



PLANNING DIVISION

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Home Occupations

Home Occupation Standards

All home based businesses must meet the following criteria:

- The business must be conducted entirely within the home or accessory building on the parcel and be clearly incidental and secondary to the use of the home.
- The residential character of the home must be maintained. No more than one-half of the first floor area can be dedicated to business use.
- No more than two motor vehicles associated with patrons or employees are permitted on the home's property or the street frontage near the home.
- No exterior signs or advertising is permitted.
- No exterior storage of materials or equipment used as part of the business is permitted.
- Only the people living in the house can be involved in the business operation within the house.
- The home occupation cannot produce noticeable offensive vibration, noise, smoke, dust, odors, heat, or glare at or beyond the property line.
- No more than one motor vehicle and no more than one trailer used in whole or in part for the business may be parked at any time on the lot or on the street frontage of the lot.
- No commercial vehicle (as defined in Section 235 of the Model Traffic Code for Colorado Municipalities, Revised 2010) used in whole or in part for a home occupation can be parked at any time on the lot or on the street frontage of the lot.

Home Occupation Frequently Asked Questions

Do I need a Sales Tax License to run a business out of my home?

If your business involves sales, then you are required to obtain a license from the [Sales Tax Department](#). Your license application will be reviewed by the Planning Division before the license is issued. Allow ample time for your application to be processed prior to opening your new business.

Do I need a business license to run a service business out of my home

Broomfield does not require a separate business license. However, please contact the Planning Division to ensure that your proposed business complies with Home Occupation Regulations prior to opening your new business. If you sell personal property and perform "installation" services, please contact the [Sales Tax Department](#).

Can I run a business from a house I am not living in?

No. You must use the house as your primary residence.

I live in a subdivision with a Homeowners Association (HOA). Can I run a business out of my home?

We suggest that you check with the HOA prior to applying for a business license. Each HOA has different regulations relating to home occupations. You may call the HOA management company to obtain more information regarding your particular HOA.

May I run a child care business from my home?

Family child care homes may care for no more than twelve children total, including any children of the provider under twelve years of age, at any one time.

Do I need a license to run a family child care home?

A child care home must be licensed by the State of Colorado and comply with all state regulations. You may reference the [Colorado Department of Human Services Division of Child Care website](#).

May I run an adult daycare business from my home?

Adult daycare homes may only operate after approval from the city council following a public hearing and shall comply with all applicable state, federal and local laws and regulations, including local zoning, building and fire regulations.

Disclaimer

This document is intended to provide a brief explanation of home occupation regulations in the City and County of Broomfield. Due to space limitations, only select portions of the Broomfield regulations have been included here. This brochure should not be relied upon as a final source of information. Always refer to the [Broomfield Municipal Code](#) to get complete and up-to-date information concerning Broomfield's latest home occupation regulations.