



## Charter Review Committee Minutes

Approved: 4/17/2023

From the Monday, April 3, 2023, 12-2pm Meeting, Council Conference Room, GDC Building

### Member Attendance:

- Leonard Giuliano
- Cheryl Lovell
- James Marsh-Holschen, Council
- David Mathewes
- Seth Patterson
- Sam Taylor, Chair
- Austin Ward, Council

Staff Attendance: Nancy Rodgers, City and County Attorney; Geoff Wilson, CRC Consultant; Denise Keith, Staff support for CRC

### Agenda Items:

1. *Introduction of Charter Review Committee Members; Introductions of staff*

Completed

2. *Selection of Chair -*

Sam Taylor volunteered to be chair; the CRC voted unanimously in favor of his appointment.

3. *Objectives, Roles, General Overview of the Charter Review Committee - Geoff Wilson -*

Presentation (no slides) by Mr. Wilson

4. *Logistical and Planning Details - Nancy Rodgers*

a. *Meeting dates/times - Committee meetings and future "town halls"*

Discussion of schedules and having evening meetings

Support for 1 daytime meeting (Monday) and 1 night time meeting each month (4th Wed).

Staff will follow up with Chair Taylor to work on scheduling

There was consensus that a bigger room is needed to accommodate members of the public.

Next meeting, April 17th, Noon-2pm; location TBD (will be noticed)

b. *Minutes*

We will be keeping action item minutes.

c. *Binders and other information*

Staff provided binders for each of the Committee members. The information in it is linked on the website. In the future, if staff provide documents, it will provide copies for members to add to their binders.

*d. Colorado Open Meetings Law/Colorado Open Records Act*

Ms. Rodgers presented.

*5. Brief Intro to home rule and the role of Broomfield's Charter - Geoff Wilson*

Mr. Wilson presented.

*6. Charter Changes Discussion and the Substantive Work to Come*

*a. Identifying which issues have been identified by City Council as part of the CRC's charge and what other issues could be addressed by the CRC in their recommendation(s) to Council.*

Discussion of forms of government, city manager form of government, how governing has changed, elected officials' responsibilities, prep responsibilities

**Break from 1:25-1:35pm**

Continued discussion on form of government issues.

Mr. Patterson moved, based on further refinement and a final vote of the CRC, from a part-time councilmember form of government with 11 council members to a full time commissioner form of government with X (less than 11) number of commissioners.

Mr. Guiliano seconded.

Discussion of the motion was had.

Mr. Patterson withdrew his initial motion and requested that staff do more research, provide the Committee pros and cons to reducing numbers. The Committee agreed with this direction in addition to having staff provide more information consistent with the discussion.

*b. Discussion on setting the agenda for the next meeting.*

This matter was not specifically discussed by the Committee. Staff will work with Chair Taylor on the second meeting agenda based on the topics discussed in meeting one (to include a continued discussion on form of government)

*7. Adjourn (confirm date/time for next meeting)*

Mr. Patterson moved to adjourn.

Mr. Marsh-Holschen second.

**Adjourn 2:10pm**