



BRUNNER FARMHOUSE AND GARDENS ADVISORY COMMITTEE

Page 2
Minutes
August 2, 2021

Meeting Summary –

Vegetable garden, Contract Renewal for office space, and regular business

Roll Call

Committee present: Shari Burton, Gina Roberti, and Sarah Schweig (staff), Diann Eason, David Oliver, Brent Phillips, Mark Brunner

Guest: Marty Dormish, Roxie Juul

Agenda ~ Minute

The meeting was called to order by Shari Burton, chair, at 6:30 pm. Mark B moved to approve the minutes, Gina R seconded, committee approved. Diann E moved to approve agenda, seconded by Gina R and Committee approved the agenda.

GUEST PRESENTATIONS

1. Marty Dormish, Director of Outreach for The Refuge in Broomfield. Marty is in the second-floor office 3 times/week. He uses the second room and closet for his counseling services. In exchange of a rental fee, he cleans the house.

BCAH approves the contract which has not been reviewed for several years.

A reference letter was received from Pastor of Trinity Episcopal Church.

Mark B asked if there was a written plan for use of the space and if there was a mission statement from The Refuge.

Diann E moved that a written plan be developed including a mission statement from The Refuge and a plan for use of space. The plan would re-evaluate the use in three months. David O seconded, and committee approved. Shari B will email Marty with the requests.

2. Roxie J reported that the office space had been advertised in the past

CONTINUING BUSINESS

1. Mark B reported that Olson would break ground on August 3rd followed by grading and retaining wall.
2. The Message Center has been installed
3. East steps have been repaired

MONTHLY BUSINESS

1. House Requests-none
2. Grounds & Gardens
 - a. Community Building Project- plant trough workshop August 28, 201
Committee approved
3. Grounds & Gardens
 - a. Plant Identification Tags
 - i. 1/2" aluminum stakes would be \$0.99 each, 3/4" stakes would be slightly higher
Plastic name plate would be approximately \$3-\$4. Estimate is \$5.00 per plant tag. Gina estimates total cost will be around \$1500.00
 - ii. David O suggested a 2nd option-number stakes at \$0.99 and a 5"X7" name plate made out of laminated sheet with all plants by number. Estimated cost would be about \$4.00/each

David suggested a demo in Foundations Garden for volunteers to review and give feedback to committee.
Brent P will research stakes with larger holders for 5X7 laminated plant list.
Mark B will make stakes.

4. Finance Report- Gina R reported a balance of approximately \$ 9600.00. There are several reimbursements to be paid.
5. Action List was updated
6. Staff Liaison- S reported she is responsible to provide updates from BFH& G to City Media Communications from C&C of Broomfield updates the website

NEW BUSINESS

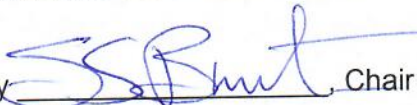
1. Shari suggested Brunner Farmhouse & Gardens participate in Broomfield Days Parade Sept 18th, 2021. There would be no charge for non-profit. It was suggested that Olson Landscaping might be able to provide a flat bed truck. Decision would need to be made by August 31, 2021.

Adjournment

The meeting was adjourned at 8:04 pm

Approval

Minutes Prepared by Diann Eason 8.2.21

Approved by  Chair