay Aquatic Park are starting to show wear and tear including pitting, cracking, and bubbling.

**Background and Justification:**

The current slide structures are very popular and are heavily used on a daily basis. The slides were originally budgeted to be replaced in 2006 and replacement was postponed pending future renovation plans. The slides were built in 1991 and were repaired every year, resurfaced in 2001, and then refurbished in 2010.

**Problem to be Solved and/or Benefit to Citizens:**

As these imperfections grow, repairs must be made to reduce the risk of scrapes and cuts to patrons. Increased repairs to the slides, increases the down time of the slides for users.

**Alternatives/Consequences if not Funded:**

Increased cost and down time to slides. Revenue loss.

**Project Association:**

Future main pool renovations are planned for 2018/2019.

**Operating Budget Impact:**

None



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

Proposed to be funded in 2017.

**Estimated Project Time Table**

| Steps to be completed | Start Date | Completion Date | % of Project |
|-----------------------|------------|-----------------|--------------|
| Refurbish Body Slides | 2017       | 2017            | 100          |
|                       |            |                 |              |
|                       |            |                 |              |
|                       |            |                 |              |

**Funding Source:** Conservation Trust Fund (Lottery Proceeds)

| Prior Year Costs | 2015<br>Actual  | 2016<br>Funding | 2017<br>Funding | 2018<br>Funding    |
|------------------|-----------------|-----------------|-----------------|--------------------|
| 0                | 0               | 0               | 12,000          | 0                  |
| 2019<br>Funding  | 2020<br>Funding | 2021<br>Funding | Future<br>Needs | Total Project Cost |
| 0                | 0               | 0               | 0               | 12,000             |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Parks & Recreation Facility Projects**

**Project Name:** **Bay - Tube Slide Catch Pool Re-plaster**

**Project #:** 17L0027

**Project Description:**

**Total Project Cost:** \$22,000

The Bay Aquatic Park Tube Slide Catch Pool is in need of a new plaster coating to be applied to the current surface in order to protect the infrastructure of the current pool system.

**Background and Justification:**

The current pool plaster is twelve years old, has met its eight year life expectancy, and is in need of being resurfaced.

**Problem to be Solved and/or Benefit to Citizens:**

The current plaster is spider cracked, pitted, chipped and extremely rough to the touch. Overly worn plaster can cause leaks, affecting chemical balance and water loss, which in turn impacts operating costs.

**Alternatives/Consequences if not Funded:**

If not funded the plaster will continue to deteriorate and will eventually fail.

**Project Association:**

None

**Operating Budget Impact:**

None



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

Proposed to be funded in 2017.

**Estimated Project Time Table**

| <b>Steps to be completed</b>        | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
|-------------------------------------|-------------------|------------------------|---------------------|
| Removal of current worn out plaster | 2017              | 2017                   | 45                  |
| Application of new plaster          | 2017              | 2017                   | 45                  |
| Fill with Fresh water               | 2017              | 2017                   | 10                  |
|                                     |                   |                        |                     |

**Funding Source:** Conservation Trust Fund (Lottery Proceeds)

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 0                       | 0                       | 22,000                  | 0                         |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                       | 0                       | 0                       | 22,000                    |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Parks & Recreation Facility Projects**

**Project Name:** **Brandywine Park - Upgrade and Renovation of Park and Baseball Diamond**

**Project #:** 16K0039

**Project Description:**

**Total Project Cost:** \$194,500

Staff is requesting funding to upgrade and renovate the existing Brandywine Park.

**Background and Justification:**

This project would renovate the existing baseball field and provide additional much needed amenities for the park including bleachers, dugouts, port-a-potty enclosure, parking lot expansion or upgrades, landscape improvements, shade structure and picnic tables.

**Problem to be Solved and/or Benefit to Citizens:**

Brandywine Park has limited use due to its condition and layout. The baseball field can only be used as a practice field due to its lack of bleachers, dugouts and appropriate fencing. The field is currently in poor condition. This field requires a number of upgrades and infield and outfield renovations to bring it up to acceptable practice/game field conditions found in other Broomfield parks. Field renovation would include leveling of infield and addition of infield mix, outfield turf rehabilitation, irrigation modifications, replacement of the backstop, adding covered dugouts, spectator/bleacher seating. Other park upgrades would include the addition of a port-a-potty enclosure, upgrade or renovate the existing parking lot, adding a shelter, picnic tables and benches.

**Alternatives/Consequences if not Funded:**

If this project is not funded, recreation services programs and the baseball/softball organizations will continue to struggle to find adequate field space during the peak season, mid-May through early July.

**Project Association:**

Staff has submitted a request to renovate the existing Brandywine (soccer) fields as a separate project. These two projects could be combined for efficiency and coordination and to reduce the overall scheduling impacts to the users.

**Operating Budget Impact:**

Once completed, maintenance of the park would be increased to include maintenance of the shelter, dugouts, bleachers and any other hardscape improvements.



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

It is proposed that this project be funded for design in 2016 and construction in 2017.

| <b>Estimated Project Time Table</b>          |                   |                        |                     |
|----------------------------------------------|-------------------|------------------------|---------------------|
| <b>Steps to be completed</b>                 | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
| Hire consultant                              | 2016              |                        | 20                  |
| Complete construction documents, bid project | 2017              |                        | 25                  |
| Award contract and complete project          | 2017              |                        | 55                  |
|                                              |                   |                        |                     |



## ***City and County of Broomfield 2017 Capital Improvement Projects***

### ***Parks & Recreation Facility Projects***

**Funding Source:** Conservation Trust Fund (Lottery Proceeds)

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 0                       | 19,500                  | 175,000                 | 0                         |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                       | 0                       | 0                       | 194,500                   |





# City and County of Broomfield 2017 Capital Improvement Projects

## Parks & Recreation Facility Projects

Project Name: **Brandywine Soccer Fields - Upgrade and Renovation**

Project #: 16K0040

### Project Description:

Total Project Cost: \$295,000

Funding is being requested to upgrade and renovate the existing Brandywine East and West (soccer) fields. This renovation would provide two additional (soccer) fields for practice and possible games for youth soccer, football and lacrosse programs.

### Background and Justification:

The Brandywine East and West (soccer) fields have limited use due to their condition. The current irrigation system causes a hazardous playing condition with the mainline valve boxes bisecting the length of the field. These fields require irrigation changes throughout both fields to improve the safety of the fields and bring them up to acceptable practice/game field condition. Field renovation would include relocation of the existing mainline and valve boxes, reconfiguration of the irrigation laterals and trench line restoration/rehabilitation.

### Problem to be Solved and/or Benefit to Citizens:

An athletic field use and demand analysis was conducted in 2014 resulting in a recommendation to improve existing athletic fields, complete development of currently planned athletic complexes and construction of new fields. One specific recommendation is to improve the existing Brandywine (soccer) fields.

### Alternatives/Consequences if not Funded:

If this request is not funded, the rectangle sports will continue to struggle to find adequate field space during the peak season, March through June and mid-August through early November.

### Project Association:

Staff is proposing another project to renovate the existing Brandywine baseball field and provide additional upgrades to the existing park. These projects could be combined as a renovation of the whole Brandywine Park.

### Operating Budget Impact:

Minimal increase for field lining/game prep, minimal decrease due to reduced irrigation maintenance.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

It is proposed that this project be funded in 2016 or 2017.

### Estimated Project Time Table

| Steps to be completed             | Start Date | Completion Date | % of Project |
|-----------------------------------|------------|-----------------|--------------|
| Design and construction documents | 2016       |                 | 25           |
| Bid project and award contract    | 2017       |                 | 25           |
| Construct upgrades                | 2017       |                 | 50           |
|                                   |            |                 |              |





## ***City and County of Broomfield 2017 Capital Improvement Projects***

### ***Parks & Recreation Facility Projects***

**Funding Source:** Conservation Trust Fund (Lottery Proceeds)

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 0                       | 15,000                  | 280,000                 | 0                         |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                       | 0                       | 0                       | 295,000                   |



# City and County of Broomfield 2017 Capital Improvement Projects

## Parks & Recreation Facility Projects

Project Name: **Community Park Ball Fields Scoreboard Electrical Service Replacement**

Project #: 17L0031

### Project Description:

Total Project Cost: \$15,000

Improve/replace current electrical service for ball field scoreboards at Community Park Complex, to include surge protection, replacing underground electrical lines (750LF), including trenching, conduit installation, and concrete encasement where needed.

### Background and Justification:

Current electrical lines are direct bury and have been faulty during use. New scoreboards were installed in 2015, and during this installation electrical faults were found along several different locations.

### Problem to be Solved and/or Benefit to Citizens:

These lines have subpar and unsafe connections, and some even reside in boxes where water has been observed. All of these factors combined have created unsafe conditions for park users.

### Alternatives/Consequences if not Funded:

Continue the interrupted service and unsafe conditions.

### Project Association:

None

### Operating Budget Impact:

Project will reduce the need for repairs and <10 man hours will be saved annually.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

### Estimated Project Time Table

| Steps to be completed     | Start Date | Completion Date | % of Project |
|---------------------------|------------|-----------------|--------------|
| Installation/Construction | 2017       | 2017            | 100          |
|                           |            |                 |              |
|                           |            |                 |              |
|                           |            |                 |              |

**Funding Source:** Sales and Use Tax Fund

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 15,000       | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 15,000             |



## City and County of Broomfield 2017 Capital Improvement Projects

### Parks & Recreation Facility Projects

Project Name: **Conoco Park - Inline Hockey Rink Repurposing**

Project #: 16K0041

**Project Description:**

**Total Project Cost: \$115,000**

Request to repurpose the Conoco Park inline skate rink to a pumptrack for the enjoyment of both kids and adults. This new use will revitalize a highly underutilized facility.

**Background and Justification:**

This request is to repurpose the Conoco Park site by adding an amenity that is currently very popular. The addition of a modular pump track on this site would provide a new and exciting amenity for both kids and adult. Pumptracks are suitable for bikes of all sizes, skateboards, rollerblades and scooters. Pumptracks are a perfect structure for practicing balance, learning skills and improving confidence. They are safe and fun to ride for all ages and skill levels. They create a community environment by bridging the generation gap between parents, small children and adolescents.

**Problem to be Solved and/or Benefit to Citizens:**

The Conoco Park inline skate rink has significant deterioration to the dasher boards and skate surface making it undesirable and unsafe. Currently there is little to no use of the inline skate rink due to the significant decline in the popularity of inline hockey and the condition of the rink.

**Alternatives/Consequences if not Funded:**

The dasher boards at Conoco Park will need to be removed due to safety concerns. CIRSA has sighted this facility several times for its poor condition.

**Project Association:**

None

**Operating Budget Impact:**

None



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

It is proposed that this project be funded in 2017.

| Estimated Project Time Table           |            |                 |              |
|----------------------------------------|------------|-----------------|--------------|
| Steps to be completed                  | Start Date | Completion Date | % of Project |
| Purchase equipment                     | 2017       |                 | 40           |
| Resurfacing and equipment installation | 2017       |                 | 60           |
|                                        |            |                 |              |
|                                        |            |                 |              |

**Funding Source:** Open Space and Parks Fund

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 115,000      | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 115,000            |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Parks & Recreation Facility Projects**

**Project Name:** **Crofton Park - Pedestrian Lighting Improvements**

**Project #:** 17K0025

**Project Description:**

**Total Project Cost:** \$31,500

Staff is requesting funding to replace the park pedestrian lighting system at Crofton Park.

**Background and Justification:**

The existing park pedestrian lighting system is quickly deteriorating and is in need of replacement. The ground anchors are of poor design and have sagged near failure during wind and precipitation events. The system consists of seven wood poles mounted on simple steel brackets. This request is to replace the seven poles, light fixtures, ground mounts, and wiring runs. The new equipment would include lightweight steel poles, LED efficient fixtures, concrete footer mounts, and conduit encased ground wire.

**Problem to be Solved and/or Benefit to Citizens:**

Crofton Park Pedestrian Lighting has experienced high volumes of failure due to inappropriate ground anchors. On several occasions Parks staff has repaired or reset the ground anchors when poles have sagged or began to fail. This request will provide improved safety and efficiency for the system overall. The existing seven light poles are in poor condition and general replacement is needed at this time.

**Alternatives/Consequences if not Funded:**

The condition of existing equipment is very poor and in eroding condition. If this request is not funded individual poles will fail and need to be replaced through Parks base budget.

**Project Association:**

None

**Operating Budget Impact:**

This project will decrease maintenance issues.



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

It is proposed that this project be funded in 2017.

**Estimated Project Time Table**

| <b>Steps to be completed</b> | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
|------------------------------|-------------------|------------------------|---------------------|
| Purchase equipment           | 2017              |                        | 25                  |
| Install new lighting         | 2017              |                        | 75                  |
|                              |                   |                        |                     |
|                              |                   |                        |                     |

**Funding Source:** Conservation Trust Fund (Lottery Proceeds)

| <b>Prior Year Costs</b> | <b>2015 Actual</b>  | <b>2016 Funding</b> | <b>2017 Funding</b> | <b>2018 Funding</b>       |
|-------------------------|---------------------|---------------------|---------------------|---------------------------|
| 0                       | 0                   | 0                   | 31,500              | 0                         |
| <b>2019 Funding</b>     | <b>2020 Funding</b> | <b>2021 Funding</b> | <b>Future Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                   | 0                   | 0                   | 31,500                    |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Parks & Recreation Facility Projects**

**Project Name:** **Paul Derda Recreation Center - Plaster Recoating on Main Pool and Hot Tubs**

**Project #:** 17J0024

**Project Description:**

**Total Project Cost:** \$40,000

At the Paul Derda Recreation Center (PDRC), the adult hot tub, family hot tub and main pool need a new coating of plaster applied to each of the surfaces. The current plaster has spider cracking, chipping, and is has become rough in some areas.

**Background and Justification:**

This project should be completed during our annual closure week, when we already drain and prep the hot tubs and swimming pool. Closure will have to be extended to allow an adequate amount of time to prep, prepare, repair and apply and cure the new surface. Scheduling during the annual maintenance closure would have the least effect on our operations, programs, and patrons. The hot tubs and main pool would be drained and prepped including acid wash surfaces; make repairs to plaster, tile, depth markers, gutters, and handrails as necessary and then apply new plaster.

**Problem to be Solved and/or Benefit to Citizens:**

The current plaster is 11 years old. Life expectancy is 10 years for hot tubs and pools. The plaster is the structural shell of the hot tub and needs to be maintained for safety as well as overall operations and preventative maintenance. Overly worn plaster can cause leaks, affecting overall chemical balance and water loss impacting costs. Worn plaster also affects the overall look and appearance including discoloring, sharp or abrasive areas, or areas that may not be comfortable or safe to sit on or walk on.

**Alternatives/Consequences if not Funded:**

If not funded the plaster will continue to weaken and may fail in areas. We would need to close the hot tubs or pool until the repairs/work could be completed. Continued closures of our amenities affect customer satisfaction ratings and overall revenues.

**Project Association:**

Completing the work on both the hot tubs and pool at the same time will create a cost savings.

**Operating Budget Impact:**

None



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

It is proposed that this project be funded in 2017.

**Estimated Project Time Table**

| <b>Steps to be completed</b>                      | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
|---------------------------------------------------|-------------------|------------------------|---------------------|
| Obtain bids, negotiate contract, complete project | 2017              |                        | 100                 |
|                                                   |                   |                        |                     |
|                                                   |                   |                        |                     |
|                                                   |                   |                        |                     |



## ***City and County of Broomfield 2017 Capital Improvement Projects***

### ***Parks & Recreation Facility Projects***

**Funding Source:** Conservation Trust Fund (Lottery Proceeds)

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 0                       | 0                       | 40,000                  | 0                         |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                       | 0                       | 0                       | 40,000                    |





## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Parks & Recreation Facility Projects**

**Project Name:** **Paul Derda Recreation Center - Replace/Upgrade  
Fluorescent Lighting**

**Project #:** 16H0013

**Project Description:**

**Total Project Cost:** \$450,000

Replace/upgrade present fluorescent indirect lighting in cove cavities throughout Paul Derda Recreation Center with LED strip lighting. The present lamps are positioned in difficult-to-reach areas throughout the building.

**Background and Justification:**

Remove present fixtures (approximately 900), replace with a modified LED strip lighting (approximately 2,500 feet), and provide the same foot candle requirements as the existing fixtures. Installation will be performed by Facility Services staff. The project would be completed in sections as different areas are accessible without interfering with customers. It is anticipated that the work will be completed in approximately 60 to 90 days. The LED lights last an average of 60,000 to 100,000 hours with a five-year product warranty.

**Problem to be Solved and/or Benefit to Citizens:**

The cove lighting serves as an aesthetically enhancing feature in the facility, not a direct-use light. This would save staff time in repairs and replacement, energy savings with LED technology, and budgetary savings in electricity costs.

**Alternatives/Consequences if not Funded:**

Continue to pay excessive electrical and maintenance costs annually.

**Project Association:**

N/A

**Operating Budget Impact:**

Potential savings of \$96,360 per year.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

It is proposed that this project be funded in 2016, then set up a schedule to replace the LED bulbs every five years.

**Estimated Project Time Table**

| Steps to be completed                       | Start Date | Completion Date | % of Project |
|---------------------------------------------|------------|-----------------|--------------|
| Fixture design                              | 2016       |                 | 30           |
| Order and install new fixtures and lighting | 2016       |                 | 70           |
|                                             |            |                 |              |
|                                             |            |                 |              |

**Funding Source:** Conservation Trust Fund (Lottery Proceeds)

| Prior Year Costs | 2015<br>Actual  | 2016<br>Funding | 2017<br>Funding | 2018<br>Funding    |
|------------------|-----------------|-----------------|-----------------|--------------------|
| 0                | 0               | 50,000          | 60,000          | 0                  |
| 2019<br>Funding  | 2020<br>Funding | 2021<br>Funding | Future<br>Needs | Total Project Cost |
| 85,000           | 0               | 0               | 255,000         | 450,000            |





## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Parks & Recreation Facility Projects**

**Project Name:** **Public Restroom Automated Lock Systems - Citywide**

**Project #:** 17L0029

**Project Description:**

**Total Project Cost:** \$42,000

Installation of public restroom automated locking systems throughout the City and County of Broomfield.

**Background and Justification:**

Over the past several years there have been a growing number of vandalism incidents throughout the public restroom locations in the City and County. There has also been an increase in complaints dealing with individuals camping out in the facilities.

**Problem to be Solved and/or Benefit to Citizens:**

With the growing number of issues at the facilities, the park patrons have been deterred from using the restrooms during regular times of usage. This addition would enhance user safety in the park and provide more resistance to vandalism.

**Alternatives/Consequences if not Funded:**

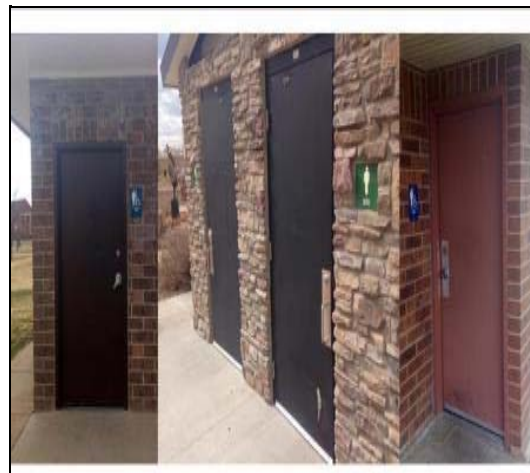
Continuation of (and potentially increase) vandalism, individuals taking refuge in the facilities, patron complaints, and money used to repair facilities.

**Project Association:**

This project may be able to be tied into Restroom upgrades at Community and Bronco Park.

**Operating Budget Impact:**

None



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

Timeline:

Proposed to be funded in 2017.

**Estimated Project Time Table**

| Steps to be completed         | Start Date | Completion Date | % of Project |
|-------------------------------|------------|-----------------|--------------|
| Installation of new equipment | 2017       | 2017            | 100          |
|                               |            |                 |              |
|                               |            |                 |              |
|                               |            |                 |              |

**Funding Source:** Conservation Trust Fund (Lottery Proceeds)

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 42,000       | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 42,000             |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Parks & Recreation Facility Projects**

**Project Name:** **West Park Concrete Replacement**

**Project #:** 17L0036

**Project Description:**

**Total Project Cost:** \$43,750

CCOB's share of costs for repairs to hazardous concrete surfaces and sidewalks at West Park pavilion.

**Background and Justification:**

In accordance to Resolution No. 2007-243, Joint Use Agreement between the Interlocken Owners Association and the City and County of Broomfield, Broomfield is responsible for payment of 50% of the annual maintenance and capital costs of the tennis courts, two ball fields and other facilities at West Park.

**Problem to be Solved and/or Benefit to Citizens:**

The concrete walks surrounding the pavilion have heaved and moved, creating deep cracks and lips that are trip hazards for citizens taking part in any activities at Westpark. Replacing the walks and slabs around the pavilion will create a safe and enjoyable area for citizens and sports participants attending activities in the area.

**Alternatives/Consequences if not Funded:**

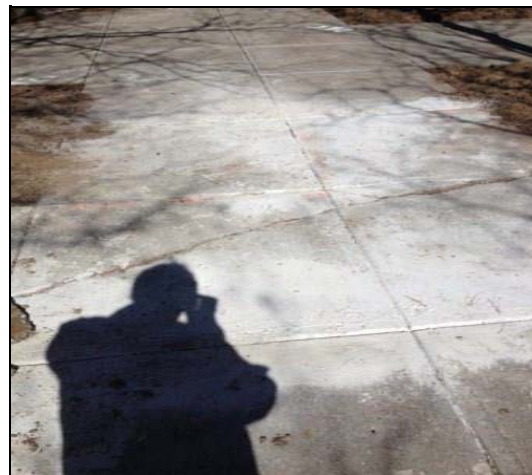
None

**Project Association:**

None

**Operating Budget Impact:**

None



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

Payment is due April 15, 2017.

**Estimated Project Time Table**

| <b>Steps to be completed</b>                             | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
|----------------------------------------------------------|-------------------|------------------------|---------------------|
| Concrete Repair and Replacement to be reimbursed in 2017 | 2017              | 2017                   | 100                 |
|                                                          |                   |                        |                     |
|                                                          |                   |                        |                     |
|                                                          |                   |                        |                     |

**Funding Source:** Conservation Trust Fund (Lottery Proceeds)

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 0                       | 0                       | 43,750                  | 0                         |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                       | 0                       | 0                       | 43,750                    |



# City and County of Broomfield 2017 Capital Improvement Projects

## Transportation System Projects

Project Name: **Bicycle and Pedestrian Wayfinding Signs - Citywide**

Project #: 17L0048

### Project Description:

Total Project Cost: \$30,000

A Bicycle and Pedestrian Wayfinding Project will implement recommendations of the Comprehensive Plan and Transportation Plan Update to support safe and easy ways to bike and walk in our community.

### Background and Justification:

The study will utilize information about Broomfield's existing sidewalk, bike and trail system to identify where signs are needed to support safe and continuous travel. Community activity centers, parks and trails, and connections to the transit system will be a focus for the wayfinding system.

### Problem to be Solved and/or Benefit to Citizens:

A wayfinding system will identify the best routes to destinations and familiarize users with the bicycle network, overcome barriers to active transportation, and passively market the existing bike and pedestrian infrastructure by providing consistent imagery throughout Broomfield.

### Alternatives/Consequences if not Funded:

Citizen confidence in using active modes of transportation will not be enhanced.

### Project Association:

None

### Operating Budget Impact:

Public works will need operating budget to maintain signs and pavement markings after they are installed.



|                  |  |                  |           |
|------------------|--|------------------|-----------|
| Acres of park    |  | Miles of roadway |           |
| L.F. of sidewalk |  | SF of roadway    |           |
| L.F. of trail    |  | # of FTE         |           |
| SF of bldg.      |  | Other            | 100 signs |
| Timeline:        |  | Other            |           |

Proposed to be funded in 2017.

### Estimated Project Time Table

| Steps to be completed                           | Start Date | Completion Date | % of Project |
|-------------------------------------------------|------------|-----------------|--------------|
| Advertise , Select, Execute Consultant Contract | 2017       | 2017            | 10           |
| Identify and Prioritize Sign Locations          | 2017       | 2017            | 70           |
| Design and Fabricate Signs                      | 2017       | 2017            | 15           |
| Install Signs                                   | 2017       | 2017            | 5            |

**Funding Source:** Sales and Use Tax Fund

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 30,000       | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 30,000             |



## City and County of Broomfield 2017 Capital Improvement Projects

### Transportation System Projects

**Project Name:** **Bike and Ride Shelters - Citywide**

**Project #:** 16K0006

**Project Description:**

**Total Project Cost:** \$81,000

This project would provide the local match to a DRCOG grant to construct two Bike-n-Ride Shelters. Bike-n-Ride Shelters provide secure and weather proof bike parking.

**Background and Justification:**

The total cost to construct two Bike-n-Ride Shelters and operate them for one year is \$250,000. This CIP request is for \$50,000 to provide a 20% local match to a DRCOG grant. One shelter is proposed to be located at the Broomfield Bus Rapid Transit (BRT) Station (adjacent to the 1STBANK Center) and one at the Flatiron Station (adjacent to Flatiron Crossing). The Bike-n-Ride Shelters will support the success of US 36 Bus Rapid Transit (BRT) by providing a First and Final Mile solution for transit riders who bicycle to BRT stations

**Problem to be Solved and/or Benefit to Citizens:**

Bike-n-Ride Shelters provide a key infrastructure component to multi-modal transit/bicycling travel. City Council's 2015 Priorities include accelerating the provision of critical road and other multi-modal capacity, and specifically calls out implementing bicycle and pedestrian improvements.

**Alternatives/Consequences if not Funded:**

Bike-n-Ride Shelters will not be constructed.

**Project Association:**

None

**Operating Budget Impact:**

Annual maintenance for each Bike-n-Ride Shelter is estimated to be \$5,420 per year, or \$10,840 for two shelters.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

It is proposed that this project be funded in 2017.

| Estimated Project Time Table |            |                 |              |
|------------------------------|------------|-----------------|--------------|
| Steps to be completed        | Start Date | Completion Date | % of Project |
| Apply for grant              | 2015       |                 | 5            |
| Execute IGA                  | 2015       |                 | 25           |
| Order Shelters               | 2017       |                 | 35           |
| Install Shelters             | 2017       |                 | 35           |

**Funding Source:** Sales and Use Tax Funds

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 81,000       | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 81,000             |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Transportation System Projects**

**Project Name:** **East 1st Avenue at Sheridan Boulevard - Intersection Improvements - Turn Lane**

**Project #:** 10D0049

**Project Description:**

**Total Project Cost:** \$975,215

This project will widen eastbound East 1st Avenue at the Sheridan Boulevard intersection to allow for two left-turn lanes, a through lane and a right-turn lane. Preliminary design was funded in 2012.

**Background and Justification:**

This project was created to alleviate traffic backups along East 1st Avenue in the Broomfield Town Center Shopping Center.

**Problem to be Solved and/or Benefit to Citizens:**

This project will reduce traffic build up at peak a.m. and p.m. times.

**Alternatives/Consequences if not Funded:**

Defer the project.

**Project Association:**

N/A

**Operating Budget Impact:**

Once design is complete, budget impacts will be determined.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

Preliminary design was funded in 2012.

#### **Estimated Project Time Table**

| Steps to be completed                                   | Start Date | Completion Date | % of Project |
|---------------------------------------------------------|------------|-----------------|--------------|
| Preliminary design complete                             |            | 2013            | 20           |
| Once design is complete, a schedule will be determined. |            |                 |              |
|                                                         |            |                 |              |
|                                                         |            |                 |              |

**Funding Source:** Broomfield Urban Renewal District

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 25,215           | 0            | 0            | 950,000      | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 975,215            |





## ***City and County of Broomfield 2017 Capital Improvement Projects***

### ***Transportation System Projects***

**Project Name:** **Lowell Blvd - Sound Wall Along Trails at Westlake**

**Project #:** 17L0005

**Project Description:**

**Total Project Cost:** \$400,000

Construct a pre-cast concrete sound wall, 932 feet long and 8 feet high, along the east side of Lowell Blvd. in front of the Trails at Westlake Subdivision in accordance with the terms of the Sound Wall Policy adopted in November 2008.

**Background and Justification:**

The project was originally submitted in 2009, however the neighborhood did not have 100% participation as required by City Council. Several steps are required to proceed with a Sound Wall Assessment District, including drafting and approval a sound wall assessment district/special improvement district ordinance, and creation of a legally binding petition form.

**Problem to be Solved and/or Benefit to Citizens:**

The sound wall would reduce noise and provide a barrier.

**Alternatives/Consequences if not Funded:**

The Lowell Boulevard North improvements will include a landscaped median and additional tree planting along the east side of Lowell. The raised median and landscaping will provide some level of barrier and sound mitigation in lieu of a wall. Residents may replace their fences at their own cost.

**Project Association:**

Lowell Boulevard North improvements .

**Operating Budget Impact:**

Per the sound wall policy, the maintenance of the wall would become Broomfield's responsibility, adding to operating and maintenance costs of approximately \$10,000 per year to account for re-staining and repair.



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

Proposed to be funded in 2017.

| <b>Estimated Project Time Table</b>       |                   |                        |                     |
|-------------------------------------------|-------------------|------------------------|---------------------|
| <b>Steps to be completed</b>              | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
| Ordinance adoption and petition form      | 2017              | 2017                   | 0                   |
| Update Design documents and cost estimate | 2017              | 2017                   | 10                  |
| Bid and award                             | 2017              | 2017                   | 0                   |
| Construction                              | 2017              | 2018                   | 90                  |



## ***City and County of Broomfield 2017 Capital Improvement Projects***

### ***Transportation System Projects***

**Funding Source:** Sales and Use Tax Fund

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 0                       | 0                       | 400,000                 | 0                         |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                       | 0                       | 0                       | 400,000                   |





# City and County of Broomfield 2017 Capital Improvement Projects

## Transportation System Projects

Project Name: **Nickel Street Improvements**

Project #: 17L0007

### Project Description:

Total Project Cost: \$166,900

Installation of sidewalk and bike lanes on Nickel Street between Midway Boulevard and the crossing of US 287 and the railroad crossing to Industrial Lane.

### Background and Justification:

Install sidewalk on the east side of Nickel St. between US 287 and 1st Ave. sidewalk on the west side of Nickel St. between US 287 and Industrial Ln., widen a portion of Nickel St. from US 287 to Midway Blvd., remove portion of median at Nickel and 3rd.

### Problem to be Solved and/or Benefit to Citizens:

Improve safety for bicycling and pedestrian access on Nickel Street at the intersection of US 287 and the existing railroad crossing area.

### Alternatives/Consequences if not Funded:

None

### Project Association:

None

### Operating Budget Impact:

Additional asphalt and sidewalk maintenance.



|                  |     |                  |      |
|------------------|-----|------------------|------|
| Acres of park    |     | Miles of roadway |      |
| L.F. of sidewalk | 400 | SF of roadway    | 1215 |
| L.F. of trail    |     | # of FTE         |      |
| SF of bldg.      |     | Other            |      |
| Timeline:        |     | Other            |      |

Proposed to be funded in 2017.

### Estimated Project Time Table

| Steps to be completed | Start Date | Completion Date | % of Project |
|-----------------------|------------|-----------------|--------------|
| Construction          | 2017       | 2017            | 100          |
|                       |            |                 |              |
|                       |            |                 |              |
|                       |            |                 |              |

**Funding Source:** Sales and Use Tax Fund

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 166,900      | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 166,900            |



# City and County of Broomfield 2017 Capital Improvement Projects

## Transportation System Projects

Project Name: **Railroad Crossings - Quiet Zone Improvements**

Project #: 09C0018

**Project Description:**

**Total Project Cost: \$473,618**

These improvements allow trains to run "quiet" through grade crossings - they do not have to blow their horns once safety measures are in place.

**Background and Justification:**

Broomfield has at-grade crossings at West 112th Avenue, West 120th Avenue, Nickel Street and Brainard Drive. This funding is for the design and construction of physical barriers to channel traffic safely through crossings.

**Problem to be Solved and/or Benefit to Citizens:**

This project will create computerized railroad crossing gates allowing the trains to go through the crossings without blowing their horns. This will create a better environment for the citizens of Broomfield.

**Alternatives/Consequences if not Funded:**

Broomfield can wait until RTD funds these improvements.

**Project Association:**

N/A

**Operating Budget Impact:**

This project will not affect operating costs.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

It is proposed that this project be funded in 2015, 2016 and 2017.

| Estimated Project Time Table                  |            |                 |              |
|-----------------------------------------------|------------|-----------------|--------------|
| Steps to be completed                         | Start Date | Completion Date | % of Project |
| Work with railroad to design crossing changes | 2015       |                 | 40           |
| Complete project                              | 2017       |                 | 60           |
|                                               |            |                 |              |
|                                               |            |                 |              |

**Funding Source:** Sales and Use Tax Fund

| Prior Year Costs | 2015<br>Actual  | 2016<br>Funding | 2017<br>Funding | 2018<br>Funding    |
|------------------|-----------------|-----------------|-----------------|--------------------|
| 0                | 23,618          | 200,000         | 250,000         | 0                  |
| 2019<br>Funding  | 2020<br>Funding | 2021<br>Funding | Future<br>Needs | Total Project Cost |
| 0                | 0               | 0               | 0               | 473,618            |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Transportation System Projects**

**Project Name:** **Sidewalk - Sheridan Parkway - Wildgrass to Lowell**

**Project #:** 17E0024

**Project Description:**

**Total Project Cost:** \$210,000

This project would construct a sidewalk along the northwest side of Sheridan Boulevard from the Wildgrass subdivision to the existing sidewalk west of Lowell Boulevard.

**Background and Justification:**

Broomfield is responsible to finish the Sheridan Boulevard improvements between the Wildgrass and Anthem subdivisions. The work will include construction of sidewalks, median and right-of-way landscaping, and street lighting.

**Problem to be Solved and/or Benefit to Citizens:**

There is no sidewalk in this area. Pedestrians use a social trail or the bike lane on Sheridan Parkway.

**Alternatives/Consequences if not Funded:**

Delay construction of the sidewalk until such time that the other roadway improvements are constructed. This is anticipated to be concurrent with the Broomfield Reservoir.

**Project Association:**

N/A

**Operating Budget Impact:**

Once completed, this project will increase operating and maintenance costs.



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

It is proposed that this project be funded in 2017.

| <b>Estimated Project Time Table</b>          |                   |                        |                     |
|----------------------------------------------|-------------------|------------------------|---------------------|
| <b>Steps to be completed</b>                 | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
| Design and develop construction plans        | 2017              |                        | 25                  |
| Bid project and award construction agreement | 2017              |                        | 30                  |
| Construct project                            | 2017              |                        | 45                  |
|                                              |                   |                        |                     |

**Funding Source:** Sales and Use Tax Fund

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 0                       | 0                       | 210,000                 | 0                         |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                       | 0                       | 0                       | 210,000                   |



# City and County of Broomfield 2017 Capital Improvement Projects

## Transportation System Projects

Project Name: **Sidewalk - 120th Avenue - Main to Teller (South side of street)** Project #: 17G0025

### Project Description:

Total Project Cost: \$350,000

This project would construct a sidewalk along the south side of US 287/120th Avenue from Main Street to Teller Street and would connect to the sidewalk that CDOT is constructing for the 120th Avenue connection.

### Background and Justification:

Following construction of the 120th Avenue Connection Phase 2, there will be sidewalk along the south side of 120th Avenue to Teller Street, but a missing segment from Teller Street to Main Street.

### Problem to be Solved and/or Benefit to Citizens:

This project improves livability and pedestrian safety by constructing a continuous sidewalk and street lighting from Greenway Drive to SH 121 and beyond.

### Alternatives/Consequences if not Funded:

No alternatives were identified.

### Project Association:

N/A

### Operating Budget Impact:

This project would increase operating costs

|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |



It is proposed that this project be funded for ROW and design in 2017 and construction in 2018.

### Estimated Project Time Table

| Steps to be completed                        | Start Date | Completion Date | % of Project |
|----------------------------------------------|------------|-----------------|--------------|
| Design and develop construction plans        | 2017       |                 | 25           |
| Bid project and award construction agreement | 2018       |                 | 30           |
| Construct project                            | 2018       |                 | 45           |
|                                              |            |                 |              |

**Funding Source:** Sales and Use Tax Fund

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 100,000      | 250,000            |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 350,000            |



# City and County of Broomfield 2017 Capital Improvement Projects

## Transportation System Projects

Project Name: **Traffic Signal - 108th Ave and Simms St**

Project #: 17L0051

**Project Description:**

**Total Project Cost: \$250,000**

Installation of a mast arm traffic signal at the intersection of 108th Avenue and Simms Street.

**Background and Justification:**

A traffic signal is warranted at the intersection of 108th Avenue and Simms Street. This is a joint project with the City of Westminster and there is cost sharing. Broomfield's portion is provided by the developer in an agreement.

**Problem to be Solved and/or Benefit to Citizens:**

Will reduce number of accidents occurring at the intersection and reduce the amount of delay for drivers on Skyestone parkway and 108th Ave. during peak traffic hours.

**Alternatives/Consequences if not Funded:**

Continue with congestion and higher rate of accidents.

**Project Association:**

None

**Operating Budget Impact:**

City and County of Broomfield will maintain the signal.



|                  |  |                  |                |
|------------------|--|------------------|----------------|
| Acres of park    |  | Miles of roadway |                |
| L.F. of sidewalk |  | SF of roadway    |                |
| L.F. of trail    |  | # of FTE         |                |
| SF of bldg.      |  | Other            | Traffic Signal |
| Timeline:        |  | Other            |                |

Proposed to be funded in 2017.

**Estimated Project Time Table**

| Steps to be completed         | Start Date | Completion Date | % of Project |
|-------------------------------|------------|-----------------|--------------|
| Design by City of Westminster | 2016       | 2016            | 20           |
| Project Bid                   | 2017       | 2017            | 10           |
| Project Construction          | 2017       | 2017            | 70           |
|                               |            |                 |              |

**Funding Source:** Sales and Use Tax Fund

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 250,000      | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 250,000            |





## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Transportation System Projects**

**Project Name: W. 136th Avenue - Westbound at Zuni Street Lane  
Safety Project**

**Project #: 17J0003**

**Project Description:**

**Total Project Cost: \$67,000**

This is a request to install a raised median to separate the double left turn lanes from the through lane, on West 136th Avenue, westbound at the Zuni Street intersection.

**Background and Justification:**

The addition of a raised concrete textured median would require that the existing travel lanes (two lefts, single through, and separate right) be reduced to eleven foot lanes. The island would be constructed beginning near the start of the taper and extend to the end of the left turning lanes near the intersection and separate the through lane from the outer most left turn lane.

**Problem to be Solved and/or Benefit to Citizens:**

Heading westbound on West 136th Avenue approaching the Zuni Street intersection, the inside lane of the 2-lane roadway is forced to turn left at Zuni Street. Although marked with appropriate signage, there are some motorists that want to continue west on 136th Avenue and do not realize that the lane ends in a left turn lane. A number of motorists swerve into the through lane resulting in accidents and multiple complaints from citizens. The raised island will prevent vehicles from swerving and will force vehicles to continue with the left turn.

**Alternatives/Consequences if not Funded:**

Additional signage with possible flashing beacons.

**Project Association:**

This project could be combined with the installation of a 136th Avenue westbound right-turn lane south of Legacy High School.

**Operating Budget Impact:**

Minimal impact on additional operating budget.



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

It is proposed that this project be funded in 2017.

| <b>Estimated Project Time Table</b> |                   |                        |                     |
|-------------------------------------|-------------------|------------------------|---------------------|
| <b>Steps to be completed</b>        | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
| Design                              | 2017              |                        | 20                  |
| Construction                        | 2017              |                        | 80                  |
|                                     |                   |                        |                     |
|                                     |                   |                        |                     |



## ***City and County of Broomfield*** ***2017 Capital Improvement Projects***

### ***Transportation System Projects***

**Funding Source:** Sales and Use Tax Fund

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 0                       | 0                       | 67,000                  | 0                         |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                       | 0                       | 0                       | 67,000                    |





# City and County of Broomfield 2017 Capital Improvement Projects

## Transportation System Projects

Project Name: **Wilcox Subdivision - Cul-De-Sac Paving**

Project #: 16J0039

### Project Description:

Total Project Cost: \$1,450,000

This request will pave the Wilcox annexation area cul-de-sacs that are currently gravel roadways.

### Background and Justification:

A Citizen's CIP Request was received in 2012 to pave West 148th Court and other cul-de-sacs in the Wilcox annexation area. In 2013, a survey was sent to residents in the area to gauge the interest for the project. The majority of the surveys returned supported paving the cul-de-sacs. Public Works Streets Maintenance also supports the project and feels it would reduce maintenance costs. A key factor with the project will be improving drainage and providing stormwater detention and water quality as is required. The neighborhood has poor or undeveloped drainage systems and acquiring property for drainage conveyance and stormwater detention will be necessary.

### Problem to be Solved and/or Benefit to Citizens:

The requestors complained of dust, mud and rutting associated with the gravel cul-de-sacs. Asphalt pavement would eliminate these issues.

### Alternatives/Consequences if not Funded:

The cul-de-sacs would remain gravel. No change would be anticipated and no other alternatives were reviewed.

### Project Association:

This project is not associated with another near-term project.

### Operating Budget Impact:

Public works felt that this project would not impact operations, significantly. Gravel road maintenance would decrease, but the asphalt surface would need to be maintained through the pavement management system.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

It is proposed that this project be funded in 2016 or beyond.

### Estimated Project Time Table

| Steps to be completed          | Start Date | Completion Date | % of Project |
|--------------------------------|------------|-----------------|--------------|
| Survey and drainage evaluation | 2016       |                 | 10           |
| Property acquisition           | 2016       |                 | 10           |
| Design and construction        | 2017-2021  |                 | 80           |
|                                |            |                 |              |



## ***City and County of Broomfield 2017 Capital Improvement Projects***

### ***Transportation System Projects***

**Funding Source:** Sales and Use Tax Fund

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 0                       | 50,000                  | 200,000                 | 300,000                   |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 300,000                 | 300,000                 | 300,000                 | 0                       | 1,450,000                 |



# City and County of Broomfield 2017 Capital Improvement Projects

## Transportation System Projects

Project Name: **W. 136th Avenue - Westbound Right Turn at Legacy High School**

Project #: 10C0049

### Project Description:

Total Project Cost: \$1,000,000

Extend westbound right turn lane on West 136th Avenue into the Legacy High School parking lot area.

### Background and Justification:

During the morning peak hour, there are significant traffic back-ups caused by the number of students accessing Legacy High School.

### Problem to be Solved and/or Benefit to Citizens:

This project will alleviate some of the congestion during peak hours.

### Alternatives/Consequences if not Funded:

Staff discussed an option for the school to construct an access across their property on the north side of the High School, which would allow students to access the parking lots off of Zuni. They have not agreed to this.

### Project Association:

This project should be coordinated with the Eastbound West 136th Avenue project.

### Operating Budget Impact:

This project will slightly increase operating costs due to the additional pavement.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

This project is funded in 2017 dependent upon the school district agreeing to the use of SEF funds.

### Estimated Project Time Table

| Steps to be completed                        | Start Date | Completion Date | % of Project |
|----------------------------------------------|------------|-----------------|--------------|
| Design and development of construction plans | 2017       |                 | 25           |
| Bid project and award construction agreement | 2017       |                 | 30           |
| Construct project                            | 2017       |                 | 40           |
|                                              |            |                 |              |

**Funding Source:** Service Expansion Fee

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 1,000,000    | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 1,000,000          |



# City and County of Broomfield 2017 Capital Improvement Projects

## Water - Purchases and Reservoirs Projects

Project Name: **Windy Gap - Storage Reservoir Design and Construction**

Project #: 00Z0267

### Project Description:

Total Project Cost: \$121,391,257

Environmental permitting and design of a 90,000 acre-feet reservoir. (Chimney Hollow Reservoir)

### Background and Justification:

Broomfield is jointly participating in a project with shareholders to construct a reservoir that will provide firm yield for the Windy Gap supplies.

### Problem to be Solved and/or Benefit to Citizens:

The supplies associated with this project are needed to support Broomfield at ultimate development.

### Alternatives/Consequences if not Funded:

No alternatives were reviewed.

### Project Association:

N/A

### Operating Budget Impact:

This project does not affect operating or maintenance budgets.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

It is proposed that design and permitting be funded in 2014 and construction be funded in 2019.

### Estimated Project Time Table

| Steps to be completed                                   | Start Date | Completion Date | % of Project |
|---------------------------------------------------------|------------|-----------------|--------------|
| Design and permitting                                   | 2014       |                 | 40           |
| Once design is completed a schedule will be determined. |            |                 |              |
|                                                         |            |                 |              |
|                                                         |            |                 |              |

**Funding Source:** Utility License Fee

| Prior Year Costs | 2015<br>Actual  | 2016<br>Funding | 2017<br>Funding | 2018<br>Funding    |
|------------------|-----------------|-----------------|-----------------|--------------------|
| 4,391,257        | 331,399         | 5,668,601       | 5,000,000       | 6,000,000          |
| 2019<br>Funding  | 2020<br>Funding | 2021<br>Funding | Future<br>Needs | Total Project Cost |
| 100,000,000      | 0               | 0               | 0               | 121,391,257        |



# City and County of Broomfield 2017 Capital Improvement Projects

## Water - Acquisition, Treatment, and Storage Projects

Project Name: **North Area Water System Master Plan Improvements - Pipe Capacity, Connections and Tank** Project #: 02Z0291

### Project Description:

Total Project Cost: \$18,560,105

This project will extend water service to the northeast area of Broomfield to serve potential new development demands.

### Background and Justification:

This project provides essential infrastructure to support development in northeastern Broomfield.

### Problem to be Solved and/or Benefit to Citizens:

The project works towards Broomfield's economic development vision.

### Alternatives/Consequences if not Funded:

Water line extension options and alternatives, including size and location, will be considered during the master planning and design phases.

### Project Association:

N/A

### Operating Budget Impact:

Expansion of infrastructure will increase operating and maintenance costs.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

Funding for this project is currently phased through 2019.

### Estimated Project Time Table

| Steps to be completed                                 | Start Date | Completion Date | % of Project |
|-------------------------------------------------------|------------|-----------------|--------------|
| Design and development of construction plans          | ongoing    |                 | 40           |
| Bid project, award construction and construct project | ongoing    |                 | 60           |
|                                                       |            |                 |              |
|                                                       |            |                 |              |

**Funding Source:** Utility License Fee

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 1,566,336        | 78,626       | 2,515,143    | 1,500,000    | 1,000,000          |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 200,000          | 1,700,000    | 1,000,000    | 9,000,000    | 18,560,105         |





## City and County of Broomfield 2017 Capital Improvement Projects

### Water - Transmission Lines and Facilities Projects

**Project Name:** Northwest Parkway/Anthem Ranch - New Pressure Regulating Valve (PRV) Facility

**Project #:** 17L0045

**Project Description:**

**Total Project Cost:** \$122,000

New 8" main line extension located at the end of the 10" main serving the Northwest Parkway facility, north 600 feet tying into Anthem Filing 22, and the installation of an 8" PRV (pressure regulating valve)/vault.

**Background and Justification:**

There is not enough usage at the Northwest parkway facility to keep chlorine residual at a level that meets State regulations. As a result, the Utilities Division must flush out of the fire hydrant at the end of the main each month to bring residual chlorine levels up to standard.

**Problem to be Solved and/or Benefit to Citizens:**

These improvements will eliminate water quality problems at this location and bring residual chlorine levels up to the State standards.

**Alternatives/Consequences if not Funded:**

Continue to send staff to flush each month prior to lab staff water quality tests performed.

**Project Association:**

None

**Operating Budget Impact:**

None



|                  |  |                  |                  |
|------------------|--|------------------|------------------|
| Acres of park    |  | Miles of roadway |                  |
| L.F. of sidewalk |  | SF of roadway    |                  |
| L.F. of trail    |  | # of FTE         |                  |
| SF of bldg.      |  | Other            | 1 - 8" PRV       |
| <b>Timeline:</b> |  | Other            | 600 ft of 8" wat |

Proposed to be funded in 2017.

**Estimated Project Time Table**

| Steps to be completed                               | Start Date | Completion Date | % of Project |
|-----------------------------------------------------|------------|-----------------|--------------|
| Bid with annual 2017 water line replacement project | 2017       | 2017            | 100          |
|                                                     |            |                 |              |
|                                                     |            |                 |              |
|                                                     |            |                 |              |

**Funding Source:** Utility License Charge

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 122,000      | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 122,000            |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Sewer - Collection System- Lines and Facilities Projects**

**Project Name:** **257 Property Lift Station and Forced Main - East of I-25**    **Project #:** 07Z0050

**Project Description:**

**Total Project Cost:** \$6,000,000

The North Broomfield Lift Station is the ultimate lift station to serve the northern area of Broomfield. The lift station will be built in phases.

**Background and Justification:**

The initial phase of this project will pump wastewater flows to the existing Anthem Lift Station until that facility reaches 70% capacity. The lift station modifications include replacement of the pumps for requirements to utilize the North Broomfield force main to the Waste Water Treatment Facility.

**Problem to be Solved and/or Benefit to Citizens:**

Modification to the North Broomfield Lift Station will be required for pumping requirements for the additional lift (head) and length of the North Broomfield Force main.

**Alternatives/Consequences if not Funded:**

Alternatives will be reviewed during the scoping and design phases of the project.

**Project Association:**

N/A

**Operating Budget Impact:**

The new pumping systems will increase maintenance cost due to the size of the systems.



|                         |  |                         |                  |
|-------------------------|--|-------------------------|------------------|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |                  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |                  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |                  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            | New lift station |
| <b>Timeline:</b>        |  | <b>Other</b>            |                  |

It is proposed that this project be funded in 2017.

**Estimated Project Time Table**

| <b>Steps to be completed</b>                 | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
|----------------------------------------------|-------------------|------------------------|---------------------|
| Design and development of construction plans | 2017              |                        | 25                  |
| Bid project and award construction agreement | 2017              |                        | 30                  |
| Construct project                            | 2017              |                        | 45                  |
|                                              |                   |                        |                     |

**Funding Source:** Utility License Fee

| <b>Prior Year Costs</b> | <b>2015 Actual</b>  | <b>2016 Funding</b> | <b>2017 Funding</b> | <b>2018 Funding</b>       |
|-------------------------|---------------------|---------------------|---------------------|---------------------------|
| 0                       | 0                   | 0                   | 600,000             | 5,400,000                 |
| <b>2019 Funding</b>     | <b>2020 Funding</b> | <b>2021 Funding</b> | <b>Future Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                   | 0                   | 0                   | 6,000,000                 |





## **City and County of Broomfield 2017 Capital Improvement Projects**

### ***Sewer - Collection System- Lines and Facilities Projects***

**Project Name:** **North Area Force Main (Subbasin 2 to WWTP)**

**Project #:** 13Z0208

**Project Description:**

**Total Project Cost:** \$13,804,121

The North Broomfield force main will be routed from the North Broomfield Lift Station to the Wastewater Treatment Facility.

**Background and Justification:**

The project is needed to provide capacity at the North Broomfield Lift Station to meet future growth in the northern area of Broomfield.

**Problem to be Solved and/or Benefit to Citizens:**

This project will eliminate wastewater flows to the existing Anthem Lift Station and is required by agreement to be designed prior to the Anthem Lift Station reaching 70% capacity.

**Alternatives/Consequences if not Funded:**

An alternative would be a sanitary sewer connection to the City of Northglenn Wastewater Treatment Facility.

**Project Association:**

N/A

**Operating Budget Impact:**

Operation and Maintenance costs will increase based on the length of the force main and transmission systems and potential odor control modifications at the WWTP.



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

It is proposed that this project be funded for design in 2014 and construction in 2016.

**Estimated Project Time Table**

| <b>Steps to be completed</b>                 | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
|----------------------------------------------|-------------------|------------------------|---------------------|
| Design and development of construction plans | 2014              |                        | 25                  |
| Bid project and award construction agreement |                   | 2016                   | 30                  |
| Construct project                            | 2017 -2018        |                        | 45                  |
|                                              |                   |                        |                     |

**Funding Source:** Utility License Fee

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 804,121                 | 0                       | 0                       | 1,300,000               | 11,700,000                |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                       | 0                       | 0                       | 13,804,121                |



## **City and County of Broomfield 2017 Capital Improvement Projects**

### ***Sewer - Collection System- Lines and Facilities Projects***

**Project Name:** **North Park - Gravity Sewer Lines**

**Project #:** 14H0014

**Project Description:**

**Total Project Cost:** \$2,120,000

Design and construct all gravity sewer lines that are 18 inches and greater in size within the North Park development area. In addition, construct two gravity lines that Broomfield is obligated to supply.

**Background and Justification:**

Within the development agreement for North Park, Broomfield is obligated to construct all gravity sewer lines greater than 18 inches in diameter as well as two lift stations and associated force mains within the North Park development. Preliminary design planning by an engineering firm retained by Broomfield indicates it may be feasible to construct gravity sewer lines in place of the lift stations and force mains. This project would include design and construction document development and construction of the gravity lines described above. Construction may be phased into two or three sections as development progresses.

**Problem to be Solved and/or Benefit to Citizens:**

If the sewer lines are not constructed, we will be in violation of the development agreement.

**Alternatives/Consequences if not Funded:**

Will not be able to provide sewer service to the North Park development area.

**Project Association:**

N/A

**Operating Budget Impact:**

This project will increase operating costs due to the maintenance on the additional sewer lines.



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

This project is funded in 2017.

**Estimated Project Time Table**

| <b>Steps to be completed</b>                 | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
|----------------------------------------------|-------------------|------------------------|---------------------|
| Design and development of construction plans | 2017              |                        | 30                  |
| Bid project and award construction agreement | 2017              |                        | 25                  |
| Construct project                            | 2017              |                        | 45                  |
|                                              |                   |                        |                     |

**Funding Source:** Utility License Fee

| <b>Prior Year Costs</b> | <b>2015 Actual</b>  | <b>2016 Funding</b> | <b>2017 Funding</b> | <b>2018 Funding</b>       |
|-------------------------|---------------------|---------------------|---------------------|---------------------------|
| 0                       | 0                   | 0                   | 2,120,000           | 0                         |
| <b>2019 Funding</b>     | <b>2020 Funding</b> | <b>2021 Funding</b> | <b>Future Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                   | 0                   | 0                   | 2,120,000                 |



## City and County of Broomfield 2017 Capital Improvement Projects

### Sewer - Collection System- Lines and Facilities Projects

**Project Name:** Sac Creek Basin - North Park Lift Station

**Project #:** 16J0042

**Project Description:**

**Total Project Cost:** \$3,000,000

This project is for the design and construction the Sac Creek Lift Station and force main as shown on the North Park Utility Plan, or if feasible, design and construction of gravity mains to serve the sewer basin.

**Background and Justification:**

Per the development agreement for North Park, Broomfield is obligated to construct all gravity sewer lines greater than 18 inches in diameter as well as two lift stations and associated force mains within the North Park development. Preliminary design planning, completed by an engineering firm retained by Broomfield, indicates it may be feasible to construct gravity sewer lines in place of the lift stations and force mains. Broomfield would be responsible for the cost of the gravity lines in the Sac Creek basin regardless of diameter. This project would include design and construction document development and construction of the lift station and force main, or gravity lines described above. Construction may be phased into 2 or 3 sections as development progresses.

**Problem to be Solved and/or Benefit to Citizens:**

This project will provide sewer service to the South Preble Creek basin within North Park.

**Alternatives/Consequences if not Funded:**

If not funded, Broomfield will not be able to provide sewer service to a portion of the North Park development area.

**Project Association:**

North Park Gravity Sewer Lines, South Preble Creek Lift Station.

**Operating Budget Impact:**

Once completed, operating costs will increase to support the new lift station or gravity lines.



|                  |  |                  |                  |
|------------------|--|------------------|------------------|
| Acres of park    |  | Miles of roadway |                  |
| L.F. of sidewalk |  | SF of roadway    |                  |
| L.F. of trail    |  | # of FTE         |                  |
| SF of bldg.      |  | Other            | New lift station |
| <b>Timeline:</b> |  | Other            |                  |

It is proposed that this project be funded in 2016.

| Estimated Project Time Table                 |            |                 |              |
|----------------------------------------------|------------|-----------------|--------------|
| Steps to be completed                        | Start Date | Completion Date | % of Project |
| Retain engineering firm and council approval | 2016       |                 | 20           |
| Design and permitting                        | 2016       |                 | 30           |
| Construction                                 | 2017       |                 | 50           |
|                                              |            |                 |              |

**Funding Source:** Utility License Fee

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 3,000,000    | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 3,000,000          |



# City and County of Broomfield 2017 Capital Improvement Projects

## Sewer - Collection System- Lines and Facilities Projects

Project Name: **South Preble Creek Lift Station**

Project #: 15G0009

### Project Description:

Total Project Cost: \$3,000,000

Design and construct the South Preble Creek Lift Station and force main as shown on the North Park Utility Plan, or if feasible design and construct gravity mains to serve the sewer basin.

### Background and Justification:

Per the development agreement for North Park, Broomfield is obligated to construct all gravity sewer lines greater than 18 inches in diameter as well as two lift stations and associated force mains within the North Park development. Preliminary design planning by an engineering firm retained by Broomfield indicates it may be feasible to construct gravity sewer lines in place of the lift stations and force mains. Broomfield would be responsible for the cost of the gravity lines in the South Preble Creek basin regardless of diameter.

### Problem to be Solved and/or Benefit to Citizens:

This project will provide sewer service to the South Preble Creek basin within North Park.

### Alternatives/Consequences if not Funded:

Will not be able to provide sewer service to a portion of the North Park development area.

### Project Association:

Construction could be coordinated with the North Park Gravity Sewer Lines and/or Sac Creek Lift Station

### Operating Budget Impact:



|                  |  |                  |                  |
|------------------|--|------------------|------------------|
| Acres of park    |  | Miles of roadway |                  |
| L.F. of sidewalk |  | SF of roadway    |                  |
| L.F. of trail    |  | # of FTE         |                  |
| SF of bldg.      |  | Other            | New lift station |
| Timeline:        |  | Other            |                  |

It is proposed that this project be funded in 2017.

### Estimated Project Time Table

| Steps to be completed                        | Start Date | Completion Date | % of Project |
|----------------------------------------------|------------|-----------------|--------------|
| Retain engineering firm and council approval | 2017       |                 | 30           |
| Design and permitting                        | 2017       |                 | 25           |
| Construction                                 | 2017       |                 | 45           |
|                                              |            |                 |              |

**Funding Source:** Utility License Fee

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 3,000,000    | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 3,000,000          |





## City and County of Broomfield 2017 Capital Improvement Projects

### Sewer - Treatment Facilities Projects

Project Name: **Wastewater Treatment Facility - Improvements - New  
Clean Water STDS - Temperature**

Project #: 17Z0205

#### Project Description:

**Total Project Cost: \$14,900,000**

The Wastewater Treatment Facility is issued a discharge permit from the State of Colorado Department of Public Health and Environment (CDPHE) to discharge treated wastewater to Big Dry Creek.

#### Background and Justification:

The discharge permit consists of limitations on specific pollutants. This project includes engineering design and construction of additional treatment processes to meet the temperature regulation and digester capacity.

#### Problem to be Solved and/or Benefit to Citizens:

Two major regulatory initiatives that will affect the 2015 renewal are CDPHE's existing temperature rule and nutrient quality rule. Broomfield's permit, issued in 2010, requires the City to begin monitoring for effluent temperature. The initial results indicate the wastewater facility discharge will not be able to comply with the daily maximum or weekly maximum average temperature requirements between the months of November and February.

#### Alternatives/Consequences if not Funded:

Between 2011 and 2015, Broomfield intends to explore options to (1) reduce effluent discharge temperature; and (2) opt out of these requirements through such regulatory compliance pathways as securing a waiver, variance, or site-specific temperature standards.

#### Project Association:

N/A

#### Operating Budget Impact:

N/A



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

It is proposed that the design portion of this project be funded in 2017.

| Estimated Project Time Table                              |            |                 |              |
|-----------------------------------------------------------|------------|-----------------|--------------|
| Steps to be completed                                     | Start Date | Completion Date | % of Project |
| Design and development                                    | 2017       |                 | 40           |
| Project timeline to be determined once design is complete |            |                 |              |
|                                                           |            |                 |              |
|                                                           |            |                 |              |

**Funding Source:** Utility Service Charge/License Fee

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 2,800,000    | 5,200,000          |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 6,900,000        | 0            | 0            | 0            | 14,900,000         |



## City and County of Broomfield 2017 Capital Improvement Projects

### Sewer - Stormwater

Project Name: **Alter Street and Industrial Lane - Storm Drainage Improvements**

Project #: 12F0057

**Project Description:**

**Total Project Cost: \$80,000**

This project would add stormwater inlets along Alter Street between Midway Boulevard and West 6th Avenue to improve street flooding issues. It would also make localized drainage improvements to Industrial Lane west of Alter Street.

**Background and Justification:**

The Industrial Lane improvements would include a segment of curb and gutter and a crossspan.

**Problem to be Solved and/or Benefit to Citizens:**

The work would improve street drainage, which will help preserve pavement life, and will limit ice build up along the roadways.

**Alternatives/Consequences if not Funded:**

Keep the existing condition.

**Project Association:**

N/A

**Operating Budget Impact:**

N/A

|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |



**Timeline:**

This project is proposed to be funded in 2017.

**Estimated Project Time Table**

| Steps to be completed                        | Start Date | Completion Date | % of Project |
|----------------------------------------------|------------|-----------------|--------------|
| Design/development of construction plans     |            | 2014            | 25           |
| Bid project and award construction agreement | 2017       |                 | 30           |
| Construct project                            | 2017       |                 | 45           |
|                                              |            |                 |              |

**Funding Source:** Utility License Fee

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 80,000       | 0                  |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 80,000             |



# City and County of Broomfield 2017 Capital Improvement Projects

## Sewer - Stormwater

Project Name: **Nissen Channel - Drainage Improvements Country Vista to Big Dry Creek (Broomfield Match 50%)**

Project #: 16H0050

### Project Description:

Total Project Cost: \$1,040,000

This project is part of the Lowell Blvd.-South project that is being completed with CDOT. This will fund a large box-type culvert under Lowell Boulevard.

### Background and Justification:

This project is part of multi-year project and is still in the planning stages. Total project cost is still to be determined.

### Problem to be Solved and/or Benefit to Citizens:

The City Park Drainage Way and Nissen Channel converge on the west side of Lowell Boulevard, and currently discharge into an undersized culvert under Lowell. The undersized culvert creates a wide floodplain area west of Lowell Boulevard. This project will remove Lowell Boulevard from the flood plain.

### Alternatives/Consequences if not Funded:

N/A

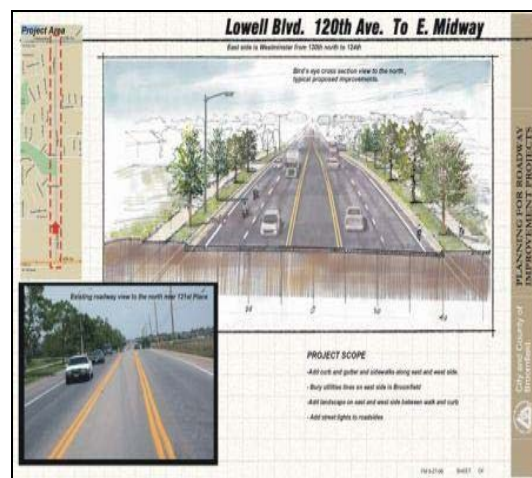
### Project Association:

This project will be coordinated with the Lowell Boulevard – 120th Avenue to East Midway Widening project.

### Operating Budget Impact:

None

|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |



It is proposed that this project be funded in 2016.

### Estimated Project Time Table

| Steps to be completed | Start Date | Completion Date | % of Project |
|-----------------------|------------|-----------------|--------------|
| Funding match         | 2016-2019  |                 | 100          |
|                       |            |                 |              |
|                       |            |                 |              |

**Funding Source:** Utility Service Charge

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 260,000      | 260,000      | 260,000            |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 260,000          | 0            | 0            | 0            | 1,040,000          |





## **City and County of Broomfield 2017 Capital Improvement Projects**

### **Sewer - Stormwater**

**Project Name: Wilcox Subdivision - McKay Lake Lateral Drainage Improvements**

**Project #: 16J0041**

#### **Project Description:**

**Total Project Cost: \$3,000,000**

This is a request for drainage improvements to the McKay Lake Lateral and Northwest Tributary in the Wilcox annexation area and along West 144th Avenue.

#### **Background and Justification:**

The scope of the project includes construction of an open channel along the 149th Avenue alignment between Community Ditch and the McKay Lateral, an open channel along the west side of Zuni Street from the McKay Lateral and West 144th Avenue, and an open channel along West 144th Avenue from the west side of Clay Street to the McKay Lateral east of Zuni. The project includes roadway culverts under Clay Street and Zuni Street. Drainage easements and/or right-of-way will be required as well as coordination, and possibly participation, from the City of Westminster.

#### **Problem to be Solved and/or Benefit to Citizens:**

Drainage from the Wilcox annexation area is poorly defined and problematic. In the McKay Lake Basin (north area of the Wilcox area), the residential area drains to Community Ditch, which causes problems with the Farmers Reservoir and Irrigation Company (FRICO), and does not meet Broomfield specifications as stormwater is not allowed to discharge to irrigation ditches. FRICO has asked that Broomfield make improvements to convey water to the McKay Lateral ditch as called for in the McKay Lake Outfall Systems plan developed by Broomfield, Westminster and the Urban Drainage and Flood Control District. The improvements would help with flooding along the north side of West 144th Avenue.

#### **Alternatives/Consequences if not Funded:**

Drainage conditions will remain poor in the Wilcox annexation area and along West 144th Avenue.

#### **Project Association:**

This project replaces two drainage improvement projects shown in the Long Range Plan - 152nd Avenue at Wilcox Storm Drainage Culvert, and Zuni Street at Wilcox Estates, storm drainage culvert.

#### **Operating Budget Impact:**

The project wouldn't significantly affect operating costs. There would be more channel to maintain, however, Streets is currently maintaining the undefined shoulders.



|                         |  |                         |  |
|-------------------------|--|-------------------------|--|
| <b>Acres of park</b>    |  | <b>Miles of roadway</b> |  |
| <b>L.F. of sidewalk</b> |  | <b>SF of roadway</b>    |  |
| <b>L.F. of trail</b>    |  | <b># of FTE</b>         |  |
| <b>SF of bldg.</b>      |  | <b>Other</b>            |  |
| <b>Timeline:</b>        |  | <b>Other</b>            |  |

It is proposed that this project be funded for design in 2016 and construction in 2017-2018.

| <b>Estimated Project Time Table</b>                  |                   |                        |                     |
|------------------------------------------------------|-------------------|------------------------|---------------------|
| <b>Steps to be completed</b>                         | <b>Start Date</b> | <b>Completion Date</b> | <b>% of Project</b> |
| Project Scope, coordination and IGA with Westminster | 2016              |                        | 10                  |
| Survey and design                                    | 2016              |                        | 10                  |
| Property Acquisition                                 | 2017              |                        | 10                  |
| Construction                                         | 2017              |                        | 70                  |



## ***City and County of Broomfield***

### ***2017 Capital Improvement Projects***

#### ***Sewer - Stormwater***

**Funding Source:**     Utility License Fee

| <b>Prior Year Costs</b> | <b>2015<br/>Actual</b>  | <b>2016<br/>Funding</b> | <b>2017<br/>Funding</b> | <b>2018<br/>Funding</b>   |
|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|
| 0                       | 0                       | 200,000                 | 1,300,000               | 1,500,000                 |
| <b>2019<br/>Funding</b> | <b>2020<br/>Funding</b> | <b>2021<br/>Funding</b> | <b>Future<br/>Needs</b> | <b>Total Project Cost</b> |
| 0                       | 0                       | 0                       | 0                       | 3,000,000                 |



## City and County of Broomfield 2017 Capital Improvement Projects

### Reuse Water - Distribution - Lines and Facilities Projects

**Project Name:** Heit Pit - Pump Station/Inlet Improvements

**Project #:** 10C0084

**Project Description:**

**Total Project Cost:** \$2,464,280

This project will be the last of three major improvements at Broomfield's Heit Pit. This phase of the project will provide a connection between Heit Pit and the splitter structure of the outlet facility.

**Background and Justification:**

Significant components include a discharge apron along the side of the pit to serve as a reservoir inlet, and an outlet tower and pump station to extract water from the reservoir.

**Problem to be Solved and/or Benefit to Citizens:**

The improvements are necessary to convert Heit Pit into an operational storage facility and support the full potential of the non-potable water system.

**Alternatives/Consequences if not Funded:**

No alternatives were reviewed for this project.

**Project Association:**

N/A

**Operating Budget Impact:**

N/A

|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |



It is proposed that design for this project be funded in 2017 and construction in 2018.

#### Estimated Project Time Table

| Steps to be completed                                | Start Date | Completion Date | % of Project |
|------------------------------------------------------|------------|-----------------|--------------|
| Design and development of construction plans         | 2017       |                 | 40           |
| A schedule will be proposed once design is complete. |            |                 |              |
|                                                      |            |                 |              |
|                                                      |            |                 |              |

**Funding Source:** Utility License Fee

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 616,070      | 1,848,210          |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 2,464,280          |



# City and County of Broomfield 2017 Capital Improvement Projects

## Reuse Water - Distribution - Lines and Facilities Projects

Project Name: **Meadow Island Diversion Structure**

Project #: 16D0035

**Project Description:**

Total Project Cost: \$422,700

Construct a new water diversion and conveyance facility from Meadow Island ditch to Heit Pit.

**Background and Justification:**

Broomfield entered into a carriage agreement with Meadow Island #1 Ditch Company in 2009. The agreement allows Broomfield to use excess capacity in the ditch, when available, to deliver water from the South Platte River to Heit Pit.

**Problem to be Solved and/or Benefit to Citizens:**

N/A

**Alternatives/Consequences if not Funded:**

No alternatives were reviewed for this project.

**Project Association:**

N/A

**Operating Budget Impact:**

This project will increase operating and maintenance costs by approximately \$12,000 per year.



|                  |  |                  |  |
|------------------|--|------------------|--|
| Acres of park    |  | Miles of roadway |  |
| L.F. of sidewalk |  | SF of roadway    |  |
| L.F. of trail    |  | # of FTE         |  |
| SF of bldg.      |  | Other            |  |
| Timeline:        |  | Other            |  |

It is proposed that design for this project be funded for design in 2015 and construction in 2016.

**Estimated Project Time Table**

| Steps to be completed            | Start Date | Completion Date | % of Project |
|----------------------------------|------------|-----------------|--------------|
| Design project                   | 2015       |                 | 30           |
| Remaining project schedule - TBD |            |                 |              |
|                                  |            |                 |              |
|                                  |            |                 |              |

**Funding Source:** Utility License Fee

| Prior Year Costs | 2015 Actual  | 2016 Funding | 2017 Funding | 2018 Funding       |
|------------------|--------------|--------------|--------------|--------------------|
| 0                | 0            | 0            | 84,540       | 338,160            |
| 2019 Funding     | 2020 Funding | 2021 Funding | Future Needs | Total Project Cost |
| 0                | 0            | 0            | 0            | 422,700            |



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## **Other Entities**







# BROOMFIELD URBAN RENEWAL AUTHORITY



**BROOMFIELD URBAN RENEWAL AUTHORITY**

Randy Ahrens - Chairperson

Liz Law-Evans

Stan Jezierski

Mike Shelton

Sharon Tessier

Sam Taylor

Bette Erickson

Greg Stokes

Kevin Kreeger

Martha Derda

David Beacom

Charles Ozaki - Executive Director

Kevin Standbridge - Assistant Executive Director



# CITY AND COUNTY MANAGER

One DesCombes Drive • Broomfield, CO 80020 • 303.438.6300 • [www.broomfield.org](http://www.broomfield.org)

## BUDGET MESSAGE

TO: Mayor and City Council

FROM: Charles Ozaki, City and County Manager

**SUBJECT: 2017 Proposed Budget for the Broomfield Urban Renewal Authority**

DATE: January 1, 2017

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The Broomfield Urban Renewal Authority (BURA) was organized to finance various improvement projects within the Authority's boundaries. Incremental tax revenues, including sales, use, and property, are the primary funding sources for BURA. In August 2013, the Authority realigned the urban renewal boundaries and added new areas.

BURA also makes payments to the City and County of Broomfield to cover administration costs and professional services related to the development of urban renewal areas. In the 2017 budget, these administrative and professional services expenditures are projected to be \$2,500,000. Other specific project areas that are addressed in the 2017 budget are outlined below.

### **AMENDED WEST 120<sup>TH</sup> AVENUE GATEWAY CORRIDOR**

This URA includes areas of the previous West 120<sup>th</sup> Gateway Corridor URA, specifically Barbers/Walmart and Broomfield Town Center. Additionally, it includes the area along the north side of West 120<sup>th</sup> Avenue between Broomfield Town Center and the Safeway shopping center. The southwest corner of Main Street and West 120<sup>th</sup> Avenue is also included.

The parcel of land previously identified as the Barber property was acquired for re-development by Walmart in 2009. Walmart broke ground on that parcel for a retail superstore in July 2009 and opened the store in May 2010.

An agreement with Walmart and the Barber family commits BURA to share the sales tax revenues from that retail store to fund relocation costs of the Barber family's business and installation of public infrastructure built by the developer. Additionally, land adjacent to the Walmart site is being developed by another development group for retail and commercial uses. Several establishments have opened for business since 2008. Amounts committed by BURA through the sales tax sharing agreements in the 2017 budget are estimated at \$899,834.

Until funds are needed within the project to fund additional improvements identified in the long-range development plan, available balances in the West 120<sup>th</sup> Avenue Gateway Corridor project fund are being used for short term advances to other urban renewal areas to finance their early development periods when revenues are growing. These advances are non-interest bearing and will be repaid as the development in the borrowing area generates sufficient revenues. In 2017, these advances are projected to be \$2,321,415.

## **BROOMFIELD PLAZA/CIVIC CENTER**

This area includes the Broomfield Plaza Shopping Center (the shopping area at West 120th & Sheridan) and the area between Main Street on the west, Ash Street on the east, East 1<sup>st</sup> Avenue on the south and the City and County of Broomfield buildings on the north. The Civic Center Vision is being developed for this area. In 2016, several new retail businesses opened in this BURA area, including Jax Mercantile. Planning for development of this area is currently underway as a public private partnership in association with Urban Neighborhoods and City Street Ventures.

## **LOWELL GATEWAY**

This area is between Lowell Blvd on the east, Tennyson Way on the west, West 121<sup>st</sup> Place on the north and West 120<sup>th</sup> Avenue on the south. Projects for this area, previously part of the West 120<sup>th</sup> Avenue Gateway Corridor URA, have not been identified at this time.

## **NORTH PARK PROJECT**

In October of 2009, the Council approved the North Park Urban Renewal Plan for property located south of State Highway 7, west of I-25, and north of the Northwest Parkway. This area is being developed by McWhinney CCOB Land Investments LLC. The project's objectives include provisions for 17.2 million square feet of mixed use commercial development, an applied research and science park, up to 6,205 residential units, and the development of a 145 acre open land system including parks, public plazas and squares, as well as a 41 acre athletic practice field facility. Construction of multi-family residential units is underway and a major commercial business has announced plans for development of a \$400 million project in this URA

BURA participates in revenue sharing agreements with the Metro Districts for that area and with the North Metro Fire and Rescue District. It is anticipated that a revenue sharing agreement will also be entered into with Adams County School District #12 in the future. These agreements assist the districts in fulfilling their obligations to provide facilities and services in this area. In the 2017 budget, \$116,999 is included for these revenue sharing obligations.

## **NORTH PARK WEST PROJECT**

In April of 2004, the City Council approved the North Park West Urban Renewal Plan for the area north of State Highway 7 and west of I-25. This area is currently in the early stages of development. The Plan's objectives include implementation of the Master Plan and the I-25 Sub-Area Plan, creation of a gateway image, elimination and prevention of blight, promotion of economic growth, and upgrading public infrastructure in the area. In October 2008, Children's Hospital opened an Ambulatory Surgery Center and Clinic in the project area. BURA funds were used to pay for sewer and water license fees for the Children's Hospital facility. Construction on the National Archives and Records Administration facility was completed in 2012. In 2013, a residential development of 161 single family homes was approved and construction began in 2014. In 2016, a major retailer purchased land and announced plans to open a regional store in this area.

BURA currently participates in property tax sharing agreements with the North Park West Metro District and the North Metro Fire and Rescue District. In addition, an agreement with St. Vrain School District has been approved. In addition, agreements sharing Sales and Use taxes and Service Expansion Fees (SEF) are in place for this URA. These agreements ensure that the developers can

fulfill their obligations to provide facilities and services in this area. The 2017 expenditure budget for this urban renewal area includes these revenue sharing obligations in the amount of \$1,751,861.

#### **ORIGINAL BROOMFIELD**

This URA is bounded by US Highway 36 on the west, Main Street on the east, West 120<sup>th</sup> Avenue on the north and the City and County of Broomfield border on the south. Projects for this are being evaluated and will be incorporated in future budgets.

#### **US 36 WEST CORRIDOR**

This URA includes the Broomfield Shopping Center and extends northwest along US Highway 36 up to and including the Flatirons Marketplace shopping area. The balance from the Broomfield Shopping Center URA was transferred to this URA and will be used for future projects when they are identified.

#### **WADSWORTH INTERCHANGE PROJECT (1STBANK CENTER)**

In June of 2005, the Wadsworth Interchange Project, located east of Wadsworth Blvd and south of U.S. 36, was created to facilitate the Arista transit oriented development project. Included was the issuance of \$61 million in bonds and notes to finance construction of the 1STBANK Center. Revenue sources for this taxing area include property tax incremental revenue and a portion of the sales taxes generated from retail operations within the Arista development. The bond issue included capitalized interest to make debt service payments through June 2009. Development in Arista has progressed slower than planned. Transfers from the Debt Service Reserve and advances from other urban renewal areas (West 120<sup>th</sup> Avenue Gateway, West Midway Extension and North Park West) have been necessary in the short term to fund current debt service. Projected advances from the other areas included in the 2017 budget total \$2,321,415. Debt service payments included in the 2017 budget equal \$3,865,000.

The event center operator, Peak Entertainment, continues to show success as they enter the sixth year of their contract with BURA. Since 2010, BURA has funded capital improvements for the event center and adjacent parking lots. Additionally, BURA annually advances approximately \$352,000 to the Arista Metro District representing parking revenues from events at the center that are pledged to support the Arista Metro District's bond debt service associated with the parking garage adjacent to the center. Peak Entertainment reimburses BURA for the parking advance annually, in October of the following year. The Proposed Budget anticipates continuation of the moral obligation pledge to support debt service on the Arista Metro District parking bonds. These equal \$500,000 in both 2016 and 2017. BURA is also participating in property tax sharing agreements for this URA with the Arista Metro District and the North Metro Fire and Rescue District. These agreements ensure that both districts fulfill their obligations to provide facilities and services in this area. In the 2017 budget, payments under the tax sharing agreements are projected to be \$3,038,909.

#### **WEST MIDWAY EXTENSION (HUNTER DOUGLAS PROJECT)**

This urban renewal area reached its termination date in 2013 and consequently revenue allocation ceased. When the advances to Wadsworth Interchange Urban Renewal are repaid the planned project will proceed. Improvements in this area, including an extension of Midway Boulevard to provide a west access to the area, were originally financed with the issuance of the Series 1988A

BURA Revenue Bonds. Debt repayments on these bonds were completed in 2008. Property tax increment revenues from this taxing area supported the debt service payments and provide for continuing infrastructure improvements within BURA. An additional improvement planned in this taxing area is to connect Midway Boulevard to Industrial Lane at approximately Hoyt Street providing vehicular, pedestrian and bicycle connections. This portion of the project will improve the traffic options in the area, and includes a plan to cross the railroad tracks to provide additional access to the area. The design process is currently moving forward with plans for a bike/pedestrian bridge. This will include working with Hunter Douglas to acquire a parcel and pursuing permits from Burlington Northern Santa Fe Railroad to cross their tracks with that structure. The inclusion of the corridor in the FasTracks program has caused some uncertainty as to the ultimate trackage in the corridor and thus the bridge span necessary to cross the railroad right-of-way. It is unknown at this time when the decision on the necessary bridge span will be made.

### CONCLUSION

The Broomfield Urban Renewal Authority is meeting its goal of improving the image of Broomfield's gateways and expanding diversification into a solid commercial and retail base. Going forward, the projects outlined above will continue to provide valuable assets to the Broomfield community.

Respectfully submitted,



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Charles Ozaki  
City and County Manager

**TABLE 1**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**ASSESSED VALUATION, MILL LEVIES, AND PROPERTY TAX INCREMENT REVENUES**

| <b>ASSESSED VALUATION</b>                                  |                         |                                     |                                    |                                     |                             |                            |
|------------------------------------------------------------|-------------------------|-------------------------------------|------------------------------------|-------------------------------------|-----------------------------|----------------------------|
| <b>Assessed Valuation<br/>by Urban Renewal Area (BURA)</b> | <b>Amended<br/>2015</b> | <b>Original<br/>Budget<br/>2016</b> | <b>Revised<br/>Budget<br/>2016</b> | <b>Original<br/>Budget<br/>2017</b> | <b>Budget % Chg</b>         |                            |
|                                                            |                         |                                     |                                    |                                     | <b>16 Original<br/>2017</b> | <b>16 Revised<br/>2017</b> |
| Amended West 120th Ave Gateway Corridor                    | \$ 28,682,283           | \$ 28,362,398                       | \$ 29,379,013                      | \$ 29,446,863                       | 3.82%                       | 0.23%                      |
| Lowell Gateway                                             | 199,660                 | 445,501                             | 223,882                            | 224,452                             | -49.62%                     | 0.25%                      |
| North Park                                                 | 44,039                  | 450,237                             | 459,126                            | 1,557,666                           | 245.97%                     | 239.27%                    |
| North Park West                                            | 8,929,882               | 12,055,748                          | 11,980,715                         | 14,155,369                          | 17.42%                      | 18.15%                     |
| Original Broomfield                                        | -                       | 2,196,239                           | 2,588,710                          | 2,780,839                           | 26.62%                      | 7.42%                      |
| U.S.36 West Corridor                                       | 684,345                 | -                                   | 763,092                            | 229,812                             | NA                          | -69.88%                    |
| Wadsworth Interchange (Event Center)                       | 18,201,045              | 23,100,234                          | 22,849,080                         | 32,359,502                          | 40.08%                      | 41.62%                     |
| Broomfield Plaza/Civic Center                              | -                       | -                                   | -                                  | 397,420                             | NA                          | NA                         |
|                                                            | <b>\$ 56,741,254</b>    | <b>\$ 66,610,357</b>                | <b>\$ 68,243,618</b>               | <b>\$ 81,151,923</b>                | <b>21.83%</b>               | <b>18.92%</b>              |

| <b>MILL LEVY</b>                                  |                         |                                     |                                    |                                     |                             |                            |
|---------------------------------------------------|-------------------------|-------------------------------------|------------------------------------|-------------------------------------|-----------------------------|----------------------------|
| <b>Mill Levy<br/>by Urban Renewal Area (BURA)</b> | <b>Amended<br/>2015</b> | <b>Original<br/>Budget<br/>2016</b> | <b>Revised<br/>Budget<br/>2016</b> | <b>Original<br/>Budget<br/>2017</b> | <b>Budget % Chg</b>         |                            |
|                                                   |                         |                                     |                                    |                                     | <b>16 Original<br/>2017</b> | <b>16 Revised<br/>2017</b> |
| Amended West 120th Avenue Gateway Corridor        | 98.844                  | 64.381                              | 96.282                             | 96.282                              | 49.55%                      | 0.00%                      |
| Lowell Gateway                                    | 109.427                 | 109.427                             | 110.250                            | 110.250                             | 0.75%                       | 0.00%                      |
| North Park                                        | 106.853                 | 106.853                             | 138.215                            | 138.215                             | 29.35%                      | 0.00%                      |
| North Park West                                   | 124.007                 | 124.007                             | 140.839                            | 140.839                             | 13.57%                      | 0.00%                      |
| Original Broomfield                               | 92.149                  | 92.149                              | 91.721                             | 91.721                              | -0.46%                      | 0.00%                      |
| U.S.36 West Corridor                              | 105.194                 | -                                   | 96.728                             | 96.728                              | NA                          | 0.00%                      |
| Wadsworth Interchange (Event Center)              | 166.776                 | 166.776                             | 164.006                            | 164.006                             | -1.66%                      | 0.00%                      |
| Broomfield Plaza/Civic Center                     | -                       | -                                   | -                                  | 100.650                             | NA                          | NA                         |

| <b>PROPERTY TAX INCREMENT REVENUE</b>                                  |                         |                                     |                                    |                                     |                             |                            |
|------------------------------------------------------------------------|-------------------------|-------------------------------------|------------------------------------|-------------------------------------|-----------------------------|----------------------------|
| <b>Property Tax Increment Revenue<br/>by Urban Renewal Area (BURA)</b> | <b>Amended<br/>2015</b> | <b>Original<br/>Budget<br/>2016</b> | <b>Revised<br/>Budget<br/>2016</b> | <b>Original<br/>Budget<br/>2017</b> | <b>Budget % Chg</b>         |                            |
|                                                                        |                         |                                     |                                    |                                     | <b>16 Original<br/>2017</b> | <b>16 Revised<br/>2017</b> |
| Amended West 120th Avenue Gateway Corridor                             | \$ 2,835,066            | \$ 1,825,992                        | \$ 2,828,667                       | \$ 2,835,200                        | 55.27%                      | 0.23%                      |
| Lowell Gateway                                                         | 22,634                  | 48,750                              | 24,683                             | 24,746                              | -49.24%                     | 0.26%                      |
| North Park                                                             | 4,887                   | 48,109                              | 63,458                             | 215,292                             | 347.51%                     | 239.27%                    |
| North Park West                                                        | 1,142,606               | 1,495,002                           | 1,687,347                          | 1,993,622                           | 33.35%                      | 18.15%                     |
| U.S.36 West Corridor                                                   | 64,245                  | -                                   | 73,812                             | 22,229                              | NA                          | -69.88%                    |
| Original Broomfield                                                    | -                       | 202,381                             | 237,439                            | 255,061                             | 26.03%                      | 7.42%                      |
| Wadsworth Interchange (Event Center)                                   | 3,108,388               | 3,852,566                           | 3,747,385                          | 5,307,151                           | 37.76%                      | 41.62%                     |
| Broomfield Plaza/Civic Center                                          | -                       | -                                   | -                                  | 40,000                              | NA                          | NA                         |
| Property Tax Revenue                                                   | <b>\$ 7,177,826</b>     | <b>\$ 7,472,800</b>                 | <b>\$ 8,662,791</b>                | <b>\$ 10,693,301</b>                | <b>43.10%</b>               | <b>23.44%</b>              |



**TABLE 2**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**TOTAL BUDGET SUMMARY - ALL URBAN RENEWAL AREAS**

| Sources and<br>Uses of Funds                    | Amended<br>2015     | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|-------------------------------------------------|---------------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                                 |                     |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                         |                     |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>                        |                     |                            |                           |                            |                     |                    |
| Amended West 120th Avenue Gateway Corridor BURA | 4,404,681           | 1,125,682                  | 3,010,674                 | 2,598,652                  | 130.85%             | -13.69%            |
| Broomfield Plaza/Civic Center BURA              | -                   | -                          | -                         | -                          | NA                  | NA                 |
| General BURA Services BURA                      | -                   | -                          | -                         | 53,771                     | NA                  | NA                 |
| Lowell Gateway BURA                             | -                   | 22,618                     | 22,634                    | 15,153                     | -33.00%             | -33.05%            |
| North Park BURA                                 | 14,817              | 18,243                     | 19,048                    | 40,172                     | 120.21%             | 110.90%            |
| North Park West BURA                            | 531,047             | 7,055                      | 563,401                   | 635,260                    | 8904.39%            | 12.75%             |
| Original Broomfield BURA                        | -                   | -                          | -                         | 152,862                    | NA                  | NA                 |
| US 36 West Corridor BURA                        | 313,355             | 352,047                    | 352,614                   | 226,426                    | -35.68%             | -35.79%            |
| Wadsworth Interchange BURA - Event Center       | -                   | -                          | -                         | -                          | NA                  | NA                 |
| West Midway Extended BURA                       | 2,743               | 2,743                      | 2,743                     | 2,743                      | 0.00%               | 0.00%              |
| <b>Total Beginning Balance</b>                  | <b>\$ 5,266,643</b> | <b>\$ 1,528,388</b>        | <b>\$ 3,971,114</b>       | <b>\$ 3,725,039</b>        | <b>143.72%</b>      | <b>-6.20%</b>      |
| <b>Revenues</b>                                 |                     |                            |                           |                            |                     |                    |
| Amended West 120th Avenue Gateway Corridor BURA | 4,035,358           | 3,379,422                  | 4,364,937                 | 5,894,561                  | 74.43%              | 35.04%             |
| Broomfield Plaza/Civic Center BURA              | -                   | -                          | 278,554                   | 326,910                    | NA                  | 17.36%             |
| General BURA Services BURA                      | 1,623,913           | 1,645,596                  | 2,264,421                 | 2,640,295                  | 60.45%              | 16.60%             |
| Lowell Gateway BURA                             | 22,634              | 48,750                     | 24,683                    | 24,746                     | -49.24%             | 0.26%              |
| North Park BURA                                 | 4,887               | 97,548                     | 117,742                   | 260,836                    | 167.39%             | 121.53%            |
| North Park West BURA                            | 1,404,541           | 1,694,216                  | 2,178,220                 | 2,085,721                  | 23.11%              | -4.25%             |
| Original Broomfield BURA                        | -                   | 202,381                    | 237,439                   | 255,061                    | 26.03%              | 7.42%              |
| US 36 West Corridor BURA                        | 64,245              | -                          | 73,812                    | 22,229                     | NA                  | -69.88%            |
| Wadsworth Interchange BURA - Event Center       | 7,183,954           | 7,452,596                  | 6,764,183                 | 8,148,327                  | 9.34%               | 20.46%             |
| West Midway Extended BURA                       | -                   | -                          | -                         | -                          | NA                  | NA                 |
| <b>Total Revenues</b>                           | <b>14,339,532</b>   | <b>14,520,509</b>          | <b>16,303,991</b>         | <b>19,658,686</b>          | <b>35.39%</b>       | <b>20.58%</b>      |
| <b>Total Sources of Funds</b>                   |                     |                            |                           |                            |                     |                    |
| Amended West 120th Avenue Gateway Corridor BURA | 8,440,039           | 4,505,104                  | 7,375,611                 | 8,493,213                  | 88.52%              | 15.15%             |
| Broomfield Plaza/Civic Center BURA              | -                   | -                          | 278,554                   | 326,910                    | NA                  | 17.36%             |
| General BURA Services BURA                      | 1,623,913           | 1,645,596                  | 2,264,421                 | 2,694,066                  | 63.71%              | 18.97%             |
| Lowell Gateway BURA                             | 22,634              | 71,368                     | 47,317                    | 39,899                     | -44.09%             | -15.68%            |
| North Park BURA                                 | 19,704              | 115,791                    | 136,790                   | 301,008                    | 159.96%             | 120.05%            |
| North Park West BURA                            | 1,935,588           | 1,701,271                  | 2,741,621                 | 2,720,981                  | 59.94%              | -0.75%             |
| Original Broomfield BURA                        | -                   | 202,381                    | 237,439                   | 407,923                    | 101.56%             | 71.80%             |
| US 36 West Corridor BURA                        | 377,600             | 352,047                    | 426,426                   | 248,655                    | -29.37%             | -41.69%            |
| Wadsworth Interchange BURA - Event Center       | 7,183,954           | 7,452,596                  | 6,764,183                 | 8,148,327                  | 9.34%               | 20.46%             |
| West Midway Extended BURA                       | 2,743               | 2,743                      | 2,743                     | 2,743                      | 0.00%               | 0.00%              |
| <b>Total Sources of Funds</b>                   | <b>19,606,175</b>   | <b>16,048,897</b>          | <b>20,275,105</b>         | <b>23,383,725</b>          | <b>45.70%</b>       | <b>15.33%</b>      |
| <i>Use of Funds</i>                             |                     |                            |                           |                            |                     |                    |
| <b>Expenditures</b>                             |                     |                            |                           |                            |                     |                    |
| Amended West 120th Avenue Gateway Corridor BURA | 5,429,365           | 4,483,084                  | 4,776,959                 | 6,461,553                  | 44.13%              | 35.26%             |
| Broomfield Plaza/Civic Center BURA              | -                   | -                          | 278,554                   | 286,910                    | NA                  | 3.00%              |
| General BURA Services BURA                      | 1,623,913           | 1,645,596                  | 2,210,650                 | 2,685,000                  | 63.16%              | 21.46%             |
| Lowell Gateway BURA                             | -                   | 60,750                     | 32,164                    | 20,000                     | -67.08%             | -37.82%            |
| North Park BURA                                 | 656                 | 64,889                     | 96,618                    | 166,999                    | 157.36%             | 72.84%             |
| North Park West BURA                            | 1,372,187           | 1,694,341                  | 2,106,361                 | 2,501,861                  | 47.66%              | 18.78%             |
| Original Broomfield BURA                        | -                   | 200,000                    | 84,577                    | 150,000                    | -25.00%             | 77.35%             |
| US 36 West Corridor BURA                        | 24,986              | 348,000                    | 200,000                   | 167,295                    | -51.93%             | -16.35%            |
| Wadsworth Interchange BURA - Event Center       | 7,183,954           | 7,452,596                  | 6,764,183                 | 8,148,327                  | 9.34%               | 20.46%             |
| West Midway Extended BURA                       | -                   | -                          | -                         | -                          | NA                  | NA                 |
| <b>Total Use of Funds</b>                       | <b>15,635,061</b>   | <b>15,949,256</b>          | <b>16,550,066</b>         | <b>20,587,945</b>          | <b>29.08%</b>       | <b>24.40%</b>      |
| <b>Ending Balance</b>                           |                     |                            |                           |                            |                     |                    |
| Amended West 120th Avenue Gateway Corridor BURA | 3,010,674           | 22,020                     | 2,598,652                 | 2,031,660                  | 9126.43%            | -21.82%            |
| Broomfield Plaza/Civic Center BURA              | -                   | -                          | -                         | 40,000                     | NA                  | NA                 |
| General BURA Services BURA                      | -                   | -                          | 53,771                    | 9,066                      | NA                  | -83.14%            |
| Lowell Gateway BURA                             | 22,634              | 10,618                     | 15,153                    | 19,899                     | 87.41%              | 31.32%             |
| North Park BURA                                 | 19,048              | 50,902                     | 40,172                    | 134,009                    | 163.27%             | 233.59%            |
| North Park West BURA                            | 563,401             | 6,930                      | 635,260                   | 219,120                    | 3061.90%            | -65.51%            |
| Original Broomfield BURA                        | -                   | 2,381                      | 152,862                   | 257,923                    | 10732.55%           | 68.73%             |
| US 36 West Corridor BURA                        | 352,614             | 4,047                      | 226,426                   | 81,360                     | 1910.38%            | -64.07%            |
| Wadsworth Interchange BURA - Event Center       | -                   | -                          | -                         | -                          | NA                  | NA                 |
| West Midway Extended BURA                       | 2,743               | 2,743                      | 2,743                     | 2,743                      | 0.00%               | 0.00%              |
| <b>Total Ending</b>                             | <b>3,971,114</b>    | <b>99,641</b>              | <b>3,725,039</b>          | <b>2,795,780</b>           | <b>2705.85%</b>     | <b>-24.95%</b>     |

**TABLE 3A**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA**  
**SUMMARY**  
**SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds                               | Actual<br>2015      | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|------------------------------------------------------------|---------------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                                            |                     |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                                    |                     |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>                                   | <b>\$ 4,404,681</b> | <b>\$ 1,125,682</b>        | <b>\$ 3,010,674</b>       | <b>\$ 2,598,652</b>        | <b>130.85%</b>      | <b>-13.69%</b>     |
| <b>Revenues</b>                                            |                     |                            |                           |                            |                     |                    |
| <b>Taxes</b>                                               |                     |                            |                           |                            |                     |                    |
| Property Tax Increment                                     | \$ 2,835,066        | \$ 1,825,992               | \$ 2,828,667              | \$ 2,835,200               | 55.27%              | 0.23%              |
| Sales Tax                                                  | 1,200,280           | 1,203,430                  | 1,236,270                 | 1,273,361                  | 5.81%               | 3.00%              |
| <b>Total Taxes</b>                                         | <b>\$ 4,035,346</b> | <b>\$ 3,029,422</b>        | <b>\$ 4,064,937</b>       | <b>\$ 4,108,561</b>        | <b>35.62%</b>       | <b>1.07%</b>       |
| <b>Interest Earnings &amp; Miscellaneous Revenue</b>       |                     |                            |                           |                            |                     |                    |
| Interest                                                   | \$ 12               | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| Intra Fund Transfer                                        | -                   | 350,000                    | 300,000                   | 1,786,000                  | 410.29%             | 495.33%            |
| <b>Total Interest Earnings &amp; Miscellaneous Revenue</b> | <b>\$ 12</b>        | <b>\$ 350,000</b>          | <b>\$ 300,000</b>         | <b>\$ 1,786,000</b>        | <b>410.29%</b>      | <b>495.33%</b>     |
|                                                            |                     |                            |                           |                            | <b>NA</b>           | <b>NA</b>          |
| <b>Total Revenue</b>                                       | <b>\$ 4,035,358</b> | <b>\$ 3,379,422</b>        | <b>\$ 4,364,937</b>       | <b>\$ 5,894,561</b>        | <b>74.43%</b>       | <b>35.04%</b>      |
| <b>Total Sources of Funds</b>                              | <b>\$ 8,440,039</b> | <b>\$ 4,505,104</b>        | <b>\$ 7,375,611</b>       | <b>\$ 8,493,213</b>        | <b>88.52%</b>       | <b>15.15%</b>      |
| <i>Uses of Funds</i>                                       |                     |                            |                           |                            |                     |                    |
| <b>Expenditures</b>                                        |                     |                            |                           |                            |                     |                    |
| Advance To Wadsworth Interchange                           | \$ 3,434,662        | \$ 3,017,573               | \$ 2,450,334              | \$ 2,263,719               | -24.98%             | -7.62%             |
| Allocation to General BURA                                 | 1,078,683           | 246,846                    | 1,136,000                 | 1,500,000                  | 507.67%             | 32.04%             |
| Infrastructure Improvements                                | 57,907              | -                          | -                         | -                          | NA                  | NA                 |
| Intra Fund Transfer                                        | -                   | 350,000                    | 300,000                   | 1,786,000                  | 410.29%             | 495.33%            |
| Payment to Developer (Broomfield Corner)                   | 144,017             | 148,135                    | 148,330                   | 152,780                    | 3.14%               | 3.00%              |
| Professional Services                                      | 6,332               | 17,000                     | 17,000                    | 12,000                     | -29.41%             | -29.41%            |
| Transfer to Reserve                                        | 707,764             | 703,530                    | 725,295                   | 747,054                    | 6.19%               | 3.00%              |
| <b>Total Expenditures</b>                                  | <b>\$ 5,429,365</b> | <b>\$ 4,483,084</b>        | <b>\$ 4,776,959</b>       | <b>\$ 6,461,553</b>        | <b>44.13%</b>       | <b>35.26%</b>      |
| <b>Total Uses of Funds</b>                                 | <b>\$ 5,429,365</b> | <b>\$ 4,483,084</b>        | <b>\$ 4,776,959</b>       | <b>\$ 6,461,553</b>        | <b>44.13%</b>       | <b>35.26%</b>      |
| <b>Ending Balance</b>                                      | <b>\$ 3,010,674</b> | <b>\$ 22,020</b>           | <b>\$ 2,598,652</b>       | <b>\$ 2,031,660</b>        | <b>9126.43%</b>     | <b>-21.82%</b>     |

**TABLE 3B - PAGE 1**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA**  
**GENERAL**  
**SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds                               | Actual<br>2015      | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|------------------------------------------------------------|---------------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                                            |                     |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                                    |                     |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>                                   | <b>\$ 3,076,107</b> | <b>\$ 1,103,427</b>        | <b>\$ 1,335,589</b>       | <b>\$ 862,922</b>          | <b>-21.80%</b>      | <b>-35.39%</b>     |
| <b>Revenues</b>                                            |                     |                            |                           |                            |                     |                    |
| <b>Taxes</b>                                               |                     |                            |                           |                            |                     |                    |
| Property Tax Increment                                     | \$ 2,835,066        | \$ 1,825,992               | \$ 2,828,667              | \$ 2,835,200               | 55.27%              | 0.23%              |
| <b>Total Taxes</b>                                         | <b>\$ 2,835,066</b> | <b>\$ 1,825,992</b>        | <b>\$ 2,828,667</b>       | <b>\$ 2,835,200</b>        | <b>55.27%</b>       | <b>0.23%</b>       |
| <b>Interest Earnings &amp; Miscellaneous Revenue</b>       |                     |                            |                           |                            |                     |                    |
| Transfer from Amended West 120th                           | \$ -                | \$ 350,000                 | \$ 300,000                | \$ 1,786,000               | 410.29%             | 495.33%            |
| <b>Total Interest Earnings &amp; Miscellaneous Revenue</b> | <b>\$ -</b>         | <b>\$ 350,000</b>          | <b>\$ 300,000</b>         | <b>\$ 1,786,000</b>        | <b>410.29%</b>      | <b>495.33%</b>     |
| <b>Total Revenue</b>                                       | <b>\$ 2,835,066</b> | <b>\$ 2,175,992</b>        | <b>\$ 3,128,667</b>       | <b>\$ 4,621,200</b>        | <b>112.37%</b>      | <b>47.71%</b>      |
| <b>Total Sources of Funds</b>                              | <b>\$ 5,911,173</b> | <b>\$ 3,279,419</b>        | <b>\$ 4,464,256</b>       | <b>\$ 5,484,122</b>        | <b>67.23%</b>       | <b>22.85%</b>      |
| <i>Uses of Funds</i>                                       |                     |                            |                           |                            |                     |                    |
| <b>Expenditures</b>                                        |                     |                            |                           |                            |                     |                    |
| Advance To Wadsworth Interchange                           | \$ 3,434,662        | \$ 3,017,573               | \$ 2,450,334              | \$ 2,263,719               | -24.98%             | -7.62%             |
| Allocation to General BURA                                 | 1,078,683           | 246,846                    | 1,136,000                 | 1,500,000                  | 507.67%             | 32.04%             |
| Infrastructure Improvements                                | 57,907              | -                          | -                         | -                          | NA                  | NA                 |
| Professional Services                                      | 4,332               | 15,000                     | 15,000                    | 10,000                     | -33.33%             | -33.33%            |
| <b>Total Expenditures</b>                                  | <b>\$ 4,575,584</b> | <b>\$ 3,279,419</b>        | <b>\$ 3,601,334</b>       | <b>\$ 3,773,719</b>        | <b>15.07%</b>       | <b>4.79%</b>       |
| <b>Total Uses of Funds</b>                                 | <b>\$ 4,575,584</b> | <b>\$ 3,279,419</b>        | <b>\$ 3,601,334</b>       | <b>\$ 3,773,719</b>        | <b>15.07%</b>       | <b>4.79%</b>       |
| <b>Ending Balance</b>                                      | <b>\$ 1,335,589</b> | <b>\$ -</b>                | <b>\$ 862,922</b>         | <b>\$ 1,710,403</b>        | <b>NA</b>           | <b>98.21%</b>      |

Table 3B is continued on the next page.

**TABLE 3B - PAGE 2**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA**  
**ADVANCE TO WADSWORTH INTERCHANGE**

| Advance and<br>Repayment of Funds     | Actual<br>2015      | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|---------------------------------------|---------------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                       |                     |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| Advance From Other Funds              |                     |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>              | <b>\$ 4,588,568</b> | <b>\$ 8,880,173</b>        | <b>\$ 8,023,230</b>       | <b>\$ 10,473,564</b>       | <b>17.94%</b>       | <b>30.54%</b>      |
| <b>Additions</b>                      |                     |                            |                           |                            |                     |                    |
| Advance to Wadsworth Interchange      | \$ 3,434,662        | \$ 3,017,573               | \$ 2,450,334              | \$ 2,263,719               | -24.98%             | -7.62%             |
| <b>Total Additions</b>                | <b>\$ 3,434,662</b> | <b>\$ 3,017,573</b>        | <b>\$ 2,450,334</b>       | <b>\$ 2,263,719</b>        | <b>-24.98%</b>      | <b>-7.62%</b>      |
| <b>Total Advance from Other Funds</b> | <b>\$ 8,023,230</b> | <b>\$ 11,897,746</b>       | <b>\$ 10,473,564</b>      | <b>\$ 12,737,283</b>       | <b>7.06%</b>        | <b>21.61%</b>      |
| <b>Repayment</b>                      |                     |                            |                           |                            |                     |                    |
| <b>Advance to Other Funds</b>         |                     |                            |                           |                            |                     |                    |
| Repayment from Wadsworth Interchange  | \$ -                | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Advance to Other Funds</b>   | <b>\$ -</b>         | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>                | <b>NA</b>           | <b>NA</b>          |
| <b>Ending Balance</b>                 | <b>\$ 8,023,230</b> | <b>\$ 11,897,746</b>       | <b>\$ 10,473,564</b>      | <b>\$ 12,737,283</b>       | <b>7.06%</b>        | <b>21.61%</b>      |

**TABLE 3C - PAGE 1**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA - WALMART PROJECT**  
**SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds           | Actual<br>2015      | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|----------------------------------------|---------------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                        |                     |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                |                     |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>               | <b>\$ 1,328,574</b> | <b>\$ 22,255</b>           | <b>\$ 1,675,085</b>       | <b>\$ 1,735,730</b>        | <b>7699.28%</b>     | <b>3.62%</b>       |
| <b>Revenues</b>                        |                     |                            |                           |                            |                     |                    |
| <b>Taxes</b>                           |                     |                            |                           |                            |                     |                    |
| Sales Tax                              | \$ 1,056,275        | \$ 1,055,295               | \$ 1,087,940              | \$ 1,120,581               | 6.19%               | 3.00%              |
| <b>Total Taxes</b>                     | <b>\$ 1,056,275</b> | <b>\$ 1,055,295</b>        | <b>\$ 1,087,940</b>       | <b>\$ 1,120,581</b>        | <b>6.19%</b>        | <b>3.00%</b>       |
| <b>Total Revenue</b>                   | <b>\$ 1,056,275</b> | <b>\$ 1,055,295</b>        | <b>\$ 1,087,940</b>       | <b>\$ 1,120,581</b>        | <b>6.19%</b>        | <b>3.00%</b>       |
| <b>Total Sources of Funds</b>          | <b>\$ 2,384,849</b> | <b>\$ 1,077,550</b>        | <b>\$ 2,763,025</b>       | <b>\$ 2,856,311</b>        | <b>165.07%</b>      | <b>3.38%</b>       |
| <i>Uses of Funds</i>                   |                     |                            |                           |                            |                     |                    |
| <b>Expenditures</b>                    |                     |                            |                           |                            |                     |                    |
| Transfer to Note A Reserve             | \$ 707,764          | \$ 703,530                 | \$ 725,295                | \$ 747,054                 | 6.19%               | 3.00%              |
| Transfer to Amended West 120th General |                     | 350,000                    | 300,000                   | 1,786,000                  | 410.29%             | 495.33%            |
| Professional Services - Misc.          | 2,000               | 2,000                      | 2,000                     | 2,000                      | 0.00%               | 0.00%              |
| <b>Total Expenditures</b>              | <b>\$ 709,764</b>   | <b>\$ 1,055,530</b>        | <b>\$ 1,027,295</b>       | <b>\$ 2,535,054</b>        | <b>140.17%</b>      | <b>146.77%</b>     |
| <b>Total Uses of Funds</b>             | <b>\$ 709,764</b>   | <b>\$ 1,055,530</b>        | <b>\$ 1,027,295</b>       | <b>\$ 2,535,054</b>        | <b>140.17%</b>      | <b>146.77%</b>     |
| <b>Ending Balance</b>                  | <b>\$ 1,675,085</b> | <b>\$ 22,020</b>           | <b>\$ 1,735,730</b>       | <b>\$ 321,257</b>          | <b>1358.93%</b>     | <b>-81.49%</b>     |

Table 3C is continued on the next page.

**TABLE 3C - PAGE 2**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA**  
**BARBER PAYMENTS**  
**NOTE A - RESERVE**

| <b>Payments to Barber Business - Summary</b> |              |
|----------------------------------------------|--------------|
| Initial Amount to be Repaid                  | \$ 4,850,000 |
| Allocated Revenue in 2009                    | \$ 190,351   |
| Allocated Revenue in 2010                    | 395,032      |
| Allocated Revenue in 2011                    | 435,787      |
| Allocated Revenue in 2012                    | 870,743      |
| Allocated Revenue in 2013                    | 690,415      |
| Allocated Revenue in 2014                    | \$ 683,981   |
| Total Allocated Revenue                      | \$ 3,266,309 |
| Total Payments                               |              |
| Payment 2010                                 | \$ 247,060   |
| Payment 2011                                 | 719,664      |
| Payment 2012                                 | 719,664      |
| Payment 2013                                 | 719,664      |
| Payment 2014                                 | 719,664      |
| Total Payments                               | \$ 3,125,716 |
| Balance As of 12/31/2014                     | \$ 140,593   |

| Sources and<br>Uses of Funds  | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|-------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                               |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>       |                |                            |                           |                            |                     |                    |
| Beginning Balance             | \$ 140,593     | \$ 112,290                 | \$ 128,708                | \$ 134,339                 | 19.64%              | 4.38%              |
| Additions                     |                |                            |                           |                            |                     |                    |
| Transfer from Walmart Project | \$ 707,764     | \$ 703,530                 | \$ 725,295                | \$ 747,054                 | 6.19%               | 3.00%              |
| Interest Earnings             | 15             | -                          | -                         | -                          | NA                  | NA                 |
| Total Additions               | \$ 707,779     | \$ 703,530                 | \$ 725,295                | \$ 747,054                 | 6.19%               | 3.00%              |
|                               |                |                            |                           |                            |                     |                    |
| Total Sources of Funds        | \$ 848,372     | \$ 815,820                 | \$ 854,003                | \$ 881,393                 | 8.04%               | 3.21%              |
| <i>Uses of Funds</i>          |                |                            |                           |                            |                     |                    |
| Expenditures                  |                |                            |                           |                            |                     |                    |
| Payment of Note A             | \$ 719,664     | \$ 719,664                 | \$ 719,664                | \$ 719,664                 | 0.00%               | 0.00%              |
| Total Uses of Funds           | \$ 719,664     | \$ 719,664                 | \$ 719,664                | \$ 719,664                 | 0.00%               | 0.00%              |
|                               |                |                            |                           |                            |                     |                    |
| Ending Balance                | \$ 128,708     | \$ 96,156                  | \$ 134,339                | \$ 161,729                 | 68.19%              | 20.39%             |

Note A Reserve: The acquisition and disposition agreement between BURA, Wal-Mart and the Barber family to allow for redevelopment of the retail site along W. 120th Avenue provides for a \$4,850,000 payment from BURA to the Barber family for relocation of their business. This obligation is evidenced by a document titled "Note A" with a maturity date of December 1, 2023. The funding source for repayment of this note is 67% of half the sales tax (3.5% portion) on sales up to \$67,000,000 annually and 100% of the sales tax (3.5% portion) on sales greater than \$67,000,000 annually and all of the use tax collected from the development. This will be paid, including interest at 7.95%, over the term of the note. Interest accrued on the principal from January 2008 until the Certificate of Occupancy was issued on May 17, 2010. This new principal amount, \$5,766,811 plus interest of 7.95%, is being amortized over the remaining term of the note with level debt payments, payable semiannually on June 1st and December 1st of each year.

**TABLE 3D**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA - BROOMFIELD CORNER PROJECT**  
**SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds                               | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|------------------------------------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                                            |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                                    |                |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>                                   | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Revenues</b>                                            |                |                            |                           |                            |                     |                    |
| <b>Taxes</b>                                               |                |                            |                           |                            |                     |                    |
| Sales Tax                                                  | \$ 144,005     | \$ 148,135                 | \$ 148,330                | \$ 152,780                 | 3.14%               | 3.00%              |
| <b>Total Taxes</b>                                         | \$ 144,005     | \$ 148,135                 | \$ 148,330                | \$ 152,780                 | 3.14%               | 3.00%              |
| <b>Interest Earnings &amp; Miscellaneous Revenue</b>       |                |                            |                           |                            |                     |                    |
| Allocated Interest                                         | \$ 12          | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Interest Earnings &amp; Miscellaneous Revenue</b> | \$ 12          | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Revenue</b>                                       | \$ 144,017     | \$ 148,135                 | \$ 148,330                | \$ 152,780                 | 3.14%               | 3.00%              |
| <b>Total Sources of Funds</b>                              | \$ 144,017     | \$ 148,135                 | \$ 148,330                | \$ 152,780                 | 3.14%               | 3.00%              |
| <i>Uses of Funds</i>                                       |                |                            |                           |                            |                     |                    |
| <b>Expenditures</b>                                        |                |                            |                           |                            |                     |                    |
| Payment to Developer for Infrastructure Improvements       | \$ 144,017     | \$ 148,135                 | \$ 148,330                | \$ 152,780                 | 3.14%               | 3.00%              |
| <b>Total Expenditures</b>                                  | \$ 144,017     | \$ 148,135                 | \$ 148,330                | \$ 152,780                 | 3.14%               | 3.00%              |
| <b>Total Uses of Funds</b>                                 | \$ 144,017     | \$ 148,135                 | \$ 148,330                | \$ 152,780                 | 3.14%               | 3.00%              |
| <b>Ending Balance</b>                                      | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |



**TABLE 4A**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**BROOMFIELD PLAZA/CIVIC CENTER URBAN RENEWAL AREA**  
**SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds                         | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|------------------------------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                                      |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                              |                |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>                             | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Revenues</b>                                      |                |                            |                           |                            |                     |                    |
| <b>Taxes</b>                                         |                |                            |                           |                            |                     |                    |
| Property Tax                                         | \$ -           | \$ -                       | \$ -                      | \$ 40,000                  | NA                  | NA                 |
| Sales Tax                                            | -              | -                          | 278,554                   | 286,910                    | NA                  | 3.00%              |
| <b>Total Taxes</b>                                   | \$ -           | \$ -                       | \$ 278,554                | \$ 326,910                 | NA                  | 17.36%             |
| <b>Total Revenues</b>                                | \$ -           | \$ -                       | \$ 278,554                | \$ 326,910                 | NA                  | 17.36%             |
| <b>Total Sources of Funds</b>                        | \$ -           | \$ -                       | \$ 278,554                | \$ 326,910                 | NA                  | 17.36%             |
| <i>Uses of Funds</i>                                 |                |                            |                           |                            |                     |                    |
| <b>Expenditures</b>                                  |                |                            |                           |                            |                     |                    |
| Payment to Developer for Infrastructure Improvements | \$ -           | \$ -                       | \$ 278,554                | \$ 286,910                 | NA                  | 3.00%              |
| <b>Total Expenditures</b>                            | \$ -           | \$ -                       | \$ 278,554                | \$ 286,910                 | NA                  | 3.00%              |
| <b>Total Uses of Funds</b>                           | \$ -           | \$ -                       | \$ 278,554                | \$ 286,910                 | NA                  | 3.00%              |
| <b>Ending Balance</b>                                | \$ -           | \$ -                       | \$ -                      | \$ 40,000                  | NA                  | NA                 |

**TABLE 4B**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**BROOMFIELD PLAZA/CIVIC CENTER URBAN RENEWAL AREA - CIVIC CENTER**  
**SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds                         | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|------------------------------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                                      |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                              |                |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>                             | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Revenues</b>                                      |                |                            |                           |                            |                     |                    |
| <b>Taxes</b>                                         |                |                            |                           |                            |                     |                    |
| Property Tax                                         | \$ -           | \$ -                       | \$ -                      | \$ 40,000                  | NA                  | NA                 |
| <b>Total Taxes</b>                                   | \$ -           | \$ -                       | \$ -                      | \$ 40,000                  | NA                  | NA                 |
| <b>Total Fund Revenues</b>                           | \$ -           | \$ -                       | \$ -                      | \$ 40,000                  |                     |                    |
|                                                      |                |                            |                           |                            |                     |                    |
| <b>Total Revenues</b>                                | \$ -           | \$ -                       | \$ -                      | \$ 40,000                  | NA                  | NA                 |
|                                                      |                |                            |                           |                            |                     |                    |
| <b>Total Sources of Funds</b>                        | \$ -           | \$ -                       | \$ -                      | \$ 40,000                  | NA                  | NA                 |
| <i>Uses of Funds</i>                                 |                |                            |                           |                            |                     |                    |
| <b>Expenditures</b>                                  |                |                            |                           |                            |                     |                    |
| Payment to Developer for Infrastructure Improvements | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Expenditures</b>                            | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
|                                                      |                |                            |                           |                            |                     |                    |
| <b>Total Uses of Funds</b>                           | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
|                                                      |                |                            |                           |                            |                     |                    |
| <b>Ending Balance</b>                                | \$ -           | \$ -                       | \$ -                      | \$ 40,000                  | NA                  | NA                 |

**TABLE 4C**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**BROOMFIELD PLAZA/CIVIC CENTER URBAN RENEWAL AREA - BROOMFIELD CORNERS III**  
**SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds                         | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|------------------------------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                                      |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                              |                |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>                             | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Revenues</b>                                      |                |                            |                           |                            |                     |                    |
| <b>Taxes</b>                                         |                |                            |                           |                            |                     |                    |
| Sales Tax                                            | \$ -           | \$ -                       | \$ 73,798                 | \$ 76,011                  | NA                  | 3.00%              |
| <b>Total Taxes</b>                                   | \$ -           | \$ -                       | \$ 73,798                 | \$ 76,011                  | NA                  | 3.00%              |
| <b>Total Fund Revenues</b>                           | \$ -           | \$ -                       | \$ 73,798                 | \$ 76,011                  | NA                  | 3.00%              |
|                                                      |                |                            |                           |                            |                     |                    |
| <b>Total Revenues</b>                                | \$ -           | \$ -                       | \$ 73,798                 | \$ 76,011                  | NA                  | 3.00%              |
|                                                      |                |                            |                           |                            |                     |                    |
| <b>Total Sources of Funds</b>                        | \$ -           | \$ -                       | \$ 73,798                 | \$ 76,011                  | NA                  | 3.00%              |
| <i>Uses of Funds</i>                                 |                |                            |                           |                            |                     |                    |
| <b>Expenditures</b>                                  |                |                            |                           |                            |                     |                    |
| Payment to Developer for Infrastructure Improvements | \$ -           | \$ -                       | \$ 73,798                 | \$ 76,011                  | NA                  | 3.00%              |
| <b>Total Expenditures</b>                            | \$ -           | \$ -                       | \$ 73,798                 | \$ 76,011                  | NA                  | 3.00%              |
|                                                      |                |                            |                           |                            |                     |                    |
| <b>Total Uses of Funds</b>                           | \$ -           | \$ -                       | \$ 73,798                 | \$ 76,011                  | NA                  | 3.00%              |
|                                                      |                |                            |                           |                            |                     |                    |
| <b>Ending Balance</b>                                | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |

**TABLE 4D**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**BROOMFIELD PLAZA/CIVIC CENTER URBAN RENEWAL AREA - JAX**  
**SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds                         | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|------------------------------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                                      |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                              |                |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>                             | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Revenues</b>                                      |                |                            |                           |                            |                     |                    |
| <b>Taxes</b>                                         |                |                            |                           |                            |                     |                    |
| Sales Tax                                            | \$ -           | \$ -                       | \$ 204,756                | \$ 210,899                 | NA                  | 3.00%              |
| <b>Total Taxes</b>                                   | \$ -           | \$ -                       | \$ 204,756                | \$ 210,899                 | NA                  | 3.00%              |
| <b>Total Fund Revenues</b>                           | \$ -           | \$ -                       | \$ 204,756                | \$ 210,899                 | NA                  | 3.00%              |
|                                                      |                |                            |                           |                            |                     |                    |
| <b>Total Revenues</b>                                | \$ -           | \$ -                       | \$ 204,756                | \$ 210,899                 | NA                  | 3.00%              |
|                                                      |                |                            |                           |                            |                     |                    |
| <b>Total Sources of Funds</b>                        | \$ -           | \$ -                       | \$ 204,756                | \$ 210,899                 | NA                  | 3.00%              |
| <i>Uses of Funds</i>                                 |                |                            |                           |                            |                     |                    |
| <b>Expenditures</b>                                  |                |                            |                           |                            |                     |                    |
| Payment to Developer for Infrastructure Improvements | \$ -           | \$ -                       | \$ 204,756                | \$ 210,899                 | NA                  | 3.00%              |
| <b>Total Expenditures</b>                            | \$ -           | \$ -                       | \$ 204,756                | \$ 210,899                 | NA                  | 3.00%              |
|                                                      |                |                            |                           |                            |                     |                    |
| <b>Total Uses of Funds</b>                           | \$ -           | \$ -                       | \$ 204,756                | \$ 210,899                 | NA                  | 3.00%              |
|                                                      |                |                            |                           |                            |                     |                    |
| <b>Ending Balance</b>                                | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |

**TABLE 5  
BROOMFIELD URBAN RENEWAL AUTHORITY  
GENERAL BURA  
SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds                          | Actual<br>2015      | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|-------------------------------------------------------|---------------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                                       |                     |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                               |                     |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>                              | \$ -                | \$ -                       | \$ -                      | \$ 53,771                  | NA                  | NA                 |
| <b>Revenues</b>                                       |                     |                            |                           |                            |                     |                    |
| <b>Interest Earnings &amp; Miscellaneous Revenues</b> |                     |                            |                           |                            |                     |                    |
| Allocation for General BURA                           | \$ 1,620,336        | \$ 1,642,596               | \$ 2,261,421              | \$ 2,637,295               | 60.56%              | 16.62%             |
| Miscellaneous Revenue                                 | 760                 | -                          | -                         | -                          | NA                  | NA                 |
| Interest Earnings                                     | 2,817               | 3,000                      | 3,000                     | 3,000                      | 0.00%               | 0.00%              |
| <b>Total Interest Earnings &amp; Misc. Revenues</b>   | <b>\$ 1,623,913</b> | <b>\$ 1,645,596</b>        | <b>\$ 2,264,421</b>       | <b>\$ 2,640,295</b>        | <b>60.45%</b>       | <b>16.60%</b>      |
| <b>Total Revenues</b>                                 | <b>\$ 1,623,913</b> | <b>\$ 1,645,596</b>        | <b>\$ 2,264,421</b>       | <b>\$ 2,640,295</b>        | <b>60.45%</b>       | <b>16.60%</b>      |
| <b>Total Sources of Funds</b>                         | <b>\$ 1,623,913</b> | <b>\$ 1,645,596</b>        | <b>\$ 2,264,421</b>       | <b>\$ 2,694,066</b>        | <b>63.71%</b>       | <b>18.97%</b>      |
| <i>Uses of Funds</i>                                  |                     |                            |                           |                            |                     |                    |
| <b>Expenditures</b>                                   |                     |                            |                           |                            |                     |                    |
| Professional Services                                 | \$ 21,382           | \$ 125,000                 | \$ 128,500                | \$ 160,000                 | 28.00%              | 24.51%             |
| Payment to City for Services Rendered                 | 1,569,680           | 1,460,071                  | 2,000,000                 | 2,500,000                  | 71.22%              | 25.00%             |
| Property Tax Reimbursements                           | 32,851              | 35,525                     | 57,150                    | -                          | -100.00%            | -100.00%           |
| Urban Renewal Projects - Other                        |                     | 25,000                     | 25,000                    | 25,000                     | 0.00%               | 0.00%              |
| <b>Total Expenditures</b>                             | <b>\$ 1,623,913</b> | <b>\$ 1,645,596</b>        | <b>\$ 2,210,650</b>       | <b>\$ 2,685,000</b>        | <b>63.16%</b>       | <b>21.46%</b>      |
| <b>Total Uses of Funds</b>                            | <b>\$ 1,623,913</b> | <b>\$ 1,645,596</b>        | <b>\$ 2,210,650</b>       | <b>\$ 2,685,000</b>        | <b>63.16%</b>       | <b>21.46%</b>      |
| <b>Ending Balance</b>                                 | <b>\$ -</b>         | <b>\$ -</b>                | <b>\$ 53,771</b>          | <b>\$ 9,066</b>            | <b>NA</b>           | <b>-83.14%</b>     |

**TABLE 6**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**LOWELL GATEWAY URBAN RENEWAL AREA**  
**SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds  | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|-------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                               |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>       |                |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>      | \$ -           | \$ 22,618                  | \$ 22,634                 | \$ 15,153                  | -33.00%             | -33.05%            |
| <b>Revenues</b>               |                |                            |                           |                            |                     |                    |
| <b>Taxes</b>                  |                |                            |                           |                            |                     |                    |
| Property Tax                  | \$ 22,634      | \$ 48,750                  | \$ 24,683                 | \$ 24,746                  | -49.24%             | 0.26%              |
| <b>Total Taxes</b>            | \$ 22,634      | \$ 48,750                  | \$ 24,683                 | \$ 24,746                  | -49.24%             | 0.26%              |
| <b>Total Revenues</b>         | \$ 22,634      | \$ 48,750                  | \$ 24,683                 | \$ 24,746                  | -49.24%             | 0.26%              |
| <b>Total Sources of Funds</b> | \$ 22,634      | \$ 71,368                  | \$ 47,317                 | \$ 39,899                  | -44.09%             | -15.68%            |
| <i>Uses of Funds</i>          |                |                            |                           |                            |                     |                    |
| <b>Expenditures</b>           |                |                            |                           |                            |                     |                    |
| Allocation to General BURA    | \$ -           | \$ 60,750                  | \$ 32,164                 | \$ 20,000                  | -67.08%             | -37.82%            |
| <b>Total Expenditures</b>     | \$ -           | \$ 60,750                  | \$ 32,164                 | \$ 20,000                  | -67.08%             | -37.82%            |
| <b>Total Uses of Funds</b>    | \$ -           | \$ 60,750                  | \$ 32,164                 | \$ 20,000                  | -67.08%             | -37.82%            |
| <b>Ending Balance</b>         | \$ 22,634      | \$ 10,618                  | \$ 15,153                 | \$ 19,899                  | 87.41%              | 31.32%             |

**TABLE 7**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**NORTH PARK URBAN RENEWAL AREA**  
**SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds  | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|-------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                               |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>       |                |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>      | \$ 14,817      | \$ 18,243                  | \$ 19,048                 | \$ 40,172                  | 120.21%             | 110.90%            |
| <b>Revenues</b>               |                |                            |                           |                            |                     |                    |
| <b>Taxes</b>                  |                |                            |                           |                            |                     |                    |
| Property Tax Increment        | \$ 4,887       | \$ 48,109                  | \$ 63,458                 | \$ 215,292                 | 347.51%             | 239.27%            |
| SEF Allocation from City      | -              | 19,200                     | 16,800                    | 15,200                     | -20.83%             | -9.52%             |
| Use Tax Allocation from City  | -              | 30,239                     | 37,484                    | 30,344                     | 0.35%               | -19.05%            |
| <b>Total Taxes</b>            | \$ 4,887       | \$ 97,548                  | \$ 117,742                | \$ 260,836                 | 167.39%             | 121.53%            |
| <b>Total Revenues</b>         | \$ 4,887       | \$ 97,548                  | \$ 117,742                | \$ 260,836                 | 167.39%             | 121.53%            |
| <b>Total Sources of Funds</b> | \$ 19,704      | \$ 115,791                 | \$ 136,790                | \$ 301,008                 | 159.96%             | 120.05%            |
| <i>Uses of Funds</i>          |                |                            |                           |                            |                     |                    |
| <b>Expenditures</b>           |                |                            |                           |                            |                     |                    |
| Property Tax Coop Agreement   | \$ 656         | \$ 15,450                  | \$ 20,654                 | \$ 71,455                  | 362.49%             | 245.96%            |
| Allocation to General BUR     | -              | -                          | 21,680                    | 50,000                     | NA                  | 130.63%            |
| Infrastructure Improvements   | -              | 49,439                     | 54,284                    | 45,544                     | -7.88%              | -16.10%            |
| <b>Total Expenditures</b>     | \$ 656         | \$ 64,889                  | \$ 96,618                 | \$ 166,999                 | 157.36%             | 72.84%             |
| <b>Total Uses of Funds</b>    | \$ 656         | \$ 64,889                  | \$ 96,618                 | \$ 166,999                 | 157.36%             | 72.84%             |
| <b>Ending Balance</b>         | \$ 19,048      | \$ 50,902                  | \$ 40,172                 | \$ 134,009                 | 163.27%             | 233.59%            |



**TABLE 8A**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**NORTH PARK WEST URBAN RENEWAL AREA**  
**SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds                        | Actual<br>2015      | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|-----------------------------------------------------|---------------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                                     |                     |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                             |                     |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>                            | <b>\$ 531,047</b>   | <b>\$ 7,055</b>            | <b>\$ 563,401</b>         | <b>\$ 635,260</b>          | <b>8904.39%</b>     | <b>12.75%</b>      |
| <b>Revenues</b>                                     |                     |                            |                           |                            |                     |                    |
| <b>Taxes</b>                                        |                     |                            |                           |                            |                     |                    |
| Property Tax Increment                              | \$ 1,142,606        | \$ 1,495,002               | \$ 1,687,347              | \$ 1,993,622               | 33.35%              | 18.15%             |
| Sales Tax Allocation from City                      | 15,991              | -                          | 15,920                    | 16,398                     | NA                  | 3.00%              |
| SEF Allocation from City                            | 75,163              | 62,500                     | 170,500                   | 23,750                     | -62.00%             | -86.07%            |
| Use Tax Allocation from City                        | 170,781             | 136,714                    | 304,453                   | 51,951                     | -62.00%             | -82.94%            |
| <b>Total Taxes</b>                                  | <b>\$ 1,404,541</b> | <b>\$ 1,694,216</b>        | <b>\$ 2,178,220</b>       | <b>\$ 2,085,721</b>        | <b>23.11%</b>       | <b>-4.25%</b>      |
| <b>Total Revenues</b>                               | <b>\$ 1,404,541</b> | <b>\$ 1,694,216</b>        | <b>\$ 2,178,220</b>       | <b>\$ 2,085,721</b>        | <b>23.11%</b>       | <b>-4.25%</b>      |
| <b>Total Sources of Funds</b>                       | <b>\$ 1,935,588</b> | <b>\$ 1,701,271</b>        | <b>\$ 2,741,621</b>       | <b>\$ 2,720,981</b>        | <b>59.94%</b>       | <b>-0.75%</b>      |
| <i>Uses of Funds</i>                                |                     |                            |                           |                            |                     |                    |
| <b>Expenditures</b>                                 |                     |                            |                           |                            |                     |                    |
| Allocation to General BURA                          | \$ 541,653          | \$ 787,000                 | \$ 787,000                | \$ 750,000                 | -4.70%              | -4.70%             |
| Property Tax Cooperation Agreement -NMFD            | 133,082             | 188,763                    | 207,122                   | 243,194                    | 28.84%              | 17.42%             |
| Property Tax Cooperation Agreement- Palisade        | 436,750             | 519,364                    | 621,366                   | 1,416,568                  | 172.75%             | 127.98%            |
| Reimburse Developer for Infrastructure Improvements | 260,702             | 199,214                    | 490,873                   | 92,099                     | -53.77%             | -81.24%            |
| <b>Total Expenditures</b>                           | <b>\$ 1,372,187</b> | <b>\$ 1,694,341</b>        | <b>\$ 2,106,361</b>       | <b>\$ 2,501,861</b>        | <b>47.66%</b>       | <b>18.78%</b>      |
| <b>Total Uses of Funds</b>                          | <b>\$ 1,372,187</b> | <b>\$ 1,694,341</b>        | <b>\$ 2,106,361</b>       | <b>\$ 2,501,861</b>        | <b>47.66%</b>       | <b>18.78%</b>      |
| <b>Ending Balance</b>                               | <b>\$ 563,401</b>   | <b>\$ 6,930</b>            | <b>\$ 635,260</b>         | <b>\$ 219,120</b>          | <b>3061.90%</b>     | <b>-65.51%</b>     |

**TABLE 8B  
BROOMFIELD URBAN RENEWAL AUTHORITY  
NORTH PARK WEST URBAN RENEWAL AREA  
ADVANCE TO WADSWORTH INTERCHANGE**

| Advance and<br>Repayment of Funds     | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|---------------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                       |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>Advance From Other Funds</b>       |                |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>              | \$ 2,027,204   | \$ 2,539,204               | \$ 2,027,204              | \$ 2,027,204               | -20.16%             | 0.00%              |
| <b>Additions</b>                      |                |                            |                           |                            |                     |                    |
| Advance to Wadsworth Interchange      | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Advances</b>                 | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Advance from Other Funds</b> | \$ 2,027,204   | \$ 2,539,204               | \$ 2,027,204              | \$ 2,027,204               | -20.16%             | NA                 |
| <b>Repayment</b>                      |                |                            |                           |                            |                     |                    |
| <b>Advance to Other Funds</b>         |                |                            |                           |                            |                     |                    |
| Repayment from Wadsworth Interchange  | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Repayments</b>               | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Ending Balance</b>                 | \$ 2,027,204   | \$ 2,539,204               | \$ 2,027,204              | \$ 2,027,204               | -20.16%             | NA                 |

**TABLE 9**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**ORIGINAL BROOMFIELD URBAN RENEWAL AREA**  
**SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds  | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|-------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                               |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>       |                |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>      | \$ -           | \$ -                       | \$ -                      | \$ 152,862                 | NA                  | NA                 |
| <b>Revenues</b>               |                |                            |                           |                            |                     |                    |
| <b>Taxes</b>                  |                |                            |                           |                            |                     |                    |
| Property Tax                  | \$ -           | \$ 202,381                 | \$ 237,439                | \$ 255,061                 | 26.03%              | 7.42%              |
| <b>Total Taxes</b>            | \$ -           | \$ 202,381                 | \$ 237,439                | \$ 255,061                 | 26.03%              | 7.42%              |
| <b>Total Revenues</b>         | \$ -           | \$ 202,381                 | \$ 237,439                | \$ 255,061                 | 26.03%              | 7.42%              |
| <b>Total Sources of Funds</b> | \$ -           | \$ 202,381                 | \$ 237,439                | \$ 407,923                 | 101.56%             | 71.80%             |
| <i>Uses of Funds</i>          |                |                            |                           |                            |                     |                    |
| <b>Expenditures</b>           |                |                            |                           |                            |                     |                    |
| Allocation to General BURA    | \$ -           | \$ 200,000                 | \$ 84,577                 | \$ 150,000                 | -25.00%             | 77.35%             |
| <b>Total Expenditures</b>     | \$ -           | \$ 200,000                 | \$ 84,577                 | \$ 150,000                 | -25.00%             | 77.35%             |
| <b>Total Uses of Funds</b>    | \$ -           | \$ 200,000                 | \$ 84,577                 | \$ 150,000                 | -25.00%             | 77.35%             |
| <b>Ending Balance</b>         | \$ -           | \$ 2,381                   | \$ 152,862                | \$ 257,923                 | 10732.55%           | 68.73%             |

**TABLE 10**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**US 36 WEST CORRIDOR URBAN RENEWAL AREA**  
**SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds  | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|-------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                               |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>       |                |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>      | \$ 313,355     | \$ 352,047                 | \$ 352,614                | \$ 226,426                 | -35.68%             | -35.79%            |
| <b>Revenues</b>               |                |                            |                           |                            |                     |                    |
| <b>Taxes</b>                  |                |                            |                           |                            |                     |                    |
| Property Tax                  | \$ 64,245      | \$ -                       | \$ 73,812                 | \$ 22,229                  | NA                  | -69.88%            |
| <b>Total Taxes</b>            | \$ 64,245      | \$ -                       | \$ 73,812                 | \$ 22,229                  | NA                  | -69.88%            |
| <b>Total Revenues</b>         | \$ 64,245      | \$ -                       | \$ 73,812                 | \$ 22,229                  | NA                  | -69.88%            |
| <b>Total Sources of Funds</b> | \$ 377,600     | \$ 352,047                 | \$ 426,426                | \$ 248,655                 | -29.37%             | -41.69%            |
| <i>Uses of Funds</i>          |                |                            |                           |                            |                     |                    |
| <b>Expenditures</b>           |                |                            |                           |                            |                     |                    |
| Professional Services         | \$ 24,986      | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| Allocation to General BURA    | -              | 348,000                    | 200,000                   | 167,295                    | -51.93%             | -16.35%            |
| <b>Total Expenditures</b>     | \$ 24,986      | \$ 348,000                 | \$ 200,000                | \$ 167,295                 | -51.93%             | -16.35%            |
| <b>Total Uses of Funds</b>    | \$ 24,986      | \$ 348,000                 | \$ 200,000                | \$ 167,295                 | -51.93%             | -16.35%            |
| <b>Ending Balance</b>         | \$ 352,614     | \$ 4,047                   | \$ 226,426                | \$ 81,360                  | 1910.38%            | -64.07%            |

**TABLE 11A**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**WADSWORTH INTERCHANGE URBAN RENEWAL AREA - EVENT CENTER PROJECT**  
**SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds                               | Actual<br>2015      | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|------------------------------------------------------------|---------------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                                            |                     |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                                    |                     |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>                                   | \$ -                | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Revenues</b>                                            |                     |                            |                           |                            |                     |                    |
| <b>Taxes</b>                                               |                     |                            |                           |                            |                     |                    |
| Property Tax Increment                                     | \$ 3,108,388        | \$ 3,852,566               | \$ 3,747,385              | \$ 5,307,151               | 37.76%              | 41.62%             |
| Sales Tax Allocation from City                             | 32,757              | 33,560                     | 33,725                    | 34,736                     | 3.50%               | 3.00%              |
| <b>Total Taxes</b>                                         | <b>\$ 3,141,145</b> | <b>\$ 3,886,126</b>        | <b>\$ 3,781,110</b>       | <b>\$ 5,341,887</b>        | <b>37.46%</b>       | <b>41.28%</b>      |
| <b>Interest Earnings &amp; Miscellaneous Revenue</b>       |                     |                            |                           |                            |                     |                    |
| Advance from West 120th Avenue Gateway Corridor            | \$ 3,434,662        | \$ 3,017,573               | \$ 2,450,334              | \$ 2,263,719               | -24.98%             | -7.62%             |
| Profit Sharing/Repayment of Loss                           | 390,953             | 200,000                    | 200,000                   | 200,000                    | 0.00%               | 0.00%              |
| Repayment of Parking Advance                               | 217,194             | 348,897                    | 332,739                   | 342,721                    | -1.77%              | 3.00%              |
| <b>Total Interest Earnings &amp; Miscellaneous Revenue</b> | <b>\$ 4,042,809</b> | <b>\$ 3,566,470</b>        | <b>\$ 2,983,073</b>       | <b>\$ 2,806,440</b>        | <b>-21.31%</b>      | <b>-5.92%</b>      |
| <b>Total Revenues</b>                                      | <b>\$ 7,183,954</b> | <b>\$ 7,452,596</b>        | <b>\$ 6,764,183</b>       | <b>\$ 8,148,327</b>        | <b>9.34%</b>        | <b>20.46%</b>      |
| <b>Total Sources of Funds</b>                              | <b>\$ 7,183,954</b> | <b>\$ 7,452,596</b>        | <b>\$ 6,764,183</b>       | <b>\$ 8,148,327</b>        | <b>9.34%</b>        | <b>20.46%</b>      |
| <i>Uses of Funds</i>                                       |                     |                            |                           |                            |                     |                    |
| <b>Expenditures</b>                                        |                     |                            |                           |                            |                     |                    |
| Advance for Parking                                        | \$ 348,897          | \$ 355,875                 | \$ 342,721                | \$ 352,318                 | -1.00%              | 2.80%              |
| Capital Improvement Projects - Parking Lot                 | 160,000             | -                          | -                         | -                          | NA                  | NA                 |
| Parking Structure Bond Payment Coverage                    | 95,396              | 500,000                    | 500,000                   | 500,000                    | 0.00%               | 0.00%              |
| Parking Structure Share of Profit                          | -                   | 100,000                    | 100,000                   | 100,000                    | 0.00%               | 0.00%              |
| Professional Services                                      | 125,436             | 30,050                     | 37,250                    | 37,250                     | 23.96%              | 0.00%              |
| Property Tax Cooperation Agreement                         | 1,430,971           | 2,191,821                  | 2,169,362                 | 3,038,909                  | 38.65%              | 40.08%             |
| Tri-Party Obligation                                       | 250,000             | 250,000                    | 250,000                   | 250,000                    | 0.00%               | 0.00%              |
| <b>Total Expenditures</b>                                  | <b>\$ 2,410,700</b> | <b>\$ 3,427,746</b>        | <b>\$ 3,399,333</b>       | <b>\$ 4,278,477</b>        | <b>24.82%</b>       | <b>25.86%</b>      |
| <b>Interfund Activities</b>                                |                     |                            |                           |                            |                     |                    |
| Transfer to Debt Service Fund - Bond Payment               | \$ 4,768,404        | \$ 4,020,000               | \$ 3,360,000              | \$ 3,865,000               | -3.86%              | 15.03%             |
| Transfer to Debt Service Fund -Arbitrage Compliance        | 1,850               | 1,850                      | 1,850                     | 1,850                      | 0.00%               | 0.00%              |
| Transfer to Debt Service Fund -Bond Fees                   | 3,000               | 3,000                      | 3,000                     | 3,000                      | 0.00%               | 0.00%              |
| <b>Total Interfund Activities</b>                          | <b>\$ 4,773,254</b> | <b>\$ 4,024,850</b>        | <b>\$ 3,364,850</b>       | <b>\$ 3,869,850</b>        | <b>-3.85%</b>       | <b>15.01%</b>      |
| <b>Total Uses of Funds</b>                                 | <b>\$ 7,183,954</b> | <b>\$ 7,452,596</b>        | <b>\$ 6,764,183</b>       | <b>\$ 8,148,327</b>        | <b>9.34%</b>        | <b>20.46%</b>      |
| <b>Ending Balance</b>                                      | <b>\$ -</b>         | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>                | <b>NA</b>           | <b>NA</b>          |

**TABLE 11B  
BROOMFIELD URBAN RENEWAL AUTHORITY  
WADSWORTH INTERCHANGE URBAN RENEWAL AREA - EVENT CENTER PROJECT  
ADVANCES FROM WEST MIDWAY BURA**

|                                                 |               |
|-------------------------------------------------|---------------|
| Background Data (Advance from West Midway BURA) |               |
| 2009 Advance                                    | \$ 2,123,905  |
| 2010 Advance                                    | 4,080,052     |
| 2011 Advance                                    | 2,835,926     |
| 2012 Advance                                    | 4,347,495     |
| 2013 Advance                                    | 2,243,356     |
| 2014 Advance                                    | -             |
| Balance at 12/31/14                             | \$ 15,630,734 |

| Advance and<br>Repayment of Funds     | Actual<br>2015       | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|---------------------------------------|----------------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                       |                      |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>               |                      |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>              | <b>\$ 15,630,734</b> | <b>\$ 15,630,734</b>       | <b>\$ 15,630,734</b>      | <b>\$ 15,630,734</b>       | <b>0.00%</b>        | <b>0.00%</b>       |
| <b>Additions</b>                      |                      |                            |                           |                            |                     |                    |
| Advance from West Midway BURA         | \$ -                 | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Additions</b>                | <b>\$ -</b>          | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>                | <b>NA</b>           | <b>NA</b>          |
| <b>Total Advance from Other Funds</b> | <b>\$ 15,630,734</b> | <b>\$ 15,630,734</b>       | <b>\$ 15,630,734</b>      | <b>\$ 15,630,734</b>       | <b>0.00%</b>        | <b>0.00%</b>       |
| <i>Repayment</i>                      |                      |                            |                           |                            |                     |                    |
| <b>Repayment</b>                      |                      |                            |                           |                            |                     |                    |
| Repayment to West Midway BURA         | \$ -                 | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Repayment to Other Funds</b> | <b>\$ -</b>          | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>                | <b>NA</b>           | <b>NA</b>          |
| <b>Ending Balance</b>                 | <b>\$ 15,630,734</b> | <b>\$ 15,630,734</b>       | <b>\$ 15,630,734</b>      | <b>\$ 15,630,734</b>       | <b>0.00%</b>        | <b>0.00%</b>       |

**TABLE 11C  
BROOMFIELD URBAN RENEWAL AUTHORITY  
WADSWORTH INTERCHANGE URBAN RENEWAL AREA - EVENT CENTER PROJECT  
ADVANCES FROM WEST 120TH AVENUE GATEWAY CORRIDOR**

|                                                           |              |
|-----------------------------------------------------------|--------------|
| Background Data (Advance from 120th Avenue Corridor BURA) |              |
| 2013 Advance                                              | \$ 2,163,275 |
| 2014 Advance                                              | 2,425,293    |
| Balance at 12/31/14                                       | \$ 4,588,568 |

| Advance and<br>Repayment of Funds                | Actual<br>2015      | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|--------------------------------------------------|---------------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                                  |                     |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                          |                     |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>                         | <b>\$ 4,588,568</b> | <b>\$ 8,880,173</b>        | <b>\$ 8,023,230</b>       | <b>\$ 10,473,564</b>       | <b>17.94%</b>       | <b>30.54%</b>      |
| <b>Additions</b>                                 |                     |                            |                           |                            |                     |                    |
| Advances From West 120th Avenue Gateway Corridor | \$ 3,434,662        | \$ 3,017,573               | \$ 2,450,334              | \$ 2,263,719               | -24.98%             | -7.62%             |
| <b>Total Additions</b>                           | <b>\$ 3,434,662</b> | <b>\$ 3,017,573</b>        | <b>\$ 2,450,334</b>       | <b>\$ 2,263,719</b>        | <b>-24.98%</b>      | <b>-7.62%</b>      |
| <b>Total Advance from Other Funds</b>            | <b>\$ 8,023,230</b> | <b>\$ 11,897,746</b>       | <b>\$ 10,473,564</b>      | <b>\$ 12,737,283</b>       | <b>7.06%</b>        | <b>21.61%</b>      |
| <i>Repayment</i>                                 |                     |                            |                           |                            |                     |                    |
| <b>Repayment</b>                                 |                     |                            |                           |                            |                     |                    |
| Repayment to West 120th Avenue Gateway Corridor  | \$ -                | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Repayment to Other Funds</b>            | <b>\$ -</b>         | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>                | <b>NA</b>           | <b>NA</b>          |
| <b>Ending Balance</b>                            | <b>\$ 8,023,230</b> | <b>\$ 11,897,746</b>       | <b>\$ 10,473,564</b>      | <b>\$ 12,737,283</b>       | <b>7.06%</b>        | <b>21.61%</b>      |

**TABLE 11D**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**WADSWORTH INTERCHANGE URBAN RENEWAL AREA - EVENT CENTER PROJECT**  
**ADVANCES FROM NORTH PARK WEST**

|                                             |              |
|---------------------------------------------|--------------|
| Background Data (Advance from N. Park West) |              |
| 2014 Advance                                | \$ 2,027,204 |
| Balance at 12/31/14                         | \$ 2,027,204 |

| Advance and<br>Repayment of Funds     | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|---------------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                       |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>               |                |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>              | \$ 2,027,204   | \$ 2,539,204               | \$ 2,027,204              | \$ 2,027,204               | -20.16%             | 0.00%              |
| <b>Additions</b>                      |                |                            |                           |                            |                     |                    |
| Advances From N. Park West            | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Additions</b>                | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Advance from Other Funds</b> | \$ 2,027,204   | \$ 2,539,204               | \$ 2,027,204              | \$ 2,027,204               | -20.16%             | 0.00%              |
| <b>Repayment</b>                      |                |                            |                           |                            |                     |                    |
| Repayment                             |                |                            |                           |                            |                     |                    |
| Repayment to N. Park West             | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Repayment to Other Funds</b> | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Ending Balance</b>                 | \$ 2,027,204   | \$ 2,539,204               | \$ 2,027,204              | \$ 2,027,204               | -20.16%             | 0.00%              |



**TABLE 12A**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**WEST MIDWAY EXTENDED URBAN RENEWAL AREA**  
**SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds                      | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|---------------------------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                                   |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                           |                |                            |                           |                            |                     |                    |
| Beginning Balance                                 | \$ 2,743       | \$ 2,743                   | \$ 2,743                  | \$ 2,743                   | 0.00%               | 0.00%              |
| Revenues                                          |                |                            |                           |                            |                     |                    |
| Taxes                                             |                |                            |                           |                            |                     |                    |
| Property Tax Increment                            | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| Total Taxes                                       | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| Total Revenue                                     | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| Total Sources of Funds                            | \$ 2,743       | \$ 2,743                   | \$ 2,743                  | \$ 2,743                   | 0.00%               | 0.00%              |
| <i>Uses of Funds</i>                              |                |                            |                           |                            |                     |                    |
| Expenditures                                      |                |                            |                           |                            |                     |                    |
| Advance To Other BURA Districts                   |                |                            |                           |                            |                     |                    |
| Wadsworth Interchange BURA - Event Center Project | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| Total Expenditures                                | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| Total Uses of Funds                               | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| Ending Balance                                    | \$ 2,743       | \$ 2,743                   | \$ 2,743                  | \$ 2,743                   | 0.00%               | 0.00%              |

**TABLE 12B PAGE 1**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**WEST MIDWAY EXTENDED URBAN RENEWAL AREA**  
**ADVANCES TO WADSWORTH INTERCHANGE BURA - EVENT CENTER PROJECT**

|                                                  |                      |
|--------------------------------------------------|----------------------|
| <b>Background Data (Advance to Event Center)</b> |                      |
| 2009 Advance                                     | \$ 2,123,904         |
| 2010 Advance                                     | 4,080,053            |
| 2011 Advance                                     | 2,835,926            |
| 2012 Advance                                     | 4,347,495            |
| 2013 Advance                                     | 2,243,356            |
| 2014 Advance                                     | -                    |
| <b>Balance at 12/31/14</b>                       | <b>\$ 15,630,734</b> |

| Advance and<br>Repayment of Funds   | Actual<br>2015       | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|-------------------------------------|----------------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                     |                      |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>Advances to Other Funds</b>      |                      |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>            | <b>\$ 15,630,734</b> | <b>\$ 15,630,734</b>       | <b>\$ 15,630,734</b>      | <b>\$ 15,630,734</b>       | <b>0.00%</b>        | <b>0.00%</b>       |
| Advances - Additions                | \$ -                 | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Advances</b>               | <b>\$ 15,630,734</b> | <b>\$ 15,630,734</b>       | <b>\$ 15,630,734</b>      | <b>\$ 15,630,734</b>       | <b>0.00%</b>        | <b>0.00%</b>       |
| <b>Repayments</b>                   |                      |                            |                           |                            |                     |                    |
| Repayment from Event Center Project | \$ -                 | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Repayments</b>             | <b>\$ -</b>          | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>                | <b>NA</b>           | <b>NA</b>          |
| <b>Ending Balance</b>               | <b>\$ 15,630,734</b> | <b>\$ 15,630,734</b>       | <b>\$ 15,630,734</b>      | <b>\$ 15,630,734</b>       | <b>0.00%</b>        | <b>0.00%</b>       |

**TABLE 13A PAGE 1**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**DEBT SERVICE FUND**  
**SOURCES AND USES OF FUNDS**

| Sources and<br>Uses of Funds            | Actual<br>2015      | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|-----------------------------------------|---------------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                         |                     |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                 |                     |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>                | \$ -                | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Revenues</b>                         |                     |                            |                           |                            |                     |                    |
| <b>Interfund Activities</b>             |                     |                            |                           |                            |                     |                    |
| Transfer from BURA 2005 Interest Fund   | \$ 5,291,954        | \$ 4,020,000               | \$ 3,620,000              | \$ 4,125,000               | 2.61%               | 13.95%             |
| Transfer from BURA                      | 4,850               | 4,850                      | 4,850                     | 4,850                      | 0.00%               | 0.00%              |
| <b>Total Interfund Activities</b>       | <b>\$ 5,296,804</b> | <b>\$ 4,024,850</b>        | <b>\$ 3,624,850</b>       | <b>\$ 4,129,850</b>        | <b>2.61%</b>        | <b>13.93%</b>      |
| <b>Total Revenues</b>                   | <b>\$ 5,296,804</b> | <b>\$ 4,024,850</b>        | <b>\$ 3,624,850</b>       | <b>\$ 4,129,850</b>        | <b>2.61%</b>        | <b>13.93%</b>      |
| <b>Total Sources of Funds</b>           | <b>\$ 5,296,804</b> | <b>\$ 4,024,850</b>        | <b>\$ 3,624,850</b>       | <b>\$ 4,129,850</b>        | <b>2.61%</b>        | <b>13.93%</b>      |
| <i>Uses of Funds</i>                    |                     |                            |                           |                            |                     |                    |
| <b>Expenditures</b>                     |                     |                            |                           |                            |                     |                    |
| Paying Agent Fees                       | \$ 3,000            | \$ 3,000                   | \$ 3,000                  | \$ 3,000                   | 0.00%               | 0.00%              |
| Arbitrage Compliance                    | 1,850               | 1,850                      | 1,850                     | 1,850                      | 0.00%               | 0.00%              |
| <b>Tax Increment Revenue Bonds 2005</b> |                     |                            |                           |                            |                     |                    |
| Principal                               | \$ 1,995,000        | \$ 2,095,000               | \$ 2,095,000              | \$ 2,200,000               | 5.01%               | 5.01%              |
| Interest                                | 3,296,954           | 1,925,000                  | 1,525,000                 | 1,925,000                  | 0.00%               | 26.23%             |
| <b>Total</b>                            | <b>\$ 5,291,954</b> | <b>\$ 4,020,000</b>        | <b>\$ 3,620,000</b>       | <b>\$ 4,125,000</b>        | <b>2.61%</b>        | <b>13.95%</b>      |
| <b>Total Expenditures</b>               | <b>\$ 5,296,804</b> | <b>\$ 4,024,850</b>        | <b>\$ 3,624,850</b>       | <b>\$ 4,129,850</b>        | <b>2.61%</b>        | <b>13.93%</b>      |
| <b>Total Uses of Funds</b>              | <b>\$ 5,296,804</b> | <b>\$ 4,024,850</b>        | <b>\$ 3,624,850</b>       | <b>\$ 4,129,850</b>        | <b>2.61%</b>        | <b>13.93%</b>      |
| <b>Ending Balance</b>                   | \$ -                | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |

Table 13A is continued on the next page.

**TABLE 13A PAGE 2**  
**BROOMFIELD URBAN RENEWAL AUTHORITY**  
**DEBT SERVICE FUND**  
**REVENUES AND EXPENDITURES**

**ADDITIONAL INFORMATION**

| <b>2005 Bond Reserve</b>       |                |                            |                           |                            |                     |                    |
|--------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
| Sources and<br>Uses of Funds   | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|                                |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>Sources of Funds</b>        |                |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>       | \$ 5,978,499   | \$ 5,978,499               | \$ 5,979,060              | \$ 5,979,060               | 0.01%               | 0.00%              |
| <b>Additions</b>               |                |                            |                           |                            |                     |                    |
| Interest Revenue               | \$ 292,916     | \$ 264,000                 | \$ 264,000                | \$ 264,000                 | 0.00%               | 0.00%              |
| <b>Total Additions</b>         | \$ 292,916     | \$ 264,000                 | \$ 264,000                | \$ 264,000                 | 0.00%               | 0.00%              |
| <b>Total Sources of Funds</b>  | 6,271,415      | 6,242,499                  | 6,243,060                 | 6,243,060                  | 0.01%               | 0.00%              |
| <b>Uses of Funds</b>           |                |                            |                           |                            |                     |                    |
| <b>Expenditures</b>            |                |                            |                           |                            |                     |                    |
| Transfer to 2005 Interest Fund | \$ 292,355     | \$ 264,000                 | \$ 264,000                | \$ 264,000                 | 0.00%               | 0.00%              |
| <b>Total Uses of Funds</b>     | \$ 292,355     | \$ 264,000                 | \$ 264,000                | \$ 264,000                 | 0.00%               | 0.00%              |
| <b>Ending Balance</b>          | \$ 5,979,060   | \$ 5,978,499               | \$ 5,979,060              | \$ 5,979,060               | 0.01%               | 0.00%              |

| <b>2005 Interest Fund</b>                             |                |                            |                           |                            |                     |                    |
|-------------------------------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
| Sources and<br>Uses of Funds                          | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|                                                       |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>Sources of Funds</b>                               |                |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>                              | \$ 480,406     | \$ 744,406                 | \$ 524,052                | \$ 528,052                 | -29.06%             | 0.76%              |
| <b>Additions</b>                                      |                |                            |                           |                            |                     |                    |
| Interest Revenue                                      | \$ 3,149       | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| Receipts from BURA                                    | 4,768,405      | 4,020,000                  | 3,360,000                 | 3,865,000                  | -3.86%              | 15.03%             |
| Transfer from 2005 Bond Reserve                       | 292,355        | 264,000                    | 264,000                   | 264,000                    | 0.00%               | 0.00%              |
| <b>Total Additions</b>                                | \$ 5,063,909   | \$ 4,284,000               | \$ 3,624,000              | \$ 4,129,000               | -3.62%              | 13.93%             |
| <b>Total Sources of Funds</b>                         | 5,544,315      | 5,028,406                  | 4,148,052                 | 4,657,052                  | -7.39%              | 12.27%             |
| <b>Uses of Funds</b>                                  |                |                            |                           |                            |                     |                    |
| <b>Expenditures</b>                                   |                |                            |                           |                            |                     |                    |
| Transfer to Debt Service Fund                         | \$ -           | \$ 4,020,000               | \$ 3,620,000              | \$ 4,125,000               | 2.61%               | 13.95%             |
| Transfer to Wadsworth Interchange BURA - Event Center | 5,020,263      | -                          | -                         | -                          | NA                  | NA                 |
| <b>Total Uses of Funds</b>                            | \$ 5,020,263   | \$ 4,020,000               | \$ 3,620,000              | \$ 4,125,000               | 2.61%               | 13.95%             |
| <b>Ending Balance</b>                                 | \$ 524,052     | \$ 1,008,406               | \$ 528,052                | \$ 532,052                 | -47.24%             | 0.76%              |

| <b>BROOMFIELD URBAN RENEWAL AUTHORITY (BURA)</b> | <b>Year</b> | <b>Description</b>                      |
|--------------------------------------------------|-------------|-----------------------------------------|
| Tax Increment Revenue Bonds                      | 2005        | Construction of Broomfield Event Center |
| Land Acquisition Note                            | 2005        | Land for Broomfield Event Center        |



# BROOMFIELD HOUSING AUTHORITY



## **BROOMFIELD HOUSING AUTHORITY**

Randy Ahrens - Chairperson

Liz Law-Evans

Stan Jezierski

Mike Shelton

Sharon Tessier

Sam Taylor

Bette Erickson

Greg Stokes

Kevin Kreeger

Martha Derda

David Beacom

Charles Ozaki - Executive Director

Kevin Standbridge - Assistant Executive Director



# CITY AND COUNTY MANAGER

One DesCombes Drive • Broomfield, CO 80020 • 303.438.6300 • [www.broomfield.org](http://www.broomfield.org)

## BUDGET MESSAGE

TO: Mayor and City Council

FROM: Charles Ozaki, City and County Manager

**SUBJECT: 2017 Proposed Budget for the Broomfield Housing Authority**

DATE: January 1, 2017

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The Broomfield Housing Authority was established in February 2002, to facilitate housing opportunities and improvements for low to moderate income residents of Broomfield in the areas of rental assistance, housing program planning, homeownership and home maintenance. The 2017 budget reflects \$83,900 for program administration, \$85,000 for the Tenant-Based Rental Assistance program (TBRA) which is provided through federal HOME funds, and \$225,000 from a Community Development Block Grant (CDBG) program and \$8,400 for administering Housing Choice Vouchers from the Colorado Division of Housing. Following is a summary of the housing programs.

## HOUSING PROGRAM PLANNING

In 2006, Broomfield County joined with Boulder County (and the communities within Boulder County) to form the Boulder County/Broomfield County HOME Consortium. This allows the Broomfield/Boulder area to receive HOME funds annually (non-competitive funds from the U.S. Department of Housing and Urban Development). The Consortium prepared a housing plan for funding for 2007 through 2009. In 2009, the Consortium prepared a Five Year Consolidated Housing Plan for Broomfield and Boulder counties containing housing market data, a needs assessment, a strategic plan for the entire Consortium area, and individual Action Plans for Broomfield, the City of Boulder, and the City of Longmont. The planning effort guides the expenditures of HOME and Community Development Block Grant (CDBG) funds. The Five Year Plan was updated for 2015-2019, and was approved by City Council in January 2015.

## RENTAL ASSISTANCE

In 2002, Broomfield entered into an intergovernmental agreement with the Jefferson County Housing Authority to provide for a minimum of 25 Housing Choice vouchers for use in Broomfield. Housing vouchers provide a rent subsidy for income-qualified households. Jefferson County also administers vouchers for families that already have housing assistance who choose to rent within Broomfield. The IGA has been renewing automatically since 2004. Jefferson County Housing receives administrative fees from the U.S. Department of Housing and Urban Development (HUD) to administer the housing vouchers. Currently there are approximately 25 families living in Broomfield with Housing Choice vouchers administered by Jefferson County. The Colorado Division of Housing, through Imagine! also has approximately 15 vouchers currently utilized by clients living in Broomfield. In July 2015, the Broomfield Housing Authority entered into an agreement with the Colorado Division of Housing to administer approximately 25 vouchers for the City and County of Broomfield. This opportunity will allow the Broomfield Housing Authority to become an approved voucher administrator and open opportunities to apply for future federal funding, if available.



In 2004, the Broomfield Housing Authority and Broomfield Health and Human Services, initiated the TBRA Program with funding received from the Colorado Division of Housing. The TBRA Program provides rental assistance and supportive services over a two-year period for up to 15 individuals/families. Starting in 2008 and continuing to the present, funding for the TBRA Program is provided by federal HOME Investment Partnership Funds allocated to the City and County of Broomfield through the Boulder County/Broomfield County Housing Consortium (see description under Housing Program Planning).

In 2005, Broomfield entered into an agreement with a developer to build Broomfield Greens, a 50-unit affordable apartment building for seniors. A \$500,000 grant from the state Division of Housing HOME Funds Program was received by Broomfield Housing Authority to cover a portion of the construction costs. Broomfield Housing Authority maintains a very limited ownership role in the project.

## HOME OWNERSHIP

In 2010, Broomfield received a Neighborhood Stabilization Program (NSP) grant from the Colorado Division of Local Affairs - Division of Housing. Broomfield partnered with Flatirons Habitat for Humanity to purchase and rehabilitate two foreclosed properties. The homes were sold to income-qualified families. The purchase of the properties occurred in 2010. Rehabilitation expenses occurred in 2010 and 2011. Funding for the NSP program has been used in full.

In the past, in order to assist in providing single-family mortgage loans to low- and moderate-income persons and families, Broomfield assigned its Private Activity Bond authority (assigned by the state of Colorado) to the Colorado Housing and Finance Authority (CHFA). The bond proceeds are to be used to specifically assist first-time homebuyers within Broomfield who meet income eligibility and property purchase price limits.

In 2013, Broomfield became a partner community with the Metro Mortgage Assistance Program, administered by the city of Denver's Economic Development Department. This program allows potential Broomfield homeowners to receive down payment grants and low interest rate mortgages.

Since 2004, several projects have been developed in Broomfield that include designated affordable housing units - Red Leaf, Vantage Pointe, and Emerald Hill. Continued affordability is assured through deed restrictions. AMLI at Flatirons (formerly Summit at Flatirons) also designated affordable units, and as the structure of the development was changed from home ownership to rental, the designated units remained restricted as affordable rentals.

## HOME MAINTENANCE

In 2009, Broomfield was granted status as a HUD entitlement community, providing an annual allocation of federal Community Development Block Grant (CDBG) funds to be used for housing and infrastructure projects for low and moderate income residents. A housing rehabilitation program, a mobile home repair program, an urgent repair program, and housing counseling services have received an allocation from the CDBG funding. The rehabilitation programs have processed 106 applications, completed renovations on 92 homes, and currently have four homes in various stages of construction. The housing counseling program has assisted 213 Broomfield families with first time homebuyer planning, foreclosure prevention and other budget and financial management services.

In 2013, Broomfield entered into an agreement with FirstBank, to support, by assisting with construction oversight, a home repair program for families earning over the income limit for the CDBG program, but who still met the FirstBank's guidelines for lower rate loans. The agreement has since expired.

In 2013, Broomfield received a one-time grant from Foothills United Way, to aid families in Broomfield who had storm and flood damage to their homes. Ten lower income families were assisted with repairs from this grant during 2013 and 2014.

A weatherization program is available to income-qualified Broomfield residents through Longs Peak Energy Conservation of Boulder County. The program provides energy audits, furnace repair or replacement, insulation, refrigerator replacement, and storm windows and doors. The program is funded through the Colorado Governor's Energy Office, and was supported by Broomfield with CDBG funding in past years. The weatherization program has served 179 Broomfield households through 2014. The program is continuing, even though funding has been reduced.

The chart below summarizes the programs and number of available units and available funding for Broomfield residents for 2017.

| <b>PROGRAM</b>                                                                                                    | <b>Program Availability</b> |
|-------------------------------------------------------------------------------------------------------------------|-----------------------------|
| <b>RENTAL ASSISTANCE (on-going)</b>                                                                               |                             |
| <i>Vouchers (including supportive service programs)</i>                                                           |                             |
| Tenant-Based Rental Assistance Program                                                                            | 15                          |
| Housing Choice Vouchers – Jefferson County Housing Authority                                                      | 25                          |
| Colorado Division of Housing Vouchers through Imagine!                                                            | 15                          |
| Colorado Division of Housing Vouchers through the Broomfield Housing Authority                                    | 25                          |
| <i>Affordable Apartments</i><br>- Through agreements with developers. Does not include privately-owned apartments |                             |
| Broomfield Greens                                                                                                 | 50                          |
| AMLI at Flatirons                                                                                                 | 20                          |
| <b>TOTAL RENTAL ASSISTANCE</b>                                                                                    | <b>Approx. 150</b>          |
| <b>AFFORDABLE HOME OWNERSHIP (completed units)</b>                                                                |                             |
| Red Leaf Affordable Housing Program                                                                               | 15                          |
| Vantage Pointe Affordable Housing                                                                                 | 9                           |
| Emerald Hill (Habitat for Humanity)                                                                               | 14                          |
| Neighborhood Stabilization Program                                                                                | 2                           |
| <b>TOTAL AFFORDABLE HOME OWNERSHIP</b>                                                                            | <b>Approx. 40</b>           |
| <b>HOUSING WEATHERIZATION/HOME MAINTENANCE (anticipated for 2015/2017 funding)</b>                                |                             |
| Housing Weatherization Program                                                                                    | 20                          |
| Single-Family Housing Rehabilitation Program                                                                      | 15                          |
| Mobile Home Repair Program                                                                                        | 15                          |
| Urgent Repair Program                                                                                             | 10                          |
| <b>TOTAL HOUSING WEATHERIZATION/HOME MAINTENANCE</b>                                                              | <b>Approx. 60</b>           |

The Broomfield Housing Authority will continue to evaluate possible programs for 2017. Additional information will be presented to City Council during the year.

Respectfully submitted,




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Charles Ozaki  
City and County Manager

**TABLE 1  
BROOMFIELD HOUSING AUTHORITY  
REVENUES AND EXPENDITURES**

| Sources and<br>Uses of Funds               | Actual<br>2015    | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|--------------------------------------------|-------------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                            |                   |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>                    |                   |                            |                           |                            |                     |                    |
| <b>Beginning Balance</b>                   | <b>\$ 20,000</b>  | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>                | <b>NA</b>           | <b>NA</b>          |
| <b>Revenues</b>                            |                   |                            |                           |                            |                     |                    |
| <b>Intergovernmental Revenues</b>          |                   |                            |                           |                            |                     |                    |
| Tenant-Based Rental Assistance Program     | \$ 48,510         | \$ 65,000                  | \$ 160,469                | \$ 85,000                  | 30.77%              | -47.03%            |
| Community Development Block Grant          | 108,279           | 220,000                    | 543,430                   | 225,000                    | 2.27%               | -58.60%            |
| Housing Choice Voucher Program             | -                 | -                          | 6,000                     | 8,400                      | NA                  | 40.00%             |
| <b>Total Intergovernmental Revenues</b>    | <b>\$ 156,789</b> | <b>\$ 285,000</b>          | <b>\$ 709,899</b>         | <b>\$ 318,400</b>          | <b>11.72%</b>       | <b>-55.15%</b>     |
| <b>Contributions</b>                       |                   |                            |                           |                            |                     |                    |
| Contributions from Developer               | \$ 71             | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| Contributions from General Fund            | 77,774            | 84,478                     | 79,780                    | 83,900                     | -0.68%              | 5.16%              |
| <b>Total Contributions</b>                 | <b>\$ 77,845</b>  | <b>\$ 84,478</b>           | <b>\$ 79,780</b>          | <b>\$ 83,900</b>           | <b>-0.68%</b>       | <b>5.16%</b>       |
| <b>Fines and Other Revenues</b>            |                   |                            |                           |                            |                     |                    |
| Interest Earnings                          | \$ 8,937          | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Fines and Other Revenues</b>      | <b>\$ 8,937</b>   | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>                | <b>NA</b>           | <b>NA</b>          |
| <b>Total Revenues</b>                      | <b>\$ 243,571</b> | <b>\$ 369,478</b>          | <b>\$ 789,679</b>         | <b>\$ 402,300</b>          | <b>8.88%</b>        | <b>-49.06%</b>     |
| <b>Total Sources of Funds</b>              | <b>\$ 263,571</b> | <b>\$ 369,478</b>          | <b>\$ 789,679</b>         | <b>\$ 402,300</b>          | <b>8.88%</b>        | <b>-49.06%</b>     |
| <i>Uses of Funds</i>                       |                   |                            |                           |                            |                     |                    |
| <b>Expenditures</b>                        |                   |                            |                           |                            |                     |                    |
| Program Administration                     | \$ 77,845         | \$ 84,478                  | \$ 79,780                 | \$ 83,900                  | -0.68%              | 5.16%              |
| TBRA Program                               | 48,510            | 65,000                     | 160,469                   | 85,000                     | 30.77%              | -47.03%            |
| Community Development Block Grant Programs | 128,279           | 220,000                    | 543,430                   | 225,000                    | 2.27%               | -58.60%            |
| Housing Choice Voucher Program             | -                 | -                          | 6,000                     | 8,400                      | NA                  | 40.00%             |
| Transfer to Reserves                       | 8,937             | -                          | -                         | -                          | NA                  | NA                 |
| <b>Sub Total Expenditures</b>              | <b>\$ 263,571</b> | <b>\$ 369,478</b>          | <b>\$ 789,679</b>         | <b>\$ 402,300</b>          | <b>8.88%</b>        | <b>-49.06%</b>     |
| <b>Total Uses of Funds</b>                 | <b>\$ 263,571</b> | <b>\$ 369,478</b>          | <b>\$ 789,679</b>         | <b>\$ 402,300</b>          | <b>8.88%</b>        | <b>-49.06%</b>     |
| <b>Ending Balance</b>                      | <b>\$ -</b>       | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>                | <b>NA</b>           | <b>NA</b>          |

**TABLE 1A  
BROOMFIELD HOUSING AUTHORITY  
HOUSING AUTHORITY RESERVES  
RED LEAF REIMBURSEMENT RESERVE**

| Sources and<br>Uses of Funds | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                              |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>Sources of Funds</b>      |                |                            |                           |                            |                     |                    |
| Beginning Balance            | \$ 177,725     | \$ 177,725                 | \$ 186,662                | \$ 186,662                 | 5.03%               | 0.00%              |
| Developer Payment Received   | \$ 8,937       | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| Total Sources of Funds       | \$ 186,662     | \$ 177,725                 | \$ 186,662                | \$ 186,662                 | 5.03%               | 0.00%              |
| <b>Uses of Funds</b>         |                |                            |                           |                            |                     |                    |
| Project Expenses             | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| Ending Balance               | \$ 186,662     | \$ 177,725                 | \$ 186,662                | \$ 186,662                 | 5.03%               | 0.00%              |

In the Memorandum of Understanding regarding affordable housing in the Red Leaf development there was a provision that if a certain number of homes did not sell as affordable the developer would make a cash-in-lieu payment of \$5,000 per home. The payment received in 2007 represents the entire cash-in-lieu that was due from the developer.

**TABLE 2  
COUNTY OF BROOMFIELD BUDGET  
BROOMFIELD HOUSING AUTHORITY  
HOUSING AUTHORITY - PROGRAM SUMMARY**

| Function/Activity                                 | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|---------------------------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                                   |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>Program Administration</b>                     |                |                            |                           |                            |                     |                    |
| Revenues                                          |                |                            |                           |                            |                     |                    |
| Interest Earnings                                 | \$ 8,937       | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| Contribution from Developer                       | 71             | -                          | -                         | -                          | NA                  | NA                 |
| Contribution from General Fund                    | 77,774         | 84,478                     | 79,780                    | 83,900                     | -0.68%              | 5.16%              |
| Total Revenues                                    | \$ 86,782      | \$ 84,478                  | \$ 79,780                 | \$ 83,900                  | -0.68%              | 5.16%              |
| Expenditures                                      |                |                            |                           |                            |                     |                    |
| Personnel                                         | \$ 76,990      | \$ 76,218                  | \$ 73,380                 | \$ 77,240                  | 1.34%               | 5.26%              |
| Supplies and Services                             | 855            | 8,260                      | 6,400                     | 6,660                      | -19.37%             | 4.06%              |
| Transfer to Reserve                               | 8,937          | -                          | -                         | -                          | NA                  | NA                 |
| Total Expenditures                                | \$ 86,782      | \$ 84,478                  | \$ 79,780                 | \$ 83,900                  | -0.68%              | 5.16%              |
| Difference                                        | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Tenant-Based Rental Assistance Program</b>     |                |                            |                           |                            |                     |                    |
| Revenues                                          |                |                            |                           |                            |                     |                    |
| Federal HOME Fund - 2015                          | 48,510         | -                          | -                         | -                          | NA                  | NA                 |
| Federal HOME Fund - 2016                          | -              | 65,000                     | 160,469                   | -                          | -100.00%            | -100.00%           |
| Federal HOME Fund - 2017                          | -              | -                          | -                         | 85,000                     | NA                  | NA                 |
| Total Revenues                                    | \$ 48,510      | \$ 65,000                  | \$ 160,469                | \$ 85,000                  | 30.77%              | -47.03%            |
| Expenditures                                      |                |                            |                           |                            |                     |                    |
| Home Consortium Boulder Administration            | \$ -           | \$ 6,500                   | \$ 16,047                 | \$ 8,500                   | 30.77%              | -47.03%            |
| Tenant-Based Rental Assistance Program            | 48,510         | 58,500                     | 144,422                   | 76,500                     | 30.77%              | -47.03%            |
| Total Expenditures                                | \$ 48,510      | \$ 65,000                  | \$ 160,469                | \$ 85,000                  | 30.77%              | -47.03%            |
| Difference                                        | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Housing Choice Voucher Program</b>             |                |                            |                           |                            |                     |                    |
| Revenues                                          |                |                            |                           |                            |                     |                    |
| Housing Choice Voucher Program - 2016             | \$ -           | \$ -                       | \$ 6,000                  | \$ -                       | NA                  | -100.00%           |
| Housing Choice Voucher Program - 2017             | -              | -                          | -                         | 8,400                      | NA                  | NA                 |
| Total Revenues                                    | \$ -           | \$ -                       | \$ 6,000                  | \$ 8,400                   | NA                  | 40.00%             |
| Expenditures                                      |                |                            |                           |                            |                     |                    |
| Housing Choice Voucher Program - 2016             | \$ -           | \$ -                       | \$ 6,000                  | \$ -                       | NA                  | -100.00%           |
| Housing Choice Voucher Program - 2017             | -              | -                          | -                         | 8,400                      | NA                  | NA                 |
| Total Expenditures                                | \$ -           | \$ -                       | \$ 6,000                  | \$ 8,400                   | NA                  | 40.00%             |
| Difference                                        | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Community Development Block Grant Programs</b> |                |                            |                           |                            |                     |                    |
| Revenues                                          |                |                            |                           |                            |                     |                    |
| Community Development Block Grant - 2015          | \$ 82,279      | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| Community Development Block Grant - 2016          | -              | 200,000                    | 519,053                   | -                          | -100.00%            | -100.00%           |
| Community Development Block Grant - 2017          | -              | -                          | -                         | 202,500                    | NA                  | NA                 |
| CDBG program support 10%                          | -              | 20,000                     | 24,377                    | 22,500                     | 12.50%              | -7.70%             |
| Miscellaneous                                     | 26,000         | -                          | -                         | -                          | NA                  | NA                 |
| Contribution from General Fund                    | -              | -                          | -                         | -                          | NA                  | NA                 |
| Total Revenues                                    | \$ 108,279     | \$ 220,000                 | \$ 543,430                | \$ 225,000                 | 2.27%               | -58.60%            |
| Expenditures                                      |                |                            |                           |                            |                     |                    |
| CDBG Rehabilitation Program - 2015                | \$ 128,279     | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| CDBG Rehabilitation Program - 2016                | -              | 200,000                    | 519,053                   | -                          | -100.00%            | -100.00%           |
| CDBG Rehabilitation Program - 2017                | -              | -                          | -                         | 202,500                    | NA                  | NA                 |
| CDBG program support 10%                          | -              | 20,000                     | 24,377                    | 22,500                     | 12.50%              | -7.70%             |
| Total Expenditures                                | \$ 128,279     | \$ 220,000                 | \$ 543,430                | \$ 225,000                 | 2.27%               | -58.60%            |
| Difference                                        | \$ (20,000)    | \$ -                       | \$ -                      | \$ -                       |                     |                    |
| <b>SUMMARY</b>                                    |                |                            |                           |                            |                     |                    |
|                                                   | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|                                                   |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>Beginning Balance</b>                          | <b>20,000</b>  | <b>-</b>                   | <b>-</b>                  | <b>-</b>                   | <b>NA</b>           | <b>NA</b>          |
| Total Revenues                                    | \$ 243,571     | \$ 369,478                 | \$ 789,679                | \$ 402,300                 | 8.88%               | -49.06%            |
| Total Expenditures                                | 263,571        | 369,478                    | 789,679                   | 402,300                    | 8.88%               | -49.06%            |
| Difference                                        | \$ (20,000)    | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Ending Balance</b>                             | <b>\$ -</b>    | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>                | <b>NA</b>           | <b>NA</b>          |



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# ARISTA LOCAL IMPROVEMENT DISTRICT



**ARISTA LOCAL IMPROVEMENT DISTRICT**

Randy Ahrens - Chairperson

Liz Law-Evans

Stan Jezierski

Mike Shelton

Sharon Tessier

Sam Taylor

Bette Erickson

Greg Stokes

Kevin Kreeger

Martha Derda

David Beacom

Charles Ozaki - Executive Director

Kevin Standbridge - Assistant Executive Director



# CITY AND COUNTY MANAGER

One DesCombes Drive • Broomfield, CO 80020 • 303.438.6300 • [www.broomfield.org](http://www.broomfield.org)

## BUDGET MESSAGE

TO: Mayor and City Council

FROM: Charles Ozaki, City and County Manager

**SUBJECT: 2017 Proposed Budget for the Arista Local Improvement District**

DATE: January 1, 2017

---

The Arista Local Improvement District (A-LID) was established in August 2005 to facilitate the construction of transportation facilities in the Arista Development. The first project was the parking structure, constructed and owned by the Arista Metropolitan District (AMD), which enhances parking options for the 1STBANK Center and the adjacent commercial development. The A-LID is supported by a 0.2% sales tax on all taxable sales within its boundaries. The revenue generated by the tax have been pledged to support the AMD's debt service on bonds sold to construct the parking structure. Since the only allowable use of the revenue is to support the funding of public transportation services or improvements, the 2017 budget for the A-LID exists solely to authorize payments to the AMD as noted above. In a 2008 election, voters within the A-LID approved a measure that would allow the District to increase the sales tax levy up to 0.55%. This increase has not yet been enacted.

Respectfully submitted,

A handwritten signature in cursive script, reading "Charles Ozaki", followed by a horizontal line.

---

Charles Ozaki  
City and County Manager

**TABLE 1**  
**ARISTA LOCAL IMPROVEMENT DISTRICT**  
**REVENUES AND EXPENDITURES**

| Sources and<br>Uses of Funds     | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|----------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                  |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <i>Sources of Funds</i>          |                |                            |                           |                            |                     |                    |
| Beginning Balance                | \$ 17          | \$ -                       | \$ 15                     | \$ -                       | NA                  | -100.00%           |
| Revenues                         |                |                            |                           |                            |                     |                    |
| Intergovernmental Revenues       |                |                            |                           |                            |                     |                    |
| Sales Tax                        | \$ 19,536      | \$ 28,387                  | \$ 21,196                 | \$ 23,725                  | -16.42%             | 11.93%             |
| Total Intergovernmental Revenues | \$ 19,536      | \$ 28,387                  | \$ 21,196                 | \$ 23,725                  | -16.42%             | 11.93%             |
| Total Revenues                   | \$ 19,536      | \$ 28,387                  | \$ 21,196                 | \$ 23,725                  | -16.42%             | 11.93%             |
| Total Sources of Funds           | \$ 19,553      | \$ 28,387                  | \$ 21,211                 | \$ 23,725                  | -16.42%             | 11.85%             |
| <i>Uses of Funds</i>             |                |                            |                           |                            |                     |                    |
| Expenditures                     |                |                            |                           |                            |                     |                    |
| Payment to Others                | \$ 19,538      | \$ 28,387                  | \$ 21,211                 | \$ 23,725                  | -16.42%             | 11.85%             |
| Sub Total Expenditures           | \$ 19,538      | \$ 28,387                  | \$ 21,211                 | \$ 23,725                  | -16.42%             | 11.85%             |
| Total Uses of Funds              | \$ 19,538      | \$ 28,387                  | \$ 21,211                 | \$ 23,725                  | -16.42%             | 11.85%             |
| Ending Balance                   | \$ 15          | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |



# COLORADO BUILDING CORPORATION

.....

**COLORADO BUILDING CORPORATION**

|                         |                    |
|-------------------------|--------------------|
| President               | Sam Taylor         |
| Vice President          | Randy Ahrens       |
| Secretary               | Charles Ozaki      |
| Treasurer               | Patricia Soderberg |
| Boardmember             | Kevin Standbridge  |
| Boardmember (alternate) | Greg Stokes        |



# CITY AND COUNTY MANAGER

One DesCombes Drive • Broomfield, CO 80020 • 303.438.6300 • [www.broomfield.org](http://www.broomfield.org)

## BUDGET MESSAGE

TO: Mayor and City Council

FROM: Charles Ozaki, City and County Manager

**SUBJECT: 2017 Proposed Budget for the City and County of Broomfield, Colorado Building Corporation**

DATE: January 1, 2017

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The City and County of Broomfield, Colorado Building Corporation (Building Corporation) was created in 1999 to allow the City and County to use asset-backed Certificate of Participation (COP) financing for public projects.

From 1999 through 2004, the initial projects financed through COP's issued by the Building Corporation included the renovation of the building located at #6 Garden Center, construction of several buildings (including a library and auditorium, a police and court facility, a detention center and a recreation center), open space acquisitions (317 acres) and acquisition and development of athletic fields (123 acres). In 2008 the Building Corporation also provided funds (approximately \$12 million) to facilitate the construction of the detention center expansion project. The Building Corporation receives annual lease payments for these assets from the City and County of Broomfield which are then utilized to fund the annual debt service payments on the COP's.

In 2010, the Building Corporation Board of Directors approved the refunding of all outstanding COP's. Due to lower interest rates, savings realized by the refinancing will amount to \$14,613,634 from 2013 through the remaining term of the COP's (final maturity in 2029). These savings will be recognized annually in the County General Fund, City General Fund, Sales and Use Tax Capital Improvements Fund, and the Open Space and Parks fund as their lease payments to the Building Corporation are reduced from original levels.

The 2017 Budget for the Building Corporation includes \$7,691,238 in revenues from annual lease payments collected by the Building Corporation from the City and County of Broomfield. This, together with projected interest earnings of the fund, provides the funding source for the 2017 COP debt service payments of \$7,683,738.

Respectfully submitted,

A handwritten signature in cursive script, reading "Charles Ozaki", followed by a horizontal line.

Charles Ozaki  
City and County Manager



**TABLE 1 - PAGE 1**  
**CITY AND COUNTY OF BROOMFIELD**  
**COLORADO BUILDING CORPORATION**

| Revenues<br>and Expenditures                                | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|-------------------------------------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
|                                                             |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| <b>Beginning Balance</b>                                    | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Revenues</b>                                             |                |                            |                           |                            |                     |                    |
| <b>Lease Payment &amp; Other Revenues</b>                   |                |                            |                           |                            |                     |                    |
| Lease Payment from City of Broomfield                       | \$ 334,862     | \$ 336,570                 | \$ 336,703                | \$ 339,171                 | 0.77%               | 0.73%              |
| Lease Payment from City of Broomfield - Open<br>Space/Parks | 1,379,499      | -                          | -                         | -                          | NA                  | NA                 |
| Lease Payment from City of Broomfield - CIP                 | 3,895,450      | 3,697,964                  | 3,699,424                 | 3,745,350                  | 1.28%               | 1.24%              |
| Lease Payment from County of Broomfield                     | 3,550,281      | 3,567,704                  | 3,569,111                 | 3,602,717                  | 0.98%               | 0.94%              |
| Interest Earnings on Construction Fund                      | 1,713          | 900                        | 900                       | 3,700                      | 311%                | 311%               |
| Interest Earnings on Reserve - 2010 COPs                    | 165            | 200                        | 200                       | 300                        | 50.00%              | 50.00%             |
| <b>Total Lease Payment &amp; Other Revenues</b>             | \$ 9,161,970   | \$ 7,603,338               | \$ 7,606,338              | \$ 7,691,238               | 1.16%               | 1.12%              |
| <b>Total Revenues</b>                                       | \$ 9,161,970   | \$ 7,603,338               | \$ 7,606,338              | \$ 7,691,238               | 1.16%               | 1.12%              |
| <b>Total Sources of Funds</b>                               | \$ 9,161,970   | \$ 7,603,338               | \$ 7,606,338              | \$ 7,691,238               | 1.16%               | 1.12%              |
| <b>Expenditures</b>                                         |                |                            |                           |                            |                     |                    |
| COP Series 2010                                             |                |                            |                           |                            |                     |                    |
| Retirement of COPs - Principal                              | \$ 5,965,000   | \$ 4,700,000               | \$ 4,700,000              | \$ 5,020,000               | 6.81%               | 6.81%              |
| Retirement of COPs - Interest (6/1 & 12/1)                  | 3,192,175      | 2,898,738                  | 2,899,738                 | 2,663,738                  | -8.11%              | -8.14%             |
| Other Expenditures                                          |                |                            |                           |                            |                     |                    |
| Arbitrage Compliance Cost                                   | \$ 2,000       | \$ -                       | \$ 2,000                  | \$ 2,000                   | NA                  | 0.00%              |
| Paying Agent Fees                                           | 3,590          | 3,500                      | 3,500                     | 3,500                      | 0.00%               | 0.00%              |
| Reserve for Arbitrage                                       | (795)          | 1,100                      | 1,100                     | 2,000                      | 81.82%              | 81.82%             |
| <b>Total Uses of Funds</b>                                  | \$ 9,161,970   | \$ 7,603,338               | \$ 7,606,338              | \$ 7,691,238               | 1.16%               | 1.12%              |
| <b>Ending Balance</b>                                       | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |

|                                                     |      |                                                                                                                                        |
|-----------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------|
| Certificates of Participation - City General Fund   | 2010 | Completion of City Center Facilities: Parking lots at library & police/court buildings; remodeling of One DesCombes (org. 2000 series) |
| Certificates of Participation - County General Fund | 2010 | Construct city and county facilities (Library, Detention Center, Police/Courts, HHS); fund county start-up costs (org. 1999 series)    |
| Certificates of Participation - CIP                 | 2010 | Construction of Paul Derda Recreation Center and Athletic Fields (BIP, Broomfield County Commons)(org. 2000 series)                    |
| Certificates of Participation (COPs)                | 2010 | Open Space acquisitions (Willow Park North, Miller, Mooremeier, Arnold, Wottge, Mitchem) (org. 2000 series)                            |
| Certificates of Participation (COPs)                | 2010 | Park Improvements (Legacy Park) (org. 2000 series)                                                                                     |

**TABLE 1 - PAGE 1A**  
**CITY AND COUNTY OF BROOMFIELD**  
**COLORADO BUILDING CORPORATION**

| Reserve for Arbitrage                       |                |                            |                           |                            |                     |                    |
|---------------------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
| Certificate of Participation Reserve Fund   | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|                                             |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| Beginning Balance                           | \$ 252,812     | \$ 253,812                 | \$ 252,017                | \$ 253,117                 | -0.27%              | 0.44%              |
| <b>Additions</b>                            |                |                            |                           |                            |                     |                    |
| Transfer from Building Corp                 | \$ -           | \$ 1,100                   | \$ 1,100                  | \$ 2,000                   | 81.82%              | 81.82%             |
| <b>Total Additions</b>                      | \$ -           | \$ 1,100                   | \$ 1,100                  | \$ 2,000                   | 81.82%              | 81.82%             |
| <b>Uses</b>                                 |                |                            |                           |                            |                     |                    |
| Transfer to Building Corp for Debt Services | \$ 795         | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Total Uses of Reserve</b>                | \$ 795         | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
|                                             |                |                            |                           |                            |                     |                    |
| Ending Balance                              | \$ 252,017     | \$ 254,912                 | \$ 253,117                | \$ 255,117                 | 0.08%               | 0.79%              |

| Reserve for Debt Services    |                |                            |                           |                            |                     |                    |
|------------------------------|----------------|----------------------------|---------------------------|----------------------------|---------------------|--------------------|
| Debt Services Reserve Fund   | Actual<br>2015 | Original<br>Budget<br>2016 | Revised<br>Budget<br>2016 | Original<br>Budget<br>2017 | Budget % Chg        |                    |
|                              |                |                            |                           |                            | 16 Original<br>2017 | 16 Revised<br>2017 |
| Beginning Balance            | \$ 8,415,000   | \$ 8,415,000               | \$ 8,415,000              | \$ 8,415,000               | 0.00%               | 0.00%              |
| <b>Additions</b>             |                |                            |                           |                            |                     |                    |
| <b>Total Additions</b>       | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
| <b>Uses</b>                  |                |                            |                           |                            |                     |                    |
| <b>Total Uses of Reserve</b> | \$ -           | \$ -                       | \$ -                      | \$ -                       | NA                  | NA                 |
|                              |                |                            |                           |                            |                     |                    |
| Ending Balance               | \$ 8,415,000   | \$ 8,415,000               | \$ 8,415,000              | \$ 8,415,000               | 0.00%               | 0.00%              |



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## **Appendices**



# APPENDIX A

## ADMINISTRATIVE CHARGES AND INTERNAL SERVICE ALLOCATIONS

|                                                                                                                                                                                                                                                                                                                 |           | <b>2017<br/>Budget</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------------------|
| <b><u>Facility Maintenance</u></b>                                                                                                                                                                                                                                                                              |           |                        |
| <i>Allocations are charged to each major fund for Facility Maintenance services based on the square footage of the buildings maintained for each fund.</i>                                                                                                                                                      |           |                        |
| GENERAL FUND                                                                                                                                                                                                                                                                                                    | \$        | 2,154,907              |
| <i>Municipal Center, Police Building, Depot Hill Museum, #12 Garden Center, Shops/Maintenance Building, Recycling Center, Library, Auditorium</i>                                                                                                                                                               |           |                        |
| WATER FUND                                                                                                                                                                                                                                                                                                      |           | 71,920                 |
| <i>Water Treatment Plant on 144th, Water Treatment Plant on 112th</i>                                                                                                                                                                                                                                           |           |                        |
| SEWER FUND                                                                                                                                                                                                                                                                                                      |           | 51,000                 |
| <i>Wastewater Treatment Plant</i>                                                                                                                                                                                                                                                                               |           |                        |
| HUMAN SERVICES FUND                                                                                                                                                                                                                                                                                             |           | 593,200                |
| <i>Human Services portion of #6 Garden Center and the Senior Center; Workforce space rental</i>                                                                                                                                                                                                                 |           |                        |
| RECREATION FUND                                                                                                                                                                                                                                                                                                 |           | 1,087,640              |
| <i>Community Center, The Bay (Aquatics Park), Skate Park, Derda Recreation Center</i>                                                                                                                                                                                                                           |           |                        |
| COUNTY FUND                                                                                                                                                                                                                                                                                                     |           | 836,060                |
| <i>Detention Center, the Courts Building, the Public Health portion of #6 Garden Center</i>                                                                                                                                                                                                                     |           |                        |
| <b>Total Charges</b>                                                                                                                                                                                                                                                                                            | <b>\$</b> | <b>4,794,727</b>       |
| <b><u>General Services for County Fund</u></b>                                                                                                                                                                                                                                                                  |           |                        |
| <i>Allocations are charged to the County General Fund for centralized services provided by the City such as finance, human resources, legal, information technology and fleet maintenance. The amounts are based on the indirect cost allocation report prepared each year.</i>                                 |           |                        |
| COUNTY FUND                                                                                                                                                                                                                                                                                                     | \$        | 1,980,381              |
| <b>Total Charges</b>                                                                                                                                                                                                                                                                                            | <b>\$</b> | <b>1,980,381</b>       |
| <b><u>General Services for Utility Funds</u></b>                                                                                                                                                                                                                                                                |           |                        |
| <i>Allocations are charged to each utility fund (Water, Sewer and Water Reclamation) for centralized services provided by the City such as finance, human resources, legal, information technology, and fleet maintenance. The amounts are based on the indirect cost allocation report prepared each year.</i> |           |                        |
| WATER FUND                                                                                                                                                                                                                                                                                                      | \$        | 1,945,460              |
| SEWER FUND                                                                                                                                                                                                                                                                                                      |           | 1,361,820              |
| WATER RECLAMATION FUND                                                                                                                                                                                                                                                                                          |           | 116,730                |
| <b>Total Charges</b>                                                                                                                                                                                                                                                                                            | <b>\$</b> | <b>3,424,010</b>       |
| <b><u>General Services for Urban Renewal Authority</u></b>                                                                                                                                                                                                                                                      |           |                        |
| <i>Allocations are charged to the Broomfield Urban Renewal Authority for centralized services provided by the City such as project administration, finance, human resources, legal, and planning. The amounts are based on the indirect cost allocation report prepared each year.</i>                          |           |                        |
| BURA                                                                                                                                                                                                                                                                                                            | \$        | 2,500,000              |
| <b>Total Charges</b>                                                                                                                                                                                                                                                                                            | <b>\$</b> | <b>2,500,000</b>       |

# APPENDIX B

## SCHEDULE OF CAPITAL EQUIPMENT PURCHASES

| DEPARTMENT                                | Division                 | DESCRIPTION OF ITEM                                                             | COST                |
|-------------------------------------------|--------------------------|---------------------------------------------------------------------------------|---------------------|
| <b>Replacement Vehicles and Equipment</b> |                          |                                                                                 |                     |
| Police                                    | Patrol                   | Mid-size SUV                                                                    | \$ 45,815           |
| Police                                    | Patrol                   | Mid-size SUV                                                                    | 35,335              |
| Police                                    | Patrol                   | Mid-size SUV                                                                    | 35,335              |
| Police                                    | Special Ops              | Mid-size SUV                                                                    | 35,335              |
| Public Works                              | Facility Services        | Transit van, medium raised roof, shelving/drawers                               | 32,000              |
| Public Works                              | Park Services            | Rotary Turf Mower / Polar Trac Conversion Kit w/72" rear discharge cutting deck | 55,000              |
| Public Works                              | Park Services            | 4 Wheel Drive UTV with tow package and plow hook up                             | 21,200              |
| Public Works                              | Park Services            | 1 Ton 4x4 pickup with snow plow and water tank                                  | 37,000              |
| Public Works                              | Park Services            | Rotary Turf Mower / Polar Trac Conversion Kit w/72" rear discharge cutting deck | 55,000              |
| Public Works                              | Park Services            | Rotary Turf Mower / Polar Trac Conversion Kit w/72" rear discharge cutting deck | 55,000              |
| Public Works                              | Park Services            | 25' Equipemnt trailer with spring loaded ramps                                  | 8,500               |
| Public Works                              | Park Services            | Water trailer                                                                   | 7,000               |
| Public Works                              | Park Services            | 25' Equipemnt trailer with spring loaded ramps                                  | 8,500               |
| Public Works                              | Streets/Snow and ice     | Singls Axle Dump Truck/Snow Plow                                                | 260,000             |
| Public Works                              | Streets/MOC/Snow and Ice | Highlift Front End Loader                                                       | 180,000             |
| Public Works                              | Streets/Sweeping         | Mechanical Street Sweeper                                                       | 286,000             |
| Public Works                              | Streets/Sweeping         | Vacuum Sweeper                                                                  | 286,000             |
| Public Works                              | Utilities                | 1/2 Ton Pick up, 4X4, Crew Cab                                                  | 30,000              |
| Public Works                              | Utilities                | 3/4 Ton Pick up, 4X4, extended cab                                              | 30,300              |
| Public Works                              | Utilities                | 3/4 Ton Pick up, 4X4, service body, PTO hydraulic Package W/ hose reels         | 47,800              |
| Public Works                              | Utilities                | 1 ton diesel pick up, 4X4, extended cab, plow package                           | 53,500              |
| Public Works                              | Utilities                | Backhoe                                                                         | 215,000             |
| Public Works                              | Utilities                | 3/4 Ton Pick up, 4X4, extended cab                                              | 30,300              |
| Public Works                              | Wastewater               | SUV                                                                             | 27,000              |
|                                           |                          | <b>Replacement Vehicles and Equipment Total</b>                                 | <b>\$ 1,876,920</b> |
| <b>Replacement Other Equipment</b>        |                          |                                                                                 |                     |
| Police                                    | Patrol                   | Automatic License Place Reader (ALPR)                                           | \$ 19,630           |
| Police                                    | Detention                | Commercial Dishwasher                                                           | 19,585              |
| Police                                    | Investigations           | Computer and forensic video system                                              | 16,600              |
| Police                                    | Detention                | LiveScan Machine                                                                | 41,535              |
| Public Works                              | Park Services            | Pressure Washer/Hose Reel                                                       | 7,850               |
| Public Works                              | Parks Services           | 15 ft. Long 3 - row bleachers                                                   | 15,000              |
| Public Works                              | Streets/Traffic          | Conflict Monitor Tester                                                         | 15,000              |
|                                           |                          | <b>Replacement Other Equipment Total</b>                                        | <b>\$ 135,200</b>   |
| <b>New Vehicles and Other Equipment*</b>  |                          |                                                                                 |                     |
| Public Works                              | Parks                    | Snow Plow 8'.5"                                                                 | \$ 8,000            |
| Public Works                              | Parks                    | 3/4 Ton Flat Bed Truck w/ 300 Gallon Water Tank                                 | 29,780              |
| Public Works                              | Parks                    | Turf Dethatcher                                                                 | 8,148               |
| Public Works                              | Facilities               | 3/4 ton 2WD Pickup                                                              | 25,000              |
| Public Works                              | Streets                  | 3 - Snow Plows                                                                  | 750,000             |
| Public Works                              | Environmental Services   | 1/2 Ton, 4WD Pickup                                                             | 23,000              |
| Police                                    | Patrol                   | Replacement K9                                                                  | 8,000               |
| Clerk & Recorder                          | Elections                | Mail Ballot Extractor                                                           | 30,800              |
| Clerk & Recorder                          | Motor Vehicles           | Customer Management System                                                      | 19,300              |
|                                           |                          | <b>New Vehicles and Equipment Total</b>                                         | <b>\$ 902,028</b>   |



## Schedule of Capital Equipment Purchases - continued

| <b>New /Replacement IT Software and Equipment</b> |              |                                                                       |                     |
|---------------------------------------------------|--------------|-----------------------------------------------------------------------|---------------------|
| City Council                                      | City Council | Council Chambers and Conference Room A/V Equipment Upgrade            | \$ 125,000          |
| Information Technology                            | IT           | IT - Document Management                                              | 75,000              |
| Information Technology                            | IT           | IT - Infrastructure as a Service (IaaS)                               | 200,000             |
| Information Technology                            | IT           | IT - Infrastructure Automation                                        | 50,000              |
| Information Technology                            | IT           | IT - Mobile Device Management/Enterprise Mobility Management          | 90,000              |
| Information Technology                            | IT           | IT - Network Hardware/Telecom Replacement - Citywide                  | 110,000             |
| Information Technology                            | IT           | IT - PC Equipment Tech Refresh                                        | 375,000             |
| Police                                            | Police       | Police - Vehicle Laptop Computer Replacements (includes installation) | 240,000             |
| Community Resources                               | Recreation   | Recreation Management System Software Replacement                     | 604,700             |
| Information Technology                            | IT           | Veritas Managed Service                                               | 60,000              |
| Information Technology                            | IT           | Firewall for Secondary Internet Access                                | 75,000              |
|                                                   |              | <b>Replacement IT Equipment Total</b>                                 | <b>\$ 2,004,700</b> |
|                                                   |              |                                                                       |                     |
| <b>GRAND TOTAL</b>                                |              |                                                                       | <b>\$ 4,918,848</b> |

\*Operating Budget Purchase

# APPENDIX C

## INTERGOVERNMENTAL & COMMUNITY GRANTS

| Organization                                                  | Actual 2015         | Original Budget 2016 | Revised Budget 2016 | Original Budget 2017 |
|---------------------------------------------------------------|---------------------|----------------------|---------------------|----------------------|
| <b>HEALTH &amp; HUMAN SVCS STATE FUNDED/MANDATED:</b>         |                     |                      |                     |                      |
| Imagine!                                                      | \$ 348,209          | \$ 348,209           | \$ 415,000          | \$ 1,111,265         |
| Mental Health Center of Boulder County, Inc.                  | 315,000             | 315,000              | 389,000             |                      |
| Misc. HHS Direct Service Providers                            | 299,872             | 300,445              | 307,602             |                      |
| Mental Health Center of Boulder County, Inc. - Lease Payments | 110,277             | 111,680              | 111,680             | 113,620              |
| <b>TOTAL HHS AGENCY OUTLAYS</b>                               | <b>\$ 1,073,358</b> | <b>\$ 1,075,334</b>  | <b>\$ 1,223,282</b> | <b>\$ 1,224,885</b>  |
|                                                               |                     |                      |                     |                      |
| <b>COMMUNITY OUTLAY:</b>                                      |                     |                      |                     |                      |
| Misc. Cultural Organization Outlays                           | \$ 11,881           | \$ 12,799            | \$ 12,799           | \$ 12,686            |
| Economic Development - Lease Payments                         | 18,728              | 18,460               | 18,460              | 0                    |
| Economic Development - Lease Payments                         | 3,305               | 3,258                | 3,258               | 0                    |
| Broomfield FISH - Lease Payments                              | 37,822              | 37,812               | 37,812              | 39,708               |
| <b>TOTAL COMMUNITY AGENCY OUTLAYS</b>                         | <b>\$ 71,736</b>    | <b>\$ 72,329</b>     | <b>\$ 72,329</b>    | <b>\$ 52,394</b>     |
|                                                               |                     |                      |                     |                      |
| <b>ORGANIZATION DUES:</b>                                     |                     |                      |                     |                      |
| Broomfield Area Chamber of Commerce                           | \$ 3,400            | \$ 3,400             | \$ 3,400            | \$ 3,400             |
| Colorado Counties, Inc.                                       | 20,000              | 20,000               | 20,000              | 20,000               |
| Colorado Municipal League                                     | 32,667              | 33,647               | 33,647              | 34,656               |
| Denver Metro Convention & Visitors Bureau/ Visit Denver       | 525                 | 525                  | 525                 | 525                  |
| Denver Regional Council of Governments                        | 16,000              | 16,000               | 16,000              | 16,000               |
| Metro Mayors Caucus/ Civic Results                            | 4,520               | 4,520                | 4,520               | 4,520                |
| North Metro Chamber of Commerce                               | 505                 | 505                  | 505                 | 505                  |
| National Association of Counties                              | 860                 | 860                  | 860                 | 860                  |
| National League of Cities                                     | 4,467               | 4,467                | 4,467               | 4,467                |
| Regional Air Quality Council                                  | 1,500               | 1,500                | 1,500               | 1,500                |
| North Area Transportation Alliance                            | 2,400               | 2,400                | 2,400               | 2,400                |
| U.S. 36 Commuting Solutions                                   | 11,924              | 11,924               | 11,924              | 11,924               |
| <b>TOTAL ORGANIZATION DUES</b>                                | <b>\$ 98,768</b>    | <b>\$ 99,748</b>     | <b>\$ 99,748</b>    | <b>\$ 100,757</b>    |
|                                                               |                     |                      |                     |                      |
| <b>TOTAL OUTSIDE AGENCY FUNDING</b>                           | <b>\$ 1,243,862</b> | <b>\$ 1,247,411</b>  | <b>\$ 1,395,359</b> | <b>\$ 1,378,036</b>  |

\*Note White=City Contribution

\*Note Shaded=County Contribution

## INTERGOVERNMENTAL &amp; COMMUNITY GRANTS - continued

| <b>CITY COUNCIL SPECIAL EVENT FUNDING:</b>           | <b>2017 Budget</b> |
|------------------------------------------------------|--------------------|
| Council Annual Allowance for Community Relations     | 5,000              |
| Mayor Annual Allowance for Community Relations       | 1,000              |
| A Precious Child Gala                                | 1,500              |
| Chamber After Hours                                  | 3,000              |
| Chamber Annual Dinner Sponsorship                    | 2,000              |
| Chamber Annual Summer BBQ Sponsorship                | 1,000              |
| Chamber Eggs & Issues - Mayors State of City Address | 1,500              |
| Coffee for mayor Fishing Derby                       | 75                 |
| Coffee for Mayor Trail Adventure                     | 75                 |
| Colfax Marathon                                      | 250                |
| Dancing with the Broomfield Stars                    | 1,000              |
| DRCOG Awards Reception Sponsorship                   | 800                |
| Smart Community Annual Forumn                        | 400                |
| HOB Awards                                           | 800                |
| Ice Cream for 4th of July                            | 3,200              |
| Broomfield Days - Marching Band Competition          | 1,000              |
| Broomfield Days - Table Rental                       | 100                |
| Metro No. DC Breakfast                               | 300                |
| Sister City - Host Expenses                          | 7,000              |
| North Metro Chamber Dinner Sponsorship               | 1,000              |
| Relay for Life                                       | 1,000              |
| Other - Chamber Events, ETC                          | 1,000              |
| <b>TOTAL</b>                                         | <b>\$ 33,000</b>   |

# APPENDIX D

## EXPLANATION OF INTERFUND ACTIVITY

| Receiving Fund                           | Expending Fund         | Amount            | Transaction Description                                                                                                                                                       |
|------------------------------------------|------------------------|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| City General                             | Water                  | 1,945,460         | General government services provided by the General Fund based on an estimate of the amount of time invested in Water-related functions.                                      |
| City General                             | Wastewater             | 1,361,820         | General government services provided by the General Fund based on an estimate of the amount of time invested in Wastewater-related functions.                                 |
| City General                             | Water Reclamation      | 116,730           | General government services provided by the General Fund based on an estimate of the amount of time invested in Water Reclamation-related functions.                          |
| City General                             | Lodging Tax            | 625,000           | 100% of tax collected is designated for the maintenance of street landscapes for specific retail developments. Parks Maintenance activities are recorded in the General Fund. |
| City General                             | County General         | 1,980,381         | General government services provided by the General Fund based on an estimate of the amount of time invested in County-related functions.                                     |
| City General                             | Human Services         | 564,440           | General government services provided by the General Fund based on an estimate of the amount of time invested in Human Service functions.                                      |
| <b>Total City General Fund</b>           |                        | <b>6,593,831</b>  |                                                                                                                                                                               |
| Facility Maintenance                     | City General           | 2,154,907         | Facility specific costs and sq. ft. allocation of general costs.                                                                                                              |
| Facility Maintenance                     | Water                  | 71,920            | Facility specific costs and sq. ft. allocation of general costs.                                                                                                              |
| Facility Maintenance                     | Wastewater             | 51,000            | Facility specific costs and sq. ft. allocation of general costs.                                                                                                              |
| Facility Maintenance                     | Recreation             | 1,087,640         | Facility specific costs and sq. ft. allocation of general costs.                                                                                                              |
| Facility Maintenance                     | Human Services         | 593,200           | Facility specific costs and sq. ft. allocation of general costs.                                                                                                              |
| Facility Maintenance                     | County General         | 836,060           | Facility specific costs and sq. ft. allocation of general costs.                                                                                                              |
| <b>Total Facility Maintenance Fund</b>   |                        | <b>4,794,727</b>  |                                                                                                                                                                               |
| Recreation                               | City General           | 1,128,814         | Subsidy for operations to cover costs above participation fees.                                                                                                               |
| <b>Total Recreation Fund</b>             |                        | <b>1,128,814</b>  |                                                                                                                                                                               |
| Library                                  | City General           | 33,990            | Covers expenditures in excess of revenues.                                                                                                                                    |
| <b>Total Library Fund</b>                |                        | <b>33,990</b>     |                                                                                                                                                                               |
| Street                                   | County General         | 2,435,484         | Replacement of the Road and Bridge Tax collected from predecessor counties.                                                                                                   |
| <b>Total Street Fund</b>                 |                        | <b>2,435,484</b>  |                                                                                                                                                                               |
| Capital Improvement                      | City General           | 3,800,000         | Covers new capital improvements projects.                                                                                                                                     |
| Capital Improvement                      | County General         | 3,839,682         | Covers new capital improvements projects.                                                                                                                                     |
| <b>Total CIP Fund</b>                    |                        | <b>7,639,682</b>  |                                                                                                                                                                               |
| Open Space & Parks                       | Capital Improvement    | 247,500           | Contributions for projects and right of way purchases.                                                                                                                        |
| <b>Total Open Space &amp; Parks Fund</b> |                        | <b>247,500</b>    |                                                                                                                                                                               |
| Development Agreements                   | Service Expansion Fee  | 356,900           | Share of Service Expansion Fee based on Development Agreements.                                                                                                               |
| Development Agreements                   | Unallocated Interest   | 55,000            | Interest allocation to general development.                                                                                                                                   |
| <b>Total Development Agreements Fund</b> |                        | <b>411,900</b>    |                                                                                                                                                                               |
| Debt Service                             | Capital Improvements   | 5,597,154         | Portion of principal and interest payments due related to sales tax capital improvements.                                                                                     |
| Debt Service                             | Open Space & Parks     | 249,205           | Portion of principal and interest payments due related to Open Space purchases.                                                                                               |
| Debt Service                             | Development Agreements | 1,947,170         | Debt service on Westcor obligation refinancing.                                                                                                                               |
| <b>Total Debt Service Fund</b>           |                        | <b>7,793,529</b>  |                                                                                                                                                                               |
| Water                                    | Open Space & Parks     | 1,084,572         | Share of the debt service related to sewer improvements paid for with the 2001 revenue bond issuance.                                                                         |
| <b>Total Water Fund</b>                  |                        | <b>1,084,572</b>  |                                                                                                                                                                               |
| Wastewater                               | Water Reclamation      | 1,404,525         | Share of the debt service related to sewer improvements paid for with the 2001 revenue bond issuance.                                                                         |
| <b>Total Wastewater Fund</b>             |                        | <b>1,404,525</b>  |                                                                                                                                                                               |
| Cemetery                                 | City General           | 76,357            | Covers expenditures in excess of revenues.                                                                                                                                    |
| <b>Total Cemetery Fund</b>               |                        | <b>76,357</b>     |                                                                                                                                                                               |
| County Detention Center                  | City General           | 70,000            | Transfer of Court Surcharge to fund Alternative Sentencing Unit.                                                                                                              |
| <b>Total County Detention Center</b>     |                        | <b>70,000</b>     |                                                                                                                                                                               |
| Human Services                           | County General         | 1,009,556         | Workforce Center - covers expenditures in excess of revenues.                                                                                                                 |
| <b>Total Human Services Fund</b>         |                        | <b>1,009,556</b>  |                                                                                                                                                                               |
| <b>Grand Total Interfund Activity</b>    |                        | <b>34,724,467</b> |                                                                                                                                                                               |

# APPENDIX E

## CITY AND COUNTY OF BROOMFIELD STRATEGY MAP

### Guiding Statements and Plans

#### Mission Statement

Working in partnership with the community, the City and County of Broomfield provides excellent services in an efficient, respectful, and courteous manner to enhance and protect the environment and quality of life of Broomfield citizens.

#### Guiding Values

- We are here to **serve** our **citizens** as advocates and problem solvers.
- We always treat our citizens and employees with **dignity, respect, and equity**.
- We are **fiscally responsible**.
- We are here to help Broomfield be a **safe** and **enjoyable** community filled with opportunity for citizens and employees.
- We **care** and we **show** it through our **positive manner**.
- We **respond** quickly and we **follow-up**.
- We value **vision, diversity, and progressive thinking**.
- We encourage **new ideas** and **suggestions**.
- We **maximize opportunities** to advance the interest of the community as a whole.

#### 2016 Council Priorities

- Economic Development
- City and County Governance
- Review of Boards and Commissions
- Review of Budget Process
- Transportation Projects
- Civic Center Project
- Recreation Facilities

#### Comprehensive Plan

- Growth, Population & Change
- Land Use
- Transportation
- Community Form & Identity
- Open Space, Parks, Recreation & Trails
- Economic Development
- Community Services & Facilities
- Sustainability
- Housing
- Utilities

### Outcomes

#### Safe Community

Safety for residents, businesses, visitors, and the City and County workforce

#### Economic Vitality

A diverse & sustainable economy through housing, employment, and shopping opportunities

#### Health, Leisure & Educational Opportunities

Healthy community with a broad spectrum of opportunities for recreation, culture, education, and entertainment

#### Facilities & Transportation Infrastructure

Safe, well-maintained, effective and attractive facilities, streets, parks, and utilities

#### Self-Sufficiency

Support for individuals and households requiring basic and temporary health and financial assistance leading to self-sufficiency

#### Environmental Stewardship

A regional leader in environmental stewardship, open space preservation, water and other natural resource management

#### Engaged & Fiscally Responsible Government

Innovative, responsive, efficient, and fiscally responsible government with an engaged community and workforce

# APPENDIX F

## COMPREHENSIVE PLAN

### Introduction

Broomfield's current Comprehensive Plan was adopted in 2016, following an extensive community information gathering and feedback process. An advisory Task Force, comprised of residents from each of Broomfield's five wards, was heavily involved in making recommendations and updating the Plan. The Plan is a dynamic 20-year policy document intended to be periodically reviewed and updated to remain valid and effective. It serves as the principal planning document addressing Broomfield's goals and policies related to land use and other key community issues. These key issues and goals are summarized in the ten functional elements below. These broad Comprehensive Plan goals have been tied to the more specific goals of each Department.

### Vision Statement

Broomfield: a City and County of diverse neighborhoods that inspire identity and unity; where its culture of excellence, leadership, self-determination, and innovation is nurtured and practiced; and where its businesses thrive and its citizens of all ages are proud to live.

### 1. Community Form & Identity

#### Vision Statement

*Broomfield is both destination and place to call home. Inclusive, creative and safe, we skillfully connect people with each other, services, the environment, and historical roots. Beautiful landscapes, gainful employment, and attainable housing are complemented by evolving transportation options, trail systems, recreational opportunities, and the arts. A spirit of generosity and collaboration makes us a sought after place to live, work, and play.*

#### Goals

|                                                  |                                                                                                                                                                                                                                                         |
|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CF-A: Community Form and Identity                | <i>Build on the established physical framework to strengthen Broomfield's sense of community identity by identifiably connecting neighborhoods, open lands, and residential and commercial areas, and by enhancing natural and human-made features.</i> |
| CF-B: Community Character                        | <i>As Broomfield grows, encourage community unity and interaction to maintain and enhance a sense of identity as a friendly and vibrant small city that includes a diversity of people and responds to a diversity of needs.</i>                        |
| CF-C: Community Form and Identity Implementation | <i>Implement the vision and the policies relating to Broomfield's physical form and identity.</i>                                                                                                                                                       |

### 2. Growth, Population & Change

#### Vision Statement

*Broomfield supports a trajectory for sustainable and desirable residential and commercial growth, which is relevant to and inclusive of its citizens; enhances and promotes Broomfield's transportation network advantages; and elevates and celebrates our unique physical characteristics and amenities.*

#### Goals

|                                |                                                                                                                                                                                                                                                                                                                                                            |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| GPC-A: Balanced Rate of Growth | <i>Support population growth that ensures continuity of Broomfield's desired community identity and characteristics, while recognizing that trends and changes in net migration, transportation networks, household compositions, and economic growth may require flexibility in adapting and approving future residential and commercial development.</i> |
| GPC-B: Jobs                    | <i>Create a quality, working atmosphere to include amenities such as urban villages, telecommunications and transportation infrastructure, mobility options, urban agriculture gardens, open space and recreational opportunities.</i>                                                                                                                     |
| GPC-C: Municipal Services      | <i>Provide public and support private services throughout Broomfield in a timely manner.</i>                                                                                                                                                                                                                                                               |
| GPC-D: Pace of Growth          | <i>Encourage a pace of growth that parallels the appropriate rate of investment in desirable attributes such as parks, open spaces, and other identifiable characteristics of Broomfield as a community.</i>                                                                                                                                               |

## Comprehensive Plan - continued

### 2. Growth, Population & Change - Continued

|                    |                                                                          |
|--------------------|--------------------------------------------------------------------------|
| GPC-E: Regionalism | Actively direct and influence regional plans for growth and development. |
|--------------------|--------------------------------------------------------------------------|

### 3. Land Use

#### *Vision Statement*

Broomfield continues an appropriate and sustainable land use pattern anchored by great neighborhoods and vibrant community activity centers that are linked to create an economic and environmentally sustainable community.

#### *Goals*

|                                    |                                                                                                                                                                               |
|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| LU-A: Mix of Land Uses             | Plan for an appropriate mix of land uses that ensures connectivity, livability, flexibility, environmental sustainability, and economic vitality.                             |
| LU-B: Mixed Use Developments       | Encourage and support mixed use developments that provide the benefits of more compact, denser development with a mix of living, shopping, and working environments.          |
| LU-C: Neighborhoods                | Continue to encourage and support community of neighborhoods containing a variety of housing types, while maintaining existing single-family residential areas of Broomfield. |
| LU-D: Transit Oriented Development | Encourage and support development focused around major transportation areas that form vibrant pedestrian-oriented urban centers.                                              |
| LU-E: Commercial Areas             | Encourage and support commercial development that contributes to a diverse community image and to a vibrant character that provides increased choices and                     |
| LU-F: Industrial Areas             | Encourage and support a variety of industrial land use types and intensities in designated areas that are both supported by and compatible with surrounding land uses.        |
| LU-G: Civic Center District        | Create a Civic Center District that serves as a key focal point for community and civic activities.                                                                           |
| LU-H: Town Center District         | Create Town Center District in northeast area of Broomfield to serve as an entertainment, cultural, business and auxiliary civic services hub.                                |
| LU-I: Development Standards        | Use development standards and guidelines to help realize the community's overall vision and goals.                                                                            |
| LU-J: Impact of Development        | Evaluate and mitigate the impact of each development project on the system at the time of build.                                                                              |



## Comprehensive Plan - continued

### 4. Transportation

#### *Vision Statement*

*Broomfield provides a well-connected and well maintained multimodal transportation system that safely and effectively accommodates all modes (pedestrian, bicycle, automobile, bus, rail and freight) providing mobility for goods and people of all ages and abilities while supporting economic development, reducing dependence on the single occupant vehicle, and minimizing environmental impacts.*

#### *Goals*

|                                                |                                                                                                                                                                                                                                                               |
|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>TS-A: People and Goods Moving Capacity</i>  | <i>Optimize the capacity of the multimodal transportation system to handle existing and projected travel demands associated with moving people and goods.</i>                                                                                                 |
| <i>TS-B: Alternative Modes</i>                 | <i>Promote and develop transportation alternatives to provide travel choices and mobility for people of all ages and abilities.</i>                                                                                                                           |
| <i>TS-C: A Connected Transportation System</i> | <i>Create and collaborate on an interconnected transportation system that facilitates safe travel for all modes, allows for seamless connections between modes, and provides linkages between neighborhoods and to neighboring communities.</i>               |
| <i>TS-D: Livable Streets</i>                   | <i>Encourage livable streets that are accessible, safe, efficient, and enjoyable for all people.</i>                                                                                                                                                          |
| <i>TS-E: Regional Transportation Planning</i>  | <i>Participate in and influence regional transportation planning efforts and Broomfield's accessibility to the regional multimodal network, while coordinating with neighboring communities to promote an efficient and integrated transportation system.</i> |
| <i>TS-F: Land Use and Transportation</i>       | <i>Integrate the multimodal transportation system to support and complement Broomfield's economic development plans and policies.</i>                                                                                                                         |
| <i>TS-G: Sustainability</i>                    | <i>Maintain and improve existing transportation infrastructure in a socially, environmentally, and fiscally sustainable manner.</i>                                                                                                                           |

### 5. Open Space, Parks, Recreation & Trails

#### *Vision Statement*

*Broomfield Preserves and enhances those natural and recreational places that reflect the heart and soul of the community.*

#### *Goals*

|                                                      |                                                                                                                                                                                                                                                                                        |
|------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>OP-A: 40% Open Lands</i>                          | <i>Provide approximately 40 percent of Broomfield's planning area as open lands.</i>                                                                                                                                                                                                   |
| <i>OP-B: Interconnected Public Open Lands System</i> | <i>Connect public spaces with paths and greenways within and between existing and new areas of the community in order to provide continuous green space throughout the community benefiting wildlife, enhancing recreational experiences, and increasing Broomfield's walkability.</i> |
| <i>OP-C: Community Image and Identity</i>            | <i>Use open space, parks, trails, and recreational facilities to reinforce a strong community image and identity and to improve quality of life.</i>                                                                                                                                   |
| <i>OP-D: Stewardship</i>                             | <i>Careful and responsible management of open space and stewardship of natural resources.</i>                                                                                                                                                                                          |
| <i>OP-E: Future Needs</i>                            | <i>Develop a proactive approach to meeting future open space, parks, and recreation needs.</i>                                                                                                                                                                                         |
| <i>OP-F: Distribution of Facilities</i>              | <i>Promote the equitable distribution of open space, parks, recreational and trail facilities.</i>                                                                                                                                                                                     |

## Comprehensive Plan - continued

### 6. Economic Development

#### *Vision Statement*

*Broomfield continues to evolve into a vibrant and economically diversified community with competitive advantages that support established businesses, new businesses and entrepreneurs, and with a strategic mix of uses and industry sectors that support jobs and a sustainable long-term tax base. Broomfield enthusiastically partners with local businesses and community organizations to attract, retain, and support business expansions. Residents, as well as those living outside the city, have opportunities to work at jobs in the public and private sectors and to participate in the emerging nontraditional sectors of the global economy.*

#### *Goals*

|                                                                      |                                                                                                                                                                                                                                                                                           |
|----------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>ED-A: Economic Growth</i>                                         | <i>Maintain, monitor, and revise as necessary economic and tax policies to strengthen and enlarge Broomfield's economic growth engines that have significant positive economic multiplying impacts throughout the community.</i>                                                          |
| <i>ED-B: Commercial Vitality</i>                                     | <i>Maintain and enhance the vitality of commercial, industrial, and retail sectors in order to provide employment and tax base.</i>                                                                                                                                                       |
| <i>ED-C: Residential Vitality</i>                                    | <i>Maintain and enhance the vitality of residential neighborhoods in order to provide housing for local employees as well as future housing to draw quality retail opportunities.</i>                                                                                                     |
| <i>ED-D: Local and Regional Shopping</i>                             | <i>Enhance and expand local and regional shopping, dining, and entertainment opportunities in Broomfield. The terms "local" and "regional" apply both to ownership (e.g., local versus nonlocal ownership) as well as "draw" (e.g., Flatirons mall is a regional draw to Broomfield).</i> |
| <i>ED-E: Amenities, Events, and Activities</i>                       | <i>Enhance and expand local and regional amenities, events, and activities.</i>                                                                                                                                                                                                           |
| <i>ED-F: Streamline and Simplify Development Processes</i>           | <i>Review land development regulations to eliminate the piecemeal nature of layered review standards in order to reduce bureaucratic barriers to quality development.</i>                                                                                                                 |
| <i>ED-G: Adequate Tax Base</i>                                       | <i>Ensure an adequate property and sales tax base to support quality community services, facilities, and amenities as identified within the Long-Range Financial Plan, and without placing an undue tax burden on citizens.</i>                                                           |
| <i>ED-H: Benefits and Future Land Use Amendments</i>                 | <i>Evaluate the economic benefit of designating developable land into open space.</i>                                                                                                                                                                                                     |
| <i>ED-I: Continue to Enhance Workforce Development in Broomfield</i> | <i>Work with public- and private-sector partners to support the connection between people and jobs.</i>                                                                                                                                                                                   |

## Comprehensive Plan - continued

### 7. Community Services & Facilities

#### *Vision Statement*

*Broomfield provides quality services and facilities that reflect our commitment to making worthy investments in our community and our neighborhoods, that are examples of proactive, innovative and responsible government, and that empower citizens to maximize their quality of life while ensuring that we care for those in need.*

#### *Goals*

|                                                     |                                                                                                                                                                                                                                                  |
|-----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CS-A: Facility and Service Inventory and Renewal.   | Strengthen neighborhood and community assets to include facilities, organizations, and programs to sustain neighborhood and overall community health and to encourage maintenance and investment.                                                |
| CS-B: Communication                                 | Facilitate a culture of open and effective communication of ideas and information within Broomfield.                                                                                                                                             |
| CS-C: Public Safety                                 | Create an environment in which the people of Broomfield feel safe by providing effective fire, police, and emergency services.                                                                                                                   |
| CS-D: Justice System                                | Promote an integrated justice system that focuses on prevention, early intervention, diversion, personal accountability and reduced recidivism in order to promote community involvement and to reduce the costs of providing a safer community. |
| CS-E: Health Care, Public Health and Human Services | In partnership with community agencies, promote innovative and exceptional health care, public health, and human services.                                                                                                                       |
| CS-F: Library System                                | Support a library system that fulfills community interest in books and other media, addresses needs to acquire information and skills and that functions as a community gathering place.                                                         |
| CS-G: Recreational Facilities and Services          | Support a recreation system that provides safe, year-round access to facilities, programs, and services that support and fulfill community interests in recreation and health across multiple disciplines, experiences, and skill sets.          |
| CS-H: Cultural Facilities and Services              | Ensure citizens have access to a variety of venues for participating in the arts, both as an audience and as artists.                                                                                                                            |
| CS-I: Education                                     | Support a diverse range of educational opportunities to ensure that Broomfield continues a legacy of lifelong learning and a highly skilled workforce.                                                                                           |
| CS-J: Resource Conservation in Public Facilities    | Lead by example and exhibit sustainable practices, construction techniques, and innovative technology within all City and County of Broomfield facilities.                                                                                       |

### 8. Environmental Stewardship

#### *Vision Statement*

*Broomfield is a leader in implementing environmental stewardship policies that help create a desirable and sustainable community now and for future generations.*

#### *Goals*

|                                                        |                                                                                                                                                                          |
|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ES-A: Resource Conservation                            | Protect the environment through preservation of plant and wildlife habitats; reduction of waste; conservation of water; and enhancement of land, water, and air quality. |
| ES-B: Energy Conservation and Efficiency               | Utilize technological solutions, building practices, education and incentives to encourage conservation and efficient use of energy.                                     |
| ES-C: Use of Renewable Energy                          | Serve as a role model to the community by evaluating and utilizing renewable energy and emerging technologies.                                                           |
| ES-D: Community Practices of Environmental Stewardship | Inform and encourage community participation in environmental stewardship practices by individuals and businesses.                                                       |

## Comprehensive Plan - continued

### 9. Housing

#### *Vision Statement*

*Broomfield promotes a range of housing options that will meet both current and future residents' changing needs and conditions, and that support the community.*

#### *Goals*

|                                                               |                                                                                                                                                        |
|---------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>HO-A: Existing Housing</i>                                 | <i>Encourage public and private investment aimed at maintaining, rehabilitating, and enhancing Broomfield's older existing housing.</i>                |
| <i>HO-B: Maintaining Housing Affordability/Attainability</i>  | <i>Encourage an adequate supply of affordable/attainable housing for lower-income households.</i>                                                      |
| <i>HO-C: Diversity of Housing Types and Ownership Options</i> | <i>Encourage a diversity of populations within developed areas by providing a variety of housing types that serve a broad spectrum of households.</i>  |
| <i>HO-D: Special Needs and Services Housing</i>               | <i>Increase the supply of housing that is accessible and functional for seniors, single-parent households, and other residents with special needs.</i> |
| <i>HO-E: Residential Housing Design</i>                       | <i>Promote quality in terms of design, livability, aesthetics, sustainability, and construction in all housing types.</i>                              |

### 10. Utilities

#### *Vision Statement*

*Broomfield provides a utility infrastructure system representing state-of-the-art equipment, construction, management and conservation techniques to serve the needs of Broomfield through and after buildout.*

#### *Goals*

|                                                                           |                                                                                                                                                                                       |
|---------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>U-A: Utility Planning</i>                                              | <i>Adequately plan and coordinate so that all utilities within the City and County are reliable and support existing developed areas and future growth.</i>                           |
| <i>U-B: Financing Utilities for Build-out</i>                             | <i>Ensure that the long-term cost of developing utility infrastructure to serve Broomfield can be met.</i>                                                                            |
| <i>U-C: Sustainable Utilities Contributing to Overall Quality of Life</i> | <i>Provide environmentally sustainable and efficient utility systems that protect Broomfield's and the region's natural resources and that contribute to overall quality of life.</i> |
| <i>U-D: Community Aesthetics</i>                                          | <i>Utility infrastructure should contribute to overall positive community aesthetics.</i>                                                                                             |
| <i>U-E: Communications Infrastructure</i>                                 | <i>Facilitate the construction of state-of-the-art communications infrastructure.</i>                                                                                                 |
| <i>U-F: Public Health and Provisions of Utilities</i>                     | <i>Enhance the public health of the community through the provision of adequate, clean, safe and reliable utilities.</i>                                                              |
| <i>U-G: Regional Coordination</i>                                         | <i>Influence and implement regional utility planning efforts to be environmentally, economically and functionally advantageous to Broomfield.</i>                                     |

More information regarding the Comprehensive Plan can be found at:  
[http://www.broomfield.org/planning/masterplan/FINAL\\_COMP\\_PLAN.pdf](http://www.broomfield.org/planning/masterplan/FINAL_COMP_PLAN.pdf)

# APPENDIX G

## 2015 CITIZEN SURVEY

### SURVEY BACKGROUND AND METHODS

The City and County of Broomfield contracted with National Research Center, Inc. (NRC) to conduct a survey that provided residents with the opportunity to rate the quality of life in Broomfield, as well as the quality and importance of community amenities, local government performance and service and community priorities. The 2015 Broomfield Citizen Survey is the fifth community-wide survey that Broomfield has conducted since 2002. The survey allows City and County officials to have a finger on the pulse of their constituents, to examine trends and changes in citizen opinion over time, to compare Broomfield's performance to benchmarks from communities across the nation and in Colorado's Front Range and to take citizen perspectives into account in strategic planning decisions.

Surveys were mailed to 3,000 randomly selected resident households in May 2015 and completed surveys were collected over a seven-week period. A total of 867 surveys were completed, yielding a response rate of 30%. The margin of error is plus or minus three percentage points around any given percentage point reported for the entire sample (867 completed surveys).

Survey results were weighted so that respondent gender, age, race and ethnicity, housing unit type (attached or detached) and housing tenure (rent or own), and council ward were represented in proportions reflective of the entire city.

Because Broomfield has administered resident surveys before, some comparisons could be made between 2015 responses and those from 2012, 2007, 2004, and 2002. Broomfield also elected to have its results compared to those of other jurisdictions around the nation and those of other communities in the Front Range, comparisons made possible through a national benchmark database created and maintained by NRC. This database contains resident perspectives gathered in citizen surveys from over 500 communities across the United States.

### KEY FINDINGS

#### **Broomfield residents enjoyed a high quality of life in 2015, as in previous years.**

- In 2015, 94% of survey respondents rated their overall quality of life in Broomfield as "excellent" or "good;" only one percent of respondents gave a "poor" rating. Similar ratings were given in 2012 and prior years. When compared to other communities across the nation and in the Front Range, Broomfield's rating for overall quality of life was much higher.
- Almost all respondents (95%) gave positive marks to Broomfield as a place to live while only slightly fewer gave positive marks to Broomfield as a place to raise children (92%) and their neighborhood as a place to live (91%). Ratings for Broomfield as a place to retire improved from 2012 to 2015. All eight aspects of quality of life on the survey were rated higher or much higher than the national and Front Range benchmarks.

## 2015 Citizen Survey - continued

### **Residents gave favorable ratings to the performance of the City and County government.**

- At least two-thirds of survey respondents gave favorable ratings to each of the aspects of government performance. Almost three-quarters of residents gave “excellent” or “good” ratings to the value of services for taxes paid; a rating that was higher in 2015 compared to 2012. Increases in ratings were also seen for providing opportunities for citizen involvement (77% “excellent” or “good” in 2015) and the job that the City and County does at listening to citizens (68%).
- In 2015, 59% of Broomfield participants reported having contact in-person, by email or by phone with an employee of the City and County within the last 12 months; a level that was similar to 2012. Of the residents who had contact with an employee, 9 in 10 reported having an “excellent” or “good” overall impression of the employee. Additionally, 9 in 10 felt that Broomfield employees were courteous, knowledgeable and responsive.
- Where comparisons to the nation and Front Range could be made, ratings for government performance measures tended to be much higher than the benchmark.

### **Residents continued to feel safe in their community and believed it was an important priority for Broomfield.**

- At least 9 in 10 citizens reported feeling safe in Broomfield’s parks, at FlatIron Crossing and in their neighborhoods during the day. Almost all residents also felt safe in their neighborhoods after dark (93% “somewhat” or “very safe”). Additionally, almost three-quarters of respondents felt at least “somewhat safe” in City parks after dark and 8 in 10 felt safe at FlatIron Crossing at night. In general, ratings remained stable from 2012 to 2015, but there was an increase in safety experienced in parks after dark.
- Regarding safety services provided by the City and County, residents gave high marks to police services (90% “excellent” or “good”) and 9 in 10 also deemed these services to be at least “very important.” Traffic services were given positive ratings by 8 in 10 participants and two-thirds felt the service was important, a rating that has decreased in importance since 2012. Other ratings remained stable over time. In comparison to the national and Front Range benchmarks, Broomfield residents’ opinions regarding safety services were much higher compared to those of residents in other communities.
- Safety, crime, police and fire services was the third most important priority cited by residents when they were asked to describe the single most important priority for the City and County of Broomfield in the next five years.

### **Survey respondents participated in and thought highly of the quality of health and leisure services in Broomfield, but were not likely to use a community garden.**

- Residents gave exceptionally high marks to the quality of parks, soccer/football fields, the Paul Derda Recreation Center, open space and trails, baseball/softball fields and library services, with more than 9 in 10 awarding “excellent” or “good” ratings to each of these areas in 2015.
- Reflecting on the importance of these opportunities, residents most valued Broomfield’s

## 2015 Citizen Survey - continued

parks, healthcare, library services and mental healthcare services, with at least 85% or more ranking these items as “essential” or “very important.” Just over half of participants gave high levels of importance to the Auditorium facility and event information, CSU extension services and local cultural and arts events.

- When asked about the availability of these services and opportunities, at least 9 in 10 residents felt that these recreational opportunities were at least “somewhat available.” Only 1 in 10 respondents felt that mental health care services, reproductive health/family planning services and CSU extension services were “not available.”
- More than 8 in 10 Broomfield residents reported they had visited a park, an open space site or used a trail in the City at least once in the 12 months prior to the survey. In 2015, fewer respondents reported visiting any of Broomfield’s public art sites (benches, sculptures, etc.) compared to 2012.
- About 4 in 10 respondents indicated they would be at least “somewhat likely” to participate in growing their own vegetables or flowers in a community garden.

### **Residents thought highly of government services and placed great importance on delivery.**

- Regarding services for facilities and transportation infrastructure, at least three-quarters of survey respondents gave “excellent” or “good” marks to all of the measures, ranging from 94% positive for sewer services to 78% for building department/inspections, a rating that increased from 2012. Animal control services ratings were also higher in 2015. These services were also marked with high importance with no fewer than 8 in 10 residents giving “essential” or “very important” ratings to each item.
- Broomfield residents gave high marks to City and County-maintained roads compared to state maintained roads, including street cleaning (79% “excellent” or “good”), bike lanes (69%), street repair and resurfacing (66%) and traffic signal timing (60%). Ratings for street repair decreased from 2012 to 2015, but ratings for snow and ice control and traffic signal timing increased over time.
- About 9 in 10 Broomfield survey respondents rated the quality and importance of election services favorably. Property tax assessment services were rated as “excellent” or “good” by about 7 in 10 residents, but deemed “essential” or “very important” by over 8 in 10 respondents. In general, quality and importance ratings have continued to increase for both of these services since 2002.
- Residents of Broomfield also gave high ratings to services not provided by the City and County, including ambulance (97% “excellent” or “good”) and fire services (95%), as well as the Broomfield Veterans Museum (93%). About two-thirds of respondents gave high ratings to mental health services and the Regional Transportation District. Developmentally disabled services ratings increased from 2012 to 2015.

### **Citizen priorities focused on responsible community growth**

- Over one-third of Broomfield citizens who described in their own words the top priority for the City and County focused on growth as related to businesses, land use and planning, economic development and jobs.

## 2015 Citizen Survey - continued

- When asked about their perceptions of the speed of growth in the City and County of Broomfield over the last five years, 60% of residents thought that jobs growth was “much” or “somewhat” too slow while nearly 4 in 10 reported they felt the right amount of job growth had been occurring. This perception has decreased since 2012 when 72% of residents reported feeling that job growth had been too slow. About half of residents thought that retail growth had been too slow; a rating that was slightly higher than the 4 in 10 participants in 2012. Compared to 2012, more people felt that population growth has been occurring too fast (51% “much” or “somewhat” too fast) in 2015.

This appendix is a summary of the 2015 Citizen Survey prepared by National Research Center, Inc. The full version can be found on the City and County of Broomfield’s website at <http://www.broomfield.org>.



# APPENDIX H

## 2013 LONG RANGE FINANCIAL PLAN - SUMMARY

### 2013 Financial Plan Update

The Financial Plan is designed to be a living, dynamic tool to provide the City and County of Broomfield with clear information with which to make policy decisions and provide clarity to the overall direction of the City and County and the various factors that influence, inhibit, and enhance that direction.

The Financial Plan links land use planning, demographic modeling, and financial planning. This linkage is achieved by coordinating financial planning with Broomfield's 2005 Comprehensive Plan (Comprehensive Plan) general land use categories. The purpose for this integration is to understand the potential financial implications of future land uses and plan accordingly to ensure that Broomfield remains a financially sustainable community that can afford to maintain existing levels of service at build-out.

Although Broomfield has achieved good financial health, continued positive economic and revenue results are not guaranteed. Several factors can affect the continuation of positive results, including:

- Deviations from projected land uses detailed in the Comprehensive Plan
- Unforeseen effects of aging infrastructure
- Short-term and long-term economic conditions
- Broomfield's population demographics
- Changes in tax and revenue policy
- Increases in service levels and demands
- Changes in retail competition from Broomfield's neighboring communities

In order to continue to monitor Broomfield's financial health, the Financial Plan incorporates a model that can be used to evaluate the financial impacts of land use decisions on an ongoing basis.

### Approach

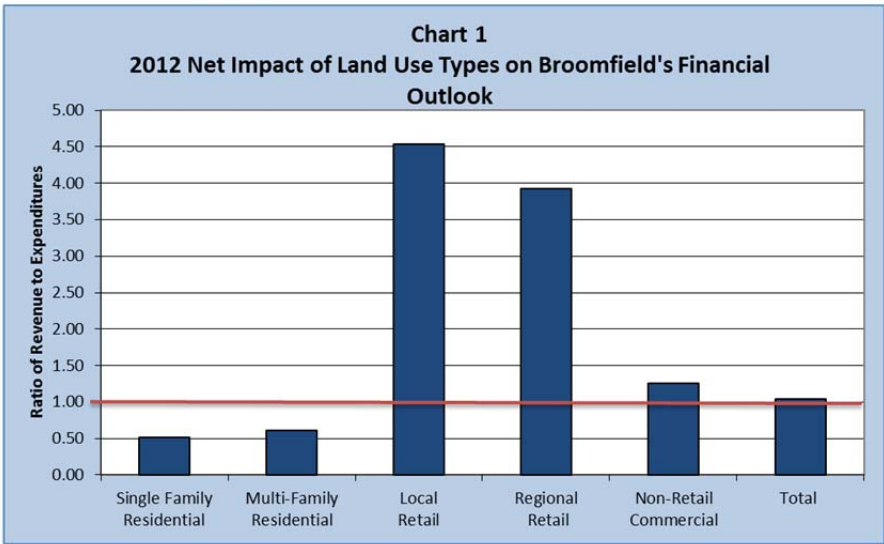
This financial model is intended to enable the City Council and staff to step back from the short-term incremental process of the annual budget to study the current and long-term financial impacts of land use development and related strategies. The updated Financial Plan will also assist in developing and communicating strategic revenue and expenditure goals beyond the one-year budget cycle, and even the five-year forecast planning cycle.

The Financial Plan links land use and financial planning by coordinating financial planning with the Comprehensive Plan's land use categories. This integration allows prudent planning for existing and future land use needs, and associated costs of providing services, and ensures Broomfield remains a financially healthy and sustainable community that can afford to maintain existing levels of service at land use build-out.

Land use affects finances. Residential land use has a mixed net impact on Broomfield's financial outlook. That is, residential areas cost more to provide services to than Broomfield receives in taxes and revenues generated by those areas. In the following chart, the single-family and multi-family residential provide 51 cents and 61 cents, respectively, of revenue for every dollar Broomfield spends on the cost of services for these land use categories. Yet the residential land use is an important component for growth in the retail and commercial land uses that have positive net impacts on Broomfield's financial outlook. Retail and commercial areas generate more in taxes and revenues than it costs Broomfield to provide services to those areas. It is the combination of these net impacts that determines Broomfield's overall financial outlook.

A ratio of 1.00 (shown by the red line on the chart to the right) indicates that revenues generated by the land use are equal to the cost of services allocated to the same land use. Ratios greater than 1.00 indicate a net positive ratio of revenues to expenditures; ratios less than 1.00 indicate services cost more than revenues generated.

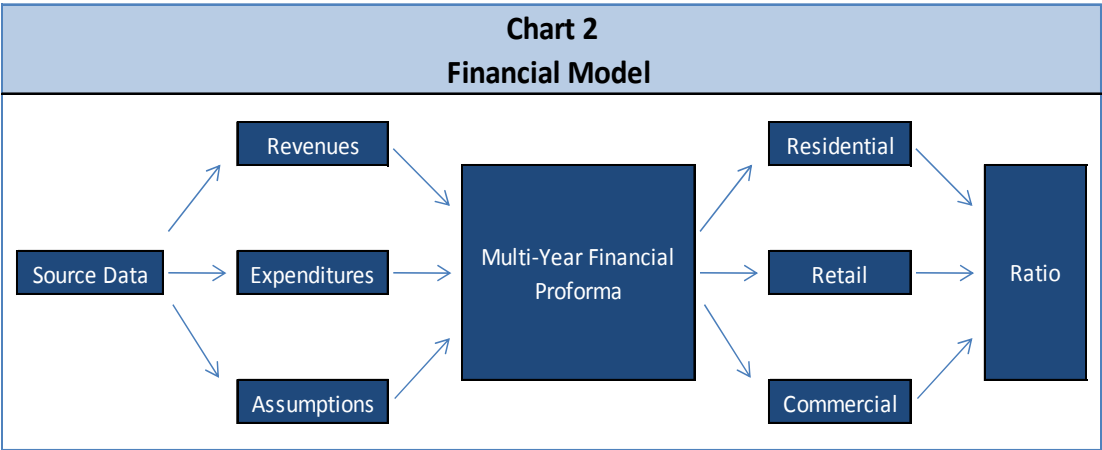
The total land use ratio in 2004 was 1.02, and in 2008 it was 1.11. In 2012, it was 1.04. This means that in 2012, for every \$1.00 of expenditures, Broomfield received \$1.04 in revenues. At build-out, the 2013 Financial Plan projects the ratio to be 1.08. (Build-out ratios for the 2004 and 2009 Financial Plans were 1.11 and 1.08, respectively.)



For the 2013 Update, additional analysis distinguished the cost of service differences between single-family and multi-family residential units. This was done to accommodate changes in the type of housing units demanded by the market and to determine how demographics indirectly affect Broomfield's financial health.

**Financial Model**

In order to continuously monitor Broomfield's financial health as land use decisions are made by City Council, the Financial Plan contains an interactive model that can be used to evaluate the financial impacts of the land use decisions. The model includes general governmental-type fund operating and capital revenues and expenditures, staffing projections, and long-range financial projections. Revenue and expenditure data included in the models include: 2012 (actual numbers), 2013 and 2014 (budget numbers), and projections until build-out. The key output of the model is the annual *Revenue to Expenditure Ratio* explained earlier. An illustration of how the financial model is built is shown below in Chart 2.



**Broomfield's Financial Health**

The Financial Model indicates that Broomfield is financially healthy and, barring any significant deviations from planned uses of land or other major assumptions in the Financial Plan, is expected to maintain and sustain this health. This is largely due to sound fiscal practices, including:

- Projecting revenues conservatively
- Providing affordable service levels

- Funding ongoing, operating expenditures with ongoing, operating revenues
- Funding maintenance and replacement of capital equipment and infrastructure adequately
- Promoting a diversified mix of revenues
- Promoting a desired mix of land uses
- Ensuring growth pays for its own way
- Maintaining healthy levels of operating and debt service reserves
- Maintaining reserves for specific purposes, such as transportation improvements and facility expansion

## Land Use Projections

Land use has been projected based on the Comprehensive Plan and Community Development's projections. Each development area was analyzed for potential revenue and the cost of providing the same service level as Broomfield currently provides. Chart 22 projects the land use by the five categories used in the ratio charts. The growth in the projected land use categories are associated with current plans and is, generally, located in developments in Arista, Interlocken, and the northeast quadrant of Broomfield (North Park, Palisade, Northlands, and the areas east of I-25).

| <b>Chart 22</b><br><b>Square Feet by Land Use Type</b><br><b>Projection to Build-Out</b> |                           |                          |                   |                         |                                      |                         |                                |
|------------------------------------------------------------------------------------------|---------------------------|--------------------------|-------------------|-------------------------|--------------------------------------|-------------------------|--------------------------------|
| Major Land Use Categories                                                                |                           |                          |                   |                         |                                      |                         |                                |
| Year                                                                                     | Single Family Residential | Multi-Family Residential | Total Residential | Commercial Local Retail | Commercial - Regional Retail - Malls | Commercial - Non retail | Total Residential & Commercial |
| 2015                                                                                     | 36,969,750                | 10,593,000               | 47,562,750        | 2,222,500               | 2,949,130                            | 13,730,200              | 66,464,580                     |
| 2020                                                                                     | 40,662,000                | 13,658,000               | 54,320,000        | 2,902,500               | 4,333,130                            | 20,852,200              | 82,407,830                     |
| 2025                                                                                     | 42,912,000                | 16,124,000               | 59,036,000        | 3,137,500               | 5,220,130                            | 26,471,200              | 93,864,830                     |
| 2030                                                                                     | 44,190,000                | 17,624,000               | 61,814,000        | 3,177,500               | 5,895,130                            | 31,302,200              | 102,188,830                    |
| 2035                                                                                     | 44,865,000                | 18,724,000               | 63,589,000        | 3,177,500               | 7,018,130                            | 37,587,616              | 111,372,246                    |
| Projected Build-out                                                                      | 44,865,000                | 18,724,000               | 63,589,000        | 3,177,500               | 7,018,130                            | 47,169,283              | 120,953,913                    |

The largest period of growth in the residential land use category is projected to occur from 2016 through 2025 (over eleven million square feet of new residential property). Development forecasts for projects in the Interlocken, Anthem, North Park, Lambertson Farms, Great Western Park, and Sheridan Highlands areas account for this increase.

Commercial land use development projected through build-out is more evenly split in the incremental periods shown above – with the 2016 through 2020 time frame showing the largest increase in commercial square feet of development. The largest contributors to this development forecast include North Park, Arista, Interlocken, and several other development areas in the northeast quadrant of Broomfield.

| <b>Chart 23</b><br><b>Broomfield's Land Use Types and Acreage Amounts</b> |               |             |                     |             |
|---------------------------------------------------------------------------|---------------|-------------|---------------------|-------------|
| Major Land Uses                                                           | Current       |             | Projected Build-Out |             |
|                                                                           | Acres         | % of Total  | Acres               | % of Total  |
| Residential                                                               | 8,138         | 34%         | 8,727               | 37%         |
| Office/Industrial/Non-Retail                                              | 1,098         | 5%          | 4,521               | 20%         |
| Local Retail                                                              | 152           | 1%          | 447                 | 2%          |
| Regional Retail/Malls                                                     | 267           | 1%          | 340                 | 1%          |
| Open Lands*                                                               | 7,680         | 32%         | 9,866               | 40%         |
| Undeveloped Private Lands                                                 | 6,566         | 27%         | -                   | 0%          |
| <b>Total</b>                                                              | <b>23,901</b> | <b>100%</b> | <b>23,901</b>       | <b>100%</b> |

\*Includes Boulder County IGA Open Lands

As shown above, the allocation of land use by build-out is expected to grow mainly in the Retail/Commercial and Open Lands designations, consistent with the Comprehensive Plan. Residential land use is expected to grow from 34% to 37% of total land use, Retail/Commercial is expected to increase from 7% to 23% of total land use, and Open Lands are projected to reach the goal of 40% of total land use.

## Revenue and Expenditure Projections

In Broomfield, a diverse revenue base, consistent economic growth, and conservative budget practices have all contributed to revenue growth that exceeds the rate of expenditure growth. As noted in Chart 25, Broomfield's actual ratio of revenues to expenditures meets or exceeds 1.0 every year – an indicator of consistently solid overall financial health. The ratio fluctuations over time are mostly due to the timing of capital investments.

| <b>Chart 25</b><br><b>Summary of Revenues and Expenditures</b><br><b>Governmental Funds, 2004 to Projected Build-out</b> |                |                    |             |
|--------------------------------------------------------------------------------------------------------------------------|----------------|--------------------|-------------|
|                                                                                                                          | Total Revenues | Total Expenditures | Ratio       |
| 2004                                                                                                                     | \$ 103,280,208 | \$ 101,029,598     | <b>1.02</b> |
| 2008                                                                                                                     | \$ 131,265,112 | \$ 118,196,896     | <b>1.11</b> |
| 2012                                                                                                                     | \$ 126,843,708 | \$ 121,610,229     | <b>1.04</b> |
| 2015                                                                                                                     | \$ 141,524,546 | \$ 141,524,546     | <b>1.00</b> |
| 2020                                                                                                                     | \$ 191,112,517 | \$ 184,693,317     | <b>1.03</b> |
| 2025                                                                                                                     | \$ 232,295,113 | \$ 232,295,113     | <b>1.00</b> |
| 2030                                                                                                                     | \$ 340,482,185 | \$ 319,982,185     | <b>1.06</b> |
| 2035                                                                                                                     | \$ 369,619,719 | \$ 317,606,629     | <b>1.16</b> |
| Projected Build-out                                                                                                      | \$ 409,512,774 | \$ 379,921,006     | <b>1.08</b> |

## Revenue to Expenditure Ratio

The Financial Model projects the ratio of revenues to expenditures at build-out, as shown in Chart 27 on the following page. Based on the amended Comprehensive Plan, it is projected that Broomfield can maintain a ratio of revenues to expenditures of 1.08. This is the same ratio that was projected at build-out in the 2009 Update. It is higher than the 2012 Actual ratio of 1.04, because land use at build-out includes a higher percentage of commercial and retail usage.

**Chart 27**  
**Financial Model For General Government Fund Types**  
**Projected Build-out**

| SUBJECT                                                  | Major Land Use Categories |                          |                         |                                        |                                      |                         | Total           |
|----------------------------------------------------------|---------------------------|--------------------------|-------------------------|----------------------------------------|--------------------------------------|-------------------------|-----------------|
|                                                          | Single Family Residential | Multi-Family Residential | Commercial Local Retail | Combined Residential plus Local Retail | Commercial - Regional Retail - Malls | Commercial - Non retail |                 |
| <b>Base Data</b>                                         |                           |                          |                         |                                        |                                      |                         |                 |
| Population                                               | 57,461                    | 38,039                   |                         | 95,500                                 |                                      |                         | 95,500          |
| Square feet of Buildings                                 | 44,865,000                | 18,724,000               | 3,177,500               | 66,766,500                             | 7,018,130                            | 47,169,283              | 120,953,913     |
| <b>Revenues</b>                                          |                           |                          |                         |                                        |                                      |                         |                 |
| Sales Tax                                                | \$0                       | \$0                      | \$66,241,958            | \$66,241,958                           | \$87,809,106                         | \$0                     | \$154,051,064   |
| Property Tax                                             | \$32,663,280              | \$5,862,640              | \$3,350,080             | \$41,876,000                           | \$9,212,720                          | \$32,663,280            | \$83,751,999    |
| Other Revenues                                           | \$102,439,967             | \$28,948,242             | \$5,282,162             | \$136,670,371                          | \$10,459,556                         | \$24,579,784            | \$171,709,711   |
| 2012 Per Capita Base                                     | \$135,103,247             | \$34,810,882             | \$0                     | \$169,914,129                          | \$0                                  | \$0                     | \$169,914,129   |
| 2012 Per Square Foot of Building Base                    | \$0                       | \$0                      | \$74,874,199            | \$74,874,199                           | \$107,481,382                        | \$57,243,063            | \$239,598,645   |
| Total Revenues                                           | \$135,103,247             | \$34,810,882             | \$74,874,199            | \$244,788,328                          | \$107,481,382                        | \$57,243,063            | \$409,512,774   |
| % of Total                                               | 33%                       | 9%                       | 18%                     | 60%                                    | 26%                                  | 14%                     | 100%            |
| <b>Units</b>                                             |                           |                          |                         |                                        |                                      |                         |                 |
| Revenue Per Capita                                       | \$2,351                   | \$915                    | \$0                     | \$1,779                                | \$0                                  | \$0                     | \$1,779         |
| Revenue Per Square Foot of Buildings                     | \$0                       | \$0.00                   | \$23.56                 | \$23.56                                | \$15.31                              | \$1.21                  | \$4.18          |
| <b>Expenditures</b>                                      |                           |                          |                         |                                        |                                      |                         |                 |
| Operating                                                | \$158,609,496             | \$45,212,362             | \$11,762,595            | \$215,584,453                          | \$17,814,680                         | \$27,392,283            | \$260,791,416   |
| Debt                                                     | \$5,109,450               | \$1,216,536              | \$324,410               | \$6,650,396                            | \$567,717                            | \$892,126               | \$8,110,239     |
| CIP                                                      | \$63,470,176              | \$13,943,292             | \$5,126,339             | \$82,539,806                           | \$8,179,415                          | \$20,300,130            | \$111,019,351   |
| Total Expenditures                                       | \$227,189,122             | \$60,372,190             | \$17,213,343            | \$304,774,655                          | \$26,561,812                         | \$48,584,539            | \$379,921,006   |
| % of Total                                               | 60%                       | 16%                      | 5%                      | 80%                                    | 7%                                   | 13%                     | 100%            |
| <b>Units</b>                                             |                           |                          |                         |                                        |                                      |                         |                 |
| Expenditures Per Capita                                  | \$3,954                   | \$1,587                  | \$0                     | \$3,191                                | \$0                                  | \$0                     | \$3,191         |
| Expenditures Per Square Foot                             | \$0                       | \$0.00                   | \$5.42                  | \$5.42                                 | \$3.78                               | \$1.03                  | \$1.61          |
| <b>Revenues Less Expenditures</b>                        |                           |                          |                         |                                        |                                      |                         |                 |
| @ 2012/Capita Base (Residential)                         | (\$92,085,875)            | (\$25,561,308)           | \$0                     | (\$117,647,183)                        | \$0                                  | \$0                     | (\$117,647,183) |
| @ 2012/Square Foot of Buildings Base (Commercial/Retail) | \$0                       | \$0                      | \$57,660,857            | \$57,660,857                           | \$80,919,570                         | \$8,658,524             | \$147,238,951   |
| <b>Total Revenues Less Expenditures</b>                  | (\$92,085,875)            | (\$25,561,308)           | \$57,660,857            | (\$59,986,326)                         | \$80,919,570                         | \$8,658,524             | \$29,591,768    |
| <b>Ratio of Revenues to Expenditures</b>                 | <b>0.59</b>               | <b>0.58</b>              | <b>4.35</b>             | <b>0.80</b>                            | <b>4.05</b>                          | <b>1.18</b>             | <b>1.08</b>     |

## Utility/Enterprise Fund Plan

The Utility Funds include the Water Fund, Sewer Fund, and Water Reclamation (Reuse Water) Fund. These funds are referred to as the Enterprise Funds. The revenues generated by these funds, such as service fees and connection fees, pay for the expenditures incurred by these funds. No tax dollars are used to support these funds. Connection fee revenues pay for the cost of expanding the utility infrastructure system, thus enabling growth to pay its own way.

The Financial Plan for the Enterprise Funds is similar to business plans in the private sector. The plan contains projections for future years based on incremental increases in revenues and expenditures to meet the projected build-out in the Utilities Master Plan, similar to the General Government funds discussed earlier in the report.

A utility capital improvement plan has been developed to coordinate Broomfield's Utilities Master Plan (Master Plan) and serve the utility needs of Broomfield. Each utility fund has a Master Plan that identifies the resources planning that have been conducted to ensure that Broomfield has the resources to meet its

anticipated demands and identifies the water, sewer, and reclaimed water infrastructure that is projected to meet the City and County's needs. Without major investments in the utility systems to meet customer demands through build-out, the Master Plan cannot be completed.

In order to serve Broomfield's water needs at build-out, five significant projects are necessary:

- Acquisition of additional water rights
- A reservoir and pump station in the vicinity of the water treatment plant
- A reservoir to store water received from Windy Gap
- Construction of the local Broomfield reservoir
- Expansions of the water treatment plant

In order to serve Broomfield's sewer needs at build-out, construction of sub-basin infrastructure in northeast Broomfield and expansions of the treatment plant will be necessary. New clean water standards for temperature and nutrients will also require Broomfield to construct additional sewer treatment facility improvements.

This appendix is a summary of the Long Range Financial Plan. The full version can be found on the City and County of Broomfield's website at <http://www.broomfield.org>.

# APPENDIX I

## 2017 ANNUAL BUDGET - FTE SUMMARIES

| Department Summary     |              | Legislative |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|--------------|-------------|------|-----------------|------|----------------|------|-----------------|------|
|                        |              | 2015        |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        |              | Actual      |      | FT              | PT   | FT             | PT   | FT              | PT   |
| 01-11100               | City Council | 11.00       | 0.00 | 11.00           | 0.00 | 11.00          | 0.00 | 11.00           | 0.00 |
| <b>Total Positions</b> |              | 11.00       | 0.00 | 11.00           | 0.00 | 11.00          | 0.00 | 11.00           | 0.00 |

| Position Detail by Division |  | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------|--|--------|------|-----------------|------|----------------|------|-----------------|------|
|                             |  | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                             |  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>City Council</b>         |  |        |      |                 |      |                |      |                 |      |
| City Council Members        |  | 10.00  | 0.00 | 10.00           | 0.00 | 10.00          | 0.00 | 10.00           | 0.00 |
| Mayor                       |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>      |  | 11.00  | 0.00 | 11.00           | 0.00 | 11.00          | 0.00 | 11.00           | 0.00 |

### City and County Manager

| Department Summary     |                             | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|-----------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                        |                             | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        |                             | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| 01-13100               | Executive Management        | 6.00   | 0.70 | 6.00            | 0.70 | 6.00           | 0.70 | 6.00            | 0.70 |
| 01-13300               | Citizen's Assistance Center | 5.00   | 0.00 | 5.00            | 0.00 | 5.00           | 0.00 | 5.00            | 0.00 |
| <b>Total Positions</b> |                             | 11.00  | 0.70 | 11.00           | 0.70 | 11.00          | 0.70 | 11.00           | 0.70 |

| Position Detail by Division          |  | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|--------------------------------------|--|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                      |  | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                      |  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Executive Management</b>          |  |        |      |                 |      |                |      |                 |      |
| Administrative Analyst               |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Administrative Technician II         |  | 1.00   | 0.70 | 1.00            | 0.70 | 1.00           | 0.70 | 1.00            | 0.70 |
| Assistant City and County Manager    |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Assistant to City and County Manager |  | 1.00   | 0.00 | 1.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| City and County Manager              |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Deputy City and County Manager       |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Executive Office Manager             |  | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>               |  | 6.00   | 0.70 | 6.00            | 0.70 | 6.00           | 0.70 | 6.00            | 0.70 |

| Citizen's Assistance Center  |  | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------|--|--------|------|-----------------|------|----------------|------|-----------------|------|
|                              |  | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                              |  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Citizen Assistant            |  | 4.00   | 0.00 | 4.00            | 0.00 | 4.00           | 0.00 | 4.00            | 0.00 |
| Citizen Assistant Supervisor |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>       |  | 5.00   | 0.00 | 5.00            | 0.00 | 5.00           | 0.00 | 5.00            | 0.00 |

### Economic Development

| Department Summary     |                      | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|----------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                        |                      | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        |                      | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| 01-84100               | Economic Development | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| <b>Total Positions</b> |                      | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

## Position Detail by Division

|                                  | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|----------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                  | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Economic Development</b>      |        |      |                 |      |                |      |                 |      |
| Director of Economic Development | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Economic Development Specialist  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>           | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |

## Internal Audit

|                           | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                           | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                           | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Department Summary</b> |        |      |                 |      |                |      |                 |      |
| 01-85100 Internal Audit   | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>    | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |

## Position Detail by Division

|                                           | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                           | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                           | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Internal Audit</b>                     |        |      |                 |      |                |      |                 |      |
| Director Performance & Internal Audit     | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Manager of Performance and Internal Audit | 1.00   | 0.00 | 1.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b>                    | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |

## Clerk and Recorder

|                           | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                           | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                           | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Department Summary</b> |        |      |                 |      |                |      |                 |      |
| 01-14100 City Clerk       | 3.00   | 1.60 | 3.00            | 1.60 | 3.00           | 1.60 | 3.00            | 1.60 |
| 02-14100 Administration   | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| 02-14200 Elections        | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |
| 02-14300 Motor Vehicle    | 7.00   | 0.00 | 7.00            | 0.00 | 7.00           | 0.00 | 7.00            | 0.00 |
| 02-14600 Recorder         | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| <b>Total Positions</b>    | 16.00  | 1.60 | 16.00           | 1.60 | 16.00          | 1.60 | 16.00           | 1.60 |

## Position Detail by Division

|                                      | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|--------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                      | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                      | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>City Clerk</b>                    |        |      |                 |      |                |      |                 |      |
| Administrative Analyst               | 1.00   | 0.00 | 1.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Administrative Technician I          | 0.00   | 1.60 | 0.00            | 1.60 | 0.00           | 1.60 | 0.00            | 1.60 |
| Deputy City Clerk/Records Management | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Records and License Administrator    | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Records and License Specialist       | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>               | 3.00   | 1.60 | 3.00            | 1.60 | 3.00           | 1.60 | 3.00            | 1.60 |

|                                            | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|--------------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                            | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                            | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Clerk and Recorder - Administration</b> |        |      |                 |      |                |      |                 |      |
| City and County Clerk                      | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>                     | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |

|                                 | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                 | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                 | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Elections</b>                |        |      |                 |      |                |      |                 |      |
| Election Operations Coordinator | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Elections Technician II         | 2.00   | 0.00 | 2.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Management Analyst              | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>          | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |



## 2017 ANNUAL BUDGET - FTE SUMMARIES

|                                                  | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|--------------------------------------------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                                                  | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| <b>Motor Vehicle</b>                             |                |      |                         |      |                        |      |                         |      |
| Motor Vehicle Title/Registration Lead Specialist | 0.00           | 0.00 | 0.00                    | 0.00 | 2.00                   | 0.00 | 2.00                    | 0.00 |
| Motor Vehicle Title/Registration Specialist      | 6.00           | 0.00 | 6.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| Motor Vehicle Title/Registration Specialist II   | 0.00           | 0.00 | 0.00                    | 0.00 | 3.00                   | 0.00 | 3.00                    | 0.00 |
| Motor Vehicle Title/Registration Administrator   | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| <b>Total Positions</b>                           | 7.00           | 0.00 | 7.00                    | 0.00 | 7.00                   | 0.00 | 7.00                    | 0.00 |

|                        | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|------------------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                        | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| <b>Recorder</b>        |                |      |                         |      |                        |      |                         |      |
| Recorder Administrator | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| Records Specialist     | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| <b>Total Positions</b> | 2.00           | 0.00 | 2.00                    | 0.00 | 2.00                   | 0.00 | 2.00                    | 0.00 |

## City and County Attorney

| Department Summary       |  | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|--------------------------|--|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                          |  | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| 01-12100 City Attorney   |  | 3.15           | 0.00 | 3.15                    | 0.00 | 3.15                   | 0.00 | 3.15                    | 0.00 |
| 02-12100 County Attorney |  | 1.20           | 0.00 | 1.20                    | 0.00 | 1.20                   | 0.00 | 1.20                    | 0.00 |
| <b>Total Positions</b>   |  | 4.35           | 0.00 | 4.35                    | 0.00 | 4.35                   | 0.00 | 4.35                    | 0.00 |

## Position Detail by Division

| City Attorney                   |  | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|---------------------------------|--|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                                 |  | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| Attorney                        |  | 1.00           | 0.00 | 1.00                    | 0.00 | 0.00                   | 0.00 | 0.00                    | 0.00 |
| City and County Attorney        |  | 0.80           | 0.00 | 0.80                    | 0.00 | 0.80                   | 0.00 | 0.80                    | 0.00 |
| Deputy City and County Attorney |  | 0.35           | 0.00 | 0.35                    | 0.00 | 0.35                   | 0.00 | 0.35                    | 0.00 |
| Legal Administrative Assistant  |  | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| Senior Attorney                 |  | 0.00           | 0.00 | 0.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| <b>Total Positions</b>          |  | 3.15           | 0.00 | 3.15                    | 0.00 | 3.15                   | 0.00 | 3.15                    | 0.00 |

| County Attorney                 |  | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|---------------------------------|--|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                                 |  | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| Attorney                        |  | 0.35           | 0.00 | 0.35                    | 0.00 | 0.00                   | 0.00 | 0.00                    | 0.00 |
| City and County Attorney        |  | 0.20           | 0.00 | 0.20                    | 0.00 | 0.20                   | 0.00 | 0.20                    | 0.00 |
| Deputy City and County Attorney |  | 0.65           | 0.00 | 0.65                    | 0.00 | 0.65                   | 0.00 | 0.65                    | 0.00 |
| Senior Attorney                 |  | 0.00           | 0.00 | 0.00                    | 0.00 | 0.35                   | 0.00 | 0.35                    | 0.00 |
| <b>Total Positions</b>          |  | 1.20           | 0.00 | 1.20                    | 0.00 | 1.20                   | 0.00 | 1.20                    | 0.00 |

## Communications and Governmental Affairs

| Department Summary      |  | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|-------------------------|--|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                         |  | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| 01-17100 Communications |  | 5.00           | 0.00 | 5.00                    | 0.00 | 5.00                   | 0.75 | 5.00                    | 0.75 |
| <b>Total Positions</b>  |  | 5.00           | 0.00 | 5.00                    | 0.00 | 5.00                   | 0.75 | 5.00                    | 0.75 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

## Position Detail by Division

|                               | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                               | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                               | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Communications</b>         |        |      |                 |      |                |      |                 |      |
| Assistant City County Manager | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Engagement Manager            | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Engagement Specialist         | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.75 | 1.00            | 0.75 |
| Engagement Technician         | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Senior Engagement Specialist  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>        | 5.00   | 0.00 | 5.00            | 0.00 | 5.00           | 0.75 | 5.00            | 0.75 |

## Human Resources

| Department Summary       | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|--------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                          | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                          | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| 01-16100 Human Resources | 7.00   | 0.72 | 7.00            | 0.72 | 7.00           | 0.72 | 7.00            | 0.72 |
| <b>Total Positions</b>   | 7.00   | 0.72 | 7.00            | 0.72 | 7.00           | 0.72 | 7.00            | 0.72 |

## Position Detail by Division

|                                    | 2015           |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------------|----------------|------|-----------------|------|----------------|------|-----------------|------|
|                                    | Revised Budget |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                    | FT             | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Human Resources</b>             |                |      |                 |      |                |      |                 |      |
| Administrative Clerk Limited Appt. | 1.00           | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Benefits Administrator             | 1.00           | 0.00 | 1.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Director of Human Resources        | 1.00           | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Human Resources Manager            | 2.00           | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Human Resources Technician I       | 0.00           | 0.72 | 0.00            | 0.72 | 0.00           | 0.72 | 0.00            | 0.72 |
| Retirement/Leave Administrator     | 1.00           | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Senior Benefits Administrator      | 0.00           | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Wellness/Training Administrator    | 1.00           | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>             | 7.00           | 0.72 | 7.00            | 0.72 | 7.00           | 0.72 | 7.00            | 0.72 |

## Combined Courts

| Department Summary       | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|--------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                          | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                          | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| 01-15100 Municipal Court | 4.00   | 0.65 | 4.00            | 0.65 | 4.00           | 0.65 | 4.00            | 0.65 |
| <b>Total Positions</b>   | 4.00   | 0.65 | 4.00            | 0.65 | 4.00           | 0.65 | 4.00            | 0.65 |

## Position Detail by Division

|                        | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                        | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Municipal Court</b> |        |      |                 |      |                |      |                 |      |
| Court Administrator    | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Deputy Court Clerk     | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |
| Deputy Municipal Judge | 0.00   | 0.05 | 0.00            | 0.05 | 0.00           | 0.05 | 0.00            | 0.05 |
| Municipal Judge        | 0.00   | 0.60 | 0.00            | 0.60 | 0.00           | 0.60 | 0.00            | 0.60 |
| <b>Total Positions</b> | 4.00   | 0.65 | 4.00            | 0.65 | 4.00           | 0.65 | 4.00            | 0.65 |

## Assessor

| Department Summary     | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                        | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| 02-50700 Assessor      | 9.00   | 0.00 | 9.00            | 0.00 | 9.00           | 0.00 | 9.00            | 0.00 |
| <b>Total Positions</b> | 9.00   | 0.00 | 9.00            | 0.00 | 9.00           | 0.00 | 9.00            | 0.00 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

## Position Detail by Division

| Assessor                     | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|------------------------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                              | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| Appraiser                    | 4.00           | 0.00 | 4.00                    | 0.00 | 4.00                   | 0.00 | 4.00                    | 0.00 |
| Assessment Administrator     | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| Assessor                     | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| Commercial Appraiser         | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| Personal Property Appraiser  | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| Property Transfer Specialist | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| <b>Total Positions</b>       | 9.00           | 0.00 | 9.00                    | 0.00 | 9.00                   | 0.00 | 9.00                    | 0.00 |

| Department Summary     |                           | Finance<br>2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|------------------------|---------------------------|---------------------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                        |                           | FT                        | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| 01-50100               | Fiscal Services           | 11.40                     | 2.26 | 11.40                   | 2.26 | 11.40                  | 1.77 | 11.40                   | 1.77 |
| 01-50200               | Budget & Compliance       | 3.60                      | 0.80 | 3.60                    | 0.80 | 4.60                   | 0.00 | 4.60                    | 0.00 |
| 01-50300               | Risk Management           | 1.35                      | 0.00 | 1.35                    | 0.00 | 1.10                   | 0.16 | 1.10                    | 0.16 |
| 01-50400               | Purchasing                | 1.65                      | 0.64 | 1.65                    | 0.64 | 1.90                   | 1.77 | 1.90                    | 1.77 |
| 01-50500               | Revenue Management-City   | 2.00                      | 0.00 | 2.00                    | 0.00 | 2.00                   | 0.00 | 2.00                    | 0.00 |
| 02-50500               | Revenue Management-County | 4.00                      | 0.00 | 4.00                    | 0.00 | 4.00                   | 0.00 | 4.00                    | 0.00 |
| 40-50600               | Utility Billing-Water     | 3.00                      | 1.05 | 3.00                    | 1.05 | 3.00                   | 0.98 | 3.00                    | 0.98 |
| 45-50600               | Utility Billing-Sewer     | 1.00                      | 0.35 | 1.00                    | 0.35 | 1.00                   | 0.32 | 1.00                    | 0.32 |
| <b>Total Positions</b> |                           | 28.00                     | 5.10 | 28.00                   | 5.10 | 29.00                  | 5.00 | 29.00                   | 5.00 |

## Position Detail by Division

| Fiscal Services        | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|------------------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                        | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| Accounting Clerk       | 0.00           | 0.80 | 0.00                    | 0.80 | 0.00                   | 0.60 | 0.00                    | 0.60 |
| Accounting Manager     | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| Accounting Technician  | 3.00           | 1.46 | 3.00                    | 1.46 | 3.00                   | 1.17 | 3.00                    | 1.17 |
| Administrative Analyst | 0.00           | 0.00 | 0.00                    | 0.00 | 0.40                   | 0.00 | 0.40                    | 0.00 |
| Administrative Tech II | 0.40           | 0.00 | 0.40                    | 0.00 | 0.00                   | 0.00 | 0.00                    | 0.00 |
| Director of Finance    | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| Finance Manager        | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| Payroll Specialist     | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| Senior Accountant      | 4.00           | 0.00 | 4.00                    | 0.00 | 4.00                   | 0.00 | 4.00                    | 0.00 |
| <b>Total Positions</b> | 11.40          | 2.26 | 11.40                   | 2.26 | 11.40                  | 1.77 | 11.40                   | 1.77 |

| Budget                              | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|-------------------------------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                                     | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| Administrative Analyst              | 0.00           | 0.00 | 0.00                    | 0.00 | 0.60                   | 0.00 | 0.60                    | 0.00 |
| Administrative Technician II        | 0.60           | 0.00 | 0.60                    | 0.00 | 0.00                   | 0.00 | 0.00                    | 0.00 |
| Budget and Financial Analyst        | 0.00           | 0.80 | 0.00                    | 0.80 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| Budget Manager                      | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| Senior Budget and Financial Analyst | 2.00           | 0.00 | 2.00                    | 0.00 | 2.00                   | 0.00 | 2.00                    | 0.00 |
| <b>Total Positions</b>              | 3.60           | 0.80 | 3.60                    | 0.80 | 4.60                   | 0.00 | 4.60                    | 0.00 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

|                                       | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                       | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                       | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Risk Management</b>                |        |      |                 |      |                |      |                 |      |
| Accounting Clerk                      | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.16 | 0.00            | 0.16 |
| Purchasing/Risk Management Specialist | 0.35   | 0.00 | 0.35            | 0.00 | 0.10           | 0.00 | 0.10            | 0.00 |
| Risk Manager                          | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>                | 1.35   | 0.00 | 1.35            | 0.00 | 1.10           | 0.16 | 1.10            | 0.16 |

|                                        | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|----------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                        | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                        | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Purchasing</b>                      |        |      |                 |      |                |      |                 |      |
| Accounting Clerk                       | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.04 | 0.00            | 0.04 |
| Accounting Technician                  | 0.00   | 0.64 | 0.00            | 0.64 | 0.00           | 0.93 | 0.00            | 0.93 |
| Procurement Specialist - Limited Appt. | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.80 | 0.00            | 0.80 |
| Purchasing Manager                     | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Purchasing/Risk Management Specialist  | 0.65   | 0.00 | 0.65            | 0.00 | 0.90           | 0.00 | 0.90            | 0.00 |
| <b>Total Positions</b>                 | 1.65   | 0.64 | 1.65            | 0.64 | 1.90           | 1.77 | 1.90            | 1.77 |

|                                 | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                 | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                 | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Revenue Management- City</b> |        |      |                 |      |                |      |                 |      |
| Sales Tax Administrator         | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Sales Tax Technician            | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>          | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |

|                                   | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                   | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                   | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Revenue Management- County</b> |        |      |                 |      |                |      |                 |      |
| Audit and Compliance Officer      | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Property Tax Administrator        | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Public Trustee Administrator      | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Revenue Manager                   | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>            | 4.00   | 0.00 | 4.00            | 0.00 | 4.00           | 0.00 | 4.00            | 0.00 |

|                                    | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                    | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                    | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Utility Billing- Water</b>      |        |      |                 |      |                |      |                 |      |
| Billing and Accounts Administrator | 0.75   | 0.00 | 0.75            | 0.00 | 0.75           | 0.00 | 0.75            | 0.00 |
| Lead Water Meter Reader            | 0.75   | 0.00 | 0.75            | 0.00 | 0.75           | 0.00 | 0.75            | 0.00 |
| Revenue Technician                 | 1.50   | 0.60 | 1.50            | 0.60 | 1.50           | 0.60 | 1.50            | 0.60 |
| Water Meter Reader Worker          | 0.00   | 0.45 | 0.00            | 0.45 | 0.00           | 0.38 | 0.00            | 0.38 |
| <b>Total Positions</b>             | 3.00   | 1.05 | 3.00            | 1.05 | 3.00           | 0.98 | 3.00            | 0.98 |

|                                    | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                    | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                    | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Utility Billing- Sewer</b>      |        |      |                 |      |                |      |                 |      |
| Billing and Accounts Administrator | 0.25   | 0.00 | 0.25            | 0.00 | 0.25           | 0.00 | 0.25            | 0.00 |
| Lead Water Meter Reader            | 0.25   | 0.00 | 0.25            | 0.00 | 0.25           | 0.00 | 0.25            | 0.00 |
| Revenue Technician                 | 0.50   | 0.20 | 0.50            | 0.20 | 0.50           | 0.20 | 0.50            | 0.20 |
| Water Meter Reader Worker          | 0.00   | 0.15 | 0.00            | 0.15 | 0.00           | 0.12 | 0.00            | 0.12 |
| <b>Total Positions</b>             | 1.00   | 0.35 | 1.00            | 0.35 | 1.00           | 0.32 | 1.00            | 0.32 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

## Information Technology

| Department Summary     |                        | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                        |                        | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        |                        | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| 01-18000               | IT- Administration     | 0.00   | 0.00 | 3.00            | 0.50 | 3.00           | 0.50 | 6.00            | 0.50 |
| 01-18100               | IT- Applications       | 6.66   | 0.50 | 5.00            | 0.00 | 5.00           | 0.00 | 18.00           | 0.00 |
| 01-18200               | IT- Client Services    | 3.66   | 0.00 | 6.00            | 0.00 | 6.00           | 0.00 | 0.00            | 0.00 |
| 01-18300               | IT- Operations         | 5.68   | 0.00 | 4.00            | 0.00 | 4.00           | 0.00 | 0.00            | 0.00 |
| 01-18400               | IT- Telecommunications | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| 01-18500               | IT - GIS               | 2.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 0.00            | 0.00 |
| 01-18600               | IT- Project Management | 0.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b> |                        | 19.00  | 0.50 | 24.00           | 0.50 | 24.00          | 0.50 | 24.00           | 0.50 |

## Position Detail by Division

| Administration         |                                    | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                        |                                    | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        |                                    | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
|                        | Administrative Technician I        | 0.00   | 0.00 | 0.00            | 0.50 | 0.00           | 0.50 | 0.00            | 0.50 |
|                        | Administrative Analyst             | 0.00   | 0.00 | 1.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
|                        | Chief Information Security Officer | 0.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
|                        | Director of Information Technology | 0.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
|                        | IT Operations Manager              | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
|                        | Office Business Manager            | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
|                        | Project Manager Journeyman         | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
|                        | Senior Project Manger              | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b> |                                    | 0.00   | 0.00 | 3.00            | 0.50 | 3.00           | 0.50 | 6.00            | 0.50 |

| IT Applications        |                                      | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|--------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                        |                                      | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        |                                      | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
|                        | Administrative Analyst               | 0.33   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
|                        | Administrative Technician            | 0.00   | 0.50 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
|                        | Application Programmer/Analyst       | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
|                        | Application Support Administrator    | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
|                        | Business Systems Analyst             | 1.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
|                        | Chief Technology Officer             | 1.00   | 0.00 | 1.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
|                        | Customer Infrastructure Engineer     | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
|                        | Customer Success Hardware Specialist | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
|                        | Customer Success Specialist I        | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
|                        | Customer Success Specialist II       | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 2.00            | 0.00 |
|                        | Customer Success Specialist III      | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
|                        | Customer Success Supervisor          | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
|                        | Development Operations Engineer      | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
|                        | Director of Information Technology   | 0.33   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
|                        | GIS Analyst                          | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
|                        | GIS Data Administrator               | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
|                        | GIS Manager                          | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
|                        | Integration Engineer                 | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
|                        | IT Operations Manager                | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
|                        | Lead Development Operations Engineer | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
|                        | Programmer/Analyst                   | 2.00   | 0.00 | 2.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
|                        | Senior Programmer/Analyst            | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
|                        | Systems Administrator/Linux          | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
|                        | Telecommunications Administrator     | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b> |                                      | 6.66   | 0.50 | 5.00            | 0.00 | 5.00           | 0.00 | 18.00           | 0.00 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

|                                      | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|--------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                      | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                      | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>IT Customer Services</b>          |        |      |                 |      |                |      |                 |      |
| Administrative Analyst               | 0.33   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Customer Success Hardware Specialist | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| Customer Success Specialist I        | 0.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| Customer Success Specialist II       | 1.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 0.00            | 0.00 |
| Customer Success Specialist III      | 0.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| Customer Success Supervisor          | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| Director of Information Technology   | 0.33   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b>               | 3.66   | 0.00 | 6.00            | 0.00 | 6.00           | 0.00 | 0.00            | 0.00 |

|                                           | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                           | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                           | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>IT Operations</b>                      |        |      |                 |      |                |      |                 |      |
| Administrative Analyst                    | 0.34   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Customer Infrastructure Engineer          | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| Development Operations Engineer           | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| Director of Information Technology        | 0.34   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Lead Development Operations Engineer      | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| Manager of Operations and Client Services | 1.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Systems Administrator/Linux               | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b>                    | 5.68   | 0.00 | 4.00            | 0.00 | 4.00           | 0.00 | 0.00            | 0.00 |

|                        | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                        | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>IT GIS</b>          |        |      |                 |      |                |      |                 |      |
| GIS Data Administrator | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| GIS Manager            | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| GIS Analyst            | 0.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b> | 2.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 0.00            | 0.00 |

|                                  | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|----------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                  | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>IT Telecommunications</b>     |        |      |                 |      |                |      |                 |      |
| Telecommunications Administrator | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b>           | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |

|                                 | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                 | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                 | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>IT Project Management</b>    |        |      |                 |      |                |      |                 |      |
| Senior Project Manager          | 0.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| Project Manager - Journey Level | 0.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b>          | 0.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 0.00            | 0.00 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

## Community Development

| Department Summary     |                             | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|-----------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                        |                             | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        |                             | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| 01-19100               | Administration              | 3.00   | 0.80 | 3.00            | 0.80 | 3.00           | 0.80 | 3.00            | 0.80 |
| 01-19200               | Planning                    | 5.50   | 0.80 | 5.50            | 0.80 | 5.50           | 0.80 | 6.50            | 0.80 |
| 01-19300               | Engineering                 | 7.50   | 2.13 | 8.50            | 2.13 | 9.50           | 1.38 | 9.50            | 1.38 |
| 01-19400               | Building Inspections        | 10.00  | 0.00 | 10.00           | 0.00 | 11.00          | 0.50 | 11.00           | 0.50 |
| 01-19600               | GIS - City                  | 2.50   | 0.00 | 2.50            | 0.00 | 2.50           | 0.00 | 2.50            | 0.00 |
| 02-19600               | GIS - County                | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| 01-19700               | Code Compliance             | 4.00   | 0.00 | 4.00            | 0.00 | 4.00           | 0.00 | 4.00            | 0.00 |
| 01-19800               | Capital Improvements Admin. | 5.50   | 1.40 | 5.50            | 1.40 | 5.50           | 1.40 | 6.50            | 1.40 |
| <b>Total Positions</b> |                             | 40.00  | 5.13 | 41.00           | 5.13 | 43.00          | 4.88 | 45.00           | 4.88 |

## Position Detail by Division

| Community Development Admin       |  | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------------|--|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                   |  | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                   |  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Support Supervisor |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Administrative Technician II      |  | 0.00   | 0.80 | 0.00            | 0.80 | 0.00           | 0.80 | 0.00            | 0.80 |
| Director of Community Development |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Transportation Manager            |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>            |  | 3.00   | 0.80 | 3.00            | 0.80 | 3.00           | 0.80 | 3.00            | 0.80 |

| Planning                     |  | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------|--|--------|------|-----------------|------|----------------|------|-----------------|------|
|                              |  | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                              |  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Technician I  |  | 0.50   | 0.00 | 0.50            | 0.00 | 0.50           | 0.00 | 0.50            | 0.00 |
| Administrative Technician II |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Director of Planning         |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Planner I                    |  | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
| Principal Planner            |  | 1.00   | 0.80 | 1.00            | 0.80 | 1.00           | 0.80 | 1.00            | 0.80 |
| Senior Planner               |  | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| <b>Total Positions</b>       |  | 5.50   | 0.80 | 5.50            | 0.80 | 5.50           | 0.80 | 6.50            | 0.80 |

| Engineering                           |  | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------------|--|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                       |  | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                       |  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Technician I           |  | 0.50   | 0.63 | 0.50            | 0.63 | 0.50           | 0.63 | 0.50            | 0.63 |
| Administrative Technician II          |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Civil Engineer (PE)                   |  | 2.00   | 0.70 | 3.00            | 0.70 | 3.00           | 0.75 | 3.00            | 0.75 |
| Construction Inspection Supervisor    |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Construction Inspector                |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Construction Inspector - Limited Appt |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Traffic Engineer                      |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Traffic Engineering Technician        |  | 0.00   | 0.80 | 0.00            | 0.80 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>                |  | 7.50   | 2.13 | 8.50            | 2.13 | 9.50           | 1.38 | 9.50            | 1.38 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

| Building                  | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|---------------------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                           | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| Chief Building Official   | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| Combination Inspector I   | 1.00           | 0.00 | 1.00                    | 0.00 | 0.00                   | 0.00 | 0.00                    | 0.00 |
| Combination Inspector II  | 1.00           | 0.00 | 1.00                    | 0.00 | 2.00                   | 0.00 | 2.00                    | 0.00 |
| Combination Inspector III | 2.00           | 0.00 | 2.00                    | 0.00 | 2.00                   | 0.00 | 2.00                    | 0.00 |
| Permit Technician         | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.50 | 1.00                    | 0.50 |
| Permit Technician II      | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| Plans Analyst             | 2.00           | 0.00 | 2.00                    | 0.00 | 3.00                   | 0.00 | 3.00                    | 0.00 |
| Senior Plans Analyst      | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| <b>Total Positions</b>    | 10.00          | 0.00 | 10.00                   | 0.00 | 11.00                  | 0.50 | 11.00                   | 0.50 |

| GIS- City                    | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|------------------------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                              | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| Administrative Technician II | 0.50           | 0.00 | 0.50                    | 0.00 | 0.50                   | 0.00 | 0.50                    | 0.00 |
| GIS Coordinator              | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| GIS Specialist               | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| <b>Total Positions</b>       | 2.50           | 0.00 | 2.50                    | 0.00 | 2.50                   | 0.00 | 2.50                    | 0.00 |

| GIS- County            | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|------------------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                        | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| GIS Specialist         | 2.00           | 0.00 | 2.00                    | 0.00 | 2.00                   | 0.00 | 2.00                    | 0.00 |
| <b>Total Positions</b> | 2.00           | 0.00 | 2.00                    | 0.00 | 2.00                   | 0.00 | 2.00                    | 0.00 |

| Code Compliance         | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|-------------------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                         | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| Code Compliance Manager | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| Code Compliance Officer | 3.00           | 0.00 | 3.00                    | 0.00 | 3.00                   | 0.00 | 3.00                    | 0.00 |
| <b>Total Positions</b>  | 4.00           | 0.00 | 4.00                    | 0.00 | 4.00                   | 0.00 | 4.00                    | 0.00 |

| Capital Improvements Administration | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|-------------------------------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                                     | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| Administrative Technician II        | 0.50           | 0.00 | 0.50                    | 0.00 | 0.50                   | 0.00 | 0.50                    | 0.00 |
| CIP Field Manager                   | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| CIP Project Manager                 | 2.00           | 1.40 | 3.00                    | 1.40 | 3.00                   | 1.40 | 4.00                    | 1.40 |
| CIP Project Manager- Limited Appt.  | 1.00           | 0.00 | 0.00                    | 0.00 | 0.00                   | 0.00 | 0.00                    | 0.00 |
| City and County Engineer            | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| <b>Total Positions</b>              | 5.50           | 1.40 | 5.50                    | 1.40 | 5.50                   | 1.40 | 6.50                    | 1.40 |

## Housing Authority

| Department Summary         | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|----------------------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                            | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| 65-83100 Housing Authority | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| <b>Total Positions</b>     | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |

| Position Detail by Division | 2015<br>Actual |      | 2016<br>Original Budget |      | 2016<br>Revised Budget |      | 2017<br>Original Budget |      |
|-----------------------------|----------------|------|-------------------------|------|------------------------|------|-------------------------|------|
|                             | FT             | PT   | FT                      | PT   | FT                     | PT   | FT                      | PT   |
| Housing Authority           |                |      |                         |      |                        |      |                         |      |
| Housing Program Manager     | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |
| <b>Total Positions</b>      | 1.00           | 0.00 | 1.00                    | 0.00 | 1.00                   | 0.00 | 1.00                    | 0.00 |



## 2017 ANNUAL BUDGET - FTE SUMMARIES

| Department Summary |                                | Police |      |                 |      |                |      |                 |      |
|--------------------|--------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                    |                                | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|                    |                                | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                    |                                | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| 01-21100           | Administration - Police        | 6.00   | 0.80 | 7.00            | 0.80 | 7.00           | 0.80 | 7.00            | 0.80 |
| 01-22200           | Investigations                 | 18.00  | 0.00 | 18.00           | 0.00 | 18.00          | 0.00 | 18.00           | 0.00 |
| 01-22300           | Patrol                         | 56.00  | 1.55 | 56.00           | 1.55 | 54.00          | 1.55 | 56.00           | 1.55 |
| 02-23400           | Training Unit                  | 6.00   | 0.00 | 6.00            | 0.00 | 6.00           | 0.00 | 6.00            | 0.00 |
| 01-23700           | Records and Communications     | 17.00  | 0.00 | 17.00           | 0.00 | 17.00          | 0.00 | 18.00           | 0.00 |
| 01-22500           | Special Operations             | 5.00   | 0.00 | 5.00            | 0.00 | 5.00           | 0.00 | 5.00            | 0.00 |
| 01-22700           | Traffic Unit                   | 9.00   | 0.00 | 9.00            | 0.00 | 9.00           | 0.00 | 9.00            | 0.00 |
| 01-23800           | Communications - N. Metro Fire | 6.00   | 0.00 | 6.00            | 0.00 | 6.00           | 0.00 | 6.00            | 0.00 |
| 01-22800           | FlatIron Services Unit         | 4.00   | 0.00 | 4.00            | 0.00 | 5.00           | 0.00 | 5.00            | 0.00 |
| 01-22600           | Northwest Parkway Unit         | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| 01-21200           | North Metro Task Force         | 3.00   | 0.00 | 3.00            | 0.00 | 4.00           | 0.00 | 4.00            | 0.00 |
| 01-22400           | Animal Control Unit            | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |
| 01-24200           | Event Center                   | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| 02-23100           | Detention Administration       | 7.00   | 0.00 | 7.00            | 0.00 | 7.00           | 0.00 | 7.00            | 0.00 |
| 02-23300           | Detention Operations           | 46.00  | 0.00 | 46.00           | 0.00 | 41.00          | 0.00 | 41.00           | 0.00 |
| 02-22900           | Court Security                 | 7.00   | 0.00 | 7.00            | 0.00 | 7.00           | 0.00 | 7.00            | 0.00 |
| 02-23200           | Transport Unit                 | 4.00   | 0.00 | 4.00            | 0.00 | 4.00           | 0.00 | 4.00            | 0.00 |
| 02-23900           | Building Maintenance           | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| 02-23500           | Emergency Management           | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| 02-22100           | Civil Process                  | 4.00   | 0.00 | 4.00            | 0.00 | 4.00           | 0.00 | 4.00            | 0.00 |
| 02-24100           | Property/Evidence              | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |
| 02-23310           | Alternative Sentencing Unit    | 0.00   | 0.00 | 0.00            | 0.00 | 5.00           | 0.00 | 5.00            | 0.00 |
| Total Positions    |                                | 210.00 | 2.35 | 211.00          | 2.35 | 211.00         | 2.35 | 214.00          | 2.35 |

## Position Detail by Division

| Police Administration       |  | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------|--|--------|------|-----------------|------|----------------|------|-----------------|------|
|                             |  | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                             |  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Analyst      |  | 1.00   | 0.00 | 1.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Administrative Coordinator  |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Administrative Technician I |  | 1.00   | 0.80 | 1.00            | 0.80 | 1.00           | 0.80 | 1.00            | 0.80 |
| Budget & Financial Analyst  |  | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Chief of Police             |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Crime Analyst               |  | 0.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Deputy Chief of Police      |  | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Total Positions             |  | 6.00   | 0.80 | 7.00            | 0.80 | 7.00           | 0.80 | 7.00            | 0.80 |

| Investigations                |  | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------|--|--------|------|-----------------|------|----------------|------|-----------------|------|
|                               |  | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                               |  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Technician II  |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Crime Scene Investigator      |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Criminalist                   |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Police Commander              |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Police Officer                |  | 10.00  | 0.00 | 10.00           | 0.00 | 10.00          | 0.00 | 10.00           | 0.00 |
| Police Sergeant               |  | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Victim Advocate               |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Victim Assistance Coordinator |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Total Positions               |  | 18.00  | 0.00 | 18.00           | 0.00 | 18.00          | 0.00 | 18.00           | 0.00 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

|                             | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                             | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                             | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Patrol</b>               |        |      |                 |      |                |      |                 |      |
| Administrative Technician I | 0.00   | 1.55 | 0.00            | 1.55 | 0.00           | 1.55 | 0.00            | 1.55 |
| Police Commander            | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |
| Police Officer              | 46.00  | 0.00 | 46.00           | 0.00 | 45.00          | 0.00 | 46.00           | 0.00 |
| Police Officer Trainee      | 1.00   | 0.00 | 1.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Police Sergeant             | 6.00   | 0.00 | 6.00            | 0.00 | 6.00           | 0.00 | 6.00            | 0.00 |
| Digital Technician          | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>      | 56.00  | 1.55 | 56.00           | 1.55 | 54.00          | 1.55 | 56.00           | 1.55 |

|                        | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                        | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Traffic</b>         |        |      |                 |      |                |      |                 |      |
| Police Commander       | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Police Officer         | 7.00   | 0.00 | 7.00            | 0.00 | 7.00           | 0.00 | 7.00            | 0.00 |
| Police Sergeant        | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b> | 9.00   | 0.00 | 9.00            | 0.00 | 9.00           | 0.00 | 9.00            | 0.00 |

|                                  | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|----------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                  | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Traffic/Northwest Parkway</b> |        |      |                 |      |                |      |                 |      |
| Police Officer                   | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Police Sergeant                  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>           | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |

|                               | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                               | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                               | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Flatiron Services Unit</b> |        |      |                 |      |                |      |                 |      |
| Police Officer                | 3.00   | 0.00 | 3.00            | 0.00 | 4.00           | 0.00 | 4.00            | 0.00 |
| Police Sergeant               | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>        | 4.00   | 0.00 | 4.00            | 0.00 | 5.00           | 0.00 | 5.00            | 0.00 |

|                        | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                        | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Event Center</b>    |        |      |                 |      |                |      |                 |      |
| Police Officer         | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b> | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |

|                        | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                        | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Civil Process</b>   |        |      |                 |      |                |      |                 |      |
| Civil Specialist       | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Police Officer         | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Police Sergeant        | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b> | 4.00   | 0.00 | 4.00            | 0.00 | 4.00           | 0.00 | 4.00            | 0.00 |

|                            | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|----------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                            | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                            | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Animal Control Unit</b> |        |      |                 |      |                |      |                 |      |
| Animal Services Officer    | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |
| <b>Total Positions</b>     | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

|                           | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                           | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                           | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Special Operations</b> |        |      |                 |      |                |      |                 |      |
| Maintenance Assistant     | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Police Officer            | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |
| Police Sergeant           | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>    | 5.00   | 0.00 | 5.00            | 0.00 | 5.00           | 0.00 | 5.00            | 0.00 |

|                        | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                        | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Court Security</b>  |        |      |                 |      |                |      |                 |      |
| Court Security Officer | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Police Officer         | 4.00   | 0.00 | 4.00            | 0.00 | 4.00           | 0.00 | 4.00            | 0.00 |
| Police Sergeant        | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b> | 7.00   | 0.00 | 7.00            | 0.00 | 7.00           | 0.00 | 7.00            | 0.00 |

|                              | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                              | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                              | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Property/Evidence</b>     |        |      |                 |      |                |      |                 |      |
| Police Sergeant              | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Property/Evidence Technician | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| <b>Total Positions</b>       | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |

|                                 | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                 | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                 | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Detention Administration</b> |        |      |                 |      |                |      |                 |      |
| Administrative Analyst          | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Administrative Technician I     | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Administrative Technician II    | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Police Commander                | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Police Sergeant                 | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| <b>Total Positions</b>          | 7.00   | 0.00 | 7.00            | 0.00 | 7.00           | 0.00 | 7.00            | 0.00 |

|                             | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                             | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                             | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Detention Operations</b> |        |      |                 |      |                |      |                 |      |
| Police Officer - Detention  | 41.00  | 0.00 | 41.00           | 0.00 | 37.00          | 0.00 | 37.00           | 0.00 |
| Police Sergeant             | 5.00   | 0.00 | 5.00            | 0.00 | 4.00           | 0.00 | 4.00            | 0.00 |
| <b>Total Positions</b>      | 46.00  | 0.00 | 46.00           | 0.00 | 41.00          | 0.00 | 41.00           | 0.00 |

|                            | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|----------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                            | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                            | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Transport</b>           |        |      |                 |      |                |      |                 |      |
| Police Officer - Detention | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |
| Police Sergeant            | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>     | 4.00   | 0.00 | 4.00            | 0.00 | 4.00           | 0.00 | 4.00            | 0.00 |

|                              | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                              | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                              | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Emergency Management</b>  |        |      |                 |      |                |      |                 |      |
| Emergency Manager            | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Public Education Coordinator | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>       | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

|                                            | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|--------------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                            | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                            | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Records &amp; Communications Police</b> |        |      |                 |      |                |      |                 |      |
| Communications Specialist                  | 10.00  | 0.00 | 10.00           | 0.00 | 10.00          | 0.00 | 10.00           | 0.00 |
| Communications Specialist Supervisor       | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Police Commander                           | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Records Specialist                         | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 4.00            | 0.00 |
| Records Specialist Supervisor              | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>                     | 17.00  | 0.00 | 17.00           | 0.00 | 17.00          | 0.00 | 18.00           | 0.00 |

|                                            | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|--------------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                            | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                            | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Communications Fire</b>                 |        |      |                 |      |                |      |                 |      |
| Comm. Specialist - Limited Appt.           | 5.00   | 0.00 | 5.00            | 0.00 | 5.00           | 0.00 | 5.00            | 0.00 |
| Comm. Specialist Supervisor -Limited Appt. | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>                     | 6.00   | 0.00 | 6.00            | 0.00 | 6.00           | 0.00 | 6.00            | 0.00 |

|                             | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                             | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                             | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Training</b>             |        |      |                 |      |                |      |                 |      |
| Administrative Technician I | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Background Investigator     | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Police Commander            | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Police Sergeant             | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Training Coordinator        | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| <b>Total Positions</b>      | 6.00   | 0.00 | 6.00            | 0.00 | 6.00           | 0.00 | 6.00            | 0.00 |

|                                       | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                       | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                       | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Building Maintenance</b>           |        |      |                 |      |                |      |                 |      |
| Maintenance Forman                    | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Building Maintenance Tech - Detention | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>                | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |

|                                             | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                             | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                             | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>North Metro Task Force</b>               |        |      |                 |      |                |      |                 |      |
| Administrative Technician I - Limited Appt. | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Police Officer                              | 1.00   | 0.00 | 1.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Police Sergeant                             | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>                      | 3.00   | 0.00 | 3.00            | 0.00 | 4.00           | 0.00 | 4.00            | 0.00 |

|                                    | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                    | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                    | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Alternative Sentencing Unit</b> |        |      |                 |      |                |      |                 |      |
| Police Officer Detention           | 1.00   | 0.00 | 1.00            | 0.00 | 4.00           | 0.00 | 4.00            | 0.00 |
| Police Sergeant Detention          | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>             | 2.00   | 0.00 | 2.00            | 0.00 | 5.00           | 0.00 | 5.00            | 0.00 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

| Department Summary     |                                        | Public Works |       |                 |      |                |      |                 |      |
|------------------------|----------------------------------------|--------------|-------|-----------------|------|----------------|------|-----------------|------|
|                        |                                        | 2015         |       | 2016            |      | 2016           |      | 2017            |      |
|                        |                                        | Actual       |       | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        |                                        | FT           | PT    | FT              | PT   | FT             | PT   | FT              | PT   |
| 01-30100               | Administration - Public Works          | 1.75         | 0.00  | 1.75            | 0.00 | 1.75           | 0.00 | 1.75            | 0.00 |
| 01-30200               | Fleet Maintenance                      | 8.10         | 1.40  | 8.10            | 1.40 | 8.10           | 1.40 | 8.10            | 1.40 |
| 01-30300               | Park Maint. - Athletic Facilities      | 4.70         | 0.00  | 4.70            | 0.00 | 4.70           | 0.00 | 4.70            | 0.00 |
| 01-30310               | Park Maint. - Forestry                 | 2.22         | 0.00  | 2.22            | 0.00 | 2.22           | 0.00 | 3.22            | 0.00 |
| 01-30320               | Park Maint. - Horticulture             | 7.57         | 0.00  | 7.57            | 0.00 | 7.57           | 0.00 | 7.57            | 0.00 |
| 01-30330               | Park Maint. - Irrigation               | 8.66         | 0.00  | 8.66            | 0.00 | 8.66           | 0.00 | 8.66            | 0.00 |
| 01-30340               | Park Maint. - Open Space               | 2.40         | 0.00  | 2.40            | 0.00 | 2.40           | 0.00 | 3.40            | 0.00 |
| 01-30350               | Park Maint. - Structures/Playgrd.      | 2.95         | 0.00  | 2.95            | 0.00 | 2.95           | 0.00 | 3.95            | 0.00 |
| 01-30360               | Park Maint. - Turf Mowing              | 5.70         | 0.00  | 5.70            | 0.00 | 5.70           | 0.00 | 5.70            | 0.00 |
| 07-30400               | Cemetery Maintenance                   | 1.00         | 0.00  | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| 03-32100               | Facilities Maintenance                 | 24.15        | 7.70  | 26.15           | 6.40 | 26.15          | 6.40 | 30.15           | 6.83 |
| 06-34100               | Maintenance of Condition               | 7.77         | 0.00  | 8.71            | 0.00 | 8.71           | 0.00 | 8.71            | 0.00 |
| 06-34200               | Snow and Ice Control                   | 0.96         | 0.00  | 1.14            | 0.00 | 1.14           | 0.00 | 5.14            | 0.00 |
| 06-34300               | Traffic Control                        | 5.94         | 0.00  | 6.88            | 0.00 | 6.88           | 0.00 | 6.88            | 0.00 |
| 06-34500               | Street Cleaning                        | 1.48         | 0.00  | 1.48            | 0.00 | 1.48           | 0.00 | 1.48            | 0.00 |
| 06-34800               | Stormwater Streets                     | 0.00         | 0.00  | 0.94            | 0.00 | 0.94           | 0.00 | 0.94            | 0.00 |
| 40-35100               | Water Supply                           | 2.30         | 0.00  | 2.30            | 0.00 | 2.30           | 0.00 | 1.75            | 0.00 |
| 40-35200               | Water Treatment Plant                  | 9.40         | 0.00  | 9.40            | 0.00 | 9.40           | 0.00 | 9.95            | 0.00 |
| 40-35300               | Water System Operation/Maint.          | 11.70        | 0.00  | 12.70           | 0.00 | 12.70          | 0.00 | 12.70           | 0.00 |
| 40-35400               | Environmental Monitoring               | 7.75         | 0.00  | 7.75            | 0.00 | 7.75           | 0.00 | 7.75            | 0.00 |
| 45-37300               | WW System Operation/Maint.             | 7.70         | 0.00  | 7.70            | 0.00 | 7.70           | 0.00 | 7.70            | 0.00 |
| 45-37100               | Wastewater Treatment Plant             | 11.00        | 0.80  | 11.00           | 0.80 | 11.00          | 0.00 | 11.00           | 0.00 |
| 45-37200               | Industrial Pretreatment                | 2.50         | 0.00  | 2.50            | 0.00 | 2.50           | 0.00 | 2.50            | 0.00 |
| 45-37400               | Laboratory Operations                  | 4.25         | 0.80  | 4.25            | 0.80 | 4.25           | 0.80 | 4.25            | 0.80 |
| 45-38600               | Stormwater                             | 2.50         | 0.00  | 2.50            | 0.00 | 1.50           | 0.80 | 1.50            | 0.80 |
| 45-38900               | Stormwater Sewer                       | 0.00         | 0.00  | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| 47-39000               | Water Reclamation Resources & Planning | 0.00         | 0.00  | 0.00            | 0.00 | 0.00           | 0.00 | 1.25            | 0.00 |
| 47-39100               | Water Reclamation                      | 1.30         | 0.00  | 1.30            | 0.00 | 1.30           | 0.00 | 0.05            | 0.00 |
| <b>Total Positions</b> |                                        | 145.75       | 10.70 | 151.75          | 9.40 | 151.75         | 9.40 | 162.75          | 9.83 |

## Position Detail by Division

| Public Works Administration | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                             | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                             | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Analyst      | 0.75   | 0.00 | 0.75            | 0.00 | 0.75           | 0.00 | 0.75            | 0.00 |
| Director of Public Works    | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>      | 1.75   | 0.00 | 1.75            | 0.00 | 1.75           | 0.00 | 1.75            | 0.00 |

| Fleet Maintenance                   | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                     | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                     | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Technician II        | 0.00   | 0.80 | 0.00            | 0.80 | 0.00           | 0.80 | 0.00            | 0.80 |
| Auto/Equipment Technician           | 4.00   | 0.00 | 4.00            | 0.00 | 4.00           | 0.00 | 4.00            | 0.00 |
| Fleet Worker                        | 0.00   | 0.60 | 0.00            | 0.60 | 0.00           | 0.60 | 0.00            | 0.60 |
| Lead Auto/Equipment Technician      | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Management Analyst                  | 0.10   | 0.00 | 0.10            | 0.00 | 0.10           | 0.00 | 0.10            | 0.00 |
| Parts Specialist                    | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Superintendent of Fleet Maintenance | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>              | 8.10   | 1.40 | 8.10            | 1.40 | 8.10           | 1.40 | 8.10            | 1.40 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

|                                 | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                 | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
| <b>Facilities Maintenance</b>   | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Technician II    | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Building Maintenance Technician | 3.00   | 0.80 | 4.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |
| Custodial Foreman               | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Custodian                       | 12.00  | 6.40 | 12.00           | 6.40 | 12.00          | 6.40 | 16.00           | 6.83 |
| Facilities Services Coordinator | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| HVAC Technician                 | 1.00   | 0.50 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Journeyman Electrician          | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Management Analyst              | 0.15   | 0.00 | 0.15            | 0.00 | 0.15           | 0.00 | 0.15            | 0.00 |
| Master Electrician              | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Pool Operations Technician      | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Superintendent of Facilities    | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>          | 24.15  | 7.70 | 26.15           | 6.40 | 26.15          | 6.40 | 30.15           | 6.83 |

| <b>Park Maintenance</b>                      | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|----------------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                              | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
| <b>Park Maintenance- Athletic Facilities</b> | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Technician II                 | 0.15   | 0.00 | 0.15            | 0.00 | 0.15           | 0.00 | 0.15            | 0.00 |
| Management Analyst                           | 0.20   | 0.00 | 0.20            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |
| Operations Worker/Tech/Senior Tech           | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |
| Park Operations Foreman                      | 0.80   | 0.00 | 0.80            | 0.00 | 0.80           | 0.00 | 0.80            | 0.00 |
| Park Operations Supervisor                   | 0.35   | 0.00 | 0.35            | 0.00 | 0.35           | 0.00 | 0.35            | 0.00 |
| Superintendent of Park Operations            | 0.20   | 0.00 | 0.20            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |
| <b>Total Positions</b>                       | 4.70   | 0.00 | 4.70            | 0.00 | 4.70           | 0.00 | 4.70            | 0.00 |

|                                    | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                    | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
| <b>Park Maintenance- Forestry</b>  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Technician II       | 0.07   | 0.00 | 0.07            | 0.00 | 0.07           | 0.00 | 0.07            | 0.00 |
| City and County Forester           | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Contract Administrator             | 0.10   | 0.00 | 0.10            | 0.00 | 0.10           | 0.00 | 0.10            | 0.00 |
| Operations Worker/Tech/Senior Tech | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 2.00            | 0.00 |
| Superintendent of Park Operations  | 0.05   | 0.00 | 0.05            | 0.00 | 0.05           | 0.00 | 0.05            | 0.00 |
| <b>Total Positions</b>             | 2.22   | 0.00 | 2.22            | 0.00 | 2.22           | 0.00 | 3.22            | 0.00 |

|                                       | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                       | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
| <b>Park Maintenance- Horticulture</b> | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Technician II          | 0.17   | 0.00 | 0.17            | 0.00 | 0.17           | 0.00 | 0.17            | 0.00 |
| Contract Administrator                | 0.20   | 0.00 | 0.20            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |
| Landscape Planner/Horticulture        | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Lead Parks Technician                 | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Operations Worker/Tech/Senior Tech    | 4.00   | 0.00 | 4.00            | 0.00 | 4.00           | 0.00 | 4.00            | 0.00 |
| Park Operations Foreman               | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Superintendent of Park Operations     | 0.20   | 0.00 | 0.20            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |
| <b>Total Positions</b>                | 7.57   | 0.00 | 7.57            | 0.00 | 7.57           | 0.00 | 7.57            | 0.00 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

|                                               | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                               | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
| Park Maintenance- Irrigation                  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Technician II                  | 0.21   | 0.00 | 0.21            | 0.00 | 0.21           | 0.00 | 0.21            | 0.00 |
| Contract Administrator                        | 0.20   | 0.00 | 0.20            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |
| Operations Worker/Tech/Senior Tech            | 4.00   | 0.00 | 6.00            | 0.00 | 6.00           | 0.00 | 6.00            | 0.00 |
| Operations Worker/Tech/Senior Tech Lim. Appt. | 2.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Park Irrigation Systems Coordinator           | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Park Operations Foreman                       | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Superintendent of Park Operations             | 0.25   | 0.00 | 0.25            | 0.00 | 0.25           | 0.00 | 0.25            | 0.00 |
| <b>Total Positions</b>                        | 8.66   | 0.00 | 8.66            | 0.00 | 8.66           | 0.00 | 8.66            | 0.00 |

|                                     | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                     | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
| Park Maintenance- Open Space        | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Technician II        | 0.05   | 0.00 | 0.05            | 0.00 | 0.05           | 0.00 | 0.05            | 0.00 |
| Contract Administrator              | 0.20   | 0.00 | 0.20            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |
| Open Space Noxious Weed Coordinator | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Operations Worker/Tech/Senior Tech  | 2.00   | 0.00 | 2.00            | 0.00 | 1.00           | 0.00 | 2.00            | 0.00 |
| Park Operations Supervisor          | 0.10   | 0.00 | 0.10            | 0.00 | 0.10           | 0.00 | 0.10            | 0.00 |
| Superintendent of Park Operations   | 0.05   | 0.00 | 0.05            | 0.00 | 0.05           | 0.00 | 0.05            | 0.00 |
| <b>Total Positions</b>              | 2.40   | 0.00 | 2.40            | 0.00 | 2.40           | 0.00 | 3.40            | 0.00 |

|                                     | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                     | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
| Park Maint.- Structural/Playgrounds | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Technician II        | 0.20   | 0.00 | 0.20            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |
| Lead Parks Technician               | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Operations Worker/Tech/Senior Tech  | 2.00   | 0.00 | 2.00            | 0.00 | 1.00           | 0.00 | 2.00            | 0.00 |
| Park Operations Foreman             | 0.20   | 0.00 | 0.20            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |
| Park Operations Supervisor          | 0.45   | 0.00 | 0.45            | 0.00 | 0.45           | 0.00 | 0.45            | 0.00 |
| Superintendent of Park Operations   | 0.10   | 0.00 | 0.10            | 0.00 | 0.10           | 0.00 | 0.10            | 0.00 |
| <b>Total Positions</b>              | 2.95   | 0.00 | 2.95            | 0.00 | 2.95           | 0.00 | 3.95            | 0.00 |

|                                    | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                    | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
| Park Maintenance- Turf Mowing      | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Technician II       | 0.15   | 0.00 | 0.15            | 0.00 | 0.15           | 0.00 | 0.15            | 0.00 |
| Contract Administrator             | 0.30   | 0.00 | 0.30            | 0.00 | 0.30           | 0.00 | 0.30            | 0.00 |
| Lead Parks GIS/Mapping Technician  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Operations Worker/Tech/Senior Tech | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |
| Park Operations Foreman            | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Park Operations Supervisor         | 0.10   | 0.00 | 0.10            | 0.00 | 0.10           | 0.00 | 0.10            | 0.00 |
| Superintendent of Park Operations  | 0.15   | 0.00 | 0.15            | 0.00 | 0.15           | 0.00 | 0.15            | 0.00 |
| <b>Total Positions</b>             | 5.70   | 0.00 | 5.70            | 0.00 | 5.70           | 0.00 | 5.70            | 0.00 |

|                          | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|--------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                          | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
| Cemetery Maintenance     | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Cemetery Ops Coordinator | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>   | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

| Street Maintenance                | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                   | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                   | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Maintenance of Condition</b>   |        |      |                 |      |                |      |                 |      |
| Management Analyst                | 0.15   | 0.00 | 0.15            | 0.00 | 0.15           | 0.00 | 0.15            | 0.00 |
| Pavement Mgt System Administrator | 0.94   | 0.00 | 0.94            | 0.00 | 0.94           | 0.00 | 0.94            | 0.00 |
| Senior Streets Technician         | 5.64   | 0.00 | 5.64            | 0.00 | 3.76           | 0.00 | 3.76            | 0.00 |
| Streets Worker                    | 0.00   | 0.00 | 0.94            | 0.00 | 2.82           | 0.00 | 2.82            | 0.00 |
| Streets Foreman                   | 0.54   | 0.00 | 0.54            | 0.00 | 0.54           | 0.00 | 0.54            | 0.00 |
| Superintendent of Streets         | 0.50   | 0.00 | 0.50            | 0.00 | 0.50           | 0.00 | 0.50            | 0.00 |
| <b>Total Positions</b>            | 7.77   | 0.00 | 8.71            | 0.00 | 8.71           | 0.00 | 8.71            | 0.00 |

|                                   | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                   | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                   | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Snow and Ice Control</b>       |        |      |                 |      |                |      |                 |      |
| Pavement Mgt System Administrator | 0.06   | 0.00 | 0.06            | 0.00 | 0.06           | 0.00 | 0.06            | 0.00 |
| Senior Streets Technician         | 0.54   | 0.00 | 0.54            | 0.00 | 0.48           | 0.00 | 0.48            | 0.00 |
| Streets Foreman                   | 0.12   | 0.00 | 0.12            | 0.00 | 0.12           | 0.00 | 0.12            | 0.00 |
| Streets Technician                | 0.12   | 0.00 | 0.12            | 0.00 | 0.12           | 0.00 | 0.12            | 0.00 |
| Streets Worker                    | 0.00   | 0.00 | 0.18            | 0.00 | 0.24           | 0.00 | 4.24            | 0.00 |
| Superintendent of Streets         | 0.06   | 0.00 | 0.06            | 0.00 | 0.06           | 0.00 | 0.06            | 0.00 |
| Traffic Signal Technician         | 0.06   | 0.00 | 0.06            | 0.00 | 0.06           | 0.00 | 0.06            | 0.00 |
| <b>Total Positions</b>            | 0.96   | 0.00 | 1.14            | 0.00 | 1.14           | 0.00 | 5.14            | 0.00 |

|                           | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                           | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                           | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Traffic Control</b>    |        |      |                 |      |                |      |                 |      |
| Senior Streets Technician | 1.88   | 0.00 | 1.88            | 0.00 | 2.82           | 0.00 | 2.82            | 0.00 |
| Streets Foreman           | 0.94   | 0.00 | 0.94            | 0.00 | 0.94           | 0.00 | 0.94            | 0.00 |
| Streets Technician        | 1.88   | 0.00 | 1.88            | 0.00 | 0.94           | 0.00 | 0.94            | 0.00 |
| Superintendent of Streets | 0.30   | 0.00 | 0.30            | 0.00 | 0.30           | 0.00 | 0.30            | 0.00 |
| Street Worker             | 0.00   | 0.00 | 0.94            | 0.00 | 0.94           | 0.00 | 0.94            | 0.00 |
| Traffic Signal Technician | 0.94   | 0.00 | 0.94            | 0.00 | 0.94           | 0.00 | 0.94            | 0.00 |
| <b>Total Positions</b>    | 5.94   | 0.00 | 6.88            | 0.00 | 6.88           | 0.00 | 6.88            | 0.00 |

|                           | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                           | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                           | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Street Cleaning</b>    |        |      |                 |      |                |      |                 |      |
| Senior Streets Technician | 0.94   | 0.00 | 0.94            | 0.00 | 0.94           | 0.00 | 0.94            | 0.00 |
| Streets Foreman           | 0.40   | 0.00 | 0.40            | 0.00 | 0.40           | 0.00 | 0.40            | 0.00 |
| Streets Worker            | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Superintendent of Streets | 0.14   | 0.00 | 0.14            | 0.00 | 0.14           | 0.00 | 0.14            | 0.00 |
| <b>Total Positions</b>    | 1.48   | 0.00 | 1.48            | 0.00 | 1.48           | 0.00 | 1.48            | 0.00 |

|                           | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                           | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                           | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Stormwater Streets</b> |        |      |                 |      |                |      |                 |      |
| Streets Technician        | 0.00   | 0.00 | 0.00            | 0.00 | 0.94           | 0.00 | 0.94            | 0.00 |
| Streets Worker            | 0.00   | 0.00 | 0.94            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b>    | 0.00   | 0.00 | 0.94            | 0.00 | 0.94           | 0.00 | 0.94            | 0.00 |



## 2017 ANNUAL BUDGET - FTE SUMMARIES

| Water Fund                    | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                               | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                               | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Water Supply</b>           |        |      |                 |      |                |      |                 |      |
| Chief Plant Operator          | 0.48   | 0.00 | 0.48            | 0.00 | 0.48           | 0.00 | 0.00            | 0.00 |
| Superintendent of Water       | 0.07   | 0.00 | 0.07            | 0.00 | 0.07           | 0.00 | 0.00            | 0.00 |
| Water Resources Administrator | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Water Resource Manager        | 0.75   | 0.00 | 0.75            | 0.00 | 0.75           | 0.00 | 0.75            | 0.00 |
| <b>Total Positions</b>        | 2.30   | 0.00 | 2.30            | 0.00 | 2.30           | 0.00 | 1.75            | 0.00 |

|                              | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                              | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                              | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Water Treatment Plant</b> |        |      |                 |      |                |      |                 |      |
| Administrative Technician I  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Chief Plant Operator         | 1.52   | 0.00 | 1.52            | 0.00 | 1.52           | 0.00 | 2.00            | 0.00 |
| Plant Operator A, B, C, D    | 6.00   | 0.00 | 6.00            | 0.00 | 5.00           | 0.00 | 5.00            | 0.00 |
| Plant Operator Trainee       | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Superintendent of Water      | 0.88   | 0.00 | 0.88            | 0.00 | 0.88           | 0.00 | 0.95            | 0.00 |
| <b>Total Positions</b>       | 9.40   | 0.00 | 9.40            | 0.00 | 9.40           | 0.00 | 9.95            | 0.00 |

|                                         | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                         | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                         | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Water Operations and Maintenance</b> |        |      |                 |      |                |      |                 |      |
| Administrative Analyst                  | 0.50   | 0.00 | 0.50            | 0.00 | 0.50           | 0.00 | 0.50            | 0.00 |
| Cross Connection/Backflow Specialist    | 0.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Management Analyst                      | 0.20   | 0.00 | 0.20            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |
| Electro/Mechanic System Coordinator     | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Senior Utilities Technician             | 3.25   | 0.00 | 3.25            | 0.00 | 2.50           | 0.00 | 2.50            | 0.00 |
| Senior Utilities Mapping/GIS Tech       | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Superintendent of Utilities             | 0.50   | 0.00 | 0.50            | 0.00 | 0.50           | 0.00 | 0.50            | 0.00 |
| Utilities Foreman                       | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Utilities Technician                    | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Utilities Worker                        | 1.75   | 0.00 | 1.75            | 0.00 | 1.50           | 0.00 | 1.50            | 0.00 |
| Utility Systems Coordinator             | 0.50   | 0.00 | 0.50            | 0.00 | 0.50           | 0.00 | 0.50            | 0.00 |
| <b>Total Positions</b>                  | 11.70  | 0.00 | 12.70           | 0.00 | 12.70          | 0.00 | 12.70           | 0.00 |

|                                       | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                       | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                       | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Environmental Monitoring</b>       |        |      |                 |      |                |      |                 |      |
| Chemist                               | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Environmental Services Coordinator    | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Environmental Services Superintendent | 0.75   | 0.00 | 0.75            | 0.00 | 0.75           | 0.00 | 0.75            | 0.00 |
| Lab Supervisor Water                  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Senior Water Quality Analyst          | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Water Quality Analyst                 | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Water Quality Technician              | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>                | 7.75   | 0.00 | 7.75            | 0.00 | 7.75           | 0.00 | 7.75            | 0.00 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

| Sewer Fund                                | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                           | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                           | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Wastewater Operations &amp; Maint.</b> |        |      |                 |      |                |      |                 |      |
| Administrative Analyst                    | 0.50   | 0.00 | 0.50            | 0.00 | 0.50           | 0.00 | 0.50            | 0.00 |
| Management Analyst                        | 0.20   | 0.00 | 0.20            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |
| Electro Mechanic System Coordinator       | 1.00   | 0.00 | 1.00            | 0.00 | 0.50           | 0.00 | 0.50            | 0.00 |
| Senior Utilities Technician               | 1.75   | 0.00 | 1.75            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Superintendent of Utilities               | 0.50   | 0.00 | 0.50            | 0.00 | 0.50           | 0.00 | 0.50            | 0.00 |
| Utilities Technician                      | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |
| Utilities Worker                          | 0.25   | 0.00 | 0.25            | 0.00 | 0.50           | 0.00 | 0.50            | 0.00 |
| Utility Systems Coordinator               | 0.50   | 0.00 | 0.50            | 0.00 | 0.50           | 0.00 | 0.50            | 0.00 |
| <b>Total Positions</b>                    | 7.70   | 0.00 | 7.70            | 0.00 | 7.70           | 0.00 | 7.70            | 0.00 |

|                                       | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                       | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                       | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Wastewater Treatment Plant</b>     |        |      |                 |      |                |      |                 |      |
| Administrative Technician II          | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Chief Plant Operator                  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Electro -Mechanic Systems Coordinator | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Equipment Technician                  | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 2.00            | 0.00 |
| Lead Equipment Technician             | 2.00   | 0.00 | 2.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Plant Operator A, B, C, D             | 3.00   | 0.00 | 3.00            | 0.00 | 5.00           | 0.00 | 5.00            | 0.00 |
| Plant Operator Trainee                | 1.00   | 0.00 | 1.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Stormwater Technician                 | 0.00   | 0.80 | 0.00            | 0.80 | 0.00           | 0.00 | 0.00            | 0.00 |
| Superintendent of Wastewater          | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>                | 11.00  | 0.80 | 11.00           | 0.80 | 11.00          | 0.00 | 11.00           | 0.00 |

|                                               | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                               | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                               | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Industrial Pretreatment</b>                |        |      |                 |      |                |      |                 |      |
| Industrial Pretreatment Technician/Specialist | 1.50   | 0.00 | 1.50            | 0.00 | 1.50           | 0.00 | 1.50            | 0.00 |
| Stormwater Technician                         | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>                        | 2.50   | 0.00 | 2.50            | 0.00 | 2.50           | 0.00 | 2.50            | 0.00 |

|                                       | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                       | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                       | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Laboratory Operations</b>          |        |      |                 |      |                |      |                 |      |
| Chemist                               | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Environmental Services Superintendent | 0.25   | 0.00 | 0.25            | 0.00 | 0.25           | 0.00 | 0.25            | 0.00 |
| Lab Supervisor Wastewater             | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Water Quality Analyst                 | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Water Quality Technician              | 1.00   | 0.80 | 1.00            | 0.80 | 1.00           | 0.80 | 1.00            | 0.80 |
| <b>Total Positions</b>                | 4.25   | 0.80 | 4.25            | 0.80 | 4.25           | 0.80 | 4.25            | 0.80 |

|                                    | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                    | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                    | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Stormwater</b>                  |        |      |                 |      |                |      |                 |      |
| Industrial Pretreatment Technician | 0.50   | 0.00 | 0.50            | 0.00 | 0.50           | 0.00 | 0.50            | 0.00 |
| Stormwater Administrator           | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Storm Water Technician             | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.80 | 0.00            | 0.80 |
| Water Quality Technician           | 1.00   | 0.00 | 1.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b>             | 2.50   | 0.00 | 2.50            | 0.00 | 1.50           | 0.80 | 1.50            | 0.80 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

|                           | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                           | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                           | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Stormwater - Sewer</b> |        |      |                 |      |                |      |                 |      |
| Water Quality Technician  | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>    | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |

|                                                   | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                                   | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                                   | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Reuse Water Fund</b>                           |        |      |                 |      |                |      |                 |      |
| <b>Water Reclamation Resources &amp; Planning</b> |        |      |                 |      |                |      |                 |      |
| Senior Resources Manager                          | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.25            | 0.00 |
| Water Resources Manager                           | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>                            | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.25            | 0.00 |

|                                   | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                   | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                   | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Water Reclamation</b>          |        |      |                 |      |                |      |                 |      |
| Senior Water Resources Technician | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| Superintendent of Water           | 0.05   | 0.00 | 0.05            | 0.00 | 0.05           | 0.00 | 0.05            | 0.00 |
| Water Resource Manager            | 0.25   | 0.00 | 0.25            | 0.00 | 0.25           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b>            | 1.30   | 0.00 | 1.30            | 0.00 | 1.30           | 0.00 | 0.05            | 0.00 |

## Library &amp; Cultural Affairs

|                           | 2015   |       | 2016            |       | 2016           |       | 2017            |       |
|---------------------------|--------|-------|-----------------|-------|----------------|-------|-----------------|-------|
|                           | Actual |       | Original Budget |       | Revised Budget |       | Original Budget |       |
|                           | FT     | PT    | FT              | PT    | FT             | PT    | FT              | PT    |
| <b>Department Summary</b> |        |       |                 |       |                |       |                 |       |
| 01-61100 Cultural Affairs | 2.55   | 1.50  | 2.55            | 1.50  | 2.55           | 1.50  | 3.55            | 0.70  |
| 01-61500 Museum           | 0.00   | 0.80  | 0.00            | 0.80  | 0.00           | 0.80  | 1.00            | 0.00  |
| 05-63100 Library          | 12.45  | 16.09 | 12.45           | 16.09 | 12.45          | 16.04 | 12.45           | 16.34 |
| <b>Total Positions</b>    | 15.00  | 18.39 | 15.00           | 18.39 | 15.00          | 18.34 | 17.00           | 17.04 |

## Position Detail by Division

|                                          | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                          | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                          | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Cultural Affairs</b>                  |        |      |                 |      |                |      |                 |      |
| Administrative Technician II             | 0.30   | 0.80 | 0.30            | 0.80 | 0.30           | 0.80 | 1.30            | 0.00 |
| Auditorium Lead Technician               | 0.00   | 0.70 | 0.00            | 0.70 | 0.00           | 0.70 | 0.00            | 0.70 |
| Auditorium Production Manager            | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Cultural Affairs Manager                 | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Director of Library and Cultural Affairs | 0.25   | 0.00 | 0.25            | 0.00 | 0.25           | 0.00 | 0.25            | 0.00 |
| Facility Coordinator                     | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Technical Coordinator                    | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b>                   | 2.55   | 1.50 | 2.55            | 1.50 | 2.55           | 1.50 | 3.55            | 0.70 |

|                        | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                        | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Museum</b>          |        |      |                 |      |                |      |                 |      |
| Museum Administrator   | 0.00   | 0.80 | 0.00            | 0.80 | 0.00           | 0.80 | 1.00            | 0.00 |
| <b>Total Positions</b> | 0.00   | 0.80 | 0.00            | 0.80 | 0.00           | 0.80 | 1.00            | 0.00 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

| Library                                  | 2015   |       | 2016            |       | 2016           |       | 2017            |       |
|------------------------------------------|--------|-------|-----------------|-------|----------------|-------|-----------------|-------|
|                                          | Actual |       | Original Budget |       | Revised Budget |       | Original Budget |       |
|                                          | FT     | PT    | FT              | PT    | FT             | PT    | FT              | PT    |
| Administrative Analyst                   | 1.00   | 0.00  | 1.00            | 0.00  | 1.00           | 0.00  | 1.00            | 0.00  |
| Administrative Technician II             | 0.70   | 0.00  | 0.70            | 0.00  | 0.70           | 0.00  | 0.70            | 0.00  |
| Assistant Librarian                      | 2.00   | 4.30  | 2.00            | 4.20  | 1.00           | 3.50  | 1.00            | 3.50  |
| Circulation Clerk                        | 0.00   | 3.79  | 0.00            | 3.83  | 0.00           | 3.81  | 0.00            | 3.81  |
| Director of Library and Cultural Affairs | 0.75   | 0.00  | 0.75            | 0.00  | 0.75           | 0.00  | 0.75            | 0.00  |
| Lead Circulation Clerk                   | 0.00   | 0.80  | 0.00            | 0.80  | 0.00           | 0.80  | 0.00            | 0.80  |
| Librarian Aide                           | 0.00   | 1.85  | 0.00            | 1.86  | 0.00           | 1.83  | 0.00            | 1.83  |
| Librarian I                              | 0.00   | 1.55  | 0.00            | 1.60  | 0.00           | 1.30  | 0.00            | 1.30  |
| Librarian II                             | 2.00   | 0.00  | 2.00            | 0.00  | 3.00           | 0.80  | 3.00            | 0.80  |
| Librarian III                            | 5.00   | 1.00  | 5.00            | 1.00  | 5.00           | 0.50  | 5.00            | 0.80  |
| Manager Library Circulation Services     | 1.00   | 0.00  | 1.00            | 0.00  | 1.00           | 0.00  | 1.00            | 0.00  |
| Patron Services Associate                | 0.00   | 2.80  | 0.00            | 2.80  | 0.00           | 3.50  | 0.00            | 3.50  |
| <b>Total Positions</b>                   | 12.45  | 16.09 | 12.45           | 16.09 | 12.45          | 16.04 | 12.45           | 16.34 |

## Open Space

| Department Summary     |                              | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                        |                              | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        |                              | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| 01-62100               | Open Space and Trails Admin. | 2.15   | 0.00 | 2.15            | 0.00 | 2.15           | 0.00 | 2.15            | 0.00 |
| <b>Total Positions</b> |                              | 2.15   | 0.00 | 2.15            | 0.00 | 2.15           | 0.00 | 2.15            | 0.00 |

## Position Detail by Division

| Open Space and Trails Administration |  | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|--------------------------------------|--|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                      |  | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                      |  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Analyst               |  | 0.15   | 0.00 | 0.15            | 0.00 | 0.15           | 0.00 | 0.15            | 0.00 |
| Director of Open Space and Trails    |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Senior Open Space/Trails Coordinator |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>               |  | 2.15   | 0.00 | 2.15            | 0.00 | 2.15           | 0.00 | 2.15            | 0.00 |

## Recreation

| Department Summary     |                              | 2015   |       | 2016            |       | 2016           |       | 2017            |       |
|------------------------|------------------------------|--------|-------|-----------------|-------|----------------|-------|-----------------|-------|
|                        |                              | Actual |       | Original Budget |       | Revised Budget |       | Original Budget |       |
|                        |                              | FT     | PT    | FT              | PT    | FT             | PT    | FT              | PT    |
| 07-64200               | County Commons Cemetery      | 0.15   | 0.00  | 0.15            | 0.00  | 0.20           | 0.00  | 0.20            | 0.00  |
| 04-66100               | Rec. Services Administration | 1.20   | 0.00  | 1.20            | 0.00  | 1.20           | 0.00  | 1.20            | 0.00  |
| 04-66200               | Paul Derda Recreation Center | 6.36   | 21.52 | 6.32            | 22.71 | 6.32           | 22.09 | 6.22            | 22.29 |
| 04-66300               | Community Center             | 4.65   | 9.00  | 4.80            | 8.66  | 4.80           | 8.53  | 4.65            | 8.91  |
| 04-66410               | Aquatic Programs             | 0.78   | 1.95  | 0.78            | 1.95  | 0.78           | 1.95  | 0.78            | 1.95  |
| 04-66420               | Flexible Programs            | 0.00   | 0.00  | 0.00            | 0.07  | 0.00           | 0.07  | 0.00            | 0.07  |
| 04-66430               | Senior Programs              | 1.39   | 0.84  | 1.39            | 0.74  | 1.39           | 0.74  | 1.34            | 0.74  |
| 04-66440               | Special Events               | 1.37   | 0.28  | 1.42            | 0.26  | 1.42           | 0.26  | 1.36            | 0.26  |
| 04-66450               | General Programs             | 2.09   | 5.19  | 2.09            | 5.19  | 2.09           | 5.19  | 2.02            | 5.19  |
| 04-66460               | Athletic Programs            | 5.57   | 4.90  | 5.57            | 4.90  | 5.57           | 4.90  | 5.57            | 4.90  |
| 04-66470               | Teen Center                  | 1.18   | 0.39  | 1.02            | 0.39  | 1.02           | 0.39  | 1.35            | 0.39  |
| 04-66480               | Aquatic Center (The Bay)     | 1.27   | 3.34  | 1.27            | 3.34  | 1.27           | 3.34  | 1.37            | 3.34  |
| 04-66500               | Special Needs Programs       | 0.93   | 0.21  | 0.93            | 0.21  | 0.93           | 0.21  | 0.93            | 0.21  |
| 04-66510               | Skate Park/Batting Cages     | 0.16   | 0.65  | 0.16            | 0.65  | 0.16           | 0.65  | 0.16            | 0.65  |
| <b>Total Positions</b> |                              | 27.10  | 48.27 | 27.10           | 49.07 | 27.15          | 48.32 | 27.15           | 48.90 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

## Position Detail by Division

|                                 | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                 | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                 | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>County Commons Cemetery</b>  |        |      |                 |      |                |      |                 |      |
| Administrative Supervisor       | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.05            | 0.00 |
| Director of Recreation Services | 0.05   | 0.00 | 0.05            | 0.00 | 0.05           | 0.00 | 0.05            | 0.00 |
| Facility Manager                | 0.10   | 0.00 | 0.10            | 0.00 | 0.15           | 0.00 | 0.10            | 0.00 |
| <b>Total Positions</b>          | 0.15   | 0.00 | 0.15            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |

|                                           | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                           | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                           | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Recreation Services Administration</b> |        |      |                 |      |                |      |                 |      |
| Administrative Analyst                    | 0.10   | 0.00 | 0.10            | 0.00 | 0.10           | 0.00 | 0.10            | 0.00 |
| Director of Recreation Services           | 0.95   | 0.00 | 0.95            | 0.00 | 0.95           | 0.00 | 0.95            | 0.00 |
| Recreation Facility Manager               | 0.15   | 0.00 | 0.15            | 0.00 | 0.15           | 0.00 | 0.15            | 0.00 |
| <b>Total Positions</b>                    | 1.20   | 0.00 | 1.20            | 0.00 | 1.20           | 0.00 | 1.20            | 0.00 |

| Recreation Services                 | 2015   |       | 2016            |       | 2016           |       | 2017            |       |
|-------------------------------------|--------|-------|-----------------|-------|----------------|-------|-----------------|-------|
|                                     | Actual |       | Original Budget |       | Revised Budget |       | Original Budget |       |
|                                     | FT     | PT    | FT              | PT    | FT             | PT    | FT              | PT    |
| <b>Paul Derda Recreation Center</b> |        |       |                 |       |                |       |                 |       |
| Administrative Clerk                | 0.00   | 1.50  | 0.00            | 1.50  | 0.00           | 1.50  | 0.00            | 1.35  |
| Administrative Supervisor           | 0.45   | 0.00  | 0.45            | 0.00  | 0.45           | 0.00  | 0.45            | 0.00  |
| Administrative Technician I         | 0.70   | 0.00  | 0.70            | 0.00  | 0.00           | 0.40  | 0.00            | 0.40  |
| Administrative Technician II        | 0.00   | 0.00  | 0.00            | 0.00  | 0.70           | 0.00  | 0.70            | 0.00  |
| Child Care Provider                 | 0.00   | 2.15  | 0.00            | 2.20  | 0.00           | 2.20  | 0.00            | 2.20  |
| Child Sitting Director              | 0.00   | 0.00  | 0.00            | 0.00  | 1.00           | 0.00  | 1.00            | 0.00  |
| Facility Attendant                  | 0.00   | 0.83  | 0.00            | 0.83  | 0.00           | 0.83  | 0.00            | 0.83  |
| Facility Coordinator                | 2.44   | 0.00  | 2.45            | 0.00  | 2.45           | 0.00  | 2.35            | 0.00  |
| Facility /Program Supervisor        | 0.00   | 1.88  | 0.00            | 1.88  | 0.00           | 1.88  | 0.00            | 1.88  |
| Facility Specialist                 | 0.00   | 0.00  | 0.00            | 0.00  | 0.00           | 0.00  | 0.00            | 0.70  |
| Fitness Specialist/Instructor       | 0.00   | 0.00  | 0.00            | 0.80  | 0.00           | 0.80  | 0.00            | 2.54  |
| Lead Child Care Provider            | 1.00   | 0.00  | 1.00            | 0.00  | 0.00           | 0.00  | 0.00            | 0.00  |
| Pool Manager                        | 0.00   | 2.60  | 0.00            | 2.60  | 0.00           | 2.60  | 0.00            | 2.60  |
| Program Instructor/Coach/ Lifeguard | 0.00   | 7.92  | 0.00            | 8.26  | 0.00           | 8.26  | 0.00            | 5.72  |
| Recreation Clerk                    | 0.00   | 3.90  | 0.00            | 3.90  | 0.00           | 3.63  | 0.00            | 3.28  |
| Recreation Coordinator              | 0.42   | 0.00  | 0.42            | 0.00  | 0.32           | 0.00  | 0.32            | 0.00  |
| Recreation Facility Manager         | 0.30   | 0.00  | 0.25            | 0.00  | 0.25           | 0.00  | 0.25            | 0.00  |
| Recreation Program Manager          | 0.30   | 0.00  | 0.30            | 0.00  | 0.30           | 0.00  | 0.30            | 0.00  |
| Recreation Specialist               | 0.00   | 0.75  | 0.00            | 0.75  | 0.10           | 0.00  | 0.10            | 0.80  |
| Recreation Supervisor               | 0.75   | 0.00  | 0.75            | 0.00  | 0.75           | 0.00  | 0.75            | 0.00  |
| <b>Total Positions</b>              | 6.36   | 21.52 | 6.32            | 22.71 | 6.32           | 22.09 | 6.22            | 22.29 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

|                                     | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                     | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
| Community Center                    | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Clerk                | 0.00   | 1.43 | 0.00            | 1.43 | 0.00           | 1.13 | 0.00            | 0.80 |
| Administrative Supervisor           | 0.30   | 0.00 | 0.35            | 0.00 | 0.35           | 0.00 | 0.30            | 0.00 |
| Administrative Technician I         | 1.35   | 0.00 | 1.35            | 0.00 | 0.35           | 0.40 | 0.35            | 0.40 |
| Administrative Technician II        | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 0.80            | 0.00 |
| Community Events Coordinator        | 0.00   | 0.00 | 0.00            | 0.00 | 0.08           | 0.00 | 0.08            | 0.00 |
| Facility Coordinator                | 1.35   | 0.00 | 1.35            | 0.00 | 1.35           | 0.00 | 1.45            | 0.00 |
| Facility Program Supervisor         | 0.00   | 0.43 | 0.00            | 0.43 | 0.00           | 0.43 | 0.00            | 0.43 |
| Facility Specialist                 | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.70 |
| Fitness instructor                  | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.74 |
| Pool Manager                        | 0.00   | 1.72 | 0.00            | 1.72 | 0.00           | 1.72 | 0.00            | 1.72 |
| Program Instructor/Coach/ Lifeguard | 0.00   | 2.69 | 0.00            | 2.35 | 0.00           | 2.35 | 0.00            | 1.62 |
| Recreation Clerk                    | 0.00   | 2.73 | 0.00            | 2.73 | 0.00           | 2.50 | 0.00            | 2.50 |
| Recreation Coordinator              | 0.75   | 0.00 | 0.85            | 0.00 | 0.75           | 0.00 | 0.75            | 0.00 |
| Recreation Facility Manager         | 0.20   | 0.00 | 0.20            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |
| Recreation Program Manager          | 0.40   | 0.00 | 0.40            | 0.00 | 0.32           | 0.00 | 0.32            | 0.00 |
| Recreation Specialist               | 0.15   | 0.00 | 0.15            | 0.00 | 0.15           | 0.00 | 0.15            | 0.00 |
| Recreation Supervisor               | 0.15   | 0.00 | 0.15            | 0.00 | 0.25           | 0.00 | 0.25            | 0.00 |
| <b>Total Positions</b>              | 4.65   | 9.00 | 4.80            | 8.66 | 4.80           | 8.53 | 4.65            | 8.91 |

|                                     | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                     | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
| Aquatic Programs                    | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Supervisor           | 0.02   | 0.00 | 0.02            | 0.00 | 0.02           | 0.00 | 0.02            | 0.00 |
| Pool Manager                        | 0.00   | 0.24 | 0.00            | 0.24 | 0.00           | 0.24 | 0.00            | 0.24 |
| Program Instructor/Coach/ Lifeguard | 0.00   | 1.71 | 0.00            | 1.71 | 0.00           | 1.71 | 0.00            | 1.71 |
| Recreation Program Manager          | 0.29   | 0.00 | 0.29            | 0.00 | 0.29           | 0.00 | 0.29            | 0.00 |
| Recreation Coordinator              | 0.47   | 0.00 | 0.47            | 0.00 | 0.47           | 0.00 | 0.47            | 0.00 |
| <b>Total Positions</b>              | 0.78   | 1.95 | 0.78            | 1.95 | 0.78           | 1.95 | 0.78            | 1.95 |

|                                     | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                     | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
| Flexible Programs                   | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Program Instructor/Coach/ Lifeguard | 0.00   | 0.00 | 0.00            | 0.07 | 0.00           | 0.07 | 0.00            | 0.07 |
| <b>Total Positions</b>              | 0.00   | 0.00 | 0.00            | 0.07 | 0.00           | 0.07 | 0.00            | 0.07 |

|                                     | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                     | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
| Senior Programs                     | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Supervisor           | 0.02   | 0.00 | 0.02            | 0.00 | 0.02           | 0.00 | 0.02            | 0.00 |
| Community Events Coordinator        | 0.00   | 0.00 | 0.00            | 0.00 | 0.30           | 0.00 | 0.30            | 0.00 |
| Facility/Program Supervisor         | 0.00   | 0.02 | 0.00            | 0.02 | 0.00           | 0.02 | 0.00            | 0.02 |
| Program Instructor/Coach/ Lifeguard | 0.00   | 0.82 | 0.00            | 0.72 | 0.00           | 0.72 | 0.00            | 0.72 |
| Recreation Coordinator              | 0.85   | 0.00 | 0.85            | 0.00 | 0.85           | 0.00 | 0.85            | 0.00 |
| Recreation Program Manager          | 0.32   | 0.00 | 0.32            | 0.00 | 0.02           | 0.00 | 0.02            | 0.00 |
| Recreation Supervisor               | 0.20   | 0.00 | 0.20            | 0.00 | 0.20           | 0.00 | 0.15            | 0.00 |
| <b>Total Positions</b>              | 1.39   | 0.84 | 1.39            | 0.74 | 1.39           | 0.74 | 1.34            | 0.74 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

|                                     | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                     | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
| Special Events                      | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Supervisor           | 0.02   | 0.00 | 0.02            | 0.00 | 0.02           | 0.00 | 0.06            | 0.00 |
| Community Events Coordinator        | 0.00   | 0.00 | 0.00            | 0.00 | 0.35           | 0.00 | 0.35            | 0.00 |
| Facility Coordinator                | 0.20   | 0.00 | 0.20            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |
| Facility/Program Supervisor         | 0.00   | 0.14 | 0.00            | 0.13 | 0.00           | 0.13 | 0.00            | 0.13 |
| Pool Manager                        | 0.00   | 0.02 | 0.00            | 0.02 | 0.00           | 0.02 | 0.00            | 0.02 |
| Program Instructor/Coach/ Lifeguard | 0.00   | 0.03 | 0.00            | 0.02 | 0.00           | 0.02 | 0.00            | 0.02 |
| Recreation Clerk                    | 0.00   | 0.08 | 0.00            | 0.08 | 0.00           | 0.08 | 0.00            | 0.08 |
| Recreation Coordinator              | 0.30   | 0.00 | 0.30            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |
| Recreation Facility Manager         | 0.15   | 0.00 | 0.20            | 0.00 | 0.20           | 0.00 | 0.10            | 0.00 |
| Recreation Program Manager          | 0.45   | 0.00 | 0.45            | 0.00 | 0.10           | 0.00 | 0.10            | 0.00 |
| Recreation Specialist               | 0.10   | 0.00 | 0.10            | 0.00 | 0.15           | 0.00 | 0.15            | 0.00 |
| Recreation Supervisor               | 0.15   | 0.00 | 0.15            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |
| Recreation Worker                   | 0.00   | 0.01 | 0.00            | 0.01 | 0.00           | 0.01 | 0.00            | 0.01 |
| <b>Total Positions</b>              | 1.37   | 0.28 | 1.42            | 0.26 | 1.42           | 0.26 | 1.36            | 0.26 |

|                                        | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|----------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                        | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
| General Programs                       | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Supervisor              | 0.02   | 0.00 | 0.02            | 0.00 | 0.02           | 0.00 | 0.00            | 0.00 |
| Administrative Technician II           | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.05            | 0.00 |
| Community Events Coordinator           | 0.00   | 0.00 | 0.00            | 0.00 | 0.07           | 0.00 | 0.07            | 0.00 |
| Personal Trainer                       | 0.00   | 1.46 | 0.00            | 1.46 | 0.00           | 1.46 | 0.00            | 1.45 |
| Preschool Director                     | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Preschool Inst/Aide                    | 0.00   | 3.51 | 0.00            | 3.51 | 0.00           | 3.51 | 0.00            | 3.52 |
| Program Instructor/Coach/ Lifeguard    | 0.00   | 0.21 | 0.00            | 0.21 | 0.00           | 0.21 | 0.00            | 0.22 |
| Recreation Clerk                       | 0.00   | 0.01 | 0.00            | 0.01 | 0.00           | 0.01 | 0.00            | 0.00 |
| Recreation Coordinator                 | 0.05   | 0.00 | 0.05            | 0.00 | 0.05           | 0.00 | 0.05            | 0.00 |
| Recreation Facility Manager            | 0.10   | 0.00 | 0.10            | 0.00 | 0.10           | 0.00 | 0.15            | 0.00 |
| Recreation Program Manager             | 0.07   | 0.00 | 0.07            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Recreation/Program/Facility Supervisor | 0.85   | 0.00 | 0.85            | 0.00 | 0.85           | 0.00 | 0.70            | 0.00 |
| <b>Total Positions</b>                 | 2.09   | 5.19 | 2.09            | 5.19 | 2.09           | 5.19 | 2.02            | 5.19 |

|                                     | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                     | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
| Athletic Programs                   | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Administrative Supervisor           | 0.02   | 0.00 | 0.02            | 0.00 | 0.02           | 0.00 | 0.02            | 0.00 |
| Administrative Technician I         | 0.65   | 0.00 | 0.65            | 0.00 | 0.65           | 0.00 | 0.65            | 0.00 |
| Facility/Program Supervisor         | 0.90   | 0.85 | 0.90            | 0.85 | 0.00           | 0.85 | 0.00            | 0.85 |
| Program Instructor/Coach/ Lifeguard | 0.00   | 2.97 | 0.00            | 2.97 | 0.00           | 2.97 | 0.00            | 2.97 |
| Recreation Coordinator              | 1.70   | 0.00 | 1.70            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Recreation Program Manager          | 0.60   | 0.00 | 0.60            | 0.00 | 0.60           | 0.00 | 0.60            | 0.00 |
| Recreation Specialist               | 1.70   | 0.80 | 1.70            | 0.80 | 2.55           | 0.80 | 2.55            | 0.80 |
| Recreation Supervisor               | 0.00   | 0.00 | 0.00            | 0.00 | 1.75           | 0.00 | 1.75            | 0.00 |
| Recreation Worker                   | 0.00   | 0.28 | 0.00            | 0.28 | 0.00           | 0.28 | 0.00            | 0.28 |
| <b>Total Positions</b>              | 5.57   | 4.90 | 5.57            | 4.90 | 5.57           | 4.90 | 5.57            | 4.90 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

|                                     | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                     | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                     | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Teen Center</b>                  |        |      |                 |      |                |      |                 |      |
| Administrative Supervisor           | 0.07   | 0.00 | 0.02            | 0.00 | 0.02           | 0.00 | 0.00            | 0.00 |
| Administrative Technician II        | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.05            | 0.00 |
| Child Care Provider                 | 0.00   | 0.04 | 0.00            | 0.04 | 0.00           | 0.04 | 0.00            | 0.04 |
| Community Events Coordinator        | 0.00   | 0.00 | 0.00            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |
| Facility/Program Supervisor         | 0.00   | 0.31 | 0.00            | 0.31 | 0.00           | 0.31 | 0.00            | 0.31 |
| Pool Manager                        | 0.01   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Program Instructor/Coach/ Lifeguard | 0.00   | 0.04 | 0.00            | 0.04 | 0.00           | 0.04 | 0.00            | 0.04 |
| Recreation Coordinator              | 0.90   | 0.00 | 0.80            | 0.00 | 0.80           | 0.00 | 0.80            | 0.00 |
| Recreation Facility Manager         | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.10            | 0.00 |
| Recreation Program Manager          | 0.20   | 0.00 | 0.20            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Recreation Supervisor               | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.20            | 0.00 |
| <b>Total Positions</b>              | 1.18   | 0.39 | 1.02            | 0.39 | 1.02           | 0.39 | 1.35            | 0.39 |

|                                     | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                     | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                     | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Aquatic Center (The Bay)</b>     |        |      |                 |      |                |      |                 |      |
| Administrative Supervisor           | 0.04   | 0.00 | 0.04            | 0.00 | 0.04           | 0.00 | 0.04            | 0.00 |
| Administrative Technician I         | 0.30   | 0.00 | 0.30            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Administrative Technician II        | 0.00   | 0.00 | 0.00            | 0.00 | 0.30           | 0.00 | 0.40            | 0.00 |
| Pool Manager                        | 0.00   | 0.38 | 0.00            | 0.38 | 0.00           | 0.38 | 0.00            | 0.38 |
| Program Instructor/Coach/ Lifeguard | 0.00   | 2.91 | 0.00            | 2.91 | 0.00           | 2.91 | 0.00            | 2.91 |
| Recreation Clerk                    | 0.00   | 0.05 | 0.00            | 0.05 | 0.00           | 0.05 | 0.00            | 0.05 |
| Recreation Coordinator              | 0.71   | 0.00 | 0.71            | 0.00 | 0.71           | 0.00 | 0.71            | 0.00 |
| Recreation Program Manager          | 0.22   | 0.00 | 0.22            | 0.00 | 0.22           | 0.00 | 0.22            | 0.00 |
| <b>Total Positions</b>              | 1.27   | 3.34 | 1.27            | 3.34 | 1.27           | 3.34 | 1.37            | 3.34 |

|                                     | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                     | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                     | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Special Needs Programs</b>       |        |      |                 |      |                |      |                 |      |
| Administrative Supervisor           | 0.02   | 0.00 | 0.02            | 0.00 | 0.02           | 0.00 | 0.02            | 0.00 |
| Facility Coordinator/Supervisor     | 0.00   | 0.02 | 0.00            | 0.02 | 0.00           | 0.02 | 0.00            | 0.02 |
| Program Instructor/Coach/ Lifeguard | 0.00   | 0.10 | 0.00            | 0.10 | 0.00           | 0.10 | 0.00            | 0.10 |
| Recreation Coordinator              | 0.85   | 0.00 | 0.85            | 0.00 | 0.85           | 0.00 | 0.85            | 0.00 |
| Recreation Program Manager          | 0.06   | 0.00 | 0.06            | 0.00 | 0.06           | 0.00 | 0.06            | 0.00 |
| Recreation Specialist               | 0.00   | 0.09 | 0.00            | 0.09 | 0.00           | 0.09 | 0.00            | 0.09 |
| <b>Total Positions</b>              | 0.93   | 0.21 | 0.93            | 0.21 | 0.93           | 0.21 | 0.93            | 0.21 |

|                                 | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                 | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                 | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Skate Park/Batting Cages</b> |        |      |                 |      |                |      |                 |      |
| Administrative Supervisor       | 0.02   | 0.00 | 0.02            | 0.00 | 0.02           | 0.00 | 0.02            | 0.00 |
| Facility/Program Supervisor     | 0.00   | 0.65 | 0.00            | 0.65 | 0.00           | 0.65 | 0.00            | 0.65 |
| Recreation Coordinator          | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Recreation Program Manager      | 0.09   | 0.00 | 0.09            | 0.00 | 0.09           | 0.00 | 0.09            | 0.00 |
| Recreation Specialist           | 0.05   | 0.00 | 0.05            | 0.00 | 0.05           | 0.00 | 0.05            | 0.00 |
| <b>Total Positions</b>          | 0.16   | 0.65 | 0.16            | 0.65 | 0.16           | 0.65 | 0.16            | 0.65 |



## 2017 ANNUAL BUDGET - FTE SUMMARIES

## Health and Human Services

| Department Summary     |                                | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------|--------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                        |                                | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                        |                                | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| 08-40100               | HS - Operations & Admin.       | 7.21   | 0.00 | 8.21            | 0.00 | 6.73           | 0.00 | 7.07            | 0.00 |
| 08-40120               | HS - Support                   | 2.65   | 0.00 | 2.65            | 0.00 | 2.65           | 0.00 | 2.65            | 0.00 |
| 08-40200               | HS - Child Welfare             | 20.50  | 0.00 | 21.50           | 0.00 | 21.00          | 0.00 | 20.61           | 0.00 |
| 08-40250               | HS - Child Care Assistance     | 1.14   | 0.00 | 1.14            | 0.00 | 1.23           | 0.00 | 1.26            | 0.00 |
| 08-40300               | HS - Public Assistance         | 13.97  | 0.40 | 14.97           | 0.40 | 18.48          | 0.63 | 18.15           | 0.63 |
| 08-40150               | HS - Adult Services            | 1.00   | 0.00 | 1.00            | 0.00 | 1.05           | 0.00 | 1.00            | 0.00 |
| 08-40320               | HS - Child Support Enforcement | 3.73   | 1.00 | 3.73            | 1.00 | 2.87           | 1.00 | 2.83            | 1.00 |
| 08-40350               | HS - TANF Administration       | 3.85   | 0.00 | 3.85            | 0.00 | 2.45           | 0.00 | 2.72            | 0.00 |
| 08-42100               | HS - Workforce Center          | 9.31   | 2.08 | 10.31           | 1.33 | 10.31          | 1.33 | 10.58           | 1.33 |
| 02-45100               | PH - Administration            | 1.96   | 0.50 | 1.96            | 0.50 | 3.07           | 0.00 | 2.34            | 0.00 |
| 02-45200               | PH - Reproductive Health       | 1.15   | 1.00 | 1.15            | 1.00 | 1.65           | 0.50 | 1.65            | 0.50 |
| 02-45300               | PH - Women, Infants & Children | 1.50   | 0.00 | 1.50            | 0.00 | 1.50           | 0.00 | 1.30            | 0.50 |
| 02-45210               | PH - Immunizations             | 4.65   | 0.00 | 4.65            | 0.00 | 4.65           | 0.00 | 4.65            | 0.00 |
| 02-45400               | PH - Environmental Health      | 4.60   | 0.50 | 4.60            | 0.50 | 4.60           | 0.50 | 4.60            | 0.50 |
| 02-45500               | PH - Health Promotions         | 1.15   | 0.50 | 1.15            | 0.50 | 4.15           | 0.00 | 4.35            | 0.00 |
| 02-45600               | PH - Vital Statistics          | 0.25   | 0.00 | 0.25            | 0.00 | 0.25           | 0.00 | 0.88            | 0.00 |
| 02-45800               | PH - CSU Extension             | 0.03   | 0.50 | 0.03            | 0.50 | 0.01           | 0.50 | 0.01            | 0.50 |
| 02-45220               | PH - Children w/Special Needs  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| 02-19900               | PH- Oil Gas Inspections        | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
| 08-48100               | Seniors - Administration       | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 3.00            | 0.00 |
| 08-48200               | Seniors - Community Services   | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| 08-48300               | Seniors - Easy Ride Transport. | 3.00   | 0.80 | 3.00            | 0.80 | 3.00           | 0.80 | 3.00            | 0.80 |
| 08-48400               | Seniors - Senior Nutrition     | 1.00   | 2.10 | 1.00            | 2.10 | 1.00           | 2.28 | 1.00            | 2.28 |
| <b>Total Positions</b> |                                | 86.65  | 9.38 | 90.65           | 8.63 | 94.65          | 7.54 | 96.65           | 8.04 |

## Position Detail by Division

## Human Services

| Human Services Operations & Admin.    | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                       | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                       | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| Accounting Technician                 | 1.25   | 0.00 | 1.25            | 0.00 | 1.19           | 0.00 | 1.21            | 0.00 |
| Case Manager Supervisor               | 0.05   | 0.00 | 0.05            | 0.00 | 0.10           | 0.00 | 0.10            | 0.00 |
| Client Support Technician             | 2.05   | 0.00 | 2.05            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Contract Monitor                      | 0.70   | 0.00 | 0.70            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Director of Health and Human Services | 0.60   | 0.00 | 0.60            | 0.00 | 0.61           | 0.00 | 0.59            | 0.00 |
| Deputy Director of HHS                | 0.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Federal Funding Specialist            | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.40            | 0.00 |
| Fiscal Operations Supervisor          | 0.81   | 0.00 | 0.81            | 0.00 | 0.75           | 0.00 | 0.72            | 0.00 |
| Office Manager                        | 0.55   | 0.00 | 0.55            | 0.00 | 0.98           | 0.00 | 0.92            | 0.00 |
| Operations Manager                    | 1.00   | 0.00 | 1.00            | 0.00 | 0.90           | 0.00 | 0.92            | 0.00 |
| Policy & Contract Administrator       | 0.00   | 0.00 | 0.00            | 0.00 | 0.60           | 0.00 | 0.63            | 0.00 |
| Self-Sufficiency/Employment Manager   | 0.10   | 0.00 | 0.10            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Systems Support Specialist            | 0.10   | 0.00 | 0.10            | 0.00 | 0.60           | 0.00 | 0.58            | 0.00 |
| <b>Total Positions</b>                | 7.21   | 0.00 | 8.21            | 0.00 | 6.73           | 0.00 | 7.07            | 0.00 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

|                                    | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                    | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                    | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Human Services Support</b>      |        |      |                 |      |                |      |                 |      |
| Assistant Director Human Resources | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Attorney                           | 0.65   | 0.00 | 0.65            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Human Resources Administrator      | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Legal Administrative Assistant     | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Senior Attorney                    | 0.00   | 0.00 | 0.00            | 0.00 | 0.65           | 0.00 | 0.65            | 0.00 |
| <b>Total Positions</b>             | 2.65   | 0.00 | 2.65            | 0.00 | 2.65           | 0.00 | 2.65            | 0.00 |

|                                  | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|----------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                  | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Adult Services</b>            |        |      |                 |      |                |      |                 |      |
| Caseworker II                    | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Caseworker III                   | 1.00   | 0.00 | 1.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Director Health & Human Services | 0.00   | 0.00 | 0.00            | 0.00 | 0.05           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b>           | 1.00   | 0.00 | 1.00            | 0.00 | 1.05           | 0.00 | 1.00            | 0.00 |

|                                         | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                         | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                         | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Child Welfare</b>                    |        |      |                 |      |                |      |                 |      |
| Accounting Technician                   | 0.40   | 0.00 | 0.40            | 0.00 | 0.40           | 0.00 | 0.39            | 0.00 |
| Administrative Technician II            | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Case Aide                               | 3.00   | 0.00 | 3.00            | 0.00 | 2.00           | 0.00 | 3.00            | 0.00 |
| Caseworker Supervisor                   | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Client Support Technician               | 0.00   | 0.00 | 0.00            | 0.00 | 0.10           | 0.00 | 0.13            | 0.00 |
| Clinical Supervisor                     | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Director of Health and Human Services   | 0.10   | 0.00 | 0.10            | 0.00 | 0.15           | 0.00 | 0.15            | 0.00 |
| Family and Children's Services Manager  | 0.95   | 0.00 | 0.95            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Federal Funding Specialist              | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 0.60            | 0.00 |
| Interventionist Ltd. Appt.              | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Operations Manager                      | 0.00   | 0.00 | 0.00            | 0.00 | 0.05           | 0.00 | 0.06            | 0.00 |
| Policy & Contract Administrator         | 0.00   | 0.00 | 0.00            | 0.00 | 0.20           | 0.00 | 0.20            | 0.00 |
| Program Planning Administrator          | 0.95   | 0.00 | 0.95            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Senior Attorney                         | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Senior Child & Adult Support Specialist | 0.00   | 0.00 | 0.00            | 0.00 | 1.00           | 0.00 | 0.00            | 0.00 |
| Social Caseworker I                     | 4.00   | 0.00 | 5.00            | 0.00 | 1.00           | 0.00 | 2.00            | 0.00 |
| Social Caseworker II                    | 5.00   | 0.00 | 5.00            | 0.00 | 8.00           | 0.00 | 7.00            | 0.00 |
| Systems Support Specialist              | 0.10   | 0.00 | 0.10            | 0.00 | 0.10           | 0.00 | 0.08            | 0.00 |
| <b>Total Positions</b>                  | 20.50  | 0.00 | 21.50           | 0.00 | 21.00          | 0.00 | 20.61           | 0.00 |

|                                        | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|----------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                        | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                        | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Child Care Assistance</b>           |        |      |                 |      |                |      |                 |      |
| Accounting Technician                  | 0.04   | 0.00 | 0.04            | 0.00 | 0.02           | 0.00 | 0.03            | 0.00 |
| Case Manager- Eligibility              | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Case Manager Supervisor                | 0.00   | 0.00 | 0.00            | 0.00 | 0.15           | 0.00 | 0.15            | 0.00 |
| Director Health & Human Services       | 0.00   | 0.00 | 0.00            | 0.00 | 0.01           | 0.00 | 0.00            | 0.00 |
| Family and Children's Services Manager | 0.05   | 0.00 | 0.05            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Self-Sufficiency/Employment Manager    | 0.00   | 0.00 | 0.00            | 0.00 | 0.05           | 0.00 | 0.08            | 0.00 |
| Program Planning Administrator         | 0.05   | 0.00 | 0.05            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b>                 | 1.14   | 0.00 | 1.14            | 0.00 | 1.23           | 0.00 | 1.26            | 0.00 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

|                                              | 2015         |             | 2016            |             | 2016           |             | 2017            |             |
|----------------------------------------------|--------------|-------------|-----------------|-------------|----------------|-------------|-----------------|-------------|
|                                              | Actual       |             | Original Budget |             | Revised Budget |             | Original Budget |             |
|                                              | FT           | PT          | FT              | PT          | FT             | PT          | FT              | PT          |
| <b>Public Assistance</b>                     |              |             |                 |             |                |             |                 |             |
| Accounting Technician                        | 0.05         | 0.00        | 0.05            | 0.00        | 0.02           | 0.00        | 0.04            | 0.00        |
| Administrative Technician I                  | 1.00         | 0.00        | 1.00            | 0.00        | 1.00           | 0.00        | 1.00            | 0.00        |
| Assist Payment/Child Support                 | 0.50         | 0.00        | 0.50            | 0.00        | 0.70           | 0.00        | 0.75            | 0.00        |
| Case Manager CBMS Recovery                   | 0.00         | 0.00        | 0.00            | 0.00        | 1.00           | 0.00        | 0.50            | 0.00        |
| Case Manager - Eligibility                   | 5.80         | 0.00        | 8.80            | 0.00        | 9.80           | 0.00        | 10.00           | 0.00        |
| Case Manager - Legal                         | 0.50         | 0.00        | 0.50            | 0.00        | 0.00           | 0.00        | 0.00            | 0.00        |
| Case Manager-Eligibility LM Appt.            | 2.00         | 0.00        | 0.00            | 0.00        | 0.00           | 0.00        | 0.00            | 0.00        |
| Case Manager Supervisor                      | 1.27         | 0.00        | 1.27            | 0.00        | 2.35           | 0.00        | 2.35            | 0.00        |
| Client Support Technician                    | 0.40         | 0.00        | 0.40            | 0.00        | 1.95           | 0.00        | 1.96            | 0.00        |
| Director health & Human Services             | 0.00         | 0.00        | 0.00            | 0.00        | 0.01           | 0.00        | 0.00            | 0.00        |
| Health Care Reform-Coverage Guide - LM Appt. | 1.00         | 0.00        | 1.00            | 0.00        | 1.00           | 0.00        | 1.00            | 0.00        |
| Office Manager                               | 0.45         | 0.00        | 0.45            | 0.00        | 0.00           | 0.00        | 0.08            | 0.00        |
| Operations Manager                           | 0.00         | 0.00        | 0.00            | 0.00        | 0.05           | 0.00        | 0.02            | 0.00        |
| Self-Sufficiency/Employment Manager          | 0.30         | 0.00        | 0.30            | 0.00        | 0.40           | 0.00        | 0.20            | 0.00        |
| Systems Support Specialist                   | 0.70         | 0.00        | 0.70            | 0.00        | 0.20           | 0.00        | 0.25            | 0.00        |
| Veteran's Officer                            | 0.00         | 0.40        | 0.00            | 0.40        | 0.00           | 0.63        | 0.00            | 0.63        |
| <b>Total Positions</b>                       | <b>13.97</b> | <b>0.40</b> | <b>14.97</b>    | <b>0.40</b> | <b>18.48</b>   | <b>0.63</b> | <b>18.15</b>    | <b>0.63</b> |

|                                     | 2015        |             | 2016            |             | 2016           |             | 2017            |             |
|-------------------------------------|-------------|-------------|-----------------|-------------|----------------|-------------|-----------------|-------------|
|                                     | Actual      |             | Original Budget |             | Revised Budget |             | Original Budget |             |
|                                     | FT          | PT          | FT              | PT          | FT             | PT          | FT              | PT          |
| <b>Child Support Enforcement</b>    |             |             |                 |             |                |             |                 |             |
| Accounting Technician               | 0.00        | 0.50        | 0.00            | 0.50        | 0.02           | 0.50        | 0.03            | 0.50        |
| Assist Payment/Child Support        | 0.50        | 0.00        | 0.50            | 0.00        | 0.30           | 0.00        | 0.25            | 0.00        |
| Case Manager - Legal                | 2.50        | 0.50        | 2.50            | 0.50        | 2.00           | 0.50        | 2.00            | 0.50        |
| Case Manager Supervisor             | 0.38        | 0.00        | 0.38            | 0.00        | 0.35           | 0.00        | 0.35            | 0.00        |
| Contract Monitor                    | 0.20        | 0.00        | 0.20            | 0.00        | 0.00           | 0.00        | 0.00            | 0.00        |
| Self-Sufficiency/Employment Manager | 0.15        | 0.00        | 0.15            | 0.00        | 0.20           | 0.00        | 0.20            | 0.00        |
| <b>Total Positions</b>              | <b>3.73</b> | <b>1.00</b> | <b>3.73</b>     | <b>1.00</b> | <b>2.87</b>    | <b>1.00</b> | <b>2.83</b>     | <b>1.00</b> |

|                                     | 2015        |             | 2016            |             | 2016           |             | 2017            |             |
|-------------------------------------|-------------|-------------|-----------------|-------------|----------------|-------------|-----------------|-------------|
|                                     | Actual      |             | Original Budget |             | Revised Budget |             | Original Budget |             |
|                                     | FT          | PT          | FT              | PT          | FT             | PT          | FT              | PT          |
| <b>TANF Administration</b>          |             |             |                 |             |                |             |                 |             |
| Case Manager - Eligibility          | 2.20        | 0.00        | 2.20            | 0.00        | 1.20           | 0.00        | 1.50            | 0.00        |
| Case Manager - Rental Assistance    | 1.00        | 0.00        | 1.00            | 0.00        | 1.00           | 0.00        | 1.00            | 0.00        |
| Case Manager Supervisor             | 0.30        | 0.00        | 0.30            | 0.00        | 0.05           | 0.00        | 0.05            | 0.00        |
| Self-Sufficiency/Employment Manager | 0.15        | 0.00        | 0.15            | 0.00        | 0.00           | 0.00        | 0.17            | 0.00        |
| Workforce Administrator             | 0.20        | 0.00        | 0.20            | 0.00        | 0.20           | 0.00        | 0.00            | 0.00        |
| <b>Total Positions</b>              | <b>3.85</b> | <b>0.00</b> | <b>3.85</b>     | <b>0.00</b> | <b>2.45</b>    | <b>0.00</b> | <b>2.72</b>     | <b>0.00</b> |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

| Workforce Center                      | 2015        |             | 2016            |             | 2016           |             | 2017            |             |
|---------------------------------------|-------------|-------------|-----------------|-------------|----------------|-------------|-----------------|-------------|
|                                       | Actual      |             | Original Budget |             | Revised Budget |             | Original Budget |             |
|                                       | FT          | PT          | FT              | PT          | FT             | PT          | FT              | PT          |
| Accounting Technician                 | 0.05        | 0.00        | 0.05            | 0.00        | 0.00           | 0.00        | 0.00            | 0.00        |
| Administrative Technician I           | 1.00        | 0.00        | 1.00            | 0.00        | 1.00           | 0.00        | 1.00            | 0.00        |
| Client Support Technician             | 1.00        | 0.80        | 1.00            | 0.80        | 1.00           | 0.80        | 1.00            | 0.80        |
| Director of Health and Human Services | 0.03        | 0.00        | 0.03            | 0.00        | 0.01           | 0.00        | 0.05            | 0.00        |
| Fiscal Operations Supervisor          | 0.08        | 0.00        | 0.08            | 0.00        | 0.10           | 0.00        | 0.13            | 0.00        |
| Policy & Contract Administrator       | 0.00        | 0.00        | 0.00            | 0.00        | 0.05           | 0.00        | 0.04            | 0.00        |
| Self-Sufficiency/Employment Manager   | 0.30        | 0.00        | 0.30            | 0.00        | 0.35           | 0.00        | 0.35            | 0.00        |
| Systems Support Specialist            | 0.05        | 0.00        | 0.05            | 0.00        | 0.00           | 0.00        | 0.01            | 0.00        |
| Workforce Administrator               | 0.80        | 0.00        | 0.80            | 0.00        | 0.80           | 0.00        | 1.00            | 0.00        |
| Workforce Specialist                  | 6.00        | 0.00        | 7.00            | 0.00        | 7.00           | 0.48        | 7.00            | 0.48        |
| Workforce Specialist - Limited Appt.  | 0.00        | 1.28        | 0.00            | 0.53        | 0.00           | 0.05        | 0.00            | 0.05        |
| <b>Total Positions</b>                | <b>9.31</b> | <b>2.08</b> | <b>10.31</b>    | <b>1.33</b> | <b>10.31</b>   | <b>1.33</b> | <b>10.58</b>    | <b>1.33</b> |

| Public Health Administration          | 2015        |             | 2016            |             | 2016           |             | 2017            |             |
|---------------------------------------|-------------|-------------|-----------------|-------------|----------------|-------------|-----------------|-------------|
|                                       | Actual      |             | Original Budget |             | Revised Budget |             | Original Budget |             |
|                                       | FT          | PT          | FT              | PT          | FT             | PT          | FT              | PT          |
| Accounting Technician                 | 0.21        | 0.00        | 0.21            | 0.00        | 0.35           | 0.00        | 0.17            | 0.00        |
| Administrative Technician II          | 0.25        | 0.00        | 0.25            | 0.00        | 0.25           | 0.00        | 0.25            | 0.00        |
| Client Support Technician             | 0.55        | 0.00        | 0.55            | 0.00        | 0.95           | 0.00        | 0.41            | 0.00        |
| Contract Monitor                      | 0.10        | 0.00        | 0.10            | 0.00        | 0.00           | 0.00        | 0.00            | 0.00        |
| Director of Health and Human Services | 0.25        | 0.00        | 0.25            | 0.00        | 0.15           | 0.00        | 0.20            | 0.00        |
| Fiscal Operations Supervisor          | 0.10        | 0.00        | 0.10            | 0.00        | 0.15           | 0.00        | 0.15            | 0.00        |
| Office Manager                        | 0.00        | 0.00        | 0.00            | 0.00        | 0.02           | 0.00        | 0.00            | 0.00        |
| Policy & Contract Administrator       | 0.00        | 0.00        | 0.00            | 0.00        | 0.15           | 0.00        | 0.13            | 0.00        |
| Public Health Director                | 0.00        | 0.00        | 0.00            | 0.00        | 0.05           | 0.00        | 0.05            | 0.00        |
| Public Health Educator                | 0.40        | 0.50        | 0.40            | 0.50        | 0.40           | 0.00        | 0.40            | 0.00        |
| Public Health Nurse - Limited Appt.   | 0.00        | 0.00        | 0.00            | 0.00        | 0.50           | 0.00        | 0.50            | 0.00        |
| Public Health Officer                 | 0.05        | 0.00        | 0.05            | 0.00        | 0.00           | 0.00        | 0.00            | 0.00        |
| System Support Specialist             | 0.05        | 0.00        | 0.05            | 0.00        | 0.10           | 0.00        | 0.08            | 0.00        |
| <b>Total Positions</b>                | <b>1.96</b> | <b>0.50</b> | <b>1.96</b>     | <b>0.50</b> | <b>3.07</b>    | <b>0.00</b> | <b>2.34</b>     | <b>0.00</b> |

| Reproductive Health               | 2015        |             | 2016            |             | 2016           |             | 2017            |             |
|-----------------------------------|-------------|-------------|-----------------|-------------|----------------|-------------|-----------------|-------------|
|                                   | Actual      |             | Original Budget |             | Revised Budget |             | Original Budget |             |
|                                   | FT          | PT          | FT              | PT          | FT             | PT          | FT              | PT          |
| Administrative Technician I       | 0.00        | 0.50        | 0.00            | 0.50        | 0.00           | 0.50        | 0.00            | 0.50        |
| Administrative Technician II      | 0.10        | 0.00        | 0.10            | 0.00        | 0.10           | 0.00        | 0.10            | 0.00        |
| Public Health Nurse               | 0.00        | 0.50        | 0.00            | 0.50        | 0.50           | 0.00        | 0.50            | 0.00        |
| Public Health Officer             | 0.10        | 0.00        | 0.10            | 0.00        | 0.00           | 0.00        | 0.00            | 0.00        |
| Public Health Director            | 0.00        | 0.00        | 0.00            | 0.00        | 0.10           | 0.00        | 0.10            | 0.00        |
| Reproductive Health Administrator | 0.95        | 0.00        | 0.95            | 0.00        | 0.95           | 0.00        | 0.95            | 0.00        |
| <b>Total Positions</b>            | <b>1.15</b> | <b>1.00</b> | <b>1.15</b>     | <b>1.00</b> | <b>1.65</b>    | <b>0.50</b> | <b>1.65</b>     | <b>0.50</b> |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

|                                   | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                   | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                   | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Immunizations</b>              |        |      |                 |      |                |      |                 |      |
| Administrative Technician II      | 0.25   | 0.00 | 0.25            | 0.00 | 0.25           | 0.00 | 0.25            | 0.00 |
| Public Health Educator            | 0.10   | 0.00 | 0.10            | 0.00 | 0.10           | 0.00 | 0.10            | 0.00 |
| Public Health Nurse               | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |
| Public Health Nurse Administrator | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Public Health Director            | 0.00   | 0.00 | 0.00            | 0.00 | 0.25           | 0.00 | 0.25            | 0.00 |
| Public Health Officer             | 0.25   | 0.00 | 0.25            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| Reproductive Health Administrator | 0.05   | 0.00 | 0.05            | 0.00 | 0.05           | 0.00 | 0.05            | 0.00 |
| <b>Total Positions</b>            | 4.65   | 0.00 | 4.65            | 0.00 | 4.65           | 0.00 | 4.65            | 0.00 |

|                                    | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                    | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                    | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Children with Special Needs</b> |        |      |                 |      |                |      |                 |      |
| Case Manager (Public Health)       | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>             | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |

|                                    | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                    | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                    | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Women, Infants and Children</b> |        |      |                 |      |                |      |                 |      |
| Nutrition Administrator            | 0.40   | 0.00 | 0.40            | 0.00 | 0.40           | 0.00 | 0.20            | 0.00 |
| Nutritionist - RD                  | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.00            | 0.50 |
| Nutrition Educator                 | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Public Health Educator             | 0.10   | 0.00 | 0.10            | 0.00 | 0.10           | 0.00 | 0.10            | 0.00 |
| <b>Total Positions</b>             | 1.50   | 0.00 | 1.50            | 0.00 | 1.50           | 0.00 | 1.30            | 0.50 |

|                                    | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                    | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                    | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Environmental Health</b>        |        |      |                 |      |                |      |                 |      |
| Administrative Technician II       | 0.25   | 0.00 | 0.25            | 0.00 | 0.25           | 0.00 | 0.25            | 0.00 |
| Disease Control Specialist         | 0.00   | 0.50 | 0.00            | 0.50 | 0.00           | 0.50 | 0.00            | 0.50 |
| Environmental Health Specialist II | 3.00   | 0.00 | 3.00            | 0.00 | 3.00           | 0.00 | 3.00            | 0.00 |
| PH Protection Administrator        | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Public Health Director             | 0.00   | 0.00 | 0.00            | 0.00 | 0.25           | 0.00 | 0.25            | 0.00 |
| Public Health Educator             | 0.10   | 0.00 | 0.10            | 0.00 | 0.10           | 0.00 | 0.10            | 0.00 |
| Public Health Officer              | 0.25   | 0.00 | 0.25            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b>             | 4.60   | 0.50 | 4.60            | 0.50 | 4.60           | 0.50 | 4.60            | 0.50 |

|                                | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|--------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Health Promotions</b>       |        |      |                 |      |                |      |                 |      |
| Nutrition Administrator        | 0.60   | 0.00 | 0.60            | 0.00 | 0.60           | 0.00 | 0.80            | 0.00 |
| Public Health Director         | 0.00   | 0.00 | 0.00            | 0.00 | 0.25           | 0.00 | 0.25            | 0.00 |
| Public Health Educator         | 0.30   | 0.00 | 0.30            | 0.00 | 0.30           | 0.00 | 0.30            | 0.00 |
| Public Health Educator-LM Appt | 0.00   | 0.50 | 0.00            | 0.50 | 3.00           | 0.00 | 3.00            | 0.00 |
| Public Health Officer          | 0.25   | 0.00 | 0.25            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b>         | 1.15   | 0.50 | 1.15            | 0.50 | 4.15           | 0.00 | 4.35            | 0.00 |

## 2017 ANNUAL BUDGET - FTE SUMMARIES

|                              | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                              | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                              | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Vital Statistics</b>      |        |      |                 |      |                |      |                 |      |
| Accounting Technician        | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.13            | 0.00 |
| Administrative Technician II | 0.15   | 0.00 | 0.15            | 0.00 | 0.15           | 0.00 | 0.15            | 0.00 |
| Client Support Technician    | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 0.50            | 0.00 |
| Public Health Director       | 0.00   | 0.00 | 0.00            | 0.00 | 0.10           | 0.00 | 0.10            | 0.00 |
| Public Health Officer        | 0.10   | 0.00 | 0.10            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b>       | 0.25   | 0.00 | 0.25            | 0.00 | 0.25           | 0.00 | 0.88            | 0.00 |

|                                       | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|---------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                       | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                       | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>CSU Extension</b>                  |        |      |                 |      |                |      |                 |      |
| Administrative Technician I           | 0.00   | 0.50 | 0.00            | 0.50 | 0.00           | 0.50 | 0.00            | 0.50 |
| Director of Health and Human Services | 0.02   | 0.00 | 0.02            | 0.00 | 0.01           | 0.00 | 0.01            | 0.00 |
| Fiscal Operations Supervisor          | 0.01   | 0.00 | 0.01            | 0.00 | 0.00           | 0.00 | 0.00            | 0.00 |
| <b>Total Positions</b>                | 0.03   | 0.50 | 0.03            | 0.50 | 0.01           | 0.50 | 0.01            | 0.50 |

|                                  | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|----------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                  | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Oil &amp; Gas Inspections</b> |        |      |                 |      |                |      |                 |      |
| Oil & Gas Inspector EHS II       | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>           | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |

|                               |  | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------|--|--------|------|-----------------|------|----------------|------|-----------------|------|
|                               |  | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                               |  | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Senior Services</b>        |  |        |      |                 |      |                |      |                 |      |
| <b>Seniors Administration</b> |  |        |      |                 |      |                |      |                 |      |
| Administrative Technician II  |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| Program Coordinator           |  | 0.00   | 0.00 | 0.00            | 0.00 | 0.00           | 0.00 | 1.00            | 0.00 |
| Senior Services Supervisor    |  | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>        |  | 2.00   | 0.00 | 2.00            | 0.00 | 2.00           | 0.00 | 3.00            | 0.00 |

|                                   | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                   | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                   | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Seniors Community Services</b> |        |      |                 |      |                |      |                 |      |
| Program Coordinator               | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>            | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |

|                                         | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-----------------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                                         | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                                         | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Seniors Easy Ride Transportation</b> |        |      |                 |      |                |      |                 |      |
| Driver II                               | 2.00   | 0.80 | 2.00            | 0.80 | 2.00           | 0.80 | 2.00            | 0.80 |
| Program Coordinator                     | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>                  | 3.00   | 0.80 | 3.00            | 0.80 | 3.00           | 0.80 | 3.00            | 0.80 |

|                               | 2015   |      | 2016            |      | 2016           |      | 2017            |      |
|-------------------------------|--------|------|-----------------|------|----------------|------|-----------------|------|
|                               | Actual |      | Original Budget |      | Revised Budget |      | Original Budget |      |
|                               | FT     | PT   | FT              | PT   | FT             | PT   | FT              | PT   |
| <b>Seniors Nutrition</b>      |        |      |                 |      |                |      |                 |      |
| Dishwasher                    | 0.00   | 0.50 | 0.00            | 0.50 | 0.00           | 0.68 | 0.00            | 0.68 |
| Food Services Technician      | 0.00   | 0.80 | 0.00            | 0.80 | 0.00           | 0.80 | 0.00            | 0.80 |
| Meals on Wheels Technician    | 0.00   | 0.80 | 0.00            | 0.80 | 0.00           | 0.80 | 0.00            | 0.80 |
| Program Manager Food Services | 1.00   | 0.00 | 1.00            | 0.00 | 1.00           | 0.00 | 1.00            | 0.00 |
| <b>Total Positions</b>        | 1.00   | 2.10 | 1.00            | 2.10 | 1.00           | 2.28 | 1.00            | 2.28 |

# APPENDIX J

## GLOSSARY OF TERMS AND ACRONYMS

Words in *italicized bold* print contained within the following definitions are defined separately within the Glossary.

|                           |                                                                                                                                                                                                                                                                                                                                                                                                   |
|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Accounting Period</b>  | A period at the end of which, and for which, financial statements are prepared.                                                                                                                                                                                                                                                                                                                   |
| <b>Accounting System</b>  | The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of a government's operations or any of its <i>funds</i> , <i>fund types</i> , balanced account groups, or organization components.                                                                                                        |
| <b>Accrual Basis</b>      | The method of accounting in which transactions are recognized when they occur, regardless of the timing of related cash flows. Under this method, <i>revenue</i> is recognized when it is earned, regardless of when cash is received and expenses are recognized when liabilities are incurred, regardless of when cash is paid. This method of accounting is used for <i>Enterprise Funds</i> . |
| <b>Allocation</b>         | A method of dividing <i>expenditures</i> and <i>revenues</i> among various organizational units of a government, which are set aside for specific purposes.                                                                                                                                                                                                                                       |
| <b>Appropriation</b>      | A legal authorization granted by City Council permitting <i>expenditures</i> and <i>obligations</i> for specific purposes. An appropriation is usually limited in amount and by time when it may be expended.                                                                                                                                                                                     |
| <b>Assessed Valuation</b> | The value of real and personal property established by the County Assessor, which is used as a basis for levying <i>property taxes</i> .                                                                                                                                                                                                                                                          |
| <b>Asset</b>              | A resource owned or controlled by a government, which has monetary value. An asset is either current or fixed. A <i>current asset</i> is typically consumed within one year, such as cash, accounts receivable, and office supply inventories. A <i>fixed asset</i> provides benefit for more than one year, such as equipment, buildings, and open space properties.                             |
| <b>Audit</b>              | A methodical examination conducted by a private accounting firm, of the utilization of a government's resources. An audit tests the accounting system to determine the extent to which internal accounting controls are both available and being used. The audit concludes with a written report of findings called the Auditor's Opinion.                                                        |
| <b>Balanced Budget</b>    | A budget in which current operating revenues cover current operating expenditures.                                                                                                                                                                                                                                                                                                                |
| <b>Base Budget</b>        | An estimate of funding to continue existing programs at current <i>levels of service</i> prepared by each department during the <i>budget development process</i> .                                                                                                                                                                                                                               |
| <b>Bond</b>               | An instrument used to obtain long-term financing for capital projects. A bond is a promise to repay borrowed money (principal amount) at a future specified date (maturity date) plus interest.                                                                                                                                                                                                   |

## GLOSSARY OF TERMS AND ACRONYMS - continued

|                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Bonded Debt</b>                                        | That portion of indebtedness represented by outstanding <i>bonds</i> .                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Broomfield Economic Development Corporation (BEDC)</b> | A non-profit corporation which provides economic development services for the City and County.                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Broomfield Urban Renewal Authority (BURA)</b>          | An Urban Renewal Authority that was established by resolution in 1996 by the Broomfield City Council to stimulate development within certain areas of the City and County.                                                                                                                                                                                                                                                                                                                 |
| <b>Budget</b>                                             | An annual policy document, financial plan, operations guide, and communications device, containing estimated <i>revenues</i> and <i>expenditures</i> . The budget appropriation ordinance, as approved by the City Council, is the legal basis for expenditures in the budget year.                                                                                                                                                                                                        |
| <b>Budget Calendar</b>                                    | A timetable showing when particular tasks must be completed in order for the City Council to approve the annual <i>budget</i> before the beginning of the next <i>fiscal year</i> .                                                                                                                                                                                                                                                                                                        |
| <b>Budget Development Process</b>                         | The annual cycle in which Broomfield prepares, adopts and implements the <i>budget</i> .                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Budget Message</b>                                     | The City and County Manager's written overview of the budget addressed to the Mayor and City Council. The budget message contains an explanation of principal <i>budget</i> items, significant changes from the previous <i>fiscal year</i> , summaries of major issues impacting the budget, and challenges facing the City and County.                                                                                                                                                   |
| <b>Budgetary Comparisons</b>                              | Annual financial statements prepared to meet set standards and requirements, which must include comparisons of approved budgeted amounts with actual operating results. Such reports should be subjected to an independent <i>audit</i> , so that all parties involved in the annual <i>budget</i> and <i>appropriation</i> process are provided with assurances that government monies are spent in accordance with the mutually agreed-upon budgetary plan.                              |
| <b>Budgetary Control</b>                                  | The control or management of a government or enterprise in accordance with an approved <i>budget</i> for the purpose of keeping <i>expenditures</i> within the limitations of available <i>appropriations</i> and <i>revenues</i> .                                                                                                                                                                                                                                                        |
| <b>Capital Budget</b>                                     | A plan of proposed capital expenditures for buildings, drainage, parks, streets, trails, utilities, etc., and their funding sources. The Capital Budget is enacted as part of the City and County's annual <i>budget</i> and is based on the first year of the <i>Capital Improvement Program (CIP)</i> . Project <i>appropriations</i> are normally for the amount necessary to complete an entire project, with the remaining balance rolled into future years until project completion. |
| <b>Capital Improvement Program (CIP)</b>                  | An annually updated schedule of <i>capital project</i> expenditures for public facilities and infrastructure, containing estimated project costs, funding sources, and anticipated timelines, for a five-year period. The first year of the five-year CIP serves as the basis for the annual capital budget.                                                                                                                                                                               |



## GLOSSARY OF TERMS AND ACRONYMS - continued

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| <b>Capital Outlays</b>                              | <i>Expenditures</i> which result in the acquisition of <i>fixed assets</i> , such as equipment and vehicles. Capital outlay items cost more than \$5,000 and are expected to last longer than one year.                                                                                                                                                                              |
| <b>Capital Projects</b>                             | Major capital construction and improvement projects, such as those related to buildings, drainage, parks, streets, trails, utilities, etc., included in the <i>Capital Improvement Program (CIP)</i> . Capital projects tend to have significant costs and have useful lives of many years.                                                                                          |
| <b>Capital Projects Fund</b>                        | A <i>fund</i> created to account for the <i>revenues</i> and <i>expenditures</i> related to <i>capital projects</i> .                                                                                                                                                                                                                                                                |
| <b>Cash Basis</b>                                   | A method of accounting in which transactions are recognized only when cash changes hands. This method can present an inaccurate picture of a fund's financial condition, since payments can be delayed into the next fiscal year. Broomfield does not use this method of accounting in order to conform to <i>generally accepted accounting principles</i> .                         |
| <b>Certificate of Participation (COP)</b>           | A financing instrument representing a share in a pledged <i>revenue</i> stream, usually lease payments made by the issuer (government) that are subject to annual <i>appropriation</i> . The certificate entitles the holder to receive a share, or participation, in the lease payments relating to the acquisition or construction of specific equipment, land, or facilities.     |
| <b>Citizen Survey</b>                               | An assessment tool conducted by the City and County of Broomfield every three to five years. The survey serves as a consumer report card by providing residents the opportunity to rate their satisfaction with the quality of life in Broomfield, the community's amenities, and satisfaction with local government.                                                                |
| <b>Community Development Block Grant (CDBG)</b>     | A U.S. Department of Housing and Urban Development grant program. The program was first enacted in 1974 to provide funds to state and local agencies to support housing, economic development, health and human services, and planning and administration.                                                                                                                           |
| <b>Community Services Block Grant (CSBG)</b>        | A U.S. Department of Health and Human Services grant program. The program was first enacted in 1981 to provide funds to state and local agencies to support efforts that reduce poverty, revitalize low-income communities, and lead to self-sufficiency among low-income families and individuals.                                                                                  |
| <b>Comprehensive Annual Financial Report (CAFR)</b> | An annual financial report issued by state and local governments. The CAFR has three parts: an introductory section, a financial section, and a statistical section. CAFR requirements are largely shaped by the <i>Governmental Accounting Standards Board (GASB)</i> , which is the authoritative source for governmental <i>Generally Accepted Accounting Principles (GAAP)</i> . |

## GLOSSARY OF TERMS AND ACRONYMS - continued

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| <b>Comprehensive Plan</b>         | Adopted in 2005, Broomfield's Comprehensive Plan is a 20-year (2005 – 2025) policy document designed to meet state regulatory requirements and to articulate a vision of the City and County. The Plan contains many policies and action steps addressing topics such as transportation, community form and identity, economic development, and community services and facilities, intended to guide control of Broomfield's future. |
| <b>Consumer Price Index (CPI)</b> | An index of prices used to measure the change in the cost of basic goods or services compared to a fixed base period. Broomfield monitors the Denver-Boulder Consumer Price Index.                                                                                                                                                                                                                                                   |
| <b>Contingency</b>                | An <i>appropriation</i> of funds to cover unforeseen events that may occur during the budget year.                                                                                                                                                                                                                                                                                                                                   |
| <b>Cost Accounting</b>            | A method of accounting which provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.                                                                                                                                                                                                              |
| <b>Council Focus Session</b>      | An annual planning session held by City Council in January where priorities are identified and set for the coming year.                                                                                                                                                                                                                                                                                                              |
| <b>Current Assets</b>             | Those <i>assets</i> which are available or can be made readily available to finance current operations or to pay current <i>liabilities</i> . Those assets which will be used up or converted into cash within one year.                                                                                                                                                                                                             |
| <b>Debt</b>                       | An <i>obligation</i> resulting from the borrowing of money or from the purchase of goods and services. A government's debts can include <i>bonds</i> , leases, and notes. Debt instruments are used to finance projects with high capital costs and long useful lives.                                                                                                                                                               |
| <b>Debt Limit</b>                 | The maximum amount of gross or net <i>debt</i> which is legally permitted.                                                                                                                                                                                                                                                                                                                                                           |
| <b>Debt Service</b>               | The annual payment of principal and interest on the City and County's indebtedness.                                                                                                                                                                                                                                                                                                                                                  |
| <b>Debt Service Fund</b>          | A <i>fund</i> established to account for the accumulation of resources for, and the payment of, general long-term <i>debt</i> principal and interest.                                                                                                                                                                                                                                                                                |
| <b>Decision Package</b>           | A <i>budget</i> proposal for items, programs, or services beyond what is included in the <i>base budget</i> . Decision packages may include large increases in routine items, increased hours for existing part-time staff, new programs, new staff, and new equipment. Decision package proposals are prioritized by department heads and may or may not be ultimately approved during the budget development process.              |
| <b>Deficit</b>                    | The amount by which expenditure outlays exceed revenue receipts in a given accounting period.                                                                                                                                                                                                                                                                                                                                        |

## GLOSSARY OF TERMS AND ACRONYMS - continued

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| <b>Delinquent Taxes</b>                   | Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached. Although the penalty may be subsequently waived and a portion of the taxes may be abated or canceled, the unpaid balances continue to be delinquent taxes until abated, canceled, paid, or converted into tax liens.                                                                                                                                                                                                                          |
| <b>Depreciation</b>                       | A financial mechanism to allocate the cost of a capital item over its service life. A decrease in an asset's value due to wear and tear, decay, or decline in price. Through this process, the entire cost on an asset is ultimately charged off as an expense over its service life.                                                                                                                                                                                                                                                     |
| <b>Development Agreement</b>              | An agreement entered into between the City and another person or entity associated with the development of land. There are two main purposes of such an agreement: 1) to share the cost of infrastructure improvements with the developer, so that Broomfield is not solely paying for these improvements, or 2) to provide an incentive for the developer to do business in Broomfield, in the form of reimbursed sales, use, or property tax generated by the new development. Such agreements help ensure Broomfield's sales tax base. |
| <b>Earmarked Funds</b>                    | Funds dedicated for a specific program or purpose, such as state or federal <i>grants</i> earmarked for particular types of projects or programs.                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Electronic Benefit Transfers (EBT)</b> | An electronic system that allows a recipient to authorize transfer of their government benefits from a Federal account to a retailer account to pay for products received. In Colorado, this system is used to issue food stamp and other benefits to qualifying county residents.                                                                                                                                                                                                                                                        |
| <b>Encumbrance</b>                        | An amount of money committed and reserved but not yet expended for the purchase of a specific good or service, when a <i>purchase order</i> or contract is approved.                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Enterprise Fund</b>                    | A <i>fund</i> to account for operations financed and operated in a manner similar to private business enterprises, where the intent is to recover all or part of the costs of providing goods or services from those that use the goods or services, through user charges; e.g., Water Fund, Wastewater Fund, and Water Reclamation Fund. As in private business, the emphasis is on <i>net income</i> determination.                                                                                                                     |
| <b>Expenditure</b>                        | A decrease in net financial resources due to payments made by the City and County for goods or services, such as personnel, supplies, and equipment.                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Fee</b>                                | A general term used for any charge levied by government associated with providing a service, permitting an activity, or imposing a fine or penalty. Major types of fees include water and sewer taps, restaurant inspection fees, user charges, and building permits.                                                                                                                                                                                                                                                                     |
| <b>Fiduciary Fund</b>                     | A fund consisting of resources received and held by a governmental unit as trustee or as an agent for other governmental units, private organizations, or individuals, to be expended or invested in accordance with the conditions of the trust.                                                                                                                                                                                                                                                                                         |

## GLOSSARY OF TERMS AND ACRONYMS - continued

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| <b>Fiscal Policy</b>                                   | Broomfield's policies with respect to <i>taxes</i> , spending, and <i>debt</i> management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for budgetary planning and programming.                                                                                                                                                                                                                                                                                                  |
| <b>Fiscal Year</b>                                     | A 12-month period to which the annual operating <i>budget</i> applies and at the end of which a government determines its financial position. Broomfield's fiscal year is the calendar year.                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Fixed Assets</b>                                    | <i>Assets</i> that cost a considerable amount of money and that are expected to last a long time, such as buildings, land, roads, infrastructure, and equipment.                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Full-Time Equivalent (FTE)</b>                      | A unit of measure of Broomfield employees. An FTE refers to the equivalent of one person working full-time for one year (2,080 hours).                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Fund Accounting</b>                                 | An accounting method using self-balancing sets of accounts, set up to record all financial transactions related to specific activities or functions. Fund accounting enables the division and grouping of financial records into useful sets. The aim is to control the handling of money to ensure that it will be spent only for the purpose intended. Fund accounting, in a broad sense, is required by the government to demonstrate agency compliance with requirements of existing legislation for which funds have been appropriated or otherwise authorized. |
| <b>Fund Balance</b>                                    | The difference between a fund's sources of funds and its uses of funds for <i>governmental-type funds</i> and <i>fiduciary funds</i> ; also known as fund equity. Portions of fund balances can be designated for specific purposes.                                                                                                                                                                                                                                                                                                                                 |
| <b>Fund Type</b>                                       | In governmental accounting, <i>funds</i> are classified into three major fund types: <i>governmental</i> , <i>enterprise</i> , and <i>fiduciary</i> .                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>General Fund</b>                                    | The major <i>fund</i> of a governmental unit, it accounts for all activities not accounted for in other funds. Broomfield has two general funds, the City General Fund and the County General Fund, both of which are financed mainly by <i>taxes</i> , <i>charges for services</i> , and <i>transfers</i> from other funds.                                                                                                                                                                                                                                         |
| <b>Generally Accepted Accounting Principles (GAAP)</b> | Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.                                                                                   |
| <b>General Obligation Bond</b>                         | A <i>bond</i> secured by the full faith and credit and taxing authority of the City and County.                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

## GLOSSARY OF TERMS AND ACRONYMS - continued

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| <b>Geographic Information System (GIS)</b>            | A computer-based graphical mapping and analytical system used for capturing, managing, analyzing, and displaying various forms of geographically referenced information, such as roads, streams, utility lines, land-use, soil types, etc. GIS technology integrates common database operations such as query and statistical analysis with the unique visualization and geographic analysis benefits offered by maps.                 |
| <b>Governmental Accounting Standards Board (GASB)</b> | The body that sets accounting standards specifically for state and local governments.                                                                                                                                                                                                                                                                                                                                                  |
| <b>Governmental-Type Fund</b>                         | Those <i>funds</i> through which most governmental functions are typically financed. The governmental fund measurement focus is on a “financial flow” basis, accounting for sources and uses of available expendable financial resources, not on net income determinations. Governmental-type funds include the two <i>General Funds</i> , Special Revenue Funds, <i>Capital Projects Funds</i> , and the <i>Debt Service Fund</i> .   |
| <b>Grant</b>                                          | A contribution from one governmental unit or funding source to another to be used or expended for a specified purpose, activity, or facility, e.g., human service program, police equipment, capital project, or other purpose designated by the grantee.                                                                                                                                                                              |
| <b>Housing Authority</b>                              | The Broomfield Housing Authority was organized in 2002 to facilitate improved housing conditions for low-income residents within the City and County of Broomfield.                                                                                                                                                                                                                                                                    |
| <b>Intergovernmental Agreement (IGA)</b>              | A signed agreement between two or more governmental units, and approved by their governing bodies, that provides for the exchange of goods or services between the governments.                                                                                                                                                                                                                                                        |
| <b>Intergovernmental Revenues</b>                     | Revenues collected by one government and disbursed to another government, including <i>grants</i> , entitlements, shared revenues, or payments in lieu of taxes.                                                                                                                                                                                                                                                                       |
| <b>Internal Control</b>                               | Internal control comprises organizational and operational methods adopted within a government to safeguard its <i>assets</i> , check the accuracy and reliability of its accounting data, promote operational efficiency, and encourage adherence to prescribed managerial policies. A primary method of internal control is segregation of employee duties to ensure that no single employee performs a complete cycle of operations. |
| <b>Internal Service Allocations</b>                   | A cost-reimbursement method used to account for services provided by one department/fund to other departments/funds; e.g., allocations are charged to each major fund for services rendered by the Facilities Fund, based on the square footage of buildings maintained for each fund. See Appendix A for additional detail.                                                                                                           |
| <b>Investments</b>                                    | Cash and securities held for the production of revenues in the form of interest or dividends.                                                                                                                                                                                                                                                                                                                                          |

## GLOSSARY OF TERMS AND ACRONYMS - continued

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| <b>Leasehold</b>                        | The right to the use of real estate by virtue of a lease, usually for a specified term of years, for which consideration is paid.                                                                                                                                                                                                                                                   |
| <b>Level of Service</b>                 | Generally defines the current or existing services, programs, and facilities provided by a government. Level of service may be increased, decreased, or remain the same, depending upon needs, alternatives, available resources, and mandates. To continue a given level of service into future years assumes that objectives, type, and quality will remain unchanged.            |
| <b>Levy</b>                             | To impose <i>taxes</i> , <i>special assessments</i> , or <i>user fees</i> for the support of governmental activities (verb). The total amount of taxes, special assessments, or user fees imposed by a government (noun).                                                                                                                                                           |
| <b>Liability</b>                        | Something for which the City and County is liable; an <i>obligation</i> , responsibility, or <i>debt</i> .                                                                                                                                                                                                                                                                          |
| <b>Limited Appointment FTE</b>          | A <i>Full-Time Equivalent</i> employee that is employed for a limited time, due to being tied to a specific outside funding source, such as a program <i>grant</i> , or a temporary increase in workload, such as building inspections related to development. Limited appointment positions have specific ending dates to coincide with the end of the grant or workload increase. |
| <b>Long-Range Financial Plan (LRFP)</b> | Adopted in 2005 and updated in 2009, the primary purpose of the Financial Plan is to provide a method to assist in achieving the goal of economic sustainability for Broomfield now and at Broomfield's build-out.                                                                                                                                                                  |
| <b>Mill Levy</b>                        | The rate of property taxation. A mill is one-tenth of a cent (\$.001). A mill levy is expressed as one dollar per one thousand dollars of <i>assessed valuation</i> .                                                                                                                                                                                                               |
| <b>Modified Accrual Basis</b>           | A method of accounting in which <i>revenues</i> are recognized when they become both measurable and available and <i>expenditures</i> are recognized when <i>liabilities</i> are incurred. This method of accounting is used for <i>governmental-type funds</i> .                                                                                                                   |
| <b>Net Income</b>                       | An <i>Enterprise Fund's</i> excess of <i>sources of funds</i> over <i>uses of funds</i> .                                                                                                                                                                                                                                                                                           |
| <b>Obligation</b>                       | An amount Broomfield may be legally required to meet out of its resources; any <i>debt</i> , written promise, or duty. Obligations include not only actual <i>liabilities</i> , but also un-liquidated <i>encumbrances</i> .                                                                                                                                                        |
| <b>Operating Budget</b>                 | A financial plan of current operations that encompasses both estimated revenues and estimated expenditures for a fiscal year. The operating budget includes estimates of the non-capital programs and services comprising the City's operation; the resultant expenditure requirements; and the resources available for their support.                                              |

## GLOSSARY OF TERMS AND ACRONYMS - continued

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| <b>Ordinance</b>                | A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as a state statute, it has the full force and effect of law within Broomfield. The difference between an ordinance and a <i>resolution</i> is that the latter requires less legal formality and has lower legal status. <i>Revenue</i> raising measures, such as the imposition of <i>taxes</i> , <i>special assessments</i> and <i>user fees</i> , usually require ordinances. |
| <b>Pay-As-You-Go Financing</b>  | A financing method that relies on current <i>tax</i> and <i>grant</i> revenues rather than on <i>debt</i> , to pay for <i>capital projects</i> .                                                                                                                                                                                                                                                                                                                                               |
| <b>Projection</b>               | An estimation of future <i>revenues</i> and <i>expenditures</i> based on past trends, current economic conditions, and financial forecasts.                                                                                                                                                                                                                                                                                                                                                    |
| <b>Property Tax</b>             | An annual tax levied by Broomfield on owners of real property, based on <i>assessed valuation</i> and the <i>mill levy</i> . A Broomfield resident's total <i>property taxes</i> are comprised of Broomfield's portion as well as school, fire, and any other special districts, such as metropolitan districts.                                                                                                                                                                               |
| <b>Purchase Order</b>           | A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them.                                                                                                                                                                                                                                                                                                                                                    |
| <b>Reimbursements</b>           | (1) Repayments of amounts remitted on behalf of another party or in accordance with a contractual agreement, e.g., Broomfield gets reimbursed from the Northwest Parkway Authority for expenses related to providing police services along the Parkway. (2) Interfund transactions relating to repayment to a department or fund for services provided or payments made, such as <i>internal service allocations</i> .                                                                         |
| <b>Reserve</b>                  | An account for funds set aside in past and current years for some future purpose, such as paying for capital projects, providing for <i>obligations</i> and <i>liabilities</i> in periods of economic downturn, and meeting unforeseen or emergency needs. City Council approval is required before expending any reserves.                                                                                                                                                                    |
| <b>Reserve for Debt Service</b> | An account used to segregate a portion of <i>fund balance</i> for <i>debt service fund</i> resources legally restricted to the payment of long-term <i>debt</i> principal and interest amounts maturing in future years.                                                                                                                                                                                                                                                                       |
| <b>Resolution</b>               | An order of a legislative body requiring less legal formality than an <i>ordinance</i> or statute.                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Retained Earnings</b>        | The difference between a fund's <i>assets (sources of funds)</i> and its <i>liabilities (uses of funds)</i> for <i>enterprise funds</i> ; also known as fund equity.                                                                                                                                                                                                                                                                                                                           |
| <b>Revenue</b>                  | An item or source of income, such as income from <i>taxes</i> , licenses, permits, <i>user fees</i> , <i>grants</i> , and interest earnings.                                                                                                                                                                                                                                                                                                                                                   |
| <b>Revenue Bond</b>             | A <i>bond</i> secured by a specific source of revenue from a fund, rather than the full faith and credit of the issuer. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the fund's property.                                                                                                                                                                                                                                                                   |

## GLOSSARY OF TERMS AND ACRONYMS - continued

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| <b>Sales Tax</b>                   | A tax based on the sales price of retail goods and services. The buyer pays the tax at the time of the sale, and the outlet remits it to the state or other taxing authority. Total sales tax paid by a buyer represents shares that are remitted to the State of Colorado, the City and County of Broomfield, school district, fire district, and other special districts, such as the Regional Transportation District (RTD). Broomfield's share of the total sales tax paid represents 4.15%. |
| <b>Services Expansion Fee Fund</b> | A fund used to account for revenues derived from a \$1 fee per square foot of new residential construction. The purpose of the fee is to provide funds for future capital costs associated with residential growth.                                                                                                                                                                                                                                                                              |
| <b>Sinking Fund</b>                | A <i>fund</i> or account in which money is deposited at regular intervals to provide for a future financial obligation, such as the retirement of bonded <i>debt</i> .                                                                                                                                                                                                                                                                                                                           |
| <b>Special Assessment</b>          | A compulsory <i>levy</i> made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.                                                                                                                                                                                                                                                                                                                    |
| <b>Special District</b>            | An independent unit of local government organized to perform a single governmental function or a restricted number of related functions. Special districts usually have the power to incur <i>debt</i> and <i>levy taxes</i> ; however, certain types of special districts are entirely dependent upon enterprise earnings and cannot impose taxes. Examples of special districts are water and sewer districts, flood control districts, fire protection districts, and metropolitan districts. |
| <b>Supplemental Appropriation</b>  | An appropriation by the City Council when there is a need to transfer budgeted and appropriated moneys from one <i>fund</i> to another fund, or add unanticipated or unconfirmed revenues to the current <i>budget</i> that were not received prior to the adoption of the budget.                                                                                                                                                                                                               |
| <b>Taxes</b>                       | Compulsory charges levied by a government for the purpose of financing services performed for the common benefit, such as <i>property tax</i> and <i>sales tax</i> . This term does not include <i>special assessments</i> or <i>user fees</i> .                                                                                                                                                                                                                                                 |
| <b>Transfers</b>                   | The transfer of money from one fund to another, for a specific purpose. Transfers are treated as <i>sources of funds</i> in the receiving fund and as <i>uses of funds</i> in the originating fund.                                                                                                                                                                                                                                                                                              |
| <b>User Fee</b>                    | A charge to the benefiting party for the direct receipt of a public service, such as fees for water and sewer services and recreation services.                                                                                                                                                                                                                                                                                                                                                  |
| <b>Zero-Based Budgeting</b>        | A budget process that requires each program to be justified from the ground up each fiscal year. Rather than using prior year funding levels automatically adjusted for growth or inflation, departments prepare base budget and decision package proposals.                                                                                                                                                                                                                                     |



## GLOSSARY OF TERMS AND ACRONYMS - continued

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|--------------|---------------------------------------------------|--------------|--------------------------------------------------------|
| <b>A/V</b>   | Audio/Visual                                      | <b>COHID</b> | Colorado Health Information Dataset                    |
| <b>AA</b>    | Alterations and Additions                         | <b>COPs</b>  | Certificates of Participation                          |
| <b>ACS</b>   | Arts Culture and Science                          | <b>CPSC</b>  | Consumer Product Safety Commission                     |
| <b>ADA</b>   | Americans with Disabilities Act                   | <b>CRO</b>   | Central Records Office                                 |
| <b>ADP</b>   | Average Daily Population                          | <b>CSBG</b>  | Community Services Block Grant                         |
| <b>ALID</b>  | Arista Local Improvement District                 | <b>CSU</b>   | Colorado State University                              |
| <b>ARRA</b>  | American Recovery and Reinvestment Act            | <b>DA</b>    | District Attorney                                      |
| <b>ASTM</b>  | American Society for Testing and Materials        | <b>DOH</b>   | Colorado Department of Housing                         |
| <b>AVL</b>   | Auto Vehicle Location                             | <b>DRCOG</b> | Denver Regional Council of Governments                 |
| <b>AF</b>    | Acre Feet                                         | <b>DUI</b>   | Driving Under the Influence                            |
| <b>BCC</b>   | Broomfield Community Center                       | <b>EFT</b>   | Electronic Funds Transfer                              |
| <b>BEDC</b>  | Broomfield Economic Development Corporation       | <b>EIS</b>   | Environmental Impact Statement                         |
| <b>BHA</b>   | Broomfield Housing Authority                      | <b>EPA</b>   | Environmental Protection Agency                        |
| <b>BOE</b>   | Board of Equalization                             | <b>EPSDT</b> | Early Periodic Screening Diagnosis and Treatment       |
| <b>BSAFE</b> | Broomfield Substance and Alcohol Free Environment | <b>ET</b>    | Evap-Transpiration                                     |
| <b>BURA</b>  | Broomfield Urban Renewal Authority                | <b>FCS</b>   | Family and Children's Services                         |
| <b>CAC</b>   | Citizen's Assistance Center                       | <b>FMLA</b>  | Family and Medical Leave Act                           |
| <b>CAFR</b>  | Comprehensive Annual financial Report             | <b>FTE</b>   | Full-Time Equivalent Positions                         |
| <b>CASA</b>  | Court Appointed Special Advocates                 | <b>FTP</b>   | File Transfer Protocol                                 |
| <b>CDBG</b>  | Community Development Block Grant                 | <b>GAAP</b>  | Generally Accepted Accounting Principles and Standards |
| <b>CDOT</b>  | Colorado Department of Transportation             | <b>GASB</b>  | Government Accounting Standards Board                  |
| <b>CHRP</b>  | Children's Habilitation Residential Program       | <b>GFOA</b>  | Government Finance Officers Association                |
| <b>CIP</b>   | Capital Improvement Program                       | <b>GIS</b>   | Geographic Information System                          |
| <b>CMO</b>   | City and County Manager's Office                  | <b>GWTP</b>  | Great Western Treatment Plant                          |
| <b>CO</b>    | Certificate of Occupancy                          | <b>HCP</b>   | Healthcare Program for Children with Special Needs     |
| <b>COBRA</b> | Consolidated Omnibus Budget Reconciliation Act    | <b>HHS</b>   | Health and Human Services                              |
| <b>HOPE</b>  | Helping our Families by Promoting Empowerment     | <b>PUD</b>   | Planned Unit Development                               |
| <b>HS</b>    | Human Services                                    | <b>RFP</b>   | Request for Proposals                                  |
| <b>HUD</b>   | U.S. Department of Housing and Urban Development  | <b>RTC</b>   | Residential Treatment Center                           |
| <b>IGA</b>   | Intergovernmental Agreement                       | <b>RTD</b>   | Regional Transportation District                       |
| <b>IPP</b>   | Industrial Pretreatment Program                   | <b>SCFD</b>  | Scientific and Cultural Facilities District            |
| <b>IT</b>    | Information Technology                            | <b>SDP</b>   | Site Development Plan                                  |
| <b>LEAP</b>  | Low Income Energy Assistance Program              | <b>SDWA</b>  | Safe Drinking Water Act                                |

## GLOSSARY OF TERMS AND ACRONYMS - continued

|              |                                                 |              |                                        |
|--------------|-------------------------------------------------|--------------|----------------------------------------|
| <b>LEED</b>  | Leadership in Energy and Environmental Design   | <b>SEF</b>   | Service Expansion Fee                  |
| <b>LRFP</b>  | Long-Range Financial Plan                       | <b>SFH</b>   | Single-Family Homes                    |
| <b>MFH</b>   | Multi-Family Homes                              | <b>SH</b>    | State Highway                          |
| <b>MG</b>    | Million Gallons                                 | <b>SHRP</b>  | Strategic Highway Research Program     |
| <b>MGD</b>   | Millions Gallons Daily                          | <b>SIU</b>   | Significant Industrial Users           |
| <b>MOW</b>   | Meals on Wheels                                 | <b>SRO</b>   | School Resource Officer                |
| <b>NATA</b>  | North Area Transportation Alliance              | <b>SSI</b>   | Social Security Income                 |
| <b>NCWCD</b> | Northern Colorado Water Conservation District   | <b>STD</b>   | Sexually Transmitted Disease           |
| <b>NMTF</b>  | North Metro Task Force                          | <b>SWAT</b>  | Special Weapons and Tactics            |
| <b>NPDES</b> | National Pollutant Discharge Elimination System | <b>SWR</b>   | Service Work Request                   |
| <b>NSP</b>   | Neighborhood Stabilization Program              | <b>TABOR</b> | Taxpayers' Bill of Rights              |
| <b>OSPB</b>  | Office of State Planning and Budgeting          | <b>TANF</b>  | Temporary Assistance to Needy Families |
| <b>OSPRT</b> | Open Space, Parks, and Trails Master Plan       | <b>TBRA</b>  | Tenant-Based Rental Assistance         |
| <b>OSTAC</b> | Open Space and Trails Advisory Committee        | <b>TE</b>    | Tap Equivalent                         |
| <b>PBX</b>   | Private Branch Exchange                         | <b>USR</b>   | Use by Special Review Plans            |
| <b>PDRC</b>  | Paul Derda Recreation Center                    | <b>WIC</b>   | Women, Infants, and Children           |
| <b>PH</b>    | Public Health                                   | <b>WW</b>    | Wastewater                             |
| <b>PRVs</b>  | Pressure Regulating Valves                      | <b>WWTP</b>  | Wastewater Treatment Plan              |
| <b>PSSF</b>  | Promoting Safe and Stable Families              |              |                                        |



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