

# HISTORIC LANDMARK BOARD

Minutes  
August 21, 2025

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## Meeting Summary

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### Roll Call - 6:02 P.M.

Vice-Board Chair Holland Plum called the meeting to order at 6:02 p.m.

The secretary called roll.

Board Members Present: Kurtis Zinger  
Alexa Holland-Plum  
Brent Phillips  
Michelle Pearson  
Morgana Meader

Board Members Absent: Helmut Verlage

Staff Members Present: Judy Hammer, Principal Planner  
Nannette Makin, Administrative Support  
David Allison, History & Museum Supervisor  
Sarah Grant, Transportation Planning Manager

Guests: Eric Zeitlow  
Jen Zeitlow  
Paul Battista  
Chip McReynolds  
Scott Crosbie

Vice-Board Chair Holland Plum stated there was a quorum present.

### Public Comments

None

### Approval of Minutes

The minutes of the May 15, 2025, Historic Landmark Board meeting were approved by a vote of 5 to 0.

## Business

- a. Comprehensive Plan Update, Community Advisory Committee Recruitment Process - Sarah Grant, Transportation Planning Manager

Sarah Grant provided a presentation on the Comprehensive Plan Update, Community Advisory Committee Recruitment Process. Sarah asked the HLB to provide their nomination to Judy before end of the year 2025 as the Council will review the candidates' applications in January 2026, and make appointments in March.

- b. Work Program Plan for 2025

- i. Pomeroy Sign Program

Signs will be intertwined with the 150/250 State of Colorado and USA anniversaries. Michelle will touch base with Kurtis. She requested that the HLB discuss this in more detail during the November meeting.

- ii. Planning Coordination - Broomfield's 60th, Colorado's 150th, USA's 250th

David is working on banners with Library Services; these signs will indicate that the anniversary is in 2026.

The Historical Society wants to use its website as a landing spot to talk about all the activities planned. Broomfield will be well-represented.

- iii. Acadia Publishing

Michelle wants 20 minutes on the next agenda to discuss this topic.

- c. Historic Preservation Plan Update

Judy Hammer indicated that, due to the Planning Division being short-staffed, the Historic Preservation Plan project has been temporarily put on hold. Judy indicated that this project may begin in 2026, pending direction from the City Council.

## Special Reports/Miscellaneous

Westlake Schoolhouse - State of Colorado Landmark

The potential applicants spoke about their proposal. They wanted to get their ideas in front of the The Historic Landmark Board for comments. Their plan is for the schoolhouse to be part of the historic vision - accessible, intended use, and infrastructure. They would like to retain the look, use existing materials, apply enhancements out the back and retain the look at the front. They wanted to get an early read on the viability of this project and its historic appropriateness. The applicant showed renderings asking for feedback, and the Board provided their thoughts and ideas/and recommendations.

## Adjournment - 7:08 P.M.

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### Approval

Minutes Prepared by:



Recording Secretary

Approved by:



Board Vice Chair