



BRUNNER FARMHOUSE AND GARDENS ADVISORY COMMITTEE

Minutes
July 12, 2021

Meeting Summary – Zoom

Vegetable garden, Kindness Garden, Memorial Bench, and regular business

Roll Call

Committee present: Gina Roberti, Shari Burton and Sarah Schweig (staff), Diann Eason, David Oliver, Brent Phillips, Mark Brunner

- Guest: Roxie Juul and Kathryn Lynip

Agenda ~ Minutes

The meeting was called to order by Shari Burton, chair, at 6:52 pm after a brief discussion of the dedication of the Kindness Rock Garden designed and installed by the Girl Scouts. Shari B reported a policy approved on August 5, 2019 allowing all guests 5 minutes to make comments prior to any other business being presented will be followed. Gina R moved to approve the Minutes, Mark B seconded, committee approved. Mark B Suggested the action list be added to the agenda. Gina moved to approve the agenda, seconded by Diann and Committee approved the agenda.

GUEST PRESENTATIONS

1. Roxie Juul reported the water faucet on west side of house was left unlocked on Friday 7.9.21 and Saturday 7.10.2. The locking mechanism is difficult to it is locked. Alternative locks will be evaluated by Mark B and Roxie J

CONTINUING BUSINESS

1. Shari B thanked David O and Mark B for hosting the dedication ceremony for the Sherill Bunetta Memorial bench on Saturday July 10, 2021. There were approximately 60 people present.
2. Mark B shared that Olson Landscaping knows deadline for Vegetable beds to be completed as August 15th. The new plan is to have Olson crews on site from August 1st to August 15th.
3. Shari B reported that grants for funding can now be submitted as it is past July 1st. Funds could be used to help purchase ADA compliant tools and equipment.
4. Message Center- Sarah S reported that Broomfield has project on schedule. Sarah will follow up
5. Shari B asked if the Red Chaplains are involved in Vegetable Beds. The contact information has been given to Olson. If Olson does not use the Chaplains, the Advisory Committee will give them a task.
6. The Pergola at the Ila Brunner Garden still needs to be strengthened. Sarah will discuss with Ryan Jenkins. Best time to repair would be in fall when the clematis is done blooming.

MONTHLY BUSINESS

1. House Requests-none
Maintenance- David O reports that the repair of the east steps are on the schedule.
2. Grounds & Gardens- David O will replace volunteer name tags on yellow garden. Kathy Isacks is a new volunteer for the yellow garden.
3. Grounds & Gardens/ Plant Tags- Approx. 25-30 plants per garden, although not all gardens have reported their plant umbers. Several options were discussed to reduce costs. The decision will be tabled for 1 more month to continue gathering more specific information. Brent will research the possibility of materials donations for the signs from retailer such as Home Depot and will follow up with Sarah S.

Page 2

4. Finance Report- Gina R reported a June 7, 2021 beginning balance of \$10,143.44, donations of \$95.00, and expenses of \$576.75. Ending balance as of July 8, 2021 is \$9661.69.
5. Staff Liaison- Sarah S reported that Keri D will be on vacation for two weeks. Place communication and receipts in file folder outside her door. Receipts will be paid after August 10.

NEW BUSINESS

1. Mark B will donate the original deed for the Brunner Farmhouse for display.
2. Action List- will be placed on agenda for the August 2, 2021 meeting.

Adjournment

The meeting was adjourned at 7:55 pm.

Approval

Minutes Prepared by Diann Eason 7.12.2021

Approved by  Chair