



Charter Review Committee Minutes

Approved: 10/02/2023

From the Monday, September 18, 2023, 12-2pm Meeting, HHS Building

Member Attendance:

- Leonard Giuliano
- Cheryl Lovell
- James Marsh-Holschen, Council
- David Mathewes
- Seth Patterson
- Sam Taylor, Chair
- Austin Ward, Council

Staff Attendance: Nancy Rodgers, City and County Attorney; Geoff Wilson, CRC Consultant; Jonathan Bartsch, CRC Facilitator; Denise Keith, Staff support for CRC

Agenda Items:

1. *Call meeting to order and Roll Call*
2. *Approval of the August 21st [Minutes](#)*
 - August 21st Minutes were unavailable and will be approved at the next meeting.
3. *Administrative Matters*
 - *Town Hall - Sept. 18 and Broomfield Days, Sept. 23*

The Committee discussed the upcoming scheduled Town Hall meeting, including the format and structure. The Committee also discussed the table at Broomfield Days, which will be staffed by members of the Committee and will provide attendees to Broomfield Days the chance to talk about and ask questions about the Charter Review.

- *Committee Process and Content Administration (Jonathan Bartsch)*

A [slideshow](#) was presented to the Committee by Facilitator Bartsch. The purpose was to discuss the accomplishments made by the Committee to date, challenges and potential solutions to meet their goals.

- *November 14th presentation date - requesting an extension of the term of the Committee*

The Committee discussed holding more meetings in the month of October to meet the deadline to present to council in November.

4. *Review and discussion of current Charter language and any needed/suggested changes and updates in the following sections:*

- a. [Chapters IX](#) - Personnel
 - i. HR Director Niki Macklin and Deputy City and County Attorney Pat Gilbert

- *Their draft changes to Chapter IX, Personnel Merit System can be seen [HERE](#). The Committee adopted most of the changes and agreed to exclude the Chief from the personnel merit system similar to other department heads.*

Attorney Pat Gilbert and Niki Macklin presented the process, pros and cons of the current personnel merit system. Possible changes and recommendations were presented to the Committee.

b. Other sections if time permits

i. [Chapter VIII](#) - Municipal Administration

A discussion pertaining to possible changes to Section 8.6 City and County Clerk was held and is expected to continue and be voted upon at the next meeting. Further discussion will be had on the Auditor position and possibly adding a section similar to 8.6 for the Auditor role.

5. Charter Committee Topics for Consideration - Open for Committee Members

Adjourn 2:07pm

The recording for this meeting can be found [HERE](#).