



Charter Review Committee Minutes

Approved: August 7, 2023

From the Monday, July 17, 2023, 12-2pm Meeting, Council Chambers

Member Attendance:

- Leonard Giuliano
- Cheryl Lovell
- James Marsh-Holschen, Council
- David Mathewes
- Seth Patterson
- Sam Taylor, Chair
- Austin Ward, Council

Staff Attendance: Nancy Rodgers, City and County Attorney; Geoff Wilson, CRC Consultant; Denise Keith, Staff support for CRC

Agenda Items:

1. *Call meeting to order and Roll Call*
2. *Approval of the July 3rd [Minutes](#)*
3. *Administrative Matters*
 - Taste of Broomfield (sign up), Broomfield Days tables

The Committee discussed ideas on how to attract people and what handouts to provide for the Taste of Broomfield.

- Facilitator for “town halls” and future meetings

Facilitator Johnathon Bartch was introduced to the Committee and gave a brief background of his experience with working with the City and County of Broomfield. He will help facilitate and create structure for the Committee and Town Hall meetings. He will assist with the Committee goal of raising awareness and receiving input/feedback from the community.

- Confirming dates of town halls

The Committee discussed the upcoming scheduled Town Hall meetings. The Town Hall scheduled for Thursday, July 27th was changed due to the Taste of Broomfield event being held on the same evening. They agreed upon setting up a table for the Charter Review Committee at the Taste of Broomfield instead of holding the Town Hall.

The Committee added a Town Hall meeting Wednesday, August 9, 2023 from 6-8 p.m. and confirmed keeping the Monday, September 18, 2023 Town Hall.

4. *Review and discussion of current Charter language and any needed/suggested changes and updates in the following sections ([see Redline Draft](#)):*

Generally, the Committee agreed to add “county” to the “city of Broomfield” throughout the Charter.

a. [Chapter VI](#) - Legislation

The Committee agreed to remove section 6.1 Prior City Legislation and to revise section 6.3 removing the language of the entire council to current Councilmembers.

The Committee agreed to hold off on discussion of section 6.4 which to allow further discussion on Land Use language at a later date.

The Committee agreed to section 6.5 to have it include a severability clause in every ordinance and section 6.6, which states a published ordinance will contain a notice that proposed ordinances are available in the City Clerk’s office.

The Committee agreed on redline changes to section 6.8, changing emergency ordinances to take effect immediately rather than allowing 8 days to take effect.

The Committee agreed on redline changes to section 6.9, allowing publication of ordinances on the City’s website and, in the City Council’s discretion, publication by title in a local newspaper.

b. [Chapter VII](#) - Initiative and Referendum

Mr. Wilson is having further discussions with Deputy City and County Attorney Pat Gilbert on possible changes to sections 7.1 and 7.2 Initiative and Referendum and will bring edits back to the Committee in the future.

The Committee agreed to keep the language of section 7.4 which empowers a super-majority of Council to make needed amendments within six months after passage.

c. [Chapter VIII](#) - Municipal Administration

The Committee came to a consensus to keep sections 8.1-8.5, 8.7 and 8.8. Section 8.8(b) as is, with the one redline revision which allows the City and County Manager to divide departments without Council approval.

The Committee agreed to return to section 8.6 redlines at a later date for further discussion on Council’s approval of the City Manager’s hiring/removal of the Clerk, the discussion to include the topic Council’s approval of other positions, such as the police chief.

5. Charter Committee Topics for Consideration - Open for Committee Members

Adjourn 2:00pm

The recording for this meeting can be found here ([1](#) and [2](#)).