



## BRUNNER FARMHOUSE AND GARDENS ADVISORY COMMITTEE

*Minutes*  
*May 3, 2021*

### **Meeting Summary – Zoom**

Vegetable garden, Kindness Garden, Memorial Bench, and regular business

### **Roll C**

Committee present: Gina Roberti, Shari Burton and Sarah Schweig (staff), Diann Eason, David Oliver, Brent Phillips, Mark Brunner

Guest: Roxie Juul, Greg West, Sandi DiCamp, Paige DiCamp, and Kailyn Cooper

### **Agenda ~ Minutes**

The meeting was called to order by Shari Burton, chair, at 6:32 pm. Gina R clarified the balance reported on April 5<sup>th</sup> \$9852.34 did not include the \$500.00 donation by Brunner family. Gina R moved to approve the Minutes as corrected, Shari B seconded, committee approved. The agenda were approved.

### **CONTINUING BUSINESS**

1. Teaching vegetable garden
  - Mark B. reported Olson Outdoors met with City members, several committee members, and Greg West to develop final plans
  - Greg W reported the location and size of gates were modified to fit site locations
  - Olson will submit final draft in 7-10 days
  - Olson's goal is to have opening approximately July 4<sup>th</sup>
  - Mark B reported Olson is drafting a memorandum of understanding to provide directions for future maintenance
  - Sarah S recommended the BF&G pay permit fees
  - Shari B requested assistance with the Red Chair chaplains who volunteered to help build vegetable the garden as their payback to Brunner House.
    - a. Mark B suggested their contact information be given to Olson for coordination
    - b. Diann E suggested chaplains might want to be part of dedication of Teaching Vegetable Gardens
2. Kindness Garden- Sandi DiCamp, Troop 60594 presented slides prepared by Girl Scouts. Paige D and Kailyn C presented general design characteristics as soft curves and fresh mulch with painted rocks placed on top of mulch. Four designs were reviewed: heart, oval, Trefoil, and Trefoil with heart.
  - Troop has 750 lbs. of river rocks, Hs painted 50, and will have May events to paint additional rocks
  - Shari B reported the City will install edging for Kindness Garden
  - Mark B and Brent P recommended weed barrier
  - Mark B recommended an experiment with mulch to make sure mulch will not cover up rocks with wind/rain
  - Shari B invited GS Troop to have painting event at Brunner House
  - Committee agreed to allow GS to decide on design shape
3. Memorial Bench for Sherryl Bunetta
  - Kerri D presented bench designs to the Bunetta family. They prefer a traditional design with a plaque on the backrest.
  - BCAH Committee recommended a bench made of recycled composite material, plaque on back on a concrete slab.
  - The projected cost for the bench is \$809 for the bench, \$300 for concrete slab provided by City, \$231 for a plaque donated by David Oliver. The \$500 donation from Brunner family will decrease BCAH cost to approx.\$309 Kerri reported BCAH would be able to cover the remaining cost.

- Brunner Advisory Committee approved family's design, motion by Diann E, seconded by Mark
- Kerri has provided the wording for the plaque.
- The projected time frame is 90 days after order is placed
- Shari B reported a dedication ceremony will be planned after installation

### MONTHLY BUSINESS

1. House Requests
  - Kerri D reported the next evaluation of restrictions will occur on or about May 15<sup>th</sup> by City & County.
  - Committee approved the use of grounds and Gardens for the Summer Family Festival hosted by BCH on August 15, 2021, 4:00 pm to 8:00 pm.
2. Gardens & Grounds
  - Shari B announced the exterior cabinet on the east side of house has experienced vandalism. The City Facilities department will replace it. Shari B recommended the new information cabinet be placed on the west side so guests will see it. Committee approved the design presented by the Facilities Department, motion by Brent P, second by Mark B. The committee approved cedar as color for the sign.
  - Pruning workshop had 14 volunteers and 6 MGs participate. Shari B provided the education and volunteers provided the labor to complete the pruning of shrubs. Additional hands-on workshops will be planned for the future. Fall pruning of lilac will be considered.
3. Finances
  - Gina gave the financial report – The balance is \$10,352.34. One donation was received.
4. Staff liaison
  - Sarah S reported the Facilities Department is not concerned about liability with the current sanitation practices for the Brunner House. Usage agreements and guidelines include the approved sanitation practices. Cleaning supplies are provided by the City and/or groups using the house. Kerri recommended the group supply donations be used to fill the gaps in supplies from the City.
  - Nancy Klasky, MG Coordinator for Extension has started the curriculum development committee for the Teaching Vegetable Gardens with the CMGs.
  - The committee discussed sunset provisions in any future agreements. The naming rights agreement with Olson Outdoors was given as an example. This will be covered by memorandums of understanding written by Olson Outdoors
5. Action List
  - Mark B and Greg W will continue to work with Olson Outdoors on vegetable garden
  - Kerri D will facilitate the memorial bench with Kevin in the City department.
  - Shari B will report committee approval for exterior information sign to Jill Johnson
  - Advisory Committee members will inspect grounds and make recommendation for location to Shari B

### NEW BUSINESS

1. Diann E recommended purchase of the yellow T-shirts with Brunner House graphic design. Volunteers are asking for them. Committee approved purchase. Gina R volunteered to work with Diann E to purchase additional T-shirts for volunteers.

OPEN- GUEST COMMENTS- none

**Next meeting will be June 7, 2021 Zoom at 6:30 pm**

### Adjournment

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The meeting was adjourned at 7:45 pm.

### Approval

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Minutes Prepared by Diann Eason 5/4/21

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Approved by  Chair